

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
AUGUST 21, 2017
AGENDA
INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
Chief Information and Technology Officer
County Attorney

Comments from Scheduled Attendees:

GIS & Cadastral Mapping Manager Todd Grant
Vice President of Development Becky Saunders and Executive Vice President of Business
Development Reeivice Girtman with Liberty Learning Foundation
Director of Risk Management Scott Kramer
Director of Operations Fred Brock and Director of Development Kimberly Baker with
Valiant Cross Academy
Senior Vice President/Public Funds Manager Donna G. Cooper and Senior Vice President
Commercial Payment Solutions Wesley Worsham with BBVA Compass Bank
Executive Director Paul Brown with Community Corrections
Sheriff Derrick Cunningham
Chief Administrator Rhonda Cape with the District Attorney's Office
Community Development Manager Leslie York with Central Alabama Regional Planning
and Development Commission
Acting Juvenile Court Administrator Beverly Wise

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Sankey

Pledge of Allegiance Led by Commissioner Singleton

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of August 7, 2017

CONSENT AGENDA:

Consider Authorization of Accounts Payable Checks and Payroll Checks

PUBLIC HEARING:

Public Hearing Regarding Application to the Department of Justice, for the Edward Byrne Memorial Justice Assistance Grant for Fiscal Year 2017, Sheriff's Office

NEW BUSINESS:

1. Consider Adoption of Resolution Authorizing the Engagement of Underwriters, Architectural Firm and Bond Counsel Relative to the Montgomery County Public Building Authority's Department of Human Resources Building Project, County Commission
2. Consider Authorization of Resolution for Resurfacing Old Selma Road (3.9 Miles), Project No. MCP 51-81-17, Engineering Department
3. Consider Authorization of Resolution for Resurfacing Cloverfield/Federal Road (3.0 Miles), Project No. MCP 51-82-17, Engineering Department
4. Consider Authorization of Resolution for Resurfacing Lower Wetumpka/Anderson Road (5.3 Miles), Project No. MCP 51-83-17, Engineering Department
5. Consider Authorization of Amendment Number 1 to Contract with Forterra Pipe & Precast regarding a One (1) Year Extension for Concrete Pipe, Engineering Department
6. Consider Authorization of Amendment Number 1 to Contract with Gulf States Distributors regarding a One (1) Year Extension and 5% Pricing Increase for Footwear, Sheriff's Office
7. Consider Authorization of Amendment Number 1 to Contract with Stivers Ford Lincoln regarding a One (1) Year Extension and 5% Pricing Increase for Oil Change and Tire Rotation Services, Sheriff's Office

8. Consider Authorization of Stakeholder Sharing License Agreement with the Alabama Department of Transportation regarding Viewing of Live Video Images, subject to recommendations by County Attorney, Sheriff's Office
9. Consider Authorization of Miscellaneous Appropriations Reprogramming Requests, County Commission
10. Consider Authorization of Budget Change Request Number 61 to Montgomery Dragon Boat Race and Festival, Inc., for the 2017 Montgomery Dragon Boat Festival in the Amount of \$7,500, County Commission Appropriations
11. Consider Authorization of Budget Change Request Number 62 to Montgomery City/County Public Library for the Ramer Branch Library Air Conditioner Replacement in the Amount of \$5,979, County Commission Appropriations
12. Consider Authorization of Funding to the Montgomery City/County Public Library regarding the Juliette Hampton Morgan Library Renovation Project in the Amount of \$400,000, County Commission Appropriations
13. Consider Authorization of Budget Change Request Number 4, Board of Registrars
14. Consider Authorization of Budget Change Request Numbers 5 and 6, District Attorney's Office
15. Consider Authorization of Budget Change Request Numbers 11 and 12, Engineering Department
16. Consider Authorization of Budget Change Request Number 5, Probate Judge's Office
17. Consider Authorization of Position Fill Requests – Detention Facility (2)
 - Corrections Officer Trainee, Position Number 500419202
 - Corrections Officer Trainee, Position Number 500419227
18. Consider Travel/Training Requests (5)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

INFORMATION SESSION

Presentation by Finance Director Sherrill Thomas regarding 2017-2018 Emergency Management
Communication District Board Budget and Operating Budget

Adjourn

CALENDAR OF EVENTS

AUGUST 21, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session may be conducted until 12:00 Noon.

SEPTEMBER 4, 2017

County Holiday (Labor Day)

SEPTEMBER 5, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

SEPTEMBER 25, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

OCTOBER 9, 2017

County Holiday (Columbus Day)

OCTOBER 10, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

OCTOBER 23, 2017

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

AGENDA

AUG 21 2017

8-21-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-4-17

Check Number	To	Check Number
270381		270431
Total Checks Paid		\$164,057.92

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

AUG 21 2017

8-21-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-4-17

Check Number	To	Check Number
270432		270511
Total Checks Paid		\$289,322.14

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

AUG 21 2017

8-21-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-11-17

Check Number	To	Check Number
270512		270571
Total Checks Paid		\$883,022.41

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

AUG 21 2017
8-21-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-11-17

Check Number	To	Check Number
270572		270679
Total Checks Paid		\$1,300,550.38

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

AUG 21 2017THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAIDCHECKS ARE DATED
8/18/17

Payroll Check Number	128522	To	Payroll Check Number	128591	\$	59,760.17
Direct Deposits					\$	868,855.94
Payroll Check Number	128592	To	Payroll Check Number	128611	\$	256,573.19
Direct Deposits					\$	400,092.60
Federal Deposits					\$	340,773.52
Total Payroll Paid					\$	1,926,055.42

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

Public Hearing Notice

The Montgomery County Commission will hold a public hearing to discuss the Montgomery County Sheriff's Office application to the Department of Justice, Justice Assistance Grant for FY 2017. The Montgomery County Commission will consider the issue at the County Commission meeting scheduled for 9:30 a.m. on Monday, August 21, 2017. The Commission will meet in the County Commission Chambers, on the 1st floor at 101 South Lawrence Street, Montgomery, AL. Those wishing to comment may do so at that time.



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

DATE : August 3, 2017

SUBJECT: 2017 Edward Byrne Memorial
Justice Assistance Grant

This is to advise you that the Sheriff's Office will be applying for the Edward Byrne Memorial Justice Assistance Grant (JAG Local) for fiscal year 2017. As required, we are notifying our local unit of government of our intention of applying for this grant along with the City of Montgomery.

I am requesting that the Commission waive rules and add this item to August 21, 2017 County Commission agenda for approval by the County Commission. The total amount of this grant is \$83,896.00 and will be split with the City of Montgomery receiving 60% (\$50,337.60) of the grant and the County of Montgomery receiving 40% (\$33,558.40) of the grant. This grant requires no matching funds.

If you are in need of any additional information, please do not hesitate to contact me.

DC/rw

2017 AUG 16 PM 4:15
COMMUNICATIONS SECTION

ELTON N. DEAN, SR.

CHAIRMAN

RONDA M. WALKER

VICE CHAIRMAN

DANIEL HARRIS, JR.

