

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

October 11, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Information pertaining to the October 15, 2018
Montgomery County Commission Regular Meeting

The Commission meeting will be held on Monday, October 15, 2018, at 8:00 a.m. The Formal Session will begin at 9:30 a.m.

The Montgomery County Commission meeting on November 5, 2018 will be held at First Baptist Church of Greater Washington Park, 2817 3rd Street, Montgomery, Alabama. The information session will begin at 4:00 p.m., followed by the formal session at 5:30 p.m.

Enclosed in your packet is a Memorandum from Executive Director Greg Clark with Central Alabama Regional Planning and Development Commission regarding a request from the County Commission concerning weatherization information. He mentioned that **disclosure of the names and address of individuals are not allowed under federal regulations**. In his memo he stated "CARPDC would like to set aside Thursday, October 18 to review the program with the Commissioners." He would like to know if this date is convenient and, if so, what time?

Also, enclosed in your packet is a copy of the Unappropriated Balances for the Commissioners' Miscellaneous Appropriations.

1. County Commission Information Session Schedule for October 15, 2018

Items to Consider for the Monday, November 5, 2018 Montgomery County Commission Regular Meeting Agenda

2. Consider Authorization of Resolution Authorizing the County's Thanksgiving Holiday Observance on Friday, November 23, 2018, County Commission
3. Consider Authorization of Resolution Authorizing the County's Christmas Holiday Observance on Monday, December 24, 2018, County Commission

4. Consider Authorization of Deductive Change Order Number 2 from Contractor Stallings & Sons, Inc., regarding Courthouse HVAC and Fire Alarm Replacement, County Commission
5. Consider Authorization of Amendment Number 2 to Contract with Liberty Disposal, Inc., to provide a Dumpster Rental and Trash Collection Services at the Montgomery County Fleet Maintenance Shop, Contract Number 51901-18B-014, Support Services

Personnel Actions

6. Consider Authorization of Allocation of Two Part-Time College Interns, Sheriff's Office

General Information

7. Copy of Letter from President Zack Buckner and Executive Director Carol Potok with Aid to Inmate Mothers, Inc., requesting Funding for the Pour and Paint Event **(Commissioner Sankey appropriated \$500 last year to this program.)**
8. Copy of Memorandum from Sheriff Derrick Cunningham requesting to add the Montgomery County Emergency Communication Dispatchers into the College Incentive Plan
9. Copy of Letter from Executive Director Tonya D. Barkum with Second Chance Foundation requesting \$100,000 for a Grant Cash Match **(On 5/1/17, Commissioner Harris appropriated \$500 for Counseling Services & Academic Remediation for At-Risk Children and on 2/20/18 the Commission appropriated \$25,000 from the Joint Designated Revenue Account for Counseling Services & Academic Remediation for At-Risk Children)**
10. Copy of Memorandum of Understanding (MOU) between the Montgomery Housing Authority and Shepherd's Ministry regarding the Effective Black Parenting Program. At the last County Commission meeting, he requested **\$25,000** for this program.
11. Copy of Email from County Attorney Gallion regarding an Agreement with County Attorneys Tyrone C. Means and Thomas T. Gallion, III for Legal Services for the Three-Year Period March 7, 2019 – March 6, 2022, County Commission
12. Copy of Email to the Montgomery County Commissioners from Examiner Dixie Broadwater with the Examiners of Public Accounts stating, "We have completed our routine financial and legal compliance audit of the Montgomery County Commission for the period October 1, 2016 through September 30, 2017. We would like to invite you to our exit conference which will be held at the Commission's Offices on Tuesday, October 16, 2018, at 2:00 p.m. CST. **Please respond to indicate that you have received this email and if you will be able to attend the scheduled exit conference.**"

13. Copy of Email from Commissioner Doug Singleton regarding a Request for Funding from Distinguished Young Women (**On 10/23/17, Vice Chairman Walker appropriated \$1,000 and on 8/20/18 Vice Chairman Walker and Commission appropriated \$1,000 from each of their accounts for a total of \$2,000**)
14. Copy of Letter from Chairwoman Tammy Knight-Fleming with the Montgomery Airport Authority **requesting \$90,000** for one-third of the Preliminary Engineering Design and Environmental Assessment cost for a runway extension project. She has requested \$90,000 from the City and the Airport Authority would contribute the remaining \$90,000 for a total of \$270,000. Also, attached is a copy of the Minutes from the January 22, 2018 Commission meeting adopting a Resolution Authorizing Funding Alabama Air National Guard Infrastructure Projects for the 187th Fighter Wing (F-35 Fighter Jet Project)
15. Copy of Invoice from Garrett Coliseum and Proposed Contract with the Montgomery Area Chamber of Commerce for Event and Tourism Development regarding FY2019 Appropriation in the amount of \$50,000 (**The Commission has appropriated \$250,000 to the Montgomery Area Chamber of Commerce for maintaining Garrett Coliseum for agricultural and tourism development. \$50,000 was given on each of the following dates: December 17, 2012, January 21, 2014, April 20, 2015, May 2, 2016 and December 18, 2017**)
16. Copy of Letter from President Charles Walters with E.A.T. South requesting \$15,000 (**On 8/21/17, Vice Chairman Walker appropriated \$2,500 and on 2/21/18, the Commission appropriated \$5,000 from the Joint Designated Revenue Account**) **Would you like for them to meet with the County Commission at the next meeting?**
17. Copy of Letter from Executive Director Nathan Cook with Lighthouse Counseling Center, Inc., **requesting \$60,000** for Continuation of the County Jail Program (**On 11/6/17, the Commission approved a Budget Change Request in the amount of \$60,000 For Outpatient Substance Abuse Treatment Services**) **Would you like for them to meet with the County Commission at the next meeting?**
18. Copy of Letter from Vice President Junie J. Pierce, III with the Montgomery Humane Society requesting \$10,000 for a Vehicle for the Shelter (**Our Annual Budget Appropriation for the last few years has been \$500,000**) **Would you like for them to meet with the County Commission at the next meeting?**
19. Copy of Email from Vice President of Development Becky Saunders with Liberty Learning Foundation **requesting to Meet with the Commission**
20. Copy of Email from Executive Director Meesoon Han with Alabama-Korea Education & Economic Partnership (A-KEEP) **requesting to Meet with the Commission**

October 11, 2018

21. Copy of **February 5, 2018 Commission Meeting Minutes** in which it was agreed that a Commissioner should present a request for an organization prior to the organization making a presentation to the entire Commission
22. Copy of Memorandum from Administrator Mims regarding Revised Vacation Time
23. Copy of Schedule of Upcoming Bids/Contract Renewals for October–December 2018
24. Copy of Service of Process Fee (Sheriff Process Fee) Collection Report for October 2018
25. Copies of Revenue Reports for September 2018 from Tax and Audit Department
26. Copy of Population Report for September 2018 for the Mac Sim Butler Detention Facility
27. Copy of Census and Fiscal Report for September 2018 for Community Corrections

Previous Requests for Funding

During the October 1, 2018 meeting, CEO Doris Crenshaw with The Southern Youth Leadership Development Institute (SYLDI) **requested \$35,000** for the 2018 SYLDI Summer Program (**On 2/20/18, the Commission appropriated \$25,000 from their Joint Designated Revenue account to this organization**)

Request to Meet with Commission

President/Founder Fred Williams with American Financial Group, Inc., (PEERS, Inc.) would like to make a presentation to the County Commission regarding funding for the vets home sprinkler system (**Commissioner Sankey is the sponsor**)

If you have any questions, please contact me.

DLM/tn

Attachments

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
OCTOBER 15, 2018

- 8:00 a.m. Prayer and Administrator's Briefing regarding the Agenda and Scheduled Attendees
- 8:10 a.m. Executive Director Carol Potok with Aid to Inmate Mothers – Presentation requesting Funding for the Pour and Paint Event (**Commissioner Sankey appropriated \$500 last year to this program**) (**General Information Item 7**)
- 8:20 a.m. Sheriff Derrick Cunningham – Presentation regarding the Allocation of Two Part-Time College Interns (**Personnel Action Item 6**) and request to add the Montgomery County Emergency Communication Dispatchers into the College Incentive Plan (**General Information Item 8**)
- 8:30 a.m. Executive Director Tonya D. Barkum with Second Chance Foundation – Presentation requesting \$100,000 for a Grant Cash Match (**On 5/1/17, Commissioner Harris appropriated \$500 for Counseling Services & Academic Remediation for At-Risk Children and on 2/20/18 the Commission appropriated \$25,000 from the Joint Designated Revenue Account for Counseling Services & Academic Remediation for At-Risk Children**) (**General Information Item 9**)
- 8:40 a.m. Bishop Robert L. Brown with Shepherd's Ministries, Inc. – Presentation regarding Memorandum of Understanding (MOU) between the Montgomery Housing Authority and Shepherd's Ministry regarding the Effective Black Parenting Program. At the last County Commission meeting, he requested \$25,000 for this program. (**General Information Item 10**)
- 8:50 a.m. Chief Information and Technology Officer Lou Ialacci – Update regarding Information Systems Operations
- 8:55 p.m. County Engineer George Speake – Update regarding Engineering Operations
- 9:00 a.m. Architects Johnny B. Raines, III, Jim Bargainer and Dart W. Davis with Barganier Davis Williams Architects Associated – **Presentation regarding Proposed Final Plans to the Courthouse Renovations**
- 9:10 a.m. Architects Griffin Harris, Patrick Addison and LeGarret Moseley with PH&J Architects, Inc. – **Presentation regarding Proposed Final Plans to Annex I Renovations**
- 9:20 a.m. Manager of Public Affairs Hannah Hawk – Update regarding Public Affairs
- 9:30 a.m. Formal Session
- 10:00 a.m. Adjourn

RESOLUTION

WHEREAS, Alabama Code § 11-1-8 provides that the County Commission of any county in the State of Alabama may by resolution authorize the offices of the officials of the county located in the county courthouse or other county building to be closed all day one weekday or any portion thereof of each week in addition to legal holidays; and,

WHEREAS, On October 1, 2018, Governor Kay Ivey authorized a holiday observance on Friday, November 23, 2018 (see attached Memorandum); and,

WHEREAS, the Montgomery County Commission wishes to close the county courthouse on Friday, November 23, 2018, to allow county employees to spend time with their families in observance of Thanksgiving,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby authorize the closing of the Montgomery County Courthouse and all county offices on Friday, November 23, 2018.

I hereby certify that the above
resolution was adopted by the
Montgomery County Commission,
on this, the 5th day of November, 2018.

ATTEST:

Elton N. Dean, Sr., Chairman
Montgomery County Commission

Donald L. Mims, Administrator

OFFICE OF THE GOVERNOR



STATE CAPITOL
MONTGOMERY, ALABAMA 36130

KAY IVEY
GOVERNOR

(334) 242-7100
FAX: (334) 242-3282

STATE OF ALABAMA

MEMORANDUM

TO: All State Department Heads

FROM: Governor Kay Ivey

A handwritten signature in black ink, appearing to read "Kay Ivey", is written over the printed name.

DATE: October 1, 2018

SUBJECT: Holiday Schedule

I have authorized the following holiday schedule for state employees:

Thanksgiving

Thursday, November 22, 2018



Friday, November 23, 2018

Christmas

Monday, December 24, 2018

Tuesday, December 25, 2018

New Year's Day

Tuesday, January 1, 2019

All state offices will be closed on the above dates, except those in areas where it is essential to maintain personnel. If it is necessary for any employee to work on any of these holidays, they should be allowed time off as soon thereafter as possible.

KI/fm

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WHEREAS, On October 1, 2018, Governor Kay Ivey authorized a holiday observance on Monday, December 24, 2018 (see attached Memorandum); and,

WHEREAS, the Montgomery County Commission wishes to close the county courthouse on Monday, December 24, 2018, to allow county employees to spend time with their families in observance of Christmas,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby authorize the closing of the Montgomery County Courthouse and all county offices on Monday, December 24, 2018, contingent on the Governor authorizing the closing of state offices.

I hereby certify that the above
resolution was adopted by the
Montgomery County Commission,
on this, the 5th day of November, 2018.

ATTEST:

Elton N. Dean, Sr., Chairman
Montgomery County Commission

Donald L. Mims, Administrator

OFFICE OF THE GOVERNOR



STATE CAPITOL
MONTGOMERY, ALABAMA 36130

KAY IVEY
GOVERNOR

(334) 242-7100
FAX: (334) 242-3282

STATE OF ALABAMA

MEMORANDUM

TO: All State Department Heads

FROM: Governor Kay Ivey

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Tuesday, January 1, 2019

All state offices will be closed on the above dates, except those in areas where it is essential to maintain personnel. If it is necessary for any employee to work on any of these holidays, they should be allowed time off as soon thereafter as possible.

KI/fm

October 10, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence Cauthen
Deputy Administrator 

SUBJECT: Change Order 2 for Courthouse HVAC and Fire Alarm Replacement

Please find attached Change Order 2 for Courthouse HVAC and Fire Alarm Replacement to reduce the contract sum by \$9,320 for that portion of the elevator allowance not used.

I request that the change order be placed on the next agenda.

Attachment



AIA[®]

Document G701[™] – 2017

Change Order

PROJECT: *(Name and address)*
 1208GVL Montgomery County
 Courthouse
 HVAC and Fire Alarm
 Replacement

CONTRACT INFORMATION:
 Contract For: General Construction

CHANGE ORDER INFORMATION:
 Change Order Number: 002

Date: October 15, 2015

Date: September 27, 2018

OWNER: *(Name and address)*
 Montgomery County Commission
 PO Box 1667
 Montgomery, AL 36102

ARCHITECT: *(Name and address)*
 PH&J Architects, Inc.
 PO Box 215
 Montgomery, AL 36101

CONTRACTOR: *(Name and address)*
 Stallings & Sons, Inc.
 1140 Newell Parkway
 Montgomery, AL 36110

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Deduct remaining Elevator allowance money from project.....(\$9,320.00)

The original Contract Sum was	\$	<u>1,376,328.00</u>
The net change by previously authorized Change Orders	\$	<u>-153,598.21</u>
The Contract Sum prior to this Change Order was	\$	<u>1,222,729.79</u>
The Contract Sum will be decreased by this Change Order in the amount of	\$	<u>9,320.00</u>
The new Contract Sum including this Change Order will be	\$	<u>1,213,409.79</u>

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PH&J Architects, Inc.

ARCHITECT *(Firm name)*

SIGNATURE

Patrick Addison, Vice Principal

PRINTED NAME AND TITLE

DATE

9-27-18

Stallings & Sons, Inc.

CONTRACTOR *(Firm name)*

SIGNATURE

Jeffrey Stallings,
 Secretary/Treasurer

PRINTED NAME AND TITLE

DATE

9-27-18

Montgomery County Commission

OWNER *(Firm name)*

SIGNATURE

Elton Dean, Sr. Chairman

PRINTED NAME AND TITLE

DATE

4-2

MEMORANDUM

TO: Donald L. Mims, County Administrator
FROM: Myrtle Singleton, Purchasing Manager *MLS*
DATE: October 10, 2018
RE: Contract No. 51901-15B-022
Dumpster Rental and Trash Collection Services

Request the attached Amendment No. 2 to provide a eight (8) yard dumpster serviced once per month for the Montgomery County Fleet Maintenance Shop at 1872 Terminal Road, Montgomery, AL 36108 to be considered for approval on a future agenda.

This amendment will allow the contract with Liberty Disposal, Inc. to provide at dumpster rental and trash collection services at the Montgomery County Fleet Maintenance Shop on a monthly basis at \$95.00 per month.

The Montgomery County Fleet Maintenance Shop was not part of the original bid; however, per the Invitation to Bid, Montgomery County Commission reserves the right to add other locations, within the county, as needed, during the period of the contract.

Liberty Disposal, Inc. contract will expire June 30, 2019, prices will remain firm during the contract period.

Amendment has been coordinated with Derrick Cunningham, Sheriff.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

**Amendment
To
Contract # 51901-18B-014**

Amendment No. 2

Contract for dumpster rental and trash collection services for Montgomery County, to be provided at Montgomery County Fleet Maintenance Shop, 1872 Terminal Road, Montgomery, AL 36108 is hereby amended as follows:

The following location will be added to the contract, Montgomery County Fleet Maintenance Shop. Dumpster rental and trash collection services will be provided on a monthly basis at \$95.00 per month, which should be billed to Montgomery County Commission, Support Services, P. O. Box 1667, Montgomery, Alabama 36102-1667.

All other provisions of the contract will remain the same.

WITNESS:

LIBERTY DISPOSAL, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

August 17, 2018

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : Two Part-Time Interns
Montgomery County Fleet Maintenance Shop

Please be advised that I would like to proceed with hiring two (2) interns for the new Montgomery County Fleet Maintenance Shop. These interns will be selected from students at Trenholm State Community College, who are enrolled in their Automotive Technology Program. All applicants will be encouraged to submit a brief resume prior to interviewing for the positions. The hiring of students currently enrolled in an automotive program is much more feasible to maintain a productive maintenance shop for the county.

Please place this on the next agenda so we can get this matter rectified as soon as possible.

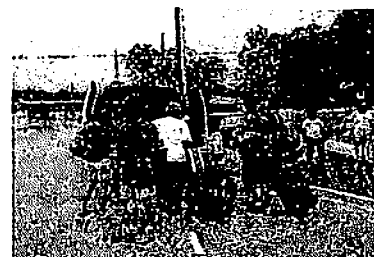
DC/crv

cc: Ms. Florence Cauthen, Deputy County Administrator

6-1



Aid to Inmate Mothers, Inc. P. O. Box 986 Montgomery, AL 36101-0986 334-262-2245



October 11, 2018

Mr. Elton Dean, Sr. Chairman
Montgomery County Commission
101 S. Lawrence St.
Montgomery, AL 36104

Dear Mr. Dean:

We want to take this opportunity to thank you for the 2017 donation on behalf of Commissioner Isiah Sankey of \$500 in support of Aid to Inmate Mothers (AIM) 30th anniversary. Your donation helped us provide visitation for 75 children in 2018, send video recorded books (done by their mothers through our Storybook Program) to 873 children, and provided transitional housing services to 18 women at our Montgomery-based transitional home, Genesis.

AIM needs your help! We respectfully ask you to support our effort to serve these families through a tax-deductible sponsorship of our upcoming annual event honoring faithful volunteers and celebrating AIM's life-supporting work. This year's event, **Pour and Paint**, will be held on Tuesday October 23rd from 6pm-8pm at the Unitarian Church at 2810 Atlanta Highway. At this event two local artists, Catherine McClemore and Camilla Armstrong will direct an art class for those attending our event, helping them to create folk art similar to the art created in our inmate art class.

This year, donations will support art projects for the children during visitation, books for our Storybook Project, and help us to provide basic supplies for women leaving prison.

Sponsors will be recognized on signage and programs that will be distributed at the event, and in our Monthly Newsletters. Sponsors will also be mentioned in all news releases and publicity about the event. The cost of Sponsorships are listed on the attached enclosure. You can mail your sponsorship to Aid to Inmate Mothers, Inc. P. O. Box 986 Montgomery, AL 36101-0986 or just give us a call, and we will be happy to come by your office. It can also be done online at our Website: www.inmatemoms.org where we have posted an event donation page.

There are many incarcerated mothers and children counting on us. Please consider being a sponsor or giving a tax-deductible gift so that we can continue this important work!

Gratefully,

Zack Buckner

Carol Potok

Zack Buckner
President, Board of Directors
334-322-5209

Carol Potok
Executive Director
334-262-2245

7-1

Aid to Inmate Mothers



(AIM)

Mission: To provide services to Alabama's incarcerated women with emphasis on enhancing personal growth and strengthening the bonds between inmate mothers and their children.

