

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

FEBRUARY 13, 2012

AGENDA

INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

County Administrator
Deputy Administrator
County Attorney
County Engineer

Comments from Scheduled Attendees:

Chief Probate Clerk Wells Robinson
Attorney Mark Ezell with Haskell Slaughter
Montgomery Area Chamber of Commerce Senior Vice President of Corporate
Development Ellen McNair
Cassandra Crosby and Ron Drinkard with Crosby Drinkard Group, LLC

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Williams

Pledge of Allegiance Led By Commissioner Wilson

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of January 23, 2012

CONSENT AGENDA:

Consider Accounts Payable Checks and Payroll Checks

RESOLUTION:

Consider Resolution Proclaiming "Random Acts of Kindness Week", February 13-17, 2012 Sponsored by Character@Heart

NEW BUSINESS:

1. Consider County Tax Levies for the Year 2012
2. Consider Board Member Appointment to the Montgomery County Board of Human Resources, County Commission
3. Consider Payment of 2012 Special Membership Dues to Montgomery Area Committee of 100 for Chairman Elton N. Dean, Sr., County Commission
4. Consider Miscellaneous Appropriations Reprogramming Requests, County Commission
5. Consider Budget Change Request Number 9, County Commission Appropriations
6. Consider Position Fill Request for Corrections Officer Trainee / Corrections Officer, Position Number 150, Detention Facility
7. Consider Position Fill Request for Inmate Grievance / Disciplinary Clerk, Position Number 110, Detention Facility
8. Consider Position Fill Requests for Two Road Maintenance Supervisors, Position Numbers 111-53300-620564003 and 111-53400-630564002, Engineering Department
9. Consider Travel/Training Requests (17)

OLD BUSINESS:

10. Consider Resolution Regarding Financing of Energy Conservation Project, County Commission

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Comments from Scheduled Attendees:

Chairman Paul Winn, Lewis Figh and John Ed Mathison with Blue Gray National
Collegiate Tennis Classic
Presiding Circuit Judge Charles Price
District Attorney Ellen Brooks
Community Corrections Executive Director Paul Brown
Revenue Manager Terri Henderson

Reports from Staff:

County Administrator
Deputy Administrator
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

FEBRUARY 13, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

FEBRUARY 20, 2012

County Holiday (President's Day)

FEBRUARY 27, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

MARCH 12, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

MARCH 26, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

APRIL 9, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

APRIL 23, 2012

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 2 Programmer Analyst II – Information Systems
Fill action continues for 1 Clerk Typist II – Support Services Department
Fill action continues for 1 HVAC Specialist – Support Services Department
Fill action continues for 1 Plumber III – Support Services Department
Fill action continues for 1 Assistant Revenue Manager – Tax & Audit Department
Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit
Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit
Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit
Fill action continues for 1 Case Manager I – District Attorney's Child Support Unit
Fill action continues for 1 Dept. District Attorney Level 1 – District Attorney's Child Support Unit
Fill action continues for 1 Pre-Trial Director – District Attorney Pre-Trial
Fill action continues for 21 Correction Officer Trainee's – Detention Facility
Fill action continues for 2 Clerk II – Detention Facility
Fill action continues for 3 Corrections Officers – Detention Facility
Fill action continues for 1 County Road Equipment Operator I – Engineering Department
Fill action continues for 1 Civil Engineer Tech I – Engineering Department
Fill action continues for 1 Administrative Secretary – Personnel Department
Fill action continues for 1 Clerk III – Probate Judge's Office
Fill action continues for 3 Customer Service Clerk's – Probate Judge's Office
Fill action continues for 1 Probate Court Clerk – Probate Judge's Office
Fill action continues for 1 License Inspector – Probate Judge's Office
Fill action continues for 1 Tax and Map Compiler II – Appraisal Department
Fill action continues for 1 Appraisal Mapping Editor II – Appraisal Department
Fill action continues for 1 Clerk III – Revenue Commissioner's Office
Fill action continues for 1 Clerk Typist II – Sheriff's Office
Fill action continues for 1 Court Security Officer – Sheriff's Office
Fill action continues for 1 Relief Juvenile Detention Officer – Youth Facility
Fill action continues for 3 Juvenile Detention Officers – Youth Facility

February 13, 2012

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 01-27-12

Check Number	To	Check Number
222495		222560
Total Checks Paid		\$435,832.21

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

Agenda

FEB 13 2012

02-13-12 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 01-27-12

Check Number	To	Check Number
222561		222658
Total Checks Paid		\$788,336.46

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

Agenda

FEB 13 2012

02-13-12 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 02-03-12

Check Number	To	Check Number
222664		222728
Total Checks Paid		\$637,219.35

CHECK #	PAYEE	AMOUNT	DATE
222659	Mont. Community Action Agency	\$10,000.00	01/26/12
222660	Mont. Community Action Agency	\$ 5,000.00	01/26/12
222661	Postmaster Bulk Mailing	\$ 6,192.53	02/01/12
222662	VOIDED	VOIDED	VOIDED
222663	VOIDED	VOIDED	VOIDED

