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March 16, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Information pertaining to the March 20, 2017
Montgomery County Commission Regular Meeting

We will begin our Information Session on Monday, March 20, 2017, at 4:00 p.m. The Formal Session will begin at 5:30 p.m., and the meeting will be held at Ridgecrest Baptist Church, 5260 Vaughn Road, Montgomery, AL.

Enclosed in your packet is an Annual Performance Evaluation for County Engineer George Speake. Please complete the performance evaluation and submit to Personnel Director Carmen Douglas.

Also, enclosed in your packet is a copy of the Unappropriated Balances for the Commissioners' In-House Miscellaneous Appropriations.

1. County Commission Information Session Schedule for March 20, 2017

Waived Rules Items to Consider for March 20, 2017

2. Consider Adoption of Resolution Proclaiming the Month of March as Certified Government Financial Manager Month, County Commission

Items to Consider for the Monday, April 3, 2017 Montgomery County Commission Regular Meeting Agenda

3. Consider Authorization of Cooperative Agreement for the State Homeland Security Grant Program, Grant Number 6ATL (FY2016 - \$48,775), Sheriff's Office

4. Consider Authorization of Amendment Number 1 to Contract with Ad-Wear & Specialty of Texas, Inc., regarding Polo Shirts for Montgomery County Sheriff's Office (Contract Number 52110-16B-007), Sheriff's Office
5. Consider Authorization of Furniture Budget for Sheriff's Office Renovation in Annex I, County Commission
6. Consider Authorization of Amendment Number 1 to Contract with Graybar for Security Cameras (Contract Number 51965-16B-019, Information Systems
7. Consider Authorization of Reallocation of the Helping Montgomery Families Initiative (HMFII) Offices in Annex III to the Montgomery County Commission, Purchasing Department; the Allocation of Offices 327, 328 and 329 in Annex II to the District Attorney for HMFII; the Mental Health Authority Move to Suite 223 in Annex II; and the Veterans Affairs Move to Suite 220 in Annex II, County Commission
8. Consider Authorization to Recognize and Deny a Claim filed by Keymond Jenkins (Minor) and Rodkey Hill (Minor), County Commission
9. Consider Authorization of Budget Change Request Number 1, Tax and Audit

Personnel Actions

10. Consider Authorization of Two-Step Increase in Addition to One Step Merit Increase for IT Manager Rodney Smith, Information Systems

General Information

11. Copy of Email from Director of General Services Steve Jones with the City of Montgomery regarding Parking Deck located at 100 South Court Street
12. Copy of Email from Mayor Todd Strange with the City of Montgomery regarding Parking Deck located at 100 South Court Street
13. Copy of Non-Profit Agency Funding Request and Letter from TS Morris Youth Intervention (**Amount of Request: \$100,000**)
14. Copy of Email from Scout Executive/CEO Marvin D. Smith with Boy Scouts of America Tukabatchee Area Council **requesting Funding** for the 2017 Camp (**On 2/17/15, Commissioner Harris appropriated \$500; on 3/21/16 Commissioner Harris appropriated \$500; and on 6/6/16, the Commission approved a Budget Change Request in the Amount of \$4,500**)
15. Copy of Email from Marketing/Public Relations Specialist Felicia Taylor **requesting \$3,000** for the Annual Kids/Youth College Adventure Program, SkyCap

March 16, 2017

16. Copy of Information from with Homeview Holistic Community Family Health Center **requesting \$2,000 for the 2017 Youth Summer Enrichment Program Event (On 1/20/15, Commissioner Williams appropriated \$1,000 to the Program. On 1/19/16, Commissioner Harris appropriated \$1,000 for the Program)**
17. Copy of Letter from Senior Vice President of Corporate Development Ellen G. McNair, Montgomery Area Chamber of Commerce regarding the Calling of an Executive Session to Discuss a Commerce or Trade Matter
18. Copy of Letter from William E. Powell with Southeastern Livestock Exposition (SLE) regarding the 2017 SLE Rodeo and Livestock Week and Requesting Funding in the Amount of \$10,000 for the Event
19. Copy of Letter from Alabama Ethics Commission regarding the Filing of **2016 Statement of Economic Interests Forms Due May 1, 2017**
20. Copy of Schedule of Upcoming Bids/Contract Renewals for 2017
21. Copy of Service of Process Fee (Sheriff Process Fee) Collection for March 2017
22. Copies of Revenue Reports for February 2017 from Tax and Audit Department
23. Copy of Population Report for February 2017 for the Mac Sim Butler Detention Facility
24. Copy of Census and Fiscal Report for February 2017 for Community Corrections

If you have any questions, please contact me.

/tn

Attachments

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
MARCH 20, 2017

- 4:00 p.m. Prayer and Administrator's Briefing regarding the Agenda and Scheduled Attendees
- 4:10 p.m. Sheriff Derrick Cunningham – Presentation regarding Cooperative Agreement for the State Homeland Security Grant Program, Grant Number 6ATL (FY2016 - \$48,775) **(Future Agenda Item 3)**, Amendment Number 1 to Contract with Ad-Wear & Specialty of Texas, Inc., regarding Polo Shirts for Montgomery County Sheriff's Office (Contract Number 52110-16B-007) **(Future Agenda Item 4)** and Authorization of Furniture Budget for Sheriff's Office Renovation in Annex I **(Future Agenda Item 5)**
- 4:20 p.m. Director of General Services Steve Jones with the City of Montgomery – Presentation regarding Parking Deck located at 100 South Court Street **(General Information Items 11 and 12)**
- 4:30 p.m. County Engineer George Speake – Update regarding Engineering Operations
- 4:40 p.m. Chief Information and Technology Officer Lou Ialacci – Presentation regarding Authorization of Two-Step Increase in Addition to One Step Merit Increase for IT Manager Rodney Smith **(Personnel Item 10)**
- 4:50 p.m. Ms. Tashina Morris with TS Morris Youth Intervention – Presentation requesting **\$100,000** for the Program **(General Information Item 13)**
- 5:00 p.m. Scout Executive/CEO Marvin D. Smith with Boy Scouts of America Tukabatchee Area Council – Presentation requesting **Funding** for the 2017 Camp **(General Information Item 14)**
- 5:10 p.m. Marketing/Public Relations Specialist Felicia Taylor with Alabama State University – Presentation requesting **\$3,000** for the Annual Kids/Youth College Adventure Program, SkyCap **(General Information Item 15)**
- 5:20 p.m. Dr. Choona Lang with Homeview Holistic Community Family Health Center – Presentation requesting **\$2,000** for the 2017 Youth Summer Enrichment Program Event **(General Information Item 16)**
- 5:30 p.m. Formal Session of County Commission
- 6:00 p.m. Senior Vice President of Corporate Development Ellen G. McNair with the Montgomery Area Chamber of Commerce – Executive Session regarding a Commerce or Trade Matter **(General Information Item 17)**
- 7:00 p.m. Adjourn

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March 16, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Resolution Proclaiming March 2017 as Certified Government Financial Manager Month

Sandra Steele with the Montgomery Chapter of the Association of Government Accountants has asked for a resolution proclaiming March 2017 as *Certified Government Financial Manager Month* in Montgomery, Alabama.

I am asking that the Commission waive rules and place this item on the March 20, 2017 agenda.

DLM/tn

Montgomery County Commission

A County Older Than The State



Established 1816
Montgomery, Alabama

Resolution

WHEREAS, the Alabama Chapter of the Association of Government Accountants (AGA) is a professional organization, which has a network of 14,000 members in 101 chapters in the United States and around the world and approximately 367 active members representing state, federal, municipal and private sector accountants, auditors, and financial managers in Alabama; and

WHEREAS, AGA Alabama Chapter members have responded to AGA's mission of Advancing Government Accountability, as it continues its broad educational efforts, with emphasis on high standards of conduct, honor, and character in its Code of Ethics, and are making significant advances both in professional ability and in service to the citizens of Alabama by mastering increasingly technical and complex requirements, and

WHEREAS, the Certified Government Financial Manager (CGFM) program of AGA provides a means of demonstrating professionalism and competency by requiring CGFM candidates to have appropriate educational and employment history, to abide by AGA's Code of Ethics and to pass three examinations requiring expertise in Governmental Environment, Governmental Financial Management and Control, and Governmental Accounting, Financial Reporting and Budgeting, and requires each CGFM holder to maintain certification by completing at least 80 hours of continuing professional education in government financial management topics or related technical subjects every two years,

NOW, THEREFORE, BE IT RESOLVED that the Montgomery County Commission, does hereby proclaim the month of March 2017 as: ***CERTIFIED GOVERNMENT FINANCIAL MANAGER MONTH*** in Montgomery County, Alabama.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 20th day of March, 2017.



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

March 6, 2017

MEMORANDUM

TO : Mr. Elton N. Dean, Sr., Chairman
Montgomery County Commission

FROM : Sheriff Derrick Cunningham
Montgomery County Sheriff's Office

SUBJECT : Homeland Security Grant
6ATL Grant - \$48,775.00

Please find attached a Homeland Security Cooperative Agreement for the above referenced grant. Please sign where indicated and return to Christie, my Administrative Assistant, as soon as possible.

If you have any questions, please do not hesitate to contact me at extension 1646.

DC/crv

encls.

SHERIFF'S OFFICE
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MONTGOMERY, ALABAMA 36103-4219
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WWW.MONTGOMERYSHERIFF.COM

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**COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
ASSISTANCE ALLOCATION – LETTER OF AGREEMENT**

1. Sub-Grantee Name & Address: MONTGOMERY COUNTY SHERIFF'S DEPARTMENT 115 S. PERRY ST MONTGOMERY, AL 36104-4243		2. Issuing Office & Address: Alabama Law Enforcement Agency P.O. Box 304115 Montgomery, AL 36130-4115	
3. FY 2016	4. Amount of: Federal: \$48,775.00 Total: \$48,775.00	5. Effective Dates Begin: 2/1/2017 End: 2/28/2018	6. Award Number: 6ATL

MONTGOMERY COUNTY SHERIFF'S DEPARTMENT is herein referred to as the Sub- Grantee, the Alabama Law Enforcement Agency is herein referred to as ALEA, and FY 2016 is herein referred to as the Agreement Fiscal Year.

1. Applicable Federal Regulations and Guidance: The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with the Code of Federal Regulations (CFR), as applicable: 2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, and 230. The Sub-Grantee and Equipment Recipient must comply with the provisions of 44 CFR: Emergency Management and Assistance, applicable to grants and cooperative agreements, including Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. The Sub-Grantee and Equipment Recipient or Sub-Recipient must comply with Federal Acquisition Regulation Sub-part 31.2, Contracts with Commercial Organizations. The Sub-Grantee and Equipment Recipient must comply with all applicable guidelines and requirements in the Funding Opportunity Announcement for these funds.

2. Allowable Costs: The allowability of costs incurred under any grant shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable Code of Federal Regulation referenced above.

3. Audit Requirements: The Sub-Grantee and Equipment Recipient or Sub-Recipient agree to comply with the requirements of OMB Circular A-133. Further, records with respect to all matters covered by this award shall be made available for audit and inspection by ALEA and/or any of its duly authorized representatives. If required, the audit report must specifically cite that the report was done in accordance with OMB Circular A-133. If a compliance audit is not required, a written certification must be provided at the end of each audit period stating that the Sub-Grantee has not expended the amount of federal funds that would require a compliance audit. The Sub-Grantee agrees to accept these requirements.

4. Non-Supplanting Agreement: The Sub-Grantee and the Equipment Recipient or Sub-Recipient shall not use Federal Homeland Security Grant Program funds to supplant state or local funds or other resources that would otherwise have been made available for this program. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within 30 days. If the vacancy is not filled within 30 days, the sub-grantee must stop charging the grant for the new position. Upon filling the vacancy, the Sub-Grantee may resume charging for the grant position.

5. Project Implementation: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agrees to implement all projects within 90 days following the award effective date or be subject to automatic cancellation of the award. Evidence of project implementation must be detailed in the first Biannual Strategy Implementation Report (BSIR) following the award.

6. Written Approval of Changes: Any mutually agreed upon changes to this award must be approved in writing by ALEA, prior to implementation or obligation and shall be incorporated in written amendments to this award. This procedure for changes to the approved award is not limited to budgetary changes, but also includes changes of substance in project activities and changes in the project director or key professional personnel identified in the approved application.

7. Individual Consultants: Billings for individual consultants/contractors must include at a minimum: a description of services; dates of services; number of hours for services performed; rate charged for services; and, the total cost of services performed. Individual consultant costs must be within the prevailing rates.

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**COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS**

8. Bidding Requirements: The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with proper competitive bidding procedures as required by 2 CFR 200 Subpart D (formerly OMB Circular A-102) or OMB Circular A-110, as applicable, and pertinent provisions of the Code of Alabama, including, but not limited to, Section 11-47-6. Failure to follow the Federal, State and local required bidding procedures will result in purchases not being eligible for reimbursement with federal funds.
9. Personnel and Travel Costs: The US DHS Financial Guide is the source document for all Homeland Security Grant Program related financial matters, including personnel and travel costs. The Sub-Grantee must comply with the provisions in this guide. This guide has been distributed by ALEA annually during the past several years and is available online and upon request. Personnel and travel costs must comply with local, State and Federal policies and procedures, and policies must be applied uniformly to travel costs. Travel costs must not exceed the rate set by State regulation; *however, at no time can the travel and lodging rates exceed the federal rates established by the U.S. General Services Administration (GSA)*. Also note that the US DHS Financial Guide provides a listing of unauthorized expenses. Be advised that tips while on travel are not allowable and food/beverage expenses are restricted.
10. Terms of Grant Period: Funds may not be obligated prior to the effective date of the grant. The final request for payment must be submitted no later than fifteen (15) calendar days after the end of the grant period. Also, any obligation of funds dated after the expiration of the grant period will not be eligible for reimbursement.
11. Utilization and Payment of Funds: Funds awarded are to be expended only for purposes and activities included in the approved project plan and budget. Items submitted for reimbursement must be documented in the budget detail worksheet in order to be eligible for reimbursement. Failing to meet this requirement without prior written approval will result in a payment adjustment to correct previous overpayments, disallowances or under payments resulting from audit.
12. Recording and Documentation of Receipts and Expenditures: The Sub-Grantee's accounting procedures must provide for accurate and timely recording of receipt of funds by source of expenditures made from such funds and unexpended balances. These records must contain information pertaining to awards, obligations, unobligated balances, assets, liabilities, expenditures and program income. Controls must be established which are adequate to ensure that expenditures charged to the award are for allowable purposes. Equipment purchases may only include items included in the Authorized Equipment List (AEL). Additionally, effective control and accountability must be maintained for all award cash, real property and other assets. Accounting records must be supported by such source documentation as cancelled checks, paid bills, payroll documentation, time and attendance records, contract documents, award documents, etc.
13. Financial Responsibility: The financial responsibility of the Sub-Grantee must be such that the Sub-Grantee can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems shall meet the following minimum criteria:
 - a. Accounting records should provide information needed to adequately identify the receipt of funds under each award and the expenditure of funds for each award;
 - b. Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located;
 - c. The accounting system should provide accurate and current financial reporting information;
 - d. The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency and encourage adherence to prescribed management policies.

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**COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS**

14. Property Management Requirements:

a. Effective control and accountability must be maintained for all award-purchased property. The Sub-Grantee and the Equipment Recipient or Sub-Recipient must adequately safeguard all such property and must assure that it is used solely for authorized purposes. The Sub-Grantee and the Equipment Recipient or Sub-Recipient will ensure proper use, maintenance, protection and preservation of such property. All equipment acquired under a Federal award will be stored on public property. Title to non-expendable property acquired in whole or in part with award funds shall be vested with the Sub-Grantee or the Equipment Recipient or Sub-Recipient.

b. The federal procedures for managing equipment will be the responsibility of the Sub-Grantee. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, at a minimum, meet the following requirements:

- (1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
- (2) A physical inventory of the property must be taken and the results reconciled with property records at least once every two years.
- (3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
- (4) Adequate maintenance procedures must be developed to keep the property in good condition.
- (5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

c. Disposition: Equipment shall be used in the program or project for which it was acquired as long as needed, whether or not the program or project continues to be supported by Federal funds. Property may be retained by the Sub-Grantee agency and signed out to other NIMS compliant agencies on an as-needed basis, or property may be signed over to another NIMS complaint agency permanently. Property will only be transferred for disposal if it is certified as no longer serviceable and coordinated in advance with ALEA. Theft, destruction, or loss of property shall be reported to ALEA immediately.

d. Vehicles: The AEL, section 12 (Vehicles) indicates that special-purpose vehicles may be purchased and used only for the transport of CBRNE terrorism response equipment and personnel to the incident site. These vehicles may not be used for routine administration or daily operations. The mileage for all vehicles purchased with Homeland Security Grant Program (HSGP) funds will be checked during periodic monitoring visits. Licensing, registration, insurance and other fees are the responsibility of the jurisdiction and are not allowable under this grant. In addition, general purpose vehicles (patrol cars, executive transportation, etc.), fire apparatus and non-CBRNE tactical/armored assault vehicles are not allowable.

e. Equipment Marking: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agree that, when practicable, any equipment purchased with HSGP funds shall be prominently marked as follows: Purchased with funds provided by the U.S. Department of Homeland Security. Decals displaying the ALEA logo and the above phrasing may be obtained by contacting ALEA.