Visitation

Since 1987, AIM has provided visitation for mothers who have no transportation for their children to visit them. We provide monthly transportation through a network of volunteers in regions across Alabama. We bring toys and educational projects for the children and mothers, and provide a hot meal for them to share together. A volunteer takes photos of the children with their moms, which we print with a photo printer and they take home with them. **79 children and 42 mothers participated in this program in 2016.**

Storybook Program

Each month, AIM brings over 200 children's books and fifteen flip cameras to help more than 125 women record bedtime stories for their children. Fifteen community volunteers participate in the program, operating the camera for the women, while they read the book. Over 400 women are signed up for this program--most get to participate three times a year. **604 mothers and 1380 children benefited from the Storybook Program in 2016.**

Classes: General Population

Since 1997, AIM has been working with the prison administration to design classes that would have a positive impact on incarcerated women. We currently offer Life Skills and Job Readiness, Parenting Education, Domestic Violence Education, Women's Health Seminars, Pre-release training and two Book Clubs. **450 unduplicated women attended classes in 2016.**

Project Reconnect

This program was created in response to the tremendous need for post-release guidance. A year before parole, AIM interviews each participant to determine their needs and discuss Life Goals. In addition to classes, and in the Pre-Release Program. When they leave prison, we provide them with interview outfits and other essential clothing, help them create a resume and obtain documents (birth certificates, social security cards, state ID), help them find a job and affordable housing. We provide supportive counseling and crisis intervention and continue to follow up with them for a year after their release from prison. *Project Reconnect* is coordinated by a former inmate who has gained the respect of the prison administration and has been allowed to re-enter the prison to interview and conduct programs. Almost 200 women are currently enrolled in *Project Reconnect*. **242 unduplicated women participated in Project Reconnect during 2016.**

GENESIS Transitional Home

In May 2012, AIM opened a transitional center in Montgomery for women leaving prison. Women stay in the program for one year, and receive individual case management, participate in life skills classes, 12-step groups and case managers help them with their job search. GENESIS can house up to 12 women, and also offers a clothes closet and computer lab on site. A portion of their rent is set aside for them to use as a deposit on an apartment when they are ready to move to permanent housing. **In 2016, AIM had 18 residents.**



Contact us at:

Carol Potok, Executive Director
334-262-2245

carol@inmatemoms.org
www.inmatemoms.org

Offices:

660 Morgan Avenue
Montgomery, AL 36104

We're on Facebook: Facebook/Aid to Inmate Mothers

Mailing address:

PO Box 986
Montgomery, AL 36101

Benefit for Aid to Inmate Mothers

POUY & Paint

Please join us for an evening of fellowship and folk art on October 23rd to benefit AIM. Art instructors will be on hand to assist anyone who would like to create their very own piece of folk art. The fun, paint, instruction, hors d'oeuvres and wine are all included with your donation!

OCTOBER 23, 2018 * 6:00 - 8:00 PM * TICKETS \$25

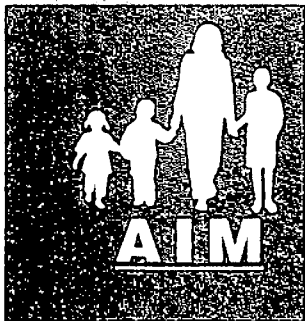
UNITARIAN FELLOWSHIP OF MONTGOMERY * 2810 ATLANTA HWY, MONTGOMERY AL

TO PURCHASE TICKETS OR MAKE A DONATION, CALL 334-262-2245

OR VISIT OUR WEBSITE AT www.inmatemoms.org.

PLEASE MAKE CHECKS PAYABLE TO: AIM, PO BOX 986, MONTGOMERY, AL 36101

AIM is a non-profit organization that holds families together by providing visitation with children during the difficult years of incarceration.

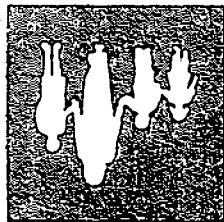


54

October 23, 2018 * 6:00 - 8:00 PM
Create your own Alabama Folk Art with
assistance from Art Instructors: Camilla
Armstrong and Catherine McLeMore!



AIM
PO Box 986
MONTGOMERY, AL 36101





Aid to Inmate Mothers
Pour and Paint Fundraiser
Sponsorship levels:

Platinum: \$1000

Gold: \$500

Silver: \$100

Pewter: \$50

All donations are tax-deductible!

Please make checks out to: Aid to Inmate Mothers

Mailing address: PO Box 986, Montgomery, AL 36101

Online donations: www.inmatemoms.org

Contact us at: 334-262-2245 or carol@inmatemoms.org

7-6

Donald Mims

From: Carol Potok <carol@inmatemoms.org>
Sent: Thursday, October 11, 2018 2:11 PM
To: Donald Mims
Subject: Fwd: materials on Aid to Inmate Mothers
Attachments: AIM sponsorship letter - general 2017 final.doc; AIM Postcard.pdf; fact sheet 2.doc

----- Forwarded message -----

From: Carol Potok <carol@inmatemoms.org>
Date: Thu, Oct 11, 2018 at 11:56 AM
Subject: materials on Aid to Inmate Mothers
To: <dona1d.mims@mc-ala.org>

Hi Donnie,

Here are some things to put together for Monday. Let me know if you have questions.

Best,

Carol Potok

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Carol Potok
Executive Director
Aid to Inmate Mothers
PO Box 986
Montgomery, AL 36101-0986
334-262-2245

--

Carol Potok
Executive Director
Aid to Inmate Mothers
PO Box 986
Montgomery, AL 36101-0986
334-262-2245

2-7



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

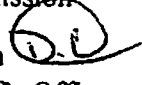
KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

October 9, 2018

MEMORANDUM

TO : Mr. Donnie Mims, County Administrator
Montgomery County Commission

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : College Incentive Program

Please find attached a Memorandum from Chief Briggs requesting that dispatchers be added to the College Incentive Plan. As you are aware, dispatchers are essential employees just as deputies are essential to law enforcement. We have agencies from other states, particularly Florida, that already take part in this program and use that incentive to hire our dispatchers.

Furthermore, we have been searching for dispatchers for the past six (6) months with little or no success. I feel this incentive would make it easier to hire and retain dispatchers. Please place this matter on the next agenda.

If you have any questions, please let me know.

DC/crv

encl.

cc: Ms. Florence Cauthen, Deputy Administrator

8-1

Memo

To: Sheriff Cunningham
From: Colonel Jon Briggs
Date: 9 October, 2018
Re: College Incentives for Dispatchers

On 5 June 2007, the County Commission approved a Incentive pay plan for Montgomery County Deputy Sheriff's and Correctional Officers with advanced College Degrees. Within this plan, employees with advanced degrees were awarded a two or three step advancement in the Montgomery County pay plan for their pay grade. During the discussions between the Sheriff and Ms. Barbara Montoya, our E-911 Dispatchers were for whatever reason, not considered for the incentive. The goal of this program is to ensure that we can attract applicants with advanced degrees as well as to encourage current employees to pursue additional education. The operation of the Montgomery County Emergency Communication Center (ECD) over the years has become more technical in nature and the need for Dispatchers with higher levels of education is becoming more important to the ECD's operational needs. Competition for applicants has also become more difficult in recruiting quality applicants for the Dispatcher positions. With the addition of the ECD into the College Incentive Program, our opportunities to recruit and retain quality Dispatchers will enable the Sheriff's Office to better serve the Citizens of Montgomery County.

I would like to request that the County Commission consider adding the Montgomery County Emergency Communication Dispatchers into the College Incentive Plan.



810 Cedar Street, Montgomery, AL 36106

Phone: (334) 263-9733 ~ Fax: (334) 263-9031

October 10, 2018

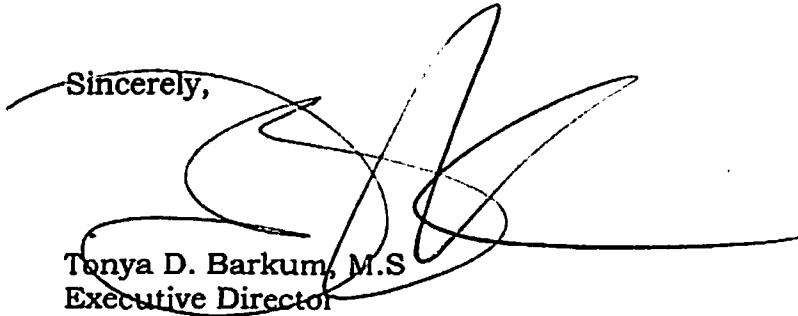
Montgomery County Commission
President Charles Jinright
103 North Perry Street
Montgomery, AL 36014

RE: Funding

Second Chance Foundation has applied for the Department of Labor's *Youthbuild* grant. Our agency is dedicated to providing the needed services to at-risk youth in our community. We are seeking financial support from the County Commission to assist with our efforts. In order to secure the \$800,000.00 federal grant, we are asking the Montgomery County Commission for **\$100,000.00 cash match**.

Second Chance has been audited United Way agency for over 15 years. We are fiscally responsible and committed to addressing the needs of the most at-risk in Montgomery. Expanding our program will be a valuable asset to the community. We appreciate your support of our efforts over the years.

Sincerely,



Tonya D. Barkum, M.S.
Executive Director



Phone: (334) 263-9733 ~ Fax: (334) 263-9031

Tonya Barkum, MS –Executive Director
Dawn Davis Counselor/Program Director
Leander Robinson- Counselor/CaseManager
Madalyn Caldwell-Counselor/CaseManager
Mattie King – Certified Teacher
Avionne Glasgow- Certified Teacher
Marlo McDonald – Life Skills Instructor
Carmen Ruisse-GED Instructor

Terri Smith – Office Manager/Parent Involvement Coordinator

Office Hours: 8:00 – 4:00 Monday – Friday

Program Summary

Second Chance is a private, non-profit, therapeutic behavioral remediation program targeted to students excluded from area public schools and their families. Our primary goal is to prepare students to be readmitted and reintegrated into the school system with new behavioral skills and attitudes. We are the only agency that provides services to expelled students in the state of Alabama.

Students are primarily referred to the program by the Montgomery County Board of Education Central Office following due process and expulsion. Enrollment is initiated by parents/guardians. When students complete the program, they are recommended to the school system for readmission.

Comprehensive Day Treatment Program includes:

- Academic and Psychodiagnostic Assessment
- Individual, Group, and Family Counseling
- Credit Recovery and Academic Remediation
- Parent Involvement Activities
- Life Skills Instruction
- Therapeutic Recreation
- Community Service Opportunities
- GED and Basic Skills Instruction
- Resource Referral
- AfterCare Services
- Work readiness and employability skills training
- Job Placement Assistance and Career Planning

Professional, Committed Staff including:

- Three Masters Level Counselors
- Two Academic Teachers
- Life Skills Instructor
- Office Manager
- Volunteers, including: Counseling Graduate Students from Area Universities

THE SECOND CHANCE FOUNDATION BOARD OF DIRECTORS

Chairman of the Board

David Pinnock
Alabama Board of Nursing
RSA Plaza, Ste. 250
770 Washington Avenue
Montgomery, AL 36104
(334) 280-4761 (H)
(334) 293-5200 (O)
(334) 467-7848 (C)

Davef350@gmail.com

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(334) 233-5431 (c)
DStapleton@alasu.edu

Wanda Anderson
Juvenile Probation Officer - Retired
Montgomery County Juvenile Court
396-4828 (h) 462-6662 (c)
wanda_bea_36105@yahoo.com

Judge Calvin Williams
Montgomery Family Court
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calvin.williams@alacourt.gov
aundriaguyton@mc-ala.org

Rhonda Wimbley
Juvenile Probation Officer
Montgomery County Juvenile Court
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Tracy Pressley

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(334) 832-7292 (O)
(334) 241-9734 (F)

John McClenney II
Uptown Tanz
334-220-6301
jam2uptown@gmail.com

Ex-Officio:

Tonya D. Barkum, M.S.
Executive Director
Second Chance Foundation
810 Cedar Street
Montgomery, AL 36106
(334) 263-9733 (O)
(334) 324-8242 (C)
(334) 263-9031 (F)

Second Chance Foundation

Budget

October 1, 2018- September 30, 2019

2018-2019

PAYROLL

Salaries	\$277,658.00
Payroll Taxes and Expenses	\$ 20,621.00
TOTAL PAYROLL	\$ 298,279.00

INSURANCE

Health Insurance	\$20,712.00
Workers Compensation	\$ 4,000.00
Professional Liability	\$ 1,230.00
D & O Liability	\$ 1,200.00
Commercial Liability	\$ 3,274.34
TOTAL INSURANCE	\$ 30,416.34

PROGRAM EXPENSES

Medicaid Expenses	\$ -
Educational Curricula	\$ 2,069.00
Therapeutic Curricula and Materials	\$ 127.00
Tests - Academic/Psychological/Drug	\$ 100.00
Special Activities	\$ 4,000.00
Food	\$ 3,750.00
Student Transportation Costs	\$ 1,200.00
Computer Lab Equipment	\$ -
TOTAL PROGRAM EXPENSES	\$ 11,246.00

OPERATING EXPENSES

Utilities	\$ 11,000.00
Telephone and Internet	\$3,300.00
Supplies	\$ 3,600.00
Other Occupancy Expenses	\$ 1,800.00
Building Maintenance	\$ 1,450.00
Equipment Lease and Maintenance	\$ 3,500.00
Furnishings	\$ 500.00
Computer Maintenance and Repairs	\$ 2,000.00
Audit	\$ 6,350.00
Professional Development	\$ 3,000.00
Lawn Maintenance	\$ -
Janitorial	\$ -

TOTAL OPERATING EXPENSES \$ 36,500.00

TOTAL BUDGET 376,441.34

9-4

Second Chance Foundation

Estimated Income Statement

	<u>2018-2019</u>
Alabama Department of Education Allocation	\$ 310,583.04
Private Funds	\$ 4,300.00
Working Women's Home Association	\$10,000.00
United Way	\$10,000.00
ADECA	\$30,000.00
Grant-Restricted Funds	\$5,000.00
Montgomery County Commission	\$ 25,000.00
WalMart Grants	\$ 5,000.00
Miscellaneous	\$15,071.00
	\$ 414,954.04

Budget Line Items				Total
A. Personnel	Annual			\$195,000.00
- Construction Manager (PT)	\$31,000	100%	\$2,583.34	
- Counselor	\$40,000	100%	\$3,333.34	
- Teachers	\$26,000	100%	\$2,166.67	
- Program Coordinator	\$40,000	100%	\$3,333.34	
- Executive Director	\$25,000	50%	\$2,083.34	
- Secretary	\$18,000	50%	\$1,500.00	
- Construction Trainer	\$15,000	100%	\$1,250.00	
B. Fringe	FICA @ 7.65%/ salary			\$14,917.00
C. Travel				\$4,100.00
- Local Mileage (\$0.50/mile)	In-State Travel 200 miles/ mo. x 12 months	Program Staff	\$1,200.00	
- Conference Lodging	2 Nights @ \$250.00/person (2)	Program Staff	\$1,000.00	
- Per Diem	3 Days @ \$150/person (2)		\$900.00	
- Transportation	\$500/Airfare or Gas/person (2)	Program Staff	\$1,000.00	
D. Equipment				\$36,060.00
- Laptop Computer	1 Laptop @ \$2,300.00	Teacher	\$2,300.00	
- Desktop Computer	8 Computers @ \$600.00	Participants	\$4,800.00	
- SmartBoard	1 SmartBoard @ \$6,000.00	Teacher	\$6,000.00	
- Tablets	6 Tablets @ \$400.00	Participants	\$2,400.00	
- Curriculum	TABE x 25 New Readers Press Curriculum \$158.00 x 25		\$3,000.00	
- Generator	1 Portable Generator @ \$2,500		\$3,950.00	
- Circular Saw	1 7 1/4 Circular Saw @ \$150.00		\$2,500.00	
- Circular Saw	10 In Circular saw @ \$400.00		\$150.00	
- Screw Guns	Screw Guns (6) \$200.00		\$400.00	
			\$1,200.00	

Electric Drills	Drills(3) @\$100.00	\$300.00		
Reciprocating Saw	1 Saw @ \$200.00	\$200.00		
Rotary Hammer Drill	1 Drill @ \$200.00	\$200.00		
Chain Saw	1 Saw @ \$200.00	\$200.00		
Jig Saw	1 Saw @ \$50.00	\$50.00		
Power Inlet Box	1 Box @ \$50.00	\$50.00		
Job Site Lock Box	1 Box @ \$3,000.00	\$3,000.00		
8Ft Ladder	1 Ladder @ \$120	\$120.00		
6Ft Ladder	1 Ladder @ \$80.00	\$80.00		
Wheelbarrow	2 Wheelbarrows @ \$80.00	\$160.00		
Misc Worksite Tools	\$2,000.00	\$2,000.00		
Tool Shelf & Storage	\$3,000.00	\$3,000.00		
E. Supplies				
Office Supplies	\$200/mo x 12	\$2,400.00		\$17,000.00
Tool Box Set	\$80 x 30	\$2,400.00		
Class Supplies	\$400/mo x 12	\$4,800.00		
Hard Hats	35 x \$10.00	\$350.00		
Tool Belts	30 x \$35.00	\$1,050.00		
Construction Supplies	\$500/mo x 12	\$6,000.00		
F. Contractual	TBD	\$30,000.00		\$100,000.00
Construction Consultation				
Equipment Rental	TBD	\$60,000.00		
Trainings	TBD	\$10,000.00		
G. Constructions				
H. Other				\$32,500.00
Staff Trainings	\$2,000.00	\$2,000.00		
CPR/First Aid Certification	\$9,500.00	\$9,500.00		
Clothing	\$10,000.00	\$10,000.00		
Participant Stipend	\$20.00/ bi-weekly (max of 9 months)	\$9,000.00		
Participant transportation assistance	2,000.00	\$2,000.00		

A. Personnel**\$180,000**

- **Construction Manager**
This part- time position manages oversees the construction site, including but not limited to the renovation and rehabilitation of the housing and trains and supervises the young people and construction volunteers.
The construction manager will operate at 100% FTE. (\$31,000 annually)
- **Counselor**
The counselor will provide ongoing support, advocacy and guidance to program participants to limit the deterrence of outside barriers on their personal goals. The counselor also works closely with participants to assist them in legal and social service needs.
The counselor will operate at 100% FTE. (\$40,000 annually)
- **Teacher**
The teacher will instruct the participants in reading, math and writing, to ensure that participants are not basic skills deficient. The teacher also prepares the participants for GED testing.
The teacher will operate at 100% FTE. (\$26,000 annually)
- **Program Coordinator**
The program coordinator will manage the daily program operations, including oversight of construction, education, counseling and leadership and development of participants. The program coordinator will facilitate team work and coordination amongst the program. The program coordinator will also assist participants in identifying local job opportunities, job preparation and job or college placement after graduation.
The program coordinator will operate at 100% FTE. (\$40,000 annually)
- **Executive Director**
The executive director will oversee the program coordinator in ensuring that the program is running smoothly. The executive director will develop strong community ties and build supportive collaborative relationships within the community. The executive director will oversee the participant payroll and disciplinary systems.
The executive director will operate at 50% FTE. (\$50,000 annually, 50% FTE = \$25,000)
- **Secretary**
The secretary will ensure that all office and constructions supplies are stocked and readily available for use. The secretary will also oversee program scheduling.
The secretary will operate at 50% FTE. (\$36,000 annually, 50% FTE = \$18,000)
- **Construction Trainer**
The construction trainer is a part-time position. The construction trainer is responsible for teaching the youth on the jobsite. They are responsible for teaching elements such as carpentry, demolition, roofing, framing and etc. The construction trainer is also responsible for helping the construction manager maintain a safe jobsite.
The construction trainer will operate at 100% FTE. (\$15,000 annually)

B. Fringe Benefits**\$13,769.50**

Fringe benefits are calculated at 7.65% of staff members' salaries. Fringe benefits include FICA.

Construction Manager	\$2,371.50
Counselor	\$3,060.00
Teacher	\$1,989.00
Program Coordinator	\$3,060.00
Executive Director	\$1,912.50
Secretary	\$1,377.00

C. Travel**\$4,100.00****Local Mileage**

In-state travel will be required to transport participants and staff to work sites, trainings, tours and other program related activities. Current rate per mile is \$0.50. In-state travel is estimated at 200 miles per month.

