

REGULAR MEETING  
MONTGOMERY COUNTY COMMISSION

JANUARY 7, 2013

AGENDA

INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

County Administrator  
Deputy Administrator  
County Attorney  
County Engineer

Comments from Scheduled Attendees:

Personnel Director Barbara Montoya  
Chief Deputy Derrick Cunningham  
Risk Manager Scott Kramer  
Scott Stabler with ASU Center for Leadership and Public Policy Service Provider

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Williams

Pledge of Allegiance Led By Chairman Dean

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of December 17, 2012

Consider Modification of the Minutes of the Organizational Meeting of November 14, 2012

**CONSENT AGENDA:**

**Consider Accounts Payable Checks and Payroll Checks**

**NEW BUSINESS:**

1. **Consider Ratification of Resolution to Allow the Montgomery County Bar Association to Raise Necessary Funds to Place a Suitable Portrait of Presiding Circuit Judge Charles Price in the Courthouse, County Commission**
2. **Consider Resolution Regarding Resurfacing Butler Mill Road, Project Number MCP 51-73-13, Engineering Department**
3. **Consider Letter of Intent Regarding Resurfacing Butler Mill Road, Project Number MCP 51-73-13, Engineering Department**
4. **Consider Resolution Regarding Resurfacing Hayneville Ridge Road, Project Number MCP 51-74-13, Engineering Department**
5. **Consider Letter of Intent Regarding Resurfacing Hayneville Ridge Road, Project Number MCP 51-74-13, Engineering Department**
6. **Consider Board Members Appointments to Montgomery County Community Punishment and Corrections Authority, County Commission**
7. **Consider Alabama Department of Youth Services Grant/Subsidy Agreement Part I and Part II Funds, Youth Facility**
8. **Consider Contract for Housing Juveniles at the Montgomery County Youth Facility for Butler, Elmore and Monroe Counties, Youth Facility**
9. **Consider Amendment Number 1 to the Agreement with American Behavioral Benefits Managers, Inc., County Commission**
10. **Consider Transfer of Ownership and Liability Agreement for Retired K-9 "Fax", Sheriff's Office**
11. **Consider Payment of Membership Dues to the Public Risk Management Association (PRIMA) for Risk Manager Scott Kramer, Risk Management**
12. **Consider Miscellaneous Appropriations Reprogramming Requests, County Commission**
13. **Consider Payment of Prior Year Invoice for the Reimbursement of Witness Expenses, District Attorney's Office**

14. Consider Payment of Invoice from Montgomery Public Schools Regarding FY13 Reimbursement of Debt Service Expenditures for QSCB Funds, County Commission
15. Consider Position Fill Request for Corrections Officer Trainee/Corrections Officer, Position Number 141, Detention Facility
16. Consider Position Fill Request for Road Maintenance Supervisor, Position Number 620564004, Engineering Department
17. Consider Position Fill Request for Customer Service Clerk, Position Number 750016035, Probate Judge's Office
18. Consider Travel/Training Requests (7)

Reports from Staff:

County Administrator  
Deputy Administrator  
County Engineer  
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Reports from Staff:

County Administrator  
Deputy Administrator  
Manager of Public Affairs

Adjourn

## **CALENDAR OF EVENTS**

### **JANUARY 7, 2013**

Regular County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon.

### **JANUARY 21, 2013**

County Holiday (Martin Luther King, Jr.'s Birthday)

### **JANUARY 22, 2013**

Regular County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon.

### **FEBRUARY 4, 2013**

Regular County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon.

### **FEBRUARY 18, 2013**

County Holiday (Washington's Birthday)

### **FEBRUARY 19, 2013**

Regular County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon.

### **MARCH 4, 2013**

Regular County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon.

### **MARCH 18, 2013**

Regular County Commission Meeting  
8:00 a.m. - Information Session  
9:30 a.m. - Formal Session  
After Conclusion of the Formal Session, an  
Information Session will be conducted until 12:00 Noon.

## **PERSONNEL ACTIONS**

Fill action continues for 2 Programmer Analyst II's – Information Systems  
Fill action continues for 1 Clerk Typist II – Support Services Department  
Fill action continues for 1 Mail Room and Stores Clerk – Support Services Department  
Fill action continues for 1 Community Corrections Officer – Community Corrections  
Fill action continues for 1 Assistant Revenue Manager – Tax & Audit Department  
Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit  
Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit  
Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit  
Fill action continues for 2 Case Manager I – District Attorney's Child Support Unit  
Fill action continues for 1 Case Manager II – District Attorney's Child Support Unit  
Fill action continues for 1 Deputy District Attorney Level 1 – District Attorney's Child Support Unit  
Fill action continues for 18 Correction Officer Trainees – Detention Facility  
Fill action continues for 3 Clerk II's – Detention Facility  
Fill action continues for 1 Corrections Officer – Detention Facility  
Fill action continues for 1 County Road Equipment Operator III's – Engineering Department  
Fill action continues for 1 Road Maintenance Supervisor – Engineering Department  
Fill action continues for 1 Bridge Maintenance Superintendent – Engineering Department  
Fill action continues for 1 Traffic Control Technician – Engineering Department  
Fill action continues for 3 Service Maintenance Worker I's – Personnel Department  
Fill action continues for 1 Clerk III – Probate Judge's Office  
Fill action continues for 1 Customer Service Clerk – Probate Judge's Office  
Fill action continues for 1 Probate Court Clerk – Probate Judge's Office  
Fill action continues for 1 Clerk III – Revenue Commissioner's Office  
Fill action continues for 5 Deputy Sheriff/Deputy Sheriff Trainee's – Sheriff's Office  
Fill action continues for 2 Clerk Typist II – Sheriff's Office  
Fill action continues for 1 Fingerprint Classifier – Sheriff's Office  
Fill action continues for 2 Emergency Communications Operator I/II – Sheriff's Office  
Fill action continues for 1 Relief Juvenile Detention Officer – Youth Facility  
Fill action continues for 1 Juvenile Probation Officer I – Youth Facility  
Fill action continues for 1 Relief Cook – Youth Facility  
Fill action continues for 1 Clerk Typist II – Youth Facility  
Fill action continues for 1 Juvenile Probation Officer I – Youth Facility  
Fill action continues for 1 Building Maintenance Superintendent – Youth Facility  
Fill action continues for 1 Juvenile Detention Officer – Youth Facility  
Fill action continues for 1 Juvenile Probation Supervisor – Youth Facility

January 7, 2013

ELTON N. DEAN, SR.  
CHAIRMAN

DANIEL HARRIS, JR.  
VICE CHAIRMAN

REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

**MONTGOMERY COUNTY COMMISSION**

P.O. BOX 1667  
MONTGOMERY, ALABAMA 36102-1667



ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA  
ADMINISTRATOR  
JOHN A. MITCHELL, SR.  
DEPUTY ADMINISTRATOR  
(334) 832-1210  
FAX (334) 832-2533  
TDD (334) 265-3568  
www.mc-ala.org

**Agenda**

**JAN - 7-2013**

December 10, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*  
County Administrator

SUBJECT: Modification of the Minutes of the Montgomery County Commission  
Organizational Meeting of November 14, 2012

On December 3, 2012, the Commission approved the minutes of the Montgomery County Commission Organizational Meeting of November 14, 2012. Subsequent to the approval of the minutes, Vice Chairman Harris requested that the minutes be modified relative to the Comments by Commissioners. The following are the two sentences he desires to be modified:

He thanked his ~~Phi-Kappa-Phi~~ *Kappa Alpha Psi* brothers for attending today, and he expressed his appreciation to Judge Hardwick for swearing him into office. He thanked his *brother Ray*, *his son Damon*, *his daughter Vivica*, his campaign manager *Orin Henderson* and the love of his life, his wife ~~Debra~~ *Deborah*, for their support.

I request that these changes be approved at the next County Commission meeting.

DLM/tn

01-07-13 Meeting

### MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND  
ORDERED PAID

CHECKS ARE DATED 12-21-12

| Check Number      | To | Check Number |
|-------------------|----|--------------|
| 231970            |    | 232050       |
|                   |    |              |
| Total Checks Paid |    | \$801,532.40 |

| CHECK # | PAYEE                                | AMOUNT      | DATE     |
|---------|--------------------------------------|-------------|----------|
| 231968  | West Pymt. Cntr. aka Thomson Reuters | \$ 1,200.00 | 12/13/12 |
| 231969  | Int'l Assurance of Tennessee         | \$13,882.19 | 12/13/12 |

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS  
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS  
PAYABLE CHECK REGISTER

# Agenda

JAN - 7-2013

01-07-13 Meeting

## MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND  
ORDERED PAID

CHECKS ARE DATED 12-21-12

| Check Number      | To | Check Number |
|-------------------|----|--------------|
| 232051            |    | 232162       |
|                   |    |              |
| Total Checks Paid |    | \$957,593.50 |

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS  
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS  
PAYABLE CHECK REGISTER

01-07-13 Meeting

### MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND  
ORDERED PAID

CHECKS ARE DATED 12-28-12

| Check Number      | To | Check Number |
|-------------------|----|--------------|
| 232164            |    | 232224       |
|                   |    |              |
| Total Checks Paid |    | \$307,659.29 |

| CHECK # | PAYEE             | AMOUNT    | DATE     |
|---------|-------------------|-----------|----------|
| 232163  | Auburn Montgomery | \$ 448.00 | 12/21/12 |

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS  
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS  
PAYABLE CHECK REGISTER

12/17/12 Meeting

**MONTGOMERY COUNTY COMMISSION**

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND  
ORDERED PAID**

**CHECKS ARE DATED  
12/28/12**

|                      |        |    |                      |        |                 |
|----------------------|--------|----|----------------------|--------|-----------------|
| Payroll Check Number | 114828 | To | Payroll Check Number | 114941 | \$ 84,799.26    |
|                      |        |    |                      |        |                 |
| Direct Deposits      |        |    |                      |        | \$ 772,417.94   |
|                      |        |    |                      |        |                 |
| Payroll Check Number | 114942 | To | Payroll Check Number | 114965 | \$ 247,264.97   |
|                      |        |    |                      |        |                 |
| Direct Deposits      |        |    |                      |        | \$ 323,526.19   |
|                      |        |    |                      |        |                 |
| Federal Deposits     |        |    |                      |        | \$ 286,230.65   |
|                      |        |    |                      |        |                 |
| Total Payroll Paid   |        |    |                      |        | \$ 1,714,239.01 |

| <b><u>CHECK #</u></b> | <b><u>PAYEE</u></b> | <b><u>AMOUNT</u></b> | <b><u>DATE</u></b> |
|-----------------------|---------------------|----------------------|--------------------|
| 114825                | Justin C. Aday      | \$4,514.50           | 12/14/12           |
| 114826                | Anna L. Thrash      | \$317.54             | 12/14/12           |
| 114827                | Dorothy A. Barber   | \$84.19              | 12/14/12           |

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID  
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

ELTON N. DEAN, SR.  
CHAIRMAN

DANIEL HARRIS, JR.  
VICE CHAIRMAN

REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

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**Agenda**

**JAN - 7-2013**

January 3, 2013

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*  
County Administrator

SUBJECT: Resolution regarding Portrait of Presiding Circuit Judge Charles Price in the Courthouse

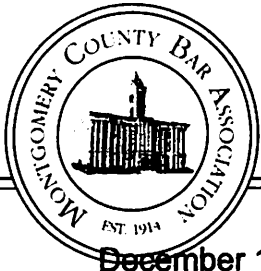
At the December 17, 2012 County Commission meeting, you agreed to place the attached Resolution to allow the Montgomery County Bar Association to raise necessary funds to place a suitable portrait of Presiding Circuit Judge Charles Price in the Courthouse on the January 7, 2013 agenda.

Judge Price requested that Chairman Dean sign the Resolution prior to the January 7, 2013 meeting in order for the Montgomery County Bar Association to proceed with the raising of funds for the portrait. Chairman Dean honored Judge Price's request and signed the Resolution with instructions to ask the Commission to ratify the Resolution.

Attached is a letter from the Montgomery County Bar Association and the Resolution regarding this matter of which I am asking the Commission to approve the Resolution's ratification.

DLM/tn

Attachment



# MONTGOMERY COUNTY BAR ASSOCIATION

Montgomery County Court House • 251 South Lawrence Street • Montgomery, AL 36104  
P.O. Box 72 • Montgomery, AL 36101 • Phone: 334-265-4793 • Fax: 334-265-9536 • Web: [www.mcbar.org](http://www.mcbar.org)

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December 10, 2012

Mr. Donald L. Mims  
Administrator  
Montgomery County Commission  
101 South Lawrence Street  
Montgomery, Alabama 36104

Dear Donnie,

On behalf of the Montgomery County Bar Association and our membership of approximately 1,000 local lawyers, I am enclosing a proposed resolution. Our Officers and Board of Directors have unanimously adopted this project. We respectfully request that the Montgomery County Commission enable us to voluntarily raise the necessary funds to place a suitable portrait of our Presiding Judge Charles Price in the Courthouse.

Those of us who know Judge Price best have enormous admiration, affection, and respect for the almost infinite contributions of time, talent, and treasure that he has given to our legal system, and to our community at large. In his capacities as an attorney, judge, administrator, and leader, Judge Price has distinguished himself for several decades. His uniquely-effective efforts have achieved justice, have mentored countless individuals, and have lead Montgomery County to being a much better place for all of our citizens.

