

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
OCTOBER 15, 2018
AGENDA
INFORMATION SESSION

Call to Order and Welcome at 8:00 a.m.

Prayer

Reports from Staff:

Administrator
Deputy Administrator
Chief Information and Technology Officer
County Engineer
Manager of Public Affairs
County Attorney

Comments from Scheduled Attendees:

Executive Director Carol Potok with Aid to Inmate Mothers
Sheriff Derrick Cunningham
Executive Director Tonya D. Barkum with Second Chance Foundation
Bishop Robert L. Brown with Shepherd's Ministries, Inc.
Architects Johnny B. Raines, III, Jim Bargainer and Dart W. Davis with Barganier Davis
Williams Architects Associated
Architects Griffin Harris, Patrick Addison and LeGarret Moseley with PH&J Architects, Inc.

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Harris

Pledge of Allegiance Led by Chairman Dean

Call of Roll to Establish Quorum

Comments from Citizens

Presentation of the Minutes of the Regular Meeting of October 1, 2018

CONSENT AGENDA:

Consider Authorization of Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. Consider Authorization of Resolution to Change the Time and Location of the November 5, 2018, County Commission Meeting to First Baptist Church of Greater Washington Park, which is located at 2817 3rd Street, Montgomery, Alabama. The information session will begin at 4:00 p.m. with the formal session at 5:30 p.m., County Commission
2. Consider Authorization of the 2018 U.S. Department of Justice State Criminal Alien Assistance Program Grant Application, Sheriff's Office
3. Consider Authorization of the Arnold Foundation Reimagining America's Crisis Response System Grant Application, Sheriff's Office
4. Consider Authorization of the 2019 ADECA Equipment Grant Application, Sheriff's Office
5. Consider Authorization of Memorandum of Agreement with the Administrative Office of Courts for Reimbursement of Salary paid to a Court Referee for the 15th Judicial Circuit for the period beginning October 1, 2018 and ending September 30, 2019, Youth Facility
6. Consider Authorization of Amendment Number 1 to Statement of Work - 09 with Ingenuity, Inc., regarding Vehicle Tag Issuance Software, Probate Judge's Office
7. Consider Authorization of Scope-of-Work DEA Authorization 4 Final Risk Assessment/Alternatives Analysis Report and Draft Remedial Action/Institutional Controls Plan for the Downtown Environmental Assessment Project, County Commission
8. Consider Authorization of Amendment Number 4 to Contract with Falls Facility Services, Inc., regarding a Forty-Six (46) Day Extension, beginning November 16, 2018 and ending on December 31, 2018, for Janitorial Services, Contract Number 51901-15B-028, Support Services
9. Consider Authorization of Amendment Number 4 to Contract with Liberty Disposal, Inc., regarding a Sixty-One (61) Day Extension, beginning November 1, 2018 and ending on December 31, 2018, for Clean Saturday Refuse Collection Services, Contract Number 51100-15B-033, County Commission
10. Consider Authorization of Amendment Number 2 to Contract with Drug Testing Program Management, Inc., regarding a Sixty (60) Day Extension, beginning November 2, 2018 and ending on January 1, 2019, for Drug Testing and Equipment, Contract Number 57202-15B-026, Community Corrections

11. Consider Authorization of Miscellaneous Appropriations to Agencies, County Commission
12. Consider Authorization of Miscellaneous Appropriations to Education, County Commission
13. Consider Authorization of Miscellaneous Appropriations from Designated Revenue, County Commission
14. Consider Authorization of Position Fill Request – Detention Facility (1)
 - Corrections Officer Lieutenant, Position Number 500422086
15. Consider Authorization of Position Fill Requests – Engineering Department (2)
 - County Road Equipment Operator I, Position Number 620551020
 - County Road Equipment Operator III, Position Number 660553009
16. Consider Authorization of Position Fill Request – Youth Facility (1)
 - Administrative Support Associate, Position Number 900013009
17. Consider Authorization of Travel/Training Requests (5)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Discussion Items by Commissioners

Adjourn

CALENDAR OF EVENTS

OCTOBER 15, 2018

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon

NOVEMBER 5, 2018

Regular County Commission Meeting
4:00 p.m. - Information Session
5:30 a.m. - Formal Session
First Baptist Church of Greater Washington Park
2817 3rd Street
Montgomery, Alabama

NOVEMBER 12, 2018

County Holiday (Observance of Veterans Day)

NOVEMBER 19, 2018

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon

NOVEMBER 22, 2018

County Holiday (Observance of Thanksgiving)

DECEMBER 3, 2018

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

DECEMBER 17, 2018

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

DECEMBER 25, 2018

County Holiday (Observance of Christmas)

AGENDA

OCT 15 2018

10-15-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 9-28-18

Check Number	To	Check Number
281784		281849
Total Checks Paid		\$179,575.94

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

Check 281784 replaces EFT 218

EFT's included in amount

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 9-28-18

Check Number	To	Check Number
281850		281939
Total Checks Paid		\$289,549.20

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

AGENDA

OCT 15 2018

10-15-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 10-5-18

Check Number	To	Check Number
281940		281989
Total Checks Paid		\$1,327,119.24

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

AGENDA

OCT 15 2018

10-15-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 10-5-18

Check Number	To	Check Number
281990		282081
Total Checks Paid		\$860,652.68

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
9/28/18

Payroll Check Number	130859	To	Payroll Check Number	130918	\$	40,425.56
Direct Deposits					\$	880,569.00
Payroll Check Number	130919	To	Payroll Check Number	130939	\$	249,161.95
Direct Deposits					\$	395,335.51
Federal Deposits					\$	312,762.11
Total Payroll Paid					\$	1,878,254.13

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
10/12/18

Payroll Check Number	130940	To	Payroll Check Number	131001	\$	41,330.59
Direct Deposits					\$	877,040.90
Payroll Check Number	131002	To	Payroll Check Number	131022	\$	254,306.36
Direct Deposits					\$	405,372.57
Federal Deposits					\$	308,625.81
Total Payroll Paid					\$	1,886,676.23

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

AGENDA

OCT 15 2018



RESOLUTION

WHEREAS, the County Commission wishes to host a regular meeting in each commission district in 2018; and

WHEREAS, the Montgomery County Commission wishes to change the time and location of the November 5, 2018 meeting from the Montgomery County Courthouse, Administration Building, Annex III, 101 South Lawrence Street to First Baptist Church of Greater Washington Park, which is located at 2817 3rd Street, Montgomery, Alabama. The information session will begin at 4:00 p.m. with the formal session at 5:30 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby agree to change the time and location as stated above for the November 5, 2018 meeting.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 15th day of October, 2018.

