



AGENDA

County Commission - Formal Session Meeting

10:00 AM - May 18, 2021

Montgomery County Courthouse, Annex III

Page

WELCOME AT 10:00 A.M.

INVOCATION BY VICE CHAIRMAN SINGLETON

PLEDGE OF ALLEGIANCE LED BY COMMISSIONER HARRIS

CALL OF ROLL TO ESTABLISH QUORUM

COMMENTS FROM CITIZENS

PRESENTATION OF THE MINUTES

1. Consider Minutes of the Regular Meeting of May 4, 2021.

CONSENT AGENDA

2. Consider Accounts Payable Checks and Payroll Checks 4
[Accounts Payable and Payroll Checks 05-18-2021](#)

NEW BUSINESS

3. Consider Amendment Number 1 to Contract with Gulf States Distributors for Taser and Accessories, Sheriff's Office 5 - 6
[Agenda Item Memo - 21-118 - Pdf](#)
4. Consider Amendment Number 1 to Contract with Liberty Disposal, Inc. for Dumpster Rental and Trash Collection, Support Services 7 - 8
[Agenda Item Memo - 21-119 - Pdf](#)
5. Consider Renewal of Lease Agreement with Williamson Properties, Ltd. for Purchase of Clay-Gravel, Engineering Department 9 - 13
[Agenda Item Memo - 21-120 - Pdf](#)
6. Consider Miscellaneous Appropriations to Agencies, County Commission 14
[Misc App to Agencies 5-18-21](#)
7. Consider Miscellaneous Appropriations to Education, County Commission 15
[Misc App BOE 5-18-21](#)

- | | | |
|-----|--|---------|
| 8. | Consider Miscellaneous Appropriations from Designated Revenue, County Commission | 16 |
| | Misc App DR 5-18-21 | |
| 9. | Consider Position Fill Request - County Commission | 17 |
| | 1. Administrative Support Associate, Position Number 200013014 | |
| | PFR ASA MCC | |
| 10. | Consider Position Fill Requests - Detention Facility | 18 - 20 |
| | 1. Corrections Officer Trainee, Position Number 500419149 | |
| | 2. Corrections Officer Trainee, Position Number 500419183 | |
| | 3. Corrections Officer Trainee, Position Number 500419215 | |
| | PFR COT 9149 | |
| | PFR COT 9183 | |
| | PFR - COT - 9215 | |
| 11. | Consider Position Fill Requests - Engineering Department | 21 - 22 |
| | 1. County Road Equipment Operator I, Position Number 630551021 | |
| | 2. Civil Engineer Tech IV, Position Number 640631001 | |
| | PFR CREOI 1021 | |
| | PFR - Civil Engineer Tech IV - 1001 | |
| 12. | Consider Position Fill Requests - Probate Judge's Office | 23 - 25 |
| | 1. Administrative Support Associate, Position Number 750013040 | |
| | 2. Customer Service Clerk, Position Number 750016011 | |
| | 3. Customer Service Clerk, Position Number 750016016 | |
| | PFR ASA Probate 3040 | |
| | PFR CSC Probate 6011 | |
| | PFR CSC Probate 6016 | |
| 13. | Consider Position Fill Requests - Sheriff's Office | 26 - 28 |
| | 1. Administrative Support Associate, Position Number 550013145 | |
| | 2. Deputy Sheriff Corporal, Position Number 550429103 | |
| | 3. Deputy Sheriff Corporal, Position Number 550429133 | |
| | PFR ASA MCSO 3145 | |
| | PFR DS Cpl 9103 | |
| | PFR DS Cpl 9133 | |
| 14. | Consider Travel/Training Requests | 29 - 30 |
| | Appraisal Travel 3 | |
| | Probate Travel 4 | |

REPORTS FROM STAFF

County Attorney

DISCUSSION ITEMS BY COMMISSIONERS

RECESS TO EXECUTIVE SESSION

ADJOURN

**MONTGOMERY COUNTY COMMISSION
MEETING DATE MAY 18, 2021**

THE FOLLOWING WERE AUDITED AND ORDERED PAID

ACCOUNTS PAYABLE CHECKS DATED 4-30-2021	
Check Numbers: 301458 – 301552	Total Checks Paid: \$ 1,368,503.87