If you have any questions, or need any further information, please do not hesitate to call me at 263-5787, or to E-Mail me at [MikeWinter@WinterLegal.net](mailto:MikeWinter@WinterLegal.net).

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I.M. (Mike) Winter, Jr.  
President, Montgomery County Bar Association

## **RESOLUTION**

**WHEREAS**, Presiding Judge Charles Price has served the citizens of Montgomery County, Alabama with unprecedented distinction since becoming Alabama's first African-American Circuit Judge in 1983.

**WHEREAS**, Presiding Judge Charles Price's unparalleled leadership has been fundamentally important in the implementation, development, and management of Montgomery County's multiple, creative, highly-effective, and cost-cutting alternative justice programs. These programs have reduced crime, benefited victims, rehabilitated criminals, and vastly improved our overall administration of justice. These initiatives have included, but have not been limited to, our Model Community Correctional Facility, our Drug Court, our Mental Health Court, our Veterans Court, and our Restorative Justice Program.

**WHEREAS**, Presiding Judge Charles Price's excellence in advancing the cause of justice has earned the Raymond Pace Alexander Award for Lifetime contributions to judicial advocacy, a John F. Kennedy Profile in Courage Award, a Dr. Martin Luther King Humanitarian Award, and an Honorary Jurist Achievement Award from the Alabama State Bar.

**WHEREAS**, Presiding Judge Charles Price has invested enormous amounts of his time and talents – unselfishly and continually – to the causes of justice and judicial administration, as well as to numerous needs in Montgomery's community.

**WHEREAS**, Presiding Judge Charles Price has been fundamentally involved in leading the physical design, the construction, and the ongoing maintenance and upgrades of the Montgomery County Courthouse. More significantly, he has led all of the individuals involved in the operation of Montgomery's legal system to achieve an extremely high level of justice in Montgomery.

**WHEREAS**, the Montgomery County Commission honored Presiding Judge Charles Price in 2009 for his immense and continuing leadership to the legal

profession, and to our larger community, by naming our Courthouse the Phelps-Price Justice Center.

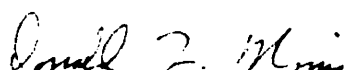
**WHEREAS**, Presiding Judge Charles Price's friends, family, colleagues, and admirers have committed to raise the necessary funds to donate a suitable portrait of Judge Price to be permanently displayed in our aptly-named Phelps-Price Justice Center.

**WHEREAS**, the Montgomery County Bar Association has unanimously adopted a resolution endorsing this project, agreeing to lead the effort to raise the monies needed, and respectfully petitioning the Montgomery County Commission to permanently place this portrait in a position of honor at our Phelps-Price Justice Center.

**THEREFORE, BE IT RESOLVED**, that the Montgomery County Commission directs that this portrait be accepted, and placed in a permanent position of honor at the Phelps-Price Justice Center, in order to recognize and to honor the unique and inspiring character, commitment, and accomplishments of Presiding Judge Charles Price.



Honorable Elton N. Dean, Sr.  
Chairman, Montgomery County Commission

Attest: 

ELTON N. DEAN, SR.  
CHAIRMAN  
DANIEL HARRIS, JR.  
VICE CHAIRMAN  
REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

  
**MONTGOMERY COUNTY COMMISSION**  
**ENGINEERING DEPARTMENT**  
\* P.O. BOX 1667  
MONTGOMERY, ALABAMA 36102-1667

GEORGE C. SPEAKE, PE, PLS  
COUNTY ENGINEER  
JAMES M. KELLEY, PE  
ASSISTANT COUNTY ENGINEER  
(334) 832-1310  
FAX (334) 832-7190

## Agenda

JAN - 7 2013

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# MEMORANDUM

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**TO:** Donald L. Mims, County Administrator

**FROM:** George C. Speake, County Engineer   
12/18/12

**DATE:** December 18, 2012

**RE:** **APPROVAL OF RESOLUTION FOR PROJECT NO. MCP 51-73-13  
RESURFACING BUTLER MILL ROAD (5.711 MILES)**

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of the resolution for Project No. MCP 51-73-13 as referenced above.

If approved, please have two copies with original signatures executed and returned to this office for further processing.

GCS/jmk

Attachments

cc: File

## RESOLUTION

COUNTY OF MONTGOMERY

Project No. MCP 51-73-13

STATE OF ALABAMA

WHEREAS, the County Commission of Montgomery County, Alabama, is desirous of construction or improving, by force account, by contractor or both, a section of road included in the Montgomery County Road System and described as follows:

Resurfacing Butler Mill Road (CR-23) from West Old Hayneville Road (CR-24) to US 331 for a length of 5.711 miles.

Link Node and Location maps are attached.

WHEREAS, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on this project, and

WHEREAS, the County agrees to all of the provisions of any agreement which has been executed or will be executed covering the construction of the project.

Done at the regular session of the County Commission of Montgomery County, this \_\_\_\_ day of \_\_\_\_\_, 2013.

Montgomery County Commission  
Governing Body

\_\_\_\_\_  
Elton N. Dean, Sr., Chairman

\_\_\_\_\_  
Daniel Harris, Jr., Vice Chairman

\_\_\_\_\_  
Jiles Williams, Jr., Member

\_\_\_\_\_  
Dimitri Polizos, Member

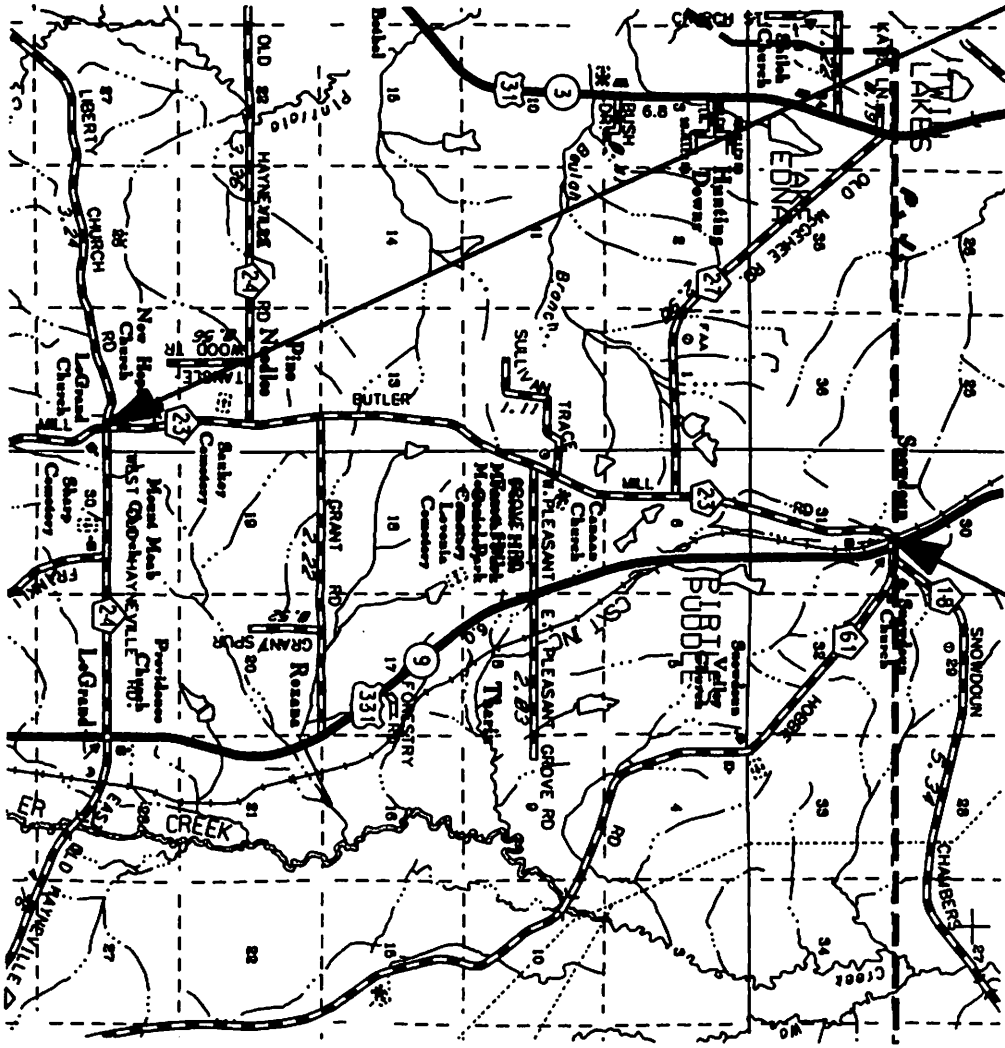
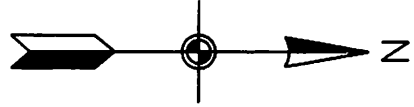
\_\_\_\_\_  
Reed Ingram, Member

BUTLER MILL RD. CO. RD. 23

5.711 MILES

BEGIN WORK  
0+00

END WORK  
301+55



T-15-N  
T-14-N

R-17-E R-18-E

[illegible]

ELTON N. DEAN, SR.  
CHAIRMAN  
DANIEL HARRIS, JR.  
VICE CHAIRMAN  
REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

  
**MONTGOMERY COUNTY COMMISSION**  
**ENGINEERING DEPARTMENT**  
\* P.O. BOX 1667  
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## Agenda

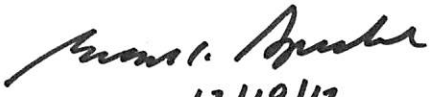
JAN - 7 2013

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# MEMORANDUM

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**TO:** Donald L. Mims, County Administrator

**FROM:** George C. Speake, County Engineer   
12/18/12

**DATE:** December 18, 2012

**RE:** **APPROVAL - LETTER OF INTENT FOR PROJECT NO. MCP 51-73-13  
RESURFACING BUTLER MILL ROAD (5.711 MILES)**

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of the Letter of Intent for Project No. MCP 51-73-13 as referenced above.

If approved, please have two copies with original signatures executed and returned to this office for further processing.

GCS/jmk

Attachments

cc: File

ELTON N. DEAN, SR.  
CHAIRMAN  
DANIEL HARRIS, JR.  
VICE CHAIRMAN  
REED INGRAM  
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December 18, 2012

Mr. D.E. Phillips, Jr., P.E.  
State County Transportation Engineer  
Bureau of County Transportation  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, AL 36110

**RE: PROJECT NO. MCP 51-73-13  
RESURFACING BUTLER MILL ROAD (5.711 MILES)  
MONTGOMERY COUNTY**

Dear Mr. Phillips:

This is to advise you of the Montgomery County Commission's intent to apply for Federal Aid funds for the construction of the above referenced project.

It is respectfully requested that the Alabama Department of Transportation notify the proper reviewing agencies to this effect.

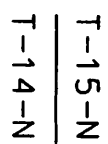
Sincerely,

Elton N. Dean, Sr.  
Chairman  
Montgomery County Commission

END/GCS/jmk

Location Map Attached

cc: File



ELTON N. DEAN, SR.  
CHAIRMAN  
DANIEL HARRIS, JR.  
VICE CHAIRMAN  
REED INGRAM  
DIMITRI POLIZOS  
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**MONTGOMERY COUNTY COMMISSION**  
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**Agenda**

**JAN - 7-2013**

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## MEMORANDUM

---

**TO:** Donald L. Mims, County Administrator

**FROM:** George C. Speake, County Engineer   
12/18/12

**DATE:** December 18, 2012

**RE:** **APPROVAL OF RESOLUTION FOR PROJECT NO. MCP 51-74-13  
RESURFACING HAYNEVILLE RIDGE ROAD (5.906 MILES)**

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of the resolution for Project No. MCP 51-74-13 as referenced above.

If approved, please have two copies with original signatures executed and returned to this office for further processing.

GCS/jmk

Attachments

cc: File

## RESOLUTION

COUNTY OF MONTGOMERY

Project No. MCP 51-74-13

STATE OF ALABAMA

WHEREAS, the County Commission of Montgomery County, Alabama, is desirous of construction or improving, by force account, by contractor or both, a section of road included in the Montgomery County Road System and described as follows:

Resurfacing Hayneville Ridge Road (CR-36) from US 82 to the Bullock County Line for a length of 5.906 miles.

Link Node and Location maps are attached.

WHEREAS, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on this project, and

WHEREAS, the County agrees to all of the provisions of any agreement which has been executed or will be executed covering the construction of the project.

Done at the regular session of the County Commission of Montgomery County, this \_\_\_\_ day of \_\_\_\_\_, 2013.