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

02-13-12 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 02-03-12

Check Number	To	Check Number
222729		222812
Total Checks Paid		\$534,557.58

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

02-13-12 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 02-10-12

Check Number	To	Check Number
222813		222875
Total Checks Paid		\$231,553.89

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

Agenda

FEB 13 2012

02-13-12 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 02-10-12

Check Number	To	Check Number
222876		222934
Total Checks Paid		\$144,526.62

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
01/27/12**

Payroll Check Number	111289	To	Payroll Check Number	111406	\$	88,477.95
Direct Deposits					\$	780,551.58
Payroll Check Number	111407	To	Payroll Check Number	111431	\$	252,363.02
Direct Deposits					\$	321,311.22
Federal Deposits					\$	292,237.78
Total Payroll Paid					\$	1,734,941.55

<u>CHECK #</u>	<u>PAYEE</u>	<u>AMOUNT</u>	<u>DATE</u>
111286	Rory L. Kent	\$3,088.68	01/13/12
111287	Nationwide Retirement - Susie Kristoff	\$9,243.14	01/18/12
111288	Paul St. John	\$22,800.00	01/20/12

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
02/10/12**

Payroll Check Number	111433	To	Payroll Check Number	111549	\$ 91,049.45
Direct Deposits					\$ 774,360.15
Payroll Check Number	111550	To	Payroll Check Number	111575	\$ 264,752.09
Direct Deposits					\$ 319,058.84
Federal Deposits					\$ 291,002.15
Total Payroll Paid					\$ 1,740,222.68

CHECK #

111432

PAYEE

Margie Lee

AMOUNT

\$6,503.00

DATE

02/02/12

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

RESOLUTION

WHEREAS, CHARACTER@HEART is sponsoring "Random Acts of Kindness Week" February 13-17, 2012, in order to encourage kindness in our community; and

WHEREAS, a kind act is "random" when it is unexpected-done simply out of the will to extend goodness, person to person, without expecting anything in return; and

WHEREAS, Random Acts of Kindness Week focuses on the spirit of hope and goodness. It is a springboard for action, and

WHEREAS, during Random Acts of Kindness Week, participants are asked to commit to a daily act of kindness for seven days; and

WHEREAS, the week is an invitation for individuals, schools, community groups, service clubs, businesses, health institutions, schools and churches to join hearts and hands to create a better world,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby join with CHARACTER@HEART in proclaiming February 13-19, 2012, as ***Random Acts of Kindness Week*** in Montgomery County, Alabama, and does hereby encourage all citizens to share a daily act of kindness with another through words or deeds.

We hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this, the 13th day of February, 2012.

COUNTY TAX LEVIES FOR THE YEAR 2012**RESOLUTION #1**

RESOLVED, that it is hereby ordered by the County Commission of Montgomery County, Alabama, that for the purpose of paying the expenses of Montgomery County for the current tax year, there is hereby levied for the tax year 2012, a tax of fifty cents upon each \$100.00 of taxable property in said County liable or subject to taxation for the year 2012, which began with October, 2011.

RESOLUTION #2

RESOLVED, that it is hereby ordered by this County Commission of Montgomery County, that for the purpose of paying any debt or liability now existing incurred for erection, construction or maintenance of necessary public buildings, bridges, or roads, there is hereby levied a special tax of twenty-five cents upon each \$100.00 of taxable property subject to or liable to taxation in said County for the tax year 2012, which began with October, 2011.

RESOLUTION #3

RESOLVED, that it is hereby ordered by the County Commission of Montgomery County, Alabama, that there be and is hereby levied in the County of Montgomery, Alabama, effective on June 1, 1951, an excise tax of one-cent per gallon upon the sale of gasoline and other motor fuels, as defined in said Act of the Legislature of Alabama, approved May 30, 1951. The proceeds of said tax when collected by this Commission, less the cost of the collection of same, shall be paid monthly to the custodian of County school funds of Montgomery County, to be used for the maintenance and operation of the public school system of said Montgomery County, Alabama.

RESOLUTION #4

RESOLVED, that it is hereby ordered and adjudged by the County Commission of Montgomery County, Alabama, at a Regular Meeting of said Commission held in the Commission Chambers, Montgomery County, Alabama, on this Monday, February 13, 2012, that there be and is hereby levied an annual special ad valorem tax to provide funding for the Volunteer Fire Departments who provide services in the unincorporated areas of Montgomery County in the amount of twenty-five cents on each \$100.00 of taxable property in the unincorporated areas of Montgomery County for the fiscal year 2011-2012, in addition to the taxes now authorized. Said tax to be assessed and collected annually for fire and rescue service to be provided within the said unincorporated areas of Montgomery County for said fiscal year, and the Revenue Commissioner of Montgomery County be and is hereby directed to assess the tax herein levied annually as other State ad valorem taxes are assessed and the Revenue Commissioner of said Montgomery County is hereby directed to collect said tax annually as provided and directed by Act No. 93-319 of the Regular Session of the 1993 Legislature of Alabama.

RESOLUTION #5

RESOLVED, that it is hereby ordered and adjudged by the County Commission of Montgomery County, Alabama, at a Regular Meeting of said Commission held in the Commission Chambers, Montgomery County, Alabama, on this Monday, February 13, 2012, that there be and is hereby levied an annual special ad valorem tax to provide funding for the Volunteer Fire Departments who provide services in the unincorporated areas of Montgomery County in the amount of twenty-five cents on each \$100.00 of taxable property in the unincorporated areas of Montgomery County for the fiscal year 2011-2012, in addition to the taxes now authorized. Said tax to be assessed and collected annually for fire and rescue service to be provided within the said unincorporated areas of Montgomery County for said fiscal year, and the Revenue Commissioner of Montgomery County be and is hereby directed to assess the tax herein levied annually as other State ad valorem taxes are assessed and the Revenue Commissioner of said Montgomery County is hereby directed to collect said tax annually as provided and directed by Act No. 2001-449 of the Regular Session of the 2001 Legislature of Alabama.

