

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

SEPTEMBER 15, 2014

AGENDA
INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

County Administrator
County Attorney
County Engineer

Comments from Scheduled Attendees:

Juvenile Court Administrator Bruce Howell
Executive Director of Community Corrections Paul Brown
Montgomery Area Chamber of Commerce Senior Vice President of Corporate
Development Ellen McNair
Finance Chairman Jay Love with the Business Education Alliance and Dr. Keivan
Deravi, Professor of Economics with Auburn University Montgomery

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Vice Chairman Harris

Pledge of Allegiance Led By Commissioner Ingram

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of September 2, 2014

CONSENT AGENDA:

Consider Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. Public Comment Regarding Proposed 2014-2015 Operating Budget, County Commission
2. Consider Proposed 2014-2015 Operating Budget, County Commission
3. Consider Renewal of Contract with Montgomery Armored Car Service, Inc., Tax and Audit Department
4. Consider Healthcare Plan Contribution Changes, Risk Management
5. Consider Excess Workers' Compensation Insurance with New York Marine & General Insurance, Secured through Palomar Insurance, Risk Management
6. Consider Life Insurance and Accidental Death and Dismemberment Policy Renewal for County Employees with Hartford, Secured through Harmon Dennis Bradshaw, Inc., Risk Management
7. Consider Excess Health Insurance Renewal with HCC Insurance, Secured through Catastrophic Medical Excess, Risk Management
8. Consider Property Insurance Renewal with Affiliated FM Insurance Company, Secured through Colonial Insurance, Risk Management
9. Consider Excess Liability Insurance Renewal with States Self-Insurers Risk Retention Group, Secured through Colonial Insurance, Risk Management
10. Consider Blue Cross Blue Shield Health, COBRA, Dental and Workers Compensation Insurance Renewal, Risk Management
11. Consider Contract Amendment Number 1 for Metal Pipe, Contract Number 53000-13B-029, Engineering Department
12. Consider Contract Amendment Number 1 for Concrete Pipe, Contract Number 53000-13B-030, Engineering Department
13. Consider Contract Amendment Number 1 for Oil Service and Tire Rotation Service, Contract Number 52110-13B-027, Sheriff's Office
14. Consider Amendment Number 8 to Contract with Haynes Ambulance of Alabama, Inc., Regarding Emergency Medical Treatment and Transportation Services for Montgomery County, Sheriff's Office

15. Consider Contract Amendment Number 5 for Preventive Maintenance on Security System, Contract Number 52110-05B-037, Sheriff's Office
16. Consider Application for Lounge Retail Liquor-Class II (Package) License from Applicant Highway Retail Corp for 231 Package Store, located at 23192 B Troy Highway, Ramer, Alabama 36069, County Commission
17. Consider to Recognize and Deny Claim Filed by Sylvester Williams, County Commission
18. Consider Payment of 2014-2015 Membership Dues to the Alabama City/County Management Association (ACCMA) for Administrator Donald L. Mims and Risk Manager Scott Kramer, County Commission
19. Consider Miscellaneous Appropriations Reprogramming Requests, County Commission
20. Consider Bid Award for Carpet at the Sheriff's Training Facility, Bid No. 52110-14B-016, Sheriff's Office
21. Consider Award of Request for Proposal to Nitorco, Inc., Regarding the Business License and Sales Tax Software, Information Systems
22. Consider Budget Change Request Number 31 for \$100,000 to Helping Montgomery Families Initiative, County Commission Appropriations
23. Consider Position Reallocation and Reclassification from Administrative Secretary to Office Manager and One-Step Irregular Salary Increase from Pay Grade A06, Step 6 to Pay Grade A07, Step 5, County Commission
24. Consider Position Fill Requests for Two Corrections Officer Trainee/Corrections Officers, Position Numbers 172 and 207, Detention Facility
25. Consider Position Fill Requests – Probate Judge's Office (3)
 1. Tag and License Supervisor, Position Number 750052047
 2. Assistant Tag and License Supervisor, Position Number to be Determined
 3. Customer Service Clerk, Position Number to be Determined
26. Consider Travel/Training Requests (9)

Reports from Staff:

County Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

**Recess to Special Call Meeting of the Montgomery County Emergency
Management Communications District Board**

Recess to Information Session

INFORMATION SESSION

Reports from Staff:

County Administrator
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

SEPTEMBER 15, 2014

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

OCTOBER 6, 2014

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

OCTOBER 13, 2014

County Holiday (Columbus Day)

OCTOBER 20, 2014

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

NOVEMBER 3, 2014

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

NOVEMBER 17, 2014

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

NOVEMBER 27, 2014

County Holiday (Thanksgiving Day)

PERSONNEL ACTIONS

Fill action continues for 1 Deputy Administrator – County Commission Office
Fill action continues for 1 Appraiser I – Appraisal Department
Fill action continues for 2 Appraiser II – Appraisal Department
Fill action continues for 1 Appraiser III – Appraisal Department
Fill action continues for 1 IT Engineering/Systems – Information Systems
Fill action continues for 1 Clerk IV – Information Systems
Fill action continues for 2 Programmer Analyst II's – Information Systems
Fill action continues for 2 Service Maintenance Worker I's – Support Services Department
Fill action continues for 1 Custodial Maintenance Manager – Support Services Department
Fill action continues for 1 Purchasing Manager – Support Services Department
Fill action continues for 1 Community Corrections Officers – Community Corrections
Fill action continues for 1 Assistant Revenue Manager – Tax & Audit Department
Fill action continues for 1 Runner – District Attorney's Office
Fill action continues for 1 Legal Support Assistant – District Attorney's Office
Fill action continues for 1 Secretary – District Attorney's Office
Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit
Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit
Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit
Fill action continues for 1 Director – District Attorney Pre-Trial
Fill action continues for 30 Correction Officer Trainees – Detention Facility
Fill action continues for 2 Inmate Grievance/Disciplinary Clerk – Detention Facility
Fill action continues for 1 Clerk II – Detention Facility
Fill action continues for 1 CREO 1 (Bridge) – Engineering Department
Fill action continues for 2 CREO 1's – Engineering Department
Fill action continues for 2 Service Maintenance Worker I's – Personnel Department
Fill action continues for 1 Clerk III – Personnel Department
Fill action continues for 1 Customer Service Clerk – Probate Judge's Office
Fill action continues for 1 Clerk III – Probate Judge's Office
Fill action continues for 1 Assistant Tag & License Supervisor – Probate Judge's Office
Fill action continues for 1 Customer Service Clerk (Part-Time) – Probate Judge's Office
Fill action continues for 1 Clerk III – Revenue Commissioner's Office
Fill action continues for 1 Clerk Typist II – Sheriff's Office
Fill action continues for 3 Deputy Sheriff/Deputy Sheriff Trainees – Sheriff's Office
Fill action continues for 1 Court Security Officer – Sheriff's Office
Fill action continues for 1 Fingerprint Classifier – Sheriff's Office
Fill action continues for 1 Retired RSA Employee – Sheriff's Office
Fill action continues for 1 Emergency Communication Operator I/II – Sheriff's Office
Fill action continues for 1 Relief Cook – Youth Facility
Fill action continues for 2 Juvenile Probation Officer I – Youth Facility
Fill action continues for 2 Service Maintenance Worker I's – Youth Facility
Fill action continues for 2 Juvenile Detention Officer's – Youth Facility
Fill action continues for 3 Juvenile Detention Officer's (Part-Time) – Youth Facility

September 15, 2014

09-15-14 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 09-05-14

Check Number	To	Check Number
246921		246976
Total Checks Paid		\$99,953.28

CHECK #	PAYEE	AMOUNT	DATE
246919	Wilson & Wilson, Inc.	\$ 89.64	08-29-14
246920	Thyssenkrupp Elevator Corp.	\$ 5,381.58	08-29-14

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

09-02-14 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 09-05-14

Check Number	To	Check Number
246978		247040
Total Checks Paid		\$308,635.43

CHECK #	PAYEE	AMOUNT	DATE
246977	Xerox Corp.	\$ 877.38	09-04-14

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
09/05/14**

Payroll Check Number	120762	To	Payroll Check Number	120859	\$ 64,410.31
Direct Deposits					\$ 776,798.04
Payroll Check Number	120860	To	Payroll Check Number	120889	\$ 241,801.99
Direct Deposits					\$ 334,816.41
Federal Deposits					\$ 303,235.12
Total Payroll Paid					\$ 1,721,061.87

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

Agenda

SEP 15 2014

Agenda Item Number 1 – Public Comment Regarding Proposed 2014-2015 Operating Budget, County Commission

No documents will be presented for this agenda item.

**Proposed Annual Budget
Montgomery County Commission
Montgomery, Alabama
Fiscal Year
October 1, 2014 to September 30, 2015**

Presented September 2, 2014

**Elton N. Dean, Sr., Chairman
Daniel Harris, Jr., Vice Chairman
Reed Ingram, Member
Ronda M. Walker, Member
Jiles Williams, Jr., Member**

**Compiled by
Donald L. Mims, CPA, MPA, Administrator
Sherrill R. Thomas, CPA, Finance Director**

ANNUAL BUDGET 2014-2015

Pursuant to the provision of the code of Alabama 1975, Code Section 11-8-3, the Montgomery County Commission shall, no later than October 1, prepare and adopt a budget for the fiscal year beginning on October 1 of the current calendar year which shall include all of the following: (1) An estimate of the anticipated revenue of the county for all public funds under its supervision and control including all unexpended balances as provided in Section 11-8-6. (2) An estimate of expenditures for county operations and, (3) Appropriations for the respective amounts that are to be used for each of such purposes.

**Donald L. Mims, CPA, MPA
Administrator
Montgomery County Commission
Montgomery, Alabama**

**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET**

	ESTIMATED	
	REVENUES	APPROPRIATIONS
General Fund	\$ 69,236,180	\$ 69,236,180
Emergency Fund	20,000	20,000
Workers' Compensation Fund	344,000	344,000
Health Trust Fund	10,177,500	10,077,500
R.E. Life Ins. Fund	85,000	85,000
Liability Fund	465,000	465,000
Gasoline Tax Fund	9,089,677	9,089,677
Public Buildings/Roads/Bridges Fund	6,319,000	7,843,471
Public Highways & Traffic Fund	420,000	420,000
Capital Improvement	605,000	3,447,600
RRR Gasoline Tax Fund	1,909,000	3,620,000
Severed Material Tax Fund	141,000	141,000
Appraisal Fund	2,924,475	2,924,475
Merit System Fund	1,190,733	1,190,733
Community Corrections	853,788	853,788
Grant Fund	1,068,296	1,068,296
G.O. Warrants - 2007 Fund	3,601,839	3,601,839
G.O. Warrants - 2010 Fund	1,251,800	1,251,800
Less: Fund transfer elimination	(13,711,181)	(13,711,181)
TOTAL	\$ 95,991,107	\$ 101,969,178

ADD: BUDGETARY FUND BALANCE

Public Buildings/Roads/Bridges Fund	1,524,471
Capital Improvement Fund	2,842,600
RRR Gasoline Tax Fund	1,711,000
Health Insurance Trust	(100,000)

TOTAL BUDGETARY FUND BALANCE 5,978,071

PROPOSED BUDGET	\$ 101,969,178	\$ 101,969,178
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Funds included in budget:

General Fund
Special Revenue Funds
Debt Service Funds

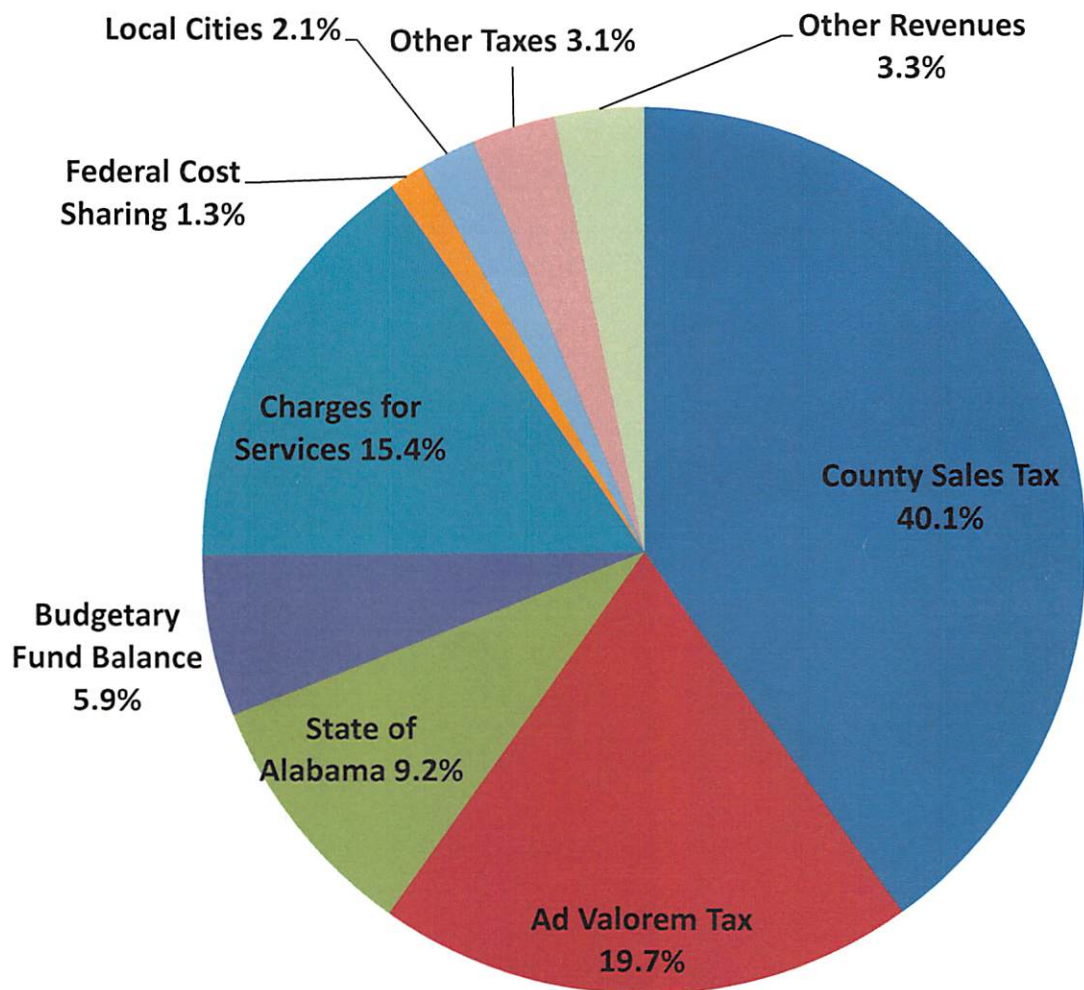
**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET**

FUNDS NOT INCLUDED IN OPERATING BUDGET

Construction Program Fund
Employees' Withholding Tax Fund
Supernumerary Fund
Fiduciary Fund
Law Library Fund
Sheriff's Fund
Revenue Commissioner Special Fund
Solicitor's Fund
Worthless Check Fund
Child Support Fund
Recreation Board Fund
Manufactured Home Trust Fund
Motor Vehicle Special Training
Emergency Management Communication District Board
MV Registration and Titling Technology Fund

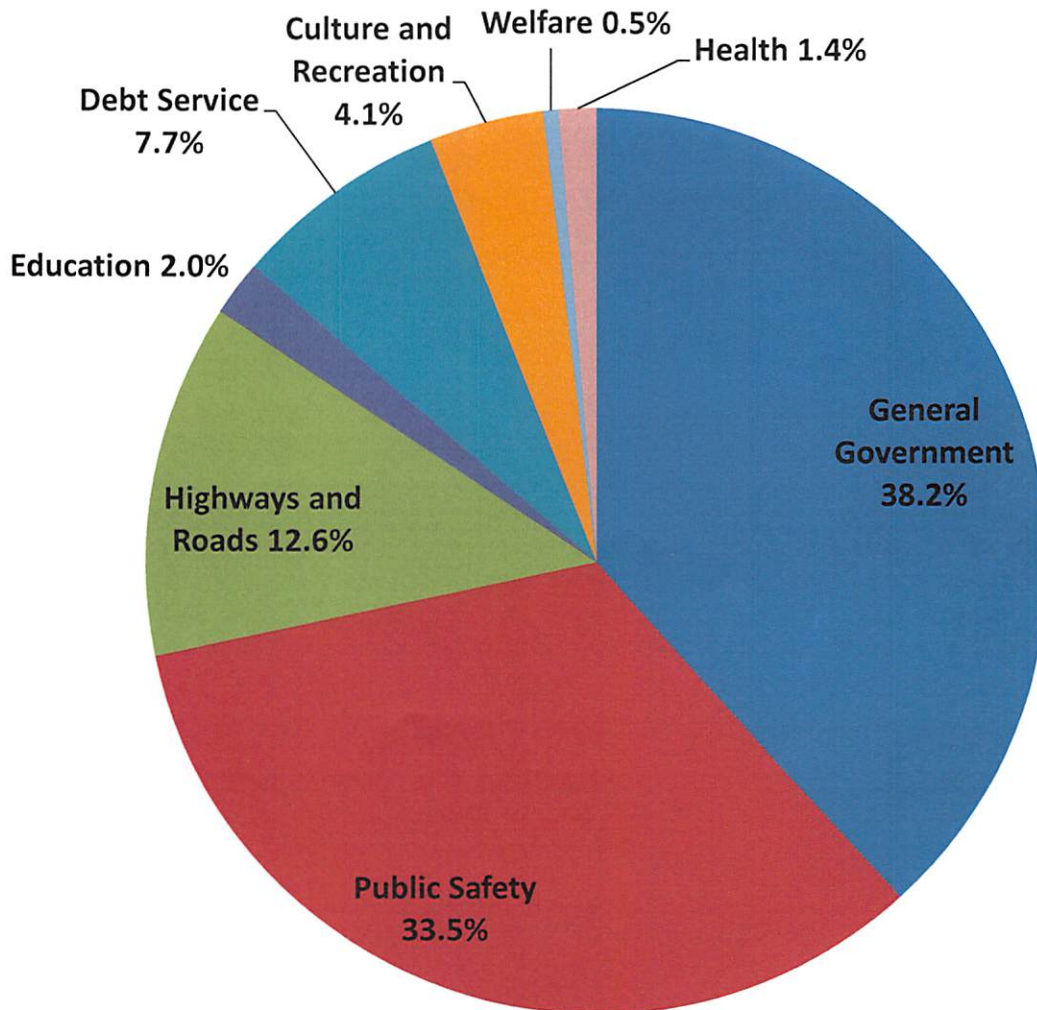
Montgomery County Commission
Estimated Revenues and Budgetary Fund Balance
2014-2015

Type	Percentage	Total
County Sales Tax	40.1%	\$ 40,875,000
Ad Valorem Tax	19.7%	20,114,252
State of Alabama	9.2%	9,410,383
Budgetary Fund Balance	5.9%	5,978,071
Charges for Services	15.4%	15,734,300
Federal Cost Sharing	1.3%	1,293,900
Local Cities	2.1%	2,122,537
Other Taxes	3.1%	3,124,500
Other Revenues	3.3%	3,316,235
Miscellaneous		1,982,956
Interest		73,500
Licenses and Permits		552,150
Board of Education		672,629
Fines and Forfeitures		35,000
	100.00%	\$ 101,969,178



**Montgomery County Commission
Appropriations
2014-2015**

Type	Percentage	Total
General Government	38.2%	\$ 38,996,437
Public Safety	33.5%	34,123,633
Highways and Roads	12.6%	12,850,677
Education	2.0%	2,018,639
Debt Service	7.7%	7,866,816
Culture and Recreation	4.1%	4,180,624
Welfare	0.5%	553,256
Health	1.4%	1,379,096
	100.00%	\$ 101,969,178



MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET

**Summaries of
DEPARTMENTAL
and
FUND BUDGETS**

**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET
GENERAL FUND**

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$	12,860,000
County Sales Tax		40,875,000
Salaries for Revenue Commissioner		267,000
County Beer Tax		175,000
County Wine Tax		4,500
Lodging Tax		2,220,000
Other Tax		725,000
TOTAL TAXES		<u>57,126,500</u>

LICENSE & PERMITS

482,150

INTERGOVERNMENTAL

State Shared Revenue	1,633,890
State Cost Sharing Revenue	1,706,437
Federal Cost Sharing	796,900
City Cost Sharing	174,343
TOTAL INTERGOVERNMENTAL	<u>4,311,570</u>

CHARGES FOR SERVICES

Court Fees	467,000
Fees & Commissions - Public Officials	3,902,000
Other Fees & Charges	81,600
TOTAL CHARGES FOR SERVICES	<u>4,450,600</u>

FINES AND FORFEITURES

35,000

MISCELLANEOUS

Interest	5,000
Sales & Rentals	651,956
Other	664,000
TOTAL MISCELLANEOUS	<u>1,320,956</u>

TRANSFERS IN FROM OTHER FUNDS

1,509,404

TOTAL ESTIMATED REVENUES

\$ 69,236,180

**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET
GENERAL FUND**

APPROPRIATIONS

GENERAL GOVERNMENT

County Commission	\$	823,065
Risk Management		196,795
Public Affairs		97,412
Finance Department		494,564
Judges		441,077
Domestic Relations Court		2,000
Circuit Clerk		24,544
District Clerk		2,000
District Attorney		2,762,119
Pre-Trial/District Attorney		695,067
Court Reporters		167,058
Court Administrators		800
Probate Judge's Office		3,742,087
Revenue Commissioner		1,250,232
Tax and Audit Division		733,745
Support Services		3,010,092
Building Permits		39,593
Election Operating		284,540
Election Administration		192,500
Board of Registrars		277,464
Tax Equalization Board		5,824
Veterans Service Office		1,100
Forestry Commission		12,150
Central Alabama Opportunities Industrialization Center, Inc.		8,750
Industrial Park Utilities/Maintenance		43,000
Industrial Development		21,500
Information Systems		2,007,870
Contingent		25,000
Unemployment Compensation		30,000
TOTAL GENERAL GOVERNMENT	\$	<u>17,391,948</u>

PUBLIC SAFETY

Sheriff's Office	\$	12,592,178
Montgomery County Detention Facility		15,282,043
Montgomery City-County Emergency Management Agency		109,829
Coroner's Office		117,280
Youth Facility Net of City Funding		3,117,069
Youth Facility - DYS Subsidy		338,616
Youth Facility - DYS Boot Camp		500,000
Crimestoppers		5,000
Montgomery County Association of Volunteer Fire Departments		190,000
TOTAL PUBLIC SAFETY	\$	<u>32,252,015</u>

