

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

OCTOBER 23, 2017

AGENDA
INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer

Reports from Staff:

County Administrator
Deputy Administrator
Chief Information and Technology Officer
County Engineer
County Attorney
Manager of Public Affairs

Comments from Scheduled Attendees:

Executive Director Nathan Cook with Lighthouse Counseling Center, Inc.
District Resource Officer Oronde K. Mitchell with Montgomery Public Schools
Managing Director Mike Dunn with STIFEL, Attorneys Alvin Hope, Barry Staples and
Frank McPhillips with Maynard, Cooper & Gale, and Executive Vice President Neill
Wright with Liberty Bank
Director of Risk Management Scott Kramer
Executive Director Paul Brown with Community Corrections

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Vice Chairman Walker

Pledge of Allegiance Led by Commissioner Sankey

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of October 10, 2017

CONSENT AGENDA:

Consider Authorization of Accounts Payable Checks and Payroll Checks

PRESENTATION:

Presentation by Director of Risk Management Scott Kramer and River Region United Way Campaign Chair Jimmy Stubbs **(Last year, the Commission approved a Budget Change Request in the amount of \$5,000 for this campaign)**

NEW BUSINESS:

1. Consider Authorization of Resolution and Agreement to Participate in the Joint Bidding Program for Counties in the Alabama Department of Transportation's Southeast Region, Engineering Department
2. Consider Authorization of Modification Number 1 to Subgrant Agreement with the Alabama Department of Economic and Community Affairs regarding the Weatherization Program, Grant Agreement Number DOE-028-17, County Commission
3. Consider Authorization of Agency Grant Agreement with the Alabama Department of Youth Services for the Davis Treatment Center Program for Fiscal Year 2017-2018, Youth Facility
4. Consider Authorization of Personal Services Contract with Adedoyin Dosunmu-Ogunbi, M.D., to Provide Medical Services for Youth Detained at the Montgomery County Youth Facility, Youth Facility
5. Consider Authorization of Memorandum of Understanding with Industrial Partners, L.L.C., regarding Exceptions to the Option and Purchase and Sale Agreement at the Montgomery Industrial Park concerning the Acquisition of a 15-Acre Lot by Kowa Pharmaceutical, County Commission
6. Consider Authorization of Amendment Number 1 to Contract with Drug Testing Program Management, Inc., regarding a One (1) Year Extension, beginning November 2, 2017 and ending on November 1, 2018, and a 5% Pricing Increase for Drug Testing and Equipment, Contract Number 57202-15B-026, Community Corrections
7. Consider Authorization of Amendment Number 1 to Contract with Montgomery Armored Car Service, Inc., regarding a One (1) Year Extension, beginning January 1, 2018 and ending on December 31, 2018, for Armored Car Services, Contract Number 51100-17B-004, County Commission
8. Consider Authorization of Amendment Number 2 to Contract with Acme Supply Co., Ltd., regarding a One (1) Year Extension, beginning December 21, 2017 and ending on December 20, 2018, for Inmate Uniforms, Contract Number 52200-15B-032, Sheriff's Office

9. Consider Authorization of Amendment Number 3 to Contract with Gulf State Distributors, regarding a Sixty (60) Day Extension, beginning November 7, 2017 and ending on January 6, 2018, for Sheriff's Leather and Accessories, Contract Number 52110-14B-016, Sheriff's Office
10. Consider Authorization of Amendment Number 3 to Contract with SharpCut Lawn Service, regarding a Sixty (60) Day Extension, beginning November 17, 2017 and ending on January 16, 2018, for Landscape at the Montgomery Industrial Park, Contract Number 53100-14B-030, Support Services
11. Consider Authorization of Payment of 2017-2018 Membership Dues in the Amount of \$225 to the Alabama City/County Management Association (ACCMA) for Administrator Donald L. Mims, Deputy Administrator Florence M. Cauthen and Director of Risk Management Scott Kramer, County Commission
12. Consider Authorization of Payment of 2018 Membership Dues in the Amount of \$4,587 to the National Association of Counties (NACo), County Commission
13. Consider Authorization of Payment of 2017-2018 Membership Dues in the Amount of \$3,650 to the Coosa-Alabama River Improvement Association, Inc., County Commission
14. Consider Authorization of Payment of an Invoice from Central Alabama Sports Commission regarding the 2017 Guardian Credit Union FCS Kickoff Sponsorship in the Amount of \$40,000, County Commission
15. Consider Authorization of Miscellaneous Appropriations Reprogramming Requests, County Commission
16. Consider Authorization of Bank Depositories for the Remainder of 2017 and the 2018 Calendar Year, County Commission
17. Consider Authorization of Budget Change Request Number 1, Community Corrections
18. Consider Authorization of Budget Change Request Number 1, Tax & Audit
19. Consider Authorization of Position Fill Request – Detention Facility (1)
 - Corrections Officer Trainee, Position Number 500419039
20. Consider Authorization of Position Fill Requests – District Attorney's Office (3)
 - Investigator I Exempt, Position Number 400002020
 - Investigator II Exempt, Position Number 400002002
 - Investigator III Exempt, Position Number 400002005
21. Consider Authorization of Position Fill Request – Probate Judge's Office (1)
 - Mental Health and Legal Services Coordinator, Position Number 750035061

22. Consider Authorization of Position Fill Requests – Sheriff's Office (2)
 - Deputy Sheriff Corporal, Position Number 550429165
 - Public Safety Communications Dispatcher, Position Number 550483011
23. Consider Authorization of Travel/Training Requests (13)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Adjourn

CALENDAR OF EVENTS

OCTOBER 23, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

NOVEMBER 6, 2017

Regular County Commission Meeting
5:00 p.m. - Information Session
6:30 p.m. - Formal Session
Ramer United Methodist Church
15153 Hobbie Road
Ramar, AL 36069
After Conclusion of the Formal Session, an
Information Session may be conducted

NOVEMBER 10, 2017

County Holiday (Observance of Veterans Day)

NOVEMBER 20, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

NOVEMBER 23, 2017

County Holiday (Observance of Thanksgiving)

DECEMBER 4, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

DECEMBER 18, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

DECEMBER 25, 2017

County Holiday (Observance of Christmas)

AGENDA

OCT 23 2017

10-23-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 10-6-17

Check Number	To	Check Number
272460		272530
Total Checks Paid		\$715,732.50

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

OCT 23 2017

10-23-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 10-6-17

Check Number	To	Check Number
272531		272659
Total Checks Paid		\$779,765.76

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

OCT 23 2017

10-23-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 10-13-17

Check Number	To	Check Number
272660		272704
Total Checks Paid		\$699,654.10

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

OCT 23 2017

10-23-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 10-13-17

Check Number	To	Check Number
272705		272786
Total Checks Paid		\$306,191.11

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

10/23/17 Meeting

MONTGOMERY COUNTY COMMISSION

AGENDA

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

OCT 23 2017

CHECKS ARE DATED

10/13/17

Payroll Check Number	128852	To	Payroll Check Number	128914	\$	46,791.74
Direct Deposits					\$	870,871.03
Payroll Check Number	128915	To	Payroll Check Number	128934	\$	259,689.67
Direct Deposits					\$	413,983.61
Federal Deposits					\$	329,185.49
Total Payroll Paid					\$	1,920,521.54

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

ELTON N DEAN, SR.
Chairman
Rhonda M. Walker
Vice Chairman

Daniel Harris, Jr.
Isaiah Sankey

Doug Singleton



GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
KEVIN A. BOONE, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190
WWW.MC-ALA.ORG

ENGINEERING DEPARTMENT

AGENDA

July 31, 2017

OCT 23 2017

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake
County Engineer

SUBJECT: Approval of Resolution to Participate in the Joint Bidding Program for Counties in
ALDOTS Southeast Region

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of the Resolution as referenced above.

If approved, please have two copies with original signatures executed and returned to this office for further processing. If you have any questions, please contact Kevin Boone at 832-1342.

GCS/kb
Attachments
C: File

RESOLUTION AND AGREEMENT TO PARTICIPATE IN THE JOINT BIDDING PROGRAM FOR COUNTIES IN ALDOTS SOUTHEAST REGION

WHEREAS, the Alabama Legislature enacted Act No. 2000-153 during the 2000 Regular Session, which act authorizes two or more counties in the state to enter into agreements for the joint bidding and purchase of items required to be bid under Alabama's competitive bid law (Code of Alabama 1975, § 41-16-50 et seq.); and

WHEREAS, Southeast Region Joint Bid Committee (hereinafter "the Committee") has agreed to administer a **Southeast Region Joint Bid Program** for counties pursuant to Act No. 2000-153 for the joint bidding of certain equipment, materials, and supplies required to be competitively bid under Alabama's competitive bid law; and

WHEREAS, pursuant to Code of Alabama 1975, § 41-16-21.1 and § 41-16-50, each County desiring to participate in this county **Southeast Region Joint Bid Program** is required to adopt a similar resolution, signifying its desire to participate and its agreement to the terms and conditions of participation; and

WHEREAS, the **Montgomery County Commission** desires to join and participate in the **Southeast Region Joint Bid Program** and understands and agrees to the procedures as set out below:

(1) That the **Committee** comprised of each County Engineer or his/her designee shall provide administrative services to the program, and in this regard, shall

- Oversee the development of written specifications for each item to be bid,
- Assign responsibility to member Counties to advertise, write specifications, review and award bids for the particular item(s) to be available for use by all member Counties.
- Provide other services as necessary excluding the awarding of the contracts.

