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Disclaimer: This information was prepared by the Montgomery Election Center (MEC) as a courtesy. This is only a guide. Some information may be subject to change. For further legal information, please consult the Code of Alabama 1975, other appropriate legal resources, or your attorney.



PRE-ELECTION INFORMATION

QUALIFYING BEGINS..... JULY 5, 2023
QUALIFYING ENDS..... JULY 18, 2023
MEC HOURS OF OPERATION8:00 a.m. - 5:00 p.m.

QUALIFICATION FORMS

**STATEMENT OF CANDIDACY AND FAIR CAMPAIGN PRACTICES
ACT (FCPA) FORMS MAY BE TURNED IN AT:**

**Montgomery Election Center (MEC)
125 Washington Avenue
Montgomery, AL 36104**

FCPA forms may be submitted electronically by clicking [here!](#)

ELECTION DATE(S):

AUGUST 22, 2023 – MUNICIPAL ELECTION
OCTOBER 3, 2023 – MUNICIPAL ELECTION RUN-OFF (IF NECESSARY)

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



MAYORAL CANDIDATE QUALIFICATION REQUIREMENTS

Mayoral candidates must meet the following requirements to be eligible to qualify and run for office:

- Be a registered voter in the City of Montgomery
- Be at least 18 years of age
- Be a current resident of the City of Montgomery
- Be a resident of the City of Montgomery for at least 90 days
- Shall hold no other public office

Qualification Fee: \$300.00 **AND** a petition signed by 1/4 of the one % of the registered voters of such city (approximately 398 signatures). It is recommended that candidates obtain more signatures than required.

Note: In lieu of \$300, if a person desiring to qualify and cannot afford to pay the qualifying fee, a signed affidavit stating that he/she cannot afford to pay the fee, -AND- a second petition signed by 1/4 of the one % of the registered voters of such city (approximately 398 signatures) (Act 618, Section 4.02)

CITY COUNCIL CANDIDATE QUALIFICATION REQUIREMENTS

Council candidates must meet the following requirements to be eligible to qualify and run for office:

- Be a registered voter in the City of Montgomery
- Be at least 18 years of age
- Be a current resident of the district in which he/she wishes to represent
- Be a resident of the district he/she wishes to represent for at least 6 months

Qualification Fee: \$100.00

Note: If a person desiring to qualify as a candidate does not wish to pay the fee of \$100, he/she may submit a petition of at least 200 signatures of registered voters in said council district. (Act 618, Section 3.02) It is recommended that candidates obtain more signatures than required.

*Checks and money orders shall be made out to the City of Montgomery.

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



CANDIDATE CHECKLIST

Statement of Candidacy Form – (July 5, - July 18, 2023)

- Complete form. (Form is located at the MEC or you may download it [here](#).)
- Submit form at the Montgomery Election Center. (This form **MUST** be notarized and submitted in person.)
- Pay filing fee – Mayor \$300.00/ City Council \$100.00 - and submit petition. (Petition is required for mayoral candidates.) (Must be submitted in person.)
- Proceed to complete the Statement of Economic Interest.

Statement of Economic Interest (SEI) – (Due within 5 days of qualifying)

- Visit www.ethics.alabama.gov to complete the SEI online or to print forms and mail immediately after filing to run for office. The SEI must be filed no later than five (5) days after the date of qualifying but can be completed prior to submission of the qualification form.
[Code of Alabama 1975, § 36-25-15(a)]

Appointment of Principal Campaign Committee (APCC) (Due within 5 days of qualifying)

- Click [here](#) to download and print the APCC.
The APCC form **must** be filed within five (5) days of becoming a candidate or, reaching the disclosure threshold by either receiving contributions in excess of \$1,000 or making expenditures in excess of \$1,000, regardless of the office sought. [Code of Alabama 1975, § 17-5- 2(a)(1)]
- Complete form and file with the MEC or download and file online [here](#).

