ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

November 17, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims DLM
County Administrator

SUBJECT: Information pertaining to the November 21, 2016 Montgomery County Commission Regular Meeting

We will begin our Information Session on Monday, November 21, 2016, at 4:00 p.m. The Formal Session will begin at 5:30 p.m., and the meeting will be held at Fresh Anointing House of Worship, 150 E. Fleming Road, Montgomery, AL.

Also, enclosed in your packet is a copy of the Unappropriated Balances for the Commissioners' In-House Miscellaneous Appropriations.

1. County Commission Information Session Schedule for November 21, 2016

Waived Rules Items to Consider for November 21, 2016

2. Consider Bid Award to Chappy's Deli regarding Catering of Food Trays, Bid Number 51988-17B-003, County Commission

Items to Consider for the Monday, December 5, 2016 Montgomery County Commission Regular Meeting Agenda (The meeting will be held at Eastmont Baptist Church, 4505 Atlanta Highway – Information Session will begin at 4:00 p.m. and the Formal Session will begin at 5:30 p.m.)

3. Consider Authorization of Cooperative Agreement for the State Homeland Security Grant Program, Grant Number 5ATL (FY2015 - $50,000), Sheriff's Office

4. Consider Authorization of Cooperative Agreement for the State Homeland Security Grant Program, Grant Number 6LEL (FY2016 - $45,000), Sheriff's Office

5. Consider Authorization of Budget Change Request Number 1, Sheriff's Office

6. Consider Authorization of Amendment Number 1 to Contract with Acme Supply Co., Ltd., for Inmate Uniforms, Contract Number 52110-15B-032, Sheriff's Office

7. Consider Authorization of Amendment Number 2 to Contract with Galls, LLC, for Sheriff's Office Uniforms, Contract Number 52110-14B-025, Sheriff's Office

8. Consider Adoption of Resolution Approving the 2017 Severe Weather Preparedness Tax Holiday, February 24-26, 2017, Authorized by Act No. 2012-256, County Commission

9. Consider Authorization of Amendment Number 2 to Contract with MSF, Inc., for Security Guard Services, Contract Number 51100-16B-004, County Commission

10. Consider Authorization of Board Member Appointment, Policy Committee for the Rural Planning Organization (RPO) **(This appointee may be a County Commissioner or a Montgomery County resident)**

11. Consider Authorization of Board Member Appointments, Central Alabama Regional Planning and Development Commission **(Only one County Commissioner can serve on this board; the other five (5) appointments are to be Montgomery County residents. During the last Commission meeting, Chairman Dean proposed that Jiles Williams, Jr., serve on this board as a replacement for County Engineer George C. Speake)**

12. Consider Budget Change Request to Central Alabama Sports Commission, Inc., in the Amount of $100,000 for Raycom Media Camellia Bowl College Football Game to be held at Cramton Bowl in Montgomery, which Promotes Tourism and Related Economic Benefits to Montgomery County (Copy of Budget Change Requests for 2014 & 2015 are attached)

Personnel Actions

13. Consider Authorization of Position Fill Requests – Detention Facility (6)
    (1) Corrections Officer Corporal (CO0425), Position Number 137
    (2) Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 115
    (3) Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 184
    (4) Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 207
    (5) Detention Facility Accounts Manager (CO0447), Position Number 500447004
    (6) Administrative Support Associate (CO0013), Position Number 500013236

14. Consider Authorization of Position Fill Requests – Sheriff's Office (3)
    (1) Deputy Sheriff Sergeant (CO0432), Position Number 550432071
    (2) Building Security Officer (CO0718, Position Number 550718171
    (3) Administrative Support Associate (CO0013), Position Number 550013145

15. Consider Authorization of Position Fill Request for Part-Time Investigator and Related Budget Change Request Number 1, District Attorney's Office (Child Support Unit)

General Information

16. Copy of Letter from Executive Director Aieda Harris with Empowering Communities Helping Ourselves (ECHO) requesting Funding in the Amount of $30,000 to Support ECHO's Free At Risk Afterschool Feeding Program (Chairman Dean requested for this agency to make a presentation at Monday's meeting)

17. Copy of Brochure regarding I AM MORE THAN...PUT YOURSELF IN THEIR SHOES, The Creative Extremist Museum & Student Travel Center **(On February 16, 2016, the Commission approved a Budget Change Request in the amount of $5,000 for the "Put Yourself in Their Shoes Exhibition and Event"; Chairman Dean and Vice Chairman Harris requested a $1,000 miscellaneous appropriation from their accounts and Commissioners Hall, Walker and Williams requested a $500 miscellaneous appropriation from each of their accounts for this event for a total miscellaneous appropriation of $3,500)**

18. Copy of Letter from Sponsorship Chairman Antonio Fortson for the Martin Luther King, Jr., Memorial Scholarship Breakfast requesting Funding for the 21st Annual Martin Luther King, Jr., Memorial Scholarship Breakfast (Chairman Dean requested for this agency to make a presentation at Monday's meeting) **(On January 19, 2016, Chairman Dean appropriated $125 from his account and on March 21, 2016, Commissioner Williams appropriated $200 from his account for this event)**

19. **Copy of Non-Profit Agency Funding Request Form** from Dorothy's Vision, Inc. **(This organization is requesting to make a presentation at the next meeting)**

20. Copy of Letter from Treasurer Ray D. Rawlings with the Montgomery County Historical Society requesting Funding in the Amount of $24,000 for an Executive Director

21. Copy of Letter from Alabama State University WVAS-FM Radio requesting funding for the 5K Freedom Run/Walk in honor and support of our Veterans **(On October 5, 2015, Chairman Dean and Commission Hall appropriated $500 from each of their accounts and Vice Chairman Harris appropriated $1,000 from his account to Alabama State University for the WVAS-FM Radio Veteran's Initiative)**

22. Copy of Memorandum regarding two (2) Board Member Appointments to the Montgomery County Community Punishment and Corrections Authority

23. Copy of Memorandum regarding Board Member Appointment to Mid-South Resource Conservation and Development Council, Inc.

24. Copy of Memorandum from Manager of Public Affairs DiDi Henry regarding the Alabama Broadband Initiative

25. Copy of Responses to Request for Proposal for Implementation of Montgomery County's Minority and Women-Owned Business Initiative

26. Copy of Memorandum from Deputy Administrator Cauthen regarding 100 South Perry Street Parking Deck

27. Copy of Valuation of a Parking Deck "JP 25 Washington, LLC Property" 100 South Perry Street, Montgomery, Alabama 36104 from Capital Real Estate Services, LLC

28. Copy of Schedule of Upcoming Bids/Contract Renewals

29. Copies of Revenue Reports for October 2016 from Tax and Audit Department

30. Copy of Population Report for October 2016 for the Mac Sim Butler Detention Facility

31. Copy of Census and Fiscal Report for October 2016 for Community Corrections

If you have any questions, please contact me.

/tn

Attachments

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
NOVEMBER 21, 2016

4:00 p.m. Prayer and Administrator's Briefing regarding the Agenda and Scheduled Attendees

4:05 p.m. Sheriff Derrick Cunningham – Presentation regarding Cooperative Agreement for the State Homeland Security Grant Program, Grant Number 5ATL (FY2015 - $50,000) **(Future Agenda Item 3),** Cooperative Agreement for the State Homeland Security Grant Program, Grant Number 6LEL (FY2016 - $45,000) **(Future Agenda Item 4),** Budget Change Request Number 1 **(Future Agenda Item 5),** Amendment Number 1 to Contract with Acme Supply Co., Ltd., for Inmate Uniforms, Contract Number 52110-15B-032 **(Future Agenda Item 6),** Amendment Number 2 to Contract with Galls, LLC, for Sheriff's Office Uniforms, Contract Number 52110-14B-025 **(Future Agenda Item 7),** Position Fill Requests for Detention Facility (6) **(Personnel Action Item 13)** and Position Fill Requests for Sheriff's Office (3) **(Personnel Action Item 14)**

4:15 p.m. Executive Director Aieda Harris with Empowering Communities Helping Ourselves (ECHO) – Presentation requesting Funding in the Amount of $30,000 to Support ECHO's Free At Risk Afterschool Feeding Program (Chairman Dean requested for this agency to make a presentation at Monday's meeting) **(General Information Item 16)**

4:25 p.m. Director Michelle Browder with Faith Crusades Ministries, Inc. – Presentation regarding I AM MORE THAN…PUT YOURSELF IN THEIR SHOES, The Creative Extremist Museum & Student Travel Center (Chairman Dean requested for this agency to make a presentation at Monday's meeting) **(General Information Item 17)**

4:35 p.m. Sponsorship Chairman Antonio Fortson for the Martin Luther King, Jr., Memorial Scholarship Breakfast – Presentation requesting Funding for the 21st Annual Martin Luther King, Jr., Memorial Scholarship Breakfast (Chairman Dean requested for this agency to make a presentation at Monday's meeting) **(General Information Item 18)**

4:45 p.m. Chief Administrator Rhonda B. Cape with the District Attorney's Office – Presentation regarding Position Fill Request for Part-Time Investigator and Related Budget Change Request Number 1 (Child Support Unit) **(Personnel Action Item 15)**

4:50 p.m. Chief Information and Technology Officer Lou Ialacci – Update regarding Information Systems Operations

5:00 p.m. County Engineer George Speake – Update regarding Engineering Department Operations

5:10 p.m. Realtor Frank Thomas with Frank Thomas and Associates, LLC – Presentation regarding Additional Information concerning the Parking Deck at 100 South Perry Street **(General Information Items 26)** and Valuation of a Parking Deck "JP 25 Washington, LLC Property" 100 South Perry Street, Montgomery, Alabama 36104 from Capital Real Estate Services, LLC **(General Information Item 27)**

5:30 p.m. Formal Session of County Commission

Adjourn

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *MD*

DATE: November 16, 2016

RE: Invitation to Bid No. 51988-17B-003
Catering of Food Trays

Request that rules be waived to approve award on the above referenced Invitation to Bid to the lowest bidder, Chappy's Deli, in the amount of $2,163.40, and be placed on the agenda for the County Commission November 21, 2016. (Copy of spreadsheet attached.)

The contract will be for one (1) year, with the option to renew for an additional two (2) years in one year periods. At the end of the one year contract period, a price escalation may be allowed, but shall not exceed 5% per year.

Coordination of award made with Florence Cauthen, Deputy Administrator.

Attachment

Purchasing Department
Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 51988-17B-003				CHAPPY'S DELI 3815 INTERSTATE CT. MONTGOMERY, AL 36109		JASON DELI 1520 EASTERN BLVD MONTGOMERY, AL 36117 DISQUALIFIED		US FOODS NO BID					
DATE ISSUED: NOVEMBER 2, 2016													
DATE OPENED: NOVEMBER 16, 2016													
CATERING OF FOOD TRAYS													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	BREAKFAST												
	SANDWICH TRAY												
	SMALL	EA	1	$29.95	$29.95								
	MEDIUM	EA	1	$54.95	$54.95								
	LARGE	EA	1	$64.95	$64.95								
2	MINI CROISSANTS												
	SMALL	EA	1	$32.95	$32.95								
	MEDIUM	EA	1	$64.45	$64.45								
	LARGE	EA	1	$90.95	$90.95								
3	BISCUIT TRAY												
	SMALL	EA	1	$37.95	$37.95								
	MEDIUM	EA	1	$56.95	$56.95								
	LARGE		1	$75.95	$75.95								
4	SCRAMBLED EGGS,												
	GRITS, BACON,	EA	1	$41.70	$41.70								
	& BISCUITS												
	SERVED BUFFET STYLE												

Notes: 60 BIDS MAILED

Purchasing Department
Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 51988-17B-003 DATE ISSUED: NOVEMBER 2, 2016 DATE OPENED: NOVEMBER 16, 2016 CATERING OF FOOD TRAYS TERMS OF PAYMENT / DISCOUNT:				CHAPPY'S DELI 3815 INTERSTATE CT. MONTGOMERY, AL 36109		JASON DELI 1520 EASTERN BLVD MONTGOMERY, AL 36117 DISQUALIFIED		US FOODS NO BID					
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
5	CHEESE GRITS	EA	1	$6.00	$6.00								
6	PLAIN GRITS	EA	1	$2.00	$2.00								
7	TRAY OF SWEET ROLLS/MUFFINS												
	SMALL	EA	1	$25.95	$25.95								
	MEDIUM	EA	1	$45.95	$45.95								
	LARGE	EA	1	$57.95	$57.95								
8	CHICKEN FINGER TRAY												
	SMALL	EA	1	$38.95	$38.95								
	STANDARD	EA	1										
	MEDIUM	EA	1	$64.50	$64.50								
	LARGE	EA	1	$89.95	$89.95								
9	DOUBLE DECKER												
	SMALL	EA	1	$50.85	$50.85								
	STANDARD	EA	1										
	MEDIUM	EA	1	$68.85	$68.85								
	LARGE	EA	1	$103.50	$103.50								
10	CLUB BOX MEAL	EA	1	$8.50	$8.50								
11	CHICKEN BOX MEAL	EA	1	$8.95	$8.95								

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Purchasing Department
Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 51988-17B-003				CHAPPY'S DELI 3815 INTERSTATE CT. MONTGOMERY, AL 36109		JASON DELI 1520 EASTERN BLVD MONTGOMERY, AL 36117 DISQUALIFIED		US FOODS NO BID					
DATE ISSUED: NOVEMBER 2, 2016													
DATE OPENED: NOVEMBER 16, 2016													
CATERING OF FOOD TRAYS													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
12	FRUIT TRAY												
	SMALL	EA	1	$43.95	$43.95								
	STANDARD	EA	1	$61.45	$61.45								
	LARGE	EA	1	$77.95	$77.95								
13	FRUIT & CHEESE TRAY												
	SMALL	EA	1	$43.95	$43.95								
	STANDARD	EA	1	$61.45	$61.45								
	LARGE	EA	1	$77.95	$77.95								
14	VEGGIE TRAY												
	SMALL	EA	1	$30.95	$30.95								
	STANDARD	EA	1	$44.45	$44.45								
	LARGE	EA	1	$61.95	$61.95								
15	CHICKEN SALAD & PIMENTO CHEESE SANDWICH TRAY												
	SMALL	EA	1	$33.50	$33.50								
	STANDRAD	EA	1	$52.95	$52.95								
	LARGE	EA	1	$76.95	$76.95								

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Notes:

Purchasing Department
Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 51988-16B-001													
DATE ISSUED: NOVEMBER 2, 2016				CHAPPY'S DELI 3815 INTERSTATE CT. MONTGOMERY, AL 36109		JASON DELI 1520 EASTERN BLVD MONTGOMERY, AL 36117 DISQUALIFIED		US FOODS NO BID					
DATE OPENED: NOVEMBER 16, 2016													
CATERING OF FOOD TRAYS													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
16	CHEESE STRAWS												
	SMALL	EA	1	$18.00	$18.00								
	STANDARD	EA	1	$28.00	$28.00								
	LARGE	EA	1	$39.00	$39.00								
17	CHEX MIX												
	SMALL	EA	1	$25.00	$25.00								
	STANDARD	EA	1	$37.50	$37.50								
	LARGE	EA	1	$50.00	$50.00								
18	BITE-SIZE COOKIE TRAY												
	SMALL	EA	1	$43.95	$43.95								
	STANDARD	EA	1	$52.74	$52.74								
	LARGE	EA	1	$79.11	$79.11								
TOTAL BID AMOUNTS					$2,163.40								

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Notes:

DERRICK CUNNINGHAM

SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

November 10, 2016

MEMORANDUM

TO	:	Mr. Donnie Mims. County Adminnistrator
FROM	:	Sheriff Derrick Cunningham D.C Montgomery County Sheriff's Office
SUBJECT	:	Homeland Security Grant 5ATL Grant - 50,000

I am requesting that the County Commission approve the above-mentioned grant at the next Commission meeting. After the grant is approved, please have Mr. Dean sign the agreements. Please let my Administrative Assistant, Christie, know once these agreements have been signed and she will pick them up.

If you have any questions, please do not hesitate to contact me or my assistant.

DC/crv

encls.

3-1

CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM

ASSISTANCE ALLOCATION – LETTER OF AGREEMENT

<table>
<tr><td colspan="2">1. Administrator Name & Address:
MONTGOMERY COUNTY SHERIFF'S DEPARTMENT
115 S. PERRY ST
MONTGOMERY, AL 36104-4243</td><td colspan="2">2. Issuing Office & Address:
Alabama Law Enforcement Agency
P.O. Box 304115
Montgomery, AL 36130-4115</td></tr>
<tr><td>3. FY
2015</td><td>4. Amount of:
Federal: $50,000.00
Total: $50,000.00</td><td>5. Effective Dates
Begin: 11/10/2016
End: 12/31/2017</td><td>6. Award Number:
5ATL</td></tr>
</table>

MONTGOMERY COUNTY SHERIFF'S DEPARTMENT is herein referred to as the Administrator, the Alabama Law Enforcement Agency is herein referred to as ALEA, and FY 2015 is herein referred to as the Agreement Fiscal Year.

1. Applicable Federal Regulations and Guidance: The Administrator and the Equipment Recipient must comply with the Code of Federal Regulations (CFR), as applicable: 2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, and 230. The Administrator and Equipment Recipient must comply with the provisions of 44 CFR: Emergency Management and Assistance, applicable to grants and cooperative agreements, including Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. The Administrator and Equipment Recipient must comply with Federal Acquisition Regulation Subpart 31.2, Contracts with Commercial Organizations. The Administrator and Equipment Recipient must comply with all applicable guidelines and requirements in the Funding Opportunity Announcement for these funds.

2. Allowable Costs: The allowability of costs incurred under any grant shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable Code of Federal Regulation referenced above.

3. Audit Requirements: The Administrator and Equipment Recipient agree to comply with the requirements of OMB Circular A-133. Further, records with respect to all matters covered by this award shall be made available for audit and inspection by ALEA and/or any of its duly authorized representatives. If required, the audit report must specifically cite that the report was done in accordance with OMB Circular A-133. If a compliance audit is not required, a written certification must be provided at the end of each audit period stating that the Administrator has not expended the amount of federal funds that would require a compliance audit. The Administrator agrees to accept these requirements.

4. Non-Supplanting Agreement: The Administrator and the Equipment Recipient shall not use Federal Homeland Security Grant Program funds to supplant state or local funds or other resources that would otherwise have been made available for this program. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within 30 days. If the vacancy is not filled within 30 days, the sub-grantee must stop charging the grant for the new position. Upon filling the vacancy, the Administrator may resume charging for the grant position.

5. Project Implementation: The Administrator and the Equipment Recipient agrees to implement all projects within 90 days following the award effective date or be subject to automatic cancellation of the award. Evidence of project implementation must be detailed in the first Biannual Strategy Implementation Report (BSIR) following the award.

6. Written Approval of Changes: Any mutually agreed upon changes to this award must be approved in writing by ALEA, prior to implementation or obligation and shall be incorporated in written amendments to this award. This procedure for changes to the approved award is not limited to budgetary changes, but also includes changes of substance in project activities and changes in the project director or key professional personnel identified in the approved application.