ISAIAH SANKEY

DOUG SINGLETON



DONALD L. MIMS, CPA, MPA

ADMINISTRATOR

FLORENCE M. CAUTHEN

DEPUTY ADMINISTRATOR

334.832.1210

FAX: 334.832.2533

TDD: 334.265.3568

WWW.MC-ALA.ORG

AGENDA

AUG 21 2017

August 15, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *dum*
County Administrator

SUBJECT: Resolution regarding Professional Services concerning the Department of Human Resources Building Project

On August 7, 2017, the County Commission discussed the selection of firms to conduct professional services concerning the Montgomery County Department of Human Resources building project. Attached is a Resolution authorizing the Engagement of Underwriters, Architectural Firm and Bond Counsel relative to the Montgomery County Public Building Authority's Department of Human Resources Building Project.

I am requesting adoption of this Resolution.

/tn

Attachment

I, the undersigned County Administrator of Montgomery County, Alabama, hereby certify that the attached pages numbered consecutively from 1 to 3, inclusive, constitute a true, correct, and complete copy of a resolution and order adopted by the Montgomery County Commission at a regular meeting of said County Commission held on August 21st, 2017, as the same appears in the records of said County Commission, and that said resolution and order has not been rescinded, repealed, or amended in any respect and is still in full force and effect.

WITNESS my signature, as County Administrator of Montgomery County, Alabama, under its seal, this 21st day of August, 2017.

[S E A L]

County Administrator of
Montgomery County, Alabama

BE IT RESOLVED AND ORDERED by the Montgomery County Commission as follows:

Section 1. Findings. The Montgomery County Commission (the "Commission"), which is the governing body of Montgomery County, Alabama (the "County"), has found and ascertained and does hereby declare as follows:

(a) The Commission has previously adopted a resolution on June 5, 2017 (the "Parameters Resolution") whereby the Commission approved the construction and financing of a new DHR building (the "DHR Project") for use by the citizens of Montgomery County and the Montgomery County Department of Human Resources (the "MCDHR"); and

(b) Pursuant the Parameters Resolution, the Commission reasonably expects to cause a public building authority or such other public entity acting on the Commission's behalf to issue warrants or bonds, in an amount not in excess of \$32,000,000 (the "Warrants") to provide funds for the above referenced DHR Project; and

(c) In order to prepare for the issuance and sale of the Warrants, it is necessary and desirable for the Commission to engage underwriters, an architectural firm, and bond counsel to assist with the preparation of documents and related matters necessary for the sale and issuance of the Warrants.

Section 2. Engagement of Underwriters. The Frazer Lanier Company, Incorporated and Liberty Bank and Trust Company (each an "Underwriter" and collectively, the "Underwriters") are hereby engaged as co-underwriters of the Warrants, and together are hereby authorized and directed to proceed with the preparation of documents for the sale and issuance of the Warrants within the parameters set forth in the Parameters Resolution. The Underwriters are directed to split the underwriters' discount on the Warrants in the following manner: (i) 70% to The Frazer Lanier Company, Incorporated, and (ii) 30% to Liberty Bank and Trust Company.

Section 3. Engagement of Architectural Firm. PH&J Architects, Inc. is hereby engaged to serve as the architect for the DHR Project.

Section 4. Engagement of Bond Counsel. Gilpin Givhan, PC is hereby engaged as bond counsel with respect to the Warrants.

Section 5. Effective Date. This resolution shall be effective immediately.

Commissioner _____ thereupon moved that said resolution be adopted, which motion was seconded by _____, and, upon the said motion being put to vote, the following vote was recorded:

YEAS:

NAYS:

The Chairman thereupon declared that said resolution had been duly adopted.

* * * *

Chairman of the
Montgomery County Commission

County Administrator of the
Montgomery County Commission

ELTON N DEAN, SR.
Chairman

Rhonda M. Walker
Vice Chairman

Daniel Harris, Jr.

Isaiah Sankey

Doug Singleton



GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
KEVIN A. BOONE, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190

WWW.MC-ALA.ORG

ENGINEERING DEPARTMENT

AGENDA

July 20, 2017

AUG 21 2017

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake
County Engineer

George C. Speake
7/25/17

SUBJECT: Approval of Resolution for Project No. MCP 51-81-17
Resurfacing Old Selma Road (3.9 miles)

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of the Resolution for Project No. MCP 51-81-17 as referenced above.

If approved, please have two copies with original signatures executed and returned to this office for further processing. If you have any questions, please contact Kevin Boone at 832-1342.

GCS/kb
Attachments
C: File

RESOLUTION

COUNTY OF MONTGOMERY

Project No. MCP 51-81-17

STATE OF ALABAMA

WHEREAS, the County Commission of Montgomery County, Alabama, is desirous of constructing or improving, by force account, by contractor or both, a section of road included in the Montgomery County Road System and described as follows:

Widen, Resurface, and Traffic Stripe Old Selma Road (CR-54) from the Lowndes County line east 3.9 miles to the Montgomery City Limits.

Link Node and Location maps are attached.

WHEREAS, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on this project, and

WHEREAS, the County agrees to all of the provisions of any agreement which has been executed or will be executed covering the construction of the project.

Done at the regular session of the County Commission of Montgomery County, this ____ day of _____, 2017.