Montgomery County Commission  
Governing Body

\_\_\_\_\_  
Elton N. Dean, Sr., Chairman

\_\_\_\_\_  
Daniel Harris, Jr., Vice Chairman

\_\_\_\_\_  
Jiles Williams, Jr., Member

\_\_\_\_\_  
Dimitri Polizos, Member

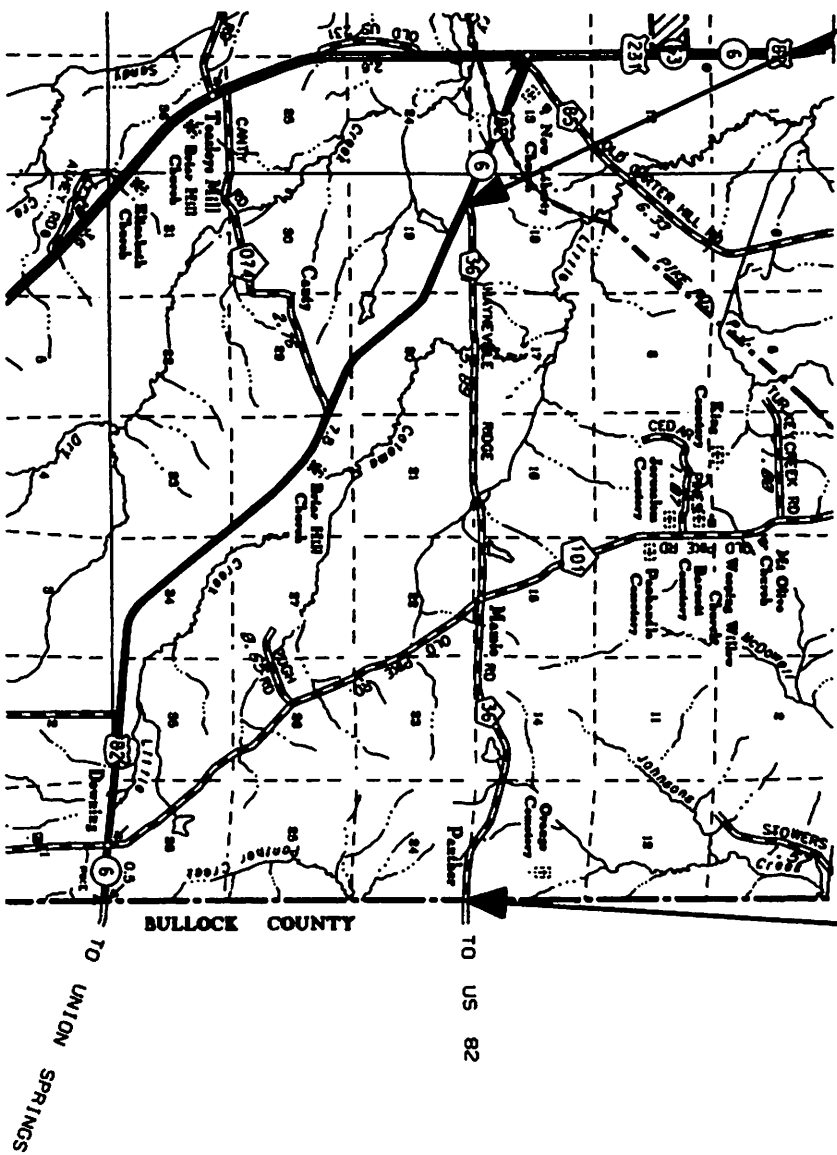
\_\_\_\_\_  
Reed Ingram, Member

# HAYNEVILLE RIDGE RD. CO. RD. 36

5.906 MILES

BEGIN WORK  
0+00

END WORK  
3+11+82



T-14-N  
T-13-N

R-19-E R-20-E



ELTON N. DEAN, SR.  
CHAIRMAN  
DANIEL HARRIS, JR.  
VICE CHAIRMAN  
REED INGRAM  
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JILES WILLIAMS, JR.

  
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JAMES M. KELLEY, PE  
ASSISTANT COUNTY ENGINEER  
(334) 832-1310  
FAX (334) 832-7190

## Agenda

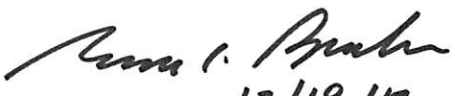
JAN - 7 2013

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# MEMORANDUM

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**TO:** Donald L. Mims, County Administrator

**FROM:** George C. Speake, County Engineer   
12/18/12

**DATE:** December 18, 2012

**RE:** **APPROVAL - LETTER OF INTENT FOR PROJECT NO. MCP 51-74-13  
RESURFACING HAYNEVILLE RIDGE ROAD (5.906 MILES)**

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of the Letter of Intent for Project No. MCP 51-74-13 as referenced above.

If approved, please have two copies with original signatures executed and returned to this office for further processing.

GCS/jmk

Attachments

cc: File

ELTON N. DEAN, SR.  
CHAIRMAN  
DANIEL HARRIS, JR.  
VICE CHAIRMAN  
REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

**MONTGOMERY COUNTY COMMISSION**  
**ENGINEERING DEPARTMENT**  
P.O. BOX 1667  
MONTGOMERY, ALABAMA 36102-1667

GEORGE C. SPEAKE, PE, PLS  
COUNTY ENGINEER  
JAMES M. KELLEY, PE  
ASSISTANT COUNTY ENGINEER  
(334) 832-1310  
FAX (334) 832-7190

December 18, 2012

Mr. D.E. Phillips, Jr., P.E.  
State County Transportation Engineer  
Bureau of County Transportation  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, AL 36110

**RE: PROJECT NO. MCP 51-74-13  
RESURFACING HAYNEVILLE RIDGE ROAD (5.906 MILES)  
MONTGOMERY COUNTY**

Dear Mr. Phillips:

This is to advise you of the Montgomery County Commission's intent to apply for Federal Aid funds for the construction of the above referenced project.

It is respectfully requested that the Alabama Department of Transportation notify the proper reviewing agencies to this effect.

Sincerely,

Elton N. Dean, Sr.  
Chairman  
Montgomery County Commission

END/GCS/jmk

Location Map Attached

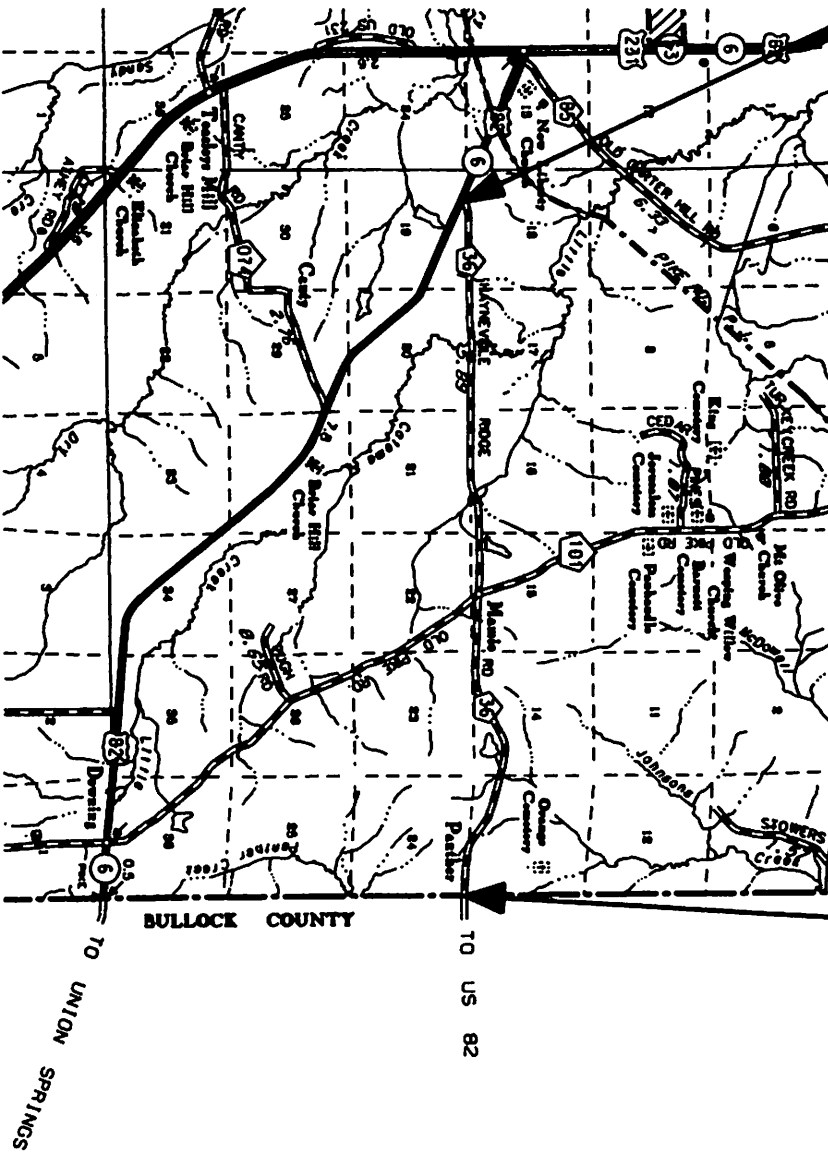
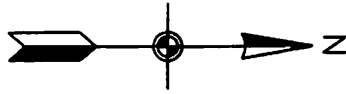
cc: File

# HAYNEVILLE RIDGE RD. CO. RD. 36

5.906 MILES

BEGIN WORK  
0+00

END WORK  
311+82



R-19-E R-20-E

T-14-N  
T-13-N

ELTON N. DEAN, SR.  
CHAIRMAN

DANIEL HARRIS, JR.  
VICE CHAIRMAN

REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

**MONTGOMERY COUNTY COMMISSION**

P.O. BOX 1667  
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA  
ADMINISTRATOR  
JOHN A. MITCHELL, SR.  
DEPUTY ADMINISTRATOR  
(334) 832-1210  
FAX (334) 832-2533  
TDD (334) 265-3568  
www.mc-ala.org

**Agenda**

**JAN - 7-2013**

January 3, 2013

**MEMORANDUM**

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*  
County Administrator

SUBJECT: Montgomery County Community Punishment & Corrections Authority Board  
Appointments for Terms to Expire December 1, 2015

The County Commission, during its meeting on December 17, 2012, agreed to consider the reappointments of Robert E.L. Gilpin, Frank Brown, James E. Williams and Paul R. Cooper to the Montgomery County Community Punishment & Corrections Authority, subject to them willing to be reappointed.

You also agreed to consider the appointment of Florence Cauthen to this board to replace Dimitri Polizos.

DLM/tn

Attachment

Montgomery County Community Punishment & Corrections Authority

**Members:**

**Term Expires:**

Robert E. L. (Bobo) Gilpin  
Kaufman Gilpin McKenzie Thomas Weiss, PC  
P.O. Drawer 4540  
Montgomery, Alabama 36103-4540  
Direct Dial: 334-409-2236  
Email: [rgilpin@kgmlegal.com](mailto:rgilpin@kgmlegal.com)

12/1/2012

Carolyn Millender  
3552 Dee Drive  
Montgomery, AL 36116  
[Millender1908@gmail.com](mailto:Millender1908@gmail.com)  
Home: 281-2108 Cell: 313-1653

12/1/2013

Daniel Harris  
3857 Colline Drive  
Montgomery, AL 36106  
Home: (334) 239-7351

12/1/2013

Frank Brown  
PO Box 6101  
Montgomery, AL 36106-6101  
Cell: 224-2281 Work: 353-4609

12/1/2012

James E. Williams  
P.O. Drawer 5130  
Montgomery, AL 36103  
Home: 834-4746 Work: 263-6621

12/1/2012

Dimitri Polizos  
206 Pierce Street  
Montgomery, AL 36109  
Home: 396-7173

12/1/2012

Paul R. Cooper  
312 Scott Street  
Montgomery, AL 36104  
Work: 262-4887

12/1/2012

District Attorney Ellen Brooks  
Work: 832-2550

12/1/2016

Sheriff D.T. Marshall  
Work: 832-2593

12/1/2014

|                   |             |
|-------------------|-------------|
| Sheriff           | 4 year term |
| District Attorney | 6 year term |
| All others        | 3 year term |

# Memo

**To:** Mr. Donnie Mims  
**From:** Bruce R. Howell, Court Administrator   
**Date:** January 3, 2013  
**Re:** DYS Community Grant/Subsidy Authorization

---

The attached grant agreement needs to be put on the County Commission formal agenda for January 7<sup>th</sup>. These are Part I and Part II DYS Community Grant/Subsidy Authorization funds.

Thank you for your consideration in this matter.

**ALABAMA DEPARTMENT OF YOUTH SERVICES  
GRANT/SUBSIDY AGREEMENT  
PART I FUNDS**

The Alabama Department of Youth Services hereby awards to **Montgomery County Youth Facility** (hereinafter called Recipient) the amount of **Thirty-two thousand, four hundred thirty and 40/100 dollars (\$32,430.40)** for programs pursuant to DYS community grants/subsidy authorization (Title 44-1-28, Code of Alabama 1975) The funds may be used for the period **October 1, 2012 through September 30, 2013**, for providing at least one detention bed per county for the following counties:

**Butler  
Elmore**

**Monroe  
Montgomery**

DYS shall pay to Recipient for the benefit of each county, eight thousand one hundred seven and 60/100 dollars (\$8,107.60) per county, payable by installment for detention services in accordance with the applicable rules, regulations and conditions of the Department as approved by the Board of Youth Services on June 25, 1993. The grant/subsidy award contained herein is for a period of twelve months, subject to the availability of funds and adjustment by the Alabama Youth Services' Board as it deems necessary or advisable. Nothing contained herein shall be deemed to be a debt of the State of Alabama in the contravention of the laws and constitution of the State of Alabama.

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

**Acceptance of Award**

Recipient hereby signifies its acceptance of the grant/subsidy award and the terms and conditions set forth, this the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Accepted by: \_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_  
J. Walter Wood, Jr.  
Executive Director  
Department of Youth Services

\_\_\_\_\_  
Legal Counsel  
Department of Youth Services  
Reviewed for legal form.