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7. Individual Consultants: Billings for individual consultants/contractors must include at a minimum: a description of services; dates of services; number of hours for services performed; rate charged for services; and, the total cost of services performed. Individual consultant costs must be within the prevailing rates.

Initial Here DC

COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

8. Bidding Requirements: The Administrator and Equipment Recipient must comply with proper competitive bidding procedures as required by 28 CFR Part 66 (formerly OMB Circular A-102) or OMB Circular A-110, as applicable, and pertinent provisions of the Code of Alabama, including, but not limited to, Section 11-47-6. Failure to follow the Federal, State and local required bidding procedures will result in purchases not being eligible for reimbursement with federal funds.

9. Personnel and Travel Costs: The US DHS Financial Guide is the source document for all Homeland Security Grant Program related financial matters, including personnel and travel costs. The Administrator must comply with the provisions in this guide. This guide has been distributed by ALEA annually during the past several years and is available online and upon request. Personnel and travel costs must comply with local, State and Federal policies and procedures, and policies must be applied uniformly to travel costs. Travel costs must not exceed the rate set by State regulation; *however, at no time can the travel and lodging rates exceed the federal rates established by the U.S. General Services Administration (GSA).* Also note that the US DHS Financial Guide provides a listing of unauthorized expenses. Be advised that tips while on travel are not allowable and food/beverage expenses are restricted.

10. Terms of Grant Period: Funds may not be obligated prior to the effective date of the grant. The final request for payment must be submitted no later than thirty (30) calendar days after the end of the grant period. Also, any obligation of funds dated after the expiration of the grant period will not be eligible for reimbursement.

11. Utilization and Payment of Funds: Funds awarded are to be expended only for purposes and activities included in the approved project plan and budget. Items submitted for reimbursement must be documented in the budget detail worksheet in order to be eligible for reimbursement. Failing to meet this requirement without prior written approval will result in a payment adjustment to correct previous overpayments, disallowances or under payments resulting from audit.

12. Recording and Documentation of Receipts and Expenditures: The Administrator's accounting procedures must provide for accurate and timely recording of receipt of funds by source of expenditures made from such funds and unexpended balances. These records must contain information pertaining to awards, obligations, unobligated balances, assets, liabilities, expenditures and program income. Controls must be established which are adequate to ensure that expenditures charged to the award are for allowable purposes. Equipment purchases may only include items included in the Authorized Equipment List (AEL). Additionally, effective control and accountability must be maintained for all award cash, real property and other assets. Accounting records must be supported by such source documentation as cancelled checks, paid bills, payroll documentation, time and attendance records, contract documents, award documents, etc.

13. Financial Responsibility: The financial responsibility of the Administrator must be such that the Administrator can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems shall meet the following minimum criteria:

a. Accounting records should provide information needed to adequately identify the receipt of funds under each award and the expenditure of funds for each award;

b. Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located;

c. The accounting system should provide accurate and current financial reporting information;

d. The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency and encourage adherence to prescribed management policies.

3-3

Initial Here DC

CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

14. Property Management Requirements:

a. Effective control and accountability must be maintained for all award-purchased property. The Administrator and the Equipment Recipient must adequately safeguard all such property and must assure that it is used solely for authorized purposes. The Administrator and the Equipment Recipient will ensure proper use, maintenance, protection and preservation of such property. All equipment acquired under a Federal award will be stored on public property. Title to non-expendable property acquired in whole or in part with award funds shall be vested with the Administrator or the Equipment Recipient.

b. The federal procedures for managing equipment will be the responsibility of the Administrator. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, at a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
(2) A physical inventory of the property must be taken and the results reconciled with property records at least once every two years.
(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
(4) Adequate maintenance procedures must be developed to keep the property in good condition.
(5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

c. Disposition: Equipment shall be used in the program or project for which it was acquired as long as needed, whether or not the program or project continues to be supported by Federal funds. Property may be retained by the Administrator agency and signed out to other NIMS compliant agencies on an as-needed basis, or property may be signed over to another NIMS complaint agency permanently. Property will only be transferred for disposal if it is certified as no longer serviceable and coordinated in advance with ALEA. Theft, destruction, or loss of property shall be reported to ALEA immediately.

d. Vehicles: The AEL, section 12 (Vehicles) indicates that special-purpose vehicles may be purchased and used only for the transport of CBRNE terrorism response equipment and personnel to the incident site. *These vehicles may not be used for routine administration or daily operations*. The mileage for all vehicles purchased with Homeland Security Grant Program (HSGP) funds will be checked during periodic monitoring visits. Licensing, registration, insurance and other fees are the responsibility of the jurisdiction and are not allowable under this grant. In addition, general purpose vehicles (patrol cars, executive transportation, etc.), fire apparatus and non-CBRNE tactical/armored assault vehicles are not allowable.

e. Equipment Marking: The Administrator and the Equipment Recipient agree that, when practicable, any equipment purchased with HSGP funds shall be prominently marked as follows: Purchased with funds provided by the U.S. Department of Homeland Security. Decals displaying the ALEA logo and the above phrasing may be obtained by contacting ALEA.

15. Performance: Funds may be terminated or fund payments discontinued by ALEA where it finds a substantial failure to comply with the provisions of the legislation governing these funds or regulations promulgated, including those award conditions or other obligations established by ALEA. In the event the Administrator or the Equipment Recipient fails to perform the services described herein and has previously received an award from ALEA, the full amount of the payments made shall be reimbursed to ALEA. However, if the services described herein are partially performed, and the sub-grantee has previously received financial assistance, then a proportional reimbursement shall be made to ALEA for payments made.

16. Deobligation of Funds: All expenditures of award funds must be completed and the award closed out within thirty (30) calendar days of the end of the award period. Failure to close out the award in a timely manner will result in an automatic deobligation of the remaining award funds by ALEA.

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CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

17. Americans with Disabilities Act of 1990 (ADA): The Administrator and the Equipment Recipient must comply with all requirements of the Americans with Disabilities Act of 1990 (ADA), as applicable.

18. Compliance with Section 504 of the Rehabilitation Act of 1973 (Handicapped): All recipients of Federal funds must comply with Section 504 of the Rehabilitation Act of 1973. Therefore, the Federal funds recipient pursuant to the requirements of the Rehabilitation Act of 1973 hereby gives assurance that no otherwise qualified handicapped person shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of or be subject to discrimination, including discrimination in employment, in any program or activity that receives or benefits from Federal financial assistance. The recipient agrees it will ensure that requirements of the Rehabilitation Act of 1973 shall be included in the agreements with and be binding on all of its sub-grantee, contractors, subcontractors, assignees or successors.

19. Utilization of Minority Businesses: Administrators and Equipment Recipients are encouraged to utilize qualified minority firms where cost and performance of major contract work will not conflict with funding or time schedules.

20. Political Activity: None of the funds, materials, property or services provided directly or indirectly under this agreement shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office, or otherwise in violation of the provisions of the "Hatch Act."

21. Debarment Certification: With the signing of the cooperative agreement, the Administrator and the Equipment Recipient agrees to comply with Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -Lower Tier Covered Transactions" form.

22. Drug-Free Workplace Certification: This Certification is required by the Federal Drug-Free Workplace Act of 1988. The federal regulations, published in the January 31, 1989, Federal Register, require certification by state agency recipients that they will maintain a drug-free workplace. The certification is a material representation of fact upon which reliance will be placed when ALEA determines to award the funds. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of the award, or government-wide suspension or debarment.

23. Publications: The Administrator agrees that all publications created with funding under this award shall prominently contain the following statement: "This Document was prepared under a grant from the Office of Grants & Training (G&T), FEMA. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of G&T or the U.S. Department of Homeland Security". The Administrator also agrees that one copy of any such publication will be submitted to ALEA to be placed on file and distributed as appropriate to other potential interested parties. ALEA may waive the requirement for submission of any specific publication upon submission of a request providing justification from the Administrator.

24. Closed-Captioning of Public Service Announcements: Any television public service announcement that is produced or funded in whole or in part by any agency or instrumentality of the federal government shall include closed captioning of the verbal content of such announcement.

25. Fiscal Regulations: The fiscal administration of awards shall be subject to such further rules, regulations and policies concerning accounting and records, payment of funds, cost allowability, submission of financial reports, etc., as may be prescribed by ALEA guidelines or "Special Conditions" placed on the award.

26. Compliance Agreement: The Administrator and the Equipment Recipient agree to abide by all Terms and Conditions including "Special Conditions" placed upon the award by ALEA. Failure to comply could result in a "Stop Payment" being placed on the award.

27. Leasing of Space: Requests to lease space for any purpose must be coordinated in advance with ALEA and documented in budget detail worksheets. Specific provisions are provided below.

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COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

a. Equipment Storage: Rental or leasing of space for a newly acquired, allowable equipment items is allowable. Funds may be used to cover only the portion of the rental/lease period that occurs during the award project period. Supplanting of previously planned or budgeted activities is strictly prohibited.

b. Exercises: Rental or leasing of space for design, development, conduct and evaluation of exercises is allowable. This includes the costs related to the rental of space/locations for both exercise planning and conduct.

c. Office Space: Leasing of office space is generally not authorized. In certain cases, it may be approved based on the requirements for hiring new personnel. The request to lease space for new personnel must be coordinated in advance with ALEA. If approved, the total cost of space may not exceed the rental cost of comparable space and facilities in a privately-owned building in the same locality. Information to demonstrate that a comparison was conducted by the sub-grantee regarding current market costs for space in the same locale should be made available upon request by the State Administrating Agency (SAA, ALEA) or its representative for audit purposes. The cost of space procured for program usage may not be charged to the program for periods of non-occupancy. Rent cannot be paid if the building is owned by the sub-grantee or if the sub-grantee has a substantial financial interest in the property. The total square footage covered by the lease, total square footage being charged to the award (based on the amount needed for program implementation) and the cost per square foot agreement must be provided to the SAA (ALEA). A copy of the signed lease agreement must be submitted to the SAA before reimbursement is made for the space. Please note that the award can only be charged for the portion of rental costs in accordance with the above requirements. The award cannot be used for mortgage payments, as this is unallowable.

28. Suspension or Termination of Funding: ALEA may suspend, in whole or in part, and/or terminate funding for or impose other sanctions on an Administrator or Equipment Recipient for any of the following reasons:

a. Failure to comply substantially with the requirements or statutory objectives of the 2003 Omnibus Appropriations Act issued there under, or other provisions of Federal Law.

b. Failure to adhere to the requirements, standard conditions or special conditions of this award, including property accountability and vehicle usage.

c. Proposing or implementing substantial program changes to the extent that, if originally submitted, the agreement would not have been issued.

d. Failure to submit reports on a semi-annual basis and as otherwise required.

e. Filing a false certification, other report or document.

f. Other good cause shown.

29. National Incident Management System (NIMS): The SAA met the NIMS compliance requirements in order to receive FY14 Homeland Security Grant Program funding. The jurisdictions and agencies that have complied with NIMS requirements by the annual deadline are also eligible to receive FY14 Homeland Security Grant Program funding.

a. The Administrator of FY14 Homeland Security Grant Program funding (i.e., those that met the NIMS compliance requirements) may only allocate Homeland Security Grant Program funding for those cities, towns, and agencies that also met the annual NIMS requirements. The listing of NIMS compliant jurisdictions and agencies will be documented, maintained, and distributed by the NIMS point of contact at AEMA.

b. If any Administrator allocates Homeland Security Grant Program funding for a city, town or agency that is not NIMS compliant, the reimbursement claim will not be processed by ALEA and the claim will be returned without action.

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30. Alabama Mutual Aid System Agreement (AMAS): When funding is provided for Alabama Mutual Aid System (AMAS) related activities, the Equipment Recipient agrees to remain a party to the AMAS program.

31. Budget Detail Worksheet (BDW):

a. The Administrator will submit a BDW to the Alabama Law Enforcement Agency (ALEA). The Administrator must receive approval of the BDW in writing from ALEA prior to obligating funds, making commitments, or purchasing any of the requested items. The BDW submitted by the Administrator will provide a complete and detailed description of the items to be purchased (equipment, training, and exercises), and will also provide a valid estimate of the actual quantities and costs for the items. The items listed on the BDW must be allowable in accordance with the US DHS Homeland Security Grant Program guidance. Any equipment requested must also be listed on the current version of the Authorized Equipment List (AEL). Additionally, a revised BDW must be submitted for addition or deletion of any items from the original worksheet. If additions, deletions, or changes in cost total $5,000.00 or more, a new signature sheet by stakeholders is required to be submitted with the BDW revision. Electronic copies of BDW must be submitted within 60 days of receipt of this award. The electronic BDW is a requirement in addition to the paper copy that is submitted.

b. In regard to Law Enforcement, the Administrator agrees to spend the appropriate percentage of this award in compliance with US DHS Homeland Security Grant Program guidance and ALEA special instructions. Additionally, the dollar amount and overall percentage for Law Enforcement expenditures will be documented in a letter and submitted with the BDW.

32. Metropolitan Medical Response System (MMRS):

a. The MMRS leadership shall ensure that local strategic goals, objectives, operational capabilities, and resource requirements align with State's Homeland Security strategies. The responsibilities of MMRS Administrators are to:

- Establish and support designated MMRS leadership, such as a Steering Committee, to act as the designated POCs for program implementation. Committees must be established and meet on an appropriate periodic basis in accordance with the committee charter. In addition to appropriate local officials and stakeholders, the committee membership must also include a representative from the State Department of Public Health.
- Promote integration of local emergency management, health, and medical systems with their Federal and State counterparts through a locally established multi-agency, collaborative planning framework.
- Promote sub-State regional coordination of mutual aid with neighboring localities.
- Enhance, using MMRS funds, sub-State regional planning and training to expand and improve an integrated, inclusive health and medical response to mass casualty events.
- Validate the Administrator's local emergency response capability to a mass casualty incident by means of a regular schedule of exercises that are Homeland Security Exercise and Evaluation Program (HSEEP)-compatible.
- Coordinate all MMRS expenditures with the local health department and, where appropriate, local representatives who manage PHEP grants, managed by CDC, and HPP, managed by HHS-ASPR, and Strategic National Stockpile.
- Have applicable and up to date plans for responding to mass casualty incidents caused by any hazard.
- Applicable procedures and operational guides to implement the response actions within the local plan including patient tracking that addresses identifying and tracking children, access and functional needs population, and the elderly and keeping families intact where possible.
- Identify resources for medical supplies necessary to support children during an emergency, including pharmaceuticals and pediatric-sized equipment on which first responders and medical providers are trained.
- Have subject matter experts, durable medical equipment, consumable medical supplies and other resources required to assist children and adults with disabilities to maintain health, safety and usual levels of independence in general population environments.

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b. Budget detail worksheets will document program expenses as prescribed in other sections of the Homeland Security Grant Program guidance. Budget detail worksheets will be prepared and provided to ALEA for approval in advance of spending in order to document the annual plan and to ensure that MMRS funds are used in accordance with MMRS program guidelines.

33. Exercises: All exercises conducted with Homeland Security Grant Program funding must be executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP), must be aligned with NIMS, the State THIRA, and the priorities and capabilities identified in the Multi-year Training and Exercise Plan. The Alabama Emergency Management Agency (AEMA) serves as the single point of contact (POC) for Homeland Security and Emergency Management related exercises within the state. All exercises must be coordinated in advance with the designated AEMA exercise point of contact in advance of the exercise planning cycle. The AEMA POC must be kept informed during each step of the exercise process. In accordance with HSGP guidance, award recipients must ensure that an After Action Report and Improvement Plan are prepared for each exercise conducted with US DHS/FEMA support (grant funds and direct support). The two reports must be coordinated with the AEMA exercise POC and submitted with reimbursement requests.

34. Overtime and Backfill: Administrators must read and comply with the funding restrictions provided in FY14 Homeland Security Grant Program guidance. A summary of the funding restrictions pertaining to overtime is provided below. Overtime will not typically be authorized and all requests for overtime must be coordinated in advance and approved by ALEA.

a. Organizational Overtime: Overtime costs are allowable for personnel to participate in information, investigative, and intelligence sharing activities specifically related to homeland security and *specifically requested by a Federal agency*. Allowable costs are limited to overtime associated with federally requested participation in eligible fusion activities including anti-terrorism task forces, Joint Terrorism Task Forces (JTTFs), Area Maritime Security Committees (as required by the Maritime Transportation Security Act of 2002), US DHS Border Enforcement Security Task Forces, and Integrated Border Enforcement Teams.

b. Operational Overtime: In support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism, operational overtime costs are allowable for increased security measures at critical infrastructure sites during US DHS-declared periods of increased security. Subject to these elevated threat level conditions, HSGP funds requested for organizational costs may be used to support select operational expenses associated with increased security measures at critical infrastructure sites. In order to expend HSGP funds on operational overtime costs, prior approval in writing must be provided by the FEMA Administrator. Consumable costs, such as fuel expenses, are *not allowed* except as part of the standard National Guard deployment package.

35. Construction and Renovation: The use of HSGP funds for construction and renovation is generally prohibited unless it is a necessary component of a security system at a designated critical infrastructure facility or unless it involves erection of communications towers included in the interoperable communications plan. Construction and renovation projects must be coordinated in advance with ALEA and documented/approved in budget detail worksheets. Additionally, the Administrator must provide to the SAA (ALEA) appropriate documentation required by HSGP guidance (for forwarding to FEMA) prior to any draw down of funds. Administrators must also refer to and comply with FEMA information bulletin #329, Environmental Planning and Historic Preservation Requirements for Grants. Projects which are initiated or completed before an EHP review has been approved, where HSGP funds are to be used, will not be eligible for funding. MMRS funds may not be used for any type of construction.

36. Special Instructions: N/A

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CERTIFICATION BY THE ADMINISTRATOR

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of Administrator as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Administrator; and that the receipt of these funds will not supplant state or local funds.

Name: Derrick Cunningham

Title: Sheriff

Agency Address: 115 S. Perry St. Montgomery AL 36104

Phone Number: 334.832.1646

Fax Number: 334.832.7113

Mobile Number: 334.850.6329

E-Mail Address: DerrickCunningham@mc-ala.org

Signature: Date: 11.10.16

CERTIFICATION BY COUNTY OFFICIAL AUTHORIZED TO SIGN

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of the Official Authorized to Sign as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Administrator; and, that the receipt of these funds will not supplant state or local funds.

Name: Elton N. Dean, Sr.

Title: Chairman

Agency Address: 100 S. Lawrence St., Mtgy AL 36104

Phone Number:

Signature: Date:

NOTE: THE HS POC AND THE COUNTY OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. ANY STAFF FUNDED UNDER THIS AWARD MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT ALEA APPROVAL.

CERTIFICATION BY RECIPIENT OF FEDERAL GRANT FUNDED ITEMS

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct.