15. Performance: Funds may be terminated or fund payments discontinued by ALEA where it finds a substantial failure to comply with the provisions of the legislation governing these funds or regulations promulgated, including those award conditions or other obligations established by ALEA. In the event the Sub-Grantee or the Equipment Recipient or Sub-Recipient fails to perform the services described herein and has previously received an award from ALEA, the full amount of the payments made shall be reimbursed to ALEA. However, if the services described herein are partially performed, and the Sub-grantee has previously received financial assistance, then a proportional reimbursement shall be made to ALEA for payments made.

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**COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS**

16. Deobligation of Funds: All expenditures of award funds must be completed and the award closed out within thirty (30) calendar days of the end of the award period. Failure to close out the award in a timely manner will result in an automatic deobligation of the remaining award funds by ALEA.
17. Americans with Disabilities Act of 1990 (ADA): The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with all requirements of the Americans with Disabilities Act of 1990 (ADA), as applicable.
18. Compliance with Section 504 of the Rehabilitation Act of 1973 (Handicapped): All recipients of Federal funds must comply with Section 504 of the Rehabilitation Act of 1973. Therefore, the Federal funds recipient pursuant to the requirements of the Rehabilitation Act of 1973 hereby gives assurance that no otherwise qualified handicapped person shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of or be subject to discrimination, including discrimination in employment, in any program or activity that receives or benefits from Federal financial assistance. The recipient agrees it will ensure that requirements of the Rehabilitation Act of 1973 shall be included in the agreements with and be binding on all of its sub-grantee, contractors, subcontractors, assignees or successors.
19. Utilization of Minority Businesses: Sub-Grantees and Equipment Recipients are encouraged to utilize qualified minority firms where cost and performance of major contract work will not conflict with funding or time schedules.
20. Political Activity: None of the funds, materials, property or services provided directly or indirectly under this agreement shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office, or otherwise in violation of the provisions of the "Hatch Act."
21. Debarment Certification: With the signing of the cooperative agreement, the Sub-Grantee and the Equipment Recipient or Sub-Recipient agrees to comply with Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -Lower Tier Covered Transactions" form.
22. Drug-Free Workplace Certification: This Certification is required by the Federal Drug-Free Workplace Act of 1988. The federal regulations, published in the January 31, 1989, Federal Register, require certification by state agency recipients that they will maintain a drug-free workplace. The certification is a material representation of fact upon which reliance will be placed when ALEA determines to award the funds. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of the award, or government-wide suspension or debarment.
23. Publications: The Sub-Grantee agrees that all publications created with funding under this award shall prominently contain the following statement: "This Document was prepared under a grant from the Office of Grants & Training (G&T), FEMA. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of G&T or the U.S. Department of Homeland Security". The Sub-Grantee also agrees that one copy of any such publication will be submitted to ALEA to be placed on file and distributed as appropriate to other potential interested parties. ALEA may waive the requirement for submission of any specific publication upon submission of a request providing justification from the Sub-Grantee.
24. Closed-Captioning of Public Service Announcements: Any television public service announcement that is produced or funded in whole or in part by any agency or instrumentality of the federal government shall include closed captioning of the verbal content of such announcement.
25. Fiscal Regulations: The fiscal administration of awards shall be subject to such further rules, regulations and policies concerning accounting and records, payment of funds, cost allowability, submission of financial reports, etc., as may be prescribed by ALEA guidelines or "Special Conditions" placed on the award.
26. Compliance Agreement: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agree to abide by all Terms and Conditions including "Special Conditions" placed upon the award by ALEA. Failure to comply could result in a "Stop Payment" being placed on the award.

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**COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS**

27. Leasing of Space: Requests to lease space for any purpose must be coordinated in advance with ALEA and documented in budget detail worksheets. Specific provisions are provided below.
- a. Equipment Storage: Rental or leasing of space for a newly acquired, allowable equipment items is allowable. Funds may be used to cover only the portion of the rental/lease period that occurs during the award project period. Supplanting of previously planned or budgeted activities is strictly prohibited.
- b. Exercises: Rental or leasing of space for design, development, conduct and evaluation of exercises is allowable. This includes the costs related to the rental of space/locations for both exercise planning and conduct.
- c. Office Space: Leasing of office space is generally not authorized. In certain cases, it may be approved based on the requirements for hiring new personnel. The request to lease space for new personnel must be coordinated in advance with ALEA. If approved, the total cost of space may not exceed the rental cost of comparable space and facilities in a privately-owned building in the same locality. Information to demonstrate that a comparison was conducted by the sub-grantee regarding current market costs for space in the same locale should be made available upon request by the State Administrating Agency (SAA, ALEA) or its representative for audit purposes. The cost of space procured for program usage may not be charged to the program for periods of non-occupancy. Rent cannot be paid if the building is owned by the sub-grantee or if the sub-grantee has a substantial financial interest in the property. The total square footage covered by the lease, total square footage being charged to the award (based on the amount needed for program implementation) and the cost per square foot agreement must be provided to the SAA (ALEA). A copy of the signed lease agreement must be submitted to the SAA before reimbursement is made for the space. Please note that the award can only be charged for the portion of rental costs in accordance with the above requirements. The award cannot be used for mortgage payments, as this is unallowable.
28. Suspension or Termination of Funding: ALEA may suspend, in whole or in part, and/or terminate funding for or impose other sanctions on a Sub-Grantee or Equipment Recipient for any of the following reasons:
- a. Failure to comply substantially with the requirements or statutory objectives of the 2003 Omnibus Appropriations Act issued there under, or other provisions of Federal Law.
- b. Failure to adhere to the requirements, standard conditions or special conditions of this award, including property accountability and vehicle usage.
- c. Proposing or implementing substantial program changes to the extent that, if originally submitted, the agreement would not have been issued.
- d. Failure to submit reports on a semi-annual basis and as otherwise required.
- e. Filing a false certification, other report or document.
- f. Other good cause shown.
29. National Incident Management System (NIMS): The SAA met the NIMS compliance requirements in order to receive FY16 Homeland Security Grant Program funding. The jurisdictions and agencies that have complied with NIMS requirements by the annual deadline are also eligible to receive FY16 Homeland Security Grant Program funding.
- a. The Sub-Grantee of FY16 Homeland Security Grant Program funding (i.e., those that met the NIMS compliance requirements) may only allocate Homeland Security Grant Program funding for those cities, towns, and agencies that also met the annual NIMS requirements. The listing of NIMS compliant jurisdictions and agencies will be documented, maintained, and distributed by the NIMS point of contact at AEMA.
- b. If any Sub-Grantee allocates Homeland Security Grant Program funding for a city, town or agency that is not NIMS compliant, the reimbursement claim will not be processed by ALEA and the claim will be returned without action.

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**COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
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30. Alabama Mutual Aid System Agreement (AMAS): When funding is provided for Alabama Mutual Aid System (AMAS) related activities, the Equipment Recipient or Sub-Recipient agrees to remain a party to the AMAS program.
31. Budget Detail Worksheet (BDW):
- a. The Sub-Grantee will submit a BDW to the Alabama Law Enforcement Agency (ALEA). The Sub-Grantee must receive approval of the BDW in writing from ALEA prior to obligating funds, making commitments, or purchasing any of the requested items. The BDW submitted by the Sub-Grantee will provide a complete and detailed description of the items to be purchased (equipment, training, and exercises), and will also provide a valid estimate of the actual quantities and costs for the items. The items listed on the BDW must be allowable in accordance with the US DHS Homeland Security Grant Program guidance. Any equipment requested must also be listed on the current version of the Authorized Equipment List (AEL). Additionally, a revised BDW must be submitted for addition or deletion of any items from the original worksheet. If additions, deletions, or changes in cost total \$1,000.00 or more, submission of project revision and BDW is required to be submitted to ALEA for written approval. Electronic copies of BDW must be submitted within 60 days of receipt of this award. The electronic BDW is a requirement in addition to the paper copy that is submitted.
- b. In regard to Law Enforcement, the Sub-Grantee agrees to spend the appropriate percentage of this award in compliance with US DHS Homeland Security Grant Program guidance and ALEA special instructions. Additionally, the dollar amount and overall percentage for Law Enforcement expenditures will be documented in a letter and submitted with the BDW.
32. Metropolitan Medical Response System (MMRS):
- a. The MMRS leadership shall ensure that local strategic goals, objectives, operational capabilities, and resource requirements align with State's Homeland Security strategies. The responsibilities of MMRS Sub-Grantees are to:
- Establish and support designated MMRS leadership, such as a Steering Committee, to act as the designated POCs for program implementation. Committees must be established and meet on an appropriate periodic basis in accordance with the committee charter. In addition to appropriate local officials and stakeholders, the committee membership must also include a representative from the State Department of Public Health.
 - Promote integration of local emergency management, health, and medical systems with their Federal and State counterparts through a locally established multi-agency, collaborative planning framework.
 - Promote sub-State regional coordination of mutual aid with neighboring localities.
 - Enhance, using MMRS funds, sub-State regional planning and training to expand and improve an integrated, inclusive health and medical response to mass casualty events.
 - Validate the Sub-Grantee's local emergency response capability to a mass casualty incident by means of a regular schedule of exercises that are Homeland Security Exercise and Evaluation Program (HSEEP)-compatible.
 - Coordinate all MMRS expenditures with the local health department and, where appropriate, local representatives who manage PHEP grants, managed by CDC, and HPP, managed by HHS-ASPR, and Strategic National Stockpile.
 - Have applicable and up to date plans for responding to mass casualty incidents caused by any hazard.
 - Applicable procedures and operational guides to implement the response actions within the local plan including patient tracking that addresses identifying and tracking children, access and functional needs population, and the elderly and keeping families intact where possible.
 - Identify resources for medical supplies necessary to support children during an emergency, including pharmaceuticals and pediatric-sized equipment on which first responders and medical providers are trained.
 - Have subject matter experts, durable medical equipment, consumable medical supplies and other resources required to assist children and adults with disabilities to maintain health, safety and usual levels of independence in general population environments.

3-7

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**COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS**

b. Budget detail worksheets will document program expenses as prescribed in other sections of the Homeland Security Grant Program guidance. Budget detail worksheets will be prepared and provided to ALEA for approval in advance of spending in order to document the annual plan and to ensure that MMRS funds are used in accordance with MMRS program guidelines.

33. Exercises: All exercises conducted with Homeland Security Grant Program funding must be executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP), must be aligned with NIMS, the State THIRA, and the priorities and capabilities identified in the Multi-year Training and Exercise Plan. The Alabama Emergency Management Agency (AEMA) serves as the single point of contact (POC) for Homeland Security and Emergency Management related exercises within the state. All exercises must be coordinated in advance with the designated AEMA exercise point of contact in advance of the exercise planning cycle. The AEMA POC must be kept informed during each step of the exercise process. In accordance with HSGP guidance, award recipients must ensure that an After Action Report and Improvement Plan are prepared for each exercise conducted with US DHS/FEMA support (grant funds and direct support). The two reports must be coordinated with the AEMA exercise POC and submitted with reimbursement requests.
34. Overtime and Backfill: Sub-Grantees must read and comply with the funding restrictions provided in FY16 Homeland Security Grant Program guidance. A summary of the funding restrictions pertaining to overtime is provided below. Overtime will not typically be authorized and all requests for overtime must be coordinated in advance and approved by ALEA.
- a. Organizational Overtime: Overtime costs are allowable for personnel to participate in information, investigative, and intelligence sharing activities specifically related to homeland security and specifically requested by a Federal agency. Allowable costs are limited to overtime associated with federally requested participation in eligible fusion activities including anti-terrorism task forces, Joint Terrorism Task Forces (JTTFs), Area Maritime Security Committees (as required by the Maritime Transportation Security Act of 2002), US DHS Border Enforcement Security Task Forces, and Integrated Border Enforcement Teams.
- b. Operational Overtime: In support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism, operational overtime costs are allowable for increased security measures at critical infrastructure sites during US DHS-declared periods of increased security. Subject to these elevated threat level conditions, HSGP funds requested for organizational costs may be used to support select operational expenses associated with increased security measures at critical infrastructure sites. In order to expend HSGP funds on operational overtime costs, prior approval in writing must be provided by the FEMA Sub-Grantee. Consumable costs, such as fuel expenses, are *not allowed* except as part of the standard National Guard deployment package.
35. Construction and Renovation: The use of HSGP funds for construction and renovation is generally prohibited unless it is a necessary component of a security system at a designated critical infrastructure facility or unless it involves erection of communications towers included in the interoperable communications plan. Construction and renovation projects must be coordinated in advance with ALEA and documented/approved in budget detail worksheets. Additionally, the Sub-Grantee must provide to the SAA (ALEA) appropriate documentation required by HSGP guidance (for forwarding to FEMA) prior to any draw down of funds. Sub-Grantees must also refer to and comply with FEMA information bulletin #329, Environmental Planning and Historic Preservation Requirements for Grants. Projects which are initiated or completed before an EHP review has been approved, where HSGP funds are to be used, will not be eligible for funding. MMRS funds may not be used for any type of construction.
36. Reporting Requirement: The Sub-Grantee agrees to submit Quarterly Reporting to ALEA, fifteen (15) days after the end of each quarter. The Sub-Grantee agrees to submit a Final Report thirty days (30) after the grant end date.

3-8
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CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

37. Civil Rights Act of 1964-Title VI: All Sub-Grantees and Sub-Recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Regulations for implementation of the act can be found at 6 C.F.R., Part 21 and 44 C.F.R. Part 7.

3-9

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DC

CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

CERTIFICATION BY THE SUB-GRANTEE

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of Sub-Grantee as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Sub-Grantee; and that the receipt of these funds will not supplant state or local funds.

Name: Derrick Cunningham
Title: Sheriff
Agency Address: 115 S. Perry St. Mtgy AL 36104
Phone Number: 334.832.1144
Fax Number: 334.832.7113
Mobile Number: 334.850.1329
E-Mail Address: derrickcunningham@mc-ala.org
Signature: [Signature] Date: 3.6.17

CERTIFICATION BY COUNTY OFFICIAL AUTHORIZED TO SIGN

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of the Official Authorized to Sign as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Sub-Grantee; and, that the receipt of these funds will not supplant state or local funds.

Name: Elton W. Dean Sr
Title: Chairman
Agency Address: 100 S. Lawrence St. Mtgy AL 36104
Phone Number: _____
Signature: _____ Date: _____

NOTE: THE HS POC AND THE COUNTY OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. ANY STAFF FUNDED UNDER THIS AWARD MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT ALEA APPROVAL.

CERTIFICATION BY RECIPIENT OF FEDERAL GRANT FUNDED ITEMS

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct.

Name: _____
Title, Agency, Agency Address, Phone Number: _____
Signature: _____ Date: _____

CERTIFICATION BY STATE HOMELAND SECURITY ADVISOR

Name: Stan Stabler
Title: Secretary, Alabama Law Enforcement Agency
Signature: [Signature] Date: 3-10
2/28/17

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**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Sub-grantees should refer to the regulations cited below to determine the certification to which they are required to attest. Sub-grantees should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under the applicable CFR covering New Restrictions on Lobbying, Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants). The certifications shall be treated as a material representation of fact upon which reliance will be placed when the State Funding Agency (ALEA) determines to award the covered transaction, grant or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented by the applicable CFR, for persons entering into a grant or cooperative agreement over \$100,000, as defined by the applicable CFR, the applicant certifies that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -- LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (SUB-RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented under the applicable CFR, for prospective participants in primary covered transactions, as defined in the applicable CFR --

A. The applicant certifies that it and its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph A(2) of this certification; and
- (4) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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**CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

**3. A. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS) -- APPLICABLE TO SUB-GRANTEES
RECEIVING \$50,000 OR MORE, AND ALL STATE AGENCIES REGARDLESS OF AWARD AMOUNT.**

As required by the Federal Drug-Free Workplace Act of 1988 and implemented under the applicable CFR for grantees --

The applicant certifies that it will or will continue to provide a drug-free workplace by:

- (1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (2) Establishing an on-going drug-free awareness program to inform employees about --
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation and employee assistance programs, and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (1);
- (4) Notifying the employee in the statement required by paragraph (1) that, as a condition of employment under the grant, the employee will --
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (5) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (4)(b), from an employee or otherwise receiving actual notice of such conviction. Employers or convicted employees must provide notice, including position title, to the State Funding Agency. Notice shall include the identification number(s) of each affected grant;
- (6) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (4)(b), with respect to any employee who is so convicted --
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5) and (6).

**B. DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS) -- APPLICABLE TO SUB-GRANTEES
RECEIVING \$50,000 OR MORE.**

As required by the Federal Drug-Free Workplace of 1988, and implemented under the applicable CFR for sub-grantees --

- A. As a condition of the grant I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
- B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction to the State Funding Agency.

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ACCEPTANCE OF AUDIT REQUIREMENTS

We agree to have an audit conducted in compliance with OMB Circular A-133, if required. If a compliance audit is not required, at the end of each audit period we will certify in writing that we have not expended the amount of federal funds that would require a compliance audit (\$500,000). If required, we will forward for review and clearance a copy of the completed audit(s) to the following:

Alabama Law Enforcement Agency
Accounting Office
Post Office Box 304115
Montgomery, Alabama 36130-4115

The following is information on the next organization-wide audit which will include this agency:

1. *Audit Period:	Beginning		Ending			
2. Audit will be submitted to ALEA Accounting Office by:						
				(Date)		

NOTE: The audit or written certification must be submitted to ALEA, *no later than the ninth month after the end of the audit period.*

Additionally, we have or will notify our auditor of the above audit requirements prior to performance of the audit for the period listed above. We will also ensure that, if required, the entire award period will be covered by a compliance audit which in some cases will mean more than one audit must be submitted. We will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular A-133.

