

SPECIAL CALL MEETING  
MONTGOMERY COUNTY COMMISSION

MARCH 11, 2019

AGENDA

INFORMATION SESSION

Call to Order and Welcome at 8:45 a.m.

Prayer

Reports from Staff:

Administrator  
Deputy Administrator  
Chief Information and Technology Officer  
County Engineer  
Manager of Public Affairs  
County Attorney

Comments from Scheduled Attendees:

Producer Stan Erdreich with River Bend Pictures  
Program Director Cynthia Handy and Office Manager Shelecia Robinson with Alabama  
State University ASPIRE Program  
Executive Director Nathan Cook with Lighthouse Counseling Center, Inc.

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Vice Chairman Walker

Pledge of Allegiance Led by Commissioner Sankey

Call of Roll to Establish Quorum

Comments from Citizens

Presentation of the Minutes of the Regular Meeting of February 19, 2019

## CONSENT AGENDA:

Consider Authorization of Accounts Payable Checks and Payroll Checks

## NEW BUSINESS:

1. Consider Adoption of Resolution Expressing Support for an Increase in Alabama's Gasoline and Diesel Fuel Taxes to Fund Critical County Road and Bridge Repairs and Renovation, County Commission
2. Consider Authorization of Board Member Appointment, Montgomery County Parks and Recreation Board
3. Consider Authorization of Location Agreement with SOTS Productions, LLC for the Purpose of Photographing and Recording Certain Scenes in and in Connection with the Motion Picture Currently Entitled "Son of the South", County Commission
4. Consider Authorization of Amendment Number 3 to the March 12, 2012, Memorandum of Understanding (MOU) between the City of Montgomery and Montgomery County Commission regarding a Joint Management Agreement for Information Technology, Telecommunications and Radio Functions, County Commission
5. Consider Authorization of Deductive Change Order Number 1 to Contract with Norris Building Co., Inc., regarding Renovation of Showers in the Montgomery County Detention Facility (Jail 2), County Commission
6. Consider Authorization of County Levies for Alcohol Licensing for 2019-2020, County Commission
7. Consider Authorization of Miscellaneous Appropriations to Agencies, County Commission
8. Consider Authorization of Miscellaneous Appropriations to Education, County Commission
9. Consider Authorization of Miscellaneous Appropriations from Designated Revenue, County Commission
10. Consider Authorization of Bid Award to Cleary Construction, Inc., regarding Old Selma Road Park Clearing and Grubbing Package, GMC Project Number CMGM-170023, County Commission
11. Consider Authorization of Bid Award regarding Renovation of Scott Street Parking Deck, County Commission
12. Consider Authorization of Award of Request for Proposal to CenturyLink for Telecommunication Services, Information Systems

13. Consider Authorization of a Budget Change Request Number 11 in the Amount of \$53,523 regarding Funding for 45% of the FY2019 Salary and Benefits for the One Place Family Justice Center Executive Director, County Commission Appropriations
14. Consider Authorization of Three-Step Irregular Pay Increase for Court Clerk from Pay Grade A05, Step 5 (\$36,880) to Pay Grade A05, Step 8 (\$40,303), Probate Judge's Office
15. Consider Authorization of Position Fill Requests – Detention Facility (7)
  - Corrections Officer Trainee, Position Number 500419088
  - Corrections Officer Trainee, Position Number 500419173
  - Corrections Officer Trainee, Position Number 500419175
  - Corrections Officer Trainee, Position Number 500419183
  - Corrections Officer Trainee, Position Number 500419225
  - Administrative Support Associate, Position Number 500013232
  - Administrative Support Associate, Position Number 500013234
16. Consider Authorization of Position Fill Request – Engineering Department (1)
  - County Road Equipment Operator I, Position Number 610551018
17. Consider Authorization of Position Fill Request – Probate Judge's Office (1)
  - Assistant Tag and License Supervisor, Position Number 750053044
18. Consider Authorization of Position Fill Request – Revenue Commissioner's Office (1)
  - Customer Service Clerk, Position Number 800016002
19. Consider Authorization of Position Fill Requests – Sheriff's Office (2)
  - Deputy Sheriff Trainee, Position Number 550430068
  - Deputy Sheriff Trainee, Position Number 550430192
20. Consider Authorization of Position Fill Requests – Youth Facility (3)
  - Juvenile Detention Officer, Position Number 900300063
  - Juvenile Detention Officer, Position Number 900300067
  - Relief Juvenile Detention Officer, Position Number 910300002
21. Consider Authorization of Travel/Training Requests (19)

Reports from Staff:

Deputy Administrator  
County Attorney  
County Engineer

Discussion Items by Commissioners

Recess to Information Session

## INFORMATION SESSION

### Reports from Staff:

Administrator  
Deputy Administrator  
Chief Information and Technology Officer  
County Engineer  
Manager of Public Affairs  
County Attorney

### Comments from Scheduled Attendees:

Architects Griffin Harris and Patrick Addison with PH&J Architects, Inc.  
Architect Chris Murphy with Goodwyn, Mills and Cawood, Inc.  
Presiding Circuit Judge Johnny Hardwick and Acting Juvenile Court Administrator  
Beverly Wise  
Director of Retention Jessica Horsley with the Montgomery Area Chamber of Commerce  
and Attorney Miland F. Simpler, III

Adjourn



## **CALENDAR OF EVENTS**

### **MARCH 11, 2019**

Special Call County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon

### **MARCH 25, 2019**

Regular County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon

### **APRIL 8, 2019**

On The Road Meeting  
Time and Location to be determined

### **APRIL 22, 2019**

Regular County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon

### **MAY 6, 2019**

Regular County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon

### **MAY 20, 2019**

Regular County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon

### **MAY 27, 2019**

County Holiday (Memorial Day)

3-11-19 Meeting

## MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND  
ORDERED PAID

CHECKS ARE DATED 2-15-19

| Check Number      | To | Check Number |
|-------------------|----|--------------|
| 284653            |    | 284699       |
|                   |    |              |
| Total Checks Paid |    | \$728,509.09 |

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS  
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS  
PAYABLE CHECK REGISTER

EFT's included in amount

3-11-19 Meeting

## MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND  
ORDERED PAID

CHECKS ARE DATED 2-15-19

| Check Number      | To | Check Number |
|-------------------|----|--------------|
| 284700            |    | 284769       |
|                   |    |              |
| Total Checks Paid |    | \$385,546.98 |

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS  
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS  
PAYABLE CHECK REGISTER

EFT's included in amount

3-11-19 Meeting

## MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND  
ORDERED PAID

CHECKS ARE DATED 2-22-19

| Check Number      | To | Check Number |
|-------------------|----|--------------|
| 284770            |    | 284796       |
|                   |    |              |
| Total Checks Paid |    | \$205,255.68 |

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS  
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS  
PAYABLE CHECK REGISTER

EFT's included in amount

3-11-19 Meeting

## MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND  
ORDERED PAID

CHECKS ARE DATED 2-22-19

| Check Number      | To | Check Number |
|-------------------|----|--------------|
| 284797            |    | 284871       |
|                   |    |              |
| Total Checks Paid |    | \$451,737.47 |

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS  
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS  
PAYABLE CHECK REGISTER

EFT's included in amount

3-11-19 Meeting

## MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND  
ORDERED PAID

CHECKS ARE DATED 3-1-19

| Check Number      | To | Check Number |
|-------------------|----|--------------|
| 284872            |    | 284926       |
|                   |    |              |
| Total Checks Paid |    | \$288,050.63 |

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS  
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS  
PAYABLE CHECK REGISTER

EFT's included in amount

3-11-19 Meeting

## MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND  
ORDERED PAID

CHECKS ARE DATED 3-1-19

| Check Number      | To | Check Number |
|-------------------|----|--------------|
| 284927            |    | 284987       |
|                   |    |              |
| Total Checks Paid |    | \$624,533.24 |

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS  
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS  
PAYABLE CHECK REGISTER

EFT's included in amount

3/11/19 Meeting

## MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND  
ORDERED PAID

CHECKS ARE DATED

3/1/19

|                      |        |    |                      |        |    |              |
|----------------------|--------|----|----------------------|--------|----|--------------|
| Payroll Check Number | 131771 | To | Payroll Check Number | 131832 | \$ | 46,785.65    |
|                      |        |    |                      |        |    |              |
| Direct Deposits      |        |    |                      |        | \$ | 884,390.81   |
|                      |        |    |                      |        |    |              |
| Payroll Check Number | 131833 | To | Payroll Check Number | 131852 | \$ | 259,415.23   |
|                      |        |    |                      |        |    |              |
| Direct Deposits      |        |    |                      |        | \$ | 404,433.44   |
|                      |        |    |                      |        |    |              |
| Federal Deposits     |        |    |                      |        | \$ | 300,543.00   |
|                      |        |    |                      |        |    |              |
| Total Payroll Paid   |        |    |                      |        | \$ | 1,895,568.13 |

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID  
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER



ELTON N DEAN, SR.  
Chairman  
Ronda M. Walker  
Vice Chairman

Daniel Harris, Jr.  
Isaiah Sankey

Doug Singleton



GEORGE C. SPEAKE, PE, PLS  
COUNTY ENGINEER  
KEVIN A. BOONE, PE  
ASSISTANT COUNTY ENGINEER  
334.832.1310  
FAX: 334.832.7190  
WWW.MC-ALA.ORG

## ENGINEERING DEPARTMENT

February 20, 2019

# AGENDA

MAR 11 2019

### MEMORANDUM

TO: Donald L. Mims  
County Administrator

FROM: George C. Speake  
County Engineer

*George C. Speake*  
2/20/2019

SUBJECT: Resolution Supporting Gas Tax Increase

As previously discussed at the February 19, 2019, Information Session, please place on the agenda for the nearest possible Montgomery County Commission meeting approval of the attached resolution provided to us by the Association of County Commissions of Alabama (ACCA) expressing support for an increase in the statewide gas tax. ACCA has made this request to all 67 County Commissions.

After approval by the Commission, ACCA has requested that copies of the resolution be sent to the Governor and relevant legislative leaders. For questions or assistance please contact Abby Fitzpatrick, ACCA's Director of Communications and Engagement.

GCS/gcs

Attachment

cc; File

## RESOLUTION

### EXPRESSING SUPPORT FOR AN INCREASE IN ALABAMA'S GASOLINE AND DIESEL FUEL TAXES TO FUND CRITICAL COUNTY ROAD AND BRIDGE REPAIRS AND RENOVATION

**WHEREAS**, the condition of Alabama's roads and bridges is, by any measure, inadequate for the safety of drivers, inhibits economic growth, and creates delays and unnecessary automobile repairs for Alabama's citizens; and

**WHEREAS**, a Task Force established by President Pro Tempore Del Marsh evaluated the specific needs to reduce traffic delays, plan for future growth, and enhance economic opportunities in every community in Alabama by investing in new resources to make improvements in our transportation system; and

**WHEREAS**, In 2017, Governor Kay Ivey highlighted the need for investment in Alabama's infrastructure during her first month in office and identified such improvements as a priority during her inaugural address on January 14, 2019, stating: "Improving our infrastructure is more than an investment in our roads and bridges; it's an investment in economic development, public safety and local communities. It has been nearly three decades since we last made any changes to our current funding, and the challenge has grown with the passing of time. Now is the time to increase our investment in infrastructure – now is the time to solve this problem;" and

**WHEREAS**, the Association of County Commissions of Alabama and its affiliate organization, the Association of County Engineers of Alabama, recently completed a statewide study on the inadequacy of funding to maintain roads and bridges in a manner that will provide safe and efficient transportation for Alabama motorists; and

**WHEREAS**, this study shows that current funding is so inadequate that Alabama's county roads are being resurfaced on a 114-year cycle, when the useful life of a resurfaced road does not exceed 15 years, and that more than 45 percent of the county-maintained bridges statewide are at least 50 years old; and

**WHEREAS**, the Alabama Legislature will begin its 2019 Regular Session on March 5, 2019, and legislation to provide additional revenue for road and bridge projects has been identified as the top priority by Governor Kay Ivey, House Speaker Mac McCutcheon and Senate President Pro Tempore Del Marsh; and

**WHEREAS**, the primary function of the Montgomery County Commission is to provide for the safety, economic growth, and highest possible quality of life for the citizens of this county, and the members of the Montgomery County Commission believe this proposal would have a monumental impact for the residents of the county, and;

**NOW, THEREFORE, BE IT RESOLVED BY THE MONTGOMERY COUNTY COMMISSION** that it does hereby voice its public support for legislation to increase the rate of Alabama's gasoline and diesel fuel taxes in order to provide substantial new revenue to be utilized on road and bridge repairs and renovation at the county level during the 2019 Regular Legislative Session.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Governor, the Lieutenant Governor, the Speaker of the House of Representatives, the chairs of the Senate and House Rules Committees, and the members of the Montgomery County Legislative Delegation.

**IN WITNESS WHEREOF**, the Montgomery County Commission has caused this Resolution to be executed in its name on this the \_\_\_\_ day of \_\_\_\_\_, 2019.

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Elton N. Dean, Sr., Chairman

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Donald L. Mims, Administrator

Elton N. Dean, Sr.  
CHAIRMAN

Ronda M. Walker  
VICE CHAIRMAN

Daniel Harris, Jr.  
Isaiah Sankey  
Doug Singleton



Donald L. Mims, CPA, MPA  
ADMINISTRATOR

Florence M. Cauthen  
DEPUTY ADMINISTRATOR

# AGENDA

MAR 11 2019

March 7, 2019

## MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*  
County Administrator

SUBJECT: Board Member Appointment to the Parks and Recreation Board

During the February 19, 2019 Commission Meeting, Vice Chairman Walker recommended the appointment of Jennifer Mackin Roth as a member of the Montgomery County Parks and Recreation Board, for a term expiring December 4, 2023. The Commission agreed to place this item on the agenda.

I am requesting approval of this item.

DLM/tn

Attachment

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A COUNTY OLDER THAN THE STATE

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Montgomery County Parks and Recreation Board

**Members:**

**Term Expires:**

Andre' Howard  
143 Wilkinson Street  
Montgomery, AL 36104  
Cell: (334) 462-2696  
Work: (334) 265-1504  
howardsphd@att.net

12/4/2021

Mark Salter  
3909 Oak Street  
Montgomery, AL 36104  
Home: 262-4173  
Work: 262-7727  
Cell: 601-291-9131

12/4/2019



James B. Phillips  
2139 Yarbrough Street  
Montgomery, AL 36110  
Home: 263-9438  
Cell: 850-4667

12/4/2018

Charles Powe  
19 Stone Park Trail  
Pike Road, AL 36064  
Cell: 334220-6579  
Home: 260-9232  
Email: cbigjr8590@charter.net

12/4/2020

Kevin Bradley  
1305 Mulberry Street  
Montgomery, AL 36106  
Cell: 334/201-1116  
Office: 334/265-5337

12/4/2022

**Term: 5 years**

## JENNIFER MACKIN ROTH

2510 Fernway Drive • Montgomery, AL 36111 • (334) 782-2081 • jennymroth@yahoo.com

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### EDUCATION

#### CUMBERLAND SCHOOL OF LAW, SAMFORD UNIVERSITY, Birmingham, AL

Juris Doctor May 1999  
G.P.A.: 3.22/4.0  
Honors: •Dean's List (all semesters)  
Activities: •Cumberland Law Review  
•Donworth Moot Court Competition, Semi-finalist  
•Phi Delta Phi

#### AUBURN UNIVERSITY, Auburn, AL

Bachelor of Science in Human Resource Management, June 1996  
G.P.A.: 3.25/4.0

### BAR ADMISSIONS

Alabama, September 1999

United States District Courts for the Northern, Middle and Southern Districts of Alabama, 2000

### WORK EXPERIENCE

#### WORKING IN THE HOME, Montgomery, AL August 2004-present

#### GARDEN CITY GROUP, Melville, NY

Project Manager, July 2003-August 2004

- Administrator for several class action lawsuit settlements

#### STARNES & ATCHISON LLP, Birmingham, AL

Associate, July 2002-June 2003; September 1999-June 2001

- Assisted in the trial preparation of national class actions and cases involving various species of fraud, legal malpractice, medical malpractice, bankruptcy, and unlawful debt collection practices venued in Alabama, California and Illinois
- Responsible for all phases of litigation, including trial preparation, appeals, depositions, drafting and arguing motions, drafting briefs, pleadings and settlement agreements.