Campaign Finance Reports (Monthly and Weekly Reports)

- Click [here](#) to download and print reports. Monthly and weekly reports are due ONLY if candidate reaches the \$1000.00 disclosure threshold. [Code of Alabama 1975, § 17-5- 2(a)(1)]
- Complete and file with the MEC or download and file online [here](#). – Report **MUST** be notarized.

Statement of Dissolution and Termination Report

- Click [here](#) to download and print forms. Once a candidate determines that he or she will no longer receive contributions or make expenditures, the Statement of Dissolution is to be filed. The Statement of Dissolution must be accompanied by a Termination Report detailing all contributions and expenditures not previously reported.
- Complete and file with the MEC or download and file online [here](#) . If a candidate dissolves his or her campaign account on or after **August 1, 2023**, the form will be filed electronically at www.sos.alabama.gov.

○

*The Fair Campaign Practices Act (FCPA) filing deadline calendar can be found [here](#).

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



STATEMENT OF CANDIDACY - MAYOR

STATE OF ALABAMA
COUNTY OF MONTGOMERY
CITY OF MONTGOMERY

I, the undersigned, being first duly sworn, depose and say that I am a citizen of the City of Montgomery, in said State and County, and reside at _____, in said City of Montgomery, that I desire to become a candidate for the office of mayor in said City at the election for said office to be held on the _____ Day of _____ next and that I am duly qualified to hold said office if elected thereto and I hereby request that my name be printed upon the official ballot at said election.

Signed: _____

Print or Type Name (as it will appear on ballot)

Subscribed and sworn to before me by said
on this the _____ day of
_____, 2023.

NOTARY PUBLIC

Filed in the Office of the Judge of Probate
on this the _____ day of
_____, 2023.

JUDGE OF PROBATE

*Click [here](#) to download form. Please note that this form **MUST** be notarized and submitted in person at the MEC.

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



STATEMENT OF CANDIDACY – CITY COUNCIL

STATE OF ALABAMA
COUNTY OF MONTGOMERY
CITY OF MONTGOMERY

I, the undersigned, being first duly sworn, depose and say that I am a citizen of the City of Montgomery, in said State and County, and reside at _____, in said City of Montgomery, that I desire to become a candidate for the office of district councilman for the _____ district, in said City at the election for said office to be held on the _____ Day of _____ next and that I am duly qualified to hold said office if elected thereto and I hereby request that my name be printed upon the official ballot at said election.

Signed: _____

Print or Type Name (as it will appear on ballot)

Subscribed and sworn to before me by said
_____ on this the _____ day of _____, 2023.

NOTARY PUBLIC

Filed in the Office of the Judge of Probate
on this the _____ day of _____, 2023.

JUDGE OF PROBATE

*Click [here](#) to download form. Please note that this form **MUST** be notarized and submitted in person at the MEC.

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



SAMPLE PETITION - MAYOR

PETITION

I SUPPORT THE CANDIDACY OF _____ FOR THE OFFICE OF MAYOR IN THE 2023 CITY OF MONTGOMERY MUNICIPAL ELECTIONS.

NAME (PRINT)	ADDRESS	PHONE OR EMAIL	SIGNATURE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*Click [here](#) to download form. Please note that this form must be submitted in person at the MEC.

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



SAMPLE PETITION – CITY COUNCIL

PETITION

I SUPPORT THE CANDIDACY OF _____ FOR THE OFFICE OF COUNCILMAN FOR DISTRICT _____ IN THE
2023 CITY OF MONTGOMERY MUNICIPAL ELECTIONS.

NAME (PRINT)	ADDRESS	PHONE OR EMAIL	SIGNATURE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*Click [here](#) to download form. Please note that this form must be submitted in person at the MEC.

