

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

August 22, 2011

AGENDA
INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

County Administrator
Deputy Administrator
County Attorney
County Engineer

Comments from Scheduled Attendees:

Probate Chief Clerk Wells Robinson
Grant Writer Leslie York with Central Alabama Regional Planning and Development
Commission
Risk Manager Scott Kramer
Revenue Commissioner Janet Buskey

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Vice Chairman Ingram

Pledge of Allegiance Led By Commissioner Polizos

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of August 8, 2011

CONSENT AGENDA:

Consider Approval of Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. **Consider Resolution Regarding Proposed District Boundaries of the Montgomery County Commission Made Necessary by the 2010 U.S. Census, County Commission**
2. **Consider Contract with Continuous Health, LLC to Perform a Healthcare Dependent Coverage Eligibility Audit, Risk Management**
3. **Consider Miscellaneous Appropriations Reprogramming Requests, County Commission**
4. **Consider Bid Award for Commissary and Trust Fund Management, Bid Number 52200-11C-019, Detention Facility**
5. **Consider Position Fill Requests – Appraisal Department (4)**
 - Appraisal Mapping Editor II – Position Number 850217030**
 - Appraisal Mapping Editor I – Position Number 850212006**
 - Appraisal Mapping Editor I – Position Number 850212007**
 - Commercial/Industrial Appraiser – Position Number 850216016**
6. **Consider Position Fill Request for a Customer Service Clerk, Position Number 800016019, Revenue Commissioner’s Office**
7. **Consider Allocation of One Revenue Branch Supervisor and Related Position Fill Request, Revenue Commissioner’s Office**
8. **Consider Travel/Training Requests (20)**

OLD BUSINESS:

9. **Consider Contract with Schneider Electric Buildings Americas, Inc., Regarding Turnkey Energy Conservation Program, County Commission**

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Comments from Scheduled Attendees:

Examiners Larcus Fuller and Mike Lambert and Audit Manager Theresa Dekle with the
Alabama Department of Examiners of Public Accounts
City/County Emergency Management Agency Director Steve Jones and Deputy Director
Michael Stoudenmier
Finance Director Sherrill Thomas

Reports from Staff:

County Administrator
Deputy Administrator
Manager of Public Affairs

Adjourn

Budget Hearings

CALENDAR OF EVENTS

AUGUST 22, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

SEPTEMBER 5, 2011

County Holiday (Labor Day)

SEPTEMBER 12, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

SEPTEMBER 26, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

OCTOBER 10, 2011

County Holiday (Columbus Day/American Indian Heritage Day)

OCTOBER 11, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

OCTOBER 24, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 1 Customer Service Clerk – County Commission Office
Fill action continues for 1 Applications Development Manager – Information Systems
Department
Fill action continues for 2 Programmer Analyst II – Information Systems
Fill action continues for 1 Web and Database Specialist – Information Systems
Fill action continues for 1 Clerk Typist II – Support Services Department
Fill action continues for 1 Assistant Revenue Manager – Tax & Audit Department
Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit
Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit
Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit
Fill action continues for 1 Case Manager I – District Attorney's Child Support Unit
Fill action continues for 1 Dept. District Attorney Level 1 – District Attorney's Child Support
Unit
Fill action continues for 1 Pre-Trial Director – District Attorney Pre-Trial
Fill action continues for 12 Correction Officer Trainee's – Detention Facility
Fill action continues for 1 Stores Clerk 1 – Detention Facility
Fill action continues for 1 County Road Equipment Operator I – Engineering Department
Fill action continues for 1 Civil Engineer Tech I – Engineering Department
Fill action continues for 2 District Maintenance Superintendents #1 – Engineering Department
Fill action continues for 1 Clerk IV – Personnel Department
Fill action continues for 1 Clerk III – Probate Judge's Office
Fill action continues for 3 Customer Service Clerk's – Probate Judge's Office
Fill action continues for 1 Probate Court Clerk – Probate Judge's Office
Fill action continues for 1 GIS Coordinator – Reappraisal Department
Fill action continues for 1 Chief Appraiser – Reappraisal Department
Fill action continues for 1 Clerk III – Revenue Commissioner's Office
Fill action continues for 3 Deputy Sheriff Trainee/Deputy Sheriff – Sheriff's Office
Fill action continues for 1 Emergency Communications Operator 1 or 2 – Sheriff's Office
Fill action continues for 1 Relief Juvenile Detention Officer – Youth Facility
Fill action continues for 1 Juvenile Detention Director – Youth Facility
Fill action continues for 2 Juvenile Detention Officer – Youth Facility
Fill action continues for 1 Food Service Supervisor – Youth Facility

August 22, 2011

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 08-12-11

Check Number	To	Check Number
218886		218949
Total Checks Paid		\$101,375.16

CHECK #	PAYEE	AMOUNT	DATE
218885	Eaton Corp.	\$5,822.00	08/11/11

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

08-22-11 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 08-12-11

Check Number	To	Check Number
218950		219048
Total Checks Paid		\$295,435.00

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

08-22-11 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 08-19-11

Check Number	To	Check Number
219049		219153
Total Checks Paid		\$829,743.67

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

Agenda

AUG 22 2011

08-22-11 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 08-19-11

Check Number	To	Check Number
219154		219236
Total Checks Paid		\$475,745.92

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
8/12/2011**

Payroll Check Number	109424	To	Payroll Check Number	109580	\$ 109,790.02
Direct Deposits					\$ 774,425.60
Payroll Check Number	109581	To	Payroll Check Number	109606	\$ 264,859.35
Direct Deposits					\$ 317,616.66
Federal Deposits					\$ 293,616.21
Total Payroll Paid					\$ 1,760,307.84