#### BLOOM MURR & ACCOMAZZO, P.C., Denver, CO

Associate, July 2001-June 2002

- Assisted in the trial preparation of mortgage lending, real estate, and bankruptcy cases

### VOLUNTEER EXPERIENCE

#### TRINITY PRESBYTERIAN SCHOOL, Montgomery, AL

- Chaired and co-chaired k4/kindergarten open house (2013 and 2014)
- Room Mother (2012-present)
- Run the Race Committee- Trinity's annual 5k and fun run (2012-2014)
- Spring Gala Committee (2015)

#### CHRISTCHURCH, Montgomery, AL

- Co-chaired Vacation Bible School (2014)
- Organized GPS Tween Ministry (2014)
- Harvest Fest Committee (2012-present)
- Chaired New Baby Ministry (2006-2009)

#### MONTGOMERY AREA COUNCIL ON AGING, Montgomery, AL

- Volunteer (2009-2011)

March 6, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen   
Deputy Administrator

SUBJECT: *Son of the South* Location Agreement

The attached agreement allows SOTS Productions, LLC to use and photograph the exterior of the Carnegie Building for production of the movie, *Son of the South*. As discussed at the Commission meeting on February 19, 2019, I request that the Agreement be placed on the next agenda.

## LOCATION AGREEMENT

"Son of the South" ("Project")

Date: March 11, 2019

The undersigned, Elton N. Dean, Sr. ("Representative of Owner"), hereby grants to SOTS Productions, LLC ("Producer") the right to use and photograph the real and personal property described below, upon the terms and conditions set forth below (the "Agreement").

Name: Elton N. Dean, Sr., Chairman

(Please Print)

\_\_\_\_\_  
Signature

Address: 101 S. Lawrence Street

City/State/Zip: Montgomery, AL 36104

Phone # 334-832-1210

FEIN/SSN: 63-6001653

### Description of Property

("Property"): Property Appraisal Office (131 S. Perry Street, Montgomery, AL 36104)

1. Producer and its employees, agents, contractors, licensees and assigns are granted the exclusive right and license to enter, remain upon and leave the Property, in any manner whatsoever, by Producer's personnel and equipment, including access to and egress from the Property, for the purpose of using the Property as a location for filming the Project. Owner further grants to Producer the right to make use of any and all photographs (motion picture scenes, stills, videotape or otherwise) and audio recordings (collectively, "**Photographs**") of, on, in and about the Property, together with all scenery, equipment, buildings, or other property thereon, and if necessary, to make and remove preparations for photography including erecting and maintaining temporary motion picture sets, structures and scenery as Producer may desire (the "**Term**").

2. Without limiting the preceding paragraph, the rights granted in this Agreement include the right to photograph all structures and signs located on the Property (including, but not limited to, the exterior and interior of such structures and the names, logos, verbiage, trademark and tradenames owned or controlled by Owner), the right to refer to the Property by its correct name or any fictitious name, the right to attribute fictitious events as occurring on the Property, and the right to replicate the Property.

3. Producer may take possession of the Property on or about 3/26/19 (which date is subject to change on account of weather conditions or changes in the production schedule).

4. In consideration of the rights granted to Producer under this Agreement, and provided that Producer actually uses the Property for photography of the Project, Producer agrees to pay Owner the sum ("**Location Fee**") of \$500 plus payment of security guard while Producer is in possession of Property (which sum is based upon a rate of \$500 for one day of shooting plus prep/wrap), payable when Producer is finished with, on, in and about the Property, and shall constitute payment in full for the license and other rights granted to Producer herein. For the purposes of this Agreement, a "day" shall be determined according to Producer's call time, so that if Producer requires the Property for night photography, the passing of a calendar day at midnight will not constitute a second day. Notwithstanding anything to the contrary in this Agreement, in the event that Producer's use of the Property is prevented or hampered by weather or occurrences beyond Producer's control (including, but not limited to, weather-related delays) (each, a "Force Majeure Event"), Producer shall have the right to use the Property without any additional charge for an amount of additional time equal to the time that was not used due to the Force Majeure event, commencing at a mutually agreeable time following the end of the Force Majeure Event.

5. Producer agrees to use reasonable care to prevent damage to the Property during photography, and, unless Owner advises otherwise, will leave the Property in substantially the same condition as when entered by Producer, except for reasonable wear and tear from uses contemplated under this Agreement. Producer has the right to remove all of its sets, structures and other material and equipment from the Property.

6. Owner represents and warrants that Owner is the owner of the Property (or agent for the Owner) and has the full right and authority to enter into this Agreement and to grant to Producer the license and other rights granted herein; that the consent of no other person or company is required for Producer's use of the Property as contemplated hereunder; and that the Property and every part thereof is in good physical condition and repair, and Producer shall not be liable for any defect(s) with respect to the physical condition of the Property existing prior to Producer's use of the Property; and that the Photographs and any use thereof in connection with the Project, or advertising and publicity relating to the Project, will not infringe or violate any right whatsoever of any person or company. Owner releases Producer and all parent, sister and related entities of Producer, all licensees, successors, and assigns of Producer, all distributors, exhibitors, stations, sponsors and advertising agencies of the Project or other program incorporating any Photographs taken on or of the Property (collectively "Affiliates"), and all of the officers, directors, agents, employees and shareholders of each of the foregoing from any and all claims, demands and costs arising from or related to any use of the Photographs made on the Property as contemplated herein. This release shall be binding on all of Owner's successors-in-interest and heirs.

7. All rights of every kind and nature, now known or hereafter devised (including without limitation all copyrights therein and all renewals, extensions and restorations of said copyrights), in and to any of the Photographs (including, without limitation, the irrevocable and perpetual right to exhibit in any and all media, throughout the universe, any and all Photographs made at and of the Property) are and shall remain vested in Producer and its successors, assigns and licensees. Neither Owner nor any tenant or other person or company now or hereafter having an interest in the Property shall have any right of action, including without limitation any right to injunctive relief, against Producer or any other person or company arising out of any use of the Photographs whether or not such use is, or may be claimed to be, defamatory, untrue, or censurable in nature, and Owner and such other persons and companies hereby waive any and all rights of privacy, publicity, or any other rights of a similar nature in connection with the exploitation of any Photograph. In the event of any action or claim arising out of or related to this Agreement, the use of the Property or the use or exploitation of the Photographs made on or of the Property, Owner shall be limited to an action for money damages and Owner specifically acknowledges that Owner shall not be entitled to equitable or injunctive relief, all of which Owner knowingly waives. In no event shall Owner be permitted to prevent or inhibit the production, exhibition, distribution, broadcast, advertising, promotion or other use or exploitation of the Project or any Photographs made on or of the Property. Producer may transfer and assign this Agreement or all or any of its rights or privileges hereunder to any entity or individual without restriction. Producer has no obligation to produce the Project or any other motion picture, or to make any use of any Photograph in the Project or otherwise.

8. If, following the Term, Producer requires use of the Property for additional use in connection with the Project, Owner shall permit Producer to re-enter upon and again utilize the Property for such purpose. The dates for such additional use are subject to Owner's approval, which approval Owner, or any subsequent owner, tenant or other person or company now or hereafter having an interest in the Property, shall not unreasonably withhold. If Producer returns to the Property for such additional use, Producer shall pay Owner the pro-rata portion of the Location Fee, based on the length of time Producer remains on the Property, payable when Producer is again finished with, on, in and about the Property. For clarity, all of the terms and conditions of this Agreement apply to any subsequent occupation of the Property for such additional use, including Producer's rights under Paragraphs 2 and 7.

9. Prior to Owner exercising any remedy available pursuant to this Agreement or otherwise, Owner shall give Producer notice of a material default hereunder (if such default is curable) and Producer shall be accorded thirty (30) days to cure such default.

10. Producer and Owner each indemnify and hold harmless the other from any loss, damage, cost and expense (including reasonable attorneys' fees) resulting from the breach by the indemnifying party of any of the terms of this Agreement to the extent such loss, damage, cost and expense is covered by insurance.

11. Upon Producer's vacation of the Property (the "Exit Date"), Owner shall inspect the Property and if Owner does not provide Producer with written notice of any objection to the condition of the Property within two (2) days of the Exit Date, Owner is deemed to have approved the condition of the Property.

12. Any and all notices to Producer and Owner shall be sent by U.S. Mail, certified for registered (return receipt requested), by personal delivery (provided that a signed copy is obtained indicating such delivery was made) or by email or facsimile. Any and all notices to Owner shall be sent to the address provided above. Any and all notices to Producer shall be sent to: SOTS Productions, LLC c/o Foreht Associates, LLP, Attn: Stephen R. Foreht, Esq., 228 East 45<sup>th</sup> Street, 17<sup>th</sup> floor, New York, NY 10017 (212) 371-6785 (f), sforeht@law-org.com.



13. The terms and conditions of this Agreement shall be interpreted and governed by Alabama law applicable to contracts entered into and to be wholly performed in Alabama without reference to choice of law rules. Production Company and Owner consent to the jurisdiction of the State of Alabama, and the City and County of Montgomery, Alabama. Any dispute arising hereunder shall be resolved solely through binding arbitration conducted in Montgomery, Alabama under and pursuant to the commercial arbitration rules of JAMS ("JAMS Rules"). The prevailing party in such arbitration shall be entitled to recover its attorneys' fees and costs incurred in connection with such arbitration. The parties hereby expressly waive any and all rights to appeal, or to petition to vacate or modify, any arbitration award issued in a dispute arising out of this Agreement. Each party hereby irrevocably submits to the jurisdiction of the state and federal courts for the City and County of Montgomery, Alabama, in connection with any petition to confirm an arbitration award obtained pursuant to this Paragraph. Any award shall be final, binding, and non-appealable. The parties agree to accept service of process in accordance with JAMS Rules.

14. Any and all information disclosed to or obtained by Owner and/or representatives, employees, and/or agents of the Property (each a "Party" and collectively the "Parties") concerning or relating to the Project, including but not limited to the premise and concept of the Project, the nature of certain events in the Project, the Owner's and/or Parties' participation in the Project as well as the activities occurring on and around the Property occurring in connection with the Project, and the outcome of the Project (in the event the outcome occurs on the Property) (collectively, the "Confidential Information"), shall be strictly confidential, and Owner hereby agrees not to disclose, and to cause each of the Parties not to disclose, any such Confidential Information to any individual or entity. Owner acknowledges and agrees that any disclosure of such Confidential Information by Owner or any Party in violation of this Agreement shall constitute a material breach of this Agreement and shall cause Producer and/or its Affiliates irreparable injury. Owner further agrees that in the event of any disclosure by Owner or any Party in violation of this Agreement, Owner shall be liable to Producer and/or its Affiliates and Owner agrees that Producer and/or its Affiliates shall have the right to utilize all available remedies under the law, including both financial and injunctive relief, to seek retribution for any breach of this confidentiality provision by Owner or any Party. Owner expressly agrees that Producer and/or its Affiliates shall be entitled to any and all relief available to Producer and/or its Affiliates as reasonable compensation for the significant harm which will be incurred by Producer and/or its Affiliates as a result of any such disclosure and/or breach of this Agreement by Owner and/or any Party. In addition, if requested by Producer, Owner will assist Producer in securing a confidentiality waiver from each Party.

15. All aspects of the publicity and promotion for the Project shall be at Producer's and its designee's sole discretion. During and after the filming of the Project on the Property, neither Owner, nor any of Owner's employees or agents shall directly, or through any publicity representative or otherwise, circulate, publish or otherwise disseminate any news story, article, book or other publicity relating to Producer's participation in the Project and the subject matter of this Agreement, Producer, and/or the Project. The foregoing shall not be deemed to prohibit Owner from issuing publicity that includes incidental references to the Project and Owner's involvement therein, provided the same occurs after the initial press release for the Project has been issued by Producer and does not mention the Project, Producer or any other person or entity involved therewith in an unfavorable or derogatory manner. Without limiting the foregoing in any manner, Owner acknowledges and agrees that is shall not at any time use any of Producer's names, logos, trade names or trademarks or any of its Affiliates' names, logos, trade names or trademarks (including, but not limited to, the title of the Project), or those of any related companies, in connection with any kind of advertising and promotion, publicity, merchandise, tie-in, product or service.

16. This Agreement contains the full and complete understanding between the parties and supersedes all prior agreements and understandings pertaining hereto and cannot be modified except by a writing signed by each party. This Agreement may be executed in one or more counterparts and may be executed and delivered by facsimile or other electronic transmission and/or by PDF signature.

**17. ANY MODIFICATION(S) OR CHANGE(S) TO THIS LOCATION AGREEMENT, WHETHER IN THE FORM OF INTERLINEATION(S) OR AN ADDENDUM, ATTACHMENT, EXHIBIT OR THE LIKE, IS INVALID, NOT BINDING AND OF NO FORCE OR EFFECT UNLESS AND UNTIL (I) SUCH MODIFICATION(S) OR CHANGE(S) IS INITIALED BY, AND (II) THIS AGREEMENT IS SIGNED BY, AN AUTHORIZED PRODUCTION EXECUTIVE.**

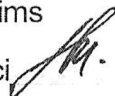
Owner acknowledges that Owner has read and is aware of the contents hereof and intending to be legally bound, has executed this Agreement as of the date written herein.

[THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY. END OF AGREEMENT.]

MAR 11 2019

## Memo

**To:** Donnie Mims

**From:** Lou Ialacci 

**CC:** Mayor Strange, Chairman Dean, Tammy Nix,

**Date:** February 12, 2019

**Re:** Joint Management Agreement – County and City

---

The current amendment # 2 to the Memorandum of Understanding (MOU) between the City of Montgomery and Montgomery County Commission regarding the joint management agreement for Information Technology, Telecommunications, and Radio Functions will expire on March 12 of this year.

I am requesting a third amendment to the MOU be placed on the Work Session briefing memo for discussion by the Commissioners at their February 19, 2019 work session. The original MOU was for one year. The first amendment was for three years, the second amendment was for three years and the third will be for an additional three years beginning March 12, 2019.

