

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

APRIL 23, 2012

AGENDA

INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

**County Administrator
Deputy Administrator
County Attorney
County Engineer**

Comments from Scheduled Attendees:

**Community Corrections Executive Director Paul Brown
Chief Probate Clerk Wells Robinson and John Chambless with Brown Chambless
Architects
Library Board President Thomas McPherson and Library Consultant Colin Coyne
Montgomery Area Chamber of Commerce Senior Vice President of Corporate
Development Ellen McNair
Special Projects Manager Bill Tucker and Community Development Manager Sara Byard
with Central Alabama Regional Planning and Development Commission**

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Williams

Pledge of Allegiance Led By Commissioner Wilson

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of April 9, 2012

CONSENT AGENDA:

Consider Accounts Payable Checks and Payroll Checks

PUBLIC HEARING:

Public Hearing Regarding Application to the Department of Justice, 2012 Justice Assistance Grant

NEW BUSINESS:

1. **Consider Grant Modification Number 6 to the 2009 Weatherization Grant Agreement Number ARRA DOE-028-09 for the Central Alabama Regional Planning and Development Commission's Weatherization Assistance Program, County Commission**
2. **Consider Agreement with American Behavioral Benefits Managers, Inc., for Mental Health and Employee Assistance Programs, Risk Management**
3. **Consider Donating Lister Hill Clinic Property, 1000 Adams Avenue to Montgomery Housing Authority, County Commission**
4. **Consider Disposition of a 1997 Ford Expedition Acquired through Weatherization Grant Number DOE-028-04, County Commission**
5. **Consider Miscellaneous Appropriations Reprogramming Requests, County Commission**
6. **Consider Budget Change Request Number 13 for Upgrading Pilgrim Providence Water Authority Water Lines on Highway 231, County Commission Appropriations**
7. **Consider Position Fill Request for Master Auto Mechanic, Position Number 11153700650592008, Engineering Department**
8. **Consider Reallocation of Programmer Analyst II to a Web and Database Specialist and Abolishment of Programmer Analyst I Position, Information Systems**
9. **Consider Travel/Training Requests (8)**

OLD BUSINESS:

10. **Consider Budget Change Request Number 12 for Upgrade of Weather Warning Sirens, County Commission Appropriations**

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Comments from Scheduled Attendees:

PH&J Architects Representatives Griffin Harris and Patrick Addison

Reports from Staff:

County Administrator
Deputy Administrator
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

APRIL 23, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

MAY 14, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

MAY 28, 2012

County Holiday (Memorial Day)

MAY 29, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JUNE 11, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JUNE 25, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 2 Programmer Analyst II – Information Systems
Fill action continues for 1 Clerk Typist II – Support Services Department
Fill action continues for 1 HVAC Specialist – Support Services Department
Fill action continues for 1 Plumber III – Support Services Department
Fill action continues for 1 Assistant Revenue Manager – Tax & Audit Department
Fill action continues for 1 Clerk Typist II – Tax & Audit Department
Fill action continues for 1 Community Corrections Officer – Community Corrections
Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit
Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit
Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit
Fill action continues for 1 Case Manager I – District Attorney's Child Support Unit
Fill action continues for 1 Dept. District Attorney Level 1 – District Attorney's Child Support Unit
Fill action continues for 22 Correction Officer Trainee's – Detention Facility
Fill action continues for 3 Clerk II – Detention Facility
Fill action continues for 3 Corrections Officers – Detention Facility
Fill action continues for 1 Inmate Grievance/Disciplinary Clerk – Detention Facility
Fill action continues for 1 County Road Equipment Operator I – Engineering Department
Fill action continues for 1 Civil Engineer Tech I – Engineering Department
Fill action continues for 1 Clerk III – Probate Judge's Office
Fill action continues for 3 Customer Service Clerk's – Probate Judge's Office
Fill action continues for 1 Probate Court Clerk – Probate Judge's Office
Fill action continues for 1 License Inspector – Probate Judge's Office
Fill action continues for 1 Clerk III – Revenue Commissioner's Office
Fill action continues for 2 Relief Juvenile Detention Officer – Youth Facility
Fill action continues for 1 Juvenile Detention Officers – Youth Facility

April 23, 2012

Agenda

APR 23 2012

04-23-12 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 04-13-12

Check Number	To	Check Number
224787		224851
Total Checks Paid		\$477,276.65

CHECK #	PAYEE	AMOUNT	DATE
224786	Stivers Ford Lincoln Mercury	\$162,078.00	04/11/12

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

Agenda

APR 23 2012

04-23-12 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 04-13-12

Check Number	To	Check Number
224852		224950
Total Checks Paid		\$261,634.14

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID****CHECKS ARE DATED
04/20/12**

Payroll Check Number	112151	To	Payroll Check Number	112263	\$ 85,719.97
Direct Deposits					\$ 777,196.65
Payroll Check Number	112264	To	Payroll Check Number	112290	\$ 246,735.39
Direct Deposits					\$ 318,199.46
Federal Deposits					\$ 290,002.94
Total Payroll Paid					\$ 1,717,854.41

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

Agenda

APR 23 2012

PUBLIC HEARING

The Montgomery County Sheriff's Office will be holding public hearing to discuss application to the Department of Justice, Justice Assistance Grant for FY2012. Montgomery County will consider the issue at the County Commission meeting scheduled for 9:30 A.M. on Monday, April 23, 2012 at the Montgomery County Administration Building, Courthouse Annex III, 101 S. Lawrence Street, Montgomery, Alabama. Anyone wishing to comment may do so at that time.

Mont. Adv. 4/17/12

952525

D.T. MARSHALL, SHERIFF



OFFICE: (334) 832-4980

FAX: (334) 832-2500

10 April, 2012

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff D.T. Marshall 
Montgomery County Sheriff's Office

SUBJECT : 2012 Edward Byrne Memorial
Justice Assistance Grant

This is to advise you that the Sheriff's Office will be applying for the Edward Byrne Memorial Justice Assistance Grant (JAG Local) for fiscal year 2012. As required, we are notifying our local unit of government of our intention of applying for this grant along with the City of Montgomery. Please place this on the agenda for the 23 April, 2012 County Commission meeting for public comment on use of the grant monies and final approval by the County Commission. The total amount of this grant is \$88,346.00 which will be split with the City of Montgomery receiving 60% (\$55,007.60) of the grant and the County of Montgomery receiving 40% (\$33,338.40) of the grant. This grant requires no matching funds.

If you are in need any additional information, please do not hesitate to call on me.

DTM/tb

2012 APR 16 AM 10:48
MONTGOMERY COUNTY
SHERIFF'S OFFICE

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

George McCain
Chairman

Greg Clark
Executive Director

Agenda

APR 23 2012

April 5, 2012

The Honorable Elton Dean, Sr.
Chairman
Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102

RE: Weatherization Grant No. ARRADOE-028-09; Modification No. 6

Dear Mr. Chairman,

Enclosed are two (2) copies of the referenced grant modification from the Alabama Department of Economic and Community Affairs (ADECA) for the Central Alabama Regional Planning and Development Commission's (CARPDC) Weatherization Assistance Program. The modification extends the programmatic function of the grant until September 30, 2012 and the grant's administrative function until November 30, 2012.