CHECK #

109423

PAYEE

Kathleen H. Bradley

AMOUNT

\$462.08

DATE

08/04/11

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

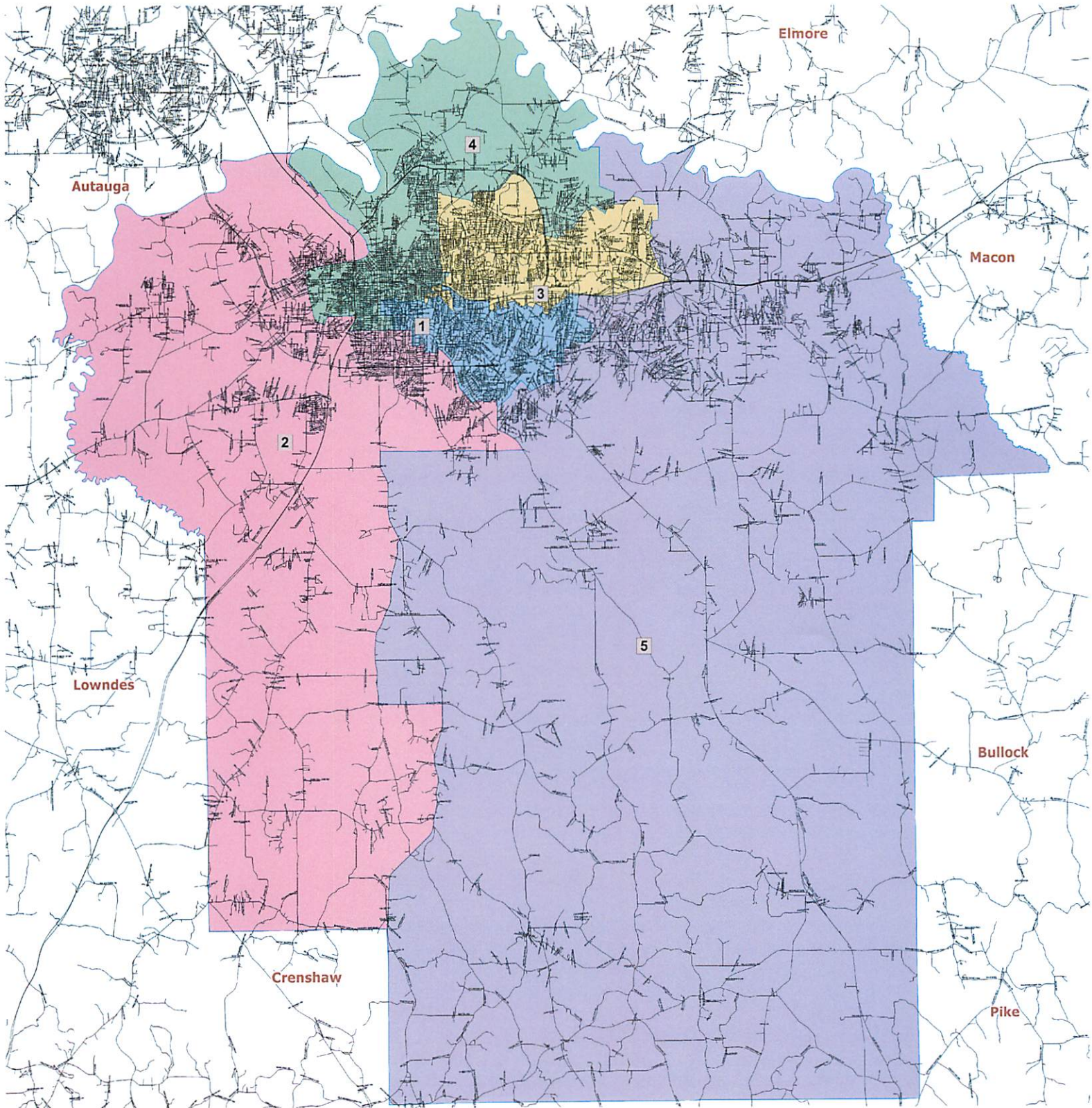
RESOLUTION

WHEREAS, the Montgomery County Commission entered into a Service Agreement to authorize Alabama State University Center for Leadership and Public Policy Reapportionment Lab to facilitate a proposed Montgomery County district boundaries plan made necessary by the 2010 U.S. Census; and

WHEREAS, after notice of a public hearing was legally advertised, a public hearing was held on August 8, 2011 at the Montgomery County Courthouse Administrative Building, Annex III. After the proposed Montgomery County district boundaries plan was presented to the members of the public in attendance, the matter was openly discussed. Members of the public were given the opportunity to voice their opinions about the proposed Montgomery County district boundaries.

NOW, THEREFORE, BE IT RESOLVED, after careful consideration of the matter discussed at said public hearing, that Montgomery County Commission does hereby adopt the proposed Montgomery County district boundaries as presented by Alabama State University Center for Leadership and Public Policy Reapportionment Lab on August 8, 2011, which is described in the attached census block schedule containing 90 pages and shown on the attached map.

We hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this, the 22nd day of August, 2011.



ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1818

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

AUG 22 2011

August 3, 2011

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Healthcare Dependent Coverage Eligibility Audit

I would like to discuss with the County Commission to consider contracting with Continuous Health to perform a healthcare dependent coverage eligibility audit. Continuous Health will also partner with Colonial Life during the normal enrollment period of September. With the cost of healthcare, it is imperative that ineligible participants are identified and removed from our plan. Ineligible participants drive up the healthcare cost for the County and eligible participants.

Even with the new healthcare reform law covering dependents until age 26, I feel this program will more than pay for itself. The cost of this program is \$10 per dependent. In addition, there is an additional cost of \$30 per appeal. I anticipate the entire cost to be approximately \$8,000. By partnering with Colonial Life, we will avoid a \$9,500 set-up fee.

Cc: John Mitchell, Sr.

**DEPENDENT AUDIT and DEPENDENT ALTERNATIVE
SERVICES AGREEMENT**

This Dependent Audit and Dependent Alternative Service Agreement (this "Agreement") is between Continuous Health, LLC ("CH"), located at 5 Concourse Parkway Suite 2250 Atlanta, GA 30328, and Montgomery County Commission ("Client"), located at 101 S. Lawrence Street, Montgomery, AL 36104.

CH provides Dependent Eligibility Audit and Dependent Alternative Services (the "Services") to assist employers with the identification of dependents who are enrolled in their benefit plans that cannot substantiate their eligibility. Once dependents are identified as ineligible, CH provides a voluntary service to help these dependents find alternative coverage. The Client desires to hire CH to perform the Services for Client and its employees.

CH and the Client hereby agree as follows:

1. **Services to be Performed.** The Client hereby retains CH to perform Services as chosen by the Client which are outlined in the proposal "DA² (Dependent Audit – Dependent Alternative) Proposal for Montgomery County Commission" dated August 4, 2011.
2. **Data Required by CH.** Prior to the Services being performed, Client will provide CH with the name and other employee data reasonably requested by CH (the "Employee Information"). Client will also provide CH with information regarding the benefit plans of the Client and any other information necessary for CH to perform the Services. CH will keep and hold the Employee Information and any other information confidential in accordance with the Confidentiality and Non Disclosure Agreement attached to this Agreement as Exhibit A. The Confidentiality and Non-Disclosure Agreement imposes upon CH certain obligations in connection with Protected Health Information ("PHI") as required under Health Insurance Portability and Accountability Act of 1996 ("HIPAA").
3. **Report to Client.** CH will prepare a report in electronic format (the "Report") with the names of the ineligible dependents and other key statistics regarding the Audit.
4. **Fees and Expenses.** The Client hereby agrees to remit to CH all fees and expenses owed which are outlined in the proposal "DA² (Dependent Audit – Dependent Alternative) Proposal for Montgomery County Commission" dated August 4, 2011. The charges are as follows: \$10.00 per dependent audit fee. Per your authorization, there may be additional project charges as outlined on page 22 of the proposal "DA² (Dependent Audit – Dependent Alternative) Proposal for Montgomery County Commission" dated August 4, 2011.
5. **Hold Harmless and Indemnification.** The Contractor shall hold the County harmless from and indemnify it against all liability, including attorney's fees, which may arise from and accrue directly from the performance of the work or any obligation of Contractor or failure of Contractor to perform any work or obligation provided for in this agreement.
6. **Initial Dispute Resolution.** If a dispute arises out of or relates to this **AGREEMENT** or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Once a party files a request for mediation with the other party and with the American Arbitration Association, the parties agree to commence such mediation within thirty (30) days of the filing of the request. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution.
7. **Final Dispute Resolution.** Disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama between the **MONTGOMERY COUNTY COMMISSION** and Continuous Health.

IN WITNESS WHEREOF, CH and Client have executed this Agreement this day of _____, 2011.

Montgomery County Commission

Continuous Health, LLC.