I have attached fully executed copies of the original MOU, the first amendment, and the second amendment to make all the previous documents available. I have also attached Amendment # 3 which has already been signed by the Mayor to show his support of this arrangement.

Thank you. I appreciate the Commission's and the City's support. 

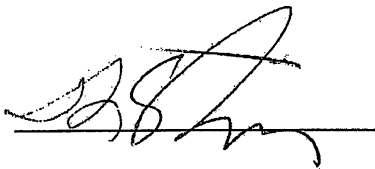
**Addendum to March 12, 2012 Memorandum of Understanding (MOU) between the City of  
Montgomery, Alabama and Montgomery County Commission, Alabama**

**Joint Management Agreement for Information Technology, Telecommunications and Radio Functions**

The MOU referenced above and attached hereto had an initial term that expired March 12, 2013. The MOU requires an affirmative approval by both parties to extend the initial term to an additional three years. Amendment #1 was approved to extend this MOU through March 12, 2016 (copy attached). Amendment #2 was approved to extend this MOU through March 12, 2019 (copy attached).

- 1) This addendum (#3) hereby extends the term of the agreement for an additional three years terminating on March 12, 2022.
- 2) The CITO is supervised by the Montgomery County Commission and the Mayor of Montgomery. The position will report his/her activities at the regularly scheduled County Commission work sessions or as otherwise requested.

The addendum expressed above is hereby approved through witnessed signatures provided below.



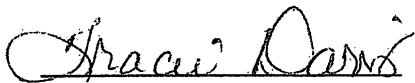
Todd Strange, Mayor

City of Montgomery

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Elton N. Dean, Sr., Chairman

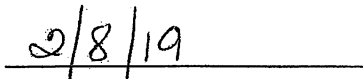
Montgomery County Commission



Witness

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Witness



Date

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Date

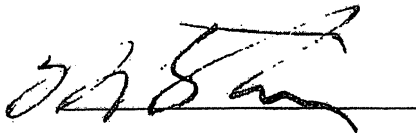
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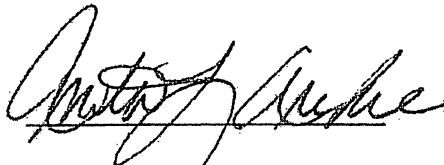
- 1) This addendum (#2) hereby extends the term of the agreement for an additional three years terminating on March 12, 2019.
- 2) The CITO is supervised by the Montgomery County Commission and the Mayor of Montgomery. The position will report his/her activities at the regularly scheduled County Commission work sessions or as otherwise requested.

The addendum expressed above is hereby approved through witnessed signatures provided below.

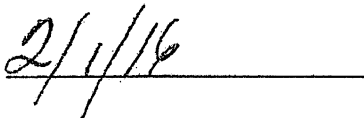


Todd Strange, Mayor

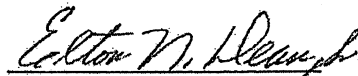
City of Montgomery



Witness

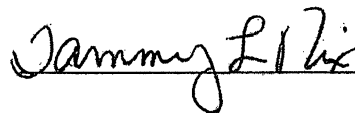


Date

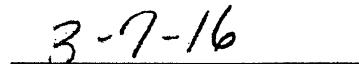


Elton N. Dean, Sr., Chairman

Montgomery County Commission



Witness



Date

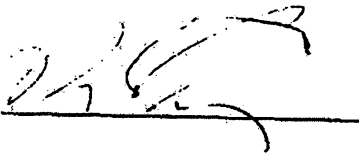
**Addendum to March 12, 2012 Memorandum of Understanding (MOU) between the City of  
Montgomery, Alabama and Montgomery County Commission, Alabama**  
**Joint Management Agreement for Information Technology, Telecommunications and Radio Functions**

The MOU referenced above and attached hereto has an initial term that expires March 12, 2013. The MOU requires an affirmative approval by both parties to extend the initial term to an additional three years.

The following paragraphs are amendments to the original MOU:

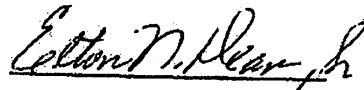
- (1) The CITO shall give an update to the Commission at every Commission meeting.
- (2) Every six months, there will be a joint meeting with the Mayor, County Commission, Deputy Mayor, County Administrator and Deputy Administrator to review the prioritization of the City and County goals/projects.
- (3) The term of the agreement shall be extended for an additional three years terminating on March 12, 2016.

The addendum expressed above is hereby approved through witnessed signatures provided below.



Todd Strange, Mayor

City of Montgomery

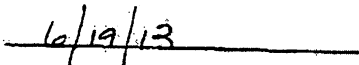


Elton N. Dean, Sr., Chairman

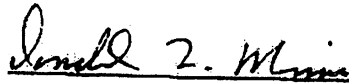
Montgomery County Commission



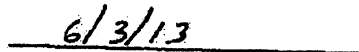
Witness



Date



Witness



Date

**Memorandum of Understanding (MOU)**

**Between**

**City of Montgomery, Alabama**

**And**

**Montgomery County Commission, Alabama**

**Purpose:** In an effort to achieve greater operational and capital efficiencies and effectiveness, the City of Montgomery (City) and Montgomery County Commission (County) shall enter into this agreement to establish a joint management structure for the City of Montgomery and Montgomery County's information technology, telecommunications, and radio functions.

**Term:** The term of this MOU shall be one year beginning at the date of MOU execution by authorized representatives from both entities. Prior to the one year expiration of the MOU, the Commission and the City shall consider extending the contract for three (3) additional years with the provision that the contract can be terminated by either party with a six (6) month cancellation provision. Further authorization of this MOU beyond those terms shall require affirmative action by both entities in the form of an addendum to this agreement. The Commission and the City will start the evaluation process of the joint management structure nine (9) months after execution of the MOU.

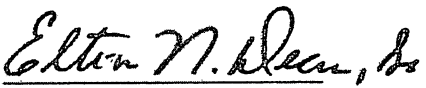
**Joint Management Services:** The Montgomery County Commission shall create a position titled Chief Information and Technology Officer (CITO) in collaboration and with the approval of the City/County Personnel Department. The job description of the position shall be presented for approval by the City/County Personnel Board no later than 15 days after execution of this MOU. The County shall recruit and select in concurrence with the City said position no later than sixty (60) days after the job description has been approved by the City/County Personnel Board. Upon employment of the Chief Information and Technology Officer by the County, the City of Montgomery shall utilize said employee to manage its IT, Telecommunications, and Radio functions throughout the term of this agreement. The City of Montgomery shall pay to the County 70% of the salary and benefits of the Chief Information and Technology Officer (CITO) prorated to a daily rate based on 365 days divided into the annual salary and benefits of the CITO for use of these management services through the term of this agreement. The City shall pay the County once every three (3) months within thirty (30) days after receipt of an invoice from the County. The payment to the County shall increase as the salary and benefits increase for the CITO. The CITO shall be supervised by the Montgomery County Commission. The CITO shall be responsible to manage and supervise both City and County staff that operate within the aforementioned functions. The CITO shall also coordinate his/her activities through the Chief of Staff/Deputy Mayor with the City of Montgomery.

**Joint Capital Purchases:** The CITO shall endeavor to identify opportunities to share capital resources in the operation of the City and County's information and technology functions. As these

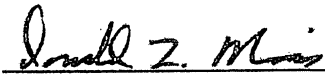
opportunities are defined and implemented, the CITO shall seek mutual agreement of the City and County to share these resources and the cost thereof. The City and County jointly shall determine the best vehicle to implement the mutually agreed capital joint ventures. This may include use of the Montgomery Metro Communication Cooperative District.

The above agreement and terms are hereby approved through the witnessed signatures below.

  
\_\_\_\_\_  
Todd Strange, Mayor  
City of Montgomery, Alabama

  
\_\_\_\_\_  
Elton N. Dean, Sr., Chairman  
Montgomery County Commission

  
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Witness

3/12/12  
\_\_\_\_\_  
Date

3/12/12  
\_\_\_\_\_  
Date

February 14, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence Cauthen  
Deputy Administrator



SUBJECT: Deductive Change Order for Jail 2 Shower Renovations

As discussed at a previous meeting, Goodwyn Mills & Cawood undertook value engineering with low bidder Norris Building Co., Inc., to reduce the contract amount by \$164,694.

I request that the Change Order Number 1 reducing the amount of the contract for renovation of showers in Jail 2 with Norris Building Co., Inc., by \$164,694 be placed on the next agenda.





# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** (Name and address)  
Montgomery County Jail Shower  
Renovations  
AMGM160069

**CONTRACT INFORMATION:**  
Contract For: General Construction

**CHANGE ORDER INFORMATION:**  
Change Order Number: 001

Date: December 7, 2018

Date: January 18, 2019

**OWNER:** (Name and address)  
Montgomery County Commission  
101 South Lawrence Street  
Montgomery, AL 36104

**ARCHITECT:** (Name and address)  
Goodwyn Mills & Cawood, Inc.  
2660 Eastchase Lane, Suite 200  
Montgomery, AL 36117

**CONTRACTOR:** (Name and address)  
Norris Building Co., Inc.  
PO Box 20667  
Montgomery, AL 36120

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Value Engineering deduct per the attached list.

|                                                                          |    |              |
|--------------------------------------------------------------------------|----|--------------|
| The original Contract Sum was                                            | \$ | 1,805,660.00 |
| The net change by previously authorized Change Orders                    | \$ | 0.00         |
| The Contract Sum prior to this Change Order was                          | \$ | 1,805,660.00 |
| The Contract Sum will be decreased by this Change Order in the amount of | \$ | 164,694.00   |
| The new Contract Sum including this Change Order will be                 | \$ | 1,640,966.00 |

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Goodwyn Mills and Cawood, Inc.

**ARCHITECT** (Firm name)

*Freddie Lynn Jr*  
SIGNATURE

Freddie Lynn Jr Sr V.P.  
PRINTED NAME AND TITLE

1-21-19  
DATE

Norris Building Co., Inc.

**CONTRACTOR** (Firm name)

*Paul E Norris III*  
SIGNATURE

PAUL E. NORRIS III, V.P.  
PRINTED NAME AND TITLE

1/18/19  
DATE

Montgomery County Commission

**OWNER** (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE

Hartford Accident and Indemnity Company

*Billie Jo Sanders*  
Billie Jo Sanders  
Attorney in Fact

# POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-12

One Hartford Plaza

Hartford, Connecticut 06155

[Bond.Claims@thehartford.com](mailto:Bond.Claims@thehartford.com)

call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Code: 21-250271

- ☒ Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- ☒ Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
- ☒ Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
- ☐ Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- ☐ Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
- ☐ Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
- ☐ Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
- ☐ Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of Unlimited :**

Thomas J. Gentile, Paul B. Scott Jr., Renee Ellis, Billie Jo Sanders,  
David J. Durden of MONTGOMERY, Alabama

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 6, 2015 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



*John Gray*

John Gray, Assistant Secretary

*M. Ross Fisher*

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT

ss. Hartford

COUNTY OF HARTFORD

On this 11th day of January, 2016, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

*Nora M. Stranko*

Nora M. Stranko  
Notary Public

My Commission Expires March 31, 2018

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of **December 7, 2018**  
Signed and sealed at the City of Hartford.



*Kevin Heckman*

Kevin Heckman, Assistant Vice President

Montgomery County Jail Shower Renovation

|                                                     |                |
|-----------------------------------------------------|----------------|
| Base Bid                                            | \$1,805,660.00 |
| VALUE ENGINEERING ITEMS (V.E.) - Change Order No. 1 |                |
| Ardex to Latricrete                                 | \$11,018.00    |
| S.S. Exhaust Duct to Alum.                          | \$16,381.00    |
| 13 Shower Units from SH-1 to SH-2                   | \$41,250.00    |
| Delete Interior Welding of (13) SH-1                | \$15,000.00    |
| Delete Welding on 27 Knock Down Shower Units        | \$31,200.00    |
| Delete Plumbing Mixing Valves                       | \$6,300.00     |
| Delete Floor Drains (excluding Trench Drains)       | \$43,545.00    |
| Subtotal of V.E                                     | \$164,694.00   |
| Revised Contract Amount After Change Order No. 1    | \$1,640,966.00 |

Elton N. Dean, Sr.  
CHAIRMAN

Ronda M. Walker  
VICE CHAIRMAN

Daniel Harris, Jr.  
Isaiah Sankey  
Doug Singleton



Donald L. Mims, CPA, MPA  
ADMINISTRATOR

Florence M. Cauthen  
DEPUTY ADMINISTRATOR

# AGENDA

MAR 11 2019

March 7, 2019

## MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*  
County Administrator

SUBJECT: County Levies for Alcohol Licensing for 2019-2020

The Montgomery County Commission, at its meeting on February 19, 2019, agreed to place on the next agenda authorization of the County Levies for Alcohol Licensing for 2019-2020, with the provision of "no change" from the prior year license renewal.

I am requesting approval of these items.

DLM/tn

Attachment

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A COUNTY OLDER THAN THE STATE

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6-1



**Alabama Alcoholic Beverage Control Board**  
**Licensing and Compliance Division**

2715 Gunter Park Drive West  
Montgomery, AL 36109  
Phone: 334-213-6300  
Fax: 334-213-6322

**February 1, 2019**

**MEMORANDUM**

**To:** All Wet County Commissions

**From:** Summer Childers  
Licensing and Compliance Division Director

**Subject:** County Levies for Alcohol Licensing

Sec. 28-3A-4, Code of Alabama, requires the Alcoholic Beverage Control Board to collect all county license fees for all new license applications and renewed licenses. In order for this program to be set up for fiscal year 2019-2020, the **attached form must be completed** listing all amounts set by your county in column three (3). **If your county does not wish to make changes to the fees for a particular license type, please indicate that by writing "no change".**

Limitations of the maximum amount of county fees for the following ten (10) types of licenses have been set.

| <u>Type</u>                               | <u>Maximum County Fee</u> |
|-------------------------------------------|---------------------------|
| Retail Beer (On or Off Premises)          | \$75.00                   |
| Retail Beer (Off Premises Only)           | \$75.00                   |
| Retail Table Wine (On or Off Premises)    | \$75.00                   |
| Retail Table Wine (Off Premises Only)     | \$75.00                   |
| Wholesale Beer Only                       | \$275.00                  |
| Wholesale Table Wine Only                 | \$275.00                  |
| Wholesale Table Wine and Beer             | \$375.00                  |
| Additional Warehouse Wine or Beer or Both | \$100.00                  |
| Importer                                  | \$250.00                  |
| Brewpub                                   | \$500.00                  |

Please supply us with this information no later than **April 19, 2019**. This form must be signed by an authorized county official. Please return your completed document to [Courtney.Craig@abc.alabama.gov](mailto:Courtney.Craig@abc.alabama.gov) or mail to the address above. **If there are any changes in your contact information, it is your responsibility to notify the ABC Board as soon as possible.**