BY: _____
Chairman

ATTEST: _____
County Administrator



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

AGENDA

OCT 15 2018

Kevin J. Murphy

CHIEF DEPUTY

Colonel Wanda J. Robinson

DIRECTOR OF DETENTION

MEMORANDUM

TO: Mr. Elton Dean, Sr. Chairman, Montgomery County Commission

FROM: Regina Walker, Grant Manager, Montgomery County Sheriff's Office *R.W.*

Subject: 2018 SCAAP Grant

Date: October 9, 2018

We are requesting this item be added to the October 15, 2018 agenda of the Montgomery County Commission. This grant has no match requirements, the maximum amount available under this grant opportunity varies from year to year. The State Criminal Alien Assistance Program (SCAAP) is housed under the US Department of Justice, the program makes payments to eligible states and units of local government that incur certain types of costs due to the incarceration of undocumented criminal aliens during a 12-month reporting period.

RW/dc

cc: Derrick Cunningham, Sheriff

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

WWW.MontgoMerySheriff.CoM

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

AGENDA

OCT 15 2018

Kevin J. Murphy
CHIEF DEPUTY

Colonel Wanda J. Robinson
DIRECTOR OF DETENTION

MEMORANDUM

TO: Mr. Elton Dean, Sr. Chairman, Montgomery County Commission

FROM: Regina Walker, Grant Manager, Montgomery County Sheriff's Office *RW*

Subject: Reimagining America's Crisis Response System

Date: October 9, 2018

We are requesting this item be added to the October 15, 2018 agenda of the Montgomery County Commission. During this first phase we will submit a Letter of Interest/Intent to the Arnold Foundation. If they are interested in our project we will be invited to submit a full grant application. The grant opportunity has no match requirements and ranges from \$70,000 to 1.5 million dollars. This project is designed to provide research and in-depth evaluation in one of three focus areas:

- (1) emergency response programs for individuals in moments of crisis, and/or
- (2) post-crisis stabilization facilities, and/or
- (3) treatment and services funded by governments or other entities

RW/dc

cc: Derrick Cunningham, Sheriff



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

AGENDA

OCT 15 2018

Kevin J. Murphy

CHIEF DEPUTY

Colonel Wanda J. Robinson

DIRECTOR OF DETENTION

MEMORANDUM

TO: Mr. Elton Dean, Sr. Chairman, Montgomery County Commission

FROM: Regina Walker, Grant Manager, Montgomery County Sheriff's Office *RW*

Subject: 2019 ADECA Equipment Grant

Date: October 9, 2018

We are requesting this item be added to the October 15, 2018 agenda of the Montgomery County Commission. This grant has no match requirements, maximum amount available under this grant opportunity is \$24,000. This grant program is designed to assist in enhancing and/or replacing law enforcement equipment throughout the State of Alabama.

RW/dc

cc: Derrick Cunningham, Sheriff

OCT 15 2018

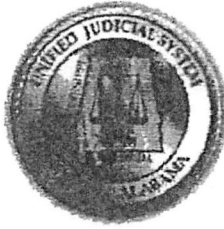
Montgomery County Youth Facility

Memo

To: Mr. Donald Mims, Montgomery County Administrator
From: Beverly Riddle Wise, Juvenile Court Administrator
Date: September 24, 2018
Re: MOU – Referee Vicky Toles

I am requesting that the Memorandum of Understanding for Montgomery County Youth Facility Referee Vicky Toles be placed on the working agenda for the October 1st County Commission meeting for approval. The funding for Referee Toles will be paid entirely through state funding. The Administrative Office of Courts will submit an invoice at the end of each quarter in FY 2019 and be reimbursed for her salary.

Thank you for your consideration in this matter.



MEMORANDUM OF UNDERSTANDING

Between the Administrative Office of Courts and The Montgomery County Commission

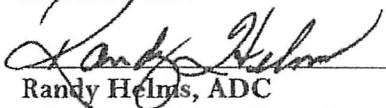
I. This Memorandum of Understanding ("MOU") is hereby entered into by and between the State of Alabama (hereinafter referred to as the "State"), acting through the Administrative Office of Courts of the Unified Judicial System of Alabama (hereinafter referred to as the "AOC"), and the Montgomery County Commission (hereinafter referred to as the "Commission") for the public purpose of reimbursing the AOC for certain salary and fringe benefits (**not to exceed a gross salary amount of \$51,621.60**) paid by the AOC to the temporary Court Referee Vicky Toles of the Fifteenth Judicial Circuit. Referee Toles will be paid an hourly rate of \$39.76 and will work a maximum of 25 hours per week. Ms. Toles will administer detention and shelter care hearings for the Juvenile Court. This MOU is effective for the period beginning October 1, 2018 and ending September 30, 2019.

II. AOC and the Commission agree that this transfer of funds in no way obligates the Commission to provide permanent or additional funding for this position in future months or years beyond the period stated. Should AOC receive additional state funding for this referee position, AOC shall refund the Commission any unused portion of the funding provided by the Commission.

III. AOC will invoice the Commission at the end of each quarter in FY 2019 for all salary and fringe benefits paid. Any inquiries made to the AOC may be directed to Jennifer Moorer, AOC Accountant. Checks shall be written to the order of the Administrative Office of Courts addressed to the attention: Jennifer Moorer, Administrative Office of Courts, 300 Dexter Avenue, Montgomery, AL 36104-3741.

IV. The AOC, employee, and/or Commission may terminate this MOU without penalty by providing all parties fourteen (14) days written notice. This MOU replaces any MOU approved prior to the effective date of this document.

APPROVED:

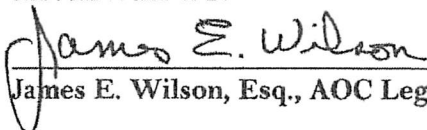

Randy Helms, ADC
Administrative Office of Courts

9/26/18
Date

Elton N. Dean, Sr., Chairperson
Montgomery County Commission

Date

REVIEWED BY:


James E. Wilson, Esq., AOC Legal Division

9/26/2018
Date



STEVEN L. REED
PROBATE JUDGE
MONTGOMERY COUNTY

AGENDA

OCT 15 2018

MEMORANDUM

**To: Chairman Dean, Vice-Chairwoman Walker, Commissioner Harris,
Commissioner Sankey, and Commissioner Singleton**

Cc: Donnie Mims

From: William Flowers, Chief Clerk for Probate Judge Steven L. Reed

Date: 9/25/2018

**Re: Contract amendment between Ingenuity Software and Montgomery
County to provide vehicle tag issuance software**

**Attached is an amendment to the current contract between Ingenuity and
Montgomery County. This amendment effectively locks the rate that we pay
for our tag issuance software at its current level for the next 3 years.**

**Previously we have payed an automatic increase of 15% every year. We
believe that the current rate is appropriate for the services that we receive and
ask that you sign this amendment.**



Statement of Work – 09

Amendment 1

This Amendment, dated October 1, 2018, revises Statement of Work – 09 for Registration and Licensing Application Maintenance and Support dated December 1, 2008 (“SOW – 09”). SOW – 09 is incorporated within the Master Agreement (“Agreement”) dated May 20, 2013 between the Montgomery County Commission (“Montgomery County”) and Ingenuity, Inc. (“Ingenuity”), which replaced and supersedes the previous master agreement between the parties that was dated August 21, 2007.