By Signature: _____

Print Name and Title: _____

By: Eric T. Helman, President

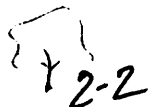
Continuous
Health  2-2

EXHIBIT A
CONFIDENTIALITY & NON-DISCLOSURE AGREEMENT

Continuous Health, LLC. ("CH") provides Dependent Eligibility Audit and Dependent Alternative Services (the "Services") to assist employers with the identification of dependents who are enrolled in their benefit plans that cannot substantiate their eligibility. Once dependents are identified as ineligible, CH provides a voluntary service to help these dependents find alternative coverage. Montgomery County Commission ("Client") desires to hire CH to perform the Services for Client and its employees. In performing the Services, both CH and Client will share Confidential Information with one another. CH and Client desire that their respective Confidential Information not be disclosed to others except as permitted by this Agreement and applicable laws and regulations, including the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the Gramm-Leach-Bliley Act of 1999 ("GLB").

"Confidential Information" includes: (i) individually identifiable health information including all information, data and materials, demographic, medical and financial information, that relates to the past, present, or future physical or mental health or condition of an individual, the provision of health care to an individual, or the past, present, or future payment for the provision of health care to an individual, and that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual (such information is referred to as "Protected Health Information" of "PHI" in HIPAA); (ii) demographic information concerning members and participants in, and applicants for, Client's benefit plans; and (iii) all non-public information related to CH Services and the methods, programs, software and techniques used by CH to perform the Services, including without limitation service marks, trade secrets, strategies, presentations, and analyses.

CH acknowledges that Client has an interest in protecting the Confidential Information of Client. Client acknowledges that CH has devoted considerable time, money and effort in the development of its Services, that CH has an interest in protecting its Confidential Information, and that CH Confidential Information is special, unique and of significant economic value.

In consideration of CH' and Client's agreement to provide one another with access to their respective Confidential Information, CH and Client each agrees to maintain in confidence all Confidential Information of the other. Except as provided in this Agreement, neither CH nor Client shall in any manner disclose any Confidential Information of the other to any person, entity, firm or company whatsoever, without the express written consent of the other. CH and Client shall each take all steps necessary to ensure that their respective affiliates, officers, employees, independent contractors, agents and other representatives (collectively "Representatives") maintain the Confidential Information in confidence.

This Agreement may be enforced by an action for specific performance, or an action to enjoin the recipient of Confidential Information from violating or continuing to violate the provisions of this Agreement, without the necessity of showing actual damages or furnishing a bond or other security; provided, however, that nothing herein contained shall be construed as prohibiting CH or Client from pursuing any other remedies available to it for such breach, including the recovery of damages from the breaching party.

Notwithstanding anything to the contrary in this Agreement, CH is permitted to use and disclose Protected Health Information it creates or receives for or from Client in connection with the Services to be provided by CH to Client and its employees, including without limitation Services connected with relating to the sale and servicing of products covered by HIPAA.

IN WITNESS WHEREOF, the CH and Client hereby execute this Agreement on the day of _____, 2011.

Montgomery County Commission

Continuous Health, LLC.

By Signature: _____

Print Name and Title: _____ By: Eric T. Helman, President



Haskell|Slaughter

attorneys at law

MONTGOMERY OFFICE

305 South Lawrence Street • Montgomery, Alabama 36104
Post Office Box 4660 • Montgomery, Alabama 36103-4660
f. 334.264.7945 • t. 334.265.8573
www.hsy.com

MEMORANDUM

August 8, 2011

T.T.G.

TO: Donnie Mims
FROM: Tommy Gallion
RE: Health Care Plan
Dependent Eligibility Coverage
Continuous Health (Colonial Life)
DA² (Dependent Audit – Dependent Alternative) Proposal

I have reviewed your e-mail, the proposal submitted by Continuous Health (Colonial Life) for DA² (Dependent Audit – Dependent Alternative) Proposal and the proposed Services Agreement.

On the proposed Dependent Audit and Dependent Alternative Services Agreement, the contract should be with Montgomery County Commission, instead of Montgomery County, Alabama and should be signed by its chairman.

Under 5. Other Agreements, we should not agree to covenant 5. a., b. nor c. We should insist that they use our standard hold harmless and dispute resolution that we use in all of the County's contracts.

I am of the opinion that the services provided for in this agreement are in the best interest of the public health, safety, education, morals, security, prosperity, contentment and the general welfare of the citizens of Montgomery County. If Continuous Health (Colonial Life) agrees to the above stated changes, I see no reason why this agreement should not be executed if it is the desire of the Commissioners

50051-317
#4,300,241

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

AUG 22 2011

August 22, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

- C-2011-85: Montgomery Symphony Orchestra, for Music Education and Musical Enrichment Programs for All Ages - \$1,000; (Wilson)
- C-2011-86: Capri Community Film Society, Inc., for Southern Circuit Tour of Independent Filmmakers - \$500; (Wilson)
- C-2011-87: One Place Family Justice Center, for Domestic Violence Program - \$750; (Wilson)
- NC-2011-91: BOE, Vaughn Road Elementary School, for Principal's Discretionary Fund - \$750; (Wilson)
- NC-2011-92: BOE, Dannelly Elementary School, for Principal's Discretionary Fund - \$750; (Wilson)
- NC-2011-93: Pike Road Volunteer Fire Protection Authority, for Funding New Construction on the Fire Station - \$5,000; (Ingram)
- NC-2011-94: Pilgrim-Providence Water and Fire Protection Authority, for General Operations - \$2,000; (Ingram)
- NC-2011-95: BOE, Highland Gardens Elementary School, for Principal's Discretionary Fund - \$250; (Polizos)
- NC-2011-96: Alabama Cooperative Extension System, for the 2011 Successful Aging Initiative Conference - \$2,000; (Ingram-\$500, Polizos-\$1,000, Williams-\$250 and Wilson-\$250)

DLM/tll

AUG 22 2011

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services 

DATE: August 18, 2011

SUBJECT: Invitation to Bid No. 52200-11C-019,
Commissary and Trust Fund Management

Request approval of award, be placed on the agenda for the County Commission meeting on August 22, 2011, for the above referenced bid to Stacy Williams Company, A Division of W.L. Petrey, who quoted a commission of 46.1% of net sales and a minimum guarantee per month of \$14,000.00. All the required bid specifications were met by this firm. (copy of spread sheet attached)

The contract period for this award will be three (3) years.

Coordination of award made with Sheriff D.T. Marshall.

Attachment

**Purchasing Department
Montgomery County Commission**

[illegible]

Notes:

4-2

JANET BUSKEY
REVENUE COMMISSIONER

MONTGOMERY COUNTY
REVENUE COMMISSIONER'S OFFICE

ALLYSON HOLLAND
CHIEF CLERK

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org



Agenda

AUG 22 2011

August 17, 2011

MEMORANDUM

TO: Mr. Elton Dean, Chairman, Montgomery County Commission
Montgomery County Commissioners

Cc: Donnie Mims, County Administrator

FROM: Janet Y. Buskey, Revenue Commissioner

SUBJECT: Position Fill Requests – Appraisal

I respectfully request that the remaining vacant positions in the Appraisal Department be filled in keeping with the reorganization structure set out by the Alabama Department of Revenue.

The current vacant positions are: Appraisal Mapping Editor II, Appraisal Mapping Editor I (2 positions), and a Commercial Industrial Appraiser.