EFT's included in amounts

ACCOUNTS PAYABLE CHECKS DATED 5-7-2021	
Check Numbers: 301334 – 301457	Total Checks Paid: \$ 1,004,156.15

EFT's included in amounts

PAYROLL CHECKS DATED 5-7-2021	
Check Numbers: 136197 – 136267	Total: \$ 99,535.38
Direct Deposits	Total: \$ 1,481,177.35
Federal Deposits	Total: \$ 297,636.42
Total Payroll Paid	Total: \$ 1,878,349.15

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER



Memo

Re: Contract Amendment for Taser and Accessories
Date: County Commission - Formal Session - May 18 2021
To: Montgomery County Commission
From: Cynthia Hill, Buyer I

BACKGROUND INFORMATION:

Request that attached Amendment 1 to Gulf States Distributors, for Taser and Accessories services be considered for approval on a future agenda.

Amendment No.1 will allow the contract to be extended for one(1) year, beginning June 1, 2021 and ending on May 31, 2022.

Gulf States Distributors, chooses not to increase prices during this contract period. All provisions of the contract shall remain the same.

This contract extension has been coordinated with Sheriff Derrick Cunningham.

ATTACHED:

[Amendment 1 Taser and Accessories](#)

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-20B-015

Amendment No. 1

Contract with Gulf States Distributors for Taser and Accessories is hereby extended for one (1) year, beginning June 1, 2021 and ending May 31, 2022.

Prices will not increase during this contract period.

All other provisions of the contract remain the same.

WITNESS:

GULF STATES DISTRIBUTORS

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



Memo

Re: Contract Amendment for Dumpster Rental and Trash Collection
Date: County Commission - Formal Session - May 18 2021
To: Montgomery County Commission
From: Cynthia Hill, Buyer I

BACKGROUND INFORMATION:

I request that the attached Amendment No. 1 to Liberty Disposal, Inc. contract for Dumpster Rental and Trash Collection be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning July 1, 2021 and ending on June 30, 2022.

Liberty Disposal, Inc. would like to increase prices in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Lamar Allen, County Support Services.

ATTACHED:

[Amendment No. 1 Bid 51901-20B-017 Dumpster Rental and Trash Collection](#)

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 51901-20B-017

Amendment No. 1

Contract with Liberty Disposal, Inc. for Dumpster Rental and Trash Collection items 1-10, 13-19 and 20B is hereby extended for one (1) year, beginning July 1, 2021 and ending June 30, 2022.

Prices will increase by 5% in accordance with the contract.

All other provisions of the contract will remain the same.

WITNESS:

LIBERTY DISPOSAL, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



Memo

Re: Renewal of Lease Agreement with Williamson Properties, Ltd. for Purchase of Clay-Gravel

Date: County Commission - Formal Session - May 18 2021

To: Montgomery County Commission

From: George Speake, County Engineer

BACKGROUND INFORMATION:

This lease is for our District II pit from which we have mined clay-gravel since May 1995. The only difference between our present agreement and the renewal agreement is the material price per cubic yard increases 2.22%. There is no increase in the usual \$2,500 lump sum payment included in the lease to cover prior ad valorem taxes for this property and also as payment for our use of a portion of this property as a staging area for storage of road maintenance materials and to temporarily stockpile trees and debris from storm damages.

FINANCIAL IMPACT:

Necessary funding for this agreement is included in the Engineering Department's budget.

RECOMMENDATION:

Recommend approval.

ATTACHED:

[Pit Lease District II 2021](#)

LEASE AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2021 by and between Williamson Properties, Ltd. (hereinafter called "LESSOR") and the County of Montgomery (hereinafter called "LESSEE").

WITNESSETH:

THAT LESSOR, in consideration of one dollar (\$1.00) in hand paid, does hereby grant unto LESSEE the right to enter upon the lands hereinafter described and to mine and remove such quantities of clay gravel and sand as desired for the use in the maintenance of Montgomery County roads exclusively from a certain portion of the lands hereinafter described together with the use of the existing road between this tract of land and Macon County Road 2 or the most convenient Macon County Road for the duration of this Agreement. LESSEE shall not resell any clay gravel or sand removed without the permission of the LESSOR.