Montgomery County and Ingenuity agree to amend SOW – 09 as follows:

Beginning on 12/1/2018, the Price for Services will be ninety-five thousand dollars (\$95,000.00) per year with no automatic annual increases.

The Term End Date is changed from 11-30-2009 to 11-30-2022. The Term End Date of this SOW will be automatically extended in one year increments unless terminated in writing by either party at least ninety (90) days in advance of the revised Term End Date.

The Montgomery County Representative is changed from Trey Granger to William Flowers.

IN WITNESS WHEREOF, the parties have entered into this Amendment as of the day and year first above written.

Montgomery County Commission

Ingenuity, Inc.

Signature: _____

Signature: _____

By: Elton N. Dean, Sr.

By: Rick A. Hayes

Title: Commission Chairman

Title: President

**Scope of Work
DEA Authorization 4
Final Risk Assessment/Alternatives Analysis Report and Draft Remedial
Action/Institutional Controls Plan for the Downtown Environmental Assessment
Project**

August 28, 2018

This document presents CH2M HILL Engineers, Inc.'s (CH2M) scope of work (SOW) to provide continuing environmental services support to the Downtown Environmental Alliance (DEA) for the Downtown Environmental Assessment Project (DEAP). This SOW is consistent with the *Settlement Agreement for Site Response* (ADEM/DEA, 2015) between the Alabama Department of Environmental Management (ADEM) and the DEA, which will be referred to hereinafter as the "Settlement Agreement".

On December 15, 2017, CH2M Hill Companies Ltd. (CH2M) became part of Jacobs Engineering Group Inc. CH2M is now a wholly owned direct subsidiary of Jacobs. CH2M presently remains a separate legal entity and will continue to operate and conduct business.

This SOW provides the planning-level costs associated with the following work elements for the DEAP:

- Finalize Risk Assessment/Alternative Analysis (RA/AA) Report, which was submitted to ADEM on July 17, 2018 for review and comment;
- Prepare the Draft Remedial Action/Institutional Control Plan for DEA review and submission to ADEM for review and comment;
- Continued Meeting Facilitation and Coordination Support for the DEAP;
- Continued Community Involvement Support for the DEAP;

These activities are described in more detail in the subsections below.

Task 1: Finalize RA/AA Report

On July 17, 2018, the DEA submitted the RA/AA Report to ADEM for their review and comment. While CH2M is planning on preparing an interim response document to verbal comments received during a July 30, 2018 Technical Review meeting with ADEM (performed under the current DEA Authorization), CH2M anticipates that ADEM will submit written comments regarding the RA/AA report about 90 days after their receipt of the report (by approximately October 17, 2018). Once these ADEM comments are received, CH2M will respond to ADEM's comments by preparing a written response-to-comment (RTC) document, which will contain the ADEM comments and a detailed, formal response to each comment, which propose revisions to the RA/AA report to address each ADEM comment (if necessary). Once this document is prepared, CH2M will submit it to the DEA Technical Committee for review and comment. Once the RTC document is approved by the DEA Technical Committee, the RTC document will be submitted to the DEA Executive Committee for final review and approval. Once the RTC document is approved by the DEA Executive Committee, CH2M will submit the RTC document to ADEM for their review. CH2M anticipates submitting the RTC document for ADEM review approximately 60 days after receipt of ADEM written comments.

Once ADEM approves the RTC document (assuming an approximate 2-week review period), CH2M will revise the RA/AA report based on the revisions proposed in the RTC document. CH2M will prepare both a redline version of the revised RA/AA Report (with revisions in tracking mode) and a clean version of the RA/AA Report, and will submit it to the DEA Technical Committee for review and comment. Once the revised RA/AA report is approved by the DEA Technical Committee, the revised report will be submitted to the DEA Executive Committee for final review and approval. Once the revised report is approved by the DEA Executive Committee, CH2M will submit the revised RA/AA Report (estimated three hard copies and one CD copy) to ADEM for their review and concurrence. CH2M anticipates submitting the revised RA/AA Report for ADEM review approximately 60 days after ADEM approval of the RTC document.

CH2M anticipates that junior or mid-level hydrogeologists/ engineers will prepare the RTC document and the revised RA/AA Report, then senior hydrogeologists or engineers will review and provide quality control for the document. CH2M also anticipates that a mid-level human health risk assessor will assist in preparing the RTC document and the revised RA/AA Report, then a senior human health risk assessor will review and provide quality control for the document. CH2M anticipates that other supporting staff (i.e. project chemist, GIS/graphics technician, editor, and production staff) will also be needed to complete this subtask. This SOW assumes that CH2M will utilize staff that are familiar with the RA/AA Report in order to make the RTCs and revisions more streamlined and efficient.

Based on the July 30, 2018 meeting with ADEM to discuss the Draft RA/AA Report, CH2M has assumed that the general nature of the ADEM comments and our responses will include the following (if the nature and extent of the comments vary significantly from the assumptions below, additional funding may be required to address them):

- Recalculating dilutions associated with the plume front's interception with Cypress Creek;
- The potential need for a long-term monitoring component to the selected site remedy;
- Revising the Human Health Risk Assessment (HHRA) to include first floor residence recently discovered the plume area and groundwater ingestion as a future exposure pathway.
- The enforceability, transferability, protectiveness, and permanent-nature of Institutional Controls for the DEAP.
- No additional field activities will be performed as part of this task. If the ADEM comments require additional field activities to complete the RA/AA report, those field activities will be covered under a separate authorization. However, based on our professional opinion, we estimate that additional field activities might be required by ADEM as part of their formal, written comments. If so, we estimate that this field work could cost in the range of about \$30,000 to \$40,000 (This assumes up to 2 additional soil vapor samples, up to 4 additional groundwater samples [plus appropriate QA/QC], the required subcontractors [DPT and laboratory], and CH2M field oversight. This does not assume additional groundwater monitoring well installations).

Task 2: Prepare Draft Remedial Action/Institutional Control Plan

CH2M will prepare the Draft Remedial Action/Institutional Control Plan. This document will include a description of the selected remedial action or institutional controls that agreed upon by the DEA and ADEM, based on review of the RA/AA Report (see Task 1). The Remedial Action/Institutional Control Plan will be prepared similar to the *Interim Final Guidance for Conducting Remedial Investigations and Feasibility Studies under CERCLA* (EPA, 1988), *Remedial Design/Remedial Action Handbook* (EPA, 1995, and/or the *Alabama Environmental Investigation and Remediation Guidance* (ADEM 2017).

CH2M anticipates that a junior or mid-level hydrogeologist/ engineer will prepare the Draft Remedial Action/Institutional Control Plan, then one or more senior hydrogeologist or engineer will review and provide quality control for the document. CH2M anticipates that other supporting staff (i.e. project chemist, GIS/graphics technician, editor, and production staff) will also be needed to complete this report.

