

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

MAY 29, 2012

AGENDA
INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

County Administrator
Deputy Administrator
County Attorney
County Engineer

Comments from Scheduled Attendees:

Chief Probate Clerk Wells Robinson
Director of Planning Robert E. Smith, Jr., with the City of Montgomery
Montgomery Area Chamber of Commerce Project Manager of Corporate Development
Jessica Horsley
General Manager Randy Stephenson with the Garrett Coliseum Redevelopment
Corporation

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Chairman Dean

Pledge of Allegiance Led By Commissioner Polizos

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of May 14, 2012

PRESENTATION:

Presentation by General Manager of the Alabama National Fair Randy Stephenson

CONSENT AGENDA:

Consider Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. **Consider Resolution Approving the July 2012 Sales Tax Holiday for Severe Weather Supplies, Authorized by Act No. 2012-256, County Commission**
2. **Consider Board Member Appointments to Catoma Volunteer Fire Protection Agency, County Commission**
3. **Consider Board Member Appointments to Montgomery City-County Public Library, County Commission**
4. **Consider Board Member Appointments to Montgomery County Public Building Authority, County Commission**
5. **Consider Board Member Appointment to Pine Level Water Authority, County Commission**
6. **Consider Cooperative Agreement Regarding State Homeland Security Grant Program, Grant Number 7WAI, Sheriff's Office**
7. **Consider Ratification of Grant Application Regarding Paul Coverdell Forensic Science Improvement Grants Program, Sheriff's Office**
8. **Consider Amendment Number 1 to Contract with Pictometry International Corporation Regarding Aerial Photography, Appraisal Department**
9. **Consider Contract with Dominion Legacy, Inc., Regarding the 2011 Tax Sale, Subject to Review by County Attorney, Revenue Commissioner's Office**
10. **Consider Renewal Contract with Montgomery Armored Car Service, Inc., Tax and Audit**
11. **Consider Amendment Number 2 to Contract with The Bridge, Inc., Regarding a Three-Month Extension of the Contract for the Operation of Camp Davis, Youth Facility**
12. **Consider Budget Change Request Number 14, County Commission Appropriations**

13. Consider Budget Change Request Number 6, Probate Judge's Office (Elections Center)
14. Consider Miscellaneous Appropriations Reprogramming Requests, County Commission
15. Consider Bid Award for Air Filters and Service, Bid Number 51901-12B-010, Support Services
16. Consider Annual Performance Evaluation for Administrator Mims, County Commission
17. Consider Hiring Vicky Arrington as Community Corrections Officer at Pay Grade A06, Step 4, Community Corrections
18. Consider of Position Fill Requests – Detention Facility (6)
 1. Corrections Officer Trainee / Corrections Officer – Position Number 019
 2. Corrections Officer Trainee / Corrections Officer – Position Number 215
 3. Corrections Officer Trainee / Corrections Officer – Position Number to be determined
 4. Corrections Officer Corporal – Position Number to be determined
 5. Corrections Officer Sergeant – Position Number 053
 6. Clerk IV - Position Number 002
19. Consider of Position Fill Requests – Sheriff's Office (2)
 1. Deputy Sheriff Trainee/Deputy Sheriff - Position Number 059
 2. Emergency Communications Operator I/II – Position Number 119
20. Consider Travel/Training Requests (11)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Comments from Scheduled Attendees:

Dunbar-Ramer School 8th Grade 4-H Leadership Class
Chief Deputy Derrick Cunningham
Karen Jones with Whom It Concerns, Inc.
Cassandra Crosby and Ron Drinkard with Crosby Drinkard Group, LLC

Reports from Staff:

County Administrator
Deputy Administrator
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

MAY 28, 2012

County Holiday (Memorial Day)

MAY 29, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JUNE 11, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JUNE 25, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JULY 4, 2012

County Holiday (Independence Day)

JULY 9, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JULY 23, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 1 Clerk III – County Commission Office
Fill action continues for 2 Programmer Analyst II's – Information Systems
Fill action continues for 1 Clerk Typist II – Support Services Department
Fill action continues for 1 HVAC Specialist – Support Services Department
Fill action continues for 1 Assistant Revenue Manager – Tax & Audit Department
Fill action continues for 1 Community Corrections Officer – Community Corrections
Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit
Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit
Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit
Fill action continues for 1 Case Manager I – District Attorney's Child Support Unit
Fill action continues for 1 Dept. District Attorney Level 1 – District Attorney's Child Support
Unit
Fill action continues for 23 Correction Officer Trainees – Detention Facility
Fill action continues for 3 Clerk II's – Detention Facility
Fill action continues for 3 Corrections Officers – Detention Facility
Fill action continues for 1 Inmate Grievance/Disciplinary Clerk – Detention Facility
Fill action continues for 1 County Road Equipment Operator I – Engineering Department
Fill action continues for 1 Civil Engineer Tech I – Engineering Department
Fill action continues for 1 Master Auto Mechanic – Engineering Department
Fill action continues for 1 Assistant Tag/License Supervisor – Probate Judge's Office
Fill action continues for 1 Clerk III – Probate Judge's Office
Fill action continues for 3 Customer Service Clerk's – Probate Judge's Office
Fill action continues for 1 Probate Court Clerk – Probate Judge's Office
Fill action continues for 1 License Inspector – Probate Judge's Office
Fill action continues for 1 Clerk III – Revenue Commissioner's Office
Fill action continues for 2 Relief Juvenile Detention Officers – Youth Facility
Fill action continues for 1 Juvenile Detention Officer – Youth Facility

May 29, 2012

ALABAMA NATIONAL
FAIR
Kiwanis Club of Montgomery

Agenda

MAY 29 2012

P.O. Box 3304 • Montgomery, AL 36109-0304
(334) 272-6831 • FAX (334) 272-6835
anf@alnationalfair.org • www.alnationalfair.org

OCTOBER 5 - 14, 2012

Sponsored by the
Kiwanis Club of Montgomery



Alabama Agricultural Center
And Fairgrounds

May 2, 2012

Randall W. Stephenson
General Manager

James C. Dickey
Manager

OFFICERS

Edward G. Reifenberg
President

Robert H. McGaughey
First Vice President

John L. Baker
Second Vice President

Les Massey
Treasurer

Daniel Stallings, III
Secretary

E. Fred Woolard
Immediate Past President

DIRECTORS

William Ashley, Jr.

John L. Baker

Eugene C. Crane

Don Duncan

Russell S. Dunman

Christopher R. East

Andrew Garner

Paul Hodges

Joseph Lister Hubbard, Jr.

Joseph Sam Johnson

Ed K. Livingston

Les Massey

Ashley McDonald

Robert H. McGaughey

Leslie McGlaun

Keith B. Norman

Edward G. Reifenberg

T.L. Samuel

Daniel Stallings, III

E. Fred Woolard

Mr. Donald L. Mims
Administrator
Montgomery County Commission
P. O. Box 1667
Montgomery, AL 36102-1667

Dear Mr. Mims:

We respectfully ask to be placed on the agenda for the Montgomery County Commission's meeting to make our annual request for an appropriation to the Alabama National Fair's Premium and Prize Program. Last year, the Fair paid \$81,760.52 in award and prize money to winners from 43 of Alabama's 67 counties, and to winners from six other states. This year we will offer over \$156,000 to exhibitors participating in livestock shows, 4-H, FFA, FCCLA, art, photography, school art, baking, canning, sewing, crafts, and other competitive events.

"Thrills, Squeals, and Ferris Wheels.....It's Fairtastic!" is the theme for the 59th Alabama National Fair presented October 5 -14, 2012. Frontier Park will include Great American Frontier Show, CowTown USA, Wolves of America, and Great American Petting Zoo. Country artists, including Thompson Square and Chris Young, will perform on the coliseum stage and American rock group, Kansas. Also, top R & B artist Keith Sweat, will perform on the Coliseum stage. The Fair will have a Salute to America's Veterans, featuring American County Music Artist, Lee Greenwood in concert. The Fair will feature the extraordinary racing pigs and a spectacular circus. Many other exciting events will be listed on the website at www.alnationalfair.org when confirmed.

We sincerely appreciate the support from the Commissioners have given the Fair over the years, and we look forward to thanking them personally.

Sincerely,

Randall W. Stephenson

2012 MAY -3 AM 11:28

COMMUNICATIONS
JANUARY 2012

05-29-12 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 05-18-12

Check Number	To	Check Number
225786		225843
Total Checks Paid		\$464,450.11

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

05-29-12 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 05-18-12

Check Number	To	Check Number
225844		225925
Total Checks Paid		\$351,642.44

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

05-29-12 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 05-25-12

Check Number	To	Check Number
225926		225986
Total Checks Paid		\$116,943.32

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

05-29-12 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 05-25-12

Check Number	To	Check Number
225987		226061
Total Checks Paid		\$568,622.16

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
05/18/12

Payroll Check Number	112433	To	Payroll Check Number	112549	\$ 97,602.36
Direct Deposits					\$ 770,432.85
Payroll Check Number	112550	To	Payroll Check Number	112576	\$ 246,685.21
Direct Deposits					\$ 318,307.44
Federal Deposits					\$ 294,079.10
Total Payroll Paid					\$ 1,727,106.96

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1818

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

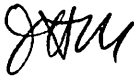
Agenda

MAY 29 2012

May 4, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr.
Deputy Administration 

RE: 2012 Sales Tax Holiday – Severe Weather Preparedness

Attached is a memo from Terri Henderson, Revenue Manager, Sales Tax & Audit regarding the 2012 Sales Tax Holiday for severe weather preparedness. Also attached is an email from the Alabama State Department of Revenue concerning the Sales Tax Holiday approved by the State for July 6 – 8, 2012. There is a June 22, 2012 deadline for the Montgomery County Commission to decide by resolution if the County will participate. That notice is due with a certified copy of the County resolution before the June 22, 2012 deadline.

Please review the attached information regarding this matter. I ask that the Commission approve this item at the Commission meeting on May 29, 2012.

JAM/tn

Attachments

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

Tax & Audit Department
P.O. Box 4779
Montgomery, Alabama 36103-4779

ESTABLISHED 1816

Terri A. Henderson, CRE
Revenue Manager

Administrative and Auditing for:
Montgomery County Alabama
Sales & Use Taxes; Lodging Tax;
Gasoline Tax; and Fuel Tax

Telephone (334) 832-1697
FAX (334) 832-1223
Website www.mc-ala.org

MEMORANDUM

DATE: May 3, 2012

TO: John A. Mitchell, Sr.
Deputy Administrator

FROM: Terri A. Henderson *Terri A. Henderson*
Revenue Manager *5/3/2012*

RE: 2012 Sales Tax Holiday – Severe Weather Preparedness, July 6-8, 2012

Please see notice attached received from the State of Alabama Department of Revenue ("ADOR") via email on May 1, 2012 specific to the 2012 Severe Weather Preparedness Sales Tax Holiday. This is a new Sales Tax Holiday enacted pursuant to Act No. 2012-256 that was passed and signed into law on April 26, 2012. The 2012 Severe Weather Preparedness Tax Holiday is scheduled for the first full weekend of July 2012, or July 6-8, 2012, and will be held the last full weekend of February in 2013 and for subsequent years. A copy of Act No. 2012-256 and ADOR Sales Tax Holiday Rule 810-6-3-.66.02ER is attached. A copy of the ADOR Sales Tax Holiday Quick Reference Sheet of Exempt Items is also attached.