$(\$0.50 \times 200 = \$100. \$100 \times 12 \text{ months} = \$1,200.00 \text{ annually})$

Conferences

Remaining abreast on the latest news and techniques for teaching and counseling at-risk youth is important for the success of the program. To ensure that the best possible services are being provided to our participants, the executive director and program coordinator will attend at least one conference per year. The estimated expenses for the conference are as follows:

Lodging - \$250.00 per person/night

Per Diem - \$150.00 per person/day

Transportation - \$500 per person (airfare or gas)

D. Equipment**\$35,160.00****Laptop Computer**

Laptop computer will be used by the teacher to keep student records, as an instruction tool and to track student progress. The cost is \$2,300.00.

Desktop Computer (8)

Desktop computers will be used by the program participants for classroom and other program related activities. The cost is \$600/computer totaling \$4,800.00

SmartBoard

The SmartBoard will be used by the teacher to create an interactive learning experience for participants in the classroom. The cost is \$6,000.00

Tablets (6)

The tablets will be used by participants for classroom and other program related activities. The cost is \$400/tablet totaling \$2,400.00.

Curriculum (25)

The TABE test will be administered to each student. The cost of the TABE is \$3,000.00

The TABE curriculum by New Readers Press will be used to guide the instruction process to prepare the participants for GED testing. The cost is \$158 per curriculum totaling \$3,950.00.

Construction Equipment

A wide range of construction equipment will be purchased ranging from saws to drills and other necessary tools that will be used for the duration of the program. The total costs of these materials are \$23,610.00.

E. Supplies

\$13,400.00

Office Supplies

General office supplies such as pens, pencils, copy paper, writing pads, staples, etc. are needed to conduct day to day operations.

An estimated \$200 per month x 12 months = \$2,400 annually for office supplies.

Tool Box Set (30)

Each participant will receive a tool box set containing 6 inch nose pliers, 6 inch diagonal pliers, 6 inch slip joint pliers, 8.5 inch scissors, 8 inch wrench, retractable knife, 6 inch screwdriver, 6 piece precision screwdriver set, 10 inch mini saw, 16 oz. hammer, 16 ft. measuring tape, plastic storage box and tool bag.

\$80 per set = \$2,400 annually.

Class Supplies

General classroom supplies such as rulers, calculators, writing paper, pencils, erasers, etc.

Estimated \$300 per month x 12 months = \$3,600.00 annually.

Hard Hats (35)

Hard hats are a necessity on all work sites.

\$10 per hat = \$350.00 annually.

Tool Belts (30)

Tool belts will be used to allow easy access to tools while working on the construction site.

\$35 per belt = \$1,050.00 annually.

Construction Supplies

Supplies such as construction pencils, water, protractors, coolers, earplugs, gloves, etc. are items that help make the jobsite safer and more comfortable.

An estimated \$300 per month x 12 months = \$3,600.00.

F. Contractual	\$100,000.00
<u>Construction Consultation</u>	
A contractual agreement will be made with a local construction company to do the consultation for the build.	
The estimated cost of these services is \$30,000.00	
 <u>Equipment Rental</u>	
Equipment rental will be used for forklifts, cranes and other large machinery needed to complete the jobsite.	
The allocated amount for equipment rental is \$60,000.00	
 <u>Trainings</u>	
It is important for our youth to be well trained before leaving our program. By regularly attending construction trainings, they will remain up-to-date construction policies and techniques.	
The allocated amount for trainings is \$10,000.00.	
 G. Other	 \$32,500.00
<u>Staff Trainings</u>	
Staff will attend regular trainings to remain up-to-date on the best practices to help our participants.	
The estimated cost of staff trainings is \$2,000.00.	
 <u>CPR/First Aid Certification</u>	
Each participant will be required to become CPR/First Aid certified.	
The estimated cost is \$9,500.00.	
 <u>Clothing</u>	
Having the proper clothing is necessary for a safe working environment on construction sites. The program will supply students with some clothing such as work boots, socks, long sleeved shirts, and program shirts.	
The estimated cost of clothing is \$10,000.00.	
 <u>Participant Stipend</u>	
Participants in the program that are working on the jobsite will be eligible for the participant stipend of \$20 bi-weekly.	
The estimated cost of the stipend is \$9,000.00.	
 <u>Transportation Assistance</u>	
Participants have the opportunity to receive bus passes and gas cards to assist them in getting to the program daily.	
The estimated cost of transportation assistance is \$2,000.00	

Donald Mims

From: Tonya Barkum <tonya.barkum@2ndchanceal.com>
Sent: Wednesday, October 10, 2018 10:19 AM
To: Donald Mims
Subject: Second Chance Foundation- Commission Meeting 10/17/2018
Attachments: SKM_C25818100920370.pdf

Good Morning,

I have included information that I would like the County Commissioners to review for the Monday, October 17, 2018.
Please let me know if you are able add me to the schedule.

Thank you,

tonya.barkum@2ndchanceal.com
Tonya D. Barkum, M.S.
Executive Director
P334-263-9733
F334-263-9031
C334-324-8242



From: scan@2ndchanceal.com [mailto:scan@2ndchanceal.com]
Sent: Tuesday, October 09, 2018 9:38 PM
To: tonya.barkum@2ndchanceal.com
Subject: Message from KM_C258



**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
MONTGOMERY HOUSING AUTHORITY (MHA)
AND**

Shepherd's Ministry

WHEREIN this Memorandum of Understanding is entered into by and between the Housing Authority of the City of Montgomery, Alabama, hereinafter referred to as MHA and the Agency/Organization referred to as Shepherd's Ministry.

I. PURPOSE:

Please provide a brief narrative below that indicates the purpose of the program.

Shepherd's Ministry will be working in partnership with MHA for the well-being of existing tenants through community engagement to include After-School/Mentoring program, "Positive Parent" Multi-Cultural Parenting program, and Spiritual Enlightenment programs.

II. PROGRAM DESCRIPTION:

Please list the start and ending date of the proposed program, including the hours of operation and location of program. The program will begin upon full execution of this MOU and expire upon 30 days advance written notice of either party.

Starting date will be October 15, 2018 through October 15, 2019. After School program will be from 3:00 pm – 6:30pm, Mon-Fri (1 Nov – May 25). The Summer Camp Program will be from June – August 2019; 8:00 am – 12:00 pm (Mon-Fri).



Program Schedule:

The Terrace (Sr. Res. Facility) Mon, Wed, Fri 10:00 am-12:00pm Spiritual
Start Date: Nov 2, 2018 - Nov 2, 2019 Assessments
 Community Leader: Bishop & Mrs. Robert L. Brown
 Dr. Ethel Johnson

Approx. 482 residents between the ages of 41-62 & older

Paterson Court Mon – Fri 3:30pm -6:00pm After School Prg
Tulane Gardens
Parks Place
Gibbs Village East
Gibbs Village West
Start Date: 22 Oct 2018 – 22 Oct 2019
 Community Leader: Rev. Thomas Jones
 Approx. 1095 residents between the ages of 6-12 (ages 13-18 allowed as space dictates, 253 residents)

"Positive Parenting" Classes	Tues., Nov 5 (PM)	Gibbs Village W/E
(Birth to Adolescence)	Thurs., Nov 7 (PM)	Tulane Gardens
<i>Total of 6 classes and Graduation</i>	Tues., Nov 5 (AM)	Paterson Court
<i>(2 hour sessions each)</i>	Thurs., Nov 7 (AM)	Park Place

(Note: On-going coordination with property managers to determine the best fit for their residents; ages will be reported to MHA, when complete).

The "Positive Parent" program focuses on raising healthy, happy, and successful children; from birth to adolescence. Classes will include information on parenting in the 21st century; drugs and alcohol education; HIV/AIDS and other STDs; gangs and violence; good parenting versus bad parenting; providing children with warmth, acceptance, and respect; teaching your child(ren) about their own and other cultures...and much more.

Measurable Outcomes: Pre/Post Parenting Questionnaires; graduation rate of 75% or better.

III. MEASURABLE OUTCOMES:

Please list the specific outcome that your organization expects to accomplish at the end of the program and how or what you will use to measure the outcome.

Shepherd's Ministries expects to provide *on-site* classes and support with the overall goal of enriching the MHA community. Our three focal areas will center around Positive Parenting education classes, after school tutoring and mentoring for school age residents, as well as spiritual assessments. We expect to evaluate the programs with Pre/Post Questionnaires, statistics from the local police department as to the trends, both before and during the launch of these programs. We expect to see a decrease in crime, better parenting skills being exhibited, and enhance the senior citizen outlook by spiritual assessments and spiritual support; all things pointing to the sustainability of the family unit, for generations.

For the tutorial program, will ask for the children to bring in their actual homework; and will monitor participants report cards (reading, math, and conduct) and weekly progress reports, as additional measurement tool for success, looking at trends of growth or improvement (Ex. grade goes up to A or B). Reports will be submitted by the 3rd of each month.

1. Methods of evaluation will include: Pre/Post Screening Questionnaires and Parenting Graduation Rates
2. Weekly Progress Reports

The Agency/Organization agrees to:

1. Provide Pre/Post Program Screenings for After School Tutoring and Parenting classes;
2. Provide 3 "Kick-Off" Cookouts;
3. The Positive Parenting program with GRADUATION ceremonies (6);
4. Spiritual assessments and enlightenment program;
5. Plan, implement and construct a *playground* with MHA, Kaboom, and City/County Commissioners for *Gibbs Village West*; summer of 2019.
6. Parent Education "Train-the-trainer" Corps (March 2019), 25 students; in partnership with City/County Commissioners for funding.

The Montgomery Housing Authority agrees to:

1. Provide meeting space;
2. Assisting with preparation and food for "Kick-Off" Cookouts;
3. Provide maintenance and utilities for the meeting space;
4. Provide space for Parent Education Corps training (25 students).
5. Partnering with Shepherd's Ministries, Kaboom, and Montgomery City/County Commissioners to build a *playground* at Gibbs Village West; and
5. Assist with recruitment of resident participation.

III. INSURANCE:

The above-named agency/organization must provide proof of all applicable workers' compensation,

general liability, and automobile liability insurance coverage in amounts acceptable to MHA throughout the term of the MOU. **Copies of all proof of insurance must be submitted with this MOU.**

IV. REPORTS:

Monthly reports and evaluations as to the activity and progress of the above-named program must be submitted to the Director of Resident Services. All reports must include the program's objectives and measurable goals. Please include the tools used to measure the outcome and sign in rosters. All reports must be submitted monthly by the 3rd of the following month.

V. TERMS OF THIS AGREEMENT:

This instrument and attachments contain the entire agreement between the Montgomery Housing Authority and above-named agency/organization. The terms of this agreement may not be altered without the written permission of the Montgomery Housing Authority.

The above-named agency/organization will indemnify and hold harmless, the Montgomery Housing Authority from any liability arising out of any and all acts or omissions and for any and all claims or suits brought by any individual or entity, arising out of the activities set forth in this agreement, or otherwise.

The agency/organization and its members, officers, organizers are separate individuals and/or entities and are not in any manner employees, agents or otherwise associated with the Montgomery Housing Authority.

The terms of this agreement will be as stated herein; however, either party may terminate this agreement upon the giving of thirty (30) days advance written notice.

IN WITNESS HEREOF, the parties hereto have executed this Memorandum of Understanding by having their representative affix their signature below.

Agency: Shepherd's Ministry

By: Bishop Robert L. Brown

Bishop Robert L. Brown

Its: Overseer

October 1, 2018

Date

The Housing Authority of the City of Montgomery, Alabama

By: _____

Evette Hester

Its: Executive Director

Date

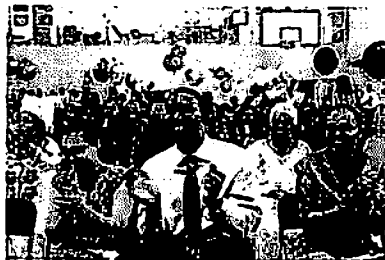
MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
MONTGOMERY HOUSING AUTHORITY (MHA)
AND
SHEPHERD'S MINISTRIES, INC.

ADDENDUM

Effective Black Parenting (EBP) Program



1. Will host EBP at 3 MHA locations/weekly X 6 weeks, each
2. Start/End Dates: Oct 23, 2018 – Nov 29, 2018 (First Group Session)
Jan 2, 2019 – Feb 7, 2019 (Second Group Session)
3. Effective Black Parenting **GRADUATION Ceremonies** (x6; 3 per each location)



Effective Black Parenting Classes

2018-2019

Program Costs:

Program Director/Instructor Trainer annual (FT)				\$20,000.00
Admin. Assistant/Intern annual (PT)				10,000.00
Education Program Supplies	(Leader's handbooks, laptops x 2, advertisement)			6,000.00
Yelling, Threatening, Putting Down: What to Do Instead DVD	\$100.00 x 4	=		400.00
The New Confident Parenting Family Rule Cards	70.00 x 4	=		280.00
The New Confident Parenting Program Parent's Handbook	50.00 x 150	=		7,500.00
Kickoff Cookouts (4)	300.00 x 4	=		1,200.00
GRADUATIONS				1,000.00
			Total	\$ 46,380.00

EMINENT SOLUTIONS INC.
Partnership
Montgomery Housing Authority

PROGRAM IMPLEMENTATION AGENDA
October 1 2018

PHASE I

I. Access the need

- Is there an existing after school program that serves the area? **Yes**
- Was there a previous after school program that failed? If so, why? **No**
- What is the target area? **City wide**
- How many children are involved? **75-399**
- Where will it be located? **Montgomery Housing Authority**

II. What age group will our program serve? Kindergarten through 7th grade (5yr-13yr)

III. What type of program will it be?

- **Homework and academic skill-building time-** Homework support, learning games for those not doing homework, tutoring, reading time
- **Reading time-** Young people choose a book or bring a book; everyone participates in quiet reading for a certain period of time.
- **Clubs-** Young people can choose to be a member of a certain club that meets weekly for a set number of weeks; clubs could include art, music, dance, drama, sports, reading, or languages.
- **Outdoor recreation-**Organized games and free play
- **Service-learning projects-**Young people plan and participate in service projects on a regular basis.

IV. How will we schedule and plan our activities?

- Involve young people in program planning
- Decided on the regular daily, weekly, or monthly parts of your program (include many opportunities for young people to make choices about their activities)
- Have activities focus on a theme each week or month
- Design appropriate routines and environments
- Regularly evaluate the effectiveness of your program through focus groups and surveys. Make changes according to suggestions of volunteers, parents, and young people.

V. Who is going to pay for program?

- **Parents**
 - People are willing to take on varying levels of personal responsibility for themselves and their children. Some parents may see after school care as a form of child care while others will see the potential for the child to have fun while learning valuable life skills, such as critical thinking and working together. They do not want to lose their child to the blank stare of a video game and hope their child will learn simple tasks, such as making change, or more complex ones, such as talking with adults. Parents will vary in the level of money they can contribute, but all parents should contribute money (within their means) and time.
- **Grants**
 - Grants at federal and state level can shift their focus and are not dependable long term sources of support. Partnering in grant applications with other youth-serving organizations may be a possibility, including: parks and recreation, schools, libraries, and law enforcement.
- **Foundations**
 - Local foundations dedicated to serving youth, healthy communities, the arts, and other related topics may be a source of funds.
- **Local business and civic groups**
 - Local businesses and civic groups receive repeated requests for support, so it's important to research the giving history, make contact with community representatives, and "put your best foot forward" in advancing your idea.

VI. Who will help support it?

- An established base of supporters is the solid foundation upon which to build an after school program. Just as individual giving is important for board members (see Category Link "[Board Guide](#)"), it's essential that supporters give money and time and actively fundraise for the program.
- Supporters can be parents of children who use the after school program, representatives from local businesses, civic groups, and faith-based organizations who understand the benefits that an after school program provides, or other interested community members.
- Establishing a long term relationship with supporters and donors is crucial to the success of the project. Regular contact, timely updates, and sincere appreciation go a long way in retaining the supporters who are the lifeblood of the organization (See Category link "[Annual Giving](#)").
- A successful and meaningful after school program will be able and willing to train children versus just entertain them! This does not mean that after school programs can't be fun. Just as adults unwind after a long day of work, children need a place to unwind after the challenges of the school day. Structure, not chaos, is the key.
- The [FindYouthInfo](#) Program Directory features evidence-based programs whose purpose is to prevent and/or reduce delinquency or other problem behaviors in young people.

PHASE II

Eminent Solutions Inc. will be responsible for startup of afterschool program including but not limited to hiring, funding opportunities, policy and procedures, forms, OSHA requirements, and implementation of New Thing Development Afterschool Program. A Task Force and Planning Committee will be executed to help with implementation of the Afterschool Program. Eminent Solutions Inc. will implement program from beginning stages until such deemed time as program is fully operational and ready to be turned over to New Thing Community Development Corporation Inc.

I. Positions

- **Board of Directors (Eminent Solutions Inc.) Policy Makers**
- Executive Director
- Assistant Program Director
- Administrative Assistant
- Counselors- (2)
- Health Care Assistant (2)
- After School Tutors (4)
- Custodian

II. Establish Mission/Objectives

III. Implementation

- Policy and Procedures
- Requirements per DHR Standards
- OSHA
- Employee Contracts
- Applications (employees/children)
- Emergency Route
- Checklist for evaluating School-Age Child Care Program
- **Forms**
 - Interview guide/questions
 - New Staff Orientation Checklist
 - Release/Pickup Authorization
 - Medical Forms
 - Background check packets (includes fingerprint)

IV. Transportation

V. Computers

- Laptops (4)

VI. Library

- Books (age appropriate)

VII. Other

- Website (to include afterschool program)
- First aid kit
- CPR certification
- Fire extinguisher
- Defibrillator

Funding and Budgeting

Before you actually start your program, you will need to know how much funding you need for both start-up and daily operation of your program. From the results of your needs survey, you can approximate how much the parents can afford to pay for the afterschool Program, and then develop a budget.

Start-Up Costs are the one time only expenses such as purchasing equipment, supplies, and staff salaries during the planning period.

- Space cost (buy, rent, or share program space)
- Renovation/repairs
- Planning and training (including materials and manuals)
- Legal and other professional fees
- Licenses and permits
- Equipment
 - administrative
 - activity
 - janitorial
 - general

Operating Expenses are the expenses for running an ongoing program which has achieved some stability.

- Staff salaries and benefits
- Staff development and training
- Supplies

- Administrative
 - activity
 - janitorial
 - general
- Utilities
- Insurance
- Travel/transportation
- Maintenance

Operating Income is the income to run an ongoing program which has achieved some stability.

- Parental fees
- Fundraising activities
- In-kind donations

After you have an estimated budget worked out, you will be better prepared to estimate the funding needed for start-up and operating your program. Most programs will find that generating parent fees provide the majority of funding, but some programs also receive funding from state and federal sources. A successful program will use a diverse funding approach, receiving money from both public and private sources. Developing a long-term financial plan is essential for a successful, sustainable afterschool program. Other sources of funding can include local businesses, individuals, fundraising activities and non-profit organizations.

VA-FSC VENDOR FILE REQUEST FORM

VA FORM 10091
SEP 2017

10-13

Instructions for FMS Vendor File Request Form

1. **NEW box option** - Check box if you are a new vendor not in the FMS system.
2. **UPDATE box option** - Check box if you are an existing vendor in the FMS system.

VA Facility Information

3. **Station #** - This portion pertains to the VA Station submitting this form, provide your station 3 digit station number. **FOR STATION USE ONLY**
 4. **Station Contact Name** - VA Station employee. **FOR STATION USE ONLY**
 5. **Station Phone** - VA Station employee direct number. **FOR STATION USE ONLY**
 6. **Station Fax Number** - VA Station fax number. **FOR STATION USE ONLY**
 7. **Station Email** - VA Station employee work email address. **FOR STATION USE ONLY**
- Payee/Vendor Type** - Check the appropriate Payee/Vendor Type box. **REQUIRED**

Miscellaneous Actions - Check the appropriate Payee/Vendor Type box, some additional documentation required.