RESOLUTION # 6

There is hereby levied upon all property and subjects of taxation within Montgomery County for the tax year that began October 1, 2011 (for which tax year taxes become due and payable on October 1, 2012), and for each succeeding tax year thereafter as set forth below, the following:

A special countywide tax at the rate of three and one-half (3-1/2) mills on each dollar of the assessed value of taxable property, for a period of twenty (20) consecutive years beginning with the levy of the tax that began October 1, 2005 (for which first tax year taxes become due and payable on October 1, 2006), pursuant to Section 1 of Amendment No. 3 of the said Constitution and the said election held in Montgomery County, Alabama, on November 2, 2004.

RESOLUTION # 7

There is hereby levied upon all property and subjects of taxation within the Montgomery County School District No. 2 (the boundaries of which are conterminous with the corporate limits of the City of Montgomery), for the tax year that began October 1, 2011 (for which tax year taxes become due and payable on October 1, 2012), and for each succeeding tax year thereafter for the remaining period of thirteen (13) consecutive years a special district school tax at the rate of three and one-half (3-1/2) mills on each dollar of the assessed value of taxable property, beginning with the levy that began October 1, 2005 (for which first tax year taxes become due and payable on October 1, 2006), pursuant to Section 2 of Amendment No. 3 of the said Constitution and the said election held on November 2, 2004.

RESOLUTION #8

There is hereby levied upon all property and subjects of taxation within the Montgomery County School District No. 1 (the boundaries outside the corporate limits of the City of Montgomery excluding the Town of Pike Road) and Montgomery County School District No. 4 (Town of Pike Road) for the tax year that began October 1, 2011 (for which tax year taxes become due and payable on October 1, 2012), a special district school tax at the rate of six and one-half (6-1/2) mills on each dollar of the assessed value of taxable property pursuant to Amendment No. 2 of the said Constitution of the State of Alabama and the said election held on November 7, 2006.

RESOLUTION #9

There is hereby levied upon all property and subjects of taxation within the Montgomery County School District No. 2 (the boundaries inside the corporate limits of the City of Montgomery excluding the areas not receiving all city services) and Montgomery County School District No. 3 (the areas inside the corporate limits of the City of Montgomery not receiving all city services) for the tax year that began October 1, 2011, (for which tax year taxes become due and payable on October 1, 2012) a special district school tax at the rate of three (3) mills on each dollar of the assessed value of taxable property pursuant to Amendment No. 2 of the said Constitution of the State of Alabama and the said election held on November 7, 2006.



Tarilton E. Benton
Director

Montgomery County Department of Human Resources

3030 Mobile Highway
Post Office Box 250380
Montgomery, Alabama 36125-0380
Telephone: (334) 293-3100



Agenda

FEB 13 2012

January 10, 2012

Mr. Donald L. Mims
County Administrator
Montgomery County Commission
P.O. Box 1667
Montgomery, Alabama 36102-1667

Dear Mr. Mims,

I am enclosing a letter from Ms. Helen Geesey concerning her resignation from the Montgomery County Board of Human Resources. Helen's many years of service to the Board is greatly appreciated. Her letter suggests Dr. Paulette Thompson as a possible replacement to be considered by the County Commissioners. Also, enclosed is a letter from George Goodwyn, DHR Board Chair, and a letter from Rev. Lawson Bryan both supporting Dr. Thompson for the Commission's consideration.

The Board and the Department appreciate all the support and assistance provided to us by the Commission over the years. Their consideration in filling the vacant position to the Board will also be appreciated. Please call me if additional information is needed.

Sincerely,

Terry Benton
Director

Enclosures (3)

Copy: George Goodwyn, Chairman
3608 Oak Grove Circle
Montgomery, Alabama 36116

2012 JAN 12 AM 9:05

CONFIDENTIAL
MONTGOMERY COUNTY

**Mrs. Helen R. Geesey
3054 Merrimac Drive
Montgomery, AL 36111**

January 2, 2012

Mr. Terry Benton
P.O. Box 250380
Montgomery, AL 36125-0380

Dear Mr. Benton:

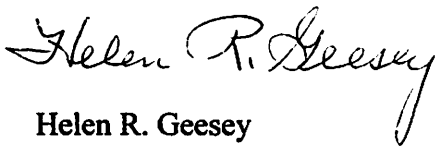
It was my privilege to serve on the Montgomery County Board of the Department of Human Resources for a number of years and so I am certainly aware of the many areas of concern, which must be addressed by the Board. I would like to place Dr. Paulette Thompson's name for consideration to serve on the Board. She has held a number of Administrative positions across the State giving her broad experience that could benefit the staff. This especially includes her knowledge of identifying jobs and job placement. Her experience in Higher Education Administration would also be an asset.

She has served on several boards and agencies of the United Methodist Church and is a member of First United Methodist Church, Montgomery, which strongly supports DHR.