If we are going to participate in the 2012 Severe Weather Preparedness Sales Tax Holiday, I would respectfully request that this item be included on the agenda for the Montgomery County Commission meeting on May 14, 2012, or as soon as possible thereafter. Written notification of our participation and a certified copy of our resolution and/or notification of our decision not to participate this year will be due back to the ADOR before the June 22, 2012 deadline.

Please note the 2012 Severe Weather Preparedness Tax Holiday is in addition to the 2012 Back To School Sales Tax Holiday, which is scheduled for August 3-5, 2012. Please refer to my memorandum dated April 2, 2012 specific to the 2012 Back To School Sales Tax Holiday. Please let me know if you need anything further. Thank you in advance for your assistance with this matter.

tah/attachments

**RESOLUTION PROVIDING FOR MONTGOMERY COUNTY'S
PARTICIPATION IN THE "SALES TAX HOLIDAY"
IN JULY 2012, AS AUTHORIZED
BY ACT NO. 2012-256**

WHEREAS, during its 2012 Regular Session, the Alabama Legislature enacted Act No. 2012-256, effective April 26, 2012, which provides an exemption of the state sales and use tax for certain purchases related to severe weather preparedness during the first full weekend in July and the last full weekend of February in subsequent years; and

WHEREAS, Act No. 2012-256 authorizes the county commission to provide for an exemption of county sales and use taxes for purchases of items covered by the Act during the same time period in which the state sales and use tax exemption is in place, provided a resolution to that effect is adopted at least fourteen days prior to the first weekend of July; and

WHEREAS, Code of Alabama 1975, § 11-51-210(e) requires that the county commission notify the Alabama Department of Revenue of any new local tax or amendment to an existing local tax levy at least 30 days prior to the effective date of the change; and

WHEREAS, the exemption of certain county sales and use taxes for the first full weekend of August 2012 herein adopted by the county commission is an amendment to the county's sales and use tax levy warranting notice to the Alabama Department of Revenue as provided in Code of Alabama 1975, § 11-51-210(e);

WHEREFORE BE IT RESOLVED BY THE MONTGOMERY COUNTY COMMISSION that it does hereby provide for an exemption of the 2½ percent county sales and use tax on purchases of items covered by Act No. 2012-256 beginning at 12:01 a.m. on Friday, July 6, 2012 and ending at twelve midnight on Sunday, July 8, 2012.

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of the May 29, 2012 meeting of the Montgomery County Commission, and be immediately forwarded to the Alabama Department of Revenue in compliance with Code of Alabama 1975, § 11-51-210(e).

IN WITNESS WHEREOF, the Montgomery County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on this the 29th day of May, 2012.

I hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this, the 29th day of May, 2012.

Elton N. Dean, Sr.
Chairman

Catoma Volunteer Fire Department
50 Booth Road Montgomery, Alabama 36108
334-834-9000

May 7, 2012

Donald Mims
County Administrator
Montgomery County Commision

Dear Mr. Mims,

**We are presenting the names below as board members
for the Catoma Volunteer Fire Department Board of
Trustees.**

Christopher Taylor (Vice-President)
Amanda Marshall (Secretary/Tresurer)
Johnny Taylor (Member-at-large)

Sincerely,
Spencer Searight (President)
Catoma Volunteer Fire Department Board of Trustees

Catoma Volunteer Fire
Protection Authority

Updated 4/2011

Officers:

Term Expires:

Spence Searight, President
145 Sunset Ridge
Montgomery, AL 36108
Home: 240-8400

3/1/2013

~~Martin Mayer, Vice President~~ *Christopher Taylor, Vice President* 3/8/2012
~~6716 Old Selma Road~~ *206 Sharon Lane*
~~Montgomery, AL 36108~~ *Montgomery, Alabama 36108*

Summer Vaughn, Secretary
402 Daphne Lane
Montgomery, AL 36108

3/1/2013

Amanda Marshall, Treasurer *Reappointed*
57 Nora Lane
Montgomery, AL 36108
Home: 264-2556

3/8/2012

Members:

Frances Wood, Member at Large #1
1120 Cantelou Road
Montgomery, AL 36108

3/1/2013

~~Christopher Taylor, Member at Large #2~~ *Johnny Taylor* 3/8/2012
~~206 Sharon Lane~~ *Address Needed*
~~Montgomery, Alabama 36108~~

Bobby Brooks, Chief
1415 Cantelou Road
Montgomery, AL 36108
Home: 265-8296 Pager: 571-9237

Term: 2 Years

(President, Secretary & Member at Large Place #1 - elected in odd numbered years)
(Vice President, Treasurer & Member at Large Place #2 - elected in even numbered years)
(Chief – Continuous Term)

RECREATION BOARD
JAMES B. PHILLIPS, CHMN.
MARK SALTER, VICE CHMN.
LYNN GOWAN
ANDREW D. HALL
ISAIAH SANKEY

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY PARKS AND RECREATION DEPARTMENT

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667



ESTABLISHED 1816

RECREATION STAFF
JAMES WILLIAMS, SUPERINTENDENT
JIMMIE ALEXANDER, SUPERVISOR
(334) 832-7181
FAX (334) 832-2533

Agenda

MAY 29 2012

May 16, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Montgomery City-County Public Library Board Reappointments

The terms of Mr. Thomas McPherson and Ms. Amy Knudsen will expire June 1, 2012, as board members of the Montgomery City-County Public Library Board of Trustees. The Library Board has recommended the reappointment of Mr. McPherson and Ms. Knudsen.

I am requesting that the Commission consider approval of these reappointments.

DLM/tn

**Montgomery City-County Public Library
Board of Trustees
2011 Directory**

* **Thomas McPherson, President**
County Appointment
321 N. Anton Drive
Montgomery, AL 36105-2112
Phone H #834-9636
Phone W #264-7919 F #264-7917
Cell #202-5533
edrs@knology.net
Term Expires: June 1, 2012

Katie Bell
City Appointment
3613 Winterset Court
Montgomery, AL 36111-3361
Phone H #284-1800
Cell #318-1509
Fax #284-4002
katieb@charter.net
Term Expires: June 1, 2012

Catherine Wright
County Appointment
3865 Colline Drive
Montgomery, AL 36106-3357
Phone W #420-4252 H #277-9956
Cell #315-6854
cwright@trenholmstate.edu
Term Expires: June 1, 2014

Sylvia Harper
City Appointment
8549 Wexford Trace
Montgomery, AL 36117-8227
Phone W #265-1594 H #207-2144
Cell #207-2144
sharper@centralalabamaoic.com
Term expires: September 21, 2013

William Fain
County Appointment
7029 Mid Pines Circle
Montgomery, AL 36117-8503
Cell #398-3344
wtfain@charter.net
Term Expires: June 1, 2015

Jim Earnhardt, Vice President
City Appointment
4013 Meredith Drive
Montgomery, AL 36109-2344
Phone H #279-8859 W #261-1525
jme@knology.net (H)
jearnhardt@gannett.com (W)
Term Expires: June 21, 2013

Gary Burton, Secretary
County Appointment
13812 U.S. Hwy 31
Hope Hull, AL 36043-5104
Phone H #288-7414
Phone W #281-9439 F #264-7917
Cell #315-2235 Fax #281-9419
garyburton1@charter.net
Term Expires: June 1, 2014

Courtney Williams
City Appointment
P.O. Box 2069
Montgomery, AL 36102-2069
Phone W #241-8054
Fax W #241-8254
mcw@chlaw.com
Term Expires: September 21, 2012

* **Amy Knudsen**
County Appointment
2926 Jamestown Drive
Montgomery, AL 36111-1211
Phone W #244-2587
Phone H #834-1808
Cell #549-5005
Amy.Knudsen@aronov.com
Term Expires: June 1, 2012

Janet Waller
City Appointment
2307 Allendale Place
Montgomery, AL 36111-1636
Phone H #264-8923
Cell #504-250-1219
jmwaller@earthlink.net
Term Expires: September 21, 2014

Lynda Borden
County Appointment
P.O. Box 59
Pine Level, AL 36065-0059
*Cell #334-322-1486
Phone H #334-584-9294
lyndaborden@hotmail.com
Term Expires: June 1, 2013

Eddie R. Johnson, Treasurer
City Appointment
P.O. Box 302101
Montgomery, AL 36104-2101
Phone W #242-9960
ejohnson@alsde.edu
Term expires: June 21, 2011

Paulette Moncrief
County Appointment
4216 Green Meadow Drive
Montgomery, AL 36108-5010
Phone W #834-0033 H #288-5584
Cell #399-2456 Fax #264-3344
pmoncrief@montgomerycommaction.com
Term Expires: June 1, 2013

Chester Mallory
City Appointment
P.O. Box 6056
Montgomery, AL 36106-0056
Phone W #262-7773
Cell #303-4802
cmallory@mindspring.com
Term expires: September 21, 2014

Mary McLemore
President, Friends of the Library
122 Laurelwood Drive
Pike Road, AL 36064-2213
Phone H #277-0039 Cell #652-8285
mary_mclemore@mindspring.com

Kenneth Coleman
City Appointment
P.O. Box 160
Montgomery, AL 36101-0160
Phone W #832-3301
Cell #850-4213
kecolema@southernco.com
Term expires: September 21, 2012

Jaunita Owes, Library Director
City-County Public Library
P.O. Box 1950
245 High Street
Montgomery, AL 36102-1950
Phone #240-4300
Fax #240-4977
jowes@mccpl.lib.al.us

Vivian White, Asst. Director
City-County Public Library
P.O. Box 1950
245 High Street
Montgomery, AL 36102-1950
Phone #240-4300
Fax #240-4977
vwhite@mccpl.lib.al.us

4 Year Terms

Library Home Page
<http://www.mccpl.lib.al.us>
1/13/2011

RECREATION BOARD
JAMES B. PHILLIPS, CHMN.
MARK SALTER, VICE CHMN.
LYNN GOWAN
ANDREW D. HALL
ISAIAH SANKEY

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY PARKS AND RECREATION DEPARTMENT

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667



ESTABLISHED 1816

RECREATION STAFF
JAMES WILLIAMS, SUPERINTENDENT
JIMMIE ALEXANDER, SUPERVISOR
(334) 832-7181
FAX (334) 832-2533

Agenda

MAY 29 2012

May 16, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Montgomery County Public Building Authority Board Appointments

The terms of Douglas Jones and James Harrell will expire June 5, 2012, as board members of the Montgomery County Public Building Authority. Mr. Harrell has been contacted and would like to be reappointed to another full term.

Mr. Jones has expressed that he prefers not to serve another term and Commissioner Wilson has nominated William Blake for appointment to this board.

I am requesting that the Commission consider these appointments at the next meeting.