Montgomery County Commission
Governing Body

Elton N. Dean, Sr., Chairman

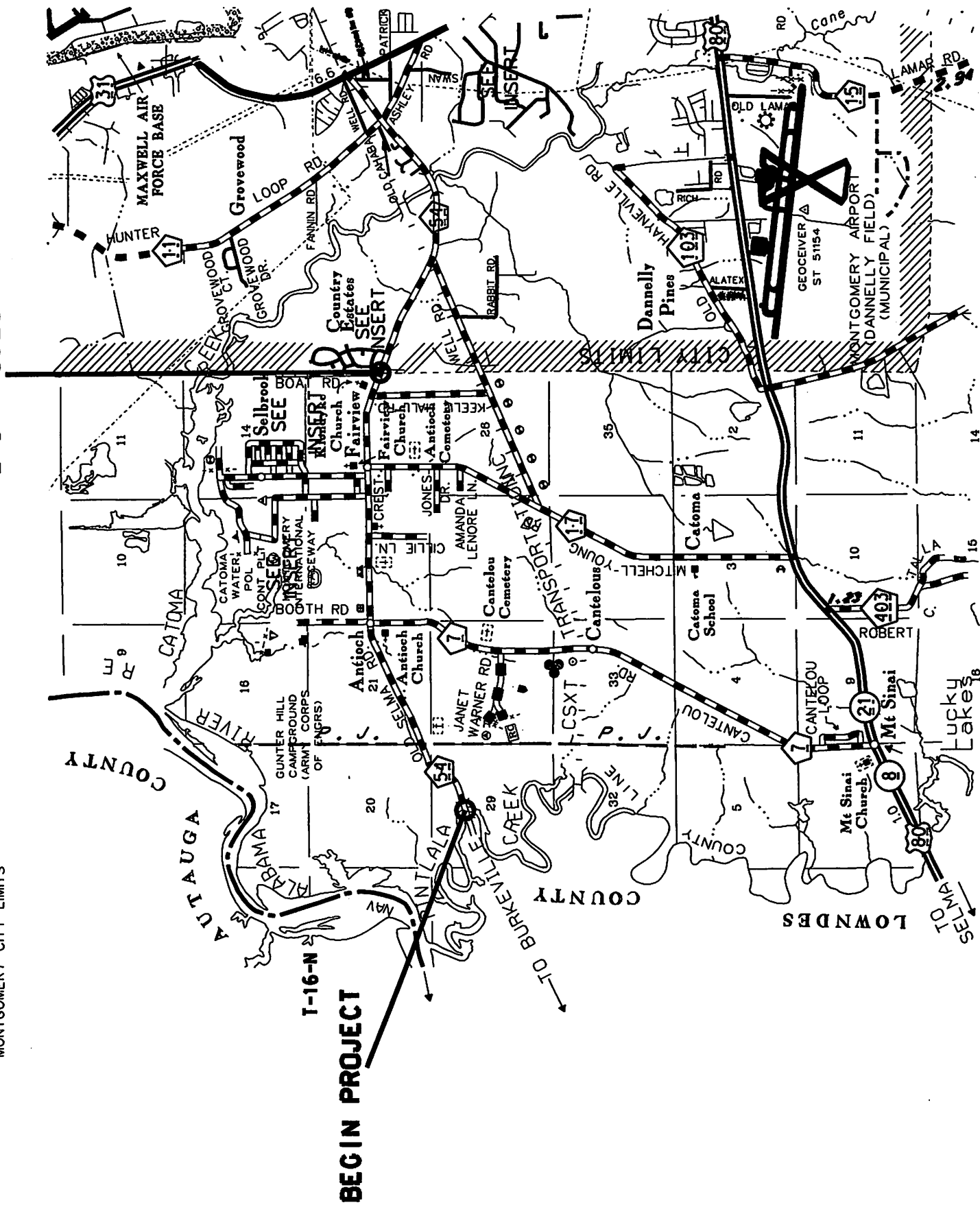
Ronda M. Walker, Vice Chairman

Isaiah Sankey, Member

Daniel Harris, Member

Doug Singleton, Member

END PROJECT



ELTON N DEAN, SR.
Chairman

Rhonda M. Walker
Vice Chairman

Daniel Harris, Jr.

Isaiah Sankey

Doug Singleton



GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
KEVIN A. BOONE, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190

WWW.MC-ALA.ORG

ENGINEERING DEPARTMENT

AGENDA

July 20, 2017

AUG 21 2017

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake
County Engineer

George C. Speake
7/25/17

SUBJECT: Approval of Resolution for Project No. MCP 51-82-17
Resurfacing Cloverfield/Federal Road (3.0 miles)

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of the Resolution for Project No. MCP 51-82-17 as referenced above.

If approved, please have two copies with original signatures executed and returned to this office for further processing. If you have any questions, please contact Kevin Boone at 832-1342.

GCS/kb
Attachments
C: File

RESOLUTION

COUNTY OF MONTGOMERY

Project No. MCP 51-82-17

STATE OF ALABAMA

WHEREAS, the County Commission of Montgomery County, Alabama, is desirous of constructing or improving, by force account, by contractor or both, a section of road included in the Montgomery County Road System and described as follows:

Resurface and Traffic Stripe Cloverfield/Federal Road (CR-24) from the Lowndes County line east 3.0 miles to US Highway 31.

Link Node and Location maps are attached.

WHEREAS, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on this project, and

WHEREAS, the County agrees to all of the provisions of any agreement which has been executed or will be executed covering the construction of the project.

Done at the regular session of the County Commission of Montgomery County, this ____ day of _____, 2017.

Montgomery County Commission
Governing Body

Elton N. Dean, Sr., Chairman

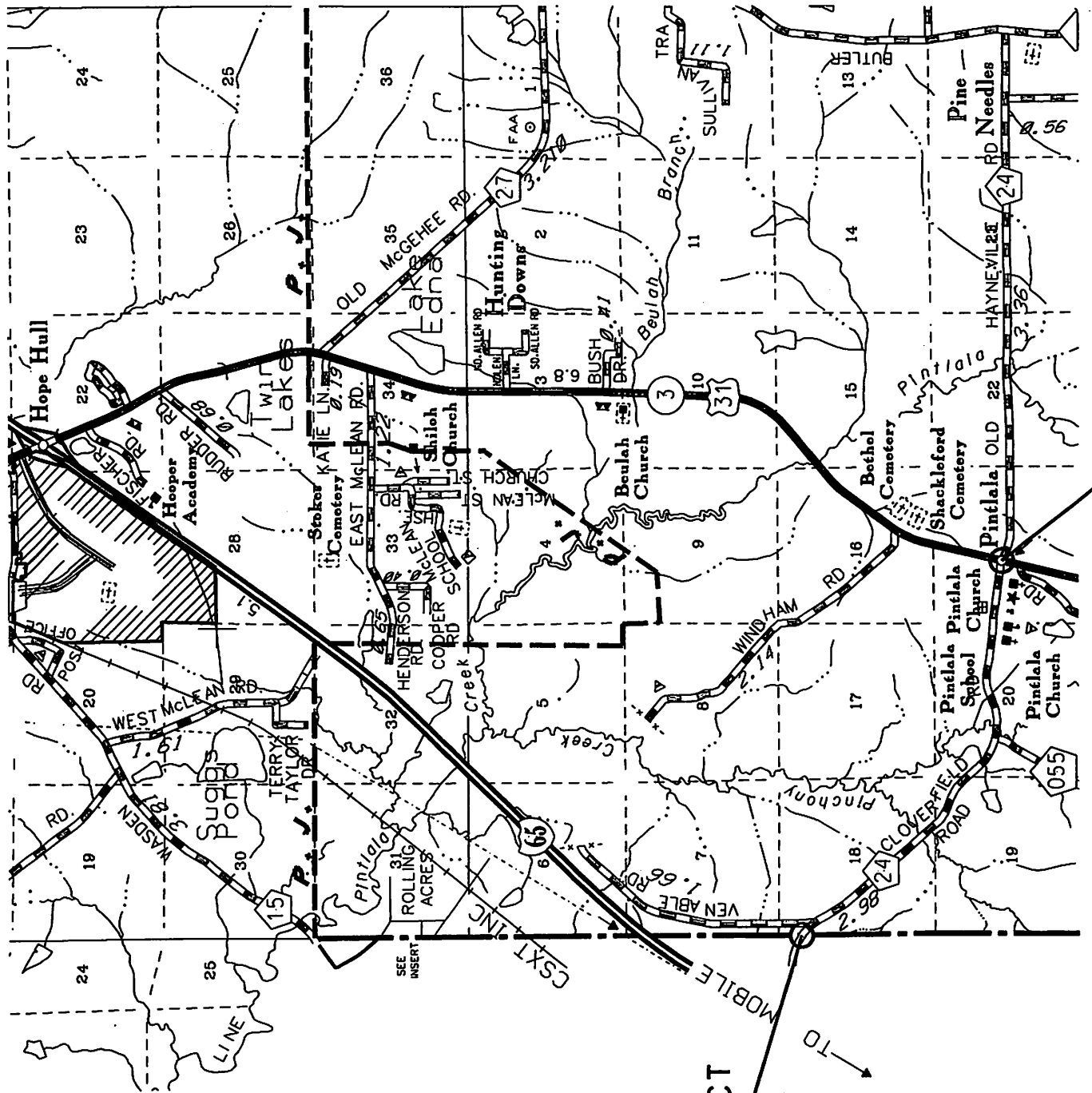
Ronda M. Walker, Vice Chairman

Isaiah Sankey, Member

Daniel Harris, Member

Doug Singleton, Member

RESURFACE AND TRAFFIC STRIPE CLOVERFIELD/FEDERAL ROAD
FROM THE LOWNDES COUNTY LINE EAST 3.0 MILES TO
US HIGHWAY 31



BEGIN PROJECT

END PROJECT

ELTON N DEAN, SR.
Chairman

Rhonda M. Walker
Vice Chairman

Daniel Harris, Jr.