She serves as a trustee for Birmingham Southern College and is active in many organizations in Montgomery, Alabama.

Dr. Paulette Thompson
1916 S. Hull Street
Montgomery, AL 36104-5625

Sincerely,


Helen R. Geesey



January 2, 2012

Terry Benton, Director
Montgomery County Department of Human Resources
3030 Mobile Highway
Montgomery, AL 36108

RE: County Board Appointment

Dear Terry:

As you know, Mrs. Helen Geesey has recently resigned from the Board after actively serving for many years. She will be difficult to replace but I would like to nominate Paulette Thompson to fill Helen's vacancy on the Board.

- 1). Paulette Thompson has earned a Master's Degree in Counseling and a Doctorate Degree in Higher Education Administration at the University of Alabama.
- 2). She worked for the Alabama State Employment Agency in Birmingham at the Youth Opportunity Center. Their purpose was to prepare youth for jobs and job placement.
- 3). She also worked as a psychologist at Brice Hospital for several years.
- 4). She serves on the Board of Directors of Birmingham Southern College.
- 5). She is an active member of the First United Methodist Church, serving in many ways including Chairman of the Board of Trustees.

It is my opinion that Paulette, with her background and passion for youth, would be an excellent Board member.

Very truly yours,


George T. Goodwyn

GTG/bb

cc: Dr. Lawson Bryan



DR. R. LAWSON BRYAN
SENIOR MINISTER

First United Methodist Church

2416 WEST CLOVERDALE PARK
Montgomery, Alabama 36106

OFFICE: (334) 834-8990
FAX: (334) 834-4333

January 3, 2012

Mr. Terry Benton, Director
Montgomery County Department of Human Resources
3030 Mobile Highway
Montgomery, AL 36108

Re: County Board Appointment

Dear Terry:

Happy New Year to you and thanks for your service to our county.

I am writing in support of George Goodwyn's recent letter recommending Dr. Paulette Thompson for consideration as a member of the Montgomery County DHR Board. As her pastor I can say without reservation that Dr. Thompson possesses the background, education, experience, and ability to serve quite effectively in this role. She is highly respected in our congregation of four thousand members and is often called upon to give leadership in areas including finance, buildings and grounds, personnel, worship, and the educational programs of the church.

One of the greatest assets of Dr. Thompson is her ability to relate well with a wide variety of personalities and temperaments. She is highly professional and yet conveys a genuine spirit of personal concern for all.

At First United Methodist Church we rely on the wisdom, insight, and common sense of Dr. Paulette Thompson. I know that she would be an asset to vitally important work in which you and your colleagues are engaged each day. Thank you for considering her for the Board.

Gratefully,

R. Lawson Bryan
R. Lawson Bryan

Montgomery County Board of Human Resources
Appointments Made Jointly with City

Members:

Term Expires:

Sam Munnerlyn
1225 Air Base Blvd.
Montgomery, AL 36108
Work: 420-4216

9/5/2017

* Helen Geesey
3054 Merrimac Drive
Montgomery, AL 36111
Phone: 288-1793

9/5/2015

Edwina Jackson
808 Lynwood Drive
Montgomery, AL 36111
Home: 281-3446 Work: 956-2955

9/5/2013

George Goodwyn (Chairman)
3608 Oak Grove Circle
Montgomery, AL 36116

9/5/2013

Stacia Robinson
P.O. Box 210894
Montgomery, AL 36121-0894
Phone: 279-1824

9/5/2017

Edward Davis (Vice Chairman)
2561 Airwood Drive
Montgomery, AL 36108
Phone: 269-2442

9/5/2015

Wallace Bush
10521 U.S. Highway 31
Hope Hull, AL 36043

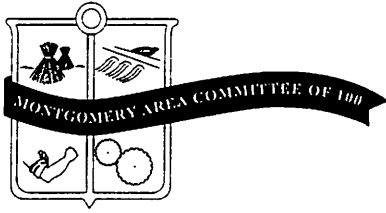
9/5/2013

Mr. Tarilton E. Benton, Director
County Department of Human Resources
P.O. Box 250380, Montgomery, AL 36125-0380

Brenda Blalock, City Clerk, City Hall

Term: 6 years

Agenda



Montgomery Area Committee of 100 **FEB 13 2012**
P. O. Box 79
Montgomery, AL 36101

Invoice

Commissioner Elton Dean
Dean Realty
3550 Audubon
Montgomery, AL 36111

Date	Invoice #
1/3/2012	329

Item Code	Description	Amount
Special Membership	Special Membership	500.00
Please remit upon receipt to: Montgomery Area Committee of 100 P. O. Box 79 Montgomery, AL 36101-0079		Total \$500.00

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

FEB 13 2012

February 13, 2012

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

- C-2012-36: Montgomery Symphony Orchestra, for Music Education and Musical Enrichment Programs for All Ages - \$5,000; (Wilson)
- C-2012-37: Hospice of Montgomery, Inc., for Indigent Patient Care - \$3,000; (Ingram-\$1,000, Polizos-\$1,000, and Wilson-\$1,000)
- C-2012-38: Montgomery County Recreation Department, for Blue-Gray National Collegiate Tennis Classic, Inc., for Economic and Tourism Development - \$1,000; (Polizos)
- C-2012-39: Montgomery Area Council on Aging (MACOA), for Meals on Wheels Program for Homebound Seniors - \$1,000; (Ingram)
- NC-2012-52: Alabama Cooperative Extension System, for the 4H Livestock Show - \$1,000; (Ingram-\$500, and Polizos-\$500)
- NC-2012-53: BOE, Brewbaker Intermediate School, for Principal's Discretionary Fund, for 100 Men for Education Day - \$500; (Ingram)
- NC-2012-54: City of Montgomery, to be used by BONDS to Support Vaughn Meadows, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Wilson)
- NC-2012-55: City of Montgomery, to be used by BONDS to Support Greater McGehee Estates, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Wilson)