DLM/tn

Montgomery County Public Building Authority

Members:

Term Expires:

James B. Phillips
2139 Yarbrough Street
Montgomery, AL 36110
Phone: (H) 263-9438
(C) 549-4808

6/5/2014

Andrew Hall
12370 Chantilly Parkway
Pike Road, AL 36064
Phone: (H) 260-0503
(C) 221-0087

6/5/2014

Bill Davis
2815A Zelda Road
Montgomery, AL 36106
billdavis@davisandcopeland.com
Phone: (W) 244-0550
(C) 432-0550

6/5/2016

Andrew Hardwick
1161 Mizell Road
Montgomery, AL 36116
Phone: (H) 281-0254
(C) 322-0602

6/5/2016

* Douglas Jones
3735 Llyde Lane
Montgomery, AL 36106
Phone: (H) 271-6448
(B) 240-6864
Email: djones@montgomerychamber.com

6/5/2012

* James Harrell
3407 Wintermead
Montgomery, AL 36111
Phone: (H) 284-2059
(C) 320-9941

6/5/2012

Term: 6 years

PINE LEVEL WATER AUTHORITY

Agenda

MAY 29 2012

FACSIMILE TRANSMITTAL SHEET

TO:	Tammy Nix	FROM:	Tamara Ray
COMPANY:	Pine Level Water Authority	DATE:	4/11/2012
FAX NUMBER:	334-832-2533	TOTAL NO. OF PAGES INCLUDING COVER:	1
PHONE NUMBER:		SENDER'S REFERENCE NUMBER:	N/A
RE:	Board Reappointment of Trey Trussell	YOUR REFERENCE NUMBER:	N/A

☐ URGENT ☐ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

NOTES/COMMENTS:

Mr. Trey Trussell has accepted another term as Board Director for Pine Level Water.

[CLICK HERE AND TYPE RETURN ADDRESS]

5-1

Pine Level Water Authority

Members:

Term Expires:

Tommy O. Sikes (Chairman)
25882 Troy Highway
Grady, AL 36036
Home: 584-7621
Work: 584-7016

3/1/2015

Flora Merritt
13268 County Road 1101
Goshen, AL 36035
(Appt. by Pike County)

3/1/2017

Charles Parker
17107 Meriwether Trail
Grady, AL 36036
Home: 334-584-7133

3/1/2013

Win Broadway (Vice President)
59 Broadway Trail
Ramer, AL 36069

3/1/2014

* Charles "Trey" Trussell, III
231 Patsaliga Lane
Grady, AL 36036

3/1/2012

cc: Chairman Sikes

Maintenance: Mr. Ryals, Dist. III, Engineering Dept.

Term: 6 years



D.T. MARSHALL, SHERIFF

OFFICE: (334) 832-4980
FAX: (334) 832-2500

Agenda

MAY 29 2012

May 2, 2012

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Chief Deputy Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : Homeland Security Grant 7WAI

Please find attached a grant from Homeland Security for \$96,311.99 to have the authorized person sign both copies of the grant and return as soon as possible.

Your assistance in this matter will be appreciated.

DC/tb

6-1

**COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
ASSISTANCE ALLOCATION – LETTER OF AGREEMENT**

1. Grantee Name & Address: Montgomery Co. 115 S Perry St Montgomery, AL 36104-4243		2. Issuing Office & Address: Alabama Department of Homeland Security PO Box 304115 Montgomery, AL 36130-4115	
3. FY 2007	4. Amount of: Federal: \$96,311.99 Total: \$96,311.99	5. Effective Dates Begin: 3/1/2012 End: 6/15/2012	6. Grant Number: 7WAI

Montgomery Co. is herein referred to as the Sub-grantee, the Alabama Department of Homeland Security is herein referred to as AL DHS, and FY 2007 is herein referred to as the Agreement Fiscal Year.

1. **Applicable Federal Regulations:** The sub-grantee must comply with the Code of Federal Regulations (CFR), as applicable: 2 CFR Part 220, Cost Principles for Educational Institutions; 2 CFR Part 225, Cost Principles for State and Local Governments; 2 CFR Part 230, Cost Principles for Non-Profit Organizations; and 2 CFR Part 215, Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations. Also, the sub-grantee must comply with the provisions of 44 CFR: Emergency Management and Assistance, applicable to grants and cooperative agreements including Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. In addition, the sub-grantee must comply with Federal Acquisition Regulation Sub-part 31.2, Contracts with Commercial Organizations.

2. **Allowable Costs:** The allowability of costs incurred under any grant shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable Code of Federal Regulation referenced above.

3. **Audit Requirements:** The sub-grantee agrees to comply with the requirements of OMB Circular A-133. Further, records with respect to all matters covered by this grant shall be made available for audit and inspection by AL DHS and/or any of its duly authorized representatives. If required, the audit report must specifically cite that the report was done in accordance with OMB Circular A-133. If a compliance audit is not required, a written certification must be provided at the end of each audit period stating that the sub-grantee has not expended the amount of federal funds that would require a compliance audit. The sub-grantee agrees to accept these requirements.

4. **Non-Supplanting Agreement:** The sub-grantee shall not use grantor funds to supplant state or local funds or other resources that would otherwise have been made available for this program. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within 30 days. If the vacancy is not filled within 30 days, the sub-grantee must stop charging the grant for the new position. Upon filling the vacancy, the sub-grantee may resume charging for the grant position.

CERTIFICATION BY COUNTY HOMELAND SECURITY POINT OF CONTACT (POC)

I certify that I understand and agree to comply with the general and fiscal provisions of this grant application including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Project Director as they relate to the requirements of this grant application; that costs incurred prior to Grantee approval may result in the expenditures being absorbed by the subgrantee; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name: Derrick Cunningham

Title: Chief Deputy

Agency Address: 115 South Perry St. Montgomery, AL 36104

Phone Number: (334) 832-1646

Fax Number: (334) 832-7113

Mobile Number: (334) 850-1329

E-Mail Address: DerrickCunningham@mc-ala.org

Signature: [Signature]

Date: 4/26/12

CERTIFICATION BY COUNTY OFFICIAL AUTHORIZED TO SIGN

I certify that I understand and agree to comply with the general and fiscal provisions of this grant application including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of the Official Authorized to Sign as they relate to the requirements of this grant application; that costs incurred prior to Grantee approval may result in the expenditures being absorbed by the subgrantee; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name:

Title:

Agency Address:

Phone Number:

Signature:

Date:

**NOTE: THE POC AND THE COUNTY OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON.
STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS
WITHOUT AL DHS APPROVAL.**

CERTIFICATION BY STATE HOMELAND SECURITY ADVISOR

Name: Spencer Collier

Title: Director, Alabama Department of Homeland Security

Signature: [Signature]

Date:

Raytheon

JPS Communications

QUOTE

JPS Communications, Inc.
5800 Departure Drive
Raleigh, NC 27616 USA
(919) 790-1011

Page: 1
Quote Number: 0000031352
Salesperson: FARRO
Customer: AL DHS

Sold To

AL DEPT OF HOMELAND SECURITY
PO BOX 304115
Montgomery, AL 36130 USA

Contact: CHUCK MURPH
Phone: (334) 353-3056

Email: chuck.murph@dhs.alabama.gov

T032

Quote	Expiration	Ship Via	F.O.B	Terms
3/26/2012	5/26/2012	UPS GROUND	DESTINATION	NET DUE IN 30 DAYS

Item	Ordered	UOM	Unit Price	Amount
1 5604-039304 INTEROP SYS, ALABAMA PHASE 4,REGION 4	1.00	Each	74,735.99	74,735.99
2 0000-000003 TRAINING;WAIS TECH;2 Day Train-2 Day Fly	1.00	Class	7,056.00	7,056.00
3 9999-400009 ON SITE ENGINEERING-INCLUDING TRAVEL & EXPENSES	1.00	Each	14,520.00	14,520.00

Contact: Ron Robertson, 919-865-1215, Email: ronald.robertson@raytheon.com

See attached Standard Terms and Conditions of Sale.

Freight charges have not been included in this estimate.

This Quote is being submitted per the State Of Alabama Purchasing Contract.

Quote Amount: 96,311.99
Trade Discount: 0.00
Freight: 0.00
Sales Tax: 0.00

Total: USD 96,311.99

This commodity, technology or software is subject to United States Export Administration Regulations. A license may be required to export or re-export this commodity, technology or software. Contact the U.S. Bureau of Industry and Security for additional information at 202-482-4811. **Diversion contrary to U.S. law prohibited.**

6-4



JPS Communications

State of Alabama WAIS Phase 4 Outlying County Region 4 Quote Summary (PN 5604-039304) (Quote 0000031352) 03-27-2012:

The following summary is presented outlining the hardware, installation and service requirements for Phase 4 of the Alabama Statewide Wide Area Interoperability System (WAIS) build out for the outlying counties. This proposal summary is for Region 4.

This summary is submitted with the understanding that Raytheon technologies will be provided under the current purchasing contract in place with the State of Alabama. *A pricing detail is attached listing the equipment, installation and training being offered in this proposal under the State's current purchasing contract.* The installation, service and support portion of this proposal will be completed under the oversight of Raytheon JPS Communications and implemented by both JPS engineering personnel and personnel from our certified dealers in the State for the specific Region(s). This project will be invoiced by Region as requested, purchase orders should be issued to Raytheon JPS Communications specifying delivery to the sub-contractor dealer's business address noted below.

Raytheon JPS Communications will provide the following equipment, support and services related to the Alabama Phase 4 Outlying County WAIS expansion project. The work will be performed either directly or through an authorized Raytheon JPS Dealer.

Phase 4 Outlying County WAIS Expansion Overview:

The Alabama WAIS Outlying County Expansion portion of Phase 4 will ensure connectivity to all counties not presently on the Alabama WAIS system. This connectivity will be accomplished through the installation of an NXU-2A Network Extension Unit and LE-20 Audio Remote at each of the outlying county EMA offices in each region that are presently not on the Alabama WAIS system. *Per the State's direction, seven separate quotes will be provided for the Outlying County Regional build out.*

Regional Host Sites (All):

- Installed at each Regional Host Site will be a new ACU-1000 with twelve DSP-2 modules in existing racks, using existing static IP addresses. This ACU-1000 will serve as an ROIP Server to the outlying counties in the respective regions (see chart and lists below). Modules not used for ROIP (13k) connectivity with the outlying counties will be configured as NXM (Network Talkpaths) for the Alabama WAIS system. Some regional host sites will require a dual chassis ACU-1000's due to the number of outlying counties in the Region. Those host sites will be noted in the equipment list.

Raytheon

JPS Communications

- S&AE will provide a description document for the installation of the NXU-2A's at the county facility by our dealers. The NXU's will not be on public IP addresses, nor will they be configured for WAIS, they will be ROIP clients using the 13k VOIP. We will provide the directions for changing the default IP address of the NXU and the configuration information for the NXU to connect to the remote Regional Host Site ACU module for that county. As the host sites may not be operational during the NXU installation, a test static IP will be provided to test the NXU and its Internet connectivity, it will then be configured to connect to the host site.

The following pages provide the regional descriptions for the host site and outlying county sites, the hardware, installation; engineering and sub-contracted services in those regions.





D.T. MARSHALL, SHERIFF

OFFICE: (334) 832-4980
FAX: (334) 832-2500

Agenda

MAY 29 2012

May 4, 2012

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Chief Deputy Derrick Cunningham *D.C.*
Montgomery County Sheriff's Office

SUBJECT : Paul Coverdell Forensic Science Improvement Grants Program
Montgomery Multi County Identification Program (MMCIP)

The Montgomery County Sheriff's Office is applying for an \$110,580.00 grant. This is a non-matching grant and requires no funds from the County if awarded. We are doing the application portion of the grant at this time. We only learned of this grant at a late date, and we were unable to get it to the County Commission before the application deadline.