SANITATION- Transfer Station & Storm Water Permit	\$	<u>139,823</u>
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**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET**

GENERAL FUND

HEALTH

Health Department	\$ 464,163
Montgomery Area Mental Health Authority	130,000
Family Sunshine Center	31,700
VOCAL	5,000
Animal Shelter	437,500
Chemical Addictions Program, Inc.	37,500
Lighthouse Counseling Center, Inc.	19,200
Council on Substance Abuse - NCADD	11,700
Mosquito Control	54,260
Sickle Cell Foundation	15,750
Community Care Network	17,500
Red Cross	15,000
TOTAL HEALTH	\$ 1,239,273

WELFARE

Transfer of Insane	\$ 7,101
Restor	5,000
Child Protect	3,750
Brantwood Children's Home	12,500
Montgomery Community Action Agency	32,500
Central Alabama Aging Consortium	15,000
Montgomery Area Council on Aging	32,500
Montgomery Area Food Bank	3,750
Pauper Burial	3,600
Joint Public Charity Hospital Board	85,000
Indigent Hospitalization Program	160,563
School to Work/ Summer Apprentice Program	113,776
Central Alabama Community Foundation (BONDS)	7,750
Department of Human Resources	20,000
TOTAL WELFARE	\$ 502,790

CULTURE & RECREATION

City - County Library	\$ 2,030,367
Pike Road Library net of Town of Pike Road funding	91,683
Montgomery Museum of Fine Arts	1,480,925
Montgomery County Recreation Board	437,962
Boys & Girls Clubs	12,500
Boys & Girls Club - South Central Alabama	12,500
The United Community Improvement	4,687
Unified YMCA	30,000
ECHO	5,000
Alabama Shakespeare Festival	75,000
TOTAL CULTURE & RECREATION	\$ 4,180,624

**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET
GENERAL FUND**

APPROPRIATIONS

EDUCATION

City/County School Bonds	\$ 407,797
Montgomery Education Foundation	45,000
Auburn Extension Service	112,070
Montgomery Internal Medicine Residency Program (UAB)	22,500
Thelma Morris After School Program	25,000
Latchkey	28,040
YMCA Childcare Program	30,000
Character @ Heart	15,000
TOTAL EDUCATION	\$ <u>685,407</u>

CLASSIFIED BY CHARACTER ONLY

In-House Appropriations- General Government Category	\$ 1,485,558
In-House Appropriations-Retiree Health & Life Insurance	1,743,488
Reclassification Reserve	(600,000)
Montgomery Co Building Authority 2006/2012/2014 Capital Lease Obligation	4,387,688
Montgomery Energy Conservation Project 2012 G.O. Warrants	274,906
Montgomery Energy Conservation Project 2014 G.O. Warrants	293,215
Agency Appropriations-General Government Category	891,735
TOTAL CLASSIFIED BY CHARACTER ONLY	<u>8,476,590</u>

TOTAL APPROPRIATIONS	\$ 64,868,470
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TRANSFERS

To Community Corrections Fund	342,588
To Merit Fund	251,483
To General Obligation Warrant Debt Service Funds	3,773,639
TOTAL TRANSFERS	\$ <u>4,367,710</u>

TOTAL APPROPRIATIONS & TRANSFERS	\$ <u><u>69,236,180</u></u>
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EMERGENCY FUND

ESTIMATED REVENUES

MISCELLANEOUS

Interest	\$ 20,000
TOTAL ESTIMATED REVENUES	\$ <u><u>20,000</u></u>

APPROPRIATIONS

GENERAL GOVERNMENT-Miscellaneous Expenditures	\$ 20,000
TOTAL APPROPRIATIONS	\$ <u><u>20,000</u></u>

**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET**

WORKERS' COMPENSATION FUND

ESTIMATED REVENUES

Workers Compensation Contributions	\$	338,000
Other reimbursements		4,000
Interest		2,000
TOTAL ESTIMATED REVENUES	\$	<u><u>344,000</u></u>

APPROPRIATIONS

Workers' Compensation Expenditures	\$	344,000
TOTAL APPROPRIATIONS	\$	<u><u>344,000</u></u>

HEALTH INSURANCE

ESTIMATED REVENUES

Premiums	\$	10,175,000
Interest		2,500
TOTAL ESTIMATED REVENUES	\$	<u><u>10,177,500</u></u>

APPROPRIATIONS

Health Care Costs	\$	10,077,500
Budgetary Fund Balance-GASB 45 Reserve		<u>100,000</u>
TOTAL APPROPRIATIONS AND BUDGETARY FUND BALANCE	\$	<u><u>10,177,500</u></u>

RETIRED EMPLOYEE LIFE INSURANCE

ESTIMATED REVENUES

Premiums	\$	85,000
TOTAL ESTIMATED REVENUES	\$	<u><u>85,000</u></u>

APPROPRIATIONS

Death Benefit Payments	\$	85,000
TOTAL APPROPRIATIONS	\$	<u><u>85,000</u></u>

LIABILITY

ESTIMATED REVENUES

Premiums	\$	455,000
Interest		10,000
TOTAL ESTIMATED REVENUES	\$	<u><u>465,000</u></u>

APPROPRIATIONS

Liability Ins. Costs	\$	465,000
TOTAL APPROPRIATIONS	\$	<u><u>465,000</u></u>

**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET**

GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE

State Gasoline Tax	\$ <u>1,562,000</u>
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STATE COST SHARING REVENUE

Engineer's & Assistant Engineer's Salary reimbursement	<u>106,610</u>
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MISCELLANEOUS

Other	<u>167,000</u>
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TOTAL MISCELLANEOUS	<u>167,000</u>
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TOTAL ESTIMATED REVENUES	\$ <u>1,835,610</u>
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TRANSFERS

From Public Highway & Traffic Fund	420,000
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From Public Building/Roads/Bridges	<u>6,834,067</u>
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TOTAL TRANSFERS	<u>7,254,067</u>
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TOTAL ESTIMATED REVENUES AND TRANSFERS	\$ <u><u>9,089,677</u></u>
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APPROPRIATIONS

HIGHWAYS & ROADS

Construction	\$ 1,876,882
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District I	1,493,054
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District II	1,625,206
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District III	1,854,546
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County Engineer's Office	1,148,820
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County Shop	655,243
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Bridge Maintenance	430,926
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Environmental Cleanup	<u>5,000</u>
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TOTAL APPROPRIATIONS	\$ <u>9,089,677</u>
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TOTAL APPROPRIATIONS & TRANSFERS	\$ <u><u>9,089,677</u></u>
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**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET**

PUBLIC BUILDING/ROADS/BRIDGES FUND

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$	6,300,000
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MISCELLANEOUS

Interest		19,000
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TOTAL ESTIMATED REVENUES	\$	<u>6,319,000</u>
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Budgetary Fund Balance		<u>1,524,471</u>
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TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE	\$	<u><u>7,843,471</u></u>
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APPROPRIATIONS

TRANSFERS

To Gasoline Tax Fund	\$	6,834,067
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To General Fund		<u>1,009,404</u>
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TOTAL TRANSFERS	\$	<u>7,843,471</u>
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TOTAL APPROPRIATIONS & TRANSFERS	\$	<u><u>7,843,471</u></u>
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PUBLIC HIGHWAY & TRAFFIC FUND

ESTIMATED REVENUES

License & Permits	\$	70,000
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State Shared Revenue		280,000
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Charges for Services		<u>70,000</u>
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TOTAL ESTIMATED REVENUES	\$	<u><u>420,000</u></u>
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TRANSFERS

Transfer to Gasoline Tax Fund	\$	<u>420,000</u>
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TOTAL TRANSFERS	\$	<u><u>420,000</u></u>
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CAPITAL IMPROVEMENT FUND

ESTIMATED REVENUES

State Shared Revenue	\$	600,000
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Interest		<u>5,000</u>
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TOTAL ESTIMATED REVENUES	\$	<u>605,000</u>
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Budgetary Fund Balance		<u>2,842,600</u>
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TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE	\$	<u><u>3,447,600</u></u>
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APPROPRIATIONS

Buildings Repair and Improvements	\$	2,977,000
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Debt Service		<u>470,600</u>
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TOTAL APPROPRIATIONS	\$	<u><u>3,447,600</u></u>
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**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET**

RRR GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUES

Motor Vehicle License - Act 84-186	\$ 400,000
Petroleum Inspection Fee - Act 84-185	115,000
4 cent Gasoline Tax	917,000
5 cent Gasoline Tax	436,000
Additional excise tax	31,000
TOTAL STATE SHARED REVENUES	\$ 1,899,000

MISCELLANEOUS

Interest	\$ 10,000
----------	-----------

TOTAL ESTIMATED REVENUES

	\$ 1,909,000
Budgetary Fund Balance	1,711,000
TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE	\$ 3,620,000

APPROPRIATIONS

Restriping & Resigning	115,000
Resurfacing	3,505,000
TOTAL APPROPRIATIONS	\$ 3,620,000

SEVERED MATERIAL TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE	\$ 141,000
-----------------------------	-------------------

TOTAL ESTIMATED REVENUES	\$ 141,000
---------------------------------	-------------------

APPROPRIATIONS

Road Bldg Materials and Supplies	\$ 141,000
TOTAL APPROPRIATIONS	\$ 141,000

APPRAISAL UPDATE

ESTIMATED REVENUES

COST SHARING

State of Alabama	\$ 555,650
Montgomery County	687,252
Board of Education	672,629
Local Cities	1,008,944
TOTAL ESTIMATED REVENUES	\$ 2,924,475

APPROPRIATIONS

General Government	\$ 2,924,475
TOTAL APPROPRIATIONS	\$ 2,924,475

**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET**

MERIT SYSTEM FUND

ESTIMATED REVENUES

City of Montgomery	\$ 939,250
--------------------	------------

TRANSFERS

Transfer from General Fund	251,483
----------------------------	---------

TOTAL ESTIMATED REVENUES AND TRANSFERS	\$ <u>1,190,733</u>
---	----------------------------

APPROPRIATIONS

General Government	\$ 1,190,733
--------------------	--------------

TOTAL APPROPRIATIONS	\$ <u>1,190,733</u>
-----------------------------	----------------------------

COMMUNITY CORRECTIONS FUND

ESTIMATED REVENUES

Alabama Department of Corrections	\$ 354,500
Client Fees	156,700

TOTAL ESTIMATED REVENUES	\$ <u>511,200</u>
---------------------------------	--------------------------

TRANSFERS

Transfer From General Fund	342,588
----------------------------	---------

TOTAL ESTIMATED REVENUES	\$ <u>853,788</u>
---------------------------------	--------------------------

APPROPRIATIONS

Public Safety	\$ 853,788
---------------	------------

TOTAL APPROPRIATIONS	\$ <u>853,788</u>
-----------------------------	--------------------------

GRANT FUND

ESTIMATED REVENUES

Federal and State Grants	\$ 1,068,296
--------------------------	--------------

TOTAL ESTIMATED REVENUES	\$ <u>1,068,296</u>
---------------------------------	----------------------------

APPROPRIATIONS

Grant Appropriations	\$ 1,068,296
----------------------	--------------

TOTAL APPROPRIATIONS	\$ <u>1,068,296</u>
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**MONTGOMERY COUNTY COMMISSION
2014 - 2015 BUDGET**

GENERAL OBLIGATION WARRANTS 2007

TRANSFERS

Transfer from General Fund	\$ <u>3,601,839</u>
----------------------------	---------------------

TOTAL TRANSFERS

\$ <u><u>3,601,839</u></u>

APPROPRIATIONS

Principal	\$ 2,040,000
-----------	--------------

Interest	<u>1,561,839</u>
----------	------------------

TOTAL APPROPRIATIONS

\$ <u><u>3,601,839</u></u>

GENERAL OBLIGATION WARRANTS 2010-A

REVENUE AND TRANSFERS

Transfer from General Fund	\$ <u>1,251,800</u>
----------------------------	---------------------

TOTAL REVENUE AND TRANSFERS

\$ <u><u>1,251,800</u></u>

APPROPRIATIONS

Principal	\$ 770,000
-----------	------------

Interest	<u>481,800</u>
----------	----------------

TOTAL APPROPRIATIONS

\$ <u><u>1,251,800</u></u>

ELTON N. DEAN, SR.
CHAIRMAN

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VICE CHAIRMAN

RONDA M. WALKER
REED INGRAM
JILES WILLIAMS, JR

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

Tax & Audit Department

P.O. Box 4779

Montgomery, Alabama 36103-4779

ESTABLISHED 1816

Terri A. Henderson, CRE
Revenue Manager

Administrative and Auditing for:
Montgomery County Alabama
Sales & Use Taxes; Lodging Tax;
Gasoline Tax; and Fuel Tax

Telephone (334) 832-1697
FAX (334) 832-1223
Website www.mc-ala.org

Agenda

SEP 15 2014

MEMORANDUM

DATE: August 25, 2014

TO: Donald L. Mims, County Administrator

FROM: Terri A. Henderson, Revenue Manager *Terri A. Henderson*
08/25/2014

RE: **Proposed Renewal of Montgomery Armored Car Service, Inc. Contract**

Please note our current contract with Montgomery Armored Car Service, Inc. ("MACS") will expire on September 30, 2014. A proposal for the renewal of this contract is attached covering the period October 1, 2014 through September 30, 2015. The proposed contract reflects an approximate 8.15% total monthly rate increase changing from \$342.99 per month to \$370.94 per month. The total monthly rate increase is comprised of 3% due to the proposed new base monthly rate of \$353.28 plus a 5% monthly line item insurance surcharge which is new to all 2014 MACS contracts. Based on the proposed new monthly rate structure there will be no fuel surcharge unless fuel reaches \$4.00 per gallon. With the exception of the new monthly rate and revised fuel surcharge structure all other contract language will remain the same as in the current contract. A copy of the current contract is also attached for quick reference. Please note the current contract rate of \$342.99 per month has been in effect since October 1, 2013.

I am submitting this memo to respectfully request that this item be included on the agenda for review and discussion during the informal business session of the Montgomery County Commission meeting on Tuesday, September 2, 2014, or as soon as possible thereafter. Please let me know if you need any additional information or have any questions. Thank you in advance for your assistance with this matter.

tah/attachments

Terri Henderson

From: Buddy Connell <buddy@macsdelivers.com>
Sent: Monday, August 18, 2014 2:04 PM
To: Terri Henderson
Subject: Proposed Contract 2014 - 2015
Attachments: ARMORED CAR CONTRACT - montgomery county commission - 8-18-14 - proposed.doc

Ms. Henderson:

Attached is the proposed 2014 – 2015 contract. There is a change in the monthly rate to offset the fuel surcharge. I remember the issues we have had in the past regarding “fluctuating” costs – I have re-rated the pricing to include Fuel Surcharge within the monthly base rate – it changes the rate to \$353.28 per month. However, this eliminated the possibility of Fuel Surcharge unless fuel reaches \$4.00 per gallon.

Additionally, new to all contracts this year (2014) is a line item service charge for insurance coverage – the rate is 5% of the total monthly rate. This is a flat fee that is charged per month.

The proposed total month cost will be \$370.94.

Please review and let me know your thoughts.

Professionally,

Buddy Connell

Buddy Connell
Vice-President, Sales and Operations
Montgomery Armored Car Service, Inc.
MACS Courier Service, LLC

(334) 396-1496
(334) 558-0163 (fax)
(334) 318-1494 (cell)

MONTGOMERY ARMORED CAR SERVICE, INC.

1701 RIDGEWAY WEST
MONTGOMERY, ALABAMA 36110

CONTRACT

WHEREAS, Montgomery Armored Car Service, Inc., a corporation, hereinafter referred to as the "Corporation", organized under the laws of the State of Alabama, is engaged in the business of receiving, transporting and delivery of goods, money, currency, coins, securities, products, bonds, negotiable instruments, checks, drafts, notes, debentures, or any other valuable personal properties which are the properties of others, for a fee or monetary compensation; and

WHEREAS, the undersigned, hereinafter referred to as the "Customer", does have need for the services performed or offered by the Corporation and desires to enter into a contract with said Corporation:

NOW THEREFORE, the Corporation agrees as follows:

1. To receive coins, money, checks, negotiable instruments, and/or securities in armored vehicles for and on behalf of the Customer and to acknowledge receipt for each individual container or shipment.

2. To transport said container or shipment to the consignee of the Customer's designation or choosing and to deliver said shipment or container into the custody of the consignee's agents or employees. The Corporation further agrees to obtain evidence of delivery to the agents or employees of the consignee and to furnish the Customer evidence of said delivery within a reasonable time upon receipt of a written request delivered to the Corporation by the Customer.

3. To receive shipments or containers from the Customer, during normal business hours at a time when the Corporation's vehicle is in a regular route within the immediate area of the customer and consignee's business establishment(s). Change orders to be delivered at the time deposits are picked up.

4. To receive, transport and deliver to the consignee only shipments or containers which are sealed or locked, by agents or employees of the Customer prior to receipt by the Corporation.

5. To be responsible and assume the liability for any loss of any shipment or the contents whereof after receipt of said container or shipment, up and until delivery of said shipment or container is accomplished with the Customer or the Customer's consignee, subject to the exceptions hereinafter referred to. The "said to contain" amount of shipment will be indicated on the messenger's route sheet, any bills of lading and signature book retained by the customer. The limit of the Corporation's liability shall not be an amount any larger than the maximum amount hereinafter stated, to be contained in the total shipment.

6. To receive each sealed or locked container at Customer's business location as designated in writing to Corporation on the specified days of each week and deliver such to the Customer's designated consignee.

The Customer agrees as follows:

1. To furnish all containers in which any shipment is packaged for transportation by the Corporation. The containers shall be equipped with a locking device or system which shall be securely fastened, locked or closed prior to receipt by the Corporation. The customer agrees to inscribe on each container his design, name, trade-mark, or other individual insignia which shall easily identify his container from other containers which may be in the possession of the Corporation.

2. To maintain a safe or vault on his business premises which is under a dual control locking system in which two or more keys are needed to operate the doors to the safe or vault, the Corporation will provide the additional services of retaining possession of one key used in the

operation of said safe or vault and shall participate in the dual opening of the safe or vault in conjunction with any agent or employee designated by the Customer. The Customer and the Corporation both agree that the Corporation assumes no liability for the loss of any items while they are contained in the Customer's safe or vault. The contents shall be removed by the Customer's agent or employee and shall then be used in preparing a deposit or shipment and possession then delivered to the Corporation for transportation to the Customer's consignee. Both the Corporation and Customer understand that this provision or service is optional and the Customer must specifically request this service by acknowledgement where indicated in this contract. This paragraph is applicable only as Customer maintains dual control locking system.

3. The Customer understands that it is their responsibility to determine the monetary value of the contents of each container or shipment which is to be received by the Corporation and the Customer is to make this determination and to seal, secure or lock said shipment or container prior to the receipt by the Corporation's employees. It is also understood that the Corporation shall not have the possession of any key which unlocks or unfastens any container which is to be transported by the Corporation. If an employee, agent, or officer of the Corporation, upon receipt of any container has reason to believe that the lock or fastening device which is made a part of any container has been tampered with for whatever reason, which this is evidenced by marks, scratches, or by other means, the employee or agent of the customer shall, when requested by the Corporation's agent, servant or employee, open the container, verify the contents as correct or incorrect, and reseal or relock the container, prior to receipt by the Corporation.

4. That the Corporation shall not be obligated to receive, transport or deliver any money, currency, coins, securities, checks, stocks, bonds and/or other negotiable instruments, which are not contained in securely sealed bags, or other sealed containers. However, if any individual shipment is inadvertently received by the Corporation in any unsealed, unlocked or unsecured container, the Customer agrees that the Corporation shall not be responsible to determine the contents thereof and shall not be held liable for any alleged or shortage in the contents of any unlocked, unsealed or unsecured container.

5. To certify in writing the total value of the contents of any container as well as the total value of each shipment. Shipments shall not exceed the amount collectively or the value of the Corporation's total insurance coverage at any one time.

6. To notify the Corporation in writing the name of the Customer's designated consignee and acknowledges that the Corporation is not obligated to work with any person not so designated.

7. The Corporation shall not be liable for any non-performance or delays which arise from any event involving act of terrorism or mechanical difficulties with the transporting vehicles. The Customer further agrees that the Corporation shall not be liable for any loss or damage to the contents of any container which may result from the following:

- a. War-like or hostile actions taken by any force, organized or unorganized, against the United States government or the State of Alabama; any department or agency thereof or other governmental body which is considered a part of the United States or the State of Alabama.
- b. Any actions taken by the United States, the State of Alabama or any department, agency or military force thereof, including Coast Guard, law enforcement agencies and National Guard, in defending against any attack or threatened attack by any government, organized or unorganized; any guerilla forces, radical groups, terrorist organization whether or not they are recognized as such by any organized governmental entity located anywhere.
- c. Any conventional, unconventional atomic or nuclear fission device.
- d. Radioactive contamination caused by any accident involving any facility operated by any government authority, agency or department thereof, or operated by any private business entity organization or individual.

8. To give the Corporation immediate written notice of the nature of any loss or damage in the event all or any portion of any shipment or contents of any container is destroyed, damaged, or lost and to furnish an accurate itemized statement or list of such items damaged, destroyed or lost certified and made under oath by any agent, officer, or employee authorized by the Customer. The Customer acknowledges that the Corporation does not have knowledge of the contents of any shipment or container and agrees to cooperate immediately with the Corporation or others in recovery of the contents of any loss, damage, stolen container or shipment and to furnish any books, records, bank statements, duplicate deposit slips, or other items to be used in the verification of any loss claimed by the Customer.

9. In the event of loss, it will completely cooperate to which it is capable in reconstructing checks constituting a part of said loss and as to said check, Corporation's liability except as hereinafter limited shall be the payment to the Customer of:

- (a) Reasonable costs necessary to reconstruct the checks plus where the checks are reconstructed, any necessary costs because of stop-payment procedures.
- (b) The face value of checks which cannot be reconstructed.