Please sign and witness both copies and return them to CARPDC for filing. The enclosed agreement form must also be signed and returned with the grant modification.

If you have any questions or need additional information, please contact me or Steve Till at (334) 262-4300.

Sincerely,

Greg Clark
Executive Director
Central Alabama Regional Planning and Development Commission

Enclosures

2012 APR -5 AM 8:30

MONTGOMERY COUNTY
COMMISSION

2012 APR -5 AM 8:35

1-1

OFFICE OF THE GOVERNOR

ROBERT BENTLEY
GOVERNOR



STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

JIM BYARD, JR.
DIRECTOR

April 3, 2012

The Honorable Elton Dean, Sr.
Chairman
Montgomery County Commission
c/o Central Alabama Regional Planning
and Development Commission
430 South Court Street
Montgomery, AL 36104

Dear Mr. Chairman:

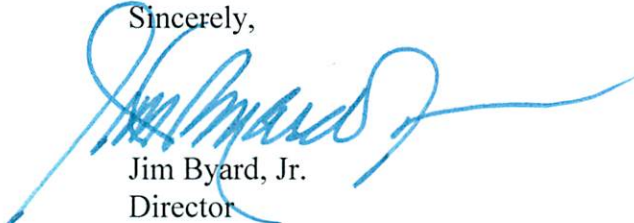
RE: Modification No. 6
Grant No. ARRA DOE-028-09

Enclosed are two copies of the above-referenced Department of Energy Grant Modification.

Please sign and witness both copies and return one original to the Energy Division. Retain the other copy for your files. Also enclosed is an agreement form that must be signed and returned along with the grant modification.

If you have any questions, please call Willie Whitehead at (334) 242-5365.

Sincerely,


Jim Byard, Jr.
Director

JB/WW/ks

Enclosures

cc: Mr. Greg Clark, Executive Director

**MODIFICATION TO
2009 WEATHERIZATION GRANT AGREEMENT**

Grant Agreement No.: **ARRA DOE-028-09**
Modification No.: **6**
Total Grant Amount: **\$3,304,923.00**

THIS MODIFICATION is entered into as of March 30, 2012 by and between the **ALABAMA DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS**, hereinafter, called the "Department," and the **MONTGOMERY COUNTY COMMISSION**, hereinafter, referred to as the "Subgrantee." This modification amends the **Grant Agreement No. ARRA DOE-028-09** dated April 1, 2009.

1. **PURPOSE:** The purpose of this modification is to amend "**Paragraph 2: Funding**" the relative attachments of the above-referenced Grant Agreement.

a. **Paragraph 2: "Funding"** is hereby amended to read as follows:

Funding: It is expressly understood and mutually agreed that in no event shall the total amount to be paid by the Department to the Subgrantee under this agreement exceed **\$3,304,923.00**, expended in accordance with the budget provided in Attachment B of Modification 6, and for the full and completely satisfactory performance. Additional requirements relative to the Grant amount may be found in Attachment A, Paragraph 2. Any additional costs shall be borne by the Subgrantee.

2. **PURPOSE:** The purpose of this modification is to amend "**Paragraph 3: Duration**" to reflect the extension of the grant period by eight (8) months.

a. **Paragraph 3: "Duration"** is hereby amended to read as follows:

Duration: The Subgrantee shall commence performance of this Agreement on April 1, 2009, and shall complete all production of units outlined in its most recently modified Attachment A, including additional units undertaken to expend remaining subgrant funds, as noted in Attachment A, Paragraph 2, by September 30, 2012, and shall complete subgrant close out procedures to the satisfaction of the Department not later than November 30, 2012.

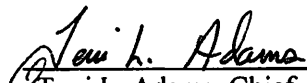
IN WITNESS WHEREOF THE DEPARTMENT AND THE SUBGRANTEE HAVE EXECUTED THIS AGREEMENT AS EVIDENCED BY THE SIGNATURES BELOW:

**ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS**

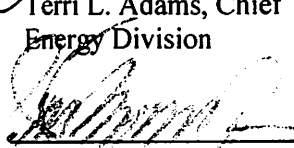
Department

MONTGOMERY COUNTY COMMISSION

Subgrantee

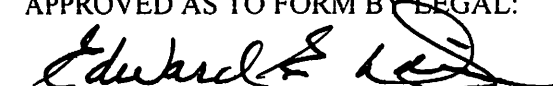
 3-30-12
Terri L. Adams, Chief
Energy Division Date

Authorized Official for Subgrantee Date


Jim Byard, Jr.
Director Date

Subgrantee Witness Date

APPROVED AS TO FORM BY LEGAL:


Edward E. Davis
ADECA General Counsel

SUBGRANTEE: MONTGOMERY COUNTY COMMISSION

GRANT AGREEMENT: ARRA DOE-028-09

MODIFICATION: 6

ATTACHMENT A

WORK TO BE PERFORMED

April 1, 2009

1. The Subgrantee shall weatherize a minimum of **389** dwelling units in accordance with Priority List/Energy Audit weatherization measures as identified and approved for the State of Alabama. The Subgrantee shall utilize Blower Door technology on all dwellings to be weatherized. The minimum number of dwellings to be weatherized in each county is as follows:

<u>COUNTY</u>	<u>NUMBER OF UNITS</u>
MONTGOMERY	389

2. If funds remain after the specified number of dwellings have been completed, it is mutually understood that additional dwellings will be weatherized until all available Grant Funds have been utilized.

SUBGRANTEE: Montgomery County Commission

GRANT AGREEMENT: ARRA DOE-028-09

MODIFICATION: 6

ATTACHMENT B

Budget Sheet

	ORIGINAL BUDGET	INCREASE/ DECREASE	TOTAL
ADMINISTRATIVE	\$223,989.00	\$0.00	\$223,989.00
PROGRAM OPERATIONS	\$2,525,813.00	\$0.00	\$2,525,813.00
HEALTH AND SAFETY	\$466,784.00	\$0.00	\$466,784.00
AGENCY LIABILITY INSURANCE	\$3,337.00	\$0.00	\$3,337.00
TRAINING & TECHNICAL ASSISTANCE	\$85,000.00	\$0.00	\$85,000.00
FINANCIAL AUDIT	\$0.00	\$0.00	\$0.00
EQUIPMENT	\$0.00	\$0.00	\$0.00

GRAND TOTAL: \$3,304,923.00

TO: ANY JUDGE

**RE: GRANT NO: ARRA DOE-028-09
MODIFICATION NO: 6**

Montgomery County Commission, hereby specifically, intentionally, and unconditionally agrees and affirms that the terms and commitments contained in the documents pertaining to this grant/contract shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended. It is further agreed that if any provision of this grant/contract shall contravene any statute or constitutional provision or amendment, either now in effect or which may, during the course of this grant/contract, be enacted, then that conflicting provision in the grant/contract shall be deemed null and void. The grantee's/contractor's sole remedy for the settlement of any and all disputes arising under the terms of this agreement shall be limited to the filing of a claim with the Board of Adjustment for the State of Alabama.