With your approval of the GIS Coordinator and the Chief Appraiser positions as well as the remaining vacant positions filled, I believe that the Appraisal Department is on its way to becoming the Department that the taxpayers of Montgomery County deserve.

I respectfully request that the Commission consider placing the attached position fill requests on the August 22, 2011 Commission meeting agenda for approval for the 2012 fiscal year budget.

Thank you for your consideration.

JYB

ah

Main Office
Downtown (Annex III)
101 S Lawrence St
Montgomery, AL 36104

East Office
5340B Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: Revenue Commissioner

DEPARTMENT HEAD: Janet Y. Buskey

SUPERVISOR: Chief Appraiser

COMPLETED ACTION DATES

1 _____ dept request
2 _____ admin review
3 _____ pers dept
4 _____ cert to admin
5 _____ dept selection
6 _____ final review

1 POSITION TITLE **Appraisal Mapping Editor II**

POSITION NUMBER **850217030**

PROPOSED EFFECTIVE DATE **ASAP**

TYPE OF APPOINTMENT (x) PERMANENT () TEMPORARY

RECRUITING

(x) PROMOTIONAL REGISTER () TRANSFER

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE **A07 (38,734 - 55,138)**

Department Head

Date **8/3/2011**

2 ADMINISTRATIVE REVIEW

() APPROVED
() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional _____ Candidates
Open-competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4 SELECTEE: _____

Appointing Authority

Date _____

5 () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: Revenue Commissioner

DEPARTMENT HEAD: Janet Y. Buskey

SUPERVISOR: Chief Appraiser

COMPLETED ACTION DATES

1 _____ dept request
2 _____ admin review
3 _____ pers dept
4 _____ cert to admin
5 _____ dept selection
6 _____ final review

POSITION TITLE Appraisal Mapping Editor I

POSITION NUMBER 850212006

PROPOSED EFFECTIVE DATE ASAP

TYPE OF APPOINTMENT (x) PERMANENT () TEMPORARY

RECRUITING

(x) PROMOTIONAL REGISTER () TRANSFER

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE A05 (30,785 - 43,823)

Department Head

Date 8/3/2011

2 ADMINISTRATIVE REVIEW

() APPROVED
() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional _____ Candidates
Open-competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4 SELECTEE: _____

Appointing Authority

Date _____

5 () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

1 _____ dept request
2 _____ admin review
3 _____ pers dept
4 _____ cert to admin
5 _____ dept selection
6 _____ final review

DEPARTMENT: Revenue Commissioner

DEPARTMENT HEAD: Janet Y. Buskey

SUPERVISOR: Chief Appraiser

1 POSITION TITLE Appraisal Mapping Editor I

POSITION NUMBER 850212007

PROPOSED EFFECTIVE DATE ASAP

TYPE OF APPOINTMENT (x) PERMANENT () TEMPORARY

RECRUITING

() PROMOTIONAL REGISTER () TRANSFER

(X) OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE A05 (30,785 - 43,823)

Department Head

Date 8/3/2011

2 ADMINISTRATIVE REVIEW

() APPROVED
() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional _____ Candidates
Open-competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4 SELECTEE: _____

Appointing Authority

Date _____

5 () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: Revenue Commissioner

DEPARTMENT HEAD: Janet Y. Buskey

SUPERVISOR: Chief Appraiser

COMPLETED ACTION DATES

1 _____ dept request
2 _____ admin review
3 _____ pers dept
4 _____ cert to admin
5 _____ dept selection
6 _____ final review

POSITION TITLE Commercial/Industrial Appraiser

POSITION NUMBER 850216016

PROPOSED EFFECTIVE DATE ASAP

TYPE OF APPOINTMENT (x) PERMANENT () TEMPORARY

RECRUITING

(x) PROMOTIONAL REGISTER () TRANSFER

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE A10 (53,523 - 76,192)

Department Head

Date 8/3/2011

2 ADMINISTRATIVE REVIEW

() APPROVED
() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional _____ Candidates
Open-competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4 SELECTEE: _____

Appointing Authority

Date _____

5 () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

JANET BUSKEY
REVENUE COMMISSIONER

MONTGOMERY COUNTY
REVENUE COMMISSIONER'S OFFICE

ALLYSON HOLLAND
CHIEF CLERK

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org



Agenda

AUG 22 2011

August 17, 2011

MEMORANDUM

TO: Mr. Elton Dean, Chairman, Montgomery County Commission
Montgomery County Commissioners

Cc: Donnie Mims, County Administrator

FROM: Janet Y. Buskey, Revenue Commissioner 

SUBJECT: Position Fill Requests - Collections

I respectfully request that the Commission consider placing the attached position fill request for a Customer Service Clerk on the August 22, 2011 Commission meeting agenda for approval.

Thank you for your consideration.

JYB

Main Office
Downtown (Annex III)
101 S Lawrence St
Montgomery, AL 36104

East Office
5340B Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

6-1

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

1 _____ dept request
2 _____ admin review
3 _____ pers dept
4 _____ cert to admin
5 _____ dept selection
6 _____ final review

DEPARTMENT: Revenue Commissioner

DEPARTMENT HEAD: Janet Y. Buskey

SUPERVISOR: Allyson G. Holland

1 POSITION TITLE Customer Service Clerk

POSITION NUMBER 800016019

PROPOSED EFFECTIVE DATE ASAP

TYPE OF APPOINTMENT (x) PERMANENT () TEMPORARY

RECRUITING

() PROMOTIONAL REGISTER () TRANSFER

(x) OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE A03 (24,414- 34,753)

Department Head

Date 8/3/2011

2 ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional _____ Candidates

Open-competitive _____ Candidates

Transfer _____ Candidates

Personnel Director

Date _____

4 SELECTEE: _____

Appointing Authority

Date _____

5 () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

JANET BUSKEY
REVENUE COMMISSIONER

MONTGOMERY COUNTY
REVENUE COMMISSIONER'S OFFICE

ALLYSON HOLLAND
CHIEF CLERK

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org



Agenda

AUG 22 2011

August 17, 2011

MEMORANDUM

TO: Mr. Elton Dean, Chairman, Montgomery County Commission
Montgomery County Commissioners

Cc: Donnie Mims, County Administrator

FROM: Janet Y. Buskey, Revenue Commissioner

SUBJECT: Position Fill Request – Collections

I am respectfully requesting the allocation of a new position of Revenue Branch Manager and related position fill request. We would like to promote within with an employee who is currently a Revenue Collections Supervisor to a Revenue Branch Manager for the downtown office. We currently do not have a branch manager at our downtown office. The employee we would like to promote is already completing his tasks, as well as the tasks our branch managers are completing at our East and West offices. The position of Revenue Collections Supervisor will not be filled after promotion.

I am requesting that this new position be considered on the August 22, 2011 Commission agenda for approval for the Revenue Commissioner's 2012 fiscal year budget.

Thank you for your consideration.

