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PHYSICAL LOCATION

Montgomery County
Administrative Building, Annex III
101 S. Lawrence Street
Montgomery, AL 36104

PURCHASING DEPARTMENT

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

**INVITATION TO BID
MCSO Transport Van**

Bid Date: February 25, 2025	Bid Number: 52200-25B-010	Return Quotation By: March 19, 2025 10:00 a.m. CST
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Please submit a sealed price quotation on the items listed herein. (**Faxed bids will not be accepted.**) The submissions will be received at the Purchasing Department Office, 101 S. Lawrence Street until the date and time shown above, and publicly opened as soon thereafter as practicable. If unable to quote, write "NO BID" and return.

Complete specifications on items not fully described can be obtained on request. Brand names and catalog numbers are used to indicate levels of quality. If you are unable to furnish an item as specified and desire to furnish a substitute, give full description of the item. Final determination as to equal quality of substitution will be made by the Purchasing Agent.

The Montgomery County Commission reserves the right to award this bid on an all or none basis, to refuse all bids, and to waive technicalities.

Questions regarding this bid should be directed to, Myrtle Singleton, Administrative Services Manager, Montgomery County Administrative Building Annex I, 100 South Lawrence Street, Montgomery, Alabama, phone number (334) 832-7705.



Kindell Anderson
County Administrator/Purchasing Agent

GENERAL CONDITIONS AND INSTRUCTIONS

1. The bid number must appear on the outside of the bid envelope.
2. No oral, telephonic, facsimile, modifications or alternate bids will be considered. Bids from firms, individuals, or the same owners of separate companies submitting more than one bid will not be considered.
3. Three (3) no responses to invitation to bid will be reason for deletion of bidder's name from the bid list. Once deleted from bid list, bidder's name may be returned to bid list with a written request from the bidder.
4. Bidders must submit an original and one (1) copy of its bid. The attached bid form must be completed in its entirety, signed by an authorized agent of the company, and submitted with the bid response. **Bid forms that are not signed will be disqualified.**
5. All pricing shall be F.O.B., Montgomery, Alabama. Deliveries shall be to the site and designated location of the ordering department listed on the purchase order. The bid price shall include all freight/delivery, fuel, surcharge, handling, packaging, services charges, paid by the vendor.
6. Bidders must attach to bid a copy of a current City of Montgomery business license and Montgomery County business license, if required by law, and shall be current on payment of all city and county sales taxes. **If vendor is not required to have a City of Montgomery Business license or a Montgomery County business license, vendor must specify why license is not required.**
7. Bidders having a place of business within the legal boundaries of Montgomery County shall be given a 5% preference over vendors located outside of the legal boundaries of Montgomery County. Separately, the Montgomery County Commission reserves the right to award the bid to a local responsible bidder or to a responsible bidder within the state that is a woman-owned, a minority-owned, a veteran-owned or a disadvantaged-owned business enterprise if the bid is within 10% of a foreign entity's bid. A foreign entity is a business that does not have a place of business within the State of Alabama
8. The successful bidder awarded the contract/ purchase order must provide documentation of its enrollment in the e-verify program. Successful bidder will maintain such insurance as will protect him and Montgomery County from claim under Workmen's Compensation Acts, and from claims for damage and/or personal injury, including death which may arise from operations under the contract.
9. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time

after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution, any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama, governed by the laws of the state of Alabama.

10. If a bidder desires to protest a bid, a formal written protest shall be submitted to the Administrator/Purchasing Agent within five (5) working days before the bid opening or proposal due date or within five (5) working days after award. The formal written protest may be hand delivered to the Administrator or Administrator's Office of the Montgomery County Commission and/or mailed to the Administrator/Purchasing Agent by registered certified mail. The bidder and/or his authorized agent or legal representative must sign the formal written protest, or it will not be accepted.

Failure to file the notice of protest within the time limit prescribed herein shall constitute a waiver of any protest to the bid and/or request for proposal process.

The formal written protest shall state with particularity the facts and law upon which the protest is based. Within 30 calendar days of receipt of the timely filed, formal written protest, the Administrator/Purchasing Agent shall issue a written decision with respect to the protest. Should the decision by the Administrator/Purchasing Agent be adverse to the bidder, the bidder may seek relief in accordance with the *Code of Alabama 41-16-31*.

11. The selected vendor agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of the successful vendor, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. The successful vendor agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suite at its sole expense. The successful vendor also agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.
12. The selected vendor affirms that it will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama for the duration of the agreement. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
13. The Montgomery County Commission is committed to increase participation by Minority and Women-Owned Businesses (M/WBs) in the procurement process in Montgomery County; to ensure equal opportunity for M/WBs to participate in the procurement process; to prohibit discrimination on the basis of race, color, religion,

national origin, sex, age, disability, or veteran status in the procurement process; and to achieve a minimum of 30% participation by M/WBs in the procurement process in Montgomery County.