(2) That in order to participate, each County Commission shall forward to the County Commission designated to handle a particular item the names and addresses of each person or company who has submitted a written request to be included in solicitations of bids for a particular item (its "vendor list"), and that following receipt of said vendor lists, the Designated County Commission shall mail appropriate bid specifications to each applicable person or company if that particular item is being bid, as provided in Code of Alabama 1975, § 41-16-54.

(3) Each County shall forward an original copy of the Resolution, agreeing to participate in the **Southeast Region Joint Bid Program**, to the **Southeast Region Joint Bid Committee** at **P.O. Box 86, Clayton, AL, 36018**.

(4) That the Designated County Commission will provide the other **Southeast Region** Counties participating in the **Southeast Region Joint Bid Program** with a notice of each solicitation for bid and in compliance with Code of Alabama 1975, § 41-16-54, All **Southeast Region** County Commissions participating in the **Southeast Region Joint Bid Program** shall post said notice on a bulletin board in the County's purchasing office.

(5) That in compliance with Code of Alabama 1975, § 41-16-54, the Montgomery County Commission agrees that it shall not be eligible to purchase an item under a contract awarded through the program unless it has posted such notice.

(6) That following the opening of bids, the designated County Commission will serve as awarding authority for the particular items they are responsible for and shall determine the lowest responsible bidder and award any contract bid through the program at a regular meeting of the designated County Commission as announced at the opening of bids.

(7) That participation in the County **Southeast Region Joint Bid Program** is strictly voluntary, and that, subject to the conditions set out in paragraphs 2, 3, 4, and 5, once a contract has been awarded for a particular item bid through the program, the Montgomery County Commission may purchase that item during the contract period under the terms of and at the price established under the contract, but shall not be required to purchase any particular item under the contract awarded through the program.

(8) That if the Montgomery County Commission decides to purchase an item other than through the program, it must separately bid that item if such bidding is required by Alabama's competitive bid law.

(9) That following the award of a contract under the County **Southeast Region Joint Bid Program**, purchases of items through the program by the Montgomery County Commission shall be made directly from the successful bidder by the county pursuant to its own purchasing policy, and that there shall be no joint purchasing agent representing the program or any Counties participating in the program.

(10) That the Montgomery County Commission shall remain a member of the program so long as it desires and agrees to participate in this **Southeast Region Joint Bid Program** under its terms and conditions, and that the Montgomery County Commission shall give at least thirty (30) days notice to the other members of the **Southeast Region Joint Bid Program** of its intent to terminate its participation in the program.

(11) That at the expiration of the thirty days termination notice, the Montgomery County Commission shall be removed from the program and from any correspondence or advertisement regarding the program or any item to be bid under its terms and conditions.

(12) That following its termination from the program, the Montgomery County Commission shall not be eligible to make purchases under the terms and at the cost of the

contract award for a particular item, and will be required to bid each item on its own under the requirements of Alabama's competitive bid law.

(13) That this resolution, once adopted by the Montgomery County Commission, shall serve as its agreement and contract with all other Counties participating in the county **Southeast Region Joint Bid Program** for the joint bidding of certain items required to be bid under Alabama's competitive bid law.

(14) That in order for a County to purchase an item through the County **Southeast Region Joint Bid Program**, it must have joined the program by adopting this resolution prior to the solicitation of bids for that item, but that once the County has joined the program, it shall remain a member, and subject to the conditions set out in paragraphs 2, 3, 4, and 5 above, shall be eligible for the purchase of all items thereafter bid under the program until and unless it terminates its participation as set out in paragraphs 11, 12, and 13 above.

BE IT RESOLVED BY THE MONTGOMERY COUNTY COMMISSION that it agrees to all terms and conditions of the County **Southeast Region Joint Bid Program** as set out above, and desires to participate in said program.

BE IT FURTHER RESOLVED that it is the intent of the Montgomery County Commission by adoption of this resolution to enter into a joint bidding agreement with all other counties participating in the County **Southeast Region Joint Bid Program**.

BE IT FURTHER RESOLVED that a copy of this resolution be immediately forwarded to the **Southeast Region Joint Bid Committee** with a request that the Montgomery County Commission be included in the county **Southeast Region Joint Bid Program** for all items bid through the program until and unless notified of the County's desire to terminate its participation under the procedures set out in paragraphs 11, 12, and 13 above.

IN WITNESS THEREOF, the Montgomery County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on this the ____ day of _____.

Chairman, Montgomery County Commission

OFFICE OF THE GOVERNOR

KAY IVEY
GOVERNOR



STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

KENNETH W. BOSWELL
DIRECTOR

September 19, 2017

AGENDA
OCT 23 2017

Honorable Elton N. Dean, Sr.
Chairman of Montgomery County Commission
c/o Central Alabama Regional Planning
and Development Commission
430 South Court Street
Montgomery, AL 36104

Dear Chairman Dean:

RE: Modification No. 1
Grant No. DOE-028-17

Enclosed are two copies of the above-referenced Department of Energy Grant Modification.

Please sign and witness both copies and return one original to the Energy Division. Retain the other copy for your files.

If you have any questions, please call Brenda Mock at (334) 353-5951.

Sincerely,

A handwritten signature in blue ink, reading "Kenneth W. Boswell".

Kenneth W. Boswell
Director

KWB/BM/ks

Enclosures

cc: Mr. Greg Clark

Weatherization Assistance Program for Low-Income Persons
Department of Energy DE-EE0006136
CFDA-81.042

SUBGRANT AGREEMENT WEATHERIZATION PROGRAM

Grant Agreement: DOE-028-17
Modification: 1
Grant Amount: \$116,203.00

THIS MODIFICATION is entered into as of September 1, 2017, by and between the **Alabama Department of Economic and Community Affairs, Energy Division**, hereinafter, referred to as the "Department" or "ADECA," and the **Montgomery County Commission**, hereinafter, referred to as the "Subrecipient." This modification amends Grant Agreement No. DOE-028-17 dated April 1, 2017.

Subrecipient name (must match registered name in DUNS): Montgomery County Commission

Subrecipient's DUNS number: 099839086

Federal Award Identification Number ("FAIN"): DE-EE0007902

Federal Award Date: April 1, 2017

Subaward Period of Performance Start and End Date: April 1, 2017 – March 31, 2018

Amount of Federal Funds obligated by this action to the Subrecipient: \$63,297.00

Total amount of Federal Funds obligated to the Subrecipient: \$116,203.00

Total amount of Federal Award committed to the Subrecipient by ADECA: \$116,203.00

Federal Award project description: Weatherization Assistance Program

Name of Federal awarding agency: U.S. Department of Energy

Pass-through entity: Alabama Department of Economic and Community Affairs

Contact information for awarding official: Kenneth W. Boswell, Director

Identification of whether the Award is Research and Development: N/A

Indirect cost rate for the Federal Award: N/A

1. **PURPOSE:** The purpose of this modification is to amend "**Paragraph 2: Funding**" and the relative attachments of the above-referenced Grant Agreement.
2. "**Paragraph 2: Funding**" is hereby amended to read as follows:

Funding: It is expressly understood and mutually agreed that in no event shall the total amount to be paid by the Department to the Subrecipient under this agreement exceed **\$116,203.00** for full and completely satisfactory performance. Additional requirements relative to the Grant amount may be found in Attachment A, Paragraph 2. Any additional costs shall be borne by the Subrecipient.

3. All other terms and conditions not affected by this modification shall remain in full force and effect.

IN WITNESS WHEREOF THE DEPARTMENT AND THE SUBRECIPIENT HAVE EXECUTED THIS AGREEMENT AS EVIDENCED BY THE SIGNATURES BELOW:

Alabama Department of Economic & Community
Affairs
Department

Montgomery County Commission
Subrecipient

Maureen E. Neighbors 9/8/17
Maureen E. Neighbors
Energy Division Chief

X _____ X
Authorized Official for Subrecipient Date

Kenneth W. Boswell 9/14/17
Kenneth W. Boswell
Director

X _____ X
Subrecipient Witness Date

This grant has been reviewed for content, legal form, and complies with all applicable laws, rules, and regulations of the State of Alabama governing these matters.