Name:

Title, Agency, Agency Address, Phone Number:

Signature: Date:

CERTIFICATION BY STATE HOMELAND SECURITY ADVISOR

Name: Stan Stabler

Title: Secretary, Alabama Law Enforcement Agency

Signature: Stan Stabler ASR Date: 11-10-2016 3-9

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CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Sub-grantees should refer to the regulations cited below to determine the certification to which they are required to attest. Sub-grantees should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under the applicable CFR covering New Restrictions on Lobbying, Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants). The certifications shall be treated as a material representation of fact upon which reliance will be placed when the State Funding Agency (SCEMD) determines to award the covered transaction, grant or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented by the applicable CFR, for persons entering into a grant or cooperative agreement over $100,000, as defined by the applicable CFR, the applicant certifies that:

A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -- LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (SUB-RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented under the applicable CFR, for prospective participants in primary covered transactions, as defined in the applicable CFR --

A. The applicant certifies that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(3) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph A(2) of this certification; and

(4) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

3. A. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS) -- APPLICABLE TO SUB-GRANTEES **RECEIVING $50,000 OR MORE, AND ALL STATE AGENCIES REGARDLESS OF AWARD AMOUNT.**

As required by the Federal Drug-Free Workplace Act of 1988 and implemented under the applicable CFR for grantees --

The applicant certifies that it will or will continue to provide a drug-free workplace by:

(1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(2) Establishing an on-going drug-free awareness program to inform employees about --
(a) The dangers of drug abuse in the workplace;
(b) The grantee's policy of maintaining a drug-free workplace;
(c) Any available drug counseling, rehabilitation and employee assistance programs, and
(d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (1);

(4) Notifying the employee in the statement required by paragraph (1) that, as a condition of employment under the grant, the employee will --

(a) Abide by the terms of the statement; and
(b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(5) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (4)(b), from an employee or otherwise receiving actual notice of such conviction. Employers or convicted employees must provide notice, including position title, to the State Funding Agency. Notice shall include the identification number(s) of each affected grant;

(6) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (4)(b), with respect to any employee who is so convicted --

(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(b) Requiring such employee to participate satisfactorily in a drug abuse assistance rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5) and (6).

B. DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS) -- **APPLICABLE TO SUB-GRANTEES RECEIVING $50,000 OR MORE.**

As required by the Federal Drug-Free Workplace of 1988, and implemented under the applicable CFR for sub-grantees --

A. As a condition of the grant I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction to the State Funding Agency.

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ACCEPTANCE OF AUDIT REQUIREMENTS

We agree to have an audit conducted in compliance with OMB Circular A-133, if required. If a compliance audit is not required, at the end of each audit period we will certify in writing that we have not expended the amount of federal funds that would require a compliance audit ($500,000). If required, we will forward for review and clearance a copy of the completed audit(s) to the following:

Alabama Law Enforcement Agency
Accounting Office
Post Office Box 304115
Montgomery, Alabama 36130-4115

The following is information on the next organization-wide audit which will include this agency:

1. *Audit Period:	Beginning		Ending	

2. Audit will be submitted to ALEA Accounting Office by:	
	(Date)

NOTE: The audit or written certification must be submitted to ALEA, ***no later than the ninth month after the end of the audit period.***

Additionally, we have or will notify our auditor of the above audit requirements prior to performance of the audit for the period listed above. We will also ensure that, if required, the entire award period will be covered by a compliance audit which in some cases will mean more than one audit must be submitted. We will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular A-133.

Any information regarding the OMB Circular audit requirements will be furnished by ALEA, upon request.

***NOTE: The Audit Period is the organization's fiscal or calendar year to be audited.**

Failure to complete this form will result in your award being delayed and/or cancelled.

Form Completed By
Name: EHon N Dean, Sr. Title: Chairman

Signature: 3-12

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DERRICK CUNNINGHAM

SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

November 15, 2016

MEMORANDUM

TO	:	Mr. Donnie Mims County Administrator
FROM	:	Sheriff Derrick Cunningham D.C. Montgomery County Sheriff's Office
SUBJECT	:	Homeland Security Grant 6LEL Grant - $45,000

I am requesting that the County Commission approve the above-mentioned grant at the next Commission meeting. After the grant is approved, please have Mr. Dean sign the agreements. Please let my Administrative Assistant, Christie, know once these agreements have been signed and she will pick them up.

If you have any questions, please do not hesitate to contact me or my assistant.

DC/crv

encls.

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SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219

OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104

OFFICE 334.832.1386
FAX 334.265.0990

WWW.MONTGOMERYSHERIFF.COM

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COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM

ASSISTANCE ALLOCATION – LETTER OF AGREEMENT

1. Sub-Grantee Name & Address: MONTGOMERY COUNTY SHERIFF'S DEPARTMENT 115 S. PERRY ST MONTGOMERY, AL 36104-4243		2. Issuing Office & Address: Alabama Law Enforcement Agency P.O. Box 304115 Montgomery, AL 36130-4115	
3. FY	**4. Amount of:**	**5. Effective Dates**	**6. Award Number:**
2016	Federal: $45,000.00 Total: $45,000.00	Begin: 10/1/2016 End: 9/30/2018	6LEL

MONTGOMERY COUNTY SHERIFF'S DEPARTMENT is herein referred to as the Sub- Grantee, the Alabama Law Enforcement Agency is herein referred to as ALEA, and FY 2016 is herein referred to as the Agreement Fiscal Year.

1. Applicable Federal Regulations and Guidance: The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with the Code of Federal Regulations (CFR), as applicable: 2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, and 230. The Sub-Grantee and Equipment Recipient must comply with the provisions of 44 CFR: Emergency Management and Assistance, applicable to grants and cooperative agreements, including Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. The Sub-Grantee and Equipment Recipient or Sub-Recipient must comply with Federal Acquisition Regulation Sub-part 31.2, Contracts with Commercial Organizations. The Sub-Grantee and Equipment Recipient must comply with all applicable guidelines and requirements in the Funding Opportunity Announcement for these funds.

2. Allowable Costs: The allowability of costs incurred under any grant shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable Code of Federal Regulation referenced above.

3. Audit Requirements: The Sub-Grantee and Equipment Recipient or Sub-Recipient agree to comply with the requirements of OMB Circular A-133. Further, records with respect to all matters covered by this award shall be made available for audit and inspection by ALEA and/or any of its duly authorized representatives. If required, the audit report must specifically cite that the report was done in accordance with OMB Circular A-133. If a compliance audit is not required, a written certification must be provided at the end of each audit period stating that the Sub-Grantee has not expended the amount of federal funds that would require a compliance audit. The Sub-Grantee agrees to accept these requirements.

4. Non-Supplanting Agreement: The Sub-Grantee and the Equipment Recipient or Sub-Recipient shall not use Federal Homeland Security Grant Program funds to supplant state or local funds or other resources that would otherwise have been made available for this program. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within 30 days. If the vacancy is not filled within 30 days, the sub-grantee must stop charging the grant for the new position. Upon filling the vacancy, the Sub-Grantee may resume charging for the grant position.

5. Project Implementation: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agrees to implement all projects within 90 days following the award effective date or be subject to automatic cancellation of the award. Evidence of project implementation must be detailed in the first Biannual Strategy Implementation Report (BSIR) following the award.

6. Written Approval of Changes: Any mutually agreed upon changes to this award must be approved in writing by ALEA, prior to implementation or obligation and shall be incorporated in written amendments to this award. This procedure for changes to the approved award is not limited to budgetary changes, but also includes changes of substance in project activities and changes in the project director or key professional personnel identified in the approved application.

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7. Individual Consultants: Billings for individual consultants/contractors must include at a minimum: a description of services; dates of services; number of hours for services performed; rate charged for services; and, the total cost of services performed. Individual consultant costs must be within the prevailing rates.

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8. Bidding Requirements: The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with proper competitive bidding procedures as required by 2 CFR 200 Subpart D (formerly OMB Circular A-102) or OMB Circular A-110, as applicable, and pertinent provisions of the Code of Alabama, including, but not limited to, Section 11-47-6. Failure to follow the Federal, State and local required bidding procedures will result in purchases not being eligible for reimbursement with federal funds.

9. Personnel and Travel Costs: The US DHS Financial Guide is the source document for all Homeland Security Grant Program related financial matters, including personnel and travel costs. The Sub-Grantee must comply with the provisions in this guide. This guide has been distributed by ALEA annually during the past several years and is available online and upon request. Personnel and travel costs must comply with local, State and Federal policies and procedures, and policies must be applied uniformly to travel costs. Travel costs must not exceed the rate set by State regulation; *however, at no time can the travel and lodging rates exceed the federal rates established by the U.S. General Services Administration (GSA).* Also note that the US DHS Financial Guide provides a listing of unauthorized expenses. Be advised that tips while on travel are not allowable and food/beverage expenses are restricted.

10. Terms of Grant Period: Funds may not be obligated prior to the effective date of the grant. The final request for payment must be submitted no later than fifteen (15) calendar days after the end of the grant period. Also, any obligation of funds dated after the expiration of the grant period will not be eligible for reimbursement.

11. Utilization and Payment of Funds: Funds awarded are to be expended only for purposes and activities included in the approved project plan and budget. Items submitted for reimbursement must be documented in the budget detail worksheet in order to be eligible for reimbursement. Failing to meet this requirement without prior written approval will result in a payment adjustment to correct previous overpayments, disallowances or under payments resulting from audit.

12. Recording and Documentation of Receipts and Expenditures: The Sub-Grantee's accounting procedures must provide for accurate and timely recording of receipt of funds by source of expenditures made from such funds and unexpended balances. These records must contain information pertaining to awards, obligations, unobligated balances, assets, liabilities, expenditures and program income. Controls must be established which are adequate to ensure that expenditures charged to the award are for allowable purposes. Equipment purchases may only include items included in the Authorized Equipment List (AEL). Additionally, effective control and accountability must be maintained for all award cash, real property and other assets. Accounting records must be supported by such source documentation as cancelled checks, paid bills, payroll documentation, time and attendance records, contract documents, award documents, etc.

13. Financial Responsibility: The financial responsibility of the Sub-Grantee must be such that the Sub-Grantee can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems shall meet the following minimum criteria:

a. Accounting records should provide information needed to adequately identify the receipt of funds under each award and the expenditure of funds for each award;

b. Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located;

c. The accounting system should provide accurate and current financial reporting information;

d. The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency and encourage adherence to prescribed management policies.

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14. Property Management Requirements:

a. Effective control and accountability must be maintained for all award-purchased property. The Sub-Grantee and the Equipment Recipient or Sub-Recipient must adequately safeguard all such property and must assure that it is used solely for authorized purposes. The Sub-Grantee and the Equipment Recipient or Sub-Recipient will ensure proper use, maintenance, protection and preservation of such property. All equipment acquired under a Federal award will be stored on public property. Title to non-expendable property acquired in whole or in part with award funds shall be vested with the Sub-Grantee or the Equipment Recipient or Sub-Recipient.

b. The federal procedures for managing equipment will be the responsibility of the Sub-Grantee. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, at a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
(2) A physical inventory of the property must be taken and the results reconciled with property records at least once every two years.
(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
(4) Adequate maintenance procedures must be developed to keep the property in good condition.
(5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

c. Disposition: Equipment shall be used in the program or project for which it was acquired as long as needed, whether or not the program or project continues to be supported by Federal funds. Property may be retained by the Sub-Grantee agency and signed out to other NIMS compliant agencies on an as-needed basis, or property may be signed over to another NIMS complaint agency permanently. Property will only be transferred for disposal if it is certified as no longer serviceable and coordinated in advance with ALEA. Theft, destruction, or loss of property shall be reported to ALEA immediately.

d. Vehicles: The AEL, section 12 (Vehicles) indicates that special-purpose vehicles may be purchased and used only for the transport of CBRNE terrorism response equipment and personnel to the incident site. *These vehicles may not be used for routine administration or daily operations*. The mileage for all vehicles purchased with Homeland Security Grant Program (HSGP) funds will be checked during periodic monitoring visits. Licensing, registration, insurance and other fees are the responsibility of the jurisdiction and are not allowable under this grant. In addition, general purpose vehicles (patrol cars, executive transportation, etc.), fire apparatus and non-CBRNE tactical/armored assault vehicles are not allowable.

e. Equipment Marking: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agree that, when practicable, any equipment purchased with HSGP funds shall be prominently marked as follows: Purchased with funds provided by the U.S. Department of Homeland Security. Decals displaying the ALEA logo and the above phrasing may be obtained by contacting ALEA.

15. Performance: Funds may be terminated or fund payments discontinued by ALEA where it finds a substantial failure to comply with the provisions of the legislation governing these funds or regulations promulgated, including those award conditions or other obligations established by ALEA. In the event the Sub-Grantee or the Equipment Recipient or Sub-Recipient fails to perform the services described herein and has previously received an award from ALEA, the full amount of the payments made shall be reimbursed to ALEA. However, if the services described herein are partially performed, and the Sub-grantee has previously received financial assistance, then a proportional reimbursement shall be made to ALEA for payments made.

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16. Deobligation of Funds: All expenditures of award funds must be completed and the award closed out within thirty (30) calendar days of the end of the award period. Failure to close out the award in a timely manner will result in an automatic deobligation of the remaining award funds by ALEA.

17. Americans with Disabilities Act of 1990 (ADA): The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with all requirements of the Americans with Disabilities Act of 1990 (ADA), as applicable.

18. Compliance with Section 504 of the Rehabilitation Act of 1973 (Handicapped): All recipients of Federal funds must comply with Section 504 of the Rehabilitation Act of 1973. Therefore, the Federal funds recipient pursuant to the requirements of the Rehabilitation Act of 1973 hereby gives assurance that no otherwise qualified handicapped person shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of or be subject to discrimination, including discrimination in employment, in any program or activity that receives or benefits from Federal financial assistance. The recipient agrees it will ensure that requirements of the Rehabilitation Act of 1973 shall be included in the agreements with and be binding on all of its sub-grantee, contractors, subcontractors, assignees or successors.

19. Utilization of Minority Businesses: Sub-Grantees and Equipment Recipients are encouraged to utilize qualified minority firms where cost and performance of major contract work will not conflict with funding or time schedules.

20. Political Activity: None of the funds, materials, property or services provided directly or indirectly under this agreement shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office, or otherwise in violation of the provisions of the "Hatch Act."

21. Debarment Certification: With the signing of the cooperative agreement, the Sub-Grantee and the Equipment Recipient or Sub-Recipient agrees to comply with Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -Lower Tier Covered Transactions" form.

22. Drug-Free Workplace Certification: This Certification is required by the Federal Drug-Free Workplace Act of 1988. The federal regulations, published in the January 31, 1989, Federal Register, require certification by state agency recipients that they will maintain a drug-free workplace. The certification is a material representation of fact upon which reliance will be placed when ALEA determines to award the funds. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of the award, or government-wide suspension or debarment.

23. Publications: The Sub-Grantee agrees that all publications created with funding under this award shall prominently contain the following statement: "This Document was prepared under a grant from the Office of Grants & Training (G&T), FEMA. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of G&T or the U.S. Department of Homeland Security". The Sub-Grantee also agrees that one copy of any such publication will be submitted to ALEA to be placed on file and distributed as appropriate to other potential interested parties. ALEA may waive the requirement for submission of any specific publication upon submission of a request providing justification from the Sub-Grantee.

24. Closed-Captioning of Public Service Announcements: Any television public service announcement that is produced or funded in whole or in part by any agency or instrumentality of the federal government shall include closed captioning of the verbal content of such announcement.

25. Fiscal Regulations: The fiscal administration of awards shall be subject to such further rules, regulations and policies concerning accounting and records, payment of funds, cost allowability, submission of financial reports, etc., as may be prescribed by ALEA guidelines or "Special Conditions" placed on the award.

26. Compliance Agreement: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agree to abide by all Terms and Conditions including "Special Conditions" placed upon the award by ALEA. Failure to comply could result in a "Stop Payment" being placed on the award.

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27. Leasing of Space: Requests to lease space for any purpose must be coordinated in advance with ALEA and documented in budget detail worksheets. Specific provisions are provided below.

a. Equipment Storage: Rental or leasing of space for a newly acquired, allowable equipment items is allowable. Funds may be used to cover only the portion of the rental/lease period that occurs during the award project period. Supplanting of previously planned or budgeted activities is strictly prohibited.

b. Exercises: Rental or leasing of space for design, development, conduct and evaluation of exercises is allowable. This includes the costs related to the rental of space/locations for both exercise planning and conduct.

c. Office Space: Leasing of office space is generally not authorized. In certain cases, it may be approved based on the requirements for hiring new personnel. The request to lease space for new personnel must be coordinated in advance with ALEA. If approved, the total cost of space may not exceed the rental cost of comparable space and facilities in a privately-owned building in the same locality. Information to demonstrate that a comparison was conducted by the sub-grantee regarding current market costs for space in the same locale should be made available upon request by the State Administrating Agency (SAA, ALEA) or its representative for audit purposes. The cost of space procured for program usage may not be charged to the program for periods of non-occupancy. Rent cannot be paid if the building is owned by the sub-grantee or if the sub-grantee has a substantial financial interest in the property. The total square footage covered by the lease, total square footage being charged to the award (based on the amount needed for program implementation) and the cost per square foot agreement must be provided to the SAA (ALEA). A copy of the signed lease agreement must be submitted to the SAA before reimbursement is made for the space. Please note that the award can only be charged for the portion of rental costs in accordance with the above requirements. The award cannot be used for mortgage payments, as this is unallowable.

28. Suspension or Termination of Funding: ALEA may suspend, in whole or in part, and/or terminate funding for or impose other sanctions on a Sub-Grantee or Equipment Recipient for any of the following reasons:

a. Failure to comply substantially with the requirements or statutory objectives of the 2003 Omnibus Appropriations Act issued there under, or other provisions of Federal Law.

b. Failure to adhere to the requirements, standard conditions or special conditions of this award, including property accountability and vehicle usage.

c. Proposing or implementing substantial program changes to the extent that, if originally submitted, the agreement would not have been issued.

d. Failure to submit reports on a semi-annual basis and as otherwise required.

e. Filing a false certification, other report or document.

f. Other good cause shown.

29. National Incident Management System (NIMS): The SAA met the NIMS compliance requirements in order to receive FY16 Homeland Security Grant Program funding. The jurisdictions and agencies that have complied with NIMS requirements by the annual deadline are also eligible to receive FY16 Homeland Security Grant Program funding.

a. The Sub-Grantee of FY16 Homeland Security Grant Program funding (i.e., those that met the NIMS compliance requirements) may only allocate Homeland Security Grant Program funding for those cities, towns, and agencies that also met the annual NIMS requirements. The listing of NIMS compliant jurisdictions and agencies will be documented, maintained, and distributed by the NIMS point of contact at AEMA.

b. If any Sub-Grantee allocates Homeland Security Grant Program funding for a city, town or agency that is not NIMS compliant, the reimbursement claim will not be processed by ALEA and the claim will be returned without action. 4-6

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30. Alabama Mutual Aid System Agreement (AMAS): When funding is provided for Alabama Mutual Aid System (AMAS) related activities, the Equipment Recipient or Sub-Recipient agrees to remain a party to the AMAS program.

