

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

SEPTEMBER 24, 2012

AGENDA

INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

County Administrator
Deputy Administrator
County Attorney
County Engineer

Comments from Scheduled Attendees:

Juvenile Court Administrator Bruce Howell
Sales Team Leader Todd Smith with Schneider Electric
Frank Litchfield and Platt Boyd with Seay, Seay & Litchfield, P.C.
Montgomery Area Chamber of Commerce Senior Vice President of Corporate
Development Ellen McNair

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Wilson

Pledge of Allegiance Led By Chairman Dean

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of September 10, 2012

CONSENT AGENDA:

Consider Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. Public Comment Regarding Proposed 2012-2013 Operating Budget and Construction Programs Budget, County Commission
2. Consider Proposed 2012-2013 Operating Budget and Construction Programs Budget, County Commission
3. Consider Resolution Regarding GASB 54 Fund Balance Commitments, County Commission
4. Consider Authorization of Transfer from Fiduciary Fund to General Fund, County Commission
5. Consider Blue Cross Blue Shield Health, COBRA, Dental and Workers Compensation Insurance Renewal, Risk Management
6. Consider Excess Health Insurance Renewal with HCC Life Insurance, Secured through Catastrophic Medical Excess, Risk Management
7. Consider Excess Liability Insurance Renewal with States Self-Insurers Risk Retention Group, Secured through Colonial Insurance, Risk Management
8. Consider Excess Workers' Compensation Insurance Renewal with Safety National Insurance, Secured through Colonial Insurance, Risk Management
9. Consider Property Insurance Renewal with Affiliated FM Insurance Company, Secured through Colonial Insurance, Risk Management
10. Consider Miscellaneous Appropriations Reprogramming Requests, County Commission
11. Consider Bid Award for Concrete Pipe, Bid Number 53000-12B-022, Engineering Department
12. Consider Bid Award for Metal Pipe, Bid Number 53000-12C-023, Engineering Department
13. Consider Irregular Pay Increase for Finger Print Classifier Mary Beth Shaffer, Sheriff's Office

14. Consider Position Fill Request for Road Maintenance Supervisor, Position Number 620564004, Engineering Department
15. Consider Position Fill Requests (10), Detention Facility
 - (1) Corrections Officer Trainee/Corrections Officer - Position Number 081
 - (2) Corrections Officer Trainee/Corrections Officer - Position Number 112
 - (3) Corrections Officer Trainee/Corrections Officer - Position Number 144
 - (4) Corrections Officer Trainee/Corrections Officer - Position Number 146
 - (5) Corrections Officer Trainee/Corrections Officer - Position Number 178
 - (6) Corrections Officer Trainee/Corrections Officer - Position Number 183
 - (7) Corrections Officer Trainee/Corrections Officer - Position Number 212
 - (8) Corrections Officer Trainee/Corrections Officer – Position Number 227
 - (9) Corrections Officer Trainee/Corrections Officer - Position Number to be determined
 - (10) Inmate Grievance/ Disciplinary Clerk – Position Number 109
16. Consider Position Fill Requests (7), Sheriff's Office
 - (1) Deputy Sheriff, Corporal – Position Number 055
 - (2) Deputy Sheriff, Corporal – Position Number to be determined
 - (3) Deputy Sheriff, Lieutenant – Position Number 081
 - (4) Deputy Sheriff, Sergeant – Position Number to be determined
 - (5) Deputy Sheriff Trainee/Deputy Sheriff – Position Number to be determined
 - (6) Deputy Sheriff Trainee/Deputy Sheriff – Position Number to be determined
 - (7) Emergency Communications Operator I/II – Position Number 161
17. Consider Travel/Training Requests (3)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Special Call Meeting of the Montgomery County Emergency
Management Communications District Board

Recess to Information Session

INFORMATION SESSION

Reports from Staff:

County Administrator
Deputy Administrator
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

SEPTEMBER 24, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

OCTOBER 8, 2012

County Holiday (Columbus Day)

OCTOBER 9, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

OCTOBER 22, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

NOVEMBER 5, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

NOVEMBER 12, 2012

County Holiday (Veterans Day)

NOVEMBER 19, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 2 Programmer Analyst II's – Information Systems
Fill action continues for 1 Clerk Typist II – Support Services Department
Fill action continues for 1 Community Corrections Officer – Community Corrections
Fill action continues for 1 Assistant Revenue Manager – Tax & Audit Department
Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit
Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit
Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit
Fill action continues for 1 Case Manager I – District Attorney's Child Support Unit
Fill action continues for 1 Case Manager II – District Attorney's Child Support Unit
Fill action continues for 1 Dept. District Attorney Level 1 – District Attorney's Child Support Unit
Fill action continues for 9 Correction Officer Trainees – Detention Facility
Fill action continues for 2 Corrections Corporal – Detention Facility
Fill action continues for 3 Clerk II's – Detention Facility
Fill action continues for 1 Corrections Officer – Detention Facility
Fill action continues for 2 County Road Equipment Operator III's – Engineering Department
Fill action continues for 3 Service Maintenance Worker I's – Personnel Department
Fill action continues for 1 Clerk Typist II – Probate Judge's Office
Fill action continues for 1 Clerk III – Probate Judge's Office
Fill action continues for 3 Customer Service Clerk's – Probate Judge's Office
Fill action continues for 1 Probate Court Clerk – Probate Judge's Office
Fill action continues for 1 County Archivist – Probate Judge's Office
Fill action continues for 1 Clerk III – Revenue Commissioner's Office
Fill action continues for 3 Deputy Sheriff/Deputy Sheriff Trainee's – Sheriff's Office
Fill action continues for 1 Clerk Typist II – Sheriff's Office
Fill action continues for 1 Relief Juvenile Detention Officer – Youth Facility
Fill action continues for 1 Juvenile Probation Officer I – Youth Facility
Fill action continues for 1 Relief Cook – Youth Facility
Fill action continues for 1 Clerk Typist II – Youth Facility

September 24, 2012

09-24-12 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 09-07-12

Check Number	To	Check Number
228394		228460
Total Checks Paid		\$344,604.89

CHECK #	PAYEE	AMOUNT	DATE
228391	Mildred Potts	\$ 27.20	08/31/12
228392	Postmaster Bulk Mailing	\$ 7,521.41	09/04/12
228393	Postmaster Bulk Mailing	\$ 2,877.32	09/04/12

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

09-24-12 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 09-07-12

Check Number	To	Check Number
228461		228536
Total Checks Paid		\$156,630.25

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

09-24-12 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 09-14-12

Check Number	To	Check Number
228537		228622
Total Checks Paid		\$434,376.09

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 09-14-12

Check Number	To	Check Number
228624		228736
Total Checks Paid		\$444,705.11

CHECK #	PAYEE	AMOUNT	DATE
228623	East Alabama Porta-Toilet, LLC	\$ 150.00	09/13/12

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
09/21/12**

Payroll Check Number	113848	To	Payroll Check Number	113964	\$ 91,356.67
Direct Deposits					\$ 805,832.57
Payroll Check Number	113965	To	Payroll Check Number	113988	\$ 250,319.51
Direct Deposits					\$ 317,105.12
Federal Deposits					\$ 307,041.89
Total Payroll Paid					\$ 1,771,655.76

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

Agenda

SEP 24 2012

**Agenda Item Number 1 – Public Comment Regarding Proposed 2012-2013 Operating Budget
and Construction Programs Budget, County Commission**

No documents will be presented for this agenda item.

**Proposed Annual Budget
Montgomery County Commission
Montgomery, Alabama
Fiscal Year
October 1, 2012 to September 30, 2013**

Presented September 10, 2012

**Elton N. Dean, Sr., Chairman
Reed Ingram, Vice Chairman
Dimitri Polizos, Member
Jiles Williams, Jr., Member
Ham Wilson, Jr., Member**

**Compiled by
Donald L. Mims, CPA, MPA, Administrator
Sherrill R. Thomas, CPA, Finance Director**

ANNUAL BUDGET 2012-2013

Pursuant to the provision of the code of Alabama 1975, Code Section 11-8-3, the Montgomery County Commission shall, no later than October 1, prepare and adopt a budget for the fiscal year beginning on October 1 of the current calendar year which shall include all of the following: (1) An estimate of the anticipated revenue of the county for all public funds under its supervision and control including all unexpended balances as provided in Section 11-8-6. (2) An estimate of expenditures for county operations and, (3) Appropriations for the respective amounts that are to be used for each of such purposes.

**Donald L. Mims, CPA, MPA
Administrator
Montgomery County Commission
Montgomery, Alabama**

**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET**

	ESTIMATED	
	REVENUES	APPROPRIATIONS
General Fund	\$ 67,034,973	\$ 67,034,973
Emergency Fund	30,000	30,000
Workers' Compensation Fund	351,000	351,000
Health Trust Fund	9,093,000	9,093,000
R.E. Life Ins. Fund	66,200	66,200
Liability Fund	429,000	429,000
Gasoline Tax Fund	8,797,708	8,797,708
Public Buildings/Roads/Bridges Fund	6,265,000	7,671,411
Public Highways & Traffic Fund	400,000	400,000
Capital Improvement	551,000	551,000
RRR Gasoline Tax Fund	1,912,000	2,520,000
Severed Material Tax Fund	511,334	511,334
Appraisal Fund	3,460,264	3,460,264
Merit System Fund	1,257,672	1,257,672
Community Corrections	866,417	866,417
Grant Fund	820,838	820,838
G.O. Warrants - 2007 Fund	3,610,617	3,610,617
G.O. Warrants - 2010 Fund	1,247,950	1,247,950
Less: Fund transfer elimination	(13,840,311)	(13,840,311)
TOTAL	\$ 92,864,662	\$ 94,879,073

ADD: BUDGETARY FUND BALANCE

Public Buildings/Roads/Bridges Fund	1,406,411
RRR Gasoline Tax Fund	608,000

TOTAL BUDGETARY FUND BALANCE 2,014,411

PROPOSED BUDGET \$ 94,879,073 \$ 94,879,073

Funds included in budget:

