

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

JULY 10, 2017

AGENDA

INFORMATION SESSION

Call to Order Welcome at 4:00 p.m.

Prayer

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
Chief Information and Technology Officer
County Attorney

Comments from Scheduled Attendees:

Executive Director Greg Clark with Central Alabama Regional Planning and
Development Commission
District Attorney Daryl Bailey
Director of Risk Management Scott Kramer
Revenue Commissioner Janet Buskey
Acting Juvenile Court Administrator Beverly Wise
Sheriff Derrick Cunningham
Architect Barry Robinson with Robinson and Associates Architecture, Inc.
Director of Corporate Development Justice Smyth with the Montgomery Area Chamber
of Commerce

Recess to Formal Session

FORMAL SESSION

Welcome at 5:30 p.m.

Invocation by Guest of Vice Chairman Walker

Pledge of Allegiance Led by Guest of Vice Chairman Walker

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of June 19, 2017

CONSENT AGENDA:

Consider Authorization of Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. Consider Authorization of 2017-2018 Annual Community Corrections Plan, Community Corrections.
2. Consider Authorization of Purchase and Sale Agreement with JP 25 Washington, LLC regarding Parking Deck Facility and Underlying Real Estate Located at 100 South Perry Street, Montgomery, Alabama, County Commission
3. Consider Authorization of Amendment Number 2 to Contract with Legacy Inmate Communications regarding a 90 Day Extension for Inmate Telephone Service, Contract Number 52200-14B-008, Sheriff's Office
4. Consider Authorization of Payment of Dues to the International City/County Management Association (ICMA) for County Administrator Donald L. Mims, County Commission
5. Consider Authorization of Miscellaneous Appropriations Reprogramming Requests, County Commission
6. Consider Authorization of Bid Award to Buffalo Rock for Vending Machine Services, Bid Number 51988-17B-010, County Commission
7. Consider Authorization of Budget Change Request Number 1, County Commission
8. Consider Authorization of Budget Change Request Number 1, Detention Facility
9. Consider Authorization of Budget Change Request Numbers 8 and 9, Engineering Department
10. Consider Authorization of Budget Change Request Number 1, Information Systems
11. Consider Authorization of Budget Change Request Number 2, Personnel Department
12. Consider Authorization of Budget Change Request Number 54 to Alabama State University for the 150th Birthday of Alabama State University and the Labor Day Classic Weekend of Events in the Amount of \$25,000, County Commission Appropriations
13. Consider Authorization of Position Fill Request – Detention Facility (4)
 - Corrections Officer Lieutenant, Position Number 500422122
 - Corrections Officer Trainee, Position Number 500419102
 - Corrections Officer Trainee, Position Number 500419199
 - Corrections Officer Trainee, Position Number 500419214

14. Consider Authorization of Position Fill Request – Sheriff's Office (1)
 - Deputy Sheriff Trainee, Position Number 550430068
15. Consider Travel/Training Requests (13)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Adjourn

CALENDAR OF EVENTS

JULY 10, 2017

Regular County Commission Meeting
4:00 p.m. - Information Session
5:30 p.m. - Formal Session
Frazer United Methodist Church
6000 Atlanta Highway, Montgomery, AL
After Conclusion of the Formal Session, an
Information Session may be conducted

JULY 24, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session may be conducted until 12:00 Noon.

AUGUST 7, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session may be conducted until 12:00 Noon.

AUGUST 21, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session may be conducted until 12:00 Noon.

AGENDA

JUL 10 2017

7-10-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 6-16-17

Check Number	To	Check Number
269439		269506
Total Checks Paid		\$380,052.32

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

JUL 10 2017

7-10-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 6-16-17

Check Number	To	Check Number
269507		269581
Total Checks Paid		\$125,560.26

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

JUL 10 2017

7-10-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 6-23-17

Check Number	To	Check Number
269582		269629
Total Checks Paid		\$320,563.52

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

JUL 10 2017

7-10-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 6-23-17

Check Number	To	Check Number
269630		269697
Total Checks Paid		\$820,384.21

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
6/23/17

Payroll Check Number	128118	To	Payroll Check Number	128199	\$	54,715.46
Direct Deposits					\$	869,035.85
Payroll Check Number	128200	To	Payroll Check Number	128221	\$	269,274.00
Direct Deposits					\$	401,197.28
Federal Deposits					\$	334,953.09
Total Payroll Paid					\$	1,929,175.68

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
7/7/17

Payroll Check Number	128222	To	Payroll Check Number	128300	\$	55,642.13
Direct Deposits					\$	879,856.48
Payroll Check Number	128301	To	Payroll Check Number	128322	\$	254,182.07
Direct Deposits					\$	401,919.99
Federal Deposits					\$	337,834.76
Total Payroll Paid					\$	1,929,435.43

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

**MONTGOMERY COUNTY COMMUNITY
PUNISHMENT AND CORRECTIONS AUTHORITY**
301 ADAMS AVENUE • P.O. BOX 1667
MONTGOMERY, AL 36102-1667

AGENDA

JUL 10 2017

June 13, 2017

TO: Elton Dean - Commission Chairman
Montgomery County Commission
Montgomery, Alabama

RE: Future Commission Agenda Item
Commission Review and Approval of the
2017-2018 Annual Community Corrections Plan

Dear Chairman Dean:

Under the direction and guidance of the Montgomery County Community Punishment and Corrections Authority, the Montgomery County Community Corrections Department has prepared its annual Community Corrections Plan for submittal to the Montgomery County Commission and the Department of Corrections for approval. The approval of annual Community Corrections Plans by the County Commission and Alabama Department of Corrections are mandated for the Montgomery County Community Corrections Authority to receive State funding for Jail/Prison diversion felony offenders on Community Corrections Supervision. We anticipate state funding/support for our program to be in excess of \$365,000 for the upcoming fiscal year. The MCCPCA Board met on June 13, 2017 and approved adoption and referral to the Commission (for final approval) the FY 2017-2018 annual plan for Montgomery County Community Corrections.

The Montgomery County Community Corrections Department provides a variety of beneficial services to the Courts and the community which include: Pre-Trial Release, Community Service Restitution, County Probation, Drug Court support, GPS Electronic Monitoring of Offenders, administration of the E.V.E.N. Domestic Violence Education/Intervention Program, drug abuse screening, drug/alcohol abuse assessments, referrals to community-based providers for services and coordination and direct supervision of felony offenders diverted from incarceration in State prison. The Department is a participant in the local Healthy Minds initiative and sponsored the successful demonstration project to help keep post-incarcerated individuals receiving mental health services from becoming reincarcerated. The Department provides vital offender monitoring, referral and supervision services to offenders predicated to help these individuals live a drug and crime free lifestyle while ensuring public safety. The local citizens as well as the State of Alabama benefit from the cost savings of placing non-violent offenders on Community Supervision in lieu of more costly incarceration.

The Montgomery County Community Corrections Department relies greatly on the administrative and financial support it receives from the Community Corrections Division of the Alabama Department of Corrections. The provision of these services helps to protect public safety while maintaining offender accountability.

