

ELTON N. DEAN, SR.
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VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
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WWW.MC-ALA.ORG

August 30, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Information pertaining to the September 4, 2018
Montgomery County Commission Regular Meeting

The Commission meeting will be held on Tuesday, September 4, 2018, at 8:00 a.m. The Formal Session will begin at 9:30 a.m.

County offices will be closed on Monday, September 3, 2018 in observance of Labor Day.

Enclosed in your packet is information regarding building projects and proposed financing, which was presented at the last meeting and will be discussed further.

Also, enclosed in your packet is a copy of the Unappropriated Balances for the Commissioners' Miscellaneous Appropriations.

1. County Commission Information Session Schedule for September 4, 2018

Waived Rules Items to Consider for Tuesday, September 4, 2018

2. Consider Authorization of Bid Award to Hawk, Inc., regarding kitchen equipment for the Detention Facility, Bid Award Number 52200-18B-027, Detention Facility

Items to Consider for the Monday, September 17, 2018 Montgomery County Commission Regular Meeting Agenda

3. Consider Authorization of Resolution regarding Amendment to Prior Authorizing Resolution relating to Issuance of Revenue Warrant by Montgomery County Public Building Authority, County Commission
4. Consider Authorization of Renewal of Professional Services Contracts for the 2018-2019 E.V.E.N. Program Providers, Community Corrections

5. Consider Authorization of Modification Number 1 to the Department of Energy Weatherization Assistance Program, DOE-028-18, County Commission
6. Consider Authorization of Amendment Number 2 to Contract with Foley Products Company regarding a One (1) Year Extension, beginning October 1, 2018 and ending on September 30, 2019 and a 5% Pricing Increase for Concrete Pipe, Contract Number 53000-16B-030, Engineering Department
7. Public Comment regarding Proposed 2018-2019 Operating Budget, County Commission
8. Consider Authorization of Proposed 2018-2019 Operating Budget, County Commission
9. Consider Authorization of Resolution regarding GASB 54 Fund Balance Commitments, County Commission
10. Consider Authorization of Adoption of Policies and Procedures regarding the Administration of Federal Funds, County Commission
11. Consider Authorization of Insurance Renewals for October 1, 2018 – September 30, 2019, Risk Management
12. Consider Authorization of Budget Change Request Number 2, Risk Management
13. Consider Authorization of Budget Change Request Number 3, Support Services

Personnel Action Items

14. Consider Authorization of Temporary Reclassification of Administrative Support Associate April Griffith to Administrative Support Specialist, Sheriff's Office

General Information

15. Copy of Presentation by Alliance Insurance Group regarding Medical Stoploss Renewal
16. Copy of Resolution regarding the 1960 Alabama State College (now ASU) Student Expulsion, County Commission
17. Copy of Contract for Electric Service with Alabama Power Company concerning the Detention Facility
18. Consider Authorization of Financial Management Policy, County Commission

August 30, 2018

19. Copy of Letter from Director of Retention Jessica G. Horsley with the with the Montgomery Area Chamber of Commerce requesting an Executive Session concerning a Commerce or Trade Matter
20. Copy of Letter from the Montgomery County Department of Human Resources regarding Board Member Vacancy, Email from Vice Chairman Ronda Walker and Resume of Andrea McCain, and Resume of Denise Davis-Maye
21. Copy of Memorandum from Corporal Cedric D. Leonard regarding the National Alliance on Mental Illness (NAMI) Alabama Annual Fundraiser
22. Copy of Schedule of Upcoming Bids/Contract Renewals for September–November 2018

Items to Consider for September 17, 2018 Emergency Management Communications District Board Meeting Agenda – No Attachments

Public Comment regarding Proposed 2018-2019 Emergency Management Communications District Board Budget

Consider Proposed 2018-2019 Emergency Management Communications District Board Budget

Consider Annual Certification to the Alabama 9-1-1 Board for Fiscal Year Ending September 30, 2019

If you have any questions, please contact me.

Attachments

DLM/tn

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
SEPTEMBER 4, 2018

- 8:00 a.m. Prayer and Administrator's Briefing regarding the Agenda and Scheduled Attendees
- 8:05 a.m. Mr. Michael G. Hicks with Alliance Insurance Group – Presentation regarding Medical Stoploss Renewal (**General Information Item 15**)
- 8:10 a.m. Dr. Derryn E. Moten, Professor and Chair, Department of History and Political Science, Alabama State University – Presentation requesting Resolution regarding the 1960 Alabama State College (now ASU) Student Expulsion (**General Information Item 16**)
- 8:20 a.m. Account Manager Brandon Parker with Alabama Power Company -- Presentation regarding Contract for Electric Service with Alabama Power Company concerning the Detention Facility (**General Information Item 17**)
- 8:30 a.m. Attorney Clinton Graves with Gilpin Givhan, PC – Presentation regarding Financial Management Policy (**General Information Item 18**)
- 8:40 a.m. Managing Director Mike Dunn, Gary Rehm and Chris Johnson with STIFEL and Executive Vice President Neill Wright with Liberty Bank – Presentation regarding a Bond Issue for Funding Proposed Building Projects (**Tan Handout**)
- 8:50 a.m. Attorney Frank McPhillips with Maynard, Cooper & Gale – Presentation concerning Resolution regarding Amendment to Prior Authorizing Resolution relating to Issuance of Revenue Warrant by Montgomery County Public Building Authority (**Future Agenda Item 3**)
- 9:00 a.m. Executive Director Paul Brown with Community Corrections – Presentation regarding Renewal of Professional Services Contracts for the 2018-2019 E.V.E.N. Program Providers (**Future Agenda Item 4**)
- 9:05 a.m. Executive Director Greg Clark with Central Alabama Regional Planning and Development Commission – Presentation regarding Modification Number 1 to the Department of Energy Weatherization Assistance Program, DOE-028-18 (**Future Agenda Item 5**)
- 9:10 a.m. Chief Information and Technology Officer Lou Ialacci – Update regarding Information Systems Operations
- 9:15 a.m. County Engineer George Speake – Update regarding Engineering Department Operations and Amendment Number 2 to Contract with Foley Products Company regarding a One (1) Year Extension, beginning October 1, 2018 and ending on September 30, 2019 and a 5% Pricing Increase for Concrete Pipe (**Future Agenda Item 6**)

Information Session Schedule for
September 4, 2018 (Continued)

- 9:20 a.m. Director of Retention Jessica G. Horsley with the with the Montgomery Area
Chamber of Commerce – Executive Session regarding a Commerce or Trade Matter
(General Information Item 19)
- 9:30 a.m. Formal Session
- 10:00 a.m. Adjourn

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *mas*

DATE: August 28, 2018

RE: Invitation to Bid No. 52200-18B-027
Kitchen Equipment for Detention Facility

Request that rules be waived and approve of award on the above referenced Invitation to Bid to the low bid of Hawk Inc., in the amount of \$59,795.00, based on unit pricing, be placed on the agenda for the County Commission September 4, 2018. (Copy of spreadsheet attached.)

Coordination of award made with Derrick Cunningham, Sheriff.

Attachment



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY

CHIEF DEPUTY

COLONEL WANDA J. ROBINSON

DIRECTOR OF DETENTION

MEMORANDUM

TO : Donnie Mims
County Administrator

FROM : Derrick Cunningham
Sheriff

DATE : August 28, 2018

SUBJECT: Bid Approval

Please approve the bid award to Hawk Inc., for kitchen equipment for the Montgomery County Detention Facility (Jail) in the amount of \$59,795.00. I want to waive rules to have installation done in the 2018 Fiscal Year Budget.

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36101-4219
OFFICE 334.832.4980
FAX 334.832.7113

WWW.MONTGOMERYSHERIFF.COM

DETENTION FACILITY
215 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0901

2-2

ABSTRACT FOR BIDS: 31 Bids Emailed					BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 52200-18B-027					Hawk Inc. 301 Hawk Place Montgomery, AL 36117 Attn: Justin Kisner (334) 271-4294 Minority Business Owned Yes X No		Mobile Fixtures 3376 Reeves Road Gadsden, AL 35903 Attn: Susan Ingram 784-0501 Minority Business Owned Yes X No		Birmingham Restaurant Supply, Inc. 24288 th Ave. South Birmingham, AL 35233 Attn: George Tobia (205) 252-0076 Minority Business Owned Yes X No		Pueblo Hotel Supply Disqualified			
DATE ISSUED: August 1, 2018														
DATE OPENED: August 27, 2018														
DEPARTMENT REQUESTING: Detention Facility														
TERMS OF PAYMENT / DISCOUNT:														
DELIVERY DATE:														
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	
	Kitchen Equipment		1											
1	Blodgett Convection Oven		1	\$15,361.22	\$15,361.22	\$18,738.50	\$18,738.50	\$16,459.00	\$16,459.00					
2	Cleveland Convection Steamer		1	\$21,745.17	\$21,745.17	\$25,561.96	\$25,561.96	\$26,691.00	\$26,691.00					
3	Cleveland Electric Kettle		1	\$22,688.61	\$22,688.61	\$24,334.12	\$24,334.12	\$23,699.00	\$23,699.00					
TOTAL BID AMOUNTS					\$59,795.00		\$68,634.58		\$66,849.00					

Mobile Fixtures states in proposal pricing is firm until 10/1/2018

Pueblo Hotel Supply disqualified; vendor was a no show for mandatory pre-bid meeting.

2-3

**Amendment to Prior Authorizing Resolution relating to
Issuance of Revenue Warrants by
Montgomery County Public Building Authority**

WHEREAS, Montgomery County (the "County"), has requested that the Montgomery County Public Building Authority, a public corporation formed by the County (the "Authority"), issue its lease revenue warrants (the "Warrants") for the purpose of (a) financing various capital improvements to buildings which are owned by the Authority and leased to the County, and (b) paying the costs of issuing the Warrants;

WHEREAS, on November 20, 2017, the Montgomery County Commission (the "Commission") adopted that certain "Resolution Authorizing Certain Matters in Connection with the Issuance of Revenue Warrants (Montgomery County Building Project), Series 2017-B by Montgomery County Public Building Authority" (the "Prior Authorizing Resolution"); capitalized terms not otherwise defined herein shall have the meaning described in the Prior Authorizing Resolution;

WHEREAS, after additional work and preparation, the Commission has determined to revise the proposed list of capital improvements to include improvements to certain additional buildings and facilities not presently owned by the Authority, which are referenced in *Exhibit A* to this resolution (such capital improvements, together with those referred to in the Prior Authorizing Resolution, being collectively referred to as the "Warrant-Financed Facilities");

WHEREAS, the Commission has also determined to move forward with the plan to issue the Warrants to finance the Warrant-Financed Facilities in accordance with the Prior Authorizing Resolution, as amended herewith.

NOW, THEREFORE, BE IT RESOLVED BY THE MONTGOMERY COUNTY COMMISSION, THE GOVERNING BODY OF THE COUNTY, as follows:

1. The Prior Authorizing Resolution is hereby approved, authorized, ratified and confirmed, except as specifically amended herein.
2. The Warrant-Financed Facilities, as defined in the Prior Authorizing Resolution, shall include certain capital improvements to those properties described in *Exhibit A*. Those properties identified in *Exhibit A* shall be conveyed to the Authority, subject to lease-back by the County.
3. The Commission does hereby approve and deem final for purposes of Rule 15c2-12, the Preliminary Official Statement in the form presented to the Commission at this meeting.
4. The Warrants to be issued in accordance with the Prior Authorizing Resolution, as amended, shall be (a) designated "Revenue Warrants (Montgomery County Building Project), Series 2018", (b) issued in an aggregate principal amount not greater than \$31,500,000, and (c) shall mature not later than December 1, 2048. Except as stated in this paragraph, all pricing parameters set forth in paragraph 4 of the Prior Authorizing Resolution are hereby approved, authorized, ratified and confirmed.
5. The officers of the County and any person or persons designated and authorized by any officer of the County to act in the name and on behalf of the County, or any one or more of them, are authorized to do and perform or cause to be done and performed in the name and on behalf of the County such other acts, to pay or cause to be paid on behalf of the County such related costs and expenses, and to execute and deliver or cause to be executed and delivered in the name and on behalf of the County such other notices, requests, demands, directions, consents, approvals, orders, applications, certificates, agreements, further assurances, or other instruments or communications, under the corporate seal of the

County, or otherwise, as they or any of them may deem necessary, advisable, or appropriate in order to (a) complete the Plan of Financing, (b) carry into effect the intent of the provisions of this resolution and the Financing Documents, and (c) demonstrate the validity of the Warrants, the absence of any pending or threatened litigation with respect to the Warrants, the Financing Documents and the Plan of Financing, and the exemption of interest on the Warrants from federal and State of Alabama income taxation.

6. Each act of any officer or officers of the County or any person or persons designated and authorized to act by any officer of the County, which act would have been authorized by the foregoing provisions of this resolution except that such action was taken prior to the adoption of this resolution, is hereby ratified, confirmed, approved and adopted.

Adopted this the ____ day of _____, 2018.

[S E A L]

Chairman of the Montgomery County Commission

Attest: _____
County Administrator

Exhibit A

Parcel 1 - The lot on which is located the building having the address 350 Adams Avenue, Montgomery, Alabama.

Parcel 2 – The lot known as the proposed CareHere Site on Adams Avenue between South Hull Street and South McDonough Street, which lot is currently the site of a surface parking lot.

Parcel 3 – The lot on which is located the CareHere Clinic Site having the address 300 Hull Street, Montgomery, Alabama.

**MONTGOMERY COUNTY COMMUNITY
PUNISHMENT AND CORRECTIONS AUTHORITY**
301 ADAMS AVENUE • P.O. BOX 1667
MONTGOMERY, AL 36102-1667

August 28, 2018

TO: Chairman Elton Dean – Montgomery County Commission

FROM: Paul H. Brown – Executive Director
Montgomery County Community Corrections

SUBJECT: Request for Future Commission Agenda Item –
Annual Renewal of Professional Services Contract for the E.V.E.N.
Domestic Violence Education/Intervention Program

On Tuesday, August 14th, the Montgomery County Community Corrections and Punishment Authority Board met and voted to recommend to the Commission that the Professional Services Contracts for the five E.V.E.N. providers be approved for Fiscal Year 2018-2019. The terms of the Professional Services contract remain the same as in the past eight yearly contracts at a rate of \$25.00 per hour.

Curtis Gage
Derrick Sanders
Beryl Sabb
Clifton Lovejoy
Bionca Lindsey

These are all current providers of the program and the proposed contract would be an annual renewal for 2018-2019 fiscal year only. The E.V.E.N. program is essentially funded by the proceeds paid by each participant which totals \$440.00 for each participant completing the course of instruction. I respectfully recommend that a renewal of the Professional Services Contract with each of the aforementioned facilitators for FY 2018-2019 be placed on the next (future) Commission Agenda for consideration/approval.

Respectfully submitted,



Paul H. Brown – Executive Director
Montgomery County Community Corrections

PAUL BROWN - EXECUTIVE DIRECTOR
(334) 832-7730 • FAX (334) 832-7176

JAIL/PRISON DIVERSION • DRUG COURT • COUNTY PROBATION • E.V.E.N. DOMESTIC VIOLENCE PROGRAM
GPS ELECTRONIC OFFENDER MONITORING • COMMUNITY SERVICE RESTITUTION • PRE-TRIAL RELEASE

4-1

**STATE OF ALABAMA
COUNTY OF MONTGOMERY**

PROFESSIONAL SERVICES CONTRACT

The Montgomery County Commission desires to enter into a Professional Services Contract with _____ (also referred to as Provider), to provide offender Domestic Violence Education and related services (tutoring, orientation, Court advocacy, intake, collection of participant fees, taking attendance, documenting and reporting participant progress, etc.). Participants in said services shall be individuals who self refer or are referred by area and regional Courts to the Montgomery County Community Corrections Department for the E.V.E.N. (End Violence Effectively Now) domestic violence education/intervention program. These services shall be funded by participant/referral fees and all provisions of this contract shall be contingent on the Montgomery County Community Corrections Department receiving sufficient numbers of fee paying referrals to operate and sustain the program. Unless directed by the Executive Director of the Department and with the exception of Court advocacy services, all services performed under this Professional Services Contract shall be performed on the premises of the Montgomery County Community Corrections Department, 301, Adams Avenue, Montgomery Alabama, 36104. The Montgomery County Community Corrections Department shall be responsible for providing adequate classroom and workspace as well as materials necessary for the participants in the program. This is a Professional fee of Services Contract and compensation for materials purchased by the provider shall not be reimbursed.

Provider agrees to work with the Montgomery County Commission, the Montgomery County Community Corrections Department and consultants from the Montgomery, Alabama, Family Sunshine Center to provide the services mentioned herein and shall attend and participate in assigned in-service training to maintain minimum professional competency in the subject matter being provided to participants. It is understood that in-service training to maintain minimum level competency shall be determined by the Executive Director of the Montgomery County Community Corrections Department with consultation provided by the Montgomery, Alabama Family Sunshine Center. It is understood that failure to maintain a minimum level of proficiency and competency in the subject matter being provided to participants, as determined by participation in either assigned or substantially similar training may constitute grounds for termination of this Professional Services Contract.

The Montgomery County Commission agrees to pay to the provider a fee, of \$25.00 per hour for all services rendered under this Professional Services Contract. Fees shall be invoiced in increments of a quarter hour (15 minute periods), a half hour (30 minute periods) and/or whole hours. Only services that are scheduled and pre-approved by the Executive Director of the Montgomery County Community Corrections Department shall be compensated under this Professional Services Contract. Modifications to the monthly schedule must be approved by the Executive Director and made in writing to be compensated.

A monthly schedule of services and assignments shall be posted or otherwise made available at the office of the Montgomery County Community Corrections Department at 301 Adams Avenue, Montgomery, Alabama, 36104.

Invoicing for services charged under this Professional Services Contract shall be submitted to the Montgomery County Community Corrections Department Executive Director on an approved Monthly Invoice Form to be provided by the Montgomery County Community Corrections Department and shall contain: The name and mailing address of the provider, the Federal Tax I.D. Number or Social Security Number of the provider, the date of service, the amount of time charged, the nature of the service rendered (class instruction, tutoring, orientation, intake, Court advocacy, reporting, etc.), a total calculation or amount invoiced for each service, an aggregate total of all charges for the month, and the providers signature attesting that the invoice is accurate and correctly reflects services actually performed and the date signed. Invoice forms may be submitted no more than twice per month. Invoice Forms for any preceding month's services are due no later than the fifth business day of the month following the month services are rendered. Upon verification of the accuracy of any invoice by the Executive Director, the invoice shall be forwarded to the Montgomery County Commission for payment. Payment shall be disbursed according to the course of normal business by the Montgomery County Finance Department (presently disbursements are made twice per month). Requests for expedited payment or exceptional disbursements will not be honored.

The contract period shall begin from date of signing this contract by both parties and shall end at the close of business, September 30, 2019. Actual services to be compensated under this Contract shall commence no earlier than October 1st, 2018. Either party shall have the right to terminate this contract. In any case, this Contract may be terminated, without prior notice upon notification of the Montgomery County Community Corrections Department that all available funds from participant fees and other authorized sources have been exhausted. The provider shall have the right to terminate the contract with the Montgomery County Commission provided 30 days written notice is provided to the Commission.

If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Once a party files a request for mediation with the other party, the parties shall select a local mediator that is agreeable between the parties and the parties agree to commence such mediation within thirty (30) days of the filing of the request. Either party may terminate the mediation at any time after the first session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. Disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama between the Montgomery County Commission and Provider.

Dated this _____ Day of _____, 2018.

E.V.E.N. Provider

MONTGOMERY COUNTY COMMISSION

BY: _____

BY: _____

TITLE: _____

PRINT NAME: _____

M.C.C.P.C.A Board Chair or Representative

BY: _____

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

Jiles Williams, Jr.
Chairman

Greg Clark
Executive Director

MEMO TO: Mr. Donnie Mims, County Administrator

FROM: Greg Clark
Executive Director

DATE: August 24, 2018

RE: FY2018 Weatherization Assistance Program (DOE 028-18)
Modification No. 1

Alabama Department of Economic and Community Affairs (ADECA) has modified the Department of Energy (DOE) Weatherization Assistance Program Grant DOE 028-18. The modified award amount to Montgomery County is \$77,484 under the Weatherization Assistance Program (DOE 028-18). This modification is for 9 additional houses to be weatherized within Montgomery County. The total value of the DOE 28-18 grant is \$138,731 equaling 15 total housing units.

2018 Weatherization Contracts - Total Montgomery County

Grant	Units	Amounts
DOE 28-18	15	\$ 137,731
LIWAP 28-18	18	\$ 154,445

33	\$ 292,176
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Reminder, this program's primary goal is to provide assistance to low and moderate-income households to improve the energy efficiency of their homes.

CARPDC is requesting this item be place on the next commission agenda. The action to be undertaken is to accept the grant award and authorizing the Chairman to sign the grant agreements.

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II ~~TT~~

DATE: August 29, 2018

RE: Contract No. 53000-16B-030
Concrete Pipe

I request that the attached Amendment No. 2 to Foley Products Company contract for concrete pipe be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning October 1, 2018 and ending on September 30, 2019.

Foley Products Company would like to increase pricing by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with George Speake, County Engineer.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 53000-16B-030

Amendment No. 2

Contract with Foley Products Company for concrete pipe is hereby extended for one (1) year, beginning October 1, 2018 and ending September 30, 2019.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

FOLEY PRODUCTS COMPANY

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

Public Comment Regarding Proposed 2018-2019 Operating Budget

No documents are presented for this item.