General Fund
Special Revenue Funds
Debt Service Funds
Special Index Fund

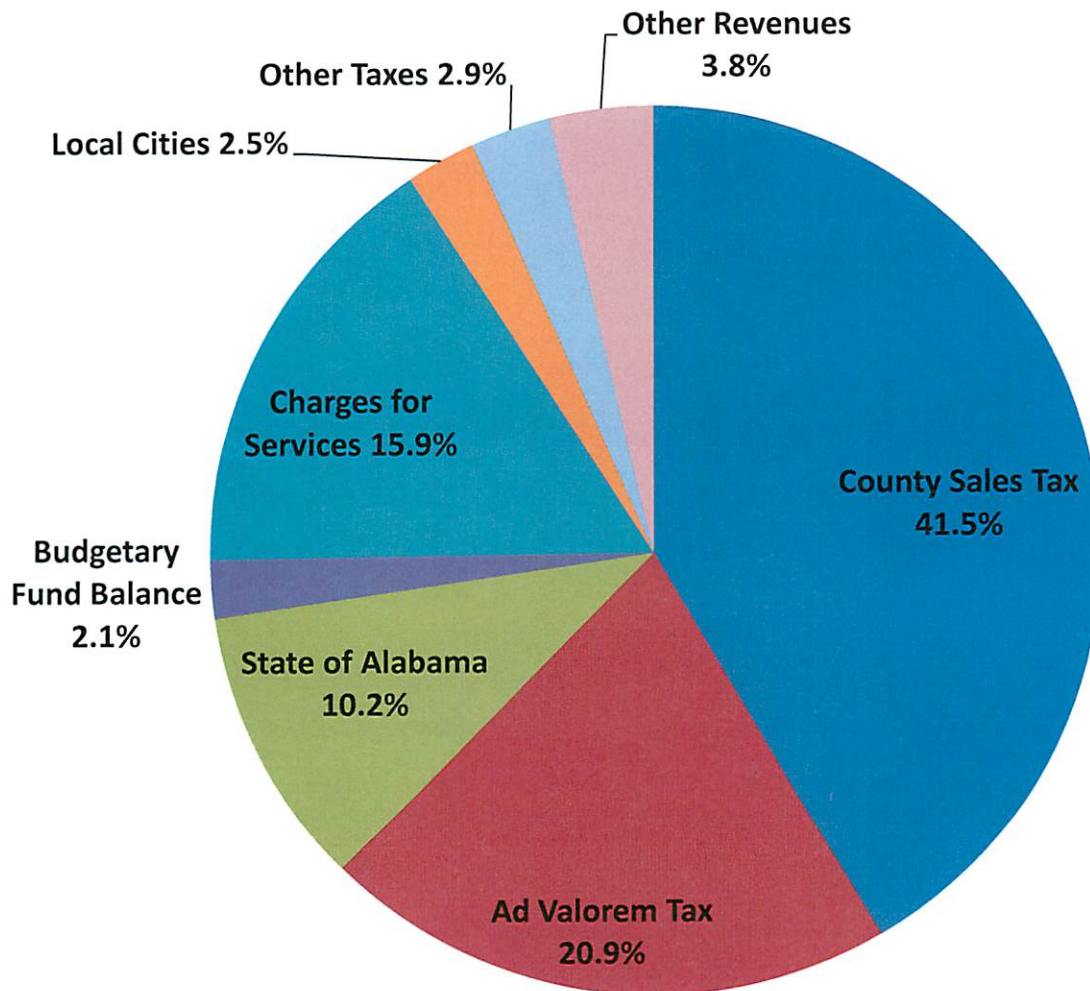
**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET**

FUNDS NOT INCLUDED IN OPERATING BUDGET

Construction Program Fund
Employees' Withholding Tax Fund
Supernumerary Fund
Fiduciary Fund
Law Library Fund
Sheriff's Fund
Revenue Commissioner Special Fund
Solicitor's Fund
Worthless Check Fund
Child Support Fund
Recreation Board Fund
Manufactured Home Trust Fund
Motor Vehicle Special Training
Emergency Management Communication District Board
MV Registration and Titling Technology Fund

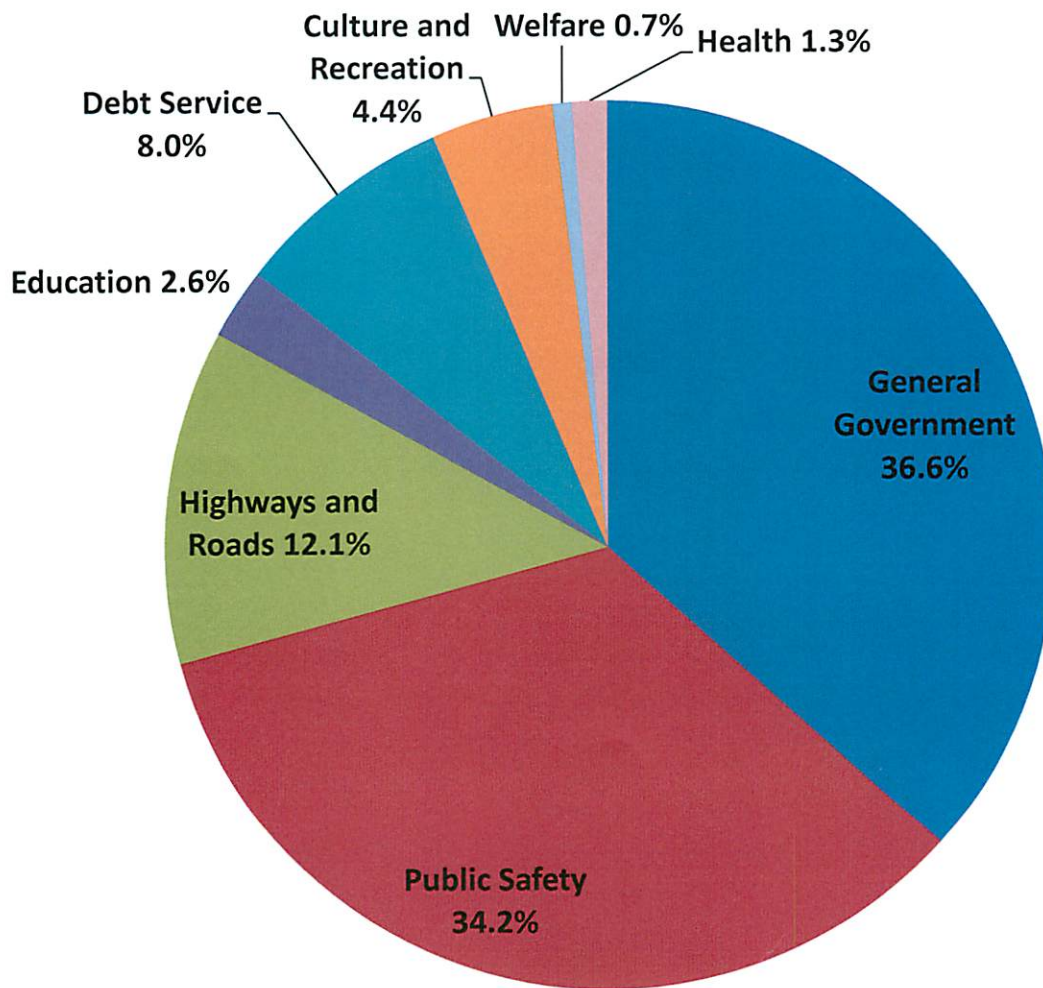
Montgomery County Commission
Estimated Revenues and Budgetary Fund Balance
2012-2013

Type	Percentage	Total
County Sales Tax	41.5%	\$ 39,400,000
Ad Valorem Tax	20.9%	19,851,425
State of Alabama	10.2%	9,704,214
Budgetary Fund Balance	2.1%	2,014,411
Charges for Services	15.9%	15,127,400
Local Cities	2.5%	2,404,513
Other Taxes	2.9%	2,777,638
Other Revenues	3.8%	3,599,472
Miscellaneous		2,133,947
Interest		84,400
Licenses and Permits		540,740
Board of Education		746,147
Fines and Forfeitures		23,000
Federal Cost Sharing		71,238
	100.00%	\$ 94,879,073



**Montgomery County Commission
Appropriations
2012-2013**

Type	Percentage	Total
General Government	36.6%	\$ 34,729,197
Public Safety	34.2%	32,453,494
Highways and Roads	12.1%	11,517,708
Education	2.6%	2,450,396
Debt Service	8.0%	7,610,500
Culture and Recreation	4.4%	4,215,389
Welfare	0.7%	668,862
Health	1.3%	1,233,527
	100.00%	\$ 94,879,073



MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET

**Summaries of
DEPARTMENTAL
and
FUND BUDGETS**

**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET
GENERAL FUND**

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$	12,800,000
County Sales Tax		39,400,000
Salaries for Revenue Commissioner		247,538
County Beer Tax		200,000
County Wine Tax		4,800
Lodging Tax		1,660,000
Other Tax		665,300

TOTAL TAXES		<u>54,977,638</u>
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LICENSE & PERMITS		<u>470,740</u>
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INTERGOVERNMENTAL

State Shared Revenue		1,581,320
State Cost Sharing Revenue		1,753,171
Federal Cost Sharing		25,900
City Cost Sharing		140,246

TOTAL INTERGOVERNMENTAL		<u>3,500,637</u>
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CHARGES FOR SERVICES

Court Fees		511,000
Fees & Commissions - Public Officials		3,986,800
Other Fees & Charges		436,700

TOTAL CHARGES FOR SERVICES		<u>4,934,500</u>
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FINES AND FORFEITURES		<u>23,000</u>
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MISCELLANEOUS

Interest		19,200
Sales & Rentals		688,741
Other		670,206

TOTAL MISCELLANEOUS		<u>1,378,147</u>
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TRANSFERS IN FROM OTHER FUNDS		<u>1,750,311</u>
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TOTAL ESTIMATED REVENUES	\$	<u><u>67,034,973</u></u>
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**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET**