Claudia Kennedy Smith ^{Asst} 9/14/17
Claudia Kennedy Smith
General Counsel

SUBGRANTEE: MONTGOMERY COUNTY COMMISSION

GRANT NO.: DOE-028-17

MODIFICATION: 1

ATTACHMENT A

WORK TO BE PERFORMED

April 1, 2017

1. The Subgrantee shall weatherize a minimum of 12 dwelling units in accordance with Priority List/Energy Audit weatherization measures as identified and approved for the State of Alabama. The Subgrantee shall utilize Blower Door technology on all dwellings to be weatherized. The minimum number of dwellings to be weatherized in each county is as follows:

COUNTY

NUMBER OF UNITS

MONTGOMERY	12

2. If funds remain after the specified number of dwellings have been completed, it is mutually understood that additional dwellings will be weatherized until all available Grant Funds have been utilized.

SUBGRANTEE: MONTGOMERY COUNTY COMMISSION

GRANT AGREEMENT: DOE-028-17

MODIFICATION: 1

ATTACHMENT B

Budget Sheet

	ORIGINAL BUDGET	DECREASE (-) / INCREASE (+)	TOTAL
ADMINISTRATIVE	\$3,000.00	+\$3,977.00	\$6,977.00
PROGRAM OPERATIONS	\$31,406.00	+\$44,020.00	\$75,426.00
HEALTH AND SAFETY	\$9,500.00	+\$13,300.00	\$22,800.00
AGENCY LIABILITY INSURANCE	\$0.00	\$0.00	\$0.00
TRAINING & TECHNICAL ASSISTANCE	\$2,000.00	+\$2,000.00	\$4,000.00
FINANCIAL AUDIT	\$7,000.00	\$0.00	\$7,000.00

GRAND TOTAL: \$116,203.00

MCYF

Memo

AGENDA

OCT 23 2017

To: Donald L. Mims
From: Beverly Riddle Wise *BRW*
Date: October 3, 2017
RE: Alabama Department of Youth Services Agency Grant Agreement

Attached is the 2017-2018 Department of Youth Services Agency Grant Agreement which awards to the Montgomery County Commission the amount of Four hundred ninety thousand and no/100 dollars (\$490,000.00). Please place on the next County Commission agenda for approval. Thank you.

ALABAMA DEPARTMENT OF YOUTH SERVICES
AGENCY GRANT AGREEMENT

Fiscal Year 2017 – 2018

The Alabama Department of Youth Services hereby awards to

Montgomery County Commission
(Fiscal Agent, hereinafter called Recipient)

the amount of Four hundred ninety thousand and no/100 dollars (\$490,000.00).

These funds shall be used for non-residential services for Montgomery County youth who would otherwise be committed to the Department of Youth Services (DYS). As a result of the interventions funded by these monies, the parties expect that Montgomery County will eliminate commitments to DHS (including HIT), barring a significant increase in serious juvenile crime (i.e. violent felonies, felony sex offenses) by diverting 100+ youth annually, with a maximum capacity of 45 and a 10-20 week average length of participation.

These funds shall be utilized for the following purpose/activities:

The Montgomery County Davis Treatment Center (DTC) is a day and evening program for medium to very high risk youth. DTC provides the following services: individualized treatment plans, GED and academic remediation, case management, Parenting Skills, individual, group and family counseling, job search/placement assistance, vocational training, transportation, and aftercare. Montgomery Co Juvenile Court and the Montgomery Co Commission shall contract with The Bridge, Inc. to administer these services.

The program that receives funding from this grant will:

- Serve youth who would have historically been committed to the Alabama Department of Youth Services (HIT or regular DHS) in the absence of the funded program. Specifically, this includes youth with the following characteristics:
 - Males and/or Females, ages 12-18
 - Delinquent youth with a medium to high risk of re-arrest, as determined by the risk assessment instrument available on the DHS website
- In order to ensure that the program only serves youth who would have otherwise been committed to DHS, youth with the following characteristics only will **not** be eligible for participation:
 - Youth charged with harassment, simple assault, first time misdemeanors, or drug/alcohol offenses, unless mitigating circumstances warrant involvement with the program.
- Be developed by or in collaboration with the Montgomery County Juvenile Court (MCJC);
- Conduct regular self-evaluations of program effectiveness, including evaluations that track outcomes for children served by the program;
- Maintain data on program participants as required in the DHS Grantee Information Management System database (GIMS) on a monthly basis.

- Produce an annual report by November 30, for the October - September fiscal year. This report form shall be available on the DYS website and will include the following information, at a minimum:
 - A narrative description of each program funded by the grant
 - Annual summary of participant data
 - A description of the program's efforts to evaluate its own effectiveness, along with a summary of the results of all such evaluations.
- Each such completed annual report shall be made available to the Alabama Department of Youth Services, in addition to quarterly reports (if requested by DYS). Decisions about renewing grants may be made based on the courts' ability to show through these reports that the funds have been effective in diverting youth from commitment to DYS or HIT.

Both MCJC and DYS acknowledge that this Award may be terminated at will by MCJC or DYS for any reason. Any funds remaining from the award shall be returned to DYS upon the termination of said award.

The grant award contained herein is payable in installments, subject to the availability of funds and adjustments by the Alabama Department of Youth Services, as it deems necessary or advisable. All parties agree that prior year funds and/or Medicaid funds may be available to fund this program and have and/or will be applied to the total grant award. Any unexpended grant fund amounts shall be reported to DYS no later than November 1st. Nothing contained herein shall be deemed to be a debt of the State of Alabama in the contravention of the laws and constitution of the State of Alabama.

By signing this agreement, the contracting parties, including sub-contractors, agree that representatives of the Department of Youth Services will conduct site visits (both announced and unannounced), and that all records pertaining to the program will be made available for review. Program records will also be subject to a financial review.

The Recipient or its designee shall administer the services for which this grant is awarded, in accordance with the grant application, and applicable rules, regulations and conditions as set forth by the Department. This agreement is for a one year period and may be extended for an additional year. Nothing contained herein shall be deemed to be a debt of the State of Alabama in the contravention of the laws and constitution of the State of Alabama.

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

ALABAMA DEPARTMENT OF YOUTH SERVICES

BY: _____

Steven P. Lafreniere
Executive Director

BY: _____

Legal Review
Approved as to form only

ACCEPTANCE OF AWARD

Recipient hereby signifies its acceptance of the grant award and the terms and conditions set forth, this the _____ day of _____, 2017.

BY: _____

Montgomery County Commission

MCYF

Memo

AGENDA

OCT 23 2017

To: Donnie L. Mims, County Administrator
From: Beverly Riddle Wise, Acting Juvenile Court Administrator
Cc: Brandi K. Alexander, Detention Director
Date: 9/29/2017
Re: Dr. Ogunbi's Contract

BRW

Attached is Dr. Ogunbi's contract for 2017-2018. Please place on the next County Commission agenda for approval.

PERSONAL SERVICES CONTRACT

The Montgomery County Commission hereby enters into a personal services contract with Adedoyin Dosunmu-Ogunbi, M.D., to provide medical services for youth detained at the Montgomery County Youth Facility. This contract is for the period October 1, 2017 through September 30, 2018 for \$52,029.91.

Dr. Ogunbi agrees to provide seven (7) days a week of medical services. Dr. Ogunbi, or his associates, will provide, personally, a minimum of two (2) days per week coverage with nurse coverage seven (7) days a week. Dr. Ogunbi will be responsible for retaining and providing this nurse coverage. Dr. Ogunbi agrees to supply LPN services six (6) hours per week; and LPN services two (2) hours on the weekend.

The nurse will keep any records required by the Juvenile Detention Director, attend to the medical needs of the detainees, provide staff training in medical areas, and provide personal hygiene training to the detainees. Additional duties are listed in the attached job description.

Dr. Ogunbi, or his associates, in addition to providing two (2) days per week coverage in the facility, will be on-call seven (7) days a week to handle emergency situations.

Dr. Ogunbi, or his associates, will keep any records required by the Juvenile Detention Director, and/or the Juvenile Court Administrator, and attend to the medical needs of the detainees.

The Montgomery County Commission will provide necessary medical supplies and instruments needed by the doctor/nurse in carrying out his/her duties.

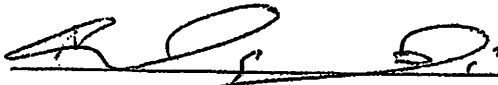
The Montgomery County Commission will pay Dr. Ogunbi monthly upon the submission of proper invoice at the rate of \$4335.83 per month for services provided at the Montgomery County Youth Facility.

When referred to Dr. Ogunbi's personal office detainee's will be seen and released within (2) hours, unless such illness requires lengthy attention.