The lands above and hereinafter referred to are described as follows:

A parcel of land located in the northeast quarter of Section 8, Township 16 North, Range 21 East, Macon County, Alabama, and more particularly shown on Exhibit "A" of the AGREEMENT entered into by and between Nancy P. Williamson and the County of Montgomery in May of 1995.

Payment for the clay gravel and sand removed from the above described land shall be by cubic yard loose volume measured in truck beds at the pit site, the record of yardage for payment to the LESSOR to be the same as made by the LESSEE and that payment shall be made to the LESSOR by the LESSEE within thirty (30) days after the last day of the calendar month in which the clay gravel and/or sand was removed. It is hereby agreed that no payment shall be made to the LESSOR for any stripping of material necessarily removed in securing clay gravel or sand, or in maintaining a temporary haul road, but that the LESSEE will remove, without charge, any or all such stripping of material to a spot on the tract as described above as designated by the LESSOR within three hundred (300) feet off of the place of excavation.

The schedule of payments to the LESSOR per cubic yard shall be as follows:

June 1, 2021 to May 31, 2022@ \$1.38

In addition, LESSEE agrees to pay LESSOR the sum of \$2,500.00 prior to November 30, 2021 for its use of the above described land for purposes other than the removal of clay gravel and sand, and due to the additional real property taxes assessed against the LESSOR as a result of LESSEE's operations on the leased land.

This Agreement shall be binding upon the LESSOR, its heirs, personal representatives, administrators, assigns and/or successors in interest from the date of its execution to its termination.

This Agreement shall expire on May 31, 2022; however, the LESSEE may request to renew this Agreement for an additional year. The price for the clay gravel and sand for the renewal period shall be agreed upon by the LESSOR and LESSEE prior to the expiration of this Agreement on May 31, 2022 or this Agreement will be terminated.

The LESSEE shall maintain the pit in a safe manner with the bottom level as deep as practical, and the sides sloped. It is the intent of the parties that the mining procedure will be such as to maximize the depth of the pit to the extent that the materials as blended are satisfactory for use on Montgomery County roads. The LESSOR agrees that its mining will be conducted in a workmanlike manner consistent with good mining practices and to prevent waste.

The LESSEE must obtain LESSOR'S permission, in writing, if LESSEE wishes to use any of the above described land for purposes other than the mining of gravel or sand.

In that there is another gravel lease and a hunting lease in effect on a portion of the above described property, LESSEE agrees to cooperate with the LESSOR and other lessees to avoid inconveniences to them. LESSEE must request permission of LESSOR, in writing, if it desires to mine in any area other than the one it has mined on the above described lands for the last five (5) years.

LESSEE will procure permits where necessary, at its own expense, and will pay for any and all mining taxes, severance taxes, business taxes or other like taxes in connection with the mining or removing of materials from the above described land together with all taxes on buildings and other property and installations constructed or placed upon the above described land by LESSEE. LESSEE will indemnify, defend and hold LESSOR harmless from and against all losses and/or expenses (including judgments, costs and attorney's fees) by reason of liability imposed by law for failure to obtain necessary permits and to pay applicable taxes.

LESSEE shall comply with all present and existing laws and regulations, both State and Federal, including those laws and regulations governing reclamation of lands and the posting of reclamation bonds. LESSEE shall reclaim any mined area within two (2) months after the termination of this Agreement. LESSEE'S reclamation obligation shall be at LESSEE'S sole expense.

LESSEE agrees to indemnify, defend and hold harmless LESSOR from and against all losses and/or expenses (including judgments, costs and attorney's fees) by reason of liability imposed by law upon LESSOR for damages arising out of LESSEE'S mining operations on the above described land including operation of all machinery and

vehicles used in obtaining and transporting clay gravel and sand, and for any liabilities arising from the presence of the pit itself.

LESSEE agrees to indemnify, defend and hold harmless LESSOR from and against all losses and/or expenses (including judgments, costs and attorney's fees) by reason of liability imposed by law upon LESSOR for damages because of bodily injury including death at any time arising there from, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of LESSEE'S operations under this Agreement.

