

Elton N. Dean, Sr.
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VICE CHAIRMAN

Daniel Harris, Jr.
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Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

March 21, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Information pertaining to the March 25, 2019
Montgomery County Commission Regular Meeting

The Commission meeting will be held on Monday, March 25, 2019, at 8:00 a.m. The Formal Session will begin at 9:30 a.m.

Please note that Filing of the 2018 Statement of Economic Interests Form is due April 30, 2019. The online Statement of Economic Interests form is available for submission at the following website: www.ethics.alabama.gov.

Enclosed in your packet is a copy of the Unappropriated Balances for the Commissioners' Miscellaneous Appropriations.

1. County Commission Information Session Schedule for March 25, 2019

Waived Rules Item for Monday, March 25, 2019

2. Consider Adoption of Resolution Honoring President Randall L. George with the Montgomery Area Chamber of Commerce for his Years of Service to the Community, County Commission **(The Resolution will be presented at Monday's meeting)**

Items to Consider for the Monday, April 8, 2019 Montgomery County Commission Regular Meeting Agenda

3. Consider Authorization of Amendment to Health Services Agreement with QCHC, Inc., concerning an Increase in Mental Health Professionals provided in the Detention Facility, County Commission

A COUNTY OLDER THAN THE STATE

4. Consider Authorization of Issuance of Credit Card for Chief Appraiser Clay Henley, Appraisal Department
5. Consider Authorization of Support Amendment with Tyler Technologies, Inc., regarding Financial Software Maintenance, Finance Department
6. Consider Authorization of Memorandum of Understanding with the Montgomery Public Schools to Enrich the Value of the Arboretum as an Education, Environmental, and Recreational Resource for MPS Students and all Citizens of Montgomery County, Parks and Recreation Department
7. Consider Authorization of Changes to the Blue Cross and Blue Shield of Alabama Benefit Booklets for the County HMO and PPO Insurance Plans, County Commission
8. Consider Authorization of Clinic Share Agreement with the City of Montgomery, Montgomery Water Works and Sanitary Sewer Board and CareHere Management, LLC, County Commission
9. Consider Authorization of First Amendment to the Health Center Share Agreement between Alliance Insurance Group, LLC, CareHere, LLC, and the Montgomery County Commission, County Commission (**A copy of the original Agreement is attached**)
10. Consider Authorization of Amendment Number 1 to Contract with Cintas Corporation regarding a One (1) Year Extension, beginning May 7, 2019 and ending on May 6, 2020, for Corrections Staff Uniforms, Contract Number 52603-18B-012, Youth Facility
11. Consider Authorization of Board Member Appointment, Montgomery County Community Punishment & Corrections Authority

Personnel Action Items

12. Consider Authorization of Establishment and Allocation of an Administrative Services Manager Position, Pay Grade A10, and Related Position Fill Request and Abolishment of the Accounts Manager Position, Detention Facility
13. Consider Authorization of Position Fill Request for College Intern, Position Number 640075002, Engineering Department

General Information

14. Copy of Letter from the Alabama Department of Revenue regarding Nomination of Persons for Consideration as Members of the County Board of Equalization

15. Copy of Letter from President Matt Holdbrooks with Kid One Transport requesting \$8,000 for Fuel Expense (**On 3/19/18, the Commission appropriated \$8,000 from the Joint Designated Revenue Account. On 3/6/17, the Commission approved a Budget Change in the Amount of \$8,000 from the In-House Appropriations**)
16. Copy of Letter from the Montgomery County Board of Education regarding withdrawal of their November 13, 2018 request to place a Millage Increase on the Ballot and Copy of the original Resolution Requesting District Tax Election for 6 Additional Mills
17. Copy of Email from Producer Stan Erdreich with River Bend Pictures regarding their Economic Impact Budget for Montgomery for the "Son of the South" Movie
18. Copy of Memorandum from Managing Director Kenneth C. Funderburk with STIFEL regarding Debt Financing with Proceeds of the New Gas Tax
19. Copy of Information regarding the Y.E.S. Foundation. (**Executive Director Cederick Williams discussed his program at a previous meeting and the Commission requested additional handouts. He would like to discuss further his program with the Commission.**)
20. Copy of Schedule of Upcoming Bids/Contract Renewals for 2019
21. Copies of Revenue Reports for February 2019 from Tax and Audit Department

Previous Requests for Funding

- On March 11, 2019, Administrator Mims presented a letter from Board Chair Jenny Ives with Bridge Builders Alabama requesting \$25,000 for the Program (**On 3/19/18, the Commission appropriated \$10,000 from Joint Revenue for the Youth Leadership Program. On 10/3/16, Commissioner Williams appropriated \$500 for the Youth Leadership Program**)
- On October 15, 2018, Bishop Robert L. Brown with Shepherd's Ministries, Inc., requested \$25,000 for the Effective Black Parenting Program

Previous Topics of Discussion

- Memorandum of Understanding (MOU) with the City of Montgomery regarding Board Appointments to the Montgomery Airport Authority
- Legislation regarding the Montgomery Airport Authority

If you have any questions, please contact me.

DLM/tn

Attachments

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
MARCH 25, 2019

- 8:00 a.m. Prayer and Administrator's Briefing regarding the Agenda and Scheduled Attendees
- 8:10 a.m. Sheriff Derrick Cunningham – Presentation regarding Amendment to Health Services Agreement with QCHC, Inc., concerning an Increase in Mental Health Professionals provided in the Detention Facility (**Future Agenda Item 3**) and Establishment and Allocation of an Administrative Services Manager Position, Pay Grade A10, and Related Position Fill Request and Abolishment of the Accounts Manager Position (**Personnel Action Item 12**)
- 8:20 a.m. Chief Appraiser Clay Henley – Presentation requesting Issuance of Credit Card (**Future Agenda Item 4**)
- 8:25 a.m. Finance Director Sherrill Thomas – Presentation regarding Support Amendment with Tyler Technologies, Inc., regarding Financial Software Maintenance (**Future Agenda Item 5**)
- 8:30 a.m. Parks & Recreation Superintendent James Williams – Presentation regarding Memorandum of Understanding with the Montgomery Public Schools to Enrich the Value of the Arboretum as an Education, Environmental, and Recreational Resource for MPS Students and all Citizens of Montgomery County (**Future Agenda Item 6**)
- 8:40 a.m. Chief Information and Technology Officer Lou Ialacci – Update regarding Information Systems Operations
- 8:45 a.m. County Engineer George Speake – Presentation regarding Position Fill Request for College Intern, Position Number 640075002 (**Personnel Action Item 13**)
- 8:50 a.m. Manager of Public Affairs Hannah Hawk – Update regarding Public Affairs and Resolution Honoring Randy George (**Waived Rules Item 2**)
- 8:55 a.m. Account Manager Nora Boyd and Account Executive Brent Cherry with BlueCross BlueShield of Alabama – Presentation regarding Changes to the Blue Cross and Blue Shield of Alabama Benefit Booklets for the County HMO and PPO Insurance Plans (**Future Agenda Item 7**)
- 9:00 a.m. President Buck Howard with Catastrophic Medical Excess, Inc. and Director of Clinical Services Perri Speigner with CareHere, LLC – Presentation regarding Clinic Share Agreement with the City of Montgomery, Montgomery Water Works and Sanitary Sewer Board and CareHere Management, LLC (**Future Agenda Item 8**) and First Amendment to the Health Center Share Agreement between Alliance Insurance Group, LLC, CareHere, LLC, and the Montgomery County Commission (**Future Agenda Item 9**)

Information Session Schedule for
March 25, 2019 (Continued)

9:10 a.m. Executive Director Tay Knight with the Family Sunshine Center – Update regarding the Program (**This organization is in the Commission's Budget and receives \$31,700 Each Year**)

9:30 a.m. Formal Session

10:00 a.m. Adjourn

2. Consider Adoption of Resolution Honoring President Randall L. George with the Montgomery Area Chamber of Commerce for his Years of Service to the Community, County Commission

This Resolution will be Presented At Monday's Meeting

**AMENDMENT TO HEALTH SERVICES AGREEMENT
BETWEEN QCHC, INC. AND MONTGOMERY COUNTY, ALABAMA**

WHEREAS, QCHC, INC., a/k/a Quality Correctional Health Care, ("QCHC"), and MONTGOMERY COUNTY, ALABAMA ("COUNTY"), entered into a three-year HEALTH SERVICES AGREEMENT (the "AGREEMENT") for the Montgomery County Detention Facility ("JAIL") on October 1, 2016 expiring on September 30, 2019;

WHEREAS, Section 10.6 of the AGREEMENT states that the AGREEMENT "may be amended or revised only in writing and signed by all parties";

WHEREAS, the parties desire to increase the amount of mental health services being provided at the JAIL pursuant to the AGREEMENT; and

THEREFORE, the parties hereby mutually agree to amend the terms of the AGREEMENT as follows:

AMENDMENT

- (1) Section 2.1 shall be amended to add Section 2.1(g) Mental Health:

QCHC will provide two (2) full-time mental health professionals (licensed counselor, therapist, social worker, or similarly credentialed and qualified mental health professional) for approximately eighty (80) hours per week (2.0 FTEs).

- (2) Section 7.1 shall be amended to increase the monthly compensation amount due to QCHC from \$160,314.03 to \$174,297.78 for the balance of the term of the agreement. The annual amount to be paid by the COUNTY to QCHC pursuant to this amended agreement will increase from \$1,923,768.36 to \$2,091,573.36.

ALL OTHER TERMS AND CONDITIONS IN THE AGREEMENT SHALL REMAIN THE SAME.

The parties hereby signify their agreement with the above and foregoing by affixing their signatures below:

QCHC, INC.:

BY: JOHNNY EDWARD BATES, MD
TITLE: PRESIDENT & CEO
DATE: _____

**MONTGOMERY
COUNTY, ALABAMA:**

BY: _____
TITLE: _____
DATE: _____

[THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK]

Tammy Nix

From: Christie Estes <christie.estes@qchcweb.net>
Sent: Tuesday, March 19, 2019 4:15 PM
To: Tammy Nix; Donald Mims
Subject: RE: MCDF Inmate Health Services
Attachments: MCDF Proposed Contract Amendment adding 2 FTE MH 3.19.19.pdf; MCDF CPI Increase 2018-2019 Fiscal Year 3.6.19.pdf

Hey Donnie,

I revised the amendment adding the two full-time mental health professionals to make the math a little clearer. I also attached the CPI amendment for ease of reference.

Thanks,



Christie J. Estes, JD CCHP
General Counsel and Director of Compliance
Quality Correctional Healthcare, Inc.
200 Narrows Parkway, Suite A
Birmingham, Alabama 35242
Telephone-(205)-437-1512
Fax-(205) 776-7919
Cell-(205) 413-3844



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Florence M. Cauthen
DEPUTY ADMINISTRATOR

March 21, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Request from the Appraisal Department for a Credit Card

Attached is a memorandum from Chief Appraiser Clay Henley regarding a request for a credit card to be used by him and his staff for registration and training expenses. The Examiners of Public Accounts have advised that the credit card will have to be issued to a specific individual who would be personally accountable for all charges.

I am requesting approval for the issuance of one credit card to Chief Appraiser Clay Henley. The card is to be limited to purchasing airline tickets, lodging, and registration. The credit card is not to be used for purchases of gas, meals, room service charges, or movie rentals, etc. Any other charges would require pre-approval by the County Commission. In addition, if any charges are made that are improper, then the party to whom the credit card was issued shall have to promptly repay the Montgomery County Commission that amount plus any and all costs related to collecting same. The holder of a credit card would immediately relinquish their card if it was determined that the credit card was misused or improprieties were noted. It is imperative for credit card statements to be processed and paid timely in that the County Commission does not pay finance charges or late fees.

Attached is a Travel/Expenses Reimbursement Form which is to be completed and submitted to Purchasing with each travel reimbursement request in which a credit card was utilized.

/tn

Attachments

A COUNTY OLDER THAN THE STATE

JANET BUSKEY
REVENUE COMMISSIONER

ALLYSON HOLLAND
CHIEF CLERK

CLAY HENLEY
CHIEF APPRAISER
APPRAISAL DEPARTMENT

MONTGOMERY COUNTY
REVENUE COMMISSIONER'S OFFICE

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org



March 21, 2019

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Clay Henley *CH*
Chief Appraiser *3/19/19*

SUBJECT: Request for County Credit Card for Appraisal Department

I am writing this memo requesting that a credit card be issued to me to be used by my department for travel and training expenses.

I understand that it is not to be used for purchases of gas, meals, room service charges, or movie rentals, etc. Any other charges would require pre-approval by the County Commission. In addition, if any charges are made that are improper, I will repay the Montgomery County Commission that amount. As holder of the credit card I would relinquish the card if it was determined that it was misused or improprieties were noted. I understand that it is imperative for credit card statements to be processed and paid timely in that the County Commission does not pay finance charges or late fees.

/tn

Attachments

Main Office
Downtown (Annex III)
101 S. Lawrence St
Montgomery, AL 36104

East Office
5447 Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

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TRAVEL/EXPENSES REIMBURSEMENT FORM

Name of Traveler: _____ Department: County Commission

Purpose of Trip: _____

Actual County Credit Card Expenses

Date	TO/FROM	Air	Breakfast	Lunch	Dinner	Registration	Total
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
	TOTAL						\$ 0.00

Actual Personal Credit Card/Cash

Date	TO/FROM	Mileage	Air	Breakfast	Lunch	Dinner	Room	Other	Total
									\$ 0.00
									\$ 0.00
									\$ 0.00
									\$ 0.00
									\$ 0.00
									\$ 0.00
	TOTAL								\$ 0.00

Total County Credit Card Expenses (See Attached Receipts)	\$ 0.00
Total Personal Credit Card / Cash Expenses / Reimbursable Amount (See Attached Receipts)	\$ 0.00

I hereby certify that the above are true and actual expenses, and the balance of \$ _____ is due me.