The Montgomery County Youth Facility has a **ZERO-TOLERANCE** policy of sexual abuse and sexual harassment within its Facility/Programs/Offices owned, operated, or contracted. The intent of PREA (Prison Rape Elimination Act) of 2003 is to ensure a safe, humane, and secure environment, free of threat of sexual abuse and sexual harassment of all detainees and staff/volunteers/ Contractors/ and interns. You have an obligation to maintain clear boundaries with detainees and to establish a relationship of authority, objectivity and professionalism. You must not allow the development of a personal, unduly familiar, emotional, or sexual relationship to occur with detainees. Any sexual contact between a detainee and staff/volunteer/contractor/intern is sexual abuse. All forms of sexual contact and sexual harassment between detainees and staff/volunteers/contractors/interns are against Montgomery County Youth Facility Policy. Therefore, if you are aware of any such incidents, you have a duty to report them to a Juvenile Detention Supervisor, the Juvenile Detention Compliance Officer or the Juvenile Detention Director. Dr. Ogunbi and his staff will report all suspicion of sexual abuse or sexual harassment immediately.

This contract can be terminated by either party giving thirty (30) days written notice to the other.

9/11/2017
Date


Dr. Adedoyin Dosunmu-Ogunbi

Date

Beverly Wise
Acting Juvenile Court Administrator

Date

Elton Dean, Sr., Chairman
Montgomery County Commission

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

OCT 23 2017

October 19, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Memorandum of Understanding with Industrial Partners, LLC

The Montgomery County Commission, at the meeting on October 10, 2017, agreed to place on the next agenda a Memorandum of Understanding (MOU) with Industrial Partners, LLC regarding exceptions to the Option and Purchase and Sale Agreement at the Montgomery Industrial Park concerning the acquisition of a 15-acre lot by Kowa Pharmaceutical.

I am requesting approval of this MOU.

DLM/tn

Attachment



INDUSTRIAL Partners, LLC

Industrial Buildings Are Our Focus

Brokerage | Investment | Development

DATE: October 10, 2017

TO: Donnie Mims; Tommy Gallion

FROM: *1/8 J2* Nimrod T. Frazer, Jr., SIOR, Industrial Partners, LLC

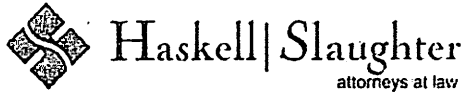
RE: Memorandum of Understanding – Montgomery County Commission Meeting on October 10, 2017

In a meeting on October 10, 2017, I met with the Montgomery County Commissioners regarding the possible expansion of Kowa Pharmaceutical to the adjacent 15-acre lot located in the Montgomery Industrial Park. Industrial Partners was approached by Ben Stakely (CEO of Kowa Pharmaceutical) to see if there was a possibility of their expanding to the 15-acre site located to the South of their current facility. It is their plan to acquire the 15-acre site from Industrial Partners if they decide on the expansion of their current facility. I informed Mr. Stakely that Industrial Partners has an option to purchase the property through an Option and Purchase Agreement between Industrial Partners, LLC and the Montgomery County Commission. After serious discussions with Mr. Stakely, Industrial Partners has agreed to enter into a two-year option with Kowa Pharmaceutical where they have agreed to pay Industrial Partners \$10,000 for the first year of the option and \$15,000 for the second year of the option to protect the site from other development during their option period. The option periods begin on October 2017 and run through September 2019. Kowa Pharmaceutical may elect to exercise their option to purchase the property anytime during the option period by giving Industrial Partners advanced notice of their decision to acquire the 15-acre lot for expansion.

Industrial Partners realizes that this is a prime site for future expansion of their business. It is large enough to accommodate a future speculative industrial building and Industrial Partners should be fairly compensated for their right to give up this property should Kowa Pharmaceutical move forward with their expansion. We expect that Kowa Pharmaceutical would invest millions of dollars to expand their plant, which in turn should create new jobs in Montgomery. Industrial Partners fully supports their expansion plans but feels like they should be compensated for giving up this prime site for a future spec building. Industrial Partners would purchase the land from the Montgomery County Commission as spelled out in the existing option agreement and would then resell the 15-acre lot to Kowa Pharmaceutical for a market price to reflect current market values for the park.

With respect to the existing rolling option agreement between Industrial Partners and the Montgomery County Commission, dated August 30, 2004, Industrial Partners would like to request an exception to this

agreement and not be required to build a new building within 180 days of the sale of the 15-acre lot to Kowa Pharmaceutical. We would also like to request an exception that will allow Kowa Pharmaceutical to use a contractor and engineer of their choice to construct their new building. In addition, we would like to request an exception to the requirement for a minimum 100,000 to 130,000 SF office and warehouse/manufacturing space as we are not fully aware of the expansion plans or the number of new jobs that will be created. However, we are aware that the Montgomery County Commission will have to approve the option agreement between Industrial Partners and Kowa Pharmaceutical and we hope you would gladly do so to support this possible business expansion from an existing key industry in the park. If Kowa Pharmaceutical should decide not to expand their business, therefore, not acquiring this 15-acre lot, the 15 acres will remain a part of our existing rolling option agreement as a future site for Industrial Partners to use when needed. The option payments paid to Industrial Partners by Kowa Pharmaceutical will be the only compensation Industrial Partners will receive for their cooperation in this deal.



Haskell Slaughter & Gallion, LLC

8 Commerce Street

Suite 1200

Montgomery, Alabama 36104

t. 334.265.8573 | f. 334.264.7945

MEMORANDUM

October 16, 2017

TTG

To: Donnie Mims

From: Thomas T. Gallion, III

Re: Memorandum of Understanding with Industrial Partners, LLC

I have reviewed your memorandum of October 13, 2017, regarding a proposed MOU from Nimrod T. Frazer, Jr., with Industrial Partners, LLC, regarding the Kowa Pharmaceutical purchase of the adjacent 15 acres of land at the Montgomery Industrial Park. I have reviewed the Option and Purchase and Sale Agreement with Industrial Partners, LLC, and a copy of the First Amendment to the Option and Purchase and Sale Agreement.

It is my opinion that the MOU, Option and Purchase and Sale Agreement along with the First Amendment to Option and Purchase and Sale Agreement are all acceptable as is. The agreements will be binding on all parties if executed.

I am also of the opinion that the services provided for in this agreement are in the best interest of the public health, safety, education, and general welfare of the citizens of Montgomery County. I, therefore, see no reason why the agreement should not be executed if it is the desire of the Montgomery County Commission.

50051-317

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
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TDD: 334.265.3568
WWW.MC-ALA.ORG

October 13, 2017

MEMORANDUM

TO: Thomas T. Gallion, III
County Attorney

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Memorandum of Understanding with Industrial Partners, LLC

Attached is a proposed Memorandum of Understanding (MOU) from Nimrod T. Frazer, Jr., with Industrial Partners, LLC regarding the Kowa Pharmaceutical purchase of the adjacent 15 acres of land at the Montgomery Industrial Park. In the MOU he states on page 2, "However, we are aware that the Montgomery County Commission will have to approve the option agreement between Industrial Partners and Kowa Pharmaceutical and we hope you would gladly do so to support this possible business expansion from an existing key industry in the park." Please advise as to whether it would be best to receive a draft Option Agreement that this refers to.

Also, attached is an Option and Purchase and Sale Agreement with Industrial Partners, LLC, executed August 30, 2004 and a copy of the First Amendment to Option and Purchase and Sale Agreement for Industrial Partners executed April 4, 2005, which he cited in the MOU.

Please review the MOU and issue an opinion by Monday, October 16, 2017, as to whether it is acceptable.

As always, thank you for your assistance.

DLM/tn

Attachment

AGENDA

OCT 23 2017

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II *TT*

DATE: October 4, 2017

RE: Contract No. 57202-15B-026
Drug Testing and Equipment

I request that the attached Amendment No. 1 to Drug Testing Program Management, Inc. contract for drug testing and equipment be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning November 2, 2017 and ending on November 1, 2018.

Drug Testing Program Management, Inc. would like to increase pricing by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Paul H. Brown,
Executive Director of Montgomery County Community Corrections.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 57202-15B-026

Amendment No. 1

Contract with Drug Testing Program Management, Inc. for drug testing and equipment is hereby extended for one (1) year, beginning November 2, 2017 and ending November 1, 2018.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

DRUG TESTING PROGRAM MANAGEMENT,
INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AGENDA

OCT 23 2017

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II TT

DATE: October 2, 2017

RE: Contract No. 51100-17B-004
Armored Car Services

I request that the attached Amendment No. 1 to Armored Car Service, Inc. contract for armored car services be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning January 1, 2018 and ending on December 31, 2018.

Montgomery Armored Car Service, Inc. chooses not to increase pricing during this contract period. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Steven L. Reed, Judge of Probate and Terri Henderson, Revenue Manager.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

**Amendment
To
Contract # 51100-17B-004**

Amendment No. 1

Contract for armored car services, is hereby extended for one (1) year beginning January 1, 2018 and ending December 31, 2018.

There will be no price increase during this contract period.

All other provisions of the contract will remain the same.