GENERAL FUND

APPROPRIATIONS

GENERAL GOVERNMENT

County Commission	\$ 801,465
Risk Management	185,967
Public Affairs	92,193
Finance Department	486,066
Judges	419,751
Domestic Relations Court	3,000
Circuit Clerk	24,260
District Clerk	2,000
District Attorney	2,555,942
Pre-Trial/District Attorney	688,549
Court Reporters	204,283
Court Administrators	700
Probate Judge's Office	3,318,413
Revenue Commissioner	1,162,089
Tax and Audit Division	705,616
Support Services	3,298,293
Building Permits	36,022
Election Operating	163,591
Election Administration	228,750
Board of Registrars	269,677
Tax Equalization Board	5,824
Veterans Service Office	1,100
Forestry Commission	12,150
Central Alabama Opportunities Industrialization Center, Inc.	8,750
Envision 2020	15,000
Industrial Park Utilities/Maintenance	43,000
Industrial Development	21,500
Information Systems	2,002,675
Contingent	25,000
Unemployment Compensation	36,000
TOTAL GENERAL GOVERNMENT	\$ <u>16,817,626</u>

PUBLIC SAFETY

Sheriff's Office	\$ 12,324,230
Montgomery County Detention Facility	14,662,291
Montgomery City-County Emergency Management Agency	109,829
Coroner's Office	138,780
Youth Facility Net of City Funding	2,591,470
Youth Facility - DYS Subsidy	373,639
Youth Facility - DYS Boot Camp	529,000
Crimestoppers	5,000
Montgomery County Association of Volunteer Fire Departments	190,000
TOTAL PUBLIC SAFETY	\$ <u>30,924,239</u>

SANITATION- Transfer Station & Storm Water Permit	\$ <u>137,748</u>
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**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET**

GENERAL FUND

HEALTH

Health Department	\$ 461,121
Montgomery Area Mental Health Authority	130,000
Family Sunshine Center	31,626
VOCAL	5,000
Animal Shelter	437,500
Chemical Addictions Program, Inc.	37,500
Lighthouse Counseling Center, Inc.	19,152
Council on Substance Abuse - NCADD	11,657
Mosquito Control	51,721
Sickle Cell Foundation	15,750
Community Care Network	17,500
Red Cross	15,000
TOTAL HEALTH	\$ 1,233,527

WELFARE

Transfer of Insane	\$ 9,101
Restor	5,000
Child Protect	3,750
Brantwood Children's Home	12,500
Montgomery Community Action Agency	32,500
Central Alabama Aging Consortium	15,000
Montgomery Area Council on Aging	32,500
Montgomery Area Food Bank	3,750
Pauper Burial	3,200
Joint Public Charity Hospital Board	85,000
Indigent Hospitalization Program	108,063
School to Work	35,000
Central Alabama Community Foundation (BONDS)	7,750
Department of Human Resources	20,000
TOTAL WELFARE	\$ 373,114

CULTURE & RECREATION

City - County Library	\$ 2,001,066
Pike Road Library net of Town of Pike Road funding	96,655
Montgomery Museum of Fine Arts	1,544,597
Montgomery County Recreation Board	433,384
Boys & Girls Clubs	12,500
Boys & Girls Club - South Central Alabama	12,500
The United Community Improvement	4,687
Unified YMCA	30,000
ECHO	5,000
Alabama Shakespeare Festival	75,000
TOTAL CULTURE & RECREATION	\$ 4,215,389

**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET
GENERAL FUND**

APPROPRIATIONS

EDUCATION

City/County School Bonds	\$ 407,582
Board of Education	440,000
Montgomery Education Foundation	45,000
Auburn Extension Service	98,175
Montgomery Internal Medicine Residency Program (UAB)	22,500
Thelma Morris After School Program	25,000
Latchkey	28,026
YMCA Childcare Program	30,000
Character @ Heart	15,000
TOTAL EDUCATION	\$ <u>1,111,283</u>

CLASSIFIED BY CHARACTER ONLY

In-House Appropriations- General Government Category	\$ 1,255,200
In-House Appropriations-Retiree Health & Life Insurance	1,366,500
Reclassification Reserve	(400,000)
Montgomery Building Authority 2006 Capital Lease Obligation	4,483,242
Montgomery Energy Conservation Project 2012 G.O. Warrants	247,804
Agency Appropriations-General Government Category	891,735
TOTAL CLASSIFIED BY CHARACTER ONLY	<u>7,844,481</u>

TOTAL APPROPRIATIONS	\$ 62,657,407
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TRANSFERS

To Community Corrections Fund	335,517
To Merit Fund	263,482
To General Obligation Warrant Debt Service Funds	3,778,567
TOTAL TRANSFERS	\$ <u>4,377,566</u>

TOTAL APPROPRIATIONS & TRANSFERS	\$ <u><u>67,034,973</u></u>
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EMERGENCY FUND

ESTIMATED REVENUES

MISCELLANEOUS

Interest	\$ 30,000
TOTAL ESTIMATED REVENUES	\$ <u><u>30,000</u></u>

APPROPRIATIONS

GENERAL GOVERNMENT-Miscellaneous Expenditures	\$ 30,000
TOTAL APPROPRIATIONS	\$ <u><u>30,000</u></u>

**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET**

WORKERS' COMPENSATION FUND

ESTIMATED REVENUES

Workers Compensation Contributions	\$	338,000
Other reimbursements		11,000
Interest		2,000
TOTAL ESTIMATED REVENUES	\$	<u>351,000</u>

APPROPRIATIONS

Workers' Compensation Expenditures	\$	351,000
TOTAL APPROPRIATIONS	\$	<u>351,000</u>

HEALTH INSURANCE

ESTIMATED REVENUES

Premiums	\$	9,091,000
Interest		2,000
TOTAL ESTIMATED REVENUES	\$	<u>9,093,000</u>

APPROPRIATIONS

Health Care Costs	\$	9,093,000
TOTAL APPROPRIATIONS	\$	<u>9,093,000</u>

RETIRED EMPLOYEE LIFE INSURANCE

ESTIMATED REVENUES

Premiums	\$	66,000
Interest		200
TOTAL ESTIMATED REVENUES	\$	<u>66,200</u>

APPROPRIATIONS

Death Benefit Payments	\$	66,200
TOTAL APPROPRIATIONS	\$	<u>66,200</u>

LIABILITY

ESTIMATED REVENUES

Premiums	\$	420,000
Interest		9,000
TOTAL ESTIMATED REVENUES	\$	<u>429,000</u>

APPROPRIATIONS

Liability Ins. Costs	\$	429,000
TOTAL APPROPRIATIONS	\$	<u>429,000</u>

**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET**

GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE

State Gasoline Tax	\$ 1,595,000
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STATE COST SHARING REVENUE

Engineer's & Assistant Engineer's Salary reimbursement	106,608
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MISCELLANEOUS

Other	175,000
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TOTAL MISCELLANEOUS	175,000
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TOTAL ESTIMATED REVENUES	\$ 1,876,608
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TRANSFERS

From Public Highway & Traffic Fund	400,000
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From Public Building/Roads/Bridges	6,521,100
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TOTAL TRANSFERS	6,921,100
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TOTAL ESTIMATED REVENUES AND TRANSFERS	\$ 8,797,708
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APPROPRIATIONS

HIGHWAYS & ROADS

Construction	\$ 1,700,331
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District I	1,426,480
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District II	1,597,897
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District III	1,721,002
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County Engineer's Office	941,470
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County Shop	629,166
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Bridge Maintenance	465,028
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Environmental Cleanup	5,000
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TOTAL APPROPRIATIONS	\$ 8,486,374
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TRANSFERS

To Severance Materials Tax Fund	311,334
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TOTAL APPROPRIATIONS & TRANSFERS	\$ 8,797,708
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**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET**

PUBLIC BUILDING/ROADS/BRIDGES FUND

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$	6,250,000
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MISCELLANEOUS

Interest		15,000
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TOTAL ESTIMATED REVENUES	\$	<u>6,265,000</u>
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Budgetary Fund Balance		<u>1,406,411</u>
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TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE	\$	<u><u>7,671,411</u></u>
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APPROPRIATIONS

TRANSFERS

To Gasoline Tax Fund	\$	6,521,100
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To General Fund		1,150,311
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TOTAL TRANSFERS	\$	<u>7,671,411</u>
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TOTAL APPROPRIATIONS & TRANSFERS	\$	<u><u>7,671,411</u></u>
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PUBLIC HIGHWAY & TRAFFIC FUND

ESTIMATED REVENUES

License & Permits	\$	70,000
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State Shared Revenue		270,000
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Charges for Services		60,000
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TOTAL ESTIMATED REVENUES	\$	<u><u>400,000</u></u>
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TRANSFERS

Transfer to Gasoline Tax Fund	\$	<u>400,000</u>
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TOTAL TRANSFERS	\$	<u><u>400,000</u></u>
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CAPITAL IMPROVEMENT FUND

ESTIMATED REVENUES

State Shared Revenue	\$	550,000
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Interest		1,000
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TOTAL ESTIMATED REVENUES	\$	<u><u>551,000</u></u>
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APPROPRIATIONS

Buildings Repair and Improvements		
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Debt Service	\$	111,000
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TOTAL APPROPRIATIONS	\$	<u><u>551,000</u></u>
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**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET**

RRR GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUES

Motor Vehicle License - Act 84-186	\$ 395,000
Petroleum Inspection Fee - Act 84-185	115,000
4 cent Gasoline Tax	926,000
5 cent Gasoline Tax	440,000
Additional excise tax	30,000
TOTAL STATE SHARED REVENUES	\$ 1,906,000

MISCELLANEOUS

Interest	\$ 6,000
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TOTAL ESTIMATED REVENUES

	\$ 1,912,000
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Budgetary Fund Balance

	608,000
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TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE

	\$ 2,520,000
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APPROPRIATIONS

Restriping & Resigning	115,000
Resurfacing	2,405,000
TOTAL APPROPRIATIONS	\$ 2,520,000

SEVERED MATERIAL TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE	\$ 200,000
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TRANSFERS

From Gasoline Tax Fund	311,334
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TOTAL ESTIMATED REVENUES AND TRANSFERS	\$ 511,334
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APPROPRIATIONS

Road Bldg Materials and Supplies	\$ 511,334
TOTAL APPROPRIATIONS	\$ 511,334

APPRAISAL UPDATE

ESTIMATED REVENUES

COST SHARING

State of Alabama	\$ 642,615
Montgomery County	801,425
Board of Education	746,147
Local Cities	1,270,077
TOTAL ESTIMATED REVENUES	\$ 3,460,264