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



STATEMENT OF ECONOMIC INTEREST (SEI)

This form must be completed in order to gain ballot access. If you do not complete this form within the five (5) days allotted after filing the Statement of Candidacy with the Montgomery Election Center, your name may not appear on the ballot. This form can be submitted online at www.ethics.alabama.gov or by mail. For all SEI questions, please contact the Alabama Ethics Commission at 334-242-2997. Below are instructions on how to file online or by mail. [*Code of Alabama 1975, § 36-25-15(a); Ethics Commission Advisory Opinion 2016-17*]

ONLINE	MAIL
Click “Statement of Economic Interests”	Click “Statement of Economic Interests”
Click “Online SEI Form”	Click “Downloadable 2022 SEI Form”
If you are a new user, click “ Create Account” and enter your information and follow the instructions to create an account. Returning users proceed with login information to complete form.	The SEI mail form is in PDF. Candidates that elect to mail SEI forms will proceed to download and complete the form manually.
Once completed, review form to ensure all questions have been answered correctly.	Review form to ensure all questions have been answered correctly.
Submit online form.	Remember to sign, date, and print name. Mail to address listed on form.

ALABAMA ETHICS COMMISSION	
334-242-2997	
100 N Union Street (RSA Union) Suite 104 Montgomery, AL 36104	P O Box 302300 Montgomery, AL 36130-2300

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



APPOINTMENT OF PRINCIPAL CAMPAIGN COMMITTEE

The Fair Campaign Practices Act (FCPA) defines a candidate as a person who has:

- Qualified to be listed on an election ballot by filing qualification forms with a political party or municipal election official, or by submitting a petition to run as an independent candidate; or
- Received contributions or made expenditures for an election campaign in excess of \$1,000.
- Within five (5) days of becoming a candidate, you must file an Appointment of Principal Campaign Committee Form with the Secretary of State, if seeking election to a state or county office.
- Municipal candidates must file with the probate judge of the county where the city hall is located.
- Beginning August 1, 2023, all municipal candidates will be required to file their Appointment of Principal Campaign Committee forms with the Secretary of State's office.
- This form establishes the candidate's finance committee. A candidate may either serve as their own committee or may appoint a committee of two to five persons.
- This committee must report until dissolved. If a candidate serves as their own principal campaign committee, they shall designate a person responsible for dissolving that principal campaign committee in the event of death or incapacity. [*Code of Alabama 1975, § 17-5-4(c)*]

All FCPA forms are available online at www.sos.alabama.gov. Click [here](#) to download.

Please note: Beginning August 1, 2023, all municipal candidates will be required to file their Appointment of Principal Campaign Committee forms with the Secretary of State. (Act 2021-314)

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



APPOINTMENT OF PRINCIPAL CAMPAIGN COMMITTEE – **SOLE MEMBER**

SOLE MEMBER - This option is for candidates who choose to be the sole member of their principal campaign committee. Candidates serving as their own campaign committee must perform the duties of the chairman and treasurer which are set out in the Act. A candidate who serves as his or her own principal campaign committee must now designate a person responsible for dissolving the principal campaign committee in the event of the candidate's death or incapacity. If the designated person is incapable of serving at the time of such event, the campaign account shall be dissolved by the candidate's personal representative. [Code of Alabama 1975, § 17-5-4(c)]

Complete candidate's information on the top left of the form.

- All highlighted areas exhibited on example 1 must be completed.
- Under **Type of Committee** – select “**I appoint myself as the sole member of my principal campaign committee**”.
- Under **Committee Dissolution Designee**, have the designated appointee fill in his or her required information then sign and date.
- The candidate must sign and date form in the bottom right corner.
- Once form is completed and signed, please return completed in person at the Montgomery Election Center.
- The candidate cannot be assigned as the Committee Dissolution Designee.

The committee must maintain a checking account, money market account, or other similar banking account for all contributions it receives. All committee funds must be segregated from, and not commingled with personal funds of officers, members or associates of the committee. The committee may not spend any money except by check, drawn on the account, electronic transfer from the account, a credit card, the balance of which is paid from the account, or out of a petty cash fund from which it may make expenditures in connection with a single purchase or transaction of \$100 or less. (Code of Alabama 1975, § 17-5-6, § 17-5-3)

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



APPOINTMENT OF PRINCIPAL CAMPAIGN COMMITTEE – **SOLE MEMBER**



**FAIR CAMPAIGN PRACTICES ACT
STATE OF ALABAMA**

THIS AREA FOR OFFICIAL USE ONLY

Appointment of Principal Campaign Committee

Please print in ink or type.