JYB

ah

Main Office
Downtown (Annex III)
101 S Lawrence St
Montgomery, AL 36104

East Office
5340B Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: **Revenue Commissioner**

DEPARTMENT HEAD: **Janet Y. Buskey**

SUPERVISOR: **Allyson G. Holland**

COMPLETED ACTION DATES

1 _____ dept request
2 _____ admin review
3 _____ pers dept
4 _____ cert to admin
5 _____ dept selection
6 _____ final review

1 POSITION TITLE **Revenue Branch Supervisor**

POSITION NUMBER **NEW POSITION REQUEST**

PROPOSED EFFECTIVE DATE **ASAP**

TYPE OF APPOINTMENT (x) PERMANENT () TEMPORARY

RECRUITING

(X) PROMOTIONAL REGISTER () TRANSFER

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE **A07 38,734-55,138**

Department Head

Date **8/3/2011**

2 ADMINISTRATIVE REVIEW

() APPROVED
() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional _____ Candidates
Open-competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4 SELECTEE: _____

Appointing Authority

Date _____

5 () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 16

Date: August 17, 2011
To: Donald L. Mims, Administrator
From: Judge Reese McKinney, Jr.
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 21, 2011 Return Date: September 21, 2011
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend Online Accounting Fundamentals Class

Traveler (s) Name: 1. Melissa Harville 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$159.00 Advance Registration Required: \$159.00
Department Name: Probate Fund Name: 001-51300-265

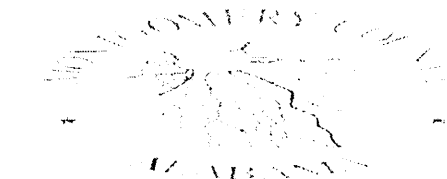
Additional Comments: _____

To: Judge Reese McKinney, Jr.
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$159.00 and advance registration of \$159.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51300.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$6,500.00</u>
Approved Requests:	<u>\$4,518.37</u>
Budget Available:	<u>\$1,981.63</u>
Current Requests:	<u>\$159.00</u>
Budget Balance:	<u>\$1,822.63</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/18/2011
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 17

Date: August 17, 2011
To: Donald L. Mims, Administrator
From: Judge Reese McKinney, Jr.
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: AUM Techna Center - Montgomery, AL
Departure Date: October 3, 2011 Return Date: October 4, 2011
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend Word 2007 Introduction Class

Traveler (s) Name: 1. Melissa Harville 4. _____
2. Beverly Eason 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$558.00 Advance Registration Required: \$558.00
Department Name: Probate Fund Name: 001-51300-265

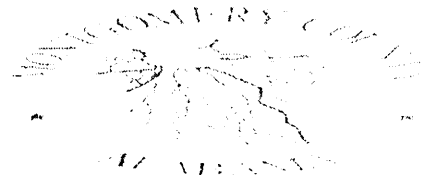
Additional Comments: _____

To: Judge Reese McKinney, Jr.
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$558.00 and advance registration of \$558.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51300.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$6,500.00</u>
Approved Requests:	<u>\$4,518.37</u>
Budget Available:	<u>\$1,981.63</u>
Current Requests:	<u>\$717.00</u>
Budget Balance:	<u>\$1,264.63</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/18/2011
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 18

Date: August 17, 2011
To: Donald L. Mims, Administrator
From: Judge Reese McKinney, Jr.
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: AUM Techna Center - Montgomery, AL
Departure Date: January 5, 2012 Return Date: January 6, 2012
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend Power Point 2007 Intermediate/Advanced Class

Traveler (s) Name: 1. Brenda Robinson 4. _____
2. Virginia Davis 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$427.00 Advance Registration Required: \$427.00
Department Name: Probate Fund Name: 001-51300-265

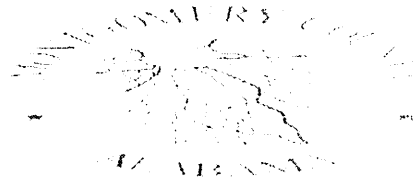
Additional Comments: _____

To: Judge Reese McKinney, Jr.
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$427.00 and advance registration of \$427.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51300.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$6,500.00</u>	
Approved Requests:	<u>\$4,518.37</u>	
Budget Available:	<u>\$1,981.63</u>	
Current Requests:	<u>\$1,144.00</u>	
Budget Balance:	<u>\$837.63</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/18/2011
cc: Finance Director / Buyer

8-3

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 19

Date: August 17, 2011

To: Donald L. Mims, Administrator

From: Judge Reese McKinney, Jr.

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: AUM Techna Center - Montgomery, AL

Departure Date: October 6, 2011

Return Date: October 7, 2011

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: to attend Excel 2007 Intermediate Class

Traveler (s) Name: 1. Brenda Robinson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☐
☒

Private Vehicle

Commercial Air

☐
☐

Other (Specify) _____

Total (est.) Cost: \$279.00

Advance Registration Required: \$279.00

Department Name: Probate

Fund Name: 001-51300-265

Additional Comments: _____

To: Judge Reese McKinney, Jr.

From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$279.00 and advance registration of \$279.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-51300.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$6,500.00

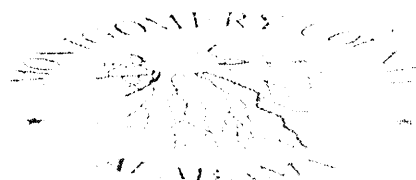
Approved Requests: \$4,518.37

Budget Available: \$1,981.63

Current Requests: \$1,423.00

Budget Balance: \$558.63

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/18/2011

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 20

Date: August 17, 2011
To: Donald L. Mims, Administrator
From: Judge Reese McKinney, Jr.
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: AUM Techna Center - Montgomery, AL

Departure Date: November 21, 2011

Return Date: November 22, 2011

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: to attend Excel 2007 Introduction Class

Traveler (s) Name: 1. Jackie Bell 4. _____
2. Lisa Fells 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☐

Commercial Air

☐

Private Vehicle

☒

Other (Specify)

☐

Total (est.) Cost: \$558.00

Advance Registration Required: \$558.00

Department Name: Probate

Fund Name: 001-51300-265

Additional Comments: _____

To: Judge Reese McKinney, Jr.

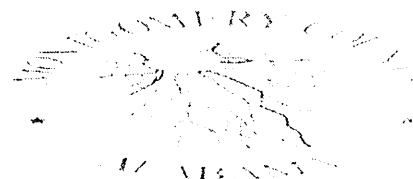
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$558.00 and advance registration of \$558.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51300.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$6,500.00</u>	
Approved Requests:	<u>\$4,518.37</u>	
Budget Available:	<u>\$1,981.63</u>	
Current Requests:	<u>\$1,981.00</u>	
Budget Balance:	<u>\$0.63</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/18/2011

cc: Finance Director / Buyer

8-5

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 16

Date: August 10, 2011
To: Donald L. Mims, Administrator
From: Lou Ialacci
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Atlanta GA Global Knowledge
Departure Date: September 25, 2011 Return Date: September 30, 2011
Conference Leave (Days / Hours): 40 hours
Purpose of Travel: CVOICE Training on Cisco Voice over IP equipment & software

Traveler (s) Name: 1. Michael Nummy 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$3,763.58 Advance Registration Required: \$2,498.58

Department Name: Information Systems Fund Name: General

Additional Comments: Registration \$2,498.58 Hotel \$700 Meals \$375 Mileage \$190

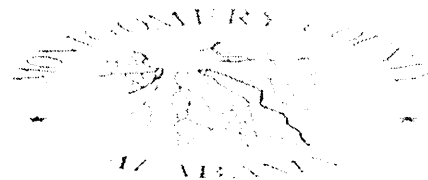
To: Lou Ialacci
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$3,763.58 and advance registration of \$2,498.58 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51965-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$8,888.73</u>	
Budget Available:	<u>\$16,111.27</u>	
Current Requests:	<u>\$3,763.58</u>	
Budget Balance:	<u>\$12,347.69</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/16/2011
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 17

Date: August 10, 2011
To: Donald L. Mims, Administrator
From: Lou Ialacci
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Atlanta, GA Global Knowledge
Departure Date: October 9, 2011 Return Date: October 14, 2011
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: TVOICE - Troubleshooting Cisco Unified Communication Systems

Traveler (s) Name: 1. Alfred Jones 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$3,395.71 Advance Registration Required: \$2,295.71

Department Name: Information Systems Dept Fund Name: General

Additional Comments: Registration \$2,295.71 Hotel \$700.00 Meals \$210 Mileage \$190

Registration will be paid from the 2011 budget. Balance form the 2012 budget.