Received by: \_\_\_\_\_

County: \_\_\_\_\_

6-2



COUNTY ( 51 ) MONTGOMERY 2019-2020

|                                                    | *FILING<br>FEE | STATE<br>LICENSE<br>FEE | COUNTY<br>LICENSE<br>FEE | RENEWAL<br>TOTAL | NEW<br>LICENSE<br>TOTAL |
|----------------------------------------------------|----------------|-------------------------|--------------------------|------------------|-------------------------|
| <b>TYPE LICENSE &amp; CODE</b>                     |                |                         |                          |                  |                         |
| 010 - LOUNGE RETAIL LIQUOR - CLASS I               | \$ 50.00       | \$300.00                | \$300.00                 | \$600.00         | \$650.00                |
| 011 - LOUNGE RETAIL LIQUOR - CLASS II - ( PACKAGE) | \$ 50.00       | \$300.00                | \$300.00                 | \$600.00         | \$650.00                |
| 020 - RESTAURANT RETAIL LIQUOR                     | \$ 50.00       | \$300.00                | \$300.00                 | \$600.00         | \$650.00                |
| 031 - CLUB LIQUOR - CLASS I                        | \$ 50.00       | \$300.00                | \$500.00                 | \$800.00         | \$850.00                |
| 032 - CLUB LIQUOR - CLASS II                       | \$ 50.00       | \$750.00                | \$750.00                 | \$1,500.00       | \$1,550.00              |
| **                                                 |                |                         |                          |                  |                         |
| 040 - RETAIL BEER - (ON OR OFF PREMISES)           | \$ 50.00       | \$150.00                | \$75.00                  | \$225.00         | \$275.00                |
| **                                                 |                |                         |                          |                  |                         |
| 050 - RETAIL BEER (OFF PREMISES ONLY)              | \$ 50.00       | \$150.00                | \$75.00                  | \$225.00         | \$275.00                |
| **                                                 |                |                         |                          |                  |                         |
| 060 - RETAIL TABLE WINE (ON OR OFF PREMISES)       | \$ 50.00       | \$150.00                | \$75.00                  | \$225.00         | \$275.00                |
| **                                                 |                |                         |                          |                  |                         |
| 070 - RETAIL TABLE WINE (OFF PREMISES ONLY)        | \$ 50.00       | \$150.00                | \$75.00                  | \$225.00         | \$275.00                |
| 080 - LIQUOR WHOLESALE                             | \$ 50.00       | \$500.00                | \$500.00                 | \$1,000.00       | \$1,050.00              |
| **                                                 |                |                         |                          |                  |                         |
| 090 - WHOLESALE BEER ONLY                          | \$ 50.00       | \$550.00                | \$275.00                 | \$825.00         | \$875.00                |
| **                                                 |                |                         |                          |                  |                         |
| 100 - WHOLESALE TABLE WINE ONLY - 16.5% OR LESS    | \$ 50.00       | \$550.00                | \$275.00                 | \$825.00         | \$875.00                |
| **                                                 |                |                         |                          |                  |                         |
| 110 - WHOLESALE TABLE WINE & BEER COMBINED         | \$ 50.00       | \$750.00                | \$375.00                 | \$1,125.00       | \$1,175.00              |
| 120 - WAREHOUSE LICENSE                            | \$ 50.00       | \$200.00                | \$200.00                 | \$400.00         | \$450.00                |
| **                                                 |                |                         |                          |                  |                         |
| 130 - ADDITIONAL WAREHOUSE-WINE, BEER OR BOTH      | \$ 50.00       | \$200.00                | \$100.00                 | \$300.00         | \$350.00                |
| 140 - SPECIAL EVENTS RETAIL                        | \$ 50.00       | \$150.00                | \$150.00                 | N/A              | \$350.00                |
| 150 - SPECIAL RETAIL LICENSE - 30 DAYS OR LESS     | \$ 50.00       | \$100.00                | \$100.00                 | N/A              | \$250.00                |
| 160 - SPECIAL RETAIL - MORE THAN 30 DAYS           | \$ 50.00       | \$250.00                | \$250.00                 | \$500.00         | \$550.00                |
| 170 - RETAIL COMMON CARRIER                        | \$ 50.00       | \$150.00                | \$150.00                 | \$300.00         | \$350.00                |
|                                                    |                |                         |                          |                  |                         |
|                                                    |                |                         |                          |                  |                         |
| 200 - MANUFACTURER                                 | \$ 50.00       | \$500.00                | \$500.00                 | \$1,000.00       | \$1,050.00              |
| **                                                 |                |                         |                          |                  |                         |
| 210 - IMPORTER                                     | \$ 50.00       | \$500.00                | \$250.00                 | \$750.00         | \$800.00                |
| **                                                 |                |                         |                          |                  |                         |
| 220 - BREWPUB                                      | \$ 50.00       | \$1,000.00              | \$500.00                 | \$1,500.00       | \$1,550.00              |
| 230 - INTERNATIONAL MOTOR SPEEDWAY                 | \$ 50.00       | \$300.00                | \$300.00                 | \$600.00         | \$650.00                |
| 240 - NON-PROFIT - TAX EXEMPT                      |                | \$0.00                  | N/A                      | N/A              | N/A                     |

\* A \$50.00 non-refundable filing fee is charged to all new licenses.

\*\* May not charge more than one-half of the state fee for this type of license.

SIGNED: \_\_\_\_\_  
 Authorized County Official Title Date

6-3

MISCELLANEOUS APPROPRIATIONS TO AGENCIES - Meeting Date: 3/11/19 - CODE: 001-59320.498

| Contract Number  | Organization                                                 | Description of Program                                  | Harris        | Dean          | Walker        | Sankey       | Singleton     | TOTAL          |
|------------------|--------------------------------------------------------------|---------------------------------------------------------|---------------|---------------|---------------|--------------|---------------|----------------|
| Starting Balance |                                                              |                                                         | 28,100        | 30,367        | 23,400        | 3,150        | 25,000        | 110,017        |
| C-2019-56        | Optimist International, for Central Montgomery Optimist Club | Community Services Programs                             | 1,000         |               |               |              |               | 1,000          |
| C-2019-57        | Montgomery Area Chamber of Commerce                          | Small and Minority Business Development                 |               | 1,000         |               |              |               | 1,000          |
| NC-2019-53       | Pike Road Volunteer Fire Protection Authority                | Operational Expenses                                    |               |               |               |              | 1,000         | 1,000          |
| NC-2019-54       | City of Montgomery, BONDS                                    | Woodley Park Neighborhood Association for Entrance Sign | 2,500         |               |               |              |               | 2,500          |
|                  |                                                              | Total Appropriations 3/11/19                            | 3,500         | 1,000         | 0             | 0            | 1,000         | 5,500          |
|                  |                                                              | <b>APPROPRIATED BUDGET BALANCE</b>                      | <b>24,600</b> | <b>29,367</b> | <b>23,400</b> | <b>3,150</b> | <b>24,000</b> | <b>104,517</b> |
|                  |                                                              |                                                         |               |               |               |              |               |                |
|                  |                                                              |                                                         |               |               |               |              |               |                |
|                  |                                                              |                                                         |               |               |               |              |               |                |
|                  | Administrator                                                | Date                                                    |               |               |               |              |               |                |

AGENDA

MAR 11 2019

# AGENDA

MAR 11 2019

| MISCELLANEOUS APPROPRIATIONS TO EDUCATION - Meeting Date: 3/11/19 - CODE: 001-59320.494 |                     |                              |        |        |        |        |           |         |  |
|-----------------------------------------------------------------------------------------|---------------------|------------------------------|--------|--------|--------|--------|-----------|---------|--|
| Contract Number                                                                         | Organization        | Description of Program       | Harris | Dean   | Walker | Sankey | Singleton | TOTAL   |  |
| Starting Balance                                                                        |                     |                              | 40,100 | 64,500 | 72,000 | 49,500 | 53,960    | 280,060 |  |
| BOE-2019-36                                                                             | Dunbar-Ramer School | Athletic's Program           |        |        |        |        | 1,000     | 1,000   |  |
|                                                                                         |                     |                              |        |        |        |        |           |         |  |
|                                                                                         |                     |                              | 0      | 0      | 0      | 0      | 1,000     | 1,000   |  |
|                                                                                         |                     | Total Appropriations 3/11/19 | 40,100 | 64,500 | 72,000 | 49,500 | 52,960    | 279,060 |  |
|                                                                                         |                     | APPROPRIATED BUDGET BALANCE  |        |        |        |        |           |         |  |
|                                                                                         |                     |                              |        |        |        |        |           |         |  |
|                                                                                         |                     |                              |        |        |        |        |           |         |  |
|                                                                                         |                     |                              |        |        |        |        |           |         |  |
|                                                                                         | Administrator       | Date                         |        |        |        |        |           |         |  |



MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE - Meeting Date: 3/11/19 - CODE: 001-59320.450

| Contract Number         | Organization                       | Description of Program                          | Joint    | Infrastructure | Harris        | Dean          | Walker        | Sankey         | Singleton     | TOTAL          |
|-------------------------|------------------------------------|-------------------------------------------------|----------|----------------|---------------|---------------|---------------|----------------|---------------|----------------|
| <b>Starting Balance</b> |                                    |                                                 |          | <b>21,767</b>  | <b>61,000</b> | <b>22,314</b> | <b>61,000</b> | <b>116,750</b> | <b>77,125</b> | <b>359,956</b> |
| DR-C-2019-27            | Americare Financial Group, Inc.    | P.E.E.R.S. Program                              |          |                |               |               |               | 2,500          |               | 2,500          |
| DR-C-2019-28            | One Place Family Justice Center    | Domestic Violence Program                       |          |                | 3,000         |               |               |                |               | 3,000          |
| DR-C-2019-29            | HandsOn River Region               | 2-1-1 Helpline and Volunteer Management Program |          |                | 5,000         |               |               |                |               | 5,000          |
|                         |                                    |                                                 |          |                |               |               |               |                |               |                |
|                         | Total Appropriations 3/11/19       |                                                 | 0        | 0              | 8,000         | 0             | 0             | 2,500          | 0             | 10,500         |
|                         | <b>APPROPRIATED BUDGET BALANCE</b> |                                                 | <b>0</b> | <b>21,767</b>  | <b>53,000</b> | <b>22,314</b> | <b>61,000</b> | <b>114,250</b> | <b>77,125</b> | <b>349,456</b> |
|                         |                                    |                                                 |          |                |               |               |               |                |               |                |
|                         |                                    |                                                 |          |                |               |               |               |                |               |                |
|                         |                                    |                                                 |          |                |               |               |               |                |               |                |
|                         |                                    |                                                 |          |                |               |               |               |                |               |                |
|                         |                                    |                                                 |          |                |               |               |               |                |               |                |
|                         | Administrator                      | Date                                            |          |                |               |               |               |                |               |                |

# AGENDA

MAR 11 2019

9-1



MAR 11 2019

## Goodwyn Mills Cawood

PO Box 242128  
Montgomery, AL 36124

T (334) 271-3200  
F (334) 272-1566

www.gmcnetwork.com

February 6, 2019

Mr. Elton N. Dean, Sr.  
Chairman  
Montgomery County Commission  
101 S. Lawrence Street  
Montgomery, AL 36104

RE: OLD SELMA ROAD PARK CLEARING AND GRUBBING PACKAGE  
FOR THE MONTGOMERY COUNTY COMMISSION  
GMC PROJECT NO. CMGM-170023

Dear Mr. Dean:

Goodwyn, Mills & Cawood, Inc. has reviewed the bid submitted on Tuesday, February 5, 2019 for the referenced project.

The lowest responsive bidder was Cleary Construction, Inc. from Tompkinsville, KY. This contractor is licensed and in good standing with the Alabama Licensing Board for General Contractors. Goodwyn, Mills and Cawood, Inc. recommends award of the contract to Cleary Construction, Inc. in the amount of \$152,730.00. We have enclosed a bid tabulation for your files.

If the award is made, please sign the three (3) copies of the Notice of Award and return all copies to our office for further processing as soon as possible.

Should you have any questions, please call.

Sincerely,



Max Vaughn, P.E.

MEV:pd

Enclosures

xc: Mr. Donnie Mims; Montgomery County Commission  
Mrs. Florence Cauthen, Deputy Admin.; Montgomery County Commission  
File CMGM170023 BD

---

**NOTICE OF AWARD**

---

Date of Issuance:

Owner: Montgomery County Commission

Engineer: Goodwyn, Mills & Cawood, Inc.

Bidder: Cleary Construction, Inc.

Bidder's Address: 2006 Edmonton Road  
Tompkinsville, KY 42167

Owner's Contract No.:

Engineer's Project No.: CMGM-170023

Contract Name: Old Selma Road Park

Clearing and Grubbing Package

**TO BIDDER:**

You are notified that Owner has accepted your Bid dated February 5, 2019 for the above Contract, and that you are the Successful Bidder and are awarded the Contract.

The Contract Price of the awarded Contract is: \$152,730.00

[3] unexecuted counterparts of the Agreement accompany this Notice of Award.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Engineer [3] counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

---

Owner: MONTGOMERY COUNTY COMMISSION

By: \_\_\_\_\_  
Elton N. Dean, Sr.

Title: Chairman

Contractor: CLEARY CONSTRUCTION, INC.

By: \_\_\_\_\_  
Darren Cleary

Title: President

**GMC PROJECT NO. CMGM-170023**

**BID OPENING: TUESDAY, FEBRUARY 5, 2019 @ 2:00 PM**

To the best of our knowledge, these bids are accurately tabulated and were accepted in accordance with applicable regulations.

Max E. Vaughn, PE, Alabama License No. 28783

10-3

March 6, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen   
Deputy Administrator

SUBJECT: Bid Award for Scott Street Parking Deck Renovations

Per the recommendation of Goodwyn Mills Cawood, I request that a Construction Contract for renovation of the Scott Street Parking Deck in the amount of \$941,494 be awarded to Southern Preservation Systems.



February 28, 2019

Goodwyn Mills Cawood

PO Box 242128  
Montgomery, AL 36124

T (334) 271-3200  
F (334) 272-1566

www.gmcnetwork.com

Mr. Donald Mims  
MONTGOMERY COUNTY COMMISSION  
Courthouse Annex Building  
101 South Lawrence  
Montgomery, Alabama 36104

REFERENCE: LETTER OF RECOMMENDATION

PROJECT: SCOTT STREET PARKING DECK RENOVATIONS  
MONTGOMERY, ALABAMA  
GMC PROJECT NO. AMGM160024

Dear Mr. Mims:

Bids were received for the above referenced project on Thursday, February 14, 2019 at 2:00 p.m. in Montgomery, Alabama.

The apparent low bid was submitted by Southern Preservation Systems from Snellville, GA in the total amount of \$941,494.

After reviewing the bid with the County and a representative from Southern Preservation Systems at the Pre Award Meeting on February 21, 2019, it was determined that the Scope of Work for this project corresponded with the bid received from Southern Preservation Systems.

Therefore, we feel confident in recommending that the Construction Contract be awarded to Southern Preservation Systems.

We look forward to working with you on this project.