Any information regarding the OMB Circular audit requirements will be furnished by ALEA, upon request.

***NOTE:** The Audit Period is the organization's fiscal or calendar year to be audited.

Failure to complete this form will result in your award being delayed and/or cancelled.

Form Completed By
Name:

Elton N. Dean, Sr. Title: Chairman

Signature:

3-13

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DU

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *mkj*

DATE: March 8, 2017

RE: Contract No. 52110-16B-007
Polo Shirts MCSO

I request that the attached Amendment No. 1 to Ad-Wear & Specialty of Texas, Inc. contract for polo shirts for Montgomery County Sheriff's Office be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning April 4, 2017 and ending on April 3, 2018.

Ad-Wear & Specialty of Texas, Inc. would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

**Amendment
To
Contract # 52110-16B-007**

Amendment No. 1

Contract for polo shirts for Montgomery County Sherriff's Office, is hereby extended for (1) year beginning April 4, 2017 and ending April 3, 2018.

Prices will increase 5%, in accordance with the contract.

All other provisions of the contract will remain the same.

WITNESS:

AD-WEAR & SPECIALTY OF TEXAS, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

March 16, 2017

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : Furniture for Annex I Renovations

As you may recall, I secured a grant for the new consoles in the renovated dispatch area. Additionally, tables and chairs are needed in the Patrol Assembly Room and cubicles are needed in the large open offices on the first floor. I am requesting that you approve a budget not to exceed \$178,000 for furnishings for the Montgomery County Sheriff's Office renovations in Annex I.

If you have any questions, please do not hesitate to contact me or my assistant.

DC/crv

cc: Ms. Florence Cauthen
Deputy County Administrator

MEMORANDUM

TO: Donald L. Mims, County Administrator
FROM: Myrtle Singleton, Purchasing Manager 
DATE: March 15, 2017
RE: Contract No. 51965-16B-019
Security Cameras

I request that the attached Amendment No. 1 to Graybar contract for security cameras be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning May 9, 2017 and ending on May 8, 2018.

Graybar would like to increase pricing by 2.93260754% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Lou Ialacci, Director of Information Systems.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 51965-16B-019

Amendment No. 1

Contract with Graybar for security cameras is hereby extended for one (1) year, beginning May 9, 2017 and ending May 8, 2018.

Prices will increase by 2.93260754%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

GRAYBAR

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

March 16, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator 

SUBJECT: Allocation of Space

The Purchasing Department is currently housed in a multi-purpose space on the first floor of Annex III and desires to relocate to the space originally designed for Purchasing on the mezzanine level of Annex III. The multi-purpose room does provide adequate space to meet with vendors and county employees, store records, and receive packages and documents associated with the purchasing process.

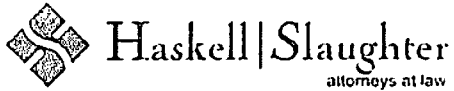
Purchasing moved out of the space pending resolution of air quality issues. Upon resolution of those issues, the space was temporarily allocated to the District Attorney's Office for the Helping Montgomery Families Initiative (HMFI) by the Commission at its meeting on October 21, 2013.

The District Attorney has agreed for HMFI to join Pre-Trial Diversion on the third floor of Annex II, dedicating the entire third floor to the DA.

The space to be occupied by HMFI (Offices 327, 328 and 329) currently houses the Montgomery Area Mental Health Authority's Crisis Evaluation and Support Team (Mental Health), which works very closely with the Probate Court. Mental Health has agreed to relocate to Suite 223 on the second floor of Annex II.

The space to be occupied by Mental Health currently houses the Montgomery County Veterans Service Office of the Alabama Department of Veterans Affairs (VA). The VA has agreed to move across the hall to Suite 220 on the second floor of Annex II.

I request that approval of the reallocation of the HMFI space in Annex III to the Montgomery County Commission, Purchasing Department; the allocation of Offices 327, 328 and 329 to the District Attorney for HMFI; the Mental Health Authority move to Suite 223 in Annex II; and the Veterans Affairs move to Suite 220 in Annex II be placed on the next agenda.



Haskell Slaughter & Gallion, LLC
8 Commerce Street
Suite 1200
Montgomery, Alabama 36104
t. 334.265.8573 | f. 334.264.7945

MEMORANDUM

March 13, 2017

TTG

To: Donnie Mims

From: Thomas T. Gallion, III

Re: Notice of Claim regarding Keymond Jenkins (minor) and Rodkey Hill (minor)

I am in receipt of your July 16, 2016, memo regarding a notice of claim filed by Attorney Christopher Keith on behalf of Keymond Jenkins (minor) and Rodkey Hill (minor). I have reviewed the March 8, 2017, Notice of Claim letter from Christopher Keith to MCC and the attachments. Based on the information that I reviewed, it is my legal opinion that this is not the responsibility of Montgomery County. This is a claim that should be filed against The Montgomery County School Board.

It is my recommendation that this claim be recognized and denied at the next commission meeting.

50051-317

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

July 12, 2016

MEMORANDUM

TO: Thomas T. Gallion, III
County Attorney

FROM: Donald L. Mims *DLM*
County Administrator

RE: Notice of Claim regarding Keymond Jenkins (minor) & Rodkey Hill (minor)

Attached is a letter from Attorney Christopher A. Keith regarding a Notice of Claim concerning Keymond Jenkins (minor) & Rodkey Hill (minor).

Please review and advise by Noon, Wednesday, March 15, 2017, as to what action the County needs to take regarding this matter.

As always, thank you for your assistance.

/tn

Attachment



**WETTERMARK
KEITH**

PERSONAL INJURY LAWYERS

Because Your Case Matters

3595 Grandview Parkway
Suite 350
Birmingham, AL 35243
ph 205-933-9500
tf 800-309-0500
fx 205-977-3431
WKFirm.com

2017 MAR 10 AM 7:43

March 8, 2017

**Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102**

**Re: Notice of Claim
Our Client: Keymond Jenkins (minor) & Rodkey Hill (minor)
Your Insured: Montgomery Board of Education
Date of Incident: 11/14/2016**

To whom it may concern:

I am writing to notify you that our law firm represents Keymond Jenkins and Rodkey Hill for personal injuries sustained as a result of an incident that occurred on November 11, 2016. As a result of this incident, we will be pursuing a claim against you, your company, and/or your insurance company on our client's behalf. If you have liability insurance under any insurance policies, I would recommend that you immediately notify your insurance company of this letter. I would also recommend that you demand they contact my office within the next seven days. I have enclosed an Affidavit of Claim, as well as a copy of the police report. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Christopher A. Keith

CAK/bc

STATE OF ALABAMA)
COUNTY OF Montgomery)

AFFIDAVIT OF CLAIM

MY NAME: Demond Jenkins PHONE: 334) 544-6524

ADDRESS: 5302 Rolind Dr. Montgomery AL 36108
CITY STATE ZIP

SOCIAL SECURITY NUMBER: 424-7759

PLACE OF EMPLOYMENT: N/A

DATE OF BIRTH: 8-8-99 SEX: M MARITAL STATUS: S

DATE AND TIME OF INCIDENT: 11-14-16

LOCATION OF INCIDENT (BE SPECIFIC): West Farview Ave

NAME OF CITY EMPLOYEE INVOLVED: _____

NAME OF CITY DEPARTMENT INVOLVED: _____

I. FULL DETAILS OF INCIDENT: The School bus was
coming out the school and hit a
Truck

II. FULL DETAILS OF INJURY OR DAMAGE: Chest contusion, lower
back

III. NAMES, ADDRESSES AND PHONE NUMBERS OF ALL WITNESSES: _____

WAS THIS INCIDENT REPORTED TO POLICE: yes REPORT NO. 6733633

IV. LIST ALL DOCTORS AND HOSPITALS INVOLVED IN TREATMENT, IF ANY: Dr. Pessot

Baptist South Kings chiropractor

V. IF ANY MEDICAL TREATMENT, HAVE YOU EXECUTED MEDICAL INFORMATION RELEASE:

VI. STATE THE AMOUNT OF THIS CLAIM: \$ _____

I HEREBY CERTIFY THE ABOVE AND ANY ATTACHMENTS HERETO ARE TRUE, CORRECT AND COMPLETE.

Keyward Jenkins
Affiant/Claimant (Full name)

parent Barbara Hill

SWORN TO AND SUBSCRIBED BEFORE ME
THIS 3 DAY OF Feb, 2015.2017

J. D. Gentry-O'Brien
NOTARY PUBLIC

My Commission Expires: Feb. 22, 2017

STATE OF ALABAMA)
COUNTY OF Montgomery)

AFFIDAVIT OF CLAIM

MY NAME: Rocky Hill PHONE: (334) 544-6524
ADDRESS: 5302 Roland Drive Montgomery, AL 36114
CITY STATE ZIP

SOCIAL SECURITY NUMBER: 421-53-1314

PLACE OF EMPLOYMENT: N/A

DATE OF BIRTH: 10-6-81 SEX: M MARITAL STATUS: S

DATE AND TIME OF INCIDENT: 11-14-14

LOCATION OF INCIDENT (BE SPECIFIC): West Fairview Ave

NAME OF CITY EMPLOYEE INVOLVED: _____

NAME OF CITY DEPARTMENT INVOLVED: _____

I. FULL DETAILS OF INCIDENT: The Bus was ~~was~~ coming out of the school and hit a Truck

II. FULL DETAILS OF INJURY OR DAMAGE: LEFT Shoulder sprain

III. NAMES, ADDRESSES AND PHONE NUMBERS OF ALL WITNESSES: _____

WAS THIS INCIDENT REPORTED TO POLICE: Yes REPORT NO.: 16733633

IV. LIST ALL DOCTORS AND HOSPITALS INVOLVED IN TREATMENT, IF ANY: _____

Baptist South, Dr. Pessoa, King chiropractor,
High Tech Imaging center

V. IF ANY MEDICAL TREATMENT, HAVE YOU EXECUTED MEDICAL INFORMATION RELEASE:

VI. STATE THE AMOUNT OF THIS CLAIM: \$ _____

I HEREBY CERTIFY THE ABOVE AND ANY ATTACHMENTS HERETO ARE TRUE, CORRECT AND COMPLETE.

Rodney Hill

Affiant/Claimant (Full name)

SWORN TO AND SUBSCRIBED BEFORE ME
THIS 3 DAY OF Feb, 2015.2017

parent Rodney Hill

J. Byron Mitchell
NOTARY PUBLIC

My Commission Expires: Feb. 22, 2017

1 / 7

Seating Position Codes

2, 4, or 8 Passenger

8 Passenger (add):

12 Passenger (add):

Bicycle, Motorcycle, ATV

12 - Pedestrian

18 - Not in Passenger Compartment

1	2	3
4	5	6

7	8	9
---	---	---

17	18	19
----	----	----

10
11

13 - Rider of Domestic Animal

14 - Occ. of Non-Motorized Vehicle

15 - Passenger of Bus

97 - Not Applicable

98 - Other (Explain)

99 - Unknown

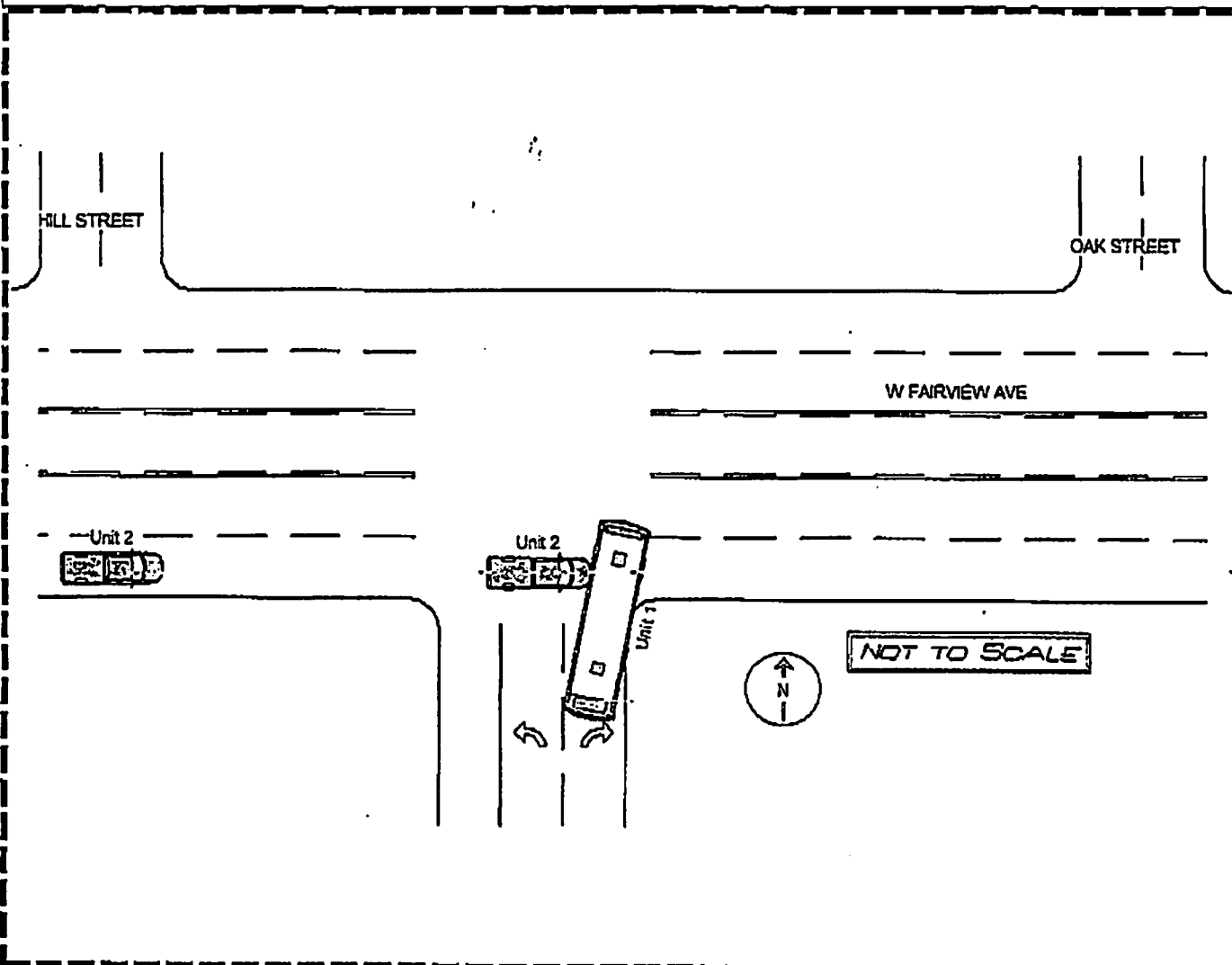
UNINJURED OCCUPANTS

Unit No	Seat Pos	Occ. Type	Safety Equip.	Air-bag	Age Code	Sex	Ejection	Birth Date	Unit No	Seat Pos	Occ. Type	Safety Equip.	Air-bag	Age Code	Sex	Ejection	Birth Date
1	1	1	2	2	9	2	1	03/22/1948									

VICTIMS

N/A ☐										Unit No	Seat Pos	Occ. Type	Safety Equip.	Air-bag	Injury Type	Age	Sex	Ejection	First Aid By
Name ROBERT JAMES										2	1	1	2	1	4	9	1	1	1
Address 4554 HENRY DR MONTGOMERY AL 36116																			
Taker To BAPTIST SOUTH										Taken By HAYNES AMBULANCE									
Medical History EMS ground										Birth Date 01/28/1940									

DIAGRAM



NARRATIVE

The driver of vehicle 1 stated she was exiting private property onto Fairview Avenue and did not see vehicle 2 approaching from her left. Vehicle 1 was a school bus loaded with approximately 40 students. Driver of vehicle 2 was transported to the hospital due to pains.

ROADWAY ENVIRONMENT																																		
Unit No.	1	Involved Road/Bridge	1	Road Surface Type	1	Roadway Condition	1	Workzone Related?	1	Workzone Type	97	Workers Present?	Not Applicable	Workzone Law Enforcement Present?	97	Contributing Circumstances Environment	1	Contrib Made In Roadway	1															
Crash Material Source	97	Curve & Grade	1	Vehicle Observed By	1	Traffic Control	8	Traffic Control Functioning	97	Separation	1	Lanes	2	Lanes	4	Way Street	No	Occupants in Unit	1	Injured in Unit	0	Killed in Unit	0											
Total Number of Units		2		Light		1		Weather		1		Locals		5		Police Present?		No		DOT Railroad Crossing No.														
																				N/A														
Unit No.	2	Involved Road/Bridge	1	Road Surface Type	1	Roadway Condition	1	Workzone Related?	1	Workzone Type	97	Workers Present?	Not Applicable	Workzone Law Enforcement Present?	97	Contributing Circumstances Environment	1	Contrib Made In Roadway	1															
Crash Material Source	97	Curve & Grade	1	Vehicle Observed By	1	Traffic Control	1	Traffic Control Functioning	97	Separation	1	Lanes	2	Lanes	1	Way Street	No	Occupants in Unit	1	Injured in Unit	1	Killed in Unit	0											
Total Number of Units		2		Light		1		Weather		1		Locals		5		Police Present?		No		DOT Railroad Crossing No.														
																				N/A														
INVESTIGATION																																		
Name of Photographer										N/A																								
Time Police Notified					Time Police Arrived					Time EMS Arrived					EMS Response Run #																			
1452 MT					1500 MT					1502 MT					N/A																			
Name of Investigating Officer										A S Wright					Officer ID					2362					Agency ORI					AL0030100				
Name of Investigating Officer															Officer ID										Agency ORI									
The data on this report reflects the best knowledge, opinion, and belief regarding the crash, but no warrant is made as to the factual accuracy thereof.																																		