LESSEE agrees that its mining will be conducted in a workmanlike manner consistent with good mining practices and consistent with the manner in which LESSEE has conducted mining operations on the above described land in previous years. LESSEE specifically covenants that its operations on the above described land shall conform to all applicable laws, regulations and ordinances, now existing or hereinafter passed, of Federal, State and Local Governments and Agencies, including, without limitation, all reclamation and environmental laws, regulations and ordinances. LESSEE shall defend, indemnify and hold LESSOR harmless for all losses, claims, liabilities, fines, assessments, clean-up costs, expenses and costs, including judgments and attorney's fees, resulting from LESSEE'S violation of any such laws, regulations and ordinances.

LESSOR states that it has the right to lease the above described land and to sell the said clay gravel and sand; that it is the sole owner of the land from which the said clay gravel and sand is to be taken and that the said land is free and clear of all liens, encumbrances and/or reservations.

This Agreement may not be assigned by LESSEE.

This Agreement may be terminated by LESSOR or LESSEE at any time by giving thirty (30) days written notice to the other party. Prior to the end of the thirty day period, LESSEE shall remove all machinery, equipment, debris and material belonging to LESSEE from the above described land. All payments due as set forth above shall be made current through the date of termination. LESSOR agrees to fulfill any reclamation requirements as set forth under this Agreement within sixty (60) days of the notice of termination by either party.

Any notice required or permitted to be given herein under shall be sufficient if given in writing either by hand delivery or by registered or certified United States mail, postage prepaid, addressed to the parties as listed below:

LESSOR: Williamson Properties, Ltd.
1248 Westmoreland Avenue
Montgomery, AL 36106

LESSEE: George C. Speake
Montgomery County Commission
Engineering Department
P. O. Box 1667
Montgomery, AL 36102

IN WITNESS WHEREOF, the parties hereto have signed and sealed this Agreement, in duplicate, as of the day and year set forth herein below.

LESSOR:

Polly G. Williamson
Williamson Properties, Ltd.
By: Polly G. Williamson

WITNESS:

ACBd

NOTARY PUBLIC:

Susan G. Goff
DATE: 7/20/21
COMMISSION EXPIRES: 7/20/22

LESSEE:

Elton N. Dean, Sr.
For the County of Montgomery

WITNESS:

NOTARY PUBLIC:

DATE: _____
COMMISSION EXPIRES: _____

MISCELLANEOUS APPROPRIATIONS TO AGENCIES - Meeting Date: 5/18/2021 - CODE: 001-59320.498								
Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			27,000	30,000	1,200	1,900	2,305	62,405
NC-2021-20	Alabama Cooperative Extension System	Youth Summer Campers				300	540	840
NC-2021-21	Montgomery County Sheriff's Fund	Youth Fishing Rodeo					1,500	1,500
	Total Appropriations 5/18/2021		0	0	0	300	2,040	2,340
	APPROPRIATED BUDGET BALANCE		27,000	30,000	1,200	1,600	265	60,065
	County Administrator	Date						

MISCELLANEOUS APPROPRIATIONS TO EDUCATION - Meeting Date: 5/18/2021 - CODE: 001-59320.494								
Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			53,052	68,000	61,200	70,000	38,427	290,679
BOE-2021-39	Park Crossing High School	Athletic's Department					5,000	5,000
	Total Appropriations 5/18/2021		0	0	0	0	5,000	5,000
	APPROPRIATED BUDGET BALANCE		53,052	68,000	61,200	70,000	33,427	285,679
	County Administrator	Date						

MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE - Meeting Date: 5/18/2021 - CODE: 001-59320.450									
Contract Number	Organization	Description of Program	Joint/Infra.	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			322,537	122,400	135,300	158,791	147,610	93,350	979,988
DR-C-2021-45	Americare Financial Group	PEERS Program - Golf Tournament						1,000	1,000
DR-C-2021-46	Montgomery YMCA	Kershaw YMCA's Operational Expenses			25,000				25,000
DR-C-2021-47	Montgomery Community Action Agency	Community Service Programs			25,000				25,000
DR-NC-2021-20	City of Montgomery, Neighborhood Svcs.	Woodley Park Area Association						8,000	8,000
DR-NC-2021-21	City of Montgomery, Neighborhood Svcs.	Towne Lake Homeowner's Association						5,000	5,000
	Total Appropriations 5/18/2021		0	0	50,000	0	0	14,000	64,000
	APPROPRIATED BUDGET BALANCE		322,537	122,400	85,300	158,791	147,610	79,350	915,988
	County Administrator	Date							