OPTIONAL

- **ALAC Vendors - USE ONLY IF ALAC** include the 6 digit account number
- **Assignment of Claims- USE ONLY IF ASSIGNMENT** include Notice of Assignment & Instrument of Assignment
- **Federal Vendors- USE ONLY IF FEDERAL AGENCY** include the 2 digit Facts
- **Foreign Vendors- USE ONLY FOR FOREIGN COUNTRY** include W8Ben with foreign identification number

Payee/Vendor Information

8. **Commercial Vendor Registered in SAM.gov** - If you are registered in System of Awards Management & have a DUNS number check this box. **OPTIONAL**
 9. **DUNS #** - Data Universal Numbering System (DUNS) is a unique 9-digit number that is administered by Dun and Bradstreet (D&B) **OPTIONAL**
 10. **DUNS+4** - If you have more than one EFT account number for the same DUNS number and same physical location as defined by the DUNS address complete this section. **OPTIONAL**
 11. **SSN/TIN** - The Social Security Number (SSN) is the nine-digit number. The Tax Identification Number (TIN) is the nine-digit number which is either an Employer Identification Number (EIN); complete this section with SSN, TIN, EIN or ITIN. **REQUIRED**
 12. **NPI** - A standard 10 digit unique identifiers for health care providers, complete this section if applicable. **OPTIONAL**
 13. **Small Business** - Check box if applicable **OPTIONAL**
 14. **Vendor Name** - Provide legal name as it is on file with the IRS **REQUIRED**
 15. **DBA** - Doing Business As name complete if applicable **OPTIONAL**
 16. **Contact** - Name of Point of Contact if additional information is required **OPTIONAL**
 17. **Email** - Point of Contact email address **OPTIONAL**
 18. **Phone** - Point of Contact phone number **OPTIONAL**
 19. **Current Address** - Provide your most current address, city, state & zip code **REQUIRED**
 20. **Previous Address** - Provide previous address, city, state and zip code **REQUIRED FOR ADDRESS CHANGES**
- EFT/ACH (REQUIRED IAW 31CFR Part 208)**
21. **US Bank Name** - provide financial institution name city, state & zip code. **REQUIRED**
 22. **US Nine-Digit Bank Routing Number** - Provide 9 digit routing number from check (DO NOT use Deposit slip routing number) **REQUIRED**
 23. **US Account #** - Provide bank account number maximum 17 digits **REQUIRED**
 24. **Account Type** - Check appropriate box that is associated with account number provide above **REQUIRED**
 25. **Name & Title of Payee/Vendor** - **REQUIRED**
 26. **Signature of Payee/Vendor** - **REQUIRED**

Please fax the completed form to 512-460-5221 for processing.

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit payment data, by electronic means to vendor's financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.

RESPONDENT BURDEN: The Nationwide Vendor File Division needs this information to establish, modify/change your VA Vendor Record. 31 U.S.C. 3322 and 31 CFR 210, allow us to ask for this information. We estimate that you will need an average of 15 minutes to review the instructions, find the information, and complete this form. VA cannot conduct or sponsor a collection of information unless a valid OMB control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet Page at www.reginfo.gov/public/do/PRAMain.

10-14

EMINENT SOLUTION, INC.
81-2611884

PROPOSAL AFTER SCHOOL EDUCATIONAL AND MENTORING PROGRAM

BRIEF ORGANIZATION DESCRIPTION:

EMINENT SOLUTION, INC., after school educational program is a non-profit public benefit corporation seeking a 501(c) 3 ruling from the IRS in order to receive financial support from funding agencies both private and public sectors.

EMINENT SOLUTION, INC., after school educational program is designed to nurture the spirit, educate the mind, promote the development of the whole child and youth, and to educate children and youth between the ages of 6 thru 17, by stimulating the intellectual curiosity of each at risk child and youth. The after school educational program is designed to address the concerns of low and moderate income families of the child and youth in our program. Low-income families experience severe hardships whether they rely on cash assistance, work or a combination of both. Access to quality child care and early education not only promotes a child's development, but it also helps support parents who are struggling to balance work and family obligations. A safe, nurturing environment that enriches children's development is critical to working families and is one of the best investments we can make in our economy. A preschool program with a developmentally appropriate curriculum, nurturing student-teacher interactions, and parental support might be beneficial in preparing disadvantaged children for school, but less beneficial for children from an already otherwise enriched environment. Even a lower-quality preschool program can have an impact on children from the most disadvantaged backgrounds.

Ensuring that children have access to quality and affordable early childhood programs can help children prepare for school and succeed in later life while strengthening parents' ability to go to work, advance their career, and increase their earning potential. With the decrease of extended families, the increase in the rate of families moving, and more families experiencing stress, drug abuse and crimes, we have a concern that children in these families will experience high rates of delinquent behavior. Primary prevention and early intervention can help children increase coping skills and to emulate healthy behavioral patterns instead of negative ones.

EMINENT SOLUTION, INC.

81-2611884

numbers of abused, disenfranchised, and alienated children in our society. However, for a reciprocal relationship, it requires an investment and commitment by the mentor.

It is anticipated that having a well-structured mentoring program also strengthens relationships among teachers, students, and parents. The advantage to mentors participating in a well-structured program is that they gain a wealth of professional development along with personal enrichment. According to studies, mentor outcomes, student behavior, attitudes toward self and school, become more positive as a result of increased academic support from positive role models. Most of all, the potential outcomes of the mentoring program align with the school's mission which states, "We, the staff are committed to providing all students with the behavioral and academic skills required to reason, respect, communicate, and live with dignity in a literate society. All children need someone who believes they are important and who will offer direction, praise, and support.

PROJECT VALUES AND PRINCIPLES:

We value the parents as the cornerstone of a successful and productive community. The proper growth and development of children within the family structure from prenatal to adolescence is a proven asset to any community. The parents of EMINENT SOLUTIONS, INC., are culturally and economically diverse and take many forms. Our aim is to provide all children with quality child and youth care services.

The after school educational and mentoring program seeks to address the developmental needs of the child and youth. The child and youth will be encouraged to focus on their own dreams, obstacles, and the need to take responsibility for them as they grow older. The program will operate throughout the year, becoming a summer program when school is out. The program Executive Director will design and plan activities. The child and youth Coordinator will instruct the activities, the Tutors will assist with homework and provide assistance in areas where students may be weak. The counselor will hold weekly support groups and individual sessions.

7. To provide the community with a resource of effective family strengthening that encompass a holistic approach to the child and youth care.
8. To improve the child and youth's level of self-esteem.
9. To develop and implement a promising program that address early child and youth education.

SKILLS DEVELOPMENT:

- Sustainable solutions to their current problems.
- Creates job opportunity and income source.
- An asset which not only enables them but let them help others.
- Create a world class environment by creating an environment where race is not an issue.
- People have a tendency to show you world class behavior if you treat them in that way.
- Create a belief to believe in hope and human possibilities.
- To provide basic literacy learning opportunity for the trainees in order to learn and skill and become productive in society with learned skill set.

COURSE OVERVIEW:

Objective 1:

Use of Arts and Crafts to open doors of opportunity

Rationale:

Within the context of formal education, the subject supports personal, social, moral, spiritual, cultural and creative development, and enables participants to engage with and explore visual, tactile and other sensory experiences and how to recognize and communicate ideas and meanings. These opportunities enable them to work with traditional and new media, so that they develop confidence, competence, imagination and creativity.

EMINENT SOLUTION, INC.

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Objective 4:

A better path to a brighter future, Financial Literacy Class is designed to introduce youth to the early tools regarding debt, financial stability, budgeting, assessing credit, investments, stocks, bonds, retirement and more.

Rationale:

Talking openly about money can help eliminate some of the fear that leads to poor decisions. Managing finances, talking openly about money can help eliminate some of the fear that leads to poor decisions. Understanding credit and understanding how to use that to their advantage in order to live within her means. Learn how money coaching allows you to optimize every facet of your finances for growth, how you will benefit from coaching in your personal life, and the knowledge you gain from coaching will be used throughout their life.

Objective 5:

Provide health and hygiene education and incentives to ensure individuals and their families enjoy better health and reduce the number of diseases.

Rationale:

The vulnerable population, especially women and children, are being targeted by Practical Action to improve their health and wellbeing. Specifically, the focus is on improving access to safe drinking water and guaranteeing access to better sanitation facilities. Additionally, the dissemination of better hand washing practices and other hygiene behaviors leads to a reduction in water-borne diseases and ultimately a reduction in health costs. Poor health affects the children's ability to learn and without education how are these children ever expected to break out of poverty?

Educating school Children on basic hygiene and sanitation is very important because; most children are eager to learn and can therefore instill and promote positive behavioral change in other children; children have important roles in household chores related to hygiene, and can therefore instill change within their families and communities. These children are also future parents who will pass on the good hygiene practices that they learn in school to their

EMINENT SOLUTION, INC.

81-2611884

- Assistant Program Director will assist the executive director with duties and responsibilities and will report to the executive director.

Projected salary -\$36,000.00 annually

- The Administrative Assistant will be responsible for all front office duties. She will serve as a support person for the program Director and Counselors. He/She will report to the executive director.

Projected salary \$23,000.00 annually

- The Counselors (2) will provide supportive services to the participants by networking with various agencies and businesses in the community. He/She will be responsible for making referrals for participants as needed to other agencies that will provide supportive services. He/She will maintain a file on each participant's goals and their progress. He /She will report to the executive director.

Projected salary: total of \$ 32,000 annually (2) counselors

- The instructor will plan and oversee all activities by the participants. The instructor will also ensure that all safety rules are adhered to at all times by all participants. He /She will report to the executive director.

Projected Salary: \$17,500 annually

- The Custodian will be responsible for the cleaning of the facility. The custodian will keep an inventory of all job related supplies needed and forward all request to the Administrative Assistant.

Projected Salary: \$10,852 annually

- The health care assistant will provide participants with assistance in completing health care follow up application. They will be available to assist the participants in areas of difficulties. The health care assistant will maintain a report on the progress of each participant. He /She will report to the executive director.

Projected Salary: \$12,000 annually (2) Health care assistants

Tammy Nix

From: Thomas Gallion <thomas.gallion43@icloud.com>
Sent: Friday, September 28, 2018 4:39 PM
To: Donald Mims
Cc: Tyrone Means
Subject: Legal contract

Donnie - it is time to renew my and Tyrone's County Attorney's contract on October 15. Please put it on the agenda on that date. Thanks

Sent from my iPhone

11-2

Tammy Nix

From: Broadwater, Dixie <Dixie.Broadwater@examiners.alabama.gov>
Sent: Thursday, October 11, 2018 1:31 PM
To: Donald Mims; Elton N. Dean, Sr.; andrew.hall1@me.com; Dan Harris; Ronda Walker; bapti108@bellsouth.net; Isaiah Sankey; Doug Singleton
Cc: Dekle, Teresa; Tammy Nix
Subject: Audit - Exit Conference Montgomery County Commission

Good Afternoon:

We have completed our routine financial and legal compliance audit of the Montgomery County Commission for the period October 1, 2016 through September 30, 2017. We would like to invite you to our exit conference which will be held at the Commission's Offices on **Tuesday, October 16, 2018, at 2:00 p.m. CST**. This meeting will be informal and not open to the public which will be more conducive to questions. **Please respond** to indicate that you have received this email and if you will be able to attend the scheduled exit conference. Please contact me at Dixie.Broadwater@examiners.alabama.gov if you have any questions.

Dixie Broadwater

Dixie Broadwater
Examiner, County Audit Division
State of Alabama
Examiners of Public Accounts



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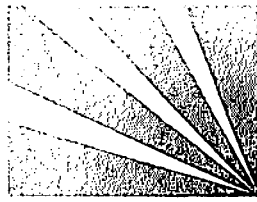
Tammy Nix

From: Doug Singleton
Sent: Wednesday, October 10, 2018 6:58 AM
To: Elton N. Dean, Sr.; Dan Harris; Ronda Walker; isiahsankey@mc-ala.org
Cc: Donald Mims
Subject: Fwd: County Commission Sponsor Request for DYW
Attachments: County Commission Request.pdf; DYW_Sponsorship_Levels.pdf; DYW_Pledge_Agreement.pdf

This group is hosting the state pageant for the Distinguished Young Women. Over 2500 visitors from all over the state will spend up to a week in Montgomery. I am pledging \$500 to assist and would appreciate your consideration in matching.

Get [Outlook for iOS](#)

From: Singleton, Doug <doug.singleton@berney.com>
Sent: Wednesday, October 10, 2018 6:53:33 AM
To: Doug Singleton
Subject: County Commission Sponsor Request for DYW



DISTINGUISHED YOUNG WOMEN

SCHOLARSHIP | LEADERSHIP | TALENT

ALABAMA

October 9, 2018

Dear Montgomery County Commission,

Distinguished Young Women (formerly America's Junior Miss) is a national scholarship program that inspires high school girls to develop their full potential by providing college scholarships, developing self-confidence, encouraging academic achievement fitness, performance skills and the ability to think and communicate clearly. Participants positively impact the lives of all young people through the Be Your Best Self Outreach program. Since 1958 our program has provided more than \$92 million in cash scholarships and has provided a life-enhancing experience to more than 700,000 young women.

Distinguished Young Women of Alabama provides cash scholarships to high school senior girls throughout the state of Alabama. One young woman is selected to represent the state and compete for more than \$150,000 at the National Finals in Mobile, Alabama.

Distinguished Young Women of Alabama is proud to call Montgomery our home. Each year representatives from across the state converge in our "host city" to compete for cash scholarships and the chance to be the next Alabama representative. Without the support of the Alabama community, and specifically generous donors like you, this program would not be possible.

The Distinguished Young Women of Alabama Program will be held January 18-19th, 2019, at the Frazer Church Activity Center.

We would be honored to have Montgomery County Commission sponsor the 2018 Distinguished Young Women of Alabama. I have attached a list of the Sponsorship Levels for your review. If you have any questions or want to learn more about our organization, please contact me.

Also, there is an opportunity to donate funds directly to one of our many Scholarships we award to the winners of the Distinguished Young Women of Alabama Winners. If your organization would be interested in learning more about the scholarship donations, I would be happy to provide that information to you.

Our estimated audience of 2,000, as well as our representatives, would benefit tremendously from your generosity. We will follow up with you personally in the coming days, but if you have any questions beforehand, please do not hesitate to contact Tison Singleton at 334-558-5217 or DYW.Sponsor@gmail.com.

We look forward to hearing from you and thank you for considering this opportunity.

Tison Singleton
Fund Development Coordinator

Distinguished Young Women

13-2



ALABAMA

2018-19 SPONSORSHIP LEVELS

Friend

\$250

As a Friend sponsor for the Distinguished Young Women of Alabama, your company receives the benefits:

- ¼ page advertisement in program book
- Company name listed in program book on appreciation page
- Listed on all press releases throughout the year of 2018
- On stage recognition during all three shows

Bronze

\$500

As a Bronze sponsor for the Distinguished Young Women of Alabama, your company receives the benefits:

- ½ page advertisement in program book
- Company name listed in program book on appreciation page
- Listed on all press releases throughout the year
- On stage recognition during all three shows
- Two weekend passes (tickets for all three shows)

Silver

\$1,000

As a Silver sponsor for the Distinguished Young Women of Alabama, your company receives the following benefits:

- Full page advertisement in program book
- Recognition on social media
- Company name listed in program book on appreciation page
- Listed on all press releases throughout the year
- On stage recognition during all three shows
- 4 weekend passes (tickets for all three shows)

Gold

\$2,000

As a Gold Sponsor for the Distinguished Young Women of Alabama, your company receives the following benefits
(only 2 Gold level sponsorships available):

- Full page, full color advertisement in program book. (Options available: Inside Front Cover or Back Cover)
- Recognition on Gold Sponsor Board at entry of all shows
- Company name listed in program book on appreciation page
- Listed on all press releases throughout the year
- On stage recognition during all three shows
- Six weekend passes (tickets for all three shows)

Platinum (Title Sponsor)

\$3,000

As a Platinum Sponsor for the Distinguished Young Women of Alabama, your company receives the following benefits:

- Back Cover, full page advertisement on program book
- Platinum Sponsor Board at entry of all shows
- Company name listed in program book on appreciation page
- Listed on all press releases throughout the year
- On stage recognition during all three shows
- 8 weekend passes (tickets for all three shows), with reserved priority seating

Distinguished Young Women

13-3



ALABAMA

2018-19 Sponsor Pledge Agreement

Name of Company: _____

Company address: _____

City/State/Zip: _____

Name of Company Contact: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

In support of Distinguished Young Women of Alabama Scholarship Program, I/we pledge:

_____ Friend Sponsor (\$250)

_____ Bronze Sponsor (\$500)

_____ Silver Sponsor (\$1,000)

_____ Gold Sponsor (\$2,000) *Please select advertisement choice: ___ Inside Front Cover or ___ Inside Back Cover

_____ Platinum Sponsor (\$3,000)

Payment Options:

_____ Check enclosed (Please make checks out to Distinguished Young Women of Alabama)

_____ Please send invoice (via ___ Mail or ___ Email)

_____ I will pay by credit card: ___ Visa -OR- ___ Master Card *If you select this option, we will call and request credit card information over the phone, to process payment.

** Distinguished Young Women is a charitable event. When pledged donation is received, a tax receipt will be issued to your mailing address. Thank you for supporting Distinguished Young Women of Alabama.*

Please return signed pledge agreement to:

DYW.Sponsor@gmail.com

-or-

Distinguished Young Women of Alabama
Post Office Box 231180
Montgomery, AL 36123-1180

Distinguished Young Women

13-4



**MONTGOMERY
AIRPORT AUTHORITY**

MTGY CO. COMMI
OCT 10 '18 AM 9:11

CHAIRMAN
Tammy Knight-Fleming

VICE CHAIRMAN
Conwell Hooper

SECRETARY/TREASURER
Larry Dixon

DIRECTORS
Greg Calhoun
Robert Gould
Barrie Harmon
Jerry Kyser
Chester Mallory
Sandra Nickel

October 3, 2018

Mr. Elton Dean
P. O. Box 1667
Montgomery, Alabama 36102

Dear Honorable Elton Dean, Chairman of Montgomery County Commission:

Thank you for the support you have given to the Montgomery Regional Airport, especially during the Air Force's recent Air National Guard F-35 basing competition. I believe that having the "Best Hometown in the Air Force" right here in the River Region was a major factor in winning the F-35 basing rights.

Another factor was how all the River Region's leaders, businesses and communities leaned forward to achieve this goal. The Montgomery Regional Airport Authority was pleased to help by purchasing land for the future extension of Runway 3-21 for \$460,000. This showed the Air Force F-35 Site Activation Task Force our commitment to making sure the F-35 could always conduct their National Security and Homeland Defense missions by having a second runway in case the primary runway was closed.

Extending Runway 3-21 from its present 4,000 feet to 8,000 feet is the #1 recommendation from our 2015 Airport Master Plan. In addition to F-35 operations, having two runways allows us continuity of commercial operations if the main runway is closed for some reason. Eight of ten similar sized metropolitan cities across the country have two fully capable commercial runways.

Working with Senator Shelby's office, we will be preparing a Federal Aviation Administration Airport Improvement Grant Application in November of 2019 to continue the runway extension project. In order to provide a solid cost estimate, we need to conduct a Preliminary Engineering Design and Environmental Assessment which will cost \$270,000. This work will take about one year to complete. The Airport Authority has committed \$90,000 to this project. We need assistance from the City of Montgomery and Montgomery County by each sharing a third of the cost so we can finish the project in time to be able to submit the grant pre-application next year.

On behalf of the Montgomery Regional Airport Authority, the River Region's airport passengers and the Alabama Air National Guard, I respectfully request the City of Montgomery (Montgomery County) help share a third of the cost for the design project for \$90,000. We would be pleased to present this proposal in greater detail to you and the City Council (County Commission) at your convenience.

Montgomery Regional Airport is poised to be an even greater economic engine for the River Region. Your support at this critical time is vital to continuing the airport's progress.

Thank you for considering this request.

Sincerely,

Mrs. Tammy Knight-Fleming
Chairwoman, Montgomery Airport Authority

Montgomery Regional Airport
4445 Selma Highway
Montgomery, Alabama 36108
T 334 281 5040
F 334 281 5041
flyMGM.com

14-1

The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Resolution, Agenda Pages 1-1 and 1-2, are attached to these Minutes.)