An electronic version of the Draft Remedial Action/Institutional Control Plan will be provided to the DEA Technical Committee for review and comment, approximately 60 days after authorization of this SOW. Once the DEA Technical Committee review comments have been addressed (assuming approximately 30-days to review and address technical comments), the revised document will be submitted to the DEA Executive Committee for review and comment. Once the document obtains DEA Executive Committee approval (assuming approximately 30-days to review and address executive comments), the Draft Remedial Action/Institutional Control Plan will be submitted to ADEM (estimated three hard copies and one CD copy) approximately 60 days after ADEM approval of the RA/AA Report, as required by the Settlement Agreement.

Task 3: Continued Meeting Facilitation and Coordination Support

This task includes providing continued meeting facilitation support for the afore-mentioned reporting activities for the DEAP. Specifically, CH2M will prepare for and attend the following meetings that are anticipated during this portion of the project (from approximately September 2018 to May 2019):

- Four meetings/conference calls (approximately 2 hours each) with the DEA Technical Committee to discuss the following:
 - The ADEM comments to the RA/AA Report and subsequent RTC document
 - The revised RA/AA Report (redline and clean versions) prior to DEA Executive Committee submittal
 - The Draft Remedial Action/Institutional Control Plan content and organization prior to writing the document
 - Comments to the Draft Remedial Action/Institutional Control Plan once it is written
- Three conference calls (approximately 1 hour each) with the DEA Executive Committee to discuss the following:
 - The RA/AA Report RTC document prior to ADEM submittal
 - The revised RA/AA Report prior to ADEM submittal
 - The Draft Remedial Action/Institutional Control Plan prior to ADEM submittal
- Two meetings (approximately 2 hours each) with ADEM to discuss the following:
 - The ADEM comments to the RA/AA report and the proposed DEA RTCs
 - The Draft RR/IC Report content and organization

CH2M also anticipates about 2 hours to prepare information for each meeting. CH2M assumes that up to four representatives from CH2M will attend meetings (either in-person or via telephone; two 2-day travel expenses for one CH2M staff member from Denver, CO is assumed). In lieu of formal meeting minutes, CH2M will prepare e-mail summaries of the calls and meetings to summarize the discussion and action items for each.

This task includes costs associated with the financial management of the project. CH2M assumes about 1 hour per month for the project manager and 1 hour per month for the project accountant will be required for the financial management of the project.

Task 4: Continued Community Involvement Support

This task includes providing continued community involvement support for the afore-mentioned reporting activities for the DEAP. It is anticipated that significant involvement with City (i.e. "Planning Next" – a City planning consultant on the City's Master Plan), State, County, and Federal planning and building organizations, as well as potentially the affected public (through the Community Outreach Group (COG)) will be required to identify appropriate Institutional Control measures that meet regulatory requirements yet also are acceptable to these entities and the affected public. Specifically, CH2M will prepare for and attend (up to three representatives from CH2M) up to eight meetings in Montgomery with these organizations and/or COG members to fully develop the ICP. Specific COG meetings may be required for the following purposes:

- 1) Discuss the ADEM comments to the RA/AA report and the DEA's proposed RTCs, and
- 2) Discuss the possible IC components for the Remedial Action/Institutional Control Plan prior to writing the document.
- 3) Discuss the final IC components for the Remedial Action/Institutional Control Plan once the draft document is prepared
- 4) Discuss any ADEM suggestions for the ICs once the draft document has been submitted to ADEM.

This budget includes labor for a CH2M public relations representative to assist ACCES LLC with the coordination of the COG, prepare meeting materials, and update the project website with current information about the progress of the project.

CH2M anticipates that each ICP and COG meeting will be up to 4 hours in duration. CH2M also assumes that up to three local representatives from CH2M will attend meetings. In lieu of formal meeting minutes, CH2M will prepare e-mail summaries of the ICP and COG meetings to summarize the discussion and action items for each meeting.

Project Cost Estimate

Table 1 lists the estimated costs, including labor and expenses, for the scope of work described in this letter on a time-and-materials (not-to-exceed) basis.

Task	Labor Cost	Expenses*	Total
1 Finalize RA/AA Report	\$41,155	\$567	\$41,722
2 Draft Remedial Action/Institutional Control Plan	\$28,163	\$445	\$28,608
3 Continued Meeting Support	\$39,318	\$2,895	\$42,213
4 Continued Community Involvement	\$59,506	\$2,280	\$61,786
Totals	\$168,142	\$6,187	\$174,329

Note:

Expenses represent costs associated with travel expenses, meeting supplies, report production, and postage and shipping, meals for COG Meetings, etc.

The work described herein will be conducted on a time-and-materials (not-to-exceed) basis in accordance with the terms and conditions of the CH2M Standard Agreement executed for this work with the City of Montgomery. Compensation will be on a cost reimbursement basis consistent with the Agreement and will be based on salary costs plus 115 percent of salary costs plus direct expenses. A 5 percent markup will be placed on any subcontractor or outside service.

Schedule

If authorization is received by October 5, 2018 and ADEM written comments for the RA/AA Report are received on or before October 17, 2018, CH2M assumes the following schedule for the deliverables described in this SOW:

- **RTC Document and Final Revised RA/AA Report:**
 - DEA Technical Committee Review of RTCs – approximately November 17, 2018
 - DEA Executive Committee Review of RTCs – approximately December 1, 2018
 - ADEM Review of RTCs – approximately December 17, 2018
 - DEA Technical Committee Review of Revised RA/AA Report – approximately January 10, 2019
 - DEA Executive Committee Review – approximately January 31, 2019
 - ADEM Review - approximately February 15, 2019
 - ADEM approval of the RA/AA Report – approximately March 30, 2019
- **Draft Remedial Action/Institutional Control Report:**
 - DEA Technical Committee Review – approximately December 1, 2018
 - DEA Executive Committee Review – approximately January 1, 2019
 - ADEM Review - approximately May 30, 2019 (about 60 days from ADEM RA/AA Report Concurrence)

CH2M Authorization 4 Cost Breakdown
August 2018

Authorization 4 Total Cost \$174,329.00

Member	%	\$	Credit Amount	Cumulative Credit
State of AI	35	\$ 61,015.15	\$ -	\$ -
MWWSSB	19	\$ 33,122.51	\$ -	\$ -
City of Montgomery	26.6	\$ 46,371.51	\$ -	\$ -
Montgomery County Commission	19.4	\$ 33,819.83	\$ -	\$ -
The Advertiser (100% Credit)	0	\$ -	\$ 34,865.80	\$ 121,867.33

X

**ALLIANCE STEERING COMMITTEE ENDORSEMENT FOR
CH2M AUTHORIZATION 4 FOR
THE DOWNTOWN ENVIRONMENTAL ASSESSMENT PROJECT**

This document provides the Steering Committee endorsement of the attached Scope-of-Work (SOW) and cost estimate (Dated August 28, 2018) for CH2M Authorization 4 (Final RA/AA Report and Draft RA/IC Plan) for the Downtown Environmental Assessment Project. By signing this document, the Steering Committee hereby approves the SOW and associated costs (not-to-exceed \$174,329) and authorizes the City to sign/execute the attached task order and to recover costs from the DEA membership, in accordance with the Site Participation Agreement.