**Proposed Annual Budget
Montgomery County Commission
Montgomery, Alabama
Fiscal Year
October 1, 2018 to September 30, 2019**

Presented September 4, 2018

**Elton N. Dean, Sr., Chairman
Ronda M. Walker, Vice Chairman
Daniel Harris, Jr., Member
Isaiah Sankey, Member
Doug Singleton, Member**

**Compiled by
Donald L. Mims, CPA, MPA, Administrator
Sherrill R. Thomas, CPA, Finance Director**

ANNUAL BUDGET 2018-2019

Pursuant to the provision of the code of Alabama 1975, Code Section 11-8-3, the Montgomery County Commission shall, no later than October 1, prepare and adopt a budget for the fiscal year beginning on October 1 of the current calendar year which shall include all of the following: (1) An estimate of the anticipated revenue of the county for all public funds under its supervision and control including all unexpended balances as provided in Section 11-8-6. (2) An estimate of expenditures for county operations and, (3) Appropriations for the respective amounts that are to be used for each of such purposes.

**Donald L. Mims, CPA, MPA
Administrator
Montgomery County Commission
Montgomery, Alabama**

**MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET**

	ESTIMATED	
	REVENUES	APPROPRIATIONS
General Fund	\$ 76,219,604	\$ 76,219,604
Emergency Fund	115,000	-
Workers' Compensation Fund	373,000	373,000
Health Trust Fund	12,250,000	12,150,000
R.E. Life Ins. Fund	100,000	100,000
Liability Fund	600,000	600,000
Gasoline Tax Fund	10,075,895	10,075,895
Public Buildings/Roads/Bridges Fund	6,810,000	8,311,532
Public Highways & Traffic Fund	457,000	500,000
Capital Improvement	835,000	835,000
RRR Gasoline Tax Fund	2,019,000	3,695,000
Severed Material Tax Fund	160,000	160,000
Appraisal Fund	3,016,313	3,016,313
Merit System Fund	1,267,533	1,267,533
Community Corrections	876,008	876,008
Grant Fund	379,247	379,247
G.O. Warrants - 2007 Fund	3,832,625	3,832,625
G.O. Warrants - 2010 Fund	1,355,375	1,355,375
Less: Fund transfer elimination	<u>(14,623,483)</u>	<u>(14,623,483)</u>
TOTAL	\$ 106,118,117	\$ 109,123,649
ADD: BUDGETARY FUND BALANCE		
Emergency Fund	(115,000)	
Health Trust Fund	(100,000)	
Public Buildings/Roads/Bridges Fund	1,501,532	
Public Highway and Traffic Fund	43,000	
RRR Gasoline Tax Fund	<u>1,676,000</u>	
TOTAL BUDGETARY FUND BALANCE	3,005,532	
TOTAL PROPOSED BUDGET	\$ 109,123,649	\$ 109,123,649

Funds included in budget:

- General Fund
- Special Revenue Funds
- Debt Service Funds

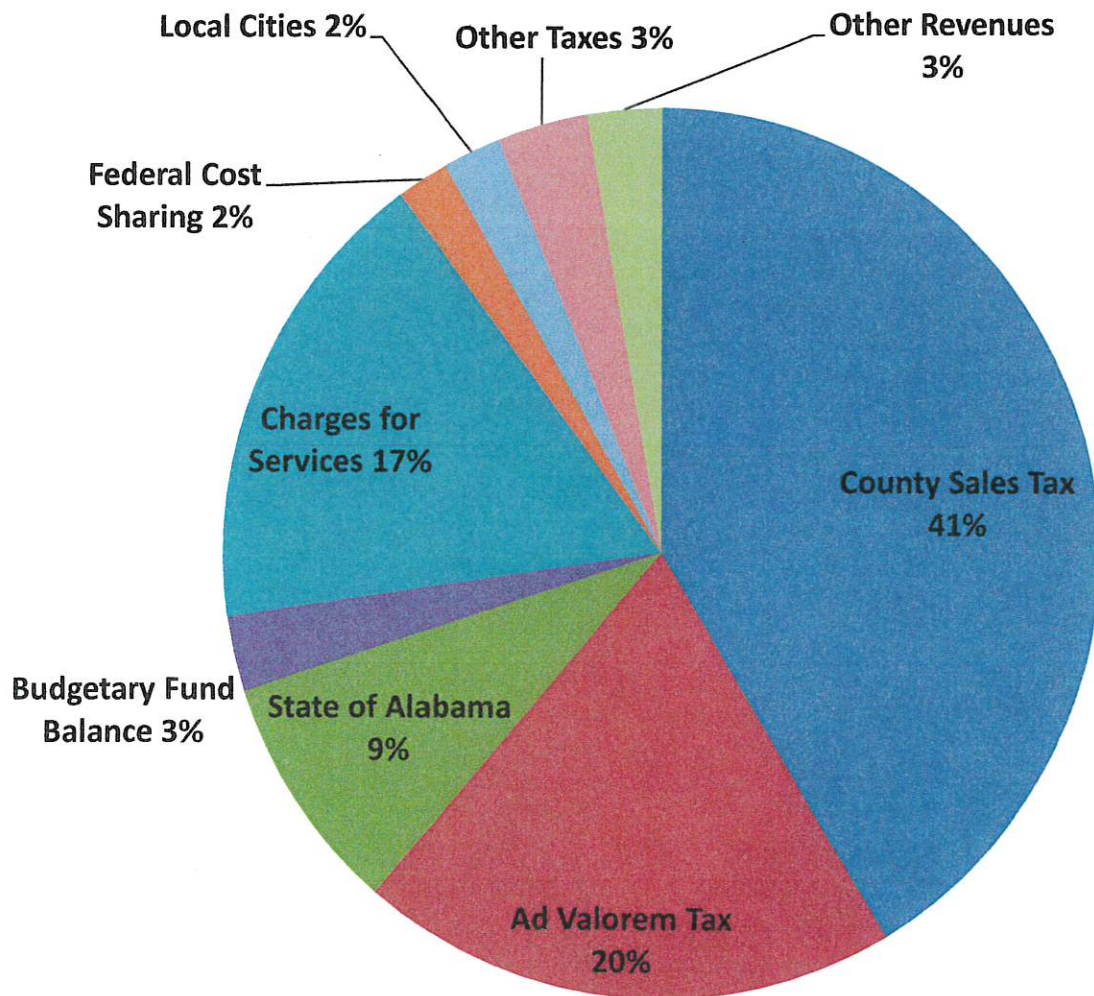
**MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET**

FUNDS NOT INCLUDED IN OPERATING BUDGET

Construction Program Fund
Fiduciary Fund
Law Library Fund
Sheriff's Fund
Revenue Commissioner Special Fund
Solicitor's Fund
Worthless Check Fund
Child Support Fund
Recreation Board Fund
Manufactured Home Trust Fund
Motor Vehicle Special Training
Emergency Management Communication District Board
MV Registration and Titling Technology Fund

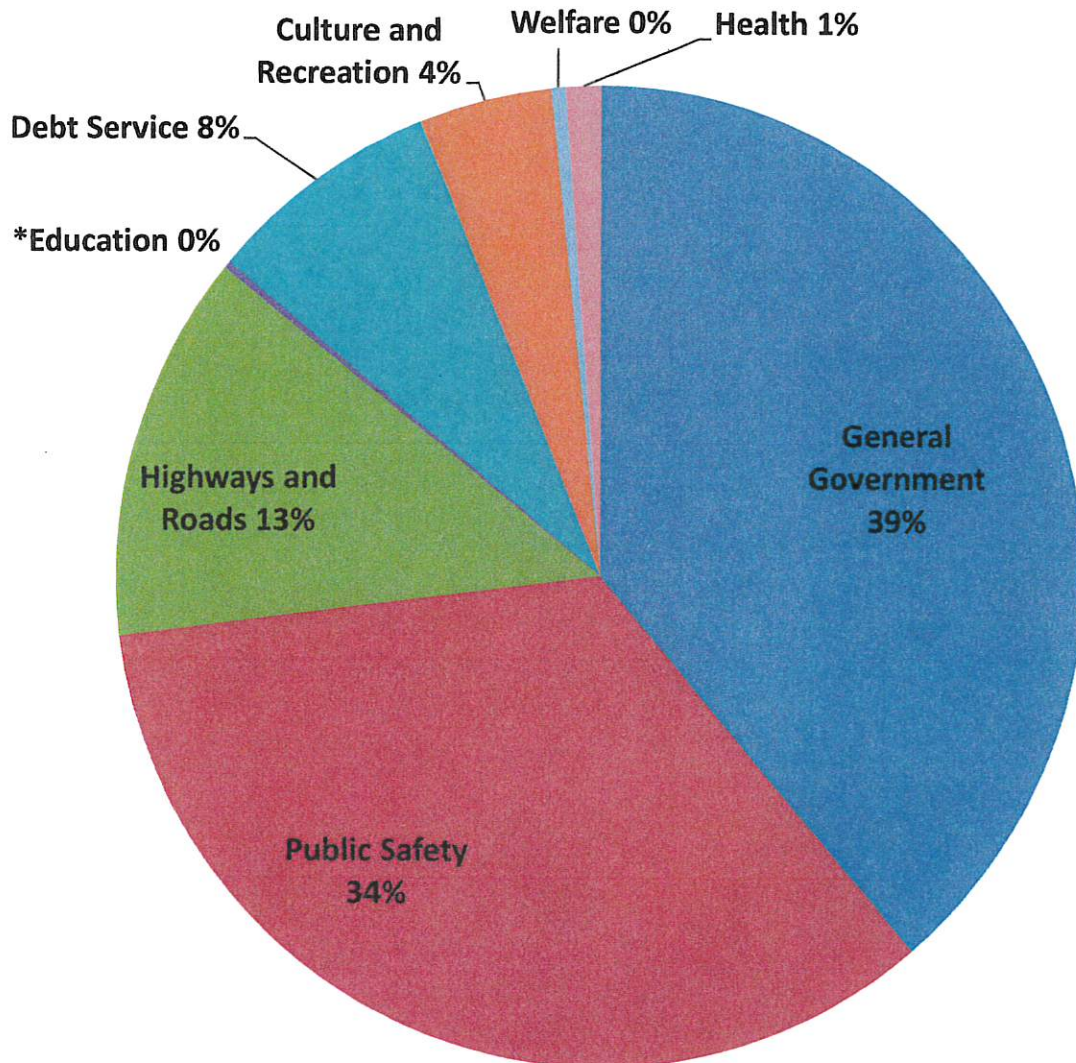
**Montgomery County Commission
Estimated Revenues and Budgetary Fund Balance
2018-2019**

Type	Percentage	Total
County Sales Tax	41%	\$ 45,225,000
Ad Valorem Tax	20%	21,582,263
State of Alabama	9%	9,518,613
Budgetary Fund Balance	3%	3,005,532
Charges for Services	17%	18,730,012
Federal Cost Sharing	2%	2,075,155
Local Cities	2%	2,341,373
Other Taxes	3%	3,643,000
Other Revenues	3%	3,002,701
Miscellaneous		1,245,116
Interest		537,800
Licenses and Permits		558,900
Board of Education		625,885
Fines and Forfeitures		35,000
	100%	\$ 109,123,649



**Montgomery County Commission
Appropriations
2018-2019**

Type	Percentage	Total
General Government	39%	\$ 42,363,832
Public Safety	34%	37,326,940
Highways and Roads	13%	13,930,895
Education	0%	267,610
Debt Service	8%	8,554,125
Culture and Recreation	4%	4,844,103
Welfare	0%	525,375
Health	1%	1,310,769
	<u>100%</u>	<u>\$ 109,123,649</u>



*Additional \$26 million provided for Education by the 1% County Sales tax for Public Education

**MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET**

**Summaries of
DEPARTMENTAL
and
FUND BUDGETS**

MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET
GENERAL FUND

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$	13,900,000
County Sales Tax		45,225,000
Salaries for Revenue Commissioner		218,000
County Beer and Wine Tax		133,000
Lodging Tax		2,750,000
Other Tax		760,000
TOTAL TAXES		<u>62,986,000</u>

LICENSE & PERMITS

478,900

INTERGOVERNMENTAL

State Shared Revenue	1,869,890
State Cost Sharing Revenue	1,573,300
Federal Cost Sharing	1,782,155
Local Government Cost Sharing	222,986
TOTAL INTERGOVERNMENTAL	<u>5,448,331</u>

CHARGES FOR SERVICES

Court Fees	911,000
Fees & Commissions - Public Officials	4,249,800
Other Fees & Charges	111,100
TOTAL CHARGES FOR SERVICES	<u>5,271,900</u>

FINES AND FORFEITURES

35,000

MISCELLANEOUS

Interest	252,800
Sales & Rentals	524,816
Other	618,300
TOTAL MISCELLANEOUS	<u>1,395,916</u>

TRANSFERS IN FROM OTHER FUNDS

603,557

TOTAL ESTIMATED REVENUES

\$ 76,219,604

MONTGOMERY COUNTY COMMISSION

2018 - 2019 BUDGET

GENERAL FUND

APPROPRIATIONS

GENERAL GOVERNMENT

County Commission	\$	882,125
Risk Management		204,855
Public Affairs		89,943
Finance Department		524,336
Judges		438,461
District/Circuit/Domestic Relations Court		3,900
Circuit Clerk		32,584
District Attorney		3,227,087
Pre-Trial/District Attorney		704,626
Court Reporters		166,743
Probate Judge's Office		4,184,581
Revenue Commissioner		1,465,968
Tax and Audit Division		898,498
Support Services		3,117,808
Purchasing		277,024
Building Permits		41,414
Election Operating		286,237
Election Administration		282,073
Board of Registrars		294,417
Tax Equalization Board		5,824
Veterans Service Office		1,000
Forestry Commission		12,150
Industrial Park Utilities/Maintenance		43,000
Industrial Development		44,750
Information Systems		2,297,308
Fleet Maintenance		151,180
Contingent		25,000
Unemployment Compensation		18,000
TOTAL GENERAL GOVERNMENT	\$	<u>19,720,892</u>

PUBLIC SAFETY

Sheriff's Office	\$	14,623,394
Montgomery County Detention Facility		17,118,973
Montgomery City-County Emergency Management Agency		123,539
Coroner's Office		117,280
Youth Facility Net of City Funding		3,203,697
Youth Facility - DYS Subsidy		286,049
Youth Facility - DYS Boot Camp		490,000
Crimestoppers		5,000
Montgomery County Association of Volunteer Fire Departments		190,000
TOTAL PUBLIC SAFETY	\$	<u>36,157,932</u>

SANITATION- Transfer Station & Storm Water Permit

\$ 149,035

**MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET**

GENERAL FUND

HEALTH

Health Department	\$ 446,554
Montgomery Area Mental Health Authority	170,000
Family Sunshine Center	31,700
VOCAL	5,000
Animal Shelter	500,000
Chemical Addictions Program, Inc.	37,500
Lighthouse Counseling Center, Inc.	19,200
Council on Substance Abuse - NCADD	11,700
Mosquito Control	58,365
Sickle Cell Foundation	15,750
Red Cross	15,000
TOTAL HEALTH	\$ 1,310,769

WELFARE

Transfer of Insane	\$ 7,101
Restor	5,000
Child Protect	3,750
Brantwood Children's Home	12,500
Montgomery Community Action Agency	32,500
Central Alabama Aging Consortium	15,000
Montgomery Area Council on Aging	32,500
Montgomery Area Food Bank	3,750
Pauper Burial	6,000
Joint Public Charity Hospital Board	94,000
Indigent Hospitalization Program	52,500
Student Worker Programs	146,777
Central Alabama Community Foundation (BONDS)	7,750
Department of Human Resources	20,000
TOTAL WELFARE	\$ 439,128

CULTURE & RECREATION

City - County Library	\$ 2,157,421
Pike Road Library net of Town of Pike Road funding	199,078
Montgomery Museum of Fine Arts	1,670,711
Montgomery County Recreation Board	564,706
Boys & Girls Clubs	12,500
The United Community Improvement	4,687
Unified YMCA	30,000
ECHO	5,000
Alabama Shakespeare Festival	200,000
TOTAL CULTURE & RECREATION	\$ 4,844,103

**MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET**

GENERAL FUND

APPROPRIATIONS

EDUCATION

Montgomery Education Foundation	\$ 45,000
Auburn Extension Service	117,070
Montgomery Internal Medicine Residency Program (UAB)	22,500
Thelma Morris After School Program	25,000
Latchkey	28,040
YMCA Childcare Program	30,000
TOTAL EDUCATION	\$ 267,610

CLASSIFIED BY CHARACTER ONLY

In-House Appropriations- General Government Category	\$ 1,687,304
In-House Appropriations-Retiree Health & Life Insurance	2,494,000
Reclassification Reserve	(700,000)
Montgomery Co Building Authority 2012-2015 Capital Lease Obligation	4,861,135
Montgomery Co Public Education Cooperative District Series 2015 Bonds	1,060,600
Education Debt Service Funding	(1,060,600)
Montgomery Energy Conservation Project 2012 G.O. Warrants	398,587
Montgomery Energy Conservation Project 2014 G.O. Warrants	395,803
Agency Appropriations-General Government Category	670,755
TOTAL CLASSIFIED BY CHARACTER ONLY	\$ 9,807,584

TOTAL APPROPRIATIONS	\$ 72,697,053
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TRANSFERS

To Community Corrections Fund	366,008
To Merit Fund	257,943
To General Obligation Warrant Debt Service Funds	5,188,000
Education Debt Service Funding	(2,289,400)
TOTAL TRANSFERS	\$ 3,522,551

TOTAL APPROPRIATIONS & TRANSFERS	\$ 76,219,604
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EMERGENCY FUND

ESTIMATED REVENUES

MISCELLANEOUS

Interest	\$ 115,000
TOTAL ESTIMATED REVENUES	\$ 115,000

APPROPRIATIONS

GENERAL GOVERNMENT-Miscellaneous Expenditures	\$ -
BUDGETARY FUND BALANCE	\$ 115,000

**MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET**

WORKERS' COMPENSATION FUND

ESTIMATED REVENUES

Workers Compensation Contributions	\$	338,000
Other reimbursements		24,000
Interest		11,000
TOTAL ESTIMATED REVENUES	\$	<u>373,000</u>

APPROPRIATIONS

Workers' Compensation Expenditures	\$	373,000
TOTAL APPROPRIATIONS	\$	<u>373,000</u>

HEALTH INSURANCE FUND

ESTIMATED REVENUES

Premiums	\$	12,235,000
Interest		15,000
TOTAL ESTIMATED REVENUES	\$	<u>12,250,000</u>

APPROPRIATIONS

Health Care Costs	\$	12,150,000
Budgetary Fund Balance		100,000
TOTAL APPROPRIATIONS	\$	<u>12,250,000</u>

RETIRED EMPLOYEE LIFE INSURANCE FUND

ESTIMATED REVENUES

Premiums	\$	100,000
TOTAL ESTIMATED REVENUES	\$	<u>100,000</u>

APPROPRIATIONS

Death Benefit Payments	\$	100,000
TOTAL APPROPRIATIONS	\$	<u>100,000</u>

LIABILITY FUND

ESTIMATED REVENUES

Premiums	\$	566,000
Interest		34,000
TOTAL ESTIMATED REVENUES	\$	<u>600,000</u>

APPROPRIATIONS

Liability Ins. Costs	\$	600,000
TOTAL APPROPRIATIONS	\$	<u>600,000</u>

**MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET**

GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE

State Gasoline Tax	\$ 1,650,000
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STATE COST SHARING REVENUE

Engineer's & Assistant Engineer's Salary reimbursement	115,920
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MISCELLANEOUS

Other	<u>102,000</u>
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TOTAL ESTIMATED REVENUES

\$ <u>1,867,920</u>

TRANSFERS

From Public Highway & Traffic Fund	500,000
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From Public Building/Roads/Bridges	<u>7,707,975</u>
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TOTAL TRANSFERS

<u>8,207,975</u>

TOTAL ESTIMATED REVENUES AND TRANSFERS

\$ <u><u>10,075,895</u></u>

APPROPRIATIONS

HIGHWAYS & ROADS

Construction	\$ 1,824,844
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District I	1,739,078
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District II	1,792,050
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District III	2,095,575
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County Engineer's Office	1,414,504
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County Shop	730,031
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Bridge Maintenance	474,813
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Environmental Cleanup	<u>5,000</u>
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TOTAL APPROPRIATIONS

\$ <u>10,075,895</u>

TOTAL APPROPRIATIONS & TRANSFERS

\$ <u><u>10,075,895</u></u>

**MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET**

PUBLIC BUILDING/ROADS/BRIDGES FUND

ESTIMATED REVENUES

TAXES

Ad Valorem Tax \$ 6,750,000

MISCELLANEOUS

Interest 60,000

TOTAL ESTIMATED REVENUES \$ 6,810,000

Budgetary Fund Balance 1,501,532

TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE \$ 8,311,532

APPROPRIATIONS

TRANSFERS

To General Fund \$ 603,557

To Gasoline Tax Fund 7,707,975

TOTAL TRANSFERS 8,311,532

TOTAL APPROPRIATIONS & TRANSFERS \$ 8,311,532

PUBLIC HIGHWAY & TRAFFIC FUND

ESTIMATED REVENUES

License & Permits \$ 80,000

State Shared Revenue 313,000

Charges for Services 64,000

TOTAL ESTIMATED REVENUES \$ 457,000

Budgetary Fund Balance 43,000

TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE \$ 500,000

TRANSFERS

Transfer to Gasoline Tax Fund \$ 500,000

TOTAL TRANSFERS \$ 500,000

CAPITAL IMPROVEMENT FUND

ESTIMATED REVENUES

State Shared Revenue \$ 835,000

TOTAL ESTIMATED REVENUES \$ 835,000

APPROPRIATIONS

Buildings Repair and Improvements \$ 835,000

TOTAL APPROPRIATIONS \$ 835,000

MONTGOMERY COUNTY COMMISSION

2018 - 2019 BUDGET

RRR GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUES

Motor Vehicle License - Act 84-186	\$	440,000
Petroleum Inspection Fee - Act 84-185		117,000
4 cent Gasoline Tax		930,000
5 cent Gasoline Tax		460,000
Additional excise tax		32,000
TOTAL STATE SHARED REVENUES	\$	<u>1,979,000</u>