APPROPRIATIONS

General Government	\$ 3,460,264
TOTAL APPROPRIATIONS	\$ 3,460,264

**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET**

MERIT SYSTEM FUND

ESTIMATED REVENUES	
City of Montgomery	\$ 994,190
TRANSFERS	
Transfer from General Fund	263,482
TOTAL ESTIMATED REVENUES AND TRANSFERS	<u>\$ 1,257,672</u>

APPROPRIATIONS	
General Government	\$ 1,257,672
TOTAL APPROPRIATIONS	<u>\$ 1,257,672</u>

COMMUNITY CORRECTIONS FUND

ESTIMATED REVENUES	
Alabama Department of Corrections	\$ 324,000
Client Fees	206,900
TOTAL ESTIMATED REVENUES	<u>\$ 530,900</u>
TRANSFERS	
Transfer From General Fund	335,517
TOTAL ESTIMATED REVENUES	<u>\$ 866,417</u>
APPROPRIATIONS	
Public Safety	\$ 866,417
TOTAL APPROPRIATIONS	<u>\$ 866,417</u>

GRANT FUND

ESTIMATED REVENUES	
Federal and State Grants	\$ 820,838
TOTAL ESTIMATED REVENUES	<u>\$ 820,838</u>
APPROPRIATIONS	
Grant Appropriations	\$ 820,838
TOTAL APPROPRIATIONS	<u>\$ 820,838</u>

**MONTGOMERY COUNTY COMMISSION
2012 - 2013 BUDGET**

GENERAL OBLIGATION WARRANTS 2007

TRANSFERS

Transfer from General Fund	\$	<u>3,610,617</u>
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TOTAL TRANSFERS

\$	<u><u>3,610,617</u></u>
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APPROPRIATIONS

Principal	\$	1,885,000
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Interest		<u>1,725,617</u>
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TOTAL APPROPRIATIONS

\$	<u><u>3,610,617</u></u>
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GENERAL OBLIGATION WARRANTS 2010-A

REVENUE AND TRANSFERS

Transfer from General Fund	\$	<u>1,247,950</u>
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TOTAL REVENUE AND TRANSFERS

\$	<u><u>1,247,950</u></u>
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APPROPRIATIONS

Principal	\$	725,000
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Interest		<u>522,950</u>
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TOTAL APPROPRIATIONS

\$	<u><u>1,247,950</u></u>
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Montgomery County Commission
CONSTRUCTION PROGRAMS
2013 PROPOSED BUDGET

Revenues

Interest on Checking	\$	2,000
Total Estimated Revenue	\$	2,000

<u>Budgetary Fund Balance</u>		<u>431,500</u>
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Total Estimated Revenues and Budgetary Fund Balance	\$	<u>433,500</u>
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Expenditures

Detention Facility Equipment repairs	\$	15,000
Griel Building repairs		10,000
Annex III Equipment		8,500
Parking Facility equipment		35,000
Courthouse Fire Alarm System		300,000
Cooling/Heating Improvements-Courthouse		<u>65,000</u>

Total Expenditures	\$	<u>433,500</u>
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SEP 24 2012

Montgomery County Commission

Finance Department
P.O. Box 1667
Montgomery, Alabama 36102
Phone 334-832-1268
Fax 334-832-2533

Memo

To: Donnie L. Mims, Administrator
From: Sherrill R. Thomas, Finance Director *SR*
Date: September 5, 2012
Re: GASB 54 Resolutions

The Governmental Accounting Standards Board (GASB) adopted a new standard (GASB 54) for governmental fund balance reporting that was effective in 2011. This standard requires that the County Commission annually approve a resolution committing applicable fund balances.

Attached is a resolution for County Commission approval to comply with the GASB 54 requirements for fiscal year 2012.

GASB 54

Fund Balance Commitments

Resolution

WHEREAS, the Montgomery County Commission is the elected representative of the citizens of Montgomery County, responsible for maintaining the financial records of the County in accordance with Governmental Accounting Standards; and

WHEREAS, the Governmental Accounting Standards Board ("GASB") has adopted Statement 54 ("GASB 54"), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years beginning after June 15, 2010, and

WHEREAS, the Montgomery County Commission desires to commit certain fund balance reserves in compliance with GASB 54 requirements, and to apply such requirements to its financial statements ending September 30, 2012; and

NOW BE IT RESOLVED that Montgomery County Commission commits the following portions of its September 30, 2012, Fund Balances, as follows:

GENERAL FUND:

- \$ 50,000 is committed for Catoma Community park improvements.
- DHR Rent is committed for DHR Building expenses.
- Workers Compensation Self Insured Account is committed to Workers Compensation Expense and Claims
- Employee Health Insurance Trust Account is committed for Employee/Retiree Health Insurance Plan Costs
- Retiree Life Insurance Account is committed for Retiree Death benefits
- Liability Account is committed for Liability Insurance, claims and related legal expense

CONSTRUCTION PROGRAMS FUND:

- The fund balance is assigned to County construction, equipment and improvement projects

SEVERED MATERIAL SEVERANCE TAX FUND

Available Fund Balance up to \$511,334 is committed to City of Montgomery for payment number 5 under "No Man's Land" agreement.

DONE THIS THE _____ **day of** _____ **2012.**

SEP 24 2012

Montgomery County Commission

Finance Department
P.O. Box 1667
Montgomery, Alabama 36102
Phone 334-832-1268
Fax 334-832-2533

Memo

To: Donnie Mims
From: Sherrill R. Thomas *SH*
Date: September 4, 2012
Re: Fiduciary Fund transfer

The 2012 adopted budget included a \$100,000 transfer to the General Fund from the Fiduciary Fund.

Attached is a listing of the accounts held in the Fiduciary Fund for over ten years less previous transfers. The balance of these accounts is \$534,002. I am requesting to transfer \$100,000 from the Fiduciary Fund to the General Fund as per the 2012 budget.

MONTGOMERY COUNTY
FIDUCIARY FUND ANALYSIS

		YEAR RECEIVED		
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1999	\$	28,401.25
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	2000	\$	47,610.80
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	2001	\$	32,335.69
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	2002	\$	37,099.93
SUB-TOTAL: EXCESS BIDS ON TAX SALE PROPERTIES			\$	230,510.67
TOTALS - OLDER THAN 10 YEARS			\$	934,002.12
Transfers to General Fund:				
TRANSFER TO G/F		2010	(\$300,000.00)	
TRANSFER TO G/F		2011	(\$100,000.00)	
ELIGIBLE FOR TRANSFER TO GENERAL FUND			\$	634,002.12
2012 Request for Transfer to General Fund			\$	100,000.00

**MONTGOMERY COUNTY
FIDUCIARY FUND ANALYSIS**

		YEAR RECEIVED			
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	1,875.00	23 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	15,578.00	22 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	6,864.21	21 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	978.96	20 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	1,549.15	19 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	3,653.12	18 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	902.35	17 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	17,817.40	16 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	6,168.58	13 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	27,019.18	12 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	3,464.26	11 years old when received
McKINNEY, REESE JR. PROBATE JUDGE	Probate Trust Funds Over 5 Years	2008	\$	10,100.00	10 years old when received
SUB-TOTAL: PROBATE JUDGE			\$	95,970.21	
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed funds from Traffic Court	2009	\$	22.00	26 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed funds from Traffic Court	2009	\$	40.00	15 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed funds from Traffic Court	2009	\$	27.00	12 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed funds from Traffic Court	2009	\$	93.60	11 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed funds from Traffic Court	2009	\$	87.20	10 years old when received
SUB-TOTAL: CIRCUIT COURT-TRAFFIC			\$	269.80	
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	417.00	30 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	25.00	29 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	737.24	26 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	2,260.41	25 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	1,028.99	24 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	234.50	23 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	1,920.21	22 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	6,178.29	21 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	3,070.61	20 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	1,909.22	19 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	6,086.64	18 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	6,135.90	17 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	4,696.43	16 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	4,798.73	15 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	14,094.28	14 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	3,045.96	13 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	3,001.13	12 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	7,381.76	11 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2009	\$	6,328.27	10 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Per Audit: Old Clerk Acct 003-1762-4 w/no d	2009	\$	12,146.30	10 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Criminal Court	2010	\$	1.00	15 years old when received
SUB-TOTAL: CIRCUIT COURT-CRIMINAL			\$	85,497.87	
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	250.00	31 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	75.00	28 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	37.25	27 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	432.46	25 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	231.36	24 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	3,222.46	20 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	1,068.03	19 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	3,412.21	18 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	2,865.19	17 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	1,611.50	16 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	27,036.75	15 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	2,509.97	14 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	13,629.63	12 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	4,540.42	11 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Civil Court	2009	\$	8,390.22	10 years old when received
SUB-TOTAL: CIRCUIT COURT-CIVIL			\$	69,312.48	
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	426.28	25 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	59.00	24 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	27.00	23 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	301.15	22 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	98.54	21 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	244.24	20 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	404.41	19 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	1,807.10	18 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	3,363.44	17 years old when received

