

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

July 11, 2011

AGENDA
INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

County Administrator
Deputy Administrator
County Attorney
County Engineer

Comments from Scheduled Attendees:

Finance Director Sherrill Thomas
Development Director Burton Ward with Bridge Builders
Grant Writer Sara Byard with Central Alabama Regional Planning and Development
Commission
Risk Manager Scott Kramer

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Williams

Pledge of Allegiance Led By Commissioner Wilson

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of June 27, 2011

CONSENT AGENDA:

Consider Approval of Accounts Payable Checks and Payroll Checks

PUBLIC HEARING:

Public Hearing Regarding Application to the Department of Justice, for the Edward Byrne Memorial Justice Assistance Grant for FY 2011, Sheriff's Office

NEW BUSINESS:

1. Consider Grant Application and Related Interlocal Cooperation Agreement with the City of Montgomery for the Edward Byrne Memorial Justice Assistance Grant for Fiscal Year 2011, Sheriff's Office
2. Consider Approval of Modification Number 2 to 2009 Weatherization Grant Agreement, Grant Number DOE-028-09 with ADECA
3. Consider Approval of Modification Number 1 to 2010 Weatherization Grant Agreement DOE-028-10 with ADECA
4. Consider Transfer of Ownership and Liability Agreement for Retired K-9 "Basco", Sheriff's Office
5. Consider General Park Rules for Montgomery County, Parks and Recreation
6. Consider Position Fill Request for a Chief Appraiser, Position Number 019, Appraisal Department
7. Consider Position Fill Requests for Juvenile Detention Officers, Position Numbers 010 and 019, Youth Facility
8. Consider Travel/Training Requests (10)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Reports from Staff:

County Administrator
Deputy Administrator
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

JULY 11, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JULY 25, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

AUGUST 8, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

AUGUST 22, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

SEPTEMBER 5, 2011

County Holiday (Labor Day)

SEPTEMBER 12, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

SEPTEMBER 26, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 1 Customer Service Clerk – County Commission Office

Fill action continues for 1 Applications Development Manager – Information System
Department

Fill action continues for 1 Grant Specialist – Public Affairs Department

Fill action continues for 1 Clerk Typist II – Support Services Department

Fill action continues for 1 Revenue Auditor – Tax & Audit Department

Fill action continues for 1 Assistant Revenue Manager – Tax & Audit Department

Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit

Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit

Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit

Fill action continues for 1 Case Manager I – District Attorney's Child Support Unit

Fill action continues for 1 Dept. District Attorney Level 1 – District Attorney's Child Support
Unit

Fill action continues for 1 Pre-Trial Director – District Attorney Pre-Trial

Fill action continues for 12 Correction Officer Trainee's – Detention Facility

Fill action continues for 1 Stores Clerk 1 – Detention Facility

Fill action continues for 1 County Road Equipment Operator I – Engineering Department

Fill action continues for 1 Civil Engineer Tech I – Engineering Department

Fill action continues for 2 District Maintenance Superintendents #1 – Engineering Department

Fill action continues for 1 Clerk III – Probate Judge's Office

Fill action continues for 3 Customer Service Clerk's – Probate Judge's Office

Fill action continues for 1 Probate Court Clerk – Probate Judge's Office

Fill action continues for 1 Clerk III – Revenue Commissioner's Office

Fill action continues for 4 Deputy Sheriff Trainee/Deputy Sheriff – Sheriff's Office

Fill action continues for 1 Emergency Communications Operator 1 or 2 – Sheriff's Office

Fill action continues for 1 Relief Juvenile Detention Officer – Youth Facility

Fill action continues for 1 Cook/Mess Steward – Youth Facility

Fill action continues for 1 Food Service Supervisor – Youth Facility

Fill action continues for 1 Juvenile Detention Officer – Youth Facility

July 11, 2011

07-11-11 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 07-01-11

Check Number	To	Check Number
217918		217980
Total Checks Paid		\$101,595.81

CHECK #	PAYEE	AMOUNT	DATE
217917	Postmaster Bulk Mailing	\$ 6,887.83	06/30/11

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

07-11-11 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 07-01-11

Check Number	To	Check Number
217981		218055
Total Checks Paid		\$835,321.05

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

Agenda

JUL 11 2011

07-11-11 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 07-08-11

Check Number	To	Check Number
218057		218114
Total Checks Paid		\$657,058.55

CHECK #	PAYEE	AMOUNT	DATE
218056	Ben Atkinson Motors, Inc.	\$17,158.00	07/05/11

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

07-11-11 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 07-08-11

Check Number	To	Check Number
218115		218186
Total Checks Paid		\$227,637.90

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
07/01/11**

Payroll Check Number	108876	To	Payroll Check Number	109037	\$	112,639.51
Direct Deposits					\$	773,454.59
Payroll Check Number	109038	To	Payroll Check Number	109066	\$	266,938.74
Direct Deposits					\$	318,747.99
Federal Deposits					\$	294,483.31
Total Payroll Paid					\$	1,766,264.14