Full Name of Candidate JOHN QUINCY ADAMS			
Office Sought (include district or circuit number, if applicable) CITY COUNCIL - DISTRICT 4		Political Party / Ballot Affiliation	
Address of the Committee (street or post office box) 789 JOHN F. KENNEDY BLVD			
City MONTGOMERY	State AL	ZIP Code 36116	Telephone Number 334-999-9999

This form is due within **five (5)** calendar days of reaching the threshold amount, or within **five (5)** calendar days of qualifying with a political party, or within **five (5)** calendar days of filing a petition as an independent candidate.

Type of Committee (check one)

- ☒ I appoint myself as the sole member of my principal campaign committee.
- ☐ I hereby appoint the individuals listed below to act as my principal campaign committee.

If you are appointing others to serve as your committee, you must select at least two members. You may appoint up to five members. One member should be designated as the chairperson of the committee. A second member should be designated as the treasurer. Please clearly print their names and addresses in the spaces below. Each appointee must sign his or her name.

Candidates who choose to be the sole member of their principal campaign committee must choose a designee to dissolve the committee due to the possibility of death or incapacitation of the candidate.

Chairperson		
Full Name	Email Address	
Address (street or post office box)		
City	State	ZIP Code
Signature of Appointee		

Treasurer		
Full Name	Email Address	
Address (street or post office box)		
City	State	ZIP Code
Signature of Appointee		

Committee Member		
Full Name	Email Address	
Address (street or post office box)		
City	State	ZIP Code
Signature of Appointee		

Committee Member		
Full Name	Email Address	
Address (street or post office box)		
City	State	ZIP Code
Signature of Appointee		

Committee Member		
Full Name	Email Address	
Address (street or post office box)		
City	State	ZIP Code
Signature of Appointee		

Committee Dissolution Designee		
Full Name JAMES MONROE	Email Address momo@aol.com	
Address (street or post office box) 456 MARTIN VAN BUREN AVE		
City MONTGOMERY, AL	State	ZIP Code 36116
Signature of Appointee JAMES MONROE		

Where to file this form ...

- State candidates file with the Office of the Secretary of State.*
- County candidates must file electronically at fcps.alabamavotes.gov
- Municipal candidates file with the county judge of probate.

* This form does not establish electronic filing. To file electronically, visit fcps.alabamavotes.gov and click "Committee Registration."

As required by the Alabama Fair Campaign Practices Act, I hereby swear or affirm to the best of my knowledge and belief that the information contained herein is true and correct.

JOHN Q. ADAMS | 2/2/23
Signature of elected official or candidate | Date

FORM REVISED 6.19.2017

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



APPOINTMENT OF PRINCIPAL CAMPAIGN COMMITTEE – **MULTI-MEMBER**

MULTI MEMBER - This option is for candidates who will be appointing others to serve as the candidate's committee. At least two members are required. Up to five members may be appointed. One member must be designated as the chairperson and the second member must be designated as the treasurer. Each appointee must complete their designated box and sign their name.

- Complete candidate's information on the top left of the form.
- All highlighted areas exhibited on example 2 must be completed.
- Under **Type of Committee** – select “**I hereby appoint the individuals listed below to act as my principal campaign committee**”.
- Under **Chairperson and Treasurer**, have each designated appointee fill in their information then sign and date.
- The candidate must sign and date form in the bottom right corner.
- Once form is completed and signed, please return completed in person at the Montgomery Election Center.
- The candidate cannot be assigned as the Chairperson or Treasurer.

The committee must maintain a checking account, money market account, or other similar banking account for all contributions it receives. All committee funds must be segregated from, and not commingled with personal funds of officers, members or associates of the committee. The committee may not spend any money except by check, drawn on the account, electronic transfer from the account, a credit card, the balance of which is paid from the account, or out of a petty cash fund from which it may make expenditures in connection with a single purchase or transaction of \$100 or less. (*Code of Alabama 1975, §17-5-6*)

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



APPOINTMENT OF PRINCIPAL CAMPAIGN COMMITTEE – MULTI-MEMBER



FAIR CAMPAIGN PRACTICES ACT
STATE OF ALABAMA

THIS AREA FOR OFFICIAL USE ONLY

Appointment of Principal Campaign Committee

Please print in ink or type.