For any and all disputes arising under the terms of this grant/contract, the parties hereto agree, in compliance with the recommendations of the Governor and the Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General's Office of Administrative hearings or where appropriate, private mediators.

Authorized Official of **Montgomery County Commission**

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

APR 23 2012

April 11, 2012

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: 2012 Mental Health / Employee Assistance Agreement with American Behavioral

On April, 9, 2012 I discussed with the Commission the updated Service Agreement with American Behavioral. As you are aware, American Behavioral handles the Employee Assistance Program for the County with local counselors, as well as the mental health component of our health plan.

In accordance with the Parity Act, the mental health benefits will match the benefits with our normal healthcare plan. There has been no change in the cost of services with American Behavioral. In addition, you will note from the attached letter from Maureen Gleason, Vice President of Operations for American Behavioral, "this document is essentially the same as the last agreement" previously reviewed by Attorney Gallion and then signed by the Commission.

I have enclosed two copies of the agreement with American Behavioral. Attorney Gallion has approved this agreement. I am requesting that this item be placed on the agenda of the next meeting for the Commission's consideration of approval.

CC: John Mitchell, Sr.



American Behavioral ®

December 15, 2011

Scott Kramer
Human Resources
Montgomery County Commission
100 S. Laurence Street
Montgomery, AL 36104

Dear Scott:

Attached please find a copy of your 2012 Agreement with American Behavioral. Please sign all copies, retain one for your records and return the other(s) to Marie Smith, Account Manager, in the provided return envelope.

Please note that this document is essentially the same as the last Agreement that you signed with American Behavioral, with the addition of a section labeled "Payment Terms" in Addendum A of the Agreement (normally located on page four (4) of the EAP Agreements and page six (6) to seven (7) of the Integrated Behavioral Health Care Services Agreements). Unless you have received prior notification of such, there have been no changes in coverage or cost of services.

If you have any questions regarding the changes in the Agreement, please feel free to contact me by telephone (205) 503-5884 or email mgleason@americanbehavioral.com.

Sincerely,

Maureen J. Gleason



American Behavioral ®

MONTGOMERY COUNTY COMMISSION INTEGRATED BEHAVIORAL HEALTHCARE SERVICES AGREEMENT WITH AMERICAN BEHAVIORAL BENEFITS MANAGERS, INC.

Effective Date: May 1, 2012

THIS AGREEMENT entered into by and between AMERICAN BEHAVIORAL BENEFITS MANAGERS, INC. ("AMERICAN BEHAVIORAL") and MONTGOMERY COUNTY COMMISSION ("MONTGOMERY COUNTY COMMISSION") as follows:

WHEREAS, AMERICAN BEHAVIORAL is an Alabama-based organization that develops and administers employee assistance programs ("EAP") and managed mental healthcare and substance abuse treatment services for the self-insured employers, employees and dependents;

WHEREAS, AMERICAN BEHAVIORAL has a network of credentialed providers and facilities located throughout the United States; and

WHEREAS, MONTGOMERY COUNTY COMMISSION, a self-insured employer desires to have AMERICAN BEHAVIORAL develop and administer an integrated behavioral healthcare program for MONTGOMERY COUNTY COMMISSION and other designated related entity employees and their dependents who participate in the MONTGOMERY COUNTY COMMISSION health care insurance plans and provide EAP services only for all regular, full-time employees and dependents of MONTGOMERY COUNTY COMMISSION and other designated related entity employees and dependents who do not participate in the MONTGOMERY COUNTY COMMISSION health care insurance plan;

WHEREAS, MONTGOMERY COUNTY COMMISSION acknowledges that AMERICAN BEHAVIORAL is not an insurer, underwriter nor guarantor with respect to any benefits payable.

NOW, THEREFORE, both parties agree as follows:

I. AMERICAN BEHAVIORAL Obligations:

- A. Develop and administer an integrated program of behavioral healthcare services consisting of an employee assistance program (EAP) and managed mental health and substance abuse services for the eligible employees and dependents who participate in the MONTGOMERY COUNTY COMMISSION health insurance plans; develop and administer employee assistance program (EAP) for all regular full-time employees and dependents who are not enrolled in the health care insurance plan.
- B. Administer services under this *Agreement* in accordance with *Addendum A, Integrated Service Agreement Components* and *Addendum B, Certificate for Group Mental Health and Substance Abuse Benefits*.
- C. Process and pay all claims for services rendered in compliance with this *Agreement*.
- D. Report to MONTGOMERY COUNTY COMMISSION, at agreed upon intervals, the current utilization of services provided.

II. MONTGOMERY COUNTY COMMISSION Obligations

MONTGOMERY COUNTY COMMISSION shall coordinate services with AMERICAN BEHAVIORAL by accomplishing the following:

- A. Provide eligible individuals with *Addendum B, Certificate for Group Mental Health and Substance Abuse Benefits* available under the *Agreement*.
- B. Provide AMERICAN BEHAVIORAL, by the first working day in each month, an electronic file of all eligible participants with necessary demographic information in a mutually agreed upon format. MONTGOMERY COUNTY COMMISSION shall inform AMERICAN BEHAVIORAL if and when individuals are added or terminated as soon as reasonably possible.

- C. Pay all fees as set forth in *Addendum A* of this *Agreement* to AMERICAN BEHAVIORAL by the tenth working day of each month or within thirty days of receipt of invoice. See payment terms in *Addendum A* attached.

III. Schedule of Costs

AMERICAN BEHAVIORAL shall be compensated by MONTGOMERY COUNTY COMMISSION on a monthly basis according to the schedule outlined in *Addendum A, Integrated Service Agreement Components*. AMERICAN BEHAVIORAL shall be reimbursed as per the attached fee schedule, Addendum A.

IV. Termination of Agreement

- A. ***Voluntary Termination of this Agreement:*** The effective date of this *Agreement* shall be May 1, 2012. After the initial twelve months, MONTGOMERY COUNTY COMMISSION or AMERICAN BEHAVIORAL may terminate this *Agreement* in its entirety, effective as of the last day of any month, by notifying the respective parties in writing at least sixty (60) days prior thereto. MONTGOMERY COUNTY COMMISSION shall notify all participants of the prospective termination. All obligations of AMERICAN BEHAVIORAL shall terminate as of the effective date of the termination of this *Agreement*. Any individual who is currently hospitalized when such termination occurs will be allowed to continue hospitalization if medically necessary under the provisions of this *Agreement* until discharged, unless the individual's coverage has been exhausted or is no longer authorized.
- B. ***Involuntary Termination of this Agreement:*** If MONTGOMERY COUNTY COMMISSION shall be dissolved, be deemed bankrupt or insolvent, be merged into another company, or cease compensations as required hereunder, this *Agreement* shall be considered terminated effective as of the date of such dissolution, bankruptcy, merger, or cessation of required compensations, unless the successor of MONTGOMERY COUNTY COMMISSION, if any, shall simultaneously agree to continue this *Agreement*. Upon such involuntary termination, MONTGOMERY COUNTY COMMISSION shall notify all participants that this *Agreement* has been terminated. Any individual who is currently hospitalized when such termination occurs will be allowed to continue hospitalization if medically necessary under the provisions of this *Agreement* until

discharged, unless the individual's coverage has been exhausted or is no longer authorized.