WITNESS:

MONTGOMERY ARMORED CAR SERVICE,
INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

OCT 23 2017

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II TT

DATE: October 2, 2017

RE: Contract No. 52200-15B-032
Inmate Uniforms

I request that the attached Amendment No. 2 to Acme Supply Co., Ltd. contract for inmate uniforms be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning December 21, 2017 and ending on December 20, 2018.

Acme Supply Co., Ltd. chooses not to increase pricing during this contract period. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

**Amendment
To
Contract # 52200-15B-003**

Amendment No. 2

Contract for Inmate Uniforms, is hereby extended for one (1) year beginning December 21, 2017 and ending December 20, 2018.

There will be no price increase during this contract period.

All other provisions of the contract will remain the same.

WITNESS:

ACME SUPPLY CO., LTD.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AGENDA

OCT 23 2017

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager ^{mes}

DATE: October 4, 2017

RE: Contract No. 52110-14B-026
Sheriff's Leather and Accessories

I request that the attached Amendment No. 3 to Gulf State Distributors contract for leather and accessories be considered for approval on a future agenda.

Amendment No. 3 will allow the contract to be extended for sixty (60) days, beginning November 7, 2017 and ending on January 6, 2018. This will allow us time to issue a new bid.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-14B-026

Amendment No. 3

Contract with Gulf States Distributors for leather and accessories is hereby extended for sixty (60) days beginning November 7, 2017 and ending January 6, 2018.

All other provisions of the contract will remain the same.

WITNESS:

GULF STATES DISTRIBUTORS

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AGENDA

OCT 23 2017

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *MS*

DATE: October 4, 2017

RE: Contract No. 53100-14B-030
Landscape Industrial Park

I request that the attached Amendment No.3 to SharpCut Lawn Service contract for landscape maintenance at Montgomery Industrial Park be considered for approval on a future agenda.

Amendment No. 3 will allow the contract to be extended for sixty (60) days, beginning November 17, 2017 and ending on January 16, 2018. This will allow us time to issue a new bid.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Florence Cauthen, Deputy Administrator.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 53100-14B-030

Amendment No. 3

Contract with Sharp Cut Lawn Service for landscape maintenance at Montgomery Industrial Park, is hereby extended for sixty (60) days, beginning November 17, 2017 and ending January 16, 2018.

All other provisions of the contract remain the same.

WITNESS:

SHARP CUT LAWN SERVICE

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

OCT 23 2017

October 19, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Payment of 2017-2018 Membership Dues to the Alabama City/County
Management Association (ACCMA)

The Montgomery County Commission, at its meeting on October 10, 2017, agreed to place on the next agenda Payment of 2017-2018 Membership Dues to the Alabama City/County Management Association (ACCMA) for Administrator Donald L. Mims, Deputy Administrator Florence M. Cauthen and Risk Manager Scott Kramer.

I am requesting approval of these dues.

DLM/tn

Attachment

11-1



ALABAMA CITY/COUNTY MANAGEMENT ASSOCIATION

August 1, 2017

ACCMA ANNUAL MEMBERSHIP DUES Form for 2017-2018 Membership Year (October 1, 2017 – September 30, 2018)

Organization Name: Montgomery County Commission Telephone: 334/832-1212

Address: 101 S. Lawrence St., Montgomery, AL 36104 Web Address: www.mc-ala.org

The ACCMA would like to invite you and others in your organization to become a member and enjoy the many benefits available through the association including discounted registration for each of the two annual educational events. Eligible members include City and County Managers, Administrators, Assistant Managers, Assistant Administrators, Clerks, Finance Directors, Accounting Clerks, Personnel Directors, Mayors, Council Members, Chairpersons, Commissioners, other administrative & assistant administrative personnel, MPA students and professors from Alabama's colleges and universities, and Businesses in good standing with the Association whose products or services do not compete with the Alabama League of Municipalities or the Association of County Commissions of Alabama. Membership in ACCMA for 2017-2018 is due October 1, 2017. Direct any questions regarding ACCMA membership to Julia Heflin at 334-844-4782 or heflijb@auburn.edu.

(Please list all persons joining membership)

Name: Donald L. Mims Title: Administrator Email: donaldmims@mc-ala.org

Name: Florence M. Cauthen Title: Deputy Administrator Email: florencecauthen@mc-ala.org

Name: Scott Kramer Title: Dir of Risk Mgmt Email: scottkramer@mc-ala.org

Name: _____ Title: _____ Email: _____

Name: _____ Title: _____ Email: _____

Name: _____ Title: _____ Email: _____

Name: _____ Title: _____ Email: _____

Name: _____ Title: _____ Email: _____

Total Amount Enclosed: \$ _____ \$75 City/County Regular Member p/person;
\$50 Associate Member (Elected Official) p/person;
\$10 Student Member p/person;
\$150 Business Member p/business

DUE OCTOBER 31, 2017!

EXPEDITE YOUR MEMBERSHIP BY FAXING FORM TO: 334-844-1919

Payment online with credit card at www.accma-online.org

Make checks payable to: **ACCMA**

Mail to: ACCMA, C/O GEDI, 22 Extension Hall, Auburn AL 36849.

11-2

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

OCT 23 2017

October 19, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Payment of 2018 Membership Dues to the National Association of Counties
(NACo)

The Montgomery County Commission, at its meeting on October 10, 2017, agreed to place the payment of 2018 Membership Dues to the National Association of Counties (NACo) on the next agenda.

I am requesting approval of these dues.

DLM/tn

Attachment



MONTGOMERY COUNTY
COMMISSIONER

2017 OCT -2 AM 9:01

National Association of Counties
PO Box 79007
Baltimore, MD 21279-0007
Phone: 888.407.NACo (6226) x291
Direct: 202.942.4291
Fax: 866.467.1825
EIN# 53-0190321

ID: 1101

Mr. Donald L. Mims
County Administrator
Montgomery County
PO BOX 1667
Montgomery, AL 36102-1667

Invoice

Invoice #: 199855
Invoice Date: 9/11/2017

Description

Dues Amount

County Membership Dues

01/01/2018 - 12/31/2018

\$4,587

NACo knows you have a difficult job. Counties are continually asked to do more with less. Federal budget cuts, unfunded mandates and unnecessary regulations make your job harder. But you aren't working on this alone, NACo is here to help.

Spend a moment looking at the enclosed benefits of NACo membership. Membership in NACo connects you with an important support network to help you excel in county government. Thank you so much for your continued NACo membership!

If you need additional information, please contact Alex Koroknay-Palicz, Membership Coordinator, at 1-888-407-NACo (6226) x291 or e-mail akpalicz@naco.org.

Amount Paid: \$0

Amount Due: \$4,587

◆ PLEASE DETACH AND RETURN WITH PAYMENT ◆

ID: 1101

Mr. Donald L. Mims
County Administrator
Montgomery County
PO BOX 1667
Montgomery, AL 36102-1667

Invoice #: 199855

Remit Payment To:
National Association of Counties
PO Box 79007
Baltimore, MD 21279-0007

Select the Method of Payment on Reverse Side

We encourage you to submit payments electronically by ACH credit
Bank Routing# (ABA) - 021052053 Account # 93404817

12-2

PARTICIPATION & MEMBERSHIP BENEFITS REPORT

This report provides a detailed summary of services and dollars Montgomery County has received as a direct benefit from being a member of the National Association of Counties.

MEMBERSHIP OVERVIEW

NACo Member County
Member Dues: \$4,587

Montgomery County, AL
PO BOX 1667
County Administration Building
Montgomery, AL 36102-1667
<http://www.mc-ala.org>



FEDERAL FUNDING RESULTS OF NACo'S ADVOCACY

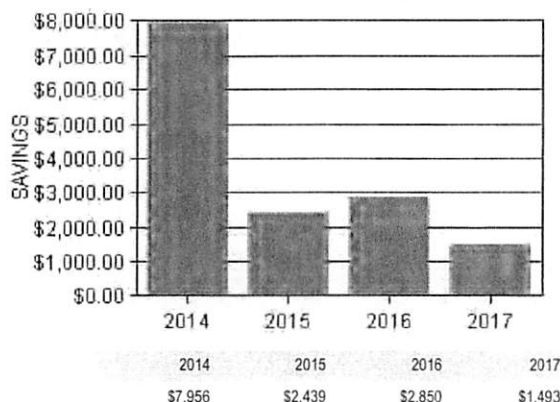
At the federal level, NACo works to increase, maintain, or create funding for programs that benefit county governments and their residents. It is important to note that these programs listed here represent the types of programs on which NACo lobbies. This is not the complete list of all the federal funds counties receive, but a sample of specific federal programs through which counties receive funding as a result of NACo's lobbying efforts.