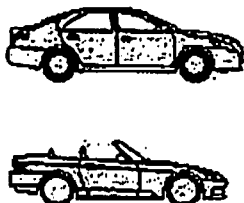
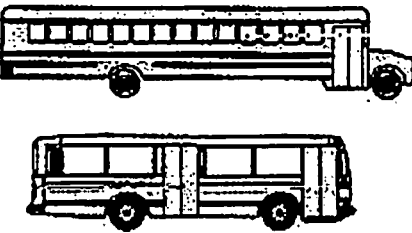
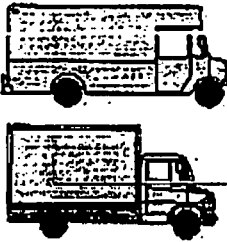
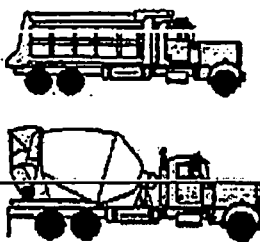
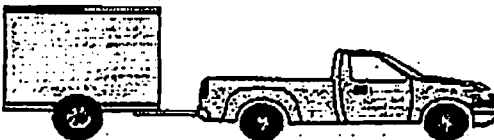
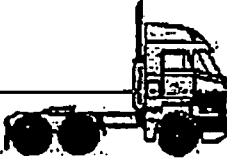
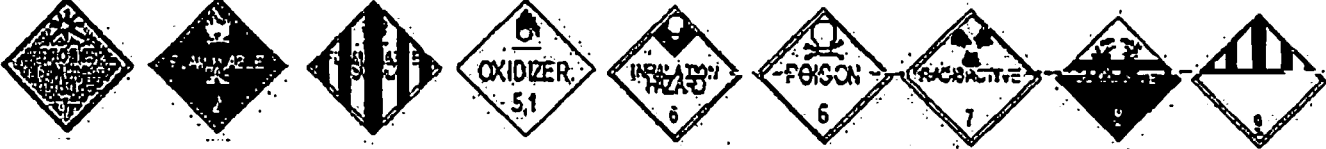
Unit No. 1
(same as on main report)

ALABAMA UNIFORM TRAFFIC CRASH REPORT

Truck/Bus Supplemental Sheet

AST-27B Rev. 08/08

General Instructions	
Complete this form each qualifying vehicle ONLY if the crash meets BOTH of the Following criteria: 1. The crash involved a qualifying vehicle (a truck with a gross vehicle weight rating (GVWR) or a gross combination weight rating (GCWR) of more than 10,000 pounds, or Haz/Mat placard, or a vehicle designed to carry nine or more, including driver) and; 2. The crash resulted in at least one of the following: A. one or more fatalities B. one or more persons injured and taken from the scene for immediate medical attention, or C. one or more involved vehicles had to be towed from the scene as a result of disabling damage or had to receive assistance to leave.	
Screening Information	
Number of Qualifying Vehicles: Trucks with GVWR or GCWR of more than 10,000 pounds or Haz/Mat placard <u>0</u> Buses designed to carry 9 or more (including driver) <u>1</u>	Number of Persons: Sustaining fatal injuries <u>0</u> Transported for immediate medical treatment <u>1</u> Number of vehicles towed from scene due to damage <u>2</u>
Vehicle Information	
Weight Rating of Power Unit of the Truck 2. - 10,001 - 26,000 pounds	Hazardous Material Involvement Did vehicle have a Haz/Mat placard? ☐ If Yes, include following information from placard A. Name or 4-digit number from Diamond or box _____ B. The 1-digit number from bottom of diamond _____ Was hazardous material released from THIS vehicle's cargo? ☐
Vehicle Configuration 4. - Bus (seats for more than 15 people, including driver)	Bus Usage 2. - School
Cargo Body Type 2. - Bus (more than 15 passengers, including driver)	Cargo Type 24. - Passenger
Motor Carrier Information	
NOTE: If NOT a motor carrier, enter NONE under Carrier Name, 0 for None under Carrier Identification Numbers, and go to Sequence Of Events Section Carrier Name <u>07</u> Carrier Phone <u>97</u> Carrier Mailing Address (Street or P.O. Box) <u>97</u> City, State, Zip <u>0</u> None = 0) Motor Carrier Type <u>97. - Not applicable</u> US DOT <u>N/A</u> ICC MC <u>N/A</u> STATE NO. <u>N/A</u> STATE <u>OTHER COUNTRY AUTHORITY</u> COUNTRY <u>N/A</u>	
Sequence of Events	
NOTE: for THIS vehicle - list up to four Event #1 <u>20</u> Event #2 <u>97</u> Event #3 <u>97</u> Event #4 <u>97</u>	
EVENT CODES	Non-Collision 1. Ran off road 2. Jackknife 3. Overturned (rollover) 4. Downhill runaway 5. Cargo loss or shift 6. Explosion or fire 7. Separation of units 8. Cross median/centerline 9. Equipment Failure (brake failure, blown tires, etc.) 10. Other non-collision 11. Unknown
	Collision with 12. Pedestrian 13. Motor Vehicle in Transport 14. Parked Motor Vehicle 15. Train 16. Pedalcycle 17. Animal 18. Fixed object 19. Work Zone Maintenance equipment 20. Other movable object 21. Unknown movable object
	Not applicable 97. Not applicable

Definitions		
Truck A motor vehicle designed, used or maintained primarily for the transportation of property. For the purpose of this form the vehicle must also meet one of the following criteria: * Have a GVWR or a GCWR of more than 10,000 pounds, or * Carry a Hazardous Material Placard Bus A motor vehicle providing seats for 9 or more persons including the driver and used primarily for the transportation of persons. Trailer A non-power vehicle towed by a motor vehicle.	Reportable Crash A highway related incident normally investigated by a police officer and reported on a standard crash report form involving one or more trucks or buses (as defined here) which results in: * One or more fatalities, or * One or more non-fatal injuries requiring transportation for the purpose of obtaining immediate medical treatment, or * One or more of the vehicles being removed from the scene as a result of disabling damage, or * One or more of the vehicles requiring intervening assistance before proceeding under its own power.	
Typical Vehicle Silhouettes		
1. Passenger Vehicle 	2. Light truck (van, mini-van, panel, pickup, sport utility vehicle) 	3. Bus (seats for 9-15 people, including driver) 
4. Bus (seats for more than 15 people, including driver) 	5. Single unit truck - 2 axles / 6 tires 	6. Single unit truck - 3 axles 
7. Truck with trailer 	8. Truck tractor (bobtail) 	9. 
10. Tractor with double trailers 	11. Tractor with triple trailers 	
Typical Hazardous Material Placards		
		

LEGEND

Location	Category	Code	Description	Location	Category	Code	Description
Vehicle	Tow Year	97	Not applicable	Roadway Environment	Traffic Control Status	97	Not applicable
Vehicle	Tow Status	1	Towed due to disabling damage	Roadway Environment	Prohibitory Lane Closure	2	Two lanes
Vehicle	Towed Code	0	Not Set	Roadway Environment	Turn Lane Presence	1	None
Vehicle	Unit Type	20	Large Bus (seats 16 or more)	Roadway Environment	Turn Lane Presence	4	Both left and right turn lanes
Vehicle	Unit Type	3	Pickup	Roadway Environment	Vision Obstruction	1	Not applicable
Vehicle	Usage	1	Personal vehicle	Roadway Environment	Weather Condition	1	Clear
Vehicle	Usage	5	School bus (public or private)	Roadway Environment	Workzone Low Encroachment Presence	97	Not applicable
Vehicle	VIN	0	Not set	Roadway Environment	Workzone Relationship	1	Not in / related to workzone
Vehicle	Year		Not set	Roadway Environment	Workzone Type	97	Not applicable
Uninjured Occupants	Age Code	9	85 or older	Truck/Bus Supplement	Bus Usage	2	School
Uninjured Occupants	Airbag	2	Not deployed, no switch	Truck/Bus Supplement	Cargo Body Type	2	Bus (more than 15 passengers, excluding driver)
Uninjured Occupants	Birth Date Code	0	Not Set	Truck/Bus Supplement	Cargo Type	24	Passenger
Uninjured Occupants	Ejection Status	1	Not ejected or trapped	Truck/Bus Supplement	Carrier Address Code	97	Not applicable
Uninjured Occupants	Gender	2	Female	Truck/Bus Supplement	Carrier Name Code	97	Not applicable
Uninjured Occupants	Occupant Type	1	Driver	Truck/Bus Supplement	Carrier Phone Code	97	Not applicable
Uninjured Occupants	Safety Equipment	2	Shoulder and lap belt used	Truck/Bus Supplement	Country Number Code	N/A	Not applicable
Victims	Age Code	9	85 or older	Truck/Bus Supplement	ICCMC Number Code	N/A	Not applicable
Victims	Airbag	1	Not installed	Truck/Bus Supplement	Motor Carrier Type	97	Not applicable
Victims	Birth Date Code	0	Not Set	Truck/Bus Supplement	State Number Code	N/A	Not applicable
Victims	Ejection Status	1	Not ejected or trapped	Truck/Bus Supplement	USDOT Number Code	N/A	Not applicable
Victims	Gender	1	Male	Truck/Bus Supplement	Vehicle Configuration	1	Bus (seats for more than 15 people, excluding driver)
Victims	Gender	1	Male	Truck/Bus Supplement	Weight Rating	2	10,001 - 26,000 pounds
Victims	Injury Type	4	Not visible but complains of pain				
Victims	Medical Facility Transport	2	EMS ground				
Victims	Safety Equipment	2	Shoulder and lap belt used				
Victims	Victim Taken By		Not Set				
Victims	Victim Taken To		Not Set				
Roadway Environment	Environmental Contributing Circumstance	1	None apparent				
Roadway Environment	Light Condition	1	Daylight				
Roadway Environment	Locale	5	School				
Roadway Environment	Opposing Lane Separation	1	None				
Roadway Environment	Road Bridge Condition	1	None apparent				
Roadway Environment	Road Surface Type	1	Asphalt				
Roadway Environment	Roadway Condition	1	Dry				
Roadway Environment	Roadway Curvature And Grade	1	Straight, level				
Roadway Environment	Roadway Material	1	None				
Roadway Environment	Roadway Material Surface	97	Not applicable				
Roadway Environment	Traffic Control	1	No controls present				
Roadway Environment	Traffic Control	5	Stop sign				

LEGEND

Location	Category	Code	Description	Location	Category	Code	Description
Report Header	Unit Type	28	Large Bus (seats 16 or more)	Driver	Liability Ins. Policy Code	A	Not Set
Report Header	Unit Type	8	Pick-up	Driver	Liability Ins. Policy Code	97	Not applicable
Location And Time	Contributing Circumstance	37	Failed to yield right-of-way from driveway	Driver	Liability Insurance-NAIC Number Code		Not Set
Location And Time	Contributing Unit	10	Unit	Driver	Liability Insurance NAIC Number Code	N/A	Not Applicable
Location And Time	Controlled Access Highway Location	1	Main road	Driver	Maneuver	1	Movement essentially straight
Location And Time	Coordinate Status	99	Unknown	Driver	Maneuver	3	Turning right
Location And Time	Coordinate Type	07	Not applicable	Driver	Phone Number Code	0	Not Set
Location And Time	Crash Manner	5	Angle (front-to-side), same direction	Driver	Phone Number Code	97	Not applicable
Location And Time	Crash Severity	C	Possible Injury	Driver	Place of Employment		Not Set
Location And Time	Distance Node/Unit	10	Feet	Driver	Place of Employment	Unemployed	Unemployed
Location And Time	Distracted Driving	99	Unknown	Driver	Race	2	Black / African-American
Location And Time	Harmful Event	22	Collision with vehicle in traffic	Driver	Residence Within 25 Miles	No	No
Location And Time	Highway Classification	5	Municipal	Driver	Residence Within 25 Miles	yes	yes
Location And Time	Highway Side	3	Eastbound	Driver	Travel Direction	1	North
Location And Time	Roadway Feature	5	Driveway access intersection	Driver	Travel Direction	2	East
Location And Time	School Bus Related	2	School bus directly involved	Vehicle	Attachment	1	None
Location And Time	Time Display Format	20	Military	Vehicle	Body	1	Two door
Driver	Alcohol Test Type	8	No Test Given	Vehicle	Body	97	Not applicable - not passenger car, personal van, or SUV
Driver	Commercial Driver License Endorsement	03	Not applicable / unlicensed	Vehicle	Crash Offense	9	No Driver License
Driver	Commercial Driver License Status	C	Current / valid	Vehicle	Citation Offense	09	None
Driver	Contributing Circumstance	32	Failed to yield right-of-way from stop sign	Vehicle	Damage Severity	4	Major, disabled
Driver	Contributing Circumstance	97	Not applicable	Vehicle	Defect	1	None
Driver	Driver Address Code	0	Not Set	Vehicle	Emergency Status	97	Not applicable
Driver	Driver Condition	1	Apparently normal	Vehicle	Estimated Speed Code	Unk	Unknown
Driver	Driver License Class Code	0	Not set	Vehicle	Hazardous Cargo	97	Not applicable
Driver	Driver License Class Code	97	Not applicable	Vehicle	Hazardous Cargo Release type	97	Not applicable
Driver	Driver License Endorsement	07	Not applicable	Vehicle	K12 Child Going To Or From School	0	Not Set
Driver	Driver License Number	0	Not set	Vehicle	Make	FRHT	Freightliner
Driver	Driver License Number	97	Not applicable	Vehicle	Make	GMC	General Motors Corp.
Driver	Driver License Restriction	97	Not applicable	Vehicle	Non-Motorist Action	0	Not Set
Driver	Driver License State Code	0	Not set	Vehicle	Non-Motorist Location	0	Not Set
Driver	Driver License State Code	97	Not applicable, including no license	Vehicle	Oversized Load	N/A	NotApplicable
Driver	Driver License Status	97	Not applicable / unlicensed	Vehicle	Oversized Load Permit	N/A	NotApplicable
Driver	Driver License Status	C	Current / valid	Vehicle	Owner Address Code	0	Not Set
Driver	Driver Name Code	0	Not Set	Vehicle	Owner Name Code		Not Set
Driver	Drug Test Result	97	Not applicable	Vehicle	Placard Requirement	97	Not applicable
Driver	Drug Test Type	4	No test given	Vehicle	Placard Status	3	Not applicable (placard not required)
Driver	Gender	1	Male	Vehicle	Tag Number		Not set
Driver	Gender	2	Female	Vehicle	Tag State	0	Not set
Driver	Harmful Event	22	Collision with vehicle in traffic	Vehicle	Tag Year	0	Not set

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 1

DEPARTMENT: Tax & Audit REQUESTED BY: Terri Henderson, Revenue Manager 03-14-17
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 3/15/17
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☒
Agenda ☐

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Refund Prior Year Revenue	001-51800-335	0	28,775	28,775
Contract Services	001-51800-304	200,000	(28,775)	171,225
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 200,000	\$ 0	\$ 200,000

JUSTIFICATION: Transfer of \$28,775 from Tax & Audit budgeted funds from 304 Contract Services account to fund Prior Year Refunds of general fund portion only of sales and use taxes due back to taxpayers.

Interoffice Memo

To: County Commission
From: Lou Ialacci 
Cc: Donnie Mims, Florence Cauthen
Date: March 13, 2017
RE: Rodney Smith Merit Evaluation

As part of Rodney's annual merit evaluation I am recommending two steps in addition to his one step merit increase. Rodney has done an outstanding job over the past ten years for the County. With my split duties between the County and the City Rodney has asserted himself as the leader for the department. He has made good decisions and taken positive actions to assist me and keep the department moving forward. His leadership role has helped facilitate the City/County shared arrangement which provides 70% funding for the cost of my position.

Examples of Rodney's significant accomplishments that support the increase are:

- Led the evaluation of the maintenance agreement renewal with Norment/Cornerstone resulting in the implementation of more current technology, better camera coverage and a cost savings of over \$100,000.
- Started an initiative to upgrade the door locks system providing much greater control and flexibility to provide more responsive security to meet the County's needs. This will result in additional savings of approximately \$80,000.
- Served as the project manager for the Business License and Sales Tax projects over the past two years. The projects had delays beyond his control, but came in on budget, and met the user specifications.
- Managed more than 12 different projects for the Sheriff's Office which all came in on budget and provided new services and improvements to existing systems.
- Managed the migration of the County's email system to Microsoft's new cloud services called Office 365. This was completed on time and without outside assistance.

With the technology atmosphere that we operate in today, Rodney's technical and managerial skills are very valuable and necessary to provide the services required by the County.

Savings from two vacant department positions will cover the \$3,034 additional cost in the current budget. The cost to subsequent budgets will be approximately \$5,844 per year.

Your consideration of this request at the March 20, 2017 work session is appreciated.