- C. ***Disposition of Claims and Fund after Termination:*** In the event of the termination of this *Agreement*, MONTGOMERY COUNTY COMMISSION shall immediately notify all participants to submit and file all unreported and unpaid claims for benefits under this *Agreement*, if any, with AMERICAN BEHAVIORAL within ninety (90) days from the date of such notice. Claims received beyond ninety (90) days will be considered void by AMERICAN BEHAVIORAL; AMERICAN BEHAVIORAL will have no obligation to settle such claims.
- D. ***Continuity:*** Except in the case of voluntary or involuntary termination as set forth in Sections IV.A and IV.B. This *Agreement* shall continue in full force and effect for one year from the effective date of this *Agreement*. This *Agreement* shall renew automatically for consecutive one year periods, effective on the anniversary date, unless terminated by either party.

V. Liabilities and Indemnification

- A. ***Indemnification:*** MONTGOMERY COUNTY COMMISSION and AMERICAN BEHAVIORAL agree to indemnify and hold harmless each other and its directors, officers, employees and agents from any claim, liability, cost, loss, expense or damage (including reasonable attorneys' and accountants' fees) that may be made by any participant or any other person or entity employed by either party in connection with this *Agreement*, unless such claim, liability, cost, loss, expense or damage results from the other party's gross negligence, willful misconduct or fraud.
- B. ***Discretionary Acts:*** All discretionary acts taken by AMERICAN BEHAVIORAL in connection with providing services hereunder shall be uniform in their nature and application to all persons similarly situated.
- C. ***No Responsibility for Acts of Others:*** AMERICAN BEHAVIORAL does not assume any responsibility for any act of omission or breach of duty by the MONTGOMERY COUNTY COMMISSION benefits administrator or any "fiduciary" responsibility (as defined in Section 3(21) of the Employee Retirement Income Security Act of 1974 (ERISA) with respect to the employee benefit plan, unless such liability is mandated by ERISA Sections 405 (a) and (c), and, with

respect to any third party. AMERICAN BEHAVIORAL is not to be deemed an insurer, underwriter or guarantor with respect to any benefits payable.

VI. HIPAA Compliance

To the extent required by the Privacy Regulations and/or the Security Regulations promulgated by the United States Department of Health and Human Services and contained in 45 C.F.R. Parts 160 and 164 pursuant to the Health Insurance Portability and Accountability Act of 1996 (the "Regulations"), AMERICAN BEHAVIORAL and MONTGOMERY COUNTY COMMISSION Health Insurance Plan and the MONTGOMERY COUNTY COMMISSION EAP will enter into (or have entered into) a mutually acceptable Business Associate (as defined in the Regulations) Agreement whereby AMERICAN BEHAVIORAL and the Business Associate, will agree (or have agreed) to transmit, create, receive, and/or maintain Protected Health Information (as defined in the Regulations) and Electronic Protected Health Information (as defined in the Regulations) in accordance with the Business Associate provisions of the Regulations.

VII. Confidentiality

The terms and conditions contained herein are confidential to the parties executing this Agreement and as such should not be disclosed to any party outside of the Officers, Directors, Consultants, and employees of either Party to this Agreement. Disclosure of the terms and conditions to any party other than those listed herein constitutes a breach of this Agreement, subject to the legal recourse provided for such breach.

VIII. Communication and Notices

Communication to AMERICAN BEHAVIORAL or MONTGOMERY COUNTY COMMISSION shall be addressed to such party at its respective principal office, provided, however, that upon written request, communication shall be sent to such other address as AMERICAN BEHAVIORAL or MONTGOMERY COUNTY COMMISSION may specify. No communication shall be binding upon any party until it is received by such party.

IX. Applicable Law

This *Agreement* shall be governed by, construed and enforced under the laws of the state of Alabama, except as otherwise preempted by ERISA.

X. Assignment

Except as expressly permitted herein, no party to this *Agreement* may assign any of its rights, duties or responsibilities hereunder without the prior express written consent of the other party.

XI. Entire Agreement

This *Agreement* constitutes the entire agreement between the parties hereto with respect to the subject matter herein. There are no further representations, warranties, conditions or obligations except as herein specifically provided.

XII. Waiver

Any waiver of any breach of the terms of this *Agreement* shall not be valid unless such waiver is in writing signed by the waiving party. A waiver in one instance shall not be deemed to be a continuing waiver unless expressly so stated therein.

XIII. Severability

If any provision of this *Agreement* shall be deemed unenforceable for any reason, then such provision shall be severed and it shall not affect the validity or enforceability of the remaining terms of this *Agreement*; provided, however, that if the unenforceable provision materially and adversely affects the obligations of either party, then the party materially and adversely affected may terminate this *Agreement* upon thirty (30) days notice after a court of law has determined that such provision is unenforceable.



American Behavioral ®

MONTGOMERY COUNTY COMMISSION

Addendum A, Effective Date: May 1, 2012
Integrated Service Agreement Components

Pricing

Communication materials:

Direct cost pass through

EAP

EAP only:

\$1.90 per employee per month*

(For covered employees and dependents not participating in the health plan)

EAP and Behavioral Healthcare

(For covered employees and dependents participating in the MONTGOMERY COUNTY COMMISSION health plan)

In Alabama:

Single

\$5.00 per employee per month

Family

\$11.20 per employee per month

Out of network (*Direct pass-through of treatment costs) as incurred

Outside of Alabama:

Out-of-State administrative fee

\$2.25 per member per month

(Includes establishment and maintenance of a network of providers and facilities, case management and utilization review of all services, processing and payment of claims and cost/utilization reporting)

*Direct pass-through of treatment costs as incurred

****Above pricing includes the following services:**

Access to comprehensive, on-line resources
and educational materials

Unlimited free use for one full year

Employee orientation sessions

Up to 1 session at corporate location*

Manager orientation sessions

Up to 1 session at corporate location*

Management consultations (telephonic)

Unlimited

*Direct costs are those costs AMERICAN BEHAVIORAL must pay to providers and/or facilities as a result of this arrangement for the Group Mental Health and Substance Abuse Benefits; does not apply to EAP benefits. Facility charges including Intensive Outpatient, Partial and Regular Hospitalization charges (if covered by this plan) shall be billed on a direct pass-through basis for the following diagnoses: autism spectrum disorder, sexual gender identity disorder, eating disorder, residential care.