Full Name of Candidate GEORGE WASHINGTON			
Office Sought (include district or circuit number, if applicable) CITY COUNCIL - DISTRICT 5		Political Party / Ballot Affiliation	
Address of the Committee (street or post office box) 123 ABE LINCOLN STREET			
City MONTGOMERY, AL	State 36104	ZIP Code	Telephone Number 334-999-9999

This form is due within **five (5)** calendar days of reaching the threshold amount, or within **five (5)** calendar days of qualifying with a political party, or within **five (5)** calendar days of filing a petition as an independent candidate.

Type of Committee (check one)

- ☐ I appoint myself as the sole member of my principal campaign committee.
- ☒ I hereby appoint the individuals listed below to act as my principal campaign committee.

If you are appointing others to serve as your committee, you must select at least two members. You may appoint up to five members. One member should be designated as the chairperson of the committee. A second member should be designated as the treasurer. Please clearly print their names and addresses in the spaces below. Each appointee must sign his or her name.

Candidates who choose to be the sole member of their principal campaign committee must choose a designee to dissolve the committee due to the possibility of death or incapacitation of the candidate.

Chairperson	
Full Name THOMAS JEFFESON	Email Address tj@att.net
Address (street or post office box) 1102 JAMES POLK DRIVE	
City MONTGOMERY, AL	State 36104
Signature of Appointee <i>THOMAS JEFFESON</i>	

Treasurer	
Full Name JAMES MADISON	Email Address madison@yahoo.com
Address (street or post office box) 260 ZACH TAYLOR COURT	
City MONTGOMERY, AL	State 36104
Signature of Appointee <i>JAMES MADISON</i>	

Committee Member	
Full Name	Email Address
Address (street or post office box)	
City	State ZIP Code
Signature of Appointee	

Committee Member	
Full Name	Email Address
Address (street or post office box)	
City	State ZIP Code
Signature of Appointee	

Committee Member	
Full Name	Email Address
Address (street or post office box)	
City	State ZIP Code
Signature of Appointee	

Committee Dissolution Designee	
Full Name	Email Address
Address (street or post office box)	
City	State ZIP Code
Signature of Appointee	

Where to file this form ...

- State candidates file with the Office of the Secretary of State.*
- County candidates must file electronically at fcps.alabamavotes.gov
- Municipal candidates file with the county judge of probate.

* This form does not establish electronic filing. To file electronically, visit fcps.alabamavotes.gov and click "Committee Registration."

As required by the Alabama Fair Campaign Practices Act, I hereby swear or affirm to the best of my knowledge and belief that the information contained herein is true and correct.

GEORGE WASHINGTON 2/2/23
Signature of elected official or candidate Date

FORM REVISED 6.19.2017

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



CAMPAIGN FINANCE REPORT MONTHLY

MONTHLY REPORTS:

Monthly reports are due no later than the second business day of the following month and must include all reportable transactions for the previous full month. [*Code of Alabama 1975, § 17-5-8(a) (1)*] The candidate's first monthly report must include all unreported activity to date.

CAMPAIGN FINANCE REPORT FILING CALENDAR

MONTH	DUE DATE
MARCH	2ND
APRIL	4TH
MAY	2ND
JUNE	2ND
JULY	5TH

Disclaimer: This chart was prepared by the Montgomery Election Center as a courtesy. Some information may be subject to change. Please also note beginning August 1, 2023, all municipal candidates will be required to file FCPA forms online with the Secretary of State. (Act 2021-314)

All FCPA forms are available online at www.sos.alabama.gov. Click [here](#) to download.

Candidate Filing Guide (2021). Alabama Secretary of State. <https://www.sos.alabama.gov/>

Alabama Secretary of State. (n.d.) Campaign finance reports. Visit [here](#) for more details on how to complete report.