31. Budget Detail Worksheet (BDW):

a. The Sub-Grantee will submit a BDW to the Alabama Law Enforcement Agency (ALEA). The Sub-Grantee must receive approval of the BDW in writing from ALEA prior to obligating funds, making commitments, or purchasing any of the requested items. The BDW submitted by the Sub-Grantee will provide a complete and detailed description of the items to be purchased (equipment, training, and exercises), and will also provide a valid estimate of the actual quantities and costs for the items. The items listed on the BDW must be allowable in accordance with the US DHS Homeland Security Grant Program guidance. Any equipment requested must also be listed on the current version of the Authorized Equipment List (AEL). Additionally, a revised BDW must be submitted for addition or deletion of any items from the original worksheet. If additions, deletions, or changes in cost total $1,000.00 or more, submission of project revision and BDW is required to be submitted to ALEA for written approval. Electronic copies of BDW must be submitted within 60 days of receipt of this award. The electronic BDW is a requirement in addition to the paper copy that is submitted.

b. In regard to Law Enforcement, the Sub-Grantee agrees to spend the appropriate percentage of this award in compliance with US DHS Homeland Security Grant Program guidance and ALEA special instructions. Additionally, the dollar amount and overall percentage for Law Enforcement expenditures will be documented in a letter and submitted with the BDW.

32. Metropolitan Medical Response System (MMRS):

a. The MMRS leadership shall ensure that local strategic goals, objectives, operational capabilities, and resource requirements align with State's Homeland Security strategies. The responsibilities of MMRS Sub-Grantees are to:

- Establish and support designated MMRS leadership, such as a Steering Committee, to act as the designated POCs for program implementation. Committees must be established and meet on an appropriate periodic basis in accordance with the committee charter. In addition to appropriate local officials and stakeholders, the committee membership must also include a representative from the State Department of Public Health.
- Promote integration of local emergency management, health, and medical systems with their Federal and State counterparts through a locally established multi-agency, collaborative planning framework.
- Promote sub-State regional coordination of mutual aid with neighboring localities.
- Enhance, using MMRS funds, sub-State regional planning and training to expand and improve an integrated, inclusive health and medical response to mass casualty events.
- Validate the Sub-Grantee's local emergency response capability to a mass casualty incident by means of a regular schedule of exercises that are Homeland Security Exercise and Evaluation Program (HSEEP)-compatible.
- Coordinate all MMRS expenditures with the local health department and, where appropriate, local representatives who manage PHEP grants, managed by CDC, and HPP, managed by HHS-ASPR, and Strategic National Stockpile.
- Have applicable and up to date plans for responding to mass casualty incidents caused by any hazard.
- Applicable procedures and operational guides to implement the response actions within the local plan including patient tracking that addresses identifying and tracking children, access and functional needs population, and the elderly and keeping families intact where possible.
- Identify resources for medical supplies necessary to support children during an emergency, including pharmaceuticals and pediatric-sized equipment on which first responders and medical providers are trained.
- Have subject matter experts, durable medical equipment, consumable medical supplies and other resources required to assist children and adults with disabilities to maintain health, safety and usual levels of independence in general population environments.

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b. Budget detail worksheets will document program expenses as prescribed in other sections of the Homeland Security Grant Program guidance. Budget detail worksheets will be prepared and provided to ALEA for approval in advance of spending in order to document the annual plan and to ensure that MMRS funds are used in accordance with MMRS program guidelines.

33. Exercises: All exercises conducted with Homeland Security Grant Program funding must be executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP), must be aligned with NIMS, the State THIRA, and the priorities and capabilities identified in the Multi-year Training and Exercise Plan. The Alabama Emergency Management Agency (AEMA) serves as the single point of contact (POC) for Homeland Security and Emergency Management related exercises within the state. All exercises must be coordinated in advance with the designated AEMA exercise point of contact in advance of the exercise planning cycle. The AEMA POC must be kept informed during each step of the exercise process. In accordance with HSGP guidance, award recipients must ensure that an After Action Report and Improvement Plan are prepared for each exercise conducted with US DHS/FEMA support (grant funds and direct support). The two reports must be coordinated with the AEMA exercise POC and submitted with reimbursement requests.

34. Overtime and Backfill: Sub-Grantees must read and comply with the funding restrictions provided in FY16 Homeland Security Grant Program guidance. A summary of the funding restrictions pertaining to overtime is provided below. Overtime will not typically be authorized and all requests for overtime must be coordinated in advance and approved by ALEA.

a. Organizational Overtime: Overtime costs are allowable for personnel to participate in information, investigative, and intelligence sharing activities specifically related to homeland security and *specifically requested by a Federal agency*. Allowable costs are limited to overtime associated with federally requested participation in eligible fusion activities including anti-terrorism task forces, Joint Terrorism Task Forces (JTTFs), Area Maritime Security Committees (as required by the Maritime Transportation Security Act of 2002), US DHS Border Enforcement Security Task Forces, and Integrated Border Enforcement Teams.

b. Operational Overtime: In support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism, operational overtime costs are allowable for increased security measures at critical infrastructure sites during US DHS-declared periods of increased security. Subject to these elevated threat level conditions, HSGP funds requested for organizational costs may be used to support select operational expenses associated with increased security measures at critical infrastructure sites. In order to expend HSGP funds on operational overtime costs, prior approval in writing must be provided by the FEMA Sub-Grantee. Consumable costs, such as fuel expenses, are *not allowed* except as part of the standard National Guard deployment package.

35. Construction and Renovation: The use of HSGP funds for construction and renovation is generally prohibited unless it is a necessary component of a security system at a designated critical infrastructure facility or unless it involves erection of communications towers included in the interoperable communications plan. Construction and renovation projects must be coordinated in advance with ALEA and documented/approved in budget detail worksheets. Additionally, the Sub-Grantee must provide to the SAA (ALEA) appropriate documentation required by HSGP guidance (for forwarding to FEMA) prior to any draw down of funds. Sub-Grantees must also refer to and comply with FEMA information bulletin #329, Environmental Planning and Historic Preservation Requirements for Grants. Projects which are initiated or completed before an EHP review has been approved, where HSGP funds are to be used, will not be eligible for funding. MMRS funds may not be used for any type of construction.

36. Reporting Requirement: The Sub-Grantee agrees to submit Quarterly Reporting to ALEA, fifth teen (15) days after the end of each quarter. The Sub-Grantee agrees to submit a Final Report thirty days (30) after the grant end date.

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37. Civil Rights Act of 1964-Title VI: All Sub-Grantees and Sub-Recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Regulations for implementation of the act can be found at 6 C.F.R., Part 21 and 44 C.F.R. Part 7.

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CERTIFICATION BY THE SUB-GRANTEE

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of Sub-Grantee as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Sub-Grantee; and that the receipt of these funds will not supplant state or local funds.

Name: Derrick Cunningham

Title: Sheriff

Agency Address: 115 S. Perry St. Mtgy, AL 36104

Phone Number: 334.832.[illegible]

Fax Number: 334.832.7113

Mobile Number: 334.850.1329

E-Mail Address: derrickcunningham@mc-ala.org

Signature: [signature] Date: 11.15.16

CERTIFICATION BY COUNTY OFFICIAL AUTHORIZED TO SIGN

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of the Official Authorized to Sign as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Sub-Grantee; and, that the receipt of these funds will not supplant state or local funds.

Name:

Title:

Agency Address:

Phone Number:

Signature: Date:

NOTE: THE HS POC AND THE COUNTY OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. ANY STAFF FUNDED UNDER THIS AWARD MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT ALEA APPROVAL.

CERTIFICATION BY RECIPIENT OF FEDERAL GRANT FUNDED ITEMS

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct.

Name: Elton N. Dean, Sr.

Title, Agency, Agency Address, Phone Number: Chairman

Signature: Date:

CERTIFICATION BY STATE HOMELAND SECURITY ADVISOR

Name: Stan Stabler

Title: Secretary, Alabama Law Enforcement Agency

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Signature: Stan Stabler Date: 11-15-2016

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CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Sub-grantees should refer to the regulations cited below to determine the certification to which they are required to attest. Sub-grantees should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under the applicable CFR covering New Restrictions on Lobbying, Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants). The certifications shall be treated as a material representation of fact upon which reliance will be placed when the State Funding Agency (ALEA) determines to award the covered transaction, grant or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented by the applicable CFR, for persons entering into a grant or cooperative agreement over $100,000, as defined by the applicable CFR, the applicant certifies that:

A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -- LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (SUB-RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented under the applicable CFR, for prospective participants in primary covered transactions, as defined in the applicable CFR --

A. The applicant certifies that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(3) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph A(2) of this certification; and

(4) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

3. A. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS) -- APPLICABLE TO SUB-GRANTEES **RECEIVING $50,000 OR MORE, AND ALL STATE AGENCIES REGARDLESS OF AWARD AMOUNT.**

As required by the Federal Drug-Free Workplace Act of 1988 and implemented under the applicable CFR for grantees --

The applicant certifies that it will or will continue to provide a drug-free workplace by:

(1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(2) Establishing an on-going drug-free awareness program to inform employees about --
- (a) The dangers of drug abuse in the workplace;
- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation and employee assistance programs, and
- (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (1);

(4) Notifying the employee in the statement required by paragraph (1) that, as a condition of employment under the grant, the employee will --

- (a) Abide by the terms of the statement; and
- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(5) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (4)(b), from an employee or otherwise receiving actual notice of such conviction. Employers or convicted employees must provide notice, including position title, to the State Funding Agency. Notice shall include the identification number(s) of each affected grant;

(6) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (4)(b), with respect to any employee who is so convicted --

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5) and (6).

B. DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS) -- **APPLICABLE TO SUB-GRANTEES RECEIVING $50,000 OR MORE.**

As required by the Federal Drug-Free Workplace of 1988, and implemented under the applicable CFR for sub-grantees --

A. As a condition of the grant I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

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B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction to the State Funding Agency.

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ACCEPTANCE OF AUDIT REQUIREMENTS

We agree to have an audit conducted in compliance with OMB Circular A-133, if required. If a compliance audit is not required, at the end of each audit period we will certify in writing that we have not expended the amount of federal funds that would require a compliance audit ($500,000). If required, we will forward for review and clearance a copy of the completed audit(s) to the following:

Alabama Law Enforcement Agency
Accounting Office
Post Office Box 304115
Montgomery, Alabama 36130-4115

The following is information on the next organization-wide audit which will include this agency:

1. *Audit Period:	Beginning		Ending	

2. Audit will be submitted to ALEA Accounting Office by:	
	(Date)

NOTE: The audit or written certification must be submitted to ALEA, ***no later than the ninth month after the end of the audit period.***

Additionally, we have or will notify our auditor of the above audit requirements prior to performance of the audit for the period listed above. We will also ensure that, if required, the entire award period will be covered by a compliance audit which in some cases will mean more than one audit must be submitted. We will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular A-133.

Any information regarding the OMB Circular audit requirements will be furnished by ALEA, upon request.

***NOTE: The Audit Period is the organization's fiscal or calendar year to be audited.**

Failure to complete this form will result in your award being delayed and/or cancelled.

Form Completed By,
Name: Elton N. Dean Sr. Title: Chairman

Signature: 4-13

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BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
REQUEST NUMBER 1

DEPARTMENT:	Sheriff	REVIEWED:	S. Thomas	11/16/2016
DATE:	11/16/2016	Finance Director		Date
REQUESTED BY:	Derrick Cunningham	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Computer Equipment	001-52110.592	0	200,000	200,000
Fund Balance	001.35900		(200,000)	
				0
	TOTAL	0	0	200,000

JUSTIFICATION:
In FY 2016 the Sheriff had available budget of $300,000 for the replacement of Computer and other equipment that could not be completed by September 30, 2016. A carryover of the unused funds is requested.

5-1

DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

October 19, 2016

MEMORANDUM

TO	:	Mr. Donnie Mims, County Administrator Montgomery County Commission
FROM	:	Sheriff Derrick Cunningham D.C. Montgomery County Sheriff's Office
SUBJECT	:	Request for Carry Over Funding Hardware Replacement

I am requesting the Commission allow me to carry over funds from our 2016 budget to our 2017 budget. We had $300,000.00 budgeted for important upgrades to our computers which was granted. While we were working with the County's Information Systems Department on getting this completed, we were only able to utilize $100,000.00 of the upgrades. The remaining replacement parts are now available for which I am requesting to carry over the $200,000.00 from the 2016 budget to complete this upgrade.

I look forward to hearing from you in a timely manner.

DC/crv

encls.

5-2

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

WWW.MONTGOMERYSHERIFF.COM

Memo

To: Derrick Cunningham, Sheriff

From: Rodney Smith, IT Manager Systems

CC: Lou Ialacci, Chief Information Technology Officer

Date: 10/18/16

Re: Hardware Replacement Needed for Sheriff's Office

Currently the Information Systems Department is attempting to maintain and support critical older outdated hardware that is no longer under warranty and is considered past end of life by the equipment manufacturer. Unfortunately manufacturer approved parts are no longer available to complete necessary repairs. I believe the Sheriff's Office had previously budgeted for the hardware replacements which include new AVL hardware for Sheriff's Patrol vehicles in addition to replacement of all remaining Fujitsu laptops for law enforcement personnel. Due to several time constraints all of the hardware replacements were not completed within the last budget year. Recently the Sheriff's Office has experienced several hardware failures on both AVL and laptop equipment because of old age. The Sheriff's Office needs to purchase the necessary replacement hardware as soon as possible or when the budget allows. Please see the attached estimates to complete the replacement of all remaining past end of life hardware.

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager mrs

DATE: November 14, 2016

RE: Contract No. 52110-15B-032
Inmate Uniforms

I request that the attached Amendment No. 1 to Acme Supply Co., Ltd. contract for inmate uniforms be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning December 21, 2016 and ending on December 20, 2017.

Acme Supply Co., Ltd. chooses not to increase prices during this contract period. All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102

Amendment
To
Contract # 52200-15B-032

Amendment No. 1

Contract for inmate uniforms, is hereby extended for one (1) year beginning December 21, 2016 and ending December 20, 2017.

There will be no price increase during this contract period.

All other provisions of the contract will remain the same.

WITNESS: ACME SUPPLY CO., LTD

______________________ BY: ______________________________

TITLE: ______________________________

WITNESS: MONTGOMERY COUNTY COMMISSION

______________________ BY: ______________________________

TITLE: ______________________________

6-2

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager MRS

DATE: November 14, 2016

RE: Contract No. 52110-14B-025
Sheriff's Office Uniforms

I request that the attached Amendment No. 2 to Galls, LLC contract for uniforms be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for ninety (90) days, beginning November 7, 2016 and ending on February 6, 2017. This will allow us time to issue a new bid.

All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102

Amendment
To
Contract # 52110-14B-025

Amendment No. 2

Contract with Galls, LLC for uniforms, is hereby extended for ninety (90) days beginning November 7, 2016 and ending February 6, 2017.

All other provisions of the contract will remain the same.

WITNESS:	GALLS, LLC
______________________	BY: ______________________
	TITLE: ______________________
WITNESS:	MONTGOMERY COUNTY COMMISSION
______________________	BY: ______________________
	TITLE: ______________________

7-2

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

RONDA M. WALKER
ANDREW D. HALL
JILES WILLIAMS, JR

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION
Tax & Audit Department
P.O. Box 4779
Montgomery, Alabama 36103-4779

ESTABLISHED 1816

Terri A. Henderson, CRE
Revenue Manager

Administrative and Auditing for Montgomery County Alabama Sales & Use Taxes; Lodging Tax; Gasoline Tax; and Fuel Tax

Telephone (334) 832-1697
FAX (334) 832-1223
Website www.mc-ala.org

MEMORANDUM

DATE: November 3, 2016

TO: Sherrill Thomas, Finance Director

FROM: Terri Henderson, Revenue Manager Terri Henderson 11/03/2016 SD 11-15-16

RE: **2017 Severe Weather Preparedness Tax Holiday, February 24-26, 2017**

Please see copy of the notice attached from the State of Alabama Department of Revenue ("ADOR") dated September 20, 2016 specific to the 2017 Severe Weather Preparedness Sales Tax Holiday. This is the Sales Tax Holiday enacted pursuant to Act No. 2012-256 that was first passed and signed into law on April 26, 2012. The 2017 Severe Weather Preparedness Tax Holiday is scheduled for the weekend of **February 24-26, 2017**.

If we are going to participate in the 2017 Severe Weather Preparedness Tax Holiday, I would respectfully request that this item be included for discussion and/or placed on the agenda for the Montgomery County Commission meeting on November 21, 2016 or as soon as possible thereafter. Please see the Resolution attached that has been drafted for further consideration in this matter for proposed action at the Montgomery County Commission meeting on December 5, 2016. Written notice of our participation and a certified copy of our Resolution and/or notification of our decision not to participate in 2017 will be due back to the ADOR before or **not later than the January 24, 2017** deadline.

Please note the 2017 Severe Weather Preparedness Tax Holiday is in addition to the 2017 Back To School Sales Tax Holiday, which should be subsequently scheduled for the first full weekend in August 2017, or the weekend of August 4-6, 2017. Please let me know if you need anything further. Thank you in advance for your assistance with this matter.

tah/attachment

RESOLUTION PROVIDING FOR MONTGOMERY COUNTY'S PARTICIPATION IN THE "SALES TAX HOLIDAY" IN FEBRUARY 2017, AS AUTHORIZED BY ACT NO. 2012-256

WHEREAS, during its 2012 Regular Session, the Alabama Legislature enacted Act No. 2012-256, approved April 26, 2012, which provides an exemption of the state sales and use tax for certain purchases related to severe weather preparedness during the first full weekend in July 2012 and the last full weekend of February in subsequent years; and

WHEREAS, as required by *Code of Alabama 1975, § 11-51-210(e)*, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the severe weather preparedness sales tax holiday, and any subsequent amendments thereof, to the Alabama Department of Revenue at least 14 days prior to the first full weekend of July in 2012 and at least 30 days prior to the last full weekend of February in subsequent years; and

WHEREAS, the exemption of certain county sales and use taxes for the last full weekend of February 2017 herein adopted by the county commission is an amendment to the county's sales and use tax levy warranting notice to the Alabama Department of Revenue as provided in *Code of Alabama 1975, § 11-51-210(e)*;

WHEREFORE BE IT RESOLVED BY THE MONTGOMERY COUNTY COMMISSION that it does hereby provide for an exemption of the 2½ percent county sales and use tax on purchases of items covered by Act No. 2012-256 beginning at 12:01 a.m. on Friday, February 24, 2017 and ending at twelve midnight on Sunday, February 26, 2017.

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of the December 5, 2016 meeting of the Montgomery County Commission, and be immediately forwarded to the Alabama Department of Revenue in compliance with *Code of Alabama 1975, § 11-51-210(e)*.