Isaiah Sankey

Doug Singleton



GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
KEVIN A. BOONE, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190

WWW.MC-ALA.ORG

ENGINEERING DEPARTMENT

AGENDA

July 20, 2017

AUG 21 2017

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake
County Engineer

George C. Speake
7/25/17

SUBJECT: Approval of Resolution for Project No. MCP 51-83-17
Resurfacing Lower Wetumpka/Anderson Road (5.3 miles)

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of the Resolution for Project No. MCP 51-83-17 as referenced above.

If approved, please have two copies with original signatures executed and returned to this office for further processing. If you have any questions, please contact Kevin Boone at 832-1342.

GCS/kb
Attachments
C: File

RESOLUTION

COUNTY OF MONTGOMERY

Project No. MCP 51-83-17

STATE OF ALABAMA

WHEREAS, the County Commission of Montgomery County, Alabama, is desirous of constructing or improving, by force account, by contractor or both, a section of road included in the Montgomery County Road System and described as follows:

Widen, Resurface, and Traffic Stripe Lower Wetumpka/Anderson Road from Alabama River Parkway east 5.3 miles to US Highway 231.

Link Node and Location maps are attached.

WHEREAS, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on this project, and

WHEREAS, the County agrees to all of the provisions of any agreement which has been executed or will be executed covering the construction of the project.

Done at the regular session of the County Commission of Montgomery County, this ____ day of _____, 2017.