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



CAMPAIGN FINANCE REPORT WEEKLY

WEEKLY REPORTS:

Weekly reports are due on the Monday of the following week for each of the four (4) weeks before the election date. For reporting purposes, a week is defined as running from a Saturday to a Friday. The first weekly report shall include all reportable transactions that occurred since the most recently filed prior report. [*Code of Alabama 1975, § 17-5-8(a)(2)*]

CAMPAIGN FINANCE REPORT FILING CALENDAR

WEEK & DUE DATE
JULY 31, 2023
AUGUST 7, 2023
AUGUST 14, 2023
AUGUST 21, 2023

Disclaimer: This chart was prepared by the Montgomery Election Center as a courtesy. Some information may be subject to change. Please also note beginning August 1, 2023, all municipal candidates will be required to file FCPA forms online with the Secretary of State. (Act 2021-314)

All FCPA forms are available online at www.sos.alabama.gov. Click [here](#) to download.

Candidate Filing Guide (2021). Alabama Secretary of State. <https://www.sos.alabama.gov/>

Alabama Secretary of State. (n.d.) Campaign finance reports. Visit [here](#) for more details on how to complete report.

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



CAMPAIGN FINANCE REPORT FORMS

FORM 1: Summary of Contributions and Expenditures

This FCPA form must be signed by the candidate or elected official and notarized.

FORM 2: Contributions

The FCPA requires that cash contributions of more than \$100.00 be itemized. If they choose to do so, candidates may itemize contributions of \$100 or less, but this is not required by law. However, if contributions of \$100 or less are not itemized, the law does require that they be totaled and reported. They may be reported as “non-itemized” contributions on FORM 1. Some type of campaign bookkeeping system should be used to track contributors making small donations of \$100 or less per contribution. If the combined contributions from any one contributor total more than \$100, an itemize entry on FORM 2 is then required.

For purposes of reporting contributions, the date of receipt of a contribution shall be the first date the recipient of the contribution is able to make use of the contribution. In the case of a contribution in the form of a check, the date of the receipt is the earlier of:

- a) ten days from the date that the check came within the recipient’s control: or
- b) 2) the date that the check was deposited into the recipient’s account. [*Code of Alabama 1975, § 17-5-2(a)(3)(c)*].

A political action committee and a principal campaign committee shall maintain a checking account, money market account, or other similar banking account. [*Code of Alabama 1975, § 17-5-6*]

FORM 3: In-kind Contributions

An “in-kind” contribution is made when equipment, furniture, office space, or some other item of value other than money is contributed or used. A reasonable market value should be listed.

FORM 4: Receipts from Other Sources

Receipts from other sources are usually funds received through interest payments on a political committee bank account, loans made to the committee, or refunds.

*Candidate Filing Guide (2021). Alabama Secretary of State. <https://www.sos.alabama.gov/>
Visit [here](#) for more details on how to complete report.*

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



CAMPAIGN FINANCE REPORT **FORMS**

FORM 5: Expenditures

The FCPA requires that expenditures of more than \$100 be itemized. Candidates may itemize expenditures of \$100 or less, but this is not required by law. However, if the expenditures of \$100 or less are not itemized, the law does require that they be totaled and reported. They may be reported as “non-itemized” expenditures on FORM 1. As with contributions, some type of campaign bookkeeping system should be used to track small expenditures. If expenditures to the same vendor total more than \$100, an itemized entry on FORM 5 is then required. For purposes of reporting expenditures, the date an expenditure is made is the date the instrument authorizes the expenditure. In the case of an expenditure made by check or electronic payment, the date of expenditure is the date of the check or electronic payment. {§ 17-5-2(a)(7)(c)} No expenditure of funds may be made by any such committee except by check drawn on such account, electronic transfer from such account, a credit card, the balance of which is paid from such account, or petty cash fund from which it may make expenditures not in excess of \$100 to any person in connection with a single purchase transaction. {§ 17-5-6}

FORM 6: Expenditures On Line of Credit

Committees may utilize a credit card or other line of credit to pay for expenditures, the balance of which must be paid from the committee checking account, money market account, or other similar banking account. {§ 17-5-6} Expenditures paid with a line of credit must be entered on FORM 6. These expenditures will not affect the committee account balance. A debt total must be entered on the applicable line on the ANNUAL REPORT SUMMARY FORM 1A and must be updated to reflect any expenditures online of credit and any payments on the amount owed. Interest charges on the line of credit balance must be entered on this form.