Sincerely,

GOODWYN MILLS AND CAWOOD, INC.  
Chris Murphy  
Project Manager

CM/jn

RECEIVED  
FEB 28 2019  
MONTGOMERY COUNTY COMMISSION

BID DATE: February 14, 2019

2:00 PM

Page 1 of 3

BASE BID:

TOTAL:

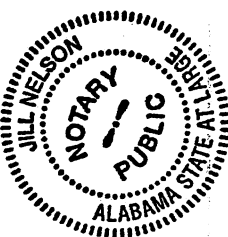
| Engineered Restorations                           | Holley-Henley Builders, Inc.                                 | Hutcheson Construction Co., Inc.                                      | JJ Morley Enterprises, Inc.                                                |
|---------------------------------------------------|--------------------------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------------------|
| 225 Buford Drive<br>Lawrenceville, GA 30046       | 438-A Twain Curve<br>Montgomery, AL 36117                    | PO Box 11053<br>Montgomery, AL 36111                                  | 1325 3rd Avenue South<br>Birmingham, AL 35233                              |
| AL LICENSE NO.:<br>BID BOND BY:                   | AL LICENSE NO.: 8465<br>BID BOND BY: FCGI Insurance Co.      | AL LICENSE NO.: 11105<br>BID BOND BY: Travelers Casualty & Surety Co. | AL LICENSE NO.: 20730<br>BID BOND BY: International Fidelity Insurance Co. |
| NOTATIONS: NO BID RECEIVED                        | NOTATIONS: Deduct \$40,000 from Base Bid                     | NOTATIONS: Deduct \$5,000 from Base Bid                               | NOTATIONS: None                                                            |
| <u>ITEMS RECEIVED</u>                             | <u>ITEMS RECEIVED</u>                                        | <u>ITEMS RECEIVED</u>                                                 | <u>ITEMS RECEIVED</u>                                                      |
| <input type="checkbox"/> PROPOSAL FORM            | <input checked="" type="checkbox"/> PROPOSAL FORM            | <input checked="" type="checkbox"/> PROPOSAL FORM                     | <input checked="" type="checkbox"/> PROPOSAL FORM                          |
| <input type="checkbox"/> BID BOND                 | <input checked="" type="checkbox"/> BID BOND                 | <input checked="" type="checkbox"/> BID BOND                          | <input checked="" type="checkbox"/> BID BOND                               |
| <input type="checkbox"/> ATTACHMENT B             | <input type="checkbox"/> ATTACHMENT B                        | <input type="checkbox"/> ATTACHMENT B                                 | <input checked="" type="checkbox"/> ATTACHMENT B                           |
| <input type="checkbox"/> ATTACHMENT C             | <input checked="" type="checkbox"/> ATTACHMENT C             | <input checked="" type="checkbox"/> ATTACHMENT C                      | <input checked="" type="checkbox"/> ATTACHMENT C                           |
| <input type="checkbox"/> E-VERIFY                 | <input checked="" type="checkbox"/> E-VERIFY                 | <input checked="" type="checkbox"/> E-VERIFY                          | <input checked="" type="checkbox"/> E-VERIFY                               |
| <input type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4 | <input checked="" type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4 | <input checked="" type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4          | <input checked="" type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4               |
| BIDS                                              | BIDS                                                         | BIDS                                                                  | BIDS                                                                       |
| NOTATIONS                                         | NOTATIONS                                                    | NOTATIONS                                                             | NOTATIONS                                                                  |
| SUB-TOTALS                                        | SUB-TOTALS                                                   | SUB-TOTALS                                                            | SUB-TOTALS                                                                 |
|                                                   | \$ 1,329,575                                                 | \$ 1,130,600                                                          | \$ 1,267,695                                                               |
|                                                   | (\$40,000)                                                   | (\$5,000)                                                             |                                                                            |
|                                                   | \$1,289,575                                                  | \$1,125,600                                                           | \$1,267,695                                                                |
| NO BID RECEIVED                                   |                                                              |                                                                       |                                                                            |

I certify that the above bids were received sealed and were publicly opened and read aloud at the time and place indicated and that this is a true and correct tabulation of all bids received for this project

*Gregory P. (Clay) Jones*  
Gregory P. (Clay) Jones  
Alabama Registration No. 6693

Sworn before me this 14th day of February, 2019

*Jill Nelson*  
Jill Nelson  
My commission expires July 20, 2021



SCOTT STREET PARKING DECK  
RENOVATION FOR THE  
MONTGOMERY COUNTY  
COMMISSION  
MONTGOMERY, AL  
GMC PROJ. NO. AMGM160024

BASE BID:

TOTAL:

| Liberty Construction LLC                                     | Odom Construction Co.                                        | Restacon Corp.                                    | Southern Preservation Systems                                |
|--------------------------------------------------------------|--------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------|
| PO Box 211041                                                | 338 Bozle Road                                               | 5060 N. Royal Allania Dr., Suite 7                | 3170 Lenora Church Road, Suite 100                           |
| Montgomery, AL 36121                                         | Deatsville, AL 36022                                         | Tucker, GA 30084                                  | Shelville, GA 30039                                          |
| AL LICENSE NO.: 41067                                        | AL LICENSE NO.: 21135                                        | AL LICENSE NO.: 14749                             | AL LICENSE NO.: 14749                                        |
| BID BOND BY: Fidelity and Deposit Co. of Maryland            | BID BOND BY: United Fire and Casualty Co.                    | BID BOND BY:                                      | BID BOND BY: International Fidelity Insurance Co.            |
| NOTATIONS: None                                              | NOTATIONS: None                                              | NOTATIONS: NO BID RECEIVED                        | NOTATIONS: None                                              |
| <u>ITEMS RECEIVED</u>                                        | <u>ITEMS RECEIVED</u>                                        | <u>ITEMS RECEIVED</u>                             | <u>ITEMS RECEIVED</u>                                        |
| <input checked="" type="checkbox"/> PROPOSAL FORM            | <input checked="" type="checkbox"/> PROPOSAL FORM            | <input type="checkbox"/> PROPOSAL FORM            | <input checked="" type="checkbox"/> PROPOSAL FORM            |
| <input checked="" type="checkbox"/> BID BOND                 | <input checked="" type="checkbox"/> BID BOND                 | <input type="checkbox"/> BID BOND                 | <input checked="" type="checkbox"/> BID BOND                 |
| <input checked="" type="checkbox"/> ATTACHMENT B             | <input checked="" type="checkbox"/> ATTACHMENT B             | <input type="checkbox"/> ATTACHMENT B             | <input checked="" type="checkbox"/> ATTACHMENT B             |
| <input checked="" type="checkbox"/> ATTACHMENT C             | <input checked="" type="checkbox"/> ATTACHMENT C             | <input type="checkbox"/> ATTACHMENT C             | <input checked="" type="checkbox"/> ATTACHMENT C             |
| <input checked="" type="checkbox"/> E-VERIFY                 | <input checked="" type="checkbox"/> E-VERIFY                 | <input type="checkbox"/> E-VERIFY                 | <input checked="" type="checkbox"/> E-VERIFY                 |
| <input checked="" type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4 | <input checked="" type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4 | <input type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4 | <input checked="" type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4 |
| BIDS                                                         | BIDS                                                         | BIDS                                              | BIDS                                                         |
| \$ 1,020,000                                                 | \$ 995,000                                                   |                                                   | \$ 941,494                                                   |
| NOTATIONS                                                    | NOTATIONS                                                    | NOTATIONS                                         | NOTATIONS                                                    |
| SUB-TOTALS                                                   | SUB-TOTALS                                                   | SUB-TOTALS                                        | SUB-TOTALS                                                   |
| \$1,020,000                                                  | \$995,000                                                    |                                                   | \$941,494                                                    |
|                                                              |                                                              | NO BID RECEIVED                                   |                                                              |
|                                                              |                                                              |                                                   | \$941,494                                                    |

11-4



SCOTT STREET PARKING DECK  
 RENOVATION FOR THE  
 MONTGOMERY COUNTY  
 COMMISSION  
 MONTGOMERY, AL  
 GMC PROJ. NO. AMGM160024

BID DATE: February 14, 2019

2:00 PM

Page 3 of 3

BASE BID:

TOTAL:

|                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tendon Systems, LLC<br>7340 McGinnis Ferry Road, Suite 100<br>Suwanee, GA 30024                                                                                                                                                                                                                                  | Volunteer Restoration, Inc.<br>210 Seaman Street<br>Knoxville, TN 37919                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                  |
| AL LICENSE NO.:<br>BID BOND BY:<br>NOTATIONS: NO BID RECEIVED                                                                                                                                                                                                                                                    | AL LICENSE NO.:<br>BID BOND BY:<br>NOTATIONS: NO BID RECEIVED                                                                                                                                                                                                                                                    | AL LICENSE NO.:<br>BID BOND BY:<br>NOTATIONS:                                                                                                                                                                                                                                                                    |
| <div>ITEMS RECEIVED</div> <div> <input type="checkbox"/> PROPOSAL FORM<br/> <input type="checkbox"/> BID BOND<br/> <input type="checkbox"/> ATTACHMENT B<br/> <input type="checkbox"/> ATTACHMENT C<br/> <input type="checkbox"/> E-VERIFY<br/> <input type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4         </div> | <div>ITEMS RECEIVED</div> <div> <input type="checkbox"/> PROPOSAL FORM<br/> <input type="checkbox"/> BID BOND<br/> <input type="checkbox"/> ATTACHMENT B<br/> <input type="checkbox"/> ATTACHMENT C<br/> <input type="checkbox"/> E-VERIFY<br/> <input type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4         </div> | <div>ITEMS RECEIVED</div> <div> <input type="checkbox"/> PROPOSAL FORM<br/> <input type="checkbox"/> BID BOND<br/> <input type="checkbox"/> ATTACHMENT B<br/> <input type="checkbox"/> ATTACHMENT C<br/> <input type="checkbox"/> E-VERIFY<br/> <input type="checkbox"/> ACKNOWLEDGED ADDENDA 1-4         </div> |
| BIDS NOTATIONS SUB-TOTALS                                                                                                                                                                                                                                                                                        | BIDS NOTATIONS SUB-TOTALS                                                                                                                                                                                                                                                                                        | BIDS NOTATIONS SUB-TOTALS                                                                                                                                                                                                                                                                                        |
| NO BID RECEIVED                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                  | NO BID RECEIVED                                                                                                                                                                                                                                                                                                  |

11-5

MAR 11 2019

## Interoffice Memo

**To:** Donnie Mims

**From:** Lou Ialacci 

**Cc:** Florence Cauthen, Myrtle Singleton, Jane Hataway

**Date:** February 13, 2019

**RE:** Telecommunications RFP Award

---

In November 2018 the City released a joint RFP (2-1119) for telecommunications services for the City and County. The IT departments have evaluated the responses and made a recommendation. The County will save approximately \$60,000 over the next three years and will have updated current technology.

I am including for the Commission's review the attached documents:

- A memo recommending CenturyLink to provide the requested services.
- RFP evaluation forms completed individually by each of us and a summary form.

There will be a separate contract issued for the County and the City. The terms and conditions of the contract from CenturyLink for Montgomery County will be sent for review by the County Attorney.

Please include this on the Work Session agenda for the February 19, 2019 meeting.

Thank you for your assistance.

# Interoffice Memo

**To:** Jane Hataway

**From:** Lou Ialacci 

**Cc:** Florence Cauthen, Myrtle Singleton, Marcus Holt  
Larry Kennedy,

**Date:** February 13, 2019

**RE:** Telecommunications RFP (2-1119) Award

---

We had five vendors respond to the RFP. As you pointed out three of them did not provide the required bond with their submittal and were rejected. City and County IT have reviewed the remaining responses and we are recommending that the City of Montgomery award RFP (2-1119) to CenturyLink Business. They did the best job of complying and explaining their approach to meeting the primary requirements and specifications of the RFP (evaluations attached). CenturyLink can provide the necessary services to meet both the City and County's needs at the lowest comprehensive costs. The initial contract term is for 3 years with an option to renew in one-year increments. The new contract will save approximately \$130,000 for the City over the next three years and the city will have updated current telecommunications technology.

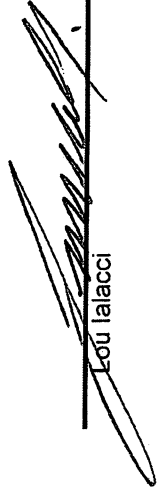
CenturyLink will be providing two separate contracts – one for the City and one for the County. We understand that the proposed Master Service Agreement will have to be reviewed by the City and County Attorneys before each entity would be in a position to sign their document.

Thank you very much for all your assistance and cooperation on this very important project.

**City of Montgomery and Montgomery County Commission  
EVALUATION OF TELECOMMUNICATIONS RFP 2-1119  
\*\*\*Average of Consolidated Individual Evaluations\*\*\***

| ITEM                                                                                                                                               | AT&T<br>REJECTED     | CenturyLink<br>\$ - | Charter Spectrum<br>REJECTED | Verizon<br>REJECTED  | WOW<br>\$ - |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------|------------------------------|----------------------|-------------|
| Cost - 3 Years -                                                                                                                                   |                      |                     |                              |                      |             |
| Cost-effectiveness of service offerings and proposed solutions including the ability to assist in migration. Upfront cost will also be considered. | Bond<br>Not Received | 1.33                | Bond<br>Not Received         | Bond<br>Not Received | 1.66        |
| Capability of vender to provide services meeting present requirements including creative solutions to insure peak utilization needs are meet.      | NA                   | 1                   | NA                           | NA                   | 1.66        |
| Capability of vender to meet future requirements and provide useful solutions.                                                                     | NA                   | 1                   | NA                           | NA                   | 1.66        |
| Demonstrated commitment to reliability of services proposed.                                                                                       | NA                   | 1.33                | NA                           | NA                   | 1           |
| Experience and capabilities of account management and support systems and tools to assist in billing flexibility and accuracy.                     | NA                   | 1                   | NA                           | NA                   | 2           |
| Implementation plan to minimize disruption of business activities.                                                                                 | NA                   | 1                   | NA                           | NA                   | 2           |
| Financial strength & longevity                                                                                                                     | NA                   | 1                   | NA                           | NA                   | 1.33        |
| Overall Ranking                                                                                                                                    | 0.00                 | 1.09                | 0.00                         | 0.00                 | 1.62        |

**Rating:**  
Scale of 1 to 3 (1 being the best)  
2/7/2019 consensus scores

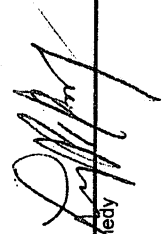
  
Lou Ialacci  
2/12/19  
2/12/2019

City of Montgomery and Montgomery County Commission  
EVALUATION OF TELECOMMUNICATIONS RFP 2-1119

VENDOR

| ITEM                                                                                                                                               | AT&T                       | CenturyLink   | Charter Spectrum           | Verizon                    | WOW          |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---------------|----------------------------|----------------------------|--------------|
| Cost - 3 Years                                                                                                                                     |                            | \$ 105,329.52 |                            |                            | \$103,563.00 |
| Cost-effectiveness of service offerings and proposed solutions including the ability to assist in migration. Upfront cost will also be considered. | Rejected BOND not received | 2             | Rejected BOND not received | Rejected BOND not received | 1            |
| Capability of vendor to provide services meeting present requirements including creative solutions to insure peak utilization needs are met.       |                            | 1             |                            |                            | 2            |
| Capability of vendor to meet future requirements and provide useful solutions.                                                                     |                            | 1             |                            |                            | 1            |
| Demonstrated commitment to reliability of services proposed.                                                                                       |                            | 1             |                            |                            | 1            |
| Experience and capabilities of account management and support systems and tools to assist in billing flexibility and accuracy.                     |                            | 1             |                            |                            | 1            |
| Implementation plan to minimize disruption of business activities.                                                                                 |                            | 1             |                            |                            | 1            |
| Financial strength & longevity                                                                                                                     |                            | 1             |                            |                            | 1            |
| Overall Ranking                                                                                                                                    | 0.00                       | 1.14          | 0.00                       | 0.00                       | 1.14         |