Montgomery County Commission
Governing Body

Elton N. Dean, Sr., Chairman

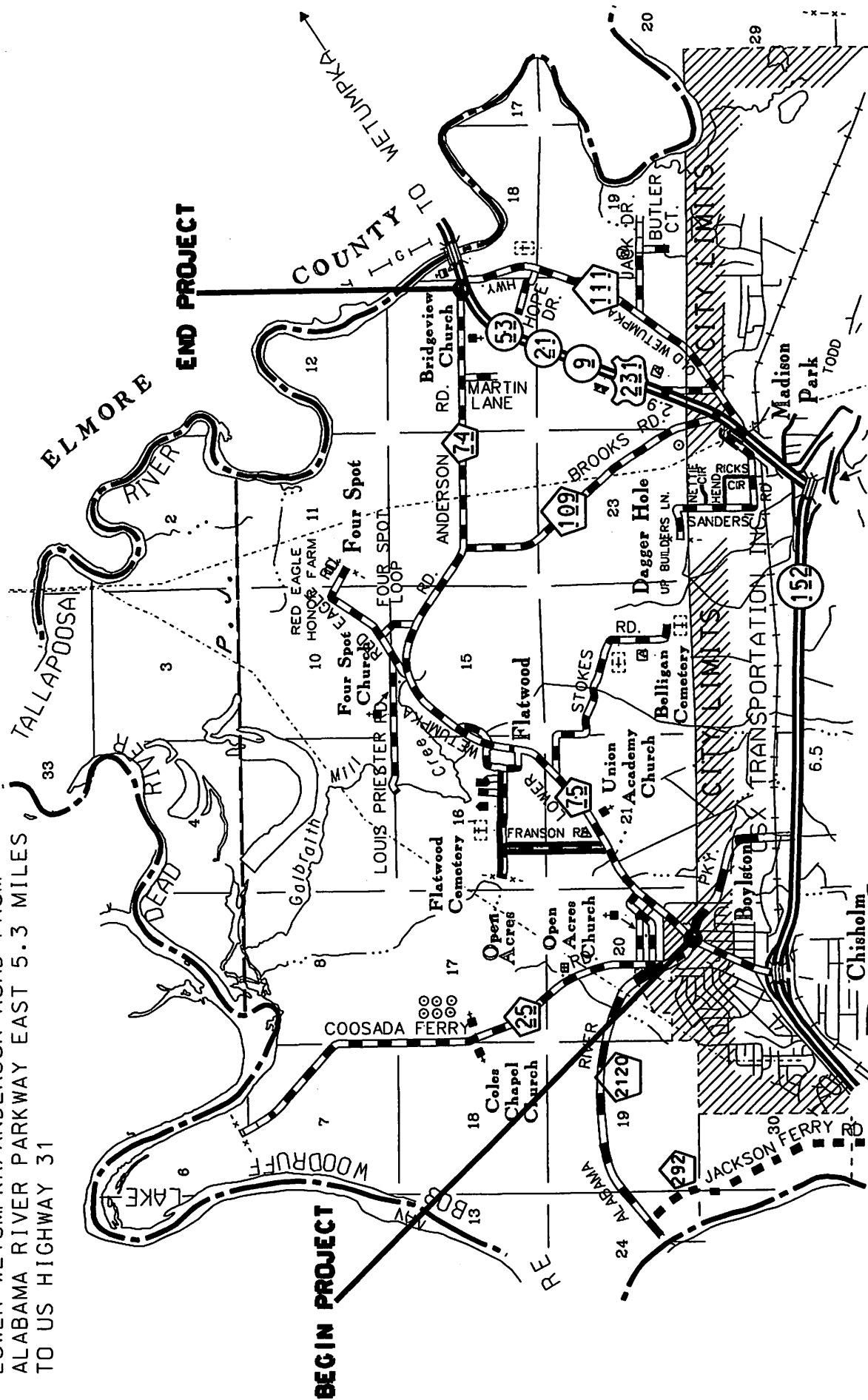
Ronda M. Walker, Vice Chairman

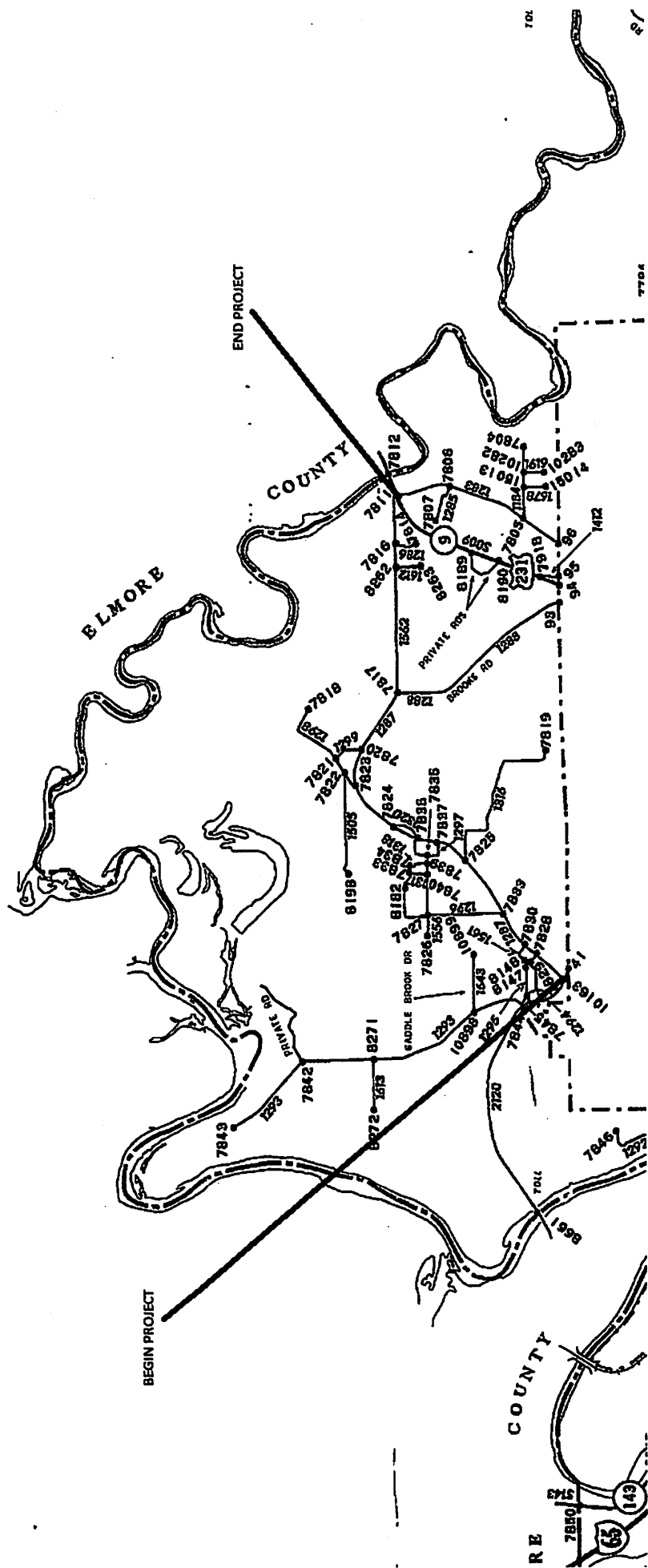
Isaiah Sankey, Member

Daniel Harris, Member

Doug Singleton, Member

WIDEN, RESURFACE, AND TRAFFIC STRIPE
 LOWER WETUMPKA/ANDERSON ROAD FROM
 ALABAMA RIVER PARKWAY EAST 5.3 MILES
 TO US HIGHWAY 31





AUG 21 2017

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II *TT*

DATE: July 28, 2017

RE: Contract No. 53000-16B-030
Concrete Pipe

I request that the attached Amendment No. 1 to Forterra Pipe & Precast contract for concrete pipe be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning October 1, 2017 and ending on September 30, 2018.

Forterra Pipe & Precast chooses not to increase prices during this contract period. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with George Speake, County Engineer.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 53000-16B-030

Amendment No. 1

Contract with Forterra Pipe & Precast for concrete pipe is hereby extended for one (1) year, beginning October 1, 2017 and ending September 30, 2018.

There will be no price increase during this contract period

All other provisions of the contract remain the same.

WITNESS:

FORTERRA PIPE & PRECAST

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AUG 21 2017

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II *TT*

DATE: July 26, 2017

RE: Contract No. 52110-16B-038
Footwear

I request that the attached Amendment No. 1 to Gulf States Distributors contract for footwear be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning October 17, 2017 and ending on October 16, 2018.

Gulf States Distributors would like to increase pricing by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-16B-038

Amendment No. 1

Contract with Gulf States Distributors for footwear, is hereby extended for one (1) year, beginning October 17, 2017 and ending October 16, 2018.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

GULF STATES DISTRIBUTORS

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AGENDA

AUG 21 2017

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II TT

DATE: July 25, 2017

RE: Contract No. 52110-16B-033
Oil Change and Tire Rotation Service

I request that the attached Amendment No. 1 to Stivers Ford Lincoln contract for oil change and tire rotation services be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning October 1, 2017 and ending on September 30, 2018.

Stivers Ford Lincoln would like to increase pricing by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

**Amendment
To
Contract # 52110-16B-033**

Amendment No. 1

Contract with Stivers Ford Lincoln for oil change and tire rotation service, is hereby extended for one (1) year, beginning October 1, 2017 and ending September 30, 2018.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

STIVERS FORD LINCOLN

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

AGENDA

AUG 21 2017

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

July 28, 2017

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : Stakeholder Sharing Agreement – Alabama Department of Transportation
Viewing of Live Video Images

2017 JUL 32 AM 10:34
MONTGOMERY COUNTY SHERIFF'S OFFICE

Please place on the next agenda the attached agreement between our agency and the Alabama Department of Transportation allowing the viewing of live video images. I have reviewed this agreement as well as our attorney, Tommy Gallion, and I see no reason that the Montgomery County Commission can't sign off on this agreement.

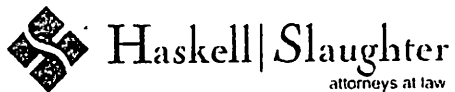
If you have any questions, please do not hesitate to contact me or my assistant.

DC/crv

encls.

cc: Ms. Florence Cauthen
Deputy County Administrator

8-1



Haskell Slaughter & Gallion, LLC
8 Commerce Street
Suite 1200
Montgomery, Alabama 36104
t. 334.265.8573 | f. 334.264.7945

MEMORANDUM

July 27, 2017

TTG1

TO: Donnie Mims
FROM: Thomas T. Gallion, III
RE: Stakeholder Sharing Agreement -Alabama Department of Transportation

I have reviewed the License Agreement between the Alabama Department of Transportation and Montgomery County Sheriff's Office.

It is my opinion that the agreement is acceptable as is except that the MCC should approve and it should be executed by Chairman Dean instead of the Montgomery County Sheriff's Office.

I am also of the opinion that the services provided for in this agreement are in the best interest of the public health, safety, education, and general welfare of the citizens of Montgomery County. I, therefore, see no reason why the agreement should not be executed if it is the desire of the Montgomery County Commission.

LICENSE AGREEMENT BETWEEN

THE ALABAMA DEPARTMENT OF TRANSPORTATION

AND

Montgomery County Sherriff's Office

Viewing of Live Video Images

And Traffic Information to Emergency Responders

LICENSE AGREEMENT

INTRODUCTION

This Agreement is made and entered into by and between the **Alabama Department of Transportation**, hereinafter referred to as "ALDOT," and **The Montgomery County Sheriff's Office**, hereinafter referred to as "LICENSEE," in cooperation with the U. S. Department of Transportation, Federal Highway Administration, hereinafter referred to as "FHWA"; and

WHEREAS, the parties agree that it is in the interest of the Public for LICENSEE to have access to specified live video images of traffic conditions for efficient response and safe, quick clearance of traffic incidents.