COUNTY COMMISSION – ADOPTED RESOLUTION AUTHORIZING FUNDING ALABAMA AIR NATIONAL GUARD INFRASTRUCTURE PROJECTS FOR THE 187TH FIGHTER WING

Vice Chairman Walker made a motion to adopt the Resolution Authorizing Funding Alabama Air National Guard Infrastructure Projects for the 187th Fighter Wing. The motion was seconded by Commissioner Singleton. Chairman Dean, Vice Chairman Walker, Commissioner Harris, and Commissioner Singleton voted in favor of the motion. Commissioner Sankey abstained and the motion carried. (Copies of Memorandum and Resolution, Agenda Pages 2-1 and 2-2, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED AMENDMENT NUMBER 4 TO CONTRACT WITH GULF STATES DISTRIBUTORS REGARDING A SIXTY (60) DAY EXTENSION, BEGINNING JANUARY 7, 2018 AND ENDING ON MARCH 8, 2018, FOR SHERIFF'S LEATHER AND ACCESSORIES, CONTRACT NUMBER 52110-14B-026

Commissioner Harris made a motion to approve Amendment Number 4 to Contract with Gulf States Distributors regarding a Sixty (60) Day Extension, beginning January 7, 2018 and ending on March 8, 2018, for Sheriff's Leather and Accessories, Contract Number 52110-14B-026. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Contract, Agenda Pages 3-1 and 3-2, are attached to these Minutes.)

DETENTION FACILITY – APPROVED AMENDMENT NUMBER 2 TO CONTRACT WITH KEEFE COMMISSARY NETWORK, LLC REGARDING A SIXTY (60) DAY EXTENSION, BEGINNING FEBRUARY 1, 2018 AND ENDING ON APRIL 2, 2018, FOR COMMISSARY & TRUST FUND MANAGEMENT, CONTRACT NUMBER 52200-14B-024

Commissioner Harris made a motion to approve Amendment Number 2 to Contract with Keefe Commissary Network, LLC regarding a Sixty (60) Day Extension, beginning February 1, 2018 and ending on April 2, 2018, for Commissary & Trust Fund Management, Contract Number 52200-14B-024. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum and Contract, Agenda Pages 4-1 and 4-2, are attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED AMENDMENT NUMBER 4 TO CONTRACT WITH SHARPCUT LAWN SERVICE REGARDING A SIXTY (60) DAY EXTENSION, BEGINNING JANUARY 17, 2018 AND ENDING ON MARCH 18, 2018, FOR LANDSCAPE MAINTENANCE AT THE MONTGOMERY INDUSTRIAL PARK, CONTRACT NUMBER 53100-14B-030

RESOLUTION

WHEREAS, the United States Air Force announced that the 187th Fighter Wing was selected to receive new F-35 fighter jets; and,

WHEREAS, the direct economic impact will be \$70 million up front capital investment and the increase of 1,000 jobs; and,

WHEREAS, Mayor Todd Strange and Chairman Elton N. Dean, Sr., executed a commitment letter on May 8, 2017 to the Honorable Heather Wilson, Secretary of the Air Force, in which they committed \$2,660,000 total funds for the construction of a new Entry Control Point for use by the 187th Fighter Wing at Dannelly Field Guard Station to be provided by September 30, 2020; and,

WHEREAS, this commitment was based upon design estimates to meet the Air Force requirements related to force protection and installation security; and,

WHEREAS, the 187th Fighter Wing is integral to the economic well-being of Montgomery Alabama. It continues the legacy of the Tuskegee Airman "Red Tails" flying under the historic designation of the 100th Fighter Squadron; and,

WHEREAS, the Montgomery County Commission believes this support for the mission of the 187th Fighter Wing strengthens our continued commitment to being known as the "Best Hometown in the Air Force"; and,

WHEREAS, the Montgomery County Commission desires to fund \$1,080,000 for construction of the entry control point "gate" and to fund \$30,000 for an industrial access road grant, which represents 40% of the cost with the City of Montgomery contributing 60%; and,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission authorizes funding prior to September 30, 2020 of \$1,080,000 for construction of the entry control point "gate" and \$30,000 for an industrial access road grant for the Alabama Air National Guard, 187th Fighter Wing.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 22nd day of January 2018.

BY: _____
Chairman

ATTEST: _____
County Administrator



GARRETT COLISEUM

INVOICE

MONTGOMERY AREA CHAMBER
OF COMMERCE
41 COMMERCE ST.
MONTGOMERY AL 36104

Invoice Date
Oct 1, 2018

Invoice Number
INV-0052

Reference
FY 2019 - COUNTY
COMMISSION

The Garrett Coliseum
1555 Federal Dr
MONTGOMERY AL 36107
USA

Description	Quantity	Unit Price	Amount USD
FY 2019 - Appropriation of Garrett Coliseum - Montgomery County Commission	1.00	50,000.00	50,000.00
Subtotal			50,000.00
TOTAL USD			50,000.00

Due Date: Oct 31, 2018

PAYMENT ADVICE

To: The Garrett Coliseum
1555 Federal Dr
MONTGOMERY AL 36107
USA

Customer MONTGOMERY AREA
CHAMBER
Invoice Number INV-0052
Amount Due 50,000.00
Due Date Oct 31, 2018
Amount Enclosed

Enter the amount you are paying above

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

CONTRACT AGREEMENT

WITNESS THIS AGREEMENT by and between the Montgomery County Commission, a body corporate and political, hereinafter referred to as the County, and Montgomery Area Chamber of Commerce, Inc., hereinafter referred to as The Chamber, for and in consideration of the mutual covenants herein contained the receipt and sufficiency whereof being hereby acknowledged as follows:

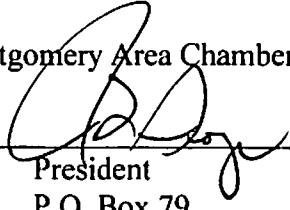
The County agrees to pay The Chamber, the sum of fifty-thousand dollars (\$50,000.00) payable upon request. The contract services constitute FY 2-19 Garrett Coliseum Appropriation.

The Chamber will utilize these funds for maintaining Garrett Coliseum for event and tourism development in Montgomery County.

Each of the parties recognizes and assesses the need in Montgomery County for the promotion of tourism and economic development within the County and that these services are essential to the development of economic and tourism growth in Montgomery County.

IN WITNESS WHEREOF, the parties hereto have hereunto caused this instrument to be duly executed on this 5th day of October 2018.

Montgomery Area Chamber of Commerce

By: 
Its: President

P.O. Box 79

Montgomery, Alabama 36101

Montgomery County Commission

By: _____
Its: Administrator

P. O. Box 1667

Montgomery, Alabama 36102-1667



E.A.T. South
P.O. Box 74
Montgomery, AL 36101
info@eatsouth.org/www.eatsouth.org

October 2, 2018

To: Chairman Elton Dean, Sr.
Vice Chairman Ronda Walker
Commissioner Daniel Harris, Jr.
Commissioner Isaiah Sankey
Commissioner Doug Singleton

From: E.A.T. South

Re: 2018-2019 Funding Request

Dear Chairman Dean, Vice Chair Walker, and County Commissioners:

Thank you for your ongoing support of E.A.T. South, Montgomery's downtown teaching farm. I am writing on behalf of the organization to request \$15,000 from the Montgomery County budget. Of this total, \$12,000 will be spent on staffing our field trip program for children, Good Food Day; \$1300 will be spent on materials used during these field trips; and \$1700 is needed to rent an ADA accessible port-a-let to better serve students with disabilities and the elderly.

Good Food Day provides hands-on learning experiences tailored to our state's educational standards. Children try new foods, make healthy snacks, meet chickens, and learn how our food system functions. Our request represents approximately a third of the cost of the program with additional support provided by the City of Montgomery, and corporate and individual contributions. Your continued support is critical to the program's success.

Because of the Montgomery County Commission's financial support in 2018, E.A.T. South will have educated over 1500 students through Good Food Day field trips by the end of this year. The majority of these students are from Montgomery County. Your financial support also enables E.A.T. South to recruit and train field trip volunteers, many of whom are Master Gardeners, who provide hundreds of hours of service to educate Montgomery's youth.

Right now, we are developing an engaging middle school curriculum and are excited about what we can offer in 2019. We invite you to tour the farm and observe a Good Food Day field trip in action. Thank you for your attention and support of what we do. Please contact me (334-803-3080) or Caylor Roling, Farm Director (503-753-5006), with any questions.

Sincerely:

Charles Walters, President, E.A.T. South Board of Directors

16-1

GROW WITH US IN 2019

Good Food Day field trips expand with improved middle school curriculum, Alabama history activities and more opportunities for hands-on exploration.

Farm in the City continues with six workshops covering organic gardening, sustainability in the home, exploring your farm dream and more.

Farmily Days offer six Saturdays of family farm fun focused on exercise, gardening, and food.

Can You Dig It! Summer Camp provides food, fun and games to Montgomery's youth for the entire month of June.

Seedy Saturday gets your garden growing with a February seed swap, crafts and seed saving demos.

Sprouts Teacher Education Program provides two professional development workshops and on-going advice to teachers growing school gardens.

First Saturday Community Projects, internships and other volunteer opportunities let River Region residents get dirty and learn about farming.

Good food keeps growing with plants and produce distributed to community groups, churches, schools, and through our market booth.

The farm continues to be a community place to gather for VegOut potlucks, special events



Tammy Nix

From: Caylor Roling <farmer@eatsouth.org>
Sent: Thursday, October 04, 2018 7:38 AM
To: Tammy Nix
Cc: Donald Mims
Subject: 2019 Funding Request-E.A.T. South
Attachments: 2018-19 Funding Request-E.A.T. South (1).pdf; E.A.T. South 2019 Coming Attractions.pdf

Follow Up Flag: FollowUp
Flag Status: Flagged

Good Morning Ms. Nix,

On behalf of the E.A.T. South Board of Directors, I am submitting the attached letter requesting \$15,000 in funding from the Montgomery County Commission for programs that provide healthy food education to Montgomery's children. We are grateful for the County Commission's support of these programs in the past. Also attached is a handout outlining our full list of programs for 2019.

E.A.T. South has several Good Food Day field trips scheduled this fall. The next one will be Monday, Oct 15 at 10 am. We invite the Commissioners to visit the farm and watch a field trip in action. I am also happy to organize a tour. Please let me know if you have questions or need additional information.

Caylor

--

Caylor Roling
Farm Director, E.A.T. South
503-753-5006



Nathan Cook
Executive Director



*Celebrating over 40 years
of service to the community*

10/10/2018

To: Elton Dean, Chairman of Montgomery County Commissioners

From: Nathan Cook, Executive Director of Lighthouse Counseling Center, Inc.

Re: Financial Support for County Jail Program, \$60k

Dear Chairman Dean,

I would first like to thank the County for its past and present support for the County Jail Program that the Lighthouse has operated for several years now. We have attempted to secure funds through a five-year grant through SAMSA with the Sheriff's Office, COSA and other local agencies including the courts as partners. We just got notice that our community was not selected even though we had a strong application. Our agency has gone through a major financial crisis over the last year due to cutbacks in almost all our funding sources. We have made major cutbacks in staffing and cut all unnecessary cost to make sure we are running as efficiently and lean as possible. All other avenues have been unsuccessful at this point but due to the importance of the Substance Abuse issues in our community we are humbly forced to come again and ask for financial support since we did not receive the SAMSA grant. Enclosed, is a report on the service rendered thus far in 2018. We hope you will look favorably on this request to present before the Commissioners for financial support for our jail program for one more year. Thanks in advance for your consideration of this request with the support of the Sheriff's Office and Judge Harwick.

Sincerely,

A handwritten signature in black ink that reads "Nathan Cook". The signature is fluid and cursive.

Nathan Cook

Executive Director

Montgomery County Detention Facility Quarterly Reports

November 2017- February 2018

	Total	Male	Female
Number of Assessments	41	33	8
Graduates	30	24	6
Discharges	8	6	2

March -May 2018

Number of Assessments	39	29	10
Graduates	38	30	8
Discharges	9	4	5

May 25th - July 12th 2018

Number of Assessments	10	8	2
Graduates	10	8	2
Discharges	3	2	1

Lighthouse Counseling Center, Inc. Montgomery County Jail Program Description

evidence based curriculum is unique to the group's population. Each therapist uses motivation interviewing techniques and the stages of changes to support and promote the patient's progress.

Program Goal/Objectives:

The goal of the Lighthouse Counseling Center, Inc., is the healing, restoration, and education of the people of our community and compassionately improving the quality of life for those we serve that are in the early stages of change and who are not yet ready to commit to full recovery. The avenue for accomplishing these goals within the Montgomery County Detention Facility are:

1. Level I Montgomery Jail Program(s): To provide eight (8) weeks of substance use education to gender specific inmates of the Montgomery County Detention facility.

B. Program Components/Requirements

Individuals detained at the county jail receive services at the respected facility. Inmates are assigned to groups based on gender. The essential educational services are provided through the group setting and includes an ASAM assessment and psycho-education sessions.

Access to services is made via a referral from one of the circuit judges, the jail staff, or a detainee requesting admission to the jail program. All referrals and admissions are handled by the jail staff and referral information disseminated to the jail counselor. The jail staff is responsible for each referral completing the Lighthouse's screening form and forwarding that information to the jail counselor. Following receipt of the screening form, the Lighthouse therapist will make arrangement to complete the full psychosocial assessment on the detainee.

Individuals who are placed in the program generally require a period of discovery – discovering that he/she has a substance problem, discovering the effects of the chemicals use on him/her physically and emotionally; and discovering the chaos that has been wrought in their lives and the lives of their family members by the phenomenon of addiction itself. The educational process will focus on establishing and to integrate within each individual a foundation of basic recovery principles and education that may be built upon as the detainee progress in the program. Patients will be expected to participate in group sessions four (4) times each week for a maximum of eight (8) weeks.

Detainees are expected to demonstrate knowledge of basic recovery principles and to develop knowledge and skill for preventing relapse.

Detainees are encouraged to transfer to a higher level of care within the community upon release from the controlled environment.

C. Admission Criteria

No person will be denied admission to the jail programs on the basis of sex, race, color, creed, sexual orientation, handicap, or age, in accordance with Title VI of the Civil rights Acts of 1964, as amended, 42 USC 2000d, Title XI of the Education Amendments of 1972, 20 USC 1681-1686 and s.504 of the Rehabilitation Act of 1973, as amended 29 USC 794, and the American with Disabilities Act of 1990, as amended, 42 USC 12101-12213. All individuals seeking admission, or re-admission, to care within the available services must voluntarily and cooperatively participate in the entire assessment process.

Screening. As a policy all detainees will be screened using the Department of Mental Health screening tool prior to the diagnostic interview examination, or initiation of recovery support service. All patients will be screened for the presence or risk factors for substance use, substance use and co-occurring mental disorder and the need for crisis intervention.

The information gathered during the screening process is documented on the DMH approved

17-3

Lighthouse Counseling Center, Inc.
Montgomery County Jail Program Description

The service plan is a written document that is developed in total agreement with the client. The service plan is written with measurable goals and strategies that are clearly reflective of the client's expressed reason for seeking treatment and stated desires for outcomes. The service plan is representative of the client's strengths, needs, abilities, and preferences and specify goals and strategies for goal attainment in words understandable to the client.

The interventions and strategies of the service plans are what the client indicates are acceptable to his/her confinement status, culture, age, ethnicity, development, and disabilities/disorders, which are relevant to the clients' needs and desired outcomes for services. The service plan is dated and signed by the client and the Lighthouse's employee responsibility for the development of the plan. A copy of the plan may or may not be provided to the client based on restrictions imposed by the jail staff.

The service plan is approved in writing by the clinical director or program coordinator.

D. Discharge Criteria:

Any patient may be discharged for the following reasons:

1. Successful completion of all program requirements; or,
2. Early release from confinement; or,
3. At client's request; or,
4. Express or implied threats of violence to staff member or other detainees; or
5. Repeated refusal to cooperate; or
6. At request of the judge or jail staff

Discharge Summary: As a policy, a discharge summary is completed on all clients regardless of discharge status. A written discharge summary is entered into each client's case record within five (5) days after discharge. The discharge summary shall be signed by the client when possible, the primary counselor, and the clinical supervisor or clinical director. A copy of the discharge summary may or may not be provided to the client based on restrictions imposed by the jail staff.

As a policy, to determine the appropriateness of discharging a client the assigned therapist shall indicate on the discharge summary the following:

1. A description of the reasons for discharge.
2. The client's status and condition at discharge
3. An evaluation of the client's progress toward goals established in the service plan and participation in the program.
4. Circumstances under which a return for additional treatment or care may be needed.

E. Client Records.

As a policy, a clinical record is established for each client accepted for service. The record is organized in a manner to communicate all services and contacts rendered to a recipient. Contained in each file and unique to each individual are the following elements: 1. Name. 2. Address. 3. Phone number. 4. Social security number. 5. Sex. 6. Race/ethnic background. 7. Date of birth. 8. Marital status. 9. Case number. 10. Date of service initiation. 11. Source of referral. 12. Alcohol/drug testing results. 13. Presenting problem(s). 14. Informed consents for treatment. 15. Drug screening results. 16. Release(s) for protected information. 17. Screening, assessment and service plans. 18. Progress notes. 19. Case review reports. 20. Medication record(s). 21. Copies of service related

17-4



MTOV CO. COMMISSION
OCT 10 13 48:20

5251 Hampstead High Street
Unit 200
Montgomery, AL 36116
(334) 270-6824
www.assuredpartners.com

10/3/2018

Mr. Elton N. Dean, Sr. Chairman
Montgomery County Commission
P. O. Box 1667
Montgomery, AL 36102

RE: Montgomery Humane Society

Dear Chairman Dean:

I would like to request the opportunity to visit with you and the rest of the Commissioners concerning the possible purchase of an additional vehicle for the Shelter. At the present time, we have (5) vehicles equipped with cages. These cages will hold (1) animal each. Under our present operations, when we receive a call of a stray animal, one of these vehicles is dispatched and if the animal is captured, the deputy will return to the Shelter to deposit the animal.

I've enclosed information on a vehicle that would have (8) cages installed on the vehicle. This would allow a deputy to make multiple pick-ups without returning to the Shelter, thus cutting down on our response time both in the City and the County. It would also allow us to retire one of the other trucks (200,000+ mileage) without replacing it. I have attached information on the truck and cages we are hoping to purchase.

The County has level funded us since 2015. Enclosed is a copy of our 2019 budget which also outlines our actual numbers for 2018 as well. As you can see, we are still on about a break-even basis even though we are not fully staffed at the present time.

The cost of the vehicle and cage apparatus is approximately \$51,000. We have an anonymous donor who will match up to \$25,000 on the cost of the vehicle. I have spoken with Mayor Strange and he has committed to 60% of the \$25,000 needed, if in fact the County would commit to the other 40%. In real numbers, this would mean approximately \$15,000 from the City and \$10,000 from the County. As I mentioned above, we do have a donor who would match that amount in order for us to purchase the vehicle.

In order for you and the rest of the Commissioners to realize the magnitude of our responsibilities, I have outlined some statistics below for the 2017-18 year:

• Number of annual calls – (16 per day – 7 days a week)	5,116
• Number of intakes - (21 per day – 7 days per week)	7,646
• Number of annual pick-ups- (17 per day – 7 days a week)	2,292
• Number of adoptions – (7 per day – 6 days a week)	2,260
• Number of euthanasias - (13 animals a day -7 days a week)	4,520
• Number of spay/neuters-(18 per day – 5 days a week)	4,466
(County/City)	

18-1



5251 Hampstead High Street
Unit 200
Montgomery, AL 36116
(334) 270-6824
www.assuredpartners.com

Because of the Spay/Neuter Clinic's efforts, our intakes have decreased approximately 20% over the last 5 years and our euthanasia rate has been reduced by almost 50%.

In the past, Montgomery County Commission, has always played a major part in our mission of reducing the injured and stray animals throughout the County. I sincerely hope you will give me the opportunity to visit with you and request this one-time funding.