[SIGNATURE BLOCKS ON FOLLOWING PAGES]

Member: City of Montgomery

Signed: _____

Print Name: _____

Title: _____

Date: _____

Member: Alabama Law Enforcement Agency as successor-in-interest to the Alabama Department of Public Safety

Signed: _____

Print Name: _____

Title: _____

Date: _____

Member: Alabama Department of Education

Signed: _____

Print Name: _____

Title: _____

Date: _____

Member: Alabama Community College System

Signed: _____

Print Name: _____

Title: _____

Date: _____

Member: Alabama Department of Transportation

Signed: _____

Print Name: _____

Title: _____

Date: _____

Member: Water Works and Sanitary Sewer Board of the City of Montgomery

Signed: _____

Print Name: _____

Title: _____

Date: _____

Member: Montgomery County Commission, Alabama

Signed: _____

Print Name: _____

Title: _____

Date: _____

Member: The Advertiser Company

Signed: _____

Print Name: _____

Title: _____

Date: _____

**CH2MHILL****STANDARD AGREEMENT FOR PROFESSIONAL SERVICES**

CH2M HILL'S OFFICE ADDRESS: 4121 Carmichael Road; Suite 400; Montgomery, AL 36106

CH2M HILL'S PROJECT NO.: 666378

PROJECT NAME: Authorization 4 – Final RA/AA Report and Draft RA/IC Plan for the Downtown Environmental Assessment Project

CLIENT: City of Montgomery

CLIENT'S ADDRESS: 103 North Perry Street; Montgomery, AL 36101

CLIENT requests and authorizes CH2M HILL ENGINEERS, INC. (hereinafter "CH2M") to perform the following Services:

Scope of Services

See attached Scope of Work dated August 28, 2018.

Compensation

Compensation by CLIENT to CH2M will be on a cost reimbursement basis and will be based on salary costs plus 115 percent of salary costs plus direct expenses. There will be a 5-percent markup placed on any subcontractor or outside service. The budget ceiling for this scope of work is \$174,329, which shall not be exceeded without a revision to this AGREEMENT. When any budget has been increased, CH2M's excess costs expended, prior to such increase, will be allowable to the same extent as if such costs had been incurred after the approved increase.

Schedule

Assuming Notice-to-Proceed is received by October 5, 2018, CH2M anticipates the activities described in the attached Scope of Work to begin the week of October 8, 2018.

Other Terms

CH2M will monitor progress of the project and inform the CLIENT of deviations from the scope that may cause adjustments to the budget and/or work effort, if deemed necessary. CH2M is not obligated to incur costs beyond the indicated budget ceiling, as may be adjusted, nor is the CLIENT obligated to pay CH2M beyond these limits.

Services covered by this AGREEMENT will be performed in accordance with the Provisions and any attachments or schedules. This AGREEMENT supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

CLIENT:

Signature

Name (printed)

Title

Date

CH2M HILL ENGINEERS, INC.:

Signature

Name (printed)

Title

Date

J.P. Martin, P.E.

Vice President

8/28/18

PROVISIONS

1. Authorization to Proceed

Execution of this AGREEMENT by CLIENT will be authorization for CH2MHILL to proceed with the Services, unless otherwise provided for in this AGREEMENT.

2. Salary Costs

CH2M HILL's and its affiliated companies' Salary Costs, when the basis of compensation, are the amount of wages or salaries paid CH2M HILL employees for work directly performed on the Project plus a percentage applied to all such wages or salaries to cover all payroll-related taxes, payments, premiums, and benefits.

3. Per Diem Rates

CH2M HILL's and its affiliated companies' Per Diem Rates, when the basis of compensation, are those hourly or daily rates charged for work performed on the Project by CH2M HILL employees. These rates are contained in the COMPENSATION section on Page 1 and are subject to a 4% annual calendar year escalation/adjustment.

4. Subcontracts and Direct Expenses

When Services are performed on a cost reimbursement basis, a markup of 5 percent will be applied to subcontracts and outside services and a markup of zero percent will be applied to Direct Expenses. For purposes of this AGREEMENT, Direct Expenses are defined to include those necessary costs and charges incurred for the Project including, but not limited to: (1) the direct costs of transportation, meals, lodging, shipping, equipment and supplies; (2) CH2M HILL's current standard rate charges for direct use of CH2M HILL's vehicles, laboratory test and analysis, and certain field equipment; and (3) CH2M HILL's standard project charges for computing systems, and health and safety requirements of OSHA.

All sales, use, value added, business transfer, gross receipts, or other similar taxes will be added to CH2M HILL's compensation when invoicing CLIENT.

5. Cost Opinions

Any cost opinions or Project economic evaluations provided by CH2M HILL will be on a basis of experience and judgment, but, since CH2M HILL has no control over market conditions or bidding procedures, CH2M HILL cannot warrant that bids, ultimate construction cost, or Project economics will not vary from these opinions.

6. Standard of Care

The standard of care applicable to CH2M HILL's services will be the degree of skill and diligence normally employed by professional engineers or consultants performing the same or similar services at the time CH2M HILL's services are performed. CH2M HILL will re-perform any services not meeting this standard without additional compensation.

7. Termination

This AGREEMENT may be terminated for convenience on 30 days written notice or if either party fails substantially to perform through no fault of the other and does not commence correction of such nonperformance within 5 days of written notice and diligently complete the correction thereafter. On termination, CH2M HILL will be paid for all authorized work performed up to the termination date plus termination expenses, such as, but not limited to, reassignment of personnel, subcontract termination costs, and related closeout costs.

8. Payment to CH2M HILL

Monthly invoices will be issued by CH2M HILL for all Services performed under this AGREEMENT. CLIENT shall pay each invoice within 30 days. Interest at a rate of 1-1/2 percent per month will be charged on all past-due amounts.

In the event of a disputed billing, only that disputed portion will be withheld from payment, and the undisputed portion will be paid. CLIENT will exercise reasonableness in disputing any bill or

portion thereof. No interest will accrue on any disputed portion of the billing until mutually resolved.

9. Limitation of Liability

CH2M HILL's liability for CLIENT's damages will, in the aggregate, not exceed \$100,000. This Provision takes precedence over any conflicting Provision of this AGREEMENT or any document incorporated into it or referenced by it. In no event shall CH2M HILL, its affiliated corporations, officers, employees, or any of its subcontractors be liable for any incidental, indirect, special, punitive, economic or consequential damages, including but not limited to loss of revenue or profits, suffered or incurred by CLIENT or any of its agents, including other contractors engaged at the project site, as a result of this Agreement or CH2M HILL's performance or non-performance of services pursuant to this Agreement.