The Montgomery County Sheriff's Office is requesting that the County Commission ratify this application process in support of this grant.

Thank you for your consideration in this matter.

DC/tb

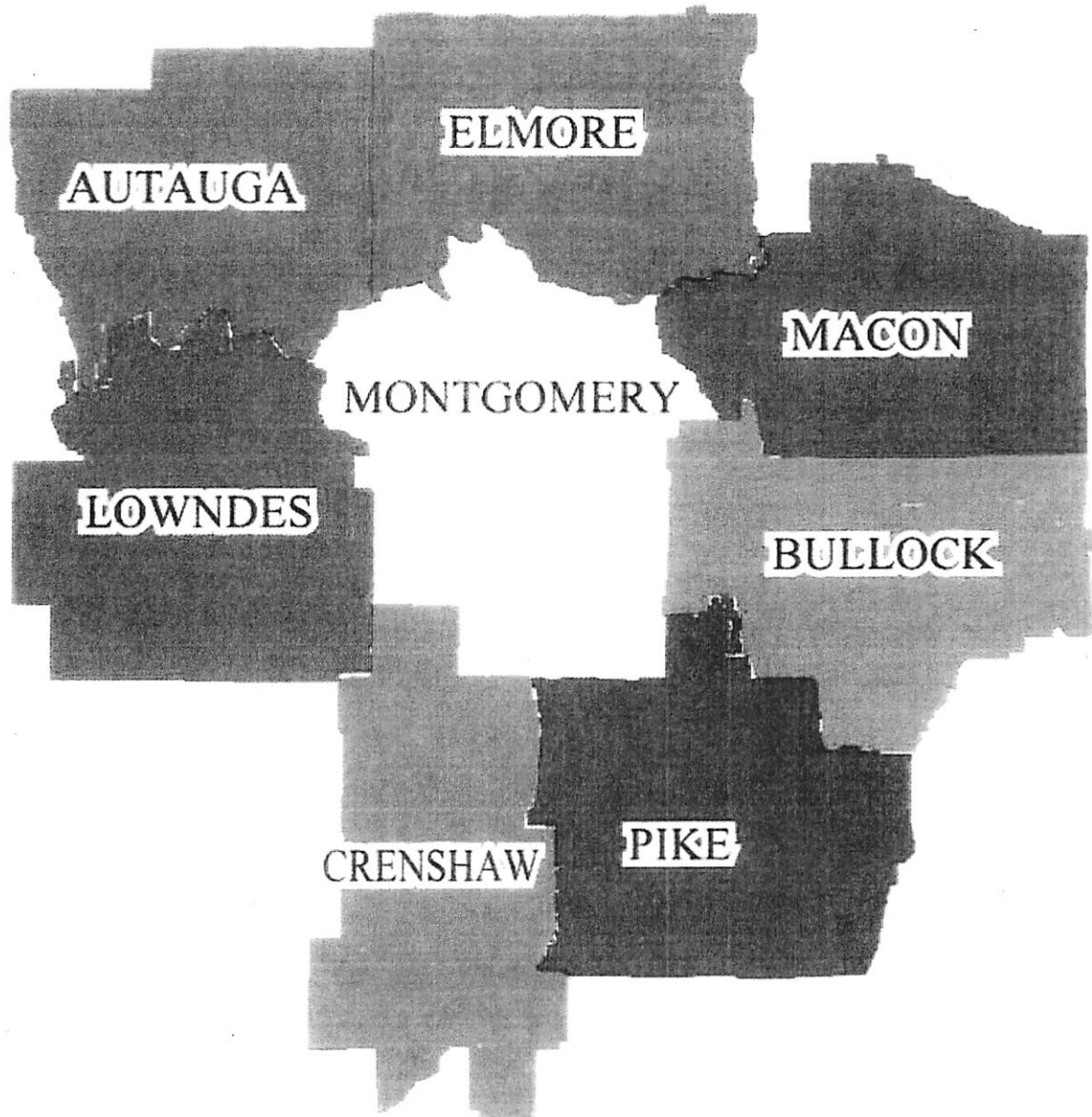
2012 MAY -8 AM 9:05
MONTGOMERY COUNTY
COMMISSION

APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE		State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier
5. APPLICANT INFORMATION			
Legal Name Montgomery County Commission		Organizational Unit Montgomery County Sheriff's Office	
Address 301 Adams Avenue P.O. Box 1667 Montgomery, Alabama 36104-4203		Name and telephone number of the person to be contacted on matters involving this application Cunningham, Derrick (334) 832-1646	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 63-6001653		7. TYPE OF APPLICANT County	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY National Institute of Justice	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.742 CFDA Paul Coverdell Forensic Sciences Improvement TITLE: Grant Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Montgomery Multi-County Identification Program (M.M.C.I.P.)	
12. AREAS AFFECTED BY PROJECT Seven (7) counties to wit: Autauga, Pike, Macon, Elmore, Bullock, Lowndes, Crenshaw that connect to Montgomery County			
13. PROPOSED PROJECT Start Date: September 01, 2012 End Date: June 01, 2013		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project AL02 AL03	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
Federal	\$110,580		
Applicant	\$0		
State	\$0		

Local	\$0	Program has not been selected by state for review
Other	\$0	
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N
TOTAL	\$110,580	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

Close Window

Referenced below is a map of the counties that border Montgomery County that will be connected to Montgomery Multi-County Identification Program



JANET BUSKEY
REVENUE COMMISSIONER

ALLYSON HOLLAND
CHIEF CLERK

MONTGOMERY COUNTY
REVENUE COMMISSIONER'S OFFICE

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org



Agenda

MAY 29 2012

INTEROFFICE MEMORANDUM

TO: MONTGOMERY COUNTY COMMISSION
FROM: CLAY HENLEY
SUBJECT: PICTOMETRY CONTRACT
DATE: 5/9/2012
CC: JANET BUSKEY AND DONNIE MIMS

I respectfully request that the Pictometry contract be amended to include the state mapping specs which were omitted from the original contract. As of this date, the contract has not been signed by pictometry. However, they have already flown the county for photography. Please consider this request for the next county commission meeting agenda.

Thank you for your consideration.

Main Office
Downtown (Annex III)
101 S Lawrence St
Montgomery, AL 36104

East Office
5340B Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

8-1

MONTGOMERY COUNTY COMMISSION
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102

Amendment No. 1
To
Contract
Between
Montgomery County Commission
And
Pictometry International Corp.

The following shall be made a part of the contract between Montgomery County Commission and Pictometry International Corp. for Property Ownership Maps, GIS/Computer Assisted Property Tax Mapping and Aerial Photography.

1. Pictometry International shall follow the State of Alabama Department of Revenue specifications on Aerial Photography and Digital Camera Imagery as outlined in ADV-25 Section 3 and Section 4.4 of the attached which is hereby part of the contract.
2. Montgomery County Commission reserves the right to share all imagery with any governmental agency without using Pictometry International's Software.

All other specifications and provisions of the contract shall remain the same.

Montgomery County Commission

Pictometry International Corp.

Signature

Name: Elton N. Dean, Sr.

Title: Chairman

Date: _____

Signature

Name: _____

Title: _____

Date: _____

JANET BUSKEY
REVENUE COMMISSIONER

MONTGOMERY COUNTY
REVENUE COMMISSIONER'S OFFICE

ALLYSON HOLLAND
CHIEF CLERK

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org



Agenda

MAY 29 2012

May 9, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Janet Buskey, Revenue Commissioner

A handwritten signature in blue ink, appearing to be "JTB", is written over the "FROM" line.

CC: Donnie Mims, County Administrator

RE: CONTRACT APPROVAL – 2011 TY TAX SALE

Attached please see the proposed contract for professional services for Gary Boyd of Dominion Legacy, Inc. to provide the following services: (1) Preparation of the tax sale list (2) Conducting the actual tax sale (3) Making available related consulting services, and (4) Any other necessary or reasonable assistance to the Montgomery County Revenue Commissioner regarding the tax sale. The contract has been included in the approved 2012 FY budget.

As a vendor, Mr. Boyd is certified as an E-Verify member.

I respectfully request that this contract be placed on the agenda at the next County Commission meeting for approval. Thank you for your consideration.

Main Office
Downtown (Annex III)
101 S Lawrence St
Montgomery, AL 36104

East Office
5340B Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

9-1

Contract for Professional Services

This agreement is between the **Montgomery County Commission, Montgomery, Alabama** and **Dominion Legacy, Inc.**, for professional services to be rendered by Dominion Legacy, Inc. for the event of the 2011 tax sale, administered by the Montgomery County Revenue Commissioner. This tax sale is scheduled to begin on Wednesday, June 6, 2012.

Services to be provided are as follows but are not limited to: (1) Preparation of the tax sale list (2) Conducting the actual tax sale (3) Making available related consulting services (4) Any other necessary or reasonable assistance to the Montgomery County Revenue Commissioner regarding the tax sale.

Compensation to Dominion Legacy, Inc. for these services will consist of fees, travel and food/lodging as described below:

FEES: \$3.50 per parcel for each parcel offered at the tax sale. Fees will not be less than \$2,450.00 (equivalent to 700 parcels) or greater than \$3,500.00 (equivalent to 1,000 parcels).

NOTE: If the number of parcels offered at tax sale exceeds 1,000, fees will be capped at \$3,500.00. Travel and Food/Lodging will not be affected by the fee cap. Invoice will be for actual parcels offered subject to the minimum and maximum fee limits.

TRAVEL: Mileage rate of .55 per mile not to exceed 400 miles. Invoice will be for actual miles subject to the travel cap.

FOOD/LODGING: \$200.00 per day not to exceed 3 days. Invoice will be for actual expenses subject to the food/lodging cap.

If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the circuit court of Montgomery County, Alabama and governed by the laws of the state of Alabama between the Montgomery county commission and Dominion Legacy, Inc.

These above terms agreed by the authorized representatives signed below:

Elton Dean, Sr.
Chairman
Montgomery County Commission

Date

Gary W. Boyd, Director
Dominion Legacy, Inc.

Date

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

MAY 29 2012

May 23, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr. 
Deputy Administrator

SUBJECT: Proposal for Renewal of Montgomery Armored Car Services, Inc. Contract

Terri Henderson, Revenue Manager, Tax & Audit Department, has submitted a proposal for the renewal of the contract with Montgomery Armored Car Service, Inc. This proposal will be attached to the memorandum. This proposal is for the renewal of the contract for the daily tax revenue pickup and bank deposit service for the Tax & Audit Department.

This item was discussed at the Information Session Meeting which was on May 14, 2012. I am requesting that this item be placed on the agenda and be approved at the Montgomery County Commission meeting on May 29, 2012.

If I can be of further assistance, please contact me.

JAM/tm

MONTGOMERY ARMORED CAR SERVICE, INC.
1701 RIDGEWAY WEST
MONTGOMERY, ALABAMA 36110

CONTRACT

WHEREAS, Montgomery Armored Car Service, Inc., a corporation, hereinafter referred to as the "Corporation", organized under the laws of the State of Alabama, is engaged in the business of receiving, transporting and delivery of goods, money, currency, coins, securities, products, bonds, negotiable instruments, checks, drafts, notes, debentures, or any other valuable personal properties which are the properties of others, for a fee or monetary compensation; and

WHEREAS, the undersigned, hereinafter referred to as the "Customer", does have need for the services performed or offered by the Corporation and desires to enter into a contract with said Corporation:

NOW THEREFORE, the Corporation agrees as follows:

1. To receive coins, money, checks, negotiable instruments, and/or securities in armored vehicles for and on behalf of the Customer and to acknowledge receipt for each individual container or shipment.