**Any additional services needed may be purchased on a fee-for-service basis as per the following fee schedule.

All services include establishment and maintenance of a network of providers, facilities, case management and utilization review, processing and payment of claims and cost/utilization reporting.

Payment terms: All payments due under this contract are payable within 30 days of receipt of invoice for services rendered. Payments made after the contract term of 30 days will incur a 1.5% (one and one-half percent) monthly pro-rated late fee service charge until said payments are received.

To the extent payments due under this contract are received by American Behavioral within 10 days of receipt of invoice for services, a .5% (one half of one percent) discount may be taken on invoice total.

*Any additional services needed may be purchased on a fee-for-service basis as per the following fee schedule.



American Behavioral ®

Addendum A Continued

Integrated Service Agreement Components

Fee for Additional EAP Services

(These services are available in addition to those included on the previous page on a fee-for-service basis)

EAP Visit
\$90

Manager/Supervisor Consultations
\$150 per consult on-site

Communication/Marketing materials for distribution within MONTGOMERY COUNTY COMMISSION
Direct cost pass through

Orientation and training sessions for Key Personnel/Administration, Supervisors, and Employees
\$250 per session

Participation in Wellness Fairs/Benefit Fairs/Open Enrollment Meetings on site
\$150 first hour
\$100 per hour there after

Critical Incident Stress Debriefing (CISD) on site
In Alabama: \$250-\$350 per hour based upon location and immediacy of response
Outside of Alabama: Direct pass through; cost plus case management as incurred (average of two hours at \$90 per hour)

Presentations for the Workplace/Lunch and Learns
\$250 per session, plus travel and materials

Psychological testing/Hiring, Promotional, Fit for Duty, etc.
\$275 per test (includes the testing process, interview, and scoring/reporting)



American Behavioral ®

INTEGRATED BEHAVIORAL HEALTHCARE FEE FOR SERVICE PRICE LIST

Administration Fee

Included in pricing herein

(Includes legal and accreditation compliance, provider/facility contracting and rate negotiating, utilization review, credentialing, claims processing, claims management, after hours intervention, telephone triage, quality management and utilization reporting)

Average Outpatient Treatment/Mental Health and Substance Abuse*

Initial Evaluation

Adult Physician Level	\$200.00
Child/Adolescent Physician Level	\$300.00
Clinical Psychologist	\$130.00
Counselor, Social Worker or Masters Level	\$115.00

Follow-Up Visits

	Physician	Psychologist	Masters
Therapy	\$150	\$125	\$110
Brief therapy/med check	\$ 75	--	--
Group therapy	--	\$ 80	\$ 75

Psychological Testing

\$130 per hour

Case Management

Included in above treatment rates

*Rates may vary by geographic location and provider.

Inpatient Treatment Facility Charges

Negotiated rates are billed on a direct-pass through basis.

Average Per Diem Ranges:

Adult Mental Health Inpatient	\$650-\$1100
Child & Adolescent Mental Health Inpatient	\$650-\$1400
Adolescent/Adult Inpatient SA Detoxification	\$400-\$700
MH or SA Partial Hospitalization	\$300-\$500
MH or SA Intensive Outpatient Programs	\$275-\$450

Third Party Administrative Fees

Inpatient Facility Charge \$750 per episode

(Includes intensive case management, doctor to doctor reviews, independent physician reviews, discharge planning, continuum of care planning, welcome home follow-up with medication adherence monitoring)

Additional Services may be purchased as needed and cost of these services will be mutually agreed upon at such time a specific request is made by the individual client organizations.

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1818

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

APR 23 2012

April 19, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Donation of Lister Hill Clinic Property to Montgomery Housing Authority

During the April 9, 2012 Commission meeting, Executive Director Evette Hester with the Montgomery Housing Authority briefed the Commission regarding the redevelopment of Victor Tulane Court. Ms. Hester stated that property located at 1000 Adams Avenue is jointly owned by the City and County and requested donation of the property to the Montgomery Housing Authority at no cost. After discussion, the Commission expressed support for deeding the property to the Housing Authority and requested that I place this item on the next agenda.

Attached is a deed which both the County and City would execute, which would convey the property. I am requesting the Commission to approve this deed.

DLM/tn

Attachment

Agenda Item Number 3 – Consider Donating Lister Hill Clinic Property, 1000 Adams Avenue to
Montgomery Housing Authority, County Commission

Deed to be presented at Monday's Meeting

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

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Agenda

APR 23 2012

April 19, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Approval of Disposition of 1997 Ford Expedition

Attached is an email from Central Alabama Regional Planning and Development Commission Executive Director Greg Clark requesting approval of the disposition of a 1997 Ford Expedition. This vehicle was acquired through Weatherization Grant Number DOE-028-04 and the County Commission has to approve the disposition of the vehicle.

I am asking for approval of this request in that the vehicle will be sold through GovDeals. Thank you for your consideration.

DLM/tn

Attachment

Tammy Nix

From: Greg Clark [gclark@carpdc.com]
Sent: Wednesday, April 04, 2012 4:46 PM
To: Donald Mims
Cc: 'Steve Till'

Donnie

Concerning the 1997 Ford Expedition was purchased from the State of Alabama used. The vehicle was purchased in the county's name and has been transferred to CARPDC. We need the letter from the county to OK disposing of the vehicle. The following are the basic information and a sample letter required. If you have any questions call me.

1. Purchase price of \$13,400
2. Purchased through the DOE-028-04 contract on January 21, 2005
3. 80,000 miles
4. Disposing of it due to needed repairs totaling approximately 20% of its Blue Book value

Ms. Terri L. Adams
Energy Division Chief
Alabama Department of Economic
And Community Affairs
401 Adams Avenue
P. O. Box 5690
Montgomery, Alabama 36103-5690

RE: Guidance for Disposition of 1997 Ford Expedition

Dear Ms. Adams,

This letter serves as a request for approval and guidance on the disposition of the 1997 Ford Expedition currently in the Montgomery County Commission's inventory. During a routine service visit at Eastbrook Tire and Auto, an oil leak was discovered. The mechanic suggested a rear main bearing seal was the leak's cause. A Kelly Blue Book value was found to be approximately \$3,500.00. Three (3) estimates were gathered, and \$750.00, or approximately 20% of the truck's value, was the median price of the repair. The quotes are attached.

Please advise on the appropriate Property Management Unit (PMU) forms to complete this process pending your approval.

If you have any questions, or need additional information, please contact Steve Till at (334) 262-4300.