Candidate Filing Guide (2021). Alabama Secretary of State. <https://www.sos.alabama.gov/>
Visit [here](#) for more details on how to complete report.

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



FORM 1: Summary of Contributions and Expenditures

MONTHLY & WEEKLY



FAIR CAMPAIGN PRACTICES ACT
STATE OF ALABAMA

THIS AREA FOR OFFICIAL USE ONLY

Candidate & Elected Official Campaign Finance Report SUMMARY FORM 1

Please Print in Ink or Type.

Name of Candidate or Elected Official	Political Party/Ballot Affiliation
Office Sought or Held (include district or circuit number, if applicable)	
Address ☐ Check box if reporting new address	
City	State ZIP Code Telephone Number

Type of Report (check one)

☐ Monthly ☐ Amended Monthly
☐ Weekly ☐ Amended Weekly

For Monthly Reports
Month for which the
report is filed.

For Weekly Reports
Date of Friday in the
week for which the
report is filed.

Total Number of
Pages in Report

Summary of activity since last filed report			
1	Beginning balance (ending balance from previous filing)	1	
Cash Contributions			
2a	Itemized cash contributions (total from Form 2)	2a	
2b	Non-itemized cash contributions	2b	
2c	Total cash contributions (add lines 2a and 2b)	2c	\$ 0.00
In-Kind Contributions			
3a	Itemized in-kind contributions (total from Form 3)	3a	
3b	Non-itemized in-kind contributions	3b	
3c	Total in-kind contributions (add lines 3a and 3b)	3c	\$ 0.00
Receipts from Other Sources			
4a	Itemized Receipts from Other Sources (total from Form 4)	4a	
4b	Non-itemized Receipts from Other Sources	4b	
4c	Total receipts from other sources (add lines 4a and 4b)	4c	\$ 0.00
Expenditures			
5a	Itemized expenditures (total from Form 5)	5a	
5b	Non-itemized expenditures	5b	
5c	Total expenditures (add lines 5a and 5b)	5c	\$ 0.00
Expenditures on Line of Credit			
6a	Itemized expenditures (total from Form 6)	6a	
6b	Non-itemized expenditures	6b	
6c	Total expenditures on credit (add lines 6a and 6b)	6c	\$ 0.00
7	Ending balance (add lines 1, 2c, & 4c, then subtract line 5c)	7	\$ 0.00

As required by the Alabama Fair Campaign Practices Act, I hereby swear or affirm to the best of my knowledge and belief that the attached report(s) and the information contained herein are true and correct and that this information is a full and complete statement of all contributions, expenditures, and other required information during the applicable period of time.

Signature of Candidate or Elected Official Date

FORM REVISED 06/06/2017

Sworn to and subscribed before me this _____ day of _____ of the year _____. My commission expires the _____ day of _____ of the year _____.

Signature of Notary Public

Print Notary's Name

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



FORM 2: Contributions

ALABAMA FAIR CAMPAIGN PRACTICES ACT - CAMPAIGN FINANCE REPORT FOR CANDIDATE & ELECTED OFFICIAL

FORM 2: Contributions received by candidate or elected official

NAME OF CANDIDATE OR ELECTED OFFICIAL:

When total contributions from a single source exceed \$100.00, the FCPA requires all contributions from that source to be itemized. **DO NOT LIST** in-kind contributions or loans on this form. Use Form 2 and 4 for those listings.

DO NOT LIST in-kind contributions or loans on this form. Use Forms 3 and 4 for those listings.