Signature		Date	
Date of Approval by Montgomery County Commission:			

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Montgomery County Commission

Finance Department
P.O. Box 1667
Montgomery, Alabama 36102
Phone 334-832-1268
Fax 334-832-2533

MEMORANDUM

To: Donald L. Mims, Administrator
From: Sherrill R. Thomas, Finance Director 
Date: 3/18/2019
Re: Tyler Technologies Inc. Financial Software Maintenance Agreement

The term of our current maintenance agreement with New World Systems, now Tyler Technologies Inc. expires on April 30, 2019. The attached proposed support agreement is for a term of one year beginning May 1, 2019. The term will renew automatically for additional one-year terms unless terminated in writing by either party at least ninety days prior to the end of the then-current term. The proposed support agreement has been updated to reflect the new entity, Tyler Technologies Inc., and includes software applications purchased since the original agreement.

The annual maintenance under this agreement is \$125,267.

I request that this proposed support agreement be presented to the County Commission for approval.

Thank you for your consideration and assistance with this matter.



Support Amendment

This Support Amendment is made, as of the date set forth below (the "Effective Date") by and between Tyler Technologies, Inc. with offices at 840 West Long Lake Road, Troy, MI 48098 ("Tyler") and the client identified below ("Client").

WHEREAS, New World and Client are parties to an original agreement, dated 7/22/2008 ("Agreement") under which Client licensed the New World software itemized therein; and

WHEREAS, Tyler and New World merged effective November 16, 2015, with Tyler as the surviving entity; and

WHEREAS, Tyler and Client desire to update the applicable maintenance and support services terms;

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and Client agree as follows:

1. The New World software Client licensed under the Agreement, and on which Client has paid maintenance and support fees through the Effective Date, shall mean the "Tyler Software" for purposes of this Support Amendment.
2. Tyler shall provide maintenance and support services on the Tyler Software according to the terms of Exhibit 1 to this Support Amendment.
3. For the term specified in the applicable invoice, Client shall remit to Tyler maintenance fees in the amount set forth therein. Payment is due within thirty (30) days of the invoice date.
4. This Support Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
5. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Support Amendment as of the dates set forth below.

Tyler Technologies, Inc.

Client: Montgomery County Commission, AL

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Exhibit 1

Maintenance and Support Agreement

Tyler ("we") will provide Client ("you") with the following maintenance and support services for the Tyler Software. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Support Amendment.

1. **Term.** We provide maintenance and support services on an annual basis. The initial term commences on 5/1/2019 and remains in effect for one (1) year. The term will renew automatically for additional one (1) year terms unless terminated in writing by either party at least ninety (90) days prior to the end of the then-current term.
2. **Maintenance and Support Fees.** Your maintenance and support fees for the initial term for the Tyler Software will be listed in the applicable invoice. Your fees for each subsequent term will be at our then-current rates. We reserve the right to suspend maintenance and support services if you fail to pay undisputed maintenance and support fees within thirty (30) days of our written notice. We will reinstate maintenance and support services only if you pay all past due maintenance and support fees, including all fees for the periods during which services were suspended.
3. **Maintenance and Support Services.** As long as you are not using the Help Desk as a substitute for our training services on the Tyler Software, and you timely pay your maintenance and support fees, we will, consistent with our then-current Support Call Process:
 - 3.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects, as defined in the Agreement, in the Tyler Software (limited to the then-current version and the immediately prior version); provided, however, that if you modify the Tyler Software without our consent, our obligation to provide maintenance and support services on and warrant the Tyler Software will be void;
 - 3.2 provide telephone support during our established support hours, currently Monday through Friday from 8:00 a.m. to 8:00 p.m. (Eastern Time Zone)
 - 3.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and third party software, if any, in order to provide maintenance and support services;
 - 3.4 provide you with a copy of all major and minor releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
 - 3.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with our then-current release life cycle policy.
4. **Client Responsibilities.** We will use all reasonable efforts to perform any maintenance and support services remotely. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with

proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain a VPN for backup connectivity purposes.

5. Hardware and Other Systems. If in the process of diagnosing a software support issue it is discovered that one of your peripheral systems or other software is the cause of the issue, we will notify you so that you may contact the support agency for that peripheral system. We cannot support or maintain third party products except as expressly set forth in the Agreement.

In order for us to provide the highest level of software support, you bear the following responsibility related to hardware and software:

- (a) All infrastructure executing Tyler Software shall be managed by you;
- (b) You will maintain support contracts for all non-Tyler software associated with Tyler Software (including operating systems and database management systems, but excluding Third Party Software, if any); and
- (c) You will perform daily database backups and verify that those backups are successful.

6. Other Excluded Services. Maintenance and support fees do not include fees for the following services: (a) initial installation or implementation of the Tyler Software; (b) onsite maintenance and support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (c) application design; (d) other consulting services; (e) maintenance and support of an operating system or hardware; (f) support outside our established support hours; or (g) installation, training services, or third party product costs related to a new release. Requested maintenance and support services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.

7. Current Support Call Process. Our current Support Call Process for the Tyler Software is provided Schedule A to Exhibit 1.



Exhibit 1
Schedule A
Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support:

- (1) Tyler Community – an on-line resource, Tyler Community provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (2) On-line submission (portal) – for less urgent and functionality-based questions, users may create unlimited support incidents through the customer relationship management portal available at the Tyler Technologies website.
- (3) Email – for less urgent situations, users may submit unlimited emails directly to the software support group.
- (4) Telephone – for urgent or complex questions, users receive toll-free, unlimited telephone software support.

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools and other information including support contact information.
- (2) Tyler Community – available through login, Tyler Community provides a venue for clients to support one another and share best practices and resources.
- (3) Knowledgebase – A fully searchable depository of thousands of documents related to procedures, best practices, release information, and job aides.
- (4) Program Updates – where development activity is made available for client consumption

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Clients may receive coverage across these time zones. Tyler's holiday schedule is outlined below. There will be no support coverage on these days.

New Year's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	

Issue Handling

Incident Tracking

Every support incident is logged into Tyler's Customer Relationship Management System and given a unique incident number. This system tracks the history of each incident. The incident tracking number is used to track and reference open issues when clients contact support. Clients may track incidents, using the incident number, through the portal at Tyler's website or by calling software support directly.

5-5

Incident Priority

Each incident is assigned a priority number, which corresponds to the client's needs and deadlines. The client is responsible for reasonably setting the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain "characteristics" may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the client towards clearly understanding and communicating the importance of the issue and to describe generally expected responses and resolutions.

Priority Level	Characteristics of Support Incident	Resolution Targets
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client's remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler's responsibility for loss or corrupted data is limited to assisting the client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days. Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

Incident Escalation

Tyler Technology's software support consists of four levels of personnel:

- (1) Level 1: front-line representatives
- (2) Level 2: more senior in their support role, they assist front-line representatives and take on escalated issues
- (3) Level 3: assist in incident escalations and specialized client issues

(4) Level 4: responsible for the management of support teams for either a single product or a product group. If a client feels they are not receiving the service needed, they may contact the appropriate Software Support Manager. After receiving the incident tracking number, the manager will follow up on the open issue and determine the necessary action to meet the client's needs.

On occasion, the priority or immediacy of a software support incident may change after initiation. Tyler encourages clients to communicate the level of urgency or priority of software support issues so that we can respond appropriately. A software support incident can be escalated by any of the following methods:

- (1) Telephone – for immediate response, call toll-free to either escalate an incident's priority or to escalate an issue through management channels as described above.
- (2) Email – clients can send an email to software support in order to escalate the priority of an issue
- (3) On-line Support Incident Portal – clients can also escalate the priority of an issue by logging into the client incident portal and referencing the appropriate incident tracking number.

Remote Support Tool

Some support calls require further analysis of the client's database, process or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Support is able to quickly connect to the client's desktop and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.

March 20, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: James Williams
Parks and Recreation Director

SUBJECT: MPS Arboretum

The 2011 Montgomery County Parks and Recreation Plan included a recommendation that the County partner with Montgomery Public Schools to promote and expand the unique learning opportunities at the Arboretum, MPS's certified "Alabama Outdoor Classroom." The Arboretum is a 34-acre, fenced site on Hunter Loop Road that includes a classroom, greenhouse, small pond, and woodland trails.

The Arboretum has been a designated field trip for every MPS third grader, and other grade levels visited throughout the year. The Parks and Recreation Board saw opportunities to make the Arboretum resources available to young people year-round, to expand programming to benefit seniors, and to provide a facility for community activities.

MPS Superintendent Dr. Moore and Chairman Dean recently discussed Dr. Moore's ideas for an improved environmental curriculum at the Arboretum and the opportunities for the County to provide recreational opportunities at the site, as recommended in the Parks and Rec Plan. General Services Director Lamar Allen and I have toured the property with MPS representatives.

Attached is a proposed memorandum of understanding between the County and MPS to work collaboratively to consider partnership opportunities, priorities, and responsibilities at the Arboretum. I would like to discuss this at the next meeting.

Memorandum of Understanding

Whereas, the Montgomery County Board of Education (hereinafter "MCBE") acquired 31.94 acres, more or less, and an additional 4.91 acres, more or less, all located on Hunter Loop Road, in Montgomery County (hereinafter the "Property"), from the United States of America in 1981 and 1986, respectively; and

Whereas, in accordance with the restrictions in the 1981 conveyance, the Property has been used continuously for 30 years for educational purposes by the Montgomery Public Schools (hereinafter "MPS"); and

Whereas, the Property became known as the Montgomery Arboretum and Nature Center (hereinafter the "Arboretum") and was certified as an Alabama Outdoor Classroom in the fall of 2014; and

Whereas, the Arboretum provides nature-based experiences for students in MPS, opportunities for professional development for MPS teachers, and, with the assistance of several local organizations, limited adult workshops and summer activities for youth; and

Whereas, MPS and the Montgomery County Commission (hereinafter "MCC") desire to enrich the value of the Arboretum as an educational, environmental, and recreational resource for MPS students and all citizens of Montgomery County;

Now, therefore, MPS and MCC agree to work collaboratively as follows:

1. MPS will develop an environmental curriculum that incorporates the Arboretum as a nature-based outdoor classroom;
2. MCC will develop and programming for year-round activities to make the many amenities of the Arboretum available to the public;
3. MCC will identify, recruit and engage area organizations to deliver, support and promote that programming;
4. MPS and MCC will develop policies and procedures for use of the facilities and grounds;
5. MPS and MCC will access the current facilities and infrastructure and identify immediate and long-term needs (including staffing, maintenance of buildings and grounds, and future improvements) to maximize the value of the Arboretum as an educational, environmental, and recreational resource; and
6. MPS and MCC will be fiscally responsible in these efforts and will develop appropriate budgets with clearly defined funding sources.

The parties hereto have executed this Memorandum of Understanding as of the _____
day of _____, 2019.

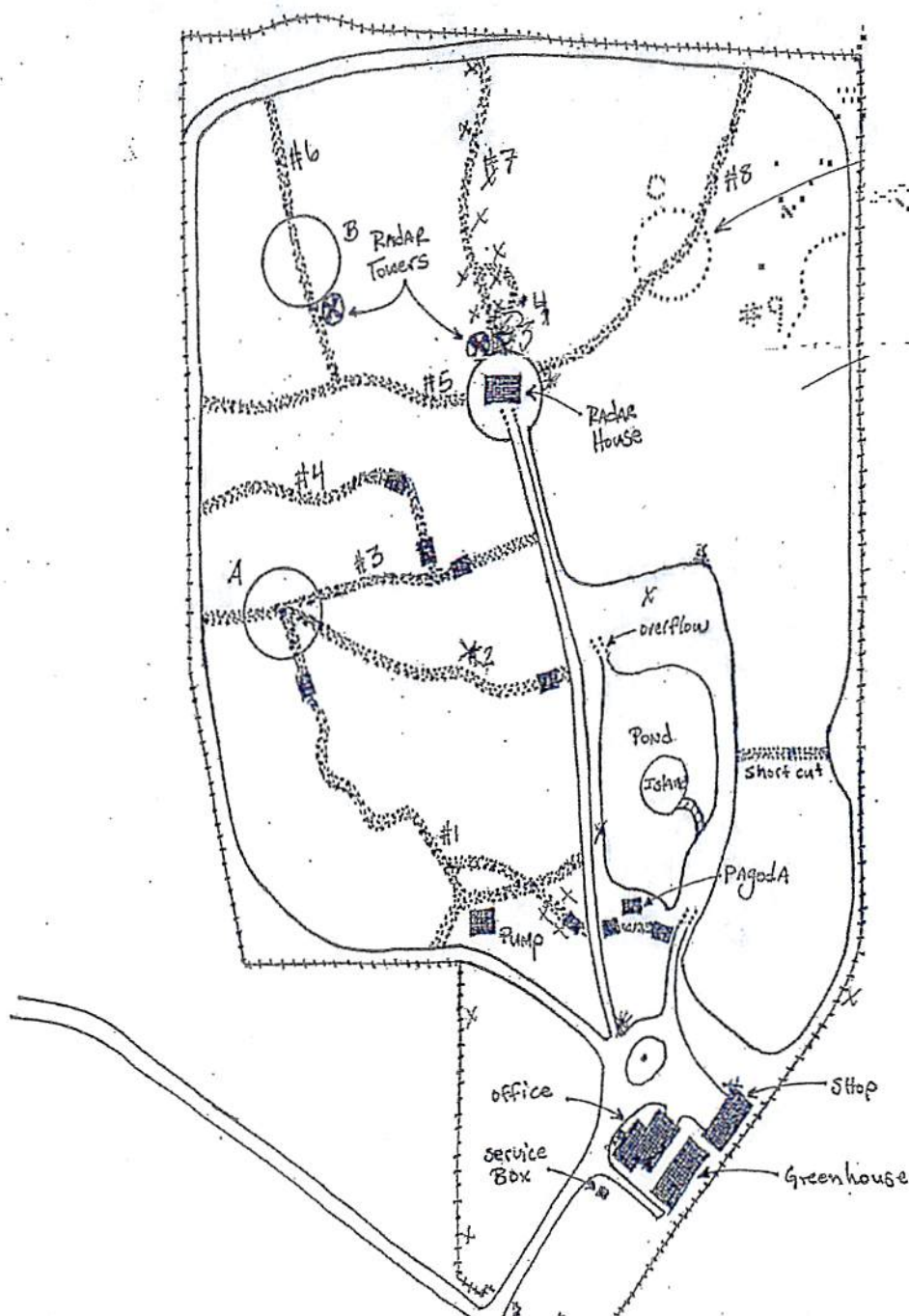
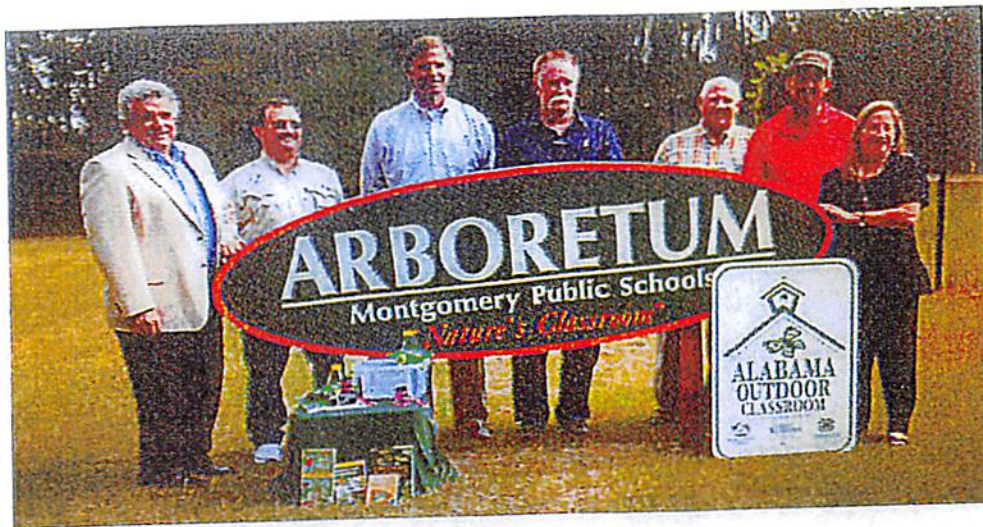
Montgomery Public Schools