DLM/tll

FEB 13 2012

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 9

DEPARTMENT:	County Comm Appropriat	REVIEWED:	S. Thomas	1/27/2012
DATE:	1/27/2012	Finance Director		Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Alabama Shakespeare Festival	001-57700.290	75,000	10,000	85,000
Misc In-House Appropriations	001-59310.498	383	-383	0
Fund Balance	001.35900		-9,617	
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		75,383	0	85,000

JUSTIFICATION:

Appropriation to Alabama Shakespeare Festival for funding an event to honor Hyundai Motor Manufacturing Alabama.

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
DEPARTMENT HEAD: D. T. Marshall, Sheriff
SUPERVISOR: W. Robinson, Colonel

COMPLETED ACTION DATES

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 150

Proposed Effective Date January 23, 2012

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 PCT
Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall
Department Head *lit*

Date January 9, 2012

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4. Selectee:

Appointing Authority

Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

Agenda

FEB 13 2012

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
DEPARTMENT HEAD: D. T. Marshall, Sheriff
SUPERVISOR: W. Robinson, Colonel

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

1. Position Title Inmate Grievance / Disciplinary Clerk
Position Number 110
Proposed Effective Date January 23, 2012
Type of Appointment (☒) Permanent () Temporary
Recruiting
() Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment
Pay Grade Pay Grade A03 - \$24,414 - 34,753

Agenda

FEB 13 2012

D T Marshall
Department Head TH

Date January 9, 2012

2. Administrative Review
() Approved
() Disapproved

Funding Authority

3. Certification
Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ELTON N. DEAN, SR.
Chairman
REED INGRAM
Vice Chairman
DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

**MONTGOMERY COUNTY COMMISSION
ENGINEERING DEPARTMENT**

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

GEORGE C. SPEAKE, PE, PLS
County Engineer
JAMES M. KELLEY, PE
Assistant County Engineer
(334) 832-1310
Fax (334) 832-7199

Agenda

FEB 13 2012

MEMORANDUM

TO: Mr. Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer



DATE: January 24, 2012

RE: POSITION FILLS FOR ROAD MAINTENANCE SUPERVISORS

Please place this request on the agenda for the February 13, 2012, Montgomery County Commission meeting along with the two attached Position Fill Requests.

As discussed during the January 24, 2012, Information Session, it is requested that we be permitted to fill two vacant Road Maintenance Supervisor positions. These are critical positions held by key supervisors who each are responsible for supervision of two separate road maintenance crews consisting of approximately 5 to 14 employees and scheduling day to day work assignments necessary to complete various routine road maintenance tasks. It is critical that these positions be filled as soon as possible to ensure adequate supervision is provided for two of our road maintenance crews.

Thank you for your assistance with this matter.

GCS/gcs

Attachments

cc: File

2012 JAN 24 AM 10:45
COMM. CLERK
JAMES M. KELLEY

8-1

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: William R. Betts, District Maint. Supt.

1. 1/23/2012 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. POSITION TITLE Road Maintenance Supervisor (0564)

POSITION NUMBER 111-53300-620564003, Replacing William R. Betts

PROPOSED EFFECTIVE DATE February 20, 2012

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

(X) PROMOTION REGISTER
(Department Only)

() TRANSFER

() OPEN COMPETITIVE REGISTER

() REEMPLOYMENT

PAY GRADE (A07) (\$38,734. - \$55,138) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions



Department Head

DATE January 23, 2012

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

DATE _____

Personnel Director

4. SELECTEE: _____

Date _____

Appointing Authority

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: Robert E. Chancey, District Maint. Supt.

1. 1/23/2012 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. POSITION TITLE Road Maintenance Supervisor (0564)

POSITION NUMBER 111-53400-630564002, Replacing Robert E. Chancey

PROPOSED EFFECTIVE DATE February 20, 2012

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

(X) PROMOTION REGISTER () TRANSFER
(Department Only)

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE (A07) (\$38,734. - \$55,138) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions



Department Head

DATE January 23, 2012

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

DATE _____

Personnel Director

4. SELECTEE: _____

Date _____

Appointing Authority

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 7

Date: January 27, 2012
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Tupelo, MS
Departure Date: July 22, 2012 Return Date: July 26, 2012
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: SSGT Instructor Conference 2012

Traveler (s) Name: 1. Jeffery Sanderson 4. _____
2. Carlos Parks 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,300.00 Advance Registration Required: \$500.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