Montgomery County Commission may review bidder's qualifications and references as it deem necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the County all such information and data for this purpose as the County may request.

14. Montgomery County Commission reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the bid.
15. While the bid award may be made to the lowest bidder meeting all specifications, Montgomery County Commission will not award the bid on the basis of the low bid only. Quality, conformity with specifications, terms of delivery, past service history, and experience are among factors that may be considered in determining the lowest responsible bidder.
16. Montgomery County Commission reserves the right to award the bid in any manner that is in the best interest of the County.

SPECIAL PROVISIONS

Montgomery County Commission is accepting bids for the purpose of purchasing one (1) New 2025 LA WEST- Mercedes Sprinter or Approved Equal.

1. Bidder shall give a unit price. The price shall include all applicable charges, destination charges, delivery charges, title fees, rebates and any other similar cost and refunds on the vehicle. The purchase price shall not include extended warranty cost.
2. The use of specific names and numbers in the specifications is not intended to restrict the bidder or any seller or manufacturer, but solely for the purpose of indicating the type, size, and quality of equipment considered best adapted to Montgomery County Commission.
3. Bidders shall submit a copy of the manufacturer's standard warranty along with a complete explanation of the warranty with their bid.
4. Title shall be addressed to the OWNER, Montgomery County Commission, 100 South Lawrence Street, Montgomery, AL 36104.
5. Delivery shall be as soon as possible but not more than one hundred twenty (120) days after receipt of order to Montgomery County Commission, 100 South Lawrence Street, Montgomery, AL 36104.

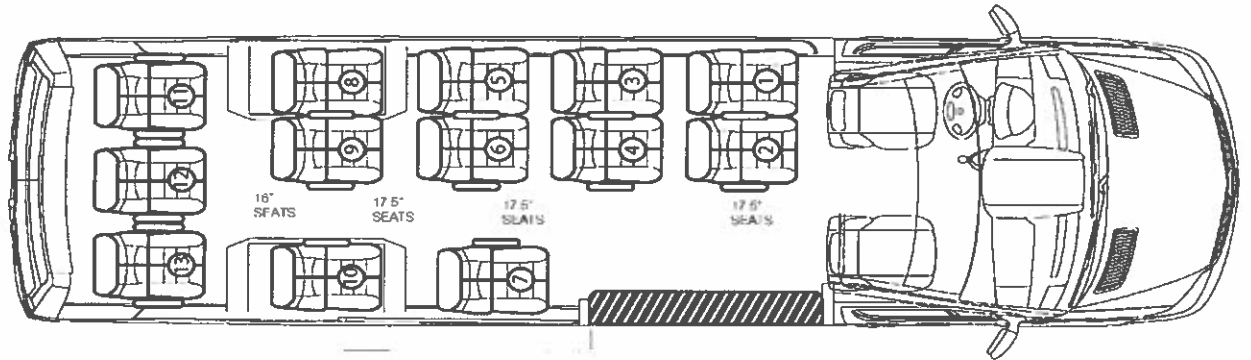
**SPECIFICATIONS FOR ONE (1)
2025 LA WEST- MERCEDES SPRINTER
OR APPROVED EQUAL**

	Comply		Exceptions to Specifications
Chassis	Yes	No	
Mercedes 3500 Chassis	☐	☐	_____
2.0L 4 cyl. Turbo Diesel Engine	☐	☐	_____
11,030# GVWR	☐	☐	_____
170" Wheelbase	☐	☐	_____
Fuel Tank Capacity: 25 Gallon	☐	☐	_____
22' Body	☐	☐	_____
80" Wide	☐	☐	_____
Dual Rear Wheels	☐	☐	_____
ABS Hydraulic Brakes	☐	☐	_____
OEM Mercedes Alternator	☐	☐	_____
Cruise Control & Tilt Steering Wheel	☐	☐	_____
OEM Dash AC	☐	☐	_____
Transmission: Automatic	☐	☐	_____
LED Interior & Exterior Lights	☐	☐	_____
Power Locks & Windows	☐	☐	_____
Heated, Remote Mirrors	☐	☐	_____
¾" Marine Grade Plywood Floor	☐	☐	_____
White Step Nosing	☐	☐	_____
Spring Suspension System	☐	☐	_____
 Body Conversion			
Black Padded Vinyl Walls & Ceiling	☐	☐	_____
Grab Rail at Entry Steps	☐	☐	_____
Stainless Steel Wheel Inserts	☐	☐	_____
Mud Flaps	☐	☐	_____
Heavy Duty Driver Side Running Board	☐	☐	_____

