

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

APRIL 18, 2016

AGENDA

INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

Administrator
Deputy Administrator
County Attorney
Chief Information & Technology Officer
County Engineer

Comments from Scheduled Attendees:

Chief Appraiser Clay Henley
Executive Vice President of Transportation David Reed and Senior Vice President Derril Strickland with Goodwyn, Mills and Cawood, Inc.
Juvenile Court Administrator Bruce R. Howell
Chief Probate Clerk William Flowers
Ellen G. McNair, Senior Vice President of Corporate Development, Montgomery Area Chamber of Commerce
Revenue Commissioner Janet Buskey

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Stephen Smith Vice President of the River Region Chaplain Service Requested by Chairman Dean

Pledge of Allegiance Led by Sheriff's Office Honor Guard Members Requested by Chairman Dean

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of April 4, 2016

CONSENT AGENDA:

Consider Authorization of Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. Consider Amendment Number 1 to Subgrant Agreement Weatherization Program, Grant Number DOE-028-15, County Commission
2. Consider Application for the Technology Innovation for Public Safety Grant, Sheriff's Office
3. Consider Amendment Number 1 to Contract with MidSouth Paving, Inc., for Plant Mix, Contract Number 53000-15B-021, Engineering Department
4. Consider Ratification of Amendment Number 2 to Contract with A'Viands Food & Service Management regarding Inmate Food Service, Contract Number 52200-14B-003, Detention Facility
5. Consider Alcohol License Application for Retail Beer (On or Off Premises) and Retail Table Wine (On or Off Premises) License from Applicant 110 Grocery and BBQ LLC, Located at 15668 Vaughn Road, Cecil, Alabama 36013, County Commission
6. Consider Miscellaneous Appropriations Reprogramming Requests, County Commission
7. Consider Bid Award to Jack Ingram Motors regarding Appraisal Department Vehicles, Bid Number 51985-16B-012, Appraisal Department
8. Consider Authorization of Budget Change Request Number 43, County Commission Appropriations
9. Consider Authorization of Budget Change Request Number 45, County Commission
10. Consider Authorization of Budget Change Request Number 6, Judge of Probate (Elections)
11. Consider Position Fill Requests – Engineering Department (2)
 1. Service Manager, Position Number 650598002
 2. Fleet Maintenance Superintendent, Position Number 650596001
12. Consider Hiring Mail Room and Stores Clerk at Pay Grade A03, Step 3 (\$27,439), Support Services
13. Consider Position Fill Request for Corrections Officer Trainee/Corrections Officer, Position Number 045, Detention Facility

14. Consider Position Fill Request for Public Safety Communications Operator, Position Number 10, Sheriff's Office
15. Consider Travel/Training Requests (11)

Reports from Staff:

Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Comments from Scheduled Attendees:

Regional Development Director Becky Saunders with Liberty Learning Foundation
CEO Gilbert Darrington with Health Services, Inc.

Reports from Staff:

Administrator
Deputy Administrator
County Attorney
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

APRIL 18, 2016

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

MAY 2, 2016

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

MAY 16, 2016

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

MAY 30, 2016

County Holiday (Memorial Day)

JUNE 6, 2016

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JUNE 20, 2016

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 2 Appraiser II's – Appraisal Department
Fill action continues for 1 IT Technician – Information Systems
Fill action continues for 1 Custodial Maintenance Manager – Support Services Department
Fill action continues for 1 Custodial Maintenance Supervisor – Support Services Department
Fill action continues for 1 General Services Director – Support Services Department
Fill action continues for 1 Mail Room and Stores Clerk – Support Services Department
Fill action continues for 1 Maintenance Mechanic – Support Services Department
Fill action continues for 1 Buyer I – Support Services Department
Fill action continues for 4 Administrative Support Associate – Detention Facility
Fill action continues for 26 Correction Officer Trainees – Detention Facility
Fill action continues for 1 Detention Facility Accounts Manager – Detention Facility
Fill action continues for 3 Maintenance Mechanics – Detention Facility
Fill action continues for 1 Corrections Officer, Captain – Detention Facility
Fill action continues for 2 Corrections Officer, Corporal – Detention Facility
Fill action continues for 2 Corrections Officer, Lieutenant – Detention Facility
Fill action continues for 2 Corrections Officer, Sergeant – Detention Facility
Fill action continues for 2 Stores Clerk's – Detention Facility
Fill action continues for 2 Legal Support Assistant – District Attorney's Office
Fill action continues for 2 Investigator I's – District Attorney's Office
Fill action continues for 1 Secretary – District Attorney's Office
Fill action continues for 2 WCU Case Manager I's – District Attorney's Office
Fill action continues for 1 Director – District Attorney Pre-Trial
Fill action continues for 4 CREO I's – Engineering Department
Fill action continues for 1 CREO II – Engineering Department
Fill action continues for 1 Traffic Control Technician II – Engineering Department
Fill action continues for 1 Payroll & Benefits Assistant – Finance Department
Fill action continues for 1 Administrative Support Specialist – Personnel Department
Fill action continues for 2 Administrative Support Associates – Probate Judge's Office
Fill action continues for 2 Administrative Support Specialists – Probate Judge's Office
Fill action continues for 3 Customer Service Clerks – Probate Judge's Office
Fill action continues for 1 Assistant Tag & License Supervisor – Probate Judge's Office
Fill action continues for 1 Director of Elections – Probate Judge's Office (Election Center)
Fill action continues for 1 Revenue Branch Supervisor – Revenue Commissioner's Office
Fill action continues for 1 Administrative Support Specialist – Sheriff's Office
Fill action continues for 2 Court Security Officer's – Sheriff's Office
Fill action continues for 2 Administrative Support Associates – Sheriff's Office
Fill action continues for 2 Deputy Sheriff's (Part-Time) – Sheriff's Office
Fill action continues for 1 Records & Identification Clerk – Sheriff's Office
Fill action continues for 2 Deputy Sheriff Trainees / Deputy Sheriffs – Sheriff's Office
Fill action continues for 1 Deputy Sheriff, Corporal – Sheriff's Office
Fill action continues for 1 Administrative Support Associate – Youth Facility
Fill action continues for 1 Court Operations Clerk I – Youth Facility
Fill action continues for 1 Juvenile Detention Director – Youth Facility
Fill action continues for 1 Juvenile Probation Officer I – Youth Facility
Fill action continues for 4 Juvenile Detention Officers – Youth Facility
Fill action continues for 1 Juvenile Detention Officer (Part-Time) – Youth Facility