IN WITNESS WHEREOF, the Montgomery County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on this the 5th day of December, 2016.

I hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this, the 5th day of December, 2016.

____

Elton N. Dean, Sr.
Chairman

8-2

JULIE P. MAGEE
Commissioner

State of Alabama
Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

JOE W. GARRETT, JR.
Deputy Commissioner
CURTIS E. STEWART
Deputy Commissioner
BRENDA R. COONE
Deputy Commissioner
MICHAEL D. GAMBLE
Deputy Commissioner

September 20, 2016

IMPORTANT ***RESPONSE REQUIRED*** **IMPORTANT**

2017 Severe Weather Preparedness Tax Holiday
February 24-26, 2017

Deadline to notify ADOR: January 24, 2017

The 2017 Severe Weather Preparedness Tax Holiday begins at 12:01 a.m. on Friday, February 24, 2017, and ends at twelve midnight on Sunday, February 26, 2017. As required by the Sales Tax Holiday for Severe Weather Preparedness Rule, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the Severe Weather Preparedness Sales Tax Holiday, and any subsequent amendments thereof, to the Alabama Department of Revenue before January 24, 2017. The Department will compile this information into a list of all counties and municipalities participating in the Severe Weather Preparedness Tax Holiday and issue a current publication of the list on its website at: **www.revenue.alabama.gov/salestax/ WPSalesTaxHol.htm**

Your taxpayers want to know if your locality will participate in the 2017 Weather Preparedness Tax Holiday.

ACTION REQUIRED:

Please put it on your calendar to discuss and vote on this matter soon and notify the ADOR of the decision before January 24, 2017.

Participating? - Send a certified copy of any resolution, ordinance, or amendment adopted by your locality.

Not Participating? - It is important that you inform us via email, fax, or letter of that fact.

Taxpayers rely on the list provided by the Department of Revenue and the Department cannot post a locality's participation status based on assumption; notification of nonparticipation or copies of resolution/ordinance from the locality is required.

Notification can be faxed, mailed or emailed:

FAX: **334-353-7666**

MAIL: **ALABAMA DEPARTMENT OF REVENUE**
Attention: Wanda Robbins, Room 4311
Sales & Use Tax Division
Post Office Box 327900
Montgomery, Alabama 36132-7900

EMAIL: **wanda.robbins@revenue.alabama.gov**

QUESTIONS: **334-353-8044**

8-3

Alabama Department of Revenue

www.revenue.alabama.gov

2017 SEVERE WEATHER PREPAREDNESS SALES TAX HOLIDAY

Alabama will hold its sixth annual Severe Weather Preparedness Sales Tax Holiday, beginning Friday, February 24, 2017 at 12:01 a.m. and ending Sunday, February 26, 2017 at 12 midnight, giving shoppers the opportunity to purchase certain severe weather preparedness items free of state sales tax. Local sales tax may apply.

For more information, contact us 8:00 a.m. – 5:00 p.m., CST
Monday through Friday
334-242-1490 or 866-576-6531

COVERED ITEMS - $60 or Less, per ITEM		
EXEMPT:		
• AAA-cell batteries AA-cell batteries C-cell batteries D-cell batteries 6-volt batteries 9-volt batteries • Cellular phone battery • Cellular phone charger • Portable self-powered or battery-powered radio, two-way radio, weatherband radio or NOAA weather radio • Portable self-powered light source, including battery-powered flashlights, lanterns, or emergency glow sticks	• Tarpaulin • Plastic sheeting • Plastic drop cloths • Other flexible, waterproof sheeting • Ground anchor system, such as bungee cords or rope, or tie-down kit • Duct tape • Plywood, window film or other materials specifically designed to protect window coverings • Non-electric food storage cooler or water storage container • Non-electric can opener	• Artificial ice • Blue ice • Ice packs • Reusable ice • Self-contained first aid kit • Fire extinguisher • Smoke detector • Carbon monoxide detector • Gas or Diesel fuel tank or container
TAXABLE:		
• Coin batteries • Automobile and boat batteries		

A single purchase with a sales price of $1000 or Less
EXEMPT:
Any portable generator and power cords – used to provide light or communications or preserve food in the event of a power outage.

8-4

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager MAS

DATE: November 14, 2016

RE: Contract No. 51100-16B-004
Security Guard Services

I request that the attached Amendment No. 2 to MSF, Inc. contract for security guard services be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning January 1, 2017 and ending on December 31, 2017.

MSF, Inc. would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Florence Cauthen, Deputy Administration.

Attachment

Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102

Amendment
To
Contract # 51100-16B-004

Amendment No. 2

Contract for security guard services, is hereby extended for one (1) year beginning January 1, 2017 and ending December 31, 2017.

Prices will increase 5%, in accordance with the contract.

All other provisions of the contract will remain the same.

WITNESS: MSF, Inc.

____________________ BY: ____________________

TITLE: ____________________

WITNESS: MONTGOMERY COUNTY COMMISSION

____________________ BY: ____________________

TITLE: ____________________

9-2

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

Jiles Williams
Chairman

Greg Clark
Executive Director

September 27, 2016

Mr. Donald L. Mims, County Administrator
Montgomery County Courthouse, Annex III
P.O. Box 1667
Montgomery, AL 36102-1667

RE: Rural Planning Organization of Central Alabama

Mr. Mims:

The end of Commissioner Andrew Hall's service on the Montgomery County Commission, Montgomery County will create an empty seat on the Policy Committee for the Rural Planning Organization (RPO). We would like to request that the County Commission vote to appointment a new member to this Committee at their first possible opportunity. The RPO is a transportation planning process serving the rural areas of Alabama and providing a formal link between ALDOT and local governments.

The Policy Committee will meet approximately quarterly and at this time we are working to establish the Committee's meeting schedule for FY2017. We expect that the first meeting of the fiscal year will take place during the month of November and hope that your new appointment will be able to participate in that meeting. During our meetings we will offer training and informational presentations, and the committee will participate in the 2017 update of the Human Services Coordinated Transportation Plan (HSCTP)as well as make recommendations and provide information on potential future projects to be passed on to ALDOT.

We look forward to hearing from you regarding this important position and ask that once an appointment has been made you provide us with the name and contact information of the person selected. If you need additional information please feel free to contact me at (334) 262-4300 or kennis@carpdc.com.

Regards,

Katherine E. Ennis

Katherine E. Ennis, AICP
Planning Director

cc: Elton N. Dean, Jr., Chairman Montgomery County Commission

430 SOUTH COURT STREET • MONTGOMERY, ALABAMA 36104
TELEPHONE (334) 262-4300 • FAX (334) 262-6976
WWW.CARPDC.COM

10-1

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

Jiles Williams, Jr.
Chairman

Greg Clark
Executive Director

October 27, 2016

Honorable Elton N. Dean, Sr., Chairman
Montgomery County Commission
P.O. Box 1667
Montgomery, Alabama 36102

RE: CARPDC Board Appointment

Dear Commissioner Dean, Chairman:

Since April 20, 1971 Montgomery County has been an active and vital member of the Central Alabama Regional Planning and Development Commission (CARPDC). This has been an important partnership promoting regionalism and fostering relationships between the various member governments across Autauga, Elmore and Montgomery Counties.

Montgomery County has benefited from its forty-six (46) year relationship with CARPDC and this can be measured by the millions of dollars brought into the county from Federal grants obtained through CARPDC's efforts. Some of these monies are represented by: water and sewer development (rural water systems); park and recreational development (Snowden Park); economic development (MOBIS Montgomery); Weatherization – Energy Efficiency Program; and housing rehabilitation (Eastwood Villa). These projects are over shadowed by the thousands of Montgomery County residents that are directly impacted by these types of projects: having improved water and sewer systems; increased employment opportunities; expanded recreational prospects; better living conditions with weatherized or rehabilitated homes; and general enhanced quality of life.

Montgomery County is represented by six voting members to the CARPDC Board of Directors who help set policy and direction of the organization. As the result of past elections, Commissioner Jiles Williams, Jr. has held one seat of the Montgomery County delegation. Effective November the 1st, this seat will be open and can be filled by a County Commissioner, county official or a county resident.

I am requesting that the Montgomery County Commission appoint a new representative to the CARPDC Board of Directors as soon as possible. I would like to indicate that Commissioner Williams has indicated his interest in continuing to represent Montgomery County in this position. He is eligible to serve in this position under CARPDC By-laws.

430 SOUTH COURT STREET • MONTGOMERY, ALABAMA 36104
TELEPHONE (334) 262-4300 • FAX (334) 262-6976

I will await the Montgomery County Commission's action to address this issue. If you have any questions, please let me know.

Sincerely,

Greg Clark
Executive Director

cc: Commissioner Jiles Williams, Jr.
Donald L. Mims, County Administrator

Updated on 1/2015

Central Alabama Regional Planning
And Development Commission Board

Members:	Term Expires:
Jiles Williams, Jr. 944 Alma Drive Montgomery, AL 36108	11/15/2016
Donald L. Mims County Administrator	11/15/2016
Florence A. Cauthen Deputy County Administrator	11/15/2016
James Williams Montgomery County Parks and Recreation Department	11/15/2016
George C. Speake Montgomery County Engineering Department	11/15/2016
James Kelly Montgomery County Engineering Department	11/15/2016

THE TERM OF OFFICE OF THE CARPDC BOARD MEMBERS RUNS CONCURRENTLY WITH THE OFFICE OF THE COUNTY COMMISSION

Term: 4 years

Central Alabama Sports Commission Montgomery County Commission Invoice *11.9.16*		
Date	**Description**	**Total Price**
11.9.16	**Montgomery County Commission** - Camellia Bowl donation	$100,000.00
	Total Invoice	**$100,000.00**

To: **Montgomery County Commission**
P.O. Box 1667
Montgomery, AL 36102

From: **Central Alabama Sports Commission**
166 Commerce Street
2nd Floor
Montgomery, AL 36104

12-1

Agenda

AUG 18 2014

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 29

DEPARTMENT:	County Comm Appropriations	REVIEWED:	S. Thomas	8/14/2014
DATE:	8/14/2014	Finance Director		Date
REQUESTED BY:	Donald L. Mims	APPROVED:	D. L. Mims	8/18/14
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Central Alabama Sports Commission, Inc.	001-57600.450	0	100,000	100,000
Fund Balance	001.35900	0	(100,000)	
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
	TOTAL	0	0	100,000

Appropriation to Central Alabama Sports Commission, Inc., for Raycom Media Camellia Bowl College Football Game to be held at Cramton Bowl in Montgomery, which Promotes Tourism and Related Economic Benefits to Montgomery County.

12-2

AGENDA

OCT 19 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
REQUEST NUMBER 7

DEPARTMENT:	County Comm Appropriations	REVIEWED:	S. Thomas	10/5/2015
DATE:	10/5/2015	Finance Director		Date
REQUESTED BY:	Donald L. Mims	APPROVED:	D L Mims	10/19/15
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Central Alabama Sports Commission, Inc.	001-57600.450	0	100,000	100,000
Fund Balance	001.35900	0	(100,000)	
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
	TOTAL	0	0	100,000

Appropriation to Central Alabama Sports Commission, Inc., for the 2015 Raycom Media Camellia Bowl College Football Game to be held at Cramton Bowl in Montgomery, which Promotes Tourism and Related Economic Benefits to Montgomery County.

12-3

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 11/10/2016 2:32:08 PM
Requisition ID: 1263

Requisition Properties

Start Date 11/10/2016
PositionNumber 500425137

Desired Hire Date 11/21/2016
Recruitment Number

Position Type
Promotional

Prefer Position(s) to be Filled By
Promotional

Department and Class Information

Department Name
Detention Facility

SelBudget
50 - DETENTION FACILITY

Job Class Code and Title
CO0425 - Corrections Offic
Corporal

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016
Pay Grade PC2-1
County Payroll Number

Notes
```
Replacement of Crystal Jenkins position # 137
```

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

13-1

Requisition for Montgomery City County Personnel

For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 11/15/2016 3:09:08 PM
Requisition ID: 1266

Requisition Properties

Start Date 11/15/2016
PositionNumber 500420115

Desired Hire Date 11/21/2016
Recruitment Number

Position Type
Open Competitive

Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Detention Facility

SelBudget
50 - DETENTION FACILITY

Job Class Code and Title
CO0420 - Corrections Offic

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016

Pay Grade PC1-1

County Payroll Number

Notes
Replacement of Keith Brown position #115

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

13-2

Requisition for Montgomery City County Personnel

For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission **Date Requisition Created:** 11/4/2016 9:45:49 AM
Requisition ID: 1257

Requisition Properties

Start Date	11/4/2016	PositionNumber	500420184
Desired Hire Date	11/21/2016	Recruitment Number	
Position Type	Open Competitive	Prefer Position(s) to be Filled By	Open Competitive

Department and Class Information

Department Name	SelBudget	Job Class Code and Title
Detention Facility	50 - DETENTION FACILITY	CO0419 - Corrections Offic
Override Dept Name	Certify Register from Alternate Job Class	
Select Department	CO0420 - Corrections Officer	

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire	11/21/2016	Pay Grade PCT	County Payroll Number

Notes: Position #184 - Replacement of Amanda Alford

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

13-3

Requisition for Montgomery City County Personnel

For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 11/7/2016 11:10:13 AM
Requisition ID: 1259

Requisition Properties

Start Date 11/7/2016
PositionNumber 500420207
Desired Hire Date 11/21/2016
Recruitment Number
Position Type
Open Competitive
Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Detention Facility
SelBudget
50 - DETENTION FACILITY
Job Class Code and Title
CO0419 - Corrections Offic
Override Dept Name
Select Department
Certify Register from Alternate Job Class
CO0420 - Corrections Officer

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016
Pay Grade PCT
County Payroll Number

Notes
```
Replacement of Evenyln Mitchell  - Position #207
```

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

13-4

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission **Date Requisition Created:** 10/25/2016 1:02:05 PM
Requisition ID: 1249

Requisition Properties

Start Date 10/25/2016 PositionNumber 500447004

Desired Hire Date 11/7/2016 Recruitment Number

Position Type
Open Competitive

Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Detention Facility

SelBudget
50 - DETENTION FACILITY

Job Class Code and Title
CO0447 - Detention Facility Accounts Manager

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes
Replacement of Lasheria Thompson Position #004

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/7/2016 Pay Grade A06-1 County Payroll Number

Notes

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

13-5

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 11/4/2016 3:26:55 PM
Requisition ID: 1258

Requisition Properties

Start Date 11/4/2016
PositionNumber 500013236

Desired Hire Date 11/21/2016
Recruitment Number

Position Type
Open Competitive

Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Detention Facility

SelBudget
50 - DETENTION FACILITY

Job Class Code and Title
CO0013 - Administrative St
Support Associate

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016
Pay Grade A03-1
County Payroll Number

Notes
```
Replacement of Robin Taylor - Position #236
```

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

13-6

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 10/21/2016 8:16:05 AM
Requisition ID: 1247

Requisition Properties

Start Date 10/21/2016

PositionNumber 550432071

Desired Hire Date 11/7/2016

Recruitment Number

Position Type
Promotional

Prefer Position(s) to be Filled By
Promotional

Department and Class Information

Department Name
Sheriff

SelBudget
55 - SHERIFF

Job Class Code and Title
CO0432 - Deputy Sheriff Sergeant

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes
Deputy Sheriff Sergeant, Replacement of Jeffrey Hall, Pos #071

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/7/2016

Pay Grade PS3-01

County Payroll Number

Notes

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

14-1

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 11/8/2016 10:11:20 AM
Requisition ID: 1261

Requisition Properties

Start Date 11/8/2016

PositionNumber 550718171

Desired Hire Date 11/21/2016

Recruitment Number

Position Type
Open Competitive

Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Sheriff

SelBudget
55 - SHERIFF

Job Class Code and Title
CO0718 - Building Security Officer

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016

Pay Grade A03-1

County Payroll Number

Notes
```
Replacement of Donald Livingston position # 171
```

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

14-2

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 11/9/2016 10:52:09 AM
Requisition ID: 1262

Requisition Properties

Start Date 11/9/2016

PositionNumber 550013145

Desired Hire Date 11/21/2016

Recruitment Number

Position Type
Open Competitive

Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Sheriff

SelBudget
55 - SHERIFF

Job Class Code and Title
CO0013 - Administrative Support Ass

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016

Pay Grade A03

County Payroll Number

Notes
Replacement of Cathy Little position #145

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

14-3

Daryl D. Bailey

District Attorney

Fifteenth Judicial Circuit of Alabama

251 South Lawrence Street
P.O. Box 1667
Montgomery, Alabama 36102-1667

www.mc-ala.org/da

(334)832-2550

MEMORANDUM

TO: Montgomery County Commission

FROM: Rhonda Cape
Chief Administrator

DATE: November 16, 2016

SUBJECT: Child Support Part Time Investigator

DHR has authorized and funded a part-time investigator position for our Child Support Unit. I respectfully request the County Commission approve the position request and related budget change. There is no cost to the County for this request.

I am available to discuss this with you.

Attachment

15-1

ORIGINAL

DISTRICT ATTORNEY
POSITION FILL REQUEST

DEPARTMENT HEAD: **Daryl D. Bailey**

SUPERVISOR: **Loretta Jones-Pierce**

POSITION TITLE: Part-Time Investigator

POSITION NO: TBD

PROPOSED EFFECTIVE DATE: December 5, 2016

TYPE OF APPOINTMENT: (X) PERMANENT ( ) TEMPORARY

RECRUITING:

(X) OPEN ( ) TRANSFER

( ) PROMOTION **(X) PROMOTION/TRANSFER**

PAY GRADE: PS5-01 - PS5-13 **SALARY RANGE: $54,021- $76,901**

Pay step to be based upon the following rules:

( ) **Promotions** – If the rate in the previous position was less than the minimum rate established for the class of the new position, the rate of the pay shall be advanced to the minimum of the class of the new position. If the difference in pay ranges does not automatically result in an increase in the equivalent of a one-step increase in the rate of pay for an employee promoted, a one-step immediate increase within the pay range of the new classification may be given by the appointing authority.

*Merit dates do not change.

( ) **Transfers** – If the rate of pay in the previous position falls within the pay range established for the class of the new position and does not correspond to a step in the salary plan, it shall be adjusted to the next higher step, but otherwise this rate of pay may remain unchanged on the recommendation of the administrative officer in accordance with this rule.

---

1 **ADMINISTRATIVE REVIEW**

( ) APPROVED

( ) DISAPPROVED

____
Funding

3 **SELECTEE:** _______________________________

_______________________________ **Date:** __________
Appointing Authority Signature – District Attorney Office

4 **( ) Manpower data entered by:** _______________ **Date:** __________

( ) Payroll entered by: _______________ **Date:** __________

revised 12/31/08 15-2

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
REQUEST NUMBER 1

DEPARTMENT: District Attorney Child Suppor REVIEWED:
DATE: 11/17/2016 Finance Director Date
REQUESTED BY: Daryl D. Bailey APPROVED:
Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Salaries	775-56120-110	500,957	30,000	530,957
Social Security	775-56120-124	38,335	2,295	40,630
Workers Compensation	775-56120-125	5,015	300	5,315
Fund Balance	775-40000-44284	-834,641	-32,595	-867,236
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
	TOTAL	-290,334	0	-290,334

JUSTIFICATION:

To increase the budget for a new Part Time Investigator position.

