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PHYSICAL LOCATION
Montgomery County
Administrative Building, Annex III
101 S. Lawrence Street
Montgomery, AL 36104

PURCHASING DEPARTMENT

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

INVITATION TO BID **Traffic Supplies**

Bid Date:	Bid Number:	Return Quotation By:
December 3, 2021	53104-22B-007	December 23, 2021 10:00 a.m. CST

Please submit a sealed price quotation on the items listed herein. (**Faxed bids will not be accepted.**) The submissions will be received at the Purchasing Department Office, 101 S. Lawrence Street until the date and time shown above, and publicly opened as soon thereafter as practicable. If unable to quote, write "NO BID" and return.

Complete specifications on items not fully described can be obtained on request. Brand names and catalog numbers are used to indicate levels of quality. If you are unable to furnish an item as specified and desire to furnish a substitute, give full description of the item. Final determination as to equal quality of substitution will be made by the Purchasing Agent.

The Montgomery County Commission reserves the right to award this bid on an all or none basis, to refuse all bids, and to waive technicalities.

Questions regarding this bid should be directed to Khristie Davis, Purchasing Manager, Purchasing Department, Montgomery County Administrative Building Annex III, 101 South Lawrence Street, Montgomery, Alabama, phone number (334) 832-1267.

Florence M. Cauthen
County Administrator and Purchasing Agent

GENERAL CONDITIONS AND INSTRUCTIONS

1. The bid number must appear on the outside of the bid envelope.
2. No oral, telephonic, facsimile, modifications or alternate bids will be considered. Bids from firms, individuals, or the same owners of separate companies submitting more than one bid will not be considered.
3. Late bids will not be opened. Unopened bids will be discarded ninety (90) days after bid is awarded.
4. Three (3) no responses to invitation to bid will be reason for deletion of bidder's name from the bid list. Once deleted from bid list, bidder's name may be returned to bid list with a written request from the bidder.
5. Bidders must submit an original and one (1) copy of its bid. The attached bid form must be completed in its entirety, signed by an authorized agent of the company, and submitted with the bid response. Bid forms that are not signed will be disqualified.
6. All pricing shall be F.O.B., Montgomery, Alabama. Deliveries shall be to the site and designated location of the ordering department listed on the purchase order. The bid price shall include all freight/delivery, fuel, surcharge, handling, packaging, services charges, paid by the vendor.
7. Bidders must attach to bid a copy of a current City of Montgomery business license and Montgomery County business license, if required by law, and shall be current on payment of all city and county sales taxes. If vendor is not required to have a City of Montgomery business license or Montgomery County business license, vendor must specify why license is not required.
8. Bidders having a place of business within the legal boundaries of Montgomery County shall be given a 5% preference over vendors located outside of the legal boundaries of Montgomery County. Separately, the Montgomery County Commission reserves the right to award the contract to a local responsible bidder if the bid is within 10% of a foreign entity's bid. A foreign entity is a business that does not have a place of business within the State of Alabama.
9. The contract period will be for three (3) years beginning the date of award. Prices shall remain firm for the duration of the contract.
10. The successful bidder awarded the contract/ purchase order must provide documentation of its enrollment in the e-verify program.
11. Montgomery County Commission or the successful vendor reserves the right to cancel this contract with a sixty day (60) written notice at any time during the contract.

12. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution, any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama, governed by the laws of the state of Alabama.

13. If a bidder desires to protest a bid, a formal written protest shall be submitted to the Administrator/Purchasing Agent within five (5) working days before the bid opening or proposal due date or within five (5) working days after award. The formal written protest may be hand delivered to the Administrator or Administrator's Office of the Montgomery County Commission and/or mailed to the Administrator/Purchasing Agent by registered certified mail. The bidder and/or his authorized agent or legal representative must sign the formal written protest, or it will not be accepted.

Failure to file the notice of protest within the time limit prescribed herein shall constitute a waiver of any protest to the bid and/or request for proposal process.