**ALABAMA DEPARTMENT OF YOUTH SERVICES  
GRANT/SUBSIDY AGREEMENT  
PART II FUNDS**

The Alabama Department of Youth Services hereby awards to **Montgomery County Youth Facility** (hereinafter called Recipient) the amount of **One hundred ninety-six thousand, six hundred thirty-three dollars (\$196,633.00)**, pursuant to DYS community grant/subsidy authorization (Title 44-1-28, Code of Alabama 1975) and the funding formula set forth by the Department of Youth Services Board. The funds may be used for the period **October 1, 2012 through September 30, 2013**, for detention services in accordance with the Minimum Standards for Juvenile Detention Facilities.

The Recipient shall administer the services for which this grant/subsidy is awarded in accordance with the applicable rules, regulations and conditions of the Department as approved by the Youth Services' Board on June 25, 1993.

Recipient agrees to hold AWOLs from DYS at the request of DYS for up to 72 hours without charge to DYS.

The grant/subsidy award contained herein is for a period of twelve months, payable by installment, subject to the availability of funds and adjustments by the Alabama Department of Youth Services Board as it deems necessary or advisable. Nothing contained herein shall be deemed to be a debt of the State of Alabama in the contravention of the laws and constitution of the State of Alabama.

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

**Acceptance of Award**

Recipient hereby signifies its acceptance of the grant/subsidy award and the terms and conditions set forth, this the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Accepted by: \_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_  
J. Walter Wood, Jr.  
Executive Director  
Department of Youth Services

\_\_\_\_\_  
Legal Counsel  
Department of Youth Services  
Reviewed for legal form.

# Memo

**To:** Mr. Donnie Mims  
**From:** Bruce R. Howell, Juvenile Court Administrator   
**Date:** January 3, 2013  
**Re:** Butler, Elmore and Monroe Counties Detention Bed Contracts

---

Please place the attached Butler County, Elmore County and Monroe County contracts on the January 7<sup>th</sup> County Commission formal agenda for approval and signatures. These contracts are for Butler, Elmore and Monroe Counties to house juveniles from their respective counties in our facility.

Thank you for your consideration in this matter.

STATE OF ALABAMA

COUNTY OF MONTGOMERY

AGREEMENT

**WHEREAS**, the Montgomery County Commission has constructed and operates in Montgomery County the Montgomery County Youth Facility for the secure detention care of alleged and adjudicated delinquent youth of Montgomery County and

**WHEREAS, Butler County**, a corporate political body, desires to afford itself of the services furnished by the Montgomery County Youth Facility;

**NOW, THEREFORE, WITNESS THIS AGREEMENT** by and between Montgomery County, a corporate and political body, acting through its duly authorized officers, for and in consideration of the mutual covenants herein contained, the sufficiency whereof being hereby acknowledges:

1. **Butler County** agrees to contract with Montgomery County Youth Facility for their allotted DYS bed. The sum is predetermined by the DYS Board and payment will be remitted to this county.
2. The said Montgomery County covenants and agrees to guarantee this bed to **Butler County**, for housing juveniles alleged to be delinquent, for normal routine care, feeding and living for such juveniles in secure custody, and to expend its best efforts for the care, control and best interest of juveniles detained in the Youth Facility.
3. Montgomery County shall not be responsible for any doctor bills, hospital bills, medical bills, or other bills for the health and welfare of the juveniles housed in the Youth Facility and **Butler County** covenants and agrees to pay all said expenditures, or to reimburse Montgomery County for any expenditures that it may make in those regards. **Butler County** is responsible for the arrangement and transportation of their youth for medical care except in emergency situations.
4. **Butler County** will pay to Montgomery County the sum of \$85.00 per day for any juvenile housed above their allotted number.
5. Montgomery County covenants and agrees to contact the duly authorized representative of **Butler County** in the event that any extraordinary circumstances occur in the housing of the juvenile. The duly authorized representative of **Butler County** will have authority and privilege to counsel with and visit any juvenile at the Youth Facility, such counseling and visitation is not to interfere with the normal schedules of the Youth Facility. Parents will be allowed and encouraged to visit their children, but in compliance with visitation privileges set out governing all juveniles housed at the Youth Facility.
6. In the event a juvenile housed at the Youth Facility shall become disruptive or "beyond control" while detained or in the custody of the Youth Facility, **Butler County** will be notified and shall take said juvenile back into its custody as soon

- as practicable but in no case exceed 24 hours after notification. Seriously emotionally disturbed juveniles requiring special custodial care will not be accepted. Pregnant females beyond the second trimester will not be accepted.
7. Montgomery County does not accept liability for injury to any of the juveniles housed at the Youth Facility; **Butler County** covenants and agrees to hold harmless and indemnify Montgomery County, its officers, agents, servants and employees, from any liability therefore, except intentional wrongful acts of the agents, servants, officers, or employees of Montgomery County. **Butler County** agrees that it shall maintain liability insurance for such injuries and cause Montgomery County to be co-insured thereon.
  8. All juveniles housed at the Youth Facility and forwarded by **Butler County** shall be certified to the facility by the Juvenile Court Judge of a Court of proper jurisdiction. **Butler County** is to contact the Youth Facility prior to presenting a juvenile for detention.
  9. The number of days in detention shall be defined to include the day a youth is received but will not include the day a youth is released.
  10. **Butler County** will hold Montgomery County harmless from any and all medical expenses, both physical and mental, of any nature and kind for its juveniles housed at the Youth Facility and shall agree to have any bills pertaining to any physical or mental treatment sent to **Butler County**, and they shall assume responsibility for payment to the provider of said services.
  11. If any dispute arises between **Butler County** and Montgomery County, then said **Butler County** agrees to have said dispute heard before a court of competent jurisdiction in Montgomery County, Alabama.
  12. This contract shall be for a period of one year except it shall be void upon 10 days written notice from either party of its desire to terminate the agreement.

IN WITNESS WHEREOF, Montgomery County has caused this instrument to be executed on this the \_\_\_\_\_ day of \_\_\_\_\_, 2012 by the Chairman of its County Commission and its Administrator and **Butler County** has caused this instrument to be executed by the Chairman of its County Commission on the 14th day of November, 2012.

ATTEST

MONTGOMERY COUNTY

\_\_\_\_\_  
ADMINISTRATOR

\_\_\_\_\_  
CHAIRMAN

ATTEST

BUTLER COUNTY

*Diane Kilpatrick*  
ADMINISTRATOR/CLERK/  
TREASURER

*Jesse McWilliam*  
CHAIRMAN

DIANE KILPATRICK  
ADMINISTRATOR

DENNIS MCCALL  
COUNTY ENGINEER

JESSE F. MCWILLIAMS, III  
CHAIRMAN

COMMISSIONERS  
JOEY PEAVY, DISTRICT 1  
JESSE F. MCWILLIAMS, III, DISTRICT 2  
FRANK A. HICKMAN, DISTRICT 3  
ALLIN WHITTLE, DISTRICT 4  
DARRELL SANDERS, DISTRICT 5

**BUTLER COUNTY COMMISSION**

202 PATSALIGA ST  
P.O. BOX 756  
GREENVILLE, ALABAMA 36037  
(334) 382-3612 Phone  
(334) 382-3506 Fax  
e-mail butlercc@butlercoal.us

November 15, 2012

Ms. Brandi Alexander, Detention Director  
Montgomery County Juvenile Division  
P.O. Box 9219  
Montgomery, Alabama 36108-0219

re: **FY 2012-2013 Alabama DYS - Long Term Subsidy Contract**

Dear Ms. Alexander:

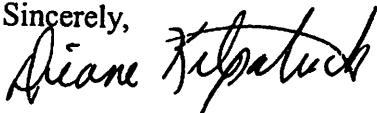
Enclosed is Butler County's executed contract & agreement with Montgomery County naming the Montgomery County Youth facility as the detention center to receive the funds. This contract was number 8 on our agenda for the November Commission Meeting, which was held on Wednesday, November 14, 2012.

The Chairman asked for a motion to approve this contract. "Commissioner Frank Hickman made a motion to approve the contract with the Montgomery County Youth Facility, motion was seconded by Commissioner Allin Whittle and was approved by unanimous vote of the commission."

Please return a fully executed copy to me for our files once the chairman has signed the contract.

Should you require anything further, please do not hesitate to call me.

Sincerely,



Diane Kilpatrick, County Administrator  
Butler County Commission

/dk

encs

c: Terry Lewis, JPO

**STATE OF ALABAMA**

**COUNTY OF MONTGOMERY**

**AGREEMENT**

**WHEREAS**, the Montgomery County Commission has constructed and operates in Montgomery County the Montgomery County Youth Facility for the secure detention care of alleged and adjudicated delinquent youth of Montgomery County and

**WHEREAS, Elmore County**, a corporate political body, desires to afford itself of the services furnished by the Montgomery County Youth Facility;

**NOW, THEREFORE, WITNESS THIS AGREEMENT** by and between Montgomery County, a corporate and political body, acting through its duly authorized officers, for and in consideration of the mutual covenants herein contained, the sufficiency whereof being hereby acknowledges:

1. **Elmore County** agrees to contract with Montgomery County Youth Facility for their allotted DYS bed. The sum is predetermined by the DYS Board and payment will be remitted to this county.
2. The said Montgomery County covenants and agrees to guarantee a **second and third** bed to **Elmore County**, for housing juveniles alleged to be delinquent, for normal routine care, feeding and living for such juveniles in secure custody, and to expend its best efforts for the care, control and best interest of juveniles detained in the Youth Facility.
3. **Elmore County** will pay to Montgomery County the sum of \$50,000.00 for this second and third guaranteed bed. Payments of \$12,500.00 are to be made at the beginning of each quarter (October, January, April, and July).
4. Montgomery County shall not be responsible for any doctor bills, hospital bills, medical bills, or other bills for the health and welfare of the juveniles housed in the Youth Facility and **Elmore County** covenants and agrees to pay all said expenditures, or to reimburse Montgomery County for any expenditures that it may make in those regards. **Elmore County** is responsible for the arrangement and transportation of their youth for medical care except in emergency situations.
5. **Elmore County** will pay to Montgomery County the sum of \$85.00 per day for any juvenile housed above their allotted number.
6. Montgomery County covenants and agrees to contact the duly authorized representative of **Elmore County** in the event that any extraordinary circumstances occur in the housing of the juvenile. The duly authorized representative of **Elmore County** will have authority and privilege to counsel with and visit any juvenile at the Youth Facility, such counseling and visitation is not to interfere with the normal schedules of the Youth Facility. Parents will be allowed and encouraged to visit their children, but in compliance with visitation privileges set out governing all juveniles housed at the Youth Facility.

7. In the event a juvenile housed at the Youth Facility shall become disruptive or "beyond control" while detained or in the custody of the Youth Facility, **Elmore County** will be notified and shall take said juvenile back into its custody as soon as practicable but in no case exceed 24 hours after notification. Seriously emotionally disturbed juveniles requiring special custodial care will not be accepted. Pregnant females beyond the second trimester will not be accepted.
8. Montgomery County does not accept liability for injury to any of the juveniles housed at the Youth Facility; **Elmore County** covenants and agrees to hold harmless and indemnify Montgomery County, its officers, agents, servants and employees, from any liability therefore, except intentional wrongful acts of the agents, servants, officers, or employees of Montgomery County. **Elmore County** agrees that it shall maintain liability insurance for such injuries and cause Montgomery County to be co-insured thereon.
9. All juveniles housed at the Youth Facility and forwarded by **Elmore County** shall be certified to the facility by the Juvenile Court Judge of a Court of proper jurisdiction. **Elmore County** is to contact the Youth Facility prior to presenting a juvenile for detention.
10. The number of days in detention shall be defined to include the day a youth is received but will not include the day a youth is released.
11. **Elmore County** will hold Montgomery County harmless from any and all medical expenses, both physical and mental, of any nature and kind for its juveniles housed at the Youth Facility and shall agree to have any bills pertaining to any physical or mental treatment sent to **Elmore County**, and they shall assume responsibility for payment to the provider of said services.
12. If any dispute arises between **Elmore County** and Montgomery County, then said **Elmore County** agrees to have said dispute heard before a court of competent jurisdiction in Montgomery County, Alabama.
13. This contract shall be for a period of one year except it shall be void upon 10 days written notice from either party of its desire to terminate the agreement.

IN WITNESS WHEREOF, Montgomery County has caused this instrument to be executed on this the \_\_\_\_ day of \_\_\_\_\_, 2012 by the Chairman of its County Commission and its Administrator and **Elmore County** has caused this instrument to be executed by the Chairman of its County Commission on the 14th day of November, 2012.