NOW, THEREFORE, The parties hereby agree as follows:

I. FURNISHING OF LIVE VIDEO IMAGES

The live video images to be made available to the LICENSEE will be supplied from the System as now constructed and maintained by ALDOT on an ongoing basis to LICENSEE at no charge. ALDOT does not guarantee the continuity of this access, and ALDOT does not warrant the quality or accuracy of any video image or information provided. Any reliance on such images or information is at the risk of the LICENSEE. Access to live video feeds is for the LICENSEE's viewing only and any live or still video images may not be shared with third parties without the express written consent of ALDOT.

All expenses incurred in making connections to the ALDOT System will be at the sole cost and expense of the LICENSEE, if applicable. The LICENSEE shall connect to the System only at such points and in such manner as is permitted by ALDOT. ALDOT shall have sole and absolute control over images, information and/or content of the System, and LICENSEE shall

have no control over the content, information or images provided by ALDOT.

The LICENSEE shall obtain live video signals from cameras placed at various locations which are designated for public viewing by ALDOT. All expenses for any equipment, hardware or software required for LICENSEE to receive ALDOT live video images shall be purchased by and paid for by the LICENSEE. The LICENSEE is allowed to access ALDOT's first responder website for the viewing of live video feeds as described in Appendix A, which is incorporated herein as if fully set forth. The LICENSEE shall be provided a single user name and password to access the website.

II. TERM

The term of this license shall be one year commencing upon execution of this Agreement. This license may be terminated at any time by either party by giving the other party thirty (30) Days written notice. This license shall automatically renew for a period of one year following the initial term, and from year to year thereafter, unless written notice to the contrary is given by either party to the other at least thirty (30) days prior to expiration of the original term or any renewal thereof.

In the event of an emergency in which ALDOT determines in its sole judgment and discretion that live video images are to be interrupted to protect or promote the public health, safety, welfare or mission, or for other cause, ALDOT may immediately terminate the live video images without notice.

In the event that the State of Alabama or the Federal Government enacts rules, regulations or legislation prohibiting ALDOT from offering live video images of the System to third parties, this license will terminate automatically without any further obligation on the part of ALDOT to the LICENSEE.

If LICENSEE uses live video images in any manner contrary to this Agreement, ALDOT may terminate live video images and terminate this license immediately.

In the event the Agreement is terminated by either party LICENSEE shall remove any equipment, hardware or software used to connect to ALDOT's system at its own expense. If LICENSEE fails to remove its equipment within thirty (30) days of termination of the agreement ALDOT may remove and dispose of the equipment, hardware or software.

III. USE OF MATERIAL

LICENSEE is not granted a license or any copyright, trademark, patent, or other intellectual property right in any material, products, any live video images, processes, or technologies described or used herein. All rights are expressly reserved to and retained by ALDOT. The LICENSEE shall not grant, permit or allow use of ALDOT live video images to any third party.

The required logo and/or word mark will be provided or embedded by ALDOT and may be updated or changed by ALDOT from time to time.

IV. RESPONSIBILITIES OF LICENSEE

The LICENSEE agrees that it will be the only user authorized to access the System pursuant to this License and that it shall not transfer, assign, convey, transmit, publish or disclose the LICENSEE's account identification or password to any other person or entity. The LICENSEE shall not use ALDOT's name, logo or word mark for any purpose without ALDOT's written consent.

The LICENSEE agrees that it will maintain the security and integrity of the live video images and camera feeds by limiting use of the System to trained and authorized individuals, and by insuring the System is used only for the specific purpose stated in this Agreement.

The LICENSEE agrees to provide ALDOT with a technical contact person and with a list of all LICENSEE's equipment (whether owned, rented or otherwise) connected to the System, including the basic operational capabilities of the equipment.

V. OWNERSHIP OF SYSTEMS

The System is and shall remain the sole and exclusive property of ALDOT. The LICENSEE has no interest, right, title or ownership in the System. ALDOT shall have the right to select and exclude any information or material it so desires.

VI. NON- ASSIGNABILITY

This license will inure to the benefit of and be binding upon the respective heirs, legal representatives, and successors of the parties hereto, but is not assignable or transferable by the LICENSEE without the written consent of ALDOT. The

LICENSEE's rights and interests hereunder may not be sold, transferred, conveyed, assigned or pledged without the prior written approval of ALDOT.

VII. LIMITATION OF LIABILITY

The live video images are distributed on an "as-is, as-available" basis without warranty, either expressed or implied. All warranties being expressly disclaimed, neither ALDOT nor any of its service providers, information providers, officials, representatives, employees or agents, in both their official and individual capacities, shall be liable for incidental, consequential, indirect or special damages suffered by the LICENSEE or any other party as a result of the operation or malfunction of the System or live video images, regardless of whether or not such parties have been advised of the possibility of such damages.

VIII. INDEMNIFICATION

Mark the applicable Stakeholder to this agreement indemnifying ALDOT with an X.

____ Non-City or County Government: LICENSEE will indemnify and hold harmless ALDOT and its officials, employees, agents or representatives, in both their official and individual capacities, against any and all damages, losses judgments, assessments, claims, causes of action, costs and expenses to persons or property arising out of or resulting from receipt or use of live video transmissions, installation or use of equipment or use of any ALDOT, LICENSEE or third party facility and, the use or transmission of ALDOT intellectual property by LICENSEE, its principals, officers, employees, agents, successors and/or assigns.

____ City Government: Subject to the limitations on damages applicable to municipal corporations under Ala. Code § 11-47-190 (1975), the City shall indemnify, and hold harmless the State of Alabama, the Alabama Department of Transportation, its officers, officials, agents, servants, and employees from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees arising out of, connected with, resulting from or related to receipt or use of video transmissions, installation or use of equipment or use of any ALDOT, LICENSEE or third party facility and, the use or transmission of ALDOT intellectual property by the City, or its principals, officers, employees, agents, successors and/or assigns.

____ County Government: Subject to the limitations of Ala. Code § 11-93-2 (1975), the COUNTY shall be responsible at all times for all of the receipt or use of live video transmissions, installation or the use of equipment or use of any ALDOT, LICENSEE or third party facility and, the use or transmission of ALDOT intellectual property and the COUNTY shall indemnify and hold harmless the State of Alabama, The Alabama Department of Transportation, its officers, officials, agents, servants, and employees.

For all claims not subject to Ala. Code § 11-93-2 (1975), the COUNTY shall indemnify and hold harmless the State of Alabama, the Alabama Department of Transportation, its officers, officials, agents, servants, and employees from and against any and all damages, claims, loss, liabilities, attorney's fees or expense whatsoever or any amount paid in compromise thereof arising out of, connected with, or related to the receipt or use of live video transmissions, installation or the use of equipment or use of any ALDOT, LICENSEE or third party facility and, the use or transmission of ALDOT intellectual property by the COUNTY, its principals, officers, employees, agents, successors and/or assigns.

IX. INTERRUPTION OF VIDEO IMAGES

ALDOT will not be responsible or liable for any interruption of video images for any period of time for any reason whatsoever.

X. GOVERNING LAW

The validity, construction, interpretation and enforceability of this license are governed by the laws of the State of Alabama. If any of the provisions of this license are held invalid for any reason by a court or agency of competent jurisdiction, the remainder of the terms will remain in full force and effect.

XI. NON-EXCLUSIVE

This License Agreement is not an exclusive License Agreement, and ALDOT reserves the right to grant similar License Agreements to any other person, firm, partnership or corporation that it may deem proper.