By: _____

Its: _____

Montgomery County Commission

Elton N. Dean, Sr.
Chairman



The Arboretum is the only outdoor classroom within the Montgomery Public School System, and seeks to enrich the educational opportunities for all our students, K-12. Our 32 beautiful acres, greenhouse, small pond, and woodland trails offer diverse learning experiences.



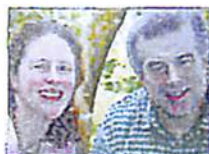
Mission Statement of the MPS Arboretum

The MPS Arboretum will provide outdoor experiences to the MPS students by:

ADVENTURE: Physical activities and guided trail walks that get students moving.

EXPLORATION: Hands-on investigations that challenge students to make observations and draw conclusions about the natural world of which they are apart.

AWARENESS: Provide learning experiences that foster an environmental consciousness in students and learn how to recognize their impact on the world around them.



April Lupardus Waltz, AWF Conservation Education Specialist, and
Doyle Keasal, AWF/ACES Conservation Education Specialist

CONSERVATION EDUCATION UPDATE

Alabama Outdoor Classroom Spotlight:

The Montgomery Arboretum and Nature Center, an Outdoor Place for All Children and the Community

Doyle Keasal, AWF/ACES Conservation Education Specialist

Unlike most of the schools enrolled in the Alabama Outdoor Classroom Program (AOC), the Montgomery Public School's (MPS) Arboretum and Nature Center serves as a nature-based outdoor classroom resource to all of the schools in the Montgomery Public School System. This Nature Center is located on 32 acres of wooded land on the far west side of Montgomery. It was dedicated by MPS in 1988 and shortly thereafter, started providing students in the MPS with limited nature-based experiences. In 2011, Cindy McKenzie was appointed to serve as the principal of the Nature Center and provide nature-based educational experiences for the youth within the MPS. During that time it has grown and flourished tremendously.

Even though the Montgomery Arboretum and Nature Center has maintained and provided limited nature-based experiences for local youth for many years, they finally took the step of enrolling in the Alabama Outdoor Classroom in the winter of 2014. Their enrollment and involvement in the AOC Program came about due to the staff's involvement with 4-H Programs through the Alabama Cooperative Extension System, and by attending several educator workshops provided through the AOC Program prior to their enrollment. According to Cindy McKenzie, she directly attributes the current success of their Nature Center to the activities, resources and support that she has received by attending these workshops and through the assistance provided by the local AOC Consultant and Extension office. Due to the work that they had already accomplished in developing their outdoor classroom and its learning stations prior to enrolling, they were able to quickly meet their goals and became a certified Alabama Outdoor Classroom in the fall of 2014.

Today, the Nature Center is a designated field trip for all MPS third graders. In addition, other grade levels in MPS are able to schedule field trips to the center throughout the school year. The center also provides field trip opportunities to the special needs students from the MPS Children's Center. Approximately 5,000 students each year visit the Nature Center on a school-sponsored field trip at no cost to the students. During the summer, and with the help and support of the Montgomery County 4-H Program, the Nature Center also provides a Junior Master Gardener Summer Camp experience for local youth. They also offer adult workshop sessions that focus on gardening, nature and helping them enjoy nature with their children and grandchildren.

The MPS Arboretum and Nature Center also serves as a source of professional development opportunities for both formal and informal educators. They have hosted Junior Master Gardener workshops for both local K-12 educators as well as served as a training site for 4-H staff and volunteers from around Alabama in the 4-H JMG and Junior Naturalist Programs. For the past couple of years, they have partnered with Auburn University of Montgomery, Alabama Wildlife Federation and Extension in providing elementary education and early childhood majors with nature-based training in programs such as the AOC Program, Project Learning Tree, Project WILD and Growing UP WILD.



In addition, they also provide a place in which AUM education students work directly with elementary students in a nature-based living laboratory where they try some of the activities they learned during the training.

The MPS Arboretum and Nature Center includes a large greenhouse, a small fishing pond, numerous woodland trails, a bird watching area, bird nesting boxes, wildlife tracking, vegetable gardens, wildflower meadow, tree identification trail, backyard chickens, pollinator/butterfly garden, and in the future, an archery range. For many of the children from the local schools, this is the place where they get their first experience with handling a live worm, catching their first fish, seeing wildlife in its natural setting, and taking a hike in the "real woods" as stated by a student. The major objective of the Nature Center is to provide local youth with hands-on, investigative opportunities through which they observe and communicate what they see in the natural world. Hopefully this experience will foster a sense of environmental consciousness in the students and help them to understand that they personally have an impact on the natural world through their actions and behaviors.

An important part of every successful outdoor classroom is the involvement of community volunteers. This is especially true for the MPS Arboretum and Nature Center as they do not have the parent volunteers that are common

in a normal school setting. Instead, they have had to look to other sources for community volunteers. Local organizations and groups have helped meet this need. These groups include the Officer's in Training Group from Maxwell Air Force, Capital City Master Gardeners as well as Master Gardeners from Elmore and Autauga Counties, the Camellia Garden Club from Montgomery, Alabama Power, Montgomery County Water Works Board, Frazier Methodist Church, and Local Boy Scout Troops. In addition, there have also been several state agencies and organizations that have provided support and assistance. These include the Alabama Wildlife Federation, Alabama Cooperative Extension System (ACES) and 4-H, Alabama Department of Conservation and Nature Resources; especially the Division of Wildlife & Freshwater Fisheries, Alabama Forestry Commission, Montgomery Tree Committee and many others.

If you know of a K-12, public or private school that is interested in developing an outdoor classroom and would like more information about the Alabama Outdoor Classroom Program, our educator workshops or the other conservation education programs we provide, please visit our website at <http://www.alabamawildlife.org/classroom/> or contact Doyle Keasal at keasade@aces.edu or April Waltz at aprilwaltz@alabamawildlife.org.



After observations, the students get to put what they saw into words.

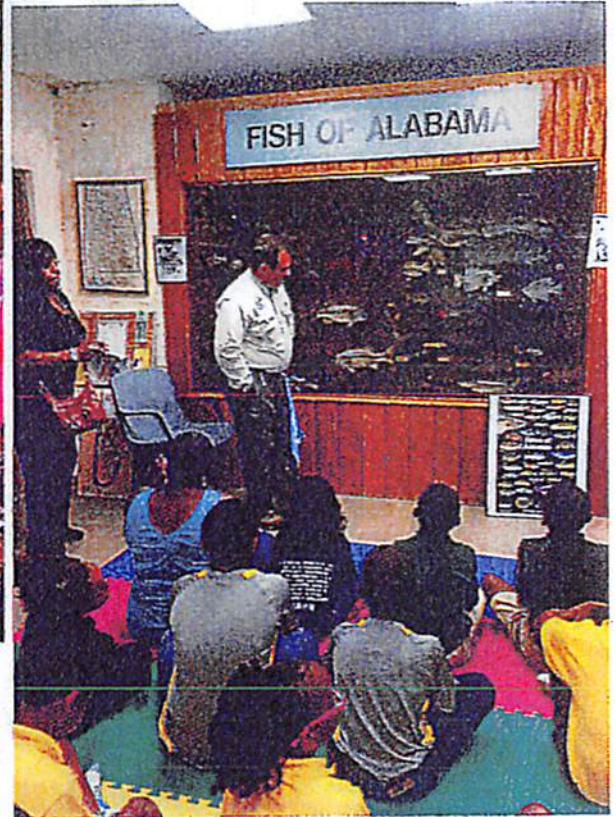
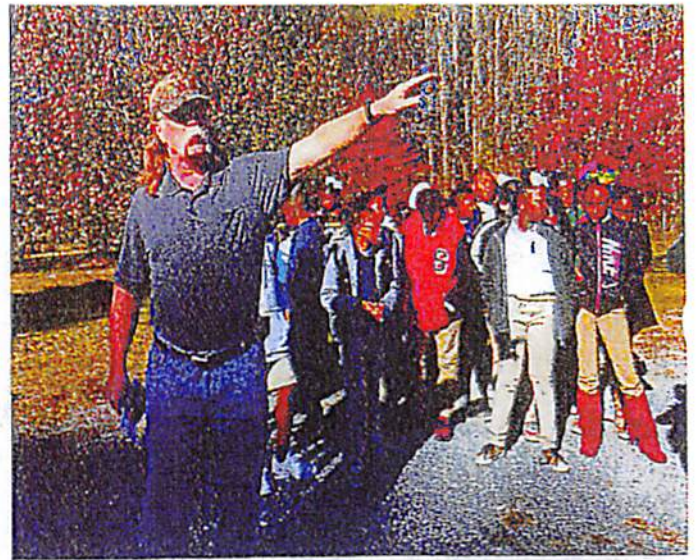
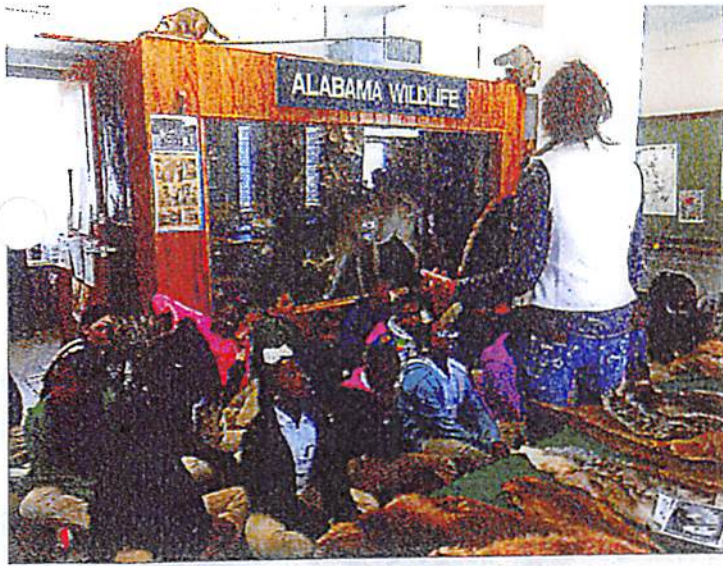


Enjoying a hike in the woods while learning how to identify some common trees.

Students are allowed to touch the skins and skulls of various wildlife.



Students learning how to tie a fishing knot before heading to the pond.





**BlueCross BlueShield
of Alabama**

MTGY CO. COMMISSION
FEB 13 '19 AM 8:39

January 25, 2019

Mr. Donnie Mims
Montgomery County Commission
101 South Lawrence Street
Montgomery, Alabama 36104-4268

Re: Group Number(s) 97913 and 37913
Effective Date of Change: 01/01/2019

Dear Mr. Mims:

Thank you for making Blue Cross and Blue Shield of Alabama your choice for plan benefits for your employees and their dependents.

Enclosed please find an insert for your benefit booklet that includes RENEWAL/REQUESTED changes. Upon finalization this insert should be added to your benefit booklet dated January 1, 2019.

We remind you that you are the "plan administrator" and "plan sponsor" under ERISA or other applicable law, and/or the terms of your plan. Among other things, this imposes upon your group the sole legal responsibility to (i) prepare the benefit booklet, (ii) determine whether the benefit booklet distributed to plan participants satisfies ERISA's definition of Summary Plan Description (SPD) or other applicable legal requirements, (iii) ascertain that the booklet accurately and fully describes the benefits that you intend for us to provide or administer, and (iv), distribute the booklet in a timely fashion and appropriate manner to plan participants. Nothing in our agreements with you and no actions taken by us are intended to delegate any of these responsibilities under the plan or applicable law to us.