2. To transport said container or shipment to the consignee of the Customer's designation or choosing and to deliver said shipment or container into the custody of the consignee's agents or employees. The Corporation further agrees to obtain evidence of delivery to the agents or employees of the consignee and to furnish the Customer evidence of said delivery within a reasonable time upon receipt of a written request delivered to the Corporation by the Customer.

3. To receive shipments or containers from the Customer, during normal business hours at a time when the Corporation's vehicle is in a regular route within the immediate area of the customer and consignee's business establishment(s). Change orders to be delivered at the time deposits are picked up.

4. To receive, transport and deliver to the consignee only shipments or containers which are sealed or locked, by agents or employees of the Customer prior to receipt by the Corporation.

5. To be responsible and assume the liability for any loss of any shipment or the contents whereof after receipt of said container or shipment, up and until delivery of said shipment or container is accomplished with the Customer or the Customer's consignee, subject to the exceptions hereinafter referred to. The "said to contain" amount of shipment will be indicated on the messenger's route sheet, any bills of lading and signature book retained by the customer. The limit of the Corporation's liability shall not be an amount any larger than the maximum amount hereinafter stated, to be contained in the total shipment.

6. To receive each sealed or locked container at Customer's business location as designated in writing to Corporation on the specified days of each week and deliver such to the Customer's designated consignee.

The Customer agrees as follows:

1. To furnish all containers in which any shipment is packaged for transportation by the Corporation. The containers shall be equipped with a locking device or system which shall be securely fastened, locked or closed prior to receipt by the Corporation. The customer agrees to inscribe on each container his design, name, trade-mark, or other individual insignia which shall easily identify his container from other containers which may be in the possession of the Corporation.

2. To maintain a safe or vault on his business premises which is under a dual control locking system in which two or more keys are needed to operate the doors to the safe or vault, the Corporation will provide the additional services of retaining possession of one key used in the operation of said safe or vault and shall participate in the dual opening of the safe or vault in conjunction with any agent or employee designated by the Customer. The Customer and the Corporation both agree that the Corporation assumes no liability for the loss of any items while they are contained in the Customer's safe or vault. The contents shall be removed by the Customer's agent or employee and shall then be used in preparing a deposit or shipment and possession then delivered to the Corporation for transportation to the Customer's consignee. Both the Corporation and Customer understand that this provision or service is optional and the Customer must specifically request this service by acknowledgement where indicated in this contract. This paragraph is applicable only as Customer maintains dual control locking system.

3. The Customer understands that it is their responsibility to determine the monetary value of the contents of each container or shipment which is to be received by the Corporation and the Customer is to make this determination and to seal, secure or lock said shipment or container prior to the receipt by the Corporation's employees. It is also understood that the Corporation shall not have the possession of any key which unlocks or unfastens any container which is to be transported by the Corporation. If an employee, agent, or officer of the Corporation, upon receipt of any container has reason to believe that the lock or fastening device which is made a part of any container has been tampered with for whatever reason, which this is evidenced by marks, scratches, or by other means, the employee or agent of the customer shall, when requested by the Corporation's agent, servant or employee, open the container, verify the contents as correct or incorrect, and reseal or relock the container, prior to receipt by the Corporation.

4. That the Corporation shall not be obligated to receive, transport or deliver any money, currency, coins, securities, checks, stocks, bonds and/or other negotiable instruments, which are not contained in securely sealed bags, or other sealed containers. However, if any individual shipment is inadvertently received by the Corporation in any unsealed, unlocked or unsecured container, the Customer agrees that the Corporation shall not be responsible to determine the contents thereof and shall not be held liable for any alleged or shortage in the contents of any unlocked, unsealed or unsecured container.

5. To certify in writing the total value of the contents of any container as well as the total value of each shipment. Shipments shall not exceed the amount collectively or the value of the Corporation's total insurance coverage at any one time.

6. To notify the Corporation in writing the name of the Customer's designated consignee and acknowledges that the Corporation is not obligated to work with any person not so designated.

7. The Corporation shall not be liable for any non-performance or delays which arise from any event involving act of terrorism or mechanical difficulties with the transporting vehicles. The Customer further agrees that the Corporation shall not be liable for any loss or damage to the contents of any container which may result from the following:

- a. War-like or hostile actions taken by any force, organized or unorganized, against the United States government or the State of Alabama; any department or agency thereof or other governmental body which is considered a part of the United States or the State of Alabama.
- b. Any actions taken by the United States, the State of Alabama or any department, agency or military force thereof, including Coast Guard, law enforcement agencies and National Guard, in defending against any attack or threatened attack by any government, organized or unorganized; any guerilla forces, radical groups, terrorist organization whether or not they are recognized as such by any organized governmental entity located anywhere.
- c. Any conventional, unconventional atomic or nuclear fission device.

- d. Radioactive contamination caused by any accident involving any facility operated by any government authority, agency or department thereof, or operated by any private business entity organization or individual.

8. To give the Corporation immediate written notice of the nature of any loss or damage in the event all or any portion of any shipment or contents of any container is destroyed, damaged, or lost and to furnish an accurate itemized statement or list of such items damaged, destroyed or lost certified and made under oath by any agent, officer, or employee authorized by the Customer. The Customer acknowledges that the Corporation does not have knowledge of the contents of any shipment or container and agrees to cooperate immediately with the Corporation or others in recovery of the contents of any loss, damage, stolen container or shipment and to furnish any books, records, bank statements, duplicate deposit slips, or other items to be used in the verification of any loss claimed by the Customer.

9. In the event of loss, it will completely cooperate to which it is capable in reconstructing checks constituting a part of said loss and as to said check, Corporation's liability except as hereinafter limited shall be the payment to the Customer of:

- (a) Reasonable costs necessary to reconstruct the checks plus where the checks are reconstructed, any necessary costs because of stop-payment procedures.
- (b) The face value of checks which cannot be reconstructed.

It is understood and agreed by the parties to this agreement that the words "reconstruct", "reconstructed", and "reconstruction" shall mean to identify the checks only to the extent of determining the face amount of the said checks and the identity of the maker or the endorser of each. Complete cooperation shall include request by Customer to the makers of the missing checks to issue duplicates and in the event the maker refuses to do so, then to assert all its legal and equitable rights against said maker or to subrogate such rights to the Corporation and its assigns. It is further understood and agreed that the word "Shipment" wherever used in this agreement, shall mean a single consignment of one or more items of property from one shipper at one time at one address to one consignee at one designation address.

10. To pay the Corporation for its services as follows. Additional charges, if any, are listed below.

SERVICE	FREQUENCY	MONTHLY RATE
Bank Deposit Pick-up	Monday through Friday Excluding State / Federal Holidays	\$333.00

11. The total maximum liability is to be \$ 175,000.00 per any one shipment.

The initial term of this agreement shall commence immediately on the date executed below, and continue until September 30, 2013. Thereafter, this agreement shall automatically renew for successive terms equal to thirty (30) days each unless terminated or altered by either party by written notice to the other not less than 30 days before the effective date of such termination.

If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual

resolution, then any disputes not resolved by mediation shall be decided in the circuit court of Montgomery County, Alabama and governed by the laws of the state of Alabama between the Montgomery County Commission and Montgomery Armored Car Service, Inc.

This contract is the entire agreement of the parties and the invalidity of any portion of this contract shall not affect the other provisions hereof and this contract shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

_____ This Customer desires the dual control service offered under the terms of this contract.

XX _____ This Customer does not desire the dual control service offered under the terms of this contract.

IN WITNESS WHEREOF, the parties have executed this Agreement on this the ____ Day of _____.

CUSTOMER:
Montgomery County Commission
Tax and Audit Department
Montgomery County Courthouse
Annex Building # 3
Montgomery, AL

CORPORATION:
MONTGOMERY ARMORED CAR SERVICE, INC.
1701 Ridgeway West
Montgomery, AL 36110

BY: _____ BY: _____

Title Earl R. Childs, President

Special Instructions, if any:

Fuel Surcharge: Attachment A: Derived from information published by the Department of Energy's Gulf States Market Index each Monday, Fuel Surcharges start at 0.5% per \$0.05 increase in fuel above \$2.00 per gallon of diesel fuel.

Depositing Financial Institution: Regions Bank
201 Monroe Street
Montgomery, AL 36101

Holidays Observed:

Labor Day	Memorial Day
Thanksgiving Day	Independence Day
Christmas Day	New Year's Day

ATTACHMENT A: FUEL SURCHARGE PROGRAM

Fuel Surcharge Structure 2012 For Contracted Customers

REVISED 5/10/2012

Please follow the matrix below to base fuel surcharge applications. Please note that fuel surcharges will be updated each Tuesday and adjustments will be made, based upon the previous week's price per gallon for fuel in the Gulf States Regions. Fuel Surcharges are derived from information gathered from <http://tonto.eia.doe.gov> on a weekly basis

FUEL PRICE / GAL		PERCENTAGE (%)
FROM	TO	RATE
\$0.00	\$1.99	0.00%
\$2.00	\$2.04	0.50%
\$2.05	\$2.09	1.00%
\$2.10	\$2.14	1.50%
\$2.15	\$2.19	2.00%
\$2.20	\$2.24	2.50%
\$2.25	\$2.29	3.00%
\$2.30	\$2.34	3.50%
\$2.35	\$2.39	4.00%
\$2.40	\$2.44	4.50%
\$2.45	\$2.49	5.00%
\$2.50	\$2.54	5.50%
\$2.55	\$2.59	6.00%
\$2.60	\$2.64	6.50%
\$2.65	\$2.69	7.00%
\$2.70	\$2.74	7.50%
\$2.75	\$2.79	8.00%
\$2.80	\$2.84	8.50%
\$2.85	\$2.89	9.00%
\$2.90	\$2.94	9.50%
\$2.95	\$2.99	10.00%
\$3.00	\$3.04	10.50%
\$3.05	\$3.09	11.00%
\$3.10	\$3.14	11.50%
\$3.15	\$3.19	12.00%
\$3.20	\$3.24	12.50%
\$3.25	\$3.29	13.00%

FUEL PRICE / GAL		PERCENTAGE (%)
FROM	TO	RATE
\$3.30	\$3.34	13.50%
\$3.35	\$3.39	14.00%
\$3.40	\$3.44	14.50%
\$3.45	\$3.49	15.00%
\$3.50	\$3.54	15.50%
\$3.55	\$3.59	16.00%
\$3.60	\$3.64	16.50%
\$3.65	\$3.69	17.00%
\$3.70	\$3.74	17.50%
\$3.75	\$3.79	18.00%
\$3.80	\$3.84	18.50%
\$3.85	\$3.89	19.00%
\$3.90	\$3.94	19.50%
\$3.95	\$3.99	20.00%
\$4.00	\$4.04	20.50%
\$4.05	\$4.09	21.00%
\$4.10	\$4.14	21.50%
\$4.15	\$4.19	22.00%
\$4.20	\$4.24	22.50%
\$4.25	\$4.29	23.00%
\$4.30	\$4.34	23.50%
\$4.35	\$4.39	24.00%
\$4.40	\$4.44	24.50%
\$4.45	\$4.49	25.00%
\$4.50	UP	25.00% plus 0.5%
		increase per
		\$0.05 increase in fuel

Agenda

MAY 29 2012

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services 

DATE: May 23, 2012

SUBJECT: Amendment No. 2 to Contract No. 52601-10P-006,
Operation of Camp Davis

Request approval of the attached Amendment No. 2 on the Operation of Camp Davis contract with The Bridge, Inc., be placed on the agenda for the County Commission meeting on May 29, 2012.