It is understood and agreed by the parties to this agreement that the words "reconstruct", "reconstructed", and "reconstruction" shall mean to identify the checks only to the extent of determining the face amount of the said checks and the identity of the maker or the endorser of each. Complete cooperation shall include request by Customer to the makers of the missing checks to issue duplicates and in the event the maker refuses to do so, then to assert all its legal and equitable rights against said maker or to subrogate such rights to the Corporation and its assigns. It is further understood and agreed that the word "Shipment" wherever used in this agreement, shall mean a single consignment of one or more items of property from one shipper at one time at one address to one consignee at one designation address.

10. To pay the Corporation for its services as follows. Additional charges, if any, are listed below.

SERVICE	FREQUENCY	MONTHLY RATE
Bank Deposit Pick-up	Monday through Friday Excluding State / Federal Holidays	\$353.28

Insurance Surcharge: **5.0%** surcharge will be added to the monthly base rate for insurance costs.

11. The total maximum liability is to be \$ 175,000.00 per any one shipment.

The initial term of this agreement shall commence immediately on the date executed below, and continue until September 30, 2015. Thereafter, this agreement shall automatically renew for successive terms equal to thirty (30) days each unless terminated or altered by either party by written notice to the other not less than 30 days before the effective date of such termination.

If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution, then any disputes not resolved by mediation shall be decided in the circuit court of Montgomery County, Alabama and governed by the laws of the state of Alabama between the Montgomery County Commission and Montgomery Armored Car Service, Inc.

This contract is the entire agreement of the parties and the invalidity of any portion of this contract shall not affect the other provisions hereof and this contract shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

_____ This Customer desires the dual control service offered under the terms of this contract.

XX This Customer does not desire the dual control service offered under the terms of this contract.

IN WITNESS WHEREOF, the parties have executed this Agreement on this the ____ Day of _____.

CUSTOMER:
Montgomery County Commission
Tax and Audit Department
Montgomery County Courthouse
Annex Building # 3
Montgomery, AL

CORPORATION:
MONTGOMERY ARMORED CAR SERVICE, INC.
1701 Ridgeway West
Montgomery, AL 36110

BY: _____ BY: _____

Title Earl R. Childs, President

Special Instructions, if any:

Fuel Surcharge: Attachment A: Derived from information published by the Department of Energy's Gulf States Market Index each Monday, Fuel Surcharges start at 0.5% per \$0.05 increase in fuel above \$4.00 per gallon of diesel fuel.

Depositing Financial Institution: Regions Bank
Vault Services
Birmingham, AL

Consigned to: Regions Bank contracted armored carrier

Holidays Observed:

Labor Day	Memorial Day
Thanksgiving Day	Independence Day
Christmas Day	New Year's Day

ATTACHMENT A: FUEL SURCHARGE PROGRAM

FUEL SURCHARGE MATRIX – CONTRACT SPECIFIC

REVISED 8/18/14

Please follow the matrix below to base fuel surcharge applications. Please note that fuel surcharges will be updated each Tuesday and adjustments will be made, based upon the previous week's price per gallon for fuel in the Gulf States Regions. Fuel Surcharges are derived from information gathered from <http://tonto.eia.doe.gov> on a weekly basis

FUEL PRICE / GAL		PERCENTAGE (%)
FROM	TO	RATE
\$0.00	\$3.99	0.00%
\$4.00	\$4.04	0.50%
\$4.05	\$4.09	1.00%
\$4.10	\$4.14	1.50%
\$4.15	\$4.19	2.00%
\$4.20	\$4.24	2.50%
\$4.25	\$4.29	3.00%
\$4.30	\$4.34	3.50%
\$4.35	\$4.39	4.00%
\$4.40	\$4.44	4.50%
\$4.45	\$4.49	5.00%
\$4.50	UP	5.00% plus 0.5%
		increase per
		\$0.05 increase in fuel

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

REED INGRAM
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR

(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

September 8, 2014

Agenda

SEP 15 2014

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Healthcare Plan Contribution Changes

On September 2, 2014, I met with the Commission to discuss my recommended changes for the Healthcare Plan effective October 1, 2014. As discussed, the implementation of the Affordable Care Act (ACA) has caused some uncertainty on reimbursement to providers. As such, the number of office visit services being performed has increased over 30% from last year, even though the number of visits did not increase. In addition, the Montgomery County Commission has experienced over a 20% increase in prescription drug costs from the previous year. At the end of this calendar year, an additional healthcare cost required by the ACA is the Comparative Effective Research and the Transitional Reinsurance Program fee (estimated at \$130,000 for the Montgomery County Commission).

As such, effective October 1, 2014, I am requesting consideration be given to raising the employee and retiree (under 65) contributions by \$6/month for individual and \$11/month for family coverage as outlined on the following schedule. The retiree (over 65) contributions will increase by \$5/month for individual and family coverage. In addition, my recommendation is to raise the County contribution from \$565/month to \$608/month.

Regarding plan design changes effective January 1, 2015, I am recommending increasing the co-pays of office visits and prescription drugs, as well as increasing the out-of-pocket maximums as outlined on the following schedule. Much of these additional co-pays can be avoided with the use of the CareHere Wellness Center.

I am requesting this item be placed on the next agenda for the County Commission's consideration of approval.

Montgomery County Commission

Health Care Proposed Contribution Changes

(effective 10/1/14)

<u>Current Monthly Contribution</u>	<u>Proposed Monthly Contribution</u>
<u>Levels</u>	<u>Levels</u>
1) Single employee - \$50	1) Single employee - \$56
2) Family employee - \$225	2) Family employee - \$236
3) Single retiree < 65 - \$50	3) Single retiree < \$56
4) Family retiree < 65 - \$225	4) Family retiree < 65 - \$236
5) Single retiree > 65 - \$35	5) Single retiree > 65 - \$40
6) Family retiree > 65 - \$85	6) Family retiree > 65 - \$90
7) Surviving Spouse	7) Surviving Spouse
- < age 65 - \$325	- < age 65 - \$325
- > age 65 - \$210	- > age 65 - \$210
8) County - \$565	8) County - \$608

Montgomery County Commission

Health Care Proposed Plan Design Changes (effective 1/1/15)

Current Plan Design

Prescription Co-pay (\$50 deductible)

Generic \$10
Brand \$40
Preferred Brand \$60

Office Visit Co-pay

Primary Care \$30
Specialty \$40

Out of Pocket Maximum

Individual \$400
Family \$1200

Proposed Plan Design Changes

Prescription Co-pay (\$50 deductible)

Generic \$15
Brand \$50
Preferred Brand \$70

Office Visit Co-pay

Primary Care \$35
Specialty \$50

Out of Pocket Maximum

Individual \$1500
Family \$3000

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VICE CHAIRMAN

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RONDA M. WALKER
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www.mc-ala.org

Agenda

SEP 15 2014

September 4, 2014

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Excess Workers Comp Insurance

On September 2, 2014, I met with the County Commission to discuss the results of the RFP (Request for Proposal) for excess workers comp insurance. This year a RFP was completed to secure a competitive rate for the excess workers comp insurance coverage. The winning proposal was secured through Perry Hooper, Jr. of Palomar Insurance with New York Marine & General Insurance. The estimated annual excess workers comp premium for the coming year from October 1, 2014 through September 30, 2015 is \$64,352. This amount represents approximately a 9.4% decrease in last year's premium. The deductible will remain the same at \$600,000 (and \$750,000 for sworn officers).

I am requesting that this item be placed on the next agenda for the Commission's consideration of approval.

Workers' Compensation & Employers' Liability Excess

Insurance Company: New York Marine & General Insurance Company

Rating: A "IX"

Policy Period: 10/01/2014 to 10/01/2015

Limits of Coverage:

States Covered:	AL
Total Estimated Payroll:	\$35,422,699
Retention:	\$600,000 except \$750,000 for Police/Fire/Ambulance (Rescue Personnel), EMT
Specific Limit:	Statutory
Employer's Liability Limit:	\$1,000,000
Aggregate Attachment Rate:	NIL
Minimum Aggregate Attachment:	NIL
Aggregate Limit:	NIL
Maximum Loss Accruing Aggregate:	NIL
Excess Rate (Per \$100 of Payroll):	0.18167
Total Minimum Premium (90% of dep premium):	\$58,409.00
Estimated Premium Excluding Terrorism:	\$64,352.00
Terrorism Charge:	\$547.00
Total Deposit Premium:	\$64,899.00

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

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RONDA M. WALKER
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Agenda

SEP 15 2014

September 3, 2014

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer
Risk Manager

SUBJECT: Life Insurance Renewal

On September 2, 2014, I met with the County Commission to discuss the status of our extension to our life insurance contract through June 30, 2016. John Dorough, of Harmon Dennis Bradshaw, Inc., the current broker of our Group Life policy, was able to secure a two year extension of Life Insurance and AD&D at a combined rate of \$.17 per \$1,000 of coverage. This rate, secured with Hartford is the same as our current coverage. The projected annual cost for the 10/1/14 – 10/1/15 will be \$63,543.

I am requesting that this item be placed on the next agenda for the Commission's consideration of approval.

Scott Kramer

Subject: FW: Montgomery County Commission - group life rate to remain unchanged at renewal

Importance: High

From: John Dorough [<mailto:jdorough@hdbinsurance.com>]

Sent: Wednesday, September 03, 2014 1:54 PM

To: Scott Kramer

Cc: leanne.turner@thehartford.com; Laura Freeman

Subject: Montgomery County Commission - group life rate to remain unchanged at renewal

Importance: High

Scott,

Please allow this email to serve as confirmation that the group life rate with Hartford, for the period 10-1-2014 to 10-1-2015, will remain unchanged at \$0.17 per \$1,000 of coverage.

Please feel free to call me with any questions and thank you again for the opportunity to provide this benefit for the employees of Montgomery County.

Sincerely,

John W. Dorough, III, GBDS

Manager, Individual and Employee Benefits Department

Harmon Dennis Bradshaw, Inc.

7115 Halcyon Summit Drive

Montgomery, AL 36117

(334) 273.7277 (phone)

(334) 324.0325 (cell)

(334) 273.9197 (fax)

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

REED INGRAM
RONDA M. WALKER
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Agenda

SEP 15 2014

September 3, 2014

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Excess Health Insurance Renewal

On September 2, 2014, I met with the County Commission to discuss the Excess Health Insurance renewal effective 10/1/14. The excess health insurance premium for the coming year from October 1, 2014 through September 30, 2015 is projected to be \$75,241. The deductible will remain the same at \$400,000 with a \$20,950 aggregate specific deductible. The rates were secured through Buck Howard of Catastrophic Medical Excess with HCC Insurance. The monthly rates are \$3.15 for single coverage and 8.90 for family coverage.

I am requesting that this item be placed on the next agenda for the Commission's consideration of approval.



Montgomery County Commssion Stop Loss Rates
HCC Life plus commission

Year	2014-15*	% Change
Deductible	\$400,000	
Agg/Spec Deductible	\$20,950	
Single Rate	\$ 3.15	
Family Rate	\$ 8.90	

ELTON N. DEAN, SR.
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Agenda

SEP 15 2014

September 3, 2014

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer 
Risk Manager

SUBJECT: Property Insurance Renewal

On September 2, 2014, I met with the County Commission to discuss the Property Insurance renewal effective 10/1/14. The property insurance premium for the coming year from October 1, 2014 through September 30, 2015 is projected to be \$99,340. This amount represents the same rate as last year's rates of \$.491 per \$1,000 of value. The rates were secured through Junie Pierce of Colonial Insurance with Affiliated FM Insurance. There are no changes to the policy. I am requesting this item be placed on the next agenda for the Commission's consideration of approval.

Colonial Insurance Agency
 5251 Hampstead High St Unit200
 Montgomery, AL 36116
 Phone : 334-270-6824 Fax : 334-270-6797

Montgomery County Commission
 P. O. Box 1667
 Montgomery, AL 36102

INVOICE # 41919		Page 1
ACCOUNT NO.	CSR	DATE
MONT-16	IC	09/05/14
Property		
POLICY #		
GL501		
COMPANY		
Affiliated FM Insurance Co		
PRODUCER		
Junie J Pierce		
EFFECTIVE	EXPIRATION	BALANCE DUE ON
10/01/14	10/01/15	10/01/14
AMOUNT PAID		AMOUNT DUE
		\$ 99,340.00

*** PLEASE RETURN TOP PORTION WITH REMITTANCE ***

Itm #	Due Date	Trn	Description	Amount
INVOICE #	41919			
226101	10/01/14	REN	2014/15 Property Renewal	\$ 95,340.00
226102	10/01/14	CFE	Engineering Fees	\$ 4,000.00
Invoice Balance:				\$ 99,340.00

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

REED INGRAM
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR

(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 15 2014

September 3, 2014

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Excess Liability Insurance Renewal

On September 2, 2014, I met with the County Commission to discuss the excess liability insurance premium for the coming year. The coverage is for fiscal year October 1, 2014 through September 30, 2015 in the amount of \$189,471 which represents a slight increase from the current year rates resulting from a few more vehicles. The coverage amount is \$5 Million with a deductible of \$750,000. This coverage was secured through Junie Pierce of Colonial Insurance with States Self-Insurers Risk Retention Group. There are no changes to the policy. I am requesting this item be placed on the next agenda for the Commission's consideration of approval.

Colonial Insurance Agency
 5251 Hampstead High St Unit200
 Montgomery, AL 36116
 Phone : 334-270-6824 Fax : 334-270-6797

Montgomery County Commission
 P. O. Box 1667
 Montgomery, AL 36102

INVOICE # 41908		Page 1
ACCOUNT NO.	CSR	DATE
MONT-16	IC	09/05/14
Excess Liability		
POLICY #		
SEL 39180 08		
COMPANY		
States Self-Insurers Risk		
PRODUCER		
Junie J Pierce		
EFFECTIVE	EXPIRATION	BALANCE DUE ON
10/01/14	10/01/15	10/01/14
AMOUNT PAID		AMOUNT DUE
		\$ 189,470.88

*** PLEASE RETURN TOP PORTION WITH REMITTANCE ***

Itm #	Due Date	Trn	Description	Amount
INVOICE #	41908			
226051	10/01/14	REN	14/15 Excess Liability Renewal	\$ 175,436.00
226052	10/01/14	AFE	Agency fee	\$ 14,034.88
Invoice Balance:				\$ 189,470.88

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

REED INGRAM
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

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MONTGOMERY, ALABAMA 36102-1667

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ADMINISTRATOR

(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 15 2014

September 4, 2014

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Blue Cross Blue Shield Health, COBRA, Dental and Workers Comp Insurance
Renewal

On September 2, 2014, I met with the County Commission to discuss the Blue Cross Blue Shield COBRA rates. The negotiated administrative fees effective October 1, 2014, will be based upon \$39.25 per contract per month for health and \$1.85 per contract per month for dental. Worker's Compensation fees will remain at 8.4% of paid claims. The COBRA rates are outlined as follows:

The COBRA rates for Health only will be:

1. Single - \$503
2. Family - \$867

The COBRA rates for Health and Dental will be:

1. Single - \$518
2. Family - \$921

I am requesting that this item be placed on the next agenda for the Commission's consideration of approval.

10-1



**BlueCross BlueShield
of Alabama**

September 3, 2014

Montgomery County Commission
Attention: Scott Kramer
100 South Lawrence Street
Montgomery, Alabama 36104

Dear Scott:

The Blue Cross and Blue Shield of Alabama Administrative Fee will change to \$39.25 per contract per month for Health and \$1.85 per contract per month for Dental. Worker's Compensation will remain 8.40% of paid claims. This will be effective October 1, 2014-September 30, 2015. COBRA rates will change to:

Single: Health-\$503 and Dental-\$15

Single Combined Health and Dental-\$518

Family: Health-\$867 and Dental-\$54

Family Combined Health and Dental \$921

Please sign below indicating your acceptance of these fees and that Montgomery County Commission will be renewing with Blue Cross and Blue Shield of Alabama.

Signature: _____

Please let me know if you have any questions.

Sincerely,

Nora Boyd
Account Manager

Agenda

SEP 15 2014

M E M O R A N D U M

TO: Donald L. Mims, Administrator

FROM: Tammy Turner, Buyer II **TT**

DATE: August 26, 2014

RE: Contract 53000-13B-029
Metal Pipe

Request the attached Amendment be considered for approval on a future agenda.

This will allow for the contract to be extended for one (1) year, beginning October 1, 2014 and ending on September 30, 2015, with the option to renew for an additional year.

All pricing will increase by 5% in accordance with the terms of the contract.

Attachment

MONTGOMERY COUNTY COMMISSION
PURCHASING OFFICE
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

A M E N D M E N T
T O
CONTRACT NO. 53000-13B-029

AMENDMENT NO. 1

DATE: August 26, 2014

Contract No. 53000-13B-029 hereby amended as follows:

-Contract period is extended for one (1) year, beginning October 1, 2014 and ending September 30, 2015, with the option to renew for one year. A price escalation may be allowed but shall not exceed 5% per year.

-Pricing for the above period will increase by 5%.

-All other special provisions and specifications shall remain the same.

WITNESS:

CONTECH ENGINEERED SOLUTIONS

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY
COMMISSION

BY: _____

TITLE: _____

M E M O R A N D U M

TO: Donald L. Mims, Administrator

FROM: Tammy Turner, Buyer II TT

DATE: August 26, 2014

RE: Contract 53000-13B-030
Concrete Pipe

Request the attached Amendment be considered for approval on a future agenda.

This will allow for the contract to be extended for one (1) year, beginning October 1, 2014 and ending on September 30, 2015, with the option to renew for an additional year.

Attachment

MONTGOMERY COUNTY COMMISSION
PURCHASING OFFICE
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

A M E N D M E N T
T O
CONTRACT NO. 53000-13B-030

AMENDMENT NO. 1

DATE: August 26, 2014

Contract No. 53000-13B-030 hereby amended as follows:

-Contract period is extended for one (1) year, beginning October 1, 2014 and ending September 30, 2015, with the option to renew for one year. All prices will remain firm.

-All other special provisions and specifications shall remain the same.

WITNESS:

HANSON PIPE & PRECAST

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY
COMMISSION

BY: _____

TITLE: _____

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Tammy Turner, Buyer II TT

DATE: August 26, 2014

RE: Contract 52110-13B-027
Oil Service and Tire Rotation Service

Request the attached Amendment be considered for approval on a future agenda.

This will allow for the contract to be extended for one (1) year, beginning October 1, 2014 and ending on September 30, 2015, with the option to renew for an additional year.

All pricing will increase by 5% in accordance with the terms of the contract.

Attachment

MONTGOMERY COUNTY COMMISSION
PURCHASING OFFICE
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

A M E N D M E N T
T O
CONTRACT NO. 52110-13B-027

AMENDMENT NO. 1

DATE: August 26, 2014

Contract No. 52110-13B-027 hereby amended as follows:

-Contract period is extended for one (1) year, beginning October 1, 2014 and ending September 30, 2015, with the option to renew for one year. A price escalation may be allowed but shall not exceed 5% per year.

-Pricing for the above period will increase by 5%.

-All other special provisions and specifications shall remain the same.

WITNESS:

J. WRIGHT'S AUTOMOTIVE

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY
COMMISSION

BY: _____

TITLE: _____

SEP 15 2014

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Tammy Turner, Buyer II

DATE: September 8, 2014

RE: Amendment No. 8 to Contract 52110-10C-018, Emergency
Medical Treatment and Transportation Services for
Montgomery County

Request approval of the attached Amendment No. 8 extending the period of the contract for Emergency Medical Treatment and Transportation Services for Montgomery County be placed on the agenda for the County Commission meeting on September 15, 2014.

Amendment No.8 will extend the contract period for a two (2) month period beginning October 1, 2014 and will end on November 30, 2014.

Attachment

MONTGOMERY COUNTY COMMISSION
PURCHASING OFFICE
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

AMENDMENT
TO
CONTRACT NO. 52110-10C-018

Amendment No. 8

DATE: September 8, 2014

Contract No. 52110-10C-018, Emergency Medical Treatment and Transportation Services for Montgomery County, is hereby amended as follows:

-Contract is hereby extended for a two (2) month period, beginning October 1, 2014 and ending November 30, 2014.

-All pricing and provisions of the contract shall remain the same.

WITNESS:

HAYNES AMBULANCE OF ALABAMA, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Tammy Turner, Buyer II

DATE: August 28, 2014

RE: Amendment No. 5 to Contract 52110-05B-037
Preventive Maintenance on Security System

Request that approval of the attached Amendment No.5 extending the period of the contract for Preventive Maintenance on the Security Cameras, Doors, Lock and any other Security Components within the County Buildings be placed on a future County Commission agenda.

Amendment No. 5 will extend the contract period for a two (2) month period beginning October 1, 2014 and will end on November 30, 2014 with provision to execute a new contract prior to November 30, 2014.

Attachment

MONTGOMERY COUNTY COMMISSION
PURCHASING OFFICE
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

AMENDMENT
TO
CONTRACT FOR SECURITY SYSTEM MAINTENANCE

Amendment No. 5

Date: August 28, 2014

Amendment No 5 to Contract for Security System Maintenance is hereby amended as follows:

- By extending the Contract period for two (2) months, beginning on October 1, 2014 and ending on November 30, 2014.
- With provision to execute a new contract prior to November 30, 2014.
- All other specifications and special provisions will remain the same.

WITNESS:

NORMENT SECURITY GROUP, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

D.T. MARSHALL, SHERIFF



OFFICE: (334) 832-4980
FAX: (334) 832-2500

Agenda

SEP 15 2014

August 27, 2014

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff D. T. Marshall *DTM*
Montgomery County Sheriff's Office

SUBJECT : 231 Package Store
23192B Troy Highway
Highway 231 South
Ramer, Alabama 36069
Off Premise Liquor License

2014/09/27 PM 2:14

I have reviewed the attached application. The Montgomery County Sheriff's Office has no objections to the approval of this license.

DTM/tb

16-1

Memorandum

To: Sheriff D.T. Marshall

From: Sgt. J. Oliver

Subject: 231 Package Store – Class II (Package)

Date: August 27, 2014

On August 26, 2014, the area of 23192 Highway 231 South was canvassed inference to a liquor application submitted by Minesh Patel for an Off Premise Liquor License. Wine and Beer has been sold at this location for years without any reported issues. Contact was made with residents in the area of the business and no concerns or objections about the pending liquor license were expressed.