Pending finalization of your insert (that is, a written direction from you to us telling us to publish the insert for you as written), we will administer the terms and benefits of your plan in accordance with the group enrollment agreement or application, the Administrative Services Agreement (ASA) or Financial Contract, the most recently approved benefit booklet and the enclosed draft insert, which we will treat as operative (by "operative," we mean that the insert and the booklet it amends will serve as the primary but not the sole instrument upon which we will base our administration of the plan, without regard to whether the insert is ever finalized or distributed to the plan's participants). If there is any conflict between any of the foregoing documents, we will resolve that conflict in a manner that best effectuates the intent of your group and us.

You should carefully review the insert. If the insert meets your approval, please sign this letter and either mail it to me in the enclosed envelope, or fax it to my attention at (205) 220-0397. If you have suggested changes to the document, please make them on the draft copy and mail or fax to me.

Mr. Mims
(97913/001)
January 25, 2019
Page 2

Please call me at (205) 220-7049, or email me at Ashley.Mims@BCBSAL.ORG if you have any questions or concerns.

Sincerely,



Ashley Mims
Benefit Analyst
Benefits and Group Accounts

Enclosure

cc: Brent W. Cherry

FOR GROUP'S USE

☐ I have reviewed the enclosed insert, and wish to distribute it as written to the plan's participants in accordance with ERISA or other applicable law. I do not need you to print any additional copies of this insert at this time. I understand that, as a courtesy, you will publish copies of this insert on your website at www.AlabamaBlue.com where they can be accessed by me and the plan's participants.

☐ I have reviewed the enclosed insert, and wish to distribute them as written to the plan's participants. I instruct Blue Cross to print the insert as written and ship ____ [number of copies] printed copies to my group, in care of my attention.

By: _____

Title: _____

Date: _____

CLINIC SHARE AGREEMENT

This Clinic Share Agreement ("Agreement") is entered into by and among The Montgomery County Commission (hereinafter referred to as "County"); The City of Montgomery, Alabama (hereinafter referred to as "City"); Montgomery Water Works and Sanitary Sewer Board (hereinafter referred to as "Board"); and CareHere Management, PLLC., a Tennessee professional limited liability company (hereinafter referred to as "CareHere"), on this ____ day of _____, 2019. Each individually a Party and collectively the Parties.

RECITALS:

The County and CareHere previously entered into the CareHere, LLC Montgomery County, Alabama Agreement, dated January 9, 2008, as amended, ("County Contract") in which CareHere agreed to provide on-site employee health services for the County's employees, retirees, and their dependents at a health center located in a County facility.

The City and CareHere previously entered into the CareHere, LLC City of Montgomery, AL Agreement, dated April 21, 2009, as amended, ("City Contract") in which CareHere agreed to provide on-site employee health services for the City's employees, retirees, and their dependents at a health center located in a City facility.

The Board and CareHere previously entered into the CareHere, LLC Montgomery Water Works and Sanitary Sewer Board Agreement, dated April 20, 2010, as amended, ("Board Contract") in which CareHere agreed to provide on-site employee health services for the Board's employees, retirees, and their dependents at a health center located in a Board facility.

All of the Parties agree that all of the duties, rights and responsibilities of the County Contract, City Contract and the Board Contract apply and in the event any of the provisions of this Agreement conflicts with any of the provisions of those certain Contracts, the individual Contract provision will control and not the provisions of this Agreement.

THE PARTIES AGREE AS FOLLOWS:

1. **Purpose.** The Parties have determined that it is appropriate to allow each other to utilize each's individual clinic to receive services provided by CareHere to each other Party's employees, retirees and their dependents under the terms and conditions set forth herein.
2. **Location of Clinics.** The location of the clinics to be used by the participants of the City, the County, and the Board are as follows:
 - A. 300 South Hull Street, Montgomery, Alabama – owned and operated by the County
 - B. 310 South Hull Street, Montgomery, Alabama – owned by the County and operated by the City
 - C. 3845 Interstate Park, Suite 1, Montgomery, Alabama – owned and operated by the Board
3. **Term.** This Agreement takes effect _____, 2019, and continues until it is terminated by any Party by giving 90 days' written notice to the other Parties or any Party terminates its relationship with CareHere. The Agreement may also be terminated by the mutual agreement of the Parties hereto upon execution of a writing evidencing their intention to terminate said Agreement.

4. County Duties. The County shall:

- A. Make its clinic available to the employees, retirees, and their dependents of the other Parties to receive medical and occupational health services provided by CareHere;
- B. Be responsible for all equipment and supplies (including medications) required to perform such services at its clinic;
- C. Be responsible for managing the utilities, property/lease and insurance associated with its clinic, and will be financially responsible for liability, if any, accruing from, incidents occurring at or connected with its clinic;
- D. Make any required payments to the other Parties as provided under the terms of this Agreement; and
- E. Stay current on its required Monthly Fee to CareHere pursuant to the County Contract.

5. City Duties. The City shall:

- A. Make its clinic available to the employees, retirees, and their dependents of the other Parties to receive medical and occupational health services provided by CareHere;
- B. Be responsible for all equipment and supplies (including medications) required to perform such services at its clinic;
- C. Be responsible for managing the utilities, property/lease and insurance associated with its clinic, and will be financially responsible for liability, if any, accruing from, incidents occurring at or connected with its clinic;
- D. Make any required payments to the other Parties as provided under the terms of this Agreement; and
- E. Stay current on its required Monthly Fee to CareHere pursuant to the City Contract.

6. Board Duties. The Board shall:

- A. Make its clinic available to the employees, retirees, and their dependents of the other Parties to receive medical and occupational health services provided by CareHere;
- B. Be responsible for all equipment and supplies (including medications) required to perform such services at its clinic;
- C. Be responsible for managing the utilities, property/lease and insurance associated with its clinic, and will be financially responsible for liability, if any, accruing from, incidents occurring at or connected with its clinic;
- D. Make any required payments to the other Parties as provided under the terms of this Agreement; and
- E. Stay current on its required Monthly Fee to CareHere pursuant to the Board Contract.

7. CareHere Duties. CareHere shall:

- A. Keep all protected health information obtained from the Parties separate and confidential; and
- B. Facilitate the resolution of complaints and concerns raised by the Parties related to the clinics to the extent the subject of the complaints and concerns are CareHere's responsibility.
- C. Manage billings for the shared service.

- D. **Manage appointments and the process of allocation appointments between the Parties.**

8. **Payment Obligations.** Each Party will be responsible for the specific expenses related to their usage of the clinics operated by another Party. These specific expenses include any labs and any medications used during a visit to a clinic operated by another Party. Shared expenses shall be divided among the Parties based on each Parties monthly utilization of the clinic. Shared expenses include, but are not limited to, provider time (based on all appointments both used and unused), care coordinator time, new equipment, and facilities costs (including rent, maintenance, utilities, etc. which shall be combined into a reasonable monthly fee based on actual expenses and submitted to CareHere no later than the 3rd of the following month). Utilization shall be determined based on each month's used appointments. For example, if one clinic had 100 used appointments during a month and 20 were used by the County, 20 were used by the City, and 60 were used by the Board, the split of the share expenses would be 20%, 20%, and 60%.

Invoices for specific and shared expenses shall go out monthly pursuant to the County's, the City's, and the Board's respective contracts with CareHere.

9. **Records.** In the event that any records are created as a result of this Agreement, then those records shall belong to the party that created such record. All other records are governed by the individual contracts between CareHere and the other Parties.

10. **Cooperation between the Parties.** The Parties shall use their best efforts to resolve any disputes that may arise between them under this Agreement.

11. **Release of Information.** The Parties shall take all reasonable steps to insure that information with respect to the terms of this Agreement or with respect to the business of the Parties acquired by virtue of the Parties under this Agreement shall not be disclosed or used outside of the business of either Party; provided, however, the foregoing restriction shall not apply to information (a) provided to government authorities are required by applicable law or applicable regulation or consented to by the patient; (b) furnished to healthcare providers involved in a particular patient's case; (c) which is or becomes public knowledge through no fault of any Party; or (d) which is otherwise required to be disclosed by applicable law or applicable regulation or pursuant to a court order.

12. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties with respect to the subject matter herein and supersede all prior understandings, agreements, contracts or arrangements between the Parties, whether oral or written.

13. **Amendment.** This Agreement may be amended only if done in writing signed by the Parties' authorized representatives.

14. **Notices.** Except as otherwise provided herein, all notices, requests, demands and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been duly given if delivered personally, by fax, mailed first-class, postage prepaid, or sent by registered or certified mail, return receipt requested, to the Party to receive such notice, request, demand or other communication at such Party's address set forth below, provided that any Party may change its address for notice by giving the other Parties prior written notice of such change. Any notice given pursuant to this Clinic Share Agreement shall be effective (a) if delivered personally, when delivered; (b) if sent by fax 24 hours after sending; and (c) if mailed, three (3) postal service days after date of postmark.

County
Name:

Address:
Telephone:
Fax:
E-mail:

City

Name:
Address:
Telephone:
Fax:
E-mail:

Board

Name:
Address:
Telephone:
Fax:
E-mail:

CareHere

Name: Ben Baker
Address: 5141 Virginia Way, Suite 350
Brentwood, TN 37027
Telephone: (615) 376-9623
Fax: _____
E-mail: bbaker@carehere.com

15. Governing Law and Venue. This Agreement shall be governed by, and interpreted in accordance with the internal laws of the State of Alabama, without giving effect to its conflict of laws provisions.

16. Transferability. No Party may assign or otherwise transfer this Agreement to a third Party without written consent from the other Parties, which may be given or withheld by the other Parties at their sole discretion. Such consent shall not be unreasonably withheld. Any assignment, transfer or delegation in violation of this section shall be void.

17. Conflict. Unless otherwise stated herein, if a conflict arises between a term or condition of this Agreement and the County Contract, the term or condition of the County Contract governs as between the County and CareHere. The terms of the City Contract shall govern in a conflict between a term or condition of this Agreement and the City Contract between CareHere and the City. The terms of the Board Contract shall govern in a conflict between a term or condition of this Agreement and the Board Contract between CareHere and the Board.

18. Dispute Resolution. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussion and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed

by the laws of the State of Alabama between the Montgomery County Commission, City of Montgomery, Montgomery Water Works and Sanitary Sewer Board and CareHere, LLC.

(Signatures on following page.)

IN WITNESS WHEREOF, the County, the City, the Board, and CareHere have executed this Agreement as of the date last signed below.

Montgomery County Commission

By: _____ Date: _____
Name: _____
Title: _____

The City of Montgomery

By: _____ Date: _____
Name: _____
Title: _____

Montgomery Water Works and Sanitary Board

By: _____ Date: _____
Name: _____
Title: _____

CAREHERE, LLC

By: _____ Date: _____
Name: _____
Title: _____

Tammy Nix

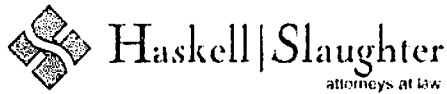
From: Michael Howard <michael@catmedex.com>
Sent: Wednesday, March 20, 2019 5:20 PM
To: Donald Mims; Tammy Nix
Cc: Buck Howard
Subject: Clinic share agreement with dispute resolution
Attachments: County City Board CareHere Clinic Share Agreement 20190214v2; 20190320.docx

Mr. Mims and Tammy,

Please see attached for the agreement with the dispute resolution language added. This language has been approved by CareHere. We have distributed the language to the City and Water Works for their review. We will follow-up with them once we have a final, commission-approved agreement, hopefully Monday. Please let me know if you have any questions.

Best regards,

Michael Howard, MBA
Executive Vice President
Catastrophic Medical Excess, Inc.
p: 205.978.5346
c: 205.266.1370
www.catmedex.com



Haskell Slaughter Gallion & Walker, LLC
242 Winton M. Blount Loop
Montgomery, Alabama 36117
t. 334.265.8573 | f. 334.264.7945

MEMORANDUM

March 20, 2019

To: Donnie Mims
From: Thomas T. Gallion, III
Re: Clinic Share Agreement

I have reviewed your memorandum of March 19, 2019. I have also reviewed the Clinic Share Agreement ("Agreement") between Montgomery County Commission; The City of Montgomery, Alabama; Montgomery Water Works and Sanitary Sewer Board and CareHere, LLC.

The Agreement is acceptable as long as there is the County's standard Dispute Resolution clause contained therein.

"If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission CareHere, LLC"

I am also of the opinion that the services provided for in this agreement are in the best interest of the public health, safety, education, and general welfare of the citizens of Montgomery County. I, therefore, see no reason why the agreement should not be executed if it is the desire of the Montgomery County Commission.

50051-317

Tammy Nix

From: Perri Speigner <pspeigner@carehere.com>
Sent: Thursday, March 07, 2019 8:54 AM
To: Donald Mims; Tammy Nix
Subject: Alliance Share
Attachments: CareHere Alliance Montgomery County First Amendment to the Agreement 20190301.docx

Mr. Mims,

Our team has reviewed the Alliance shared First Amendment and made the changes attached. The fee will be adjusted to \$15 per visit versus \$43 per visit, and the County will continue to pay the staffing costs for the hours the health center is utilized.

Upon your review, please approve or make suggested changes.

Thank you,

Perri Speigner

Director of Clinical Services

CareHere, LLC

Mobile: (334) 444-2084

Email: pspeigner@carehere.com

Web: www.CareHere.com

Note: The information contained in this message is property of CAREHERE, LLC and its subsidiaries and may be privileged and confidential and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to the message and deleting it from your computer. Thank you.

**FIRST AMENDMENT TO THE
HEALTH CENTER SHARE AGREEMENT BETWEEN
ALLIANCE INSURANCE GROUP, LLC, CAREHERE, LLC, AND THE MONTGOMERY
COUNTY COMMISSION**

This First Amendment is entered into as of the ____ day of _____, 2019 (the "Amendment") by and between Alliance Insurance Group, LLC ("Alliance"), CareHere, LLC ("CareHere") and the Montgomery County Commission ("Montgomery County"), collectively the "Parties", and each, a "Party".