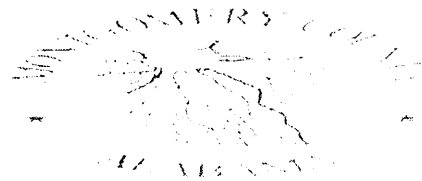
To: Lou Ialacci
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$3,395.71 and advance registration of \$2,295.71 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51965.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$8,888.73</u>	
Budget Available:	<u>\$16,111.27</u>	
Current Requests:	<u>\$6,059.29</u>	
Budget Balance:	<u>\$10,051.98</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/16/2011
cc: Finance Director / Buyer

8-7

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 18

Date: August 8, 2011
To: Donald L. Mims, Administrator
From: Lou Ialacci
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Atlanta GA
Departure Date: October 23, 2011 Return Date: October 28, 2011
Conference Leave (Days / Hours): 40 Hours
Purpose of Travel: CIPT1 Training for Cisco IP Telephony

Traveler (s) Name: 1. Michael Nummy 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$3,560.71 Advance Registration Required: \$2,295.71

Department Name: Information Systems Fund Name: General

Additional Comments: Registration \$2,295.71 Hotel \$700 Meals \$375 Mileage \$190

Registration will be paid from the 2011 budget. Balance from the 2012 budget.

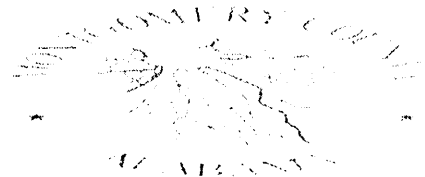
To: Lou Ialacci
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$3,560.71 and advance registration of \$2,295.71 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51965-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$8,888.73</u>	
Budget Available:	<u>\$16,111.27</u>	
Current Requests:	<u>\$8,355.00</u>	
Budget Balance:	<u>\$7,756.27</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/16/2011
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 20

Agenda

AUG 22 2011

Date: August 12, 2011

To: Donald L. Mims, Administrator

From: Scott Kramer, Risk Manager

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Nashville, TN

Departure Date: October 5, 2011

Return Date: October 7, 2011

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: to attend the STATES Fall Meetings

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: General Liability

Additional Comments: All expenses paid by STATES

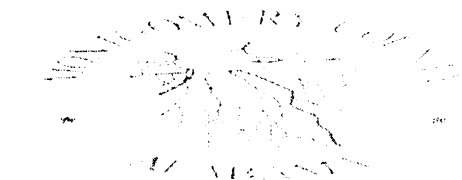
To: Scott Kramer, Risk Manager

From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>007-51120.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$16,000.00</u>	
Approved Requests:	<u>\$8,209.10</u>	
Budget Available:	<u>\$7,790.90</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$7,790.90</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/16/2011

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 9

Date: August 9, 2011
To: Donald L. Mims, Administrator
From: George C. Speake, County Engineer
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Embassy Suites Hotel, Montgomery, AL
Departure Date: October 19, 2011 Return Date: October 21, 2011
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Attend AL Society of Professional Land Surveyors Forty-Fifth Surveying and Mapping Conference

Traveler (s) Name: 1. George C. Speake 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$290.00 Advance Registration Required: \$290.00

Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600-265

Additional Comments: _____

To: George C. Speake, County Engineer

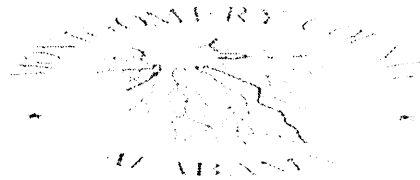
From: Donald L. Mims, Administrator

The above request is app. 08-22-11 reimbursement of actual and necessary expenses in the
approximate amount of \$290.00 and advance registration of \$290.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$5,000.00</u>	
Approved Requests:	<u>\$1,975.00</u>	
Budget Available:	<u>\$3,025.00</u>	
Current Requests:	<u>\$290.00</u>	
Budget Balance:	<u>\$2,735.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/9/2011

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 10

Date: August 15, 2011
To: Donald L. Mims, Administrator
From: George C. Speake, County Engineer
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Embassy Suites Hotel, Montgomery, AL
Departure Date: October 19, 2011 Return Date: October 21, 2011
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend AL Society of Professional Land Surveyors Forty-Fifth Surveying and Mapping Conference

Traveler (s) Name: 1. Michael M. Harmon 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$325.00 Advance Registration Required: \$325.00

Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600-265

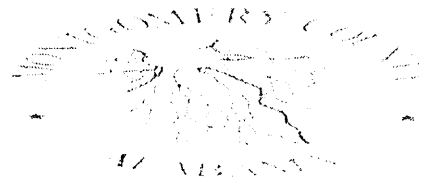
Additional Comments: _____

To: George C. Speake, County Engineer
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$325.00 and advance registration of \$325.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$5,000.00</u>	
Approved Requests:	<u>\$2,265.00</u>	
Budget Available:	<u>\$2,735.00</u>	
Current Requests:	<u>\$325.00</u>	
Budget Balance:	<u>\$2,410.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/16/2011

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 13

Date: August 4, 2011

To: Donald L. Mims, Administrator

From: Barbara M. Montoya, Director

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL

Departure Date: October 14, 2011

Return Date: October 14, 2011

Conference Leave (Days / Hours): _____

Purpose of Travel: To attend the 2011 Fall Career Fair at Alabama State University for the purpose of recruiting qualified applicants

Traveler (s) Name: 1. Shenita Mitchell 4. _____
2. Karen Cason 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$300.00 Advance Registration Required: \$300.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: PLEASE USE ACCOUNT NUMBER 123-51961-190 RECRUITING
Registration will be paid from the 2012 budget

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 08-22-11 reimbursement of actual and necessary expenses in the
approximate amount of \$300.00 and advance registration of \$300.00 is authorized.

To be completed by the Finance Department

Fund Code: 123-51961.190 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$2,000.00

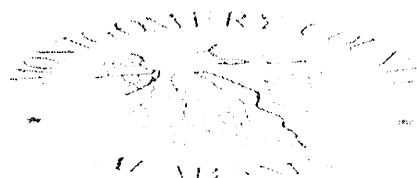
Approved Requests: \$1,580.07

Budget Available: \$419.93

Current Requests: \$0.00

Budget Balance: \$419.93

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/10/2011

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

AUG 22 2011

Request # 14

Date: August 4, 2011
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 15, 2011 Return Date: September 15, 2011

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: To attend the Troy University Montgomery Campus job fair for the purpose of recruiting qualified candidates.