April 18, 2016

AGENDA

APR 18 2016

4-18-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 4-8-16

Check Number	To	Check Number
260096		260170
Total Checks Paid		\$278,590.60

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

APR 18 2016

4-18-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 4-8-16

Check Number	To	Check Number
260171		260255
Total Checks Paid		\$352,176.37

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

4/18/16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

AGENDA

APR 18 2016

CHECKS ARE DATED
4/15/16

Payroll Check Number	125245	To	Payroll Check Number	125311	\$ 52,237.36
Direct Deposits					\$ 849,116.81
Payroll Check Number	125312	To	Payroll Check Number	125335	\$ 266,398.58
Direct Deposits					\$ 389,748.97
Federal Deposits					\$ 328,580.24
Total Payroll Paid					\$ 1,886,081.96

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

AGENDA

APR 18 2016

April 14, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Amendment Number 1 to Subgrant Agreement Weatherization Program

The Montgomery County Commission, at its meeting on April 4, 2016, agreed to place Amendment Number 1 to Subgrant Agreement Weatherization Program, Grant Number DOE-028-15, on the next agenda.

I am requesting approval of this item.

DLM/tn

Attachment

OFFICE OF THE GOVERNOR

ROBERT BENTLEY
GOVERNOR



STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

JIM BYARD, JR.
DIRECTOR

March 25, 2016

The Honorable Elton Dean, Sr.
Chairman
Montgomery County Commission
c/o Central Alabama Regional Planning
and Development Commission
430 South Court Street
Montgomery, AL 36104

Dear Mr. Dean:

RE: Amendment No. 1
Grant No. DOE-028-15

Enclosed are two copies of the above-referenced Department of Energy Grant Amendment.

Please sign and witness both copies and return one original to the Energy Division. Retain the other copy for your files.

If you have any questions, please call Brenda Mock at (334) 353-5951.

Sincerely,


Jim Byard, Jr.
Director

JB/BM/ks

Enclosures

cc: Mr. Greg Clark

Weatherization Assistance Program for Low-Income Persons
Department of Energy DE-EE0006136
CFDA-81.042

SUBGRANT AGREEMENT WEATHERIZATION PROGRAM

Grant Agreement: DOE-028-15
Amendment: 1
Grant Amount: \$103,228.00

THIS AMENDMENT is entered into as of March 31, 2016, by and between the **Alabama Department of Economic and Community Affairs, Energy Division**, hereinafter, referred to as the "Department" or "ADECA," and the **Montgomery County Commission**, hereinafter, referred to as the "Subrecipient." This amendment modifies Grant Agreement No. DOE-028-15 dated April 1, 2015.

Subrecipient name (must match registered name in DUNS): Montgomery County Commission

Subrecipient's DUNS number: 099839086

Federal Award Identification Number ("FAIN"): DE-EE0006136

Federal Award Date: May 18, 2015

Subaward Period of Performance Start and End Date: April 1, 2015 – June 30, 2016

Amount of Federal Funds obligated by this action to the Subrecipient: \$0.00

Total amount of Federal Funds obligated to the Subrecipient: \$103,228.00

Total amount of Federal Award: \$2,047,091.00

Federal Award project description: Weatherization Assistance Program

Name of Federal awarding agency: U.S. Department of Energy

Pass-through entity: Alabama Department of Economic and Community Affairs

Contact information for awarding official: Jim Byard, Jr., Director

Identification of whether the Award is Research and Development: N/A

Indirect cost rate for the Federal Award: N/A

1. **PURPOSE:** The purpose of this amendment is to amend "**Paragraph 3: Duration**" and the relative attachments of the above-referenced Grant Agreement.
2. "**Paragraph 3: Duration**" is hereby amended to read as follows:
 - a. **Duration:** The Subrecipient shall commence performance of this Agreement on April 1, 2015, and shall complete performance to the satisfaction of the Department not later than June 30, 2016, and shall complete subgrant closeout procedures to the satisfaction of the Department not later than July 31, 2016.