MISCELLANEOUS

Interest	\$	<u>40,000</u>
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TOTAL ESTIMATED REVENUES

	\$	2,019,000
Budgetary Fund Balance		<u>1,676,000</u>
TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE	\$	<u><u>3,695,000</u></u>

APPROPRIATIONS

Restriping & Resigning		115,000
Resurfacing		3,580,000
TOTAL APPROPRIATIONS	\$	<u><u>3,695,000</u></u>

SEVERED MATERIAL TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE	\$	150,000
Interest Income		10,000
TOTAL ESTIMATED REVENUES	\$	<u><u>160,000</u></u>

APPROPRIATIONS

Road Bldg Materials and Supplies	\$	160,000
TOTAL APPROPRIATIONS	\$	<u><u>160,000</u></u>

APPRAISAL FUND

ESTIMATED REVENUES

COST SHARING

State of Alabama	\$	567,368
Montgomery County		714,263
Board of Education		625,885
Local Cities		1,108,797
TOTAL ESTIMATED REVENUES	\$	<u><u>3,016,313</u></u>

APPROPRIATIONS

General Government	\$	3,016,313
TOTAL APPROPRIATIONS	\$	<u><u>3,016,313</u></u>

**MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET**

MERIT SYSTEM FUND

ESTIMATED REVENUES

City of Montgomery	\$ 1,009,590
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TRANSFERS

Transfer from General Fund	<u>257,943</u>
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TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE	\$ <u>1,267,533</u>
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APPROPRIATIONS

General Government	\$ <u>1,267,533</u>
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TOTAL APPROPRIATIONS	\$ <u>1,267,533</u>
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COMMUNITY CORRECTIONS FUND

ESTIMATED REVENUES

Alabama Department of Corrections	\$ 378,888
Client Fees	131,112

TOTAL ESTIMATED REVENUES	\$ <u>510,000</u>
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TRANSFERS

Transfer From General Fund	366,008
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TOTAL ESTIMATED REVENUES	\$ <u>876,008</u>
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APPROPRIATIONS

Public Safety	\$ <u>876,008</u>
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TOTAL APPROPRIATIONS	\$ <u>876,008</u>
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GRANT FUND

ESTIMATED REVENUES

Federal and State Grants	\$ <u>379,247</u>
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TOTAL ESTIMATED REVENUES	\$ <u>379,247</u>
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APPROPRIATIONS

Grant Appropriations	\$ 379,247
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TOTAL APPROPRIATIONS	\$ <u>379,247</u>
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**MONTGOMERY COUNTY COMMISSION
2018 - 2019 BUDGET**

GENERAL OBLIGATION WARRANTS 2007/2015/2017 DEBT SERVICE FUND

TRANSFERS

Transfer from General Fund	\$ <u>3,832,625</u>
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TOTAL TRANSFERS	\$ <u><u>3,832,625</u></u>
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APPROPRIATIONS

Principal	\$ 2,720,000
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Interest	<u>1,112,625</u>
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TOTAL APPROPRIATIONS	\$ <u><u>3,832,625</u></u>
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GENERAL OBLIGATION WARRANTS 2010-A DEBT SERVICE FUND

REVENUE AND TRANSFERS

Transfer from General Fund	\$ <u>1,355,375</u>
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TOTAL REVENUE AND TRANSFERS	\$ <u><u>1,355,375</u></u>
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APPROPRIATIONS

Principal	\$ 995,000
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Interest	<u>360,375</u>
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TOTAL APPROPRIATIONS	\$ <u><u>1,355,375</u></u>
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Emergency Management Communication District Board

2019 Proposed
Budget

Account Number Account Description

REVENUES

Department: 40000 - Non Dept

MS - Miscellaneous

47908	911 Fees	670,000
REVENUES Total		\$670,000

EXPENSES

Department: 51986 - Emergency Management Dist Bd

SA - Salaries and Benefits

110	Salaries	36,353
121	Retirement	4,058
122	Health Insurance	9,000
123	Life Insurance	75
124	Social Security	2,782
125	Workers Compensation	364

Account Classification Total: SA - Salaries and Benefits \$52,632

SB - Other Payroll and Benefits

101	Reimbursements to General Fund for Dispatch expense	230,000
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Account Classification Total: SB - Other Payroll and Benefits \$230,000

OP - Other Operating

171	Dues and Membership Fees	3,000
180	Geographic Information Sys(GIS)	1,200
211	Office Supplies/Minor Equipment	13,649
219	Other Miscellaneous Supplies	25,000
240	Repair & Main - Software License	100,000
255	Cellular Service	60,000
265	Travel - Registration & Training	6,000
400	Equipment purchases-under capital asset threshold	3,000
499	Administration Expense	80,221
605	Long Term Lease-MCC project-City of Mtgy	87,298

Account Classification Total: OP - Other Operating \$379,368

CO - Capital Outlay

584	Display Stations/Data Entry Term	8,000
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Account Classification Total: CO - Capital Outlay \$8,000

EXPENSES Total \$670,000

REVENUE GRAND Totals: \$670,000

EXPENSE GRAND Totals: \$670,000

Grand Totals: \$0

Montgomery County Commission

Finance Department
P.O. Box 1667
Montgomery, Alabama 36102
Phone 334-832-1268
Fax 334-832-2533

To: Donnie L. Mims, Administrator
From: Sherrill R. Thomas, Finance Director 
Date: August 29, 2018
Re: GASB 54 Resolutions

The Governmental Accounting Standards Board (GASB) adopted a new standard (GASB 54) for governmental fund balance reporting that was effective in 2011. This standard requires that the County Commission annually approve a resolution committing applicable fund balances.

Attached is a resolution for County Commission approval to comply with the GASB 54 requirements for fiscal year 2018.

GASB 54

Fund Balance Commitments

Resolution

WHEREAS, the Montgomery County Commission is the elected representative of the citizens of Montgomery County, responsible for maintaining the financial records of the County in accordance with Governmental Accounting Standards; and

WHEREAS, the Governmental Accounting Standards Board ("GASB") has adopted Statement 54 ("GASB 54"), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years beginning after June 15, 2010, and

WHEREAS, the Montgomery County Commission desires to commit certain fund balance reserves in compliance with GASB 54 requirements, and to apply such requirements to its financial statements ending September 30, 2018; and

NOW BE IT RESOLVED that Montgomery County Commission commits the following portions of its September 30, 2018, Fund Balances, as follows:

GENERAL FUND:

- \$ 1,080,000 committed for F35 Entry Control Point Gate Project
- DHR Rent is committed for DHR Building expenses.
- Workers Compensation Self Insured Account is committed to Workers Compensation Expense and Claims
- Employee Health Insurance Trust Account is committed for Employee/Retiree Health Insurance Plan Costs
- Retiree Life Insurance Account is committed for Retiree Death benefits
- Liability Account is committed for Liability Insurance, claims and related legal expense

CONSTRUCTION PROGRAMS FUND:

- The unrestricted fund balance is assigned to County construction, equipment and improvement projects

DONE THIS THE _____ **day of** _____ **2018.**

Consider Authorization of Adoption of Policies and Procedures regarding the Administration of Federal Funds, County Commission

Documents for this item will be provided on Tuesday

Consider Authorization of Insurance Renewals for October 1, 2018 – September 30, 2019, Risk Management

Documents for this item will be provided on Tuesday

MONTGOMERY COUNTY COMMISSION**BUDGET CHANGE REQUEST**Request Number: 2DEPARTMENT: Risk Management REQUESTED BY: Donnie Mims 8/29/18
Elected Official/Dept. Head DateFINANCE REVIEW: REVIEWED BY: Sherrill Thomas 8/29/18
Finance Director Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo ☒
Agenda ☐

COUNTY COMMISSION APPROVAL:

Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Salaries	001-51120.110	172,352	9,435	181,787
Fixed Auto Allowance	001-51120.112	6,000	(1,200)	4,800
Retirement	001-51120.121	19,029	(2,697)	16,332
Health Insurance	001-51120.122	17,592	(1,832)	15,760
Social Security	001-51120.124	13,663	336	13,999
Workers Compensation	001-51120.125	1,725	(246)	1,479
Cellular Services	001-51120.255	670	135	805
Postage	001-51120.252	180	(180)	0
Office supplies	001-51120.211	1,650	(200)	1,450
Dues	001-51120.303	600	(65)	535
Subscriptions	001-51120.409	250	(250)	0
Fund Balance	001.35900		(3,236)	(3,236)
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 233,711	\$ 0	\$ 233,711

JUSTIFICATION: To cover the salary and benefits shortage caused by a leave payout and cover the cellular service for the year.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 3

DEPARTMENT: Support Services **REQUESTED BY:** Lamar Allen 8/29/18
Elected Official/Dept. Head Date

FINANCE REVIEW: **REVIEWED BY:** Sherrill Thomas 8/29/18
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☒
Agenda ☐

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Fuels and lubricants	001-51901.212	8,000	2,200	10,200
Repair & Maint-Buildings	001-51901.231	247,237	5,000	252,237
Repair & Maint-MV	001-51910.234	5,000	(1,500)	3,500
Electricity	001-51901.244	550,000	44,000	594,000
Natural Gas	001-51901.245	39,000	15,000	54,000
Water and Sewer	001-51901.246	230,000	(42,000)	188,000
Telephone	001-51901.251	2,000	608	2,608
Postage	001-51901.252	2,000	(1,400)	600
Cellular Service	001-51901.255	10,000	(2,500)	7,500
Insurance Buildings	001-51901.271	106,988	4,074	111,062
ADEM fees	001-51901.300	270	(270)	0
Contract Services	001-51901.304	251,066	10,000	261,066
Motor Vehicles	001-51901.551	84,500	61,028	145,528
Fund Balance	001.35900		(94,240)	(94,240)
				0
				0
				0
				0
				0
				0
TOTAL		\$ 1,536,061	\$ 0	\$ 1,536,061

JUSTIFICATION: To realign the Support Services to cover operations, increased building insurance and carry forward \$61,028 for vehicles budgeted for in 2017 that were not received in time to expense in 2017.



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

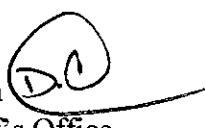
COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

August 28, 2018

MEMORANDUM

MTGY CO. COMMISSIO
AUG 28 '18 PM4:39

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : Temporary Reclassification for
Administrative Support Specialist

Attached is a memorandum from the City County Personnel Board in reference to our inquiry into the replacement and reclassification of the Rural Addressing Coordinator Position that was vacated by the retirement of Ms. Jane Brown earlier this year. Based upon their evaluation, the board is recommending that we temporarily reclassify the position of Ms. April Griffith, Administrative Support Associate, to the position of Administrative Support Specialist for a period of not more than 90 days. During this period, the personnel board will establish the requirements for the replacement of the Rural Addressing Coordinator position with those of the Administrative Support Specialist. Once those duties are converted, the Rural Addressing Coordinator position would be eliminated.

Please place this on the next agenda so we may address this matter with the Personnel Board as soon as possible.

DC/crv

cc: Ms. Florence Cauthen, Deputy County Administrator

14-1

PERSONNEL BOARD
JOHN L. BAKER, CHAIRMAN
BENITA FROEMMING
JAMES WILLIAMS



CARMEN DOUGLAS
PERSONNEL DIRECTOR
TELEPHONE: 334-625-2675
FAX: 334-625-2219

27 Madison Avenue
Montgomery, Alabama 36104

MEMORANDUM

TO: Sheriff Derrick Cunningham, Montgomery County Sheriff

THUR: Carmen Douglas, Personnel Director 

FROM: Kaila Matney, Personnel Analyst

DATE: August 23, 2018

SUBJECT: Recommendation in Response to Requested Desk Audit

Our office received a request to perform a desk audit of the Rural Addressing Coordinator classification. According to the request memo, the position has been vacant since July 1, 2018 and the duties of the position had been being performed by the Support Services Division's Administrative Support Associate since March 2018.

Based on the information provided by the Sheriff and the employee currently performing the duties, we have determined that the employee is currently performing work higher than those included in her current classification. We would recommend that either those duties be removed from the employee immediately or that the employee be temporarily appointed to the classification of Administrative Support Specialist for a period of no more than 90 days while the situation can be resolved.

As for a long-term solution, we would recommend the Rural Addressing Coordinator classification be reallocated to an Administrative Support Specialist classification with the duties of the Rural Addressing Coordinator being assigned to that position. During the course of this review, it was determined that, while the duties of the Rural Addressing Coordinator are vital to the safety and security of Montgomery County citizens, the duties that do not overlap with administrative support duties only account for approximately 15% of the work. Reassigning those duties to a mid-level administrative support classification would ensure that the vital duties are accomplished and efficiency is maximized. The Rural Addressing Coordinator classification would then be abolished.

The Administrative Support Specialist position could then be filled through the competitive process; this competitive process would require that qualified applicants pass the Microsoft and Excel testing required of all Administrative Support Specialists.

Please review our recommendations and let us know how you would like to proceed. If you have any questions concerning this recommendation, feel free to call me. Thank you for allowing us to assist you with your personnel needs.



Montgomery City County Personnel

Administrative Support Associate (#CO0013)

 Notify Me when a Job Opens for the above position(s)

([https://www.jobapscloud.com/MGM/auditor/notify.asp?](https://www.jobapscloud.com/MGM/auditor/notify.asp?Code='CO0013'&BulletinTitle=Administrative+Support+Associate%2C+Class+Specification)

[Code='CO0013'&BulletinTitle=Administrative+Support+Associate%2C+Class+Specification\)](https://www.jobapscloud.com/MGM/auditor/notify.asp?Code='CO0013'&BulletinTitle=Administrative+Support+Associate%2C+Class+Specification)

Pay Grade

A03

Nature of Work

This is an entry-level class performing basic office/clerical work such as data entry, general office work including answering phones (reception), filing, completing department specific documentation and records, retrieving and in-putting information into databases, forms or reports. This class performs a low variety of duties with clearly defined instructions and follows routine procedures requiring little to no decision-making outside of the defined duties. Tasks in this class are typically repetitive in nature and require no judgment or policy interpretation. Work is performed under the close supervision of supervisors from varying job class levels. The employee carries out work in accordance with specific instructions from the supervisor. Most positions support supervisors in smaller divisions or departments.

Minimum Qualifications

High School diploma or GED and 6 months of clerical experience (answering phones, typing, filing). Must also pass a typing test requirement of 37 net words per minute with no more than 12 errors.

CLASS: CO0013; **EST:** ; **REV:** 3/24/2004;

14-3



Montgomery City County Personnel

Administrative Support Specialist (#CO0015)

 Notify Me when a Job Opens for the above position(s)

([https://www.jobapscloud.com/MGM/auditor/notify.asp?](https://www.jobapscloud.com/MGM/auditor/notify.asp?Code='CO0015'&BulletinTitle=Administrative+Support+Specialist%2C+Class+Specification)

[Code='CO0015'&BulletinTitle=Administrative+Support+Specialist%2C+Class+Specification](https://www.jobapscloud.com/MGM/auditor/notify.asp?Code='CO0015'&BulletinTitle=Administrative+Support+Specialist%2C+Class+Specification))

Pay Grade

A04

Nature of Work

This is a functional job class performing a wide-range of general and specialized clerical procedures designed to assist departments in completing specific department functions. Work procedures include but not limited to general office duties such as typing various forms, reports, documentation, ordering supplies, organizing office filing systems, assisting in functions such as payroll and budget, handling cash drawers, office inventory, answering phones and/or basic bookkeeping. Work in this class is not always repetitive and may be cyclical in nature. Employees may exercise some judgment and decision making within the defined functions they support. Employees in this class perform work requiring general office procedures as well as specific knowledge and abilities required by the department in terms of how it functions and personnel they support. Employees in this class may supervise or lead lower level clerical/assistant employees. Most positions support supervisors or managers in more specific duties in larger or more broad-based duties in smaller divisions or departments.

Minimum Qualifications

High School diploma or GED and two (2) years of basic clerical experience which demonstrates knowledge of general office functions (answering phones, filing, typing, greeting customers). A technical certification in Office Administration or closely related area may substitute for one year of experience. Experience must indicate typing skill required for general clerical work.

NOTE: Two (2) years' experience as an Administrative Support Associate will qualify for this position.

CLASS: CO0015; **EST:** ; **REV:** 3/24/2004;

14-4

Tammy Nix

From: Joey Marquez <joey@allianceinsgroup.com>
Sent: Wednesday, August 22, 2018 11:28 AM
To: Donald Mims
Cc: Tammy Nix; Mike Hicks
Subject: Medical Stoploss Renewal from Alliance Insurance Group
Attachments: SL 2018-19.pptx

Follow Up Flag: Follow up
Flag Status: Flagged

Donnie,

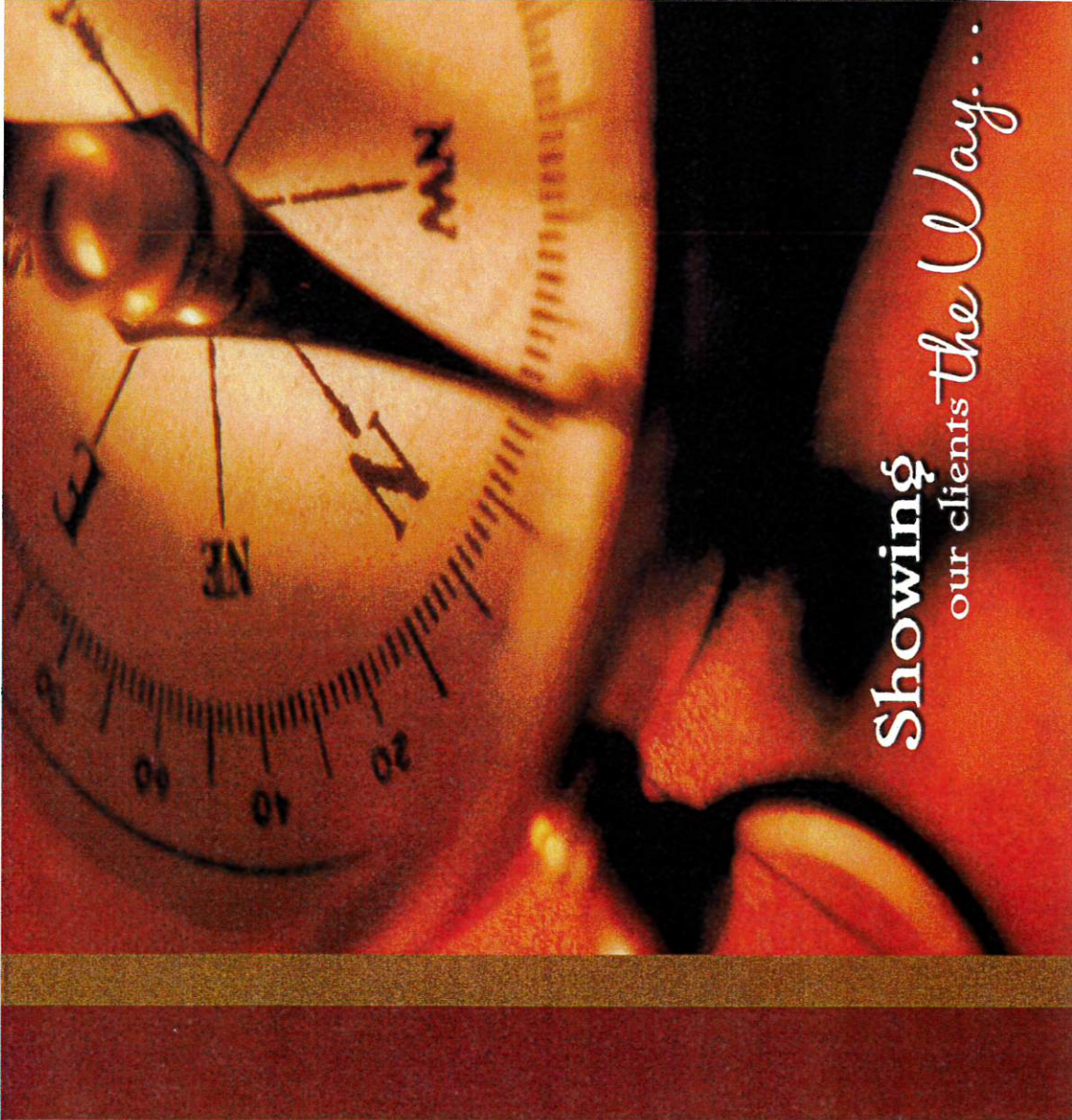
Thank you for your time yesterday and for allowing us to present your 2018-19 Medical Stoploss Renewal. I've attached an electronic copy for you use. As we discussed in our meeting yesterday, we market your risk to 15 different stoploss carriers from across the county. As a realist of that effort, Optum, your incumbent carrier was our best quote. I wanted to note a couple of reasons we made this recommendation

- **Experience Reward Option (ERO):** by renewing with Optum, you keep your ERO credit in play, this year we expect that number to be in the \$20,000 range. NOT renewing with Optum, or selecting another bid would forfeit that refund.
- 9.5% on the renewal is a fair offer based on loss ratio, experience and outstanding claims liability. Trend in this component of medical cost is averaging between 10-13% year over year. While 9.5% is fair, they did offer options to increase your risk for decreased premium.
 - I would recommend looking strongly at the \$260,000 deductible and taking advantage of the premium reduction. In studying your outstanding claims risk, you don't have anyone close to hitting \$250k so adding more risk would lead to minimal exposure.
- Our Marketing efforts were met with mixed results, most carriers declined to offer a quote due to the premium your case generates vs the expected risk. Basically they believe the premium to be too low and there for decline. We did have a few others offer but none were any more competitive than Optum's renewal offer.
- Alliance Insurance Group is asking for an increase in our fee. Our normal compensation schedule calls for an increase in year three. The \$15,000 we quoted this year will hold for 2 years going forward.
 - As requested, for comparison we serve several other county's. While this is public record, I prefer not to provide a copy of their proposal as their is Protected Health Information (PHI) in their proposal, just as there is in yours. Our fee varies for each group and based on different acquisition costs and administrative responsibilities.
 - Tuscaloosa County Commission
 - 1/1/18 Stoploss Fee:\$25,000
 - Cullman County Commission
 - 10/1/18 Stoploss Fee: \$12,000

If you have any other question or comments, please don't hesitate to reach out to Mike or myself. We look forward to continuing to serve the County.