WHEREAS, the Parties entered into the Health Center Share Agreement on February 21, 2017 (the "Existing Agreement"); and

WHEREAS, pursuant to Section VII.A. of the Existing Agreement, the amendment contemplated by the Parties must be contained in a written agreement signed by each Party.

NOW, THEREFORE, in consideration of the premises set forth above and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Definitions. Capitalized terms used and not defined in this Amendment have the respective meanings assigned to them in the Existing Agreement.
2. Amendments to the Existing Agreement. As of the Effective Date (defined below), the Existing Agreement is hereby amended or modified as follows:
 - (a) Section III. shall be amended as set forth below with new language appearing in underline and deleted language appearing in ~~strike through~~:
 - A. Payment to CareHere for services will be made pursuant to the Montgomery County agreement with CareHere. All pass through cost for labs and dispensed medications will be based on the utilization of the clinic services by the participating public agencies.
 - B. Montgomery County shall also be responsible for payment of ~~forty-three dollars (\$43.00)~~ fifteen dollars (\$15.00) per visit invoiced by CareHere. Such fee shall be invoiced by and payable to CareHere.
 - C. Montgomery County shall also be responsible to pay for the staffing costs during those hours (currently four (4) hours each Thursday) Montgomery County has access to the health center.
3. Date of Effectiveness; Limited Effect. This Amendment will be deemed effective as of the date first written above (the "Effective Date"). Except as expressly provided in this Amendment,

all of the terms and provisions of the Existing Agreement are and will remain in full force and effect and are hereby ratified and confirmed by the Parties.

4. Miscellaneous.

- (a) This Amendment shall be governed by, and interpreted in accordance with, the laws of the State of Alabama, without giving effect to its conflict of laws provisions.
- (b) This Amendment is binding upon the parties, their successors and assigns.
- (c) The headings in this Amendment are for reference only and do not affect the interpretation of this Amendment.
- (d) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which constitutes one and the same agreement.
- (e) This Amendment constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date first above written.

ALLIANCE INSURANCE GROUP

By: _____
Name: _____
Title: _____
Address: _____

MONTGOMERY COUNTY COMMISSION

By: _____
Name: _____
Title: _____
Address: _____

CAREHERE, LLC

By: _____
Name: Ben Baker
Title: Chief Operating Officer
Address: 5141 Virginia Way
Suite 350
Brentwood, TN 37027

**HEALTH CENTER SHARE AGREEMENT
BETWEEN ALLIANCE INSURANCE GROUP, INC.,
CAREHERE, LLC, AND
THE MONTGOMERY COUNTY COMMISSION**

This Health Center Share Agreement (the "Agreement") is entered into by and between Alliance Insurance Group, LLC ("Alliance"), CareHere, LLC and its subsidiaries and affiliates ("CareHere") and the Montgomery County Commission ("Montgomery County"). All may be collectively referred to as "Parties" or individually referred to as a "Party".

WITNESSETH

WHEREAS, Montgomery County has contracted with CareHere to operate and manage health centers to serve its eligible employees, dependents and retirees; and

WHEREAS, Alliance operates a health center location for the benefit of CareHere Clients (the "Alliance Health Center"); and

WHEREAS, Montgomery County desires to join in the use of the Alliance Health Center; and

WHEREAS, Alliance desires for Montgomery County to join in the use of the Alliance Health Center for the benefit of its employees, dependents and retirees, as applicable; and

WHEREAS, the Parties agree that the respective rights, duties, and obligations regarding this Agreement are as specified in this Agreement and in their individual agreements with CareHere, as applicable;

NOW, THEREFORE, for and in consideration of the mutual covenants, obligations, and benefits hereunder, the Parties do hereby agree as follows:

I. PURPOSE

The purpose of this Agreement is to delineate the terms surrounding the sharing of the Alliance Health Center.

II. STATEMENT OF RESPONSIBILITIES:

ALLIANCE RESPONSIBILITIES

- A. Alliance shall be responsible to the maintenance and upkeep of the health center locations.
- B. Alliance agrees to notify all other entities sharing in the Alliance Health Center whenever a new entity joins, including Montgomery.

- C. Alliance agrees to provide CareHere with a copy of this executed Agreement and any modification of this agreement within 30 days of such execution or modification.

MONTGOMERY COUNTY RESPONSIBILITIES

- A. Montgomery County shall track and supply eligibility data, for its employees, dependents, and retirees eligible to access the health centers. Such eligibility data shall be provided to CareHere on a monthly basis in a format mutually agreed to by CareHere.
- B. Any payments provided for in this Agreement will be made in a timely manner consistent with payments terms contained in the agreement between Montgomery County and CareHere and this Agreement
- C. Montgomery County may coordinate times where by CareHere may make employee presentations explaining onsite clinic services, benefits, and use.
- D. Montgomery County shall allow either Alliance, CareHere or both to submit marketing materials regarding the Alliance Health Center to those eligible to access it. Such marketing materials shall be in a form and manner mutually agreed to by Montgomery County and CareHere and Alliance.
- E. Montgomery County agrees to provide CareHere with a copy of this executed agreement and any modification of this agreement within 30 days of such execution or modification.

III. COSTS

- A. Payment to CareHere for services will be made pursuant to the Montgomery County agreement with CareHere. All pass through cost for labs and dispensed medications will be based on the utilization of the clinic services by the participating public agencies.
- B. Montgomery County shall also be responsible for payment of forty three dollars (\$43.00) per visit invoiced by CareHere. Such fee shall be invoiced by and payable to CareHere.

IV. MANAGEMENT OF SERVICES:

Medical services provided to Montgomery County shall be pursuant to the Agreement between Montgomery County and CareHere.

V. TERM OF AGREEMENT:

The term of this Agreement shall be for a term of six (6) months commencing on the actual opening date of the health center locations to commence delivery of care to patients. This Agreement may be renewed by mutual agreement of the parties. Unless either Montgomery County, Alliance or CareHere gives written notice of nonrenewal to the other party at least ninety (90) calendar days prior to the end of the initial term or of any renewal term, this Agreement shall be automatically renewed for additional periods of one year each.

VI. LIABILITY; NO WAIVER OF IMMUNITY

To the extent authorized by the laws of the State of Alabama, the Parties agree that each shall be responsible for its own actions and those of its members pursuant to and within the scope of this Agreement or amendment thereto. It is expressly understood and agreed by the Parties that neither shall be held liable for the actions of the other Party or any of the other Party's members while in any manner furnishing services hereunder. Each party to this Agreement expressly waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement, not due to the negligence, fraud, or illegal conduct of the other party.

VII. MUTUAL AGREEMENTS

A. Entire Agreement. This agreement sets forth the entire agreement between the parties with respect to the subject matter hereof, and all prior discussions, representations, proposals, offers, and oral or written communications of any nature are entirely superseded hereby and extinguished by the execution of this Agreement. No modification of, or waiver of, any right under this Agreement will be effective unless it is evidenced in writing executed by an authorized representative of each party to this Agreement.

B. Relationship to other Agreements. This agreement enhances emergency management planning between the parties, and does not supersede or negate any other agreements heretofore entered into between the parties.

C. Severability. The phrases, clauses, sentences, paragraphs or sections of this Agreement are severable and, if any phrase, clause, sentence, paragraph, or section of this Agreement should be declared invalid by the final decree or judgment of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Agreement.

D. State Law and Venue Determination. This Agreement shall be subject to and governed under laws of the State of Alabama. All Local, State and Federal laws shall supersede any provisions made in this Agreement. Any provision so effected will not negate the rest of the Agreement. The parties agree that venue for the purposes of any and all lawsuits, causes of action, arbitrations, or other disputes arising this Agreement shall be in Montgomery County, Alabama.

E. Dispute Resolution. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any

disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Capell & Howard, P.C.

F. Paragraph headings. The captions, numbering sequences, titles, paragraph headings, punctuations, and organization used in this Agreement are for convenience only and shall in no way define, limit or describe the scope or intent of this Agreement or any part of it.

G. Understanding, Fair Construction. By execution of this Agreement, the parties acknowledge that they have read and understand each provision, term, and obligation contained in this Agreement. This Agreement, although drawn by one party, shall be construed fairly and reasonably and not more strictly against the drafting party than the non-drafting party.

H. Notice. Any notice required to be given hereunder shall be in writing and delivered to the addresses and titles set forth below by certified mail (return receipt requested), a recorded delivery service, or by other means of delivery requiring a signed receipt. All notices shall be effective upon receipt. The addresses provided herein may be changed at any time on prior written notice.

If to Alliance:

Michael G. Hicks
2595 Bell Road
Montgomery, AL 36117

If to Montgomery County:

If to CareHere:

Ben Baker, COO
5141 Virginia Way, Suite 350
Brentwood, TN 27027

I. Assignment. Neither party may assign this Agreement without the prior written consent of the other party.

(Signatures on following page)

IN WITNESS WHEREOF, this Agreement has been signed on behalf of the Parties on the date indicated.

EXECUTED THIS 21st day of February, 2017

ALLIANCE INSURANCE GROUP, LLC

By: Michael G. Hides

Name: Michael G. Hides

Title: President

Date: 3/18/17

MONTGOMERY COUNTY
COMMISSION

By: Elton N. Dean, Sr.

Name: Elton N. Dean, Sr.

Title: Chairman

Date: 2-21-17

CAREHERE, LLC

By: Ben Becker

Name: Ben Becker

Title: COO

Date: 3/31/17

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *ms*

DATE: March 8, 2019

RE: Contract No. 52603-18B-012
Corrections Staff Uniforms

I request that the attached Amendment No. 1 to Cintas Corporation contract for Corrections Staff Uniforms be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning May 7, 2019 and ending on May 6, 2020.

Cintas Corporation chooses not to increase pricing during the terms of this contract period. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Beverly Wise, Juvenile Court Administrator and Brandi Alexander, Juvenile Director of Detention.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

**Amendment
To
Contract # 52603-18B-012**

Amendment No. 1

Contract for corrections staff uniforms, is hereby extended for one (1) year beginning May 7, 2019 and ending May 6, 2020.

There will be no price increase during this contract period.

All other provisions of the contract will remain the same.

WITNESS:

CINTAS CORPORATION

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

March 21, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Montgomery County Community Punishment & Corrections Authority Board
Appointment

The Montgomery County Commission, at its meeting on March 11, 2019, discussed an appointment to the Montgomery County Community Punishment & Corrections Authority. Commissioner Harris stated that he is still working for a replacement for Larry Spencer who is moving and could not serve another term.

The Commission will be discussing this item at Monday's meeting.

DLM/tn

Attachment

A COUNTY OLDER THAN THE STATE

Montgomery County Community Punishment & Corrections Authority

Members:**Term Expires:**

Robert E. L. (Bobo) Gilpin
 Kaufman Gilpin McKenzie Thomas Weiss, PC
 P.O. Drawer 4540
 Montgomery, Alabama 36103-4540
 Direct Dial: 334-409-2236
 Email: rgilpin@kgmlegal.com

12/1/2021

Carolyn Millender
 3552 Dee Drive
 Montgomery, AL 36116
carmil1908@knology.net
 Home: 281-2108 Cell: 313-1653

12/1/2019

Daniel Harris
 3857 Colline Drive
 Montgomery, AL 36106
 Home: (334) 239-7351

12/1/2019

Frank Brown, Chairman
 PO Box 6101
 Montgomery, AL 36106-6101
 Cell: 224-2281 Work: 353-4609

12/1/2021

James E. Williams
 P.O. Drawer 5130
 Montgomery, AL 36103
 Home: 834-4746 Work: 263-6621

12/1/2021

Perry O. Hooper, Jr.
 4525 Executive Park Drive, Suite #202
 Montgomery, AL 36116
 Work: 334-409-3119
 Cell: 334-391-0554
perryo@paolmarins.com

12/1/2021



Larry Edward Spencer
 6414 Philadelphia Hill
 Montgomery, AL 36117
 Phone: 270-5538
lspencer@alasu.edu

12/1/2018

District Attorney Daryl Bailey
 Work: 832-2550

12/1/2022

Sheriff Derrick Cunningham
 Work: 832-2593

12/1/2022

Sheriff
 District Attorney
 All others

4 year term
 6 year term
 3 year term



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

March 20, 2019

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham
Montgomery County Sheriff's Office

SUBJECT : Request for New Classification
Administrative Services Manager

Please find attached a Memorandum from Sr. Personnel Analyst, Cami Hacker, as well as a job description regarding a request for a new classification in our Detention Facility that will replace the Accounts Manager position. The Accounts Manager position has been open for five (5) years as no one is willing to accept the position at the rate of pay for the said position. I have been working with City-County Personnel to reclassify the position which will in turn replace the Accounts Manager position while incorporating other positions, duties, etc., thereby, increasing the rate of pay to a A10 classification.

Please place this on the next agenda so we can get this matter rectified as soon as possible.

DC/crv

cc: Ms. Florence Cauthen, Deputy County Administrator
encls.

12-1



MEMORANDUM

TO: Derrick Cunningham, Sheriff
FROM: Cami Hacker, Sr. Personnel Analyst
DATE: March 19, 2019
RE: Request for New Classification—Administrative Services Manager

At your request, we have worked with you to develop a new classification for the Sheriff's Office. In your original request, you asked that a position be established to oversee all aspects of the administrative services needed to provide financial and human resources support to the Sheriff's Office as a whole. The position would replace the Detention Facility Accounts Manager classification used by the Detention Facility and would be responsible for preparing and assisting in the preparation of the Sheriff's Office operating budget; managing the purchase of equipment and supplies and the procurement of services; managing the processing of personnel transactions; managing the preparation, processing, and balancing of payroll; supervising two or more permanent employees; and other related duties.

After reviewing your request, classifications in city-county government were reviewed to determine if an existing position was available. We found that the Administrative Officer II used by the City of Montgomery was not a perfect, yet the most similar, match. Using the Detention Facility Accounts Manager, Purchasing Manager, and Administrative Officer II job descriptions, job descriptions for similar positions in other jurisdictions, and your input, a job description was developed.