Yours truly,

A handwritten signature in black ink, appearing to read 'Junie J. Pierce, III', is written over the typed name.

Junie J. Pierce, III
Vice-President
Montgomery Humane Society

Encl.

Cc. Donnie Mims, County Administrator
Montgomery County Commission
P. O. Box 1667
Montgomery, AL 36102

STIVERS FORD LINCOLN
4000 EASTERN BLVD
MONTGOMERY, AL 36116

2018 FORD TRANSIT XL - LOW ROOF - 8 PASSENGER WAGON -

CONTRACT NUMBER: MA999 16000000008

LINE NUMBER: 19

CONTRACT AMOUNT: \$23,289

MODEL SERIES

K12

ORDER CODE

301A

INCLUDES: 3.7L V6 275 Horsepower Engine, 6 Spd Auto, 4x2, 130" Wheelbase, 60/40 Hinged Curb Side Doors
4 Wheel Disc Brakes w/ ABS, Tilt/Telescopic Wheel, Air Conditioning Front & Rear, Vinyl Flooring, 235/65R/16 AS;
AM/FM Radio, Vinyl Seats, Air Bags-Front & Safety Canopy Side Curtain Airbags, Short Arm Dual Power Mirrors,
Power Windows & Locks w/ Remote Keyless Entry, Rear View Camera w/ Trailer Hitch Assist

TRANSIT 150 LOW ROOF TO 250 MID ROOF UPGRADE

STATE CONTRACT PRICE

\$ 23,289

R2C Upgrade from Transit 150 Low Roof Passenger Wagon to Transit 250 Mid Roof
Cargo Van; 148" Wheel Base;

\$ 4,289

POWER TRAIN OPTIONS

99M 3.7L V6 Engine on Single Rear Wheel

Std

X73 3.73 Axle Ratio 3.7L V6 Low & Medium Roof

Std

TRANSIT VAN OPTIONS

17A Fixed Rear Door Glass

\$ 75

43R Reverse Sensing System

\$ 295

585 AM/FM Stereo Microphone - Bluetooth

\$ 135

60C Cruise Control

\$ 325

86F Keys - 2 additional (power)

\$ 75

96D Cargo Area Protection Package w/Vinyl Floor Covering Complete

\$ 295

COLOR EXTERIOR:

YZ Oxford White

NC

INTERIOR:

VK Vinyl Seats - Pewter

STD

TOTAL COST

Each

\$ 28,758

DELIVERY: State Contract Provisions for \$1.50 / mile one-way

STATE CONTRACT TERMS:

PAYMENT DUE AT TIME OF DELIVERY

SIGNATURE:

DATE:

PURCHASE ORDER NUMBER:

Quantity:



1-800-277-0869
3882 S. Byron Butler Pkwy.
Perry, FL. 32348

Bid Proposal

Date	Estimate #
6/27/2018	19053

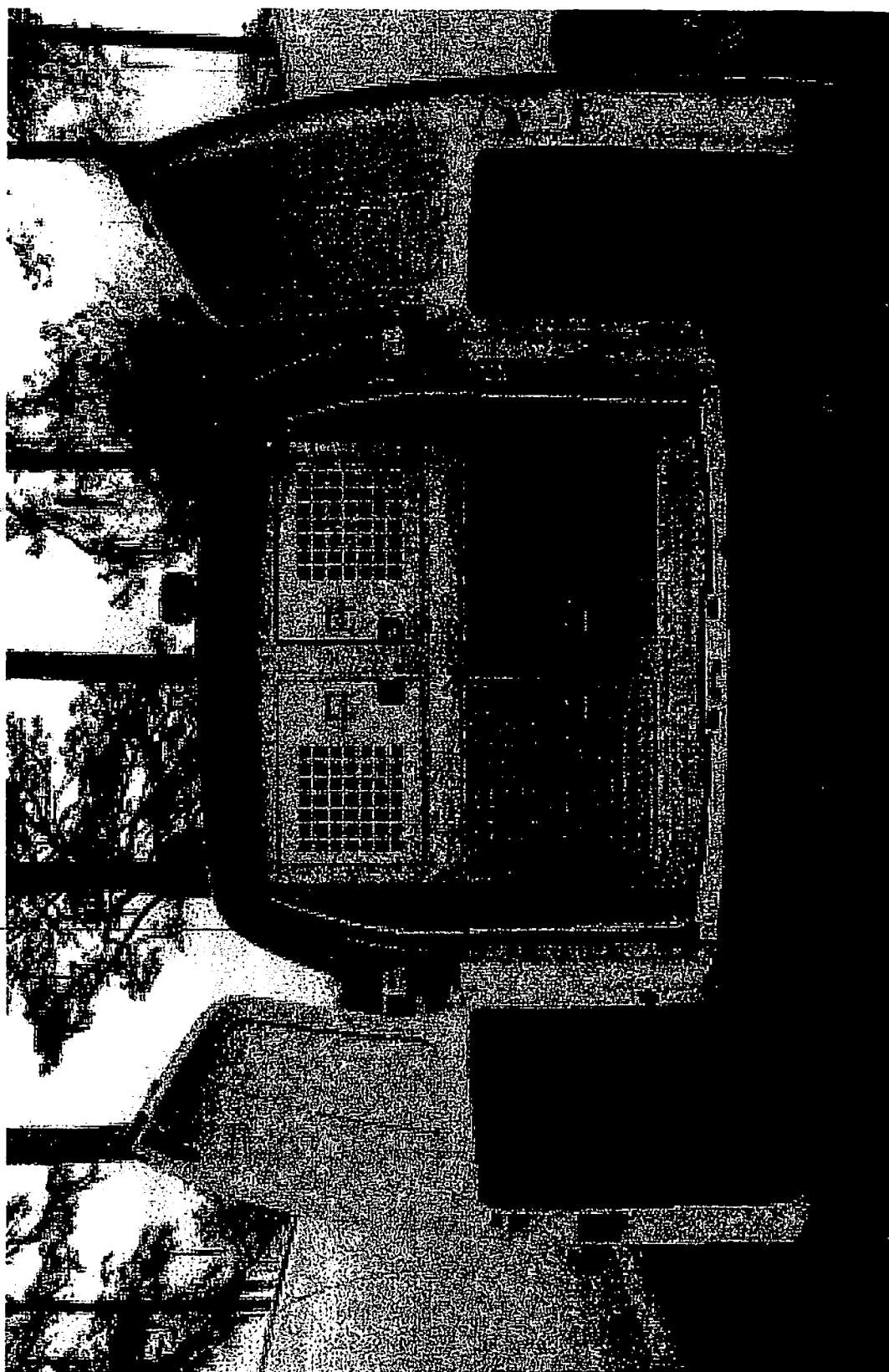
Name / Address
Montgomery Humane Society Robert Bryant 1150 John Overton Drive Montgomery AL 36110 334-409-0622

Ship To
INSTALL AAA

P.O. No.		Terms	Quote Expires	Rep	FOB	Vehicle
Quote		Net 30	7/27/2018	TP	Origin	
Item	Description			Qty	Rate	Total
A C_ 10COMP	Animal Control 10 compartment for Mid and High roof Transit vans ONLY. **** COOLGUARD AND PAGER INCLUDED **** MAKE: YEAR: MODEL: SIDE DOOR: WHEEL BASE: Doors, Floor pans and the inside wall of the cages are made from .125 mill finish aluminum. The outer shell of the cages are .063 mill finish aluminum. The doors use stainless steel folding T-handles for locks The interior of the van's cargo area is skinned and insulated using .063 mill finish aluminum and .75" R4 Styrofoam. The side and rear of the cargo area is lighted. Catch pole holders are mounted on the inside of the storage box. Van floor is covered with tread plate aluminum for non slip grip. Solid partition separates front compartment from the animal cages. *****HAS TO BE INSTALLED HERE ON SITE			1	23,190.00	23,190.00
Thank you for your business! I look forward to working with you ! Tammy					Total	



18-5



18-6

MONTGOMERY HUMANE SOCIETY

Fiscal 2019 Budget

Budget FY'18		Oct '17 - Jul 18	Annualized '18	Budget FY'19	Budget FY'19 vs. FY '18	Budget '19 vs. Ann. '18
Income						
Adoptions						
\$ 40,000	Cats	\$ 33,379	\$ 40,000	\$ 38,000	\$ (2,000)	\$ 2,000
\$ 194,000	Dogs	\$ 164,326	\$ 197,191	\$ 195,000	\$ 1,000	\$ 2,191
\$ 234,000	Total Adoptions	\$ 197,705	\$ 237,191	\$ 233,000	\$ (1,000)	\$ (4,191)
Claims						
\$ 600	Trap Rental	\$ 405	\$ 450	\$ 600	\$ -	\$ (150)
\$ 24,000	Claims - Other	\$ 23,660	\$ 26,000	\$ 25,000	\$ 1,000	\$ 1,000
\$ 24,600	Total Claims	\$ 24,065	\$ 26,450	\$ 25,600	\$ 1,000	\$ (850)
Contributions						
\$ 20,000	Appeals	\$ 17,938	\$ 18,000	\$ 20,000	\$ -	\$ 2,000
\$ 11,000	CFC Donations	\$ 5,840	\$ 5,840	\$ -	\$ (11,000)	\$ (5,840)
\$ 17,000	CSC Donations	\$ 17,405	\$ 17,405	\$ 17,500	\$ 500	\$ 95
\$ 2,500	DHO Contributions	\$ 1,385	\$ 2,000	\$ 2,500	\$ -	\$ 500
\$ 136,000	General	\$ 141,253	\$ 169,504	\$ 160,000	\$ 24,000	\$ (9,504)
\$ 9,000	Hyundai United Way Campaign	\$ 2,189	\$ 2,188	\$ 2,500	\$ (6,500)	\$ 312
\$ 10,000	Intake Donations	\$ 7,672	\$ 9,206	\$ 9,500	\$ (500)	\$ 294
\$ 20,000	Major Donor	\$ 15,000	\$ 15,000	\$ 15,000	\$ (5,000)	\$ -
\$ 27,000	Newsletter	\$ 17,850	\$ 23,800	\$ 22,000	\$ (5,000)	\$ (1,800)
\$ 30,000	Pet Treatment	\$ 36,033	\$ 37,500	\$ 40,000	\$ 10,000	\$ 2,500
\$ 282,500	Total Contributions	\$ 262,565	\$ 300,442	\$ 289,000	\$ 6,500	\$ 11,442
\$ -	Gain on sale of Assets	\$ 1,500	\$ 5,500	\$ -	\$ -	\$ 5,500
Governmental Income						
\$ 334,950	Animal Control	\$ 279,125	\$ 334,950	\$ 339,974	\$ 5,024	\$ 5,024
\$ 455,000	Montgomery City	\$ 379,167	\$ 455,000	\$ 455,000	\$ -	\$ -
\$ 500,000	Montgomery County	\$ 416,667	\$ 500,000	\$ 500,000	\$ -	\$ (0)
\$ 20,000	Pike Road	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -
\$ 1,309,950	Total Governmental Income	\$ 1,094,958	\$ 1,309,950	\$ 1,314,974	\$ 5,024	\$ 5,024
\$ 10,000	Grants	\$ 6,000	\$ 6,000	\$ 7,500	\$ (2,500)	\$ 1,500
\$ 12,000	Grants-NET	\$ 17,500	\$ 18,000	\$ 20,000	\$ 8,000	\$ 2,000
\$ 5	Interest/Dividend	\$ 13	\$ 15	\$ 15	\$ 10	\$ (0)
Miscellaneous Income						
\$ 2,400	Board of Directors	\$ 2,200	\$ 2,200	\$ 2,800	\$ 400	\$ 600
\$ 500	Miscellaneous	\$ 19	\$ 20	\$ 20	\$ (480)	\$ -
\$ (50)	Over/Under	\$ (20)	\$ (24)	\$ (20)	\$ 30	\$ 4
\$ 2,850	Total Miscellaneous Income	\$ 2,199	\$ 2,196	\$ 2,800	\$ (50)	\$ 604
\$ 1,000	Neighborhood Empowerment Team	\$ 1,325	\$ 1,400	\$ 1,500	\$ 500	\$ 100
\$ 500	Restitution	\$ 220	\$ 250	\$ 250	\$ (250)	\$ -
Special Events						
\$ 35,000	Calendar Contest	\$ 30,132	\$ 30,132	\$ 32,000	\$ (3,000)	\$ 1,868
\$ 6,500	Catini	\$ 4,800	\$ 4,800	\$ 5,000	\$ (1,500)	\$ 200
\$ 12,000	Christmas Cards	\$ 13,105	\$ 13,105	\$ 12,500	\$ 500	\$ (605)

18.7

MONTGOMERY HUMANE SOCIETY

Fiscal 2019 Budget

\$ 21,000	Dog-U-Tante	\$ 20,470	\$ 20,470	\$ 21,000	\$ -	\$ 530
\$ 8,000	Haunted House	\$ 12,298	\$ 12,298	\$ 13,000	\$ 5,000	\$ 702
\$ 1,500	Miscellaneous	\$ 2,948	\$ 3,000	\$ 3,000	\$ 1,500	\$ -
\$ 22,000	Walk 'n' Wag	\$ 14,822	\$ 14,822	\$ 17,000	\$ (5,000)	\$ 2,178
\$ 35,000	Wrap It Up	\$ 29,256	\$ 29,256	\$ 29,000	\$ (6,000)	\$ (256)
\$ 141,000	Total Special Events	\$ 127,830	\$ 127,883	\$ 132,500	\$ (8,500)	\$ 4,617
	Store Income					
\$ 7,000	Store Income - Other	\$ 8,060	\$ 9,673	\$ 10,000	\$ 3,000	\$ 327
\$ 7,000	Total Store Income	\$ 8,060	\$ 9,673	\$ 10,000	\$ 3,000	\$ 327
\$ 2,000	Uniform Reimbursement	\$ 1,295	\$ 1,300	\$ 1,500	\$ (500)	\$ 200
\$ 2,027,405	Total Income	\$ 1,745,236	\$ 2,046,250	\$ 2,038,639	\$ 11,234	\$ (7,611)
	Expense					
\$ 26,000	Advertising	\$ 18,282	\$ 22,000	\$ 20,000	\$ (6,000)	\$ (2,000)
	Animal Welfare Expenses					
\$ 22,000	Euthanasia Labor	\$ 16,060	\$ 19,000	\$ 19,000	\$ (3,000)	\$ -
\$ 10,000	Euthanasia Serum	\$ 8,390	\$ 8,400	\$ 8,500	\$ (1,500)	\$ 100
\$ 4,000	Medical Care Court Case	\$ 3,218	\$ 3,861	\$ 3,500	\$ (500)	\$ (361)
\$ 9,000	Medical Care/Emergency	\$ 7,655	\$ 8,000	\$ 8,000	\$ (1,000)	\$ -
\$ 10,000	Medical Care/Non-Emergency	\$ 6,983	\$ 8,379	\$ 8,500	\$ (1,500)	\$ 121
\$ 7,500	Medical Supplies	\$ 3,584	\$ 4,301	\$ 5,000	\$ (2,500)	\$ 699
	Medications					
\$ 20,000	Antibiotics	\$ 10,437	\$ 12,524	\$ 15,000	\$ (5,000)	\$ 2,476
\$ 7,500	Flea Treatment	\$ 3,867	\$ 4,000	\$ 4,000	\$ (3,500)	\$ -
\$ 3,500	Heartworm Tests	\$ 2,370	\$ 2,843	\$ 3,000	\$ (500)	\$ 157
\$ 13,000	Medications - Other	\$ 11,198	\$ 13,438	\$ 14,000	\$ 1,000	\$ 562
\$ 3,000	Parvo Tests	\$ 1,519	\$ 1,822	\$ 2,500	\$ (500)	\$ 678
\$ 20,000	Vaccinations	\$ 11,239	\$ 13,487	\$ 14,000	\$ (6,000)	\$ 513
\$ 67,000	Total Medications	\$ 40,630	\$ 48,115	\$ 52,500	\$ (14,500)	\$ 4,385
\$ 15,000	Microchips	\$ 8,695	\$ 10,434	\$ 12,500	\$ (2,500)	\$ 2,066
\$ 300	Other Expenses	\$ 515	\$ 515	\$ 500	\$ 200	\$ (15)
\$ 30,000	Pet Treatment	\$ 34,480	\$ 37,500	\$ 40,000	\$ 10,000	\$ 2,500
\$ 174,800	Total Animal Welfare Expenses	\$ 130,210	\$ 148,507	\$ 158,000	\$ (16,800)	\$ 9,493
\$ 5,000	Bank Service Charges	\$ 4,224	\$ 5,069	\$ 5,000	\$ -	\$ (69)
	Capital Expenditure					
\$ 59,260	Mortgage-Original	\$ 54,170	\$ 59,260	\$ -	\$ (59,260)	\$ (59,260)
	New Vehicles	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
\$ 59,260	Total Capital Expenditure	\$ 54,170	\$ 59,260	\$ 25,000	\$ (34,260)	\$ (34,260)
\$ 100	Charitable Contributions	\$ 55	\$ 65	\$ 100	\$ -	\$ 35
\$ 5,500	Computer	\$ 5,360	\$ 5,500	\$ 5,500	\$ -	\$ -
\$ 3,000	Dues and Subscriptions	\$ 2,784	\$ 3,000	\$ 3,000	\$ -	\$ -
\$ 2,500	Education & Training	\$ 675	\$ 810	\$ 2,500	\$ -	\$ 1,690
	Employee Expenses					
\$ 100	Other	\$ 367	\$ 440	\$ 500	\$ 400	\$ 60
\$ 3,000	Uniforms	\$ 1,125	\$ 1,350	\$ 1,500	\$ (1,500)	\$ 150