Sgt. J.D. Oliver

Montgomery County Sheriff's Office



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION
Confirmation Number: 20140521151520212



Initial each

Signature page

MP	In reference to law violations, I attest to the truthfulness of the responses given within the application.
MP	In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.
MP	In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.
	In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.
	In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.
MP	In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.
MP	In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.
MP	The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages. The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.
MP	I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): Minesh K. Patel

Signature of Applicant: [Signature]

Notary Name (print): Krystle Scott

Notary Signature: [Signature]

Commission expires: 4-15-18

Application Taken:

App. Inv. Completed:

Forwarded to District Office:

Submitted to Local Government:

Received from Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to Central Office:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION
Confirmation Number: 20140521151520212



If applicant is leasing the property, is a copy of the lease agreement attached? YES

Name of Property owner/lessor and phone number: BHUMIRAJ REALTY LLC 334-268-9958

What is lessors primary business? REAL ESTATE

Is lessor involved in any way with the alcoholic beverage business? N/A

Is there any further interest, or connection with, the licensee's business by the lessor? N/A

Does the premise have a fully equipped kitchen? NO

Is the business used to habitually and principally provide food to the public? NO

Does the establishment have restroom facilities? NO

Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? NO

Will the business be operated primarily as a package store? YES

Building Dimensions Square Footage: 920 Display Square Footage: 920

Building seating capacity: 0 Does Licensed premises include a patio area? NO

License Structure: ONE STORY License covers: ENTIRE STRUCTURE

Number of licenses in the vicinity: 3 Nearest: 1

Nearest school: 0 miles Nearest church: 0 miles Nearest residence: 5 miles

Location is within: COUNTY Police protection: COUNTY

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name: **Violation & Date:** **Arresting Agency:** **Disposition:**



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION
Confirmation Number: 20140521151520212



Type License: 011 - LOUNGE RETAIL LIQUOR - CLASS II (PACKAGE) **State:** \$300.00 **County:** \$300.00

Type License:

State: **County:**

Trade Name: 231 PACKAGE STORE

Filing Fee: \$50.00

Applicant: HIGHWAY RETAIL CORP

Transfer Fee:

Location Address: 23192 B TROY HIGHWAY RAMER, AL 36069

Mailing Address: 23192 B TROY HIGHWAY RAMER, AL 36069

County: MONTGOMERY **Tobacco sales:** YES

Tobacco Vending Machines: 0

NO

Type Ownership: CORPORATION

Book, Page, or Document info: 00318 0746-0748

Date Incorporated: 08/09/2013 **State incorporated:** AL

County Incorporated: MONTGOMERY

Date of Authority: 08/09/2013

Alabama State Sales Tax ID: R008672787

Name:

Title:

Date and Place of Birth:

Residence Address:

MINESH K PATEL 7764643 - AL AL, MONTGOMERY	PRESIDENT Incorporated:08/09/2013	05/12/1963 UGANDA EAST AFRICA	105 GLENWOOD AVE TROY, AL 36081 Authority:08/09/2013

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES

Does ABC have any actions pending against the current licensee? NO

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of cooperation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: MINESH PATEL

Business Phone: 334-584-7035

Fax:

Home Phone: 334-566-4978

Cell Phone: 334-590-2627

E-mail: BOOSADTROY@GMAIL.COM

PREVIOUS LICENSE INFORMATION:

Trade Name:

Applicant:

Previous License Number(s)

License 1:

License 2:

Receipt Confirmation Page

Receipt Confirmation Number: **20140521151520212**
Application Payment Confirmation Number: **9839576**

Payment Summary

Payment Item	Fee
Application Fee for License 011	\$50.00
Total Amount to be Charged	\$50.00

License Payment Confirmation Number:

Payment Summary

Payment Item	County Fee	State Fee	Total Fee
011 - LOUNGE RETAIL LIQUOR - CLASS II (PACKAGE)	\$300.00	\$300.00	\$600.00
			\$0.00
Total Amount to be Charged	\$300.00	\$300.00	\$600.00

Application Type

Application Type: APPLICATION

Applicant Information

License Type 1: 011 - LOUNGE RETAIL LIQUOR - CLASS II (PACKAGE)
License Type 2:
License County: MONTGOMERY
Business Type: CORPORATION
Trade Name: **231 PACKAGE STORE**
Applicant Name: **HIGHWAY RETAIL CORP**
Location Address: 23192 B TROY HIGHWAY
RAMER, AL 36069
Mailing Address: 23192 B TROY HIGHWAY
RAMER, AL 36069
Contact Person: MINESH PATEL
Contact Home Phone: 334-566-4978
Contact Business Phone: 334-584-7035
Contact Fax:
Contact Cell Phone: 334-590-2627
Contact Email Address:
Contact Web Address:

LEGAL INSERTION FOR ALCOHOLIC BEVERAGE PERMIT APPROVAL

NOTICE

Notice is hereby given that application has been made to the Montgomery County Commission, Montgomery, Alabama, for approval of a permit for the sale of liquor at this location, namely:

NAME: 231 PACKAGE STORE

ADDRESS: 23192B TROY HIGHWAY, RAMER, AL 36069

**AND THAT PUBLIC HEARING ON SAID APPLICATION HAS BEEN SET
BEFORE THE COUNTY COMMISSION AT:**

9:30 A.M. SEPTEMBER 15, 2014

**At the Commission's Hearing Room, in the Administration Building,
101 South Lawrence Street, Montgomery, Alabama. Anyone desiring
To be heard either for or against said application may appear in person
at said time or may indicate his or her wishes in writing by
Communication addressed to the Montgomery County Commission.**

**Donald L. Mims, County Administrator
Montgomery County Commission**

PUBLICATION MEDIA MONTGOMERY ADVERTISER

DATE OF PUBLICATION SEPTEMBER 8, 2014

**PAYMENT FOR ABOVE INSERTION IS THE RESPONSIBILITY OF THE APPLICANT. RUN
ONE TIME.**

Daily-Montgomery, Montgomery County, AL

E-Verify#: DHS72179

PROOF OF PUBLICATION

State of Alabama

County of Montgomery:

Before the undersigned authority personally appeared Shalawn Williams who on oath, says that she is a personal representative of the *Montgomery Advertiser*, a daily newspaper published in Montgomery, Alabama; that the attached copy of advertisement, being a Legal in the matter of:

Ad Number: 1002077

LEGAL INSERTION FORALC

Was published in said newspaper in the issue(s) of:

9/8/2014

Affiant further says that the said *Montgomery Advertiser* is a newspaper published in said Montgomery County, Alabama, and that the said newspaper has heretofore been published in said Montgomery County, Alabama, and has been entered as second class matter at the Post Office in said Montgomery County, Alabama, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Now due on said account is \$ 95.40

Sworn to and subscribed before me this 9th day of September, 2014
by Shalawn Williams who is personally known to me.

Shalawn Williams Affiant

K. Wright Notary Public

KAYE WRIGHT
Notary Public, Alabama State At Large
My Commission Expires July 3, 2016

**LEGAL INSERTION FOR
ALCOHOLIC BEVERAGE
PERMIT APPROVAL
NOTICE**

Notice is hereby given that application has been made to the Montgomery County Commission, Montgomery, Alabama, for approval of a permit for the sale of liquor at this location, namely:

NAME:
231 PACKAGE STORE,

ADDRESS:
23192B TROY HIGHWAY,
RAMER, AL 36069

AND THAT PUBLIC HEARING ON SAID APPLICATION HAS BEEN SET BEFORE THE COUNTY COMMISSION AT: 9:30 A.M. SEPTEMBER 15, 2014.

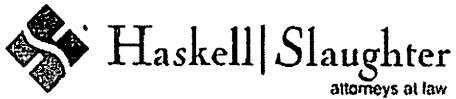
At the Commission's Hearing Room, in the Administration Building, 101 South Lawrence Street, Montgomery, Alabama. Anyone desiring to be heard either for or



against said application may appear in person at said time or may indicate his or her wishes in writing by Communication addressed to the Montgomery County Commission.

Donald L. Mims,
County Administrator
Montgomery County
Commission

Mont. Adv. 9/8/2014
1002077



Haskell Slaughter & Gallion, LLC
8 Commerce Street
Suite 1200
Montgomery, Alabama 36104
t. 334.265.8573 | f. 334.265.8573

Agenda

SEP 15 2014

TT6

MEMORANDUM

ATTORNEY/CLIENT PRIVILEGED

TO: Donnie Mims
FROM: Tommy Gallion
DATE: August 19, 2014
RE: Claim of Sylvester Williams
Date of Injury: February 7, 2014

I am in receipt of your August 8, 2014, memo regarding a claim filed by Shunnarah Injury Lawyers, P.C. on behalf of Sylvester Williams and incident that occurred at school in which the principal of Goodwyn Junior High grabbed the student by the arm and threw him backwards and the student is alleging injuries. I reviewed the Notice of Claim. Based on the information that I reviewed, it is my legal opinion that this accident is the responsibility of the Montgomery County School Board of Education.

It is my recommendation that this claim be recognized and denied at the next commission meeting.

50051-317

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

REED INGRAM
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

MONTGOMERY, ALABAMA 36102-1667



ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR

(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

August 8, 2014

MEMORANDUM

TO: Thomas Gallion, III
County Attorney

FROM: Donald L. Mims *DLM*
County Administrator

RE: Sylvester Williams
Date of Injury: February 7, 2014

Attached is a Notice of Claim submitted by Alexander Shunnarah Personal Injury Attorneys on behalf of their client, Sylvester Williams. We received this letter in our office on August 7, 2014.

Please review this letter and take appropriate action as to its validity against the Montgomery County Commission.

A recommendation to the County Commission to recognize and deny this claim is appreciated by August 18, 2014.

Thank you for your assistance in this matter.

/tlm

Attachment



Alexander Shunnarah

PERSONAL INJURY ATTORNEYS

August 6, 2014

VIA FAX & U.S. MAIL

Montgomery County Commission
Attn: Donald Mims
101 South Lawrence Street, 1st Floor
Montgomery, Alabama 36104

OUR CLIENT :
DATE OF LOSS :
LOCATION OF LOSS :

Sylvester Williams
02/07/2014
Goodwyn Middle School

Alexander Shunnarah

Darold A. Mathews
M. Logan Doss
Tia M. Kennedy
Benjamin E. Harrelson
Brandon T. Bishop
J. Stuart McAtee
Thanasis Nicolau
Craig P. Niedenthal
Sara L. Williams
T. Brian Hoven
Perry G. Jackson
Kris D. Burbank
D. Kevin Barnes
Steven P. Smith
David L. Graves¹
Isaac Rollman
J. Culpepper Sawyer, III
Rosemary N. Alexander²
James T. Laura, Jr.
Bradford T. Walden
Heidi V. Abbott
Kevin Ritchey
Channika S. DeSilva
Ryan T. Charles

C. Anthony Grafico
Of Counsel
Antonio D. Spurling
Of Counsel

¹Also member TN bar
²Also member GA bar

Dear Mr. Mims:

Enclosed please find a Notice of Claim regarding the above-referenced incident.
Please forward this on to your counsel and have them contact me regarding the same.

Yours very truly,

Sara L. Williams

Direct Dial: (205) 983-8140
Direct Fax: (205) 983-8440
E-mail: swilliams@asilpc.com
Enclosure

3626 Clairmont Avenue
Birmingham, Alabama 35222
205-323-1000
Fax 205-323-1877
Fax 205-323-6878

800-229-7989
877-270-2539
www.shunnarah.com

Mobile, AL 251-438-7400
Huntsville, AL 256-533-1300
Montgomery, AL 334-954-4442

2014 AUG - 6 AM 8:42

17-3

STATE OF ALABAMA
MONTGOMERY COUNTY

)
)

NOTICE OF CLAIM

TO: MONTGOMERY COUNTY, ALABAMA
Montgomery County Commission
Attn: Donald Mims
101 South Lawrence Street, 1st Floor
Montgomery, Alabama 36104

COMES NOW, Sylvester Williams, [hereinafter referred to as "Claimant"], through his undersigned attorney, pursuant to the Code of Alabama (1975), and hereby give notice of and present a claim to/against the above addressed entities in the sum of one hundred thousand dollars and no cents (\$100,000.00).

Said claim arises out of an accident that occurred on or about February 7, 2014 in Montgomery, Alabama on 209 Perry Hill Road, Montgomery, Alabama 36109. On the day of the incident, Sylvester Williams was a student at Goodwyn Junior High School. Mr. Rodney A. Bright was the principal of Goodwyn Junior High and an employee of Montgomery County, via the doctrine of Respondeat Superior and/or Vicarious Liability, and potential other currently unknown liable entities, Rodney A. Bright grabbed Sylvester Williams left arm and then right arm behind him and threw him backwards allowing Sylvester Williams' head to hit the corner of the milk container. As a consequence of the aforementioned accident Claimant sustained physical injuries resulting in recoverable damages including, but not limited to, medical expenses, lost wages and pain and suffering.

The instant claim arises out of the above addressed entities negligence and/or wantonness. Additionally, the above addressed entities may be liable for the negligent hiring, negligent training, negligent supervision, respondeat superior and vicarious liability.

Claimant asks that the Montgomery County provide them with any information and/or documentation they have pertaining to the accident described herein. If any recipient of this notice knows of any other persons or entities they deem to be responsible in any manner for the Claimant's damages they should inform the Claimant and her counsel of the names and addresses of such persons or entities immediately. Additionally, if any recipient of this notice believes their organization is in no way associated with the subject incident the Claimant and his counsel ask to be informed of the same in writing. Lastly, please provide Claimant's counsel with any and all relevant information regarding liability insurance, which will be applicable in this case.

Dated this the 6th day of August, 2014.



Sara L. Williams (POA) for Claimant:

Sylvester Williams



Sara L. Williams

Attorney for Claimant

OF COUNSEL:

Shunarah Injury Lawyers, P.C.
3626 Clairmont Avenue
Birmingham, AL 35222
(p) 205.983.8139
(f) 205.983.8439



ALABAMA CITY/COUNTY MANAGEMENT ASSOCIATION SEP 15 2014

August 15, 2014

ACCMA ANNUAL MEMBERSHIP DUES Renewal Form for 2014-2015 Membership Year (October 1, 2014 – September 30, 2015)

Organization Name: Montgomery County Commission Telephone: 334/832-1210

Address: P.O. Box 3667, Montgomery 36103- Web Address: mc-ala.org

You are receiving this membership renewal form because you and others from your organization were members of the Alabama City/County Management Association during the 2013-2014 membership year. In order to continue to receive all ACCMA mailings and to attend the association's two annual educational events, persons must be current ACCMA members. Eligible members include City and County Managers, Administrators, Assistant Managers, Assistant Administrators, Clerks, Finance Directors, Accounting Clerks, Personnel Directors, Mayors, Council Members, Chairpersons, Commissioners, other administrative & assistant administrative personnel, MPA students and professors from Alabama's colleges and universities, and Businesses in good standing with the Association whose products or services do not compete with the Alabama League of Municipalities or the Association of County Commissions of Alabama. Renewal of membership in ACCMA for 2014-2015 is due October 1, 2014. Direct any questions regarding ACCMA membership to Marcia Collier at 334-263-7594 or mcollier@alabamacounties.org.

(Please list all persons renewing membership)

Name: <u>Donald L. Mims</u>	Title: <u>Administrator</u>	Email: <u>donaldmims@mc-ala.org</u>
Name: <u>Scott Kramer</u>	Title: <u>Risk Manager</u>	Email: <u>scottkramer@mc-ala.org</u>
Name: _____	Title: _____	Email: _____
Name: _____	Title: _____	Email: _____
Name: _____	Title: _____	Email: _____
Name: _____	Title: _____	Email: _____
Name: _____	Title: _____	Email: _____
Name: _____	Title: _____	Email: _____

Total Amount Enclosed: \$ _____ (\$50 City/County Regular or Associate Member p/person;
\$10 Student Member p/person; \$100 Business Member p/business)

Renewal Due October 1, 2014!

EXPEDITE YOUR RENEWAL BY FAXING FORM TO: 334-263-7678

Make checks payable to: Alabama City/County Management Association
Mail to: ACCMA, P.O. Box 5040, Montgomery, AL 36103-5040

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

REED INGRAM
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR

(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 15 2014

September 15, 2014

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

C-2014-108: The Alabama Red Ribbon Coalition, Inc., for Transportation of the Students to the Event at the Alabama State University Acadome and Other Event Expenses - \$500; (Walker)

NC-2014-120: South Montgomery County Volunteer Fire Department, for General Operations - \$500; (Ingram)

DLM/tll

Agenda

SEP 15 2014

MEMORANDUM

To: Donald L. Mims, Administrator

From: Tammy Turner, Buyer II TT

Date: August 26, 2014

Subject: Invitation to Bid No. 52110-14B-016
Replace Carpet at Sheriff's Training Facility

Request that approval of the above referenced Invitation to Bid to low bid of Weiss Flooring in the amount of \$4,799.25, be placed on future agenda for a County Commission meeting. (copy of spread sheet attached)

Coordination of award made with Sheriff D.T. Marshall.

Attachment

Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 52110-14B-016				WEISS FLOORING DAVID WYATT (334)277-9927		H & H CARPETS, INC. TIM BANNISTER (334)277-6552		MG CONTRACTING, LLC MELISSA ROGERS (334)285-9222					
DATE ISSUED: AUGUST 13, 2014													
DATE OPENED: AUGUST 25, 2014													
SHERIFF'S OFFICE													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	JOB TO	EA	1	\$4,799.25	\$4,799.25	\$5,392.47	\$5,392.47	\$6,840.00	\$6,840.00				
	REPLACE CARPET												
	AT SHERIFF'S												
	TRAINING FACILITY												
TOTAL BID AMOUNTS					\$4,799.25		\$5,392.47		\$6,840.00				

26 BIDS MAILED

Page 1

carpet training facility

20-2

SEP 15 2014

Memo

To: Donnie Mims
From: Lou Ialacci
CC: Terri Henderson, Barry Crabb
Date: August 27, 2014
Re: Business License and Sales Tax RFP Recommendation

I would like to present the Business License and Sales Tax Team recommendation to the Montgomery County Commission during the September 2nd work session. The attached documents represent our approach, evaluation, and justification for our decision.

The recommended vendor, Nitorco, Inc. has a master agreement that was put in place with the County Commission to provide software systems development, enhancements, and support for the Sheriff's Office. This project will only require a "Statement of Work" (SOW) for each phase that would include the specific deliverables, costs, and time frame. The total cost is \$212,590 and will be broken down on the SOW documents for each phase of the project. There will be an annual maintenance and support agreement of \$43,200. The development and annual maintenance costs will be shared by the City (60%) and the County (40%). In addition, the County and the City will need to purchase a server, related operating software, and disk storage equipment at approximately \$45,000 for each entity. This will make the County's total investment \$130,036 - \$85,036 software and \$45,000 hardware.

This is a very large project and one that we have devoted a great deal of time to ensure that we get the best value for the both the City and the County. This will allow us to work together to maximize our sales tax collections.

Thank you.

**City of Montgomery and Montgomery County Commission
Evaluation of Business License and Sales Tax Systems RFP's**

Responding to the needs of the City and the County for a new business license and sales tax system a team of City/County representatives and the Information Systems Department worked on a project to replace the antiquated and unreliable old systems. Here are the main steps taken and the key decision points that lead the evaluation team to recommend Nitorco, Inc. as the vendor to provide the system and the team to manage the implementation project.

1. Six to eight companies were initially contacted and general qualifications reviewed. The companies were offered an opportunity to come in to learn about the City and the County. The business license and sales tax managers explained their needs during the vendors' preliminary presentations of their products.
2. After the original presentations to the critical department managers and others, an evaluation team of 7 people was formed. The Team consisted of: Barry Crabb, City of Montgomery (COM) Finance Director; Louis Ialacci, Chief Information Technology Officer (City and County); Betty Beville, COM Assistant Finance Director; Donald Mims, Montgomery County Administrator; Terri Henderson, Montgomery County Revenue Manager; Charles Wilson, COM Revenue Manager; Connie Thomas, COM Revenue Compliance Officer.
3. The team used information provided in the presentations, input from their respective areas, and other resources to develop a City/County combined RFP (Request for Proposal).
4. The RFP was sent out to several vendors and posted on the City's website. An opportunity for vendors to submit questions was provided and the answers were returned in ample time prior to the due date for the proposals.
5. Six (6) companies responded to the RFP – Capital Software, Ingenuity, Nitorco, Progressive Solutions, Revenue Discovery Systems, and Tyler Technologies.
6. The evaluation team reviewed the proposals and called references for each vendor.
7. The evaluation team then determined a short list of 3 vendors based on their proposals, experience, earlier vendor questions and responses, references, and vendor cooperation.
8. The evaluation team then had the three short listed vendors – Nitorco, Progressive Solutions, and Tyler Technology do a formal presentation of their systems to demonstrate their ability to meet the specifications outlined in the RFP.
9. Additional functional questions surfaced, along with a concern, about how the implementation approach would be handled for two entities.
10. Each of the 3 vendors was invited to provide another presentation to address the latest questions.
11. The County Probate Office, who issues business licenses for the County, was represented by William Flowers and business license personnel attended some of the presentations.

The team's recommendation is unanimous. Attached is a spreadsheet with the major evaluation criteria and the evaluation ratings. Our decision was predicated on key items that were application specific, some subjective, and others technical.

12. Price was important, but not the only criteria. The team was very concerned about the flexibility and knowledge the vendor exhibited to meet the unique needs of two governmental entities, but provide the comparison reporting
13. All 3 vendors were very good, but the difference in price, implementation approach, references, and technical presentation support the recommendation of Nitorco for this project.

CITY OF MONTGOMERY AND MONTGOMERY COUNTY COMMISSION
Evaluation of Business License and Sales Tax Systems RFP'S

VENDORS

ITEM	CAPSOFT	INGENUITY	NITORCO	PROGRESSIVE	RDS	TYLER (COM)	TYLER (MCC)
Presentation			14	20			8
Pricing (Score)			7	14			21
One time plus installation	\$ 28,000	\$ 132,000	\$ 212,590	\$ 599,848	\$ 137,500	\$ 691,600	\$ 490,000
Annual maintenance	\$ 22,000	\$ 20,000	\$ 43,200	\$ 99,400	\$ 1,120,320	\$ 80,800	\$ 58,000
Technology			9	20			13
RFP Response			9	12			15
Vendor Approach			7	20			15
References	Not on short list	No on short list	3	9	Not on short list		6
Implementation Plan			10	18			14
Site Visit & Extra Demos			5	13			12
			64	126			104

Rating:

Scale of 1 to 3 But you can use .5 increments if necessary as long as the total for the Item is 3

(1 being the best)

Cumulative Scores

8/13/2014

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 31

DEPARTMENT: County Comm Appropriati REVIEWED: S. Thomas 9/2/2014
DATE: 9/2/2014 Finance Director Date
REQUESTED BY: Donald L. Mims APPROVED: _____
Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Helping Mtgy Families Initiative	001-58100.455	100,000	100,000	200,000
Fund Balance	001.35900		(100,000)	
TOTAL		100,000	0	200,000

JUSTIFICATION:

Provide funding to the Helping Montgomery Families Initiative for program expenses for the period September 1, 2014 through August 31, 2015.