The job description was used to evaluate pay and the most appropriate pay grade for the new classification was determined to be A10. This is also the pay grade assigned to the Purchasing Manager position at the County and the Administrative Officer II classification assigned to the City.

Therefore, our office is recommending the adoption of the new classification—Administrative Services Manager—for the County's pay plan at pay grade A10.

Request for New Classification—Administrative Services Manager
Page 2

Please review and sign the attached job description. With the signed job description and County Commission approval, we can present the request to the Personnel Board for final approval to the County's pay plan. Once the Personnel Board has approved the new position, we can open the job for application.

We will also be requesting that the Personnel Board abolish the Detention Facility Accounts Manager classification since it is being replaced by this new classification.

If you have any questions or need any further information, please let us know.

ADMINISTRATIVE SERVICES MANAGER

FLSA: Exempt
Pay Grade: A10

CO0449
3.19.19

NATURE OF WORK:

The Administrative Services Manager directs the fiscal and human resources of the Sheriff's Office which includes all Sheriff's Office divisions and the Detention Facility. Major responsibilities for the Sheriff's Office include preparing and assisting in the preparation of the operating budget; managing the purchase of equipment and supplies and the procurement of services; managing the processing of personnel transactions; managing the preparation, processing, and balancing of payroll; processing and maintaining inmate/canteen accounts; supervising two or more permanent employees; and performing related duties. The employee reports directly to the Sheriff.

WORK RESPONSIBILITIES: The following list was developed through a job analysis; however, it is not exhaustive and other duties may be required and assigned.

Manages and assists in the preparation of the Sheriff's Office operating budget using financial data and records, spreadsheet software, calculator and other general office equipment following County and auditor financial guidelines in order to comply with budget objectives and to provide accurate accounting of funds expended.

Manages the purchase of equipment and supplies and the procurement of services for the Sheriff's Office using bids, contracts, and purchase orders following city, state and federal laws and regulations in order to obtain the highest quality merchandise at the lowest possible price.

Manages the processing of personnel transactions for the Sheriff's Office using the computer, personnel transaction forms, and other general office equipment following Montgomery City-County Personnel Board Rules, state and federal personnel laws, and city and departmental policies and procedures in order to ensure that employees are working within established guidelines.

Manages the preparation, processing, and balancing of payroll using the computer, computer records, leave and time records, calculator and other general office equipment following federal and state labor laws and city and departmental policies and procedures in order to ensure that payroll is accurate and timely and that employees are compensated with applicable laws.

Processes and maintains inmate/canteen accounts using computer, reports, order forms, and sales summaries following department policies and procedures and vendor guidelines in order to ensure that inmate accounts balance and that proper charges and deposits are applied.

Supervises two or more permanent employees using sign in/out sheets, leave register, and a calculator following Montgomery City-County Personnel Rules and Regulations, County

guidelines, and Sheriff's Office policies and procedures in order to ensure that the workload is fairly distributed, ensure that adequate staff levels are maintained, monitor performance and communicate information to the staff.

Performs related duties such as reviewing paperwork, preparing correspondence and reports, maintaining appropriate documentation and digital records, assisting auditors, and overseeing and guiding employees in the department who are implementing administrative services such as purchasing and inmate/canteen accounts in order to provide and obtain information, ensure smooth operations, and ensure documentation is available to support decisions made.

KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of accepted professional methods and procedures for purchasing techniques, to include soliciting information, processing requisitions and purchase orders as needed to ensure that work performed by staff complies with County Policies and Procedures and conforms to State of Alabama Bid laws.

Knowledge of budgetary process to include identifying funding sources, projecting and tracking expenditures as needed to implement program(s), relate program plans to budgetary needs, and contain costs.

Knowledge of computer software applications such as spreadsheet, word processing, databases, etc. as needed to access, save, retrieve and organize information at an advanced level.

Knowledge of inventory control procedures, to include establishing stock levels, and locating missing items as needed to supervise personnel performing inventory tasks.

Knowledge of local, state and federal laws, rules and regulations pertaining to employment to include procedures for reporting workman's compensation, overtime, compensatory time, sick and annual leave, disciplinary procedures, drug policy, Family Medical Leave Act, and ADA as needed to supervise, counsel and inform employees.

Knowledge of Montgomery City-County Personnel Board Rules as needed to accurately calculate and report employee time and employment transactions.

Knowledge of payroll procedures and practices to include the procedures for processing temporary and permanent employees, part-time and full time employees, exempt and non-exempt employees, and weekly and bi-weekly employees.

Knowledge of the policies and procedures for the Montgomery County Sheriff's Office and the Montgomery Detention Facility as needed to meet the requirements and standards established for the Sheriff's Office.

Knowledge of the principles and procedures of financial record keeping that includes balancing accounts and tracing errors in financial transactions.

Ability to analyze problems to include reviewing all relevant information, identifying related items and issues, tracking events in time, interpreting data, and securing additional information.

Ability to communicate in writing to include writing with clarity, organizing ideas, using appropriate writing style, tailoring writing to the audience, and using correct spelling, grammar, and punctuation.

Ability to communicate orally to include making clear and understandable oral presentations, speaking clearly, tailoring communication to the audience, organizing ideas in a clear, logical flow, maintaining eye contact, and listening.

Ability to conduct research by gathering information from various sources such as hard copy files, computer files, and interviews as needed to determine purchasing needs of the facility and locate errors in inmate accounts.

Ability to consider the relative costs and benefits of potential actions and to choose the most appropriate one.

Ability to establish and maintain effective working relationships with supervisors, department office employees or other agencies to include tact, courtesy, and diplomacy as needed to provide and request information.

Ability to exercise sound judgment and discretion based on accepted practices when making decisions, applying and interpreting division and County policies and procedures as needed to handle disciplinary matters and establish division policies and procedures.

Ability to handle multiple tasks simultaneously to include being interrupted and returning to work immediately as needed to answer vendor questions, respond to employee problems and handle complaints.

Ability to interpret complex information and data such as spreadsheet computations, charts, and graphs as needed to aid in interpreting payroll data.

Ability to maintain and ensure the confidentiality of sensitive files and information.

Ability to manage time and projects for self and others.

Ability to plan and organize work to include projecting costs, prioritizing, understanding and apply long-range goals of division, scheduling and breaking activities/projects down into separate and distinct elements as needed to determine time and resources for projects and ensure that long and short range goals are met.

Ability to read and comprehend various documents such as contracts, departmental policies and procedures and specification manuals as needed to perform work tasks.

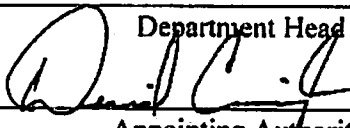
Ability to solve problems using a balance of technical competence and creativity to include defining the problem, collecting data, distinguishing between relevant and irrelevant data, making inferences, and using logic and intuition to arrive at decisions or solutions.

Ability to supervise the work of subordinates to include setting and enforcing performance standards, evaluating work performance, providing guidance in a fair and impartial manner as needed to ensure that work is performed professionally, correctly and in a timely manner.

Ability to trace mathematical errors in records as needed to locate and correct discrepancies in financial records.

ADMINISTRATIVE SERVICES MANAGER**PAGE 4 OF 4**

MINIMUM QUALIFICATIONS: Bachelor's degree in business administration, public administration, or a closely related field and four years of experience and responsibility for direction, control, and decision making in financial areas such as budgeting, payroll, purchasing, and related administrative services. The preferred candidate will have oversight experience for complex and diverse financial areas.

APPROVALS:	
_____ Supervisor	_____ Date
_____ Division Head	_____ Date
_____ Department Head	_____ Date
 Appointing Authority	<u>3/19/19</u> Date

POSITION FILL REQUEST- UNBUDGETED

DEPARTMENT: Engineering
DEPARTMENT HEAD: George Speake
SUPERVISOR: Kevin Boone

POSITION INFORMATION:

Position Title College Intern
Position Number 640075002
Pay Grade N/A Pay Range \$7.65 hour
Proposed Effective Date June 3, 2019
Type of Hire (☒) New (☐) Promotional
Type of Appointment (☐) Permanent (☒) Temporary

JUSTIFICATION:

The Engineering Department would like to use a college student as an intern for the Summer semester. The student will work approximately 40 hours per week for 12 weeks.

George Speake
Department Head

Date March 18, 2019

FINANCIAL IMPACT:

The estimated cost of the intern position is \$4,000. The current Engineering budget has funds to cover the cost.

Sherrill Thomas
Finance Director

Date 3/18/2019

ADMINISTRATIVE REVIEW/COMMENTS:

County Administrator

Date _____



VERNON BARNETT
Commissioner

State of Alabama Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

JOE W. GARRETT, JR.
Deputy Commissioner

CURTIS E. STEWART
Deputy Commissioner

MICHAEL D. GAMBLE
Deputy Commissioner

DONALD J. GRAHAM
Deputy Commissioner

March 1, 2019

MTGY CO. COMMISSII
MAR 8 '19 AM 8:38

TO ALL COUNTY GOVERNING BODIES

As you know, Section 40-3-2, Code of Alabama 1975, requires that each county governing body, shall nominate three persons for consideration in the selection of a County Board of Equalization. One member of the Board of Equalization is to be chosen from the list submitted by your body.

The task of creating a board to pass upon all property assessments is a matter of the highest importance; and the state is interested just as much as the county. You are urged to suggest the best possible type of citizenship for this responsibility.

You are requested to submit your nominations on the official form which is enclosed, so that the intent of the law will be fully carried out. Your attention is called to the fact that a person should be nominated by only one nominating body. It will be appreciated if you will confer with the County Board of Education and the municipalities, so that duplicate nominations will be avoided.

You will note that these nominations are for the new four-year term beginning October 1, 2019.

It will be greatly appreciated if you will return these nominations by August 15, 2019 in order that lists of all boards may be announced in ample time.

Sincerely yours,

Vernon Barnett
Commissioner

VB:dj

Enclosure

COUNTY

OFFICIAL REPORT
Nominations for the
County Board of Equalization
Term beginning October 1, 2019

STATE OF ALABAMA)
)
_____ County)

To the State Commissioner of Revenue
Montgomery, Alabama

We, the undersigned members of the County Commission, or other governing body of this county, do hereby nominate the persons as shown below for consideration as members of the County Board of Equalization and certify that in our opinion they are competent to serve under the provisions of the law.

As provided in Section 40-3-2, Code of Alabama 1975, each nominee is a resident of this county, is an owner of taxable property located within this state, is a qualified voter within this county, and is otherwise well fitted for the duties of the office for which he is nominated. It is understood further that no member of the Board of Equalization can hold employment or office of profit with the United States, the State of Alabama, any county or other political subdivision of said State, or with any county school board or with any municipality.

Under all the conditions stated above, we nominate the following persons:

- | | |
|----------|---------------------------|
| 1. _____ | Name (As usually signed) |
| _____ | Exact Post Office Address |
| 2. _____ | Name (As usually signed) |
| _____ | Exact Post Office Address |
| 3. _____ | Name (As usually signed) |
| _____ | Exact Post Office Address |

Signatures of all members of
County Commission
or other governing body.

DATE: _____, _____

Board of Equalization

Members:

Recommended by:

Term Expires:

Leu Hammonds
5336 Loisa Lane
Montgomery, AL 36108
Home: 334/281-6429

Board of Education

9/30/2019

C. Arthur Steineker
2401 E. Cloverdale Park
Montgomery, AL 36106
Phone: 334/300-3503

County

9/30/2019

Mitchell Dubina
9054 Huron Court
Pike Road, AL 36064

City

9/30/2019

Attorney: Mark Anderson, III

Term: 4 years

2018 BOARD OF DIRECTORS
OFFICERS

Chair
Brad Cain
NaphCare, Inc

Vice Chair
Ross Mitchell
Brookwood Baptist Health

Secretary
Ashley Tabb
1919 Investment Counsel

Treasurer
Jeff Moore
Vulcan Industrial Contractors Co, LLC

DIRECTORS

Immediate Past Chairman
Jim Hoover
Burr & Forman, LLP

Jimmy Burns
Wells Fargo Advisors

Joshua Cornutt
Movement Mortgage, LLC

Krystal Drummond
Drummond Company, Inc.

Kim Eason
Care Network of Alabama

Eric Getty
Graham & Company

Gusty Gulas
Brik Realty

Pat Harris
Harris & Harris LLC

Anna Hart
Hart Law LLC

Kidada Hawkins
Shoals Hospital

Lilly Holt
Mercedes-Benz U.S. International

Alison Hosp
Alabama Retail Association

Delpha Jones
Woodforest National Bank

Kelli Lachowicz
Children's of Alabama

Edmond Miller
AHO Architects

Andrew Rains
BLOX

Josh Rawls
Regions Bank

John Reagan
Mercedes-Benz U.S. International

Breanna Sexton
Re/Max Southern Homes

Thomas St. John
Alabama Power Company

Desmond Thomas
Mayer Electric Supply Company

Tripp Watson
The Watson Firm



TRANSPORTING CHILDREN TO BETTER HEALTH

February 27, 2019

Donald Mims, Administrator
Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102

Dear Mr. Mims,

Kid One Transport is appreciative of the support from the Montgomery County Commission. The support provided by the Montgomery County Commission allows us to continue our efforts of removing the transportation barrier for children and expectant mothers in Montgomery County.

Kid One Transport provides transportation to children and expectant mothers who have limited or no transportation to medical care. We bridge the transportation gap that prevents thousands of Alabama's children and expectant mothers from accessing much needed health care services, thereby ensuring a higher quality of life for each individual and family that we serve.

In 2018 we provided 3,248 transports in Montgomery County, including transports for general well-checks and other basic services, such as vision or dental screenings or prenatal care. They also include transports for children who need treatment for life saving treatments such as dialysis and chemotherapy. We play a vital role in helping to meet the healthcare needs of the indigent population.