The contract will be extended for three (3) months, beginning July 1, 2012 and ending September 30, 2012.

All specifications and provisions of the contract will remain the same.

Coordination of amendment to the contract made with Mr. Bruce Howell, Juvenile Court Administrator.

Attachment

Memo

To: Mr. Donnie Mims
From: Bruce R. Howell, Juvenile Court Administrator 
Date: May 23, 2012
Re: The Bridge (Davis Treatment Program) Contract

Please place the attached contract extension for July-September 2012 on the May 29th County Commission Agenda. This was discussed at the working session on May 14th. We will put out a new RFP in August for modification of the Davis Treatment Program. The Bridge intends to make a proposal at that time to continue serving as our vendor.

Thank you for your consideration in this matter.

STATE OF ALABAMA
AGREEMENT
BETWEEN
MONTGOMERY COUNTY COMMISSION
AND
THE BRIDGE, INC.

Amendment No. 2

Contract No. 52601-10P-006

Contract No. 52601-10P-006, Operation of Camp Davis, is hereby extended for an additional three (3) month period, beginning July 1, 2012 and ending September 30, 2012.

All specifications and provisions of the contract shall remain the same.

The Bridge, Inc.

By: _____
Tim Naugher, Executive Director Date

Montgomery County Commission

BY: _____
Elton N. Dean, Sr., Chairman Date

MAY 29 2012

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 14

DEPARTMENT: County Comm Appropriati REVIEWED: S. Thomas 5/15/2012
 DATE: 5/15/2012 Finance Director Date
 REQUESTED BY: Donald L. Mims APPROVED: Administrator Date
 Elected Official/Dept. Head

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Garrett Coliseum Redevelopment	001-57800.498	0	50,000	50,000
Fund Balance	001.35900		-50,000	0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		0	0	50,000

JUSTIFICATION:

To provide funding for maintaining Garrett Coliseum for event and tourism development in Montgomery County.



Garrett Coliseum Redevelopment Corporation

P.O. Box 3254
Montgomery, Alabama 36109

May 9, 2012

Mr. Donnie Mims
Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102-1667

Dear Mr. Mims:

This is a letter requesting \$50,000 in appropriated funds for the 2012 Garrett Coliseum Redevelopment Corporation (GCRC) budget. The GCRC is a Quasi-Governmental Organization. The Governor of Alabama, the Finance Director of Alabama, the Alabama Commissioner of Agriculture, the Chairman of the Montgomery County Commission, the Mayor of Montgomery, the Montgomery City Council President, and the five existing Agricultural Center Board members (appointed by the Governor) make up the Board of Directors for the GCRC. The GCRC has received \$75,000 in appropriated funds from the City of Montgomery. We want to thank the Montgomery County Commission for appropriating these funds that will play a vital part in the continuation of the Garrett Coliseum's rich history. This funding will be invested in maintaining the facilities and grounds in order to host various public and private events. In turn, these events will generate tax revenues for the City of Montgomery, the County of Montgomery and the State of Alabama.

For this fiscal year, beginning October 1, 2011 we have hosted 37 events in the Garrett Coliseum or on the grounds. Some of these events include the Alabama National Fair, WWE Wrestling, Monster X Tour, the Southeastern Livestock Rodeo, River Region Roller Derby, concerts, and many equine events. We have many more events booked now through 2015. These events draw individuals and families from all over the Southeast. These patrons stay in local hotels, eat at local restaurants, and shop at local stores. In order to keep the Garrett Coliseum operational to host these events, we need the Montgomery County Commission's financial support.

The staff has worked diligently to make needed aesthetic changes in order to attract more users to the facilities. This hard work can be seen by all who travel down Federal Drive and by those patrons attending events. The facilities and grounds have recently received some major improvements such as painting both outside and inside the Coliseum, and cleanup and landscaping completed throughout the grounds.

The Management and staff have also implemented policy and procedure changes that have increased revenues and better utilized the funds that have been appropriated to date.

We sincerely appreciate the support that we receive from the Montgomery County Commission. Please let me know if you need anything further.

Yours very truly,


Randy Stephenson
General Manager

MAY 29 2012

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST REQUEST NUMBER 6

DEPARTMENT:	Elections	REVIEWED:	S. Thomas	5/22/2012
DATE:	5/22/2012	Finance Director		Date
REQUESTED BY:	Justin Aday	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
State of AL-HAVA Grant	001-40000.44231	-45,757	-54,247	-100,004
Equipment Purchases	001-51911.400	0	54,247	54,247
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		(45,757)	0	(45,757)

JUSTIFICATION:

Budget funding and expense for purchase of items approved by State of Alabama under Help America Vote Act (HAVA) grant. This budget change will allow for requisition of approved items and reimbursement from the State of Alabama (at rate of 100%) which will be made to the Montgomery County General Fund upon completion of grant paperwork.

Tammy Nix

From: Justin Aday
Sent: Wednesday, May 23, 2012 2:14 PM
To: Donald Mims
Cc: Tammy Nix
Subject: FW: HAVA GRANT REQUEST - MONTGOMERY COUNTY

Please see below the email confirmation from Adam Thompson at the Secretary of State's Office that the iPad purchase will be covered from HAVA funds.

Thanks,

Justin C. Aday

Director of Elections
334.832.7169
www.montgomeryelectioncenter.org

From: Justin Aday
Sent: Monday, May 14, 2012 12:47 PM
To: Donald Mims
Cc: Wells Robinson; Adam Thompson
Subject: Fwd: HAVA GRANT REQUEST - MONTGOMERY COUNTY

Donnie -

I just spoke with Wells and he said there was a question from some of the Commissioners about whether the purchase of iPads that we've requested will be reimbursed from HAVA funds. As I stated in the memo requesting approval of the Commission, we have already received confirmation from the Secretary of State's office that the purchase will be reimbursed. Please see below my email to Adam Thompson requesting that confirmation and his reply to the same. Please let me know if you or any of the Commissioners have any further questions.

Thanks,

Justin C. Aday
Director of Elections
The Montgomery Election Center
Office of Judge Reese McKinney
125 Washington Avenue
Montgomery, Alabama 36104
(334) 832-7169
www.montgomeryelectioncenter.org

Sent from my iPad

Begin forwarded message:

From: "Thompson, Adam" <Adam.Thompson@sos.alabama.gov>
Date: April 20, 2012 8:57:12 AM CDT
To: Justin Aday <JustinAday@mc-ala.org>
Cc: "Cofield, Tamara" <tamara.cofield@sos.alabama.gov>
Subject: RE: HAVA GRANT REQUEST - MONTGOMERY COUNTY

Justin –

The request is approved. The only thing to keep in mind is to make sure Montgomery has enough funds left over to cover any expenses you've already sought approval for. I think you all are fine right now, but just keep that in mind going forward.

Thanks! Adam

Adam Thompson
Deputy Chief of Staff

Office of Secretary of State Beth Chapman
Alabama State Capitol, Suite S-105
600 Dexter Avenue, Montgomery, AL 36130
Office: (334) 353-7818 | Toll Free: (800) 274-8683
BlackBerry: (334) 221-8809 | Fax: (334) 242-4993
Email: adam.thompson@sos.alabama.gov

From: Justin Aday [<mailto:JustinAday@mc-ala.org>]
Sent: Friday, April 20, 2012 8:50 AM
To: Thompson, Adam
Cc: Cofield, Tamara
Subject: HAVA GRANT REQUEST - MONTGOMERY COUNTY

Adam –

I have gathered information and quotes for iPads to be purchased in Montgomery County for use on Election Day. I have received a quote from CDW-G through the National IPA, which is recognized by the Examiners of Public Accounts as an acceptable procurement mechanism in accordance with the State Bid Law. We based our needs and requirements on feedback that I received from other counties, namely Judge Cain in Morgan County. We are looking to use the same application that he uses for looking up voters on Election Day. We are planning on purchasing 60 iPads with all of the needed accessories (protection plan, cables, cases, screen protectors), 2 MacBook Pro laptop computers for managing the suite of iPads, 2 PowerSync carts for securing, charging, and syncing the iPads, and 60 instances of the application (FileMaker Go) needed to run the searchable database that was developed in Morgan County.

Based on the quotes that we have received, the total amount for these purchases will be \$58,065.90 – this number may change depending on the availability of items and the validity of quotes at the time we are ready to purchase. If there are any changes, I will notify you immediately. At this point, however, we are requesting approval of these purchases and an authorization number that they will be reimbursed through HAVA Part II funds that are available to Montgomery County.

Thanks,

Justin C. Aday

Director of Elections
The Montgomery Election Center
Office of Judge Reese McKinney
125 Washington Avenue
Montgomery, Alabama 36104
334.832.7169
www.montgomeryelectioncenter.org

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA

ADMINISTRATOR

JOHN A. MITCHELL, SR.

DEPUTY ADMINISTRATOR

(334) 832-1210

FAX (334) 832-2533

TDD (334) 265-3568

Agenda

MAY 29 2012

May 29, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

- C-2012-62: Julia's Closet, Inc., for Returning Female Citizens Program - \$1,400;
(Ingram-\$400 and Wilson-\$1,000)
- NC-2012-81: Alabama Cooperative Extension System, for the Annual Conference of the
Alabama Association of County Agricultural Agents and Specialist - \$2,000;
(Dean-\$250, Ingram-\$500, Polizos-\$500, Williams-\$250, and Wilson-\$500)
- NC-2012-82: City of Montgomery, to be used by BONDS to Support Carriage Hills
Homeowners Associations, with Funding to Promote the Community
Enhancement and Beautification Programs/Projects - \$1,000; (Wilson)
- NC-2012-83: City of Montgomery, to be used by BONDS to Support Freeport Estates
Homeowners Association, with Funding to Promote the Community
Enhancement and Beautification Programs/Projects - \$500; (Ingram)
- NC-2012-84: City of Montgomery, to be used by BONDS to Support the Bridle Brook Farms
Homeowners Association, with Funding to Promote the Community
Enhancement and Beautification Programs/Projects - \$500; (Ingram)
- NC-2012-85: Garrett Coliseum Redevelopment Corporation, to Provide Funding for
Maintaining Garrett Coliseum for Event and Tourism Development in
Montgomery County - \$750; (Ingram)

DLM/tll

MAY 29 2012

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services *ps*

DATE: May 23, 2012

SUBJECT: Invitation to Bid No. 51901-12B-010,
Air Filters and Service – Support Services

Request approval of award on the above referenced Invitation to Bid to Filter Service of Alabama for the amount of \$23,239.74, be placed on the agenda for the County Commission meeting on May 29, 2012. (copy of spread sheet attached)

As presented and approved at the last Information Session, the 3% local preference was applied to Filter Service of Alabama's bid which made them the apparent low bid.