ATTEST

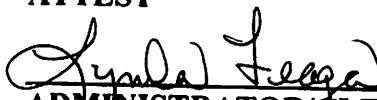
MONTGOMERY COUNTY

\_\_\_\_\_  
ADMINISTRATOR

\_\_\_\_\_  
CHAIRMAN

ATTEST

ELMORE COUNTY

  
ADMINISTRATOR/CLERK/  
TREASURER

  
CHAIRMAN

**STATE OF ALABAMA**

**COUNTY OF MONTGOMERY**

**AGREEMENT**

**WHEREAS**, the Montgomery County Commission has constructed and operates in Montgomery County the Montgomery County Youth Facility for the secure detention care of alleged and adjudicated delinquent youth of Montgomery County and

**WHEREAS, Monroe County**, a corporate political body, desires to afford itself of the services furnished by the Montgomery County Youth Facility;

**NOW, THEREFORE, WITNESS THIS AGREEMENT** by and between Montgomery County, a corporate and political body, acting through its duly authorized officers, for and in consideration of the mutual covenants herein contained, the sufficiency whereof being hereby acknowledges:

1. **Monroe County** agrees to contract with Montgomery County Youth Facility for their allotted DYS bed. The sum is predetermined by the DYS Board and payment will be remitted to this county.
2. The said Montgomery County covenants and agrees to guarantee this bed to **Monroe County**, for housing juveniles alleged to be delinquent, for normal routine care, feeding and living for such juveniles in secure custody, and to expend its best efforts for the care, control and best interest of juveniles detained in the Youth Facility.
3. Montgomery County shall not be responsible for any doctor bills, hospital bills, medical bills, or other bills for the health and welfare of the juveniles housed in the Youth Facility and **Monroe County** covenants and agrees to pay all said expenditures, or to reimburse Montgomery County for any expenditures that it may make in those regards. **Monroe County** is responsible for the arrangement and transportation of their youth for medical care except in emergency situations.
4. **Monroe County** will pay to Montgomery County the sum of \$85.00 per day for any juvenile housed above their allotted number.
5. Montgomery County covenants and agrees to contact the duly authorized representative of **Monroe County** in the event that any extraordinary circumstances occur in the housing of the juvenile. The duly authorized representative of **Monroe County** will have authority and privilege to counsel with and visit any juvenile at the Youth Facility, such counseling and visitation is not to interfere with the normal schedules of the Youth Facility. Parents will be allowed and encouraged to visit their children, but in compliance with visitation privileges set out governing all juveniles housed at the Youth Facility.
6. In the event a juvenile housed at the Youth Facility shall become disruptive or "beyond control" while detained or in the custody of the Youth Facility, **Monroe County** will be notified and shall take said juvenile back into its custody as soon

- as practicable but in no case exceed 24 hours after notification. Seriously emotionally disturbed juveniles requiring special custodial care will not be accepted. Pregnant females beyond the second trimester will not be accepted.
7. Montgomery County does not accept liability for injury to any of the juveniles housed at the Youth Facility; **Monroe County** covenants and agrees to hold harmless and indemnify Montgomery County, its officers, agents, servants and employees, from any liability therefore, except intentional wrongful acts of the agents, servants, officers, or employees of Montgomery County. **Monroe County** agrees that it shall maintain liability insurance for such injuries and cause Montgomery County to be co-insured thereon.
  8. All juveniles housed at the Youth Facility and forwarded by **Monroe County** shall be certified to the facility by the Juvenile Court Judge of a Court of proper jurisdiction. **Monroe County** is to contact the Youth Facility prior to presenting a juvenile for detention.
  9. The number of days in detention shall be defined to include the day a youth is received but will not include the day a youth is released.
  10. **Monroe County** will hold Montgomery County harmless from any and all medical expenses, both physical and mental, of any nature and kind for its juveniles housed at the Youth Facility and shall agree to have any bills pertaining to any physical or mental treatment sent to **Monroe County**, and they shall assume responsibility for payment to the provider of said services.
  11. If any dispute arises between **Monroe County** and Montgomery County, then said **Monroe County** agrees to have said dispute heard before a court of competent jurisdiction in Montgomery County, Alabama.
  12. This contract shall be for a period of one year except it shall be void upon 10 days written notice from either party of its desire to terminate the agreement.

IN WITNESS WHEREOF, Montgomery County has caused this instrument to be executed on this the \_\_\_\_\_ day of \_\_\_\_\_, 2012 by the Chairman of its County Commission and its Administrator and **Monroe County** has caused this instrument to be executed by the \_\_\_\_\_ of its \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

ATTEST

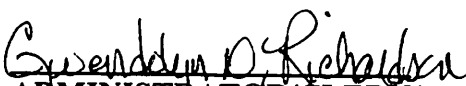
MONTGOMERY COUNTY

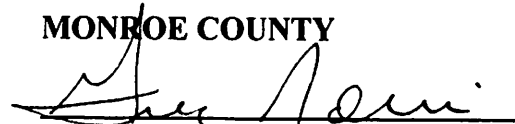
\_\_\_\_\_  
ADMINISTRATOR

\_\_\_\_\_  
CHAIRMAN

ATTEST

MONROE COUNTY

  
ADMINISTRATOR/CLERK/  
TREASURER

  
CHAIRMAN

**STATE OF ALABAMA )**

**OCTOBER 23, 2012**

On this the 23th day of October 2012, the Governing Body of said County Commission of Monroe County Alabama, pursuant to adjournment said Body and Commission having met a quorum present at a Regular Meeting on October 9, 2012 and being now in Lawful Term and in Regular Session of said Commission with the following members present as said meeting.

Greg Norris, President, Monroe County Commission  
 Henry C. Childs, Member, Monroe County Commission, Dist 1  
 Joe McKissick, Monroe County Commission, Dist 2  
 Billy Ghee, Member, Monroe County Commission, Dist 3  
 J. J. Watson, Member, Monroe County Commission, Dist 4

Whereupon said Body and Commission proceeded lawfully regularly to business unanimously (except as hereinafter set out and shown). Made Adopted and entered the following Orders, Contract, and Resolution, and proceedings, of said County and paid the following claims to wit:

***A MOTION***

J. J. Watson moved that the Monroe County Commission adopt the agenda as printed.

***ATTACHMENT# 1***

Billy Ghee seconded the motion and when put before the board it was unanimously adopted by all members present at said meeting.

***A MOTION***

Joe McKissick moved that the Monroe County Commission approve the minutes and miscellaneous claims as prepared by the Chief Administrator as read.

***ATTACHMENT #2***

Billy Ghee seconded the motion and when put before the board it was unanimously adopted by all members present at said meeting.

***A MOTION***

Billy Ghee moved that the Monroe County Commission approve CDBG Proposals, Contracts, and Resolutions Administrative \$32,000.00 and for Water Improvements for the County Road 10, Bear Creek and Shiloh Road Communities.

***ATTACHMENT #3&4***

Henry Childs seconded the motion and when put before the board it was unanimously adopted by all members present at said meeting.

following Orders, Contract, and Resolution, and proceedings, of said County and paid the following claims to wit:

***A MOTION***

J. J. Watson moved that the Monroe County Commission adopt the agenda as printed.

***ATTACHMENT# 1***

Billy Ghee seconded the motion and when put before the board it was unanimously adopted by all members present at said meeting.

***A MOTION***

Joe McKissick moved that the Monroe County Commission approve the minutes and miscellaneous claims as prepared by the Chief Administrator as read.

***ATTACHMENT #2***

Billy Ghee seconded the motion and when put before the board it was unanimously adopted by all members present at said meeting.

***A MOTION***

Billy Ghee moved that the Monroe County Commission approve CDBG Proposals, Contracts, and Resolutions Administrative \$32,000.00 and for Water Improvements for the County Road 10, Bear Creek and Shiloh Road Communities.

***ATTACHMENT #3&4***

Henry Childs seconded the motion and when put before the board it was unanimously adopted by all members present at said meeting.

***A MOTION***

Billy Ghee moved that the Monroe County Commission approve contract with Montgomery County Commission for one bed for adjudicated delinquent youth.

***ATTACHMENT # 5***

Henry Childs seconded the motion and when put before the board it was unanimously adopted by all members present at said meeting.

ELTON N. DEAN, SR.  
CHAIRMAN

DANIEL HARRIS, JR.  
VICE CHAIRMAN

REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

**MONTGOMERY COUNTY COMMISSION**

P.O. BOX 1667  
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA  
ADMINISTRATOR  
JOHN A. MITCHELL, SR.  
DEPUTY ADMINISTRATOR  
(334) 832-1210  
FAX (334) 832-2533  
TDD (334) 265-3568  
www.mc-ala.org

**Agenda**

**JAN - 7 2013**

December 19, 2012

**MEMORANDUM**

TO: Donald L. Mims  
County Administrator

FROM: Scott Kramer *SK*  
Risk Manager

SUBJECT: American Behavioral Amendment to Service Agreement

On December 17, 2012, I discussed with the County Commission the American Behavioral Amendment to the Service Agreement. This vendor has been the provider of the County's Employee Assistance Program and Mental Health services since 2004. Over this 8.5 year period, they have provided a valuable service to the County employees and their dependents at the same rate. At this time, they have requested that we consider an increase in their rate which amounts to a 2.7% increase as outlined in the attached Amendment. I am recommending that we grant their request and would like this item to be placed on the next agenda for the Commission's consideration of approval.

CC: John Mitchell, Deputy Administrator



## American Behavioral ®

THE INTEGRATED BEHAVIORAL HEALTHCARE SERVICES AGREEMENT  
ENTERED INTO BETWEEN MONTGOMERY COUNTY COMMISSION  
("MONTGOMERY COUNTY COMMISSION") and AMERICAN BEHAVIORAL  
BENEFITS MANAGERS, INC. ("ABBM") Dated JANUARY 1, 2012  
("AGREEMENT") is hereby first amended as follows:

### AMENDMENT #1

Both parties to the AGREEMENT hereby agree with respect to amending the  
AGREEMENT as follows:

(A) The terms and conditions of this Amendment are effective January 1,  
2013.

(B) Section III of the AGREEMENT is hereby revised to include a change  
to the pricing section:

EAP only: \$1.95 per employee per month\*

(For covered employees and dependents not participating in the  
healthplan)

#### **EAP and Behavioral Healthcare**

(For covered employees and dependents participating in the  
MONTGOMERY COUNTY COMMISSION health plan)

#### **In Alabama:**

Single \$5.10 per employee per month

Family \$11.35 per employee per month

Out of network (\*Direct pass-through of treatment costs)- as incurred

#### **Outside of Alabama:**

Out-of-State administrative fee \$2.25 per member per month

Out of network (\*Direct pass-through of treatment costs)- as incurred

(C) THE CERTIFICATE FOR GROUP MENTAL HEALTH AND  
SUBSTANCE ABUSE BENEFITS, Plan 300, ADDENDUM B is  
hereby revised as follows:



## American Behavioral ®

### Member Claims and Appeals Rights

(a) Section VII, F, (b) is revised to include the following: American Behavioral will review the urgent appeal, render a decision, and notify you and your Provider(s) within 48 hours of the appeal request.

### Exclusions

(b) Section XI, E, Treatment at non-credentialed stand-alone facilities.

IN WITNESS WHEREOF, the parties hereto have set forth their seals by duly authorized agents, on the date below:

### AMERICAN BEHAVIORAL BENEFITS MANAGERS, INC.

By: Allen S. Blackwell November 27, 2012  
Allen S. Blackwell Date  
Allen S. Blackwell President & CEO  
Printed Name Title

### MONTGOMERY COUNTY COMMISSION

By: \_\_\_\_\_  
Date  
\_\_\_\_\_  
Printed Name Title



**D.T. MARSHALL, SHERIFF**

OFFICE: (334) 832-4980  
FAX: (334) 832-2500

## Agenda

JAN - 7 2013

November 30, 2012

### MEMORANDUM

TO : Mr. Donnie Mims  
County Administrator

FROM : Sheriff D. T. Marshall *DTM*  
Montgomery County Sheriff's Office

SUBJECT : Retirement and Transfer of Ownership of K9 Fax

Please find attached documentation from Dr. Will T. Carter recommending that K9 Fax be retired due to moderate to severe arthritis in his hips and stifles bilateral. According to Dr. Carter, continued work will cause debilitating pain and loss of function.

Deputy Mike Krzeminski, Fax's regular handler, has requested that he be allowed to adopt Fax and will assume all responsibility for the dog. I am attaching an agreement signed by Deputy Krzeminski accepting all liability in this matter.

Please place this on the next agenda for the approval of the County Commission.

DTM/tb

2012 DEC -3 AM 9:13  
MONTGOMERY COUNTY  
SHERIFF'S OFFICE

**D.T. MARSHALL, SHERIFF**



OFFICE: (334) 832-4980  
FAX: (334) 832-2500

MONTGOMERY COUNTY SHERIFF'S OFFICE  
K-9 Transfer of Ownership and Liability

I, Deputy Mike Krzeminski, agree to take immediate ownership of the retiring K-9, Fax (hereinafter referred to as "dog"). In exchange for the transfer of ownership, I agree to hold the Montgomery County Commission, the Montgomery County Sheriff's Office, and all representatives or employees thereof, harmless from any and all claims, liabilities, suits, actions or orders of any nature in connection with loss of life, bodily or personal injury or property damage or any other claim or damage which may arise from or is related to dog or ownership of the dog, after the transfer of ownership of the dog.

I fully understand that this dog has served the Montgomery County Sheriff's Office for several years, and I will be accepting all responsibility for this dog's care and any future liability for its actions after the effective retirement date mentioned below.

Effective Retirement Date 11-30-12

Signature of New Owner

A handwritten signature in blue ink, appearing to read "Michael R. Krzeminski", written over a horizontal line.

Signature of Sheriff

A handwritten signature in blue ink, appearing to read "D.T. Marshall", written over a horizontal line.