**MONTGOMERY COUNTY
FIDUCIARY FUND ANALYSIS**

		YEAR RECEIVED			
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	1,365.76	16 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	549.82	15 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	1,134.23	14 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	545.90	13 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	1,106.41	12 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	2,674.29	11 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Crimina	2009	\$	1,818.21	10 years old when received
SUB-TOTAL: DISTRICT COURT-CRIMINAL			\$	15,925.78	
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	213.96	26 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	180.54	25 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	955.87	19 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	9.59	18 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	365.53	17 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	1.79	16 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	2,031.20	15 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	445.41	14 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	1,408.88	13 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	920.60	12 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from District Court-Civil	2010	\$	872.62	11 years old when received
SUB-TOTAL: DISTRICT COURT-CIVIL			\$	7,405.89	
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2012	\$	603.01	22 years old when received
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2012	\$	28.84	18 years old when received
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2012	\$	150.00	17 years old when received
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2012	\$	7.95	16 years old when received
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2009	\$	195.34	15 years old when received
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2012	\$	300.00	15 years old when received
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2012	\$	579.17	13 years old when received
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2009	\$	25.00	11 years old when received
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2012	\$	466.00	11 years old when received
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2009	\$	2,775.97	10 years old when received
MONTGOMERY COUNTY JUVENILE COURT	Unclaimed Funds > 5 years old	2012	\$	665.74	10 years old when received
SUB-TOTAL: FAMILY COURT-JUVENILE DIVISION			\$	5,797.02	
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	228.98	22 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	271.66	20 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	2,629.03	18 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	114.55	17 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	509.21	16 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	939.36	15 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	970.89	14 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	5,485.64	13 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	1,503.95	12 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	2,772.75	11 years old when received
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds from Small Claims Court	2010	\$	1,874.25	10 years old when received
SUB-TOTAL: FAMILY COURT-JUVENILE DIVISION			\$	17,300.27	
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1956	\$	242.49	56 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1960	\$	825.84	52 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1962	\$	312.85	50 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1964	\$	369.25	48 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1966	\$	808.20	46 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1970	\$	5,895.64	42 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1972	\$	12,462.70	40 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1973	\$	26,561.42	39 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1974	\$	343.10	38 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1975	\$	1.35	37 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1976	\$	8,442.39	36 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1977	\$	475.88	35 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1983	\$	5,956.07	29 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1984	\$	7,326.32	28 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1988	\$	27,199.99	24 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1989	\$	3,710.56	23 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1990	\$	5,522.27	22 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1991	\$	3,240.26	21 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1992	\$	23,662.97	20 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1993	\$	20,107.13	19 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1994	\$	7,476.30	18 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1995	\$	678.67	17 Years old

**MONTGOMERY COUNTY
FIDUCIARY FUND ANALYSIS**

		YEAR RECEIVED		
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1997	\$ 2,890.60	15 Years old
MONTGOMERY COUNTY CIRCUIT COURT	Unclaimed Funds - Prior to 1999 > 5 Years C	1999	\$ 7,341.02	13 Years old
SUB-TOTAL: CIRCUIT COURT - OLD UNCLAIMED FUNDS			\$ 171,853.27	
SARAH SPEAR - REVENUE COMMISSIONER	AUDIT: 09/09/06-08/18/09 - REFUNDS	2011	\$ 219,902.95	10 years old when received
SUB-TOTAL: SARAH SPEAR - REVENUE COMMISSIONER			\$ 219,902.95	
TOTALS BEFORE LAND REDEMPTIONS / EXCESS BIDS / DUE TO GENERAL FUND-OTHER FUNDS			\$ 689,235.61	

INDIVIDUAL LAND REDEMPTIONS:

VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1950	\$ 4.50
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1953	\$ 4.68
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1955	\$ 14.71
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1957	\$ 95.75
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1960	\$ 17.60
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1961	\$ 2.55
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1962	\$ 23.90
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1964	\$ 158.69
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1965	\$ 40.21
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1966	\$ 130.87
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1967	\$ 59.95
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1968	\$ 103.05
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1969	\$ 36.98
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1970	\$ 5.30
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1971	\$ 316.18
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1972	\$ 27.65
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1974	\$ 71.97
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1975	\$ 63.60
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1976	\$ 8.60
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1977	\$ 27.95
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1979	\$ 61.00
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1980	\$ 143.25
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1981	\$ 67.52
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1982	\$ 954.95
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1983	\$ 842.45
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1984	\$ 30.40
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1985	\$ 84.80
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1986	\$ 592.90
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1987	\$ 38.50
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1988	\$ 259.35
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1989	\$ 991.53
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1990	\$ 718.30
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1991	\$ 255.72
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1992	\$ 8.75
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1993	\$ 7.07
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1994	\$ 66.64
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1995	\$ 975.53
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1996	\$ 261.23
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1997	\$ 66.22
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1998	\$ 396.94
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	1999	\$ 1,735.82
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	2000	\$ 355.63
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	2001	\$ 1,048.33
VARIOUS INDIVIDUALS / ORGANIZATIONS	INDIVIDUAL LAND REDEMPTIONS	2002	\$ 3,078.32
SUB-TOTAL: INDIVIDUAL LAND REDEMPTIONS			\$ 14,255.84

EXCESS BIDS - TAX SALE PROPERTIES:

VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1987	\$ 98.51
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1989	\$ 778.50
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1990	\$ 298.21
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1991	\$ 24.93
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1992	\$ 361.92
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1993	\$ 1,660.25
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1994	\$ 1,256.06
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1995	\$ 3,213.57
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1996	\$ 1,102.94
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1997	\$ 7,295.98
VARIOUS INDIVIDUALS / ORGANIZATIONS	EXCESS BIDS ON TAX SALE PROPERTIES	1998	\$ 68,972.13

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 24 2012

September 13, 2012

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Blue Cross Blue Shield Health, COBRA, Dental and Workers Comp Insurance
Renewal

I have enclosed the Blue Cross Blue Shield (BCBS) Health and Dental Insurance renewal letter for fiscal year October 1, 2011 through September 30, 2012. The negotiated administrative fees will be \$33.35 per contract per month for health and \$1.80 per contract per month for dental. Worker's Compensation fees will remain at 8.4% of paid claims. The COBRA rates will remain the same as the current year and are outlined as follows:

The COBRA rates for Health only will be:

1. Single - \$495
2. Family - \$855

The COBRA rates for Health and Dental will be:

1. Single - \$510
2. Family - \$907

I am requesting that you include this renewal at the next County Commissioner's meeting for their consideration of approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator



September 1, 2012

Montgomery County Commission
Attention: Scott Kramer
100 South Lawrence Street
Montgomery, Alabama 36104

Dear Scott:

The Blue Cross and Blue Shield of Alabama Administrative Fee will be \$38.35 per contract per month for Health and \$1.80 per contract per month for Dental. Worker's Compensation will remain 8.40% of paid claims. This will be effective October 1, 2012-September 30, 2013. COBRA rates will be:

Single: Health-\$495 and Dental-\$15

Family: Health-\$855 and Dental-\$52

Please sign below indicating your acceptance of these fees and that Montgomery County Commission will be renewing with Blue Cross and Blue Shield of Alabama.

Signature: _____

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Nora Boyd".

Nora Boyd
Senior Account Executive Coordinator

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

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Agenda

SEP 24 2012

September 13, 2012

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Excess Health Insurance Renewal

The Excess Health Insurance premium for fiscal year October 1, 2012 through September 30, 2013 will be based on rates of \$3.78 for single coverage and \$11.30 per family coverage with a \$400,000 deductible. These rates are the same as the current year.

These rates were secured with HCC Life Insurance through Buck Howard, an agent of Catastrophic Medical Excess. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

STOP LOSS INSURANCE
HCC LIFE INSURANCE COMPANY
Three Town Park Commons, 225 TownPark Drive, Suite 350
Kennesaw, Georgia 30144 (800 447-0460)

1. Full Legal Name of Applicant and Address:

Montgomery County Commission
100 South Lawrence Street
Montgomery, AL 36104
Telephone No.: (334)832-1210

2. Contract Period: Effective Date:

10/01/2012 Expiration Date: 09/30/2013

3. Nature of Business of the Applicant to be Insured:

Government

4. Key Contact Person at Applicant:

Scott Kramer

5. Enter full name of the Employee Benefit Plan(s):

Montgomery County Health Plan

6. Name and Address of Plan Supervisor:

Blue Cross/Blue Shield of Alabama PO Box 995 Birmingham, AL 35298

7. Agent of Record:

Catastrophic Medical Excess, Inc.

8. Estimated Initial Enrollment:

Single: 697 Family: 439 Total Covered Units: 1,136

9. Specific Deductible in each Contract Period per Covered Person:

\$400,000

10. Contract Basis: 24/12

Covered Expenses Incurred from 10/01/2011 through 09/30/2013, and Paid from 10/01/2012 through 9/30/2013

11. Specific Contract Period Reimbursement Maximum per Covered Person:

\$1,600,000

12. Monthly Specific Premium Rates:

Single: \$3.78 Family: \$11.30

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

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Agenda

SEP 24 2012

September 14, 2012

MEMORANDUM

TO: Donald L. Mims
County Administrator

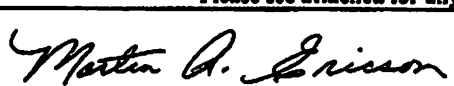
FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Excess Liability Insurance Renewal

The excess liability insurance premium for the coming year from October 1, 2012 through September 30, 2013 is \$178,636 based on the same rates as the current year. The coverage amount is \$5 Million with a deductible of \$750,000. This coverage was secured through Junie Pierce of Colonial Insurance with States Self-Insurers Risk Retention Group. There are no changes to the policy. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.



INSURANCE PROPOSAL				
To: Colonial Insurance 5251 Hampstead High St, Unit 200 Montgome: AL 36116-0000 Attn: Junie Pierce		From: Martin Ericson, CPCU, AINS States Self-Insurers Risk Ret. Grp. 222 S Ninth St Suite 1300 Minneapolis, MN 55402-3332		
Proposal For: Montgomery County Commission		Proposal Expires On: 10/1/2012		
 ☒ Public Entity Broad Form Liability (including General Liability, Employment Practices Liability, Automobile Liability and Law Enforcement Liability and Public Officials Error & Omission Liability) in accordance with the terms, conditions and exclusions of the policy form.				
ONE YEAR PROPOSAL				
OPTION 1				
Company Limits	Self-Insured Retention Limit	PREMIUM	TRIA	TOTAL
\$5,000,000 /Occ	\$750,000 /Occ	\$165,404	\$4,962	\$170,366
\$5,000,000 /Agg				
OPTION 2				
Company Limits	Self-Insured Retention Limit	PREMIUM	TRIA	TOTAL
\$0 /Occ	\$0 /Occ	\$0	\$0	\$0
\$0 /Agg				
OPTION 3				
Company Limits	Self-Insured Retention Limit	PREMIUM	TRIA	TOTAL
\$0 /Occ	\$0 /Occ	\$0	\$0	\$0
\$0 /Agg				
OPTION 4				
Company Limits	Self-Insured Retention Limit	PREMIUM	TRIA	TOTAL
\$0 /Occ	\$0 /Occ	\$0	\$0	\$0
\$0 /Agg				
SPECIAL TERMS AND CONDITIONS				
Occurrence Policy Form				
⇒ The quoted premium is net of commission. ⇒ All premiums are due at the inception date of the policy. ⇒ Premiums will be annually rerated to reflect experience and exposure. ⇒ TRIA Act Coverage must be elected or declined. If declined, a Terrorism exclusion will apply. ⇒ A coverage exclusion for Mold. ⇒ Lead Exclusion ⇒ Asbestos Exclusion Amendatory Endorsement ⇒ Policy Condition providing for Government Tort Cap & Immunity protection. ⇒ Coverage exclusion for nursing homes ⇒ Defense Costs Outside the Limit Endorsement ⇒ Land Use Exclusion Endorsement (amendment to exclusion 8, copy attached) ⇒ Modified Definition of Damages & Earned Wages Definition End (copy attached) ⇒ All other coverages remain the same as expiring ***Please see attached for any additional terms and conditions.				
 Signed		9/6/2012 Date		

AGENT/BROKER COMPENSATION ACKNOWLEDGEMENT

States Self-Insurers Risk Retention Group, Inc. (States) is committed to keeping and ensuring that the insurance transaction between States, the member/owner (member) and the agent/broker (broker) is kept transparent. It is understood that the broker is a representative of the member and not of States and there is no contractual or agency arrangement between States and the member's chosen broker.