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

PUBLIC HEARING LEGAL **NOTICE**

The Montgomery County Sheriff's Office will be holding public hearing to discuss application to the Department of Justice, Justice Assistance Grant for FY-2011. Montgomery County will consider the issue at the County Commission meeting scheduled for 9:30 AM on Monday, July 11, 2011. The County Commission will meet at the Montgomery County Administration Building, Courthouse Annex III, 101 S. Lawrence Street. Anyone wishing to comment may do so at that time.

Mont. Adv. 7/8/11

JUL 11 2011**D.T. MARSHALL, SHERIFF**

OFFICE: (334) 832-4980

FAX: (334) 832-2500

20 June, 2011**MEMORANDUM**

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff D.T. Marshall 
Montgomery County Sheriff's Office

SUBJECT : Edward Byrne Memorial Justice
Assistance Grant

This is to advise you that the Sheriff's Office will be applying for the Edward Byrne Memorial Justice Assistance Grant (JAG Local) for fiscal year 2011. As required, we are notifying our local unit of government of our intention of applying for this grant along with the City of Montgomery. Please place this on the agenda for the 11th of July, 2011 County Commission meeting for public comment on use of the grant monies and final approval by the County Commission. The total amount of this grant is \$111,098.00 which will be split with the City of Montgomery receiving 60% (\$66,658.80.60) of the grant and the County of Montgomery receiving 40% (\$44,439.20) of the grant. This grant requires no matching funds.

If you are in need any additional information, please do not hesitate to call on me.

DTM/tb

MONTGOMERY COUNTY SHERIFFS OFFICE

The Montgomery County Sheriff's Office will be the recipient of 40% of the Assistance Grant Award. The County has submitted a list of equipment they would like to purchase with JAG Funds.

A. Mobile Radio Vehicle Equipment:

The Sheriffs Office has requested 6 additional Harris M-7300 Mobile Radios with Hand Held Controllers to replace equipment that will become obsolete as a result of the P-25 upgrade.

Harris M-7300 Mobile Radios for Patrol Vehicles	4	\$3,700.00	\$22,200.00
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B. Replacement Taser Equipment

The Sheriffs Office has requested 7 replacement Taser X-26 Taser Units to replace broken and unrepairable equipment.

Taser X-26 Taser Units	7	\$1,000.00	\$7,000.00
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C. Asset Management and Inventory Control Software:

The Sheriffs Office has requested an integrated Inventory/Asset Management Software for use in tracking equipment and vehicle maintenance for the Montgomery County Sheriff's Office. This software will be used to track maintenance on vehicles and various equipment, track individual Officer equipment issue, and maintain control of expendable items.

Computer Software	1	\$15,239.20	\$15,239.20
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TOTAL FOR ALL EQUIPMENT:

\$44,439.20

[illegible]

The State of Alabama

County of Montgomery

INTERLOCAL COOPERATAION AGREEMENT

by and between

THE CITY OF MONTGOMERY, ALABAMA

and

MONTGOMERY COUNTY, ALABAMA

RELATING TO

2011 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Interlocal Cooperation Agreement is made and entered into this the ____ day of July 2011, by and between Montgomery County, Alabama, a body corporate and politic of the State of Alabama (hereinafter referred to as "the County") and the City of Montgomery, Alabama, an Alabama municipal body corporate and politic (hereinafter referred to as "the City"), both of whom witnesseth as follows:

WHEREAS, this Agreement is made under the applicable laws of the State of Alabama to enter into agreements setting forth the powers, authorities and responsibilities to be exercised by each of them pursuant to the terms of this Agreement. Each of the City and the County are duly organized, under the laws of the State of Alabama, and each has full power and authority to execute, deliver and perform this Agreement; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interest of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and

WHEREAS, the City agrees to pay the County approximately \$44,439.20, which represents 40 percent of the Award.

WHEREAS, the City and the County believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the parties hereto, intending to be bound by the terms and conditions set forth herein, do hereby agree hereto as follows:

A. Purpose and Findings

This Agreement is made and entered into by the parties hereto in order to define the responsibilities of the City and the County in connection with the 2011 Edward Byrne Memorial Justice Assistance Grant (JAG).