[illegible]



FORM 4: Receipts from Other Sources

ALABAMA FAIR CAMPAIGN PRACTICES ACT - CAMPAIGN FINANCE REPORT FOR CANDIDATE/ELECTED OFFICIAL

FORM 4: Receipts from Other Sources loans, interest, and other sources of income

NAME OF CANDIDATE OR ELECTED OFFICIAL:

When total contributions from a single source exceed \$100.00, the FCPA requires all contributions from that source to be itemized. **DO NOT LIST** cash or in-kind contributions on this form. Use Forms 2 and 3 for those listings.

[illegible]



CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



POST- ELECTION INFORMATION

Campaign funds, including excess funds left after the election, may be spent only for the following purposes per
(*Code of Alabama 1975, (§17-5-7)*):

EXCESS FUNDS:

- Necessary and ordinary expenditures of the campaign.
- Expenditures that are reasonably related to performing the duties of the office held [does not include personal and legislative living expenses].
- Donations to the state general fund, the education trust fund or equivalent county or municipal funds.
- Donations to an organization to which a federal income tax deduction is permitted under subparagraph (A) of paragraph (1) of subsection (b) of Section 170 of the Internal Revenue Code of 1986, as amended, or any other charitable, educational, or eleemosynary cause of Section 501 of Title 26 of the U. S. Code.
- Inaugural or transitional expenses. [warning: the ethics act prohibits converting to personal use contributions from an inaugural or transitional fund (§36-25-6).]
- Donations to a legislative caucus organization registered with the clerk of the house, secretary of the senate, or both in case of a bicameral caucus, which does not operate as a political action committee. [§ 17-5-5.1]
- Legal fees and costs associated with any civil action, criminal prosecution, or investigation related to conduct reasonably related to performing the duties of the office held.

All FCPA forms are available online at www.sos.alabama.gov.

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



POST- ELECTION INFORMATION – STATEMENT OF DISSOLUTION

This form is to be filed once a candidate determines that he or she will no longer receive contributions, make expenditures, or did not get elected to office. [*Code of Alabama 1975, § 17-5-5(d)*]



FAIR CAMPAIGN PRACTICES ACT
STATE OF ALABAMA

THIS AREA FOR OFFICIAL USE ONLY

Statement of Dissolution FOR ELECTED OFFICIALS, CANDIDATES AND POLITICAL ACTION COMMITTEES

Please Print in Ink or Type.

Name of Candidate or Elected Official, or Political Committee			
Office Sought or Held (Include district or circuit number, if applicable)			
Address ☐ Check box if reporting new address			
City	State	ZIP Code	Telephone Number

Report Status (check one)

- ☐ No report required because I have had no activity since the last reporting period
☐ Termination report attached

Note:
If you have had activity since the last report filed, you are responsible for filing the requisite Annual Report covering the last year of activity. However, the submission of a Termination Report along with the Statement of Dissolution will satisfy this requirement.

This statement dissolves the above-named Principal Campaign Committee or Political Action Committee as of the _____ day of _____ in the year _____.

Pursuant to §17-5-7(a) [Code of Alabama, 1975], any excess funds shall be disposed of in the following manner:

As required by the Alabama Fair Campaign Practices Act, I hereby swear, or affirm, to the best of my knowledge and belief that this Statement of Dissolution is true and correct.

Signature of Candidate or Elected Official, or Chairperson or Treasurer of Political Committee	Date
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FORM REVISED 9-2-2011

This form is available online at www.sos.alabama.gov . Click [here](#) to download.

The Statement of Dissolution must be accompanied by a Termination Report detailing all contributions and expenditures not previously reported and indicating how any excess funds will be distributed. [*Code of Alabama 1975, § 17-5-5(d)*]

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)



IMPORTANT CONTACTS

Montgomery Election Center	(334) 832-7744
Board of Registrars	(334) 832-1215
Absentee Election Manager	(334) 832-1281
Montgomery City Clerk's Office (For Municipal Elections)	(334) 625-2195
Secretary of State - Elections Division	www.alabamavotes.gov



Office of Probate Judge J C Love, III

125 Washington Ave, Montgomery AL 36104 | [\(334\) 832-7744](tel:(334) 832-7744)

CITY OF MONTGOMERY – 2023 MUNICIPAL ELECTION(S)