Greg Clark
Executive Director
Central Alabama Regional Planning and Development Commission
(334) 262-4300

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

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Agenda

APR 23 2012

April 23, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

- C-2012-51: Centennial Hill Gardening Project, Inc., to be used for the General Educational Development Test Preparation Site, to Benefit Citizens in Montgomery County - \$500; (Wilson)
- C-2012-52: Hampstead Institute, Inc., for Downtown Farm Development Project and Related Educational Workshops - \$500; (Wilson)
- C-2012-53: Alabama Sports Festival Foundation, Inc., for Alabama Wounded Warriors, Disabled Veterans, and the Families of Fallen Service Members Ceremony - \$1,500; (Ingram-\$250, Polizos-\$500 and Wilson-\$500)
- C-2012-54: Child Protect, Inc., for Support of their Mission of Service to Children of Abuse - \$2,000; (Polizos)
- C-2012-55: Montgomery County Recreation Department, Tukabatchee Area Council, Boy Scouts of America, for Underprivileged Youth Programs - \$1,000; (Polizos)
- C-2012-56: Montgomery Habitat for Humanity, to Address Training and Development Needs of Staff in Order to Provide Decent, Affordable Houses for Qualifying, Economically Disadvantaged Residents in Montgomery County - \$500; (Ingram)

MEMORANDUM

Sherrill Thomas, Finance Director

April 23, 2012

Page 2

- NC-2012-72: BOE, for Academic Banquet for Senior High Schools - \$500; (Wilson)
- NC-2012-73: City of Montgomery, to be used by BONDS to Support Old Cloverdale Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Wilson)
- NC-2012-74: Pike Road Volunteer Fire Protection Authority, for 9-11 Memorial Stair Climbs, Honoring Firefighters Who Made the Ultimate Sacrifice on September 11, 2001 - \$500; (Ingram-\$250 and Polizos-\$250)
- NC-2012-75: BOE, Dunbar-Ramer School, for Principal's Discretionary Fund - \$200; (Ingram)

DLM/tll

APR 23 2012

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 13

DEPARTMENT: County Comm Appropriati REVIEWED: S. Thomas 4/19/2012
DATE: 4/19/2012 Finance Director Date
REQUESTED BY: Donald L. Mims APPROVED: Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Pilgrim Providence Watr Authority	001-54400.290	0	40,000	40,000
Fund Balance	001.35900		-40,000	0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		0	0	40,000

JUSTIFICATION:

To provide funding for a water line upgrade project for Pilgrim Providence Water Authority .

ELTON N. DEAN, SR.
Chairman
REED INGRAM
Vice Chairman
DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

MONTGOMERY COUNTY COMMISSION
ENGINEERING DEPARTMENT
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

GEORGE C. SPEAKE, PE, PLS
County Engineer
JAMES M. KELLEY, PE
Assistant County Engineer
(334) 832-1310
Fax (334) 832-7190

Agenda

APR 23 2012

MEMORANDUM

TO: Mr. Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

George C. Speake
4/10/12

DATE: April 10, 2012

RE: POSITION FILL FOR MASTER AUTO MECHANIC

Please place this request on the agenda for the April 23, 2012, Montgomery County Commission meeting along with the attached Position Fill Request.

As discussed during the April 9, 2012, Information Session, it is requested that we be permitted to fill one of our three vacant Master Auto Mechanic positions. This vacancy resulted from the December 2011 retirement of a prior Master Auto Mechanic, and we delayed filling this vacancy in efforts comply with the present hiring freeze. However, it has now become critical to fill this position as soon as possible so that we can keep our vehicles and road maintenance equipment operational, especially considering that the mowing season and favorable construction weather now arrived.

Thank you for your assistance with this matter.

GCS/gcs

Attachments

cc: File

2012 APR 10 AM 8:55

MONTGOMERY COUNTY COMMISSION

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering, Shop
DEPARTMENT HEAD: George C. Speake, County Engineer
SUPERVISOR: James W. Trimble Jr, Fleet Maint. Supt.

1. 4/10/12 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. POSITION TITLE: Master Auto Mechanic (0592)

POSITION NUMBER: 111-53700-650592008, Replacing Robert L. Rials III

PROPOSED EFFECTIVE DATE: April 30, 2012

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

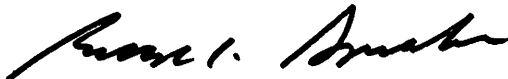
() PROMOTION REGISTER

() TRANSFER

(X) OPEN COMPETITIVE REGISTER

() REEMPLOYMENT

PAY GRADE: (S010) (\$31,462 - \$44,786 Annual)



DATE April 10, 2012

Department Head

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

DATE _____

Personnel Director

4. SELECTEE: _____

Date _____

Appointing Authority

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
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Agenda

APR 23 2012

April 19, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr. 
Deputy Administrator

SUBJECT: Programmer Analyst II Reallocation to a Web and Database Specialist
Abolishment of Programmer Analyst I Position

Attached is a memorandum from Director of Information Systems Lou Ialacci regarding a new position/reallocation request for the position reallocation of a Programmer Analyst II to a Web and Database Specialist. He is also requesting to abolish the position of Programmer Analyst I.

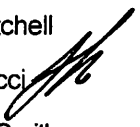
His proposal is to upgrade the Programmer Analyst II to a Web and Database Specialist and abolish the vacant position of Programmer Analyst I. This will eliminate one position and upgrade one position, which will result in a cost savings to the County.

This item was discussed during the working session on April 9, 2012. The Commission carefully considered this item, and I now ask the Commission to approve this action at the next Commission meeting on April 23, 2012.

JAM/tn

Attachment

Interoffice Memo

To: John Mitchell
From: Lou Ialacci 
Cc: Rodney Smith
Date: February 15, 2012
RE: New Position/ Reallocation Request

I have attached is a New Position/Reallocation Request Form 100 with supporting memos from Rodney Smith and me explaining our request.

I am requesting this be put on the agenda for the Commission's approval to work with City/County Personnel to make this change and to update two job descriptions – Web and Database Specialist and Programmer Analyst II. The net effect of this request will be one less head count and a better chance to attract qualified employees.

Thank you

Attachments (3)

NEW POSITION/REALLOCATION REQUEST

DEPARTMENT: Information Systems
DEPARTMENT HEAD: Lou Ialacci, Information Systems Director
PRESENT POSITION: 0152 Programmer Analyst II
PROPOSED POSITION: 0151 Web and Database Specialist
PRESENT PAY GRADE: A 08
PROPOSED PAY GRADE: A 09
IMMEDIATE SUPERVISOR: Rodney Smith, Systems Software Manager

BRIEF DESCRIPTION OF PROPOSED DUTIES:

This is to update and upgrade the one of the vacant positions to meet the current technical requirements of the County and to offer the salary and opportunities to attract more qualified technical personnel.

As part of this request I am requesting that the current open position of Programmer Analyst I be abolished. This will eliminate a full time position and provide the funding for the increased pay grade being requested.

PROPOSED MINIMUM QUALIFICATIONS: Remain the same as the current job description.



Appointing Authority/Department Head

Date 3/22/2012

Funding Authority

Date _____

Interoffice Memo

To: John Mitchell
From: Lou Ialacci
Cc: Rodney Smith
Date: February 15, 2012
RE: Personnel Job Classification Change Request

Mr. Lee Hardy's unexpected death this past month was a terrible setback for our department. We are now short three positions on the software systems team – two Programmer Analyst IIs and one Programmer Analyst I. Currently we have an open register for both of the Programmer Analyst II positions. I have not submitted a position fill request for the Programmer Analyst I vacancy.