PAUL BROWN - EXECUTIVE DIRECTOR

(334) 832-7730 • FAX (334) 832-7176

JAIL/PRISON DIVERSION • DRUG COURT • COUNTY PROBATION • E.V.E.N. DOMESTIC VIOLENCE PROGRAM
GPS ELECTRONIC OFFENDER MONITORING • COMMUNITY SERVICE RESTITUTION • PRE-TRIAL RELEASE

1-1

**MONTGOMERY COUNTY COMMUNITY
PUNISHMENT AND CORRECTIONS AUTHORITY
301 ADAMS AVENUE • P.O. BOX 1667
MONTGOMERY, AL 36102-1667**

The funds received from the Alabama Department of Corrections fully cover the cost of delivering services to the offenders for which we are reimbursed and also are used to offset other operational and administrative costs of providing Community Corrections services to Montgomery County as a whole.

The Alabama Department of Corrections Community Corrections Plan requires written evidence of approval of the Plan on the part of the County Commission. Confirmation of the Commission's approval of the Annual Plan is due by the close of business on Monday, July 31st, 2017, I respectfully request that you place the Commission review and approval of the Plan as a Future Agenda Item for the next regularly scheduled Commission meeting.

Respectfully submitted,

Paul H. Brown – Executive Director
Montgomery County Community Corrections Department

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

JUL 10 2017

July 5, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Purchase and Sale Agreement with JP 25 Washington, LLC

The Montgomery County Commission, at its meeting on June 19, 2017, agreed to place on the next agenda a Purchase and Sale Agreement with JP 25 Washington, LLC, regarding the parking deck facility and underlying real estate located at 100 South Perry Street, Montgomery, Alabama.

I am requesting approval of this Agreement.

/tn

Attachment

STATE OF ALABAMA
COUNTY OF MONTGOMERY

PURCHASE AND SALE AGREEMENT

This PURCHASE AND SALE AGREEMENT (this "Agreement") is made and entered into by and between **JP 25 WASHINGTON, LLC** (hereinafter referred to as "Seller"), and **MONTGOMERY COUNTY COMMISSION** (hereinafter referred to as "Buyer");

WITNESSETH:

1. **PROPERTY.** Seller hereby agrees to sell and convey to Buyer, and Buyer hereby agrees to purchase and take from Seller, under and subject to the terms, conditions and provisions hereof, that certain real property initially described as follows:

The parking deck facility and underlying real estate located at 100 South Perry, Montgomery, Alabama known by Tax Parcel Number 1003073303056.000.

containing approximately .5784 acres lying and being situated in The City of Montgomery, Alabama, as more particularly designated on Exhibit "A" attached hereto and made a part hereof as though set forth in full herein (hereinafter referred to as "Property"), together with all appurtenances, rights of way, improvements, privileges, easements, and other rights benefitting or pertaining to the Property and all right, title and interest of the Seller in and to any land lying in the right-of-way in front or adjoining the Property to the centerline thereof. The legal description of the Property shall be based on the Survey attached hereto as Exhibit "A" and the Legal Description attached hereto as Exhibit "B".

2. **PURCHASE PRICE.** The Purchase Price of the Property (the "Purchase Price") shall be Four Hundred Twenty Five Thousand and No/100 (\$425,000.00). The Purchase Price shall be payable as follows:

The Purchase Price, after deductions for credits and prorations as herein provided, shall be paid in full at the Closing by cashier's check, wire transfer or cash.

3. **INSPECTION PERIOD.** Buyer shall have a period of thirty (30) days after the Effective Date of this Agreement (the "Inspection Period") to satisfy itself as to any or all matters or conditions pertaining to the Property and the intended use and development thereof. During the Inspection Period, Buyer shall have the right to inspect the Property, to conduct land use, engineering and environmental studies (to include Phase I, Phase II, or greater) and reviews with respect to the Property, to conduct a market analysis of the Property and the intended use thereof, to confirm and seek, as necessary and other governmental land use approvals, zoning variance(s), permits and licenses with respect to the Property and the intended use and development thereof, and to otherwise conduct a feasibility review and analysis with respect to the Property and the intended use and development thereof. Notwithstanding anything contained herein to the contrary, in the event that Buyer determines, in its sole and absolute discretion,

that the Property is not satisfactory for any reason, Buyer shall have the right to terminate this Agreement at any time, without explanation for its reason of termination, on or before the expiration of the Inspection Period by delivering to Seller its notice in writing and all rights and obligations hereunder shall cease and terminate. Should Buyer fail to notify Seller within the Inspection Period, it shall be understood by all parties that Buyer elects not to proceed with the purchase of the Property and both parties shall be released from any further obligation to the other. The parties hereto agree and acknowledge that Buyer has been furnished access to the Property for the purpose of assessing its condition and allowing Buyer to make Buyer's own determination as to whether or not Buyer wishes to purchase the Property.

In the event that an initial Phase I Environmental Study shows that the Property has environmental concerns then it will be necessary for the Buyer to conduct a Phase II Environmental Study. In said event it is understood by all parties that the Inspection Period shall be extended for an additional thirty (30) days and all other terms and conditions of the Agreement shall remain the same.

4. GOVERNMENTAL APPROVALS. Buyer is hereby authorized to seek and obtain any and all permits, licenses, site and development plan approvals, permits and authorizations, zoning variance approvals, curb-cut approvals, and any and all other approvals or consents as Buyer may deem necessary in connection with its proposed acquisition, development and use of the Property and Seller agrees to cooperate with Buyer in such endeavor. As part of the consideration for Buyer's payment of the Purchase Price, Seller shall assign, transfer and convey to Buyer at Closing all permits, approvals, licenses, site and development plans and shall deliver such originals to Buyer at closing. IN NO EVENT SHALL BUYER RE-ZONE THE PROPERTY, OR ANY PORTION THEREOF, PRIOR TO CLOSING THIS SALE WITHOUT THE PRIOR WRITTEN CONSENT OF SELLER.

5. ENTRY UPON PROPERTY. Upon execution of this Agreement, Buyer, its agents, employees, contractors, and all other persons authorized by it, or any of them, are permitted to enter the Property and to obtain and perform such tests, studies and maps as Buyer may deem necessary or advisable including, but not limited to, percolation, soils, hazardous waste, appraisals, topographic studies, environmental, and geological tests and studies all at Buyer's cost. In the event Buyer, its agents, or its employees disturbs any portion of the Property, or the surface thereof, as a result of such entry, studies, tests, or inspections, Buyer agrees to restore the Property to its original condition at Buyer's sole cost and expense (the provisions of this paragraph shall expressly survive the expiration or termination of this Agreement or the Closing as the case may be).

6. BUYER'S INDEMNIFICATION. Buyer hereby indemnifies and agrees to hold harmless Seller and Frank Thomas and Associates, LLC from any and all damages, claims, costs and expenses (including, but not limited to, reasonable attorney's fees) arising from any injury or death to persons or damage or destruction to property arising from the act or omission of Buyer, its agents, employees or independent contractors, their respective agents or employees, on or near the Property. This provision shall survive the Closing.

7. SURVEY. See Survey attached as Exhibit "A". Seller has furnished Buyer with a Survey dated 10/17/07. Buyer reserves the right to conduct its own Survey at its own expense.