3. All other terms and conditions not affected by this modification shall remain in full force and effect.

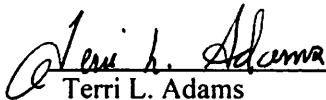
IN WITNESS WHEREOF THE DEPARTMENT AND THE SUBRECIPIENT HAVE EXECUTED THIS AGREEMENT AS EVIDENCED BY THE SIGNATURES BELOW:

**Alabama Department of Economic & Community
Affairs**

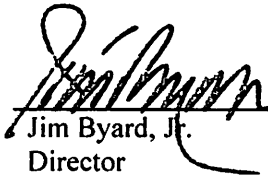
Department

Montgomery County Commission

Subrecipient

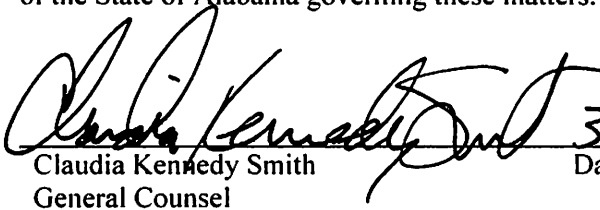
 March 21, 2016
Terri L. Adams Date
Energy Division Chief

Authorized Official for Subrecipient Date

 March 24, 2016
Jim Byard, Jr. Date
Director

Subrecipient Witness Date

This grant has been reviewed for content, legal form, and complies with all applicable laws, rules, and regulations of the State of Alabama governing these matters.

 3/24/16
Claudia Kennedy Smith Date
General Counsel

Donny

From: Donny <dbarber@carpdc.com>
Sent: Tuesday, March 29, 2016 3:54 PM
To: 'Tammy Nix'
Subject: Modification to Grant DOE 028-15

Tammy,

I will be bringing over a contract modification to Weatherization Grant DOE 028-15 in the morning for Commissioner Dean's signature. Please have him sign BOTH signature pages and get back to me asap. I have to get the executed Grant back to ADECA as soon as I can.

Thanks,

Donny Barber - Weatherization Program Manager
Central Alabama Regional Planning and Development Commission
430 South Court Str., Montgomery, Alabama 36104
ph. 334-262-4300, x19 fax 334-262-6976
Weatherization Office 1-866-780-4945
BPI Certified Professional – ID #5027156



*HEP-Quality Control Inspector *Building Analyst *Envelope Professional
Licensed Home Inspector – AL Lic. #HI-4006

This electronic communication is intended solely for the use of the individual to whom it is addressed and may contain information that is privileged, confidential, or otherwise exempt from disclosure. If you are not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the Central Alabama Regional Planning and Development Commission by replying to the original message at the listed email address or fax number. Thank you.



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

AGENDA

APR 18 2016

MEMORANDUM

To: Elton Dean, Chair, Montgomery County Commission
From: Derrick Cunningham, Sheriff
Montgomery County Sheriff's Office 
Subject: Approval to pursue Technology Innovation for Public Safety Grant (TIPS)
Date: April 14, 2016

We are requesting the County Commission's approval to pursue the TIPS grant through the Department of Justice. There are no matching funds required for this grant. If funded, this project will utilize innovative technology strategies to address increases in crime in Montgomery. We will utilize push technology/internet-based communications to acquire public records, (i.e. marriage license, business license, property tax records, etc.) data that is currently collected by other county entities.

This integration will allow investigators, and Human Service Agencies (Alabama Department of Human Resources for adoptions or seeking next of kin information) to search one place for a plethora of information. Through a built in auditing feature, we will track the percent increase during the reporting period in the number of automated criminal justice and related cross-boundary information exchanges, (i.e. database traffic) due to the implementation of this project.

AGENDA

APR 18 2016

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *ms*

DATE: March 25, 2016

RE: Contract No. 53000-15B-021
Plant Mix

I request that the attached Amendment No. 1 to MidSouth Paving, Inc. contract for plant mix be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning June 15, 2016 and ending on June 14, 2017.

MidSouth Paving, Inc. chooses not to increase prices during this contract period. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with George Speake, County Engineer.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 53000-15B-021

Amendment No. 1

Contract with MidSouth Paving, Inc. for Plant Mix is hereby extended for one (1) year, beginning June 15, 2016 and ending June 14, 2017.

There will be no price increase during this contract period.

All other provisions of the contract remain the same.

WITNESS:

MIDSOUTH PAVING, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AGENDA

APR 18 2016

MEMORANDUM

TO: Donald L. Mims, County Administrator
FROM: Myrtle Singleton, Purchasing Manager *ms*
DATE: March 28, 2016
RE: Contract No. 52200-14B-003
Inmate Food Services

Request that ratification of the attached Amendment No. 2 to provide Inmate Food Service for Montgomery County Detention Facility, be placed on a future agenda. This will allow the contract with A' viands Food & Service Management to be extended for thirty (30) days, beginning April 1, 2016 and ending on April 30, 2016. This amendment will allow time to transition from current vendor to new vendor Trinity Services Group.

All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52200-14B-003

Amendment No. 2

Contract for Inmate Food Services, is hereby extended for thirty (30) days beginning April 1, 2015 and ending April 30, 2016.

All other provisions of the contract will remain the same.

WITNESS:

A'VIANDS FOOD & SERVICE MANAGEMENT

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

Donald Z. Minner

BY: Elton M. Dean, Jr.