15-3

Empowering Communities Helping Ourselves
P. O. Box 9651
Montgomery, AL 36108

November 13, 2016

Mr. Donnie Mims, Administrator
Montgomery County Commission
P. O. Box 1667
Montgomery, AL 36012

Dear Mr. Mims,

Empowering Communities Helping Ourselves is requesting an appropriation from the Montgomery County Commission of $30,000 to support ECHO's free At Risk afterschool feeding program that benefits 400 impoverished and at risk children, Mondays through Fridays in Montgomery, Alabama. ECHO's Real Meals for Kids program allows at risk children attending after school programs within our public school systems and/or community centers receive free nutritious snacks and meals each day at no cost to their families.

Carver High School, Lanier High School, Bellingrath Middle, Floyd Middle School, Brew Tech High School, Connecting Life Center, Faith Christian Center, Smart Start Learning Center, Common Grounds, Ark of Safety After School, and Kid Dynasty Afterschool programs are some of the sites that ECHO has sponsored. To date the program has served over 100,000 meals, but there are many more children in the city of Montgomery that need to be served. In order to fully comply with this urgent need of our disadvantaged children, we desperately seek your help.

ECHO's Real Meals for Kids program is partially funded through the Department of Education's Children Nutrition Feeding Program. Annual program expenses are budgeted for $200,000 for the current fiscal year, (October 2016-September 2017) with $140,000 projected from the Department of Education. This leaves a shortfall of $60,000. With your generous assistance of $30,000 we will be able to fulfill the needs of these children. Our doors are open to you at any time. Please come to visit and meet our wonderful staff. We are located at the Restoration Baptist Church, 164 E. South Boulevard, Montgomery, Alabama, 36105 (formally Harrison Elementary School). Thank you for all that you for the children in Montgomery, Alabama.

Sincerely yours

Aieda Harris,
Executive Director

16-1

presented by
I AM MORE THAN...PUT YOURSELF IN THEIR SHOES

THE CREATIVE EXTREMIST MUSEUM
& **STUDENT TRAVEL** CENTER

While sitting in the Birmingham jail, DR. KING talked about the power of identity and redefining narratives in order to change the world through creative extremism.

"Perhaps The South, The Nation and The World are in dire need of **CREATIVE EXTREMISTS**."
Martin Luther King Jr.

17-1

presented by
I AM MORE THAN...PUT YOURSELF IN THEIR SHOES

From One Creative Extremist To Another

Michelle Browder, a Montgomery Alabama based visual artist, community organizer and child advocate has worked with children for nearly 30 years. She has used her artistic talents to create restorative justice programs in juvenile detention centers, failing schools systems, and after school underserved youth. Michelle has mentored thousands of disadvantaged kids using her personal story of being bullied as a child and how art saved her from a life of detention and prison. As a disgruntle college drop out Michelle was determined to create safe places for children suffering from all forms of trauma abuse and neglect. Today, Michelle is the founder of **I AM MORE THAN**..serving nearly 10,000 underserved students in failing, high risk schools throughout the south. She uses art, history and "real talk" conversations to change negative narratives created by social conditioning. Michelle organizes diverse community events and mentors disadvantage students at **I AM MORE THAN...** youth facility.

In November of 2015, Michelle reached out to **Donald "Drawberston" Robertson** via Instagram. She's just one out of 181,000 followers that shamelessly stalk his Instagram page. **Drawbertson** a career artist, has worked in the cosmetics and fashion industry, beginning in Toronto alongside the founders of MAC Cosmetics, and most recently in the creative development at Estee Lauder Company. He also launched American Marie Claire before redesigning American Glamour, with Conde Nast and Hearst. As a tremendously gifted creative **Drawbertson,** a college drop out - not because of poor grades or lack of ambition but it was his creative entrepreneurial drive to produce amazing art.

17-2

presented by
I AM MORE THAN...PUT YOURSELF IN THEIR SHOES

MORE THAN A SHOE.

Michelle reached out to Donald during the commemoration of the 60th Anniversary Montgomery Bus Boycott requesting a donation of pair of hand painted shoes to depict his interpretation of social justice and equal rights. Instead of producing a simple shoe with typical Rosa Parks themes he created a hashtag that sums up this entire project, **#THEYDIDITFORTHEKIDS.** Along with the shoes he sent a note that said, "GOOD LUCK WITH YOUR FUND-DRIVE." The shoe was exactly what we were trying to covey to support a new facility for our youth organization. Mr. Robertson agreed to produce another piece of art including diverse children for I AM MORE THAN'S second edition and fundraiser for our building fund.

THE PROJECT.

I AM MORE THAN X DONALD COLLABORATION is a fund raising project for I AM MORE THAN...youth initiative to transform two antebellum homes, built in 1887 into **The Creative Extremist Museum and Student Travel Center.** Facilities will support creative children, provide threputic and ongoing art education programs of **I AM MORE THAN.** This historic home is listed on the **National History Registry** and will serve as a collective meeting space for young creatives from around the state, the country and the world. The Student Travel Center will house up to 50 student travelers visiting our state for educational travel.

fact: Multiple studies have concluded that curricular and extracurricular art studies and activities help keep high-risk dropout students in school

presented by
I AM MORE THAN...PUT YOURSELF IN THEIR SHOES

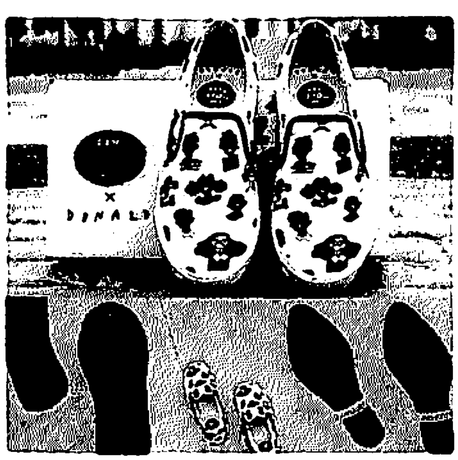
$50,000.00 Platinum XTREMIST
Dedication Room Recognition on external advertising, marketing and public relations campaigns · In-Museum recognition, including signage and printed materials· Online recognition on the museum's website and Social Media platforms· Promotional opportunities with the Museum's audience· Discounts on Museum rentals and family memberships· Admission passes and access opportunities. Free lodging when visiting Alabama. 3) Pairs of More Than x Donald Shoes Signed

$20,000.00 Gold Dedication Room Recognition on external advertising, marketing and public relations campaigns · In-Museum recognition, including signage and printed materials· Admission passes 2) Pair of More Than X Donald Shoes Signed

$10,000.00 Silver Promotional opportunities with the Museum's audience· Discounts on Museum rentals and family memberships· Admission passes and access opportunities. 1) Pair of More Than X Donald Shoes Signed

$5,000.00 Bronze Discounts on Museum rentals and family memberships· Admission passes and access opportunities. Free lodging when traveling to Alabama. 1) More Than X Donald Shoes Signed

$2,000.00 1) signed pair More Than X Donald Shoes free access to all museum and student center, Free membership



$1,000.00 1) Signed pair More Than X Donald, Free Membership and Access to Lectures

$95.00 Free Membership 1) More Than X Donald

All donations are tax-deductible.

17-4

ALPHA PHI ALPHA FRATERNITY, INC.
Alpha Upsilon Lambda Chapter
P.O. Box 6058
Montgomery, AL 36106-6058
(334) 834-0042

November 2, 2016

Chairman Dean,

I hope your week is going well. My name is Antonio Fortson and I am the Sponsorship Chairman for the Martin Luther King, Jr. Memorial Scholarship Breakfast. I would like to say Thank You for your financial support towards our event last year, we were able to make such an impact in the community and provide scholarships for local high school students. Also I would like to invite the County Commissioners to our 21st Annual Martin Luther King Jr., Memorial Scholarship Breakfast which will be held on Saturday, January 21, 2017 at 8:00 am at The Renaissance Montgomery Hotel & SPA at the Convention Center.

The purpose of the breakfast is to:

A). Continue the tradition of raising "Dollars for College Scholars" initiative
B). Pay Tribute to the late Dr. Martin Luther King, Jr., our fraternity brother
C). Recognize Montgomery area citizens as "King Legacy Advocates"

The Martin Luther King Jr., Memorial Scholarship Breakfast attracts over 800 attendees annually from civic organizations, corporations, city officials, business owners, and other to come together and make an impact in the community. We would like to make a request to be placed on the agenda for the November 21st meeting, to request for funding from the County Commissioners for this special event.

Thank you again for your support,

Antonio Fortson

Montgomery County Commission
Non-Profit Agency Funding Request

Name of Agency	Dorothy's Vision Inc.
Website	www.dorothysvision.org
Primary Physical Address with Zip Code	4030 Green Acres Drive 36106
Executive Director's Name	Dorothy Carter
Executive Director's Phone	Business: (334) 395-8238 Cell (334) 590-2744
Year Organization Founded	2009
Agency Mission/Function	See Attachment.
Event/Activity to be Funded	Grant Writer's Fee
How will the funds be used?	The funds will be used to pay for two years of service.
Amount Requested	$4,250.00
Other Source(s) contacted for Funding and Amounts Requested and Received	None
Have you received funds from the Commission in the past? If so, please provide the date(s) and amount(s).	yes, See attachments.
Please provide all of the following documents for review by the Commission:	**Attached: Comments**
Articles of Incorporation	See attachment
Signed Bylaws	See Attached
Board of Directors	See attachment
Most Recent Financial Statement	See attachment
Most Recent Audit, if available	NA
Current Budget	See Attached
Most Recent IRS Form 990	See Attached
501(c)(3) Tax Exempt Status Letter	See attachment
Person Completing Form	Dorothy Carter
Email address	
Title	CEO/Executive Director
Date	November 2, 2016

Please return to the attention of Theresa LeGrady at 101 S. Lawrence Street, Montgomery, AL 36104 or by email to: TheresaLeGrady@mc-ala.org. If you have questions, please contact Theresa at 334.832.2555.

19-1

Dorothy's Vision, Incorporated

Dorothy's Vision, Inc. is designed to provide a safe and nurturing environment for neglected and abused youth in a home like setting. Dorothy's Vision also provides support to the coeds residing at the facility in the areas of Education, Behavioral Counseling (Individual & Family) and Independent Living Skills.

This program serves youth from the age 13 thru 21 who are in the Legal custody of the Alabama Department of Human Resources. In special circumstances the youth can be granted permission by the Alabama Department of Human Resources to stay longer.

19-2

Dorothy's Vision, Inc. is especially proud of their Therapeutic approach to helping each resident heal from their broken past of abuse and neglect.

Dorothy's Vision, Inc. believes according to I Corinthians 13:13 "And the greatest of these is LOVE", Love being the operative word. Showing Love builds self-esteem, fosters self-reliance which causes the residents of Dorothy's Vision, Inc. to thrive, to set long and short goals. By the end of their stay at Dorothy's Vision, Inc. these residents are able to emerge and become a productive and well-balanced member of our society.

Dorothy Carter, CEO/President
4030 Green Acres Drive
Montgomery, Alabama 36106
(334) 395-8238

"...And the greatest of these is LOVE" II Corinthians 13:13

The Proposal Budget

Budget Summary

	Total	Total Requested	Total Donated
Total this Grant	$100,671.12	78,362.62	22,308.50
1. Personnel	77,762.62	58,479.12	19,283.50
A. Salaries and Wages	44,950.00	43,200.00	6,750.00
B. Fringe Benefits	12,148.62	10,479.12	1,669.50
C. Consultants and Contract Services	15,664.00	4,800	10,864.00
II. Non-Personnel	$22,908.50	$19,883.50	$3,025.00
A. Space Costs	12,300.00	9,950.00	2,400.00
B. Rental, Lease or Purchase of Equipment	2,710.00	2,085.00	625.00
C. Consumable Supplies	1,287.00	1,287.00	- 0 -
D. Travel	1,761.00	1,761.00	- 0 -
E. Telephone	3,500.00	3,500.00	- 0 -
F. Other Costs	1,350.00	1,350.00	- 0 -

Montgomery County Historical Society

Preserving Montgomery's Past for its Future

512 South Court Street 36104
Post Office Box 1829 36102
Montgomery, Alabama

(334) 264-1837 / fax 834-9292
E-mail: mchs@knology.net
Web site: www.montgomerycountyhistoricalsociety.com

September 23, 2016

Elton N. Dean, Sr.-Chairman
MONTGOMERY COUNTY COMMISSION
Box 1667
Montgomery, AL 36102

Dear Mr. Dean:

The Montgomery County Historical Society is seeking funds so that our organization can hire an Executive Director to run the day to day operations of the foundation. The current Director, James Fuller can no longer fulfill this duty due to his age and health condtion.

We are seeking $60,000.00 so that an Executive Director can be hired. The City of Montgomery has pledged to provide us with $36,000.00 in funding; if the Montgomery County Commission would provide the other forty percent or $24,000.00.

We are very hopeful that the Montgomery County Commission will agree to provide us with this necessary funding so that we can hire an Executive Director.

Our organization will make a presentation before the Board of the Montgomery County Commission on October 3, 2016.

Thank you again for your kind attention to this important matter.

Sincerely;

Ray Rawlings

Ray D. Rawlings-Treasurer
RDR/mjm

20-1

90.7 FM WVAS

Corporation for Public Broadcasting

Veterans Coming Home

October 17, 2016

Commissioner Daniel Harris
Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102

Dear Commissioner Harris:

WVAS-FM Public Radio Station (WVAS) is proud to present the second annual 5K Freedom Run/Walk in honor and support of our veterans. This exciting event will take place on Saturday, November 5th, with a route that includes Alabama State University and Old Cloverdale.

WVAS established the 5K Freedom Run/Walk as part of a 2014 initiative titled "Veterans Coming Home", funded by the Corporation for Public Broadcasting. The station has continued its work in this area by hosting events such as the Run/Walk, recognizing veterans for their service, sharing their stories, opportunities and challenges, and increasing the number of veterans connecting with local resources to support their successful transition to civilian life.

WVAS is seeking $2,000 in sponsorship support for this event. This support is requested in recognition of the strong partnership between the City of Montgomery and its military community, as well as an appreciation of the invaluable and unselfish service rendered by our veterans. WVAS is proud to be a robust supporter of this partnership, and we know that you appreciate the value of your association with this community event. Net proceeds from the Run, after event expenses, will be shared with one or more of our veterans resource partners.

Please feel free to contact Felicia Taylor or me with questions that you may have about this sponsorship request. Thank you in advance for your generous support.

Sincerely,

Candy Capel
Station Manager
ccapel@wvasfm.org
334.229.5076

Felicia Taylor
Underwriting Consultant
ftaylor@alasu.edu
334.312.9570

21-1

Tammy Nix

From: Donald Mims
Sent: Monday, November 07, 2016 1:57 PM
To: Tammy Nix
Subject: Fwd: Veterans Run Request
Attachments: Veterans Run Sponsorship 2016 Dan Harris.doc; ATT00001.htm

Thur Memo / Info

Sent from my iPhone

Begin forwarded message:

> **From:** "Felicia Taylor" <feliciataylor@alasu.edu>
> **To:** "Donald Mims" <DonaldMims@mc-ala.org>
> **Subject: Veterans Run Request**
>
> Hey Donnie,
>
> This is the letter that was e-mailed to Commissioner Dan Harris and I sent one to Commission Chairman Elton Dean.
>
> Please let me know if we can expect these funds again this year.
>
> Thanks,
>
> Felicia Taylor
> Event Coordinator
> 5K Veterans Run
> WVAS-FM 90.7
> Alabama State University
> 334-229-4708

21-2

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

November 3, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims DLM
County Administrator

SUBJECT: Montgomery County Community Punishment & Corrections Authority Board Appointments

Attached is a list of Board Members of the Montgomery County Community Punishment & Corrections Authority. Please note that the terms of Carolyn Millender and Daniel Harris will expire December 1, 2016.

I am requesting that the Commission discuss these appointments at the next meeting.

DLM/tn

Attachment

Updated on 11/2015

Montgomery County Community Punishment & Corrections Authority

Members:	**Term Expires:**
Robert E. L. (Bobo) Gilpin Kaufman Gilpin McKenzie Thomas Weiss, PC P.O. Drawer 4540 Montgomery, Alabama 36103-4540 Direct Dial: 334-409-2236 Email: rgilpin@kgmlegal.com	12/1/2018
* Carolyn Millender 3552 Dee Drive Montgomery, AL 36116 carmil1908@knology.net Home: 281-2108 Cell: 313-1653	12/1/2016
* Daniel Harris 3857 Colline Drive Montgomery, AL 36106 Home: (334) 239-7351	12/1/2016
Frank Brown, Chairman PO Box 6101 Montgomery, AL 36106-6101 Cell: 224-2281 Work: 353-4609	12/1/2018
James E. Williams P.O. Drawer 5130 Montgomery, AL 36103 Home: 834-4746 Work: 263-6621	12/1/2018
Perry O. Hooper, Jr. 4525 Executive Park Drive, Suite #202 Montgomery, AL 36116 Work: 334-409-3119 Cell: 334-391-0554 perryo@paolmarins.com	12/1/2018
Larry Edward Spencer 6414 Philadelphia Hill Montgomery, AL 36117 Phone: 270-5538 lspencer@alasu.edu	12/1/2018
District Attorney Daryl Bailey Work: 832-2550	12/1/2016
Sheriff Derrick Cunningham Work: 832-2593	12/1/2018

Sheriff	**4 year term**
District Attorney	**6 year term**
All others	**3 year term**

22-2

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

November 17, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Mid-South Resource Conservation and Development Council, Inc.

Board Member John A. Mitchell, Sr., with the Mid-South Resource Conservation and Development Council, Inc., called this week and stated that he would like to resign after a replacement has been approved by the County Commission.

He recommended for Deputy Administrator Florence M. Cauthen to serve as his replacement.

We will be discussing this issue at Monday's Commission meeting.

DLM/tn

Attachment

Office of Public Affairs
Montgomery County Commission
P.O. Box 1667
Montgomery, Alabama 36102
334.832.1270

MEMORANDUM

November 16, 2016

To: Montgomery County Commission

From: DiDi Henry, public affairs director

RE: The State of Alabama Broadband Initiative

In 2008, Governor Riley launched The State of Alabama Broadband Initiative to offer a comprehensive statewide effort to address supply and demand for broadband, which is vital for economic development and quality of life for citizens living in the state's rural areas.

During a recent meeting in Pintlala, Chairman Dean and I fielded questions and heard concerns from District 2 residents about their lack of internet/broadband service for that area. We mentioned that they should speak with Kathy Johnson, the director of The State of Alabama Broadband Initiative to see what she would suggest.