XII. NOTICES

All notices and communications concerning this license will be in writing and addressed as shown below, or at such other address as may be designated in writing to the other party:

If to ALDOT: Alabama Department of Transportation
 Southeast Region
 Montgomery, AL 36110

If to the LICENSEE:

XIII. MAINTENANCE

The maintenance of all video cameras, fiber optic cable, monitoring equipment, communications hub facilities, and all associated equipment, hardware and software will be maintained by ALDOT, except for LICENSEE's network connections and LICENSEE's equipment.

The LICENSEE shall be exclusively responsible for the service, maintenance, and upkeep of its installed equipment, hardware or software. LICENSEE assumes any and all liability for the cost of any repair and/or other damages to ALDOT's System caused in any manner by the installation, servicing or maintenance of the LICENSEE's equipment or by the equipment once installed. LICENSEE staff or its representative(s) at the RTMC facility or hub building(s) shall be under the general direction of the RTMC Manager or his/her designee for routine conduct, privileges and protocols within ALDOT facilities.

The LICENSEE agrees to move or alter, at its own expense, any of its equipment, hardware or software, as ALDOT deems necessary to accommodate future alterations, improvements or other changes to the System or ALDOT facilities.

XIV. TERMINATION WITHOUT CAUSE

Unless otherwise terminated as herein provided, this Agreement shall remain in full force and effect. Termination without cause will occur no less than thirty (30) days after either party

gives the other party written notice of termination. The notice will be mailed by certified or registered mail as per Section XII Notices.

XV. MODIFICATION TO AGREEMENT

This Agreement may be modified, with thirty (30) days' notice, from time to time at the sole discretion of ALDOT, in order to maintain compliance with existing or new requirements; or for other reasons not herein described. LICENSEE hereby agrees to the above modifications without execution of an amendment to this Agreement. Failure of LICENSEE to accept any modification shall constitute an automatic termination of this Agreement.

XVI. APPENDIX TO AGREEMENT

Appendix A is attached and hereby incorporated into this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement by those officers and officials duly authorized to execute same, and the Agreement is deemed to be dated and effective on the date hereinafter stated as the date of its approval by the Governor of Alabama.

ATTEST:

Signed by: _____ Signed by: _____

Name:

Name:

RECOMMENDED FOR APPROVAL:

Steven C. Graben, PE
Region Engineer

Stacey Glass, PE
State Maintenance Engineer

George H. Conner, PE
Deputy Director for Operations

John R. Cooper
Transportation Director

This Agreement has been legally reviewed and approved as to content and form:

William F. Patty, Chief Counsel
Alabama Department of Transportation

The within and foregoing Agreement is hereby and approved and signed by the
Governor on this _____ day of _____, 20_____.

Robert Bentley
GOVERNOR, STATE OF ALABAMA

Appendix A

GUIDELINES FOR USE OF ALDOT VIDEO IMAGES AND STREAMING VIDEO

By execution of this License Agreement, the undersigned LICENSEE certifies, to the best of his or her knowledge and belief, that:

- (1) LICENSEE shall not transmit the live video image provided by ALDOT or any still image obtained from the video image on LICENSEE'S or their agents' website, social media sites or any other electronic media.
- (2) LICENSEE may provide a web link on its internet homepage to www.algotraffic.com, ALDOT's traffic information webpage.
- (3) LICENSEE shall not distribute a live or still video image to any person, organization, or company.
- (4) LICENSEE shall not record or store ALDOT's live video images for any use.

These Guidelines may be modified at any time without notice at the sole discretion of ALDOT to comply with existing or new requirements of the State of Alabama or Federal Government; or for other reasons not herein described.

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

AUG 21 2017

August 21, 2017

MEMORANDUM

TO: Montgomery County Commission
FROM: Donald L. Mims, County Administrator *DLM*
SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

C-2017-87: Alabama National Fair, for the Creative Living Center - \$500; (Singleton)

DLM/tll

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 61

AGENDA

AUG 21 2017

DEPARTMENT:

County Commission Appropriations

REQUESTED BY: Donald L. Mims

8/07/17

Elected Official/Dept. Head

Date

FINANCE REVIEW:

REVIEWED BY: Sherrill Thomas

8/07/17

Finance Director

Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo

Agenda

☐
☒

COUNTY COMMISSION APPROVAL:

Administrator

Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Dragonboat Race & Festival	001-51955.447	0	7,500	7,500
Donation Revenue	001-40000.47701	(447,064)	(7,500)	(454,564)
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		(\$ 447,064)	\$ 0	(\$ 447,064)

JUSTIFICATION: To budget an appropriation to the Montgomery Dragonboat Race & Festival for the 2017 event.

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

Request Number: 62

AGENDA

AUG 21 2017

DEPARTMENT:

County Commission Appropriations

REQUESTED BY: Donald L. Mims

8/07/17

Elected Official/Dept. Head

Date

FINANCE REVIEW:

REVIEWED BY: Sherrill Thomas

8/07/17

Finance Director

Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo

Agenda

✓

COUNTY COMMISSION APPROVAL:

Administrator

Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Ramer Library	001-57100.322	0	5,979	5,979
Misc In house Appropriations	001-59310.498	61,500	(5,979)	55,521
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 61,500	\$ 0	\$ 61,500

JUSTIFICATION: To budget an appropriation to the City of Montgomery to replace the Ramer Library air conditioner.



2004 Gold Star Award Recipient



Library Administration
PO Box 1950
245 High Street
Montgomery, AL 36102-1950

Public Library Division
Alabama Library Association

Juliette H. Morgan Memorial Library
E.L. Lowder Branch Library
Governor Square Branch Library
Coliseum Branch Library
Pine Level Branch Library

Ramer Branch Library
Rosa Parks Branch Library
Rufus A. Lewis Branch Library
Pike Road Community Branch Library
Pintlala Branch Library

July 3, 2017

RE: Ramer Branch Library: Air conditioner replacement

Expense Summary

Equipment

• Wittichen Supply Company	\$1,074.32
• R & R Supply Company	\$142.63
• Climate Control Equipment	\$3,706.29
• Spears Sheet Metal Company	\$800.00

Equipment Subtotal: \$5,723.24

Labor

• Brad Terry 6 hours @ \$21.02/hour	\$126.12
• Richard Holmes 6 hours @ \$15.55/hour	\$93.30
• Anthony Thomas 1 hour @ \$20.45/hour	\$20.45
• Jonathan Rhodes 1 hour @ \$15.02/hour	\$15.02

Labor Subtotal: \$254.89

GRAND TOTAL: \$5,978.13

ELTON N. DEAN, SR.

CHAIRMAN

RONDA M. WALKER

VICE CHAIRMAN

DANIEL HARRIS, JR.

ISAIAH SANKEY

DOUG SINGLETON



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AGENDA

AUG 21 2017

August 15, 2017

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Appropriation to Montgomery City/County Library for Renovations

On August 7, 2017, the County Commission discussed the attached letter from Montgomery City/County Public Library Director Jaunita Owes requesting funding in the amount of \$400,000 for the Juliette Hampton Morgan Library Renovation Project. The Commission agreed to place an appropriation on the August 21, 2017 agenda.