To: Wanda J. Robinson, Director

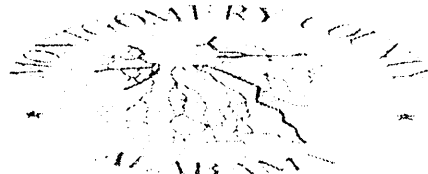
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$1,300.00 and advance registration of \$500.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52200-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$7,865.70</u>	
Budget Available:	<u>\$7,134.30</u>	
Current Requests:	<u>\$1,300.00</u>	
Budget Balance:	<u>\$5,834.30</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/24/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 8

Date: January 25, 2012
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: March 21, 2012 Return Date: March 23, 2012
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend Alabama Jail Association Conference

Traveler (s) Name: 1. Wanda Robinson 4. Etta Matthews
2. Barbara Palmer 5. Delores Jenkins
3. Hortense Christburg 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$75.00 Advance Registration Required: \$75.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

To: Wanda J. Robinson, Director
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$75.00 and advance registration of \$75.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-52200-265 (ex: 000-00000-000)
Description: Registration & Training
Current Budget: _____
Approved Requests: _____
Budget Available: \$0.00
Current Requests: _____
Budget Balance: \$0.00

Donald L. Mims, Administrator



Reviewed by: _____

Date: _____

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

FEB 13 2012

Request # 9

Date: January 31, 2012
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Biloxi, MS
Departure Date: April 29, 2012 Return Date: May 4, 2012
Conference Leave (Days / Hours): 5 days
Purpose of Travel: Controlled F.O.R.C.E. Recertification Training

Traveler (s) Name: 1. Martinez Tolbert 4. _____
2. Jeron James 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,800.00 Advance Registration Required: \$900.00

Department Name: Sheriff (MCDF) Fund Name: General

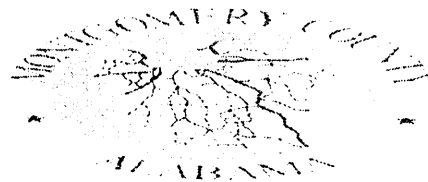
Additional Comments: _____

To: Wanda J. Robinson, Director
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$1,800.00 and advance registration of \$900.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$7,865.70</u>
Budget Available:	<u>\$7,134.30</u>
Current Requests:	<u>\$3,175.00</u>
Budget Balance:	<u>\$3,959.30</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/31/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 3

Date: Jan. 25, 2012
To: Donald L. Mims, Administrator
From: Bruce R. Howell
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, Ala.
Departure Date: February 22, 2012 Return Date: February 24, 2012
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend Alabama Conference of Social Work

Traveler (s) Name: 1. Patricia Strickland 4. _____
2. Dr. Warren Brantley 5. _____
3. Linda Parsley-Engle 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,000.00 Advance Registration Required: _____

Department Name: Youth Facility Fund Name: 001-52604-265

Additional Comments: _____

To: Bruce R. Howell
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$1,000.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52604.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$5,000.00</u>	
Approved Requests:	<u>\$350.00</u>	
Budget Available:	<u>\$4,650.00</u>	
Current Requests:	<u>\$1,000.00</u>	
Budget Balance:	<u>\$3,650.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/26/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 8

Date: February 7, 2012
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Manager
Re: Travel / Training Request

SKM

Request approval to be granted for the following:

Destination: Decatur, GA
Departure Date: March 15, 2012 Return Date: March 16, 2012
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend the 2012 ICMA Southeast Regional Summit

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$663.70 Advance Registration Required: \$275.00

Department Name: Risk Management Fund Name: General Liability

Additional Comments: Mileage - 188.70, Registration - 275.00; Meals - 50.00, Hotel 150.00 + Tax

To: Scott Kramer, Risk Manager

From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$663.70 and advance registration of \$275.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>007-51120.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$1,562.57</u>	
Budget Available:	<u>\$13,437.43</u>	
Current Requests:	<u>\$663.70</u>	
Budget Balance:	<u>\$12,773.73</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/8/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 5

Date: February 7, 2012
To: Donald L. Mims, Administrator
From: George C. Speake, County Engineer
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Renaissance Hotel and Spa, Montgomery, AL

Departure Date: March 7, 2012 Return Date: March 7, 2012

Conference Leave (Days / Hours): 1 day/8 hrs.

Purpose of Travel: Attend seminar on Asphalt Paving Materials and Construction Quality Control and Acceptance

Traveler (s) Name: 1. George C. Speake 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$125.00 Advance Registration Required: \$125.00

Department Name: Engineering Fund Name: Gasoline Tax 111-53600-265

Additional Comments: _____

To: George C. Speake, County Engineer

From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$125.00 and advance registration of \$125.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$5,000.00</u>	
Approved Requests:	<u>\$750.00</u>	
Budget Available:	<u>\$4,250.00</u>	
Current Requests:	<u>\$125.00</u>	
Budget Balance:	<u>\$4,125.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/7/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 11

Date: February 1, 2012
To: Donald L. Mims, Administrator
From: Janet Buskey Revenue Commissioner
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: April 18, 2012 Return Date: April 20, 2012
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Real and Personal Property Calculations property tax course

Traveler (s) Name: 1. Pamela Trammer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$200.00 Advance Registration Required: \$200.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Total Est Cost includes registration.