Donald Mims

From: Jones, Steve <sjones@montgomeryal.gov>
Sent: Wednesday, March 15, 2017 1:32 PM
To: Florence Cauthen; Donald Mims; Strange, Todd Contact Card; Archie, Anita
Cc: Lamar Allen
Subject: RE: Parking Deck
Attachments: City of Montgomery- Flat Rate Hamilton Paystation System 2.16.17.pdf

All,

After looking at this thoroughly, the cost estimates from Stallings and Sons and GMC, here are my comments.

The elevator is a must fix and we are looking at about 225k to fix that. I know we put one in at the library for 95k but that was only a two stop hydraulic elevator. This is a five stop traction system that is dramatically more expensive.

The 600k estimate from Stallings (plus the 57k additional for elevator extras) is probably a pretty good estimate of the cost.

We can do some in-kind work (sand blasting, applying the deck surface, painting, and some lighting work) that can lower the price , but not a huge amount. Maybe 50k or so.

Keep in mind that this doesn't include the automated arm system that we would need put in place if we didn't man it with an employee.

That cost would add an additional 20k plus or minus. Attached is the quote.

The deck has no fire suppression system currently , per our building code, it is NOT needed for an open air parking deck.

To summarize; we are looking at about 650k if we contract all of the items out, or 600k if we are able to do the in kind services I mentioned above.

Please contact me with any questions or concerns.

Steve Jones
City of Montgomery
334.625.3633
sjones@montgomeryal.gov

"To sustain a safe, vibrant, and growing Montgomery in its entirety, that we all can be proud to call home"

Donald Mims

From: Todd Strange <tstrange2@aol.com>
Sent: Wednesday, March 15, 2017 8:35 PM
To: Florence Cauthen
Cc: Jones, Steve; Donald Mims; Archie, Anita; Lamar Allen; McLeod, Mac
Subject: Re: Parking Deck

Capell Howard will be a willing participant and even a capital contributor.

Sent from my iPhone

> On Mar 15, 2017, at 6:46 PM, Florence Cauthen <FLORENCECAUTHEN@mc-ala.org> wrote:

>

> Steve,

> Before an offer is made, I think any impact of the attached "Easements and Agreements" that run with the land should be considered. According to this document, as I read it, the original property owner granted to Capell (and its successors and assigns) emergency exits through the south wall of the parking deck for three floors of Capell's existing building, as extended. Will this limit options (or impact the cost) for future renovations, demolition, construction, etc.?

> Florence

Montgomery County Commission
Non-Profit Agency Funding Request

2017 JAN 10 PM 12:47



Name of Agency	TS Morris Youth Intervention	
Website		
Primary Physical Address with Zip Code	123 Warwick Dr. Mont. AL 36110	
Executive Director's Name	Tashina Morris	
Executive Director's Phone	Business: 334-799-8063 Cell: 334-799-8063	
Year Organization Founded	2015	
Agency Mission/Function	See Attachment	
Event/Activity to be Funded	Program Expansion	
How will the funds be used?	Purchase a 50 x 100 Steel building plus Slab work	
Amount Requested	\$100,000	
Other Source(s) contacted for Funding and Amounts Requested and Received	NO	
Have you received funds from the Commission in the past? If so, please provide the date(s) and amount(s).	NO	
Please provide all of the following documents for review by the Commission:	Attached:	Comments
Articles of Incorporation	☒	
Signed Bylaws	☒	
Board of Directors	☒	
Most Recent Financial Statement	☒	
Most Recent Audit, if available	☒	
Current Budget	☒	
Most Recent IRS Form 990	☒	
501(c)(3) Tax Exempt Status Letter	☒	
Person Completing Form		
Email address		
Title		
Date		

Please return to the attention of Theresa LeGrady at 101 S. Lawrence Street, Montgomery, AL 36104 or by email to: TheresaLeGrady@mc-ala.org. If you have questions, please contact Theresa at 334.832.2555.

TS Morris Youth Intervention Organization
P O Box 250923
Montgomery, Al 36125
tashinamorris@tsmorris.vpweb.com
tsmorris.vpweb.com

Dear County Commissioners of Montgomery, Al.,

This letter is to introduce to you our Non-Profit Organization, TS Morris Youth Intervention, which is located at 623 Warwick Dr. Montgomery, Al 36116. My name is Tashina Morris, founder of the Organization. We are happy to inform you about the good works we are performing for the under privileged within our community. We have hosted a Stop the Black on Black Crime Parade, December 5, 2015, Stop the Black on Black Crime Memorial Service, and young ladies in training which is held 1st and 3rd Mondays.

Statistics have shown that each district within the city of Montgomery is composed of about 22,000 people with the majority living in poverty (within district 4). Also, according to Office of Juvenile Justice department (2015) people who are living in poverty have a higher risk of committing crime or being a victim of crime at a far higher rate than middle or upper class individuals. Most of these crimes are committed within the community impacting a significant rise in Black on Black crime.

TS Morris' mission is to bring awareness of Black on Black crime and the importance of Unity for a better way of life. TS Morris is geared towards extending one's education with life skills such as Adult Education (GED) classes, Substance abuse/Alcohol seminars, Teen pregnancy, economic development programs and technical courses to youth between the ages of 13 to 20, as well as, tutoring in math, science and computer application.

Our goal is to build and encourage at risk kids with life skills to grow outside of generational stigmatism and to enhance their knowledge of past and current events pertaining to History. Through my research, there are no community centers and no private centers but TS Morris that caters to youth between the ages of 13-20 within the city of Montgomery. We are currently located at 623 Warwick Drive, Montgomery, Al 36116 but we are looking to expand due to the number of applicants trying to enroll in our program (who are currently located within 36116 zip code). We have currently purchased property from the Alabama Revenue Department to expand (build) our intervention center. The land has not been occupied in at least 15 years. Over grown Trees, shrubs and dilapidated homes

occupy this area. A new center will bring the area up to standards. It will help beautify the community, as well as, give the residents a sense of purpose and self-worth.

I am writing to you to request a monetary gift in kind of \$65,000 to develop the property. The property is located on McGowan street and it is located in the heart of a poverty driven community which it will bring a fresh new look to the area.

If you all chooses to help our organization, you will be contributing more than just funding. You will be an important partner in providing a healthy life for more than 100 youth each week.

Thank you so much for taking the time to read this proposal, and please do not hesitate to contact me at 334-799-8063 with any questions and concerns about this request. We are badly in need of the funds to start moving forward with the organization.

Hoping for your partnership,
Tashina Morris, M.S.
Executive Director
TS Morris Youth Intervention Organization

Tammy Nix

From: Donald Mims
Subject: FW: County Commission meeting

From: Marvin Smith
Sent: Thursday, March 02, 2017 9:24 AM
To: 'endeansr@aol.com' <endeansr@aol.com>
Cc: 'donald.mims@mc-ala.org' <donald.mims@mc-ala.org>
Subject: County Commission meeting

Mr. Dean,

I definitely appreciate the financial support in 2016 from our county commission. The county commission was able to send 12 youth to our law enforcement leadership camp in 2016. I would like to visit a future county commission meeting to make another ask for our 2017 camp that will be taking place in July.

Thank you for your support.

Marvin D. Smith | Scout Executive/CEO
BOY SCOUTS OF AMERICA
Tukabatchee Area Council
3067 Carter Hill Road
Montgomery, AL 36111
O: (334) 262-2697
Cell: (334) 200-6172
marvin.smith@scouting.org



Prepared. For Life.™

Tammy Nix

From: Felicia Taylor <feliciataylor@alasu.edu>
Sent: Friday, March 10, 2017 2:51 PM
To: Elton N. Dean, Sr.; Elton Dean
Cc: Donald Mims
Subject: SKYCAP Sponsorship 2017
Attachments: SKYCAP 2017 Sponsorship For County Commission.docx; SKYCAP Brochure 2017.pdf

Hello Commission Dean,

I hope that this e-mail finds everything going well with you and the Montgomery County Commission.

I wanted to send you a copy of our request for funding letter and brochure for SKYCAP 2017. As you view all the information, you will see that there is a great need for additional funding to assist even more youth in the Montgomery and River Region area.

I will have the opportunity to present during the work session of the Commission on March 20th and I just want to make sure we have your full support as always.

If there is anything else you need from Mr. Olan Wesley and the Division of Continuing Education, please give us a call at 334-229-4686.

I look forward to speaking with you soon.

Sincerely,

Felicia Taylor
Marketing/Public Relations Specialist
Division of Continuing Education
Alabama State University
334-229-4686



March 1, 2017

Montgomery County Commission
Commissioner Elton Dean, Chairman
P.O. Box 1667
Montgomery, Alabama 36102

Dear Commissioner Dean,

Alabama State University's Division of Continuing Education is happy to inform you of our Annual Kids/Youth College Adventure Program, SkyCap is right around the corner. We offer several different academic enrichment courses to help students successfully complete class work during the upcoming school year. We are hosting two three-week sessions, the first session is June 5th-23rd and the second will be July 10th-28th.

We are always just as excited about our newest programs offered such as our SOAR after school tutorial program which started this month. **SOAR (STEM Outreach and Academic Renewal Program)** is a tutorial service designed to enrich and improve the academic progress of students in grades 3-12 in mathematics. SKYCAP will offer a course in **Biomedical Engineering Exploration** for grade 6-9 this summer and for that reason, we are expecting even more students. Additionally, the program is designed to help students discover, measure and enhance their skills, ability and knowledge in mathematics and STEM related fields.

In addition, we will host a Pre-Registration Orientation, Saturday, May 6, 2017 from 9a.m. until 2p.m. in the Acadome Banquet Room. The Orientation will also introduce instructors and allow them to give an overview of their class plans. Additionally, this is when we find some parents needing assistance with their child and/or children for our Annual Kids/Youth College Adventure Program. We would like to thank you for your support on last year in the amount of **\$3,000.00** and because of that sponsorship several kids had an opportunity to experience summer fun and learning on a college campus.

As a result, we need your help financially this year for our low-income parents that are interested in our Summer Program. Enclosed is our brochure that outlines **SkyCap 2017**. We are asking if the Commission as a whole would please consider a sponsorship of at least but not limited to **\$10,000.00** for youth that might otherwise not have this opportunity.

Thank you so very much for helping us in our endeavor to empower our students with knowledge. We strive hard to help students, **"Learn how to Learn and have Fun"!**

Respectfully,

Olan L. Wesley
Director
Division of Continuing Education
Alabama State University

Powered By: ASU'S Division of Continuing Education
www.alasu.edu/continuingeducation or call 334-229-4686

15-2

ALABAMA STATE UNIVERSITY



REGISTRATION FORM

For complete registration, go to
www.alasu.edu/skycap
 to download additional forms.

Name of Classes:

8-10 a.m.

10 a.m.-noon

1-3 p.m.

3-5 p.m.

What school did you attend for the 2016-17 school year?

Total Cost: \$425: 4 classes, 8 a.m.-5 p.m. Includes lunch, field trip, t-shirt and backpack

\$300: 2 classes, 8 a.m.-noon or 1-5 p.m. Includes lunch, t-shirt and backpack

Session 1 Session 2 Both sessions

Please print

Student Name:

Address:

City, State & Zip Code:

Name of Parent/Guardian:

Day/Work Phone:

Cell Phone:

Home Phone:

Email:

T-shirt Size:

Grade:

Age:

PAYMENT OPTIONS

REGISTER & PAY ONLINE AT www.alasu.edu/continuingeducation
 Do NOT fill out this form if you register online.

Personal Check Make payable to ASU Continuing Education. Please include
 driver's license number, home and work phone numbers on check.

Cash Visa Mastercard Discover AmExpress

Card number:

Expiration date:

Signature:

CW Code (if on back of card):

Mail to: ASU Division of Continuing Education, P.O. Box 271, Montgomery, AL 36101-0271
 or Fax to: 334-229-6763

CALL 334-229-4688 TO REGISTER BY PHONE WITH CREDIT CARD
 or visit our office at 1030 W. University Drive, Campus of Alabama State University

I acknowledge that my child received 2 T-shirts and 1 Backpack.

Signature:

How did you hear about SKYCAP? Radio Online TV Magazine

Brochure Person Other

Is this your first time participating in SKYCAP? Yes No

How many years has your child participated in SKYCAP? _____

Nonprofit Org.
 U.S. Postage
PAID
 Montgomery AL
 Permit #149

ALABAMA STATE UNIVERSITY



Summer fun and learning for students entering 1st-12th grades.

SESSION 1: JUNE 5-23, 2017

SESSION 2: JULY 10-28, 2017

Orientation | May 6 | 9 a.m. - 2 p.m.

Dunn-Oliver Academic Banquet Room



10%
DISCOUNT

If you register for a full-day
on or before May 6, 2017.

15%
DISCOUNT

If you register for both sessions
on or before May 6, 2017.

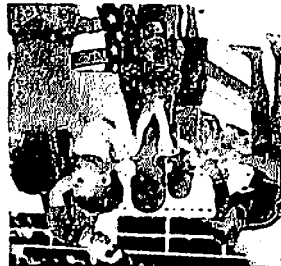


Division of Continuing Education, P.O. Box 271 • Montgomery, AL 36101-0271

ALABAMA STATE
UNIVERSITY



SUMMER KIDS/YOUTH COURSE ADVENTURE PROGRAM



>> Technology Computer Coding (Grades 9-12) Session I #17-115-01 June 5-23, Mon.-Fri., 8-10 a.m. Session II #17-115-02 July 10-28, Mon.-Fri., 8-10 a.m. T. Thomas, instructor Basic Computers (Grades 1-3) Session I #17-116-01 June 5-23, Mon.-Fri., 1-3 p.m. Session II #17-116-02 July 10-28, Mon.-Fri., 1-3 p.m. D. Chapman, instructor Computer Digital Art (Grades 4-8) Session I #17-118-01 June 5-23, Mon.-Fri., 1-3 p.m. Session II #17-118-02 July 10-28, Mon.-Fri., 1-3 p.m. D. Chapman, instructor Computer Information Systems (Grades 6-12) Session I #17-120-01 June 5-23, Mon.-Fri., 1-3 p.m. Session II #17-120-02 July 10-28, Mon.-Fri., 1-3 p.m. Dr. C. Jones, instructor Computer Animation (Grades 4-8) Session I #17-121-01 June 5-23, Mon.-Fri., 3-5 p.m. Session II #17-121-02 July 10-28, Mon.-Fri., 3-5 p.m. T. Thomas & A. Christian, instructors Computer Graphics (Grades 4-8) Session I #17-122-01 June 5-23, Mon.-Fri., 3-5 p.m. Session II #17-122-02 July 10-28, Mon.-Fri., 3-5 p.m. D. Chapman, instructor Web Design/Photograph (Grades 4-8) Session I #17-123-01 June 5-23, Mon.-Fri., 1-3 p.m. Session II #17-123-02 July 10-28, Mon.-Fri., 1-3 p.m. P. Mezh & A. Christian, instructors Drone Exploration (Grades 6-12) Session I #17-124-01 June 5-23, Mon.-Fri., 3-5 p.m. Session II #17-124-02 July 10-28, Mon.-Fri., 3-5 p.m. Dr. C. Jones, instructor	>> Mathematics Basic Mathematics (Grades 4-5) Session I #17-125-01 June 5-23, Mon.-Fri., 3-5 p.m. Session II #17-125-02 July 10-28, Mon.-Fri., 3-5 p.m. R. Malone, instructor Basic Mathematics II (Grades 6-8) Session I #17-126-01 June 5-23, Mon.-Fri., 10 a.m.-noon Session II #17-126-02 July 10-28, Mon.-Fri., 10 a.m.-noon K. Calloway, instructor Algebra I (Grades 6-8) Session I #17-127-01 June 5-23, Mon.-Fri., 8-10 a.m. Session II #17-127-02 July 10-28, Mon.-Fri., 8-10 a.m. B. Jefferson, instructor Algebra II (Grades 9-12) Session I #17-128-01 June 5-23, Mon.-Fri., 10 a.m.-noon Session II #17-128-02 July 10-28, Mon.-Fri., 10 a.m.-noon T. Shufford, instructor String/Banjo/Ideal (Grades 1-12) Session I #17-139-01 June 5-23, Mon.-Fri., 3-5 p.m. Session II #17-139-02 July 10-28, Mon.-Fri., 3-5 p.m. J. Johnson, instructor Pottery for Teens (Grades 5-9) Session I #17-138-01 June 5-23, Mon.-Fri., 3-5 p.m. Session II #17-138-02 July 10-28, Mon.-Fri., 3-5 p.m. C. Spearman, instructor YOUTH CARTOONING (Grades 4-5) Session I #17-137-01 June 5-23, Mon.-Fri., 3-5 p.m. Session II #17-137-02 July 10-28, Mon.-Fri., 3-5 p.m. R. Malone, instructor Basic Mathematics II (Grades 6-8) Session I #17-135-01 June 5-23, Mon.-Fri., 1-3 p.m. Session II #17-135-02 July 10-28, Mon.-Fri., 1-3 p.m. R. Malone, instructor Volleyball (Grades 6-12) Session I #17-144-01 June 5-23, Mon.-Fri., 3-5 p.m. Session II #17-144-02 July 10-28, Mon.-Fri., 3-5 p.m. D. Covic & D. Rosario, instructors	Skills Exploration Reading Rocks (Grades 1-3) Session I #17-101-01 June 5-23, Mon.-Fri., 8-10 a.m. Session II #17-101-02 July 10-28, Mon.-Fri., 8-10 a.m. R. Morton, instructor Mathematics (Grades 1-3) Session I #17-102-01 June 5-23, Mon.-Fri., 10-noon Session II #17-102-02 July 10-28, Mon.-Fri., 10-noon A. Cooper, instructor Reading & Language (Grades 4-5) Session I #17-104-01 June 5-23, Mon.-Fri., 8-10 a.m. Session II #17-104-02 July 10-28, Mon.-Fri., 8-10 a.m. M. Reynolds & H. Banks, instructors Reading & Spelling (Grades 1-3) Session I #17-103-01 June 5-23, Mon.-Fri., 8 a.m. - noon Session II #17-103-02 July 10-28, Mon.-Fri., 8 a.m. - noon D. Chapman, instructor Science, Technology, Engineering & Mathematics (STEM) Session I #17-111-01 June 5-23, Mon.-Fri., 8-10 a.m. Session II #17-111-02 July 10-28, Mon.-Fri., 8-10 a.m. K. Davis, instructor Science II (Grades 6-8) Session I #17-112-01 June 5-23, Mon.-Fri., 10 a.m.-noon Session II #17-112-02 July 10-28, Mon.-Fri., 10-noon K. Davis, instructor Forensic Science Exploration (Grades 9-12) Session I #17-113-01 June 5-23, Mon.-Fri., 8-10 a.m. Session II #17-113-02 July 10-28, Mon.-Fri., 8-10 a.m. T.H. Parker, instructor Biomedical Engineering (Grades 6-9) Session I #17-114-01 June 5-23, Mon.-Fri., 1-3 p.m. Session II #17-114-02 July 10-28, Mon.-Fri., 1-3 p.m. T.H. Parker, instructor Essential Communication Skills (Grades 9-12) Session I #17-107-01 June 5-23, Mon.-Fri., 8-10 a.m. Session II #17-107-02 July 10-28, Mon.-Fri., 8-10 a.m. Dr. S. Huffman, instructor Comprehension & Study Skills (Grades 6-8) Session I #17-106-01 June 5-23, Mon.-Fri., 8-10 a.m. Session II #17-106-02 July 10-28, Mon.-Fri., 8-10 a.m. S. Smith, instructor Language Arts (Grades 6-8) Session I #17-105-01 June 5-23, Mon.-Fri., 8-10 a.m. Session II #17-105-02 July 10-28, Mon.-Fri., 8-10 a.m. S. Calloway, instructor
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For course descriptions and a complete listing of all kids/youth, adult enrichment and professional development courses, visit our Continuing Education Summer 2017 Catalog website at www.alaska.edu/continuingeducation or call 334-229-4686 for additional information.