8. **TITLE COMMITMENT.** Seller agrees at its cost to furnish the Buyer within seven (7) days after the Effective Date of this Agreement, an up-to-date Title Commitment (the "Commitment") for the entire Property extending back at least sixty (60) years and disclosing good and merchantable fee simple title thereon vested in Seller. Buyer shall have its attorney examine the Commitment; provided, however, it is Buyer's requirement that the Commitment disclose Seller as present owner of fee simple title to the Property without exception except for ad valorem taxes not yet due and payable, any existing mortgage(s) (from which the Property shall be released at Closing) and such other easements and exceptions as Buyer may, in its sole and absolute discretion, waive in writing (the "Permitted Exceptions"). If the Commitment discloses a defect or defects in title to any portion of the Property or discloses easements or other exceptions that Buyer is unwilling to waive, then Buyer agrees to notify Seller in writing of such matters within ten (10) days of Buyer's receipt of the Commitment and Seller, in its sole discretion may, but shall not be obligated to, proceed to cure such matters at Seller's expense. If said matters are not cured within ten (10) days after notice, then Buyer may within ten (10) days thereafter, at its option, in writing, waive such defect or unacceptable easements or other exceptions or cancel this Agreement. Seller represents that it presently owns fee simple title to the Property, except for any existing mortgage which Seller covenants to have released with respect to the Property at the time of Closing, and the exception shown on the Commitment and Seller covenants that it will not permit any change in the status of the title to the Property until this Agreement has been consummated or otherwise terminated in accordance with the terms hereof. Risk of loss prior to Closing shall be borne by Seller. Seller will at its expense deliver a Title Policy at Closing.

9. **CLOSING.** Subject to the satisfaction of all the conditions hereof or the waiver in writing thereof by Buyer, the date of Closing shall be the date that is thirty (30) days after the end of the Inspection Period unless such date is a Saturday, Sunday or legal holiday, in which event the date shall be extended to the next business day or such earlier date as Seller and Buyer may mutually agree. The sale shall be closed in Montgomery, Alabama, at the office of Buyer's attorney. At Closing, Seller shall deliver to Buyer a Special Warranty Deed conveying a good and merchantable, indefeasible fee simple title to the Property subject to covenants, restrictions reservations, easements and rights-of-way, if any, heretofore imposed of record affecting title to said Property and further subject to any municipal zoning ordinances now, or hereafter becoming applicable, matters of survey and taxes and assessments hereafter becoming due against said Property. The description used in the deed shall be one and the same and shall coincide with the legal description of the Property by virtue of the new Survey. Seller shall pay at Closing, by deducting from the Purchase Price, any and all expenses herein provided to be paid by Seller and the cost of preparing the deed. Buyer shall pay all costs, taxes and expenses for recording the deed. Ad valorem taxes, rental income, and utilities, if any, shall be prorated as of the date of Closing. Any assessments whether due or not levied against the Property shall be paid in full by Seller at Closing. At Closing, Buyer shall pay the balance of the Purchase Price, subject to adjustments and credits as herein provided. Each party shall bear its own attorney's fees. Seller shall also execute and deliver at Closing such affidavits of title, lien and possession as may be reasonably required by Buyer, a FIRPTA Affidavit, and appropriate 1099 forms. Possession shall be given to Buyer on the date of Closing, free and clear of all tenancies and parties in possession. Buyer shall select and pay the Closing Attorney.

10. **DEFAULT: REMEDIES.** If Seller has complied with all of its obligations herein contained and all of Seller's representations and warranties are true and correct, and all of the

conditions herein have been met to Buyer's satisfaction or waived in writing by Buyer, but Buyer fails to proceed with the purchase of said Property, then Seller shall have, as its sole and exclusive remedy to seek specific performance. If Seller defaults, violates, or breaches any of its warranties, covenants, obligations and representations and warranties herein provided, then, in such event, Buyer may as its sole and exclusive remedy the right to seek of specific performance.

11. ENVIRONMENTAL CONCERNS. Notwithstanding anything contained in this Agreement to the contrary, in the event that, as a result of Buyer's investigation, "hazardous substance(s)", "hazardous waste(s)" or "hazardous material (s)", as defined under applicable federal or state law, or both, are found on the Property, then Buyer shall have the right, within the Inspection Period, to terminate this Agreement; it being a condition precedent to Buyer's obligation to purchase the Property that the results of Buyer's environmental studies, reveal that the Property is free from any and all "hazardous substance(s)", "hazardous waste(s)", or "hazardous material(s)", as defined under applicable federal or state law, or both, provided such environmental studies are performed during the Inspection Period. Buyer, its agents and representatives, are hereby authorized to perform any and all studies, tests and inquiries as it may deem appropriate or necessary in furtherance of the foregoing, including entering upon the Property and performing tests and studies thereon. Seller agrees that Buyer may make inquiry of pertinent governmental and administrative bodies and agencies concerning environmental violations or citations regarding the Property. Seller hereby represents, to its actual knowledge, that the Property contains no hazardous substances, wastes, or materials. In the event Seller is notified prior to Closing by EPA, ADEM, or other similar agency with regard to the Property, Seller agrees to immediately notify Buyer regarding such notice.

If Buyer receives notice of any violation of any Environmental Law related to the Property, Buyer will give Seller written notice of the same and all information it receives with respect thereto ten (10) days after Buyer receives notice of same.

Seller and Buyer expressly acknowledge that Frank Thomas and Associates, LLC has NOT made an independent investigation or determination with respect to the existence or nonexistence of asbestos, mold, PCB transformers, or other toxic, hazardous or contaminated substances or gases in, on, or about the Property, or for the presence of underground storage tanks. Any such investigation or determination shall be the responsibility of Buyer and Frank Thomas and Associates, LLC shall not be held responsible therefore. The provisions of this Paragraph shall survive the Closing.

12. UTILITIES. Seller and Buyer hereby acknowledge that this sale does NOT require Seller to deliver sanitary sewer, water service, storm drainage facilities, or any other utilities to the Property. It shall be Buyer's responsibility to determine the locations, capabilities and costs required to serve the Property with utilities necessary for the Property's intended use. Any and all costs related to these matters shall be paid by the Buyer. The provisions of this Paragraph shall survive the Closing.

13. CONDEMNATION. Seller covenants and agrees that to its actual knowledge there is no pending or threatened condemnation or similar proceeding affecting the Property or any portion thereof, nor does Seller have any actual knowledge that any such action is presently contemplated. Should any entity having the power of condemnation decide prior to the time of Closing to acquire any portion of or interest in the Property, Buyer, at Buyer's sole option, may elect to (a) terminate Buyer's

obligation to purchase the Property by giving written notice to Seller at any time prior to the time of Closing and receive back all sums paid hereunder, or (b) complete the purchase of the Property with Seller immediately appointing Buyer its attorney in fact to negotiate with said condemning entity and assigning to Buyer all sums to be awarded.