ELTON N. DEAN, SR.
CHAIRMAN

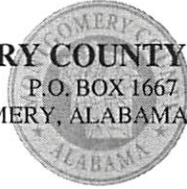
DANIEL HARRIS, JR.
VICE CHAIRMAN

REED INGRAM
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667



ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR

(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 15 2014

September 11, 2014

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Position Reallocation and Reclassification regarding Office Manager

Recently, the Montgomery City-County Personnel Department performed a desk audit of the Administrative Secretary position currently held by Tammy Nix in the Montgomery County Administrator's Office. The Personnel Department recommended that the position should be reallocated to the Office Manager, pay grade A07, due to the higher degree and scope of responsibility in a variety of areas.

I am recommending that Tammy Nix receive a one step-irregular salary increase with her reclassification from Administrative Secretary Pay Grade A06, Step 6 (\$40,662) to Office Manager Pay Grade A07, Step 5 (\$44,202). The Montgomery City-County Rules and Regulations would have placed the pay for Ms. Nix at Step 4 (\$42,835). The additional salary cost of this recommendation would be \$3,540.

Ms. Nix is dedicated to performing quality work and has proven to be a great asset to the County Commission. Her eagerness to help me as the Administrator is very valuable and therefore I am requesting that the Commission consider approval of this recommendation, effective September 15, 2014, subject to approval by the City/County Personnel Board.

DLM/tn

**CITY - COUNTY OF MONTGOMERY
PERSONNEL DEPARTMENT**

PERSONNEL BOARD
JOHN L. BAKER, CHAIRMAN
BENITA FROEMMING
RANDALL B. JAMES

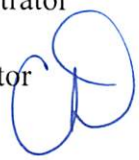
27 Madison Avenue
Montgomery, Alabama 36104

CARMEN DOUGLAS
PERSONNEL DIRECTOR
TELEPHONE: 334-625-2675
FAX: 334-625-2219

2014/08/19 AM 0:30
MONTGOMERY
COUNTY
ALABAMA

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Carmen Douglas, Personnel Director 

DATE: August 15, 2014

SUBJECT: Results of Desk Audit of Administrative Secretary Position (County Administrator's Office)

In response to your request, the Personnel Department has performed a desk audit of the Administrative Secretary position currently held by Tammy Nix in the Montgomery County Administrator's Office. Based on a comparison of Ms. Nix's current duties and the class specifications of both the Administrative Secretary and Office Manager, we have determined that the responsibilities and duties performed are most consistent with the Office Manager. This classification is distinguished from the Administrative Secretary by the higher degree and scope of responsibility in a variety of areas.

It is our recommendation that the position under review should be reallocated to the Office Manager, pay grade A-07. If you are in agreement with our evaluation of this position and would like to reclassify Tammy Nix as an Office Manager, please submit a Form 10.

If you have any questions concerning this recommendation, you may call Kaila Matney, Personnel Analyst, or me. Thank you for allowing us to assist you with your personnel needs.

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

REED INGRAM
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR

(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 15 2014

September 8, 2014

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Position Fill Requests for Detention Facility

The Montgomery County Commission, at its meeting on September 2, 2014, agreed to place the following Position Fill Requests from the Detention Facility on the next agenda:

- (1) Corrections Officer Trainee/Corrections Officer, Position Number 172
- (2) Corrections Officer Trainee/Corrections Officer, Position Number 207

I am requesting approval of these items.

DLM/tn

Attachments

24-1

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 172

Proposed Effective Date August 17, 2014

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,392 Grade PCT

Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall pbw
Department Head

Date August 11, 2014

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4. Selectee: _____

Appointing Authority

Date _____

5. () Manpower data entered by _____
() Payroll entered by _____

Date _____
Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 207

Proposed Effective Date September 1, 2014

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,392 Grade PCT

Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall
Department Head

Date 8-22-14

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Date _____

Personnel Director

4. Selectee: _____

Date 25-Aug-14

Appointing Authority

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____



STEVEN L. REED
PROBATE JUDGE
MONTGOMERY COUNTY

Agenda

SEP 15 2014

MEMORANDUM

TO: Montgomery County Commission
THRU: Donnie Mims
FROM: Steven L. Reed, Probate Judge
SUBJECT: Request Approval of Position Fill Request/ Retired RSA Employee
DATE: August 25, 2014

I request approval of three (3) position fill requests relative to the retirement of a tag and license supervisor. Specifically, we request approval of: 1) Tag and License Supervisor; 2) Assistant Tag and License Supervisor; and, 3) a Customer Service Clerk.

On September 30th 2014, Ms. Elizabeth Talley will be retiring from her distinguished service to Montgomery County. As a result, the Probate Office will be without one (1) supervisor. We would like to ensure minimal disruption to the offices and our team. As such we expect to promote a current Assistant Tag and License Supervisor to fill that vacancy and, in turn, promote a Customer Service Clerk to fill the Assistant Supervisor Position. This will ultimately leave the one (1) Customer Service Clerk vacancy relative to this request. All of these positions are currently in our budget.

Thank you for your favorable consideration of this request.

ORIGINAL

POSITION FILL REQUEST

COMPLETE ACTION DATES

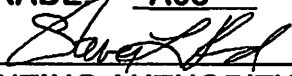
1. __dept request
2. __admin review
3. __pers dept
4. __cert to admin
5. __dept selection
6. __final review

DEPARTMENT: PROBATE

APPOINTING AUTH.: Judge Steven L. Reed.

SUPERVISOR: William D. Flowers, III

1. POSITION TITLE: CSC
POSITION NUMBER: TBD
PROPOSED EFFECTIVE DATE: 29 September 2014
TYPE OF APPOINTMENT: ☒ PERMANENT ☐ TEMPORARY
RECRUITING:
☐ Promotional Transfer ☐ Transfer
☒ Open Competitive Register ☐ Reemployment
PAY GRADE: A03


APPOINTING AUTHORITY

Date

2. ADMINISTRATIVE REVIEW
☐ APPROVED
☐ DISAPPROVED

FUNDING AUTHORITY

Date

3. CERTIFICATION
Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

PERSONNEL DIRECTOR

Date

4. SELECTEE: _____

APPOINTING AUTHORITY

Date

5. _____ Manpower data entered by _____

Date

_____ Payroll entered by _____

Date

ORIGINAL

POSITION FILL REQUEST

COMPLETE ACTION DATES

1. __dept request
2. __admin review
3. __pers dept
4. __cert to admin
5. __dept selection
6. __final review

DEPARTMENT: PROBATE

APPOINTING AUTH.: Judge Steven L. Reed.

SUPERVISOR: William D. Flowers, III

1. POSITION TITLE: Assistant Tag and License Supervisor

POSITION NUMBER: TBD

PROPOSED EFFECTIVE DATE: 29 September 2014

TYPE OF APPOINTMENT: ☒ PERMANENT ☐ TEMPORARY

RECRUITING:

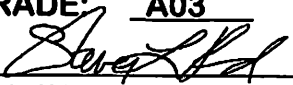
☐ Promotional Transfer

☐ Transfer

☒ Open Competitive Register

☐ Reemployment

PAY GRADE: A03


APPOINTING AUTHORITY

Date

2. ADMINISTRATIVE REVIEW

☐ APPROVED

☐ DISAPPROVED

FUNDING AUTHORITY

Date

3. CERTIFICATION

Promotional

Candidates

Open-Competitive

Candidates

Transfer

Candidates

PERSONNEL DIRECTOR

Date

4. SELECTEE: _____

APPOINTING AUTHORITY

Date

5. _____ Manpower data entered by _____

Date

_____ Payroll entered by _____

Date

ORIGINAL

POSITION FILL REQUEST

COMPLETE ACTION DATES

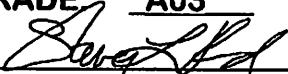
1. __dept request
2. __admin review
3. __pers dept
4. __cert to admin
5. __dept selection
6. __final review

DEPARTMENT: PROBATE

APPOINTING AUTH.: Judge Steven L. Reed.

SUPERVISOR: William D. Flowers, III

1. POSITION TITLE: Tag and License Supervisor
POSITION NUMBER: 750052047
PROPOSED EFFECTIVE DATE: 29 September 2014
TYPE OF APPOINTMENT: ☒ PERMANENT ☐ TEMPORARY
RECRUITING:
☐ Promotional Transfer ☐ Transfer
☒ Open Competitive Register ☐ Reemployment
PAY GRADE: A03


APPOINTING AUTHORITY

Date

2. ADMINISTRATIVE REVIEW
☐ APPROVED
☐ DISAPPROVED

FUNDING AUTHORITY

Date

3. CERTIFICATION
Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

PERSONNEL DIRECTOR

Date

4. SELECTEE: _____

APPOINTING AUTHORITY

Date

5. _____ Manpower data entered by _____

Date

_____ Payroll entered by _____

Date

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 15 2014

Request # 10

Date: September 8, 2014
To: Donald L. Mims, Administrator
From: George C. Speake, County Engineer
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Embassy Suites Hotel, Montgomery, AL
Departure Date: October 22, 2014 Return Date: October 24, 2014
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend AL Society of Professional Land Surveyors Forty-Eighth Surveying and Mapping Conference

Traveler (s) Name: 1. George C. Speake 4. _____
2. Michael M. Harmon 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$690.00 Advance Registration Required: \$690.00

Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600-265

Additional Comments: _____
All Expenses will be incurred in FY 2015

To: George C. Speake, County Engineer
From: Donald L. Mims, Administrator

The above request is app. 09/15/14 reimbursement of actual and necessary expenses in the
approximate amount of \$690.00 and advance registration of \$690.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>111-53600.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$8,100.00</u>
Approved Requests:	<u>\$8,001.80</u>
Budget Available:	<u>\$98.20</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$98.20</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 9/8/2014
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 23

Agenda

SEP 15 2014

Date: September 3, 2014
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn, AL
Departure Date: October 8, 2014 Return Date: October 10, 2014
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Fundamentals of GIS (ESRI)

Traveler (s) Name: 1. Calvin Johnson 4. Dona Wright
2. Jimmy Garnett 5. Donna Raney
3. Terry Gray 6. Faith Wilson

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$2,800.00 Advance Registration Required: \$2,800.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: _____

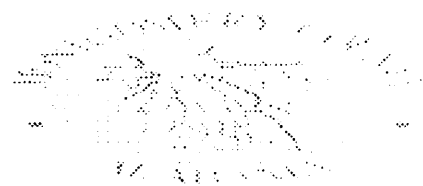
All Expenses will be incurred in FY 2015

To: Clay Henley, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 09/15/14 reimbursement of actual and necessary expenses in the
approximate amount of \$2,800.00 and advance registration of \$2,800.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$30,000.00</u>	
Approved Requests:	<u>\$23,047.13</u>	
Budget Available:	<u>\$6,952.87</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$6,952.87</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/8/2014

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 15 2014

Request # 24

Date: September 3, 2014
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: October 20, 2014 Return Date: October 24, 2014
Conference Leave (Days / Hours): 5 days
Purpose of Travel: AL VII: Intermediate Mapping

Traveler (s) Name: 1. Faith (DeDe) Wilson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$325.00 Advance Registration Required: \$325.00
Department Name: Appraisal Fund Name: Reappraisal

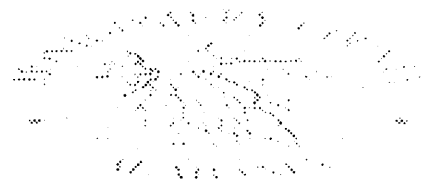
Additional Comments: _____
All Expenses will be incurred in FY 2015

To: Clay Henley, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 09/15/14 reimbursement of actual and necessary expenses in the
approximate amount of \$325.00 and advance registration of \$325.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$30,000.00</u>	
Approved Requests:	<u>\$23,047.13</u>	
Budget Available:	<u>\$6,952.87</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$6,952.87</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 9/8/2014
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 15 2014

Request # 25

Date: September 3, 2014
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: December 1, 2014 Return Date: December 5, 2014
Conference Leave (Days / Hours): 5 days
Purpose of Travel: IAAO 600: Principals & Techniques of Cadastral Mapping

Traveler (s) Name: 1. Faith (DeDe) Wilson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$550.00 Advance Registration Required: \$550.00

Department Name: Appraisal Fund Name: Reappraisal

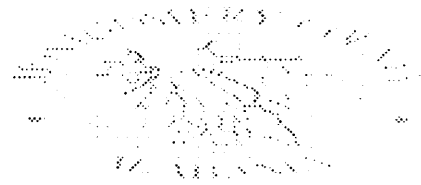
Additional Comments: _____
All Expenses will be incurred in FY 2015.

To: Clay Henley, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 09/15/14 reimbursement of actual and necessary expenses in the
approximate amount of \$550.00 and advance registration of \$550.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$30,000.00</u>	
Approved Requests:	<u>\$23,047.13</u>	
Budget Available:	<u>\$6,952.87</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$6,952.87</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/8/2014

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 26

Agenda

SEP. 15 2014

Date: September 3, 2014
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: January 28, 2015 Return Date: January 30, 2015
Conference Leave (Days / Hours): 3 days
Purpose of Travel: AL IV: Introduction to Property Tax Administration

Traveler (s) Name: 1. LaNitra Wilson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$250.00 Advance Registration Required: \$250.00
Department Name: Appraisal Fund Name: Reappraisal

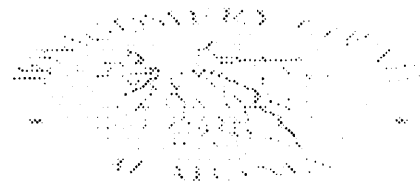
Additional Comments: _____
All Expenses will be incurred in FY 2015.

To: Clay Henley, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 09/15/14 reimbursement of actual and necessary expenses in the
approximate amount of \$250.00 and advance registration of \$250.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$30,000.00</u>	
Approved Requests:	<u>\$23,047.13</u>	
Budget Available:	<u>\$6,952.87</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$6,952.87</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 9/8/2014
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 27

Agenda

SEP 15 2014

Date: September 9, 2014
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: October 6, 2014 Return Date: October 10, 2014
Conference Leave (Days / Hours): 5 days
Purpose of Travel: AL IIB: Appraisal Manual (Commercial)

Traveler (s) Name: 1. Marsha Keller 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$275.00 Advance Registration Required: \$275.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: _____

All Expenses will be incurred in FY 2015.

To: Clay Henley, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is app. 09/15/14 reimbursement of actual and necessary expenses in the
approximate amount of \$275.00 and advance registration of \$275.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$30,000.00</u>	
Approved Requests:	<u>\$23,047.13</u>	
Budget Available:	<u>\$6,952.87</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$6,952.87</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/10/2014

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 15 2014

Request # 14

Date: September 3, 2014
To: Donald L. Mims, Administrator
From: Carmen Douglas, Personnel Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Dothan, AL
Departure Date: September 18, 2014 Return Date: September 18, 2014
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend Wiregrass Human Resource Management Association (WHRMA)
Forum & Vendor Fair as speaker.

Traveler (s) Name: 1. Carmen Douglas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: All Expenses paid by WHRMA

To: Carmen Douglas, Personnel Director
From: Donald L. Mims, Administrator

The above request is app. 09/15/14 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$17,200.00</u>
Approved Requests:	<u>\$14,797.60</u>
Budget Available:	<u>\$2,402.40</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$2,402.40</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 9/8/2014
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 21

Agenda

SEP 15 2014

Date: August 28, 2014
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 424 So Northington Street, Prattville, AL 36067
Departure Date: September 11, 2014 Return Date: September 11, 2014
Conference Leave (Days / Hours): one day
Purpose of Travel: To attend Domestic Terrorism & Hate Crimes Free Training

Traveler (s) Name: 1. Demetric Shipman 4. ReBecca Johnson
2. J.R. Hornsby 5. Shonda Williams
3. Tracy Pezold / Robert Pritchett 6. Kimberly Long

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Community Correction Fund Name: Registration/Training

Additional Comments: _____

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 09/15/14 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,500.00</u>	
Approved Requests:	<u>\$9,072.00</u>	
Budget Available:	<u>\$3,428.00</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$3,428.00</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 8/29/2014

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 22

Agenda

SEP 15 2014

Date: September 5, 2014
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 260 McDow Road, Columbiana, AL 35061
Departure Date: September 11, 2014 Return Date: September 11, 2014
Conference Leave (Days / Hours): one day
Purpose of Travel: To visit the Shelby County Corrections Work Release Center

Traveler (s) Name: 1. Paul Brown 4. _____
2. ReBecca Johnson 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Community Correction Fund Name: Registration/Training

Additional Comments: _____

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 09/15/14 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,500.00</u>	
Approved Requests:	<u>\$9,072.00</u>	
Budget Available:	<u>\$3,428.00</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$3,428.00</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 9/8/2014
cc: Finance Director / Buyer

SEP 15 2014

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 4

DEPARTMENT:	Appraisal Department	REVIEWED:	S. Thomas	9/10/2014
DATE:	9/10/2014	Finance Director		Date
REQUESTED BY:	Janet Buskey	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Retiree Lump Sum COLA	120-51985.130	0	6,000	6,000
Retiree Health Insurance	120-51985.127	61,020	(6,000)	55,020
TOTAL BUDGET CHANGE		61,020	0	61,020
TOTAL 2014 APPRAISAL BUDGET		2,951,661	0	2,951,661

To budget for the one time lump sum payment to Appraisal Retiree's approved by the Commission on 8/18/14.

SEP 15 2014

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 1

DEPARTMENT:	Board of Registrars	REVIEWED:	S. Thomas	9/10/2014
			Finance Director	Date
REQUESTED BY:	George M. Noblin	APPROVED:		
	Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Postage	001-57920-252	25,241	3,000	28,241
Fund Balance	001.35900		(3,000)	
TOTAL		29,241	0	29,241

JUSTIFICATION:

Increase the Postage Budget to cover unexpected expense of required certified mailings of felony notification letters. The funds are on hand in a bulk mailing account established and paid for in a previous budget year.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Agenda

SEP 15 2014

REQUEST NUMBER 32

DEPARTMENT:	County Comm Appr.	REVIEWED:	S. Thomas	9/10/2014
DATE:	9/10/2014	Finance Director		Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Legal Services	001-51100.305	0	40,000	40,000
Legal Services	001-51300.305	0	5,741	5,741
Legal Services	001-51500.305	6,000	10,402	16,402
Legal Services	001-51800.305	0	22,500	22,500
Legal Services	001-52110.305	5,197	58	5,255
Legal Services	001-52200.305	0	1,801	1,801
Circuit Clerk Social Security	001-51220.124	1,199	1,604	2,803
Elected Official Salaries	001-51210.111	35,554	103	35,657
Elected Official Social Security	001-51210.124	2,725	3	2,728
Elected Official Life Insurance	001-51210.123	85	5	90
Elected Official Direct Support	001-51210.290	0	53,954	53,954
Domestic Court telephone	001-51211.251	3,000	(2,000)	1,000
Court Reporters social security	001-51280.124	10,755	20	10,775
Court Administrator's telephone	001-51292.251	800	(200)	600
Probate Judge postage	001-51300.252	136,546	50,000	186,546
Support Services postage	001-51901.252	1,200	100	1,300
Support Services Copy machine	001-51901.223	3,000	450	3,450
Support Services Electricity	001-51901.244	500,000	27,000	527,000
Support Services Water	001-51901.246	180,000	11,000	191,000
Support Services Contract Serv	001-51901.304	226,380	20,000	246,380
Support Services Bldg Repairs	001-51901.231	170,287	(20,000)	150,287
State Election Office Expense	001-51913.211	8,332	(7,852)	480
State Election Misc Supplies	001-51913.219	31,800	(7,537)	24,263
Sanitation Dept. Overtime	001-54300.113	0	70	70
Sanitation Dept. Social Security	001-54300.124	2,225	(70)	2,155

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 32

DEPARTMENT: County Comm Appr. REVIEWED: S. Thomas 9/10/2014
 DATE: 9/10/2014 Finance Director Date
 REQUESTED BY: Donald L. Mims APPROVED:

Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Security Contract-County Bldgs	001-59310.186	77,000	1,500	78,500
Chamber Lodging Tax	001-59310.491	359,000	48,500	407,500
Building Rentals-DA temporary	001-59310.221	0	39,025	39,025
Sheriff's Office Fuel	001-52110.212	399,423	125,577	525,000
DHR Building Repairs	001-56600.231	0	210,000	210,000
Industrial Incentive-Haustead	001-51955.440	0	(35,000)	(35,000)
Industrial Incentives-Other	001-51955.446	0	551,341	551,341
Sale of Property Industrial Dev (DA	001-40000.47315	0	(540,000)	(540,000)
Industrial Park Groundkeeping	001-51956.208	30,000	(14,000)	16,000
Industrial Park Road Improvement	001-51956.445	0	27,015	27,015
Retiree Health Insurance	001-51966.127	1,566,600	22,000	1,588,600
Retiree Lump Sump payment	001-51966.130	0	143,000	143,000
Sheriff Department Health Insuran	001-52110.124	1,172,658	(22,000)	1,150,658
Debt Service Interest	001-59103.630	3,074,288	(365,806)	2,708,482
Transfer to Construction Fund	001-62100.62206	0	4,330,986	4,330,986
Debt Issuance Cost	001-59103.691	0	20,000	20,000
Proceeds from Debt Issue	001-61330.61330	0	(4,350,986)	(4,350,986)
Restricted Fund Balance-DHR Bldg	001.34911		(210,000)	
Fund Balance	001.35900		(188,304)	
TOTAL		8,004,054	0	8,402,358

JUSTIFICATION:

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

DEPARTMENT:	<u>County Comm Appr.</u>	REQUEST NUMBER	32
DATE:	<u>9/10/2014</u>	REVIEWED:	<u>S. Thomas</u>
REQUESTED BY:	<u>Donald L. Mims</u>	APPROVED:	<u>9/10/2014</u>
Elected Official/Dept. Head	Finance Director	Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Year end budget change to cover legal expenses and other in house expenditures, budget for the Retiree lump sum payment and record proceeds from debt issuance.				