	Comply		Exceptions to Specifications
	Yes	No	
Heavy Duty Pass Side Running Board	☐	☐	_____
Electric Passenger Entry Running Board			_____
that Deploys when Sliding Door is Open	☐	☐	_____
Full Body Black Paint	☐	☐	_____
OEM Mercedes Driver & Co-Pilot Seats			_____
Re-Upholstered to Match Passenger Seats	☐	☐	_____
(13) Individual Coach Style Reclining			_____
Passenger Seats w/ minimum Leg Room of 28"	☐	☐	_____
Level 6, Soft Touch Black Leatherette Upholstery	☐	☐	_____
Padded Upholstered Armrest	☐	☐	_____
2pt Retractable Seatbelts	☐	☐	_____
70,000 BTU Rear AC System w/ Dual	☐	☐	_____
Compressors & Integrated Heat	☐	☐	_____
Marine Grade Plywood Subfloor w/ Upgraded			_____
Altro Flooring (color: Jacobean Oak)	☐	☐	_____
Min 24" Dedicated Rear Luggage Compartment			_____
(separated by fully enclosed wall)	☐	☐	_____
Custom FRP Overhead Luggage Compartments			_____
on Both Sides of Van	☐	☐	_____
Individual Reading Lights in OH Luggage Racks	☐	☐	_____
Electric Sliding Passenger Entry Door w/			_____
Electric Entry Step	☐	☐	_____
Driver Entry Door w/ Mercedes Key Fobs	☐	☐	_____
Dual Rear Doors w/ No Window			_____
Solid Touring Style Tinted Passenger Windows	☐	☐	_____
HDMI Port connected to TV	☐	☐	_____
LED Dome Lights	☐	☐	_____
Blue Limo Accent Lighting	☐	☐	_____
12V / USB Charging Stations @ Ea. Passenger			_____
Seat	☐	☐	_____
Touch Screen AM/FM/CD/DVD Player w/ BT	☐	☐	_____
6 Upgraded Jensen Speakers	☐	☐	_____
32" TV Center Mounted in Partial Limo Wall	☐	☐	_____
Rear Back Up Camera	☐	☐	_____

	Comply		Exceptions to Specifications
	Yes	No	
First Aid Kit, Fire Extinguisher, & Safety Triangles	☐	☐	_____
Back Up Alarm	☐	☐	_____
Transparent Tinted Glass Roof Escape Hatch	☐	☐	_____
Minimum Factory Warranties			
3 year / 36,000 mile Bumper to Bumper on Chassis	☐	☐	_____
3 year / 36,000 mile Bumper to Bumper on Body			
Conversion	☐	☐	_____

Floor Plan



VEHICLE DETAIL 3500 170E M3CA170

SPRINTER 3500 170WB EXT
OVERALL LENGTH - 289.7"
WHEELBASE - 170.3"
OVERALL WIDTH - 79.7"

- ⊙ 15 PASSENGER SHUTTLE (13 + 2)
- ⊙ HIGH BACK SEATS
- ⊙ LUGGAGE AREA = 30" (AT FLOOR)

DATE	NOTES

VEHICLE / PLAN MODIFIED HOTEL SHUTTLE SLIDING DOOR SDF15	
DATE: 07/07/2015	PLAN: LANG
SHEET: 1 OF 1	SCALE: 1/4"

Bid Submittal

Item No.	Quantity	Description	Unit Price
1.	1 Each	2025 LA WEST- Mercedes Sprinter or Approved Equal Make _____ Model _____	 \$ _____

Please complete this form and return it with your bid proposal. Should you choose not to bid at this time, please complete this form and forward back to our office as soon as possible. It is necessary that you check all categories that apply to your company.

Vendor Name: _____

Address: _____ Email _____

Address: _____

Phone Number: _____

Fax Number: _____

Is the Company Minority Owned: _____ Yes _____ No

Is the Company Veteran Owned: _____ Yes _____ No

Is the Company Disadvantaged Owned: _____ Yes _____ No

Is the Company Owned By: _____ Female _____ Male _____ Both

Is the Company Incorporated: _____ Yes _____ No

Ethnicity of Ownership:

_____ African American

_____ American Indian

_____ Asian American

_____ Caucasian

_____ Disabled

_____ Hispanic

_____ Other (Please Specify) _____

Official Signature

Printed Name and Title

Date: _____

RESPONSE FORM TO BE ATTACHED TO BID

Company Name _____

Federal I.D. # _____

Mailing Address _____

Phone Number _____

Email Address _____

Quote F.O.B. _____

Terms of Payment _____

Delivery Date _____

Official Signature

Printed Name and Title