14. The formal written protest shall state with particularity the facts and law upon which the protest is based. Within 30 calendar days of receipt of the timely filed, formal written protest, the Administrator/Purchasing Agent shall issue a written decision with respect to the protest. Should the decision by the Administrator/Purchasing Agent be adverse to the bidder, the bidder may seek relief in accordance with the Code of Alabama 41-16-31.

15. The selected vendor agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of the successful vendor, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. The successful vendor agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suite at its sole expense. The successful vendor also agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.

16. The selected vendor affirms that it will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama for the duration of the agreement. Furthermore, a contracting party found to

be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

17. The Montgomery County Commission is committed to increase participation by Minority and Women-Owned Businesses (M/WBs) in the procurement process in Montgomery County; to insure equal opportunity for M/WBs to participate in the procurement process; to prohibit discrimination on the basis of race, color, religion, national origin, sex, age, disability, or veteran status in the procurement process; and to achieve a minimum of 30% participation by M/WBs in the procurement process in Montgomery County.
18. Montgomery County Commission may review bidder's qualifications and references as it deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the County all such information and data for this purpose as the County may request.
19. Montgomery County Commission reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.
20. While the bid award may be made to the lowest bidder meeting all specifications, Montgomery County Commission will not award the bid on the basis of the low bid only. Quality, conformity with specifications, terms of delivery, past service history, and experience are among factors that may be considered in determining the lowest responsible bidder.
21. Montgomery County Commission reserves the right to award the bid in any manner that is in the best interest of the County.

SPECIFICATIONS FOR TRAFFIC CONTROL SIGNS

1. All traffic control signage shall conform to the latest edition of the Manual on Uniform Traffic Control Devices adopted by the State of Alabama.
2. All reflective sheeting shall be made of High Intensity Prismatic (HIP) sheeting. Any “or equal” vendor materials must be approved by Montgomery County Engineering prior to manufacturing. Currently approved materials are:
 - 3290 EG White
 - 3983 DG3 Yellow Green
 - 4090 DG3 White
 - 4091 DG3, Yellow
 - W-11514 Omnicube Orange
3. All Electric Cuttable (EC) Film shall use the following approved materials. Any “or equal” vendor materials must be approved by Montgomery County Engineering Department.
 - 1179C, Brown
 - 1178C, Black
 - 1177C, Green
 - 1175C, Blue
 - 1172C, Red
 - White EC Cuttable 3 mil
 - Orange EC Cuttable 3 mil

BID SUBMITTAL FORM

Item	Quantity	Description	Unit Price	Extended Price
1.	20 Rolls	Transfer Tape 10 in. x 100 yds.	\$ _____	\$ _____
2.	20 Rolls	Transfer Tape 10 in. x 50 ft.	\$ _____	\$ _____
3.	1 Roll	4091 DG3 Yellow 10 in. x 50 yds Reflective Sheeting (Diamond Grade)	\$ _____	\$ _____
4.	1 Roll	4091 DG3 Yellow 10 in x 50 ft. Reflective Sheeting (Diamond Grade)	\$ _____	\$ _____
5.	1 Roll	4091 DG3 Yellow 24 in. x 50 ft. Reflective Sheeting (Diamond Grade)	\$ _____	\$ _____
6.	1 Roll	4091 DG3 Yellow 30 in. x 50 ft. Reflective Sheeting (Diamond Grade)	\$ _____	\$ _____
7.	1 Roll	4090 DG3 White 9 in. x 50 ft. Reflective Sheeting (Diamond Grade)	\$ _____	\$ _____
8.	1 Roll	4090 DG3 White 24 in. x 50 ft. Reflective Sheeting (Diamond Grade)	\$ _____	\$ _____
9.	1 Roll	4090 DG3 White 30 in. x 50 ft. Reflective Sheeting (Diamond Grade)	\$ _____	\$ _____
10.	1 Roll	4090 DG3 White 36 in. x 50ft. Reflective Sheeting (Diamond Grade)	\$ _____	\$ _____
11.	1 Roll	3290 White 24 in. x 50 ft. Reflective Sheeting (Engineered Grade)	\$ _____	\$ _____
12.	1 Roll	3290 White 30 in. x 50 ft. Reflective Sheeting (Engineered Grade)	\$ _____	\$ _____
13.	1 Roll	W-11514 Florescent Orange Reflective Sheeting 24 in. x 50 ft	\$ _____	\$ _____