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: MCC/Administration

Department Head:

Florence M. Cauthen

Supervisor:

Tammy Nix

POSITION INFORMATION:

Title: Administrative Support Associate

Number:

200013014

Pay Grade: A03

Pay Range:

\$26,399 - \$39,442

Type of Hire: New

Type of Appointment:

Permanent

Proposed Effective Date: June 28, 2021

DEPARTMENT INFORMATION:

Florence M. Cauthen
Department Head

May 3, 2021
Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

May 5, 2021
Date

Sherrill Thomas
Finance Director

May 5, 2021
Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen
County Administrator

May 5, 2021
Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Detention Facility

Department Head: Derrick Cunningham

Supervisor: Sonja Pritchett

POSITION INFORMATION:

Title: Corrections Officer
Trainee

Number: 500419149 - Replace J
Taylor

Pay Grade: PCT

Pay Range: \$32,238

Type of Hire: New

Type of Appointment: Permanent

**Proposed
Effective Date:** May 24, 2021

DEPARTMENT INFORMATION:

Derrick Cunningham
Department Head

May 12, 2021
Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

May 12, 2021
Date

Sherrill Thomas
Finance Director

May 13, 2021
Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen
County Administrator

May 13, 2021
Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Detention Facility

Department Head: Derrick Cunningham

Supervisor: Sonja Pritchett

POSITION INFORMATION:

Title: Corrections Officer
Trainee

Number: 500419183 Replace - H.
Watkins

Pay Grade: PCT

Pay Range: \$32,238

Type of Hire: New

Type of Appointment: Permanent

**Proposed
Effective Date:** May 24, 2021

DEPARTMENT INFORMATION:

Derrick Cunningham
Department Head

May 13, 2021
Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

May 13, 2021
Date

Sherrill Thomas
Finance Director

May 13, 2021
Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen
County Administrator

May 13, 2021
Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Detention Facility

Department Head: Derrick Cunningham

Supervisor: Sonja Pritchett

POSITION INFORMATION:

Title: Corrections Officer
Trainee

Number: 500419215 Replace S.
Johnson

Pay Grade: PCT

Pay Range: \$32,238

Type of Hire: New

Type of Appointment: Permanent

**Proposed
Effective Date:** May 24, 2021

DEPARTMENT INFORMATION:

Derrick Cunningham
Department Head

May 3, 2021
Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

May 3, 2021
Date

Sherrill Thomas
Finance Director

May 4, 2021
Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen
County Administrator

May 5, 2021
Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Engineering

Department Head: GEORGE SPEAKE

Supervisor: George Speake

POSITION INFORMATION:

Title: COUNTY ROAD
EQUIPMENT
OPERATOR I

Number: 630551021 - Replace R
Thornton

Pay Grade: S04

Pay Range: \$26,879 - \$40,162

Type of Hire: New

Type of Appointment: Permanent

**Proposed
Effective Date:** May 31, 2021

DEPARTMENT INFORMATION:

GEORGE SPEAKE

Department Head

May 3, 2021

Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

May 4, 2021

Date

Sherrill Thomas

Finance Director

May 4, 2021

Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen

County Administrator

May 5, 2021

Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Engineering

Department Head: GEORGE SPEAKE

Supervisor: George Speake

POSITION INFORMATION:

Title: Civil Engineer Tech IV

Number: 640631001 - Replace R Lindsey

Pay Grade: A10

Pay Range: \$57,875 - \$86,4710

Type of Hire: Promotional

Type of Appointment: Permanent

Proposed Effective Date: June 14, 2021

DEPARTMENT INFORMATION:

GEORGE SPEAKE

Department Head

May 3, 2021

Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

May 4, 2021

Date

Sherrill Thomas

Finance Director

May 4, 2021

Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen

County Administrator

May 5, 2021

Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Probate Judge's Office

Department Head: J C Love, III

Supervisor: Octavius Jackson

POSITION INFORMATION:

Title: Administrative Support Associate

Number: 750013040 - Replace F. Jackson

Pay Grade: A03

Pay Range: \$26,399 - \$39,442

Type of Hire: New

Type of Appointment: Permanent

Proposed Effective Date: June 14, 2021

DEPARTMENT INFORMATION:

J C Love, III
Department Head

May 11, 2021
Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

May 12, 2021
Date

Sherrill Thomas
Finance Director

May 13, 2021
Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen
County Administrator