Rating:  
Scale of 1 to 3 (1 being the best)  
consensus scores  
2/5/2019

  
Larry Kennedy  
2/8/19  
Date

City of Montgomery and Montgomery County Commission  
EVALUATION OF TELECOMMUNICATIONS RFP 2-1119

| ITEM                                                                                                                                               | AT&T                 | CenturyLink | Charter Spectrum     | Verizon              | WOW        |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------|----------------------|----------------------|------------|
| Cost - 3 Years -                                                                                                                                   | REJECTED             | \$ 303,722  | REJECTED             | REJECTED             | \$ 327,150 |
| Cost-effectiveness of service offerings and proposed solutions including the ability to assist in migration. Upfront cost will also be considered. | Bond<br>Not Received | 1           | Bond<br>Not Received | Bond<br>Not Received | 2          |
| Capability of vendor to provide services meeting present requirements including creative solutions to insure peak utilization needs are meet.      | NA                   | 1           | NA                   | NA                   | 1          |
| Capability of vendor to meet future requirements and provide useful solutions.                                                                     | NA                   | 1           | NA                   | NA                   | 2          |
| Demonstrated commitment to reliability of services proposed.                                                                                       | NA                   | 1           | NA                   | NA                   | 1          |
| Experience and capabilities of account management and support systems and tools to assist in billing flexibility and accuracy.                     | NA                   | 1           | NA                   | NA                   | 3          |
| Implementation plan to minimize disruption of business activities.                                                                                 | NA                   | 1           | NA                   | NA                   | 3          |
| Financial strength & longevity                                                                                                                     | NA                   | 1           | NA                   | NA                   | 2          |
| Overall Ranking                                                                                                                                    | 0.00                 | 1.00        | 0.00                 | 0.00                 | 2.00       |

Rating:  
Scale of 1 to 3 (1 being the best)  
2/7/2019 consensus scores

2-7-19

Marcus

2/7/2019

**City of Montgomery and Montgomery County Commission  
EVALUATION OF TELECOMMUNICATIONS RFP 2-1119**

| ITEM                                                                                                                                               | AT&T<br>REJECTED     | CenturyLink<br>\$ - | Charter Spectrum<br>REJECTED | Verizon<br>REJECTED  | WOW<br>\$ - |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------|------------------------------|----------------------|-------------|
| Cost - 3 Years -                                                                                                                                   |                      |                     |                              |                      |             |
| Cost-effectiveness of service offerings and proposed solutions including the ability to assist in migration. Upfront cost will also be considered. | Bond<br>Not Received | 1                   | Bond<br>Not Received         | Bond<br>Not Received | 2           |
| Capability of vender to provide services meeting present requirements including creative solutions to insure peak utilization needs are meet.      | NA                   | 1                   | NA                           | NA                   | 2           |
| Capability of vender to meet future requirements and provide useful solutions.                                                                     | NA                   | 1                   | NA                           | NA                   | 2           |
| Demonstrated commitment to reliability of services proposed.                                                                                       | NA                   | 2                   | NA                           | NA                   | 1           |
| Experience and capabilities of account management and support systems and tools to assist in billing flexibility and accuracy.                     | NA                   | 1                   | NA                           | NA                   | 2           |
| Implementation plan to minimize disruption of business activities.                                                                                 | NA                   | 1                   | NA                           | NA                   | 2           |
| Financial strength & longevity                                                                                                                     | NA                   | 1                   | NA                           | NA                   | 1           |
| Overall Ranking                                                                                                                                    | 0.00                 | 1.14                | 0.00                         | 0.00                 | 1.71        |

Rating:  
Scale of 1 to 3 (1 being the best)  
2/7/2019 consensus scores

*[Signature]*  
Lorralacci  
2/7/2019

MAR 11 2019

## MONTGOMERY COUNTY COMMISSION

### BUDGET CHANGE REQUEST

Request Number: 11

DEPARTMENT: County Commission Appropriations REQUESTED BY: Donald L. Mims 2/19/19  
 Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 2/19/19  
 Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐  
 Agenda ☒

COUNTY COMMISSION APPROVAL: \_\_\_\_\_  
 Administrator Date

| ACCOUNT NAME          | ACCOUNT NUMBER | CURRENT BUDGET | INCREASE (DECREASE) | REVISED BUDGET |
|-----------------------|----------------|----------------|---------------------|----------------|
| Family Justice Center | 001-56701.450  | 0              | 53,523              | 53,523         |
| Fund Balance          | 001.35900      | 0              | (53,523)            | (53,523)       |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
|                       |                |                |                     | 0              |
| TOTAL                 |                | \$ 0           | \$ 0                | \$ 0           |

JUSTIFICATION: To budget for funding 45% of the FY 2019 salary and benefits for the Family Justice Center Director. The City of Montgomery will provide 45%. The remaining 10% will be paid by a grant.





www.mc-ala.org/da

**Daryl D. Bailey**  
**District Attorney**  
**Fifteenth Judicial Circuit of Alabama**  
251 South Lawrence Street  
P.O. Box 1667  
Montgomery, Alabama 36102-1667



(334)832-2550

February 14, 2019

Chairman Elton Dean and County Commissioners  
Montgomery County Commission  
P.O. Box 1667  
Montgomery, AL36102

Dear Chairman Dean and Commissioners,

We are requesting you add the salary of the One Place Family Justice Center's Executive Director to the FY 19 budget.

As you know, 45% of the total annual salary is contributed by the County Commission and 45% is contributed by the city of Montgomery, with 10% reimbursed by ADECA. This contribution is paid to the Montgomery County District Attorney's Office who oversees the position.

The total annual salary and benefits are as follows:

|                                                           |                         |                                       |                                      |
|-----------------------------------------------------------|-------------------------|---------------------------------------|--------------------------------------|
| Annual Salary:<br>\$88,934.40                             | ADECA/10%<br>\$8,893.44 | City of Montgomery/45%<br>\$40,020.48 | Montgomery County/45%<br>\$40,020.48 |
| FICA: 88,934.40 * 7.65% = \$6521.64                       | \$652.16/10%            | \$2934.74/45%                         | \$2934.74/45%                        |
| Healthcare: \$930/mo. * 12/mos. = \$11,160/Yr.            | \$1,116/10%             | \$5022                                | \$5022                               |
| State Retirement:<br>\$88,934.40 * 13.8566% = \$12,323.28 | \$1232.33/10%           | \$5,545.46/45%                        | \$5,545.46/45%                       |
| Total: \$118,939.32                                       | \$11,894.03             | \$53,522.68                           | \$53,522.68                          |

As the lead staff member of One Place Family Justice Center, the Executive Director provides leadership to the team as well as being responsible for all administrative functions and day to day operations One Place FJC, under the direction of the Executive Director, provides an invaluable service to Montgomery County citizens who have been victims of crime.

Should you, or any of the Commissioners, have further questions or concerns, please feel free to call me at any time.

Sincerely,

*Daryl Bailey*  
Daryl Bailey

13-2



STEVEN L. REED  
PROBATE JUDGE  
MONTGOMERY COUNTY

AGENDA

MAR 11 2019

# MEMORANDUM

**To: Montgomery County Commission**

**Cc: Donnie Mims**

**From: Steven L. Reed, Probate Judge**

**Date: February 13, 2019**

**Re: Irregular Three Step Increase Request For Jacqueline Bell (Court Clerk)**

The Montgomery County Probate Judge is requesting an irregular three-step pay increase for Court Clerk Jacqueline Bell. Mrs. Bell is currently at pay grade A05-Step 5. The increase will move her to pay grade A05-Step 8. Mrs. Bell is an excellent employee who continues to excel as a Probate Court Clerk. She willingly learns and grows to accomplish success in our ever-changing legal environment.

Mrs. Bell was hired as a Clerk Typist in 2006. She was assigned to the Records Department until 2009. At that time, the previous Probate Judge recognized her exceptional abilities and moved her to work in the Probate Court as a Court Clerk. The previous administration did not reclassify her position. She wasn't officially reclassified until 11/11/13. Mrs. Bell worked for 4 ½ years under the wrong classification causing her to forego merit and cost of living pay increases at the rate at which she was entitled. While having more experience than some of our Probate Clerks, she still makes substantially less.

This annual increase of \$3,423.00 is available in our budget due to the many retirements of senior employees. This increase will bring Mrs. Bell in line with the pay of other Court Clerks with similar experience.

The Montgomery County Probate Court respectfully requests that the Montgomery County Commission approve this irregular merit increase. Thank you for your favorable consideration.

MAR 11 2019

## POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

### POSITION INFORMATION:

Position Title Corrections Officer Trainee

Position Number 500419088 Replace C Law

Pay Grade PCT Pay Range \$31,299

Proposed Effective Date March 25, 2019

Type of Hire ( ☒ ) New ( ☐ ) Promotional

Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date February 28, 2019

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 03/01/2019

Sherrill Thomas

Finance Director

Date 3/1/2019

### ADMINISTRATIVE APPROVAL:

County Administrator

Date \_\_\_\_\_

MAR 11 2019

## POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

### POSITION INFORMATION:

Position Title Corrections Officer Trainee

Position Number 500419173 (Replace M Jackson)

Pay Grade PCT Pay Range 31,299

Proposed Effective Date March 25, 2019

Type of Hire ( ☒ ) New ( ☐ ) Promotional

Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 2/26/2019

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/28/2019

Sherrill Thomas

Finance Director

Date 3/1/2019

### ADMINISTRATIVE APPROVAL:

County Administrator

Date \_\_\_\_\_



MAR 11 2019

## POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility  
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff  
 SUPERVISOR: Kevin Murphy, Chief Deputy

### POSITION INFORMATION:

Position Title Corrections Officer Trainee  
 Position Number 500419175 (Replace E. Ellis)  
 Pay Grade PCT Pay Range 31,299  
 Proposed Effective Date 3/25/2019  
 Type of Hire ( ☒ ) New ( ☐ ) Promotional  
 Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 2/26/2019

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/26/2019

Sherrill Thomas

Finance Director

Date 2/26/2019

### ADMINISTRATIVE APPROVAL:

County Administrator

Date \_\_\_\_\_

## POSITION FILL REQUEST- BUDGETED VACANCY

MAR 11 2019

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

### POSITION INFORMATION:

Position Title Corrections Officer Trainee

Position Number 500419183 (Replace D Baker)

Pay Grade PCT Pay Range 31,299

Proposed Effective Date March 25, 2019

Type of Hire ( ☒ ) New ( ☐ ) Promotional

Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 2/26/2019

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/28/2019

Sherrill Thomas

Finance Director

Date 3/1/2019

### ADMINISTRATIVE APPROVAL:

County Administrator

Date \_\_\_\_\_

## POSITION FILL REQUEST- BUDGETED VACANCY

MAR 11 2019

DEPARTMENT: M. C. Sheriff's Office - Detention Facility  
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff  
 SUPERVISOR: Kevin Murphy, Chief Deputy

### POSITION INFORMATION:

Position Title Corrections Officer Trainee  
 Position Number 500419225 (Replace S Palmer)  
 Pay Grade PCT Pay Range \$31,299  
 Proposed Effective Date March 25, 2019  
 Type of Hire ( ☒ ) New ( ☐ ) Promotional  
 Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Derrick Cunningham Date March 4, 2019  
 Department Head

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 03/04/2019  
 Employee Benefit Manager

Sherrill Thomas Date 3/4/2019  
 Finance Director

### ADMINISTRATIVE APPROVAL:

\_\_\_\_\_  
 County Administrator Date \_\_\_\_\_

MAR 11 2019

## POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility  
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff  
 SUPERVISOR: Kevin Murphy, Chief Deputy

### POSITION INFORMATION:

Position Title Administrative Support Associate  
 Position Number 500013232(Replace K Square)  
 Pay Grade A03 Pay Range \$25,630-\$38,294  
 Proposed Effective Date March 25, 2019  
 Type of Hire ( ☒ ) New ( ☐ ) Promotional  
 Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Derrick Cunningham Date March 1, 2019  
 Department Head

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 03/04/2019  
 Employee Benefit Manager

Sherrill Thomas Date 3/4/2019  
 Finance Director

### ADMINISTRATIVE APPROVAL:

\_\_\_\_\_  
 County Administrator Date \_\_\_\_\_



MAR 11 2019

## POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility  
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff  
 SUPERVISOR: Kevin Murphy, Chief Deputy

### POSITION INFORMATION:

Position Title Administrative Support Associate  
 Position Number 500013234(Replace T. Vaughn)  
 Pay Grade A03 Pay Range 25,630 - 38,294  
 Proposed Effective Date March 25, 2019  
 Type of Hire ( ☒ ) New ( ☐ ) Promotional  
 Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 2/26/2019

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/28/2019

Sherrill Thomas

Finance Director

Date 3/1/2019

### ADMINISTRATIVE APPROVAL:

\_\_\_\_\_  
 County Administrator

Date \_\_\_\_\_

MAR 11 2019

## POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Engineering D1  
 DEPARTMENT HEAD: George Speake  
 SUPERVISOR: Andrew McCall

### POSITION INFORMATION:

Position Title County Road Equipment Operator I  
 Position Number 610551018 - Replacing L Huffman  
 Pay Grade S04-1 Pay Range 26,096 - 38,992  
 Proposed Effective Date March 18, 2019  
 Type of Hire ( ☒ ) New ( ☐ ) Promotional  
 Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

George Speake Date February 26, 2019  
 Department Head

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/28/2019  
 Employee Benefit Manager

Sherrill Thomas Date 2/28/2019  
 Finance Director

### ADMINISTRATIVE APPROVAL:

\_\_\_\_\_  
 County Administrator Date \_\_\_\_\_

MAR 11 2019

## POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Probate

DEPARTMENT HEAD: Judge Steven L. Reed

SUPERVISOR: Jamyla Philyaw

### POSITION INFORMATION:

Position Title Assistant Tag and License Supervisor

Position Number 750053044

Pay Grade A05 Pay Range \$32,318-\$48,286

Proposed Effective Date March 11, 2019

Type of Hire ( ☐ ) New ( ☒ ) Promotional

Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Judge Steven L. Reed Date 2/25/19

Department Head

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/25/2019

Employee Benefit Manager

Sherrill Thomas Date 2/25/2019

Finance Director

### ADMINISTRATIVE APPROVAL:

\_\_\_\_\_ Date \_\_\_\_\_

County Administrator

MAR 11 2019

## POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: REVENUE COMMISSIONER

DEPARTMENT HEAD: Janet Buskey, Revenue Commissioner

SUPERVISOR: Allyson Holland

### POSITION INFORMATION:

Position Title Customer Service Clerk

Position Number 800016002 (Replace M Gipson)