Thanks,

Joey Marquez
Alliance Insurance Group
9064 Helena Road
Birmingham, Alabama 35124
Cell: 205.789.2221
Office: 205.238.5290
joey@allianceinsgroup.com



Showing
our clients *the Way...*



Alliance Insurance Group
Employee Benefit Consultants

www.AllianceInsGroup.com | 866.396.3967

Medical Stoploss Renewal
for:

Montgomery County Commission

By:

Alliance Insurance Group



Medical Stoploss



Effective Date: October 1st 2018
Contract Terms: 48/12
Laser Liability: None

Estimated Enrollment: 1173 Contracts
Maximum Specific Benefit: Unlimited

Specific Stoploss Coverage:	Expiring Optum	Renewal	Option 2	Option 3
Deductible:	\$250,000	\$250,000	\$260,000	\$250,000
Aggregating Deductible:	\$20,950	\$20,950	\$20,950	\$20,950
Non New Laser Policy	No	No	No	Yes
Experience Reward	Yes	Yes	Yes	Yes
Specific Rates:				
Single:	\$ 7.44	\$8.04	\$7.67	\$8.44
Family:	\$18.00	\$19.43	\$18.53	\$20.40
Specific Premium	\$166,564	\$179,870	\$171,558	\$188,838
Alliance Insurance Group Fee	\$12,000	\$15,000	\$15,000	\$15,000
Estimated Annual Premium:	\$178,564	\$195,870	187,558	\$203,838
% Change		9.5%	5%	14.1%

Aggregating Specific Deductible: For every dollar you change the deductible the premium exchange is dollar for dollar.

No New Laser Policy:

No new lasers will be placed on the contract going forward. At renewal, the most the premium can increase is 55%

Optum Experience Reward Rider: As of 8/07/18 the estimated ERO refund for the 2017-18 plan year is approximately \$20,000. This is an estimate and could change based on claims experience.

E M P L O Y E E B E N E F I T C O N S U L T A N T S

15-4



Terms and Conditions



- ~ Experience Refund is included in the above specific rates.
 - ~ Other compensation or bonuses may be indirectly reflected in this quote. Contact your broker/agent if you have any questions relating to their compensation for this offer.
 - ~ Current plan has been quoted.
 - ~ The Plan will have Network: BC BS Case Manager: BC BS TPA: BC BS OF AL
 - ~ Retirees are considered Covered Persons for benefits under the Excess Loss Policy.
 - ~ This document may contain Protected Health Information (PHI) and should only be shared with individuals designated to view such information per HIPAA regulations.
 - ~ Claims that exceed the Specific Deductible up to the stated Aggregating Specific Deductible are not eligible claims under Specific or Aggregate coverage.
 - ~ This offer includes, at no additional cost, the IRO Extended Liability Endorsement which provides a 12-month extension of coverage for any paid claim that is denied and subsequently overturned by an IRO upon appeal.
 - ~ The Subsequent Policy Period Offer is based on data submitted, plus other information furnished relevant to underwriting the risk, including all claims or possible claims, paid, pending or denied pending additional information, or which the employer or its authorized representative should otherwise be aware of. Any inaccuracy in the data submitted or failure to disclose any such information can change the terms, conditions, rates or factors of this offer or can void the offer and coverage.
 - ~ In executing this form, the employer or its authorized representative, is acknowledging acceptance of the new rates, factors and terms. The employer or its authorized representative further acknowledges that all material facts, terms and conditions stated in the employers plan document and the Policy/Agreement remain unchanged and in full force and effect, unless noted above.
- Until we obtain the signed Subsequent Policy Period Offer, the rates and factors are subject to change as additional information is received. This Offer is valid for the stated effective date noted above provided the employer or its authorized representative elects one of the above options, signs the acknowledgment and we receive the completed Offer by 8/10/18.***

E M P L O Y E E B E N E F I T C O N S U L T A N T S

15-5



Claims and Risk Recap



Member Name	Relationship	Age	Simple Diagnosis	Claims Paid	Reimbursement
Matthew Askew	Male Sub	39	Cancer	\$129,385	\$0
Woodro Harris	Male Sub	80	Cancer	\$125,779	\$0
Horton Christburg	Female Sub	64	Cancer	\$169,938	\$0

EMPLOYEE BENEFIT CONSULTANTS

15-6



Experience Reward Option Summary



2016-2017 Plan Year

Premium Paid (net of commission)	\$152,582.61
Claims against premium	\$0
Savings Ratio required by Optum	.60
Available for claims	\$91,549
Refund %	25%
Refund Check (3/8/18)	\$22,887.39
% of premium refunded	15%

EMPLOYEE BENEFIT CONSULTANTS



15-7

Tammy Nix

From: Derryn Moten <dmoten@alasu.edu>
Sent: Monday, August 20, 2018 12:57 AM
To: Donald Mims; Tammy Nix
Subject: Resolution

Good morning Donny,

Let me know if this "resolved" doesn't suit the Commissioners and I'll redraft it.

Therefore, be it resolved, the Montgomery County Commission sincerely apologizes for the harm and hardships caused to the Alabama State College students who did nothing wrong in their February 25, 1960 sit-in demonstration at the Montgomery County Courthouse cafeteria as racial segregation is antithetical to the principles enshrined in the Declaration of Independence declaring that all persons are born equal, and that all persons are endowed with inalienable rights.

--

Thank you,

Derryn Moten

Derryn E. Moten, Professor and Chair
Department of History and Political Science
George Washington Trenholm Hall, Room 209
Alabama State University
915 S. Jackson Street
Montgomery, AL 36104
(334) 2294433 office
(334) 229-5621 fax

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Derryn Moten

Derryn E. Moten, Professor and Chair
Department of History and Political Science
George Washington Trenholm Hall, Room 209
Alabama State University
915 S. Jackson Street
Montgomery, AL 36104
(334) 2294433 office
(334) 229-5621 fax

Tammy Nix

From: Derryn Moten <dmoten@alasu.edu>
Sent: Monday, July 09, 2018 3:51 PM
To: Donald Mims
Cc: Tammy Nix
Subject: draft resolution
Attachments: ALSBE Resolution Re 1960 ASC Student Expulsion_02172018 (1) (1).doc

Hi Donny,

The draft resolution that I created for President Ross to present to the State Board of Education is attached. It has all of the pertinent information about the wrongful punishment of Alabama State College students and faculty in 1960.

--

Thank you,

Derryn Moten

Derryn E. Moten, Professor and Chair
Department of History and Political Science
George Washington Trenholm Hall, Room 209
Alabama State University
915 S. Jackson Street
Montgomery, AL 36104
(334) 229-4433 office
(334) 229-5621 fax

Resolution

Whereas, relying on State of Missouri ex rel. Gaines v. Canada, 1938; Fisher v. Hurst, 1948; Sweat v. Painter, 1950; McLaurin v. Oklahoma State Regents, 1950; Tureaud v. Board of Supervisors of Louisiana State University, 1954; Lucy v. Adams, 1955; Board of Trustees of University of North Carolina v. Frasier, 1956. the landmark Browder v. Gayle 1956 case argued that the Supreme Court of the United States "weakened and destroyed the separate but equal concept" in college education; and

Whereas, in Browder v. Gayle, the Court ruled "there is no rational basis upon which the separate but equal doctrine can be validly applied to public carrier transportation within the City of Montgomery and its police jurisdiction," effectively ending the Montgomery Bus Boycott, and eradicating segregated seating by race on Montgomery City buses; and

Whereas, four years later, imbued by Browder v. Gayle, and by student sit-in protests taking place across the south, Alabama State College students staged a non-violent protest against the racially-segregated lunch counter at the Montgomery County Courthouse cafeteria in Montgomery, Alabama on February 25, 1960, Alabama's first "sitdown" protest; and

Whereas, on February 27, 1960 Alabama State College students held a prayer meeting and pep rally at the First Street Baptist Church pastored by Reverend Ralph Abernathy; and

Whereas, on February 28, 1960 Alabama State College students marched to the steps of the Alabama State Capitol where they sang the National Anthem and said the Lord's Prayer; and

Whereas, on or about March 1, 1960, Alabama Governor John Patterson, Ex-Officio Chairman of the Alabama State Board of Education, ordered Alabama State College President H. C. Trenholm to expel the student ringleaders of the Montgomery County Courthouse demonstration which the Alabama State Board of Educator sanctioned at its special March 2, 1960 meeting; and

Whereas, Alabama State College President Trenholm expelled students Bernard Lee of Norfolk, Virginia, St. John Dixon of National City, California, Edward E. Jones of Pittsburgh, Pennsylvania, Leon Rice of Chicago, Illinois, Howard Shipman of New York, New York, Elroy Emory of Ragland, Alabama, James McFadden of Prichard, Alabama, Joseph Peterson of Newcastle, Alabama, and Marzette Watts of Montgomery, Alabama for "CONDUCT PREJUDICIAL TO THE SCHOOL, AND FOR CONDUCT UNBECOMING A STUDENT OR FUTURE TEACHER IN SCHOOLS OF ALABAMA, OR FOR INSUBORDINATION AND INSURRECTION, OR FOR INVITING OTHER PUPILS TO LIKE CONDUCT;" and

Whereas, President Trenholm placed on probation, "pending good behavior," the following students and Alabama residents: Henry Allen of Seale, Richard Ball of

Fairfield, Willis C. Battle of Phenix City, Cornelius Benson of Birmingham, Samuel Bouie of Anniston, Floyd Coleman of Sawyerville, Henry Crawford of Montgomery, Isham Harris of Troy, Jonathan Hicks of Chatom, Andrew Williams Jones of Birmingham, Eddie Lee McSwain of Eufaula, Theophilus Moody of Camden, Joe Louis Reed of Evergreen, William Renfroe of Roba, Robert Lee Woods of Heiberger, James Earl Davis of Prichard, Thomas C. Ervin of Heflin, Jerry Lee Johnson of Colinsville, Trenholm Hope of Selma, and Lee Foster of Montgomery; and

Whereas, the headline, "Student Ouster Sparks Negro College Walkout," The Montgomery Advertiser on March 2, 1960 reported Rev. Ralph Abernathy, "president of the pro-integration Montgomery Improvement Association" as saying "the expulsion order was one of the greatest blunders in the history of education in Alabama;" and

Whereas, on March 4, 1960, students from Alabama State College, Tuskegee Institute, and Talladega College gathered in the evening at Beulah Baptist Church in Montgomery where Dr. Martin Luther King, Jr. addressed them, and Bernard Lee announced a scholarship fund for any student expelled; and

Whereas, on March 7, 1960, Dexter Avenue Baptist Church held a prayer service in solidarity for the nine expelled Alabama State College students and where a phalanx of city, county, and state police officers held back a crowd of 5,000 whites who assembled steps away from the church; and

Whereas, on March 8, 1960, Alabama State College students marched on South Jackson Street near campus carrying placards that read, "1960 not 1860," "9 down, 2,000 to go," "Who's President of ASC—Patterson or Trenholm," "Alabama versus The Constitution," "Democracy died on March 4, 1960," and where police arrested 35 students of whom 32 were convicted in the Montgomery Recorder's Court; and

Whereas, on March 27, 1960, The Montgomery Advertiser carried an Associate Press story, "State Board Order: Trenholm Plans to Purge 'Disloyal' Faculty," where State Superintendent Frank Steward said he had "learned that at least 11 members of Alabama State faculty haven't been loyal," and

Whereas, in a 9-1 vote, the State Board of Education, at the behest of Gov. John Patterson, terminated Dr. L. D. Reddick on June 14, 1960, without due process, from his position as Chair of the History Department at Alabama State College for alleged Communist associations; and

Whereas, Dr. Reddick wrote Crusader Without Violence: A Biography of Martin Luther King, Jr., the first biography of Dr. King, while at Alabama State College; and

Whereas, Dr. Reddick's termination precipitated hue and cry across the nation with newspaper headlines such as "Academic Freedom Dies in Colleges as Desegregation Fight Rages," "AAUP Denounces Patterson for Firing Negro Professor," "Firing 'Reprisal' Says Reddick," "Reddick Fired Because of Book, Sit-Ins,"; and

Whereas, in September 1960, the Montgomery Improvement Association honored those Alabama State College professors forced to leave the school for alleged perfidy including Associate Professor of English Mary Fair Burks, Assistant Professor of English JoAnn Robinson, Instructor of Music Robert Williams, and Professor of History L. D. Reddick;

Now Therefore be it Resolved, that the State Board of Education seeks reconciliation with now Alabama State University for the State Board of Education's decision to expel nine Alabama State College students, the State Board's decision to place twenty other students on probation, and the State Board's decision to terminate disloyal faculty members including the State Board's decision to fire Dr. Lawrence D. Reddick for his bogus association with the American Communist Party,

Now Therefore be it Further Resolved, that the State Board concedes that it punished Alabama State College students and faculty members without due process, that it falsely accused Alabama State College students and faculty members of disloyalty to the State and the College, that the Constitution of the United States protected students' and faculty members' right to protest Jim Crow laws in Alabama, a point underscored by St. John Dixon, et al., v. Alabama State Board of Education, et al., 294 F. 2d 150; 1961, and that the State Board is contrite for turmoil its actions in 1960 caused in the careers and lives of Alabama State College students, faculty, and administrators.

Done this, 19th day of February 2018.

August 2, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen 
Deputy Administrator

SUBJECT: APCo Contract for Electric Service for Detention Facility

To qualify for certain discounted rates for electric service, the Detention Facility must maintain a certain level of usage. Usage has dropped, and a different rate will be applied. APCo estimates that the cost of service will increase approximately \$6,000 per year.

I request that the Contract for Electric Service at the new rate be placed on a future agenda.

CONTRACT FOR ELECTRIC SERVICE

THIS CONTRACT for electric service is entered into this ____ day of _____, 2018 ("Effective Date") between **ALABAMA POWER COMPANY** ("Company") and **MONTGOMERY COUNTY COMMISSION** ("Customer"). Company and Customer may be referred to individually as a "Party" and collectively as the "Parties".

IN CONSIDERATION of the mutual agreements hereinafter contained, IT IS AGREED:

1. Scope. Company will supply electric service to Customer, and Customer will purchase, receive and pay Company for such service in accordance with this Contract.

2. Rules, Regulations and Rates. Alabama state law and the rules, regulations and applicable rate schedules of Company as may be filed with and regulated by the Alabama Public Service Commission govern this service and are incorporated herein by reference. Such laws, rules, regulations and rate schedules are subject to change during the term of this Contract as provided by law. Copies of current rules, regulations and applicable rate schedules will be provided by Company upon Customer's request and are available for viewing on Company's website <http://www.alabamapower.com>.

3. Term. The term of this Contract shall be Five (5) years (see Paragraph 12) from the Commencement of Electric Service under this Contract. The Contract shall continue in effect thereafter until terminated by either Party providing written notice to the other in accordance with the rules, regulations and applicable rate schedules.

4. Service to Premises.

The characteristics of the service to be furnished under this Contract are as follows:

- | | |
|---|--|
| a. Premises Location: | <u>220 S. McDonough Street, Montgomery, Alabama 36104 (current Account # 12293-48002)</u> |
| b. Frequency: | <u>Approximately Sixty (60) Hertz</u> |
| c. Voltage and Phase: | <u>277/480 Volts, Three Phase</u> |
| d. Delivery Point: | <u>The point of connection between Company's 277/480 volt three phase service conductors and Customer's 277/480 volt service entrance conductors locating inside Customer's walk in vault in Jail Building on Adams Street side at Customer's Jail facility at 220 S. McDonough Street in in the City of Montgomer7 in Montgomery County, Alabama.</u> |
| e. SIC: | <u>9223</u> |
| f. NAICS: | <u>922140</u> |
| g. Rate Schedule: | <u>Rate BTAL</u> |
| h. Service Level: | <u>Secondary Service Level</u> |
| i. Rate Rider: | <u>CTD (see Paragraph 12)</u> |
| j. Commencement of Electric Service not later than: | <u>Next meter read date after Effective Date of Contract</u> |
| k. Contract Capacity: | <u>800 kVA</u> |
| l. Minimum Billing Demand: | <u>See Rate Schedule.</u> |

5. Payment. During the term of this Contract, Customer will pay monthly charges calculated in accordance with the applicable rules, regulations and rate schedules.

6. Equipment. Customer, at its expense, shall maintain and operate its equipment so that it does not cause unacceptable voltage fluctuations, harmonically related disturbances, overload, or other disturbances on Company's electrical and communications systems, or affect the safe, economical and reliable operation of Company's electric system. Customer, at its expense, shall immediately correct any such unacceptable use of electric power, including the provision of suitable apparatus to prevent or cure such effects where necessary.

7. Limitation of Liability. Company does not guarantee that service will be free from, and Company shall not be liable for, interruptions, surges, voltage fluctuations or disturbances. Company shall have no liability for any loss or damage from any loss of service, or delay in providing service.

8. Assignment of Contract. Customer shall not assign this Contract without written consent of Company.

9. Remedies. In the event of default by either Party, the non-defaulting Party may pursue any and all judicial and administrative remedies and relief available.

10. Non-waiver. The Parties agree that this Contract does not preclude the Company from collecting any additional costs as directed or authorized by a legislative body, administrative body, or court having jurisdiction over such issues.

11. Confidentiality. Unless otherwise required by law, regulation or judicial or regulatory order, the Parties shall treat as Confidential and Proprietary the provisions of this Contract as well as all knowledge and information concerning the business of the other Party which may be acquired in the course of negotiation or performance of this Contract (the "Information") and neither Party shall disclose such Information to any third party (other than employees, servants, counsel or agents of such Party who have a need to receive Information for the performance of such Party's obligations under this Contract), without the prior written consent of the other Party.

12. Rate Rider CTD. Customer has requested Rate Rider CTD be attached to and made a part of this Contract. Customer understands that this Contract may only be terminated following five (5) years' written notice to Company. Furthermore, Customer understands that failure to provide the required five (5) years' written notice to Company to cancel this Contract may result in liquidated damages paid to Company by Customer as set forth in Paragraph TERMINATION OF AGREEMENT FOR ELECTRIC SERVICE in Rate Rider CTD.

For the avoidance of doubt, the applicable discount will begin at Year 5 of the CTD discount rate, in recognition of Customer's ongoing receipt of service from the Company.

12. Miscellaneous. A waiver of one or more defaults by either Party shall not be deemed a waiver of any other or subsequent default by such Party. This Contract, upon becoming effective, shall cancel and supersede any previously existing agreement covering supply by Company to Customer of electric energy to the premises identified in Paragraph 4 herein. This document, those documents incorporated by reference, and any attachments constitute the entire agreement between the Parties. No modification of this Contract, except as provided in Paragraph 2 above, shall be binding unless it is in writing and accepted by the Parties. This Contract shall be governed by the laws of the State of Alabama.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives, as of the Effective Date hereof.

MONTGOMERY COUNTY COMMISSION

ALABAMA POWER COMPANY

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____



Haskell Slaughter Gallion & Walker, LLC
242 Winton M. Blount Loop
Montgomery, Alabama 36117
t. 334.265.8573 | f. 334.264.7945

MEMORANDUM

August 15, 2018

T T 6

To: Donnie Mims
From: Thomas T. Gallion, III
Re: Contract for Electric Service with Alabama Power Company

I have reviewed your memorandum of August 15, 2018. I have also reviewed the following:

Contract for Electric Service with the Alabama Power Company

Rate XLPTL Light and Power - Time -of-Use-Large (Alternate)

Usage Report for the Detention Facility from June 2015-May 2018

Master Contract for Electric Service with the Alabama Power Company dated October 23, 2006.

As you are aware, there was much controversy about this contract at the last MCC meeting. However, if a majority of the Commissioners are in favor then I opine that the contract is acceptable as is and will be binding on all parties upon execution.

I am also of the opinion that the services provided for in this agreement are in the best interest of the public health, safety, education, and general welfare of the citizens of Montgomery County. I, therefore, see no reason why the agreement should not be executed if it is the desire of the Montgomery County Commission.

50051-317

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

August 15, 2018

MEMORANDUM

TO: Thomas T. Gallion, III
County Attorney

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Contract for Electric Service with Alabama Power Company

During the August 6, 2018 County Commission meeting, Deputy Administrator Florence Cauthen presented a memo regarding APCo Contract for Electric Service for Detention Facility and related documents.

Attached is the memo and the following documents:

- Contract for Electric Service with the Alabama Power Company
- Rate XLPTL Light and Power – Time-of-Use – Large (Alternate)
- Usage Report for the Detention Facility from June 2015 – May 2018

Also, attached is a copy of the Master Contract for Electric Service with the Alabama Power Company dated October 23, 2006.

Please review the attached documents and issue an opinion by Noon, Thursday, August 16, 2018 as to whether the Contract is acceptable.

As always, thank you for your assistance.

DLM/tn

Attachments

**RATE XLPTL
LIGHT AND POWER - TIME-OF-USE - LARGE
(ALTERNATE)**



By order of the Alabama Public Service Commission dated March 2, 2010 in Informal Docket # U-4226.

The kWh charges shown reflect adjustment pursuant to Rates RSE and CNP for application to monthly bills effective for April 2018 billings.