Based upon the discussions, I am requesting that the County Commission appropriate \$200,000 for the 2016-2017 Budget Year and \$200,000 for the 2017-2018 Budget Year.

/tn

Attachment

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 4

AGENDA

AUG 21 2017

DEPARTMENT: Board of Registrars REQUESTED BY: George Noblin 8-10-17
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 8/11/17
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Extra Help	001-57920-115	10,030	2,878	12,908
Advertising	001-57920-253	3,500	(500)	3,000
Travel-Registration	001-57920-253	1,500	(878)	622
Travel-Mileage	001-57920-260	500	(500)	0
Overtime	001-57920-113	3,721	(1,000)	2,721
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 19,251	\$ 0	\$ 19,251

JUSTIFICATION: Funds required to hire additional help as needed for the August 15 Primary and September 26 Runoff Election cycles, both of which were unscheduled.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 5

AGENDA

AUG 21 2017

DEPARTMENT: DA - Child Support REQUESTED BY: Daryl Bailey 8/14/17
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 8/15/17
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Administration Expense	775-56120.499	25,000	5,000	30,000
Travel - Registration & Training	775-56120.265	7,500	(5,000)	2,500
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 32,500	\$ 0	\$ 32,500

JUSTIFICATION: Adjust budget for Administration Expenses

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 11

AGENDA

AUG 21 2017

DEPARTMENT: Engineering Office REQUESTED BY: George Speake 8/10/17
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 8/11/17
Finance Director Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL:

Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Office Supplies	111-53600.211	6,400	350	6,750
Fuels & Lubricants	111-53800.212	25,000	(350)	24,650
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 31,400	\$ 0	\$ 31,400

JUSTIFICATION: To realign the budget to increase office supplies.

AGENDA

AUG 21 2017

Administrator	Date
---------------	------

AGENDA

AUG 21 2017

Briefing Memo	
Agenda	✓

Administrator	Date
---------------	------

AUG 21 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419202 (Replacement of Mishika Stafford)
 Pay Grade PCT Pay Range \$30,096
 Proposed Effective Date August 28, 2017
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date August 8, 2017
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date August 10, 2017
 Employee Benefit Manager

Sherrill Thomas Date 8/11/2017
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

AUG 21 2017

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee

Position Number 500419227 (Replacement of Horton Owens)

Pay Grade PCT Pay Range \$30,096

Proposed Effective Date August 28, 2017

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date August 11, 2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date August 14, 2017

Sherrill Thomas

Finance Director

Date 8/14/2017

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

Montgomery County Commission
Travel / Training Request Approval
Request # 14

AGENDA

AUG 21 2017

Date: August 15, 2017
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Approval for the following travel:

Destination: Sandy Springs, GA
Departure Date: November 7, 2017 Return Date: November 11, 2017
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: Handle with Care Certification

Traveler (s) Name: 1. Carlos Parks 4. _____
2. Varick Nix 5. _____
3. Bobby Jones 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,200.00 Advance Registration Required: \$1,275.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____
Expense will be Incurred in the 2018 Budget

To: Wanda J. Robinson, Director

From: Donald L. Mims, Administrator

The above request is app. 8/21/17 reimbursement of actual and necessary expenses in the
approximate amount of \$2,200.00 and advance registration of \$1,275.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$17,842.91</u>
Budget Available:	<u>\$2,157.09</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$2,157.09</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/15/17

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 22

AGENDA

AUG 21 2017

Date: August 11, 2017
To: Donald L. Mims, Administrator
From: Beverly Riddle Wise
Re: Approval for the following travel:

Destination: Oxford, AL
Departure Date: September 7, 2017 Return Date: September 7, 2017
Conference Leave (Days / Hours): one day
Purpose of Travel: Attend Bradford Health Services-Understanding Adolescent Substance Abuse

Traveler (s) Name: 1. Wade Morgan 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Youth Facility Fund Name: 00152603-265

Additional Comments: _____

To: Beverly Riddle Wise
From: Donald L. Mims, Administrator

The above request is 8/21/17 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>001-52603.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$10,000.00</u>	
Approved Requests:	<u>\$8,778.53</u>	
Budget Available:	<u>\$1,221.47</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$1,221.47</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/14/17

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 10

AGENDA

AUG 21 2017

Date: 8/16/2017
To: Donald L. Mims, Administrator
From: George Speake, County Engineer
Re: Approval for the following travel:

Destination: Marriott Legends Hotel and Conference Center, Prattville, Alabama
Departure Date: September 27, 2017 Return Date: September 28, 2017
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: GCEI 2017 Disaster Relief 101

Traveler (s) Name: 1. Kevin Boone 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$175.00 Advance Registration Required: \$175.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265
Additional Comments: _____

To: George Speake, County Engineer
From: Donald L. Mims, Administrator

The above request is app. 8/21/17 reimbursement of actual and necessary expenses in the
approximate amount of \$175.00 and advance registration of \$175.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$10,000.00</u>	
Approved Requests:	<u>\$8,768.00</u>	
Budget Available:	<u>\$1,232.00</u>	
Current Requests:	<u>\$175.00</u>	
Budget Balance:	<u>\$1,057.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/16/17
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 30

AGENDA

AUG 21 2017

Date: August 16, 2017
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Approval for the following travel:

Destination: Auburn, AL
Departure Date: September 11, 2017 Return Date: September 15, 2017
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: IAAO 101: Fundamentals of Real Property Appraisal

Traveler (s) Name: 1. Antreece Martin 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,534.92 Advance Registration Required: \$550.00
Department Name: Appraisal Fund Name: Reappraisal
Additional Comments: REG: \$550 MEALS: \$375 MILEAGE: \$59.92 HOTEL: \$550.00
TOTAL EST. COST: \$1534.92

To: Clay Henley, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 8/21/17 reimbursement of actual and necessary expenses in the
approximate amount of \$1,534.92 and advance registration of \$550.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$30,000.00</u>	
Approved Requests:	<u>\$20,059.75</u>	
Budget Available:	<u>\$9,940.25</u>	
Current Requests:	<u>\$1,534.92</u>	
Budget Balance:	<u>\$8,405.33</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/16/17
cc: Finance Director / Buyer

18.4

Montgomery County Commission
Travel / Training Request Approval
Request # 20

AGENDA

AUG 21 2017

Date: August 7, 2017
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Approval for the following travel:

Destination: 401 Beacon Pkwy, Birmingham Alabama
Departure Date: August 30, 2017 Return Date: August 31, 2017
Conference Leave (Days / Hours): 2 days
Purpose of Travel: To attend ORAS/ARAS Initial Training Class

Traveler (s) Name: 1. Patrice Jackson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$400.00 Advance Registration Required: \$0.00
Department Name: Community Corrections Fund Name: Community Corrections
Additional Comments: hotel and food

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 8/21/17 reimbursement of actual and necessary expenses in the
approximate amount of \$400.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$10,500.00</u>	
Approved Requests:	<u>\$9,223.88</u>	
Budget Available:	<u>\$1,276.12</u>	
Current Requests:	<u>\$400.00</u>	
Budget Balance:	<u>\$876.12</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/11/17
cc: Finance Director / Buyer

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