Pay Grade A04 Pay Range \$28,765 - \$42,978

Proposed Effective Date March 25, 2019

Type of Hire ( ☒ ) New ( ☐ ) Promotional

Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Janet Buskey

Department Head

Date 02/22/2019

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/22/2019

Sherrill Thomas

Finance Director

Date 2/25/2019

### ADMINISTRATIVE APPROVAL:

\_\_\_\_\_  
County Administrator

Date \_\_\_\_\_

MAR 11 2019

## POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

### POSITION INFORMATION:

Position Title Deputy Sheriff Trainee

Position Number 550430068 (Replace S Valieant)

Pay Grade PST Pay Range \$38,236

Proposed Effective Date March 11, 2019

Type of Hire ( ☒ ) New ( ☐ ) Promotional

Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date February 19, 2019

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/22/2019

Sherrill Thomas

Finance Director

Date 2/25/2019

### ADMINISTRATIVE APPROVAL:

County Administrator

Date \_\_\_\_\_

## POSITION FILL REQUEST- BUDGETED VACANCY

MAR 11 2019

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

### POSITION INFORMATION:

Position Title Deputy Sheriff Trainee

Position Number 550430192 (Replace K. Braswell)

Pay Grade PST Pay Range \$38,236

Proposed Effective Date March 11, 2019

Type of Hire ( ☒ ) New ( ☐ ) Promotional

Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date February 25, 2019

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/26/2019

Sherrill Thomas

Finance Director

Date 2/26/2019

### ADMINISTRATIVE APPROVAL:

County Administrator

Date \_\_\_\_\_



MAR 11 2019

## POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Youth Facility  
 DEPARTMENT HEAD: Beverly Riddle Wise  
 SUPERVISOR: Brandi K. Alexander

### POSITION INFORMATION:

Position Title Juvenile Detention Officer  
 Position Number 900300063 (to replace Weathersby)  
 Pay Grade PC1 Pay Range \$32,597 - \$48,705  
 Proposed Effective Date March 11, 2019  
 Type of Hire ( ☒ ) New ( ☐ ) Promotional  
 Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Beverly Riddle Wise/lp

Department Head

Date 2/14/2019

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/14/2019

Sherrill Thomas

Finance Director

Date 2/14/2019

### ADMINISTRATIVE APPROVAL:

County Administrator

Date \_\_\_\_\_

## POSITION FILL REQUEST- BUDGETED VACANCY

MAR 11 2019

DEPARTMENT: Montgomery County Youth Facility

DEPARTMENT HEAD: Beverly Riddle Wise

SUPERVISOR: Brandi K. Alexander

### POSITION INFORMATION:

Position Title Juvenile Detention Officer

Position Number 900300067 - (to replace Cotton)

Pay Grade PC1 Pay Range \$32,597 - \$48,705

Proposed Effective Date March 11, 2019

Type of Hire ( ☒ ) New ( ☐ ) Promotional

Type of Appointment ( ☒ ) Permanent ( ☐ ) Temporary

### DEPARTMENT APPROVAL:

Beverly Riddle Wise/lp

Department Head

Date 2/14/2019

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/14/2019

Sherrill Thomas

Finance Director

Date 2/14/2019

### ADMINISTRATIVE APPROVAL:

County Administrator

Date \_\_\_\_\_



## POSITION FILL REQUEST- BUDGETED VACANCY

MAR 11 2019

DEPARTMENT: Montgomery County Youth Facility  
 DEPARTMENT HEAD: Beverly Riddle Wise  
 SUPERVISOR: Brandi K. Alexander

### POSITION INFORMATION:

Position Title Relief Juvenile Detention Officer - to replace Elder  
 Position Number 910300002 - to replace Elder  
 Pay Grade PC1 - Step 1 Pay Range \$32,597 - \$48,705  
 Proposed Effective Date March 11, 2019  
 Type of Hire ( ☒ ) New ( ☐ ) Promotional  
 Type of Appointment ( ☐ ) Permanent ( ☒ ) Temporary

### DEPARTMENT APPROVAL:

Beverly Riddle Wise/lp Date 2/14/2019  
 Department Head

### PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/14/2019  
 Employee Benefit Manager

Sherrill Thomas Date 2/14/2019  
 Finance Director

### ADMINISTRATIVE APPROVAL:

\_\_\_\_\_  
 County Administrator Date \_\_\_\_\_

Montgomery County Commission  
Travel / Training Request Approval  
Request # 15

**AGENDA**

**MAR 11 2019**

Date: March 4, 2019  
To: Donald L. Mims, Administrator  
From: Donald Mims  
Re: Approval for the following travel:

Destination: Orange Beach, Alabama  
Departure Date: May 8, 2019 Return Date: May 10, 2019  
Conference Leave (Days / Hours): 3 Days  
Purpose of Travel: Attend the Association of County Administrators of Alabama (ACAA)  
Conference

Traveler (s) Name: 1. Donald Mims 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,046.68 Advance Registration Required: \$210.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration- \$210.00 Lodging- \$507.00 Meals- \$100.00 Mileage- \$229.68

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$1,046.68 and advance registration of \$210.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>001-51100.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u>       |
| Current Budget:                                  | <u>\$25,000.00</u>                       |
| Approved Requests:                               | <u>\$18,569.91</u>                       |
| Budget Available:                                | <u>\$6,430.09</u>                        |
| Current Requests:                                | <u>\$1,046.68</u>                        |
| Budget Balance:                                  | <u>\$5,383.41</u>                        |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/4/2019

cc: Finance Director / Buyer

Montgomery County Commission  
Travel / Training Request Approval  
Request # 3

**AGENDA**

**MAR 11 2019**

Date: March 7, 2019  
To: Donald L. Mims, Administrator  
From: Sherrill Thomas, Finance Director  
Re: Approval for the following travel:

Destination: Prattville, AL  
Departure Date: April 3, 2019 Return Date: April 4, 2019  
Conference Leave (Days / Hours): 1.5 Days  
Purpose of Travel: Attend ACCA - CGEI Finance and Revenue Course  
Qualifies for 12 CPE hours 2019 CRE requirement

Traveler (s) Name: 1. Twyla Jackson 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$222.12 Advance Registration Required: \$185.00

Department Name: Finance Fund Name: General

Additional Comments: Registration \$185.00. Mileage \$37.12

To: Sherrill Thomas, Finance Director

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$222.12 and advance registration of \$185.00 is authorized.

| To be completed by the Finance Department |                                          |
|-------------------------------------------|------------------------------------------|
| Fund Code:                                | <u>001-51110.265</u> (ex: 000-00000-000) |
| Description:                              | <u>Registration and Training</u>         |
| Current Budget:                           | <u>\$3,000.00</u>                        |
| Approved Requests:                        | <u>\$376.51</u>                          |
| Budget Available:                         | <u>\$2,623.49</u>                        |
| Current Requests:                         | <u>\$222.12</u>                          |
| Budget Balance:                           | <u>\$2,401.37</u>                        |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/7/2019

cc: Finance Director / Buyer

21-2

Montgomery County Commission  
Travel / Training Request Approval  
Request # 3

**AGENDA**

**MAR 11 2019**

Date: February 26, 2019  
To: Donald L. Mims, Administrator  
From: Daryl D. Bailey, District Attorney  
Re: Approval for the following travel:

Destination: Point Clear, AL  
Departure Date: April 11, 2019 Return Date: April 14, 2019  
Conference Leave (Days / Hours): 2 days  
Purpose of Travel: Attend ADAA 2019 Spring Extended Business Session

Traveler (s) Name: 1. Daryl Bailey 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☒ Other (Specify)

Total (est.) Cost: \$1,250.00 Advance Registration Required: \$375.00

Department Name: District Attorney Fund Name: 001-51261.265

Additional Comments: DA Bailey requests the option of either vehicle.  
\_\_\_\_\_  
\_\_\_\_\_

To: Daryl D. Bailey, District Attorney

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$1,250.00 and advance registration of \$375.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>001-51261.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u>       |
| Current Budget:                                  | <u>\$4,000.00</u>                        |
| Approved Requests:                               | <u>\$2,705.10</u>                        |
| Budget Available:                                | <u>\$1,294.90</u>                        |
| Current Requests:                                | <u>\$1,250.00</u>                        |
| Budget Balance:                                  | <u>\$44.90</u>                           |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/26/2019

cc: Finance Director / Buyer



Montgomery County Commission  
Travel / Training Request Approval  
Request # 4

**AGENDA**

**MAR 11 2019**

Date: 3/6/19  
To: Donald L. Mims, Administrator  
From: Judge Steven L. Reed  
Re: Approval for the following travel:

Destination: Washington D.C.  
Departure Date: March 24, 2019 Return Date: March 27, 2019  
Conference Leave (Days / Hours): 3 days  
Purpose of Travel: to attend the AIPAC 2019 policy Conference

Traveler (s) Name: 1. Steven L. Reed 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,900.00 Advance Registration Required: \_\_\_\_\_

Department Name: Probate Fund Name: 001-51300-265

Additional Comments: the registration of \$199.00 has been paid on-line. Judge will need to be reimbursed  
the cost of commercial flight will be reimbursed by the AIPAC directly to Judge Reed  
rental of a car may be deemed necessary depending on transportation needs and costs

To: Judge Steven L. Reed  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$2,900.00 and advance registration of \$0.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>001-51300.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u>       |
| Current Budget:                                  | <u>\$17,000.00</u>                       |
| Approved Requests:                               | <u>\$6,571.20</u>                        |
| Budget Available:                                | <u>\$10,428.80</u>                       |
| Current Requests:                                | <u>\$2,900.00</u>                        |
| Budget Balance:                                  | <u>\$7,528.80</u>                        |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/6/2019

cc: Finance Director / Buyer

21-4

Montgomery County Commission  
Travel / Training Request Approval  
Request # 21

**AGENDA**

**MAR 11 2019**

Date: February 19, 2019  
To: Donald L. Mims, Administrator  
From: Sheriff Derrick Cunningham  
Re: Approval for the following travel:

Destination: Prattville, AL  
Departure Date: 04.03.2019 Return Date: 04.04.2019  
Conference Leave (Days / Hours): 2 Days  
Purpose of Travel: Attend ACCA Conference - (Finance and Revenue)

Traveler (s) Name: 1. Wesley Richerson 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$185.00 Advance Registration Required: \$185.00

Department Name: Montgomery County Sheriff's Office Fund Name: 001-52110.265

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Sheriff Derrick Cunningham  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$185.00 and advance registration of \$185.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>001-52110.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u>       |
| Current Budget:                                  | <u>\$40,000.00</u>                       |
| Approved Requests:                               | <u>\$14,355.00</u>                       |
| Budget Available:                                | <u>\$25,645.00</u>                       |
| Current Requests:                                | <u>\$185.00</u>                          |
| Budget Balance:                                  | <u>\$25,460.00</u>                       |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/19/2019

cc: Finance Director / Buyer

21-5

Montgomery County Commission  
Travel / Training Request Approval  
Request # 22

**AGENDA**

**MAR 11 2019**

Date: February 19, 2019  
To: Donald L. Mims, Administrator  
From: Sheriff Derrick Cunningham  
Re: Approval for the following travel:

Destination: Louisville, KY  
Departure Date: 06.15.2019 Return Date: 06.19.2019  
Conference Leave (Days / Hours): 3 Days  
Purpose of Travel: attend NSA Conference

Traveler (s) Name: 1. Sheriff 4. Jon Briggs  
2. Silas Orum 5.   
3. Trent Beasley 6.

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$4,900.00 Advance Registration Required: \$1,415.00

Department Name: Montgomery County Sheriff's Office Fund Name: 001-52110.265

Additional Comments:

To: Sheriff Derrick Cunningham  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$4,900.00 and advance registration of \$1,415.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>001-52110.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u>       |
| Current Budget:                                  | <u>\$40,000.00</u>                       |
| Approved Requests:                               | <u>\$14,355.00</u>                       |
| Budget Available:                                | <u>\$25,645.00</u>                       |
| Current Requests:                                | <u>\$5,085.00</u>                        |
| Budget Balance:                                  | <u>\$20,560.00</u>                       |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/19/2019

cc: Finance Director / Buyer

21-6



Montgomery County Commission  
Travel / Training Request Approval  
Request # 2

**AGENDA**

**MAR 11 2019**

Date: February 15, 2019  
To: Donald L. Mims, Administrator  
From: Sonja Pritchett, Assistant Director  
Re: Approval for the following travel:

Destination: Florence, AL  
Departure Date: April 23, 2019 Return Date: April 26, 2019  
Conference Leave (Days / Hours): 4 Days  
Purpose of Travel: 2019 Alabama Jail Association Spring Conference

Traveler (s) Name: 1. Sonja Pritchett 4. Donald Williams  
2. Charles Collier 5. Jeron James  
3. Rhonda Blair 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$4,500.00 Advance Registration Required: \$185.00

Department Name: Detention Facility Fund Name: General

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Sonja Pritchett, Assistant Director

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$4,500.00 and advance registration of \$185.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>001-52200.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u>       |
| Current Budget:                                  | <u>\$20,000.00</u>                       |
| Approved Requests:                               | <u>\$2,357.84</u>                        |
| Budget Available:                                | <u>\$17,642.16</u>                       |
| Current Requests:                                | <u>\$4,500.00</u>                        |
| Budget Balance:                                  | <u>\$13,142.16</u>                       |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/19/2019

cc: Finance Director / Buyer

21-7



Montgomery County Commission  
Travel / Training Request Approval  
Request # 3

**AGENDA**

**MAR 11 2019**

Date: February 20, 2019  
To: Donald L. Mims, Administrator  
From: Sonja Pritchett, Assistant Director  
Re: Approval for the following travel:

Destination: Birmingham, AL  
Departure Date: April 16, 2019 Return Date: April 18, 2019  
Conference Leave (Days / Hours): 3 Days  
Purpose of Travel: Supervision, Management and Leadership Skills for Jail/Correction Officers

Traveler (s) Name: 1. Ellen Porter 4. Anthony Nwamadu  
2. Sheena Alexander 5. \_\_\_\_\_  
3. Kendal Myrick 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,750.00 Advance Registration Required: \$1,300.00  
Department Name: Detention Facility Fund Name: General

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Sonja Pritchett, Assistant Director  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$2,750.00 and advance registration of \$1,300.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                    |                     |
|--------------------------------------------------|------------------------------------|---------------------|
| Fund Code:                                       | <u>001-52200.265</u>               | (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u> |                     |
| Current Budget:                                  | <u>\$20,000.00</u>                 |                     |
| Approved Requests:                               | <u>\$2,357.84</u>                  |                     |
| Budget Available:                                | <u>\$17,642.16</u>                 |                     |
| Current Requests:                                | <u>\$7,250.00</u>                  |                     |
| Budget Balance:                                  | <u>\$10,392.16</u>                 |                     |

Donald L. Mims, Administrator



Reviewed by: S. Thomas  
Date: 2/21/2019  
cc: Finance Director / Buyer

21-8

Montgomery County Commission  
Travel / Training Request Approval  
Request # 4

**AGENDA**

**MAR 11 2019**

Date: February 26, 2019  
To: Donald L. Mims, Administrator  
From: Sonja Pritchett, Assistant Director  
Re: Approval for the following travel:

Destination: Louisville, KY  
Departure Date: May 17, 2019 Return Date: May 22, 2019  
Conference Leave (Days / Hours): 4 Days  
Purpose of Travel: American Jail Association Annual Conference