Traveler (s) Name: 1. Shenita Mitchell 4. _____
2. Blanche Ford 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$75.00 Advance Registration Required: \$75.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: PLEASE USE ACCOUNT NUMBER 123-51961-190 RECRUITING

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the approximate amount of \$75.00 and advance registration of \$75.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961.190</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$1,580.07</u>	
Budget Available:	<u>\$419.93</u>	
Current Requests:	<u>\$75.00</u>	
Budget Balance:	<u>\$344.93</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/10/2011

cc: Finance Director / Buyer

8-13

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 15

Date: August 4, 2011
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: August 25, 2011 Return Date: August 25, 2011

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: To attend the Vererans Procurement Conference and Job Fair for the purpose of recruiting qualified candidates

Traveler (s) Name: 1. Shenita Mitchell 4. _____
2. Karen Cason 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: _____

Department Name: Personnel Fund Name: Merit System

Additional Comments: PLEASE USE ACCOUNT NUMBER 123-51961-190 RECRUITING

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961.190</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$1,580.07</u>	
Budget Available:	<u>\$419.93</u>	
Current Requests:	<u>\$75.00</u>	
Budget Balance:	<u>\$344.93</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/10/2011

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

AUG 22 2011

Request # 16

Date: August 4, 2011
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Maxwell Air Force Base, Alabama

Departure Date: September 1, 2011 Return Date: September 1, 2011

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: To attend the 2011 Maxwell-Gunter Employment Expo for the purpose of recruiting qualified candidates.

Traveler (s) Name: 1. Shenita Mitchell 4. _____
2. Karen Cason 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: _____

Department Name: Personnel Fund Name: Merit System

Additional Comments: PLEASE USE ACCOUNT NUMBER 123-51961-190 RECRUITING

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961.190</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$1,580.07</u>	
Budget Available:	<u>\$419.93</u>	
Current Requests:	<u>\$75.00</u>	
Budget Balance:	<u>\$344.93</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/10/2011

cc: Finance Director / Buyer

8-15

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 17

Date: August 4, 2011

To: Donald L. Mims, Administrator

From: Barbara M. Montoya, Director

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL

Departure Date: September 8, 2011

Return Date: September 8, 2011

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: To attend the Auburn University Montgomery Fall Career Event for the purpose of recruiting qualified candidates

Traveler (s) Name: 1. Shenita Mitchell 4. _____
2. Karen Cason 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$100.00 Advance Registration Required: \$100.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: PLEASE USE ACCOUNT NUMBER 123-51961-190 RECRUITING

To: Barbara M. Montoya, Director

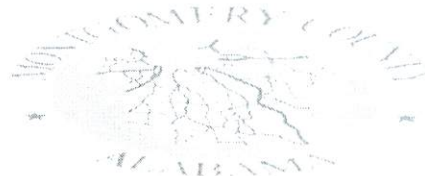
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the approximate amount of \$100.00 and advance registration of \$100.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961.190</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$1,580.07</u>	
Budget Available:	<u>\$419.93</u>	
Current Requests:	<u>\$175.00</u>	
Budget Balance:	<u>\$244.93</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/10/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 13

Date: August 17, 2011
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Annex III Meeting Room, Montgomery, AL
Departure Date: August 24, 2011 & Sept. 14, 2011 Return Date: Aug. 24th and Sept. 14, 2011
Conference Leave (Days / Hours): two days
Purpose of Travel: To attend a Diversity in the Workplace

Traveler (s) Name: 1. Paul Brown/Edgar Wilson 4. Eric Williams/Charlie Martin
2. ReBecca Johnson/Carloyn Green 5. J.R. Hornsby/Tracy Pezold
3. Derrin McNear/Shonda Grissitt 6. Linda Nesby/Tony Ferguson

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☒ walk

Total (est.) Cost: \$2,000.00 Advance Registration Required: \$2,000.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: We need the ck by 8-24-11.

To: Paul Brown, Executive Director

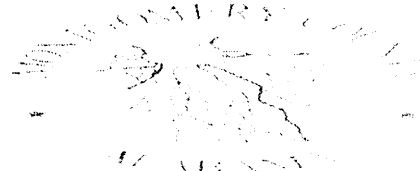
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$2,000.00 and advance registration of \$2,000.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,500.00</u>	
Approved Requests:	<u>\$11,672.26</u>	
Budget Available:	<u>\$3,827.74</u>	
Current Requests:	<u>\$2,000.00</u>	
Budget Balance:	<u>\$1,827.74</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/17/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 14

Date: August 17, 2011
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 23, 2011 Return Date: September 23, 2011
Conference Leave (Days / Hours): one day
Purpose of Travel: To attend a Workplace Team Building Class

Traveler (s) Name: 1. Paul Brown/Edgar Wilson 4. Eric Williams/Charlie Martin
2. ReBecca Johnson/Carloyn Green 5. J.R. Hornsby/Tracy Pezold
3. Derrin McNear/Shonda Grissitt 6. Linda Nesby/Tony Ferguson

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,000.00 Advance Registration Required: \$1,000.00
Department Name: Community Corrections Fund Name: Community Corrections

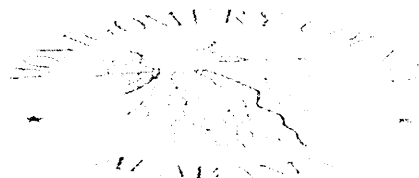
Additional Comments: _____

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$1,000.00 and advance registration of \$1,000.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,500.00</u>	
Approved Requests:	<u>\$11,672.26</u>	
Budget Available:	<u>\$3,827.74</u>	
Current Requests:	<u>\$3,000.00</u>	
Budget Balance:	<u>\$827.74</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/17/2011
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 4

Date: August 15, 2011

To: Donald L. Mims, Administrator

From: James Williams, Parks and Rec. Supt.

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Atlanta, GA

Departure Date: November 1, 2011

Return Date: November 4, 2011

Conference Leave (Days / Hours): 4 Days

Purpose of Travel: to attend the 2011 National Recreation and Park Association 2011 Congress
and Exposition

Traveler (s) Name: 1. James Williams 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☒

Commercial Air

☐

Private Vehicle

☐

Other (Specify)

☐

Total (est.) Cost: \$1,261.55

Advance Registration Required: \$413.00

Department Name: Parks and Recreation

Fund Name: Grant Fund (Achieve)

Additional Comments: Registration -413.00; Hotel - 548.55 ; Meals - 300.00

Registration will be paid from the 2011 budget. Balance from the 2012 budget.

To: James Williams, Parks and Rec. Supt.

From: Donald L. Mims, Administrator

The above request is app. 08/22/11 reimbursement of actual and necessary expenses in the
approximate amount of \$1,261.55 and advance registration of \$413.00 is authorized.