The States member shall negotiate with the broker the amount and form of compensation that the broker is to be paid.

To ensure this transparency we request that the following be appropriately completed and signed.

(Please check the appropriate box)

☒ 8% Montgomery County Commission (the States member) agrees to compensate Colonial Insurance (broker) on a fee basis to be paid directly to the broker.

☐ Montgomery County Commission (the States member) agrees to compensate Colonial Insurance (broker) on a commission basis with said commission to be built into the premium. Member authorizes States to build in _____ % (not to be greater than 20%) for commission.
Gross Premium calculation is: Net premium divided by the reciprocal of the commission.
Example: \$100,000 / .90 (reciprocal of 10%) = \$111,111

This applies to the 10/1/2012 to 10/1/2013 policy period only.

Montgomery County Commission
(States Member Entity Name)

Colonial Insurance
(Agent, Broker or Consultant Name)

X _____
(Authorized Signature)

(Authorized Signature)

X _____
(Date)

(Date)

States member and broker should keep one copy for their records.

The States' member will send a copy to States at the following address upon binding coverage.

States Self-Insured Risk Retention Group, Inc.
Underwriting Department
c/o BRAC, LLC
222 South Ninth Street, Suite 1300
Minneapolis, MN 55402-3332

Fax: 612-766-3398

Email: mericson@berkleyrisk.com

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1818

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
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Agenda

SEP 24 2012

September 13, 2012

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer 
Risk Manager

SUBJECT: Excess Workers' Compensation Renewal

The Excess Workers Compensation Insurance premium for fiscal year October 1, 2012 through September 30, 2013 in the amount of \$65,790 represents a slight increase from last year's premium. The rates were secured with Safety National Insurance through Junie Pierce of Colonial Insurance. The deductible will be \$600,000. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

Montgomery County Commission (AL)
Excess Workers' Compensation Quotation

Carrier: **Safety National Casualty Corporation**

Policy Period: **October 1, 2012 to October 1, 2013**

CONTRACT TERMS	Current Program	Option 1	Option 2	% of Change Option 1
Estimated Annual Payroll	33,476,384	33,738,532	33,738,532	0.78%
Manual Premium	1,290,903	1,207,681	1,207,681	
SNCC Experience Modification Factor	1.00	1.00	1.00	
Standard Premium	1,290,903	1,207,681	1,207,681	-6.45%
Self Insured Retention - All Other	500,000	500,000	600,000	
Self Insured Retention - Police Officers	550,000	550,000	600,000	
Specific Excess Limit	Statutory	Statutory	Statutory	
Employers' Liability Limit	1,000,000	1,000,000	1,000,000	
Premium Rate (Per \$100 Payroll)	0.1925	0.2175	0.1950	12.99%
Term Minimum Premium	64,442	69,712	62,501	8.18%
Deposit Premium	64,442	73,381	65,790	13.87%

Endorsements:

Self-Insured Retention Per Occurrence - Police Officers & Drivers (Option 1)
 Incidental Longshoremen's and Harbor Workers' Compensation Act Coverage Endorsement
 Voluntary Compensation Endorsement - Premium Delineation
 Revisions To Service and Administration Section - Quarterly
 Policyholder Disclosure Notice of Terrorism Insurance Coverage
 Alabama Mandatory Endorsement(s), if applicable

Contingencies:

The quotations are subject to the following:

1. Receipt and underwriting review of the number of police cars that the insured has; to be received prior to or upon binding the renewal coverage.
2. This Agreement will include coverage for Workers' Compensation loss caused by acts of terrorism as defined in the Agreement. Coverage for such losses will still be subject to all terms, definitions, exclusions, and conditions in the Agreement, & any applicable federal and/or state laws, rules, or regulations. Be advised that, under the Terrorism Risk Insurance Act of 2002 as amended, terrorism losses would be partially reimbursed by the U.S. Government under a formula established by the Act. Under this formula, the U.S. Government would generally reimburse 85% of covered terrorism losses exceeding a deductible paid by us. The Act contains \$100 billion cap that limits the reimbursements from the U.S. Government as well as from all insurers. If aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced. The portion of the EMPLOYER's annual premium attributable to coverage for losses caused by a certified act of terrorism is: 0.5%.

Comments:

1. Included in SNCC's quotations are the MAP Client Services. These resources consist of both risk control and claim services including: Safety Essentials On-line; Workers' Comp Kit; Safety Training Source; and Best Doctors Catcare and Ask Best Doctors programs, which provide in-depth case review by world-renowned doctors.
2. Quotations are valid until October 1, 2012.

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

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MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

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Agenda

SEP 24 2012

September 14, 2012

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Property Insurance

This year a RFP (Request For Proposal) was completed to secure a competitive rate for the property insurance coverage. The winning proposal was secured through Junie Pierce of Colonial Insurance with Affiliated FM Insurance. The property insurance premium for the coming year from October 1, 2012 through September 30, 2013 is \$93,874. This amount is a slight increase from last year's rates of \$.46 per \$1,000 of value to \$.47 per \$1,000 of value. There are no changes to the policy. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

COLONIAL INSURANCE

ESTABLISHED 1956

August 27, 2012

Mr. Scott Kramer
Montgomery County Commission
POB 1667
Montgomery, AL 36104

RE: Property Insurance Renewal Quotation

Dear Scott:

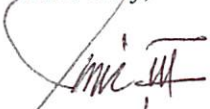
Enclosed you will find the result of our marketing efforts as relates to the above mentioned insurance coverage for the County. As suspected, Affiliated FM was our overwhelming choice to be submitted for renewal purposes. There is only a slight increase in premium over last year based on a very small increase in the rate per hundred (0.0459 vs. 0.0472).

I know that your final decision will not only rest on the pricing but on the coverages and additional continued involvement by Affiliated FM with County personnel as relates to future renovations, new construction, etc.

As you are fully aware, Affiliated is quite familiar with the overall schedule of buildings, machinery, and contents, and this will continue to be of great benefit to the County as we move forward over the next few years.

It is a privilege for Colonial to be involved in providing this coverage and I look forward to working with you in the future if we are selected to continue in this capacity.

Yours truly,



Junie J. Pierce, III
Senior Vice President

Enclosure(s)

JJP/III/jl

ELTON N. DEAN, SR.
CHAIRMAN

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VICE CHAIRMAN

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Agenda

SEP 24 2012

September 24, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

NC-2012-124: City of Montgomery, to be used by BONDS to Support Young Farm Neighborhood, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Wilson)

NC-2012-125: BOE, Morningview Elementary School, for Principal's Discretionary Fund - \$1,500; (Polizos)

NC-2012-126: City of Montgomery, to be used by BONDS to Forest Hills Neighborhood, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$2,000; (Polizos)

DLM/tll

MEMORANDUM

To: Donald L. Mims, Administrator

From: Pat Silas, Purchasing Manager 

Date: September 5, 2012

Subject: Invitation to Bid No. 53000-12B-022,
Concrete Pipe

Request that approval of the above referenced Invitation to Bid to the only bid received, Hanson Pipe & Precast, in the amount of \$8,925.05, based on unit pricing, be placed on future agenda for a County Commission meeting. (copy of spread sheet attached)

Coordination of award made with Mr. George C. Speake, County Engineer.

Attachment

CONCRETE PIPE - ROUND AND ARCH

SIZE	ARCH	CLASS III	CLASS IV	3:1 BEVEL CUT	
	EQUIVALENT TO	PER FOOT	PER FOOT	PER PAIR	PER
	ROUND				
12"		\$ 11.55	\$ 12.55	\$ 165.00	3:1 Pair
15"		\$ 13.30	\$ 14.60	\$ 205.00	3:1 Pair
18"		\$ 15.00	\$ 16.60	\$ 230.00	3:1 Pair
24"		\$ 23.70	\$ 26.25	\$ 350.00	3:1 Pair
30"		\$ 32.55	\$ 36.05	\$ 495.00	3:1 Pair
36"		\$ 42.35	\$ 46.90	\$ 580.00	2:1 Pair
42"		\$ 52.80	\$ 58.50	\$ 660.00	2:1 Pair
48"		\$ 66.75	\$ 73.90	N/A	
54"		\$ 97.00	\$ 107.40	N/A	
60"		\$ 116.25	\$ 128.75	N/A	
66"		\$ 133.60	\$ 147.90	N/A	
72"		\$ 159.80	\$ 176.90	N/A	
84"		\$ 264.00	\$ 289.00	N/A	
96"		\$ 364.00	\$ 397.00	N/A	
18" X 11"	(15")	\$ 19.50	\$ 22.85	\$ 290.00	Each
22" X 13"-1/2"	(18")	\$ 23.50	\$ 28.10	\$ 320.00	Each
28-1/2" X 18"	(24")	\$ 30.10	\$ 42.00	\$ 370.00	Each
36-1/4" X 22-1/2"	(30")	\$ 42.35	\$ 59.20	\$ 460.00	Each
43-3/4" X 26-5/8"	(36")	\$ 56.00	\$ 81.95	\$ 560.00	Each
51-1/8" X 31-5/16"	(42")	\$ 69.60	\$ 103.30	N/A	
58-1/2" X 36"	(48")	\$ 82.80	*Special Design	N/A	
65" X 40"	(54")	\$ 102.55	*Special Design	N/A	
73" X 45"	(60")	\$ 124.20	*Special Design	N/A	
88" X 54"	(72")	\$ 173.10	*Special Design	N/A	
102" X 62"	(84")	\$ 254.00	*Special Design	N/A	
		2,370.35	1,869.70	4,685.00	

8,925.05

*Note: This size & class pipe are available as a special design based on the particular installation. Please call for pricing and availability for any special design.