18-8

MONTGOMERY HUMANE SOCIETY

Fiscal 2019 Budget

\$ 3,100	Total Employee Expenses	\$ 1,492	\$ 1,790	\$ 2,000	\$ (1,100)	\$ 210
\$ 6,500	Expense of Sales	\$ 5,997	\$ 7,196	\$ 7,000	\$ 500	\$ (196)
\$ 3,500	Fund Raising Expenses	\$ 1,770	\$ 2,000	\$ 2,500	\$ (1,000)	\$ 500
\$ 2,000	Grant Expenditures				\$ (2,000)	\$ -
\$ 10,000	Grants-NET Expenditures	\$ 15,070	\$ 18,084	\$ 20,000	\$ 10,000	\$ 1,916
	Humane Division					
\$ 4,500	Equipment	\$ 2,185	\$ 2,200	\$ 3,500	\$ (1,000)	\$ 1,300
\$ 3,500	Training and Education	\$ 1,000	\$ 1,200	\$ 3,500	\$ -	\$ 2,300
\$ 2,500	Uniforms	\$ 3,209	\$ 3,500	\$ 3,000	\$ 500	\$ (500)
\$ 10,500	Total Humane Division	\$ 6,395	\$ 6,900	\$ 10,000	\$ (500)	\$ 3,100
	Insurance					
\$ 156,000	Health Insurance	\$ 120,374	\$ 144,449	\$ 146,000	\$ (10,000)	\$ 1,551
\$ 38,000	Liability Insurance	\$ 28,472	\$ 38,000	\$ 38,000	\$ -	\$ -
\$ 22,000	Workers' Comp. Insurance	\$ 14,132	\$ 22,000	\$ 22,000	\$ -	\$ -
\$ 216,000	Total Insurance	\$ 162,978	\$ 204,449	\$ 206,000	\$ (10,000)	\$ 1,551
	Interest Expense					
\$ 4,300	Loan Interest	\$ 1,116	\$ 1,116	\$ 1,500	\$ (2,800)	\$ 384
\$ 4,300	Total Interest Expense	\$ 1,116	\$ 1,116	\$ 300	\$ (4,000)	\$ (816)
	Miscellaneous					
\$ 2,640	Board Lunches	\$ 2,348	\$ 2,583	\$ 2,500	\$ (140)	\$ (83)
\$ 1,500	Miscellaneous-Other	\$ 1,580	\$ 1,600	\$ 1,500	\$ -	\$ (100)
\$ 4,140	Total Miscellaneous	\$ 3,929	\$ 4,183	\$ 4,000	\$ (140)	\$ (183)
\$ 1,000	Neighborhood Empowerment	\$ 1,438	\$ 1,725	\$ 2,000	\$ 1,000	\$ 275
\$ 8,000	Office Supplies	\$ 6,264	\$ 7,517	\$ 8,000	\$ -	\$ 483
	Payroll Expenses					
\$ 4,500	Christmas Bonuses	\$ 3,425	\$ 3,425	\$ 4,000	\$ (500)	\$ 575
\$ 366,882	Hourly Labor	\$ 313,082	\$ 375,698	\$ 385,000	\$ 18,118	\$ 9,302
\$ 3,300	Life Insurance	\$ 2,425	\$ 3,300	\$ 3,300	\$ -	\$ -
\$ 80,500	Payroll Taxes	\$ 68,398	\$ 82,077	\$ 82,000	\$ 1,500	\$ (77)
\$ 13,000	Retirement	\$ 7,646	\$ 9,175	\$ 9,000	\$ (4,000)	\$ (175)
\$ 585,100	Salaries	\$ 509,073	\$ 610,887	\$ 633,000	\$ 47,900	\$ 22,113
\$ 1,053,282	Total Payroll Expenses	\$ 904,048	\$ 1,084,563	\$ 1,116,300	\$ 63,018	\$ 31,737
\$ 11,000	Postage and Delivery	\$ 8,532	\$ 10,238	\$ 11,000	\$ -	\$ 762
	Printing and Reproduction					
\$ 11,000	News Letter	\$ 10,874	\$ 13,049	\$ 12,500	\$ 1,500	\$ (549)
\$ 3,500	Office	\$ 2,371	\$ 2,845	\$ 2,500	\$ (1,000)	\$ (345)
\$ 14,500	Total Printing and Reproduction	\$ 13,245	\$ 15,894	\$ 15,000	\$ 500	\$ (894)
\$ 7,550	Professional Fees	\$ 7,750	\$ 7,750	\$ 7,750	\$ 200	\$ -
\$ 6,000	Reimbursement Adoptions	\$ 7,797	\$ 8,500	\$ 8,500	\$ 2,500	\$ -
\$ 155,000	Reimbursement Spay/Neuter	\$ 121,498	\$ 145,798	\$ 155,000	\$ -	\$ 9,202
	Repairs					
\$ 15,000	Building maintenance	\$ 8,535	\$ 9,500	\$ 10,000	\$ (5,000)	\$ 500
\$ 8,000	Building Repairs	\$ 7,477	\$ 8,500	\$ 8,000	\$ -	\$ (500)
\$ 4,000	Equipment Repairs	\$ 10,983	\$ 13,179	\$ 8,500	\$ 4,500	\$ (4,679)

18-9

MONTGOMERY HUMANE SOCIETY
Fiscal 2019 Budget

\$ 27,000	Total Repairs	\$ 26,994	\$ 31,179	\$ 26,500	\$ (500)	\$ (4,679)
	Shelter Expenses					
\$ 1,500	Chemicals	\$ 2,415	\$ 2,899	\$ 3,000	\$ 1,500	\$ 101
\$ 9,000	Food	\$ 6,163	\$ 7,395	\$ 8,500	\$ (500)	\$ 1,105
\$ 2,500	Litter	\$ 1,858	\$ 2,229	\$ 2,500	\$ -	\$ 271
\$ 15,000	Materials	\$ 17,243	\$ 18,000	\$ 17,500	\$ 2,500	\$ (500)
\$ 28,000	Total Shelter Expenses	\$ 27,679	\$ 30,523	\$ 31,500	\$ 3,500	\$ 977
	Special Event					
\$ 6,000	Calendar Contest	\$ 4,834	\$ 4,834	\$ 5,000	\$ (1,000)	\$ 166
\$ 1,000	Catini	\$ 2,111	\$ 2,111	\$ 2,000	\$ 1,000	\$ (111)
\$ 1,500	Christmas Cards	\$ 1,108	\$ 1,108	\$ 1,200	\$ (300)	\$ 93
\$ 10,200	Dog-U-Tante	\$ 11,097	\$ 11,097	\$ 11,000	\$ 800	\$ (97)
\$ 3,000	Haunted House	\$ 755	\$ 755	\$ 2,500	\$ (500)	\$ 1,745
\$ 1,000	Miscellaneous	\$ 1,197	\$ 1,197	\$ 1,000	\$ -	\$ (197)
\$ 7,000	Walk 'n' Wag	\$ 4,096	\$ 4,096	\$ 5,000	\$ (2,000)	\$ 904
\$ 5,000	Wrap it Up	\$ 5,039	\$ 5,039	\$ 5,000	\$ -	\$ (39)
\$ 34,700	Total Special Event	\$ 30,236	\$ 30,236	\$ 32,700	\$ (2,000)	\$ 2,464
	Telephone					
\$ 13,000	Cellular Phone	\$ 8,881	\$ 10,657	\$ 18,000	\$ 5,000	\$ 7,343
\$ 4,000	Land Lines	\$ 3,196	\$ 3,836	\$ 4,000	\$ -	\$ 164
\$ 17,000	Total Telephone	\$ 12,077	\$ 14,493	\$ 22,000	\$ 5,000	\$ 7,507
\$ 5,000	Travel & Ent	\$ 5,069	\$ 6,083	\$ 6,000	\$ 1,000	\$ (83)
	Utilities					
\$ 64,152	Electricity	\$ 45,285	\$ 54,342	\$ 60,000	\$ (4,152)	\$ 5,658
\$ 6,000	Gas	\$ 6,683	\$ 8,020	\$ 8,000	\$ 2,000	\$ (20)
\$ 12,500	Waste Disposal	\$ 14,286	\$ 17,143	\$ 15,000	\$ 2,500	\$ (2,143)
\$ 13,000	Water	\$ 8,807	\$ 10,568	\$ 11,000	\$ (2,000)	\$ 432
\$ 95,652	Total Utilities	\$ 75,061	\$ 90,073	\$ 94,000	\$ (1,652)	\$ 3,927
	Vehicle Expense					
\$ 18,000	Fuel	\$ 14,171	\$ 17,005	\$ 18,000	\$ -	\$ 995
\$ 7,000	Mileage	\$ 5,383	\$ 6,460	\$ 7,000	\$ -	\$ 540
\$ 150	Other	\$ 82	\$ 98	\$ 150	\$ -	\$ 52
\$ 10,000	Repairs/Maintenance	\$ 10,390	\$ 12,468	\$ 9,000	\$ (1,000)	\$ (3,468)
\$ 35,150	Total Vehicle Expense	\$ 30,025	\$ 36,030	\$ 34,150	\$ (1,000)	\$ (1,880)
\$ 2,035,034	Total Expense	\$ 1,692,219	\$ 2,010,531	\$ 2,041,300	\$ 6,266	\$ 30,769
\$ (7,629)		\$ 53,017	\$ 35,719	\$ (2,661)	\$ 4,968	\$ (38,380)

18-10

Tammy Nix

From: Becky Saunders <bsaunders@libertylearning.org>
Sent: Thursday, August 23, 2018 11:44 AM
To: Donald Mims
Subject: Liberty Learning Foundation

Hi Donnie,

I hope this finds you well and having a great week.

I would like to speak to the Commission on behalf of Liberty Learning Foundation for the 2018-2019 school year.

Please let me know when you think this will be possible and I look forward to seeing you soon.

My Best,
Becky Saunders

Becky Saunders
Vice President of Development
bsaunders@libertylearning.org

Office: 3414 Governors Drive SW, Suite B - Huntsville, AL 35805
Mailing: PO Box 1461 - Huntsville, AL 35807
(800) 239-0005 | (334) 301-0418 (cell) | LibertyLearning.org

Tammy Nix

From: seemeesoon@akeep.org
Sent: Thursday, October 04, 2018 2:52 PM
To: Tammy Nix
Cc: Donald Mims; 'Amoree Brackins'
Subject: Schedule for A-KEEP [Alabama-Korea Education and Economic Partnership]

Hi, Tammy, how have you been doing?

Thank you for taking care of us for the past several years. It has been already 7 years and going into 8th year!!

It is already another new fiscal year and we have to make another plea. Could you please schedule a time for us and let me know?

I hope you and all commissioners have read what we have been doing from news via Montgomery Advertiser and WSFA and more. If not, tell them to click one of these.

<https://www.montgomeryadvertiser.com/story/news/education/2018/09/18/pressure-korean-students-montgomery-successful/1301418002/>

<https://www.usnews.com/news/best-states/alabama/articles/2018-09-22/korean-kids-driven-to-build-future-in-montgomery-schools>

<https://www.alsde.edu/sec/comm/News%20Releases/7-19-18%20VISITING%20AKEEP-STARTALK%20KOREAN%20LANGUAGE%20PROGRAM%20TROY%20UNIVERSITY.pdf>

Thank you and looking forward to take your schedule!

Sincerely,

Meesoon Han

Executive Director, A-KEEP

Alabama-Korea Education & Economic Partnership

RSA Union, Suite 732

100 North Union Street, Montgomery

Office: 334.625.8515 | Cell: 334.328.5695

Email: seeMeesoon@akeep.org



A-KEEP
ALABAMA-KOREA
EDUCATION AND
ECONOMIC PARTNERSHIP



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the delinquency to help the problem. Commissioner Harris said the Commission supports organizations and programs that work to help at risk youth, but must be sure that the organizations are legitimate.

County Attorney Thomas T. Gallion, III added to Commissioner Singleton's remarks and described his experience hiring a young woman who had been abandoned. The young woman went on to college and became a doctor.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

DISCUSSION BY THE COMMISSION

The Commission discussed the donation revenue received by the Poarch Band of Creek Indians. Chairman Dean recommended that each Commissioner be allotted \$75,000 per year to use in their district and the remaining balance would be appropriated as agreed to by the majority of the Commission. He also recommended that any unused funds from the Poarch Band of Creek Indians be carried over to the next year. After discussion, the Commission agreed.

Vice Chairman Walker recommended that a Commissioner should present a request for an organization prior to the organization making a presentation to the entire Commission. The Commission agreed.

COMMENTS FROM ADMINISTRATOR MIMS AND DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen briefed the Commission regarding a Final Pay Application from David Bulger, Inc., for repair of the Annex II retaining wall. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen briefed the Commission regarding Amendment Number 1 to Contract with Galls, LLC, for Sheriff's Office uniforms, items 1-21, 23-27, 30, 57 and 58 regarding a one (1) year extension, beginning February 7, 2018 and ending on February 6, 2019 and a 5% Pricing Increase, Contract Number 52110-17B-008. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen requested payment of 2018 Membership Dues in the amount of \$300 to the Public Relations Council of Alabama (PRCA) Montgomery Chapter for Manager of Public Affairs Hannah Hawk. After discussion, the Commission agreed to place this item on the next agenda.

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

October 11, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Revised Vacation Leave for Administrator Mims

Due to scheduling conflicts, I will need to reschedule my vacation time to:

Friday, October 19, 2018
Monday, October 22, 2018 – Friday, October 26, 2018
Friday, November 2, 2018

DLM/tn

22-1

UPCOMING BIDS/CONTRACT RENEWALS

<u>Month</u>	<u>Contract No.</u>	<u>Item</u>	<u>Department</u>	<u>Vendor</u>	<u>Renewal Date</u>	<u>Rebid Date</u>
<u>OCT</u>						
	51100-15B-033	Clean Saturday Trash Pickup	County Commission	Sea Coast Disposal		Oct. 31, 2018
	52110-16B-038	Footwear	Sheriff's Office	Gulf States Distributors		Oct. 16, 2019
	53000-16B-039	Metal Pipe	Engineering	Gulf Atlantic Culvert Co.		Oct. 16, 2019
<u>NOV</u>						
	State of Alabama Contract T190	Leasing of Mail Machine	Support Services	Pitney Bowes		Nov. 23, 2018
	57202-15B-026	Drug Testing Equipment	Comm. Corrections	Drug Testing Program Management, Inc.		Nov. 1, 2018
	51901-15B-028	Janitorial Services	Support Service	Fall Facility Services		Nov. 15, 2018
	51901-16B-035	Uniform Rental	Support Service	Cintas Corporation		Nov. 30, 2019
	52200-16B-041	Inmate Food Service	Detention Facility	Summit Food Service	Nov. 30, 2018	Nov. 30, 2019
	51988-17B-001	Employee Luncheon	County Commission	Chappy's Deli	Nov. 20, 2018	Nov. 20, 2019

UPCOMING BIDS/CONTRACT RENEWALS

	51988-17B-003	Catering of Food Trays	County Commission	Chappy's Deli	Nov. 20, 2018	Nov. 20, 2019
	51965-17B-016	Internet Services	Information System	Information Transport Solutions		Nov. 1, 2020
	51100-16B-004	Security Guard Service	County Commission	MSF, Inc.		Nov. 30, 2018
<u>DEC</u>						
	52200-15B-032	Inmate Uniforms	Detention Facility	Acme Supply, Co., Ltd		Dec. 20, 2018
	52110-16B-008	Emergency Equipment	Sheriff's Office	Gulf States Distributors		Dec. 20, 2018
	51100-17B-004	Armored Car Services	Tax & Audit Probate	MAC Courier Services, LLC	Dec. 31, 2018	Dec. 31, 2019

**MONTGOMERY COUNTY COMMISSION
SHERIFF PROCESS FEE COLLECTION COMPARISON**

Month Deposited	FY 2018 Collections	FY 2019 Collections	Increase (Decrease)	
			Amount	%
OCTOBER	39,141	33,453	(5,688)	-14.53%
NOVEMBER	36,171			0.00%
DECEMBER	36,427			0.00%
JANUARY	31,941			0.00%
FEBRUARY	44,550			0.00%
MARCH	39,285			0.00%
APRIL	39,456			0.00%
MAY	41,031			0.00%
JUNE	52,193			0.00%
JULY	38,907			0.00%
AUGUST	38,160			0.00%
SEPTEMBER	44,546			0.00%
TOTAL	39,141	33,453	(5,688)	-14.53%

YTD Totals 2018

\$481,808

\$33,453

YTD Totals 2017

\$483,641

YTD Totals 2016

\$474,632

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - NO AUDITS OR REFUNDS INCLUDED
OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018

FY 2017		FY 2018			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax	Total Collections	Amount	%
OCTOBER	3,556,400	3,548,435	68,643	3,617,078	60,678	1.71%
NOVEMBER	3,442,102	3,451,743	62,738	3,514,481	72,379	2.10%
DECEMBER	3,594,253	3,549,387	65,510	3,614,897	20,644	0.57%
JANUARY	4,357,256	4,260,302	92,444	4,352,746	(4,509)	-0.10%
FEBRUARY	3,226,845	3,258,497	109,871	3,368,368	141,523	4.39%
MARCH	3,304,970	3,410,950	75,783	3,486,733	181,763	5.50%
APRIL	4,135,519	3,980,980	71,671	4,052,651	(82,869)	-2.00%
MAY	3,604,052	3,610,696	80,308	3,691,004	86,952	2.41%
JUNE	3,593,426	3,671,591	75,440	3,747,031	153,605	4.27%
JULY	3,756,734	3,801,147	79,878	3,881,025	124,291	3.31%
AUGUST	3,435,784	3,571,244	76,806	3,648,050	212,266	6.18%
SEPTEMBER	3,665,491	3,658,553	86,149	3,744,702	79,212	2.16%
Year to Date	\$43,672,831	\$43,773,524	\$945,241	\$44,718,766	\$1,045,934	2.39%

Total YTD 2017	\$43,672,831	\$43,672,831
Total YTD 2016	\$42,941,719	\$42,941,719
Total YTD 2015	\$42,229,243	\$42,229,243

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - ACTUAL COLLECTIONS
OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018

FY 2017		FY 2018			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax SSUT	Total Collections	Amount	%
OCTOBER	3,576,342	3,568,912	68,643	3,637,555	61,213	1.71%
NOVEMBER	3,488,406	3,527,221	62,738	3,589,959	101,553	2.91%
DECEMBER	3,656,532	3,614,366	65,510	3,679,876	23,343	0.64%
JANUARY	4,378,384	4,288,900	92,444	4,381,344	2,960	0.07%
FEBRUARY	3,236,476	3,280,352	109,871	3,390,222	153,746	4.75%
MARCH	3,417,574	3,457,995	75,783	3,533,778	116,205	3.40%
APRIL	4,318,898	4,011,144	71,671	4,082,814	(236,084)	-5.47%
MAY	3,680,847	3,682,441	80,308	3,762,749	81,902	2.23%
JUNE	3,659,662	3,702,601	75,440	3,778,041	118,378	3.23%
JULY	3,801,223	3,916,216	79,878	3,996,094	194,872	5.13%
AUGUST	3,478,806	3,662,607	76,806	3,739,413	260,607	7.49%
SEPTEMBER	3,627,493	3,699,156	86,149	3,785,305	157,812	4.35%
Year to Date	\$44,320,643	\$44,411,910	\$945,241	\$45,357,151	\$1,036,508	2.34%

Total YTD 2017	\$44,320,643	\$44,320,643
Total YTD 2016	\$43,552,955	\$43,552,955
Total YTD 2015	\$43,026,884	\$43,026,884

25-2

MONTGOMERY COUNTY COMMISSION EDUCATION TAX COMPARISON
OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018

EDUCATION SALES TAX

Month Deposited	FY 2017	FY 2018	Increase (Decrease)	
	1.0% Collections	1.0% Collections	Amount	%
OCTOBER	2,334,564	2,384,646	50,082	2.15%
NOVEMBER	2,290,263	2,306,695	16,432	0.72%
DECEMBER	2,420,203	2,400,495	(19,708)	-0.81%
JANUARY	2,841,070	2,838,370	(2,700)	-0.10%
FEBRUARY	2,139,457	2,158,600	19,143	0.89%
MARCH	2,248,749	2,270,301	21,553	0.96%
APRIL	2,723,361	2,637,722	(85,639)	-3.14%
MAY	2,427,158	2,429,456	2,298	0.09%
JUNE	2,420,872	2,437,243	16,371	0.68%
JULY	2,402,677	2,588,641	185,964	7.74%
AUGUST	2,248,592	2,445,755	197,163	8.77%
SEPTEMBER	2,335,523	2,454,153	118,630	5.08%
Year to Date	\$28,832,488	\$29,352,076	\$519,588	1.80%

GASOLINE TAX

Collections	FY 2017	FY 2018	Increase (Decrease)	
	Collections	Collections	Amount	%
137,536		139,037	1,501	1.09%
137,661		142,218	4,557	3.31%
132,410		139,435	7,025	5.31%
129,222		121,148	(8,074)	-6.25%
121,033		123,734	2,701	2.23%
116,222		119,190	2,968	2.55%
139,250		138,955	(296)	-0.21%
131,771		140,157	8,386	6.36%
128,386		142,692	14,307	11.14%
152,388		142,740	(9,649)	-6.33%
138,355		140,788	2,433	1.76%
166,378		145,352	(21,026)	-12.64%
\$1,630,613		\$1,635,445	\$4,833	0.30%

Total YTD 2017	\$28,832,488	\$28,832,488
Total YTD 2016	\$28,751,678	\$28,751,678
Total YTD 2015	\$28,371,485	\$28,371,485

\$1,630,613	\$1,630,613
\$1,622,822	\$1,622,822
\$1,613,839	\$1,613,839

25-3

MONTGOMERY COUNTY COMMISSION LODGING TAX COMPARISON

OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018

FY 2017		FY 2018	Increase (Decrease)	
MONTH DEPOSITED	Collections	Collections	Amount	%
OCTOBER	213,184	231,009	17,824	8.36%
NOVEMBER	231,791	217,201	(14,590)	-6.29%
DECEMBER	211,662	206,461	(5,201)	-2.46%
JANUARY	188,631	187,943	(688)	-0.36%
FEBRUARY	185,122	194,862	9,740	5.26%
MARCH	202,694	213,377	10,683	5.27%
APRIL	252,511	274,212	21,701	8.59%
MAY	219,103	244,681	25,578	11.67%
JUNE	240,823	260,783	19,960	8.29%
JULY	228,679	268,768	40,089	17.53%
AUGUST	229,423	256,774	27,351	11.92%
SEPTEMBER	230,915	239,950	9,035	3.91%
Year to Date	\$2,634,537	\$2,796,021	\$161,483	6.13%