PAGE	EFFECTIVE DATE	REVISION
1 of 4	March 18, 2010	Eighth

AVAILABILITY

Available in all areas served from the interconnected system of the Company.

APPLICABILITY

Applicable for lighting, power and miscellaneous electric service when the Consumer's entire electrical requirements are furnished by the Company. Service to more than one premises shall not be combined. Service shall not be resold or shared with others. Rate LPTL is applicable to industrial consumers as determined by Alabama Power Company with a minimum demand of 500 kW occurring at least once during the year. Rate LPTL is also applicable to commercial consumers as determined by Alabama Power Company with an actual minimum demand of 850 kW occurring at least once during the year. No new or additional accounts will be served under this rate.

CHARACTER OF SERVICE

Three-phase service directly from the Company's 44 kV or higher transmission system (transmission) or distribution lines (primary). Three phase service at the secondary voltage of transformation facilities supplied from the Company's transmission system (primary) or distribution system (secondary). The Company shall not be required to serve loads of over 20,000 kW of capacity except from its transmission facilities of 115 kV or higher.

MONTHLY RATE (SECONDARY)

Base Charge:
\$1,000.00 per customer; plus

Charge for Energy:

JUNE 1 through SEPTEMBER 30
13.8775¢ per kWh (on-peak)
6.0975¢ per kWh (intermediate)
3.4375¢ per kWh (off-peak)

OCTOBER 1 through MAY 31
6.0975¢ per kWh (intermediate)
3.4375¢ per kWh (off-peak)

17-6

**RATE XLPTL
LIGHT AND POWER - TIME-OF-USE - LARGE
(ALTERNATE)**



By order of the Alabama Public Service Commission dated March 2, 2010 in Informal Docket # U-4226.

The kWh charges shown reflect adjustment pursuant to Rates RSE and CNP for application to monthly bills effective for April 2018 billings.

PAGE 2 of 4	EFFECTIVE DATE March 18, 2010	REVISION Eighth
----------------	----------------------------------	--------------------

DEFINITION OF TIME-OF-USE PERIODS

The on-peak period for June 1 through September 30 is defined as being those hours between 12:00 noon and 7:00 p.m., Monday through Friday. The intermediate period is defined as being those hours between 10:00 a.m. to 12:00 noon and between 7:00 p.m. to 9:00 p.m., Monday through Friday. All other hours are off-peak.

The intermediate period for October 1 through May 31 is defined as being those hours between 7:00 a.m. and 9:00 p.m., Monday through Friday. All other hours are off-peak.

For the purpose of this rate, the following holidays are considered off-peak: New Year's Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day. When any of the foregoing holidays fall on Sunday, the Monday following shall be considered off-peak.

DETERMINATION OF BILLING CAPACITY

The capacity for billing purposes shall be the greater of the measured maximum integrated fifteen (15) minute capacity during each billing period of approximately thirty (30) days measured in kW or seventy-five percent (75%) of the contracted capacity or 500 kW, whichever is greatest.

ADJUSTMENT FOR TRANSFORMATION FACILITIES

The monthly charges shall be reduced by fifty-four cents (54¢) per kW of billing capacity whenever the Consumer furnishes all required transformation facilities supplied from distribution lines. The monthly charges shall be reduced by one dollar and thirty cents (\$1.30) per kW of billing capacity whenever the Consumer furnishes all required transformation facilities supplied from transmission lines.

ADJUSTMENT FOR LOW POWER FACTOR

The bill calculated at the above rates shall be increased in the amount of thirty cents (30¢) per month per kVa of capacity requirements in excess of the kVa of capacity corresponding to a power factor of ninety percent (90%). The excess of kVa to which such charge applied shall be determined by dividing the maximum kW capacity recorded in the current billing month by 0.90 and subtracting the results from the kVa capacity requirements at the time of occurrence of such maximum kW capacity.

17-7

**RATE XLPTL
LIGHT AND POWER - TIME-OF-USE - LARGE
(ALTERNATE)**



By order of the Alabama Public Service Commission dated March 2, 2010 in Informal Docket # U-4226.

The kWh charges shown reflect adjustment pursuant to Rates RSE and CNP for application to monthly bills effective for April 2018 billings.

PAGE 3 of 4	EFFECTIVE DATE March 18, 2010	REVISION Eighth
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MINIMUM BILL

With the exception of Consumers on Rate Rider RGB, no monthly bill will be rendered for less than the Base Charge, plus \$2.00 times the monthly billing capacity, plus applicable adjustments for transformation facilities, plus applicable provisions of Rate ECR (Energy Cost Recovery) and Rate T (Tax Adjustment). For Consumers using Supplementary Power on Rate Rider RGB, no monthly bill will be rendered for less than the Base Charge, plus \$5.00 times the monthly billing capacity, plus applicable adjustments for transformation facilities plus applicable provisions of Rate ECR (Energy Cost Recovery) and Rate T (Tax Adjustment).

PAYMENT

Bills for service rendered hereunder are payable within ten (10) days from the due date and if not paid within such period become delinquent and subject to charges as set forth in the Company's Rules and Regulations.

TERM OF CONTRACT

Service under this rate shall be for a minimum period of five (5) years. Service shall continue beyond the minimum period unless and until terminated by at least one (1) year's written notice by either party.

ENERGY COST RECOVERY

The amount calculated at the above rate will be increased under the provision of the Company's Rate ECR (Energy Cost Recovery) by applying the effective Energy Cost Recovery Factor.

RATE STABILIZATION AND EQUALIZATION

Rate RSE (Rate Stabilization and Equalization Factor) is incorporated in this rate and will be applied to adjust (increase or decrease) kWh charges calculated hereunder.

**ADJUSTMENT FOR COMMERCIAL OPERATION
OF CERTIFICATED NEW PLANT**

Rate CNP (Adjustment for Commercial Operation of Certificated New Plant) is incorporated in this rate and will be applied to increase kWh charges calculated hereunder.

**RATE XLPTL
LIGHT AND POWER - TIME-OF-USE - LARGE
(ALTERNATE)**



By order of the Alabama Public Service Commission dated March 2, 2010 in Informal Docket # U-4226.

The kWh charges shown reflect adjustment pursuant to Rates RSE and CNP for application to monthly bills effective for April 2018 billings.

PAGE 4 of 4	EFFECTIVE DATE March 18, 2010	REVISION Eighth
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NATURAL DISASTER RESERVE

The amount calculated at the above rate will be increased under the provisions of the Company's Rate Rider NDR (Natural Disaster Reserve) by applying the effective NDR Charge.

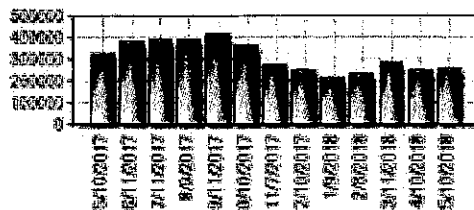
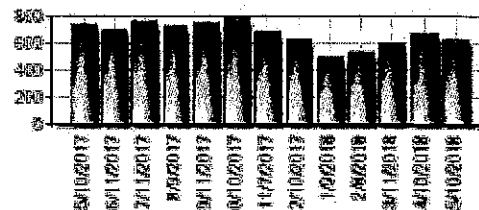
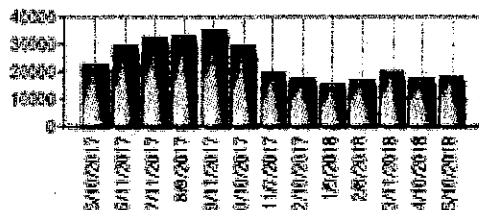
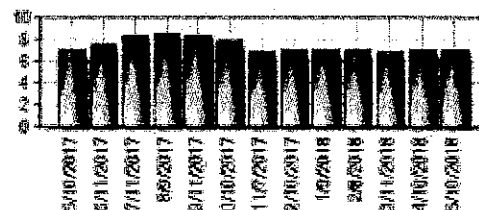
GENERAL

The amount calculated at the above rate is subject to possible tax adjustments as set forth in Rate T (Tax Adjustment) and to rules and regulations approved or prescribed by the Alabama Public Service Commission, including any Special Rules and Regulations governing the application of this rate.

**MONTGOMERY COUNTY COMMISSION, dba -**

Mailing Address:	220 S MCDONOUGH ST MONTGOMERY AL 36104 Lat: 32.3745300 Long: -86.3052300	Account Number:	1229348002
Phone Number:	334-8321259	Premise Number:	122934800
Company:	Alabama Power	Account Status:	Active
Op. Center:	Montgomery	Account Opened:	04/08/1987
Alabama TLN/Feeder/Switch:	16688 / 236116-JL3215	NAICS Code:	713940
Tariff:	LPTL-Se	Bill Grp / Meter Rt:	8 / 501
Display Date:	05-2018	Class / Type:	Commercial / Service
Opco Rep. Name:	mmswartz, Marian Swartzentruber	Service Point:	85342146
Meter(s):	3270732	Amount of Last Payment:	\$17,523.31
		Date of Last Payment:	04/23/2018
		Current Balance:	\$17,848.54
		Credits:	\$0.00
		New Charges:	\$0.00
		Past Due:	\$0.00
		Account Balance:	\$17,848.54

Service End Date	Bill Date	Billing Days	Total kWh	Peak kW	Billing Demand	Hrs Use of Bill Demand	Elec Svc Amount	¢/kWh
5/10/2018	5/11/2018	30	256,800	621	750	342	\$17,848.54	6.95
4/10/2018	4/11/2018	30	249,600	667	750	333	\$17,523.31	7.02
3/11/2018	3/12/2018	31	286,500	601	750	382	\$19,772.63	6.90
2/8/2018	2/9/2018	30	235,200	535	750	314	\$16,622.63	7.07
1/9/2018	1/10/2018	30	218,700	496	750	292	\$15,217.30	6.96
12/10/2017	12/11/2017	33	248,100	629	750	331	\$17,464.78	7.04
11/7/2017	11/9/2017	28	278,100	682	750	371	\$19,175.66	6.90
10/10/2017	10/11/2017	29	367,500	782	782	470	\$29,013.83	7.89
9/11/2017	9/12/2017	33	419,400	750	750	559	\$35,325.69	8.42
8/9/2017	8/10/2017	29	390,000	725	750	520	\$33,495.59	8.59
7/11/2017	7/12/2017	30	393,300	758	758	519	\$32,896.96	8.36
6/11/2017	6/12/2017	32	386,400	696	750	515	\$29,127.92	7.54
Tots & Pks		365	3,729,600	782	782		\$283,484.84	
Averages		30	310,800	662	753	413	\$23,623.74	7.60
5/10/2017	5/11/2017	30	325,200	735	750	434	\$22,584.30	6.94

Monthly Energy Use(KWH)**Monthly Peak Demand(KW)****Monthly Electric Service Amounts(\$)****Monthly Cents/KWH**

17-10

**MONTGOMERY COUNTY COMMISSION, dba -**

Mailing Address: 220 S MCDONOUGH ST MONTGOMERY AL 36104
Lat: 32.3745300 Long: -86.3052300

Account Number: 1229348002

Phone Number: 334-8321259

Premise Number: 122934800

Amount of Last Payment: \$17,523.31

Company: Alabama Power

Account Status: Active

Date of Last Payment: 04/23/2018

Op. Center: Montgomery

Account Opened: 04/08/1987

Current Balance: \$17,848.54

**Alabama TLN/
Feeder/Switch:** 16688 / 236116-JL3215

NAICS Code: 713940

Credits: \$0.00

Tariff: LPTL-Se

Bill Grp / Meter Rt: 8 / 501

New Charges: \$0.00

Display Date: 05-2017

Class / Type: Commercial / Service

Past Due: \$0.00

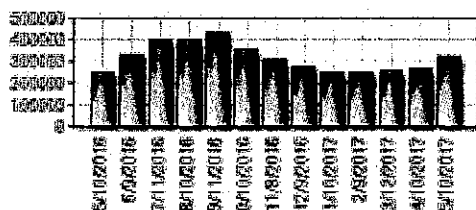
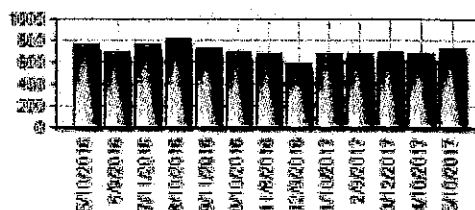
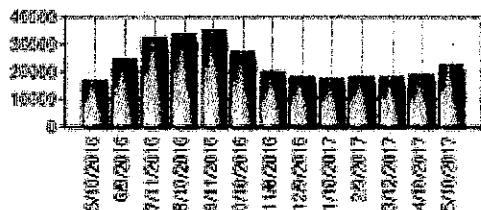
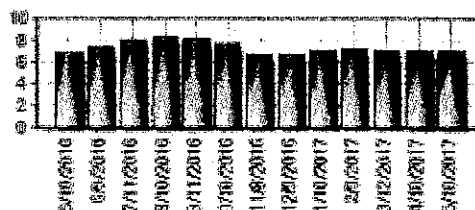
Opco Rep. Name: mmswartz;Marian Swartzentruber

Service Point: 85342146

Account Balance: \$17,848.54

Meter(s): 3270732

Service End Date	Bill Date	Billing Days	Total kWh	Peak kW	Billing Demand	Hrs Use of Bill Demand	Elec Svc Amount	¢/kWh
5/10/2017	5/11/2017	30	325,200	735	750	434	\$22,584.30	6.94
4/10/2017	4/11/2017	29	264,600	686	750	353	\$18,567.30	7.02
3/12/2017	3/13/2017	31	254,700	692	750	340	\$17,960.66	7.05
2/9/2017	2/10/2017	30	249,000	680	750	332	\$17,664.55	7.09
1/10/2017	1/11/2017	32	249,900	688	750	333	\$17,293.02	6.92
12/9/2016	12/10/2016	31	271,800	586	750	362	\$18,176.90	6.69
11/8/2016	11/9/2016	29	304,200	677	750	406	\$20,157.05	6.63
10/10/2016	10/11/2016	29	358,200	699	750	478	\$27,345.86	7.63
9/11/2016	9/12/2016	32	432,300	728	750	576	\$35,298.82	8.17
8/10/2016	8/11/2016	30	404,100	824	824	490	\$33,781.16	8.36
7/11/2016	7/12/2016	32	401,400	775	775	518	\$32,447.80	8.08
6/9/2016	6/10/2016	30	333,600	694	750	445	\$24,328.99	7.29
Tots & Pks		365	3,849,000	824	824		\$285,606.41	
Averages		30	320,750	705	758	423	\$23,800.53	7.42
5/10/2016	5/11/2016	29	246,600	775	775	318	\$16,744.72	6.79

Monthly Energy Use(KWH)**Monthly Peak Demand(KW)****Monthly Electric Service Amounts(\$)****Monthly Cents/KWH**

17-11

**MONTGOMERY COUNTY COMMISSION, dba -**

Mailing Address: 220 S MCDONOUGH ST MONTGOMERY AL 36104
Lat: 32.3745300 Long: -86.3052300

Phone Number: 334-8321259

Premise Number: 122934800

Account Number: 1229348002

Company: Alabama Power

Account Status: Active

Amount of Last Payment: \$17,523.31

Op. Center: Montgomery

Account Opened: 04/08/1987

Date of Last Payment: 04/23/2018

Alabama TLN/ Feeder/Switch: 16688 / 236116-JL3215

NAICS Code: 713940

Current Balance: \$17,848.54

Tariff: LPTL-Se

Bill Grp / Meter Rt: 8 / 501

Credits: \$0.00

Display Date: 05-2016

Class / Type: Commercial / Service

New Charges: \$0.00

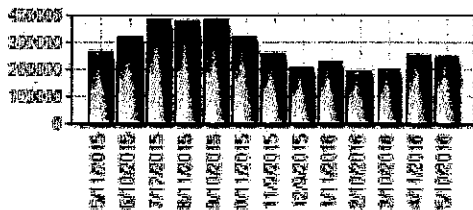
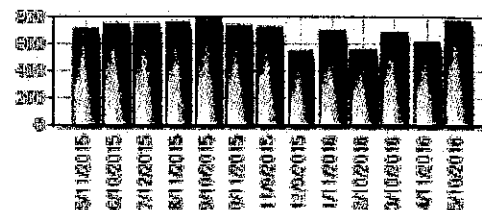
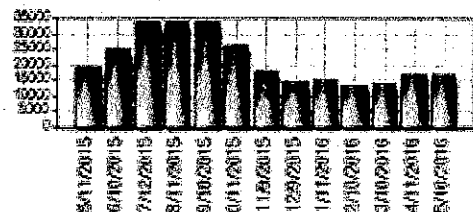
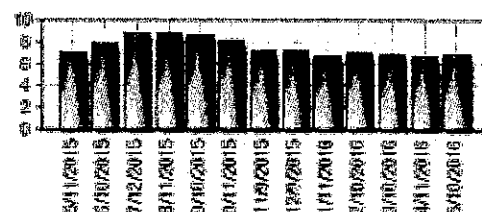
Opco Rep. Name: mmswartz; Marian Swartzentruber

Service Point: 85342146

Account Balance: \$17,848.54

Meter(s): 3270732

Service End Date	Bill Date	Billing Days	Total kWh	Peak kW	Billing Demand	Hrs Use of Bill Demand	Elec Svc Amount	¢/kWh
5/10/2016	5/11/2016	29	246,600	775	775	318	\$16,744.72	6.79
4/11/2016	4/12/2016	32	253,200	610	750	338	\$17,010.68	6.72
3/10/2016	3/11/2016	29	198,300	677	750	264	\$13,667.98	6.89
2/10/2016	2/11/2016	30	193,800	555	750	258	\$13,467.64	6.95
1/11/2016	1/12/2016	33	226,200	689	750	302	\$15,220.21	6.73
12/9/2015	12/10/2015	30	203,100	548	750	271	\$14,603.59	7.19
11/9/2015	11/10/2015	29	257,400	728	750	343	\$18,302.70	7.11
10/11/2015	10/12/2015	31	323,400	741	750	431	\$26,339.67	8.14
9/10/2015	9/11/2015	30	390,300	788	788	495	\$33,951.88	8.70
8/11/2015	8/12/2015	30	381,600	764	764	499	\$33,680.98	8.83
7/12/2015	7/13/2015	32	388,200	743	750	518	\$34,174.69	8.80
6/10/2015	6/11/2015	30	320,100	752	752	426	\$25,320.78	7.91
Tots & Pks		365	3,382,200	788	788		\$262,485.52	
Averages		30	281,850	698	757	372	\$21,873.79	7.76
5/11/2015	5/12/2015	29	269,100	711	750	359	\$18,965.02	7.05

Monthly Energy Use(KWH)**Monthly Peak Demand(KW)****Monthly Electric Service Amounts(\$)****Monthly Cents/KWH**

17-12

**MONTGOMERY COUNTY COMMISSION, dba -****Mailing Address:**

220 S MCDONOUGH ST MONTGOMERY AL 36104
Lat: 32.3745300 Long: -86.3052300

Phone Number:

334-8321259

Premise Number:

122934800

Company:

Alabama Power

Account Status:

Active

Op. Center:

Montgomery

Account Opened:

04/08/1987

Alabama TLN/

16688 / 236116-JL3215

NAICS Code:

713940

Feeder/Switch:**Tariff:**

LPTL-Se

Bill Grp / Meter Rt:

8 / 501

Display Date:

05-2015

Class / Type:

Commercial / Service

Opco Rep. Name:mmswartz;Marian
Swartzentruber**Service Point:**

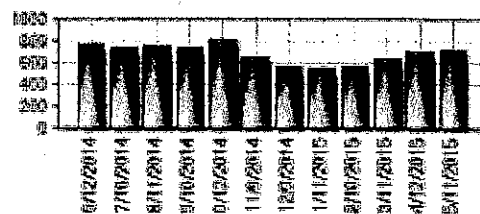
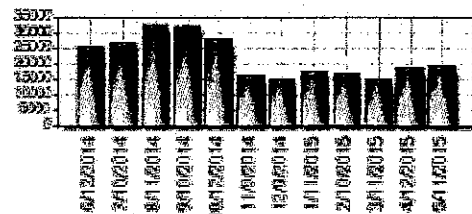
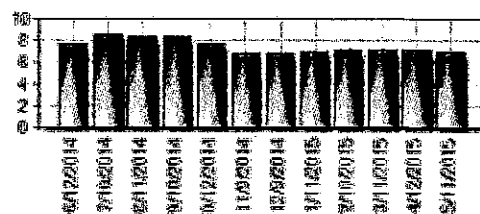
85342146

Meter(s):

3270732

Account Number: 1229348002**Amount of Last Payment:** \$17,523.31**Date of Last Payment:** 04/23/2018**Current Balance:** \$17,848.54**Credits:** \$0.00**New Charges:** \$0.00**Past Due:** \$0.00**Account Balance:** \$17,848.54

Service End Date	Bill Date	Billing Days	Total kWh	Peak kW	Billing Demand	Hrs Use of Bill Demand	Elec Svc Amount	¢/kWh
4/12/2015	4/13/2015	32	261,300	701	750	348	\$18,604.64	7.12
3/11/2015	3/12/2015	29	206,100	637	750	275	\$14,901.08	7.23
2/10/2015	2/11/2015	30	236,400	564	750	315	\$16,871.44	7.14
1/11/2015	1/12/2015	33	247,500	548	750	330	\$17,343.20	7.01
12/9/2014	12/10/2014	30	224,100	574	750	299	\$15,296.21	6.83
11/9/2014	11/10/2014	28	240,600	649	750	321	\$16,408.68	6.82
10/12/2014	10/13/2014	32	364,800	817	817	447	\$28,251.51	7.74
9/10/2014	9/11/2014	30	381,000	727	750	508	\$32,006.14	8.40
8/11/2014	8/12/2014	32	391,200	756	756	517	\$32,443.25	8.29
7/10/2014	7/11/2014	28	312,900	730	750	417	\$26,802.55	8.57
6/12/2014	6/12/2014	32	338,400	769	769	440	\$25,893.43	7.65
Tots & Pks		336	3,204,300	817	817		\$244,822.13	
Averages		31	291,300	679	758	384	\$22,256.56	7.64

Monthly Energy Use(KWH)**Monthly Peak Demand(KW)****Monthly Electric Service Amounts(\$)****Monthly Cents/KWH**

17-13

FINANCIAL MANAGEMENT POLICY MONTGOMERY COUNTY COMMISSION

Statement of Purpose: The purpose of this document is to serve as an all-encompassing financial management policy for Montgomery County, Alabama (the "County"), which will provide direction for the Montgomery County Commission (the "County Commission") in budgeting, reserve balances, debt management and accounting, auditing and financial reporting practices. Moreover, this will provide recommended methods to accomplish and adhere to the proposed procedures contained herein. This policy document will create, manage and ensure ongoing adherence to a purposeful, planned and deliberate set of guidelines to create both operating and restricted accounts.