To: Janet Buskey Revenue Commissioner

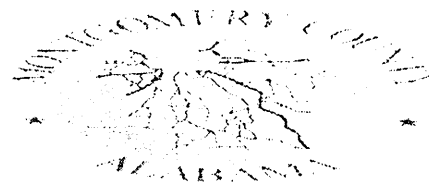
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$200.00 and advance registration of \$200.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$17,500.00</u>	
Approved Requests:	<u>\$5,533.64</u>	
Budget Available:	<u>\$11,966.36</u>	
Current Requests:	<u>\$200.00</u>	
Budget Balance:	<u>\$11,766.36</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/2/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 12

Date: February 1, 2012
To: Donald L. Mims, Administrator
From: Janet Buskey Revenue Commissioner
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: May 16, 2012 Return Date: May 18, 2012
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: IAAO 551: Valuation of Machinery & Equipment course

Traveler (s) Name: 1. Brenda Ayers 4. _____
2. Diane Jones 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$650.00 Advance Registration Required: \$650.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Total Est Cost includes registration.

To: Janet Buskey Revenue Commissioner

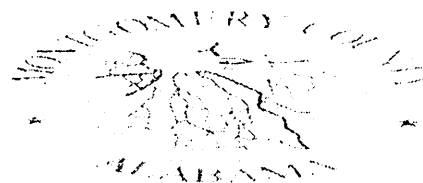
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$650.00 and advance registration of \$650.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$17,500.00</u>	
Approved Requests:	<u>\$5,533.64</u>	
Budget Available:	<u>\$11,966.36</u>	
Current Requests:	<u>\$850.00</u>	
Budget Balance:	<u>\$11,116.36</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/2/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 2

Date: January 31, 2012
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, AL
Departure Date: February 24, 2012 Return Date: February 24, 2012
Conference Leave (Days / Hours): one day
Purpose of Travel: To Attend Ethical Dilemmas & the Substance Abuse Professional workshop

Traveler (s) Name: 1. Shonda Grissett 4. _____
2. Dee Dee McNear 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$50.00 Advance Registration Required: \$50.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: Make ck payable to Florida Certification Board/SCATTC

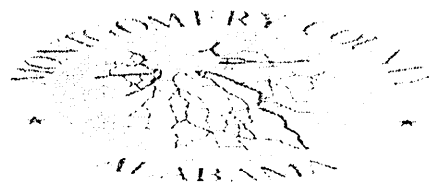
To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$50.00 and advance registration of \$50.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,400.00</u>	
Approved Requests:	<u>\$464.67</u>	
Budget Available:	<u>\$11,935.33</u>	
Current Requests:	<u>\$50.00</u>	
Budget Balance:	<u>\$11,885.33</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/31/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 3

Date: January 31, 2012
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 2800 Opryland Dr., Nashville, TN 37214-1200
Departure Date: May 29, 2012 Return Date: June 2, 2012
Conference Leave (Days / Hours): 5 days
Purpose of Travel: To attend the NADCP 18th Annual Training Conference

Traveler (s) Name: 1. Shonda Grissett 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$2,000.00 Advance Registration Required: \$650.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

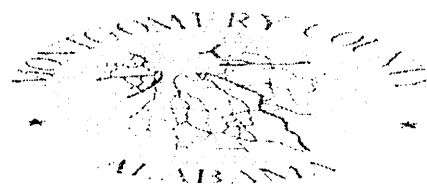
To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$2,000.00 and advance registration of \$650.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,400.00</u>	
Approved Requests:	<u>\$464.67</u>	
Budget Available:	<u>\$11,935.33</u>	
Current Requests:	<u>\$2,050.00</u>	
Budget Balance:	<u>\$9,885.33</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/31/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 4

Date: February 3, 2012
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 15950 Mosley Road, Stapleton, AL 36578

Departure Date: March 1, 2012

Return Date: March 1, 2012

Conference Leave (Days / Hours): 1 day

Purpose of Travel: To Attend the Alabama Immigration Law Seminar.

Traveler (s) Name: 1. Edgar Wilson 4. _____
2. J.R. Hornsby 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director

From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,400.00</u>	
Approved Requests:	<u>\$464.67</u>	
Budget Available:	<u>\$11,935.33</u>	
Current Requests:	<u>\$2,050.00</u>	
Budget Balance:	<u>\$9,885.33</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/3/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 5

Date: February 3, 2012
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 15950 Mosley Road, Stapleton, AL 36578

Departure Date: April 27, 2012

Return Date: April 27, 2012

Conference Leave (Days / Hours): 1 day

Purpose of Travel: To Attend the Alabama Immigration Law Seminar.

Traveler (s) Name: 1. ReBecca Johnson 4. _____
2. Carolyn Green 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

x

Commercial Air

Private Vehicle

Other (Specify)

Total (est.) Cost: \$0.00

Advance Registration Required: \$0.00

Department Name: Community Corrections

Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director

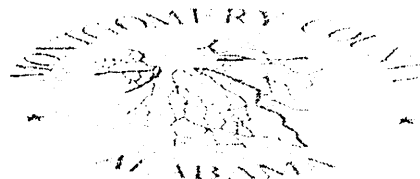
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>12452960.27</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,400.00</u>	
Approved Requests:	<u>\$464.67</u>	
Budget Available:	<u>\$11,935.33</u>	
Current Requests:	<u>\$2,050.00</u>	
Budget Balance:	<u>\$9,885.33</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/3/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 10

Date: January 24, 2012
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: University of Alabama-Tuscaloosa, AL
Departure Date: February 22, 2012 Return Date: February 22, 2012
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Law School Interviews