Limitations of liability provided herein will apply whether CH2M HILL's liability arises under breach of contract or warranty; tort, including negligence; strict liability; statutory liability; or any other cause of action, and shall include CH2M HILL's officers, affiliated corporations, employees, and subcontractors.

10. Severability and Survival

If any of the provisions contained in this AGREEMENT are held illegal, invalid or unenforceable, the other provisions shall remain in full effect. Limitations of liability shall survive termination of this AGREEMENT for any cause.

11. No Third Party Beneficiaries

This AGREEMENT gives no rights or benefits to anyone other than CLIENT and CH2M HILL and has no third party beneficiaries except as provided in Provision 10.

12. Materials and Samples

Any items, substances, materials, or samples removed from the Project site for testing, analysis, or other evaluation will be returned to the Project site unless agreed to otherwise. CLIENT recognizes and agrees that CH2M HILL is acting as a bailee and at no time assumes title to said items, substances, materials, or samples. CLIENT recognizes that CH2M HILL assumes no risk and/or liability for a waste or hazardous waste site originated by other than CH2M HILL.

13. Assignments

Neither party shall have the power to or will assign any of the duties or rights or any claim arising out of or related to this AGREEMENT, whether arising in tort, contract or otherwise, without the written consent of the other party. Any unauthorized assignment is void and unenforceable.

14. Integration

This AGREEMENT incorporates all previous communications and negotiations and constitutes the entire agreement of the parties. If CLIENT issues a Purchase Order in conjunction with performance of the Services, general or standard terms and conditions on the Purchase Order do not apply to this AGREEMENT.

15. Force Majeure

If performance of the Services is affected by causes beyond CH2M HILL's reasonable control, project schedule and compensation shall be equitably adjusted.

16. Dispute Resolution

The parties will use their best efforts to resolve amicably any dispute, including use of alternative dispute resolution options.

17. Changes

CLIENT may make or approve changes within the general Scope of Services in this AGREEMENT. If such changes affect CH2M HILL's cost or time required for performance of the services, an equitable adjustment will be made through an amendment to this AGREEMENT.

Tammy Nix

From: Kevin Boone
Sent: Monday, September 24, 2018 10:19 AM
To: Donald Mims; Tammy Nix
Cc: George Speake; Florence Cauthen; Sherrill Thomas; J.P.Martin@jacobs.com
Subject: FW: Scope-of-Work (SOW) and Proposal for the Authorization 4 for the Montgomery DEAP
Attachments: Scope_of_Work_Authorization_4.pdf; Plume Downtown ADEM EPA Agreement Resolution.pdf
Importance: High

Donnie, I have spoken with Glen Davis with Jacobs Engineering Group (formally CH2M Hill, as they have changed ownership in the past few months) and he has to agreed to attend the Information Session/Commission Meeting scheduled for October 1. He will give a brief synopsis of the Down Town Environmental Alliance and explain the reason for the addendum to the scope of work as well as the cost. He will be able to answer any questions the commission may have as well. Please place this item on the next scheduled Information Session for discussion. Also, could you have your office notify Glen the scheduled time for his presentation. If you need any more information or have any questions please advise.

Kevin Boone, P.E.
Montgomery County Assistant Engineer
100 S. Lawrence Street
P.O. Box 1667
Montgomery, AL 36102-1667
Work: (334) 832-1310
Cell: (334) 398-0922
Fax: (334) 832-7190
Email: kevinboone@mc-ala.org

From: Kevin Boone
Sent: Monday, September 24, 2018 6:50 AM
To: Donald Mims <DonaldMims@mc-ala.org>
Subject: FW: Scope-of-Work (SOW) and Proposal for the Authorization 4 for the Montgomery DEAP
Importance: High

From: Kevin Boone
Sent: Thursday, August 30, 2018 2:28 PM
To: Donald Mims <DonaldMims@mc-ala.org>
Cc: Florence Cauthen <FLORENCECAUTHEN@mc-ala.org>; Sherrill Thomas <SherrillThomas@mc-ala.org>; George Speake <GeorgeSpeake@mc-ala.org>; Tammy Nix <TammyNix@mc-ala.org>
Subject: FW: Scope-of-Work (SOW) and Proposal for the Authorization 4 for the Montgomery DEAP
Importance: High

Donnie,

In reference to the previous email I sent concerning an invoice for CH2M Hill's work for the Montgomery Downtown Environmental Alliance (DEA), during the last conference call there was discussion concerning the preliminary invoice I forwarded to you earlier in the week as well as future invoices. During the discussion, the group requested that the consulting engineer (CH2M Hill) give a little more notice as to what invoices will be sent out within the fiscal year so that each entity would be able to properly budget for the work to be done. Also during that discussion CH2M Hill indicated it had reached a transition point where they are exceeding previous agreements. Thus CH2M Hill has submitted a Scope of Work for the next phase of environmental services. George and myself have reviewed the attached scope of work and feel it satisfies the requirements of the Downtown Environmental Alliance (DEA) with just compensation. CH2M Hill has requested all members of the group endorse the attached document to secure funding for the work to move forward. The Montgomery County Engineering Department recommends the Commission endorse the attached Scope of Work. Please place this item on the next scheduled Information Session for discussion. If you have any questions or comments concerning this matter please advise.

Kevin Boone, P.E.
Montgomery County Assistant Engineer
100 S. Lawrence Street
P.O. Box 1667
Montgomery, AL 36102-1667
Work: (334) 832-1310
Cell: (334) 398-0922
Fax: (334) 832-7190
Email: kevinboone@mc-ala.org

From: Davis, Glendon/MGM [<mailto:Glendon.Davis@jacobs.com>]

Sent: Tuesday, August 28, 2018 1:07 PM

To: Adam Anderson/ADOT <andersona@dot.state.al.us>; Ashley Cousins/ACESSLLC <acousins@accessllc.com>; Bill Patty <pattyw@dot.state.al.us>; Bob Veenstra <bveenstra@geosyntec.com>; Bryan Taylor <bryan.taylor@governor.alabama.gov>; Buddy Morgan/MGM WW&SSB <BMorgan@mwwssb.com>; Chris Antonacci <christopher.antonacci@lw.com>; David O'Brien <david.obrien@accs.edu>; Donald Mims <DonaldMims@mc-ala.org>; Dori Findley/ADOT <findleyd@dot.state.al.us>; Erika McKay <erika.mckay@governor.alabama.gov>; Gary P. Gengel/Latham & Watkins <gary.gengel@lw.com>; hananricharde@aol.com; Jason Paulk <jason.paulk@governor.alabama.gov>; Jason Swann <jswann@alsde.edu>; Kevin Boone <kevinboone@mc-ala.org>; Kim Fehl/City of MGM <kfehl@montgomeryal.gov>; Martin, J.P./MGM <J.P.Martin@jacobs.com>; Pat Sefton/Sasser Law Firm <psefton@sasserlawfirm.com>; Robert Sasser <rsasser@sasserlawfirm.com> <rsasser@sasserlawfirm.com>; Robert Tambling/AG's Office <rtambling@ago.state.al.us>; Roger Holmes <rholmesjr@gannett.com>; Scott George/ADOT <georges@dot.state.al.us>; Scott Kramer <ScottKramer@mc-ala.org>; Tim McCollum <tim.mccollum@alea.gov>; Todd Strange/City of MGM <mayor@montgomeryal.gov>; Whetstone, Candace <whetstonec@dot.state.al.us>; Will Parker <will.parker@governor.alabama.gov>