## MEMORANDUM

Date: 09-20-12

To: Capt. M. Thompson

From: Lt. G.A. Beaudry

Subject: Retirement recommendation, K9 Fax

K9 Fax is a ten and a half year old German Shepherd who was purchased by the Montgomery County Sheriff's Office in July 2004. Fax has been a great working dog and an asset to the MCSO K9 Unit for over 8 years. Over the course of the last 6 months I have observed significant deterioration in his health and workability. It has become necessary to place him on a regiment of medication to assist with pain management. As recent as last Tuesday I was forced to remove Fax from service for the day as a result of obvious pain to his leg. I have spoken with his handler, Deputy Krzeminski and advised him to cease any high impact patrol type training and only conduct low impact training with Fax. I have spoken with Dr. Carter and he has provided a letter recommending Fax be retired from duty within the next six months. My recommendation is that we retire Fax as soon as possible and assign the new dog, which will be ready for delivery within a couple of weeks, to Deputy Krzeminski. I have spoken with Deputy Krzeminski and he wishes to take ownership of Fax upon his retirement from duty. Thank you for your consideration in this matter.

Lt. G.A. Beaudry

**SNOWDOWN VETERINARY HOSPITAL, L.L.C.**

WILL T. CARTER, DVM  
MONNIE CAROL CARTER, DVM, MS

8632 U.S. HIGHWAY 331  
MONTGOMERY, AL 36105

24 HR PHONE: 334-281-7388  
FAX: 334-284-3883

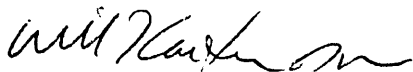
September, 17<sup>th</sup> 2012

To whom it may concern.

It is my recommendation that "Fax" a 10 year old German Shepherd owned by Montgomery County Commission should be retired within the next 6 months to a less demanding level of physical activity for an adequate quality of life. Continued constant work will lead to debilitating pain and loss of function. The primary reason for this decision is based on the fact that "Fax" is showing signs of moderate to severe arthritis in the hips and stifles bilateral. These conditions have been managed by NASID and Glucosamine therapy but are progressive diseases. They have progressed to the point that long term athletic activity is becoming very limited.

Thank you.

Will T. Carter, DVM  
Snowdown Veterinary Hospital, L.L.C



ELTON N. DEAN, SR.  
CHAIRMAN

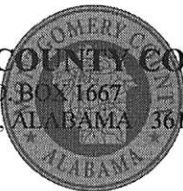
DANIEL HARRIS, JR.  
VICE CHAIRMAN

REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

**MONTGOMERY COUNTY COMMISSION**

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MONTGOMERY, ALABAMA 36102-1667



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www.mc-ala.org

**Agenda**

**JAN - 7-2013**

January 02, 2013

**MEMORANDUM**

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr.  
Deputy Administrator 

SUBJECT: Public Risk Management Association (PRIMA) Membership Dues

Scott Kramer, Risk Manager, has submitted a request for membership dues to be paid with Public Risk Management Association (PRIMA). Scott has been asked by the President of PRIMA to serve on the Leadership Committee of this organization. Resources provided through this organization have been of value to our Risk Management programs. I recommend this request be approved.

This item will be discussed during the Working Session on January 07, 2013.

If I can be of further assistance, please contact me.

JAM/tm

Attachment

ELTON N. DEAN, SR.  
CHAIRMAN

DANIEL HARRIS, JR.  
VICE CHAIRMAN

REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

**MONTGOMERY COUNTY COMMISSION**

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TDD (334) 265-3568  
www.mc-ala.org

December 11, 2012

**MEMORANDUM**

TO: John Mitchell  
Deputy Administrator

FROM: Scott Kramer *SK*  
Risk Manager

SUBJECT: Public Risk Management Association (PRIMA) Membership Dues

I would like to request your approval for payment of PRIMA membership dues. The cost of membership dues for government members is \$385 for the period of January 1, 2013 – December 31, 2013.

This organization has contributed to the success of our Risk Management program in the past, as I have used many of their resources including, but not limited, to sample policies, national trends and regulations affecting our industry. This year I have been asked by the President of PRIMA to serve on the Leadership Committee of this organization.

ELTON N. DEAN, SR.  
CHAIRMAN

DANIEL HARRIS, JR.  
VICE CHAIRMAN

REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

**MONTGOMERY COUNTY COMMISSION**

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TDD (334) 265-3568  
www.mc-ala.org

## Agenda

JAN - 7 2013

January 7, 2013

### MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

C-2013-51: CATCH, Coalition Against The Cycle of High School Drop Outs, Inc., for Educational Programs - \$1,000; (Harris)

C-2013-52: Alabama National Fair, for the Creative Living Center - \$1,000; (Ingram)

NC-2013-62: City of Montgomery, to be used by BONDS to Support Brookview Neighborhood, for the "National Night Out" Event - \$200; (Williams)

NC-2013-63: City of Montgomery, to be used by BONDS to Support Nixon Times Neighborhood, for the "National Night Out" Event - \$200; (Williams)

NC-2013-64: City of Montgomery, to be used by BONDS to Make Available to Neighborhood Associations the Tools to Enhance the Community - \$500; (Ingram)

DLM/tll

# Montgomery County Commission

Finance Department  
P.O. Box 1667  
Montgomery, Alabama 36102  
Phone 334-832-1268  
Fax 334-832-2533

**Agenda**

**JAN - 7 2013**

## Memo

**To:** Donnie Mims

**From:** Sherrill R. Thomas *SD*

**Date:** December 12, 2012

**Re:** DA Witness Expenses

---

Attached is a memo from Rhonda Cape concerning the payment of an August 2011 invoice for the reimbursement of witness expenses incurred for the District Attorney.

This invoice has not been previously paid and payment of the total outstanding amount of \$311.28 is recommended.



DARYL D. BAILEY  
CHIEF DEPUTY DISTRICT ATTORNEY

RHONDA B. CAPE  
ADMINISTRATIVE ASSISTANT

JERRY N. BLOODSWORTH  
CHIEF INVESTIGATOR

# Offices of Ellen Brooks

## District Attorney Fifteenth Judicial Circuit of Alabama

MONTGOMERY COUNTY COURTHOUSE  
251 SOUTH LAWRENCE STREET  
P.O. BOX 1667  
MONTGOMERY, ALABAMA 36102-1667



(334) 832-2550  
FAX (334) 832-1615  
[www.mc-ala.org/da](http://www.mc-ala.org/da)

### MEMORANDUM

TO: Sherrill Thomas  
Finance

FROM: Rhonda Cape  
DA Office

DATE: December 10, 2012

SUBJECT: Witness Expenses

Attached are copies of witness expenses totaling \$311.28 that need to be paid. They are from August, 2011 but unfortunately they were misplaced and not submitted at that time. I have researched and verified these expenses were not paid.

Payment should be made from the DA Solicitor Account.

Your help is most appreciated.

Thanks.

**TRAVEL REIMBURSEMENT FORM**  
**MONTGOMERY COUNTY DISTRICT ATTORNEY'S OFFICE**

TO: Montgomery County Commission

FROM: Patti Bodenhamer  
421-74-5303 348 HILLTOP DR.  
DATE: 9-1-11 GULF SHORES, AL 36547

I hereby request reimbursement for travel to MONTGOMERY  
(location)

to attend TRIAL INVOLVING JUAN BASKIN AS A WITNESS FOR PROSECUTION.  
(purpose)

Departure Date: 8/15/11 Time: 10 a.m. Return Date: 8/16/11 Time: 1 p.m.

Registration \_\_\_\_\_  
Lodging \_\_\_\_\_  
Airfare \_\_\_\_\_  
Taxi \_\_\_\_\_  
Other (list) \_\_\_\_\_  
  
Total 0.00

Gulf Shores  
To  
Montgomery  
192 ~~186~~ miles  
each way

**Fuel Computation:**

384  
~~372~~ (miles) x 0.555 (rate) = 213.12 (personal vehicle)  
OR Actual Gas Tickets = \_\_\_\_\_ (office vehicle)  
Total Expense = 213.12

**Meals Schedule (lesser of actual or max \$40/day)**

| Date (mm/dd)         | <u>8/15/11</u> | <u>8/16/11</u> |      |      |      |               | Total |
|----------------------|----------------|----------------|------|------|------|---------------|-------|
| Breakfast            |                |                |      |      |      |               | 0.00  |
| Lunch                | <u>24.29</u>   | <u>73.96</u>   |      |      |      |               | 0.00  |
| Dinner               | <u>37.40</u>   | <u>74.51</u>   |      |      |      |               | 0.00  |
| Total (Max \$40/day) | <u>37.40</u>   | <u>74.51</u>   | 0.00 | 0.00 | 0.00 | <u>111.91</u> | 0.00  |

Patti Bodenhamer - witness  
David Bodenhamer - husband

Wade Smith - witness

Total Meal Reimbursement 0.00  
3 People - TOTAL 111.91  
98.16

I certify the above to be true, correct and unpaid.

Patti Bodenhamer  
Employee Signature

This travel was approved by the County Commission on

Approved: Shirley S. Cape  
District Attorney Representative

|                       |               |
|-----------------------|---------------|
| Registration          | 0.00          |
| Lodging               | 0.00          |
| Mileage or Motor Fuel | <u>213.12</u> |
| Meals                 | <u>111.91</u> |
| Airfare               | 0.00          |
| Taxi                  | 0.00          |
| Other                 | 0.00          |

TOTAL REIMBURSEMENT 311.28

DINNER Tuesday 8/16/11  
 Patti : David Bodenhamer  
 Wade Smith  
 Wintzell's Oyster House  
 105 Commerce St.  
 Montgomery, AL 36104

124 Latisha

Tbl 74/1 Cr. Aug16'11 05:42PM Gst 3

|                              |                 |
|------------------------------|-----------------|
| 1 killer shrimp              | 7.99            |
| 1 West Ind Cup               | 8.99            |
| 1 Soft Drink                 | 2.29            |
| 1 Frd Shrimp                 | 15.99           |
| 1 Frd Oysters                | 16.99           |
| 1 Gumbo Bowl                 | 6.99            |
| <del>2 Miller Lite Btl</del> | <del>6.50</del> |
| <del>2 HI Blue Moon</del>    | <del>2.00</del> |

|               |              |
|---------------|--------------|
| Subtotal      | 67.74        |
| Tax           | 6.77         |
| 06:41PM Total | 74.51        |
|               | 10.00 tip    |
|               | <u>84.51</u> |
|               | M-F 4-7PM    |

59.24  
 5.92 tax  
65.16  
 8.80 tip  
73.96

Dinner Monday  
 8/15/11

Patti : David Bodenhamer  
 Wade Smith

SAZA'S  
 Italian  
 130-A Commerce Street  
 Montgomery, AL 36104  
 (205) 496-7200

Ser. 08/15/2011  
 Table 17:40:11  
 Guest 3 50032

|                                    |                 |
|------------------------------------|-----------------|
| Wild Mush Pizza                    | 22.00           |
| Dr Yuengling                       | 4.00            |
| <del>Dr Sam Adams (2 @ 4.00)</del> | <del>8.00</del> |

|             |       |
|-------------|-------|
| Subtotal    | 34.00 |
| Tax         | 3.40  |
| Total       | 37.40 |
| Balance Due | 37.40 |

22.00  
 2.20 tax  
24.20

"LOOK AT ME"

**Tammy Nix**

---

**From:** Glover, Ron [Ron.Glover@mps.k12.al.us]  
**Sent:** Tuesday, December 11, 2012 8:56 AM  
**To:** Donald Mims  
**Cc:** Thompson, Barbara; Baker, Debbie; Busby, Martha  
**Subject:** Debt Service / Sinking Fund Payment  
**Attachments:** QSCB - Montgomery County Invoice (12-10-12).pdf; QSCB - Sinking Fund Payment (11-13-12).pdf

**Agenda**

**JAN - 7 2013**

Donnie,

As we have previously discussed, the Montgomery County Commission agreed to pay \$440,000.00 to Montgomery Public Schools in FY's 12, 13 and 14 for the interest and sinking fund payments on the Round 1 – B'ham QSCB funds. Attached is a copy of the check, purchase order and invoice for payment to the Alabama Department of Education for the FY 13 sinking fund payments for two of the QSCB bond issues, including \$816,162.01 for the Round 1 – B'ham funds. Additionally, there is a first quarter interest payment of \$73,121.99 due for the Round 1 – B'ham funds. This amount is being withheld by the SDE from the state's annual capital purchase allocation to MPS, so there is no check being written by MPS for that. The total amount of the sinking fund and interest payments is \$889,284.00. The County's share of these payments is \$355,000.00. The balance of the \$440,000 – \$85,000 – will be billed to you in August 2013. It will be for the County's share of the remaining three quarters of interest payments.

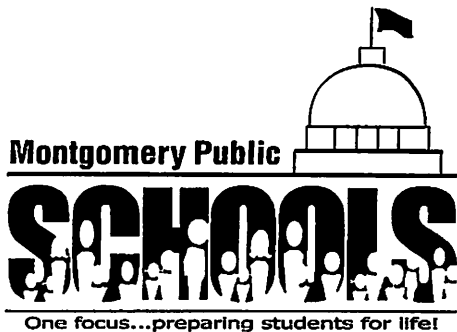
Attached is an invoice for \$355,000. There is also a note on the invoice that the August 2012 invoice for \$85,000 has not been paid. I'm assuming that once the County Commission members and Superintendent Thompson resolve any issues related to rezoning for the new Park Crossing High School, then payments for the \$85,000 invoice and the \$355,000 invoice will be made.

Thanks for your help with this. Let me know if you have any questions or need additional information.

Ron Glover

---

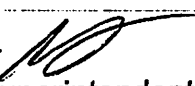
Montgomery Public Schools: One Focus ... Preparing Students for Life!