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 33

DEPARTMENT: County Comm Appropriat REVIEWED: S. Thomas 9/10/2014
 DATE: 9/10/2014 Finance Director Date
 REQUESTED BY: Donald L. Mims APPROVED: _____
 Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Capital Improvement Fund				
Annex III DA project-Architect fees	116-51103.523	0	220,000	220,000
Greil Building-Architect fees	116-51108.523	0	14,504	14,504
Greil Building-other project cost	116-51108.524	0	1,500	1,500
Annex I Family Court -Improvements	116-51212.524	0	7,170	7,170
Miscellaneous Building projects	116-57202.529	445,000	(243,174)	201,826
Construction Fund				
Annex I Projects	206-51101.231	0	23,480	23,480
Annex I Projects-Repair/Main Misc	206-51101.304	0	17,230	17,230
Annex I Projects-Architect/Eng fees	206-51101.523	0	131,430	131,430
Annex III- Contract Services	206-51103.304	0	41,493	41,493
Courthouse Projects-repairs	206-51104.231	0	20,000	20,000
Courthouse Projects-Other Equipment	206-51109.591	0	47,250	47,250
Carnegie Building Improvements	206-51105.531	0	14,239	14,239
Schneider Electric Project	206-51109.531	0	3,619,637	3,619,637
Probate East- other equipment	206-51300.400	0	2,841	2,841
Probate East- Bldg Renovations	206-52200.524	0	26,549	26,549
Detention Facility Repair & Main	206-52200.231	0	9,881	9,881
Youth Facility-Repair & Main	206-52602.231	0	3,823	3,823
Transfer from Gen Fd (Debt Proceeds)	206-61100.61001	0	(4,330,986)	(4,330,986)
				0
TOTAL		445,000	-373,133	71,867

JUSTIFICATION:

Realign the budget to cover project expenses and projects not budgeted for during the year.

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST

BUDGET FORM 5
Agenda
SEP 15 2014

REQUEST NUMBER **34**

DEPARTMENT:	County Commission	REVIEWED:	S. Thomas	9/10/2014
DATE:	Appropriations	Finance Director		Date
REQUESTED BY:	9/10/2014	APPROVED:		
Elected Official/Dept. Head	Donald Mims, Administrator	Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Homeland Security - Misc Data Eq	125-52605.590	0	122,909	122,909
Homeland Security-Law Enf Equip	125-52605.592	0	125,200	125,200
Homeland Security Grant Rev	125-40000.44710	(350,000)	(248,109)	(598,109)
2011 JAG Grant Local	125-52719.592	0	1,200	1,200
2011 JAG Grant Revenue	125-40000.44719	0	(1,200)	(1,200)
2012 JAG Grant Local	125-52720.219	0	17,435	17,435
2012 JAG Grant Revenue	125-40000.44720	0	(17,435)	(17,435)
DAS Incentive Grant-Adm	125-53139.499	0	26,500	26,500
DAS Incentive Grant-Architect	125-53139.523	0	28,600	28,600
DAS Incentive Grant-Construc.	125-53139.579	0	184,600	184,600
DAS Grant Revenue	125-40000.44791	0	(199,600)	(199,600)
Weatherization DOE 028-13	125-56707.238	0	98,450	98,450
Weatherization DOE 028-13 Rev	125-40000.44782	0	(98,450)	(98,450)
Weatherization DOE 028-12	125-56709.238	0	636	636
Weatherization DOE 028-12 Rev	125-40000.44775	0	(636)	(636)
Housing Rehab-Eastwood Villa	125-56713.238	50,000	167,810	217,810
Housing Rehab-Eastwood Villa	125-56713.499	0	12,400	12,400
Housing Rehab-Eastwood Revenue	125-40000.44784	(50,000)	(180,210)	(230,210)
Achieve Grant-Supplies	125-52207.219	0	841	841
Achieve Grant-Travel	125-52207.265	0	1,241	1,241
Achieve Grant Revenue	125-40000.44752	0	(2,082)	(2,082)
Fund Balance (DAS Match)	125.35900	0	(40,100)	(40,100)
TOTAL		(350,000)	0	(350,000)

JUSTIFICATION:

To budget Grant expenditures and related budget grant revenue.

SEP 15 2014

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST REQUEST NUMBER 2

DEPARTMENT:	County Commission	REVIEWED:	S. Thomas	9/8/2014
DATE:	9/8/2014	Finance Director		Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
County Commission				
Repair & Main Office Equip	001-51100.233	400	111	511
Repair & Maintenance MV	001-51100.234	0	41	41
Advertising	001-51100.253	1,800	200	2,000
Contract Services	001-51100.304	0	350	350
Cellular Service	001-51100.255	4,825	(702)	4,123
Contingent				0
Employee Benefit Awards	001-51988.142	1,000	(700)	300
Food Service	001-51988.218	21,000	1,800	22,800
Other Miscellaneous Supplies	001-51988.219	2,000	(640)	1,360
Postage	001-51988.252	0	40	40
Travel & Registration	001-51988.265	1,000	(500)	500
TOTAL		32,025	0	32,025

JUSTIFICATION:

To realign County Commission budgets to cover expenditures.

SEP 15 2014

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 2

DEPARTMENT: Detention Facility REVIEWED: S. Thomas 9/10/2014
 9/10/2014 Finance Director Date
 REQUESTED BY: Col. Wanda Robinson, Director APPROVED: _____
 Elected Official/Dept. Head Date Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
REPAIR & MAINTENANCE BLDGS/IMPR	001-52200-231	125,000	10,000	135,000
HOUSEHOLD GOODS	001-52200-339	60,000	(1,500)	58,500
OFFICE SUPPLIES/ MINOR EQUIPMENT	001-52200-211	30,200	1,500	31,700
ELECTRICITY	001-52200.244	405,000	(1,000)	404,000
WATER AND SEWER	001-52200.246	35,000	(2,000)	33,000
GROCERIES	001-52200.328	535,200	(7,000)	528,200
TOTAL		1,190,400	0	1,190,400

JUSTIFICATION:

TO COVER COST OF MAINTENANCE REPAIRS AND OFFICE SUPPLIES FOR FISCAL YEAR 2014

REQUEST NUMBER 13

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Salaries	111-53300-110	738,351	37,000	775,351
Retirement	111-53300-121	82,038	2,500	84,538
Health Insurance	111-53300-122	162,720	7,500	170,220
Life Insurance	111-53300-123	1,527	250	1,777
Workers Compensation	111-53300-125	7,394	350	7,744
Building & Land Rentals	111-53300-221	900	1,800	2,700
Electricity	111-53300-244	3,200	1,000	4,200
Rd. Constr. & Main Supplies	111-53300-213	108,500	(50,400)	58,100
Cellular Service	111-53600-255	23,000	300	23,300
Fuels & Lubricants	111-53600-212	5,750	(300)	5,450
TOTAL		1,133,380	0	1,133,380

Internal transfers to cover insufficiencies

REQUEST NUMBER 14

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
BUILDING AND LAND RENTALS	001-51300-221	81,493	286	81,779
SUBSCRIPTIONS	001-51300-409	475	(33)	442
TRAVEL - REGISTRATION & TRAINING	001-51300-265	11,149	(1,000)	10,149
OFFICE SUPPLIES	001-51300-211	77,110	747	77,857
TOTAL		170,227	0	170,227

To realign budget categories to cover overages and expenses through year end.

SEP 15 2014

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 15

DEPARTMENT: JUDGE OF PROBATE REVIEWED: S. Thomas 9/11/2014
ELECTIONS Finance Director Date
REQUESTED BY: JUDGE STEVEN L. REED APPROVED:
Elected Official/Dept. Head Date Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Postage	001-51911.252	7,000	25,110	32,110
Election Worker Fees	001-51911.175	128,300	(25,110)	103,190
TOTAL		135,300	0	135,300

JUSTIFICATION:

To realign the budget to cover postage for mailing the General Election Voter Guide.

SEP 15 2014

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST REQUEST NUMBER 4

DEPARTMENT:	Sheriff	REVIEWED:	S. Thomas	9/8/2014
DATE:	9/8/2014	Finance Director		Date
REQUESTED BY:	D.T. Marshall	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Overtime	001-52110.113	140,000	9,000	149,000
Fuel and Lubricants	001-52110.212	380,057	19,366	399,423
Other Miscellaneous Supplies	001-52110.219	110,327	25,000	135,327
Copy Machine Rental	001-52110.223	14,292	(12,700)	1,592
Electricity	001-52110.244	27,429	3,600	31,029
Natural Gas	001-52110.245	3,000	2,820	5,820
Water	001-52110.246	3,475	(1,450)	2,025
Dumpster	001-52110.248	936	60	996
Telephone	001-52110.251	85,000	(53,400)	31,600
Postage	001-52110.252	10,040	3,500	13,540
Cellular Service	001-52110.255	120,000	(4,000)	116,000
Investigations-dogs	001-52110.380	45,300	200	45,500
Equipment - computers	001-52110.400	0	8,004	8,004
				0
				0
				0
				0
				0
				0
				0
TOTAL		939,856	0	939,856

JUSTIFICATION:

To realign budget categories to cover overages and provide for purchases through the end of the fiscal year.

Memo

Agenda

SEP 15 2014

To: Donnie Mims

From: Bruce R. Howell



Date: 9/8/2014

Re: DYS Davis treatment program grant agreement

Please place the attached Grant Agreement on the Commissioner's early working agenda for September 15, 2014 with a request to waive rules so that the document can be signed and funds encumbered before October 1. As in recent years, the Alabama Department of Youth Services wishes to advance our Davis Treatment Program for FY 2015 now. Thank you for consideration in this matter.

ALABAMA DEPARTMENT OF YOUTH SERVICES
AGENCY GRANT AGREEMENT
Fiscal Year 2013 – 2014

The Alabama Department of Youth Services hereby awards to

Montgomery County Commission
(Hereinafter called Recipient)

the amount of Five hundred thousand and no/100 dollars (\$500,000.00)

These funds shall be used for non-residential services for Montgomery County youth who would otherwise be committed to the Department of Youth Services. As a result of the interventions funded by these monies, the parties expect that Montgomery County will aim to eliminate 40-45 annual commitments to DYS (including HIT), barring a significant increase in serious juvenile crime (i.e. violent felonies, felony sex offenses).

These funds shall be utilized for the following purpose/activities:

The Montgomery County Davis Treatment Center (DTC) is a day and evening program for medium to very high risk youth. DTC provides the following services: individualized treatment plans, GED and academic remediation, case management, Parenting Skills, individual, group and family counseling, job search/placement assistance, vocational training, transportation, and aftercare. DTC contracts with The Bridge, Inc. to administer these services.

The program that receives funding from this grant will:

- Serve youth who would have historically been committed to the Alabama Department of Youth Services (HIT or regular DYS) in the absence of the funded program. Specifically, this includes youth with the following characteristics:
 - **Males and/or Females between the ages of 12-18**
 - **High risk youth adjudicated for misdemeanor and felony property offenses**
 - **Risk of re-arrest will be determined by the risk assessment instrument available on the DYS website**
- In order to ensure that the program only serves youth who would have otherwise been committed to DYS, youth with the following characteristics will **not** be eligible for participation:
 - Youth charged with harassment, simple assault, first time misdemeanors, or drug/alcohol offenses only
 - Status offenders
- Be developed by or in collaboration with the **Montgomery County Juvenile Court (MCJC)**;
- Conduct regular self-evaluations of program effectiveness, including evaluations that track outcomes for children served by the program;
- Maintain data on program participants, including:
 - Demographic Information (name, SSN, Alabama case number, race, gender, home zip)
 - Most Serious Current Offense
 - Most Serious Prior Offense
 - Risk Level
 - Hearing Officer

- Probation Officer
- Date Started Program
- Date Completed Program (if applicable)
- Successful Completion (Yes or No)
- If Unsuccessful, Why
- Committed Due To Unsuccessful Completion (Yes or No)
- Re-Arrested while in program (Yes or No)
- Attended all court hearings while in program (Yes or No)
- Successfully completed probation after program completion (Yes or No)

Recipient shall input and update student data regularly (at least monthly) in the DYS Grantee Information Management System database (GIMS).

- Produce an annual report by November 30, that includes the following information, at a minimum:
 - A narrative description of each program funded by the grant
 - Annual summary of participant data
 - A description of the program's efforts to evaluate its own effectiveness, along with a summary of the results of all such evaluations.

Each such annual report shall be made available to the Alabama Department of Youth Services, in addition to quarterly reports (if requested by DYS). Decisions about renewing grants will be made based on the court's ability to show through these reports that the funds have been effective in reducing the numbers of youth committed to DYS or HIT.

The Recipient or its designee shall administer the services for which this grant is awarded, in accordance with the applicable rules, regulations and conditions as set forth by the Department. Both **MCJC** and DYS acknowledge that this Award may be terminated at will by **MCJC** or DYS for any reason. Any funds remaining from the award shall be returned to DYS upon the termination of said award.

The grant award contained herein is payable in installments, subject to the availability of funds and adjustments by the Alabama Department of Youth Services, as it deems necessary or advisable. Nothing contained herein shall be deemed to be a debt of the State of Alabama in the contravention of the laws and constitution of the State of Alabama.

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

ALABAMA DEPARTMENT OF YOUTH SERVICES

BY: _____
 Steven P. Lafreniere
 Executive Director

BY: _____
 Legal Review
 Approved as to form only.

ACCEPTANCE OF AWARD

Recipient hereby signifies its acceptance of the grant award and the terms and conditions set forth, this the _____ day of _____, 2014.

BY: _____
 Montgomery County Commission

SEP 15 2014

Montgomery County Commission

Finance Department
P.O. Box 1667
Montgomery, Alabama 36102
Phone 334-832-1268
Fax 334-832-2533

Memo

To: Donnie L. Mims, Administrator
From: Sherrill R. Thomas, Finance Director 
Date: September 3, 2014
Re: GASB 54 Resolutions

The Governmental Accounting Standards Board (GASB) adopted a new standard (GASB 54) for governmental fund balance reporting that was effective in 2011. This standard requires that the County Commission annually approve a resolution committing applicable fund balances.

Attached is a resolution for County Commission approval to comply with the GASB 54 requirements for fiscal year 2014.

GASB 54

Fund Balance Commitments

Resolution

WHEREAS, the Montgomery County Commission is the elected representative of the citizens of Montgomery County, responsible for maintaining the financial records of the County in accordance with Governmental Accounting Standards; and

WHEREAS, the Governmental Accounting Standards Board ("GASB") has adopted Statement 54 ("GASB 54"), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years beginning after June 15, 2010, and

WHEREAS, the Montgomery County Commission desires to commit certain fund balance reserves in compliance with GASB 54 requirements, and to apply such requirements to its financial statements ending September 30, 2014; and

NOW BE IT RESOLVED that Montgomery County Commission commits the following portions of its September 30, 2014, Fund Balances, as follows:

GENERAL FUND:

- \$ 50,000 is committed for Catoma Community park improvements.
- DHR Rent is committed for DHR Building expenses.
- Workers Compensation Self Insured Account is committed to Workers Compensation Expense and Claims
- Employee Health Insurance Trust Account is committed for Employee/Retiree Health Insurance Plan Costs
- Retiree Life Insurance Account is committed for Retiree Death benefits
- Liability Account is committed for Liability Insurance, claims and related legal expense

CONSTRUCTION PROGRAMS FUND:

- The fund balance is assigned to County construction, equipment and improvement projects

DONE THIS THE _____ **day of** _____ **2014.**



Office of Public Affairs
Montgomery County Commission
P.O. Box 1667
Montgomery, Alabama 36102
334.832-1270

Agenda

SEP 15 2014

September 11, 2014

MEMORANDUM

TO: Montgomery County Commission

FROM: DiDi Henry
Public Affairs Director

SUBJECT: Alabama National Fair

During the last county commission meeting, you requested that I get a county commission exhibit booth at the Alabama National Fair, which will be held in Montgomery, October 3-13, 2014. The contract for that free space has been reviewed and approved by Mr. Gallion. Therefore, I am asking that the Commission waive rules at Monday's meeting and approve the contract so that we can return it to the Alabama National Fair, as soon as possible.

Along with the contract, I have also attached a signup sheet for your review, so that you may sign up to visit with constituents at our booth during the fair's hours of operation. Please return your requested times to me, so that I can staff the remaining hours.

Thank you.

COMMERCIAL EXHIBIT AGREEMENT
ALABAMA NATIONAL FAIR & AGRICULTURAL EXPOSITION, INC.
P.O. BOX 3304, MONTGOMERY, AL 36109-0304
PHONE (334) 272-6831 FAX (334) 272-6835
PLEASE REMIT SIGNED AGREEMENT BY SEPTEMBER 15, 2014

Name of Exhibitor: Montgomery County Commission

Contact: Didi Henry

Mailing Address: P.O. Box 1667 Montgomery, AL 36102

Exhibit will be used for: Promote the Montgomery County Commission

Whereas, the Alabama National Fair & Agricultural Exposition, Inc., hereinafter, the Fair, a corporation duly organized under the laws of the State of Alabama, expects to install and operate a fair in the City of Montgomery, Alabama for ten (10) days beginning October 3, 2014, and continuing through October 13, 2014; and Whereas, Montgomery County Commission, hereinafter referred to as Exhibitor, desires to lease from Fair, commercial exhibit space for use during the period of the Fair. Now, therefore, the Fair does hereby lease space to Exhibitor, to erect, install and exhibit at the Alabama Agricultural Center & Garrett Coliseum in Montgomery, Alabama, at such location assigned to Exhibitor by the Fair Management. This lease is granted upon the following terms and conditions:

TERMS: EXHIBIT WILL BE ERECTED IN COMMERCIAL EXHIBIT SPACE # 53; THIS SPACE IS BEING PROVIDED TO THE MONTGOMERY COUNTY COMMISSION AT NO CHARGE FOR THE 2014 ALABAMA NATIONAL FAIR.

Exhibitor agrees to comply with the following additional conditions:

- (1) The Fair will provide one 110 electrical outlet. Any additional electrical requirements must be ordered in advance and paid by Exhibitor.
- (2) The Fair Management will issue to Exhibitor, at no charge, the following tickets:

1 season pass and 22 one time admission tickets

The Fair Management will also issue to the Exhibitor, 2 floor passes per concert so that no more than 2 individuals may remain in its booth on the Coliseum floor. The dates of the concerts booked as of the issue of this agreement are October 4th, 5th, and 11th. Additional concerts may be added to the Fair's schedule at a later date. The Coliseum floor will be closed one hour prior to each concert and will reopen immediately at the conclusion of each concert. All non-emergency lighting in the Coliseum Arena will be turned off during the concerts including any lighting in booth spaces. No one will be allowed on the Coliseum floor without a pass one hour before the concert or during the concert. Passes will be distributed the day of the concert.

3) EXHIBITOR MUST PURCHASE ANY ADDITIONAL ADMISSION TICKETS TO BE USED FOR MANNING ITS EXHIBIT, OR FOR ENTERING THE FAIR AT ANY TIME DURING FAIR HOURS. ALL EXHIBITORS ARE REQUIRED TO HAVE AN ADMISSION TICKET OR PASS TO GAIN ADMISSION TO THE FAIRGROUNDS; OTHERWISE THE EXHIBITOR WILL HAVE TO PURCHASE A TICKET AT THE GATE. THERE WILL BE NO EXCEPTIONS.

(4) Displays, structures, or other items in exhibit shall not exceed eight (8) feet in height in the back and must not be enclosed on the sides so as not to obscure adjoining booths. This is in the best interest for all exhibitors. Exhibitor will not be permitted to attach items to booth draperies.

(5) All display items, including signs, must be placed within the assigned space and in compliance with Fire Department and all safety regulations.

(6) All activities of any Exhibitor must be confined to the space purchased.

(7) The Fair Management has the right to remove any display or items for sale that the Fair Management deems lewd, crude, or socially unacceptable.

(8) Any giveaway item, including novelties and literature and all other items of any kind which the Exhibitor plans to distribute, should be submitted to the Fair Office at least thirty (30) days in advance of the opening day of the Fair for approval by the Fair Management. No item of any type may be distributed by an Exhibitor without permission from the Fair Management.