I have enclosed a Montgomery Fact Sheet which will give you more detailed information on our impact in the county. An item of interest may be the transports we provide for residents outside of Montgomery County for healthcare. In 2018 we bought in 251 clients for services in Montgomery County. As you consider your budget for the next fiscal year, I kindly request your consideration of funding to support our efforts to us achieve our goal of ensuring that the children and expectant mothers are accessing the care that they need. We ask your consideration of funding in the amount of \$8,000 to cover the fuel expense of one Kid One driver dedicated to providing transports to the residents of Montgomery County.

Please don't hesitate to contact me if you have any questions, concerns, or would like additional information. I can be reached at 205.978.1001 or mholdbrooks@kidone.org. Thank you for all you do to serve Montgomery and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt", is written over a horizontal line.

Matt Holdbrooks
President

Mr. Mims,
Thank you for the support of
Kid One Transport through the
Commission.
15-1
Matt

MONTGOMERY CO. COMMISSION
FEB 28 '19 PM 2:01

MONTGOMERY COUNTY FACT SHEET

SERVICE HISTORY:

- Since 1997 Kid One has provided 44,265 transports in Montgomery.
- In 2018 we provided 3,248 transports.
- Transports in the area account for 15% of total annual transports statewide.
- 2,956 transports remained in Montgomery, 292 were outside of Montgomery for specialty care
- 251 transports for care into Montgomery from surrounding counties

WHO WE SERVE:

- 81% of clients are African American, 11% are Caucasian, 7% are Hispanic, and 1% identify as Other.
- 75% of Kid One parents and expectant mothers have a high school education or less.
- A lack of financial stability is most often what results in clients calling Kid One.
 - 97% do not own a car or cannot drive the one they own due to cost constraints.
 - 83% of families utilizing our service report family income of less than \$10,000.
- 67% of Kid One clients were referred to us by their health care provider, and 24% were referred by a friend or relative.

BENEFITS TO FAMILIES SERVED:

- Peace of mind — clients never have to choose between a paycheck and taking their child to the doctor.
- Over 50% of clients report their child was sick less often and missed fewer days of school since they began utilizing Kid One's service. 48% of clients also reported a decrease in emergency room visits.
- 40% of clients reported an improvement in overall health and well being after they began using Kid One.
- 70% of parents and/or caregivers reported improvement in the child's behavior at home and a decrease in behavioral problems at school since they began using Kid One.

THE NEED IN MONTGOMERY:

- Over 19,000 or 33% children in Montgomery County are living in poverty. Of these children, over 4,000 suffer from a physical or mental disability.
- Over 7,000 families in Montgomery County do not own a vehicle.
- 28% of expectant mothers in Montgomery County do not receive adequate prenatal care, and 10.4% of all babies born in Montgomery County are low weight births.
- Infant mortality of 8.8% in Montgomery County slightly exceeds the state rate of 8.7%, but is well above the natural average of 5.9%



Montgomery County Board of Education

307 South
Decatur Street • P.O. Box 1991 • Montgomery, AL 36102-1991 Phone (334) 223-6700

• Fax (334) 269-3076 www.preparingstudentsforlife.com

MONTGOMERY PUBLIC SCHOOLS

March 7, 2019

After discussion regarding a request to place a millage increase on the ballot for Montgomery Public Schools, It has been determined that our request is unworkable with Alabama law at this time. We respectfully withdraw our request dated November 13, 2018. The Montgomery Public School Board will submit a replacement request at a later time to be determined.

Sincerely,

Mrs. Clare Weil
President

Resolution Requesting District Tax Election for 6 Additional Mills

The following form provides for a request for an election on and for an increase in mills for the Montgomery County Public Schools District in unincorporated Montgomery County, including the corporate limits of the City of Montgomery, not including the corporate limits of the Town/City of Pike Road. The hereby requested increase will increase 6 mills, hereby increasing the total millage to 16 mills to be used for the purpose of funding Montgomery County Public Schools and its school district only for educational purposes.

BE IT RESOLVED by Montgomery County Board of Education (herein called "the Board"), in the State of Alabama, as follows:

Section 1. Findings. Preliminary to the adoption of this resolution, the Board has caused an investigation to be made of the facts set out in the following statements and, on the basis thereof, the Board has found and does hereby declare as follows:

(a) Montgomery County (herein called "the County") is currently levying and collecting a 1 mill county tax, a 3-mill county tax, and a 3-mill special school district tax for the purposes of funding public schools in Montgomery County for a total combined rate of 10 mills, in which was originally set in place in the year 2006 based on an Alabama Constitutional Amendment.

(b) The County is currently not levying a special county tax, which would allow additional mills to be levied on property for educational purposes in the Montgomery County Public Schools District. Therefore, additional mills would maximize the authorized mills for Montgomery County Public Schools Only based on Alabama Law.

(c) All of the area lying within the District is subject to the jurisdiction and control of the Board. The boundaries of the District are coterminous with the corporate limits of the County, including the City of Montgomery corporate limits with the exception of the corporate limits of the Town of Pike Road.

(d) The Board had determined that it is necessary and needed that the said special 10 mills district tax now being levied in the District be continued and increased by 6 additional mills in order to maximize the total millage authorized by Alabama Law to 16 mills for educational purposes only for the Montgomery County Public School District Only based on need.

Section 2. Petition to County Commission. The Board does hereby respectfully petition and request that the Montgomery County Commission call an election to be held on the next available date by a vote of Montgomery County voters in Montgomery County, to include the City of Montgomery and exclude the Town/City of Pike Road, determine whether or not a 6-mill special county tax in the District shall be levied annually for public school purposes within the

corporate limits of the county, to include the City of Montgomery corporate limits, excluding the town/City of Pike Road for a period of 30 consecutive years commencing with the tax year in which the tax will become due and payable on October 1, 2019. Section 3.

Delivery of the Request. The Secretary of the Board shall be and hereby is directed and instructed to prepare and deliver a certified copy of this resolution to the Montgomery County Commission, accompanied by a written request that the said County Commission call the aforesaid election pursuant to the provisions of this resolution.

Tammy Nix

From: riverbendpictures <se@riverbendpictures.com>
Sent: Wednesday, March 13, 2019 12:44 PM
To: Donald Mims; Dan Harris; Elton N. Dean, Sr.; Isaiah Sankey; Ronda Walker; Doug Singleton
Cc: Cassandra Crosby
Subject: Son of The South- Montgomery Budget (spend)
Attachments: Budget Summary AL Spend .pdf

Greetings Commission,

Thank you for your time Monday morning and especially for your interest and support of this Montgomery movie that promises to be inspiring and impactful, not only for Alabama but for the world.

As promised, I have attached our economic impact budget for Montgomery. We welcome your questions and in the event you'd like to meet again and go through it more specifically then we welcome that opportunity as well. Today I have a meeting with the Mayor where I will also share this budget.

We're grateful to you for financial support and will advise on what the City commits.

Meantime, please let me know if you have any further questions.

Sincerely,
Stan

Stan Erdreich
917.612.6052 (t)
se@riverbendpictures.com

riverbendpictures.com

<http://comingthroughtheyemovie.com>

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Son of the South

Budget Summary: Estimated Alabama Spend

Locations: Site Rentals	\$166,173
Catering and Craft Service	\$73,194
Alabama Crew Labor	\$697,276
Equipment Rentals	\$590,555
Purchases	\$359,990
Travel	\$395,542
Local Cast	\$623,731
Total Approx. Alabama Spend	\$2,906,461
Estimated Daily Production Cost	\$133,000/Day



MEMORANDUM

DATE: March 13, 2019
TO: MONTGOMERY COUNTY COMMISSION
FROM: Kenneth C. Funderburk (334-462-5110)
A. Reid Cavnar (334-399-2256)
STIFEL | Merchant Capital Division

The Alabama Legislature, with encouragement and assistance from County government throughout the State, has now directly addressed infrastructure and road needs with passage of the Rebuild Alabama Act gasoline tax bill. Dependable annual dollars will result in significant pay-as-you-go road programs; however some Counties may wish to do larger projects quickly to compensate for deferred maintenance or complete long awaited projects. Stifel | Merchant Capital Division would like to advance the following thought regarding debt issuance to accomplish these projects.

Roadway financings tend to be shorter term than typical fixed interest rate public debt. This presents opportunities for consideration. While public bond issues remain the traditional approach to long term tax-exempt financing, Counties may also benefit from consideration of private placement of tax-exempt debt. This method may provide interest rates competitive with those available in the public bond market. There are many buyers of public debt seeking to purchase an entire issuance. Benefits can include competitive rates, no rating, quick closing, lower issuance expenses, simpler documentation, and possibly "draw down" funding in segments as infrastructure work is begun. Counties with delayed audits may still be able to participate. Our firm can compare a traditional public bond issue to the private placement option.

Stifel has been in discussion with potential investors specifically regarding the Alabama Gas Tax. These purchasers are fully funded and ready to aggressively price debt placements supported entirely by gas tax revenue or, by a general obligation of a county with gas taxes pledged as an internal accounting directive. In fact, it is possible to leverage not only the 6¢ increase this year, but also the additional 4¢ over the next 2 years.

Please let us know of your interest in debt financing with proceeds of the new gas tax. We are available for a call or visit at a moment's notice. Congratulations to all involved in passage of the historic gas tax act. Alabama citizens will be rewarded with improved and growing infrastructure projects for generations.

Stifel, Nicolaus & Company, Incorporated ("Stifel") has prepared the attached materials. Such material consists of factual or general information (as defined in the SEC's Municipal Advisor Rule). Stifel is not hereby providing a municipal entity or obligated person with any advice or making any recommendation as to action concerning the structure, timing or terms of any issuance of municipal securities or municipal financial products. To the extent that Stifel provides any alternatives, options, calculations or examples in the attached information, such information is not intended to express any view that the municipal entity or obligated person could achieve particular results in any municipal securities transaction, and those alternatives, options, calculations or examples do not constitute a recommendation that any municipal issuer or obligated person should effect any municipal securities transaction. Stifel is acting in its own interests, is not acting as your municipal advisor and does not owe a fiduciary duty pursuant to Section 15B of the Securities Exchange Act of 1934, as amended, to the municipal entity or obligated party with respect to the information and materials contained in this communication.

Stifel is providing information and is declaring to the proposed municipal issuer and any obligated person that it has done so within the regulatory framework of MSRB Rule G-23 as an underwriter (by definition also including the role of placement agent) and not as a financial advisor, as defined therein, with respect to the referenced proposed issuance of municipal securities. The primary role of Stifel, as an underwriter, is to purchase securities for resale to investors in an arm's-length commercial transaction. Serving in the role of underwriter, Stifel has financial and other interests that differ from those of the issuer. The issuer should consult with its' own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent it deems appropriate.

These materials have been prepared by Stifel for the client or potential client to whom such materials are directly addressed and delivered for discussion purposes only. All terms and conditions are subject to further discussion and negotiation. Stifel does not express any view as to whether financing options presented in these materials are achievable or will be available at the time of any contemplated transaction. These materials do not constitute an offer or solicitation to sell or purchase any securities and are not a commitment by Stifel to provide or arrange any financing for any transaction or to purchase any security in connection therewith and may not be relied upon as an indication that such an offer will be provided in the future. Where indicated, this presentation may contain information derived from sources other than Stifel. While we believe such information to be accurate and complete, Stifel does not guarantee the accuracy of this information. This material is based on information currently available to Stifel or its sources and is subject to change without notice. Stifel does not provide accounting, tax or legal advice; however, you should be aware that any proposed indicative transaction could have accounting, tax, legal or other implications that should be discussed with your advisors and for counsel as you deem appropriate.

Name of Agency:

Y.E.S.(Youth Employment Services), INC.

Website:

None

Primary Physical Address with Zip Code:

164 East South Blvd. Montgomery, AL 36105

Executive Director Name:

Cederick Williams

Executive Director Phone:

334-357-9514

Year Organization Founded:

2017

Agency Mission/Function:

Our Mission is to empower our youth and their families with the tools needed to transform their lives by fostering hope through enrichment services that strengthen our community and our local workforce.

Function of Organization:

Please see 'About our Program' attachment.

Event/Activity to be Funded:

Y.E.S. INC.

How will funds be used?:

The funds will be used to support the program and services of Y.E.S. INC., which primarily focuses on getting youth, ages 16-24, gainful employment. We provide transportation, computer lab, Instructors, software, food, equipment, insurance, gas for van, rental of program space and program supplies.

Amount Requested:

30,000

Other sources contacted for Funding and Amounts Requested and Received:

Walmart Stores: \$3250.00

Sams Club: \$2000.00

Dr. Leon Davis: \$1000.00

Campaign for Kids Fundraiser: \$3500.00

Executive Director: \$7,000.00

Donations from Board Members: \$1000.00

Montgomery City: \$20,000.00

Have you received funds from the Commission in the past?

No

ABOUT OUR PROGRAM

OUR PROGRAM IS CURRICULUM-BASED THROUGH READY TO WORK. CLASSES WILL BE THREE DAYS A WEEK: TUESDAYS(3:00pm to 6:00)AND THURSDAYS(3:00 to 6:00) THERE WILL BE COURSES TAUGHT ON TIME MANAGEMENT, RESUME WRITING, WORK ETHICS, DRESS FOR SUCCESS AND MUCH MORE. INSPIRATION WEDNESDAYS WILL BE SET APART FOR A SPEAKER (JUDGE, DOCTOR, LAWYER, COACH, ETC.) TO COME IN AND ENCOURAGE OUR YOUTH AND TO LET THEM KNOW THAT SUCCESS LIES WITHIN THEM. OUR GOAL IS TO HAVE A SUCCESS RATE OF 15 YOUTH PER MONTH BETWEEN THE AGES OF 16-24, TO BE THOROUGHLY TRAINED IN JOB READINESS THAT DIRECTS THEM TO JOB PLACEMENT THAT TURNS INTO SUCCESSFULL CAREERS.