## INVOICE

Montgomery Public Schools / Finance Office  
P.O. Box 176  
Montgomery, AL 36101-0176  
334-223-6794

TO: Ms. Sherrill Thomas  
Finance Director  
Montgomery County Commission  
PO Box 1667  
Montgomery, AL 36102

FROM: Ron Glover   
Assistant Superintendent for Finance

DATE: December 10, 2012

RE: FY 13 Reimbursement of Debt Service Expenditures for QSCB Funds

---

Request for reimbursement of Debt Service expenditures paid by Montgomery Public Schools for QSCB (Qualified School Construction Bonds) funds in FY 13:

|                                                      |   |                     |
|------------------------------------------------------|---|---------------------|
| County's Portion of Sinking Fund (Principal) Payment | - | \$326,000.00        |
| County's Portion of Interest Payment                 | - | <u>\$ 29,000.00</u> |
| <b>TOTAL</b>                                         | - | <b>\$355,000.00</b> |

The check should be made payable to "Montgomery Public Schools" and mailed to Finance Office, PO Box 176, Montgomery, AL 36101-0176. Additional information/documentation for this request is included in the email and other attachment. There are three remaining quarters of interest payments to be made, and MPS will invoice the City of Montgomery in August 2013 for the remaining \$85,000 of the City's \$440,000 FY 13 commitment.

Please contact me at 223-6795 if you have any questions or need additional information or documentation.

[Note: August 16, 2012 invoice (FY 12) for \$85,000 has not been paid.]

14-2

MONTGOMERY PUBLIC SCHOOLS \* PO BOX 176 \* MONTGOMERY, AL 36101-0176

CHECK DATE

Nov 13, 2012

| REFERENCE NUMBER                                         | REF DATE   | P.O. NUM  | GROSS AMT         | DISCOUNT          | FED WITHOLD | NET            |
|----------------------------------------------------------|------------|-----------|-------------------|-------------------|-------------|----------------|
| 13-400509-1<br>DESCRIPTION: MPS PORTION-SERIES 2009-QSCB | G 11/13/12 | 13-400509 | 1410524.46        | 0.00              | 0.00        | 1410524.46     |
| DETACH AND RETAIN THIS PORTION FOR YOUR RECORDS          |            |           | VENDOR NO: 012730 | CHECK NO: 0093086 | TOTAL       | \$1,410,524.46 |

PAYABLES FUND  
MONTGOMERY PUBLIC SCHOOLS  
PO BOX 176  
MONTGOMERY, AL 36101-0176

REGIONS BANK  
MONTGOMERY, ALABAMA

61-569  
620

NO: 0093086

DATE

NOV 13, 2012

PAY EXACTLY ONE MILLION, FOUR-HUNDRED TEN THOUSAND, FIVE-HUNDRED TWENTY-FOUR DOLLARS AND FORTY-SIX CENTS

\$1,410,524.46

PAY TO THE ORDER OF ALABAMA DEPT OF EDUCATION  
P O BOX 302101  
MONTGOMERY, AL 36130-2101

FILE COPY

AP

MONTGOMERY PUBLIC SCHOOLS  
PO BOX 176  
MONTGOMERY, AL 36101-0176

ALABAMA DEPT OF EDUCATION  
P O BOX 302101  
MONTGOMERY, AL 36130-2101

000001

**MONTGOMERY PUBLIC SCHOOLS PURCHASE ORDER**

Type VENDOR NAME and ADDRESS below according to Postal Service requirements.  
PURCHASE ORDER MUST BE TYPEWRITTEN.

NOTICE TO VENDOR: This is your authority to ship prepaid the items listed below to the following address.  
Payment for these items will be delayed until all items are received or cancelled. Address all necessary  
correspondence to Consignee and send duplicate to Montgomery Public Schools. Public schools -- by  
State Law -- are exempt from sales tax. Legal references: Section 40-23-4(11) of the Code of Alabama 1975;  
Alabama Department of Revenue Regulation 810-6-3-47.03.

(USE THIS LINE  
ONLY IF  
NECESSARY)

Attn **NANCY SMITH****ALABAMA DEPARTMENT OF EDUCATION****P O BOX 302101****MONTGOMERY AL 36130-2101**Ship To: Attn **RON GLOVER, ASST. SUPERINTENDENT****MONTGOMERY COUNTY BOARD OF EDUCATION****307 SOUTH DECATUR STREET****MONTGOMERY AL 36104-4310**

Invoice in duplicate

Referencing our P.O. No to:

**MONTGOMERY PUBLIC SCHOOLS****P.O. Box 176 Montgomery, AL 36101-0176**

| MPS OFFICE USE ONLY                                                                                                                                                                           |          | Check (X) When Items are received |  | Authorizing signature approving purchase                                                                                                      |                | Signature of person authorized to request goods to be bought and shipped |  | FINANCE OFFICE USE ONLY |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------|--|-------------------------|--|
| ECL                                                                                                                                                                                           | QUANTITY |                                   |  | ITEMS                                                                                                                                         | UNIT PRICE     | EXTENSION                                                                |  |                         |  |
|                                                                                                                                                                                               | 1        |                                   |  | Montgomery County Board of Education's portion of the<br>SERIES 2009-QSCB issued by the Alabama Public School and College<br>Authority (PSCA) |                |                                                                          |  |                         |  |
|                                                                                                                                                                                               |          |                                   |  | Sinking fund payment amount:                                                                                                                  | \$1,410,524.46 | \$1,410,524.46                                                           |  |                         |  |
| <div style="display: flex; justify-content: space-around;"> <div> <p><b>RECEIVED</b></p> <p><b>NOV 13 2012</b></p> <p><b>FINANCE OFFICE</b></p> </div> <div> <p><b>PAID</b></p> </div> </div> |          |                                   |  |                                                                                                                                               |                |                                                                          |  |                         |  |
| Estimated SHIPPING/HANDLING charge (if applicable)                                                                                                                                            |          |                                   |  |                                                                                                                                               |                |                                                                          |  |                         |  |

(ECL - Expenditure  
Coding Line)

I hereby certify that the above merchandise has been received in good  
condition and the purchase order is now approved for payment.

**TOTAL: \$1,410,524.46**

Date Order Completed \_\_\_\_\_

Allocation \_\_\_\_\_

Authorized Signature \_\_\_\_\_

| ECL | Fund | AT- | Account Code (Func) | Object | Cost Center | Fund Source | AY | Program | Special Use | Line Amount  |
|-----|------|-----|---------------------|--------|-------------|-------------|----|---------|-------------|--------------|
|     | 13   | 51  | 0114                | 000    | 0000        | 9116        | 0  | 0000    | 0000        | \$594,362.45 |
|     | 13   | 51  | 0114                | 000    | 0000        | 9118        | 0  | 0000    | 0000        | \$816,162.01 |
|     |      | 5-  |                     |        |             |             | 0  |         |             |              |
|     |      | 5-  |                     |        |             |             | 0  |         |             |              |

|                         |
|-------------------------|
| PURCHASE ORDER NUMBER   |
| <b>13-400509</b>        |
| VENDOR NUMBER           |
| <b>12730</b>            |
| DATE P.O. NUMBER ISSUED |
| <b>11-13-12</b>         |

14-4



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Thomas R. Bice  
State Superintendent  
of Education

Alabama  
State Board  
of Education

November 1, 2012

Governor  
Robert Bentley  
President

Mrs. Barbara W. Thompson, Superintendent  
Montgomery County Board of Education  
P. O. Box 1991  
Montgomery, AL 36102-1991

Randy McKinney, J.D.  
District I

Dear Mrs. Thompson:

Betty Peters  
District II

The annual sinking fund payment for Montgomery County Board of Education's portion of the **Series 2009-QSCB** issued by the Alabama Public School and College Authority (PSCA) will be due soon.

Stephanie Bell  
District III  
Vice President

The sinking fund payment amount of **\$1,410,524.46** must be submitted to our office by **November 16, 2012**. The check should be made payable to the **Alabama Department of Education**. The check may be sent to one of the following addresses:

Yvette M.  
Richardson, Ed.D.  
District IV

**Mailing Address:** Nancy Smith  
Alabama State Department of Education  
PO Box 302101  
Montgomery, AL 36130-2101

RECEIVED

NOV 13 2012

Ella B. Bell  
District V  
President Pro Tem

**Delivery Address:** Nancy Smith  
Alabama State Department of Education  
5141 Gordon Persons Building  
50 North Ripley Street  
Montgomery, AL 36104

FINANCE OFFICE

Charles E. Elliott, M.D.  
District VI

If you have questions regarding the submission or our receipt of your payment, please contact Mrs. Nancy Smith at (334) 242-9853 or [nsmith@alsde.edu](mailto:nsmith@alsde.edu).

Gary Warren  
District VII

Sincerely,

*Warren Craig Pouncey*

Warren Craig Pouncey  
Chief of Staff

RECEIVED

NOV 05 2012

FINANCE OFFICE RECEIVED

NOV 05 2012

SUPT'S OFFICE

Mary Scott Hunter, J.D.  
District VIII

Thomas R. Bice, Ed.D.  
Secretary and  
Executive Officer

WCP/DWH

ELTON N. DEAN, SR.  
CHAIRMAN

DANIEL HARRIS, JR.  
VICE CHAIRMAN

REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

**MONTGOMERY COUNTY COMMISSION**

P.O. BOX 1667  
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA  
ADMINISTRATOR  
JOHN A. MITCHELL, SR.  
DEPUTY ADMINISTRATOR  
(334) 832-1210  
FAX (334) 832-2533  
TDD (334) 265-3568  
www.mc-ala.org

## Agenda

JAN - 7 2013

January 3, 2013

### MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *dlm*  
County Administrator

SUBJECT: Position Fill Request for Detention Facility

During the December 17, 2012 County Commission meeting, the Commission agreed to place a Position Fill Request for Corrections Officer Trainee/Corrections Officer, Position Number 141 on the next agenda for the Detention Facility.

I am requesting approval of this item.

DLM/tn

Attachment

# POSITION FILL REQUEST

ORIGINAL

## COMPLETED ACTION DATES

1. \_\_\_\_\_ dept request
2. \_\_\_\_\_ admin review
3. \_\_\_\_\_ pers dept
4. \_\_\_\_\_ cert to admin
5. \_\_\_\_\_ dept selection
6. \_\_\_\_\_ final review

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 141

Proposed Effective Date December 24, 2012

Type of Appointment ( ☒ ) Permanent ( ) Temporary

### Recruiting

- ( ) Promotional Register ( ) Transfer  
 ( ☒ ) Open Competitive Register ( ) Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 PCT  
Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall

Date December 10, 2012

Department Head DTM

## 2. Administrative Review

- ( ) Approved  
 ( ) Disapproved

Funding Authority \_\_\_\_\_

## 3. Certification

Promotional \_\_\_\_\_ Candidates  
 Open-Competitive \_\_\_\_\_ Candidates  
 Transfer \_\_\_\_\_ Candidates

Date \_\_\_\_\_

Personnel Director \_\_\_\_\_

## 4. Selectee:

Date \_\_\_\_\_

Appointing Authority \_\_\_\_\_

5. ( ) Manpower data entered by \_\_\_\_\_ Date \_\_\_\_\_  
 ( ) Payroll entered by \_\_\_\_\_ Date \_\_\_\_\_

ELTON N. DEAN, SR.  
CHAIRMAN  
DANIEL HARRIS, JR.  
VICE CHAIRMAN  
REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

**MONTGOMERY COUNTY COMMISSION**  
**ENGINEERING DEPARTMENT**  
\* P.O. BOX 1667  
MONTGOMERY, ALABAMA 36102-1667

GEORGE C. SPEAKE, PE, PLS  
COUNTY ENGINEER  
JAMES M. KELLEY, PE  
ASSISTANT COUNTY ENGINEER  
(334) 832-1310  
FAX (334) 832-7190

December 17, 2012

**Agenda**

**JAN - 7-2013**

**MEMORANDUM**

TO: Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

*George C. Speake*  
12/17/12

SUBJECT: Position Fill for Road Maintenance Supervisor

At the December 17, 2012, Information Session, I discussed with the Commission our need to fill a vacant Road Maintenance Supervisor position at the District I (Terminal Road) Maintenance Facility, and the Commission agreed to place this item on the January 7, 2013, agenda for approval. Through subsequent discussions with our employees, it has been confirmed there is a Road Maintenance Supervisor at the District II (Meriwether Road) Maintenance Facility who is interested in transferring to the vacant position at District I because this location would be closer to his residence. We are agreeable with this transfer, and it would result in the position vacancy actually being at District II instead of District I.

Therefore, it is requested that the Engineering Department be permitted to fill the vacant Road Maintenance Supervisor position at our District II Maintenance Facility on Meriwether Road. This is a key supervisor position responsible for planning, scheduling, and supervising the day to day work assignments of a 14 person general road maintenance crew that is essential for properly maintaining approximately 200 miles of county roads located in the northeastern portion of Montgomery County. It is critical this position be filled as soon as possible to ensure adequate supervision is provided for this general road maintenance crew.

This position fill will be a promotion from within existing personnel and will not involve any new hires. Thank you for your assistance with this matter.