ARTICLE I BUDGETARY POLICY PROCEDURES

Section 1. Budget Preparation. The County Commission prepares an annual budget for each fiscal year of the County. The budget process begins in May of each year when the heads of the various county departments are asked to prepare and submit budget requests for the immediately succeeding fiscal year. The departmental requests are submitted to and reviewed by the Finance Director upon receipt thereof (usually in June or July) and department public hearings are conducted in July and August to provide an opportunity for departments to present information on their budgets and any interested person to offer comments with respect to the proposed budget. Following the hearings, the County Commission may modify any departmental budget request to such extent as it deems appropriate.

Section 2. Revenue Estimates. Budgeted revenues are based on estimated current revenue trends. No projected growth is factored into the budgeting process. Revenue estimates are prepared in July using actual collections to date and estimates for the remaining months.

Section 3. Adoption of Budget. The County Commission is required to adopt the annual budget not later than ~~its first meeting in October~~ September 30 of ~~the fiscal~~ each year ~~to which such budget is to apply~~. The appropriations must not exceed the total revenues and reserves available for appropriation. Expenditures may not legally exceed appropriations. Adjustments to the Budget during the fiscal year must be approved by the County Commission. Any changes must be within the revenues and reserves estimated to be available.

Section 4. Budgeting Integration. Formal budgeting integration is used during the fiscal year as a management control device for the County's General Fund, Special Revenue Funds, Debt Service Funds and Capital Project Funds. The budget is adopted on a departmental "line-item" basis consistent with generally accepted accounting principles. Budget control is maintained at the departmental line-item level by the encumbrance of estimated purchase amounts prior to the release of purchase orders to vendors.

ARTICLE II DEBT MANAGEMENT POLICY

Section 1. Purpose. The purpose of this policy is to establish the guidelines for the issuance of debt by the County. Debt levels and the related annual debt service expenditures are important long-term obligations that must be managed with available short and long-term resources. This policy also addresses the level of indebtedness that the County can reasonably expect to incur without jeopardizing its existing financial position.

Adherence to a debt management policy, along with the utilization of other sound and prudent financial practices and the County's other financial policies, will assure the lending market that the County is well managed and will meet its obligations in a timely manner.

Section 2. Principles. The County's debt management policy seeks to encourage the following principles:

- (i) Complete payment of principal and interest on all outstanding debt.
- (ii) The payment of County debt will be secured by full faith, credit and taxing power held by the County, in the case of general obligation warrants and by the pledge of specific, limited revenues in the case of revenue warrants. The County may also issue warrants through a public building authority (or other appropriate issuer) secured by an annual appropriation lease (or other revenue source). On occasion the County or a political subdivision thereof may serve as a conduit to other issuers. The County will not pledge revenues to these conduit issuers and will have no obligation, moral or legal, to repay conduit debt issued under the authority of the County, except as approved by the County Commission.
- (iii) Principal and interest retirement schedules will be constructed to: (1) achieve a low borrowing cost to the County, (2) accommodate the debt service payments of existing debt, and (3) respond to market condition at the time of sale.
- (iv) Factors which the County will consider prior to the issuance of debt include:
 - a. Does the useful life of assets being financed exceed the term of the financing?
 - b. Are financial resources available, sufficient and reliable to service both the existing and new debt?
 - c. Will the issuance of debt adversely affect the County's credit ratings, and if so, how can that best be mitigated?
 - d. The County will strive to manage its debt level, operating performance, reserves, and management practices to maintain strong credit ratings, in order to minimize its cost of capital. As of September 2018 the County's general obligation debt is rated S&P: AA and Moody's: Aa1.
- (v) The County reserves the right to conduct a negotiated or competitive sale in the future depending on market conditions. All methods of sale are subject to County Commission approval.

Section 3. Planning and Performance. Debt management means adopting and maintaining financial plans for both the issuance and repayment of debt. Planning for the repayment of debt will include analysis of the operating budget to determine if the fund will incur the additional debt service required by the new debt.

Section 4. Use of Short-Term and Long-Term Debt. Short-term debt should be limited to borrowing to cover short-term, temporary cash flow shortages within the County's fiscal year through the

use of tax anticipation notes in those instances where there is an inadequate level of cash flow, or through the use of bond anticipation notes when cash is required to initiate a capital project prior to the receipt of bond proceeds. The County Commission should manage the County's finances so as to avoid the use of short-term debt when possible.

Long-term debt should be issued for the acquisition, construction, or improvement of land, buildings, infrastructure, and public improvements when the use of debt is appropriate and within the principles outlined above. Current year budget appropriations and accumulated reserve funds may be used to minimize the amount of long-term borrowing that is required, but, keeping in mind that the County must maintain adequate liquidity and reserves.

Section 5. Purpose of Debt. General obligation debt and annual lease appropriation debt funded by general fund receipts and other appropriate sources shall be used for projects that provide a general benefit to County residents and that cannot otherwise be self-supporting. Debt incurred for use by an enterprise fund, even if backed by a general obligation pledge of the County, shall be self-supporting and repaid solely from the revenues of such fund, unless a general benefit to County residents can be demonstrated.

Section 6. Repayment of Debt. The County Commission will conservatively project the revenue sources that will be utilized to repay any debt, and will analyze the impact of both the additional debt service as well as any additional operating expenses resulting from the improvement, to determine if new debt should be issued and to structure the appropriate repayment terms for each debt issue.

Section 7. Use of Variable Rate Debt, Balloon Payments, Derivative Products, etc. The County Commission recognizes the use of variable rate debt, balloon payments, derivative products such as interest rate swaps, carries additional risks. While this policy does not preclude the use of such options, additional considerations apply:

- (i) Generally, fixed rate debt should be preferred over variable rate debt. However, at times there may be considerations which favor variable rate debt. If variable rate debt is utilized, it should be limited to no more than 20% of the County's total debt.
- (ii) Balloon payments pose future refinancing, and interest rate, risks. Before incorporating balloon payments into a financing structure, the County should consider its ability to pay the balloon payment from its reserves in the event a refinancing was not available or advantageous. The size of the balloon payment, its timing and the window of opportunity to refinance prior to the balloon, are all relevant considerations.
- (iii) The use of derivative products such as an interest rate swap is strongly discouraged unless there are significant, compelling reasons to consider. In the event a swap is being considered, the County will engage the services of a highly qualified swap advisor.

ARTICLE III RESERVE BALANCES POLICY

Section 1. Purpose. The County Commission believes that sound financial management requires that sufficient funds be maintained by the County for unanticipated expenditures and revenue shortfalls during the course of the fiscal year as may be caused by economic downturns in local/state/federal

levels, natural disasters, and other unforeseen circumstances. Maintaining such funds will help sustain the stability of the County's finances and reduce the need for short-term borrowing.

Section 2. Objective. The County Commission's objective is for twenty-five percent (25%) of general fund budget expenditures to be set aside as a reserve in a planned and consistent manner and that these moneys may not be spent for regular County expenditures in an effort to maintain the County's creditworthiness.

Section 3. Reserve Balance Expenditures. The reserve balances will be established by the County Commission for the purpose of covering unanticipated revenue shortfalls and paying non-recurring, unanticipated expenditures and capital expenditures of the County or as otherwise approved by the County Commission. To this end, the County Commission will only use the reserve balances to alleviate unanticipated short-term budgetary issues such as revenue shortfalls or unforeseen expenses. Any expenditure of the reserve balances by the County Commission for such purposes shall require unanimous approval the County Commission members after due notice.

Section 4. Reserve Fund Appropriations. Annually, the County Commission will propose funding of the contingency reserve balances through the budget to maintain the balance at the minimum amount. If expenditures reduce the contingency reserve balance below the established minimum amount, the County Commission will, as part of its approval of such expenditures, adopt a plan to restore the funds to the prescribed level.

ARTICLE IV CONSTRUCTION PROGRAMS FUND POLICY

Section 1. Purpose. The purpose of the Construction Programs Fund Policy is to establish and maintain dedicated funds to be annually budgeted, funded and used for new facilities or facility improvements. The overall goal of the Construction Programs Fund Policy is to order the County's fiscal expenditures while coordinating public investment with adopted plans and policies to properly manage the County's long-term investments.

Section 2. Capital Improvements Budget. The County will prepare and adopt a Capital Improvements Budget which will detail planned capital projects over two year, five year, and ten year periods. The Capital Improvements Budget will detail for each capital project, the estimated project cost, description and funding source. The first Capital Improvements Budget will be prepared for the fiscal year ending September 30, 2020.

Section 3. Capital Improvement Project Requirements. All capital improvement projects must be justified on the basis of providing a basic service, improving or rehabilitating deteriorating facilities, reducing costs, promoting jobs or economic development, or otherwise benefiting a large population segment or target area of the County. They must also be compatible with other planned projects and overall County development plans.

Section 4. Construction Programs Fund. The County shall establish one or more dedicated funds to service capital improvement projects undertaken by the County. Funds in the Construction Programs Fund(s) shall be restricted in use to capital improvement projects of the County.

Section 5. Funding Sources. The Construction Programs Fund(s) shall be funded through appropriations from the Commission on an annual basis. All capital improvement projects of the County shall be funded from the Construction Programs Fund(s) unless specifically financed from other sources

such as County warrants, notes or other indebtedness, or other revenue sources specifically dedicated to such projects. All uncompleted projects must be reconsidered annually to determine if unspent funds need to be recommitted to a given project or reallocated to other planned projects.

Section 6. Budget Shortfalls. Notwithstanding anything herein to the contrary, in the event of an operating budget or general fund shortfall, the funds from the Construction Programs Fund(s) may be transferred into the County general fund to alleviate in whole, or in part, such shortfall.

ARTICLE V ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICY

Section 1. Purpose. The purpose of this Accounting, Auditing and Financial Reporting Policy is to establish and maintain high standards for accounting practices in the County, thereby enabling the County Commission, the County Administrator and the Finance Director to make sound decisions in preparing and adopting the County budget and managing County finances.

Section 2. Accounting. The accounting practices of the County will conform to Generally Accepted Accounting Principles for local governments as established by the Governmental Accounting Standards Board. The Finance Director will establish and maintain a system of fund accounting and shall measure financial position and results of operations using the modified accrual basis of accounting for governmental funds and the accrual basis of accounting for proprietary and fiduciary funds.

Section 3. Auditing. The County Commission complies with state mandated requirements that annual audits be conducted by the Alabama Department of Examiners of Public Accounts.

Section 4. Monthly and Annual Financial Reporting. Monthly financial reports are generated for the County Commission's management purposes. These will consist of:

- (i) **Budget Report** showing revenues collected and appropriations expended for the previous month with the variance from the budget amounts for each line item;
- (ii) **Statement of Revenue, Expenditures, and Changes in Fund Balance** showing revenues and expenditures and the difference between the two, the beginning fund balance for the period, the ending fund balance; and
- (iii) **Balance Sheet** showing County assets less liabilities and the fund balance.

The Finance Director will prepare an annual financial report. This report should include financial statements for each of the funds of the County, as well as appropriate additional disclosures as necessary for the complete understanding of the financial statements presented. In addition, the report should include a narrative discussion to explain how the County's current financial position and results of financial activities compare with those of the prior year and with budgeted amounts.

ARTICLE VI POST ISSUANCE COMPLIANCE POLICY

Section 1. Continuing Disclosure Requirements. The Finance Director shall maintain and ensure compliance with all continuing disclosure requirements as provided for by the County's outstanding debt obligations, including but not limited to, the posting of the County's audited financial statements to the Electronic Municipal Market System at emma.msrb.org, or other such repository as designated by the

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County's continuing disclosure requirements set forth in the County's outstanding debt obligations, or coordinating such filings with a dissemination agent engaged by the County for such purpose.

Section 2. Issuance of Tax-Exempt Obligations. Upon the issuance of tax-exempt obligations by the County, the Finance Director shall (i) confirm with bond counsel the filing of the Form 8038 or Form 8038G with the Internal Revenue Service, and (ii) obtain and keep the transcript of proceedings prepared by bond counsel.

Section 3. Recordkeeping. The following records shall be maintained by the Finance Directors with respect to the issuance of County obligations:

- (i) Transcript of proceedings;
- (ii) Documentation evidencing the allocation and expenditure of the proceeds of the obligations;
- (iii) Documentation evidencing the use of facilities financed with tax-exempt proceeds;
- (iv) Documentation relating to arbitrage rebate compliance; and
- (v) Continuing annual disclosures.

Section 4. Arbitrage Rebate and Arbitrage Yield Restriction. Relating to the issuance and monitoring of outstanding tax-exempt obligations of the County, the Finance Director shall:

- (i) Engage the services of an arbitrage/rebate consultant for assistance in compliance with any arbitrage related issues;
- (ii) Work with bond counsel, financial advisor and/or arbitrage/rebate consultant to monitor compliance with "temporary period expenditures" for expenditure of warrant proceeds, typically three years for new money obligations, and provide for yield restriction of investments or "yield reduction payments" if exceptions are not satisfied;
- (iii) Work with bond counsel and/or financial advisor to ensure investments acquired with tax-exempt obligation proceeds are purchased at fair market value. This may include use of bidding procedures under the regulatory safe harbor (Section 1.148-5(d) of the Regulations);
- (iv) Consult with bond counsel prior to the creation of funds which would reasonably be expected to be used to pay debt service on tax-exempt obligations to determine in advance whether such funds must be invested at a restricted yield;
- (v) Consult with bond counsel and/or financial advisor before engaging in post-issuance credit enhancement transactions (e.g., bond insurance, letter of credit) or hedging transactions (e.g., interest rate swap, cap);

- (vi) Consult with bond counsel, financial advisor, and/or arbitrage/rebate consultant to identify situations in which compliance with applicable yield restriction depends upon subsequent investments (e.g., purchase of 0% SLGS from U.S. Treasury) and monitor implementation; and
- (vii) Work with arbitrage/rebate consultant to arrange for timely computation of rebate/yield reduction payment liability and, if an amount is payable, for timely filing of Form 8038T, Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate (or applicable successor form), and payment of such liability. Rebate/Yield Reduction payments are ordinarily due at 5-year intervals.

Section 5 Private Use of Facilities. "Private Use" means the use of warrant-financed property in a trade or business by any person other than a 501(c)(3) or state or local government entity, or by a 501(c)(3) entity in an unrelated trade or business. Examples of Private Use include:

- (i) Leases of government property to non-government entities;
- (ii) Noncompliant management or service contracts;
- (iii) Transfer of ownership to a private user of warrant financed facilities; and
- (iv) Naming rights arrangements with a private user.

While it is not anticipated that there will be a Private Use issue with respect to the warrant-financed facilities, in the event that a question arises with regard to a specific proposed Private Use, the Finance Director shall consult bond counsel as to whether such use constitutes a Private Use with respect to the outstanding tax-exempt obligations of the County. The Finance Director shall keep records of private use, if any, of facilities of the County financed with tax-exempt obligations. Private use of such facilities shall be reviewed once a year. If a change in private use occurs, bond counsel will be consulted to determine if remedial action is necessary.

MONTGOMERY
AREA CHAMBER OF COMMERCE

August 23, 2018

Members of the Montgomery County Commission
Attn: Donnie Mims
101 S. Lawrence Street
Montgomery, AL 36104

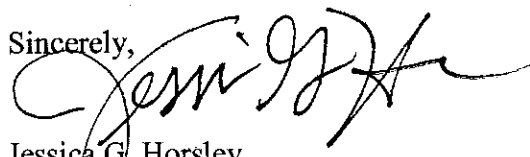
Re: Opinion on Applicability of Executive Session

Dear Montgomery County Commission Members:

I am requesting to appear before the Montgomery County Commission on Tuesday, September 4, 2018 in executive session. I have reviewed the commerce or trade matter which the Montgomery County Commission proposes to discuss in executive session. It is my opinion that an executive session is authorized for this discussion under Section 7(a)(7) of Act No. 2005-40, and an open meeting will have a detrimental effect upon the competitive position of the Montgomery County Commission.

Pursuant to Section 7(a)(7) of Act No. 2005-40, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,



Jessica G. Horsley
Director, Retention
Montgomery Area Chamber of Commerce



BUILDING BUSINESS. BUILDING MONTGOMERY AND THE River REGION.

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Kay Ivey
Governor

Montgomery County
Department of Human Resources

3030 Mobile Highway
Montgomery, Alabama 36108
(334) 293-3100 phone

Sharonda M. Pettaway
Director



Nancy T. Buckner
Commissioner

July 24, 2018

Donald L. Mims
County Administrator
Montgomery County Commission
PO Box 1667
Montgomery, AL 36102-1667

MTGY CO. COMMISSION
JUL 25 '18 AM 9:23

RE: Montgomery Co. DHR Board Member Vacancy

Dear Mr. Mims:

I am writing to request that the Montgomery County Commission appoint a resident to fill the unexpired term of Ms. Martha Demere, who tendered her resignation from the Montgomery County DHR Board effective July 23, 2018. Ms. Demere's term will end on September 5, 2019. The individual appointed may continue to serve beyond this date if reappointed to a full term by the County Commission.

Please be advised that Rules of the Board require that at least two board members are women, therefore a female must be appointed to fill this vacant position to ensure compliance.

Thank you in advance for your prompt attention to this matter and it is always a pleasure to work cooperatively with the Montgomery County Commission. If you have any questions regarding this matter, please feel free to contact me at (334) 293-3439.

Sincerely,

Sharonda M. Pettaway, MSW
Director

Montgomery County Board of Human Resources
Appointments Made Jointly with City

Members:

Term Expires:

Sam Munnerlyn
1225 Air Base Blvd.
Montgomery, AL 36108
Work: 420-4216

9/5/2023

Dr. Paulette Thompson (Chairman)
1916 S. Hull Street
Montgomery, AL 36104-5625
Phone: 264-6164

9/5/2021

Henry L. Jackson, Jr.
808 Lynwood Drive
Montgomery, AL 36111
Cell: 678-571-5449
henry.jackson11@gmail.com

9/5/2019

George Goodwyn
3608 Oak Grove Circle
Montgomery, AL 36116

9/5/2019

Raytheon K. Scott
9266 Whispine Court
Montgomery, AL 36117
Phone: (H) 334-593-1282; (C) 719-640-6935
Email: rkscott06@hotmail.com

9/5/2023

Frank Jenkins
19 N. Anton Drive
Montgomery, AL 36105
Phone: 834-7903

9/5/2021

* Martha Demere
3343 Southview Avenue
Montgomery, Alabama 36111

9/5/2019

Ms. Sharonda M. Pettaway, Director
County Department of Human Resources
P.O. Box 250380, Montgomery, AL 36125-0380

Brenda Blalock, City Clerk, City Hall

Term: 6 years

Tammy Nix

From: Ronda Walker
Sent: Friday, August 17, 2018 4:46 PM
To: Elton N. Dean, Sr.; Dan Harris; Doug Singleton; Isaiah Sankey; Donald Mims; Florence Cauthen
Subject: Andrea McCain - Resume.doc
Attachments: Andrea McCain - Resume.doc; ATT00001.txt

Colleagues,

Attached is the resume of Andrea McCain. I believe she would be a stellar addition to the Mgm DHR Board. She has the experience and passion to serve us well and she is very involved in the community at large.

We can discuss on Monday. Y'all have a great weekend!

ANDREA MCCAIN, SPHR, SCP

9536 Twickenham Court
Pike Road, Alabama 36064

Cell (334) 202-1465
andreamccain63@yahoo.com

PROFESSIONAL EXPERIENCE

Baptist Health, Montgomery, AL
Baptist Medical Center East Campus

2016 – Present
Human Resources Director

- Partners with all levels of the organization to enhance the employee experience through talent acquisition, development and retention strategies.
- Manages employee relations and develops strategies to promote a positive culture.
- Coordinates employee complaints, EEOC charges, and employment litigation.
- Manages employee salary administration program.
- Develops and delivers employee and leadership development and training.
- Coordinates employee engagement activities to enhance a culture of relationship-based care.
- Collaborates with employees in career coaching and the development of individual growth plans.
- Develops and coordinates the succession planning process to identify and develop future leaders.
- Manages Human Resources team.
- Coordinates events for employees and leaders.
- Represents the hospital at community events and serves on community boards of directors.

Regions Bank, Montgomery, AL
Regions Bank, Central Alabama Area

2003 – 2016
Human Resources Manager

- Initiated strategic partnership with leadership team to identify, develop and enhance relationships with our commercial, business, government and institutional clients to include colleges and universities across Alabama.
- Created and led efforts to achieve growth goals of area with \$4 billion in assets
- Managed talent acquisition to include the development of sourcing initiatives and recruitment of all banking positions, succession planning, leadership training and development to ensure qualified talent was in place to meet the business goals of the area.
- Coordinated employee complaints, EEOC charges, and employment litigation.
- Developed individual growth plans for employees, when needed.
- Interacted with the employees and leaders on a daily and weekly basis to ensure an engaged workforce.
- Managed Human Resources team.
- Coordinated events for employees and leaders.
- Represented the bank at community activities and served on community boards of directors.