The technical make up of the County's systems and the evolution of the requirements in this area have changed significantly. I need people with skill sets in current server applications and ".Net" architecture. Rodney Smith, the Software Systems Manager, is requesting that we add another Web and Database Specialist (pay grade A09) position in lieu of replacing the Programmer Analyst I (pay grade 06) and one of the Programmer Analyst IIs (pay grade 08). This will save the County one headcount, salary expenses, and allow us to hire a more qualified person who will be able to make an immediate impact. We have been trying to fill the Programmer Analyst II position for the past several months without success.

Rodney is reviewing and updating both the Web and Database Specialist and the Programmer Analyst II job titles and descriptions to make sure they reflect our current needs for his area. This will also help make the jobs more appealing in today's job market. I am requesting the Commission's approval to work with City/County Personnel to make these changes and update these job descriptions.

Memo

To: Lou Ialacci, Director of Information Systems
From: Rodney Smith, Software Systems Manager
CC: John Mitchell, Deputy Administrator, County Commission
Date: 02/15/2012
Re: Job Openings for Programmer Analyst I and Programmer Analyst II

Currently we have two job openings for a Programmer Analyst II pay grade A08 and one job opening for a Programmer Analyst I pay grade A06. After careful consideration I would like to recommend that we combine two of the open positions one from each pay grade in favor of adding another position for a Web and Database Specialist pay grade A09. I am confident this would give us a greater opportunity to hire more highly experienced and qualified personnel that would better satisfy the staffing needs in our department.

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 8

Agenda

APR 23 2012

Date: April 13, 2012
To: Donald L. Mims, Administrator
From: Judge Reese McKinney, Jr.
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Tuscaloosa, AL
Departure Date: May 17, 2012 Return Date: May 18, 2012
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend Probate Judges' Training Conference

Traveler (s) Name: 1. Judge Reese McKinney, Jr. 4. _____
2. Wells Robinson 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,300.00 Advance Registration Required: \$300.00

Department Name: Probate Fund Name: 001-51300-265

Additional Comments: _____

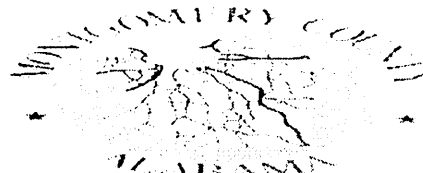
To: Judge Reese McKinney, Jr.

From: Donald L. Mims, Administrator

The above request is app. 04/23/12 reimbursement of actual and necessary expenses in the
approximate amount of \$1,300.00 and advance registration of \$300.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51300.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$7,500.00</u>
Approved Requests:	<u>\$1,357.73</u>
Budget Available:	<u>\$6,142.27</u>
Current Requests:	<u>\$1,300.00</u>
Budget Balance:	<u>\$4,842.27</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/17/2012

cc: Finance Director / Buyer

9-1

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 23 2012

Request # 7

Date: April 17, 2012
To: Donald L. Mims, Administrator
From: Janet Buskey, Revenue Comm
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: May 16, 2012 Return Date: May 18, 2012
Conference Leave (Days / Hours): 3 days
Purpose of Travel: AL XI: Understanding the Tax Collection Function property tax education course through Auburn University Center for Governmental Services

Traveler (s) Name: 1. Danette Fox 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$200.00 Advance Registration Required: \$200.00

Department Name: Revenue Commission Fund Name: General Fund

Additional Comments: Total est. cost includes registration fees.

To: Janet Buskey, Revenue Comm
From: Donald L. Mims, Administrator

The above request is app. 04/23/12 reimbursement of actual and necessary expenses in the
approximate amount of \$200.00 and advance registration of \$200.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51500.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$3,400.00</u>	
Approved Requests:	<u>\$1,950.00</u>	
Budget Available:	<u>\$1,450.00</u>	
Current Requests:	<u>\$200.00</u>	
Budget Balance:	<u>\$1,250.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/17/2012

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 23 2012

Request # 9

Date: April 19, 2012
To: Donald L. Mims, Administrator
From: Justin Aday
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn, Alabama
Departure Date: May 14, 2012 Return Date: May 18, 2012
Conference Leave (Days / Hours): 5 days
Purpose of Travel: To attend professional education program for CERA Certification courses

Traveler (s) Name: 1. Justin Aday 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,047.00 Advance Registration Required: \$897.00

Department Name: Probate/Elections Fund Name: 001-51910-265

Additional Comments: Registration check must be received no later than Monday, April 30th.
Registration - \$897.00, Meals - \$150.

To: Justin Aday
From: Donald L. Mims, Administrator

The above request is app. 04/23/12 reimbursement of actual and necessary expenses in the
approximate amount of \$1,047.00 and advance registration of \$897.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51910.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$380.00</u>	
Budget Available:	<u>\$2,620.00</u>	
Current Requests:	<u>\$1,047.00</u>	
Budget Balance:	<u>\$1,573.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 4/19/2012
cc: Finance Director / Buyer

9.3

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 23 2012

Request # 10

Date: April 19, 2012
To: Donald L. Mims, Administrator
From: Justin Aday
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn, Alabama
Departure Date: May 15, 2012 Return Date: May 18, 2012
Conference Leave (Days / Hours): 4 days
Purpose of Travel: To attend professional education program for CERA Certification courses

Traveler (s) Name: 1. Deonna Thompson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$750.16 Advance Registration Required: \$598.00

Department Name: Probate/Elections Fund Name: 001-51910-265

Additional Comments: Registration check must be received no later than Monday, April 30th.
Registration - \$598.00, Meals - \$90, Mileage - \$62.16

To: Justin Aday

From: Donald L. Mims, Administrator

The above request is app. 04/23/12 reimbursement of actual and necessary expenses in the
approximate amount of \$750.16 and advance registration of \$598.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51910.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$380.00</u>	
Budget Available:	<u>\$2,620.00</u>	
Current Requests:	<u>\$1,797.16</u>	
Budget Balance:	<u>\$822.84</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/19/2012

cc: Finance Director / Buyer

9-4

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 23 2012

Request # 16

Date: April 16, 2012
To: Donald L. Mims, Administrator
From: Clay Henley Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Troy, AL Health Dept
Departure Date: April 30, 2012 Return Date: May 1, 2012
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Training Seminar put on by Dept of Revenue to be attended by all county
appraisers in state's Southeast district

Traveler (s) Name: 1. Clay Henley 4. Tracy Powell, Donna Raney
2. Debbie Richardson 5. Jimmy Garnett, Pam Burrell
3. Terry Gray 6. Calvin Johnson, Dona Wright

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,164.51 Advance Registration Required: \$0.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Mileage at 98 miles round trip x .555 = \$54.39 x 9 employees = \$489.51
Meals @ maximum of \$75.00 a day x 9 employees = \$675.00