HANSON Pipe & Precast

13 Bids Mailed

MEMORANDUM

To: Donald L. Mims, Administrator

From: Pat Silas, Purchasing Manager *ps*

Date: September 5, 2012

Subject: Invitation to Bid No. 53000-12C-023,
Metal Pipe

Request that approval of the above referenced Invitation to Bid to the only bid received, Contech Engineered Solutions, in the amount of \$12,041.77, based on unit pricing, be placed on future agenda for a County Commission meeting. (copy of spread sheet attached)

Coordination of award made with Mr. George C. Speake, County Engineer.

Attachment

CONTECH ENGINEERED SOLUTIONS

SIZE	GUAGE	ARCH EQUIV TO ROUND	CORRUGATIONS	BIT. COATED PIPE PER FOOT	COATED BAND PER EA	PLAIN GALV PIPE PER LF	PLAIN GALV BAND PER EA	3:1 BEVEL CUT PER PAIR
12"	16		2-2/3" x 1/2"	\$8.47	\$8.47	\$7.20	\$7.20	\$49.00
15"	14		2-2/3" x 1/2"	\$12.71	\$12.71	\$10.80	\$10.80	\$61.00
18"	14		2-2/3" x 1/2"	\$15.25	\$15.25	\$12.96	\$12.96	\$73.00
24"	14		2-2/3" x 1/2"	\$20.33	\$20.33	\$17.28	\$17.28	\$98.00
30"	12		2-2/3" x 1/2"	\$34.73	\$34.73	\$29.52	\$29.52	\$121.00
36"	12		2-2/3" x 1/2"	\$41.51	\$41.51	\$35.28	\$35.28	\$151.00
42"	12		2-2/3" x 1/2"	\$48.28	\$72.42	\$41.04	\$61.56	\$182.00
48"	12		2-2/3" x 1/2"	\$55.06	\$82.59	\$46.80	\$70.20	\$220.00
54"	12		2-2/3" x 1/2"	\$61.84	\$92.75	\$52.56	\$78.84	\$245.00
60"	10		2-2/3" x 1/2"	\$111.06	\$166.59	\$94.40	\$141.60	\$280.00
66"	10		3" x 1"	\$121.41	\$242.82	\$103.20	\$206.40	\$311.00
72"	10		3" x 1"	\$131.76	\$263.53	\$112.00	\$224.00	\$338.00
78"	10		3" x 1"	\$143.06	\$286.12	\$121.60	\$243.20	\$410.00
17"X13"R	14	15"	2-2/3" x 1/2"	\$13.66	\$13.66	\$11.61	\$11.61	\$63.00
21"X15"R	14	18"	2-2/3" x 1/2"	\$16.39	\$16.39	\$13.94	\$13.94	\$76.00
28"X20"R	14	24"	2-2/3" x 1/2"	\$21.86	\$21.86	\$18.58	\$18.58	\$101.00
35"X24"R	12	30"	2-2/3" x 1/2"	\$37.34	\$37.34	\$31.74	\$31.74	\$126.00
42"X29"R	12	36"	2-2/3" x 1/2"	\$44.63	\$44.63	\$37.94	\$37.94	\$156.00
49"X33"R	12	42"	2-2/3" x 1/2"	\$51.92	\$77.87	\$44.13	\$66.19	\$189.00
57"X38"R	12	48"	2-2/3" x 1/2"	\$59.20	\$88.80	\$50.32	\$75.48	\$227.00
64"X43"R	12	54"	2-2/3" x 1/2"	\$66.49	\$99.73	\$56.52	\$84.77	\$252.00
66"X51"R	10	60"	3" x 1"	\$119.42	\$179.13	\$101.51	\$152.26	\$290.00
73"X55"R	10	66"	3" x 1"	\$130.55	\$261.10	\$110.97	\$221.94	\$322.00
81"X59"R	10	72"	3" x 1"	\$141.68	\$283.36	\$120.43	\$240.86	\$352.00

1,508.60 2,463.69 1,282.33 2,094.15 4,693.00

Contech Engineered Solutions

8 Bids Mailed

\$12,041.77



D.T. MARSHALL, SHERIFF

OFFICE: (334) 832-4980
FAX: (334) 832-2500

Agenda

SEP 24 2012

September 4, 2012

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Chief Deputy Derrick Cunningham 

SUBJECT : Finger Print Classifier
Mary Beth Shaffer

Ms. Shaffer has recently completed all the training necessary to qualify her for the position of Latent Fingerprint Examiner. Unfortunately, we do not have a slot open at this time to offer her this position. We do anticipate having a Latent Fingerprint Examiner slot open in approximately a year and a half.

The Montgomery County Sheriff's Office has approximately \$9,000.00 invested in training Ms. Shaffer for this position. The Sheriff's Office has a vested interest to ensure that we do not lose this highly trained employee. I am recommending that she be given an out of step pay increase to compensate her for her training as follows:

Current Step – A05 – Step 2
\$31, 871 annual
\$1225.81 bi-weekly
\$15.3226 hourly

Proposed Step – A05 – Step 9
\$39,477 annual
1518.34 bi-weekly
\$18.9793 hourly

The Sheriff's Office would like this placed before the County Commission as soon as possible. Your assistance in this matter will be greatly appreciated.

DC/tb

2012 SEP -5 AM 10:16

MONTGOMERY COUNTY
ALABAMA



D.T. MARSHALL, SHERIFF

OFFICE: (334) 832-4980
FAX: (334) 832-2500

August 24, 2012

MEMORANDUM

TO : Sheriff D. T. Marshall

FROM : Assistant Chief R. D. Bryant 

SUBJECT : Finger Print Classifier
Mary Beth Shaffer

Ms. Shaffer has recently completed all the training necessary to qualify her for the position of Latent Fingerprint Examiner. Unfortunately, we do not have a slot open at this time to offer her this position. We do anticipate having a Latent Fingerprint Examiner slot open in approximately a year and a half.

The Montgomery County Sheriff's Office has approximately \$9,000.00 invested in training Ms. Shaffer for this position. I am recommending that she be given an out of step pay increase to compensate her for her training as follows:

Current Step – A05 – Step 2	Proposed Step – A05 – 9
\$31, 871 annual	\$39,477 annual
\$1225.81 bi-weekly	1518.34 bi-weekly
\$15.3226 hourly	\$18.9793 hourly

Your assistance in this matter will be greatly appreciated.

RDB/tb

ELTON N. DEAN, SR.
Chairman
REED INGRAM
Vice Chairman
DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

MONTGOMERY COUNTY COMMISSION
ENGINEERING DEPARTMENT
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

GEORGE C. SPEAKE, PE, PLS
County Engineer
JAMES M. KELLEY, PE
Assistant County Engineer
(334) 832-1310
Fax (334) 832-7190

Agenda

SEP 24 2012

MEMORANDUM

TO: Mr. Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

George C. Speake
8/30/12

DATE: August 30, 2012

RE: POSITION FILL FOR ROAD MAINTENANCE SUPERVISOR

It is requested that the Engineering Department be permitted to fill a vacant Road Maintenance Supervisor position at our District II Maintenance Facility. This is a key supervisor position responsible for planning, scheduling, and supervising the day to day work assignments of an eight (8) person road patching and paving crew that is essential for properly maintaining approximately 202 miles of county roads located in the northeastern portion of Montgomery County. It is critical this position be filled as soon as possible to ensure adequate supervision is provided for this road patching and paving crew.

Thank you for your assistance with this matter.

GCS/gcs

Attachments

cc: File

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: William R. Betts, District Maint. Supt.

1. 8/30/2012 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. POSITION TITLE Road Maintenance Supervisor (0564)

POSITION NUMBER ~~111-53300~~-620564004, Replacing Samuel W. Dicks

PROPOSED EFFECTIVE DATE September 24, 2012

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

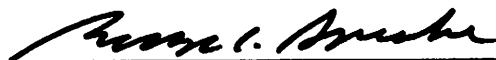
RECRUITING

(X) PROMOTION REGISTER () TRANSFER

(Department Only)

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE (A07) (\$38,734. - \$55,138) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions



DATE August 30, 2012

Department Head

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

DATE _____

Personnel Director

4. SELECTEE: _____

Date _____

Appointing Authority

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 24 2012

September 20, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Position Fill Requests for Detention Facility

During the September 10, 2012 County Commission meeting, the Commission agreed to place the following Position Fill Requests on the next agenda for the Detention Facility:

- (1) Corrections Officer Trainee/Corrections Officer - Position Number 081
- (2) Corrections Officer Trainee/Corrections Officer - Position Number 112
- (3) Corrections Officer Trainee/Corrections Officer - Position Number 144
- (4) Corrections Officer Trainee/Corrections Officer - Position Number 146
- (5) Corrections Officer Trainee/Corrections Officer - Position Number 178
- (6) Corrections Officer Trainee/Corrections Officer - Position Number 183
- (7) Corrections Officer Trainee/Corrections Officer - Position Number 212
- (8) Corrections Officer Trainee/Corrections Officer - Position Number 227
- (9) Corrections Officer Trainee/Corrections Officer - Position Number to be determined
- (10) Inmate Grievance/ Disciplinary Clerk - Position Number 109

I am requesting approval of these items.