Total YTD 2017	\$2,634,537	\$2,634,537
Total YTD 2016	\$2,710,090	\$2,710,090
Total YTD 2015	\$2,577,637	\$2,577,637

25-4

**MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

Statistical Report for September 2018

US Marshal Inmates Received	33
FBOP Inmates Received	242
US Marshal Inmate Carryovers from Previous Month	68
FBOP Inmate Carryovers from Previous Month	26
Total US Marshal Inmate Days	2208
Total FBOP Inmate Days	797
Total Federal Inmate Days	3005

State Inmates Received	314
State Inmate Carryovers from Previous Month	544
Total State Inmates in Facility this Month	858
Total State Carryovers to Next Month	535
Total State Inmate Days	16,312

Total Inmates (State and Federal Combined)	1227
Total Inmate Days (State and Federal Combined)	19,317

* Average Daily Population 644

Total Days Billed to the State	16,312
Amount Charged to the State	\$ 28,546.00
Sheriff's Allowance	\$ 337.50
Total Charged to the State	\$ 28,883.50

Total Spent for Food this Month	\$72,198.00
Amount Over Allowance	\$71,860.50
Amount Under Allowance	--
Average Cost for Food per Inmate Day	\$4.43

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice #09-2018		
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION Federal Bureau of Prisons-Community Corrections Maxwell AFB-Building 1209 820 Willow Street Montgomery, AL 36112			DATE VOUCHER PREPARED 10/02/2018		SCHEDULE NO. PAID BY FBOP Montgomery		
			CONTRACT NUMBER AND DATE				
			REQUISITION NUMBER AND DATE				
PAYEE'S NAME AND ADDRESS Montgomery County Jail 225 South McDonough Street Montgomery, AL 36104 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org TAX ID# 63-6001653 H02 DUNS # 099839086			DATE INVOICE RECEIVED				
			DISCOUNT TERMS				
			PAYEE'S ACCOUNT NUMBER				
			SHIPPED FROM			TO	
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN- TITY	UNIT PRICE		AMOUNT (1)	
				COST	PER		
Sept Jail Bill 09/01/2018 to 09/30/2018	10/02/2018	Housing of Federal BOP Inmates Montgomery County Jail (See Attached List)	797	48	Day	38,256.00	
		Submitted by COR: _____					
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL	38,256.00
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR =\$	EXCHANGE RATE =\$1.00	DIFFERENCES			
		BY 2					
		TITLE		Amount verified; correct for payment			
				(Signature or initials)			
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.							
(Date)		(Authorized Certifying Officer) 2			(Title)		
ACCOUNTING CLASSIFICATION							
PAID BY	CHECK NUMBER		ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER		
	CASH		DATE		ON (Name of bank)		
	\$		PAYEE 3				
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.					PER TITLE		

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

26-2

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice #09-2018	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED 10/02/2018		SCHEDULE NO.
				CONTRACT NUMBER AND DATE		PAID BY USMS M/AL Montgomery
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS [Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				SHIPPED FROM		
GOVERNMENT B/L NUMBER						
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN- TITY	UNIT PRICE COST PER		AMOUNT (1)
Sept Jail Bill 09/01/2018 to 09/30/2018	10/02/2018	Housing of Federal Inmates Montgomery County Jail (See Attached List) Submitted by: IGA # 02-11-0009 COR: _____ PH-4AP-D02- -HSG-	2208	48 Day		105,984.00
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below) TOTAL						105,984.00
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR = \$ BY 2 TITLE	EXCHANGE RATE = \$1.00 DIFFERENCES	Amount verified, correct for payment (Signature or initials)		
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
_____ (Date) (Authorized Certifying Officer) 2 (Title)						
ACCOUNTING CLASSIFICATION						
SOC:25801 1561020XD H52 D02 HDH5000D						
PAID BY	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON (Name of bank)	
	CASH	DATE		PAYEE 3		
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.						PER TITLE

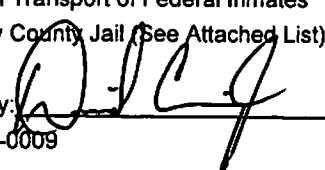
Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

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26-3

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice #09-2018		
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101			DATE VOUCHER PREPARED 10/02/2018		SCHEDULE NO.		
			CONTRACT NUMBER AND DATE		PAID BY USMS M/AL Montgomery		
			REQUISITION NUMBER AND DATE				
PAYEE'S NAME AND ADDRESS Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009			DATE INVOICE RECEIVED				
			DISCOUNT TERMS				
			PAYEE'S ACCOUNT NUMBER				
			SHIPPED FROM			TO	
GOVERNMENT BAL NUMBER							
NUMBER AND DATE OF ORDER		DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <i>(Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)</i>		QUANTITY	UNIT PRICE COST PER	
						AMOUNT (1)	
Sept Jail Bill 09/01/2018 to 09/30/2018		09/30/2018	Non-Medical Transport of Federal Inmates Montgomery County Jail (See Attached List)		1185 0	0.545 Mile 0.545	
		Submitted by:  IGA # 02-11-0009					
		COR: _____					
		PT-4AP-D02- -TRP-					
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below) TOTAL 645.88							
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR = \$		EXCHANGE RATE = \$1.00		DIFFERENCES	
		BY 2					
		TITLE				Amount verified; correct for payment	
						(Signature or initials)	
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.							
(Date)		(Authorized Certifying Officer) 2			(Title)		
ACCOUNTING CLASSIFICATION							
SOC:25302/2292 1561020XD H52 D02 HDT5001D							
PAID BY	CHECK NUMBER ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER ON (Name of bank)				
	CASH DATE		PAYEE 3				
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.						PER TITLE	

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

26-4

THE STATE OF ALABAMA,

Vendor Number

63600165305

Payable to

MCC & Derrick Cunningham

County Sheriff's Office.

For feeding prisoners in the jail of said county during the month of

September ,

2018

Month

Year

Date	Total # In Jail	Insane	Juvenile	Federal	Other	# In Jail	State	Per Capita	Sheriff's Allowance
1	537					537	\$	939.75	\$ 11.25
2	538					538	\$	941.50	\$ 11.25
3	536					536	\$	938.00	\$ 11.25
4	534					534	\$	934.50	\$ 11.25
5	539					539	\$	943.25	\$ 11.25
6	542					542	\$	948.50	\$ 11.25
7	532					532	\$	931.00	\$ 11.25
8	531					531	\$	929.25	\$ 11.25
9	531					531	\$	929.25	\$ 11.25
10	543					543	\$	950.25	\$ 11.25
11	544					544	\$	952.00	\$ 11.25
12	558					558	\$	976.50	\$ 11.25
13	567					567	\$	992.25	\$ 11.25
14	545					545	\$	953.75	\$ 11.25
15	546					546	\$	955.50	\$ 11.25
16	546					546	\$	955.50	\$ 11.25
17	545					545	\$	953.75	\$ 11.25
18	551					551	\$	964.25	\$ 11.25
19	552					552	\$	966.00	\$ 11.25
20	542					542	\$	948.50	\$ 11.25
21	561					561	\$	981.75	\$ 11.25
22	552					552	\$	966.00	\$ 11.25
23	552					552	\$	966.00	\$ 11.25
24	544					544	\$	952.00	\$ 11.25
25	547					547	\$	957.25	\$ 11.25
26	546					546	\$	955.50	\$ 11.25
27	545					545	\$	953.75	\$ 11.25
28	533					533	\$	932.75	\$ 11.25
29	537					537	\$	939.75	\$ 11.25
30	536					536	\$	938.00	\$ 11.25
31	0					0	\$	-	\$ -
Total	16312	0	0	0	0	16312	\$	28,546.00	\$ 337.50

Amount Chargeable to the State

(0900-14)

\$ 28,546.00

Sheriff's Allowance

(0900-31)

\$ 337.50

Total Amount

\$ 28,883.50

Under penalty of perjury, I Derrick Cunningham, Sheriff of said County, swear or affirm that the payment request for \$ 28,883.50 Dollars is correct, that no part thereof has previously been requested, and that any funds requested on the above accounting and received by the sheriff's office, will, after the date hereof, be used only for their appropriated purpose: "food for prisoners in the county jail" from funds paid under authority of Ala. Code §14-6-42, and "preparing food, serving food, and other services incident to the feeding of prisoners" from funds under authority of Ala. Code §14-6-43.

Sworn to and subscribe before me this

2nd

day of

October, 2018

Sheriff Signature

Notary Public Signature

26-5

MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104

September 2018 Monthly Jail Report -- Federal Bureau of Prison Inmates

Number of Inmates Brought Over from Previous Month:

O/M	3
W/M	4
B/M	18
W/F	0
B/F	1
O/F	0
Total	<u>26</u>

Number of Inmates Received During the Month:

O/M	4
W/M	7
B/M	15
W/F	0
B/F	0
O/F	0
Total	<u>26</u>

Number of Inmates in Jail During the Month:

O/M	7
W/M	11
B/M	33
W/F	0
B/F	1
O/F	0
Total	<u>52</u>

Number of Inmates Released or Removed During the Month:

O/M	0
W/M	2
B/M	12
W/F	0
B/F	1
O/F	0
Total	<u>15</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	7
W/M	9
B/M	21
W/F	0
B/F	0
O/F	0
Total	<u>37</u>

26-6

MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104

September 2018 Monthly Jail Report -- U.S. Marshal Inmates

Number of Inmates Brought Over from Previous Month:

O/M	5
W/M	15
B/M	40
W/F	5
B/F	2
O/F	1
Total	<u>68</u>

Number of Inmates Received During the Month:

O/M	2
W/M	6
B/M	22
W/F	1
B/F	1
O/F	1
Total	<u>33</u>

Number of Inmates in Jail During the Month:

O/M	7
W/M	21
B/M	62
W/F	6
B/F	3
O/F	2
Total	<u>101</u>

Number of Inmates Released or Removed During the Month:

O/M	5
W/M	9
B/M	13
W/F	2
B/F	0
O/F	1
Total	<u>30</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	2
W/M	12
B/M	49
W/F	4
B/F	3
O/F	1
Total	<u>71</u>

26-7

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

September 2018 Monthly Jail Report -- State Inmates

Number of Inmates Brought Over from Previous Month:

O/M	12	1.02%
W/M	87	16.33%
B/M	391	68.37%
W/F	12	6.12%
B/F	42	8.16%
O/F	0	0.00%
Total	544	100.00%

Number of Inmates Received During the Month:

O/M	1	0.32%
W/M	49	15.61%
B/M	198	63.06%
W/F	27	8.60%
B/F	39	12.42%
O/F	0	0.00%
Total	314	100.00%

Total Number of Inmates in Jail During the Month:

O/M	13	1.52%
W/M	136	15.85%
B/M	589	68.65%
W/F	39	4.55%
B/F	81	9.44%
O/F	0	0.00%
Total	858	100.00%

Number of Inmates Released or Removed During the Month:

O/M	3	0.93%
W/M	54	16.72%
B/M	199	61.61%
W/F	24	7.43%
B/F	43	13.31%
O/F	0	0.00%
Total	323	100.00%

Number of Inmates Carried Over at the Close of the Month:

O/M	10	1.87%
W/M	82	15.33%
B/M	390	72.90%
W/F	15	2.80%
B/F	38	7.10%
O/F	0	0.00%
Total	535	100.00%

Community Corrections Census & Fiscal Report

PROGRAM TYPE:	Oct, 17	Nov, 17	Dec, 17	Jan, 18	Feb, 18	Mar, 18	Apr, 18	May, 18	June, 18	July, 18	Aug, 18	Sept, 18	TOTAL:
-County Probation Offenders	190	199	204	184	184	185	185	161	141	144	139	141	
Fees Collected	195.00	305.50	550.00	200.00	415.00	340.00	200.00	230.00	285.00	200.00	280.00	280.00	\$3,480.50
-Pre-Trial Release Participants	37	40	36	36	37	32	32	39	44	44	32	29	
(Jail Bed- Days Saved)	1157	1140	1178	1111	1022	1059	992	1111	1207	1212	1161	930	
Fees Collected	654.00	250.00	160.00	665.00	220.00	515.00	498.00	320.00	398.00	485.00	315.00	212.00	\$4,692.00
-Drug Court Offenders	17	18	19	21	19	25	26	25	24	22	18	19	
Fees Collected	1,837.00	1,820.00	2,305.00	2,170.00	2,380.00	2,515.00	2,485.00	2,795.00	2,530.00	1,820.00	1,990.00	1,660.00	\$26,307.00
-Jail/Prison Diversion Offenders	159	151	156	157	159	170	174	186	191	194	192	194	
Fees Collected	2,166.50	1,890.00	2,180.00	2,209.00	2,675.00	2,286.00	2,412.50	2,470.00	2,635.00	2,565.00	2,134.00	1,895.00	\$27,520.00
Amt. Billed to AL Dept. of Corrections	29,400.00	25,390.00	31,600.00	33,975.00	30,200.00	35,180.00	39,060.00	34,135.00	36,905.00	35,415.00	33,250.00	32,385.00	\$396,895.00
-Electronic Monitoring Offenders	0	0	0	0	0	0	0	0	0	0	0	0	
Fees Collected	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00
-Drug Screenings	229	186	124	239	217	241	257	288	225	231	204	187	
Fees Collected	1,340.00	1,370.00	1,140.00	1,440.00	1,635.00	1,395.00	1,570.00	1,700.00	1,725.00	1,360.00	1,540.00	990.00	\$17,205.00
-E.V.E.N. DV Program Enrolled	91	94	92	98	91	90	87	88	90	83	88	94	
Fees Collected	1,095.00	1,060.00	\$865.00	1,100.00	1,070.00	1,775.00	1,440.00	1,285.00	1,145.00	1,150.00	1,245.00	1,005.00	\$14,235.00
-Other Fees Collected	215.00	80.00	140.00	260.00	200.00	320.00	195.00	100.00	180.00	200.00	260.00	200.00	\$2,350.00
TOTAL FEES: (15-16 FY)	\$ 36,904.50	\$ 32,165.50	\$ 38,940.00	\$ 42,019.00	\$ 38,795.00	\$ 44,328.00	\$ 47,860.50	\$ 43,035.00	\$ 45,803.00	\$ 43,195.00	\$ 41,014.00	\$ 38,627.00	\$ 492,684.50
Prior Year Fees (Comparison):	\$42,657.00	\$39,665.00	\$44,362.00	\$42,946.00	\$38,930.00	\$38,359.00	\$34,919.50	\$36,340.95	\$40,145.00	\$39,932.50	\$41,277.00	\$38,209.00	
TOTAL POPULATION SERVED:	494	500	507	496	490	502	504	499	490	487	469	477	
(Population at end of Reporting Month)													
Comparison Population Previous Year	487	464	451	445	462	448	437	443	463	483	526	517	
-Community Service Participants	20	25	25	26	26	21	22	26	21	25	27	25	
(Community Service Hours)	179	181	139	142	116	131	111	143	118	156	130	118	
Value of Labor at \$7.25 per Hr. (Minimum Wage)	\$ 1,297.75	\$ 1,312.25	\$ 1,004.13	\$ 1,029.50	\$ 843.76	\$ 949.75	\$ 804.75	\$ 1,047.63	\$ 855.50	\$ 1,131.00	\$ 942.50	\$ 855.50	\$12,074.01

	<u>Drug Court</u>	<u>AL D.O.C.</u>	<u>Client Fees</u>	<u>E.V.E.N.</u>
Budget Allocation (Anticipated Revenue)	\$32,650.00	\$360,460.00	\$88,740.00	\$28,150.00
Total Amount Collected/Billed to Date	\$26,307.00	\$396,895.00	\$52,897.50	\$14,235.00
Balance (of anticipated revenue)	\$6,343.00	(\$36,435.00)	\$35,842.50	\$13,915.00

Revenue Comparison to Prior Year

Current FY Year to Date Total	\$492,684.50
Prior Year to Date	\$477,952.95
Difference From Prior Year	\$14,731.55 +

Total Projected Fees from All Other Sources*
 Target Amount expected to be collected/billed by date
 Total Collected/Billed to date

\$510,000.00	
\$510,000.00 Target Percent	100.00%
\$492,684.50 % of Goal Collected/Billed to date**	96.60%
**Goal = \$510,000 divided by 12 & X# of Months Completed this FY	

Difference from Anticipated Revenue to Date: + or -

-\$17,315.50

*Other than from County Appropriations

27-1

Montgomery County Community Corrections

Revenue Received or Billed
FY 2017-2018 (October 2017 - September 2018)

MONTH/YR	DRUG COURT FEES	ALL DRUG COURT DRUG SCREENING FEES	PROBATION SUPERVISION FEES	JAIL/PRISON DIVERSION FEES	PRE-TRIAL RELEASE FEES	DRUG SCREENING FEES	ELECTRONIC MONITORING FEES	E.V.E.N. PROGRAM FEES	SUBTOTAL (FEES)	OTHER MONIES COLLECTED	AL DEPT. OF CORRECTIONS (Jail/Prison Diversion)	ADOC BILLING STATUS*	MONTHLY TOTALS
Oct-17	\$1,837.00	\$965.00	\$195.00	\$2,168.50	\$654.00	\$375.00		\$1,095.00	\$7,289.50	\$215.00	\$29,400.00	R	\$36,904.50
Nov-17	\$1,820.00	\$1,050.00	\$305.50	\$1,890.00	\$250.00	\$320.00		\$1,060.00	\$6,695.50	\$80.00	\$25,390.00	R	\$32,165.50
Dec-17	\$2,305.00	\$975.00	\$550.00	\$2,180.00	\$160.00	\$165.00		\$865.00	\$7,200.00	\$140.00	\$31,600.00	R	\$38,940.00
Jan-18	\$2,170.00	\$1,200.00	\$200.00	\$2,209.00	\$665.00	\$240.00		\$1,100.00	\$7,784.00	\$260.00	\$33,975.00	R	\$42,019.00
Feb-18	\$2,380.00	\$1,380.00	\$415.00	\$2,675.00	\$220.00	\$255.00		\$1,070.00	\$8,395.00	\$200.00	\$30,200.00	R	\$38,795.00
Mar-18	\$2,515.00	\$1,275.00	\$340.00	\$2,286.00	\$515.00	\$120.00		\$1,775.00	\$8,826.00	\$320.00	\$35,180.00	R	\$44,326.00
Apr-18	\$2,485.00	\$1,365.00	\$200.00	\$2,412.50	\$498.00	\$205.00		\$1,440.00	\$8,805.50	\$195.00	\$39,050.00	R	\$47,860.50
May-18	\$2,795.00	\$1,460.00	\$230.00	\$2,470.00	\$320.00	\$240.00		\$1,285.00	\$8,800.00	\$100.00	\$34,135.00	R	\$43,035.00
Jun-18	\$2,530.00	\$1,500.00	\$285.00	\$2,635.00	\$398.00	\$225.00		\$1,145.00	\$8,718.00	\$180.00	\$36,905.00	R	\$45,803.00
Jul-18	\$1,820.00	\$1,200.00	\$200.00	\$2,565.00	\$485.00	\$160.00		\$1,150.00	\$7,580.00	\$200.00	\$35,415.00	R	\$43,195.00
Aug-18	\$1,990.00	\$1,345.00	\$280.00	\$2,134.00	\$315.00	\$195.00		\$1,245.00	\$7,504.00	\$260.00	\$33,250.00	B	\$41,014.00
Sep-18	\$1,660.00	\$825.00	\$280.00	\$1,895.00	\$212.00	\$165.00		\$1,005.00	\$6,042.00	\$200.00	\$32,385.00	B	\$38,627.00
TOTALS:	\$26,307.00	\$14,540.00	\$3,480.50	\$27,520.00	\$4,692.00	\$2,665.00	\$0.00	\$14,235.00	\$93,439.50	\$2,350.00	\$396,895.00		GRAND TOTAL: \$492,684.50

* "R" Denotes Payment Received and "B" Denotes Payment Billed

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