To: Clay Henley, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is 4/23/2012 reimbursement of actual and necessary expenses in the
approximate amount of \$1,164.51 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$17,500.00</u>	
Approved Requests:	<u>\$10,515.11</u>	
Budget Available:	<u>\$6,984.89</u>	
Current Requests:	<u>\$1,164.51</u>	
Budget Balance:	<u>\$5,820.38</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/17/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 23 2012

Request # 6

Date: April 16, 2012
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Las Vegas, NV
Departure Date: July 22, 2012 Return Date: July 26, 2012
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: to attend the International Personnel Assessment Council 2012 Conference

Traveler (s) Name: 1. Blanche Ford 4. Mark Willis
2. Cami Hacker 5. _____
3. Shenita Mitchell 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$6,740.00 Advance Registration Required: \$1,000.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: Registration - \$250.00; Airfare - \$ 650.00; Food - \$375.00; Hotel - \$340.00;
Taxi - \$40.00; Misc/Tips - \$30.00 - All costs are per person

To: Barbara M. Montoya, Director
From: Donald L. Mims, Administrator

The above request is app. 04/23/12 reimbursement of actual and necessary expenses in the
approximate amount of \$6,740.00 and advance registration of \$1,000.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$2,816.00</u>	
Budget Available:	<u>\$12,184.00</u>	
Current Requests:	<u>\$6,740.00</u>	
Budget Balance:	<u>\$5,444.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/17/2012

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 23 2012

Request # 6

Date: April 13, 2012
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Ramsey Hall Room 106, Montevallo, Al

Departure Date: April 26, 2012

Return Date: April 26, 2012

Conference Leave (Days / Hours): 1 day

Purpose of Travel: To attend the Statement Analysis I Course

Traveler (s) Name: 1. J.R. Hornsby 4. _____
2. Tracy Pezold 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00

Advance Registration Required: \$0.00

Department Name: Community Corrections

Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director

From: Donald L. Mims, Administrator

The above request is app. 04/23/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 124-52960.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$12,400.00

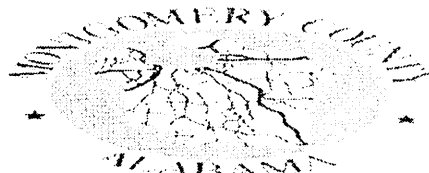
Approved Requests: \$3,064.67

Budget Available: \$9,335.33

Current Requests: \$0.00

Budget Balance: \$9,335.33

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/13/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 23 2012

Request # 30

Date: April 9, 2012
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Atlanta, GA
Departure Date: July 23, 2012 Return Date: July 26, 2012
Conference Leave (Days / Hours): 4 days
Purpose of Travel: DARE 25th International Conference

Traveler (s) Name: 1. Corporal Kofee Anderson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,350.00 Advance Registration Required: \$485.00
Department Name: Sheriff's Office Fund Name: Sheriff's Fund 749-52110.499

Additional Comments: _____

To: Sheriff D. T. Marshall
From: Donald L. Mims, Administrator

The above request is app. 04/23/12 reimbursement of actual and necessary expenses in the
approximate amount of \$1,350.00 and advance registration of \$485.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>749-52110.499</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$150,000.00</u>
Approved Requests:	<u>\$38,828.44</u>
Budget Available:	<u>\$111,171.56</u>
Current Requests:	<u>\$1,350.00</u>
Budget Balance:	<u>\$109,821.56</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 4/9/2012
cc: Finance Director / Buyer

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APR 23 2012

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 12

DEPARTMENT: County Comm Appropriati REVIEWED: S. Thomas 4/5/2012
DATE: 4/5/2012 Finance Director Date
REQUESTED BY: Donald L. Mims APPROVED: _____
Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Emergency Mgmt Equipment	001-52300.219	0	18,480	18,480
Fund Balance	001.35900		-18,480	0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		0	0	18,480

JUSTIFICATION:

To purchase narrow banded radios for the 28 County weather warning sirens.



Todd Strange
Mayor

City of Montgomery, Alabama

MONTGOMERY CITY COUNCIL MEMBERS

Charles W. Jinright-President
Tracy Larkin- Pres. Pro Tem
Richard Bollinger

David M. Burkette
Cornelius 'C.C.' Calhoun
Jonathon Dow

Arch Lee
Glen O. Pruitt, Jr.
Charles W. Smith



J. Christopher Murphy
Director of Public Safety

March 21, 2012

Donald Mims, County Administrator
Montgomery County
P.O. Box 1667
Montgomery, AL 36102

RE: Request to Amend Budget for Narrow Banding of County Sirens

Dear Donnie:

I request an increase in the current fiscal year budget in the amount of \$18,480.00 for the purchase of 28 radios that are narrow banded from the current 12.5 mhz to 6.25 mhz. Narrow-banding is an unfunded mandate from the Federal Communications Commission that has to be completed by January 1, 2013. We have been unsuccessful in finding any grant funding for this mandate.

The price of the needed radios is \$660.00 each. There are currently a total of 78 active weather warning sirens in the system. Forty-seven are in the City of Montgomery, 28 in Montgomery County and 3 are in the Town of Pike Road. The Montgomery Department of Communications has committed to replacing the radios in all 78 sirens and there will be no labor charge for this work.

Although we have until January 1, 2013 to complete this narrow-banding, we need to purchase the radios as soon as possible in order to ensure they are not back ordered and are on hand when we begin the conversion process. We expect to begin replacing the radios in the later part of the year when we hope to have good weather and dry soil conditions around the poles the sirens are located on. Montgomery Department of Communications will make this project a priority once begun in order to minimize the period of time some sirens may not activate during the conversion process.



Mims Cont.
March 21, 2012
Page 2

Montgomery City/County EMA will work through the local media to notify the public that sirens may not work as expected during the time they are being converted. This will also afford us the opportunity to continue stressing that weather warning sirens are strictly outdoor notification systems and should not be solely relied on as a means of severe weather notification. As always, we will stress the importance of each household and place of business having a NOAA Weather Radio on hand and staying tuned to local media and Smart Phone Apps for additional warning of severe weather.

Yours for a safer Montgomery County,

A handwritten signature in black ink, appearing to read "Mike Stoudenmire". The signature is fluid and cursive, with the first name "Mike" being more prominent.

Mike Stoudenmire, Director
Montgomery City/County EMA

Enclosure

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101 S. Lawrence Street
Montgomery, AL 36104

(334)832-7711 Phone
(334)832-7125 Fax

Enhanced 9-1-1/Rural Addressing Montgomery County Alabama

TO: Donnie Mims

FROM: Jane Reed 

RE: Funding for Narrow Banding County Sirens

April 11, 2012

Per your request, I have looked into the possible use of 9-1-1 funds to help pay for the narrow banding of the county sirens. I checked with other counties and re-read the guidelines for use of these funds.

I have concluded that this is not a valid use of 9-1-1 funds. The sirens are used to warn of potential disasters, but are not directly related to the 9-1-1 function. Other counties that I have spoken with do not contribute to the cost of the weather sirens in their counties.

If you need additional information, please let me know.

Thank You.

Jane Brown Reed, Addressing Coordinator

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