DLM/tn

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 081

Proposed Effective Date June 25, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- | | |
|---|------------------|
| () Promotional Register | () Transfer |
| (☒) Open Competitive Register | () Reemployment |

Pay Grade Corrections Officer Trainee - \$28,393 PCT

Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall

Department Head HH

Date June 21, 2012

2012 JUN 22 PM 12:14

ORIGINAL

2. Administrative Review

- () Approved
() Disapproved

Funding Authority _____

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Date _____

Personnel Director _____

4. Selectee: _____

Date _____

Appointing Authority _____

5. () Manpower data entered by _____

Date _____

() Payroll entered by _____

Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 112

Proposed Effective Date August 6, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- | | |
|---|------------------|
| () Promotional Register | () Transfer |
| (☒) Open Competitive Register | () Reemployment |

Pay Grade Corrections Officer Trainee - \$28,393 PCT

Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall
Department Head 24

Date July 27, 2012

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Date _____

Personnel Director

4. Selectee:

Appointing Authority

Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 144

Proposed Effective Date August 6, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 PCT
Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall Date July 27, 2012
Department Head LT

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

POSITION FILL REQUEST

ORIGINAL

COMPLETED ACTION DATES

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 146

Proposed Effective Date June 25, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 PCT

Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall

Date June 21, 2012

Department Head *SH*

2012 JUN 22 PM 12:14

EX-100

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Date _____

Personnel Director

4. Selectee:

Date _____

Appointing Authority

5. () Manpower data entered by _____

Date _____

() Payroll entered by _____

Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 178

Proposed Effective Date August 6, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 PCT
Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall

Date July 27, 2012

Department Head DT

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

POSITION FILL REQUEST ORIGINAL

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 183

Proposed Effective Date August 20, 2012

Type of Appointment (☒) Permanent (☐) Temporary

Recruiting

(☐) Promotional Register (☐) Transfer
 (☒) Open Competitive Register (☐) Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 (PCT)
Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall Date August 7, 2012
 Department Head *[Signature]*

2. Administrative Review

(☐) Approved
 (☐) Disapproved

 Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

 Personnel Director Date _____

4. Selectee: _____

 Appointing Authority Date _____

5. (☐) Manpower data entered by _____ Date _____
 (☐) Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 212

Proposed Effective Date June 25, 2012

Type of Appointment (☒) Permanent (☐) Temporary

Recruiting

- (☐) Promotional Register (☐) Transfer
(☒) Open Competitive Register (☐) Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 PCT
Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall
Department Head RA

Date June 21, 2012

2012 JUL 22 PM 12:14
PAYROLL

2. Administrative Review

- (☐) Approved
(☐) Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. (☐) Manpower data entered by _____ Date _____
(☐) Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

COMPLETED ACTION DATES

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 227

Proposed Effective Date September 3, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 (PCT)

Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall

Date August 17, 2012

Department Head DA

2. Administrative Review

- () Approved
() Disapproved

Funding Authority _____

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Date _____

Personnel Director _____

4. Selectee: _____

Date _____

Appointing Authority _____

5. () Manpower data entered by _____

Date _____

() Payroll entered by _____

Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number _____

Proposed Effective Date June 25, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 PCT
Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall Date June 21, 2012
Department Head DT

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title Inmate Grievance / Deisciplinary Clerk

Position Number 109

Proposed Effective Date September 17, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- | | |
|---|------------------|
| () Promotional Register | () Transfer |
| (☒) Open Competitive Register | () Reemployment |

Pay Grade \$24,414 - \$34,753 Pay Grade A03

D T Marshall

Department Head

Date August 31, 2012

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Date _____

Personnel Director

4. Selectee: _____

Date _____

Appointing Authority

5. () Manpower data entered by _____	Date _____
() Payroll entered by _____	Date _____

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1810

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 24 2012

September 20, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Position Fill Requests for Sheriff's Office

During the September 10, 2012 County Commission meeting, the Commission agreed to place the following Position Fill Requests on the next agenda for the Sheriff's Office:

- (1) Deputy Sheriff, Corporal – Position Number 055
- (2) Deputy Sheriff, Corporal – Position Number to be determined
- (3) Deputy Sheriff, Lieutenant – Position Number 081
- (4) Deputy Sheriff, Sergeant – Position Number to be determined
- (5) Deputy Sheriff Trainee/Deputy Sheriff – Position Number to be determined
- (6) Deputy Sheriff Trainee/Deputy Sheriff – Position Number to be determined
- (7) Emergency Communications Operator I/II – Position Number 161

I am requesting approval of these items.

DLM/tn

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: D. Cunningham, Chief Deputy

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title Deputy Sheriff, Cpl.

Position Number 055

Proposed Effective Date October 1, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- (☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade \$37,211 - \$47,900 Pay Grade PS2

Pay step to be based upon City and County of Montgomery Personnel

Board Rules and Regulations, Rule VI, Sections 10 (A-promotion)

D. T. Marshall
Department Head RM

Date August 28, 2012

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Date _____

Personnel Director

4. Selectee:

Date _____

Appointing Authority

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: D. Cunningham, Chief Deputy

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title Deputy Sheriff, Cpl.

Position Number _____

Proposed Effective Date November 1, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- (☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade \$37,211 - \$47,900 Pay Grade PS2

Pay step to be based upon City and County of Montgomery Personnel

Board Rules and Regulations, Rule VI, Sections 10 (A-promotion)

D T Marshall Date August 28, 2012
Department Head DT

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee:

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: D. Cunningham, Chief Deputy

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Deputy Sheriff, Lt.

Position Number 081

Proposed Effective Date November 1, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- (☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade \$45,145 - \$64,264 Pay Grade PS4

Pay step to be based upon City and County of Montgomery Personnel

Board Rules and Regulations, Rule VI, Sections 10 (A-promotion)

D. T. Marshall
Department Head

Date August 28, 2012

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Date _____

Personnel Director

4. Selectee:

Date _____

Appointing Authority

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: D. Cunningham, Chief Deputy

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title Deputy Sheriff, Sgt.

Position Number _____

Proposed Effective Date November 1, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- (☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade \$40,962 - \$58,309 Pay Grade PS3

Pay step to be based upon City and County of Montgomery Personnel

Board Rules and Regulations, Rule VI, Sections 10 (A-promotion)

D T Marshall Date August 28, 2012
Department Head RA

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

POSITION FILL REQUEST

ORIGINAL

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: D. Cunningham, Chief Deputy

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Deputy Sheriff Trainee / Deputy Sheriff

Position Number _____

Proposed Effective Date November 1, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Deputy Sheriff Trainee - \$35,066 PS104

Deputy Sheriff - \$36,186 - \$45,139 PS1

D T Marshall

Date August 28, 2012

Department Head *XII*

2. Administrative Review

- () Approved
() Disapproved

Funding Authority _____

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Date _____

Personnel Director _____

4. Selectee:

Date _____

Appointing Authority _____

5. () Manpower data entered by _____

Date _____

() Payroll entered by _____

Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: D. Cunningham, Chief Deputy

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Deputy Sheriff Trainee / Deputy Sheriff

Position Number _____

Proposed Effective Date October 1, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Deputy Sheriff Trainee - \$35,066 PS104

Deputy Sheriff - \$36,186 - \$45,139 PS1

D T Marshall
Department Head JA

Date August 28, 2012

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

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ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: D. Cunningham, Chief Deputy

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title Emerg Comm Oper I / II

Position Number 161

Proposed Effective Date September 17, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- | | |
|---|--|
| () Promotional Register | () Transfer |
| (☒) Open Competitive Register | (☒) Reemployment |

Pay Grade \$24,414 - \$34,753 Pay Garde A03 - ECO I

\$27,401 - \$39,005 Pay Garde A04 - ECO II

D T Marshall

Date August 29, 2012

Department Head SA

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Date _____

Personnel Director

4. Selectee:

Date _____

Appointing Authority

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 24 2012

Request # 11

Date: September 18, 2012
To: Donald L. Mims, Administrator
From: Lou Ialacci
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Atlanta, GA Global Knowledge
Departure Date: December 2, 2012 Return Date: December 7, 2012
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: Planning, Deploying, and Managing Microsoft Systems Center 2012

Traveler (s) Name: 1. Alfred Jones 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$3,995.00 Advance Registration Required: \$2,995.00

Department Name: Information Systems Dept Fund Name: General

Additional Comments: Hotel, mileage, and food approximately \$1,000 Registraton \$2,995

All expenses paid from the 2013 budget.

To: Lou Ialacci

From: Donald L. Mims, Administrator

The above request is app. 09/24/12 reimbursement of actual and necessary expenses in the
approximate amount of \$3,995.00 and advance registration of \$2,995.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-51965.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$20,000.00

Approved Requests: \$15,804.80

Budget Available: \$4,195.20

Current Requests: \$0.00

Budget Balance: \$4,195.20

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 9/18/2012

cc: Finance Director / Buyer

17-1

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 24 2012

Request # 56

Date: September 14, 2012

To: Donald L. Mims, Administrator

From: Sheriff D. T. Marshall

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Killeen, Texas

Departure Date: October 14, 2012

Return Date: October 20, 2012

Conference Leave (Days / Hours): 7 days

Purpose of Travel: Introduction to the Science of Friction Ridge Examination

Traveler (s) Name: 1. Fannie Stovall 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,200.00 Advance Registration Required: \$600.00

Department Name: Sheriff's Office Fund Name: 001-52110-265

Additional Comments: _____

All cost paid from the 2013 budget.

To: Sheriff D. T. Marshall

From: Donald L. Mims, Administrator

The above request is app. 09/24/12 reimbursement of actual and necessary expenses in the
approximate amount of \$2,200.00 and advance registration of \$600.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$18,672.54</u>	
Budget Available:	<u>\$6,327.46</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$6,327.46</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 9/17/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 24 2012

Request # 18

Date: September 10, 2012
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: AUM - Taylor Center - Room 221, Montgomery, AL
Departure Date: September 27, 2012 Return Date: September 27, 2012
Conference Leave (Days / Hours): 1 day
Purpose of Travel: To attend The Crooks are Getting Smarter Seminar

Traveler (s) Name: 1. Tracy Pezold 4. Paul Brown
2. ReBecca Johnson 5. Shonda Grissett
3. Dee Dee McNear 6. J.R. Hornsby

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 09/24/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,400.00</u>	
Approved Requests:	<u>\$7,263.67</u>	
Budget Available:	<u>\$5,136.33</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$5,136.33</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/11/2012

cc: Finance Director / Buyer

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