TITLE: _____

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

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AGENDA

APR 18 2016

April 14, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Alcohol License Application from Applicant 110 Grocery and BBQ LLC,

The Montgomery County Commission, at its meeting on April 4, 2016, agreed to place an Alcohol License Application for Retail Beer (On or Off Premises) and Retail Table Wine (On or Off Premises) License from Applicant 110 Grocery and BBQ LLC, located at 15668 Vaughn Road, Cecil, Alabama 36013, on the next agenda.

I am requesting approval of this item.

DLM/tn

Attachment

NOTICE

Notice is hereby given that application has been made to the Montgomery County Commission, Montgomery, Alabama, for approval of a permit for the sale of liquor at this location, namely:

NAME: 110 GROCERY AND BBQ
ADDRESS: 15668 VAUGHN ROAD, CECIL, AL 36013

AND THAT PUBLIC HEARING ON SAID APPLICATION HAS BEEN SET BEFORE THE COUNTY COMMISSION AT:

9:30 A.M., APRIL 18, 2016

At the Commission's Hearing Room, in the Administration Building, 101 South Lawrence Street, Montgomery, Alabama. Anyone desiring to be heard either for or against said application may appear in person at said time or may indicate his or her wishes in writing by communication addressed to the: Montgomery County Commission; Donald L. Mims, County Administrator; Montgomery County Commission; Mont. Adv. 4/11/2016; 1176521



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

February 18, 2016

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : 110 Grocery and BBQ, LLC
15668 Vaughn Road
Cecil, AL 36013

I have reviewed the attached application. The Montgomery County Sheriff's Office has no objections to the approval of this license.

DC/crv

encls.



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION
Confirmation Number: 20150901162045279



Type License: 040 - RETAIL BEER (ON OR OFF PREMISES) State: \$150.00 County: \$75.00

Type License: 060 - RETAIL TABLE WINE (ON OR OFF PREMISES) State: \$150.00 County: \$75.00

Trade Name: 110 GROCERY AND BBQ

Filing Fee: \$100.00

Applicant: 110 GROCERY AND BBQ LLC

Transfer Fee:

Location Address: 15668 VAUGHN ROAD CECIL, AL 36013

Mailing Address: 15668 VAUGHN ROAD CECIL, AL 36013

County: MONTGOMERY Tobacco sales: YES

Tobacco Vending Machines: 0

Type Ownership: LLC

Book, Page, or Document info: CORP00294 PGE 817

Date Incorporated: 10/14/2010 State incorporated: AL

County Incorporated: MONTGOMERY

Date of Authority: 10/14/2010

Alabama State Sales Tax ID: R007236353

Name:

Title:

Date and Place of Birth:

Residence Address:

RANDALL G BISHOP JR 4020587 - AL	MEMBER	11/22/1946 MONTGOMERY AL	15668 VAUGHN ROAD CECIL, AL 36013
MAE M BISHOP 2585018 - AL	OWNER	04/11/1949 GREENVILLE AL	15668 VAUGHN ROAD CECIL, AL 36013

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES

Does ABC have any actions pending against the current licensee? NO

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: MAE BISHOP

Business Phone: 334-462-8411

Fax:

Home Phone: 334-270-7772

Cell Phone: 334-462-8411

E-mail: GGBISHOP4@YAHOO.COM

PREVIOUS LICENSE INFORMATION:

Trade Name: 110 GROCERY AND BBQ

Applicant: 110 GROCERY AND BBQ LLC

Previous License Number(s)

License 1: 002001551

License 2: 002001551



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20150901162045279

Initial each

Signature page

- ☐ RB In reference to law violations, I attest to the truthfulness of the responses given within the application.
- ☐ RB In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.
- ☐ RB In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.
- ☐ RB In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.
- ☐ RB In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.
- ☐ RB In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.
- ☐ RB In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.
- ☐ RB The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.
- The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.
- ☐ RB I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): *Randall G. Bishop*

Signature of Applicant: *Randall G. Bishop*

Notary Name (print): *Beatrice Thorne*

Notary Signature: *Beatrice Thorne*

Commission expires:

Application Taken: App. Inv. Completed:

Submitted to Local Government:

Forwarded to District Office:

Received from Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to Central Office:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION
Confirmation Number: 20150901162045279



If applicant is leasing the property, is a copy of the lease agreement attached? YES
Name of Property owner/lessor and phone number: JOHN HALL INVESTMENTS LTD 334-462-8411
What is lessors primary business? PROPERTY MGMT
Is lessor involved in any way with the alcoholic beverage business? NO
Is there any further interest, or connection with, the licensee's business by the lessor? NO

Does the premise have a fully equipped kitchen? YES
Is the business used to habitually and principally provide food to the public? YES
Does the establishment have restroom facilities? YES
Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? YES

Will the business be operated primarily as a package store? NO
Building Dimensions Square Footage: 2592 Display Square Footage:
Building seating capacity: 00000 Does Licensed premises include a patio area? NO
License Structure: ONE STORY License covers: ENTIRE STRUCTURE
Location is within: COUNTY Police protection: COUNTY

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name:	Violation & Date:	Arresting Agency:	Disposition:

Receipt Confirmation Page

Receipt Confirmation Number: **20150901162045279**
Application Payment Confirmation Number: **20198918**

Payment Summary	
Payment Item	Fee
Application Fee for License 040 and License 060	\$100.00
Total Amount to be Charged	\$100.00