14. NOTICES. Any notice permitted or required to be given hereunder shall be made in writing and sent to receiving party at the address set forth below by Certified Mail, return receipt requested, or a nationally recognized overnight delivery service and shall be deemed given by either party to the other as of the date of first attempted delivery by the U.S. Postal Service or overnight delivery service, as appropriate, whether or not the receiving party receives the same. The addresses of the parties are as follows:

SELLER:

Mark D. Jordan
JP 25 Washington, LLC
2435 North Central Expressway
Suite 1650
Richardson, Texas 75080
Office: 972.458.7600
Cell: 214.906.0446
Email: mjordan@jppartners.net

With copy (which does not constitute notice) to:

Ira F. Levy
Glast, Phillips & Murray, PC
14801 Quorum Drive, Suite 500
Dallas, Texas 75254-1449
Direct: 972.419.8384
Fax: 972.419.8329
Email: ilevy@gpm-law.com

BUYER:

Chairman Elton N. Dean, Sr.
Montgomery County Commission
P.O. Box 1667
Montgomery, Alabama 36102

Frank Thomas
Frank Thomas & Associates, LLC
2855 Zelda Road
Montgomery, Alabama 36106
Office: 334.271.1236
Fax: 334.271.1237
Email: f.thomas@frankthomasllc.com

With copy (which does not constitute notice) to:

Tommy Gallion
Haskell, Slaughter & Gallion, LLC
8 Commerce Street, Suite 36104
Montgomery, Alabama 36104
Office: 334.265.8573
Fax: 334.264.7945
Email: ttg@hst-law.com

Gregory A. Carr, Sr.
2855 Zelda Road
Montgomery, Alabama 36106
Phone: 334.269.5900
Email: greg@gregory-carr.com

The listing of telephone and facsimile numbers is for the convenience of the parties but notice by such methods is not effective.

15. NO WASTE. Seller agrees that from the Effective Date of this Agreement until the date of Closing, it will not commit or permit to be committed any waste or change in the condition or appearance of the Property or improvements thereon, or convey any mortgage, lien, easement, mining or mineral rights or other rights in or to the Property, nor consent to any zoning, re-zoning, or other restrictions of the Property except with the written consent and approval of Buyer. This Provision shall

16. MISCELLANEOUS.

(a) Seller warrants and represents to Buyer the following, all of which are true as of the date hereof (unless otherwise specified) and shall also be true as of the date of Closing:

(i) The Property is now assessed on a "fair market value" classification rather than a "current use" classification and is not subject to so-called "roll back taxes". In the event this warranty and representation shall prove to be untrue Seller shall be solely responsible for and agree to reimburse Buyer any additional ad valorem taxes in the nature of rollback or recapture taxes due under Code of Alabama 1975 Section 40-7-25.3, if such taxes are levied.

(ii) That Seller owns fee simple title to the Property and has the power and authority to enter into this Agreement, and the entering into of this Agreement and the performance of Seller's obligations hereunder shall not violate the terms or conditions of any applicable law, rule or regulation pertaining to Seller or the Property.

(iii) That unless excepted herein, Seller has not received notification from any lawful authority regarding any assessments, condemnations, environmental notices, pending public improvements, repairs, replacement, or alternations of the Property that have not been satisfactorily made.

(iv) Seller can deliver possession of the Property to Buyer free and clear from the claims of leasehold interests or other rights of occupancy, except for a Lease Agreement for the Property, to be delivered to Buyer during the Inspection Period.

(v) So long as this Agreement is in force, Seller shall not, without Buyer's consent, execute any easements or restrictions or otherwise take or permit any action which would, in Buyer's determination, constitute an exception to title.

Should any material representation by Seller herein prove false at any time prior to or at Closing, Buyer shall be entitled to terminate this Agreement in which event all rights and obligations hereunder shall terminate.

(b) In the event it becomes necessary for either Seller or Buyer to employ the services of an attorney to enforce any term, covenant or provision of this Agreement, then each party agrees that the non-prevailing party shall pay the reasonable attorneys' fees incurred by the prevailing party in enforcing this Agreement.

(c) This Agreement constitutes the entire and complete agreement between the parties hereto and supersedes any prior oral or written agreements between the parties with respect to the Property. It is expressly agreed that there are no verbal understandings, other options to purchase or lease any portion(s) of the Property, or any other agreements which in any way may affect or change the terms, covenants, and conditions herein set forth, and that no modification of this Agreement and no waiver of any of its terms and conditions shall be effective unless made in writing and duly executed by the parties hereto.

(d) Each party hereto has been represented, or had the opportunity to be represented, by separate counsel in connection with the negotiation and drafting of this Agreement. Accordingly, no ambiguity herein shall be resolved against either party based upon principles of draftsmanship.

(e) All personal pronouns used in this Agreement whether used in masculine, feminine, or neuter gender, shall include all other genders, the singular shall include the plural, and vice versa.

(f) Any provision of the Agreement or any paragraph, sentence, clause, phrase or wording appearing herein which shall prove to be invalid, void or illegal for any reason shall in no way affect, impair or invalidate any other provision hereof, and the remaining provisions, paragraphs, sentences, clauses, phrases and words hereof shall nevertheless remain in full force and effect.

(g) The Agreement shall be construed and enforced in accordance with the laws of the State of Alabama.

(h) As used herein, the "Effective Date of this Agreement" shall be the last date of execution of this Agreement by the parties comprising Buyer and Seller.

17. AGENCY DISCLOSURE AND BROKERS. Pursuant to Ala. Code Section 34-27-8(c), the following Agency Disclosure is given by the Selling Company and the Listing Company.

The Listing Company is: Frank Thomas and Associates, LLC

The Listing company is: *[two blocks may be checked]*

_____ An Agent of the Seller
 X An Agent of the Buyer
_____ An Agent of both the Seller and Buyer and is acting as
a Limited Consensual Dual Agent
_____ Assisting the Buyer/Seller as a Transaction Broker

The Selling Company is: Frank Thomas and Associates, LLC

The Selling Company is: *[two blocks may be checked]*

☐ An Agent of the Seller
☒ An Agent of the Buyer
☐ An Agent of both the Seller and Buyer and is acting as
a Limited Consensual Dual Agent
☐ Assisting the Buyer/Seller as a Transaction Broker

Seller's initials: mtj

Buyer's initials: _____

18. FEE. Buyer has entered into a separate Agreement with Frank Thomas and Associates, LLC. It is agreed between Frank Thomas and Associates, LLC and Seller that Seller shall be responsible to pay one-half of the total fee (10%) or 5% of the Purchase Price. The Fee shall be paid by Seller in cash at Closing.

Except as set forth above, each of the parties agree to indemnify and hold the other harmless from and against any and all claims or demands with respect to any brokerage fees or agents' commissions or other compensation asserted by any person, firm or corporation in connection with this Agreement or the transactions contemplated hereby, insofar as any such claim is based upon any conversation, contact or contract with Seller or Buyer, respectively, relating to the proposed purchase of the Property by Buyer. Each party acknowledges to the other that it has not dealt with any Broker except as set forth above. The provisions of this other that it has not dealt with any Broker except as set forth above. The provisions of this Paragraph shall survive the Closing.

19. EXCHANGE. Each party agrees to cooperate with the other in the event either party elects to utilize an exchange to either purchase or sell the Property being conveyed herein, with other real estate in a transaction or transactions that will qualify as a like-kind exchange under Section 1031 of the Internal Revenue Code of 1986, as amended, and to execute any additional documents necessary to effect the exchange, including, without limitation, an exchange agreement, an escrow agreement or a qualified intermediary agreement. However, the party not initiating the exchange shall not incur any additional costs, expenses or liabilities in excess of the costs or liabilities that it would have incurred from a direct purchase/sale of the Property, nor shall it be required to accept a deed to such exchange property so that its name shall not appear in the chain of title with respect to such exchange property. Furthermore, neither party will provide any warranties of the tax treatment of the transaction to the other.