To be completed by the Finance Department

Fund Code: 125-57207.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$1,000.00

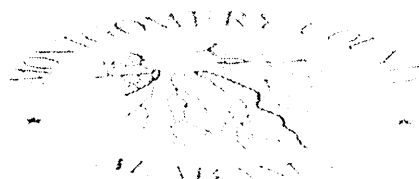
Approved Requests: \$0.00

Budget Available: \$1,000.00

Current Requests: \$413.00

Budget Balance: \$587.00

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/16/2011

cc: Finance Director / Buyer

8-19

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

AUG 22 2011

Request # 31

Date: August 17, 2011

To: Donald L. Mims, Administrator

From: Ellen Brooks

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, AL

Departure Date: September 26, 2011

Return Date: September 27, 2011

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: To Attend: DA Meeting

Traveler (s) Name: 1. Ellen Brooks

4. _____

2. _____

5. _____

3. _____

6. _____

Check Mode of Transportation: County Vehicle

☒

Commercial Air

☐

Private Vehicle

☒

Other (Specify)

☐

Total (est.) Cost: \$330.00

Advance Registration Required: N/A

Department Name: District Attorney-Solicitors

Fund Name: 760-51260.265

Additional Comments: Ms Brooks would like the option of using either vehicle

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 08-22-11 reimbursement of actual and necessary expenses in the
approximate amount of \$330.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 760-51260.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$45,000.00

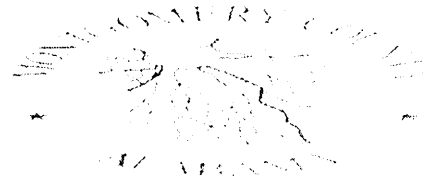
Approved Requests: \$35,800.76

Budget Available: \$9,199.24

Current Requests: \$330.00

Budget Balance: \$8,869.24

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/18/2011

cc: Finance Director / Buyer

8-20

Investment Grade Audit Agreement

This agreement is entered into as of this 22nd day of August, 2011 between Schneider Electric Buildings Americas, Inc. ("ESCO") and the Montgomery County Commission ("Customer") for the performance of an Investment Grade Audit to determine the scope of work, guaranteed savings amount, energy conservation measures, and project price for a comprehensive building improvement program in the Montgomery County Commission facilities.

Customer agrees to provide the following:

- A) Complete access to Customer's Facilities for ESCO's Certified Energy Managers and Energy Analysts for the purpose of performing the energy efficiency analysis, measuring actual energy use, taking equipment inventory, determining operating schedules, identifying known operational deficiencies, etc.;
- B) Access to key personnel to discuss operating requirements; and
- C) The loan of building plans for the purpose of facilitating understanding of the facility characteristics and the current sequences of operation, if available.

ESCO will provide Customer with the following:

- A) A list of energy conservation measures planned for each facility;
- B) A description of how the energy conservation measures would interact with the existing equipment in the facilities;
- C) Financial analysis of the effect on annual cash flow by the energy conservation measures;
- D) Guaranteed energy services contract for the facilities;
- E) Utility analysis demonstrating effect of installed energy conservation measures;
- F) Performance Assurance Support Services (PASS) Plan for the facilities; and
- G) Project pricing for a turnkey installation of the proposed project scope that shall be firm for 60 days.



Customer agrees that, until the project is commenced or the audit is paid for or Customer executes a guaranteed performance-based building improvement program with ESCO, then the engineering, data, and recommendations developed are the intellectual property of ESCO and may not be shared with any third parties without the written permission of ESCO.

Terms of Payment

A) Customer is under no payment obligation for the Investment Grade Audit Agreement, provided:

- 1) the Customer executes a guaranteed performance-based building improvement program with ESCO within thirty (30) days after receiving the Investment Grade Audit Report; **or**
- 2) the ESCO is unable to guarantee annual energy cost savings that meet or exceed the annual cost of the proposed performance-based building improvement program over a term not to exceed 20 years per the Alabama Code.

B) Customer agrees to pay ESCO **\$150,000.00** for the Investment Grade Audit within thirty (30) days after receiving the Investment Grade Audit documents, provided:

- 1) the ESCO is able to guarantee annual energy cost savings that meet or exceed the annual cost of the proposed performance-based building improvement program over a term not to exceed 20 years per the Alabama Code; **and**
- 2) the Customer does not execute a guaranteed performance-based building improvement program with ESCO within thirty (30) days after receiving the Investment Grade Audit Report.

This cost for the Investment Grade Audit is equivalent to 22 cents per square foot audited. The square footage to be audited is 682,457.



DISPUTE RESOLUTION

IF A DISPUTE ARISES OUT OF OR RELATES TO THIS AGREEMENT OR ITS BREACH, THE PARTIES SHALL ENDEAVOR TO SETTLE THE DISPUTE FIRST THROUGH DIRECT DISCUSSIONS AND NEGOTIATIONS. IF THE DISPUTE CANNOT BE SETTLED THROUGH DIRECT DISCUSSIONS OR NEGOTIATIONS, THE PARTIES SHALL ENDEAVOR TO SETTLE THE DISPUTE BY NON—BINDING MEDIATION. THE LOCATION OF THE MEDIATION SHALL BE MONTGOMERY, ALABAMA. EITHER PARTY MAY TERMINATE THE MEDIATION AT ANY TIME AFTER THE SESSION, BUT THE DECISION TO TERMINATE MUST BE DELIVERED IN PERSON TO THE OTHER PARTY AND THE MEDIATOR. ENGAGING IN MEDIATION IS A CONDITION PRECEDENT TO ANY OTHER FORM OF BINDING DISPUTE RESOLUTION. IF THE PARTIES CANNOT AGREE ON A MUTUAL RESOLUTION THEN ANY DISPUTES NOT RESOLVED BY MEDIATION SHALL BE DECIDED IN THE CIRCUIT COURT OF MONTGOMERY COUNTY, ALABAMA AND GOVERNED BY THE LAWS OF THE STATE OF ALABAMA BETWEEN THE MONTGOMERY COUNTY COMMISSION AND SCHNEIDER ELECTRIC BUILDINGS AMERICAS, INC.

Montgomery County Commission

Schneider Electric Buildings Americas, Inc.

By _____
(Signature)

Print Name Mr. Elton N. Dean, Sr.

Title County Commision Chairman

Date _____

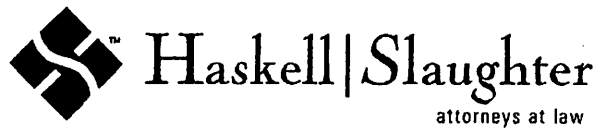
By _____
(Signature)

Print Name _____

Title _____

Date _____

This contract is valid to be accepted until August 30, 2011.



MONTGOMERY OFFICE

305 South Lawrence Street • Montgomery, Alabama 36104
Post Office Box 4660 • Montgomery, Alabama 36103-4660
t. 334.264.7945 • f. 334.265.8573
www.hsy.com

MEMORANDUM

August 16, 2011

T T G

TO: Donnie Mims
FROM: Tommy Gallion

RE: Schneider Electric Buildings Americas, Inc.
Agreement for Energy Conservation Program

I have reviewed my legal opinion dated August 3, 2011 and the revised Investment Grade Audit Agreement (dated 22nd day of August 2011). It appears to me that Schneider Electric Buildings Americas, Inc. has made all the changes that were mentioned in my August 3, 2011.

Therefore, I am of the opinion that the services provided for in this agreement are in the best interest of the public health, safety, education, morals, security, prosperity, contentment and the general welfare of the citizens of Montgomery County. I therefore see no reason why this agreement should not be executed if it is the desire of the Commissioners.

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