Traveler (s) Name: 1. Charles Collier 4. Angel McCall  
2. Brent Talley 5. Sallie Foster  
3. Sonja Pritchett 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$7,000.00 Advance Registration Required: \$1,825.00

Department Name: Detention Facility Fund Name: General Fund

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Sonja Pritchett, Assistant Director

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$7,000.00 and advance registration of \$1,825.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>001-52200.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u>       |
| Current Budget:                                  | <u>\$20,000.00</u>                       |
| Approved Requests:                               | <u>\$2,357.84</u>                        |
| Budget Available:                                | <u>\$17,642.16</u>                       |
| Current Requests:                                | <u>\$14,250.00</u>                       |
| Budget Balance:                                  | <u>\$3,392.16</u>                        |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/26/2019

cc: Finance Director / Buyer

21-9

Montgomery County Commission  
Travel / Training Request Approval  
Request # 7

**AGENDA**

**MAR 11 2019**

Date: 3/1/2019  
To: Donald L. Mims, Administrator  
From: Beverly Riddle Wise  
Re: Approval for the following travel:

Destination: Gulfport Mississippi  
Departure Date: April 23, 2019 Return Date: April 26, 2019  
Conference Leave (Days / Hours): 4 days  
Purpose of Travel: Control Force Level 1 Certification

Traveler (s) Name: 1. Kenneth Arnold 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,045.00 Advance Registration Required: \$670.00

Department Name: Youth Facility Fund Name: 001-52603-265

Additional Comments: Controlled Force  
335 N. River St. Suite 200  
Batavia, IL 60150

To: Beverly Riddle Wise  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$1,045.00 and advance registration of \$670.00 is authorized.

| To be completed by the Finance Department |                                          |
|-------------------------------------------|------------------------------------------|
| Fund Code:                                | <u>001-52603.265</u> (ex: 000-00000-000) |
| Description:                              | <u>Registration &amp; Training</u>       |
| Current Budget:                           | <u>\$10,000.00</u>                       |
| Approved Requests:                        | <u>\$2,337.40</u>                        |
| Budget Available:                         | <u>\$7,662.60</u>                        |
| Current Requests:                         | <u>\$1,045.00</u>                        |
| Budget Balance:                           | <u>\$6,617.60</u>                        |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/4/2019

cc: Finance Director / Buyer



Montgomery County Commission  
Travel / Training Request Approval  
Request # 8

**AGENDA**

**MAR 11 2019**

Date: March 6, 2019  
To: Donald L. Mims, Administrator  
From: Beverly Riddle Wise  
Re: Approval for the following travel:

Destination: Montgomery, AL (Hilton Garden Inn)  
Departure Date: April 12, 2019 Return Date: April 12, 2019  
Conference Leave (Days / Hours): one day  
Purpose of Travel: Suicide and Self Harm Workshop

Traveler (s) Name: 1. Linda Parsley Engle 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$229.99 Advance Registration Required: \$229.99

Department Name: Youth Facility Fund Name: 001-52603-265

Additional Comments: Mail Check to : PESI  
PO BOX 1000  
Eau Claire, WI 54702-1000

To: Beverly Riddle Wise  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$229.99 and advance registration of \$229.99 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>001-52603.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u>       |
| Current Budget:                                  | <u>\$10,000.00</u>                       |
| Approved Requests:                               | <u>\$2,337.40</u>                        |
| Budget Available:                                | <u>\$7,662.60</u>                        |
| Current Requests:                                | <u>\$1,274.99</u>                        |
| Budget Balance:                                  | <u>\$6,387.61</u>                        |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/6/2019

cc: Finance Director / Buyer

21-11

Montgomery County Commission  
Travel / Training Request Approval  
Request # 9

**AGENDA**

**MAR 11 2019**

Date: March 6, 2019  
To: Donald L. Mims, Administrator  
From: Beverly Riddle Wise  
Re: Approval for the following travel:

Destination: Pelham Civic Complex 500 Amphitheater Road, Pelham, AL 35124  
Departure Date: May 1, 2019 Return Date: May 1, 2019  
Conference Leave (Days / Hours): one day  
Purpose of Travel: To attend the Alabama Adolescent and Young Adult Conference:  
Emerging Issues in Substance Abuse

Traveler (s) Name: 1. Ray Williams/Kim Parham 4. Tyrone Anderson  
2. Ann Sikes/Sherunda Anthony 5. Rhonda Wimbley  
3. Amanda Ashurst/Garry Gregg 6. Alex Thomas/Patricia Boyd

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$500.00 Advance Registration Required: \$500.00

Department Name: Youth Facility Fund Name: 001-52603-265

Additional Comments: Mail Check to : Bradford Health Services  
Attn: Angela Camp, 2101 Magnolia Avenue South, Suite 518  
Birmingham, AL 35205

To: Beverly Riddle Wise  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$500.00 and advance registration of \$500.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                    |                     |
|--------------------------------------------------|------------------------------------|---------------------|
| Fund Code:                                       | <u>001-52603.265</u>               | (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u> |                     |
| Current Budget:                                  | <u>\$10,000.00</u>                 |                     |
| Approved Requests:                               | <u>\$2,337.40</u>                  |                     |
| Budget Available:                                | <u>\$7,662.60</u>                  |                     |
| Current Requests:                                | <u>\$1,774.99</u>                  |                     |
| Budget Balance:                                  | <u>\$5,887.61</u>                  |                     |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/6/2019

cc: Finance Director / Buyer

Montgomery County Commission  
Travel / Training Request Approval  
Request # 9

**AGENDA**

**MAR 11 2019**

Date: 2/20/2019  
To: Donald L. Mims, Administrator  
From: George Speake  
Re: Approval for the following travel:

Destination: ALDOT Montgomery, Alabama  
Departure Date: May 15, 2019 Return Date: May 16, 2019  
Conference Leave (Days / Hours): 2 days  
Purpose of Travel: Attend ACI Level 1 Field Testing, Alabama Concrete Industries Association

Traveler (s) Name: 1. Josh Heath 4. \_\_\_\_\_  
2. Brian Price 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,280.00 Advance Registration Required: \$1,280.00  
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: George Speake  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$1,280.00 and advance registration of \$1,280.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>111-53600.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration and Training</u>         |
| Current Budget:                                  | <u>\$19,000.00</u>                       |
| Approved Requests:                               | <u>\$6,562.00</u>                        |
| Budget Available:                                | <u>\$12,438.00</u>                       |
| Current Requests:                                | <u>\$1,280.00</u>                        |
| Budget Balance:                                  | <u>\$11,158.00</u>                       |

Donald L. Mims, Administrator



Reviewed by: S. Thomas  
Date: 2/21/2019  
cc: Finance Director / Buyer

21-13



Montgomery County Commission  
Travel / Training Request Approval  
Request # 10

**AGENDA**

**MAR 11 2019**

Date: 2/20/2019  
To: Donald L. Mims, Administrator  
From: George Speake  
Re: Approval for the following travel:

Destination: Montgomery Materials & Testing Center, Montgomery, Alabama  
Departure Date: August 6, 2019 Return Date: August 9, 2019  
Conference Leave (Days / Hours): 4 Days  
Purpose of Travel: Attend Roadway Technician Training

Traveler (s) Name: 1. Josh Heath 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$550.00 Advance Registration Required: \$550.00  
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265  
Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: George Speake  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$550.00 and advance registration of \$550.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                  |                     |
|--------------------------------------------------|----------------------------------|---------------------|
| Fund Code:                                       | <u>111-53600.265</u>             | (ex: 000-00000-000) |
| Description:                                     | <u>Registration and Training</u> |                     |
| Current Budget:                                  | <u>\$19,000.00</u>               |                     |
| Approved Requests:                               | <u>\$6,562.00</u>                |                     |
| Budget Available:                                | <u>\$12,438.00</u>               |                     |
| Current Requests:                                | <u>\$1,830.00</u>                |                     |
| Budget Balance:                                  | <u>\$10,608.00</u>               |                     |

Donald L. Mims, Administrator



Reviewed by: S. Thomas  
Date: 2/21/2019  
cc: Finance Director / Buyer

21-14



Montgomery County Commission  
Travel / Training Request Approval  
Request # 11

**AGENDA**

**MAR 11 2019**

Date: 2/20/2019  
To: Donald L. Mims, Administrator  
From: George Speake  
Re: Approval for the following travel:

Destination: Montgomery Materials & Testing, Montgomery, Alabama  
Departure Date: August 19, 2019 Return Date: August 20, 2019  
Conference Leave (Days / Hours): 2 Days  
Purpose of Travel: Attend Radiation Safety Training

Traveler (s) Name: 1. Josh Heath 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$250.00 Advance Registration Required: \$250.00  
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265  
Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: George Speake  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$250.00 and advance registration of \$250.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>111-53600.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration and Training</u>         |
| Current Budget:                                  | <u>\$19,000.00</u>                       |
| Approved Requests:                               | <u>\$6,562.00</u>                        |
| Budget Available:                                | <u>\$12,438.00</u>                       |
| Current Requests:                                | <u>\$2,080.00</u>                        |
| Budget Balance:                                  | <u>\$10,358.00</u>                       |

Donald L. Mims, Administrator



Reviewed by: S. Thomas  
Date: 2/21/2019  
cc: Finance Director / Buyer

21-15

Montgomery County Commission  
Travel / Training Request Approval  
Request # 12

**AGENDA**

**MAR 11 2019**

Date: 3/4/2019  
To: Donald L. Mims, Administrator  
From: George Speake  
Re: Approval for the following travel:

Destination: Orange Beach, Alabama  
Departure Date: May 6, 2019 Return Date: May 9, 2019  
Conference Leave (Days / Hours): 4 days  
Purpose of Travel: Attend ACEA Annual Conference

Traveler (s) Name: 1. Kevin Boone 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,100.00 Advance Registration Required: \$210.00  
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265  
Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: George Speake  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$1,100.00 and advance registration of \$210.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>111-53600.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration and Training</u>         |
| Current Budget:                                  | <u>\$19,000.00</u>                       |
| Approved Requests:                               | <u>\$6,562.00</u>                        |
| Budget Available:                                | <u>\$12,438.00</u>                       |
| Current Requests:                                | <u>\$3,180.00</u>                        |
| Budget Balance:                                  | <u>\$9,258.00</u>                        |

Donald L. Mims, Administrator



Reviewed by: S. Thomas  
Date: 3/4/2019  
cc: Finance Director / Buyer

Montgomery County Commission  
Travel / Training Request Approval  
Request # 9

**AGENDA**

**MAR 11 2019**

Date: February 22, 2019  
To: Donald L. Mims, Administrator  
From: Carmen Douglas, Personnel Director  
Re: Approval for the following travel:

Destination: Birmingham, AL  
Departure Date: April 30, 2019 Return Date: April 30, 2019  
Conference Leave (Days / Hours): 1 Day  
Purpose of Travel: to attend the 2019 FMLA Master Class: Alabama

Traveler (s) Name: 1. Kaila Matney 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$655.72 Advance Registration Required: \$549.00  
Department Name: Personnel Fund Name: Merit System  
Additional Comments: \$106.72 - Mileage; \$549.00 - Registration (includes lunch and materials)

To: Carmen Douglas, Personnel Director  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$655.72 and advance registration of \$549.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                  |                     |
|--------------------------------------------------|----------------------------------|---------------------|
| Fund Code:                                       | <u>123-51961.265</u>             | (ex: 000-00000-000) |
| Description:                                     | <u>Registration and Training</u> |                     |
| Current Budget:                                  | <u>\$25,000.00</u>               |                     |
| Approved Requests:                               | <u>\$8,110.48</u>                |                     |
| Budget Available:                                | <u>\$16,889.52</u>               |                     |
| Current Requests:                                | <u>\$655.72</u>                  |                     |
| Budget Balance:                                  | <u>\$16,233.80</u>               |                     |

Donald L. Mims, Administrator



Reviewed by: S. Thomas  
Date: 2/25/2019  
cc: Finance Director / Buyer

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Montgomery County Commission  
Travel / Training Request Approval  
Request # 10

**AGENDA**

**MAR 11 2019**

Date: February 28, 2019  
To: Donald L. Mims, Administrator  
From: Carmen Douglas, Personnel Director  
Re: Approval for the following travel:

Destination: Oklahoma City, OK  
Departure Date: April 14, 2019 Return Date: April 17, 2019  
Conference Leave (Days / Hours): 3 Days  
Purpose of Travel: To attend the IPMA-HR Southern Region Conference

Traveler (s) Name: 1. Carmen Douglas 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,675.00 Advance Registration Required: \$350.00  
Department Name: Personnel Fund Name: Merit System  
Additional Comments: Registration -\$350 Hotel \$500 Airfare \$450 Food \$300 Luggage \$75

To: Carmen Douglas, Personnel Director  
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$1,675.00 and advance registration of \$350.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                  |                     |
|--------------------------------------------------|----------------------------------|---------------------|
| Fund Code:                                       | <u>123-51961.265</u>             | (ex: 000-00000-000) |
| Description:                                     | <u>Registration and Training</u> |                     |
| Current Budget:                                  | <u>\$25,000.00</u>               |                     |
| Approved Requests:                               | <u>\$8,110.48</u>                |                     |
| Budget Available:                                | <u>\$16,889.52</u>               |                     |
| Current Requests:                                | <u>\$2,330.72</u>                |                     |
| Budget Balance:                                  | <u>\$14,558.80</u>               |                     |

Donald L. Mims, Administrator



Reviewed by: S. Thomas  
Date: 3/1/2019  
cc: Finance Director / Buyer

Montgomery County Commission  
Travel / Training Request Approval  
Request # 11

**AGENDA**

**MAR 11 2019**

Date: March 3, 2019  
To: Donald L. Mims, Administrator  
From: Carmen Douglas, Personnel Director  
Re: Approval for the following travel:

Destination: Montgomery, AL  
Departure Date: 4/24/2019 Return Date: 4/24/2019  
Conference Leave (Days / Hours): 1 Day  
Purpose of Travel: to attend the 2019 Administrative Professionals Conference  
presented by Troy University

Traveler (s) Name: 1. Nina Eggers 4. \_\_\_\_\_  
2. Laura Hughley 5. \_\_\_\_\_  
3. Renee Wood 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐  
Total (est.) Cost: \$387.00 Advance Registration Required: \$387.00  
Department Name: Personnel Fund Name: Merit System  
Additional Comments: Registration- \$129.00/person

To: Carmen Douglas, Personnel Director  
From: Donald L. Mims, Administrator  
The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the  
approximate amount of \$387.00 and advance registration of \$387.00 is authorized.

| To be completed by the Finance Department |                                  |                     |
|-------------------------------------------|----------------------------------|---------------------|
| Fund Code:                                | <u>123-51961.265</u>             | (ex: 000-00000-000) |
| Description:                              | <u>Registration and Training</u> |                     |
| Current Budget:                           | <u>\$25,000.00</u>               |                     |
| Approved Requests:                        | <u>\$8,110.48</u>                |                     |
| Budget Available:                         | <u>\$16,889.52</u>               |                     |
| Current Requests:                         | <u>\$2,717.72</u>                |                     |
| Budget Balance:                           | <u>\$14,171.80</u>               |                     |

Donald L. Mims, Administrator



Reviewed by: S. Thomas  
Date: 3/5/2019  
cc: Finance Director / Buyer

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