20. CONDITION OF THE PROPERTY. Seller agrees to maintain the Property and all related improvements in their current condition from the Effective Date of this Agreement until the date of Closing.

21. TAX MATTERS. Montgomery County acknowledges that the Seller contemplates seeking charitable deductions for the value of the Property over and above the Purchase Price. If requested Montgomery County will, at no cost to Montgomery County, provide such assistance and information that is required to be provided by a governmental entity receiving a charitable donation of land under the Internal Revenue Code in order for the contribution to be tax deductible by the donor of the Property, but Montgomery County will

have no obligation to take any action or provide any information or assistance that Montgomery County reasonably believes is incorrect or contrary to applicable law. The Seller shall be solely responsible for any audits, costs, or liabilities that may arise from any tax deduction claimed by Seller in connection with the contemplated transactions and shall hold Montgomery County harmless for any claims related to the same. Montgomery County makes no representation regarding the fair market value of the Property or any tax-related consequences of the contemplated transactions. If the Seller seeks to receive any tax deduction for the gift of the Property they will obtain independent tax advice and be solely responsible for the costs of any appraisal and for compliance with the applicable provisions of the Internal Revenue Code and other applicable law.

22. DISPUTE RESOLUTION. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and JP 25 Washington LLC.

SEE Addendum A attached hereto and made a part of hereof.

IN WITNESS WHEREOF, Seller and Buyer have hereunto executed this Purchase and Sale Agreement on the dates appearing beneath their respective signature blocks.

[Signatures are on following page.]

WITNESS:

Jim Malone

SELLER:

JP 25 WASHINGTON, LLC

By: 
Mark D. Jordan, Manager

Date: April 26, 2017

BUYER:

MONTGOMERY COUNTY COMMISSION

WITNESS:

By: _____
Elton N. Dean, Sr., Chairman

Date: April ____, 2017

ADDENDUM A

Special Provisions

DISCLAIMER OF WARRANTIES; "AS-IS, WHERE-IS, WITH ALL FAULTS" CONVEYANCE; INSPECTION.

- a. **"As-Is, Where-Is, With All Faults" Conveyance.** BUYER REPRESENTS, WARRANTS AND ACKNOWLEDGES TO SELLER AND AGREES WITH SELLER THAT SAVE AND EXCEPT (I) THE LIMITED WARRANTIES CONTAINED WITHIN THE DEED AND (II) THE WARRANTIES SET FORTH IN THIS CONTRACT, BUYER IS PURCHASING THE PROPERTY IN AN **"AS-IS, WHERE-IS"** CONDITION **"WITH ALL FAULTS"** AND SPECIFICALLY AND EXPRESSLY WITHOUT ANY WARRANTIES, REPRESENTATIONS OR GUARANTIES, EITHER EXPRESS OR IMPLIED, OF ANY KIND, NATURE OR TYPE WHATSOEVER, FROM OR ON BEHALF OF SELLER.
- b. **No Reliance.** Buyer hereby acknowledges that it is not entitled to, and should not, rely on Seller or its agents as to (i) the quality, existence, nature, adequacy or physical condition of soils, sub-surface support or ground water at the Property; (ii) the existence, quality, nature, adequacy or physical condition of any utilities serving the Property; (iii) the existence, quality, nature or adequacy of an ability to access utilities, including, but not limited to, electricity, natural gas, water and sewer; (iv) the existence, quality, nature, adequacy, physical condition or ability to access any rights-of-way or roads of any kind; (v) the development potential of the Property, its habitability, merchantability, fitness, suitability or adequacy for any particular purpose; (vi) the zoning classification, use or other legal status of the Property; (vii) the existence, applicability, quality or nature of any setback requirements; (viii) the Property's or its operations' compliance with any applicable codes, laws, regulations, statutes, ordinances, covenants, conditions or restrictions of any governmental or quasi-governmental entity or of any other person or entity; or (ix) the condition of title to the Property or the nature, status or extent of any right, encumbrance, license, reservation, covenant, condition, restriction or any other matter affecting title to the Property.
- c. **NO SELLER REPRESENTATIONS.** BUYER ACKNOWLEDGES TO AND AGREES WITH SELLER THAT WITH RESPECT TO THE PROPERTY, SAVE AND EXCEPT (I) THE LIMITED WARRANTIES CONTAINED WITHIN THE DEED, AND (II) THE WARRANTIES SET FORTH IN THIS CONTRACT, SELLER HAS NOT MADE, DOES NOT MAKE AND WILL NOT MAKE ANY WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, OR ARISING BY OPERATION OF LAW, INCLUDING, BUT IN NO WAY LIMITED TO, ANY WARRANTY OF CONDITION, MERCHANTABILITY, HABITABILITY OR FITNESS FOR A PARTICULAR USE, OR WITH RESPECT TO THE VALUE, PROFITABILITY OR MARKETABILITY OF THE PROPERTY.

- d. **ADDITIONAL DISCLAIMERS.** BUYER WARRANTS THAT IT IS KNOWLEDGEABLE IN REAL ESTATE MATTERS. PURCHASER ACKNOWLEDGES THAT, SAVE AND EXCEPT (I) THE LIMITED WARRANTIES CONTAINED WITHIN THE DEED, AND (II) THE WARRANTIES SET FORTH IN THIS CONTRACT, SELLER HAS NOT MADE, DOES NOT MAKE AND WILL NOT MAKE ANY REPRESENTATION OR WARRANTY WITH REGARD TO COMPLIANCE WITH ANY ENVIRONMENTAL OR OCCUPATIONAL PROTECTION, POLLUTION, SUBDIVISION OR LAND USE LAWS, RULES, REGULATIONS, ORDERS OR REQUIREMENTS, INCLUDING, BUT NOT LIMITED TO, THOSE PERTAINING TO THE HANDLING, GENERATING, TREATING, STORING OR DISPOSING OF ANY HAZARDOUS WASTE, MATERIAL OR SUBSTANCE.
- e. **Release.** Without in any way limiting the generality of the preceding Sections 2(a) through 2(d), Buyer, on behalf of itself, its successors and assigns, specifically acknowledges and agrees that upon Closing this transaction it forever waives, releases and discharges any claim it has, might have had or may have against Seller or any officer, director, employee, agent, contractor, servicer or affiliate of Seller, with respect to the following: the condition of the Property, either patent or latent; Seller's or Purchaser's ability or inability to obtain or maintain building permits, either temporary or final certificates of occupancy, other licenses for the use or operation of the Property and/or certificates of compliance for the Property; the actual or potential income or profits to be derived from the Property; the real estate taxes or assessments now or hereafter payable thereon; the compliance with any environmental or occupational protection, pollution, subdivision or land use laws, rules, regulations or requirements or liability for violations thereof; and any other state of facts which exists with respect to the Property.
- f. **Advice from Legal Counsel.** Buyer hereby specifically acknowledges that Purchaser has carefully reviewed the preceding Sections 2(a) through 2(e) and discussed their import with legal counsel (or had the opportunity, but opted not, to do so), that Buyer is fully aware of their consequences and that they are a material part of this Contract. The provisions of this Section 2 will survive the termination of this Contract or Closing.