- (9) Exhibitor will not be permitted to distribute bumper stickers or any other item with adhesive front or back without permission from the Fair Management.
- (10) Exhibit space may not be used for any politician, political party or organization, or for any on-the-spot solicitation of funds for any individual, cause or organization.
- (11) Entertainment performances will be held on the Coliseum stage daily. During these or other stage events, all distracting lights must be turned off and any interfering noises must be discontinued.
- (12) Exhibits must be in place and ready by 5 p.m. Thursday, October 2nd. For the health, welfare, and safety of all Exhibitors and Fair patrons, and in cooperation with law enforcement directives, exhibits may only be removed starting at 8:00 p.m. on Monday, October 13th.
- (13) The Fair shall have the right to use or lease the above assigned space if the Exhibitor does not occupy it by 5 p.m. Thursday, October 2nd, and the Exhibitor shall forfeit all monies previously paid to the Fair to reserve the exhibit space.
- (14) Over the counter sales will only be permitted by the Fair Management if explicitly provided for in this agreement, and on the conditions established by the Fair Management.
- (15) No subletting of exhibit space by any Exhibitor and only one business or organization per 10'X10' space will be permitted.
- (16) Exhibitor agrees to display, exhibit, advertise or promote only such products or services as specified in this agreement, and only in the space assigned to it, unless otherwise noted in this agreement, or as permitted by the Fair Management.
- (17) Exhibitor agrees to pay all State, County and City license, fees, and taxes required.
- (18) No loud noise will be permitted in any exhibit space, including music being played above an accepted volume level unless approved by the Fair Management. This requirement is for the benefit of every Exhibitor. Violation of this requirement will be cause for the removal of any Exhibit without a refund of any portion of the rental fee. Exhibitor will not be permitted to use speakers or microphones unless approved by the Fair Management.
- (19) The Fair will have security personnel in the exhibit areas and will make every effort to protect Exhibitor's property in these areas; however, **THE FAIR SHALL HAVE NO LIABILITY FOR THEFT OF, OR DAMAGE TO EXHIBITOR'S PROPERTY. NOTE: TUESDAY, OCTOBER 7TH AND WEDNESDAY, OCTOBER 8TH ARE TWO UNADVERTISED DAYS THAT PATRONS WILL BE ON THE FAIRGROUNDS STARTING AT 9 AM. ANY ITEMS IN UNMANNED BOOTHS WILL NEED TO BE SECURED FOR THIS REASON.**
- (20) Exhibitors desiring to have a registration for any type of giveaway or contest must obtain prior permission from the Fair Management. Exhibitor must explain all operational details of the giveaway or contest and how the information obtained from contestants will be used. No list of names taken at the Fair may be sold or given away. Giveaways or prizes may be a name brand item but may not advertise for any other business or representative. Minimum age for drawings is 19 years of age.
- (21) Changes in this agreement must be in writing and approved by the Fair Management. The Fair is under no obligation to approve requested changes.
- (22) The Exhibitor shall not at any time install or operate, or carry on, directly or indirectly, either by Exhibitor or through Exhibitor's agents or employees, anything which is in violation of federal, state, or local law.
- (23) If at any time in the opinion of the Fair Management, exhibit is found to be detrimental to the interests of the Fair, the Exhibitor shall, upon demand, immediately remove its exhibit from the fairgrounds at Exhibitor's expense.
- (24) If a violation of the terms of this contract occurs, the Fair Manager shall have the right to VOID THIS AGREEMENT, AND CLOSE THE EXHIBIT without recourse.
- (25) To the extent permitted by law, the Exhibitor agrees to hold harmless, to indemnify and to defend the Alabama National Fair and Agricultural Exposition, Inc., its officers, directors, and employees; the Kiwanis Club of Montgomery, its officers, directors, and members; the City of Montgomery, AL; the County of Montgomery, AL; the State of Alabama; and the Garrett Coliseum Redevelopment Corporation, its officers, directors, and employees against any claims, demands, lawsuits and expenses (including reasonable attorney's fees) of any nature whatsoever made against them arising out of preparation, setting up, installation, operation, taking down, or removal of Exhibit by Exhibitor, or for any actions by Exhibitor's employees, Agents and subcontractors.
- (26) For any and all damages or injuries to, or suffered by Exhibitor or its employees or agents, Exhibitor's, its employees or its agents sole redress shall be against the person or persons causing the damage or injury. Exhibitor understands and agrees that the Fair makes no guarantees or warranties of any kind except those expressly contained in this agreement.

(27) The Alabama National Fair & Agricultural Exposition through its Management reserves the right to refuse the use of or restrict the use of any part of the grounds of the Alabama Agricultural Center or Garrett Coliseum, during the Fair for any use other than that expressly provided in this agreement.

This agreement is made and to be performed in Montgomery, Alabama. For any and all disputes arising under the terms of this agreement, Exhibitor consents to the exercise of personal jurisdiction over it by the State Courts in Montgomery, Alabama. This agreement is the entire agreement between the Fair and Exhibitor, superseding all prior proposals both oral and written, negotiations, representations, commitments and other communications between the parties, and may only be supplemented or changed in writing, signed by the Fair Management.

In Witness Whereof, this contract is executed on **9/5/2014**.

Montgomery County Commission

By: _____

Name: _____

Please Print Name

Phone: **(334) 832-1270**

Email: **didihenry@mc-ala.org**

Alabama National Fair

By: _____

Jimmy Dickey - Manager

FOR FAIR OFFICE USE ONLY

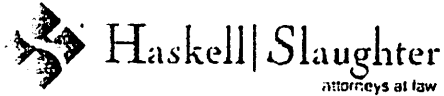
DATE CONTRACT MAILED: _____

DEPOSIT RECEIVED: _____

DATE CONTRACT RECEIVED: _____

INSURANCE RECEIVED: _____

FINAL PAYMENT RECEIVED: _____



Haskell Slaughter & Gallion LLC

8 Commerce Street

Suite 1200

Montgomery, Alabama 36104

T. 334 265 8573 | F. 334 264 7945

MEMORANDUM

September 10, 2014

TTA

To: Donnie Mims

From: Thomas T. Gallion, III

Re: Commercial Exhibit Agreement with the Alabama National Fair

I have reviewed your memorandum of September 9, 2014, and the Commercial Exhibit Agreement with the Alabama National Fair which will be used to promote the Montgomery County Commission at no charge and will provide 1 season pass and 22 one time admission tickets.

It is my opinion that the agreement is acceptable. The agreement will be binding on all parties if executed.

I am also of the opinion that the services provided for in this agreement are in the best interest of the public health, safety, education, and general welfare of the citizens of Montgomery County. I, therefore, see no reason why the agreement should not be executed if it is the desire of the Montgomery County Commission.

50051-317

FAIR
OFFICE

15	14	13	12	11
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KIWANIS
ROOM

Fair Schedule 2014

Opening Night – Military Appreciation	STYX plays concert at 7:00 p.m.	Kool & the Gang Concert @ 7 p.m.
Friday, October 3	Saturday, October 4	Sunday, October 5
4:00 p.m.	9:00 a.m.	11:00 a.m.
5:00 p.m.	10:00 a.m.	12:00 p.m.
6:00 p.m.	11:00 a.m.	1:00 p.m.
7:00 p.m.	12:00 p.m.	2:00 p.m.
8:00 p.m.	1:00 p.m.	3:00 p.m.
9:00 p.m.	2:00 p.m.	4:00 p.m.
10:00 p.m.	3:00 p.m.	5:00 p.m.
	4:00 p.m.	6:00 p.m.
	5:00 p.m.	7:00 p.m.
	6:00 p.m.	8:00 p.m.
	7:00 p.m.	9:00 p.m.
	8:00 p.m.	10:00 p.m.
	9:00 p.m.	11:00 p.m. – FAIR CLOSES
	10:00 p.m.	
	11:00 p.m. – FAIR CLOSES	

SCHOOL DAYS	§2 Admission Day	Farmers' Day
Monday, October 6	Tuesday, October 7	Wednesday, October 8
9:00 a.m.	9:00 a.m.	9:00 a.m.
10:00 a.m.	10:00 a.m.	10:00 a.m.
11:00 a.m.	11:00 a.m.	11:00 a.m.
12:00 p.m.	12:00 p.m.	12:00 p.m.
1:00 p.m.	1:00 p.m.	1:00 p.m.
2:00 p.m.	2:00 p.m.	2:00 p.m.
3:00 p.m.	3:00 p.m.	3:00 p.m.
4:00 p.m.	4:00 p.m.	4:00 p.m.
5:00 p.m.	5:00 p.m.	5:00 p.m.
6:00 p.m.	6:00 p.m.	6:00 p.m.
7:00 p.m.	7:00 p.m.	7:00 p.m.
8:00 p.m.	8:00 p.m.	8:00 p.m.
9:00 p.m.	9:00 p.m.	9:00 p.m.
10:00 p.m.	10:00 p.m.	10:00 p.m.
11:00 p.m. – FAIR CLOSES	11:00 p.m. – FAIR CLOSES	11:00 p.m. – FAIR CLOSES

Canned Food Admission Day	Every admitted for \$10	Easton Corbin Concert @ 7 p.m.
Thursday, October 9	Friday, October 10	Saturday, October 11
9:00 a.m.	9:00 a.m.	9:00 a.m.
10:00 a.m.	10:00 a.m.	10:00 a.m.
11:00 a.m.	11:00 a.m.	11:00 a.m.
12:00 p.m.	12:00 p.m.	12:00 p.m.
1:00 p.m.	1:00 p.m.	1:00 p.m.
2:00 p.m.	2:00 p.m.	2:00 p.m.
3:00 p.m.	3:00 p.m.	3:00 p.m.
4:00 p.m.	4:00 p.m.	4:00 p.m.
5:00 p.m.	5:00 p.m.	5:00 p.m.
6:00 p.m.	6:00 p.m.	6:00 p.m.
7:00 p.m.	7:00 p.m.	7:00 p.m.
8:00 p.m.	8:00 p.m.	8:00 p.m.
9:00 p.m.	9:00 p.m.	9:00 p.m.
10:00 p.m.	10:00 p.m.	10:00 p.m.
11:00 p.m. – FAIR CLOSES	11:00 p.m. – FAIR CLOSES	11:00 p.m. – FAIR CLOSES

Joe Nichols Concert @ 7 p.m.	Student Admission Day
Sunday, October 12	Monday, October 13
	9:00 a.m.
	10:00 a.m.
11:00 a.m.	11:00 a.m.
12:00 p.m.	12:00 p.m.
1:00 p.m.	1:00 p.m.
2:00 p.m.	2:00 p.m.
3:00 p.m.	3:00 p.m.
4:00 p.m.	4:00 p.m.
5:00 p.m.	5:00 p.m.
6:00 p.m.	6:00 p.m.
7:00 p.m.	7:00 p.m.
8:00 p.m.	8:00 p.m.
9:00 p.m.	9:00 p.m.
10:00 p.m.	10:00 p.m.
11:00 p.m. – FAIR CLOSES	11:00 p.m. – FAIR CLOSES

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

REED INGRAM
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR

(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 15 2014

September 11, 2014

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Final Payment

PH&J Architects, Inc., has submitted a request for final payment for Alexander Sealcoating & Stripping, Inc., in the amount of \$9,730.45 regarding the Department of Human Resources building parking lot/miscellaneous repairs project. PH&J Architects, Inc., has also provided a final payment checklist indicating that Alexander Sealcoating & Stripping, Inc., has completed all work required by the contract. In addition, all change orders included with the is contract have been processed. This project has been completed and has met all the requirements of the bid.

I recommend payment of this invoice.

DLM/tn

Attachment

SUMMARY OF OWNER-CONTRACTOR ACCOUNT

To: Mr. Donnie Mims, Administrator
Montgomery Co. Commission
P. O. Box 1667
Montgomery, AL 36102-1667

PH&J Project: DHR Building Parking Lot/Misc. Repairs
Montgomery, Alabama

Project: 1305-GVA

Contractor: Alexander Sealcoating & Stripping, Inc.

We have reviewed the Contractor's Application for Payment (Copy Attached) and have summarized below for your convenience this and previous applications, and the status of this account.

Record of Contract Adjustments

Date	Document	Subject	Add/Deduct Amount	Current Adjusted Contract Sum
12/31/13	Original Contract			149,609.00
12/31/13	Change Order #1	Install handicapped ramp and curb cut	1,450.00	151,059.00
03/31/14	Change Order #2	Materials/Sales tax credit, repair ramp	(71,980.99)	79,078.01

Tabulation of Certified Payments

Any Contractor > Alexander Sealcoating & Stripping, Inc.

1,730.45

[illegible]

PH&D architects, inc.

Distribution: 3 copies to owner

By:

Chevette Culver

APPROVED FOR PAYMENT

ADMINISTRATOR

SAFE

APPLICATION and CERTIFICATE for PAYMENT

Attach Schedule of Values

ESTIMATE No. 2
DATE: 4-7-14

TO OWNER: Montgomery Co. Commission P.O. Box 1667 Montgomery, AL 36102	PROJECT: Department of Human Resources Building
FROM CONTRACTOR: Alexander Sealcoating & Striping P.O. Box 211032 Montgomery, AL 36121 FEIN <u>63-1166327</u>	TO ARCHITECT: PH&J Architects P.O. Box 215 Montgomery, AL 36101

TOTAL ORIGINAL CONTRACT
CHANGE ORDER(S)
TO CONTRACT TO DATE

Numbers 1 through 2

\$ 149,609.00
\$ -2,250.00
\$ 151,859.00

1. Brought Forward: TOTAL CONTRACT TO DATE.....	\$ 151,859.00	\$ 151,859.00
AMOUNT COMPLETE.....	100 %	\$ 151,859.00
2. Stored Materials per the attached inventory of Stored Materials.....		\$
3. Total Completed Work and Stored Materials.....		\$ 151,859.00
4. Less Retainage.....		\$
5. Total Completed Work and Stored Materials, less Retainage.....		\$ 151,859.00
6. Less credits to Owner for the "Totals To Date" amounts in the referenced Columns of attached MATERIALS INVOICE SUMMARY NO. <u>1</u> :		\$ 66,164.54
a. Owner's portion of Cash Discounts: Column No. 4 (\$ _____) X 50%.....		\$
b. Owner's Payments for Materials: Column No. 5.....		\$
c. Sales & Use Tax Savings: Column No., 6.....		\$ 6,616.45
7. Total Due.....		\$ 79,078.01
8. Less Total Previous Payments to Contractor.....		\$ 69,347.56
9. Balance Due This Estimate.....		\$ 9,730.45

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of his knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payments were issued and payments received from the Owner and that current payment shown herein has not yet been received.

By [Signature] Date 4-7-14
(Title) President

I have and subscribed before me this 7th day of April
Alicia F. Ladnier
Notary Public

ARCHITECT'S CERTIFICATION

In accordance with the Contract Documents, the Architect certifies to the Owner that, to the best of the Architect's knowledge and belief, the Work has progressed to the point indicated herein, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount approved.

By [Signature] PH&J Architects, Inc.
(Title) Architect
Date 3-1-2014

REVIEW AND APPROVALS

Approved by _____
(Owner)

Signature

Received

The Owner certifies that funds are available in the amount required for this invoice.

APR 12 2014

PH&J Architects

FINAL PAYMENT CHECKLIST

To be completed by the Architect/Engineer and submitted with
Contractor's Application for Final Payment

PROJECT: Montgomery Co. Commission DHR Bldg. Parking Lot/Misc. Repairs Montgomery, Alabama		B. C. No. _____ PSCA No. _____ (If applicable)
YES	N/A	Check (T) "YES" or "N/A" as applicable
		CERTIFICATE OF SUBSTANTIAL COMPLETION: Has been fully executed.
		ADVERTISEMENT FOR COMPLETION: One copy with affidavit of publication ATTACHED
X		RELEASE OF CLAIMS: One copy ATTACHED
X		CONTRACTOR'S ONE-YEAR WARRANTY: Original delivered to Owner.
	X	GENERAL CONTRACTOR'S ROOFING GUARANTEE: and OTHER SPECIFIED ROOFING GUARANTEES Attached to Certificate of Substantial Completion.
X		OTHER WARRANTIES: All other specified warranties delivered to Owner
X		RECORD DOCUMENTS: Specified "As-built" plans and specifications delivered to Owner
	X	O & M MANUALS: Specified instructions and O & M Manuals delivered to Owner
	X	TIME EXTENSION: Over-run of Contract Time has been reconciled by: ☐ Change Order ☐ Liquidated Damages ☐ Attached explanation
X		APPLICATION FOR FINAL PAYMENT: 6 copies approved and ATTACHED
		ADDITIONAL DOCUMENTS OR EXPLANATIONS WHICH ARE ATTACHED:
PH&J Architects, Inc. SUBMITTED BY: _____ ARCHITECT / ENGINEER SIGNATURE 3-1-2014 DATE		

THE MONTGOMERY Independent

STATE OF ALABAMA

MONTGOMERY COUNTY

Before me, a notary public in and for the county and state listed above, personally appeared Robert A. Martin, who, by me Duly sworn, deposes and say that:

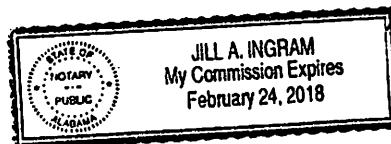
"My name is Robert A. Martin. I am the Publisher of The Montgomery Independent newspaper.

The Newspaper published the attached legal notice in the issue(s) of: 7/3/14, 7/10/14, 7/17/14 + 7/24/14

The sum charged for publication was \$ 0. The sum charged by The Montgomery Independent for said publication does not exceed the lowest classified rate paid by commercial customers for an advertisement of similar size and frequency in the same newspaper(s) in which the public notice(s) appeared.

There are no agreements between The Montgomery Independent and the officer or attorney charged with the duty of placing the attached legal advertising notices where by any advantage, gain or profit accrued to said officer or attorney.

Sworn and subscribed this 23rd day of July, 2014.



NOTICE OF COMPLETION

In accordance with Chapter 1, Title 39, Code of Alabama, 1975, notice is hereby given that ALEXANDER SEAL COATING & STRIPING, INC., Contractor, has completed the Contract for REPAVING AT MONTGOMERY COUNTY DHR FOR MONTGOMERY COUNTY COMMISSION AT MONTGOMERY CO. DHR, MONTGOMERY, AL for the State of Alabama and the City of Montgomery, Owner(s), and have made request for final settlement of said Contract. All persons having any claim for labor, materials, or otherwise in connection with the project should immediately notify PH&I Architects, Inc., 807 South McDonough Street, Montgomery, AL. (Mont. Ind., July 3, 10, 17 & 24, 2014)

**CONTRACTOR'S AFFIDAVIT OF
PAYMENT OF DEBTS AND CLAIMS**

AIA DOCUMENT G706 - ELECTRONIC FORMAT

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

☐
☐
☐
☐
☐

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES: CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

TO OWNER: Montgomery Co. Commission ARCHITECT'S PROJECT NO.: PHJA/13056VA
(Name and address) P.O. Box 1667 Montg, AL 36102

PROJECT: Repairing at Montgomery Co. DHR Building CONTRACT FOR: Asphalt paving
(Name and address)

CONTRACT DATED: November 4th 2013

STATE OF: Alabama
COUNTY OF: Montgomery

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS: N/A

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.

Indicate attachment: ☐ yes ☒ no

The following supporting documents should be attached hereto if required by the Owner:

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR:
(Name and address)

Alexander Seabrook & Stripping Inc.
P.O. Box 211032
Montgomery, AL 36121

BY:

(Signature of authorized representative)

A. Mark Alexander, President
(Printed name and title)

Subscribed and sworn to before me on this date: 6-13-2014

Notary Public:

Dicia L. Schrie

My Commission Expires:

Aug. 3, 2016

AIA DOCUMENT G706 - CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS- 1994 EDITION - AIA - COPYRIGHT 1994 - THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE N.W., WASHINGTON D.C 20006-5292.. WARNING: Unlicensed photocopying violates U.S. copyright laws and is subject to legal prosecution. This document was electronically produced with permission of the AIA and can be reproduced without violation until the date of expiration as noted below.

This document is not an original AIA® Contract Document, but a reproduction produced by AIA® Contract Documents software for administrative purposes only and is not for other use or resale.

Electronic Format G706 - 1994

2

31-7

WARRANTY

Parking lot paving as performed by Alexander Sealcoating & Striping, Inc. at Montgomery Co. DHR Building, Montgomery, AL is guaranteed for workmanship and defects of material for one year beginning with the substantial completion date of February 6, 2014. This warranty requires that the contractor shall repair deformities resulting "solely from faults or defects in workmanship applied by or through the paving contractor". This contractor's warranty shall not be liable for any incidental, consequential or other damages including, but not limited to, loss of profits or damage to the building or its contents under any theory of law.

Alexander Sealcoating & Striping, Inc.

Company


Signature

Owner

Title

6-13-14
Date

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Tammy Turner, Buyer II

DATE: September 10, 2014

SUBJECT: Bid No. 51901-14B-022, Preventive Maintenance on HVAC
Various County Buildings

Request rules be waived and approval of award, on the above referenced bid for the annual amount of \$127,722.00, to the low bid of Climate Service, Inc., be placed on the agenda for the County Commission meeting on September 15, 2014. (copy of spread sheet attached)

This will be a one (1) year contract, with the option to renew for two (2) years, in one year periods. A price increase will be allowed after the first year but shall not exceed 5% per year.

Coordination of award made with Patrick Litchfield, Plant Maintenance Manager.

Your approval is most appreciated.

Attachment

STATE OF ALABAMA
MONTGOMERY COUNTY

CONTRACTUAL AGREEMENT

Contract No. 51901-14B-022

THIS CONTRACTUAL AGREEMENT made and entered into on the 15th day of September, 2014 by and between Climate Service, Inc. of Montgomery, Alabama and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Climate Service, Inc. agrees to furnish a Full Preventive Maintenance on all Heating, Ventilation, Air Conditioning and Controls for the Montgomery County Commission Phelps and Price Judicial Center, Courthouse Annex I, Courthouse Annex II, Courthouse Annex III, and Old Detention Facility in accordance with all the provisions of Invitation to Bid No. 51901-14B-022, as advertised by the Montgomery County Commission on August 22, 2014, (hereinafter referred to as the Invitation to Bid), a copy of which is attached hereto.

WHEREAS, In Consideration thereof, Climate Service, Inc. and Montgomery County Commission agree as follows:

1. All terms and conditions of the Invitation to Bid are incorporated herein by this reference.
2. That the Contract will begin on September 15, 2014 and will end on September 14, 2015 with an option to renew for two (2) years, in one (1) year periods, providing funds are made available by the Montgomery County Commission.
3. Those prices shall remain firm for a one (1) year period. At the end of each one (1) year period, a price increase may be allowed but shall be no more than 5% each year.
4. That Montgomery County Commission and Climate Service, Inc. may terminate this agreement with a sixty (60) day written notice by either party.
5. That Climate Service, Inc. will furnish Preventive Maintenance at prices stipulated in Invitation to Bid No. 51901-14B-022. That Climate Service, Inc. shall at all times be in compliance with all specifications and special provisions of the Invitation to Bid.
6. That Climate Service, Inc. will provide service as often as needed, on a 24 hour basis, weekends and legal holidays included.
7. That Climate Service, Inc. shall be capable of responding to an emergency situation within two (2) hours.
8. Montgomery County Commission shall have the right to add or delete other equipment and locations during the contract period. Prices will be negotiated at that time.
9. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other

party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Climate Services, Inc.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 15th date of September, 2014.

Witness:

Climate Service, Inc.

By: _____

Title: _____

Witness:

Montgomery County Commission

By: _____

Title: _____

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:					BID # 1		BID # 2		BID # 3		BID # 4		BID
INVITATION TO BID: 51901-14B-022					CLIMATE SERVICE, INC 596F OLIVER ROAD MONTGOMERY, AL 36117 (334)279-6933		CAPITAL REFRIGERATION 619 E JEFFERSON ST. MONTGOMERY, AL 36104 (334)263-0201						
DATE ISSUED: AUGUST 22, 2014													
DATE OPENED: SEPTEMBER 10, 2014													
SUPPORT SERVICES													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	ANNUAL COST	EA	1	\$127,722.00	\$127,722.00	\$134,952.00	\$134,952.00						
	PREVENTIVE												
	MAINTENANCE												
	HVAC												
	COUNTY BLDGS.												
2	ALTERNATE A	EA		\$112,000.00		\$112,000.00							
TOTAL BID AMOUNTS						\$127,722.00		\$134,952.00					

Notes:

28 BIDS MAILED

32-4

Page 1

preventivemaintenance

SEP 15 2014

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Tammy Turner, Buyer II

DATE: September 10, 2014

SUBJECT: Bid No. 52602-14B-023, Preventive Maintenance on HVAC
Montgomery County Youth Facility

Request that rules be waived and approval of award of a one (1) year contract, to Climate Service, Inc., for Preventive Maintenance on the Heating, Ventilation, Air Conditioning and Controls, be placed on the agenda for the County Commission meeting on September 15, 2014. (copy of spread sheet attached)

Coordination of award made with Mr. Bruce Howell, Juvenile Court Administrator

Your approval is most appreciated.