License Payment Confirmation Number:

Payment Summary			
Payment Item	County Fee	State Fee	Total Fee
040 - RETAIL BEER (ON OR OFF PREMISES)	\$75.00	\$150.00	\$225.00
060 - RETAIL TABLE WINE (ON OR OFF PREMISES)	\$75.00	\$150.00	\$225.00
Total Amount to be Charged	\$150.00	\$300.00	\$450.00

Application Type

Application Type: APPLICATION

Applicant Information

License Type 1: 040 - RETAIL BEER (ON OR OFF PREMISES)
License Type 2: 060 - RETAIL TABLE WINE (ON OR OFF PREMISES)
License County: MONTGOMERY
Business Type: LLC
Trade Name: **110 GROCERY AND BBQ**
Applicant Name: **110 GROCERY AND BBQ LLC**
Location Address: 15668 VAUGHN ROAD
CECIL, AL 36013
Mailing Address: 15668 VAUGHN ROAD
CECIL, AL 36013
Contact Person: MAE BISHOP
Contact Home Phone: 334-270-7772
Contact Business Phone: 334-462-8411
Contact Fax:
Contact Cell Phone: 334-462-8411
Contact Email Address:
Contact Web Address:

LEGAL INSERTION FOR ALCOHOLIC BEVERAGE PERMIT APPROVAL

NOTICE

Notice is hereby given that application has been made to the Montgomery County Commission, Montgomery, Alabama, for approval of a permit for the sale of liquor at this location, namely:

NAME: 110 GROCERY AND BBQ

PLACE NAME: 15668 VAUGHN ROAD, CECIL, AL 36013

AND THAT PUBLIC HEARING ON SAID APPLICATION HAS BEEN SET
BEFORE THE COUNTY COMMISSION AT:

9:30 A.M. APRIL 18, 2016

At the Commission's Hearing Room, in the Administration Building,
101 South Lawrence Street, Montgomery, Alabama. Anyone desiring
to be heard either for or against said application may appear in person
at said time or may indicate his or her wishes in writing by
communication addressed to the Montgomery County Commission.

Donald L. Mims, County Administrator
Montgomery County Commission

PUBLICATION MEDIA MONTGOMERY ADVERTISER

DATE OF PUBLICATION APRIL 11, 2016

PAYMENT FOR ABOVE INSERTION IS THE RESPONSIBILITY OF THE
APPLICANT. RUN ONE TIME.

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA

ADMINISTRATOR

FLORENCE M. CAUTHEN

DEPUTY ADMINISTRATOR

(334) 832-1210

FAX (334) 832-2533

TDD (334) 265-3568

www.mc-ala.org

AGENDA

APR 18 2016

April 18, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

NC-2016-104: City of Montgomery Parks and Recreation Department, for Old Selma Road Community Center for Senior Citizens Activities; Attn: Rufus Ellis - \$600; (Dean)

DLM/tll

AGENDA

APR 18 2016

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *MS*

DATE: March 22, 2016

RE: Invitation to Bid No. 51985-16B-012
Appraisal Vehicles

I request approval of award on the above referenced Invitation to the only bidder, Jack Ingram Motors, for a unit price of \$14,721.50 each and a total amount of \$88,329.00, be placed on a future agenda for the County Commission meeting. (Copy of spreadsheet attached.)

Coordination of award made with Janet Buskey, Revenue Commissioner and Clay Henley, Chief Appraiser.

Attachment

Montgomery County Commission

[illegible]

7-2

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
REQUEST NUMBER 43

BUDGET FORM 5
AGENDA

APR 18 2016

DEPARTMENT:	County Comm Appropriati	REVIEWED: S. Thomas	3/31/2016
DATE:	3/31/2016	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
General Fund				
Land Purchase	001-59310.511	0	244,500	244,500
Legal/Other land purchase expense	001-59310.512	0	25,600	25,600
Fund Balance	001.35900		(270,100)	
Road and Bridge Fund				
Land Purchase	112-59310.511		415,000	415,000
Legal/Other land purchase expense	112-59310.512		43,500	43,500
Fund Balance	112.35900		(458,500)	
TOTAL		0	0	728,600

JUSTIFICATION:

To budget for the purchase of 175 acres located on Cantelou Road, the Hall property.

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
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AGENDA

APR 18 2016

March 31, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Authorization for Funding for Wooden Fence in the Lagos Del Sol Neighborhood

Recently, Mr. Alfred Marshall called me regarding replacing the fence in his yard that had been removed when the drainage pipe was replaced in the Lagos Del Sol neighborhood. Initially, Mr. Marshall elected not to have the fence put up, but has now changed his mind. The cost for this fence is approximately \$2,000, as determined by County Engineer George Speake. The replacement of the fence was previously approved by the County Commission. The original approved budget for the drainage pipe replacement and the fence replacement was \$30,777.96 and the amount budgeted was spent short of \$100.

I am requesting that the County Commission approve a budget change request at our next meeting authorizing \$2,000 for the fence replacement. Thank you for your consideration regarding this matter.