AGENDA

JUL 10 2017

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *ms*

DATE: June 15, 2017

RE: Contract No. 52200-14B-008
Inmate Telephone Service

I request that the attached Amendment No. 2 to Legacy Inmate Communications contract for inmate telephone service be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for ninety (90) days, beginning July 22, 2017 and ending on October 21, 2017. This will allow us time to issue a new bid.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52200-14B-008

Amendment No. 2

Contract with Legacy Inmate Communications for inmate telephone services, to be provided at Montgomery County Detention Facility is hereby extended for ninety (90) days beginning July 22, 2017 and ending October 21, 2017.

All other provisions of the contract will remain the same.

WITNESS:

LEGACY INMATE COMMUNICATIONS

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

JUL 10 2017

June 15, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Payment of Dues to International City/County Management Association

As past President of the Alabama City/County Management Association (ACCMA), I work with the International City/County Management Association (ICMA) organization concerning issues of importance relative to local governments in Alabama.

Last year, the County Commission approved payment of my dues to the ICMA. Membership to ICMA helps provide professional local governmental management information and knowledge resources, including leadership, ethics, and governmental operations through webinars and conferences.

I am requesting that the Commission approve payment of my dues to ICMA in the amount of \$1,132.

Thank you for your consideration of this request.

/tn

Attachment

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

JUL 10 2017

July 10, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

NC-2017-102: Troy University, for Facility Upgrades at The Davis Theatre - \$5,000;
(Walker)

From fund code 001-59320-494 (Commissioner's Education Miscellaneous Appropriations) to:

BOE-2017-25: BOE, Robert E. Lee High School, for Band Practice Field - \$4,000;
(Walker)

DLM/tll

JUL 10 2017

June 15, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen 
Deputy Administrator

SUBJECT: Invitation to Bid No. 51988-17B-010
Vending Machine Services

In February 2017, Montgomery County Commission issued an invitation to bid on vending machine services to 17 vendors. Buffalo Rock Company (local Pepsi distributor) and Automatic Food Service (our current vendor that partners with Coca-Cola to distribute Coke products) were the only two vendors that responded. Buffalo Rock was the low bidder with 21% of monthly gross sales to be paid to Montgomery County. AFS bid 16.5%.

County Attorney Tommy Gallion, the Examiners of Public Accounts, and ACCA agree that the bid should be awarded to Buffalo Rock because it was the low bidder. The contract will be for one year, with an option to renew for two additional one year terms.

When the contract is rebid, it may specify "Coke;" however, AG's opinions advise including the phrase "or equal" when using brand names. It is the opinion of both the Examiners and ACCA that rebidding with the phrase "Coke or equal" will **not** allow the County to bypass a Pepsi bid if it is the lowest bidder.

I request that approval of the award of the bid to Buffalo Rock be placed on the next agenda.

Attachment

[illegible]

6-2

AGENDA

JUL 10 2017

COUNTY COMMISSION APPROVAL:

	Administrator Date

Request Number: 1

JUL 10 2017

Administrator	Date
----------------------	-------------

8-1

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

Request Number: 8

AGENDA

JUL 10 2017

DEPARTMENT: Engineering Office REQUESTED BY: George Speake 6/19/17
 Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 6/26/17
 Finance Director Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo ☐
 Agenda ☒

COUNTY COMMISSION APPROVAL:

 Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Dumpster Service	111-53400.248	1,700	800	2,500
Repair & Maint Motor Veh	111-53400.234	5,660	(800)	4,860
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 7,360	\$ 0	\$ 7,360

JUSTIFICATION: To realign Budget for dumpster service in D3.

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

Request Number: 9

AGENDA

JUL 10 2017

DEPARTMENT: Engineering Office REQUESTED BY: George Speake 6/26/17
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 6/27/17
Finance Director Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL:

Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Advertising	111-53199.253	1,500	500	2,000
Road Const & Main Supplies	111-53199.213	166,325	(500)	165,825
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 167,825	\$ 0	\$ 167,825

JUSTIFICATION: To realign Budget for advertising.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 1

AGENDA

JUL 10 2017

DEPARTMENT: Information Systems **REQUESTED BY:** Lou Ialacci 6/22/17
Elected Official/Dept. Head Date

FINANCE REVIEW: **REVIEWED BY:** Sherrill Thomas 6/22/17
Finance Director Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL:

Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Data storage/Mem units	001-51965.582	28,000	(12,000)	16,000
Central Processing units	001-51965.581	40,000	12,000	52,000
Professional Services	001-51965.307	50,000	(10,000)	40,000
Repair & Maint data Proc Equip	001-51965.235	342,680	(44,000)	298,680
Repair & Maint - Software License	001-51965.240	427,500	(11,000)	416,500
Software-MIX Project	001-51965.586	0	65,000	65,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 888,180	\$ 0	\$ 888,180

JUSTIFICATION: To realign the budget to cover the cost of new servers and to fund the County share of the Montgomery Internet Exchange (MIX) project.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 2

AGENDA

JUL 10 2017

DEPARTMENT: Personnel **REQUESTED BY:** Carmen Douglas 6/27/17
Elected Official/Dept. Head Date

FINANCE REVIEW: **REVIEWED BY:** Sherrill Thomas 6/27/17
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Extra Help	123-51961.115	8,000	(2,000)	6,000
Testing Expenditures	123-51961.210	2,500	1,000	3,500
Office Supplies/Minor Eqp	123-51961.211	7,500	1,000	8,500
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 18,000	\$ 0	\$ 18,000

JUSTIFICATION: Adjust budget due to increased costs of supplies and minor equipment

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 54

AGENDA

JUL 10 2017

DEPARTMENT: County Commission Appropriations **REQUESTED BY:** Donald L. Mims 6/19/17
Elected Official/Dept. Head Date

FINANCE REVIEW: **REVIEWED BY:** Sherrill Thomas 6/19/17
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Alabama State University	001-58300.458	8,000	25,000	33,000
Donation Revenue	001-40000.47701	(380,564)	(25,000)	(405,564)
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		(\$ 372,564)	\$ 0	(\$ 372,564)

JUSTIFICATION: To budget for an appropriation to Alabama State University for the 150th Birthday Celebration and Labor Day Classic Weekend events.