Subject: Scope-of-Work (SOW) and Proposal for the Authorization 4 for the Montgomery DEAP

Importance: High

Hello DEA Executive Committee Members,

Attached is a copy of the Scope-of-Work (SOW) and Proposal for the Authorization 4 for the Montgomery DEAP, that we discussed on the last conference call we had last week. Please review the document. Once you agree with the SOW/Proposal, please have a responsible party of your organization sign the appropriate section of the Endorsement Document (pages 7 through 9). Once all of the endorsement sections are signed, the City can execute the Contract at the end of the document. Please let me know if you have any questions or comments.

Thank you,

Glen S. Davis, P.E.*

Jacobs

Project Manager

ATEN Global Environmental Solutions

D 1 334 215 9016

M 1 334 202 6053

glendon.davis@jacobs.com

* - Alabama and Florida

4121 Carmichael Road; Suite 400

Montgomery, AL 36106

USA

www.jacobs.com

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AGENDA

OCT 15 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *ms*

DATE: September 25, 2018

RE: Contract No. 51901-15B-028
Janitorial Services

I request that the attached Amendment No. 4 to Falls Facility Services, Inc. contract for janitorial services be considered for approval on a future agenda.

Amendment No. 4 will allow the contract to be extended for forty-six (46) days, beginning November 16, 2018 and ending on December 31, 2018.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Florence Cauthen, Deputy Administrator.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 51901-15B-028

Amendment No. 4

Contract with Falls Facility Services, Inc. for janitorial services is hereby extended for forty-six (46) days, beginning November 16, 2018 and ending December 31, 2018.

All other provisions of the contract remain the same.

WITNESS: FALLS FACILITY SERVICES, INC.

BY: _____

TITLE: _____

WITNESS: MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AGENDA

OCT 15 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *mls*

DATE: September 25, 2018

RE: Contract No. 51100-15B-033
Clean Saturday Refuse Collection Service

I request that the attached Amendment No. 4 to Liberty Disposal, Inc. contract for Clean Saturday Refuse Collection Services be considered for approval on a future agenda.

Amendment No. 4 will allow the contract to be extended for sixty-one (61) days, beginning November 1, 2018 and ending on December 31, 2018.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Florence Cauthen, Deputy Administrator.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 51100-15B-033

Amendment No. 4

Contract with Liberty Disposal, Inc. for Clean Saturday Refuse Collection Services is hereby extended for sixty-one (61) days, beginning November 1, 2018 and ending December 31, 2018.

All other provisions of the contract remain the same.

WITNESS:

LIBERTY DISPOSAL, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AGENDA

OCT 15 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *mrs*

DATE: September 27, 2018

RE: Contract No. 57202-15B-026
Drug Testing and Equipment

I request that the attached Amendment No. 2 to Drug Testing Program Management, Inc. contract for drug testing and equipment be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for sixty (60) days, beginning November 2, 2018 and ending on January 1, 2019.

All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Paul Brown, Executive Director of Montgomery County Community Corrections.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 57202-15B-026

Amendment No. 2

Contract with Drug Testing Program Management, Inc. for drug testing and equipment is hereby extended for sixty (60) days, beginning November 2, 2018 and ending January 1, 2019.

All other provisions of the contract remain the same.

WITNESS:

DRUG TESTING PROGRAM MANAGEMENT,
INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

• MISCELLANEOUS APPROPRIATIONS TO AGENCIES - Meeting Date: 10/15/18 - CODE: 001-59320.498

Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			43,450	57,950	56,150	46,250	54,200	258,000
C-2019-17	Beauty by Fire Ministry	Serve the Needs of Widows			5,000			5,000
C-2019-18	Montgomery Area Council on Aging (MACOA)	Community Services Programs			3,000			3,000
C-2019-19	Women of Hope	Program Services			2,500			2,500
C-2019-20	Montgomery Lions Club Community Foundation, Inc.	Community Service Programs			500			500
C-2019-21	Alabama Baseball Coaches Association	Fall Community College Sophomore Workouts and their Fall Classic			3,000			3,000
C-2019-22	That's My Child Youth Organization	Program Expenses			5,000			5,000
C-2019-23	Shepherd's Ministries, Inc.	Effective Black Parenting Program				2,000		2,000
C-2019-24	American Association for Children	"Think Big Program"				1,000		1,000
NC-2019-8	City of Montgomery	The Book Bench Project				750	1,500	2,250
NC-2019-9	City of Montgomery, BONDS	Bellwood East Homeowners Association	2,000					2,000
NC-2019-10	City of Montgomery, BONDS	Green Acres Neighborhood Association	2,000					2,000
NC-2019-11	City of Montgomery, BONDS	Henley Hedge Homeowners Association			1,200			1,200
	Total Appropriations 10/15/18		4,000	0	20,200	3,750	1,500	29,450
	APPROPRIATED BUDGET BALANCE		39,450	57,950	35,950	42,500	52,700	228,550
	Administrator	Date						

AGENDA
OCT 15 2018

AGENDA

OCT 15 2018

• MISCELLANEOUS APPROPRIATIONS TO EDUCATION - Meeting Date: 10/15/18 - CODE: 001-59320.494									
Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL	
Starting Balance			75,000	75,000	75,000	73,000	73,900	371,900	
BOE-2019-4	Halcyon Elementary School	Principal's Discretionary Fund					1,000	1,000	
BOE-2019-5	Jefferson Davis High School	Youth in Government Program	4,000					4,000	
			4,000	0	0	0	1,000	5,000	
		Total Appropriations 10/15/18	71,000	75,000	75,000	73,000	72,900	366,900	
		APPROPRIATED BUDGET BALANCE							
	Administrator	Date							

AGENDA

OCT 15 2018

• MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE - Meeting Date: 10/15/18 - CODE: 001-59320.450											
Contract Number	Organization	Description of Program	Joint	Infrastructure	Harris	Dean	Walker	Sankey	Singleton	TOTAL	
Starting Balance			0	69,267	102,500	64,064	64,500	142,250	119,950	562,531	
			0	0	0	0	0	0	0	0	0
		Total Appropriations 10/15/18	0	69,267	102,500	64,064	64,500	142,250	119,950	562,531	
		APPROPRIATED BUDGET BALANCE									
	Administrator	Date									