Year	PILT	SCAAP	CDBG	HOME	SRS	USDA RD
2017	\$2,056	TBD			TBD	TBD
2016	\$2,011	\$7,388				\$711,566
2015	\$1,819	\$7,413				\$640,845
2014	\$1,998	\$10,185				\$192,659

MONEY SAVING PROGRAMS

US Communities Estimated Annual Savings



\$16,095 Estimated savings since 2013 by using US Communities



Deferred Compensation Program Participant

STEPPING UP
INITIATIVE

Stepping Up Initiative Participant

AWARDS & RECOGNITION



Started in 1970, the annual Achievement Award Program is a non-competitive awards program that recognizes innovative county government programs. Each application is judged on its own merits and not against other applications received. For more information, please visit www.naco.org/achievementawards.

Montgomery County is not participating in NACo's Award Program.

EDUCATION, TRAINING & PROFESSIONAL DEVELOPMENT



Events and conferences attended by individuals in Montgomery County. The savings figures indicate reduced rates for member counties over the prices for non-member counties to participate. Other events are only open to member counties or are free to attend so there is no non-member rate. In all cases, the true value of the networking, education and professional development far exceeds the savings.

Conference / Event	Total Attendees	Member Savings
2017 NACo Legislative Conference	2	\$450
2017 NACo Annual Conference and Exposition	3	\$675
2016 NACo Legislative Conference	3	\$675
2016 NACo Annual Conference and Exposition	2	\$450
2014 NACo Legislative Conference	2	\$450
2014 NACo Annual Conference: County Solutions and Ideas Marketplace	3	\$675

Total Saved: \$3,375

BOARDS & COMMITTEE PARTICIPATION



NACo is a grassroots-driven organization that encourages member engagement. Currently, we have more than 1,100 individual county elected and appointed officials from every region of the country represented on our 10 policy steering committees, ad hoc and standing committees, and various caucuses and task forces. Help make NACo and America's counties stronger by joining a committee today! Find out how by visiting www.naco.org/about/committees-state-associations-and-affiliates

Committee	Position	Member
Telecommunications and Technology Steering Committee	Member	Daniel Harris

PUBLICATIONS & SUBSCRIPTIONS



NACo is happy to provide member counties with these free newsletters to keep you up to date on issues affecting counties across the country. Our acclaimed publication, County News, typically costs \$50/subscription for non-member counties, but you get the subscriptions for FREE as a member. The subscription saving figure is the money Montgomery County saved by being a member county.

Subscription	Subscription Saving
18 County News subscriptions	18 @ \$50ea = \$ 900
26 County News Online subscriptions	

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
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DONALD L. MIMS, CPA, MPA
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AGENDA

OCT 23 2017

October 19, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

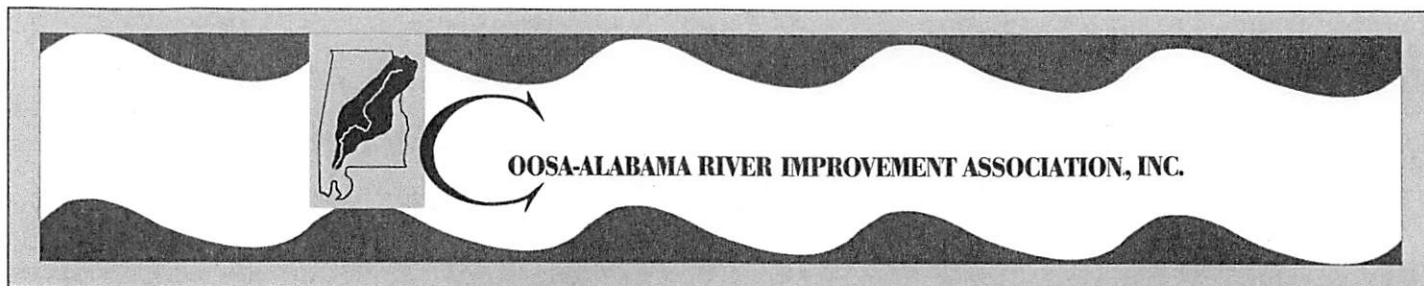
SUBJECT: Payment of 2017-2018 Membership Dues to the Coosa-Alabama River
Improvement Association, Inc.

The Montgomery County Commission, at its meeting on October 10, 2017, agreed to place on the next agenda payment of 2017-2018 Membership Dues to the Coosa-Alabama River Improvement Association, Inc.

I am requesting approval of these dues.

DLM/tn

Attachment



Bill To: Montgomery County Commission Mr. Donald Mims, Administrator P.O. Box 1667 Montgomery, AL 36102-1667	Renewal Invoice	
	Invoice #:	2247
	Invoice Date:	09/15/2017
	Terms: Net on Receipt	

Item	Description		Total
FY2018 Dues	October 1, 2017-September 30, 2018		\$3,650.00
Approximately 10% of Membership Dues are allocated to lobbying State and Federal Governments.		Subtotal	\$3,650.00
		Balance Due	\$3,650.00
Mailing Address: CARIA PO Box 388 Montgomery, AL 36101-0388		Phone: 334-265-5744 E-mail: jsailors@caria.org Website: www.caria.org	
		Thank you! 2017 SEP 18 AM 8:48 COMMISSIONER	

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



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TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

OCT 23 2017

October 19, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Payment of Invoice from Central Alabama Sports Commission

The Montgomery County Commission, at its meeting on October 10, 2017, agreed to place on the next agenda the payment of an Invoice from Central Alabama Sports Commission regarding the 2017 Guardian Credit Union FCS Kickoff Sponsorship in the Amount of \$40,000.

I am requesting approval of this item.

DLM/tn

Attachment



THE SPORTS CAPITAL OF ALABAMA

INVOICE

TO: Montgomery County Commission
101 South Lawrence Street
Montgomery AL 36104

DATE: August 30, 2017

INVOICE NUMBER: 2017-01

2017 GUARDIAN CREDIT UNION FCS KICKOFF SPONSORSHIP

\$40,000

Make Check Payable to:

Central Alabama Sports Commission
1010 Forest Avenue
Montgomery AL 36106



Remit To: ESPN, Inc. - Prod Miscellaneous
P.O. Box 732527
Dallas, TX 75373-2527
Tax ID# 13-3759888

Wire To: ESPN Inc. Miscellaneous
ATTN: ESPN Productions Inc.
PO BOX 732527
Dallas, TX 75373-2527

CITY OF MONTGOMERY
1010 FOREST AVE
MONTGOMERY, AL 36106

INVOICE	
NUMBER	DATE
603E3	08-21-2017
ORDER NO.	
BILLING PERIOD	
AUGUST 2017	

ATTENTION: SUSAN HILDRETH - SHILDRETH@MONTGOMERYAL.GOV

ACCOUNT EXECUTIVE

ACCOUNT EXEC PHONE

DESCRIPTION	AMOUNT (USD)
2017 GUARDIAN CREDIT UNION FCS KICKOFF SPONSORSHIP	100,000.00
ALL ACCOUNTS DUE AND PAYABLE 30 DAYS FROM INVOICE DATE	
TOTAL DUE 100,000.00	

143

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
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AGENDA

OCT 23 2017

October 23, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

- C-2018-6: Alabama Shakespeare Festival, for Educational Programs - \$5,000; (Harris)
- C-2018-7: Alabama Junior Miss, Inc., d/b/a Distinguished Young Women of Alabama, for Expenses used during the Distinguished Young Women of Montgomery County Contest - \$1,000; (Walker)
- C-2018-8: Huntingdon College, Department of Athletics, for Football Program, Attn: Coach Mike Turk - \$1,000; (Dean)
- C-2018-9: Huntingdon College, Department of Athletics, for Baseball Program, Attn: Coach D. J. Conville - \$1,000; (Dean)
- NC-2018-3: City of Montgomery, to be used by BONDS to Support the Woods N Water Homeowner's Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Singleton)
- NC-2018-4: Alabama State University, Department of Athletics, for Baseball Camp, Attn: Coach Jose' Vazquez - \$1,000; (Dean)
- NC-2018-5: Alabama State University, Department of Athletics, for Tennis Camp, Attn: Coach Anuk Christiansz - \$1,000; (Dean)

MEMORANDUM
Montgomery County Commission
October 23, 2017
Page 2

- NC-2018-6: Alabama State University, Department of Athletics, for Men's Basketball Camp, Attn: Lewis Jackson - \$1,000; (Dean)
- NC-2018-7: Alabama State University, Department of Athletics, for Ladies' Basketball Camp, Attn: Coach Freda Freeman-Jackson - \$1,000; (Dean)
- NC-2018-8: Alabama State University, Department of Athletics, for Football Camp, Attn: Interim Coach Donald Hill-Eley - \$1,000; (Dean)
- NC-2018-9: Alabama State University, Department of Athletics, for Track Camp, Attn: Coach Ritchie Beene - \$1,000; (Dean)
- NC-2018-10: Alabama State University, Department of Athletics, for Golf Camp, Attn: Coach Dr. Gary Grandison - \$1,000; (Dean)
- NC-2018-11: Alabama State University, Department of Athletics, for Volleyball Camp, Attn: Coach Penny Lucas-White - \$1,000; (Dean)
- NC-2018-12: Alabama State University, Department of Athletics, for Soccer Camp, Attn: Coach Jodie Smith - \$1,000; (Dean)
- NC-2018-13: Alabama State University, Department of Athletics, for Ladies Softball Camp, Attn: Coach Chris Steiner-Wilcoxson - \$1,000; (Dean)
- NC-2018-14: Alabama State University, Department of Athletics, for Bowling Program, Attn: Coach Andrew Chatmon - \$1,000; (Dean)
- NC-2018-15: Alabama State University, for Alabama State University Marching Band Camp, Attn: Dr. James Oliver - \$1,000; (Dean)
- NC-2018-16: Alabama State University, for Theatre Department, c/o Dr. Stewart - \$1,000; (Dean)