POSITION FILL REQUEST- BUDGETED VACANCY

AGENDA

JUL 10 2017

DEPARTMENT: M.C. SHERIFF'S OFFICE - Detention Facility
DEPARTMENT HEAD: Derrick Cunningham, Sheriff
SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Correction's Officer Lieutenant
Position Number 500422122 (replacement of Tamberly Garner)
Pay Grade PC4 Pay Range 44,078-65,858
Proposed Effective Date July 17, 2017
Type of Hire (☐) New (☒) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date June 29, 2017
Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date July 3, 2017
Employee Benefit Manager

Sherrill Thomas Date 7/5/2017
Finance Director

ADMINISTRATIVE APPROVAL:

County Administrator Date _____

JUL 10 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M.C. Sheriff's Office - Detention Facility
DEPARTMENT HEAD: Derrick Cunningham, Sheriff
SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
Position Number 500419102 (replacement of Kristie Brown)
Pay Grade PCT Pay Range \$30,096
Proposed Effective Date July 17, 2017
Type of Hire (☒) New (☐) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date June 15, 2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date June 15, 2017

Sherrill Thomas

Finance Director

Date 6/16/17

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

AGENDA

JUL 10 2017

DEPARTMENT: M.C. Sheriff's Office -Detention Facility
DEPARTMENT HEAD: Derrick Cuningg, Sheriff
SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Correction Officer Trainee
Position Number 500419199 (replacement of Kywaski Braswell)
Pay Grade PCT Pay Range \$30,096
Proposed Effective Date July 17, 2017
Type of Hire (☒) New (☐) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cuningg

Department Head

Date June 27, 2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date June 27, 2017

Sherrill Thomas

Finance Director

Date 6/30/2017

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

AGENDA

JUL 10 2017

DEPARTMENT: M.C. Sheriff's Office -Detention Facility
DEPARTMENT HEAD: Derrick Cuningg, Sheriff
SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Correction Officer Trainee
Position Number 500419214 (replacement of Charlie Morgan)
Pay Grade PCT Pay Range \$30,096
Proposed Effective Date July 17, 2017
Type of Hire (☒) New (☐) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date June 27, 2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date June 27, 2017

Sherrill Thomas

Finance Director

Date 6/30/2017

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

JUL 10 2017

DEPARTMENT: Montgomery County Sheriff's Office
DEPARTMENT HEAD: Derrick Cunningham, Sheriff
SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Trainee
Position Number 550430068 (Replacement of Caffery Rubin)
Pay Grade PS1-4 Pay Range \$38,236
Proposed Effective Date July 17, 2017
Type of Hire (☒) New (☐) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date June 29, 2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date June 29, 2017

Sherrill Thomas

Finance Director

Date 6/30/2017

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

Montgomery County Commission
Travel / Training Request Approval
Request # 38

AGENDA

JUL 10 2017

Date: June 30, 2017
To: Donald L. Mims, Administrator
From: Donald L. Mims
Re: Approval for the following travel:

Destination: Orange Beach, Alabama
Departure Date: August 22, 2017 Return Date: August 24, 2017
Conference Leave (Days / Hours): 3-Days
Purpose of Travel: Attend the Association of County Commissioners of Alabama Annual Convention (ACCA)

Traveler (s) Name: 1. Elton Dean 4. Isaiah Sankey
2. Ronda Walker 5. Doug Singleton
3. Dan Harris 6. Donald Mims

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$6,117.86 Advance Registration Required: \$1,200.00
Department Name: County Commission Fund Name: General
Additional Comments: Registration- \$1, 200 Hotel- \$2, 596.70 Meals- \$1,050 Mileage- \$1271.16

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$6,117.86 and advance registration of \$1,200.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$28,500.00</u>
Approved Requests:	<u>\$22,028.83</u>
Budget Available:	<u>\$6,471.17</u>
Current Requests:	<u>\$6,117.86</u>
Budget Balance:	<u>\$353.31</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 6/30/17
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 2

AGENDA

JUL 10 2017

Date: June 26, 2017
To: Donald L. Mims, Administrator
From: Myrtle R. Singleton
Re: Approval for the following travel:

Destination: Birmingham, AL
Departure Date: August 14, 2017 Return Date: August 16, 2017
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Alabama Department of Transportation 2017 Small Business Procurement Conference

Traveler (s) Name: 1. Myrtle R. Singleton 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$378.44 Advance Registration Required: \$30.00

Department Name: Support Services Fund Name: General

Additional Comments: Registration \$30.00 Mileage \$98.44 Meals \$50 Lodging \$200

To: Myrtle R. Singleton
From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$378.44 and advance registration of \$30.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>001-51901.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$2,000.00</u>
Approved Requests:	<u>\$557.24</u>
Budget Available:	<u>\$1,442.76</u>
Current Requests:	<u>\$378.44</u>
Budget Balance:	<u>\$1,064.32</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 6/30/17
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 19

AGENDA

JUL 10 2017

Date: 6-21-2017
To: Donald L. Mims, Administrator
From: Beverly Riddle Wise
Re: Approval for the following travel:

Destination: Mountainview Hospital, Gadsden, AL 35904
Departure Date: July 20, 2017 Return Date: July 20, 2017
Conference Leave (Days / Hours): one day
Purpose of Travel: Attend Conference-Opioids: The Prescription Drug and Heroin Overdose Epidemic

Traveler (s) Name: 1. Amanda Ashurst 4. _____
2. Ann Sikes 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$80.00 Advance Registration Required: \$0.00

Department Name: Youth Facility Fund Name: 001-52603-265

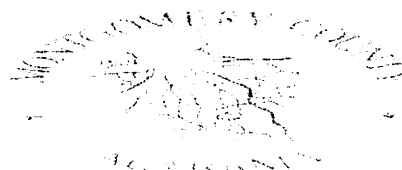
Additional Comments: _____

To: Beverly Riddle Wise
From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$80.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>001-52603.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$13,000.00</u>	
Approved Requests:	<u>\$5,214.99</u>	
Budget Available:	<u>\$7,785.01</u>	
Current Requests:	<u>\$80.00</u>	
Budget Balance:	<u>\$7,705.01</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/21/17

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 20

AGENDA

JUL 10 2017

Date: July 5, 2017
To: Donald L. Mims, Administrator
From: Beverly Riddle Wise
Re: Approval for the following travel:

Destination: Renaissance Montgomery Hotel, Montgomery, AL
Departure Date: July 28, 2017 Return Date: July 28, 2017
Conference Leave (Days / Hours): one day
Purpose of Travel: 2017 Alabama Children's Policy Conference

Traveler (s) Name: 1. Natalie P. Mason 4. Amanda Ashurst
2. Garry Gregg 5. Kim Parham
3. Sherunda Griffin 6. Ebony Raine

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$210.00 Advance Registration Required: _____
Department Name: Youth Facility Fund Name: 001-52603-265
Additional Comments: _____

To: Beverly Riddle Wise
From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$210.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>001-52603.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$13,000.00</u>	
Approved Requests:	<u>\$5,294.99</u>	
Budget Available:	<u>\$7,705.01</u>	
Current Requests:	<u>\$210.00</u>	
Budget Balance:	<u>\$7,495.01</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 7/6/17
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval
Request # 14

AGENDA

JUL 10 2017

Date: June 16, 2017
To: Donald L. Mims, Administrator
From: Scott Kramer
Re: Approval for the following travel:

Destination: Burlington, Vermont
Departure Date: August 7, 2017 Return Date: August 8, 2017
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend the Board of Directors Meeting

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: Liability

Additional Comments: *** All Expense will be Paid by STATES***

To: Scott Kramer

From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>007-51120.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$3,275.01</u>	
Budget Available:	<u>\$11,724.99</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$11,724.99</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/19/17

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval
Request # 6

AGENDA

JUL 10 2017

Date: 6/26/2017
To: Donald L. Mims, Administrator
From: George Speake, County Engineer
Re: Approval for the following travel:

Destination: Montgomery, Alabama
Departure Date: August 14, 2017 Return Date: August 16, 2017
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Radiation Safety Certification Program

Traveler (s) Name: 1. James Jackson 4. _____
2. David Price 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$600.00 Advance Registration Required: _____