The contract will be awarded for one (1) year, with the option to renew for two (2) years, in one year periods. A price escalation may be allowed after the first year, but shall not exceed 5% each year.

Attachment

**PURCHASING DEPARTMENT
MONTGOMERY COUNTY COMMISSION**

ABSTRACT FOR BIDS:			BID NO		BID NO		BID NO	
INVITATION TO BID NO: 51901-12B-010								
DATE ISSUED: April 23, 2012								
DATE OPENED: May 8, 2012								
REQUESTING DEPARTMENT: Support Services								
TERMS OF PAYMENT/DISCOUNT:								
DELIVERY DATE:								
ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	FILTER SERVICE COMPANY, INC. - TUSCALOOLA - ATTN: DOUGLAS A. JOHNSON - PHONE#205-349-1644; FAX#(205)349-1940							
	ONE (1) YEAR CONTRACT	1 EACH	22,753.70	22,753.70	23,239.74	23,239.74		
	FOR FURNISHING AIR							
	FILTERS AND INSTALL.		PLUS 3% LOCAL ADVANTAGE	+\$697.19	3% LOCAL ADVANTAGE	\$697.19		
	ALL COUNTY BLDGS.			\$23,450.89				
	OPTION TO RENEW FOR TWO YEARS							
	14 BIDS MAILED							
	TOTAL			\$22,753.70		\$23,239.74		

COMMENTS: As a result of implementing the 3% preference, the County will be paying \$2,091.57 more over a three-year period. Please note that the contract allows up to a 5% price escalation the 2nd and 3rd year.

**CITY - COUNTY OF MONTGOMERY
PERSONNEL DEPARTMENT**

PERSONNEL BOARD
BENITA FROEMMING, CHAIRMAN
RANDALL B. JAMES
JOHN L. BAKER

27 Madison Avenue
Montgomery, Alabama 36104

BARBARA M. MONTOYA
PERSONNEL DIRECTOR
KAREN B. CASON
ASSISTANT PERSONNEL DIRECTOR
TELEPHONE: 334-241-2675
FAX: 334-241-2219

MEMORANDUM

Agenda

MAY 29 2012

TO: Chairman Elton N. Dean, Jr.
Vice Chairman Reed Ingram
Commissioner Jiles Williams
Commissioner Dimitri Polizos
Commissioner Ham Wilson Jr.

FROM: Karen B. Cason *KBC*
Assistant Personnel Director

DATE: April 3, 2012

SUBJECT: Administrator, County Commission Performance Evaluation

The individual Performance Evaluations which were completed by each of you for the period of September 15, 2010 – September 14, 2011 were submitted to the Personnel Department. The information in those forms has been combined into one Compiled Report which is enclosed.

Please call me if you have any questions.

Enclosure

**MONTGOMERY COUNTY COMMUNITY
PUNISHMENT AND CORRECTIONS AUTHORITY**
301 ADAMS AVENUE • P.O. BOX 1667
MONTGOMERY, AL 36102-1667

Agenda
MAY 29 2012

May 21, 2012

TO: Donnie Mims – County Administrator
Montgomery County Commission

FROM: Paul H. Brown – Executive Director
Montgomery County Community Corrections Department

RE: Request for Commission Agenda Item - Request for Approval of Step 4 Salary for
Prospective Community Corrections Officer

Please place on the agenda for the next scheduled County Commission meeting my request for the Commission to consider a prospective Community Corrections officer hire at Step 4 in Pay Grade A06.

I have reviewed the current Roster of candidates and interviewed seven prospective candidates for Community Corrections Officer. The individual who is considered the best suited candidate for the position is among the first three individuals on the Roster, Vicky Arrington. This candidate has a Masters Degree in Counseling and a BS degree in Criminal Justice along with several years experience as a local certified Peace Officer and holds a current certification as an APOST Peace Officer. This individual has experience as an adult case manager and has experience with the Courts as a Judicial Officer assigned to the Student Affairs Office at Alabama State University. This candidate reports that her salary with her most recent position with the Alabama Department of Forensic Sciences was \$40,252.00 per year.

This prospective candidate is seeking to work with an agency that works more closely with community organizations and supervises adult caseloads and permits more individual attention to offender needs. Based on this candidate's advanced degree, APOST certification, Court experience as well as case management experience, I assert that this individual would merit a salary step well above the entry Step 1 on the present A06 salary scale. I recommend to the Commission and the City-County Personnel Board that this individual be hired as a Community Corrections Officer and based on her qualifications previously mentioned, I would recommend that she be hired at Step 4 on the A06 pay scale. The present Community Corrections budget would be sufficient to cover the step 4 salary of \$38,222. without exceeding the existing budget. The Step 1 salary for the A06 Pay Grade is \$34,561.

Respectfully submitted,



Paul H. Brown - Executive Director
Montgomery County Community Corrections Department

PAUL BROWN - EXECUTIVE DIRECTOR
(334) 832-7730 • FAX (334) 832-7176

JAIL/PRISON DIVERSION • DRUG COURT • COUNTY PROBATION • E.V.E.N. DOMESTIC VIOLENCE PROGRAM
GPS ELECTRONIC OFFENDER MONITORING • COMMUNITY SERVICE RESTITUTION • PRE-TRIAL RELEASE

17-1

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
DEPARTMENT HEAD: D. T. Marshall, Sheriff
SUPERVISOR: W. Robinson, Colonel

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

Agenda

MAY 29 2012

1. Position Title Corrections Officer / Corrections Officer Trainee

Position Number 019

Proposed Effective Date April 30, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

() Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 Grade PCT
Corrections Officer - \$42,093 PC1

D T Marshall
Department Head *DM*

Date April 20, 2012

2. Administrative Review

() Approved
() Disapproved

Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date _____

4. Selectee:

Appointing Authority

Date _____

5. () Manpower data entered by _____

Date _____

() Payroll entered by _____

Date _____

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
DEPARTMENT HEAD: D. T. Marshall, Sheriff
SUPERVISOR: W. Robinson, Colonel

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

1. Position Title Corrections Officer / Corrections Officer Trainee

Position Number 215

Proposed Effective Date April 30, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

() Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 Grade PCT
Corrections Officer - \$42,093 PC1

D T Marshall
Department Head LM

Date April 20, 2012

2. Administrative Review

() Approved
() Disapproved

Funding Authority _____

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4. Selectee:

Appointing Authority

Date _____

5. () Manpower data entered by _____

() Payroll entered by _____

Date _____
Date _____

Agenda

MAY 29 2012

POSITION FILL REQUEST

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. Position Title Corrections Officer / Corrections Officer Trainee

Position Number _____

Proposed Effective Date April 16, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

() Promotional Register () Transfer
 (☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 Grade PCT
Corrections Officer \$29,569 - \$42,093 PC1

D T Marshall
 Department Head DM

Date April 2, 2012

2. Administrative Review
 () Approved
 () Disapproved

 Funding Authority

3. Certification
 Promotional _____ Candidates
 Open-Competitive _____ Candidates
 Transfer _____ Candidates

 Personnel Director

Date _____

4. Selectee: _____

 Appointing Authority

Date _____

5. () Manpower data entered by _____ Date _____
 () Payroll entered by _____ Date _____

Agenda

MAY 29 2012

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

1. Position Title Corrections Officer, Cpl.

Position Number _____

Proposed Effective Date April 16, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

(☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade \$37,035 - \$52,721 Pay Grade PC3
Pay step to be based upon City and County of Montgomery Personnel
Board Rules and Regulations, Rule VI, Section 10 (A-promotions)
D. T. Marshall Date April 2, 2012

Department Head XH

2. Administrative Review

() Approved
() Disapproved

Funding Authority _____

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director _____

Date _____

4. Selectee: _____

Appointing Authority _____

Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

Agenda

MAY 29 2012

POSITION FILL REQUEST

ORIGINAL

COMPLETED ACTION DATES

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. Position Title Corrections Officer, Sgt.

Position Number 053

Proposed Effective Date April 16, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- (☒) Promotional Register () Transfer
- () Open Competitive Register () Reemployment

Pay Grade \$37,035 - \$52,721 Pay Grade PC3

Pay step to be based upon City and County of Montgomery Personnel Board Rules and Regulations, Rule VI, Section 10 (A-promotions)

D T Marshall
Department Head RA

Date April 2, 2012

2. Administrative Review

- () Approved
- () Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates

Open-Competitive _____ Candidates

Transfer _____ Candidates

Personnel Director

Date _____

4. Selectee:

Appointing Authority

Date _____

5. () Manpower data entered by _____
- () Payroll entered by _____

Date _____

Date _____

Agenda

MAY 29 2012

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

1. Position Title Clerk IV

Position Number 002

Proposed Effective Date April 16, 2012

Type of Appointment (☒) Permanent () Temporary

Agenda

MAY 29 2012

Recruiting (☒) Promotional Register () Transfer

() Open Competitive Register () Reemployment

* Sheriff's Office
Only

Pay Grade \$30,785 - \$43,823 Pay Grade A05

Pay step to be based upon City and County of Montgomery Personnel

D T Marshall Rules and Regulations, Rule VI, Section 10 (A-promotions)

Date April 2, 2012

Department Head AM

2. Administrative Review

() Approved

() Disapproved

Funding Authority _____

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director _____

Date _____

4. Selectee: _____

Appointing Authority _____

Date _____

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: Montgomery County Sheriff's Office
DEPARTMENT HEAD: D. T. Marshall, Sheriff
SUPERVISOR: D. Cunningham, Chief Deputy

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

Agenda

MAY 29 2012

1. Position Title Deputy Sheriff Trainee / Deputy Sheriff

Position Number 059

Proposed Effective Date May 14, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

() Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Deputy Sheriff Trainee - \$35,066 (PS104)
Deputy Sheriff - \$36,186 - \$45,139 (PS1)

D T Marshall

Date May 8, 2012

Department Head *AM*

2. Administrative Review

() Approved
() Disapproved

Funding Authority _____

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Date _____

Personnel Director _____

4. Selectee: _____

Date _____

Appointing Authority _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

POSITION FILL REQUEST

ORIGINAL

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: D. Cunningham, Chief Deputy

COMPLETED ACTION DATES

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

Agenda

MAY 29 2012

1. Position Title Emerg Comm Oper I / II

Position Number 119

Proposed Effective Date April 16, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
- (☒) Open Competitive Register (☒) Reemployment

Pay Grade \$24,414 - \$34,753 Pay Grade A03 - ECO I

\$27,401 - \$39,005 Pay Grade A04 - ECO II

D T Marshall

Department Head AT

Date April 2, 2012

2. Administrative Review

- () Approved
- () Disapproved

Funding Authority _____

3. Certification

Promotional _____ Candidates

Open-Competitive _____ Candidates

Transfer _____ Candidates

Personnel Director _____

Date _____

4. Selectee:

Appointing Authority _____

Date _____

5. () Manpower data entered by _____

Date _____

() Payroll entered by _____

Date _____

19-2

Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

MAY 29 2012

Request # 1

Date: May 17, 2012
To: Donald L. Mims, Administrator
From: DiDi Henry, Public Affairs Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, Alabama
Departure Date: July 10, 2012 Return Date: July 10, 2012
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Public Relations Society of AL - Public Relation Seminar (Crisis Management)