Earlier this week, Pintlala resident Trish McLaney talked with Ms. Johnson about the lack of service in Pintlala. Ms. Johnson stated that she would like to speak with the Commission during a future information session and offer details about the program and get an assessment of needs in the unincorporated area of Montgomery County.

I am asking that the Commission allow Ms. Johnson to make her presentation at a future meeting. Thank you.

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

November 3, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence Cauthen
Deputy Administrator

SUBJECT: Minority and Women-Owned Business Initiative

Six proposals were received in response to the RFP for implementation of Montgomery County's Minority and Women-Owned Business Initiative. Listed below are the companies that responded and their proposed compensation over a twelve month period:

Diversity Management Partners (Tamara Knight-Fleming and Amelia Thomas)
$7,500 monthly + advertising and fee based marketing

Nika Gholston Law LLC (Nika Gholston)
$80,000 annually (or hourly rate)

Miller Smith LLC (Ashley Smith and Tamika Miller)
$4,000 monthly + website, monthly "Lunch & Learn," and marketing

Moore-Zeigler Group, LLC (Carmen Moore-Zeigler, President; Shawn Moore, Program Management) *
$8,000 monthly

Off the Mark/Murray Law Group, LLC (LaConya Murray)
$6,000 monthly + marketing, educational, and website

RWC Wealth Management, Inc. (Rick A. Williams and Gloria Goins)
$150,000 fee for services payable over 12 months

* Moore-Zeigler Group, LLC is currently under contract with the City of Montgomery to provide similar services through April 1, 2017. Compensation is payable at a rate of $5,000 per month with a bonus for success fee of $12,000 paid in two installments of $6,000, payable on October 1 and March 31, based on a positive evaluation of success.

If I can provide additional information, please do not hesitate to contact me.

25-1

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR

FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

November 3, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator fmc

SUBJECT: **100 South Perry Street Parking Deck-General Information**

The 100 South Perry Street parking deck was built in 1980 and has five floors with 296 parking places, one elevator, and two enclosed stairwells. The Revenue Commissioner's appraised value is $680,000. An independent appraisal has been ordered.

At the request of the Commission, Goodwyn Mills and Cawood did a preliminary review of the general condition of the deck and identified estimated repairs of approximately $560,000, based on observations only. The repairs include new deck coating at each level, CMU stair repair, rust repair, and paint.

Elevator consultant Bob Dieter estimates the cost of replacing the elevator to be approximately $250,000, plus the cost of the hoist way and machinery room, along with electrical, HVAC for the machine room, etc.

In addition, the security booth and entry arms must be replaced. Lighting needs to be replaced. Repairs could easily cost $1,000,000.

Sheriff Cunningham polled all County employees and received 53 responses from employees stating that they presently park in the deck. Access to the deck is not controlled so anyone can enter the deck at any time and park without paying. (Note: County employees do not pay to park in County parking decks and lots.)

Capell & Howard currently leases 59 spaces from the owner for $35.00 per space per month, generating a total of $24,780 annually. If a space leases for $35.00 per month, it generates $420.00 per year. If all 296 spaces are leased for $35.00 per month, there is potential annual revenue of $124,320.

If you have additional questions, please do not hesitate to contact me or General Services Director Lamar Allen at 334-703-4436.

26-1

Capital Real Estate Services, LLC

Montgomery, AL – Birmingham, AL – Columbus, GA - Destin, FL

Appraisals - Appraisal Review – Consultation - Market/Feasibility Studies - Site Selection - Tax Appeal & Expert Witness Services

KENNETH D. WALLIS III, PRESIDENT
G. MICHAEL SHANAHAN, SENIOR APPRAISER
BLAKE CARTER, ASSOCIATE APPRAISER
WILL CABANISS, ASSOCIATE APPRAISER

2525 CONTAINER DRIVE
MONTGOMERY, AL 36109
OFFICE: 334.593.6060

233 12TH STREET, SUITE 621-A
COLUMBUS, GA 31901
FAX: 334.593.4369

November 7, 2016

Dear Mr. Elton N. Dean, Sr., Chairman,

Regarding the parking lot located 100 South Perry Street in Montgomery, Alabama. The analysis included the examination of other parking lots throughout the region such as rents being achieved, number of spaces, quality, location, vacancy, etc.

Note, cap rates are derived from, but not limited to, the strength of the tenant as well as the term of the lease that a tenant will occupy a space. In this particular instance, multiple spaces are presently occupied by Capell & Howard, PC, who currently desire to enter into a long-term lease (see exhibit A). Due to the condition of the parking deck, vacancy and the fact that the property is not actively being marketed, the "As Is" market value would be in the neighborhood of $720,000. However, if the property were to receive the maintenance issues addressed and the property were to be marketed with competent management the vacancy and cape rate (rate of return) would be less therefore driving the value higher.

Sincerely,

G. Michael Shanahan

Certified General Real Property Appraiser

Alabama License # - G00741
Georgia License # - 354933

100 South Perry Street Parking Deck Proposal

Capell & Howard, P.C. ("Firm") is willing to enter into a long term lease agreement with the Montgomery County Commission regarding the parking deck located at 100 South Perry Street (the "Deck") subject to the Commission's obtaining title to the Deck and also subject to the execution a definitive lease agreement satisfactory to both the Commission and the Firm. The principal terms of the lease agreement are expected to be:

1. The Firm will initially lease the same 59 spaces that it currently leases from JP Washington – 25, LLC for the same price of $35.00 per space per month. The Firm will have the right to increase the number of spaces as needed, subject to additional spaces availability. The Firm's preferred area would be on the first, second and third floors primarily on the west side of the deck.

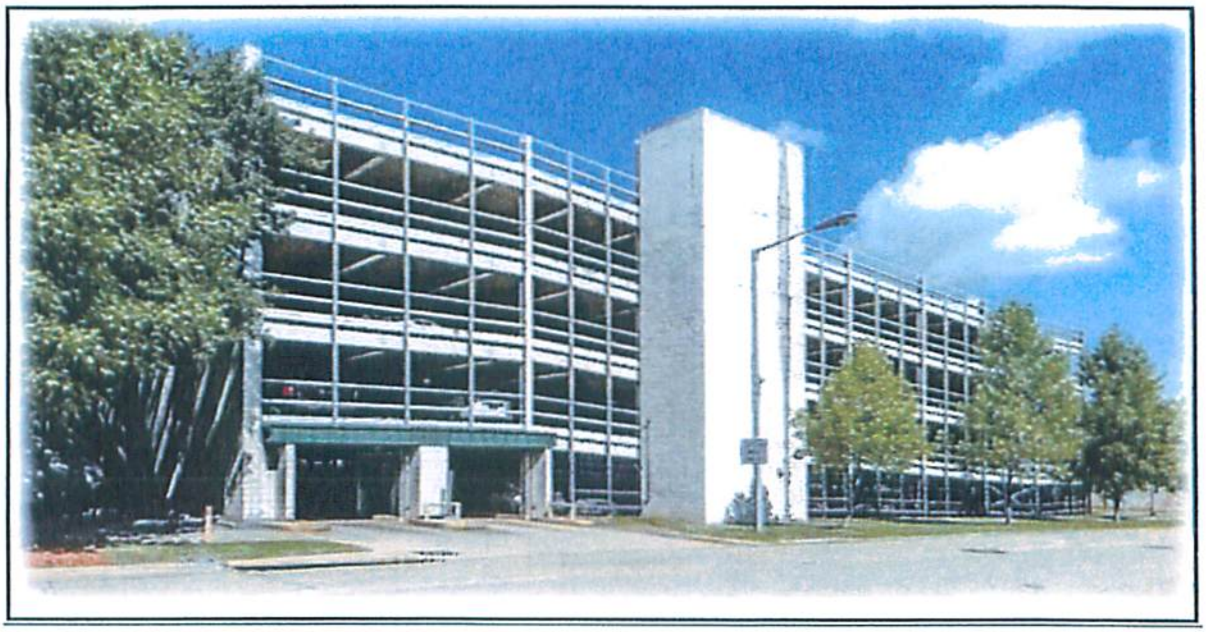
2. The initial term of the lease would be five years with the Firm having the right to renew for three more five year periods by giving at least three months' notice of its renewal of each term. The Firm would expect to renew unless it no longer occupies its office at 150 South Perry Street.

3. The Commission will perform such maintenance and repairs on the Deck to bring it up to a good and clean condition and will maintain the Deck in a good and clean condition during the term of the lease. That would include performing regular and deferred maintenance on the Deck, including painting, replacing lights, punctually removing trash and garbage, cleaning stairways, and maintaining the drainage system.

4. A substantial existing problem with the Deck is a number of cracks in the top floor which results in substantial water leaks during heavy rains onto the spaces below the floor and particularly those spaces directly below the cracks. The Firm had a study performed of the cost of repairing those cracks and is willing to provide that study the Commission for its information. The cost of the repairs was approximately $6,000. The Firm proposed to the existing owner of the Deck that the Firm pay for the repairs of the cracks by reducing its rent in an amount equal to the cost of the repairs.

5. The Firm will continue its access to the Deck from the Firm's building on floors one, two and three.

Valuation of a Parking Deck
"JP 25 Washington, LLC Property"
100 South Perry Street
Montgomery, Alabama 36104



Parking Deck
100 South Perry Street
Montgomery, Alabama 36104

Effective Date of Appraisal: November 8, 2016
Date of Report: November 14, 2016

REQUESTED BY:
Montgomery County Commission
c/o: Elton N. Dean, Sr., Chairman
P.O. Box 1667
Montgomery, Alabama 36102

PREPARED BY:
Capital Real Estate Services, LLC
Email – mgs.shanahan@gmail.com
Phone # - 334-593-6060
Cell # - 334-549-1358
File Number: 2016-5280

CAPITAL REAL ESTATE SERVICES, LLC

MONTGOMERY, AL – BIRMINGHAM, AL – COLUMBUS, GA - DESTIN, FL

27-1

Capital Real Estate Services, LLC

Montgomery, AL – Birmingham, AL – Columbus, GA - Destin, FL

Appraisals - Appraisal Review – Consultation - Market/Feasibility Studies -
Site Selection - Tax Appeal & Expert Witness Services

KENNETH D. WALLIS III, PRESIDENT G. MICHAEL SHANAHAN, SENIOR APPRAISER BLAKE CARTER, ASSOCIATE APPRAISER WILL CABANISS, ASSOCIATE APPRAISER	2525 CONTAINER DRIVE MONTGOMERY, AL 36109 OFFICE: 334.593.6060	233 12TH STREET, SUITE 621-A COLUMBUS, GA 31901 FAX: 334.593.4369

November 14, 2016

Montgomery County Commission
c/o: Elton N. Dean, Sr., Chairman
P.O. Box 1667
Montgomery, Alabama 36102

Re: Parking Deck
100 South Perry Street
Montgomery, Alabama 36104

Dear Montgomery County Commission:

In accordance with your request and authorization, we have personally inspected the above referenced property and have completed all necessary investigations and analysis required for the development and reporting of the results of the appraisal assignment. The report contains the most pertinent data gathered and utilized; the valuation techniques employed, and the reasoning culminating in the opinion of value. The appraisal analyses and report were developed in conformance with interpretation of the guidelines and recommendations of the Uniform Standards of Professional Practice (USPAP) and The Financial Institutions Reform, Recovery and Enforcement Act, Title XI Regulations (FIRREA). By reference herein, the appraisal report in its entirety, including all assumptions and limiting conditions and any extraordinary and/or hypothetical conditions, is an integral part of and is inseparable from this transmittal letter.

This appraisal was developed in accordance with Standard Rule 1 of 2016-2017 Uniform Standards of Professional Appraisal Practice (USPAP). The appraisal is being reported in an "Appraisal Report" format in accordance with the Standards Rule 2-2(a) of 2016-2017 Uniform Standards of Professional Appraisal Practice (USPAP).

The property interest appraised is that of the Leased Fee Estate. The effective date of the subject's market value estimate is November 8, 2016. The date of this report is November 14, 2016.

Special attention is called to the Extraordinary Assumptions and/or Hypothetical Conditions, which are detailed as follows:

- **Extraordinary Assumptions** – There are not extraordinary assumptions and/or hypothetical conditions associated with this analysis.

We trust that this report is properly prepared for its intended use and should any questions arise in connection with this assignment, please feel free to contact us.

As a result of our investigation and analysis, it is our opinion that the "As Is" Market Value of the Leased Fee Estate, as of November 8, 2016, is:

*** EIGHT HUNDRED THOUSAND DOLLARS***

$800,000

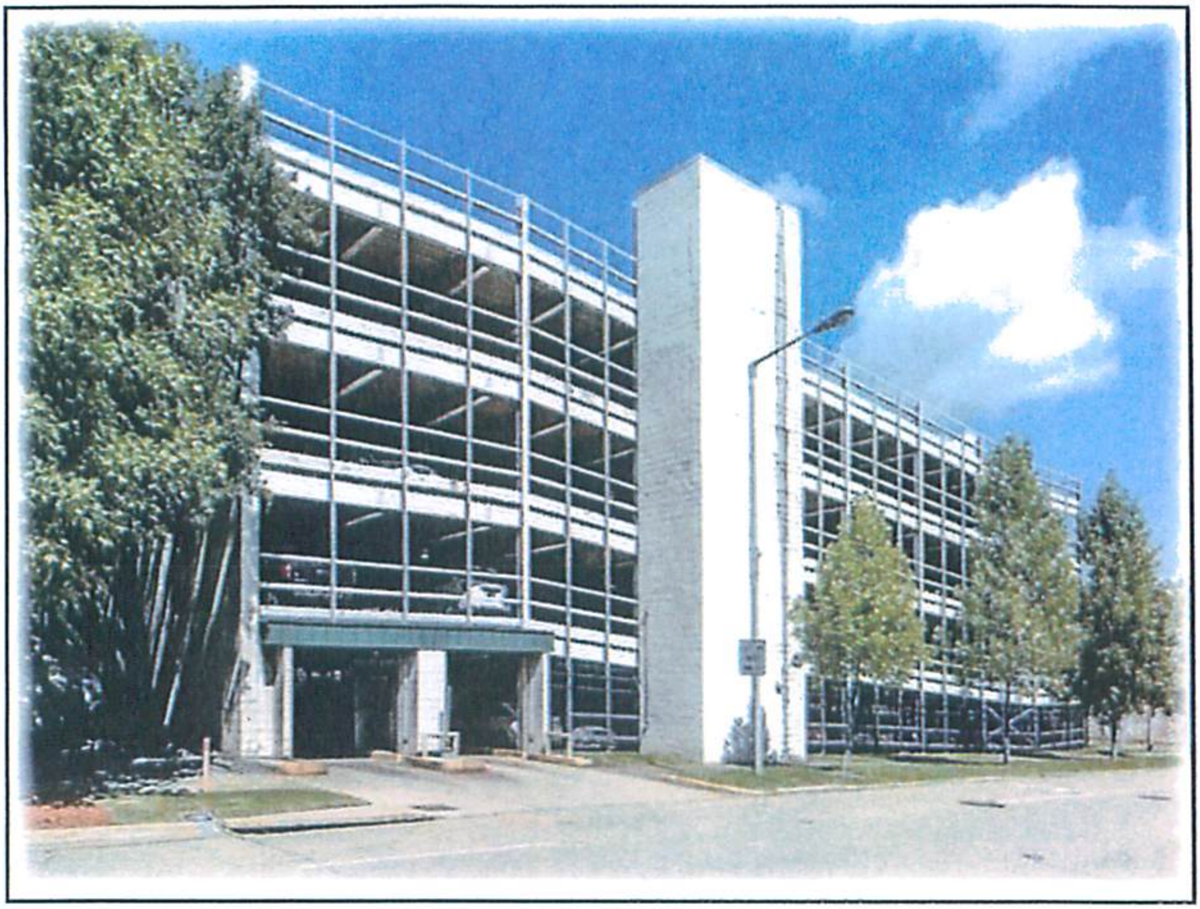
Sincerely,

G. Michael Shanahan

Certified General Real Property Appraiser

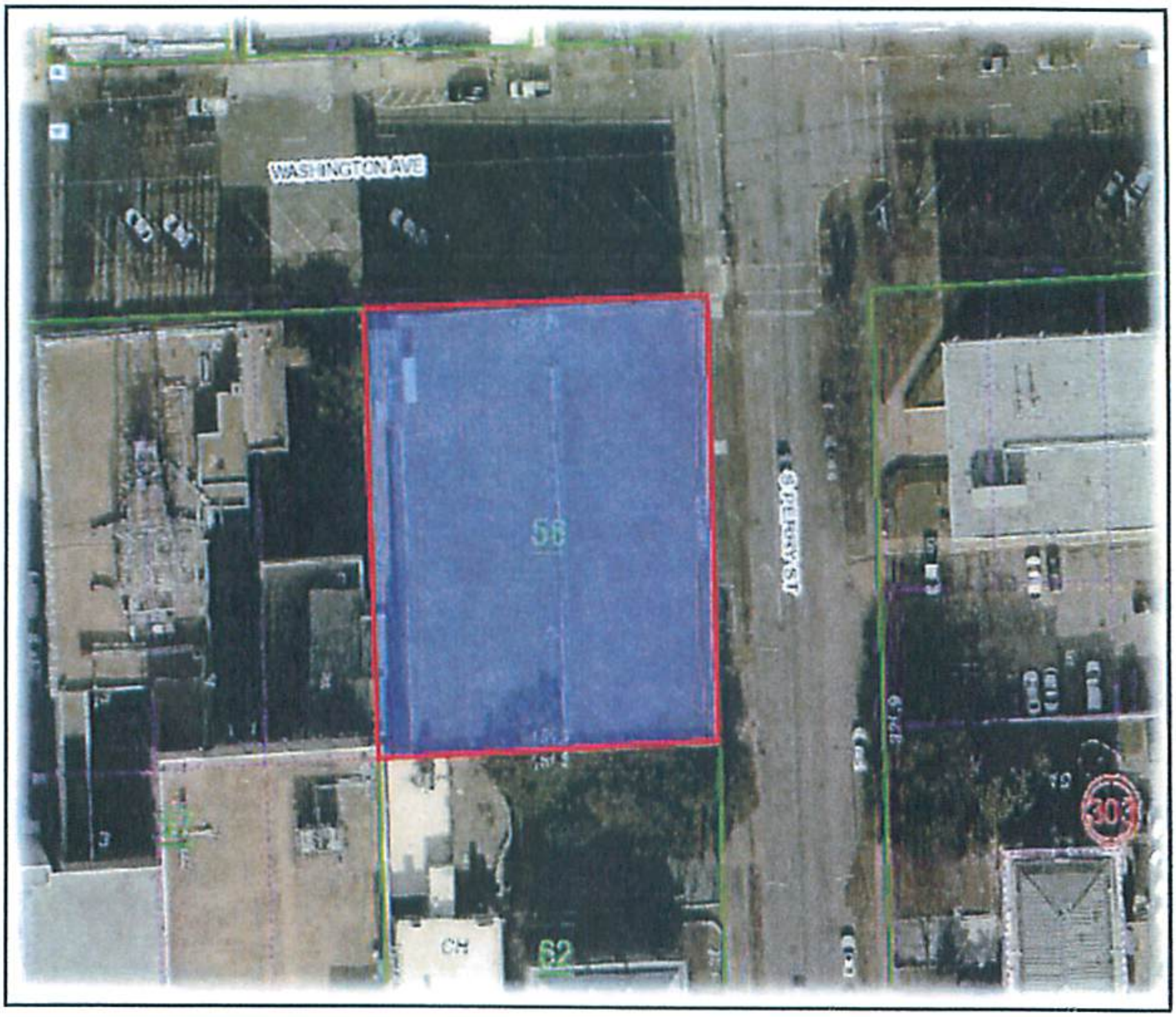
Alabama License # - G00741
Georgia License # - 354933

Identification of the Property



The subject property is identified as an improved commercial parcel of land located at the southwest corner of South Perry Street and Washington Avenue, just south of Dexter Avenue and being inside the city limits of Montgomery and in Montgomery County, Alabama. The site is improved with a five-story building that is currently being utilized as a parking deck. The improvements consist of a gross 105,300 square feet of building area (296 spaces). The building is a masonry and steel framed structure with a masonry exterior and is erected on a reinforced concrete slab foundation. The improvements have a good level of typical amenities for the property type and the structure is designed to replicate an attractive architectural design.