Traveler (s) Name: 1. Daryl Bailey 4. _____
2. Azzie Taylor 5. _____
3. John Kachelman 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: District Attorney Fund Name: 760-51260-265

Additional Comments: _____

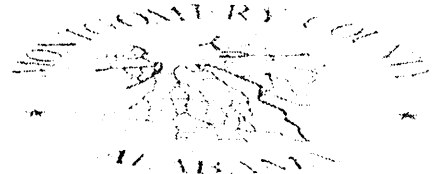
To: Ellen Brooks
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>760-51260.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$45,000.00</u>	
Approved Requests:	<u>\$2,538.56</u>	
Budget Available:	<u>\$42,461.44</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$42,461.44</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/24/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 11

Date: January 24, 2012

To: Donald L. Mims, Administrator

From: Ellen Brooks

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Cumberland-Birmingham, AL

Departure Date: February 23, 2012

Return Date: February 23, 2012

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Law School Interviews

Traveler (s) Name: 1. Daryl Bailey

4. _____

2. Azzie Taylor

5. _____

3. John Kachelman

6. _____

Check Mode of Transportation: County Vehicle

☒

Commercial Air

☐

Private Vehicle

☐

Other (Specify)

☐

Total (est.) Cost: \$0.00

Advance Registration Required: \$0.00

Department Name: District Attorney

Fund Name: 760-51260-265

Additional Comments:

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 760-51260.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$45,000.00

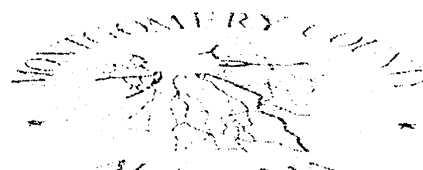
Approved Requests: \$2,538.56

Budget Available: \$42,461.44

Current Requests: \$0.00

Budget Balance: \$42,461.44

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/24/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 12

Date: January 24, 2012
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Jones School of Law-Montgomery, AL

Departure Date: February 24, 2012

Return Date: February 24, 2012

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Law School Interviews

Traveler (s) Name: 1. Daryl Bailey 4. _____
2. Azzie Taylor 5. _____
3. John Kachelman 6. _____

Check Mode of Transportation:

County Vehicle

X

Commercial Air

Private Vehicle

Other (Specify)

Total (est.) Cost: \$0.00

Advance Registration Required: \$0.00

Department Name: District Attorney

Fund Name: 760-51260-265

Additional Comments: _____

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 760-51260.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$45,000.00

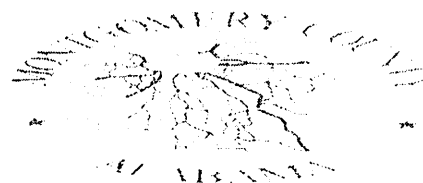
Approved Requests: \$2,538.56

Budget Available: \$42,461.44

Current Requests: \$0.00

Budget Balance: \$42,461.44

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/24/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 5

Date: January 25, 2012
To: Donald L. Mims, Administrator
From: Judge Reese McKinney, Jr.
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL (Renaissance Hotel)

Departure Date: March 25, 2012

Return Date: March 28, 2012

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: to attend Alabama Probate Judges 2012 Winter Conference

Traveler (s) Name: 1. Judge Reese McKinney, Jr. 4. _____
2. Wells Robinson 5. _____
3. Malcolm Richard 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$775.00 Advance Registration Required: \$775.00

Department Name: Probate Fund Name: 783-51350-265

Additional Comments: _____

To: Judge Reese McKinney, Jr.

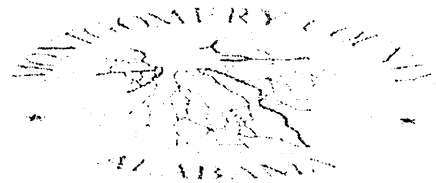
From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$775.00 and advance registration of \$775.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>783-51350.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$635.00</u>	
Budget Available:	<u>\$2,365.00</u>	
Current Requests:	<u>\$775.00</u>	
Budget Balance:	<u>\$1,590.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/25/2012

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB 13 2012

Request # 6

Date: January 25, 2012
To: Donald L. Mims, Administrator
From: Judge Reese McKinney, Jr.
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL (Renaissance Hotel)
Departure Date: February 26, 2012 Return Date: February 29, 2012
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: to attend Association of Alabama Tax Administrators 2012 Mid-Winter Conference

Traveler (s) Name: 1. Kim Brown 4. _____
2. Virginia Davis 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$350.00 Advance Registration Required: \$350.00

Department Name: Probate Fund Name: 783-51350-265

Additional Comments: _____

To: Judge Reese McKinney, Jr.

From: Donald L. Mims, Administrator

The above request is app. 02/13/12 reimbursement of actual and necessary expenses in the
approximate amount of \$350.00 and advance registration of \$350.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>783-51350.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$635.00</u>	
Budget Available:	<u>\$2,365.00</u>	
Current Requests:	<u>\$1,125.00</u>	
Budget Balance:	<u>\$1,240.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/25/2012

cc: Finance Director / Buyer

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Agenda

FEB 13 2012

**Agenda Item Number 10 – Consider Resolution Regarding Financing of Energy Conservation
Project, County Commission**

Resolution to be presented at Monday's Meeting