Attachment

CONTRACTUAL AGREEMENT

THIS CONTRACTUAL AGREEMENT made and entered into on the 15th day of September, 2014, by and between Climate Service, Inc. of Montgomery, Alabama and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Climate Service agrees to furnish a Full Preventive Maintenance on all Heating, Ventilation, Air Conditioning and Controls for the Montgomery County Youth Facility in accordance with all the provisions of Invitation to Bid No. 52602-14B-023, as advertised by the Montgomery County Commission on August 22, 2014, (hereinafter referred to as the Invitation to Bid), a copy of which is attached hereto.

WHEREAS, In Consideration thereof, Climate Service and Montgomery County Commission agrees as follows:

1. All terms and conditions of the Invitation to Bid are incorporated herein by this reference.
2. That the Contract will begin on September 15, 2014 and will end on September 14, 2015, providing funds are made available by the Montgomery County Commission.
3. Prices shall remain firm for a one (1) year period.
4. That Montgomery County Commission and Climate Service may terminate this agreement with a thirty (30) day written notice by either party.
5. That Climate Service will furnish Preventive Maintenance at the Montgomery County Youth Facility for the monthly price of \$1,736.00.
6. That Climate Service shall at all times be in compliance with all specifications and special provisions of the Invitation to Bid.
7. That Climate Service will provide service as often as needed, on a 24-hour basis, weekends and legal holidays included.
8. That Climate Service shall be capable of responding to an emergency situation within two (2) hours.
9. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be

settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Climate Service.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 15th day of September, 2014.

WITNESS:

CLIMATE SERVICE, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

**Purchasing Department
Montgomery County Commission**

[illegible]

Notes:

28 BIDS MAILED

Page 1

ITBPREVMAINTYF

11/13/2013

ALABAMA DEPARTMENT OF EDUCATION
Analysis of Local Revenue Available for Board Discretion
FY 2013

LEAID	LEA	Ad Valorem Revenue	Sales Tax Revenue	Total Ad Valorem and Sales Tax Revenue	FY 2013 Foundation Match	Amount Remaining After 10 Mill Match	FY 2013 ADM	Amount Remaining Per Pupil	Amount Remaining Per Pupil Rank
157	Homewood City	16,826,363	7,693,285	24,519,648	5,351,320	19,168,328	3661.15	5,236	1
175	Mountain Brook City	27,539,107		27,539,107	5,516,440	22,022,667	4467.15	4,930	2
158	Hoover City	63,489,080	1,339,283	64,828,363	14,858,850	49,969,513	13688.75	3,650	3
202	Vestavia Hills City	28,618,477	269,736	28,888,213	5,878,950	23,009,263	6594.4	3,489	4
159	Huntsville City	59,674,986	29,564,105	89,239,091	19,042,020	70,197,071	22831.4	3,075	5
127	Decatur City	16,024,103	15,016,026	31,040,129	6,494,020	24,546,109	8311.75	2,953	6
002	Baldwin County	42,517,489	79,647,583	122,165,072	39,431,760	82,733,312	28996.5	2,853	7
141	Florence City	8,525,364	6,144,098	14,669,463	3,447,980	11,221,483	4330.6	2,591	8
107	Athens City	2,211,804	8,160,750	10,372,554	2,326,140	8,046,414	3179.75	2,531	9
200	Tuscaloosa City	24,353,914	10,890,163	35,244,076	11,745,460	23,498,616	9869	2,381	10
169	Madison City	16,838,589	10,499,757	27,338,346	5,577,400	21,760,946	9334.35	2,331	11
163	Jasper City	1,555,725	6,028,357	7,584,082	1,767,290	5,816,792	2690	2,162	12
059	Shelby County	73,494,559	10,971,046	84,465,605	23,444,520	61,021,085	28745.35	2,123	13
110	Auburn City	17,718,253	5,361,188	23,079,441	7,549,870	15,529,571	7367.55	2,108	14
187	Saraland City	3,762,072	2,609,160	6,371,232	1,546,020	4,825,212	2515.6	1,918	15
114	Birmingham City	72,167,491		72,167,491	26,014,090	46,153,401	24877.4	1,855	16
041	Lee County	12,416,211	10,265,121	22,681,332	5,301,250	17,380,082	9787.3	1,776	17
125	Cullman City	4,655,707	3,531,958	8,187,665	2,723,780	5,463,885	3096.95	1,764	18
052	Morgan County	12,741,198	8,337,237	21,078,435	7,506,890	13,571,545	7727	1,756	19
205	Trussville City	10,230,367		10,230,367	3,096,150	7,134,217	4232.6	1,686	20
113	Bessemer City	9,662,306		9,662,306	2,771,130	6,891,176	4093.65	1,683	21
179	Opelika City	7,597,715	3,328,983	10,926,698	3,747,730	7,178,968	4330.15	1,658	22
105	Anniston City	4,472,740	1,511,622	5,984,362	2,638,370	3,345,992	2026.9	1,651	23
115	Boaz City	2,455,649	1,887,289	4,342,938	844,350	3,498,588	2135.85	1,638	24
192	Sheffield City	1,228,797	978,461	2,207,258	470,910	1,736,348	1077.85	1,611	25
154	Guntersville City	2,161,941	2,290,375	4,452,316	1,288,880	3,163,436	1969.35	1,606	26
182	Ozark City	2,503,832	2,073,186	4,577,018	917,880	3,659,138	2281.9	1,604	27
037	Jefferson County	80,685,905		80,685,905	25,000,580	55,685,325	36159.4	1,540	28
167	Leeds City	3,908,512		3,908,512	1,178,320	2,730,192	1780.65	1,533	29
116	Brewton City	1,656,816	697,463	2,354,280	660,950	1,693,330	1156.25	1,465	30

ALABAMA DEPARTMENT OF EDUCATION
Analysis of Local Revenue Available for Board Discretion
FY 2013

LEAID	LEA	Ad Valorem Revenue	Sales Tax Revenue	Total Ad Valorem and Sales Tax Revenue	FY 2013 Foundation Match	Amount Remaining After 10 Mill Match	FY 2013 ADM	Amount Remaining Per Pupil	Amount Remaining Per Pupil Rank
042	Limestone County	4,750,729	12,016,670	16,767,399	3,634,500	13,132,899	9008.8	1,458	31
137	Fairfield City	3,114,766		3,114,766	573,300	2,541,466	1755.95	1,447	32
189	Russellville City	862,271	3,310,653	4,172,923	654,230	3,518,693	2462.65	1,429	33
197	Tarrant City	2,234,408		2,234,408	677,400	1,557,008	1096	1,421	34
055	Pike County	1,392,788	3,022,111	4,414,900	1,221,300	3,193,600	2249.6	1,420	35
155	Haleyville City	1,128,762	1,523,394	2,652,156	324,360	2,327,796	1676.7	1,388	36
184	Phenix City	8,246,932	3,520,805	11,767,737	2,376,040	9,391,697	6862	1,369	37
045	Madison County	19,020,311	16,870,340	35,890,651	9,702,560	26,188,091	19341.85	1,354	38
064	Walker County	4,670,174	11,352,746	16,022,920	5,373,270	10,649,650	7881.1	1,351	39
156	Hartselle City	2,994,097	2,241,924	5,236,021	1,051,090	4,184,931	3100.8	1,350	40
199	Troy City	1,636,724	2,820,046	4,456,770	1,640,150	2,816,620	2099.65	1,341	41
180	Opp City	682,493	1,481,697	2,164,189	427,800	1,736,389	1324.7	1,311	42
181	Oxford City	5,217,456	2,850,126	8,067,582	2,719,750	5,347,832	4105.55	1,303	43
036	Jackson County	2,973,330	6,537,609	9,510,940	2,101,840	7,409,100	5697	1,301	44
196	Satsuma City	2,264,520	103,850	2,368,369	476,900	1,891,469	1462.95	1,293	45
061	Talladega County	11,782,282	4,732,231	16,514,513	6,782,280	9,732,233	7561.4	1,287	46
132	Enterprise City	4,449,874	6,491,532	10,941,406	2,545,490	8,395,916	6549.2	1,282	47
162	Jacksonville City	1,666,636	1,165,836	2,832,472	888,300	1,944,172	1522.05	1,277	48
190	Scottsboro City	1,996,157	2,785,956	4,782,114	1,442,450	3,339,664	2626.15	1,272	49
010	Cherokee County	5,499,243	2,635,489	8,134,731	2,977,130	5,157,601	4073.6	1,266	50
195	Talladega County	978,826	1,979,314	2,958,140	574,510	2,383,630	1883.65	1,265	51
183	Pell City	3,512,271	4,145,561	7,657,831	2,507,260	5,150,571	4088	1,260	52
012	Choctaw County	3,346,771	943,750	4,290,521	2,171,760	2,118,761	1702.7	1,244	53
201	Tusculum County	1,533,075	812,516	2,345,591	558,240	1,787,351	1481.95	1,206	54
171	Midfield City	1,791,465		1,791,465	360,570	1,430,895	1224.4	1,169	55
032	Greene County	1,945,800	753,973	2,699,773	1,271,080	1,428,693	1224.5	1,167	56
198	Thomasville City	1,403,999	786,464	2,190,463	468,290	1,722,173	1477.65	1,165	57
194	Talladega City	2,003,070	1,476,551	3,479,621	748,530	2,731,091	2350.3	1,162	58
017	Colbert County	2,973,530	3,444,722	6,418,252	3,300,860	3,117,392	2695.5	1,157	59
008	Calhoun County	8,503,321	5,947,428	14,450,749	3,807,000	10,643,749	9203.85	1,156	60

ALABAMA DEPARTMENT OF EDUCATION
Analysis of Local Revenue Available for Board Discretion

FY 2013

LEAID	LEA	Ad Valorem Revenue	Sales Tax Revenue	Total Ad Valorem and Sales Tax Revenue	FY 2013 Foundation Match	Amount Remaining After 10 Mill Match	FY 2013 ADM	Amount Remaining Per Pupil	Amount Remaining Per Pupil Rank
126	Daleville City	577,097	1,335,966	1,913,063	543,550	1,369,513	1185.15	1,156	61
043	Lowndes County	1,941,757	1,075,935	3,017,692	1,032,500	1,985,192	1754.45	1,132	62
044	Macon County	3,993,763		3,993,763	1,349,260	2,644,503	2381.15	1,111	63
176	Muscle Shoals City	3,456,075	1,248,395	4,704,470	1,567,390	3,137,080	2827.05	1,110	64
066	Wilcox County	1,274,750	1,973,014	3,247,763	1,259,360	1,988,403	1835.8	1,083	65
027	Escambia County	5,549,129	2,458,450	8,007,579	3,042,250	4,965,329	4605.55	1,078	66
131	Elba City	482,559	567,127	1,049,686	271,100	778,586	733.15	1,062	67
128	Demopolis City	1,734,840	1,494,576	3,229,416	805,660	2,423,756	2286.6	1,060	68
185	Piedmont City	832,655	856,814	1,689,469	434,630	1,254,839	1195.4	1,050	69
062	Tallapoosa County	5,746,156	1,286,896	7,033,052	3,916,420	3,116,632	2982	1,045	70
049	Mobile County	97,967,939	7,067,569	105,035,507	44,450,070	60,585,437	58120.55	1,042	71
022	Cullman County	6,204,199	9,175,274	15,379,473	5,498,270	9,881,203	9549.5	1,035	72
057	Russell County	3,659,015	1,806,708	5,465,723	1,830,150	3,635,573	3535.6	1,028	73
146	Geneva City	533,590	1,148,472	1,682,061	383,670	1,298,391	1278.2	1,016	74
048	Marshall County	6,220,478	992,003	7,212,481	1,537,620	5,674,861	5616.45	1,010	75
121	Chickasaw City	1,178,182	131,107	1,309,289	438,600	870,689	864.45	1,007	76
106	Arab City	1,166,625	2,421,969	3,588,594	1,070,760	2,517,834	2514.55	1,001	77
133	Eufaula City	2,486,684	1,331,704	3,818,387	1,165,540	2,652,847	2688.9	987	78
204	Winfield City	740,809	922,242	1,663,052	417,330	1,245,722	1267.75	983	79
039	Lauderdale County	8,375,475	3,985,724	12,361,199	4,017,640	8,343,559	8607.35	969	80
060	Sumter County	1,248,938	1,610,748	2,859,686	1,052,800	1,806,886	1876.45	963	81
168	Linden City	230,751	390,345	621,096	144,530	476,566	500.6	952	82
023	Dale County	1,658,335	2,780,182	4,438,517	1,534,600	2,903,917	3052.7	951	83
143	Fort Payne City	3,510,282	915,579	4,425,861	1,625,370	2,800,491	3010.2	930	84
051	Montgomery County	27,783,625	25,243,304	53,026,929	25,082,770	27,944,159	31306.5	893	85
016	Coffee County	2,261,486	974,769	3,236,255	1,369,640	1,866,615	2099.95	889	86
165	Lanett City	727,781	432,128	1,159,908	414,900	745,008	845.05	882	87
144	Gadsden City	7,223,587	1,384,134	8,607,721	3,878,520	4,729,201	5486.5	862	88
193	Sylacauga City	1,678,341	1,377,878	3,056,219	1,028,680	2,027,539	2377.5	853	89
050	Monroe County	3,177,942	2,040,730	5,218,672	2,112,780	3,105,892	3669.75	846	90

ALABAMA DEPARTMENT OF EDUCATION
Analysis of Local Revenue Available for Board Discretion
FY 2013

LEAID	LEA	Ad Valorem Revenue	Sales Tax Revenue	Total Ad Valorem and Sales Tax Revenue	FY 2013 Foundation Match	Amount Remaining After 10 Mill Match	FY 2013 ADM	Amount Remaining Per Pupil	Amount Remaining Per Pupil Rank
063	Tuscaloosa County	15,001,652	10,693,210	25,694,861	10,811,320	14,883,541	17770.5	838	91
035	Houston County	5,739,758	4,452,356	10,192,113	4,826,070	5,366,043	6413.45	837	92
007	Butler County	2,526,995	2,070,846	4,597,840	2,016,860	2,580,980	3149.65	819	93
101	Albertville City	3,253,463	2,078,756	5,332,219	1,874,450	3,457,769	4348.4	795	94
006	Bullock County	1,505,366	453,710	1,959,076	811,160	1,147,916	1492.7	769	95
009	Chambers County	3,560,950	1,942,542	5,503,492	2,603,900	2,899,592	3818.75	759	96
033	Hale County	1,405,622	1,979,985	3,385,608	1,334,800	2,050,808	2785.45	736	97
130	Dothan City	8,312,340	6,752,726	15,065,066	8,240,200	6,824,866	9336.95	731	98
020	Covington County	2,248,333	2,294,044	4,542,377	2,310,090	2,232,287	3093.7	722	99
058	Saint Clair County	7,429,553	3,988,888	11,418,440	5,153,720	6,264,720	8824.85	710	100
188	Roanoke City	790,119	676,609	1,466,729	402,590	1,064,139	1525.55	698	101
178	Oneonta City	1,102,409	607,076	1,709,485	718,990	990,495	1470.6	674	102
021	Crenshaw County	1,427,416	1,272,871	2,700,287	1,234,930	1,465,357	2188.15	670	103
029	Fayette County	1,263,170	1,637,301	2,900,471	1,311,210	1,589,261	2379.2	668	104
053	Perry County	1,402,115	504,679	1,906,795	783,640	1,123,155	1698.7	661	105
026	Elmore County	8,986,342	7,505,126	16,491,468	8,898,970	7,592,498	11487.3	661	106
067	Winston County	2,409,914	1,917,093	4,327,006	2,644,740	1,682,266	2618.8	642	107
004	Bibb County	1,501,427	2,191,815	3,693,242	1,487,100	2,206,142	3551.5	621	108
001	Autauga County	6,497,801	5,595,280	12,093,080	6,141,330	5,951,750	9698.6	614	109
040	Lawrence County	2,676,376	5,187,201	7,863,577	4,780,570	3,083,007	5066.35	609	110
028	Etowah County	7,654,924	2,593,872	10,248,796	4,820,830	5,427,966	9132.35	594	111
024	Dallas County	2,029,333	2,127,245	4,156,578	1,964,570	2,192,008	3695.65	593	112
034	Henry County	1,796,655	1,245,785	3,042,440	1,442,750	1,599,690	2723.85	587	113
102	Alexander City	2,719,012	1,470,591	4,189,604	2,333,890	1,855,714	3170.5	585	114
015	Cleburne County	1,945,120	696,509	2,641,628	1,159,450	1,482,178	2617.2	566	115
056	Randolph County	2,352,456	1,072,719	3,425,175	2,158,060	1,267,115	2248.8	563	116
109	Attalla City	964,204	498,830	1,463,035	421,660	1,041,375	1876.45	555	117
018	Conecuh County	1,403,572	929,218	2,332,790	1,468,590	864,200	1590.95	543	118
011	Chilton County	4,546,877	3,431,985	7,978,862	3,995,260	3,983,602	7597.25	524	119
025	DeKalb County	5,173,961	2,687,864	7,861,825	3,376,970	4,484,855	8688.9	516	120

11/13/2013

ALABAMA DEPARTMENT OF EDUCATION
Analysis of Local Revenue Available for Board Discretion
FY 2013

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038	Lamar County	1,244,146	1,183,721	2,427,868	1,214,520	1,213,348	2371.95	512	121
104	Andalusia City	784,678	1,100,684	1,885,362	1,029,510	855,852	1756	487	122
191	Selma City	3,194,761		3,194,761	1,380,450	1,814,311	3742.95	485	123
005	Blount County	3,613,949	3,501,526	7,115,475	3,399,800	3,715,675	8343.55	445	124
003	Barbour County	902,119	530,128	1,432,247	1,005,420	426,827	988.7	432	125
047	Marion County	1,842,175	1,443,381	3,285,556	1,845,290	1,440,266	3442.7	418	126
054	Pickens County	1,682,303	893,905	2,576,207	1,442,800	1,133,407	2733.6	415	127
013	Clarke County	3,472,834	480,354	3,953,187	2,671,640	1,281,547	3152.1	407	128
019	Coosa County	1,689,906	380,266	2,070,172	1,638,540	431,632	1147.45	376	129
031	Geneva County	1,282,345	950,845	2,233,190	1,250,530	982,660	2718.5	361	130
014	Clay County	1,231,823	537,982	1,769,805	1,035,050	734,755	2051.5	358	131
046	Marengo County	1,146,887	847,828	1,994,714	1,571,110	423,604	1263.4	335	132
065	Washington County	4,886,383		4,886,383	4,015,320	871,063	3210.9	271	133
030	Franklin County			0	1,500,420	-1,500,420	3148.85	-476	134

MONTGOMERY
AREA CHAMBER OF COMMERCE

Agenda

SEP 15 2014

September 15, 2014

Members of the Montgomery County Commission
101 S. Lawrence Street
Montgomery, AL 36104

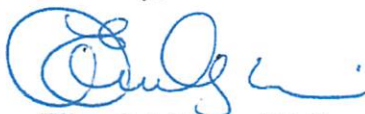
Re: Opinion on Applicability of Executive Session

Dear Montgomery County Commission Members:

I am requesting to appear before the Montgomery County Commission on Monday September 15, 2014 in executive session. Please be advised that I have reviewed the commerce or trade matter which the Montgomery County Commission proposes to discuss in executive session. It is my opinion that an executive session is authorized for this discussion under Section 7(a)(7) of Act No. 2005-40, and an open meeting will have a detrimental effect upon the competitive position of the Montgomery County Commission.

Pursuant to Section 7(a)(7) of Act No. 2005-40, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,



Ellen G. McNair, CEcD
Senior Vice President
Corporate Development



BUILDING BUSINESS. BUILDING MONTGOMERY AND THE *River* REGION.

ATTACHMENT E:

A Checklist for Conducting Lawful EXECUTIVE SESSIONS

		<i>For Reference, See</i>	
☐ 1. Convene An Open Meeting	Page 21	Section IV (A) 1	
☐ 2. Enter a motion stating the reason for the Executive Session. <i>Executive Sessions may only be called for one of the following reasons:</i> a. General Reputation and Character, Job Performance, or Salaries / Compensation b. Formal Complaints or Charges Against an Individual or Legal Entity c. Discussion with the Government Body's Attorney d. Security Plans and Measures e. Criminal Investigation and the Identity of an Undercover Agent or Informer f. Negotiations to Buy / Sell / Lease Real Property g. Preliminary Negotiations in Trade Competition h. Negotiations Between The Body and a Group of Public Employees i. Discuss and Vote Upon a Public or Contested Case Hearing	Page 21 Page 21 Page 23 Page 23 Page 24 Page 25 Page 25 Page 26 Page 27 Page 27	Section IV (A) 2 Section IV (B) 1 Section IV (B) 2 Section IV (B) 3 Section IV (B) 4 Section IV (B) 5 Section IV (B) 6 Section IV (B) 7 Section IV (B) 8 Section IV (B) 9	
☐ 3. Receive a Written or Oral Declaration (if necessary). a. Written Declarations are required for these Executive Sessions: I. Discussion with the body's attorney concerning options for, and ramification of, litigation, mediation, or arbitration. II. Discussions that would disclose the identity of an undercover informant or that focus on criminal investigations of non-public officials. III. Discussions concerning the negotiations between the body and a group of public employees. b. It is required that a designated person certify that the Executive Session is warranted for these specific reasons before the body votes to go into Executive Session.	Page 20	Section IV (A) 4	
☐ 4. Vote to go into Executive Session a) The vote must be open/public; and b) Each member must openly give his/her individual vote.	Page 20	Section IV (A) 4	
☐ 5. Enter a Statement Concerning Reconvention	Page 21	Section IV (A) 5	