Aerial Photo Identification of the Property



UPCOMING BIDS/CONTRACT RENEWALS

Month	Contract No.	Item	Department	Vendor	Renewal Date	Rebid Date
NOVEMBER						
	51988-16B-001	Food Trays	County Commission	Chappy's Deli		November 20, 2016
	53100-14B-030	Landscape -Industrial Park	Engineering	Sharp Cut	November 16, 2016	November 16, 2017
	52200-15B-002	Inmate Security	Detention Facility	MSF, Inc.	November 14, 2016	November 14, 2017
	52210-15B-009	Emergency Medical Treatment Transport	Sherriff's Office	Haynes Ambulance	November 30, 2016	November 30, 2017
	57202-15B-026	Drug Testing Equipment	Comm. Corrections	Drug Testing Program Management, Inc.	November 1, 2016	November 1, 2018
	51901-15B-028	Janitorial Services	Support Service	Fall Facility Services	November 15, 2016	November 15, 2018
DECEMBER						
	5110-16B-029	Security Guard Service	County Commission	MSF, Inc.	December 31, 2016	December 31, 2018
	52200-15B-032	Inmate Uniforms	Detention Facility	Acme Supply, Co., Ltd	December 20, 2016	December 20, 2018

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MONTGOMERY COUNTY COMMISSION

SALES TAX COMPARISON - NO AUDITS OR REFUNDS INCLUDED

OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

	FY 2016	FY 2017			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax	Total Collections	Amount	%
OCTOBER	3,425,186	3,531,996	24,404	3,556,400	131,215	3.83%
NOVEMBER	3,472,817					
DECEMBER	3,390,391					
JANUARY	4,247,132					
FEBRUARY	3,243,887					
MARCH	3,492,053					
APRIL	3,875,222					
MAY	3,643,376					
JUNE	3,547,818					
JULY	3,621,891					
AUGUST	3,470,126					
SEPTEMBER	3,511,821					
Year to Date	$3,425,186	$3,531,996	$24,404	$3,556,400	$131,215	3.83%

Total YTD 2016	$42,941,719	$3,425,186
Total YTD 2015	$42,229,243	$3,372,214
Total YTD 2014	$40,372,284	$3,253,941

1-82

County Sales Tax No Audit/Refunds Included

MONTGOMERY COUNTY COMMISSION

SALES TAX COMPARISON - ACTUAL COLLECTIONS

OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

	FY 2016	FY 2017			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax	Total Collections	Amount	%
OCTOBER	3,454,774	3,551,938	24,404	3,576,342	121,568	3.52%
NOVEMBER	3,487,542					
DECEMBER	3,428,685					
JANUARY	4,271,023					
FEBRUARY	3,299,077					
MARCH	3,533,310					
APRIL	3,912,864					
MAY	3,672,532					
JUNE	3,578,989					
JULY	3,815,430					
AUGUST	3,577,401					
SEPTEMBER	3,521,328					
Year to Date	$3,454,774	$3,551,938	$24,404	$3,576,342	$121,568	3.52%

Total YTD 2016	$43,552,955	$3,454,774
Total YTD 2015	$43,026,884	$3,394,359
Total YTD 2014	$41,227,831	$3,280,220

2-29

County Sales Tax Actual Collections

MONTGOMERY COUNTY COMMISSION EDUCATION TAX COMPARISON
OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

	EDUCATION SALES TAX				GASOLINE TAX			
	FY 2016	FY 2017	Increase (Decrease)		FY 2016	FY 2017	Increase (Decrease)	
Month Deposited	1.0% Collections	1.0% Collections	Amount	%	Collections	Collections	Amount	%
OCTOBER	2,286,368	2,334,564	48,195	2.11%	132,886	137,536	4,650	3.50%
NOVEMBER	2,316,643				137,400			
DECEMBER	2,261,187				126,037			
JANUARY	2,837,073				134,503			
FEBRUARY	2,181,311				118,284			
MARCH	2,322,353				136,621			
APRIL	2,576,678				139,244			
MAY	2,413,851				135,717			
JUNE	2,359,528				141,152			
JULY	2,527,504				136,209			
AUGUST	2,350,722				140,874			
SEPTEMBER	2,318,460				143,894			
Year to Date	$2,286,368	$2,334,564	$48,195	2.11%	$132,886	$137,536	$4,650	3.50%

Total YTD 2016	$28,751,678	$2,286,368	$1,622,822	$132,886
Total YTD 2015	$28,371,485	$2,239,275	$1,613,839	$127,603
Total YTD 2014	$27,221,676	$2,158,083	$1,524,828	$115,849

29-3

MONTGOMERY COUNTY COMMISSION LODGING TAX COMPARISON

OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

MONTH DEPOSITED	FY 2016 Collections	FY 2017 Collections	Increase (Decrease) Amount	Increase (Decrease) %
OCTOBER	210,405	213,184	2,779	1.32%
NOVEMBER	228,351			
DECEMBER	202,331			
JANUARY	198,177			
FEBRUARY	195,375			
MARCH	221,142			
APRIL	251,652			
MAY	252,495			
JUNE	246,727			
JULY	245,469			
AUGUST	239,378			
SEPTEMBER	218,589			
Year to Date	**$210,405**	**$213,184**	**$2,779**	**1.32%**

Total YTD 2016	**$2,710,090**	**$210,405**
Total YTD 2015	**$2,577,637**	**$202,932**
Total YTD 2014	**$2,276,971**	**$125,810**

4-29

MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104

Statistical Report for October 2016

Federal Prisoners Received	22
Federal Prisoner Carryovers from Previous Month	56
Total Federal Inmate Days	1756

****

State Inmates Received	354
State Inmate Carryovers from Previous Month	497
Total State Inmates in Facility this Month	851
Total Carryovers to Next Month	522
Total State Inmate Days	15,633

****

Total Inmates (State and Federal Combined)	929
Total Inmate Days (State and Federal Combined)	17,389
Average Daily Population	621

****

Total Days Billed to the State	15,633
Amount Charged to the State	$ 27,357.75
Sheriff's Allowance	$ 348.75
Total Charged to the State	$ 27,706.50

****

Total Spent for Food this Month	$37,060.33
Amount Over Allowance	$36,711.58
Amount Under Allowance	--
Average Cost for Food per Inmate Day	$2.37

30-1

Standard Form 1034
Revised October 1987
Department of the Treasury
1 TFM 4-2000

PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL

VOUCHER NO.
Invoice #10-2016

U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION
U.S. Marshals Service
One Church Street, Suite A-100
Montgomery, AL 36104
Attn: Debi Brewer (334) 223-3101

DATE VOUCHER PREPARED
11/01/2016

CONTRACT NUMBER AND DATE

REQUISITION NUMBER AND DATE

SCHEDULE NO

PAID BY
USMS M/AL
Montgomery

PAYEE'S NAME AND ADDRESS
Montgomery County Jail (4AP)
225 South McDonough Street
Montgomery, AL 36106
(334) 832-1665 (Corlis Miles)
Fax: (334) 265-0990 corlismiles@mc-ala.org

TAX ID# 63-6001653 H02
DUNS # 099839086
IGA # 02-11-0009

DATE INVOICE RECEIVED

DISCOUNT TERMS

PAYEE'S ACCOUNT NUMBER

SHIPPED FROM | TO | WEIGHT

GOVERNMENT B/L NUMBER

NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (*Enter description, item number of contract or Federal supply schedule, and other information deemed necessary*)	QUANTITY	UNIT PRICE COST	UNIT PRICE PER	AMOUNT (1)
OCT Jail Bill 10/01/2016 to 10/31/2016	10/31/2016	Non-Medical Transport of Federal Inmates	722	0.54	Mile	389.88
		Montgomery County Jail (See Attached List)	0	0.54		0.21
		Submitted by: ______				
		IGA # 02-11-0009				
		COR: ______				
		PT-4AP-D02- -TRP-				

(Use continuation sheet(s) if necessary)

(Payee must NOT use the space below)

TOTAL 390.09

PAYMENT:
- ☐ PROVISIONAL
- ☐ COMPLETE
- ☐ PARTIAL
- ☐ FINAL
- ☐ PROGRESS
- ☐ ADVANCE

APPROVED FOR =$

EXCHANGE RATE =$1.00

DIFFERENCES

BY 2

TITLE

Amount verified; correct for payment

(Signature or initials)

Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.

(Date) *(Authorized Certifying Officer)* 2 *(Title)*

ACCOUNTING CLASSIFICATION

SOC:25302/2292 1561020XD H52 D02 HDT5001D

PAID BY

CHECK NUMBER | ON ACCOUNT OF U.S. TREASURY | CHECK NUMBER | ON *(Name of bank)*

CASH $ | DATE | PAYEE 3

1. When stated in foreign currency, insert name of currency
2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary, otherwise the approving officer will sign in the space provided, over his official title
3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.

PER

TITLE

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT
The information requested on this form is required under the provisions of 31 U S C 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation

30-2

Standard Form 1034
Revised October 1987
Department of the Treasury
1 TFM 4-2000

PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL

VOUCHER NO
Invoice #10-2016

U S DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION
U.S. Marshals Service
One Church Street, Suite A-100
Montgomery, AL 36104
Attn: Debi Brewer (334) 223-3101

DATE VOUCHER PREPARED
11/01/2016

CONTRACT NUMBER AND DATE

REQUISITION NUMBER AND DATE

SCHEDULE NO

PAID BY
USMS M/AL
Montgomery

PAYEE'S NAME AND ADDRESS
Montgomery County Jail (4AP)
225 South McDonough Street TAX ID# 63-6001653 H02
Montgomery, AL 36106 DUNS # 099839086
(334) 832-1665 (Corlis Miles) IGA # 02-11-0009
Fax: (334) 265-0990 corlismiles@mc-ala.org

DATE INVOICE RECEIVED

DISCOUNT TERMS

PAYEE'S ACCOUNT NUMBER

SHIPPED FROM | TO | WEIGHT

GOVERNMENT B/L NUMBER

NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (*Enter description, item number of contract or Federal supply schedule, and other information deemed necessary*)	QUANTITY	UNIT PRICE COST	PER	AMOUNT (1)
OCT Jail Bill 10/01/2016 to 10/31/2016	10/31/2016	Housing of Federal Inmates Montgomery County Jail (See Attached List) Submitted by: ____ IGA # 02-11-0009 COR: ____ PH-4AP-D02- -HSG-	1756	48	Day	84,288.00

(Use continuation sheet(s) if necessary)

(Payee must NOT use the space below)

TOTAL 84,288.00

PAYMENT:
- ☐ PROVISIONAL
- ☐ COMPLETE
- ☐ PARTIAL
- ☐ FINAL
- ☐ PROGRESS
- ☐ ADVANCE

APPROVED FOR =$

EXCHANGE RATE =$1.00

DIFFERENCES

BY [2]

TITLE

Amount verified; correct for payment

(Signature or initials)

Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.

(Date) *(Authorized Certifying Officer)* [2] *(Title)*

ACCOUNTING CLASSIFICATION

SOC:25801 1561020XD H52 D02 HDH5000D

PAID BY

CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY	CHECK NUMBER	ON *(Name of bank)*
CASH $	DATE	PAYEE [3]	

1 When stated in foreign currency, insert name of currency
2 If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title
3 When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be

PER

TITLE

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT
The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

30-3

DFC "A" - SHERIFF'S FEED BILL

THE STATE OF ALABAMA,

Vendor Number 63600165305

Payable to MCC & Derrick Cunningham Sheriff of Montgomery County.

For feeding prisoners in the jail of said county during the month of October, 2016
Month Year

Date	Total # In Jail	Insane	Juvenile	Federal	Other	# In Jail State	Per Capita	Sheriff's Allowance
1	498					498	$ 871.50	$ 11.25
2	493					493	$ 862.75	$ 11.25
3	489					489	$ 855.75	$ 11.25
4	494					494	$ 864.50	$ 11.25
5	491					491	$ 859.25	$ 11.25
6	497					497	$ 869.75	$ 11.25
7	500					500	$ 875.00	$ 11.25
8	492					492	$ 861.00	$ 11.25
9	497					497	$ 869.75	$ 11.25
10	498					498	$ 871.50	$ 11.25
11	492					492	$ 861.00	$ 11.25
12	490					490	$ 857.50	$ 11.25
13	490					490	$ 857.50	$ 11.25
14	494					494	$ 864.50	$ 11.25
15	502					502	$ 878.50	$ 11.25
16	504					504	$ 882.00	$ 11.25
17	504					504	$ 882.00	$ 11.25
18	516					516	$ 903.00	$ 11.25
19	512					512	$ 896.00	$ 11.25
20	510					510	$ 892.50	$ 11.25
21	507					507	$ 887.25	$ 11.25
22	504					504	$ 882.00	$ 11.25
23	508					508	$ 889.00	$ 11.25
24	509					509	$ 890.75	$ 11.25
25	507					507	$ 887.25	$ 11.25
26	525					525	$ 918.75	$ 11.25
27	511					511	$ 894.25	$ 11.25
28	523					523	$ 915.25	$ 11.25
29	525					525	$ 918.75	$ 11.25
30	526					526	$ 920.50	$ 11.25
31	525					525	$ 918.75	$ 11.25
Total	15633	0	0	0	0	15633	$ 27,357.75	$ 348.75

Amount Chargeable to the State	(0900-14)	$ 27,357.75
SSN:__________ Sheriff's Allowance	(0900-31)	$ 348.75
Total Amount		$ 27,706.50

Affadavit of the Sheriff before Notary Public
The State of Alabama Montgomery County

Before me __________ Notary Public, personally appeared MCC & Derrick Cunningham Sheriff of said County, who being by me sworn, makes oath that the within account for 27706.50 Dollars is correct and that no part here of has been paid.

Sheriff Signature

Sworn to and subscribe before me this 1st day of NOV, 2016

Notary Public Signature

30-4

Community Corrections Census & Fiscal Report

PROGRAM TYPE:	Oct, 16	Nov, 16	Dec, 16	Jan, 17	Feb, 17	Mar, 17	Apr, 17	May, 17	June, 17	July, 17	Aug, 17	Sept, 17	TOTAL:
~County Probation Offenders	129	0	0	0	0	0	0	0	0	0	0	0	
Fees Collected	410.00	-	-	-	-	-	-	-	-	-	-	-	$410.00
~Pre-Trial Release Participants	40	0	0	0	0	0	0	0	0	0	0	0	
(Jail Bed- Days Saved)	1310	0	0	0	0	0	0	0	0	0	0	0	
Fees Collected	365.00	-	-	-	-	-	-	-	-	-	-	-	$365.00
~Drug Court Offenders	21	0	0	0	0	0	0	0	0	0	0	0	
Fees Collected	2,040.00	-	-	-	-	-	-	-	-	-	-	-	$2,040.00
~Jail/Prison Diversion Offenders	157	0	0	0	0	0	0	0	0	0	0	0	
Fees Collected	2,778.00	-	-	-	-	-	-	-	-	-	-	-	$2,778.00
Amt. Billed to AL Dept. of Corrections	34,000.00	-	-	-	-	-	-	-	-	-	-	-	$34,000.00
~Electronic Monitoring Offenders	0	0	0	0	0	0	0	0	0	0	0	0	
Fees Collected	-	-	-	-	-	-	-	-	-	-	-	-	$0.00
~Drug Screenings	217	0	0	0	0	0	0	0	0	0	0	0	
Fees Collected	1,294.00	-	-	-	-	-	-	-	-	-	-	-	$1,294.00
~E.V.E.N. DV Program Enrolled	117	0	0	0	0	0	0	0	0	0	0	0	
Fees Collected	2,250.00	-	-	-	-	-	-	-	-	-	-	-	$2,250.00
~Other Fees Collected	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$100.00
TOTAL FEES: (15-16 FY)	$ 43,237.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 43,237.00
Prior Year Fees (Comparison):	$39,299.75	$37,218.00	$37,565.00	$39,265.00	$38,618.00	$39,926.50	$36,831.00	$37,622.50	$35,208.00	$41,293.00	$43,681.00	$41,842.00	
TOTAL POPULATION SERVED: (Population at end of Reporting Month)	464	0	0	0	0	0	0	0	0	0	0	0	
Comparison Population Previous Year	418	419	431	436	433	425	420	422	411	436	449	455	
~Community Service Participants	14	0	0	0	0	0	0	0	0	0	0	0	
(Community Service Hours)	140	0	0	0	0	0	0	0	0	0	0	0	
Value of Labor at $7.25 per Hr. (Minimum Wage)	$ 1,015.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$1,015.00

	Drug Court	AL D.O.C.	Client Fees	E.V.E.N.
Budget Allocation (Anticipated Revenue)	$33,000.00	$360,000.00	$89,000.00	$28,000.00
Total Amount Collected/Billed to Date	$2,040.00	$34,000.00	$4,847.00	$2,250.00
Balance (of anticipated revenue)	$30,960.00	$326,000.00	$84,153.00	$25,750.00

Revenue Comparison to Prior Year

Current FY Year to Date Total	$43,237.00
Prior Year to Date	$39,299.75
Difference From Prior Year	$3,937.25 +

Total Projected Fees from All Other Sources*	$510,000.00		
Target Amount expected to be collected/billed by date	$42,500.00	Target Percent	8.33%
Total Collected/Billed to date	$43,237.00	% of Goal Collected/Billed to date**	8.48%
		**Goal = $510,000 divided by 12 & X# of Months Completed this FY	
Difference from Anticipated Revenue to Date: + or -	$737.00 +		

*Other than from County Appropriations

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