From fund code 001-59320-494 (Commissioner's Education Miscellaneous Appropriations) to:

- BOE-2018-4: BOE, Jefferson Davis High School, for Mock Trial Team Participating in the YMCA Mock Trial Program - \$2,000; (Harris)

MEMORANDUM
Montgomery County Commission
October 23, 2017
Page 3

BOE-2018-5:	BOE, Carver Elementary School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-6:	BOE, Floyd Middle Magnet School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-7:	BOE, Floyd Elementary School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-8:	BOE, Davis Elementary School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-9:	BOE, Catoma Elementary School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-10:	BOE, Martin L. King Elementary School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-11:	BOE, Southlawn Elementary School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-12:	BOE, Southlawn Middle School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-13:	BOE, Sidney Lanier High School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-14:	BOE, Pintlala Elementary School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-15:	BOE, Carver Senior High School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-16:	BOE, Bellingrath Middle School, for Principal's Discretionary Fund - \$1,000; (Dean)
BOE-2018-17:	BOE, MacMillan International Academy for Humanities, Communications and Technology, for Principal's Discretionary Fund - \$1,000; (Dean)

MEMORANDUM
Montgomery County Commission
October 23, 2017
Page 4

- BOE-2018-18: BOE, McKee Middle School, for Principal's Discretionary Fund - \$1,000; (Dean)
- BOE-2018-19: BOE, Bear Exploration Center for Mathematics, Science and Technology, for Principal's Discretionary Fund - \$1,000; (Dean)
- BOE-2018-20: BOE, Seth Johnson Elementary School, for Principal's Discretionary Fund - \$1,000; (Dean)
- BOE-2018-21: BOE, Progressive Academy of Creative Education, for Principal's Discretionary Fund - \$1,000; (Dean)

DLM/tll

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
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AGENDA

OCT 23 2017

October 19, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: List of Bank Depositories

The Montgomery County Commission, at its meeting on October 10, 2017, agreed to place on the next agenda authorization of bank depositories for the remainder of 2017 and the 2018 Calendar Year.

I am requesting approval of this item.

DLM/tn

Attachment

16-1

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



MONTGOMERY COUNTY COMMISSION
FINANCE DEPARTMENT

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
SHERRILL R. THOMAS, CPA
FINANCE DIRECTOR

334.832.1230
TDD 334.265.3568
FAX 334.832.2533

TO: Donald L. Mims, Administrator
FROM: Sherrill R. Thomas, Finance Director 
DATE: October 3, 2017
RE: LIST OF BANK DEPOSITORIES

Following is a list of banks currently doing business in Montgomery County and should be designated depositories for the remainder of Calendar Year 2017 and Calendar Year 2018.

US AmericaBank
Amerifirst Bank
Auburn Bank
BB&T
BBVA Compass
Cadence Bank
Community Bank & Trust
Hancock Bank
IberiaBank
Liberty Bank & Trust Co.
PNC Bank
PrimeSouth Bank
Regions Bank
Renasant Bank
River Bank & Trust
ServisFirst Bank
Sterling Bank
Trustmark National Bank
Wells Fargo Bank

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

Request Number: 1

AGENDA

OCT 23 2017

DEPARTMENT: Community Corrections REQUESTED BY: Paul H. Brown 10/12/17
 Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 10/17/17
 Finance Director Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo ☐Agenda ☒

COUNTY COMMISSION APPROVAL:

 Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
				0
Contract Services	124-52960-304	36,500	(1,540)	34,960
Extra Help	124-52960-115	510	1,540	2,050
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 37,010	\$ 0	\$ 37,010

JUSTIFICATION: Adjust Extra Help to cover additional cost to cover for full time employee on Reserve Military Enlistment and Training.

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

Request Number: 1

AGENDA

OCT 23 2017

DEPARTMENT: Tax & Audit REQUESTED BY: Terri Henderson, Revenue Manager 10/16/17
Elected Official/Dept. Head DateFINANCE REVIEW: REVIEWED BY: Sherrill Thomas 10/17/17
Finance Director Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo ☐Agenda ☒

COUNTY COMMISSION APPROVAL:

Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Refund Prior Year Revenue	001-51800-335	0	31,703	31,703
Contract Services	001-51800-304	200,000	(31,703)	168,297
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 200,000	\$ 0	\$ 200,000

JUSTIFICATION: Transfer \$31,703 from Contract Services to fund Prior Year Refunds of general fund portion of sales and use taxes due to taxpayers.

OCT 23 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419039 (Replacement of L Timmons)
 Pay Grade PCT Pay Range \$30,096
 Proposed Effective Date November 6, 2017
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 10/17/ 2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 10/17/2017

Sherrill Thomas

Finance Director

Date 10/17/2017

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: District Attorney
 DEPARTMENT HEAD: Daryl D. Bailey
 SUPERVISOR: Mike Thomas

POSITION INFORMATION:

Position Title Investigator I Exempt
 Position Number 400002020
 Pay Grade PS5 Pay Range \$57,188 - 85,444
 Proposed Effective Date November 6, 2017
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Daryl D. Bailey Date 10/17/2017
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 10/18/2017
 Employee Benefit Manager

Sherrill Thomas Date 10/18/2017
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

OCT 23 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: District Attorney
 DEPARTMENT HEAD: Daryl D. Bailey
 SUPERVISOR: Mike Thomas

POSITION INFORMATION:

Position Title Investigator II Exempt
 Position Number 400002002
 Pay Grade PS6 Pay Range \$66,709 - 99,672
 Proposed Effective Date November 6, 2017
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Daryl D. Bailey

Department Head

Date 10/17/2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 10/18/2017

Sherrill Thomas

Finance Director

Date 10/18/2017

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

OCT 23 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: District Attorney
 DEPARTMENT HEAD: Daryl D. Bailey
 SUPERVISOR: Mike Thomas

POSITION INFORMATION:

Position Title Investigator III Exempt
 Position Number 400002005
 Pay Grade PS6 Pay Range \$66,709 - 99,672
 Proposed Effective Date November 6, 2017
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Daryl D. Bailey
 Department Head

Date 10/17/2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
 Employee Benefit Manager

Date 10/18/2017

Sherrill Thomas
 Finance Director

Date 10/18/2017

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: PROBATE

DEPARTMENT HEAD: Judge Steven Reed

SUPERVISOR: Judge Steven Reed

POSITION INFORMATION:

Position Title Mental Health and Legal Services Coordinator

Position Number 750035061

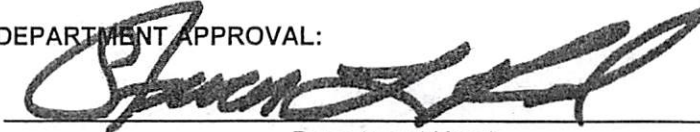
Pay Grade A11 Pay Range \$62,126 - \$92,823

Proposed Effective Date Dec 1, 2017

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:


 Department Head

Date 10/16/2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
 Employee Benefit Manager

Date 10/16/2017

Sherrill Thomas
 Finance Director

Date 10/17/2017

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

OCT 23 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Corporal
 Position Number 550429165 (Replacement of J Allen)
 Pay Grade PS2 Pay Range \$36,689 - \$54,816
 Proposed Effective Date November 6, 2017
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 10/16/2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 10/16/2017

Sherrill Thomas

Finance Director

Date 10/17/2017

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

Montgomery County Commission
Travel / Training Request Approval
Request # 1

AGENDA

OCT 23 2017

Date: October 18, 2017
To: Donald L. Mims, Administrator
From: Sherrill Thomas, Finance Director
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: December 14, 2017 Return Date: December 15, 2017
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: CPE Course- 2017 Auburn University Tax Professional Seminar
Qualifies toward 40 hours required annually for CPA license

Traveler (s) Name: 1. Sherrill Thomas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$225.00 Advance Registration Required: \$225.00

Department Name: Finance Fund Name: General

Additional Comments: _____

To: Sherrill Thomas, Finance Director

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$225.00 and advance registration of \$225.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$0.00</u>	
Budget Available:	<u>\$3,000.00</u>	
Current Requests:	<u>\$225.00</u>	
Budget Balance:	<u>\$2,775.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/18/17

cc: Finance Director / Buyer

23-1

Montgomery County Commission
Travel / Training Request Approval
Request # 1

AGENDA

OCT 23 2017

Date: October 5, 2017
To: Donald L. Mims, Administrator
From: Daryl D. Bailey, District Attorney
Re: Approval for the following travel:

Destination: Point Clear, AL
Departure Date: November 17, 2017 Return Date: November 21, 2017
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend the ADAA 2017 Fall Extended Business Session

Traveler (s) Name: 1. Daryl Bailey 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,475.00 Advance Registration Required: \$375.00

Department Name: District Attorney Fund Name: 001-51261-265

Additional Comments: Mr. Bailey would like the option of either vehicle.