Homeview Holistic Community Family Health Center
702 Keystone Street, Montgomery, AL 36108
HomeviewHFC@gmail.com | 334.223-8750

February 11, 2017

Do you have a passion for helping people in the community? Be part of a vision for the revitalization of the Homeview Community and the Westside of Montgomery, Alabama. Mount Gillard Missionary Baptist Church and the Homeview Family Health Center are seeking adult volunteers and sponsors to support the Summer Enrichment Program and Relay for Health and Wellness 2017 community event.

The Summer Enrichment Program serves youth ages 4 to 17 by providing mentoring and tutoring to help the children with academic skills, life skills, and social skills. Volunteers serve Monday through Thursday from 9:00 am until 12: noon pm from June 5 - July 14. Serving the youth is satisfying as you experience the growth in skills and confidence of the youth. One feels like a "proud parent" knowing you play a role in the success of a youth's future.

Volunteers and sponsorships are also needed for the Relay for Health and Wellness 2017 Community Health and Wellness event. This event impacts the children of the area as well as the adults. Community members gather for holistic services including breakfast, lunch, door prizes, youth activities, school supplies, uniforms certificates, as well as information concerning health, finances, nutrition and other community services.

Details for the Relay 2017 event are as follows:

- ❖ Who: The Health, Wellness and Social Services Ministry Members of the Mount Gillard Missionary Baptist Church and Healthy Connections members
- ❖ What: Healthy Connections Health Promotion Event
- ❖ When: Saturday, July 22, 2017 from 8:00 am to 12:00 noon
- ❖ Where: Mount Gillard Missionary Baptist Church, 3323 Day Street, Montgomery, AL 36108
- ❖ Why: To educate members of the Homeview community and surrounding areas regarding services in Montgomery focused on healthy living
- ❖ How: Canvassing with health literature; health panel discussion; outdoor children's activities; presentations regarding physical, mental, and financial health to name a few, as well as various giveaways for children and adults

If you or someone you know would like to make a difference in the life of a child and his/her community, please contact Dr. Choona Lang at 334-233-8750 or mail a letter to Mt. Gillard Missionary Baptist Church, Attention: Choona Lang, Coordinator of Relay for Health and Wellness, 3323 Day Street Montgomery, Al. 36108

**Homeview Family Life
Center**

Mission Statement

*To provide family
services designed to
foster a healthy
environment that
promotes wise life
choices*



**Choona Lang
Program Director/Founder
Phone: 334-233-8750
Fax: pending**

**[http://www.homeviewlifecenter.
com/](http://www.homeviewlifecenter.com/)**

homeviewfamily@gmail.com



**702 Keystone Street
Montgomery, Alabama 36108**

History

Homeview Mentoring/Tutoring program is a nonprofit organization, was founded February 16, 2014 in Montgomery Alabama by Cornelius and Choona Lang.

Choona Lang grew up in the Homeview (Baremath) community. She has a strong desire to give back to her home community. Choona's healthcare background, her compassion for all people, and her belief that everyone can be successful with a little guidance led to the establishment of Homeview Life Center.

The Homeview Community is

geographically located on the Westside of Montgomery, AL where there are minimal after school educational programs, family enrichment, and life skill options.

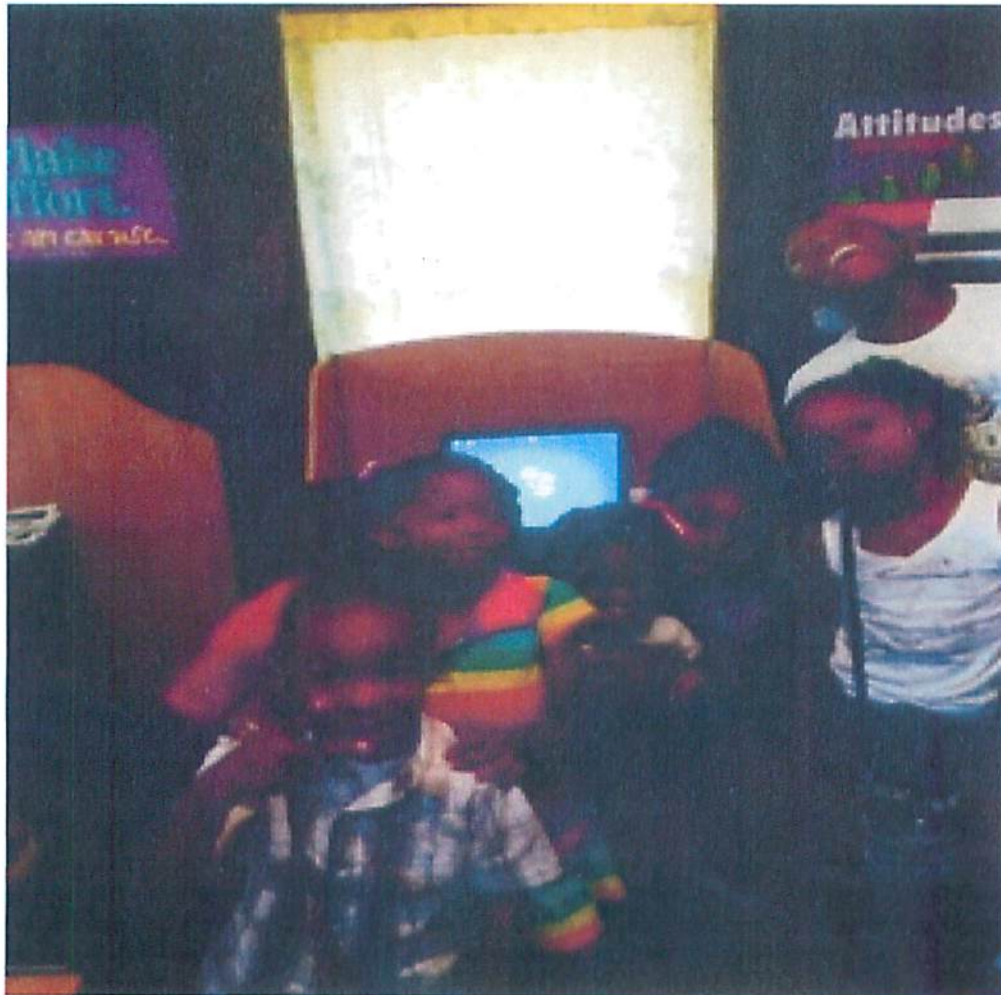
The founders of Homeview family Center in partnership with local communities, city, state, and federal leaders plan to offer long-term health and wellness opportunities.

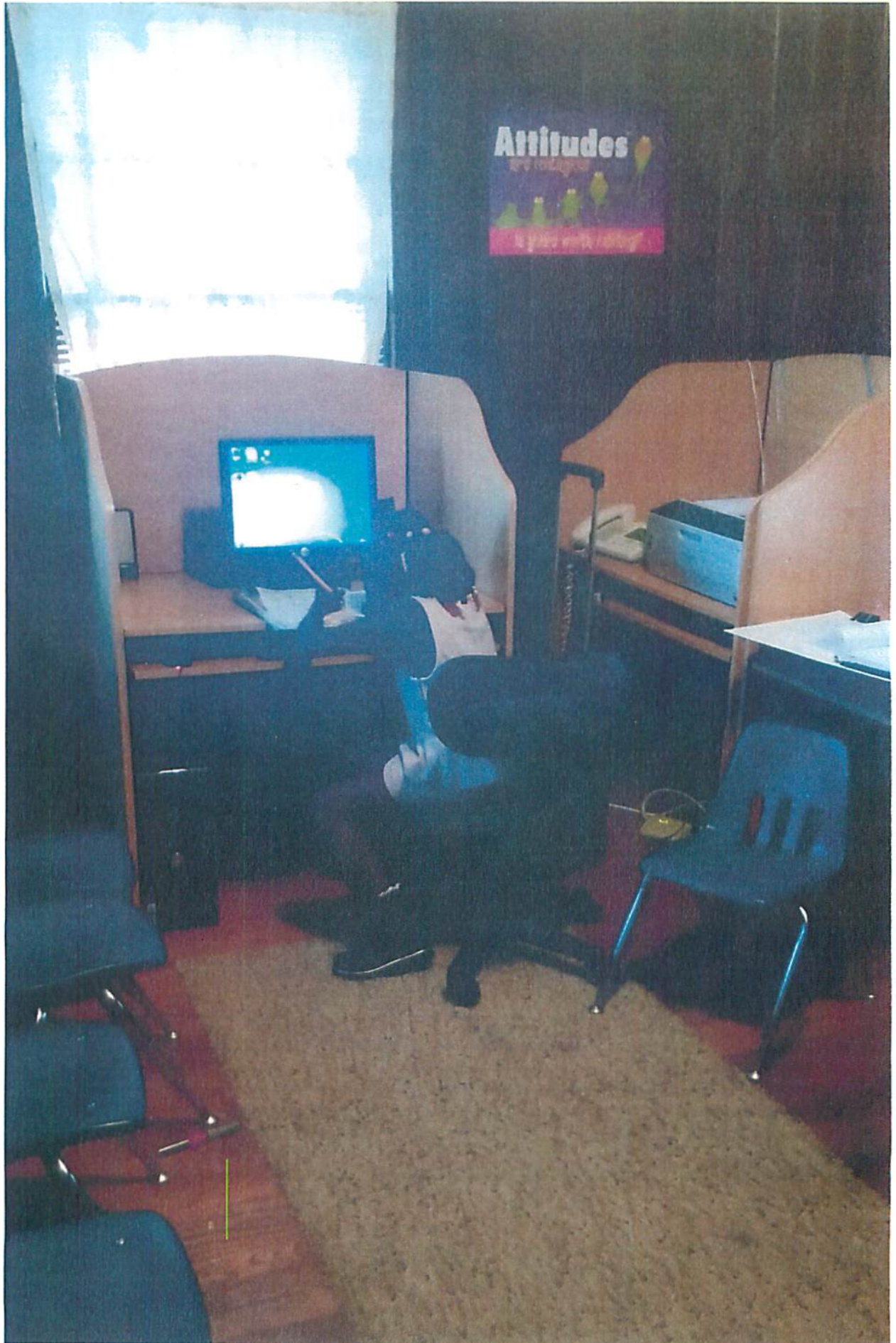
Homeview Life Center phase I goals are to target youth ages 7-13 for the first 12 months to provide mentoring and tutoring. Phase II will encompass additional age groups for children and services for Adult Education.

Program options will include life skill

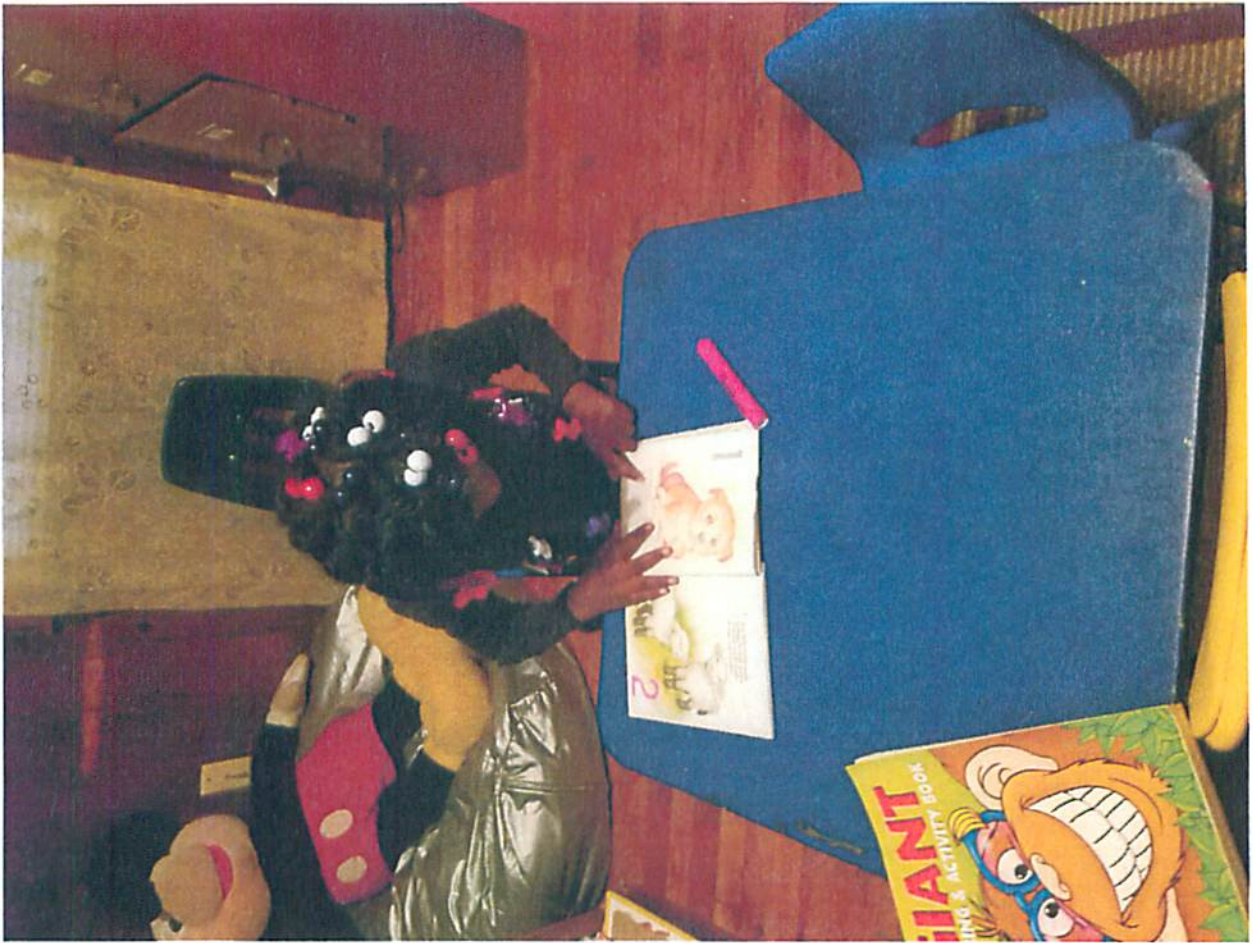
classes, counseling, and social services will be added as resources and space become available. The 10 year plan includes adding a child/adult daycare center, community garden and a walk-in health care facility.

Homeview Holistic Family Health Center Youth Homework
Help and Mentoring Sessions





16-5





MONTGOMERY
AREA CHAMBER OF COMMERCE

March 14, 2017

Members of the Montgomery County Commission
101 S. Lawrence Street
Montgomery, AL 36104

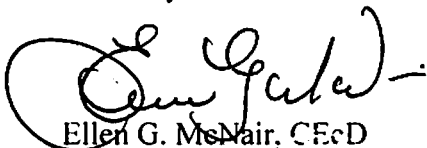
Re: Opinion on Applicability of Executive Session

Dear Montgomery County Commission Members:

We are requesting for Chamber representatives to appear before the Montgomery County Commission on Monday March 20, 2017 in executive session. Please be advised that we have reviewed the commerce or trade matter which the Montgomery County Commission proposes to discuss in executive session. It is our opinion that an executive session is authorized for this discussion under Section 7(a)(7) of Act No. 2005-40, and an open meeting will have a detrimental effect upon the competitive position of the Montgomery County Commission.