Colonial BancGroup, Inc., Montgomery, AL
Human Resources Director

1989 – 2003

- Responsible for the human resources management function for the company located in 8 states with \$22 billion in assets and 6300 employees.

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- Responsible for due diligence team for the 53 bank acquisitions and responsibility for onboarding acquired employees.
- Directed talent acquisition to include the recruitment and development of sourcing initiatives and recruitment of all banking positions.
- Responsible for developing and implementing succession planning.
- Developed and delivers leadership and development training to ensure qualified talent was in place to meet the business goals of the organization.
- Coordinated employee complaints, EEOC charges, and employment litigation.
- Managed affirmative action planning.
- Managed Human Resources team.
- Coordinated events for employees and leaders.

Colonial BancGroup, Inc., Montgomery, AL
Compensation Analyst

1987 - 1989

- Established, implemented, and maintained a salary administration program company-wide.

EDUCATION AND ACHIEVEMENTS

Auburn University, Auburn, AL
 Bachelor of Science Degree/Business Administration
 Major/Personnel Management and Industrial Relations (Organizational Relations)

Troy University at Montgomery, Montgomery, AL
 Master's Degree/Human Resources

Senior Professional in Human Resources (SPHR)
 Certification from the Human Resources Certification Institute, Washington, DC
 Re-certified, 2000, 2003, 2006, 2009, 2012, 2015

SHRM Senior Certified Professional
 Certification from the Society for Human Resources Management, Washington DC

PROFESSIONAL MEMBERSHIPS

Society of Human Resources Management, Montgomery, AL

- Secretary, 1993
- Vice President -- Programs, 1994
- President, 1995
- Past President, 1996
- Board Member, 1997-2003
- Legislative Representative, 1999, 2002 -- 2007
- Foundation Director, 2007 - 2009

Society of Human Resources Management, Alabama State Council

- Member, 1995
- Treasurer, 1999
- State Council Director, 2000-2001
- Past State Council Director, 2002-2003
- Legislative Director, 2004-2007
- Foundation Director, 2008 – 2013

As Foundation Director, developed a strategy to raise awareness for the SHRM Foundation in Alabama which resulted in increased funding for the Foundation.

United Way, Montgomery AL

- Key Person, Loaned Executive,
- Group 2 Director, Board of Directors 2009 - 2011

Family Sunshine Center, Montgomery AL

- Board of Directors, 2010 - 2016
- President, 2013-2014

Montgomery Public Schools Business and Finance Academy, Montgomery AL

- Board Member, 2009-2015
- Board Chairman, 2014-2015
- Montgomery Public Schools Career Tech Advisory Council Member

Montgomery Symphony Orchestra, Montgomery AL

- Board of Directors, 2011-2015
- Historian, 2014-2015
- 2nd Vice President, 2015-2018

Leadership Montgomery, Montgomery AL

- Class XXXI 2014
- Board of Directors, 2016 – present

Auburn Women's Philanthropy, Auburn AL

- Board of Directors, 2015 – present

Montgomery Area Council on Aging, Montgomery AL

- Board of Directors, 2016 - present

REFERENCES provided upon request.

Tammy Nix

From: DENISE DAVIS-MAYE <dmaye@alasu.edu>
Sent: Friday, August 17, 2018 8:06 AM
To: Tammy Nix
Cc: Donald Mims
Subject: Open Position on Montgomery County DHR
Attachments: 2018 Curriculum Vita.2.docx

Good morning Ms. Nix,

Please find attached a copy of my resume as an expression of my interest in serving on the Board for the Montgomery County Department of Human Resources.

I am a Social Work Educator with 18 years of teaching experience and 25 years of social work practice experience. I am excited about the opportunity to contribute in this manner.

Please confirm your receipt and advise me of any other steps I need to take.

Respectfully,

Denise Davis-Maye, Ph.D., LICSW
Professor
Department of Social Work
College of Arts and Social Sciences (CLASS)
Alabama State University
Montgomery, Alabama 36104

"It's easier to imagine the presence of a desirable outcome, than it is to imagine the absence of an undesirable outcome. Visionary leaders can create images of how things should be, not merely opine about how things shouldn't be." - Ivory Toldson

Curriculum Vitae

Denise Davis-Maye, Ph.D., LICSW
Professor
Department of Social Work
Alabama State University

ADDRESS Department of Social Work E-mail: Dmaye@alasu.edu
Alabama State University Phone: 334-354-1697
Abernathy Hall - 324
915 S. Jackson Street
Montgomery, Alabama 36104

EDUCATION

August 2002	Doctor of Philosophy, Social Work University of Alabama Tuscaloosa, Alabama Minor: Developmental Psychology Dissertation: " <i>The Significance of Parental Figure Support in the Development of Hope for African-American Girls</i> "
May 1995	Master of Social Work University of Alabama Tuscaloosa, Alabama
May 1990	Bachelor of Arts, Mass Media Arts Clark Atlanta University Atlanta, Georgia Minor: Political Science

ACADEMIC POSITIONS:

2017 - Present	Alabama State University Department of Social Work Professor
2010 - 2016	Auburn University Montgomery Department of Sociology Associate Professor
2007 - 2010	Auburn University Department of Sociology, Anthropology and Social Work Associate Professor with Tenure
2002 - 2007	Auburn University Department of Sociology, Anthropology and Social Work Assistant Professor
2001	Auburn University Department of Sociology, Anthropology and Social Work Instructor

EVALUATION/TRAINING CONSULTANCIES

Evaluator/Trainer: Federal Defender's Office - Middle District of Alabama - Diverse Issues in the Work Place

HONORS AND APPOINTMENTS

Reviewer: Journal of Social Work (2013-2018)

Appointment: Council on the Role of Women in Social Work Education (2007-2010; 2010-2013)

Reviewer: Council on Social Work Education – Journal of Social Work Education (JSWE) (2008-2011)

Nominee: Auburn University Panhellenic Council Outstanding Professor (2006)

Participant: 2006 Fordham University/Rust College Fulbright Hays China Study Seminar

TEACHING

SWK 609/618 Advanced Theory and Practice – Alabama State University

SWK 604 Field Seminar II (Advanced Standing) – Alabama State University

SWK 602 Integrative Seminar (Advanced Standing) – Alabama State University

SWK 505 Social Welfare Services & Policies II – Alabama State University

SWK 502 Human Behavior & the Social Environment – Alabama State University

SWK 501 Foundations of Social Work – Alabama State University

SOWO 3800 Human Behavior in the Social Environment I – Lifespan, Auburn University

SOWO 3850 Human Behavior in the Social Environment II – Macro Perspectives, Auburn University

SOWO 2000 Introduction to Social Work, Auburn University

SOWO 4070 Social Work Practice with Families and Groups, Auburn University

SOWO 4970 Practice Issues with Black Families, Auburn University

SOCI 3850 Introduction to Social Welfare, Auburn University Montgomery

SOCI 3971 Practice with Teens, Auburn University Montgomery

SOCI 3050 Women and Culture, Auburn University Montgomery

SOCI 3900 Social Welfare Policies and Services, Auburn University Montgomery

SOCI 3914 Practicum, Auburn University Montgomery

SOCI 4450 Child Welfare, Auburn University Montgomery

PUBLICATIONS

Davis, D.J., Chaney, C., **Davis-Maye, D.**, & Culbreth, D. (2017). Black women's and girls' return to joy: Addressing trauma, healing, and educational opportunity. *The International Academic Forum (IAFOR) Journal of Cultural Studies*. Retrieved March 3, 2017 at <http://iafor.org/iafor-journal-of-cultural-studies-volume-2-issue-1/>

Perry-Mitchell, T. & **Davis-Maye, D.** (2017). A review of African centered health practice In HIV/AIDS services. *Journal of Human Behavior and the Social Environment*, 27(1-2), 110-131.

Davis-Maye, D., Yarber-Allen, A & Bertrand-Jones, T. (2017). "Feeling White and Silly": Influence of Participant Demographic Characteristics on Study Abroad Experiences. In H. An (ed.) *Efficacy and Implementation of Study Abroad Programs for P-12 Teachers*, p.400-414. Hershey, PA: IGI Global.

Davis-Maye, D., Yarber, A., Perry, T. E. (Eds.) (2013). *What the Village Gave Me: Conceptualizations of Womanhood*. Lanham, MD: University Press of America.

Davis-Maye, D. (2013). *Learning Black Womanhood: An Ethnography*. In D. Davis-Maye, A. D. Yarber, & T. E. Perry (Eds.) *What the Village Gave Me: Conceptualizations of Womanhood*, Lanham, MD: University Press of America.

Davis-Maye, D., Davis, D. J., & Bertrand-Jones, T. (2013). Who's got next: SOTA's KEMET Academy as a model to improve the community college to Ph.D. Pipeline. *Journal of Negro Education*, 82(3), 243 - 254.

Davis-Maye, D & Perry, T. E. (2012). A Womencentric leadership model: A conduit to woman-centered transformation in global contexts. *Alabama Journal of International Affairs*, Spring, 243-254.

Davis, D. J., **Davis-Maye, D.**, Thomas, C. M., Seals, C., Alfred, D. M., Tripp, L. O., King-Jupiter, K. L., Lovett, G. L. (2011). KEMET Academy: A university outreach model for addressing the wholeness of learning in a rural context. *International Journal of Progressive Education*, 7(1), 6-27.

- Davis-Maye, D., Moore-Mensah, F., Davis, D. J. (Eds.) (2009). Black Women, Gender and Families (Special Issue) The Challenges of Black Girlhood and Womanhood. 3(2). Champaign, IL: University of Illinois Press. . **(Recognized in Feminist Periodicals: A Current Listing of Contents, published by the Office of the University of Wisconsin System, Women's Studies Librarian, Volume 30, Number 4, Fall 2010)**
- Davis-Maye, D. & Zugazaga, C. (2009). A further exploration of postpartum depression in Alabama with Key Informants: Information, education and prevention (Report No. 2). Alabama: The Alabama Women's Commission – Governor's Office of Faith-Based and Community Initiatives.**
- Zugazaga, C., **Davis-Maye, D.**, Stafford, R., Taylor, A., & Belk, M. B. (2008). The status of women with Children in Alabama (Report No. 1). Alabama: The Alabama Women's Commission – Governor's Office of Faith-Based and Community Initiatives.**
- Davis-Maye, D. & Perry, T. E. (2007). The Calhoun Colored School and Community Self-Help: 1892-1945. *Arete*, 31(1/2), 51-72.
- Davis-Maye, D. & Perry, T. E. (2007). Momma's girl: The significance of maternal figure support in the development of hope for African American girls. *Journal of Human Behavior in the Social Environment*, 15 (2/3), 307-328.
- Petersen, R. & **Davis-Maye, D.** (2007). It takes a village. In B. Pace (Ed.) *The Renaissance of Sickle Cell Disease in Human Genome Era*. UK: Imperial College Press, 325-332.
- Perry, T. E., **Davis-Maye, D.**, & Onolemhemen, D. (2007). Fatalism, faith, spirituality, and hope: Ghanaian women coping in the face of HIV/AIDS. *Journal of HIV, AIDS, & Social Services*, 6(4), 37-58.
- Colvin-Burque, A., Zugazaga, C. B., and **Davis-Maye, D.** (2007). Can cultural competence be taught: Evaluating the impact of the SOAP model. *Journal of Social Work Education*, 43(2).
- Perry, T. E. & **Davis-Maye, D.** (2007). Bein' Womanish: Womanist efforts in child saving during the progressive era – The founding of Mt. Meigs Reformatory. *Affilia: Journal of Women and Social Work*, 22(2), 209-219.
- Davis-Maye, D. & Perry T. E. (2007). Momma's girl: The significance of maternal figure support in the development of hope for African American girls. In J. C. Hall & S. L. Bowie (Eds.) *African American Behavior in the Social Environment: New Perspectives*. (307-328). Binghamton, NY: The Haworth Press. Reprint
- Davis-Maye, D. (2004). Daddy's little girl: The significance of paternal figure support in the development of hope for African-American girls. *Journal of Children & Poverty*, 10 (1), 53-68.

PUBLISHED REFEREED CONFERENCE PROCEEDINGS

- Davis, D.J., Davis-Maye, D., Thomas, C., Alfred, D. M., King-Juipiter, K., Seals, C., Tripp, L.O., & Lovett, G.C. (2009). KEMET Academy: A University Outreach Model for Addressing the Wholeness of Learning in a Rural Context. Proceedings of the American Institute of Higher Education Conference, Nashville, TN.
- Perry, T. E. & Davis-Maye, D., Onolemhemen, D. & §Jones, K. (2006). Illuminating Silenced Voices through use of Phenomenological Research and Narrative Dramatization: The Lived Experiences of Ghanaian Women Living with HIV/AIDS as an Exemplar. Hawaii International Conference on Arts and Humanities. Honolulu, HI.

PUBLICATIONS UNDER REVIEW and IN PREPARATION:

- Davis, D. J., Davis-Maye, D., Bertrand-Jones, T., & Andrew, J. (Eds.) (In Progress). Black Sisterhoods: Black Womyn's Representations of Sisterhood Across the Diaspora. Demeter Press: Ontario, CA.
- Perry-Mitchell, T. & Davis-Maye, D. (In Progress). Women of Color and Mental Health. Oxford Encyclopedia of Social Work. New York: Oxford University Press.
- Davis-Maye-D., Walley-Jean, C., & Toson, S. (In Progress). Allegiances, Alliances, & Allyhoods: Black and White Women's Ally Relationships in the Academy. *Journal of Negro Education*.

BOOK REVIEWS:

Davis-Maye, D. (2005). William S. Comanor's (Ed.) *The Law and Economics of Child Support Payments*. *Journal of Children and Poverty*, 11(1), 103-104.

PAPER PRESENTATIONS:

Bertrand-Jones, T. & **Davis-Maye, D.** (2017). Sisters of the Academy: A Professional Development and Mentoring Model for Faculty Excellence. 2017 Historically Black College and University Summit. National Education Association. Washington, DC.

Davis, D.J., Chaney, C., **Davis-Maye, D.**, & Culbreth, D. (2017). Black women's and girls' return to joy: Addressing healing from trauma. The International Academic Forum, Honolulu, HI.

Davis, D.J., Chaney, C., **Davis-Maye, D.**, & Culbreth, D. (2016). Black women's and girls' return to joy: Addressing healing from trauma. National Association of African American Studies (NAAAS), Baton Rouge, LA.

McLane-Davison, D., **Davis-Maye, D.**, & Perry, T. (2015). Been a Mule: Black Women's Loss as a Catalyst for Social Change. Council on Social Work Education – 61st Annual Program Meeting, Denver, CO.

Yarber-Allen, A. & **Davis-Maye, D.** (2015). Global Women's and Girls' Experiences: A Belizean Case Study. 2015 Annual Conference of the Association for Applied and Clinical Sociology, Montgomery, Alabama.

Bertrand-Jones, **Davis-Maye, D.**, Yarber-Allen, A. (2015). Doing Womanhood in Belize: An Evaluation of the Summer Institute on the Welfare of Women in Belize. 2015 American Evaluation Association Conference. Chicago, IL.

Bertrand-Jones, T., **Davis-Maye, D.**, Mensah, F., Pierre, D., & Tickles, V. (2015). Sisters of the Academy: A Model of Success. National Conference on Race & Ethnicity in American Higher Education – 28th Annual National Conference, Washington, DC.

Davis-Maye, D. (2014). Learning Black Womanhood in the NeighborHood. National Women's Studies Association Annual Conference. San Juan, Puerto Rico.

Davis-Maye, D. (2012). Fighting is What We Do: Framing Black Women's Ways of Knowing, Being & Doing. Institute for Research in African American Studies at Columbia University. A New Vision of Black Freedom: the Manning Marable Memorial Conference. New York, New York.

Davis-Maye, D. (2011). Missing in Action: Strategies for Integrating Feminisms and Woman-Centered Content Under the New EPAS. Council on Social Work Education – 57th Annual Program Meeting. Atlanta, Georgia.

- Davis-Maye, D. (2009). Examining women's work: Application of a Womanish Frame on Women's Cultural Knowing. Council on Social Work Education - 55th Annual Program Meeting. San Antonio, Texas.
- Davis, D.J., Davis-Maye, D., Thomas, C., Alfred, D. M., King-Juipiter, K., Seals, C., Tripp, L.O., & Lovett, G.C. (2009). KEMET Academy: A University Outreach Model for Addressing the Wholeness of Learning in a Rural Context. Proceedings of the American Institute of Higher Education Conference, Nashville, Tennessee.
- Davis-Maye, D. (2008). Educational Access: The Experiences of Black Girls and Young Women. Association of Black Women in Higher Education - 30th Anniversary Conference Princeton University, New Jersey.
- Davis-Maye, D. (2008). The Lives of Quilters in Alabama's Black Belt. Henry Ford Museum Quilting Genius II Forum, Dearborn, Michigan.
- Davis-Maye, D. (2007). Pivot the Center: Understanding the Transmission of Skills, Roles and the Essence of Quilting in the Black Belt. International Quilt Study Center Symposium. Lincoln, Nebraska.
- Perry, T. E. & Davis-Maye, D. (2007). Faith, Spirituality, Fatalism and Hope: Ghanaian Women Coping with HIV/AIDS. Council on Social Work Education - 53rd Annual Program Meeting. San Francisco, California.
- Davis-Maye, D. (2007). Pivot the Center: Understanding the Transmission of Skills, Roles and the Essence of Quilting in the Black Belt. Henry Ford Museum. Dearborn, Michigan.
- Davis-Maye, D. & Perry, T. E. (2007). The Foundation of the Mt. Meigs Reformatory for Black Boys. University of Alabama - Child Welfare Social Work: A Legacy of Caring, A Future of Hope - 6th Annual Fall Social Work Conference. Tuscaloosa, Alabama.
- Davis-Maye, D., Thomas, C., Seals, C., Davis, D.J., Lovett, G. (2007). KEMET Academy: A Model of Rural Outreach. 32nd Annual National Institute on Social Work and Human Service in Rural Areas. Montgomery, Alabama.
- Perry, T. E. & Davis-Maye, D., Onolemhemen, D. & Jones, K. (2006). Illuminating Silenced Voices through use of Phenomenological Research and Narrative Dramatization: The Lived Experiences of Ghanaian Women Living with HIV/AIDS as an Exemplar. Hawaii International Conference on Arts and Humanities. Honolulu, HI.
- Davis-Maye, D. & Perry, T. E. (2005). The Calhoun Colored School & Community Self-help: 1892-1945. 51st Annual Program Meeting of the Council on Social Work Education. New York, NY.
- Davis-Maye, D. (2005). Daddy's Little Girl. 32nd annual National Conference on the Black Family in America. Louisville, KY.
- Davis-Maye, D. (2004) *Akoko Nan: African-centered Strategies for the Positive Development of Our Children*. 36th Annual National Conference of the National Association of Black Social Workers. Pittsburgh, PA.

Perry, T. E. & Davis-Maye, D. (2003). *The Doings of Colored Women's Clubs 1895-1925: The establishment of Mt. Meigs Reformatory*. 49th Annual Program Meeting of the Council on Social Work Education. Atlanta, GA.

Harris, D. M., Flynn, S. K., & Davis-Maye, D. (2002). *The Pursuit of Higher Learning in Black and White*. 31st Annual Alabama/Mississippi Social Work Education Conference. Tuscaloosa, AL.

INVITED LECTURES:

Davis-Maye, D. (2017). *At the Core of Social Work & Our Ethics: Is Cultural Competence Possible?* 2017 Alabama Department of Public Health Social Work Seminar. Montgomery, Alabama.

Davis-Maye, D. (2017). *Designing A Research Agenda & Designing A Tenure Binder*, at The Sisters of the Academy Research BootCamp. University of South Florida, Tampa, Florida

Davis-Maye, D. (2015). *Designing A Research Agenda & Designing A Tenure Binder*, at The Sisters of the Academy Research BootCamp. University of South Florida, Tampa, Florida

Davis-Maye, D. (2015), *Old School Methods for New School Solutions: Using Assessment Tools to Identify Youth and Family Needs*. Council on Substance Abuse, Montgomery, Alabama.

Perry, T. E., **Davis-Maye, D.**, Lindsay-Dennis, L., Cantey, N. & Yarber, A. (2014). *What the Village Gave Me: Our Voices*. National Association of Social Workers – Alabama Chapter, Normal, Alabama.

Davis-Maye, D. (2014). AUM Film Series, Little Rock Central High- 50 Years Later, Introduction/Discussant.

Davis-Maye, D. & Yarber-Allen, A. (2014). *What the Village Gave Me: Conceptualizations of Womanhood*. Auburn University Montgomery. Montgomery, Alabama.

Cantey, N., **Davis-Maye, D.**, Lindsay-Dennis, L., Perry, T. E., Yarber, A. (2014). *What the Village Gave Me: Our Voices*. Auburn University, Auburn, Alabama.

Davis-Maye, D. (2014). *The Quilts of Gees Bend: Quilts From a Small African American Community of Women*. Lafayette Library, Lafayette, Alabama.

Davis, Maye, D. & Williams, T. (2014). *The Mommy Chronicles: Strategies for Parenting and Educational Engagement*. Hayneville, Alabama.

Davis-Maye, D. (2014). *Respecting Others While Creating Kindness (R.O.C.K)*. Martin Luther King Elementary School. Montgomery, Alabama.

Davis-Maye, D. (2014). *Keeping Your Head: Strategies for Living Our Best Lives*. Hayneville, Alabama.

Davis-Maye, D. (2014). *Reading Across America*. Hayneville Middle School. Hayneville, Alabama.