B. Payment of Funds

The City agrees to pay the County approximately \$44,439.20 of the JAG funds awarded. Both parties agree that public notification cost might be deducted from the total amount of the JAG Award. The Award will be issued to the City. The City may then reduce the total award by the cost of public notification, then issue a check made payable to the County for 40 percent of the remaining JAG Award. The disbursement of this award should be made in a timely manner after the City's receipt of the JAG Award.

C. Period of Agreement

This Agreement shall remain in effect for one year beginning with the 2011 Byrne Memorial Justice Assistance Grant distribution.

D. Responsibilities

The City is responsible for their use of their portion of the JAG Award. The City is responsible for the administration of their portion of the JAG Award including the disbursement of the funds, monitoring their portion of the award, submitting reports including performance measure and program assessment data. The County has no responsibility or liability as to the City's portion of the JAG Award.

The County is responsible for their use of their portion of the JAG Award. The City is responsible for the administration of their portion of the JAG Award including the disbursement of the funds, assessment data, performance measures and program assessment data. The City shall have no responsibility or liability as to the County's portion of the JAG Award. The County is responsible for sending copies of all receipts and invoices for JAG purchases to the City for auditing purposes. These receipts should be sent as soon as received.

Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishings of the services by the other party.

E. Administering Funds

The City agrees not to use any of the JAG Award for costs associated with administering the JAG Award. The City further agrees not to charge the County any fee for administering the JAG Award. The only cost to be deducted from the entire JAG Award is that of public notification.

F. Disparate Certification

The parties both agree that the County is entitled to a disparate allocation.

G. Accounting

Each party shall be responsible for all required accounting of their portion of the JAG Award. The City shall submit all quarterly reports as required by the US Department of Justice, Office of Management and Budget for both City and County Agencies for the entire grant period as well as performance reports.

H. Public Notification

The City is responsible for proper advertising of the receipt of the JAG Award consistent with all applicable rules, statutes and regulations.

I. Imposition of Liability

Nothing in the performance of this Agreement shall impose any liability for claims against the County.

Nothing in the performance of this Agreement shall impose any liability for claims against the City.

J. Third Parties

Nothing herein shall be construed to provide any rights to any third party. The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

K. Entire Agreement

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

L. Miscellaneous

If any paragraph or part of a paragraph of this Agreement shall be declared null and void or unenforceable against any of the parties hereto by any court of competent jurisdiction, such declaration shall not affect the validity or enforceability of any other paragraph or portion of this Agreement.

This Agreement shall ensure to the benefit of the City and the County and shall be binding upon the City and the County and their respective successors and assigns.

This Agreement shall be governed as to its validity, construction and performance by the laws of the State of Alabama.

This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original; but such counterparts shall, when taken together, constitute but one and the same agreement.

The descriptive headings of the several paragraphs of this Agreement are inserted for convenience of reference only and do not constitute a part of this Agreement;

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the day and year first above written.

ATTEST:

CITY OF MONTGOMERY, ALABAMA

Brenda Sue Blalock
City Clerk
7/6 11
Kofake

By:

[Signature]
Mayor

ATTEST:

MONTGOMERY COUNTY, ALABAMA

Administrator, Montgomery
County Commission

By:

Chairman, Montgomery County
Commission

ACKNOWLEDGMENT BY THE CITY

STATE OF ALABAMA

MONTGOMERY COUNTY

I, the undersigned, a Notary Public in and for said State and County, hereby certify that Todd Strange and Brenda Blalock whose names, as Mayor and City Clerk, respectively, of the City of Montgomery, are signed to the foregoing Agreement, and who are known to me, as such Mayor and City Clerk, respectively, and with full authority, executed the same voluntarily for and the act of City of Montgomery.

Given under my hand and seal on this the 7th day of July, 2011.

Deneatra F. Johnson

Notary Public

My commission expires:

NOTARY PUBLIC STATE OF ALABAMA AT LARGE
MY COMMISSION EXPIRES: Nov 22, 2014
BONDED THRU NOTARY PUBLIC UNDERWRITERS

ACKNOWLEDGMENT BY THE COUNTY

STATE OF ALABAMA

MONTGOMERY COUNTY

I, the undersigned, a Notary Public in and for said State and County, hereby certify that _____ and _____ whose names, as Chairman and County Administrator, respectively, of the County Commission of Montgomery County, Alabama, are signed to the foregoing Agreement, and who are known to me, acknowledged before me, that being informed of the contents of said Agreement, they, as such Chairman and County Administrator, respectively, and with full authority, executed the same voluntarily for and the act of County Commission of Montgomery County, Alabama.

Given under my hand and seal on this the _____ day of July, 2011.