To: Daryl D. Bailey, District Attorney

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$1,475.00 and advance registration of \$375.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51261.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$3,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$3,000.00</u>
Current Requests:	<u>\$1,475.00</u>
Budget Balance:	<u>\$1,525.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

23-2

Montgomery County Commission
Travel / Training Request Approval
Request # 4

AGENDA

OCT 23 2017

Date: 10/10/2017
To: Donald L. Mims, Administrator
From: Judge Steven L Reed
Re: Approval for the following travel:

Destination: Cumberland School of Law CLE
Departure Date: 9 November 2017 Return Date: 11 November 2017
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Mandatory Professionalism Seminar

Traveler (s) Name: 1. Malcolm Richard 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$717.44 Advance Registration Required: \$229.00

Department Name: Probate Fund Name: General Fund

Additional Comments: The est. cost includes \$98.44 mileage + \$240 Hotel + \$150 or \$75(x2) for meals
+ \$229 registration fee

To: Judge Steven L Reed

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$717.44 and advance registration of \$229.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51300.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$17,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$17,000.00</u>
Current Requests:	<u>\$717.44</u>
Budget Balance:	<u>\$16,282.56</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval
Request # 1

AGENDA

OCT 23 2017

Date: October 11, 2017
To: Donald L. Mims, Administrator
From: George Noblin
Re: Approval for the following travel:

Destination: Tuscaloosa, Alabama
Departure Date: October 26, 2017 Return Date: October 27, 2017
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: To attend Alabama Law institute 2017 Elections Conference

Traveler (s) Name: 1. George Noblin 4. _____
2. Brenda Daly 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$768.00 Advance Registration Required: \$250.00

Department Name: Board of Registrars Fund Name: 001-51920.2165

Additional Comments: _____

To: George Noblin

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$768.00 and advance registration of \$250.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51920.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$1,500.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$1,500.00</u>
Current Requests:	<u>\$768.00</u>
Budget Balance:	<u>\$732.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

23-4

Montgomery County Commission
Travel / Training Request Approval

Request # 1

AGENDA

OCT 23 2017

Date: 10-13-2017
To: Donald L. Mims, Administrator
From: Beverly Riddle Wise
Re: Approval for the following travel:

Destination: Orange Beach, AL
Departure Date: October 25, 2017 Return Date: October 27, 2017
Conference Leave (Days / Hours): 20 hours
Purpose of Travel: Court Referral, Community Corrections, and Drug Courts Joint Conference

Traveler (s) Name: 1. Linda Parsley Engle 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$425.00 Advance Registration Required: _____

Department Name: Youth Facility Fund Name: 00152603-265

Additional Comments: _____

To: Beverly Riddle Wise

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$425.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52603.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$10,000.00</u>
Approved Requests:	<u>\$837.00</u>
Budget Available:	<u>\$9,163.00</u>
Current Requests:	<u>\$425.00</u>
Budget Balance:	<u>\$8,738.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

23-5

Montgomery County Commission
Travel / Training Request Approval

Request # 2

AGENDA

OCT 23 2017

Date: October 17, 2017
To: Donald L. Mims, Administrator
From: Scott Kramer
Re: Approval for the following travel:

Destination: Charlotte, North Carolina
Departure Date: November 15, 2017 Return Date: November 17, 2017
Conference Leave (Days / Hours): (3) Days
Purpose of Travel: to attend the NLC (National League of Cities) Conference

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: Liability

Additional Comments: *****All expense will be reimbursed by PRIMA*****

To: Scott Kramer, Risk Manager

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>007-51120.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$95.00</u>
Budget Available:	<u>\$14,905.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$14,905.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval
Request # 3

AGENDA

OCT 23 2017

Date: October 5, 2017
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: March 19, 2018 Return Date: March 23, 2018
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: Base Manuscript

Traveler (s) Name: 1. Faith (DeDe) Wilson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$325.00 Advance Registration Required: \$0.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: REG: \$325

TOTAL EST. COST: \$325

To: Clay Henley, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$325.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$30,000.00</u>	
Approved Requests:	<u>\$661.86</u>	
Budget Available:	<u>\$29,338.14</u>	
Current Requests:	<u>\$325.00</u>	
Budget Balance:	<u>\$29,013.14</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

23-7

Montgomery County Commission
Travel / Training Request Approval
Request # 1

AGENDA

OCT 23 2017

Date: October 12, 2017
To: Donald L. Mims, Administrator
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: October 24, 2017 Return Date: October 24, 2017
Conference Leave (Days / Hours): 5 Hours
Purpose of Travel: 2017 AUM Technology Career Fair

Traveler (s) Name: 1. Monica Caudle 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: No Cost

To: Carmen Douglas, Personnel Director

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961.190</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$5,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$5,000.00</u>
Current Requests:	_____
Budget Balance:	<u>\$5,000.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

23-8

Montgomery County Commission
Travel / Training Request Approval
Request # 2

AGENDA

OCT 23 2017

Date: October 12, 2017
To: Donald L. Mims, Administrator
From: Carmen Douglas, Director
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: December 11, 2017 Return Date: December 11, 2017
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend Front Desk Safety and Security seminar

Traveler (s) Name: 1. Nina Nolan 4. _____
2. Laura Hughley 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$298.00 Advance Registration Required: \$298.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: Registration Fee: \$149.00/per person

To: Carmen Douglas, Personnel Director

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$298.00 and advance registration of \$298.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$198.00</u>
Budget Available:	<u>\$24,802.00</u>
Current Requests:	<u>\$298.00</u>
Budget Balance:	<u>\$24,504.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

23-9

Montgomery County Commission
Travel / Training Request Approval
Request # 3

AGENDA

OCT 23 2017

Date: October 12, 2017
To: Donald L. Mims, Administrator
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: October 25, 2017 Return Date: October 25, 2017
Conference Leave (Days / Hours): 3 hours
Purpose of Travel: to attend Huntingdon College Career Networking Fair

Traveler (s) Name: 1. Monica Caudle 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: No cost

To: Carmen Douglas, Personnel Director

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961.190</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$5,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$5,000.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$5,000.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

23-10

Montgomery County Commission
Travel / Training Request Approval
Request # 4

AGENDA

OCT 23 2017

Date: October 12, 2017
To: Donald L. Mims, Administrator
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: November 1, 2017 Return Date: November 1, 2017
Conference Leave (Days / Hours): 3 hours
Purpose of Travel: to attend the WSFA/ADOL/City of Montgomery Career Fair

Traveler (s) Name: 1. Monica Caudle 4. _____
2. Robbie Estes 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: No cost

To: Carmen Douglas, Personnel Director

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961.190</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$5,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$5,000.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$5,000.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 5

AGENDA

OCT 23 2017

Date: October 12, 2017
To: Donald L. Mims, Administrator
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Birmingham, AL
Departure Date: December 19, 2017 Return Date: December 19, 2017
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend Administrative Assistants Conference

Traveler (s) Name: 1. Renee Wood 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$113.44 Advance Registration Required: \$0.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: Mileage - \$98.44, Meals - \$15.00 (Registration paid under Star12 plan)

To: Carmen Douglas, Personnel Director

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$113.44 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$198.00</u>	
Budget Available:	<u>\$24,802.00</u>	
Current Requests:	<u>\$411.44</u>	
Budget Balance:	<u>\$24,390.56</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/17/17

cc: Finance Director / Buyer

23-12

Montgomery County Commission
Travel / Training Request Approval
Request # 6

AGENDA
OCT 23 2017

Date: October 18, 2017
To: Donald L. Mims, Administrator
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Washington, DC
Departure Date: November 16, 2017 Return Date: November 18, 2017
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: 2017 SHRM Volunteer Leaders' Summit Program

Traveler (s) Name: 1. Carmen Douglas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: All expenses paid by SHRM

To: Carmen Douglas, Personnel Director

From: Donald L. Mims, Administrator

The above request is app. 10/23/17 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$198.00</u>	
Budget Available:	<u>\$24,802.00</u>	
Current Requests:	<u>\$411.44</u>	
Budget Balance:	<u>\$24,390.56</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/18/17

cc: Finance Director / Buyer

23-13