Davis-Maye, D. (2013). *Women Making History*. Palm Beach State College. Palm Beach Gardens, Florida.

Davis-Maye, D. (2013). (Y)Our Legacy: A Legacy of Activism and Scholarship. Sisters of the Academy, 2013 Research BootCamp. Florida State University, Tallahassee, Florida.

- Davis-Maye, D. (2013). Getting it in & Getting it Done: Strategies for Completing A Dissertation. Sisters of the Academy 2013 Research BootCamp. Florida State University, Tallahassee, Florida.
- Davis-Maye, D. (2013). Women Making History: A Legacy of Scholarship. Women's History Month Keynote. Palm Beach State College, Palm Beach, Florida.
- Davis-Maye, D. (2010). Skin Tone or Serendipity: Skin Color in the Black Community. Clear Channel Radio Hot 105.7. Montgomery, Alabama.
- Davis-Maye, D. (2009). Racism in Black and White. WSFA (NBC Affiliate). Montgomery, Alabama.
- Davis-Maye, D. & Zugazaga, C. (2009). The Status of Alabama's Women with Children Age One & Below. Alabama Department of Public Health – Office of Women's Health. Montgomery, Alabama.
- Davis-Maye, D. (2009). We are More than Conquerors: Black Women in the Community. 70th Annual Women's Day. Holt Street Memorial Baptist Church. Montgomery, Alabama.
- Davis-Maye, D. (2009). Letting Your Light Shine. Annual Youth Day. Mt. Moriah Missionary Baptist Church No. 1. Gordonsville, Alabama.
- Davis-Maye, D. (2009). Self Care in a Selfish World. Annual Social Work Month Luncheon. Alabama Department of Youth Services. Montgomery, Alabama.
- Davis-Maye, D., Taylor, A., Stafford, R. (2008). Status of Alabama Women. Alabama Women's Commission. Montgomery, Alabama.
- Davis-Maye, D. (2008). Strengths and Challenges of the Black Family. Bethany Seventh Day Adventist Church. Montgomery, Alabama.
- Davis-Maye, D. (2008). The History We Create: Children, A Heritage. Mt. Carmel Baptist Church. Gordonsville, Alabama.
- Davis-Maye, D., (2007). The Status of Black Women & HIV/AIDS in the Black Belt Empowering Family Conference by Faith in Action Ministries – 3rd Annual Women's Conference Hayneville, Alabama.
- Davis-Maye, D. 2006. *Race, Welfare Rights and Casework: Important Developments in Social Work..* Social Welfare History Symposium. 52nd Annual Program meeting of the Council on Social Work Education. Chicago, IL.
- Davis-Maye, D. 2005. *The Sociocultural Significance of Black Belt Quilters and Their Quilts to their Communities and Families* presented at the Jule Collins Smith Museum of Fine Art as a Quilts of Gees Bend in Context Lecture. Auburn, AL.
- Davis-Maye, D. 2005. *Effective Treatment for the Psychosocial and Cultural Aspects of Chronic Disease in African-American Families* presented at the Family Partnerships in Sickle Cell Disease Conference. Tuskegee, AL.

- Davis-Maye, D. 2004. *Coping with Chronic Illness: The Role of Case Management* presented at the University of South Alabama Comprehensive Sickle Cell Center's Seminar - Practical Issues IV: Patients and Providers Working Together to Manage Sickle Cell Disease. Montgomery, AL.
- Davis-Maye, D. 2004. *Celebrating the Power of Hope* presented at the 2004 Public Health Social Work Seminar. Montgomery, AL.
- Davis-Maye, D. 2004. *Effective African-Centered Strategies for the Positive Development Strategies for African-American Children*. (Convener). National Association of Black Social Workers. 36th Annual National Conference. Pittsburgh, PA.
- Davis-Maye, D. 2003. *Confronting the Mental Health Challenges Facing Black Children and Youth*. (Moderator). National Association of Black Social Workers. 35th Annual National Conference. Jacksonville, FL.
- Davis-Maye, D. 2002. *Social and Spiritual Issues of Generation Next: Understanding Hip Hop Culture* presented at the Annual Women in Ministry Conference for the National Spiritual Development Institute. Houston, TX.

GRANTS:

- | | |
|------|---|
| 2015 | The Return to Joy. Saint Louis University, The Happiness Project. Co-Principal Investigator, \$310,000 to study well-being strategies of Black women who have experienced trauma. (Letter of Intent). |
| 2015 | National Endowment for the Humanities – Humanities in the Public Square – Under Review (\$140,705) |
| 2015 | National Endowment for the Humanities – Humanities in the Public Square – Under Review (\$140,705) |
| 2013 | Fulbright-Hays GPA Short Term Group Project Award (\$70,000), Co-Project Director |
| 2010 | Senatorial Community Award (\$10,000) – KEMET Academy Program |
| 2007 | Auburn University Office of the Vice-President of Outreach Scholarship Grant Program (\$25,000) |
| 2006 | Auburn University Office of the Vice-President of Outreach Scholarship Grant Program (\$18,000) |
| 2006 | Breeden Endowment for Teaching (\$2000) |
| 2005 | Cornerstone Community Foundation Grantee (\$3500) |
| 2005 | Cornerstone Community Foundation Grantee (\$6400) |
| 2004 | Title VI Research Grant Awardee (\$10,332.00) |
| 2004 | Title VI Summer Salary Award (\$11,500) |
| 2003 | Office of the Vice-President of Research Competitive Research Grant (\$8812) |

SERVICE

- Member, AUM Chancellor Search Committee, 2015-2016
- Diversity Consultant, Middle District of Alabama Federal Defender Program, Inc., 2015
- Consulting Editor: Social Work: Journal of the National Association of Social Workers, 2015-2018.
- Consulting Editor: Journal of Social Work Education, 2008-2015
- Reviewer: Journal of Social Work Education, 2007-2010
- Abstract Reviewer: Annual Program Meeting, Council on Social Work Education (2009)

Abstract Reviewer: Annual Program Meeting, Council on Social Work Education (2008)
Abstract Reviewer: Annual Program Meeting, Council on Social Work Education (2007)
Counselor: Council on Social Work Education – Council on Women’s Roles in Social Work Education (2007-2010 and 2010 – 2013)
President: Sisters of the Academy, 2008-2010
President-Elect: Sisters of the Academy, 2006 – 2008
Member: Auburn University, Department of Sociology, Anthropology and Social Work, Anthropology Search Committee, 2006 & 2007
Member: Auburn University, Department of Sociology, Anthropology and Social Work, Graduate Committee
Leadership Team Member: Sisters of the Academy, 2005 – 2006
First Responder, Department of Public Health / Red Cross, 2002-2010
Community Trainer, Red Cross, HIV/AIDS. 2005-2010
National Conference Committee Member: National Association of Black Social Workers, 2001-2004.
National Steering Committee Representative: Central Alabama Association of Black Social Workers, 2001-2004.
Member: Council on Social Work Education, 2001 – 2010
Co-Chair, Youth Development Committee: National Association of Black Social Workers, 2002-2003.
Member: Quality Assurance Committee for Dallas County, Alabama Department of Human Resources, Selma Alabama, 1999-2002.

Developer and Co-Host, The Mommy Chronicles

Digital Blog created as a service to parents dispensing parenting information based on scholarship and mother wit. Some support was provided by the AUM office of Outreach and Strategic Initiatives. The medium allows for transformational presentation of social work, family development and psychological scholarship in a manner manageable by the public. Below is a link to one of our most popular shows.

<http://www.blogtalkradio.com/mommychronicles/2014/04/28/helicoptering-super-parent-or-overcompensation>



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy
CHIEF DEPUTY

Colonel Wanda J. Robinson
DIRECTOR OF DETENTION

To: Elton Dean, Chair, Montgomery County Commission

From: Cedric D. Leonard, Deputy Sheriff Corporal
Montgomery County Sheriff's Office

Subject: NAMI Alabama annual fundraiser

Date: August 28, 2018

As NAMIWalks celebrates its 16th anniversary, we invite you to take part in the largest and most successful mental health awareness and fundraising event in the country. All funds raised directly support the mission of NAMI Alabama (and NAMI Montgomery) to provide support, education, and advocacy to individuals and families right here in our community. We are walking to increase awareness of mental illness and support the important work of NAMI, the National Alliance on Mental Illness.

Register today and join us as we improve lives and our communities one step at a time. The Montgomery County Sheriff's Office, "**Stigma Enforcement Patrol**" is joining NAMI to help Stamp Out Stigma, one step at a time.

Your support would be greatly appreciated.

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 361034219
OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990



nami

Alabama

National Alliance on Mental Illness

August 23, 2018

Dear Potential *NAMIWalks* Alabama Sponsor:

National Alliance on Mental Illness (NAMI) Alabama will conduct the fourth statewide ***NAMIWalks Alabama*** on **September 22, 2018**, at the **Wynton Blount Cultural Park in Montgomery**. The purpose of the 5K fundraiser is to raise \$75,000 to support the education, advocacy, and support programs of NAMI Alabama. *NAMIWalks* is a joint effort of NAMI, NAMI Alabama, and NAMI Alabama Affiliates. University of Alabama Coach **Nick Saban**, who is serving as the State Honorary Chairperson, said, ***"I am honored to serve as Honorary Chairperson for this year's NAMIWalks Alabama. Mental illness impacts so many families across our country and we appreciate all that NAMI does to help provide the support and education to those who suffer from mental health disorders. Hopefully, NAMIWalks Alabama will create more awareness and generate the necessary funds vital to the health and well-being of our state."*** Walk Chairperson, Robin DeMonia, said, ***"Our promise is to build better lives for Alabamians affected by mental illness. We encourage everyone to include NAMI Alabama as a line item in budgets for the future."***

Every year, regardless of race, age, religion, or economic status, mental illness impacts the lives of at least one in five individuals across the United States – that is nearly 60 million Americans. Mental illness drains our economy of more than \$80 billion every year. One-fourth of all social security disability payments are for individuals with mental illness.

We need your support to make life better for those who suffer from mental illnesses such as major depression, bipolar disorder, and schizophrenia. People living with mental illness need help and hope; they need a community that supports them, their families, and their recovery. Please see the attached Sponsorship Opportunities/Sponsorship Confirmation Form. A representative will follow up with you in the near future.

NAMI is the largest grassroots mental health organization and is a life saver to many, offering help, hope, and information to the millions of people affected by mental illness. NAMI members and leaders are visible and formidable advocates, owning a well-earned reputation for taking on hard battles and winning them, ensuring a national commitment to research as well as access to services and treatment that promote recovery.

We are also recruiting Team Captains for teams of 10 (which can easily raise \$1,000) to join us in promoting our theme: **#StigmaFree**. For more information, please contact the NAMI Alabama office at 334-396-4797 or visit: www.namialabama.org. There is no registration fee for the **September 22, 2018 Walk**.

Sincerely,

Wanda Laird

Wanda Laird
Walk Manager

Attachment

1401 I-85 Parkway, Suite A; Montgomery, AL 36106
Phone: (334) 396-4797 | Fax: (334) 396-4794 | www.namialabama.org

21-3

21-4

namiWalks

National Alliance on Mental Illness

NAMIWalks Nationwide

With over \$110 million raised in communities across America, helping to fund NAMI's education, advocacy and support programs and initiatives.

Across the country, NAMIWalks is expanding to:

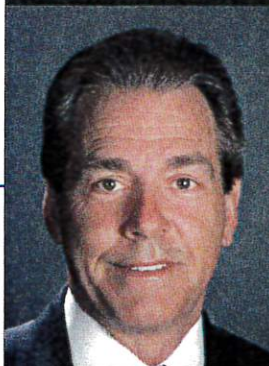
- Promote awareness
- Build leaders
- End discrimination
- Grow NAMI
- Raise funds
- Strengthen communities

10 Top Reasons a Top-level Executive Should Support NAMIWalks

1. Feels that participating in worthy fundraising events is part of their responsibility to the community as a prominent local business leader.
2. Believes that the cause is an important one that affects a significant number of their employees and people in the local community.
3. Understands that lending their support will not be time-intensive.
4. Can see that NAMI is an organization that knows how to run the event and will make it a successful one.
5. Recognizes that 1 in 5 people are affected by mental illness and wants to let their employees know the organization is concerned about their overall wellness.
6. Wants to create a partnership between their organization and the local NAMI Affiliates.
7. Knows that their support will not require them to do anything they are not comfortable doing (like attending a lot of planning meetings).
8. Appreciates that NAMI has designed a way for Top-Level Executives, whose organizations' support the WALK financially, to receive significant recognition for that support in the broader community.
9. Recognizes that the NAMIWalks event is a positive, healthy, fun one that will be fulfilling for the organization's employees to be involved in.
10. Believes that being a good, involved community citizen is one of the core values of the company.

#StigmaFree 2018

Proposal for Partnership



Coach Nick Saban,
University of Alabama

NAMIWalks Alabama
Honorary Chairperson

I am honored to serve as Honorary Chairperson for this year's NAMIWalks Alabama. Mental illness impacts so many families across our country, and we appreciate all that NAMI does to help provide the support and education to those with mental health disorders. With your help, NAMIWalks Alabama will create more awareness and generate the necessary funds vital to the health and well-being of our state.



Robin DeMonia,
NAMIWalks Alabama
Chairperson
NAMI Alabama Board of
Directors

Our promise is to build better lives for Alabamians affected by mental illness. We encourage everyone to include NAMI Alabama as a line item in budgets for the future.

www.namiwalks.org/alabama
walk@namialabama.org - (334) 396-4797

National NAMIWalks Elite Sponsor



National Walk Partner



21-5



National Alliance on Mental Illness

Proposal for Sponsorship



Saturday, September 22, 2018
Wynton Blount Cultural Park
Montgomery, AL



#StigmaFree

National NAMIWalks Elite Sponsor



National Walk Partner



21-7

MTGY CO. COMMISSION
AUG 29 '18 AM 11:55

NAMIWalks Alabama

Located in Montgomery, Alabama, NAMI Alabama raises awareness and provides essential education, advocacy and support group programs at no cost for people living with mental illness and their loved ones right here in our community. NAMI Alabama is a nonprofit, grassroots organization that addresses the mental health needs of our community, replaces stigma with understanding and helps thousands of families and individuals each year. NAMI Alabama is a 501 (C)(3) mental health organization.

To register a team online, visit www.namialabama.org

Participant Information

All participants are encouraged to collect donations from family members, friends, co-workers and business associates. All walkers raising \$100 or more receive a NAMIWalks event t-shirt.

Walk Teams and Participation

Co-workers, community groups, families and groups of friends are encouraged to organize teams of walkers.

NAMIWalks Nationwide

NAMIWalks' public, active display of support for people affected by mental health conditions is one important way we are changing how Americans view people with a mental illness. NAMIWalks brings together individuals and businesses to help raise funds, combat stigma and promote awareness. NAMIWalks is NAMI's largest and most successful mental health awareness and fundraising event. In 2017, 80 NAMIWalks events raised over \$11 million to support local programs and initiatives that improve the lives of persons affected by mental illness.

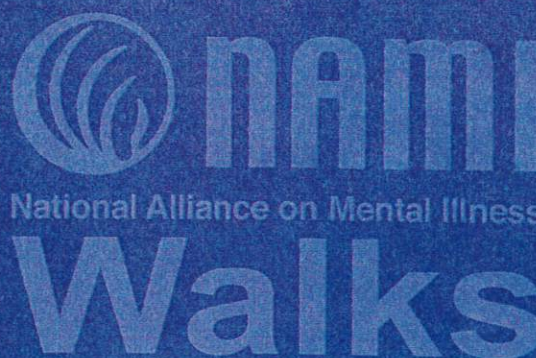
About NAMI

NAMI is the National Alliance on Mental Illness, an association of hundreds of local affiliates, state organizations and volunteers who work in communities nationwide as part of the nation's largest grassroots mental health organization. NAMI offers help and hope, improves lives, takes a stand and educates families and those living with mental illness.

21-8

Sponsorship Opportunities

There are numerous ways corporations and organizations can partner with NAMIWalks to help build better lives for families and individuals in Alabama affected by mental illness.



Sponsor Benefits

	Premier	Presenting	Major	Gold	Silver	Start/Finish Line	Kick-off Event	Bronze	Supporter	Kilometer
Recognition at Kick-off Event	✓									
Stage appearance on walk day	✓	✓								
Listing in electronic communication	✓	✓								
Logo on stage banner on walk day	✓	✓	✓							
Sponsor's name included in press release	✓	✓	✓							
Logo on walk day signage	✓	✓	✓	✓						
Walk day booth space or tent	✓	✓	✓	✓						
Walk day table	✓	✓	✓	✓	✓					
Logo on event poster	✓	✓	✓	✓	✓	✓	✓			
Logo on NAMIWalks brochure	✓	✓	✓	✓	✓	✓	✓	✓		
Logo displayed on website	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Logo on NAMIWalks t-shirt	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Listing on NAMIWalks website	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sponsor's logo/name on route sign										✓
	\$15,000	10,000	7,500	5,000	2,500	1,500	1,500	1,000	500	250

Please note: some benefits subject to print deadlines.

21-9

Special sponsorship recognition is also available for major donors of goods and services, depending on the cash value of the donation, including sponsorship of food and beverages.

2017 Top Sponsors

National NAMIWalks Elite Sponsor: Alkermes

Bell Media

Porch Band of Creek Indians

First Baptist Church of Centre, AL

Etowah DeKalb Cherokee (EDC) Mental Health Center

City of Montgomery

Sponsorship Confirmation Form

Yes! We are proud to support the 2018 Alabama NAMIWalks event. We authorize NAMI to include our name and/or logo on all the materials printed for the event consistent with our sponsorship selection below.

- | | | | |
|---|----------|--|-------|
| ☐ Premier Sponsor | \$15,000 | ☐ Start/Finish Line Sponsor | 1,500 |
| ☐ Presenting Sponsor | 10,000 | ☐ Kick-off Event Sponsor | 1,500 |
| ☐ Major Sponsor | 7,500 | ☐ Bronze Sponsor | 1,000 |
| ☐ Gold Sponsor | 5,000 | ☐ Supporter Sponsor | 500 |
| ☐ Silver Sponsor | 2,500 | ☐ Kilometer Sponsor | 250 |

Company name: _____

Contact name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Website: _____

Email address: _____

For guaranteed inclusion of name/logo on printed materials, return form by August 15. To be included on the t-shirt, your logo saved in a vector file (EPS, PS, BMP, PDF) must be received within 6 weeks of Walk Day, otherwise you will be listed by name only on the shirt.

- ☐ Check enclosed (please make payable to NAMI Alabama)
- ☐ Credit card payments accepted online at www.namialabama.org
- ☐ Please send an invoice
- ☐ Please reserve an exhibit booth space (\$5,000 & above sponsorships)
- ☐ Please reserve an exhibit table and 2 chairs (\$2,500 & above sponsorships)
- ☐ We will not be using our included exhibit space

For your records, our Tax ID# is 63-0977897. Please forward logo or any questions to:
wlaird@namialabama.org

PLEASE MAIL SPONSORSHIP CHECKS TO: NAMI Alabama, 1401-I-85 Parkway, Suite A, Montgomery, AL 36106

21-10

NAMI Alabama
334-396-4797
www.namialabama.org
wlaird@namialabama.org
TAX ID #63-0977897

 **nAMIWalks**
National Alliance on Mental Illness
To learn more about NAMIWalks
visit www.namiwalks.org.

UPCOMING BIDS/CONTRACT RENEWALS

<u>SEPT</u>							
	51901-17B-027	Preventive Maintenance	Support Service	Climate Services	Sept. 30, 2018	Sept. 30, 2020	
	52110-16B-033	Oil Service & Tire Rotation	Sheriff's Office	Stivers Ford	Sept. 30, 2018	Sept. 30, 2019	
	51100-15B-027	Cafeteria Lease	County Commission	ASE Cakes and Catering, LLC	Sept. 7, 2018	Sept. 7, 2021	
	53300-16B-030	Concrete Pipe	Engineering	Forterra Pipe & Precast	Sept. 30, 2018	Sept. 30, 2019	
	State of Alabama	Copy Machine Rental	Support Services	Sharp Electronics		Sept. 30, 2019	
	52601-17P-024	Manage and Operate Community Based Adolescent Alternative	Youth Facility	The Bridge, Inc.	Sept. 30, 2018	Sept. 30, 2020	
<u>OCT</u>							
	51100-15B-033	Clean Saturday Trash Pickup	County Commission	Sea Coast Disposal		Oct. 31, 2018	
	52110-16B-038	Footwear	Sheriff's Office	Gulf States Distributors	Oct. 16, 2018	Oct. 16, 2019	
	53000-16B-039	Metal Pipe	Engineering	Gulf Atlantic Culvert Co.	Oct. 16, 2018	Oct. 16, 2019	

UPCOMING BIDS/CONTRACT RENEWALS

NOVEMBER

	State of Alabama Contract T190	Leasing of Mail Machine	Support Services	Pitney Bowes					Nov. 23, 2018
	57202-15B-026	Drug Testing Equipment	Comm. Corrections	Drug Testing Program Management, Inc.					Nov. 1, 2018
	51901-15B-028	Janitorial Services	Support Service	Fall Facility Services					Nov. 15, 2018
	51901-16B-035	Uniform Rental	Support Service	Cintas Corporation					Nov. 30, 2019
	52200-16B-041	Inmate Food Service	Detention Facility	Summit Food Service			Nov. 30, 2018		Nov. 30, 2019
	51988-17B-001	Employee Luncheon	County Commission	Chappy's Deli			Nov. 20, 2018		Nov. 20, 2019
	51988-17B-003	Catering of Food Trays	County Commission	Chappy's Deli			Nov. 20, 2018		Nov. 20, 2019
	51965-17B-016	Internet Services	Information System	Information Transport Solutions					Nov. 1, 2020