DLM/tn

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 45

DEPARTMENT:	County Comm Appropriation	REVIEWED: S. Thomas	4/4/2016
DATE:	4/4/2016	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Repairs and Maintenance-Lagos Del Sol Neighborhood	001-55900.450	0	2,000	2,000
In House Misc. Appropriations	001-59310.498	57,500	(2,000)	55,500
TOTAL		57,500	0	57,500

JUSTIFICATION:

Budget for the replacement of a wooden fence in the Lagos Del Sol Neighborhood in connection with the Sinkhole repairs done in 2014.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

BUDGET FORM 5

AGENDA

REQUEST NUMBER 6

APR 18 2016

DEPARTMENT:	JUDGE OF PROBATE ELECTIONS	REVIEWED: S. Thomas	3/22/2016
		Finance Director	Date
REQUESTED BY:	JUDGE STEVEN L. REED	APPROVED:	
Elected Official/Dept. Head	Date	Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Office Supplies	001-51911-211	20,000	(14,000)	6,000
Other Misc. Supplies	001-51911-219	83,000	14,000	97,000
Telephone	001-51911-251	7,400	(4,000)	3,400
Postage	001-51911-252	9,600	(2,000)	7,600
Advertising	001-51911-253	52,200	6,000	58,200
TOTAL		172,200	0	172,200

JUSTIFICATION:

To realign the budget to cover ballot and advertising expense for the 2016 PP Primary/Run-Off and for the publication expense of legally required notices.

ELTON N. DEAN, SR.
CHAIRMAN

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VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
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AGENDA

APR 18 2016

April 14, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Position Fill Requests for Engineering Department

The Montgomery County Commission, at its meeting on April 4, 2016, agreed to place the following Position Fill Requests on the next agenda for the Engineering Department:

- (1) Service Manager, Position Number 650598002
- (2) Fleet Maintenance Superintendent, Position Number 650596001

I am requesting approval of these items.

/tn

Attachments

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

DEPARTMENT: Montgomery County Engineering Shop

DEPARTMENT HEAD: George Speake

SUPERVISOR: George Speake

1. Position Title Service Manager

Position Number 650598002

Proposed Effective Date April 11, 2016

Type of Appointment (☒) Permanent () Temporary

Recruiting

() Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade A07- 1 \$40,664

Pay Step to be based upon City /
County of Montgomery Personnel
Board Rules and Regulations, Rule
6 Section 10 b Transfers


Department Head

Date 3/28/16

2. Administrative Review

() Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4. Selectee: _____

Appointing Authority

Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering Shop

DEPARTMENT HEAD: George Speake

SUPERVISOR: George Speake

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title Fleet Maintenance Superintendent

Position Number 650596001

Proposed Effective Date April 11, 2016

Type of Appointment (☒) Permanent () Temporary

Recruiting

- (☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade A09- 1 \$50,627.00

Pay Step to be based upon City /
County of Montgomery Personnel
Board Rules and Regulations, Rule
6 Section 10 b Transfers



Department Head

Date 3/28/16

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Date _____

Personnel Director

4. Selectee: _____

Date _____

Appointing Authority

5. () Manpower data entered by _____
() Payroll entered by _____

Date _____
Date _____

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

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AGENDA

APR 18 2016

March 31, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator *fmc*

SUBJECT: Request for Step Increase

Yvette Williams has been selected to fill the vacant Mail Room and Stores Clerk position. Ms. Williams brings 20 years of experience in a similar position at the Montgomery Police Department and comes highly recommended. Based on her experience and proven work ethic, I am requesting that she be hired at Step 3 instead of Step 1, which is an annual increase of \$1,809. The budget will still recognize an overall savings because the employee vacating the position was at Step 13.

I request that the two step increase be placed on the next agenda.

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

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AGENDA

APR 18 2016

April 14, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Position Fill Request for Detention Facility

The Montgomery County Commission, at its meeting on April 4, 2016, agreed to place a Position Fill Request for Corrections Officer Trainee/Corrections Officer, Position Number 045, from the Detention Facility on the next agenda.

I am requesting approval of this item.

/tn

Attachment

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 045

Proposed Effective Date April 11, 2016

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$30,096 (PCT)

Corrections Officer - \$31,344 - \$46,832 (PC1)

Derrick Cunningham Date March 28, 2016
Department Head *mea*

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

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AGENDA

APR 18 2016

April 14, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Position Fill Request for Sheriff's Office

The Montgomery County Commission, at its meeting on April 4, 2016, agreed to place a Position Fill Request for Public Safety Communications Operator, Position Number 10 from the Sheriff's Office on the next agenda.

I am requesting approval of this item.

DLM/tn

Attachment

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title Public Safety Comm Operator

Position Number 10

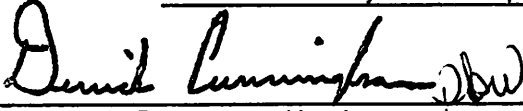
Proposed Effective Date April 11, 2016

Type of Appointment ☒ Permanent ☐ Temporary

Recruiting

- | | |
|---|---------------------------------------|
| ☐ Promotional Register | ☐ Transfer |
| ☒ Open Competitive Register | ☐ Reemployment |

Pay Grade A04 Public Safety Comm Operator \$28,765 - 42,978


Department Head

Date March 25, 2016

2. Administrative Review

- ☐ Approved
☐ Disapproved

Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date _____

4. Selectee:

Appointing Authority

Date _____

5. ☐ Manpower data entered by _____ Date _____
☐ Payroll entered by _____ Date _____