May 13, 2021
Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Probate Judge's Office

Department Head: J C Love, III

Supervisor: Octavius Jackson

POSITION INFORMATION:

Title: Customer Service Clerk

Number: 750016011 - Replace T. Jackson

Pay Grade: A04

Pay Range: \$29,628 - \$44,267

Type of Hire: New

Type of Appointment: Permanent

Proposed Effective Date: June 14, 2021

DEPARTMENT INFORMATION:

J C Love, III
Department Head

May 11, 2021
Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

May 12, 2021
Date

Sherrill Thomas
Finance Director

May 13, 2021
Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen
County Administrator

May 13, 2021
Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Probate Judge's Office

Department Head: J C Love, III

Supervisor: Octavius Jackson

POSITION INFORMATION:

Title: Customer Service Clerk

Number: 750016016 - Replace D. Cleveland

Pay Grade: A04

Pay Range: \$29,628 - \$44,267

Type of Hire: New

Type of Appointment: Permanent

Proposed Effective Date: June 14, 2021

DEPARTMENT INFORMATION:

J C Love, III
Department Head

May 11, 2021
Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

May 12, 2021
Date

Sherrill Thomas
Finance Director

May 13, 2021
Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen
County Administrator

May 13, 2021
Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Sheriff's Office

Department Head: Derrick Cunningham

Supervisor: Kevin Murphy

POSITION INFORMATION:

Title: Administrative Support Associate

Number: 550013145 Replace S. Williams

Pay Grade: A03

Pay Range: \$26,399 - \$39,442

Type of Hire: New

Type of Appointment: Permanent

Proposed Effective Date: May 24, 2021

DEPARTMENT INFORMATION:

Derrick Cunningham
Department Head

May 11, 2021
Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

May 11, 2021
Date

Sherrill Thomas
Finance Director

May 11, 2021
Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen
County Administrator

May 11, 2021
Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Sheriff's Office

Department Head: Derrick Cunningham

Supervisor: Kevin Murphy

POSITION INFORMATION:

Title: Deputy Sheriff Corporal

Number: 550429103 - Replace J. Henry

Pay Grade: PS2

Pay Range: 47,126 - 56,461

Type of Hire: Promotional

Type of Appointment: Permanent

Proposed Effective Date: May 31, 2021

DEPARTMENT INFORMATION:

Derrick Cunningham
Department Head

May 12, 2021
Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

May 12, 2021
Date

Sherrill Thomas
Finance Director

May 13, 2021
Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen
County Administrator

May 13, 2021
Date



Montgomery County Commission

Position Fill Request – Budgeted Vacancy

County Commission - Formal Session - May 18 2021

Department: Sheriff's Office

Department Head: Derrick Cunningham

Supervisor: Kevin Murphy

POSITION INFORMATION:

Title: Deputy Sheriff Corporal

Number: 550429133 - Replace K. Gordon

Pay Grade: PS2

Pay Range: \$47,126 - \$56,461

Type of Hire: Promotional

Type of Appointment: Permanent

Proposed Effective Date: May 31, 2021

DEPARTMENT INFORMATION:

Derrick Cunningham
Department Head

May 12, 2021
Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

May 12, 2021
Date

Sherrill Thomas
Finance Director

May 13, 2021
Date

ADMINISTRATIVE APPROVAL:

Requested position is vacant and budgeted.

Florence Cauthen
County Administrator

May 13, 2021
Date

Montgomery County Commission
Travel / Training Request Approval

Request # _____

Date: _____

Department Head: _____

Destination: _____

Departure Date: _____

Return Date: _____

Purpose of Travel: _____

Traveler (s) Name: 1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle Commercial Air
Private Vehicle Other (Specify) _____

Total (est.) Cost: _____ Advance Registration Required: _____

Fund Code: _____

Additional Comments: _____

Finance Review:

<i>To be completed by the Finance Department</i>	
Fund Code:	_____ (ex: 000-00000-000)
Description:	_____
Current Budget:	_____
Approved Requests:	_____
Budget Available:	_____
Current Requests:	_____
Budget Balance:	_____

Finance Director

Date _____

Commission Approval:

County Administrator

Date _____

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Finance Director

Date _____

Commission Approval: _____

County Administrator

Date _____