OCT 15 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Lieutenant
 Position Number 500422086 Replace R. Brooks
 Pay Grade PC4 Pay Range \$45,842 - \$68,493
 Proposed Effective Date October 21, 2018
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 09/27/2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 09/27/2018

Sherrill Thomas

Finance Director

Date 10/1/2018

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

OCT 15 2018

DEPARTMENT: Montgomery County Engineering D2
 DEPARTMENT HEAD: George Speake
 SUPERVISOR: Ron Betts

POSITION INFORMATION:

Position Title County Road Equipment Operator I
 Position Number 620551020 (replace B Berry)
 Pay Grade S04 -1 Pay Range \$26,096 -\$ 38,992
 Proposed Effective Date October 8, 2018
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

George Speake Date 09/27/2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 09/27/2018
 Employee Benefit Manager

Sherrill Thomas Date 9/28/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

OCT 15 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Engineering Bridge
 DEPARTMENT HEAD: George Speake
 SUPERVISOR: Timothy Dicks

POSITION INFORMATION:

Position Title County Road Equipment Operator III (replace J Betts)
 Position Number 660553009
 Pay Grade S08-1 Pay Range 31,257 - 46,700.
 Proposed Effective Date October 22, 2018
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

George Speake

Department Head

Date 10/10/2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 10/10/2018

Sherrill Thomas

Finance Director

Date 10/10/2018

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

OCT 15 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Youth Facility

DEPARTMENT HEAD: Beverly Riddle Wise

SUPERVISOR: Preston Frazier

POSITION INFORMATION:

Position Title Administrative Support Associate (replace Y Washington)

Position Number 900013009

Pay Grade A03 Pay Range \$25,630 - \$38,294

Proposed Effective Date October 16, 2018

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Beverly Riddle Wise Date 10/04/2018

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 10/10/2018

Employee Benefit Manager

Sherrill Thomas Date 10/10/2018

Finance Director

ADMINISTRATIVE APPROVAL:

_____ Date _____

County Administrator

Montgomery County Commission
Travel / Training Request Approval
Request # # 2

AGENDA

OCT 15 2018

Date: September 24, 2018
To: Donald L. Mims, Administrator
From: Donald Mims
Re: Approval for the following travel:

Destination: Montgomery, Alabama
Departure Date: November 6, 2018 Return Date: November 6, 2018
Conference Leave (Days / Hours): (1) Day (s)
Purpose of Travel: Attend the 19th Annual Public Employees Safety Council of Alabama Safety Conference

Traveler (s) Name: 1. Donald Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$80.00 Advance Registration Required: \$80.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration- \$80.00

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 10/15/18 reimbursement of actual and necessary expenses in the
approximate amount of \$80.00 and advance registration of \$80.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$4,712.56</u>
Budget Available:	<u>\$20,287.44</u>
Current Requests:	<u>\$80.00</u>
Budget Balance:	<u>\$20,207.44</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/28/2018

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 3

AGENDA

OCT 15 2018

Date: October 4, 2018
To: Donald L. Mims, Administrator
From: Donald Mims
Re: Approval for the following travel:

Destination: Point Clear, Alabama
Departure Date: October 21, 2018 Return Date: October 24, 2018
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Attend the 2018 AARC (Alabama Association of Regional Councils)

Traveler (s) Name: 1. Isaiah Sankey 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,910.11 Advance Registration Required: _____
Department Name: County Commission Fund Name: General

Additional Comments: _____
Hotel- \$1515.00- Meals \$200.00- Mileage \$195.11

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 10/15/18 reimbursement of actual and necessary expenses in the
approximate amount of \$1,910.11 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$4,712.56</u>
Budget Available:	<u>\$20,287.44</u>
Current Requests:	<u>\$1,990.11</u>
Budget Balance:	<u>\$18,297.33</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 10/9/2018
cc: Finance Director / Buyer

17-2

Montgomery County Commission
Travel / Training Request Approval
Request # 1

AGENDA

OCT 15 2018

Date: September 27, 2018
To: Donald L. Mims, Administrator
From: Daryl D. Bailey, District Attorney
Re: Approval for the following travel:

Destination: Point Clear, AL
Departure Date: November 16, 2018 Return Date: November 20, 2018
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend the ADAA 2018 Fall Extended Business Session

Traveler (s) Name: 1. Daryl Bailey 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,550.00 Advance Registration Required: \$375.00

Department Name: District Attorney Fund Name: 001-51261.265

Additional Comments: DA Bailey requests the option of either vehicle.

To: Daryl D. Bailey, District Attorney
From: Donald L. Mims, Administrator

The above request is app. 10/15/18 reimbursement of actual and necessary expenses in the
approximate amount of \$1,550.00 and advance registration of \$375.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>001-51261.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$4,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$4,000.00</u>
Current Requests:	<u>\$1,550.00</u>
Budget Balance:	<u>\$2,450.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/28/2018

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 1

AGENDA

OCT 15 2018

Date: 10/10/2018
To: Donald L. Mims, Administrator
From: George Speake, County Engineer
Re: Approval for the following travel:

Destination: Hilton Garden Inn, Eastchase, Montgomery, Alabama
Departure Date: November 6, 2018 Return Date: November 6, 2018
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend seminar on overview of public right of way accessibility.

Traveler (s) Name: 1. George Speake 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$175.00 Advance Registration Required: \$175.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265

Additional Comments: _____

To: George Speake, County Engineer
From: Donald L. Mims, Administrator

The above request is app. 10/15/18 reimbursement of actual and necessary expenses in the
approximate amount of \$175.00 and advance registration of \$175.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>111-53600.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$19,000.00</u>
Approved Requests:	<u>\$1,573.00</u>
Budget Available:	<u>\$17,427.00</u>
Current Requests:	<u>\$175.00</u>
Budget Balance:	<u>\$17,252.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 10/10/2018
cc: Finance Director / Buyer

17-4

Montgomery County Commission
Travel / Training Request Approval
Request # 2

AGENDA

OCT 15 2018

Date: 10/10/2018
To: Donald L. Mims, Administrator
From: George Speake, County Engineer
Re: Approval for the following travel:

Destination: Renaissance Hotel, Montgomery, Alabama
Departure Date: December 5, 2018 Return Date: December 6, 2018
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Attend ACCA Legislative conference

Traveler (s) Name: 1. Kevin Boone 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$125.00 Advance Registration Required: \$125.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265

Additional Comments: _____

To: George Speake, County Engineer
From: Donald L. Mims, Administrator

The above request is app. 10/15/18 reimbursement of actual and necessary expenses in the
approximate amount of \$125.00 and advance registration of \$125.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$19,000.00</u>	
Approved Requests:	<u>\$1,573.00</u>	
Budget Available:	<u>\$17,427.00</u>	
Current Requests:	<u>\$300.00</u>	
Budget Balance:	<u>\$17,127.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 10/10/2018

cc: Finance Director / Buyer