Traveler (s) Name: 1. DiDi Henry 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$102.12 Advance Registration Required: \$0.00

Department Name: Public Affairs Fund Name: General

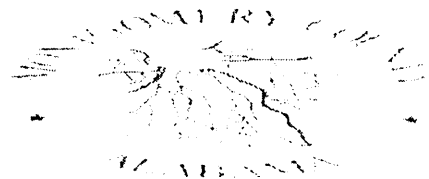
Additional Comments: Milage - 184 Miles Round Trip

To: DiDi Henry, Public Affairs Director
From: Donald L. Mims, Administrator

The above request is 5/29/2012 reimbursement of actual and necessary expenses in the
approximate amount of \$102.12 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51130.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$3,500.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$3,500.00</u>
Current Requests:	<u>\$102.12</u>
Budget Balance:	<u>\$3,397.88</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/21/2012

cc: Finance Director / Buyer

20-1

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 29 2012

Request # 2

Date: May 22, 2012
To: Donald L. Mims, Administrator
From: DiDi Henry, Public Affairs Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Mountain Brook, AL
Departure Date: June 6, 2012 Return Date: June 6, 2012
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: PRSA Chapter Conference on Social Media

Traveler (s) Name: 1. DiDi Henry 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$88.84 Advance Registration Required: \$0.00

Department Name: Public Affairs Dept. Fund Name: Travel & Training

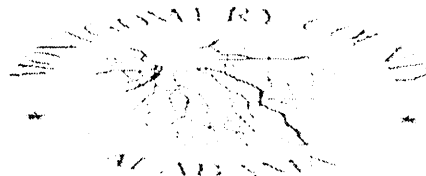
Additional Comments: Milage - 160.08 Miles Round Trip

To: DiDi Henry, Public Affairs Director
From: Donald L. Mims, Administrator

The above request is 5/29/2012 reimbursement of actual and necessary expenses in the
approximate amount of \$88.84 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51130.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$3,500.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$3,500.00</u>
Current Requests:	<u>\$190.96</u>
Budget Balance:	<u>\$3,309.04</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/22/2012

cc: Finance Director / Buyer

20-2

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 29 2012

Request # 38

Date: May 23, 2012
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Columbiana, AL
Departure Date: July 23, 2012 Return Date: July 26, 2012
Conference Leave (Days / Hours): 4 days
Purpose of Travel: CTS-CERT Class

Traveler (s) Name: 1. Corporal Rick Thompson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: General (001-52110-265)

Additional Comments: _____

To: Sheriff D. T. Marshall

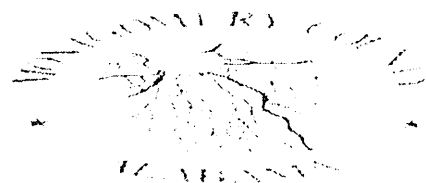
From: Donald L. Mims, Administrator

The above request is app. 05/29/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$11,507.30</u>	
Budget Available:	<u>\$13,492.70</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$13,492.70</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/23/2012

cc: Finance Director / Buyer

20-3

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 29 2012

Request # 39

Date: May 23, 2012
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, AL
Departure Date: June 19, 2012 Return Date: June 20, 2012
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Alabama Meth Container Storage

Traveler (s) Name: 1. Corporal Wesley Richerson 4. _____
2. Deputy Sheena Tarver 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: General (001-52110-265)

Additional Comments: _____

To: Sheriff D. T. Marshall

From: Donald L. Mims, Administrator

The above request is app. 05/29/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$11,507.30</u>	
Budget Available:	<u>\$13,492.70</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$13,492.70</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/23/2012

cc: Finance Director / Buyer

204

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 29 2012

Request # 40

Date: May 23, 2012

To: Donald L. Mims, Administrator

From: Sheriff D. T. Marshall

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Phoenix, Arizona

Departure Date: July 22, 2012

Return Date: July 28, 2012

Conference Leave (Days / Hours): 7 days

Purpose of Travel: International Association for Identification Educational Conference

Traveler (s) Name: 1. Mary Beth Shaffer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☒ Shuttle Service

Total (est.) Cost: \$2,500.00

Advance Registration Required: \$615.00

Department Name: Sheriff's Office

Fund Name: General (001-52110-265)

Additional Comments: _____

To: Sheriff D. T. Marshall

From: Donald L. Mims, Administrator

The above request is app. 05/29/12 reimbursement of actual and necessary expenses in the
approximate amount of \$2,500.00 and advance registration of \$615.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-52110.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$25,000.00

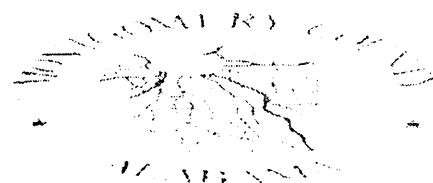
Approved Requests: \$11,507.30

Budget Available: \$13,492.70

Current Requests: \$2,500.00

Budget Balance: \$10,992.70

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/23/2012

cc: Finance Director / Buyer

205

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 29 2012

Request # 6

Date: May 17, 2012

To: Donald L. Mims, Administrator

From: Bruce R. Howell

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Fairhope, Al.

Departure Date: July 11, 2012

Return Date: July 13, 2012

Conference Leave (Days / Hours): 3 days

Purpose of Travel: Attend anti-bullying summit- sponsored by Auburn University

Traveler (s) Name: 1. Beverly Riddle Wise 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: _____

Department Name: Youth Facility Fund Name: 001-52604-265

Additional Comments: Administrative leave only, paid for through MPS safe schools grant

To: Bruce R. Howell

From: Donald L. Mims, Administrator

The above request is app. 05/29/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-52604.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$5,000.00

Approved Requests: \$1,742.00

Budget Available: \$3,258.00

Current Requests: \$0.00

Budget Balance: \$3,258.00

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/17/2012

cc: Finance Director / Buyer

20-6

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 29 2012

Request # 7

Date: May 14, 2012

To: Donald L. Mims, Administrator

From: Barbara M. Montoya, Personnel Dir.

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Nashville, TN

Departure Date: September 7, 2012

Return Date: September 12, 2012

Conference Leave (Days / Hours): 32 Hours

Purpose of Travel: to attend the 2012 IPMA-HR Training Conference

Traveler (s) Name: 1. Barbara Montoya 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☐
☒

Commercial Air

☐
☐

Private Vehicle

Other (Specify)

Total (est.) Cost: \$1,800.00

Advance Registration Required: \$629.00

Department Name: Personnel

Fund Name: Merit System

Additional Comments: _____

To: Barbara M. Montoya, Personnel Dir.

From: Donald L. Mims, Administrator

The above request is app. 05/29/12 reimbursement of actual and necessary expenses in the approximate amount of \$1,800.00 and advance registration of \$629.00 is authorized.

To be completed by the Finance Department

Fund Code: 123-51961.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$15,000.00

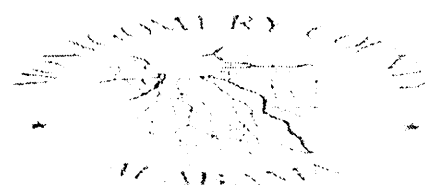
Approved Requests: \$9,756.00

Budget Available: \$5,244.00

Current Requests: \$1,800.00

Budget Balance: \$3,444.00

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/15/2012

cc: Finance Director / Buyer

20-7

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 8

Agenda

MAY 29 2012

Date: May 16, 2012

To: Donald L. Mims, Administrator

From: Paul Brown, Executive Director

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Al

Departure Date: May 31, 2012

Return Date: June 1, 2012

Conference Leave (Days / Hours): 2 days

Purpose of Travel: To attend Treating Adults with Co-Occurring Disorders at CAP

Traveler (s) Name: 1. Dee Dee McNear 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$50.00 Advance Registration Required: \$50.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director

From: Donald L. Mims, Administrator

The above request is app. 05/29/12 reimbursement of actual and necessary expenses in the
approximate amount of \$50.00 and advance registration of \$50.00 is authorized.

To be completed by the Finance Department

Fund Code: 124-52960.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$12,400.00

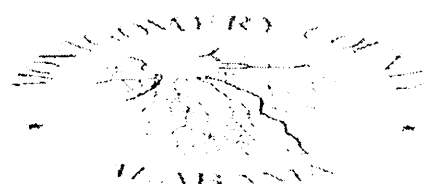
Approved Requests: \$3,314.67

Budget Available: \$9,085.33

Current Requests: \$50.00

Budget Balance: \$9,035.33

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/17/2012

cc: Finance Director / Buyer

20-8

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 28

Agenda

MAY 29 2012

Date: May 22, 2012
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Nashville, Tennessee

Departure Date: May 29, 2012 Return Date: June 2, 2012

Conference Leave (Days / Hours): 5 Days

Purpose of Travel: To Attend: Drug Courts: Where Accountability Meets Compassion NADCP 18th Annual Training Conference

Traveler (s) Name: 1. Jon Moody 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,710.00 Advance Registration Required: \$0.00

Department Name: District Attorney Fund Name: 760-51260-265

Additional Comments: Special Approval Requested

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 05/29/12 reimbursement of actual and necessary expenses in the approximate amount of \$1,710.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 760-51260.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$45,000.00

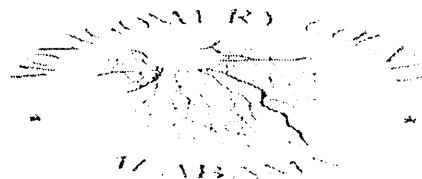
Approved Requests: \$27,829.80

Budget Available: \$17,170.20

Current Requests: \$1,710.00

Budget Balance: \$15,460.20

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/22/2012

cc: Finance Director / Buyer

20-9

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 29

Agenda

MAY 29 2012

Date: May 24, 2012

To: Donald L. Mims, Administrator

From: Ellen Brooks

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL

Departure Date: June 26, 2012

Return Date: June 29, 2012

Conference Leave (Days / Hours): 4 Days

Purpose of Travel: To Attend: ADAA 2012 Summer Conference

Traveler (s) Name: 1. John Kachelman 4. _____
2. Michael Caddell 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$2,822.00 Advance Registration Required: \$750.00

Department Name: District Attorney Fund Name: 760-51260-265

Additional Comments: Special Approval Requested

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 05/29/12 reimbursement of actual and necessary expenses in the
approximate amount of \$2,822.00 and advance registration of \$750.00 is authorized.

To be completed by the Finance Department

Fund Code: 760-51260.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$45,000.00

Approved Requests: \$27,829.80

Budget Available: \$17,170.20

Current Requests: \$4,532.00

Budget Balance: \$12,638.20

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/24/2012

cc: Finance Director / Buyer

2010

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 29 2012

Request # 30

Date: May 24, 2012
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Greenville, AL
Departure Date: May 31, 2012 Return Date: May 31, 2012
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend Meeting to Discuss Protection Order Grant Program

Traveler (s) Name: 1. Carrie Gray 4. _____
2. Steve Searcy 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: District Attorney Fund Name: 760-51260-265

Additional Comments: _____

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 05/29/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>760-51260.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$45,000.00</u>	
Approved Requests:	<u>\$27,829.80</u>	
Budget Available:	<u>\$17,170.20</u>	
Current Requests:	<u>\$4,532.00</u>	
Budget Balance:	<u>\$12,638.20</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/24/2012

cc: Finance Director / Buyer

20-11