Department Name: Engineering Department Fund Name: 111-53600.265

Additional Comments: _____

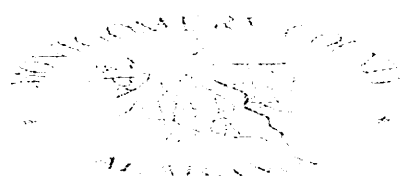
To: George Speake, County Engineer

From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$600.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>111-53600.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$10,000.00</u>
Approved Requests:	<u>\$4,993.00</u>
Budget Available:	<u>\$5,007.00</u>
Current Requests:	<u>\$600.00</u>
Budget Balance:	<u>\$4,407.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/27/17

cc: Finance Director / Buyer

15-6

Montgomery County Commission
Travel / Training Request Approval
Request # 7

AGENDA

JUL 10 2017

Date: 6/26/2017
To: Donald L. Mims, Administrator
From: George Speake, County Engineer
Re: Approval for the following travel:

Destination: Montgomery, Alabama
Departure Date: August 22, 2017 Return Date: August 25, 2017
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: Roadway Technology Training

Traveler (s) Name: 1. James May 4. _____
2. David Price 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,400.00 Advance Registration Required: _____
Department Name: Engineering Department Fund Name: 111-53600.265
Additional Comments: _____

To: George Speake, County Engineer
From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$1,400.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$10,000.00</u>	
Approved Requests:	<u>\$4,993.00</u>	
Budget Available:	<u>\$5,007.00</u>	
Current Requests:	<u>\$2,000.00</u>	
Budget Balance:	<u>\$3,007.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 6/27/17
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval
Request # 25

AGENDA

JUL 10 2017

Date: June 23, 2017
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: October 18, 2017 Return Date: October 20, 2017
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Subdivision Layouts & Mapping Right of Ways

Traveler (s) Name: 1. Scot Millican 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$275.00 Advance Registration Required: \$275.00
Department Name: Appraisal Fund Name: Reappraisal
Additional Comments: REG: \$275.00

Expense will be Paid from the 2018 Budget

To: Clay Henley, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$275.00 and advance registration of \$275.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>120-51958.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$30,000.00</u>	
Approved Requests:	<u>\$16,740.43</u>	
Budget Available:	<u>\$13,259.57</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$13,259.57</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 6/28/17
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval
Request # 16

AGENDA

JUL 10 2017

Date: June 28, 2017
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Approval for the following travel:

Destination: 301 So Ripley Street, Montgomery, AL
Departure Date: September 20, 2017 Return Date: September 20, 2017
Conference Leave (Days / Hours): one day
Purpose of Travel: The Tactical Movement of the Prisoner Training

Traveler (s) Name: 1. Jeffery Solomon 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director

From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$10,500.00</u>	
Approved Requests:	<u>\$10,445.39</u>	
Budget Available:	<u>\$54.61</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$54.61</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/30/17

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval
Request # 66

AGENDA

JUL 10 2017

Date: June 22, 2017
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Approval for the following travel:

Destination: Anniston, AL
Departure Date: July 16, 2017 Return Date: July 21, 2017
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: Attend FFO Course

Traveler (s) Name: 1. James Richardson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$200.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: 749-52110.499

Additional Comments: Only expected expenses will be fuel

To: Sheriff Derrick Cunningham

From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$200.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>749-52110.499</u> (ex: 000-00000-000)
Description:	<u>Administrative Expense</u>
Current Budget:	<u>\$361,500.00</u>
Approved Requests:	<u>\$117,749.35</u>
Budget Available:	<u>\$243,750.65</u>
Current Requests:	<u>\$200.00</u>
Budget Balance:	<u>\$243,550.65</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/28/17

cc: Finance Director / Buyer

15-10

Montgomery County Commission
Travel / Training Request Approval
Request # 67

AGENDA

JUL 10 2017

Date: June 28, 2017
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Approval for the following travel:

Destination: Orange Beach, AL
Departure Date: August 22, 2017 Return Date: August 24, 2017
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: attend ACCA (Assoc. of Co. Commissioners of AL) Conference

Traveler (s) Name: 1. Regina Walker 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

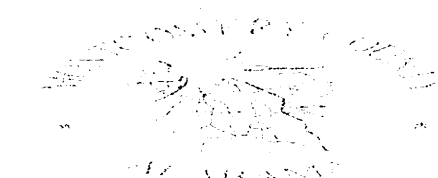
Total (est.) Cost: \$565.00 Advance Registration Required: \$50.00
Department Name: Sheriff's Office Fund Name: 749-52110.499
Additional Comments: _____

To: Sheriff Derrick Cunningham
From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$565.00 and advance registration of \$50.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>749-52110.499</u> (ex: 000-00000-000)
Description:	<u>Administrative Expense</u>
Current Budget:	<u>\$361,500.00</u>
Approved Requests:	<u>\$117,749.35</u>
Budget Available:	<u>\$243,750.65</u>
Current Requests:	<u>\$765.00</u>
Budget Balance:	<u>\$242,985.65</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 6/28/17
cc: Finance Director / Buyer

15-11

Montgomery County Commission
Travel / Training Request Approval
Request # 69

AGENDA

JUL 10 2017

Date: June 28, 2017
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Approval for the following travel:

Destination: Guntersville, AL
Departure Date: October 26, 2017 Return Date: October 27, 2017
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: attend Alabama DRE in-service training

Traveler (s) Name: 1. Ricky Thompson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$100.00 Advance Registration Required: \$0.00

Department Name: Montgomery County Sheriff's Office Fund Name: 749-52110.499

Additional Comments: _____
All Expense will be paid from the 2018 Budget.

To: Sheriff Derrick Cunningham

From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$100.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>749-52110.499</u> (ex: 000-00000-000)
Description:	<u>Administrative Expense</u>
Current Budget:	<u>\$361,500.00</u>
Approved Requests:	<u>\$117,819.35</u>
Budget Available:	<u>\$243,680.65</u>
Current Requests:	<u>\$765.00</u>
Budget Balance:	<u>\$242,915.65</u>

Donald L. Mims, Administrator

[Faint circular stamp]

Reviewed by: S. Thomas

Date: 6/28/17

cc: Finance Director / Buyer

15-12

Montgomery County Commission
Travel / Training Request Approval
Request # 70

AGENDA

JUL 10 2017

Date: June 28, 2017
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Approval for the following travel:

Destination: Minneapolis, MN
Departure Date: August 6, 2017 Return Date: August 11, 2017
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: attend CIT (Crisis Intervention Training) Class

Traveler (s) Name: 1. Sherri Taylor 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$3,000.00 Advance Registration Required: \$775.00
Department Name: Sheriff's Office Fund Name: 125-55701.304
Additional Comments: Expenses to be reimbursed from Dept. of Justice Mental Health Grant

To: Sheriff Derrick Cunningham
From: Donald L. Mims, Administrator

The above request is app. 7/10/17 reimbursement of actual and necessary expenses in the
approximate amount of \$3,000.00 and advance registration of \$775.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>125-55701.304</u> (ex: 000-00000-000)
Description:	<u>Contract Services</u>
Current Budget:	<u>\$10,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$10,000.00</u>
Current Requests:	<u>\$3,000.00</u>
Budget Balance:	<u>\$7,000.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 6/30/17
cc: Finance Director / Buyer

15-13