Pursuant to Section 7(a)(7) of Act No. 2005-40, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,



Ellen G. McNair, CEcD
Senior Vice President
Corporate Development



BUILDING BUSINESS. BUILDING MONTGOMERY AND THE RIVER REGION.

17-1



SOUTHEASTERN LIVESTOCK EXPOSITION

201 S. Bainbridge St. • Montgomery, AL 36104 • 334/265-1867 • FAX: 334/834-5326
www.slerodeo.com

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Walter Crim
Monroeville, AL

President - Elect
Jimmy Holliman
Marion Junction, AL

Vice President
Randy Davis
Elmore, AL

Treasurer
LD Fitzpatrick
Hope Hull, AL

Executive Director
Billy Powell
Montgomery, AL

Directors

Term Ending 2017
Michael Dansby
Tina Hammonds
Ham Wilson

Term Ending 2018
Frank Ellis
Bill Lipscomb
Linwood McClain

Term Ending 2019
William Carter
Galen Grace
Van Smith

Past Presidents
*J.L. Adams
*Edward Wadsworth
David Crawford
John M. Trotman
Billy Powell
*W.R. Lanier
*Harold Pate
*Jim Hart
Phil Hardee
George Smith
Bill Johnson
*Ned Ellis
Woody Bartlett
J Lee Alley
LD Fitzpatrick
Tim Coe
Nealy Barrett
Camp Powers
Bob Helms
Thomas Ellis

*Deceased

Ronda Walker
Montgomery County Commission
100 S. Lawrence St.
Montgomery, AL 36104

November 10, 2016

Dear Ronda:

Thank you for your long-time sponsorship of the statewide Southeastern Livestock Exposition (SLE) Rodeo and Livestock Week. This event brings thousands of people to Montgomery, along with about 500 young people who spend the week competing in livestock shows. It is one of the largest Rodeo and livestock weeks in the entire Southeast and your support has been very important. The dates are March 16 - 18.

The 2017 rodeo celebrates our 60th year of holding this event in the Capital City. We have contracted with the top Rodeo Company in North America to produce the SLE Rodeo. Frontier Rodeo Company is the proud recipient of the 2016 PRCA Remuda Award. This award is given to the stock contracting company who provides the highest quality and most consistent pen of bucking livestock that provides the best opportunities for contestants to win prize money.

We are requesting \$10,000, the same amount of funding as last year, from the County Commission to help sponsor the SLE Rodeo and Livestock Week.

The Junior Beef Expo includes the Alabama State Steer Show and Showmanship Competition and brings over 500 outstanding young 4H and FFA exhibitors to Montgomery along with their parents and family members. These youngsters come from over 40 different counties. Additionally we expect 20,000 rodeo fans to attend. With your continued support we will be able to increase the \$3 million economic impact on the county by getting thousands of folks to Montgomery County.

It is because of support from the County Commission that we are able to produce this big event. Thank you for your consideration. I look forward to hearing from you at your earliest convenience.

Sincerely,

William E. Powell, III, PhD
WEP: med

Enclosure

cc: Administrator Donnie Mims
SLE Officers

Tammy Nix

From: Donald Mims
Sent: Friday, March 10, 2017 9:00 PM
To: Tammy Nix
Cc: Ronda Walker; Florence Cauthen
Subject: Thursday Memo Re: Rodeo

Tammy,
Please place this in the Thursday Memo / See me on this.
Thanks
Donnie

Sent from my iPhone

On Mar 10, 2017, at 5:21 PM, Ronda Walker <RONDAWALKER@mc-ala.org> wrote:

I don't remember seeing anything come to my attention about the rodeo, but they said they sent a letter. I asked for it again and it is attached to this email. We need to address this request at our next meeting. If all are agreeable, I would like us to give them the full 10k they are requesting.

Ronda M. Walker
Vice Chairman
Montgomery County Commission
District 3
(334) 201-7608

Begin forwarded message:

From: Ronda Walker <RONDAWALKER@mc-ala.org>
Date: March 10, 2017 at 12:24:17 PM CST
To: Ronda Walker <RONDAWALKER@mc-ala.org>
Subject: Rodeo

<DOC031017-03102017124930.pdf>

Ronda M. Walker
Vice Chairman
Montgomery County Commission
District 3
(334) 201-7608



STATE OF ALABAMA ETHICS COMMISSION



MAILING ADDRESS
P.O. BOX 4840
MONTGOMERY, AL
36103-4840

STREET ADDRESS
RSA UNION
100 NORTH UNION STREET
SUITE 104
MONTGOMERY, AL 36104

COMMISSIONERS

Jerry L. Fielding, Ret. Sr. Circuit Judge, Chair
Frank C. "Butch" Ellis, Jr., Esq., Vice Chair
James Jerry Wood, Esq.
Stewart Hill Tankersley, M.D.
Charles Price, Ret. Circuit Judge

Thomas B. Albritton
Executive Director

TELEPHONE (334) 242-2997
FAX (334) 242-0248
WEB SITE: www.ethics.alabama.gov

March 7, 2017

To: All State, County and Municipal Entity Coordinators:

2016 Statement of Economic Interests (SEI) Forms due May 1, 2017

According to our records, all Board and/or Commission Members and Employees, who meet the filing requirements, in your agency/department are required to file a Statement of Economic Interests form each year.

The online Statement of Economic Interests form is available for submission at our website, www.ethics.alabama.gov. Public officials, employees, former employees, and retirees during the 2016 calendar year should file the SEI form electronically with the Alabama Ethics Commission, even if they only worked one day during the year. *Please do not include names of deceased individuals.*

If you have employees who do not have internet access, it is your responsibility to provide them with a copy of the current form. You may download the SEI form and instructions from our website. If your entity does not have internet access, please contact our office to request a Statement of Economic Interests form package.

••ENTITY FILER APPLICATION••

The online application for submitting your listing of individuals, who are required to file a Statement of Economic Interests form each year, is now available at our website www.ethics.alabama.gov. Instructions to upload your 2016 listing are enclosed.

The format has not changed for 2016. There are 11 columns of information required for each filer. The last column should contain a valid email address for your Public Official or Public Employee. *If they do not have a work email address, please provide an address for your entity so the person can be reached in case of non-compliance.* All fields must be complete except Nickname. You may print a listing of the names submitted, upon completion, from the database.

The deadline for submitting your 2016 Listing of Employees and/or Board Members, who must file the Statement of Economic Interests form, is Thursday, June 1, 2017.

NOTE: Paper Submissions will NOT be accepted.

Please Do Not Fax or Email your listing to us after submitting to the database.

2016 SEI Letter Due in 2017
March 7, 2017
Page 2

*****ETHICS COMMISSION HAS A NEW WEBSITE*****

By now I hope you have had an opportunity to visit our new website at www.ethics.alabama.gov. The entire Commission is excited about our interactive training video, up-to-date information regarding the Commission and its user friendly format. Please take a minute to review the layout. As always, we appreciate your comments, suggestions and complaints.

If you have questions or concerns regarding SEI filings, the Entity Filer Application or our website, please contact our office at 334.242.2997 to speak to one of our staff members.

Sincerely,

A handwritten signature in cursive script that reads "Barbi Lee".

Barbi Lee, *CPM*
Chief, Finance & Administrative Division

Enclosure

**Instructions for Alabama Ethics Commission
Entity Filer Database Submission
SEI FILINGS IN 2017 for Calendar Year 2016**

The online application allows you to update your *Entity Contact Information* and submit the listing of those Public Officials, Public Employees and/or Board Members who are required to file a Statement of Economic Interests form each year. Please see Section 36-25-14, Code of Alabama for the 25 Qualifiers.

To access the application, go to our website www.ethics.alabama.gov. Select the **Statement of Economic Interests** tab, and then select *Entity Filer Online* under **Entity Filer Application**.

******Log In and Password Information for 2016 List Submission:******

The Login is – EntityList

The Password is – EthicsUpload2016

NOTE: Please use Upper and Lower Case Letters not ALL CAPS when submitting your listing information.

1st Screen: SOEI Entity and Filer Application

Read this information carefully. To continue, select I agree with the terms of use or select Exit application and log off.

2nd Screen: Select Your Organization

There are two drop-down boxes.

The first one is **Type of Organization** – this will be State, County or Municipal.

The second one will contain your Organization's name.

Find your entity's name and click on it.

Click Submit My Selection

Your Selection will appear and ask you to confirm that you have selected the correct organization.

To continue, click the green button, to go back, click the red button.

3rd Screen: Your Organization Options

The first thing you will want to do is update and/or correct the contact information that is listed for your organization. *Entity Name cannot be edited*. NOTE: The information you provide will be used to mail all correspondence to your organization. Click **Update your Organization's Information**. Make the necessary change(s) and then click **Submit Changes**. The Ethics Commission will automatically receive an email stating changes have been made, and the changes will be verified by a staff member.

Click **Return to Options**

At this point you are ready to submit your listing of employees.

The online application allows you to enter Filer information one of two ways:

1. One employee at a time

OR

2. Upload your listing in one of the following formats:
Excel, Comma Delimited, Access or XML

Continued on Reverse Side

Option 1 - Input A Single Filer :

The first option is useful if you have a small number of employees to submit.

From the Organization Information page, select Input a Single Filer. A screen will appear that allows you to enter each individuals' Last, First, Middle (if no middle name use NMI), and Nicknames, CURRENT Home Address, Job Title, Work Location and email address. When the entry for each individual is complete, click Submit this Filer. You may continue adding additional employees by clicking Input another Filer or exiting the system by selecting Return to Options. When you have submitted your final individual, select View Current Filers. A listing of your submission will display in pdf format. You may save this list or print for your records. At the Options screen, you can click Log Off to exit the application.

For those individuals who have a suffix name (Jr, Sr, III, IV), please add the suffix to the last name in the last name field, (Example: Williams Jr or Jones III).

Option 2 - Uploading your Filers:

For entities that have a large number of filers to submit, you can use the online application to upload your information in one of the following formats: Excel, Comma Delimited, Access or XML.

*****NOTE: If you are unsure of these formats and have a large listing of employees who file the SEI form, please contact your IT Department for assistance.**

To upload a file using one of the above formats, click Upload a Listing of Filers.

In order to successfully upload and parse the files, please note:

- Ensure the file you are uploading has exactly **11 columns**: Last name, First name, Middle Name or initial, Nickname, Home Street Address, City, State, Zip, Job Title, Work Location, and Email Address.

Please remove any additional columns AND column headings before attempting to upload a file.

- After uploading your file, you must correctly identify the column data using the drop-down menus (which appear on the screen). Once all columns have been identified, make sure you click SUBMIT at the bottom of the screen. You should receive a message stating your FILE UPLOADED SUCCESSFULLY.
- You will be given a prompt to print your listing that was just submitted.
- On the website, there is a link to view some sample files which have been properly formatted. Please view these samples before attempting to upload your file.
- Please keep in mind every time you upload a file successfully, the records are appended to the database. So, if you wish to upload your listing in multiple parts, ensure that each uploaded file has unique filer data in it (no duplicates!)

If you have questions or problems, please call 334.242.2997 and talk to one of our staff members.

Continued on Reverse Side

UPCOMING BIDS/CONTRACT RENEWALS

<u>Month</u>	<u>Contract No.</u>	<u>Item</u>	<u>Department</u>	<u>Vendor</u>	<u>Renewal Date</u>	<u>Rebid Date</u>
<u>APR</u>						
	51988-13B-033	Vending Machines	County Commission	Automatic Food Svc.		Apr 30, 2017
	52110-16B-007	Polo Shirts MCSO	Sheriff's Office	Ad-Wear Specialty of Texas, Inc.	Apr 3, 2017	Apr 3, 2019
	51965-16B-011	Computer Hardware	Information Systems	KCI, Inc.		Apr 30, 2019
<u>MAY</u>						
	52110-14B-007	Graphics & Letters Sheriff Vehicles	Sherriff Office	Signs Now		May 18, 2017
	51965-16B-019	Security Cameras	Information Systems	Graybar	May 8, 2017	May 8, 2019
<u>JUNE</u>						
	53000-15B-013	Plant Mix	Engineering	MidSouth Paving, Inc.	June 14, 2017	June 14, 2018
	51901-15B-023	Air Filters & Service	Support Service	Filter Service of	June 30,	June 30, 2018
	51901-15B-022 51901-15B-022	Garbage Collection Garbage Collection	Support Service Support Service	Advanced Disposal Sea Coast		June 30, 2018 June 30, 2018
<u>JULY</u>						
	52200-14B-008	Inmate Phone System	Detention Facility	Legacy		July 21, 2017

UPCOMING BIDS/CONTRACT RENEWALS

<u>AUG</u>						
	51100-13B-024	Pest Control Services	County Commission	Knox Pest Control	Aug, 2017	Aug 31, 2019
	51965-14B-014	Internet Services	Information Systems	TW Telecom of Alabama		Aug 31, 2017
	51901-16B-024	Montgomery County Parks Ground	Support Service	Sharpcut Lawn Service	July 31, 2017	July 31, 2019
<u>SEPT</u>						
	51901-14B-022	Preventive Maintenance	Support Service	Climate Services		Sept 14, 2017
	52110-13B-027	Oil Service & Tire	Sheriff's Office	Stivers Ford	Sept 30, 2017	Sept 30, 2019
	52601-16P-001	Manage and Operate Community Based Adolescent Alternative Program	Youth Facility	The Bridge, Inc.	Sept 30, 2016	
	51100-15B-027	Cafeteria Lease	County Commission	ASE Cakes and Catering, LLC	September 7, 2018	Sept 7, 2021
	53300-16B-030	Concrete Pipe	Engineering	Forterra Pipe & Precast	September 30, 2017	Sept 30, 2019
<u>OCT</u>						
	51100-15B-033	Clean Saturday Trash Pickup	County Commission	Sea Coast Disposal	October 31, 2017	Oct 31, 2018
	52200-14B-024	Commissary & Trust	Detention Facility	Keefe Commissary		Oct 31, 2017
	52110-16B-038 52110-16B-038	Footwear Footwear	Sheriff's Office Sheriff's Office	Azars Gulf States Distributors	Oct 16, 2017 Oct 16, 2017	Oct 16, 2019 Oct 16, 2019
	53000-16B-039	Metal Pipe	Engineering	Gulf Atlantic Culvert Co.	Oct 16, 2017	Oct 16, 2019
<u>NOV</u>						

UPCOMING BIDS/CONTRACT RENEWALS

	52110-14B-025	Sherriff's Uniforms	Sheriff's Office	Azar's Uniforms reassigned to Galls LLC		Feb 6, 2017
	52110-14B-026	Leather & Accessories	Sheriff's Office	Gulf States Distributors		Nov 6, 2017
	53100-14B-030	Landscape -Industrial Park	Engineering	Sharp Cut		Nov 16, 2017
	52210-15B-009	Emergency Medical Treatment Transport	Sherriff's Office	Haynes Ambulance		Nov 30, 2017
	57202-15B-026	Drug Testing	Comm. Corrections	Drug Testing Program Management, Inc.	Nov 1, 2017	Nov 1, 2018
	51901-15B-028	Janitorial Services	Support Service	Fall Facility Services	Nov 15, 2017	Nov 15, 2018
	51901-16B-035	Uniform Rental	Support Service	Cintas Corporation	Nov 30, 2017	Nov 30, 2019
	52200-16B-041	Inmate Food Service	Detention Facility	A'viands LLC	Nov 30, 2017	Nov 30, 2019
	52200-16B-043	Inmate Security	Detention Facility	North Atlantic Security Company	Nov 30, 2017	Nov 30, 2019
	51988-17B-001	Employee Luncheon	County Commission	Chappy's Deli	Nov 20, 2017	Nov 20, 2019
	51988-17B-003	Catering of Food Trays	County Commission	Chappy's Deli	Nov 20, 2017	Nov 20, 2019
<u>DEC</u>						
	51100-16B-004	Security Guard Service	County Commission	MSF, Inc.	Dec 31, 2017	Dec 31, 2018
	52200-15B-032	Inmate Uniforms	Detention Facility	Acme Supply, Co., Ltd	Dec 20, 2017	Dec 20, 2018
	52110-16B-008	Emergency Equipment	Sheriff's Office	Gulf States Distributors	Dec 20, 2017	Dec 20, 2018

**MONTGOMERY COUNTY COMMISSION
SHERIFF PROCESS FEE COLLECTION COMPARISON**

Month Deposited	FY 2016 Collections	FY 2017 Collections	Increase (Decrease)	
			Amount	%
OCTOBER	40,638	43,772	3,134	7.71%
NOVEMBER	40,673	40,230	(443)	-1.09%
DECEMBER	35,655	38,862	3,207	8.99%
JANUARY	40,131	37,116	(3,015)	-7.51%
FEBRUARY	39,769	42,597	2,828	7.11%
MARCH	35,100	40,887	5,787	16.49%
APRIL	47,475			
MAY	34,074			
JUNE	34,011			
JULY	44,820			
AUGUST	36,304			
SEPTEMBER	45,981			
TOTAL	474,632	243,464		
YTD Comparison	\$231,966	\$243,464	\$11,498	4.96%