14.	1 Roll	W-11514 Florescent Orange Reflective Sheeting 30 in x 50 ft.	\$ _____	\$ _____
15.	1 Roll	3983 Florescent Yellow Green Reflective Sheeting 30 in x 50 ft.	\$ _____	\$ _____
16.	1 Roll	1178C Black EC Film 24 in. x 50 ft.	\$ _____	\$ _____
17.	1 Roll	1178C Black EC Film 30 in. x 50 ft.	\$ _____	\$ _____
18.	1 Roll	1178C Black EC Film 36 in. x 50 ft.	\$ _____	\$ _____
19.	1 Roll	1178C Black EC Film 48 in. x 50 ft.	\$ _____	\$ _____
20.	1 Roll	1177C Green EC Film 20 in. x 50 ft.	\$ _____	\$ _____
21.	1 Roll	1177C Green EC Film 24 in. x 50 ft.	\$ _____	\$ _____
22.	1 Roll	1177C Green EC Film 30 in. x 50 ft.	\$ _____	\$ _____
23.	1 Roll	1175C Blue EC Film 20 in. x 50 ft.	\$ _____	\$ _____
24.	1 Roll	1175C Blue EC Film 24 in. x 50 ft.	\$ _____	\$ _____
25.	1 Roll	1175C Blue EC Film 30 in. x 50 ft.	\$ _____	\$ _____
26.	1 Roll	1175C Blue EC Film 36 in. x 50 ft.	\$ _____	\$ _____
27.	1 Roll	1172C Red EC Film 24 in. x 50 ft.	\$ _____	\$ _____
28.	1 Roll	1172C Red EC Film 30 in. x 50 ft.	\$ _____	\$ _____

29.	1 Roll	1179C Brown EC Film 30 in. x 50 ft.	\$ _____	\$ _____
30.	1 Roll	White EC Cuttable 3 Mil	\$ _____	\$ _____
31.	1 Roll	Orange EC Cuttable 3 Mil	\$ _____	\$ _____
32.	1 Roll	1178C Black 30 in. x 50 yds. (Custom cut to 30 in.)	\$ _____	\$ _____
33.	1 Roll	1175C Blue 30 in. x 50 yds. (Custom cut to 30 in.)	\$ _____	\$ _____
34.	1 Roll	1172C Red 30 in. x 50 yds. (Custom cut to 30 in.)	\$ _____ _____	\$ _____ _____

Total cost of items 1 through 34 \$ _____

Please complete this form and return it with your bid proposal. Should you choose not to bid at this time, please complete this form and forward back to our office as soon as possible. It is necessary that you check all categories that apply to your company.

Vendor Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Fax Number: _____

Is the Company Minority Owned: _____ Yes _____ No

Is the Company Owned By: _____ Female _____ Male _____ Both

Is the Company Incorporated: _____ Yes _____ No

Ethnicity of Ownership:

_____ African American

_____ American Indian

_____ Asian American

_____ Caucasian

_____ Disabled

_____ Hispanic

_____ Other (Please Specify) _____

Official Signature

Printed Name and Title

Date: _____

RESPONSE FORM TO BE ATTACHED TO BID

Company Name _____

Federal I.D. # _____

Mailing Address _____

Phone Number _____

Email Address _____

Quote F.O.B. _____

Terms of Payment _____

Delivery Date _____

Official Signature

Printed Name and Title