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 3

Date: April 13, 2016
To: Donald L. Mims, Administrator
From: Daryl D. Bailey, District Attorney
Re: Travel / Training Request

AGENDA

APR 18 2016

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: June 21, 2016 Return Date: June 24, 2016
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: ADAA 2016 Summer Conference

Traveler (s) Name: 1. Daryl Bailey 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,200.00 Advance Registration Required: \$375.00

Department Name: District Attorney Fund Name: 001-51261-265

Additional Comments: option of either county or private vehicle

To: Daryl D. Bailey, District Attorney
From: Donald L. Mims, Administrator

The above request is app. 4/18/16 reimbursement of actual and necessary expenses in the
approximate amount of \$1,200.00 and advance registration of \$375.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51261.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$763.62</u>	
Budget Available:	<u>\$1,236.38</u>	
Current Requests:	<u>\$1,200.00</u>	
Budget Balance:	<u>\$36.38</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 4/14/2016
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 28

Date: April 1, 2016
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Travel / Training Request

AGENDA

APR 18 2016

Request approval to be granted for the following:

Destination: Clanton, Alabama
Departure Date: April 26, 2016 Return Date: April 27, 2016
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: attend Behavior Analysis & Interviewing Techniques Training

Traveler (s) Name: 1. Leigh Persky 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$50.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: 001-52110.265

Additional Comments: _____

To: Sheriff Derrick Cunningham

From: Donald L. Mims, Administrator

The above request is app. 4/18/16 reimbursement of actual and necessary expenses in the
approximate amount of \$50.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$12,492.00</u>	
Budget Available:	<u>\$12,508.00</u>	
Current Requests:	<u>\$50.00</u>	
Budget Balance:	<u>\$12,458.00</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 4/4/2016

cc: Finance Director / Buyer

15-2

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 29

Date: April 8, 2016
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Travel / Training Request

AGENDA

APR 18 2016

Request approval to be granted for the following:

Destination: Montevallo, Alabama
Departure Date: June 5, 2016 Return Date: June 11, 2016
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: attend 2016 ALEEEA Academy (Explorers Academy)

Traveler (s) Name: 1. Cedric Leonard 4. _____
2. 4 Explorers 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$825.00 Advance Registration Required: \$825.00

Department Name: Sheriff's Office Fund Name: 749-52110.499

Additional Comments: only expected expenses are registration fees

To: Sheriff Derrick Cunningham

From: Donald L. Mims, Administrator

The above request is app. 4/18/16 reimbursement of actual and necessary expenses in the
approximate amount of \$825.00 and advance registration of \$825.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>749-52110.499</u>	(ex: 000-00000-000)
Description:	<u>Administrative expense</u>	
Current Budget:	<u>\$356,500.00</u>	
Approved Requests:	<u>\$86,164.48</u>	
Budget Available:	<u>\$270,335.52</u>	
Current Requests:	<u>\$825.00</u>	
Budget Balance:	<u>\$269,510.52</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 4/11/2016

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 13

AGENDA

APR 18 2016

Date: April 8, 2016
To: Donald L. Mims, Administrator
From: Bruce R. Howell
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Alabama State University

Departure Date: April 21, 2016 Return Date: April 21, 2016

Conference Leave (Days / Hours): 1 day

Purpose of Travel: Attend "Understanding Adolescent Addiction" training course
Sponsored by COSA
Annie Hamilton, Deldreek McCall, Clotredia Felder, Joseph White, Patricia Boyd

Traveler (s) Name: 1. Vincent Calhoun 4. Ricky Cotton, Gwen Hinson
2. Armons Brown 5. Annie Smith
3. Earnest Davidson 6. Elijah Hood

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Youth Facility Fund Name: 001-52603-265

Additional Comments: _____

To: Bruce R. Howell

From: Donald L. Mims, Administrator

The above request is app. 4/18/16 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

Donald L. Mims, Administrator

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52603.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$11,000.00</u>
Approved Requests:	<u>\$2,569.00</u>
Budget Available:	<u>\$8,431.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$8,431.00</u>

Reviewed by: S. Thomas

Date: 4/11/2016

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 14

AGENDA

APR 18 2016

Date: April 8, 2016
To: Donald L. Mims, Administrator
From: Bruce R. Howell
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Florence, Alabama
Departure Date: April 24, 2016 Return Date: April 26, 2016
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Attend the Level 1 Train the trainer Mechanical Advantage SUBJECT
CONTROL Instructor certification

Traveler (s) Name: 1. Kenneth Arnold 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,100.00 Advance Registration Required: \$0.00

Department Name: Youth Facility Fund Name: 001-52603-265

Additional Comments: Detainee control instructor course

To: Bruce R. Howell
From: Donald L. Mims, Administrator

The above request is app. 4/18/16 reimbursement of actual and necessary expenses in the
approximate amount of \$1,100.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52603.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$11,000.00</u>	
Approved Requests:	<u>\$2,569.00</u>	
Budget Available:	<u>\$8,431.00</u>	
Current Requests:	<u>\$1,100.00</u>	
Budget Balance:	<u>\$7,331.00</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 4/11/2016
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 2

Date: April 12, 2016
To: Donald L. Mims, Administrator
From: James Williams
Re: Travel / Training Request

fine
AGENDA

APR 18 2016

Request approval to be granted for the following:

Destination: Tuscaloosa, AL
Departure Date: May 13, 2016 Return Date: May 14, 2016
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: 2016 Alabama Recreational Trails Leadership Workshop

Traveler (s) Name: 1. James Williams 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$385.97 Advance Registration Required: \$30.00

Department Name: Parks and Recreation Fund Name: Parks & Recreation

Additional Comments: Registration - \$30.00 / Lodging - \$205.97 / Meals - \$150.00

To: James Williams

From: Donald L. Mims, Administrator

The above request is app. 4/18/15 reimbursement of actual and necessary expenses in the
approximate amount of \$385.97 and advance registration of \$30.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>008-57200.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$2,500.00</u>	
Approved Requests:	<u>\$854.67</u>	
Budget Available:	<u>\$1,645.33</u>	
Current Requests:	<u>\$385.97</u>	
Budget Balance:	<u>\$1,259.36</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 4/14/2016

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 5

AGENDA

APR 18 2016

Date: April 12, 2016
To: Donald L. Mims, Administrator
From: George C. Speake, County Engineer
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Renaissance Hotel and Spa, Montgomery, Alabama

Departure Date: May 12, 2016 Return Date: May 12, 2016

Conference Leave (Days / Hours): 1 day

Purpose of Travel: Attend seminar on Highway Capacity Manual (HCM 2010) and the HCM 6th Edition (HCM6E)

Traveler (s) Name: 1. George C. Speake 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$150.00 Advance Registration Required: \$150.00

Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265

Additional Comments: _____

To: George C. Speake, County Engineer

From: Donald L. Mims, Administrator

The above request is app. 4/18/16 reimbursement of actual and necessary expenses in the approximate amount of \$150.00 and advance registration of \$150.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$7,000.00</u>	
Approved Requests:	<u>\$2,190.00</u>	
Budget Available:	<u>\$4,810.00</u>	
Current Requests:	<u>\$150.00</u>	
Budget Balance:	<u>\$4,660.00</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 4/12/2016

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 16

AGENDA

APR 18 2016

Date: April 6, 2016
To: Donald L. Mims, Administrator
From: Carmen Douglas, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, AL
Departure Date: May 16, 2016 Return Date: May 18, 2016
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: to attend the 2016 Alabama SHRM State Conference and Exposition

Traveler (s) Name: 1. Carmen Douglas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$99.36 Advance Registration Required: \$0.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: Mileage - \$99.36
All other expenses paid by ALSHRM

To: Carmen Douglas, Director
From: Donald L. Mims, Administrator

The above request is app. 4/18/16 reimbursement of actual and necessary expenses in the
approximate amount of \$99.36 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$3,997.97</u>	
Budget Available:	<u>\$16,002.03</u>	
Current Requests:	<u>\$99.36</u>	
Budget Balance:	<u>\$15,902.67</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 4/7/2016
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 17

AGENDA

APR 18 2016

Date: April 7, 2016
To: Donald L. Mims, Administrator
From: Carmen Douglas, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: May 20, 2016 Return Date: May 20, 2016
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: 2016 Labor and Employment Law Seminar at AUM

Traveler (s) Name: 1. Carmen Douglas 4. Brittany Lopez
2. Margaret Broekhoven 5. Kaila Matney
3. Robbie Estes 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: No Cost

To: Carmen Douglas, Director
From: Donald L. Mims, Administrator

The above request is app. 4/18/16 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$3,997.97</u>
Budget Available:	<u>\$16,002.03</u>
Current Requests:	<u>\$99.36</u>
Budget Balance:	<u>\$15,902.67</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 4/7/2016

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 12

AGENDA

APR 18 2016

Date: March 31, 2016
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 1800 Interstate Park Drive, Montgomery, AL
Departure Date: April 27, 2016 Return Date: April 27, 2016
Conference Leave (Days / Hours): One day
Purpose of Travel: To attend Front Desk Safety & Security Class

Traveler (s) Name: 1. Linda M. Jarrett 4. _____
2. Amberly Tutt-Lewis 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$298.00 Advance Registration Required: \$298.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 4/18/16 reimbursement of actual and necessary expenses in the
approximate amount of \$298.00 and advance registration of \$298.00 is authorized.

To be completed by the Finance Department

Fund Code: 124-52960.265 (ex: 000-00000-000)
Description: Registration & Training
Current Budget: \$12,425.00
Approved Requests: \$3,080.98
Budget Available: \$9,344.02
Current Requests: \$298.00
Budget Balance: \$9,046.02

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 4/4/2016
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 13

AGENDA

APR 18 2016

Date: April 12, 2016
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Wynlakes Golf & Country Club, Montgomery, AL
Departure Date: April 28, 2016 Return Date: April 28, 2016
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: To attend the Administrative Professionals Conference 2016

Traveler (s) Name: 1. Linda M. Jarrett 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$125.00 Advance Registration Required: \$125.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 4/18/16 reimbursement of actual and necessary expenses in the
approximate amount of \$125.00 and advance registration of \$125.00 is authorized.

Donald L. Mims, Administrator

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,425.00</u>	
Approved Requests:	<u>\$3,080.98</u>	
Budget Available:	<u>\$9,344.02</u>	
Current Requests:	<u>\$423.00</u>	
Budget Balance:	<u>\$8,921.02</u>	

Reviewed by: S. Thomas
Date: 4/12/2016
cc: Finance Director / Buyer