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - NO AUDITS OR REFUNDS INCLUDED
OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

FY 2016		FY 2017			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax	Total Collections	Amount	%
OCTOBER	3,425,186	3,531,996	24,404	3,556,400	131,215	3.83%
NOVEMBER	3,472,817	3,442,102	0	3,442,102	(30,715)	-0.88%
DECEMBER	3,390,391	3,594,253	0	3,594,253	203,862	6.01%
JANUARY	4,247,132	4,270,435	86,820	4,357,256	110,124	2.59%
FEBRUARY	3,243,887	3,226,845	0	3,226,845	(17,042)	-0.53%
MARCH	3,492,053					
APRIL	3,875,222					
MAY	3,643,376					
JUNE	3,547,818					
JULY	3,621,891					
AUGUST	3,470,126					
SEPTEMBER	3,511,821					
Year to Date	\$17,779,413	\$18,065,632	\$111,224	\$18,176,856	\$397,443	2.24%

Total YTD 2016	\$42,941,719	\$17,779,413
Total YTD 2015	\$42,229,243	\$17,569,512
Total YTD 2014	\$40,372,284	\$16,549,865

22-1

County Sales Tax No Audit/Refunds Included

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - ACTUAL COLLECTIONS
OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

FY 2016		FY 2017			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax	Total Collections	Amount	%
OCTOBER	3,454,774	3,551,938	24,404	3,576,342	121,568	3.52%
NOVEMBER	3,487,542	3,488,406	0	3,488,406	864	0.02%
DECEMBER	3,428,685	3,656,532	0	3,656,532	227,848	6.65%
JANUARY	4,271,023	4,291,564	86,820	4,378,384	107,361	2.51%
FEBRUARY	3,299,077	3,236,476	0	3,236,476	(62,601)	-1.90%
MARCH	3,533,310					
APRIL	3,912,864					
MAY	3,672,532					
JUNE	3,578,989					
JULY	3,815,430					
AUGUST	3,577,401					
SEPTEMBER	3,521,328					
Year to Date	\$17,941,101	\$18,224,916	\$111,224	\$18,336,140	\$395,039	2.20%

Total YTD 2016	\$43,552,955	\$17,941,101
Total YTD 2015	\$43,026,884	\$17,828,315
Total YTD 2014	\$41,227,831	\$16,748,914

22-2

MONTGOMERY COUNTY COMMISSION EDUCATION TAX COMPARISON

OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

EDUCATION SALES TAX

	FY 2016	FY 2017	Increase (Decrease)	
Month Deposited	1.0% Collections	1.0% Collections	Amount	%
OCTOBER	2,286,368	2,334,564	48,195	2.11%
NOVEMBER	2,316,643	2,290,263	(26,380)	-1.14%
DECEMBER	2,261,187	2,420,203	159,016	7.03%
JANUARY	2,837,073	2,841,070	3,997	0.14%
FEBRUARY	2,181,311	2,139,457	(41,855)	-1.92%
MARCH	2,322,353			
APRIL	2,576,678			
MAY	2,413,851			
JUNE	2,359,528			
JULY	2,527,504			
AUGUST	2,350,722			
SEPTEMBER	2,318,460			
Year to Date	\$11,882,582	\$12,025,556	\$142,974	1.20%

GASOLINE TAX

	FY 2016	FY 2017	Increase (Decrease)	
	Collections	Collections	Amount	%
	132,886	137,536	4,650	3.50%
	137,400	137,661	261	0.19%
	126,037	132,410	6,373	5.06%
	134,503	129,222	(5,281)	-3.93%
	118,284	121,033	2,749	2.32%
	136,621			
	139,244			
	135,717			
	141,152			
	136,209			
	140,874			
	143,894			
	\$649,110	\$657,863	\$8,752	1.35%

Total YTD 2016	\$28,751,678	\$11,882,582
Total YTD 2015	\$28,371,485	\$11,766,094
Total YTD 2014	\$27,221,676	\$11,039,167

\$1,622,822	\$649,110
\$1,613,839	\$650,747
\$1,524,828	\$620,797

22-3

MONTGOMERY COUNTY COMMISSION LODGING TAX COMPARISON

OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

MONTH DEPOSITED	FY 2016	FY 2017	Increase (Decrease)	
	Collections	Collections	Amount	%
OCTOBER	210,405	213,184	2,779	1.32%
NOVEMBER	228,351	231,791	3,440	1.51%
DECEMBER	202,331	211,662	9,331	4.61%
JANUARY	198,177	188,631	(9,546)	-4.82%
FEBRUARY	195,375	185,122	(10,253)	-5.25%
MARCH	221,142			
APRIL	251,652			
MAY	252,495			
JUNE	246,727			
JULY	245,469			
AUGUST	239,378			
SEPTEMBER	218,589			
Year to Date	\$1,034,638	\$1,030,390	(\$4,248)	-0.41%

Total YTD 2016	\$2,710,090	\$1,034,638
Total YTD 2015	\$2,577,637	\$980,077
Total YTD 2014	\$2,276,971	\$740,773

22-4

Lodging Tax

**MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

Statistical Report for February 2017

Federal Prisoners Received	303
Federal Prisoner Carryovers from Previous Month	38
Total Federal Inmate Days	1253

State Inmates Received	323
State Inmate Carryovers from Previous Month	528
Total State Inmates in Facility this Month	851
Total Carryovers to Next Month	526
Total State Inmate Days	14,815

Total Inmates (State and Federal Combined)	1192
Total Inmate Days (State and Federal Combined)	16,068

* Average Daily Population	<u>574</u>
----------------------------	------------

Total Days Billed to the State	14,815
Amount Charged to the State	\$ 25,926.25
Sheriff's Allowance	\$ 315.00
Total Charged to the State	\$ 26,241.25

Total Spent for Food this Month	\$53,500.59
Amount Over Allowance	\$53,185.59
Amount Under Allowance	--
Average Cost for Food per Inmate Day	\$3.61

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice #2-2017	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED 03/01/2017		SCHEDULE NO.
				CONTRACT NUMBER AND DATE		PAID BY USMS M/AL Montgomery
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS [Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				SHIPPED FROM TO WEIGHT		
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUANTITY	UNIT PRICE COST PER		AMOUNT (1)
FEB Jail Bill 2/01/2017 to 2/28/2017	02/28/2017	Non-Medical Transport of Federal Inmates	1229	0.535	Mile	657.51
		Montgomery County Jail (See Attached List)	1	0.535		0.27
		Submitted by: IGA # 02-11-0009				
		COR: _____				
		PT-4AP-D02- -TRP-				
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below) TOTAL						657.78
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE	APPROVED FOR = \$		EXCHANGE RATE = \$1.00		DIFFERENCES	
	BY 2					
	TITLE				Amount verified, correct for payment	
					(Signature or initials)	
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
_____ (Date) _____ (Authorized Certifying Officer) ² _____ (Title)						
ACCOUNTING CLASSIFICATION						
SOC:25302/2292 1561020XD H52 D02 HDT5001D						
PAID BY	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON (Name of bank)	
	CASH \$	DATE		PAYEE ³		
1 When stated in foreign currency, insert name of currency 2 If the ability to certify and authority to approve are combined in one person, one signature only is necessary, otherwise the approving officer will sign in the space provided, over his official title. 3 When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.						PER TITLE

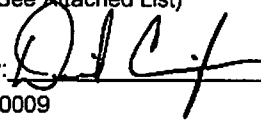
Previous edition usable - 10/1/87

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

23-2

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO Invoice #2-2017	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED 03/01/2017		SCHEDULE NO. PAID BY USMS M/AL Montgomery
				CONTRACT NUMBER AND DATE		
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				SHIPPED FROM _____ TO _____ WEIGHT _____		
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN- TITY	UNIT PRICE COST PER		AMOUNT (1)
Feb Jail Bill 2/01/2017 to 2/28/2017	02/28/2017	Housing of Federal Inmates Montgomery County Jail (See Attached List) Submitted by:  IGA # 02-11-0009 COR: _____ PH-4AP-D02- -HSG-	1253	48	Day	60,144.00
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE						60,144.00
APPROVED FOR		EXCHANGE RATE	DIFFERENCES			
BY 2		= \$1.00				
TITLE		(Signature or initials)				
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
(Date)		(Authorized Certifying Officer) 2		(Title)		
ACCOUNTING CLASSIFICATION						
SOC:25801 1561020XD H52 D02 HDH5000D						
P A I D B Y	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY	CHECK NUMBER	ON (Name of bank)		
	CASH	DATE	PAYEE 3			
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.					PER TITLE	

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

23-3

THE STATE OF ALABAMA,

Vendor Number

63600165305

Payable to

MCC & Derrick Cunningham

Sheriff of

Montgomery

County.

For feeding prisoners in the jail of said county during the month of

February , 2017

Date	Total # In Jail	Insane	Juvenile	Federal	Other	# In Jail State	Month Year		Sheriff's Allowance
1	539					539	\$	943.25	\$ 11.25
2	533					533	\$	932.75	\$ 11.25
3	530					530	\$	927.50	\$ 11.25
4	527					527	\$	922.25	\$ 11.25
5	527					527	\$	922.25	\$ 11.25
6	530					530	\$	927.50	\$ 11.25
7	534					534	\$	934.50	\$ 11.25
8	524					524	\$	917.00	\$ 11.25
9	522					522	\$	913.50	\$ 11.25
10	521					521	\$	911.75	\$ 11.25
11	522					522	\$	913.50	\$ 11.25
12	522					522	\$	913.50	\$ 11.25
13	522					522	\$	913.50	\$ 11.25
14	533					533	\$	932.75	\$ 11.25
15	539					539	\$	943.25	\$ 11.25
16	539					539	\$	943.25	\$ 11.25
17	528					528	\$	924.00	\$ 11.25
18	526					526	\$	920.50	\$ 11.25
19	533					533	\$	932.75	\$ 11.25
20	532					532	\$	931.00	\$ 11.25
21	536					536	\$	938.00	\$ 11.25
22	529					529	\$	925.75	\$ 11.25
23	524					524	\$	917.00	\$ 11.25
24	525					525	\$	918.75	\$ 11.25
25	524					524	\$	917.00	\$ 11.25
26	527					527	\$	922.25	\$ 11.25
27	539					539	\$	943.25	\$ 11.25
28	528					528	\$	924.00	\$ 11.25
29	0					0	\$	-	\$ -
30	0					0	\$	-	\$ -
31	0					0	\$	-	\$ -
Total	14815	0	0	0	0	14815	\$	25,926.25	\$ 315.00

Amount Chargeable to the State

(0900-14)

\$ 25,926.25

SSN: _____

Sheriff's Allowance

(0900-31)

\$ 315.00

Total Amount

\$ 26,241.25

Affadavit of the Sheriff before Notary Public

The State of Alabama

Montgomery

County

Before me

Marilyn M. Crenshaw

Notary Public, personally appeared

MCC & Derrick Cunningham

Sheriff of said County, who being by me sworn,

makes oath that the within account for

26241.25

Dollars is correct and

that no part here of has been paid.

Sworn to and subscribe before me this

1st

day of

March, 20 17

Sheriff Signature

Notary Public Signature

23-4

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

February 2017 Monthly Jail Report -- State Inmates

Number of Inmates Brought Over from Previous Month:

O/M	3	1.02%
W/M	89	16.33%
B/M	380	68.37%
W/F	20	6.12%
B/F	36	8.16%
O/F	0	0.00%
Total	528	100.00%

Number of Inmates Received During the Month:

O/M	3	0.93%
W/M	54	16.72%
B/M	188	58.20%
W/F	31	9.60%
B/F	47	14.55%
O/F	0	0.00%
Total	323	100.00%

Total Number of Inmates in Jail During the Month:

O/M	6	0.71%
W/M	143	16.80%
B/M	568	66.75%
W/F	51	5.99%
B/F	83	9.75%
O/F	0	0.00%
Total	851	100.00%

Number of Inmates Released or Removed During the Month:

O/M	2	0.62%
W/M	55	16.92%
B/M	195	60.00%
W/F	26	8.00%
B/F	47	14.46%
O/F	0	0.00%
Total	325	100.00%

Number of Inmates Carried Over at the Close of the Month:

O/M	4	0.76%
W/M	88	16.73%
B/M	373	70.91%
W/F	25	4.75%
B/F	36	6.84%
O/F	0	0.00%
Total	526	100.00%

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

February 2017 Monthly Jail Report -- Federal Inmates

Number of Inmates Brought Over from Previous Month:

O/M	9
W/M	10
B/M	14
W/F	0
B/F	3
O/F	2
Total	<u>38</u>

Number of Inmates Received During the Month:

O/M	1
W/M	9
B/M	21
W/F	0
B/F	2
O/F	1
Total	<u>34</u>

Number of Inmates in Jail During the Month:

O/M	10
W/M	19
B/M	35
W/F	0
B/F	5
O/F	3
Total	<u>72</u>

Number of Inmates Released or Removed During the Month:

O/M	1
W/M	2
B/M	7
W/F	0
B/F	1
O/F	0
Total	<u>11</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	9
W/M	17
B/M	28
W/F	0
B/F	4
O/F	3
Total	<u>61</u>

Community Corrections Census & Fiscal Report

	Oct, 16	Nov, 16	Dec, 16	Jan, 17	Feb, 17	Mar, 17	Apr, 17	May, 17	June, 17	July, 17	Aug, 17	Sept, 17	TOTAL:
PROGRAM TYPE:													
~County Probation Offenders	129	131	131	124	133	0	0	0	0	0	0	0	
Fees Collected	410.00	625.00	462.00	435.00	400.00	-	-	-	-	-	-	-	\$2,332.00
~Pre-Trial Release Participants	40	32	30	29	37	0	0	0	0	0	0	0	
(Jail Bed- Days Saved)	1310	1480	866	888	924	0	0	0	0	0	0	0	
Fees Collected	365.00	685.00	389.00	345.00	390.00	-	-	-	-	-	-	-	\$2,174.00
~Drug Court Offenders	21	20	22	21	18	0	0	0	0	0	0	0	
Fees Collected	2,040.00	2,210.00	2,516.00	2,020.00	2,140.00	-	-	-	-	-	-	-	\$10,926.00
~Jail/Prison Diversion Offenders	160	163	169	173	175	0	0	0	0	0	0	0	
Fees Collected	2,778.00	2,395.00	2,850.00	2,717.00	2,885.00	-	-	-	-	-	-	-	\$13,625.00
Amt. Billed to AL Dept. of Corrections	33,430.00	31,090.00	35,250.00	34,260.00	30,290.00	-	-	-	-	-	-	-	\$164,320.00
~Electronic Monitoring Offenders	0	0	0	0	0	0	0	0	0	0	0	0	
Fees Collected	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00
~Drug Screenings	217	277	342	226	307	0	0	0	0	0	0	0	
Fees Collected	1,294.00	1,170.00	1,490.00	1,599.00	1,445.00	-	-	-	-	-	-	-	\$6,998.00
~E.V.E.N. DV Program Enrolled	117	118	99	98	99	0	0	0	0	0	0	0	
Fees Collected	2,250.00	1,510.00	\$1,345.00	1,510.00	1,635.00	-	-	-	-	-	-	-	\$8,250.00
~Other Fees Collected	100.00	180.00	60.00	60.00	215.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$615.00
TOTAL FEES: (15-16 FY)	\$ 42,667.00	\$ 39,865.00	\$ 44,382.00	\$ 42,946.00	\$ 39,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209,240.00
Prior Year Fees (Compsen):	\$39,299.75	\$37,218.00	\$37,565.00	\$39,265.00	\$38,618.00	\$39,926.50	\$36,831.00	\$37,622.50	\$35,208.00	\$41,293.00	\$43,681.00	\$41,842.00	
TOTAL POPULATION SERVED:	467	464	451	445	462	0	0	0	0	0	0	0	
(Population at end of Reporting Month)													
Comparison Population Previous Year	418	419	431	436	433	425	420	422	411	436	449	455	
~Community Service Participants	14	13	14	10	10	0	0	0	0	0	0	0	
(Community Service Hours)	140	114	133	167	179	0	0	0	0	0	0	0	
Value of Labor at \$7.25 per Hr. (Minimum Wage)	\$ 1,015.00	\$ 829.04	\$ 954.25	\$ 1,208.29	\$ 1,299.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,316.14

	<u>Drug Court</u>	<u>AL D.O.C.</u>	<u>Client Fees</u>	<u>E.V.E.N.</u>
Budget Allocation (Anticipated Revenue)	\$33,000.00	\$360,000.00	\$89,000.00	\$28,000.00
Total Amount Collected/Billed to Date	\$10,926.00	\$164,320.00	\$25,129.00	\$8,250.00
Balance (of anticipated revenue)	\$22,074.00	\$195,680.00	\$63,871.00	\$19,750.00

Revenue Comparison to Prior Year

Current FY Year to Date Total	\$209,240.00
Prior Year to Date	\$191,985.75
Difference From Prior Year	\$17,274.25 +

Total Projected Fees from All Other Sources*	\$510,000.00
Target Amount expected to be collected/billed by date	\$212,500.00 Target Percent 41.66%
Total Collected/Billed to date	\$209,240.00 % of Goal Collected/Billed to date** 41.03%
Difference from Anticipated Revenue to Date: + or -	-\$3,260.00
*Other than from County Appropriations	

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