ABOUT OUR PARTNERS

EASTER SEAL: THEY WILL EMPLOY 2 PEOPLE 55 AND OVER TO WORK 20 HOURS A WEEK IN OUR PROGRAM.

TRENHOLM TECH COLLEGE: FOR ALL OF OUR YOUTH THAT HAVE NOT OBTAINED A HIGH SCHOOL DIPLOMA. WE CAN SEND THEM TO THIS PARTNER AND THEY WILL BE ABLE TO ATTEND GED CLASSES FOR FREE TO OBTAIN THEIR GED.

MONTGOMERY AREA FOOD BANK: THEY ALLOW US TO PROVIDE FOOD, SNACKS AND JUICE FOR SPECIAL EVENTS.

STATE SURPLUS PROPERTY: THEY ALLOW US TO GET OFFICE EQUIPMENT, SUPPLIES AND FURNITURE AT A DISCOUNTED RATE.

IMPACT SCHOOL: THE STUDENTS WILL MAKE OUR BANNERS, FLYERS, BROCHURES, BUSINESS CARDS, LETTERHEAD AND BUILD A WEBSITE FOR OUR ORGANIZATION.

JOB CORPS: AS LONG AS WE SUPPLY THE MATERIAL, THE STUDENTS WILL BE ALLOWED TO COME IN AT NO ADDITIONAL COST AND DO CARPENTRY AND ELECTRICAL WORK FOR OUR ORGANIZATION.

MONTGOMERY COUNTY DHR: THIS PARTNER WILL SEND US VOLUNTEERS TO WORK WITH OUR ORGANIZATION, AND AFTER 30 DAYS DEPENDING ON JOB PERFORMANCE WE CAN OPT TO HIRE THEM WITH OUR ORGANIZATION.

MONTGOMERY CAREER CENTER: OJT AND WORK BASE LEARNING

MILITARY: WORK WITH OUR 17 YEAR OLD ON 2 WEEK BASIC TRAINING IN THE SUMMER AND ONE WEEKEND A MONTH DURING THEIR SENIOR YEAR. THEY WILL ALSO PAY FOR COLLEGE.

MONTGOMERY CHAMBER OF COMMERCE: THIS PARTNER IS A GREAT NETWORKING SOURCE THAT KEEPS US INFORMED ON ALL THE NEW AND UPCOMING BUSINESS IN THE CITY.

AIDT: THEY PROVIDE QUALITY WORKFORCE DEVELOPMENT FOR ALABAMA'S NEW AND EXPANDING BUSINESSES, AND TO EXPAND THE OPPORTUNITIES OF ITS CITIZENS THROUGH THE JOBS THESE BUSINESSES CREATE.

READY TO WORK: PROVIDES A CAREER PATHWAY FOR INDIVIDUALS WITH LIMITED EDUCATION AND EMPLOYMENT EXPERIENCE. TRAINING IS NO COST. UPON SUCCESSFUL COMPLETION OF THE PROGRAM GRADUATES WILL RECEIVE THE ACW CERTIFICATION BY AIDT AND THE NCRC CERTIFICATION ISSUED BY ACT.

- **ACW-ALABAMA CERTIFIED WORKER**
- **NCRC-NATIONAL CAREER READINESS CERTIFICATE**

BRADFORD HEALTH SERVICES: THEY WILL PROVIDE FREE COUNSELING FOR OUR STUDENTS DEALING WITH DRUG OR MENTAL ISSUES.

ADAM: THEY ARE A STAFFING AGENCY WHO WILL ORGANIZE AND ANALYZED ALL DRUG SCREENING, WHEN NEEDED.

MONTGOMERY PUBLIC HOUSING: THIS PARTNER IS ONE OF OUR MAIN OUTREACH AND RECRUITMENT SOURCES, THEY WILL ASSIST IN EVERY AREA OF RECRUITMENT.

UPCOMING BIDS/CONTRACT RENEWALS

<u>Month</u>	<u>Contract No.</u>	<u>Item</u>	<u>Department</u>	<u>Vendor</u>	<u>Renewal Date</u>	<u>Expiration Date</u>
<u>MARCH</u>						
	State of Alabama Contract T190	Leasing of Mail Machine	Personnel	Pitney Bowes		March 23, 2021
<u>APRIL</u>						
	51988-17B-001	Employee Luncheon	County Commission	Chappy's Deli		April 16, 2019
	52110-18B-008	Law Enforcement Leather & Accessories	Sheriff Office	Gulf States	April 15, 2019	April 15, 2021
<u>MAY</u>						
	51965-16B-019	Security Cameras	Information Systems	Graybar		May 8, 2019
	52210-18B-02	Emergency Medical Treatment Transport	Sherriff's Office	Haynes Ambulance	May 30, 2019	May 30, 2021
	51965-18B-011	Computer Hardware Maintenance	Information System	SHI International Corporation	May 29, 2019	May 29, 2021
	52603-18B-012	Corrections Staff Uniforms	Youth Facility	Cintas Corporation	May 6, 2019	May 6, 2021

UPCOMING BIDS/CONTRACT RENEWALS

<u>JUNE</u>						
	53000-18B-016	Bituminous Plant Mix	Engineering	Wiregrass Construction Co., Inc.	June 14, 2019	June 14, 2021
	51901-18B-019	Air Filters & Service	Support Service	Lott Enterprise dba Filter Service	June 30, 2019	June 30, 2021
	51901-18B-014	Dumpster Rental & Trash Collection	Support Service	Liberty Disposal	June 30, 2019	June 30, 2021
	51901-18B-021	Private Data Network Probate/Revenue East	Information Systems	Troy Cable, Inc.		June 17, 2021
<u>JULY</u>						
	51901-16B-024	Montgomery County Parks Ground Maintenance	Support Service	SharpCut Lawn Service		July 31, 2019
	52200-18B-009	Commissary & Trust	Detention Facility	Keefe Commissary		July 2, 2021
	51100-18B-020	Residential Solid Waste Collection	County Commission	Amwaste, LLC		July 30, 2021
	52110-18B-022	Polo Shirts MCSO	Sheriff Office	LogoBranders	July 22, 2019	July 22, 2021
<u>AUGUST</u>						
	51901-16B-028	Pest Control Services	County Commission	Safe Guard Pest Control Services		August 31, 2019

UPCOMING BIDS/CONTRACT RENEWALS

	51988-17B-010	Vending Machine Services	County Commission	Buffalo Rock Company	August 14, 2019	August 14, 2020
	51910-17B-017	Delivery of Election Equipment	Election Center	Pro Movers and Storage		August 6, 2020
<u>SEPTEMBER</u>						
	51901-17B-027	Preventive Maintenance	Support Service	Climate Services	September 30, 2019	September 30, 2020
	52110-16B-033	Oil Service & Tire Rotation	Sheriff's Office	Stivers Ford		September 30, 2019
	51100-15B-027	Cafeteria Lease	County Commission	ASE Cakes and Catering, LLC		September 7, 2021
	53300-16B-030	Concrete Pipe	Engineering	Forterra Pipe & Precast		September 30, 2019
	State of Alabama Contract T190	Copy Machine Rental	Support Services	Sharp Electronics		September 30, 2019
	52601-17P-024	Manage and Operate Community Based Adolescent Alternative	Youth Facility	The Bridge, Inc.	September 30, 2019	September 30, 2020
	51901-18B-024	Landscape Maintenance Services	Recreations	Harrison and Associates Service, LLC	August 31, 2019	August 31, 2021
<u>OCTOBER</u>						

UPCOMING BIDS/CONTRACT RENEWALS

	52110-16B-038	Footwear	Sheriff's Office	Gulf States Distributors		October 16, 2019
	53000-16B-039	Metal Pipe	Engineering	Gulf Atlantic Culvert Co.		October 16, 2019
<u>NOVEMBER</u>						
	State of Alabama Contract T190	Leasing of Mail Machine	Support Services	Pitney Bowes		November 23, 2018
	51901-16B-035	Uniform Rental	Support Service	Cintas Corporation		November 30, 2019
	51988-17B-001	Employee Luncheon	County Commission	Chappy's Deli		November 20, 2019
	51988-17B-003	Catering of Food Trays	County Commission	Chappy's Deli		November 20, 2019
	51965-17B-016	Internet Services	Information System	Information Transport Solutions		November 1, 2020
	51100-16B-004	Security Guard Service	County Commission	MSF, Inc.		November 30, 2018
<u>DECEMBER</u>						
	52200-19B-003	Inmate Uniforms	Detention Facility	Uniforms Manufacturing, Inc.	December 20, 2019	December 20, 2021
	51100-17B-004	Armored Car Services	Tax & Audit Probate	MAC Courier Services, LLC		December 31, 2019

UPCOMING BIDS/CONTRACT RENEWALS

	51100-18B-026	Clean Saturday Trash Pickup	County Commission	Liberty Disposal, Inc.	December 31, 2019	December 31, 2021
	51901-19B-007	Janitorial Services	Support Service	Fall Facility Services	December 31, 2019	December 31, 2021

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - ACTUAL COLLECTIONS
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

FY 2018		FY 2019			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax SSUT	Total Collections	Amount	%
OCTOBER	3,637,555	3,640,617	85,805	3,726,423	88,868	2.44%
NOVEMBER	3,589,959	3,778,868	81,395	3,860,264	270,305	7.53%
DECEMBER	3,679,876	3,804,439	110,668	3,915,107	235,231	6.39%
JANUARY	4,381,344	4,247,959	162,401	4,410,360	29,015	0.66%
FEBRUARY	3,390,222	3,462,979	185,164	3,648,143	257,920	7.61%
MARCH	3,533,778					
APRIL	4,082,814					
MAY	3,762,749					
JUNE	3,778,041					
JULY	3,996,094					
AUGUST	3,739,413					
SEPTEMBER	3,785,305					
Year to Date	\$18,678,956	\$18,934,863	\$625,433	\$19,560,296	\$881,340	4.72%

Total YTD 2018	\$45,357,151	\$18,678,956
Total YTD 2017	\$44,320,643	\$18,336,140
Total YTD 2016	\$43,552,955	\$17,941,101

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MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - NO AUDITS OR REFUNDS INCLUDED
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

FY 2018		FY 2019			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax	Total Collections	Amount	%
OCTOBER	3,617,078	3,567,962	85,805	3,653,768	36,689	1.01%
NOVEMBER	3,514,481	3,636,595	81,395	3,717,990	203,509	5.79%
DECEMBER	3,614,897	3,680,169	110,668	3,790,837	175,940	4.87%
JANUARY	4,352,746	4,234,389	162,401	4,396,790	44,043	1.01%
FEBRUARY	3,368,368	3,349,245	185,164	3,534,409	166,041	4.93%
MARCH	3,486,733					
APRIL	4,052,651					
MAY	3,691,004					
JUNE	3,747,031					
JULY	3,881,025					
AUGUST	3,648,050					
SEPTEMBER	3,744,702					
Year to Date	\$18,467,570	\$18,468,360	\$625,433	\$19,093,793	\$626,224	3.39%

Total YTD 2018	\$44,718,766	\$18,467,570
Total YTD 2017	\$43,672,831	\$18,176,856
Total YTD 2016	\$42,941,719	\$17,779,413

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MONTGOMERY COUNTY COMMISSION EDUCATION TAX COMPARISON
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

EDUCATION SALES TAX

Month Deposited	FY 2018	FY 2019	Increase (Decrease)	
	1.0% Collections	1.0% Collections	Amount	%
OCTOBER	2,384,646	2,399,152	14,506	0.61%
NOVEMBER	2,306,695	2,522,828	216,133	9.37%
DECEMBER	2,400,495	2,506,141	105,646	4.40%
JANUARY	2,838,370	2,804,945	(33,425)	-1.18%
FEBRUARY	2,158,600	2,286,383	127,782	5.92%
MARCH	2,270,301			
APRIL	2,637,722			
MAY	2,429,456			
JUNE	2,437,243			
JULY	2,588,641			
AUGUST	2,445,755			
SEPTEMBER	2,454,153			
Year to Date	\$12,088,805	\$12,519,448	\$430,643	3.56%

GASOLINE TAX

Collections	FY 2018	FY 2019	Increase (Decrease)	
	Collections	Collections	Amount	%
139,037		137,322	(1,715)	-1.23%
142,218		147,778	5,560	3.91%
139,435		154,644	15,209	10.91%
121,148		135,921	14,773	12.19%
123,734		123,557	(177)	-0.14%
119,190				
138,955				
140,157				
142,692				
142,740				
140,788				
145,352				
\$665,572		\$699,222	\$33,650	5.06%

Total YTD 2018	\$29,352,076	\$12,088,805
Total YTD 2017	\$28,832,488	\$12,025,556
Total YTD 2016	\$28,751,678	\$11,882,582

\$1,635,445	\$665,572
\$1,630,613	\$657,863
\$1,622,822	\$649,110

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**MONTGOMERY COUNTY COMMISSION LODGING TAX COMPARISON
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019**

MONTH DEPOSITED	FY 2018	FY 2019	Increase (Decrease)	
	Collections	Collections	Amount	%
OCTOBER	231,009	237,680	6,672	2.89%
NOVEMBER	217,201	246,615	29,414	13.54%
DECEMBER	206,461	220,259	13,798	6.68%
JANUARY	187,943	189,119	1,176	0.63%
FEBRUARY	194,862	231,069	36,207	18.58%
MARCH	213,377			
APRIL	274,212			
MAY	244,681			
JUNE	260,783			
JULY	268,768			
AUGUST	256,774			
SEPTEMBER	239,950			
Year to Date	\$1,037,476	\$1,124,742	\$87,266	8.41%

Total YTD 2018	\$2,796,021	\$1,037,476
Total YTD 2017	\$2,634,537	\$1,030,390
Total YTD 2016	\$2,710,090	\$1,034,638

NOTES:

February 2019 Collections Above Include \$15,318.34 For Lodging Audits.

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