GCS/gcs

Attachments

cc: File

## POSITION FILL REQUEST

## COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: William R. Betts, District Maint. Supt.

1. 12/17/2012 dept request  
2. \_\_\_\_\_ admin review  
3. \_\_\_\_\_ personnel dept  
4. \_\_\_\_\_ cert to admin  
5. \_\_\_\_\_ dept selection  
6. \_\_\_\_\_ final review

1. POSITION TITLE Road Maintenance Supervisor (0564)

POSITION NUMBER 111-53300-620564004, Replacing Andrew McCall

PROPOSED EFFECTIVE DATE January 21, 2013

TYPE OF APPOINTMENT (X) PERMANENT ( ) TEMPORARY

### RECRUITING

(X) PROMOTION REGISTER ( ) TRANSFER

(Department Only)

( ) OPEN COMPETITIVE REGISTER ( ) REEMPLOYMENT

PAY GRADE (A07) (\$38,734. - \$55,138) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

  
\_\_\_\_\_  
Department Head

DATE 12/17/2012

### 2. ADMINISTRATIVE REVIEW

( ) APPROVED

( ) DISAPPROVED

\_\_\_\_\_  
Funding Authority

### 3. CERTIFICATION

|                  |                  |
|------------------|------------------|
| Promotional      | _____ Candidates |
| Open-Competitive | _____ Candidates |
| Transfer         | _____ Candidates |

DATE \_\_\_\_\_

\_\_\_\_\_  
Personnel Director

### 4. SELECTEE: \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Appointing Authority

5. ( ) Manpower data entered by \_\_\_\_\_ Date \_\_\_\_\_

( ) Payroll entered by \_\_\_\_\_ Date \_\_\_\_\_

ELTON N. DEAN, SR.  
CHAIRMAN

DANIEL HARRIS, JR.  
VICE CHAIRMAN

REED INGRAM  
DIMITRI POLIZOS  
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

**MONTGOMERY COUNTY COMMISSION**

MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

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www.mc-ala.org

## Agenda

JAN - 7-2013

January 3, 2013

### MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*  
County Administrator

SUBJECT: Position Fill Request for Probate Judge's Office

During the December 17, 2012 County Commission meeting, the Commission agreed to place a Position Fill Request for Customer Service Clerk, Position Number 750016035 on the next agenda for the Probate Judge's Office.

I am requesting approval of this item.

DLM/tn

Attachment

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: PROBATE

APPOINTING AUTH.: Judge Reese McKinney, Jr.

SUPERVISOR: Wells Robinson

COMPLETE ACTION DATES

1.    dept request
2.    admin review
3.    pers dept
4.    cert to admin
5.    dept selection
6.    final review

1. POSITION TITLE: CSC  
POSITION NUMBER: 750016035  
PROPOSED EFFECTIVE DATE: 26 December 2012  
TYPE OF APPOINTMENT: x PERMANENT    TEMPORARY  
RECRUITING:  
   Promotional Transfer    Transfer  
x Open Competitive Register    Reemployment  
PAY GRADE: A03 —S1

*Reese McKinney Jr*  
APPOINTING AUTHORITY

12 December 2012  
Date

2. ADMINISTRATIVE REVIEW

   APPROVED  
   DISAPPROVED

    
FUNDING AUTHORITY

    
Date

3. CERTIFICATION

Promotional    Candidates  
Open-Competitive    Candidates  
Transfer    Candidates

    
PERSONNEL DIRECTOR

    
Date

4. SELECTEE:   

    
APPOINTING AUTHORITY

    
Date

5.    Manpower data entered by   

    
Date

   Payroll entered by   

    
Date

Montgomery County Commission  
Travel / Training Request Approval

Appendix C

Request # 8

**Agenda**

**JAN - 7-2013**

Date: December 18, 2012

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, Al

Departure Date: February 20, 2013

Return Date: February 22, 2013

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: Mandated County Commissioner Training; Course 2: Ethical & Legal Issues and  
Course 4: Roads and Bridges

Traveler (s) Name: 1. Dan Harris 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐  
Private Vehicle ☒

Commercial Air ☐

Other (Specify) ☐

Total (est.) Cost: \$420.68

Advance Registration Required: \$380.00

Department Name: Administration

Fund Name: General

Additional Comments: Mileage - \$40.68

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 01/07/13 reimbursement of actual and necessary expenses in the  
approximate amount of \$420.68 and advance registration of \$380.00 is authorized.

***To be completed by the Finance Department***

Fund Code: 001-51100.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$22,500.00

Approved Requests: \$7,516.91

Budget Available: \$14,983.09

Current Requests: \$420.68

Budget Balance: \$14,562.41

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 12/18/2012

cc: Finance Director / Buyer

Montgomery County Commission  
Travel / Training Request Approval

Appendix C

**Agenda**

**JAN - 7 2013**

Request # 3

Date: December 31, 2012

To: Donald L. Mims, Administrator

From: Terri Henderson, Revenue Manager

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Hoover, Alabama

Departure Date: February 4, 2013

Return Date: February 7, 2013

Conference Leave (Days / Hours): 4 Days / 3 Nights

Purpose of Travel: Attend 2013 Multistate Tax Commission Statistical Sampling Course for auditing sales & uses taxes in Hoover, AL. Attendee will earn 32 CPE Hours toward her 40 hour CRE continuing education certification requirement for 2013.

Traveler (s) Name: 1. Twyla Jackson 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation:

County Vehicle

☐

Commercial Air

☐

Private Vehicle

☒

Other (Specify)

☐

Total (est.) Cost: \$1,475.00

Advance Registration Required: \$955.00

Department Name: Tax & Audit

Fund Name: 001-51800-265

Additional Comments: Registration Fee of \$955.00 to be direct billed to Montgomery County Commission Tax & Audit Department by the Multistate Tax Commission. Estimated cost also includes: Meals \$116. Lodging \$310. Mileage \$94.

To: Terri Henderson, Revenue Manager

From: Donald L. Mims, Administrator

The above request is app. 01/07/13 reimbursement of actual and necessary expenses in the approximate amount of \$1,475.00 and advance registration of \$955.00 is authorized.

**To be completed by the Finance Department**

Fund Code: 001-51800.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$8,000.00

Approved Requests: \$870.00

Budget Available: \$7,130.00

Current Requests: \$1,475.00

Budget Balance: \$5,655.00

Donald L. Mims, Administrator

*[Signature]*

Reviewed by: S. Thomas

Date: 1/2/2013

cc: Finance Director / Buyer

Montgomery County Commission  
Travel / Training Request Approval

Appendix C

**Agenda**

**JAN - 7 2013**

Request # 4

Date: January 2, 2013

To: Donald L. Mims, Administrator

From: Terri Henderson, Revenue Manager *TH*

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Alabama

Departure Date: February 27, 2013

Return Date: March 1, 2013

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: Attend 2013 GFOAA Annual Conference in Montgomery, AL at the Renaissance.  
Attendee will earn 16 CPE Hours toward 40 hour CRE continuing education  
certification requirement for 2013.

Traveler (s) Name: 1. Terri Henderson 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$331.00 Advance Registration Required: \$295.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Registration Fee of \$295.00 to be direct billed to Montgomery County Commission  
Tax & Audit Department by the GFOAA and due by January 31, 2013. Estimated  
cost also includes: Hotel Parking estimated at \$36 (\$12 per day x 3 days).

To: Terri Henderson, Revenue Manager

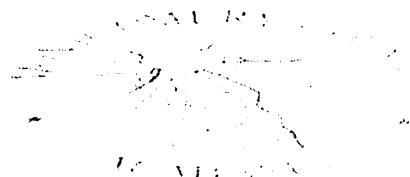
From: Donald L. Mims, Administrator

The above request is app. 01/07/13 reimbursement of actual and necessary expenses in the  
approximate amount of \$331.00 and advance registration of \$295.00 is authorized.

**To be completed by the Finance Department**

|                    |                                    |                     |
|--------------------|------------------------------------|---------------------|
| Fund Code:         | <u>001-51800.265</u>               | (ex: 000-00000-000) |
| Description:       | <u>Registration &amp; Training</u> |                     |
| Current Budget:    | <u>\$8,000.00</u>                  |                     |
| Approved Requests: | <u>\$870.00</u>                    |                     |
| Budget Available:  | <u>\$7,130.00</u>                  |                     |
| Current Requests:  | <u>\$1,806.00</u>                  |                     |
| Budget Balance:    | <u>\$5,324.00</u>                  |                     |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/2/2013

cc: Finance Director / Buyer

Montgomery County Commission  
Travel / Training Request Approval

Appendix C

**Agenda**

**JAN - 7-2013**

Request # 14

Date: January 2, 2013

To: Donald L. Mims, Administrator

From: Ellen Brooks

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, AL

Departure Date: January 23, 2013

Return Date: January 25, 2013

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: To Attend: ADAA 2013 Winter Conference

Traveler (s) Name: 1. Scott Green 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$918.00 Advance Registration Required: \$375.00

Department Name: District Attorney Fund Name: 760-51260-265

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 01/07/13 reimbursement of actual and necessary expenses in the  
approximate amount of \$918.00 and advance registration of \$375.00 is authorized.

| <i>To be completed by the Finance Department</i> |                                          |
|--------------------------------------------------|------------------------------------------|
| Fund Code:                                       | <u>760-51260.265</u> (ex: 000-00000-000) |
| Description:                                     | <u>Registration &amp; Training</u>       |
| Current Budget:                                  | <u>\$45,000.00</u>                       |
| Approved Requests:                               | <u>\$1,627.50</u>                        |
| Budget Available:                                | <u>\$43,372.50</u>                       |
| Current Requests:                                | <u>\$918.00</u>                          |
| Budget Balance:                                  | <u>\$42,454.50</u>                       |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/2/2013

cc: Finance Director / Buyer

18-4

Montgomery County Commission  
Travel / Training Request Approval

Appendix C

**Agenda**

**JAN - 7 2013**

Request # 15

Date: January 2, 2013

To: Donald L. Mims, Administrator

From: Ellen Brooks

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Robertsdale, AL

Departure Date: January 14, 2013

Return Date: January 14, 2013

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Speak to Baldwin County Domestic Violence Task Force on the Protection  
Order Data Base being developed by our office

Traveler (s) Name: 1. Steve Searcy 4. \_\_\_\_\_  
2. Billy Caulifield 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐  
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: District Attorney Fund Name: 760-51260-265

Additional Comments: No Cost to our Office

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 01/07/13 reimbursement of actual and necessary expenses in the  
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

***To be completed by the Finance Department***

Fund Code: 760-51260.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$45,000.00

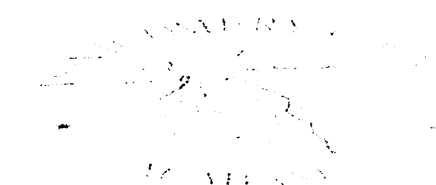
Approved Requests: \$1,627.50

Budget Available: \$43,372.50

Current Requests: \$918.00

Budget Balance: \$42,454.50

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/2/2013

cc: Finance Director / Buyer

18-5

Montgomery County Commission  
Travel / Training Request Approval

Appendix C

**Agenda**

**JAN - 7 2013**

Request # 3

Date: January 3, 2013

To: Donald L. Mims, Administrator

From: Judge Reese McKinney, Jr.

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: New Orleans, Louisiana

Departure Date: February 28, 2013

Return Date: March 1, 2013

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: to attend The Election Center Special Workshop

Traveler (s) Name: 1. Malcolm Richard 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,589.67 Advance Registration Required: \$519.00

Department Name: Probate Fund Name: 783-51350.265

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Judge Reese McKinney, Jr.

From: Donald L. Mims, Administrator

The above request is app. 01/07/13 reimbursement of actual and necessary expenses in the  
approximate amount of \$1,589.67 and advance registration of \$519.00 is authorized.

***To be completed by the Finance Department***

Fund Code: 783-51350.265 (ex: 000-00000-000)  
Description: Registration & Training  
Current Budget: \$3,000.00  
Approved Requests: \$785.00  
Budget Available: \$2,215.00  
Current Requests: \$1,589.67  
Budget Balance: \$625.33

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/3/2013

cc: Finance Director / Buyer

18-6

Montgomery County Commission  
Travel / Training Request Approval

Appendix C

Request # 4

**Agenda**

**JAN - 7-2013**

Date: January 3, 2013  
To: Donald L. Mims, Administrator  
From: Judge Reese McKinney, Jr.  
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Point Clear, AL  
Departure Date: January 29, 2013 Return Date: February 1, 2013  
Conference Leave (Days / Hours): 4 Days  
Purpose of Travel: to attend Alabama Probate Judges Association 2013 Winter Conference

Traveler (s) Name: 1. Malcolm Richard 4. \_\_\_\_\_  
2. Steven L. Reed 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐  
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$2,882.00 Advance Registration Required: \$950.00

Department Name: Probate Fund Name: 001-51300-265

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Judge Reese McKinney, Jr.  
From: Donald L. Mims, Administrator

The above request is app. 01/07/13 reimbursement of actual and necessary expenses in the  
approximate amount of \$2,882.00 and advance registration of \$950.00 is authorized.

***To be completed by the Finance Department***

|                    |                                    |                     |
|--------------------|------------------------------------|---------------------|
| Fund Code:         | <u>001-51300.265</u>               | (ex: 000-00000-000) |
| Description:       | <u>Registration &amp; Training</u> |                     |
| Current Budget:    | <u>\$7,500.00</u>                  |                     |
| Approved Requests: | <u>\$2,797.76</u>                  |                     |
| Budget Available:  | <u>\$4,702.24</u>                  |                     |
| Current Requests:  | <u>\$2,882.00</u>                  |                     |
| Budget Balance:    | <u>\$1,820.24</u>                  |                     |

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/3/2013

cc: Finance Director / Buyer

18-7