Notary Public

My commission expires: _____

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

George McCain
Chairman

Bill J. Tucker
Executive Director

Agenda

JUL 11 2011

June 29, 2011

Mr. Donald L. Mims
Montgomery County Administrator
P. O. Box 1667
Montgomery, AL 36102-1667

Re: Contract Modification
DOE – 028 – 10 Modification #1
DOE – 028 – 09 Modification #2

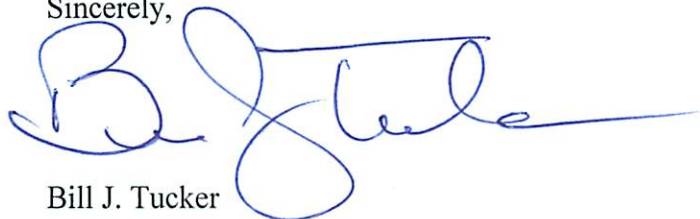
Dear Mr. Mims:

ADECA has extended their grant periods for the above stated weatherization grants. The extensions are a part of programmatic changes being made at the State level and will require acceptance by the Montgomery County Commission. I have attached each modification and marked the required signature locations for commissioner Dean.

Please execute these modifications and call our office to pick them up. Once completed, we will hand carry them to ADECA. Please keep a copy of each document for your files.

Should you have any questions, please feel free to call me anytime.

Sincerely,



Bill J. Tucker

OFFICE OF THE GOVERNOR

ROBERT BENTLEY
GOVERNOR



STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

JIM BYARD, JR.
DIRECTOR

June 20, 2011

The Honorable Elton Dean, Sr.
Chairman, Montgomery County Commission
c/o Central Alabama Regional Planning
and Development Commission
430 South Court Street
Montgomery, AL 36104

Dear Mr. Dean:

RE: Modification No. 2
Grant No.: DOE-028-09

Enclosed are two copies of the above-referenced Department of Energy Grant Modification.

Please sign and witness both copies and return one original to the Energy Division. Retain the other copy for your files. Also enclosed is an agreement form that must be signed and returned along with the grant modification.

If you have any questions, please call Willie Whitehead at (334) 242-5365.

Sincerely,

Jim Byard, Jr.
Director

JB/WW/ks

Enclosures

cc: Mr. Bill Tucker

**MODIFICATION TO
2009 WEATHERIZATION GRANT AGREEMENT**

Grant Agreement No.: **DOE-028-09**

Modification No.: **2**

Total Grant Amount: **\$235,760.00**

THIS MODIFICATION is entered into as of June 13, 2011 by and between the **ALABAMA DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS**, hereinafter, called the "Department," and the **MONTGOMERY COUNTY COMMISSION**, hereinafter, referred to as the "Subgrantee." This modification amends the **Grant Agreement No. DOE-028-09** dated April 1, 2009.

1. **PURPOSE:** The purpose of this modification is to amend "**Paragraph 3: Duration**" to reflect the extension of the grant period by one (1) year.

- a. **Paragraph 3: "Duration"** is hereby amended to read as follows:

Duration: The Subgrantee shall commence performance of this Agreement on **April 1, 2009**, and shall complete performance to the satisfaction of the Department not later than **March 31, 2012**.

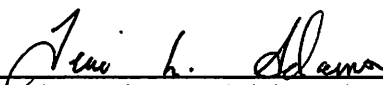
IN WITNESS WHEREOF THE DEPARTMENT AND THE SUBGRANTEE HAVE EXECUTED THIS AGREEMENT AS EVIDENCED BY THE SIGNATURES BELOW:

**ALABAMA DEPARTMENT OF
ECONOMIC AND COMMUNITY AFFAIRS**

Department

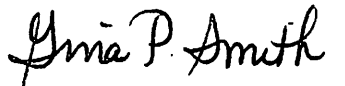
MONTGOMERY COUNTY COMMISSION

Subgrantee

 6-14-11

Terri L. Adams, Division Chief Date
Energy Division

Authorized Official for Subgrantee Date

 6/16/11

Jim Byard, Jr. Date
Director

Subgrantee Witness Date

APPROVED AS TO FORM BY LEGAL:



Edward E. Davis
General Counsel for ADECA

TO: ANY JUDGE

**RE: GRANT NO: DOE-028-09
MODIFICATION NO: 2**

MONTGOMERY COUNTY COMMISSION, hereby specifically, intentionally, and unconditionally agrees and affirms that the terms and commitments contained in the documents pertaining to this grant/contract shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended. It is further agreed that if any provision of this grant/contract shall contravene any statute or constitutional provision or amendment, either now in effect or which may, during the course of this grant/contract, be enacted, then that conflicting provision in the grant/contract shall be deemed null and void. The grantee's/contractor's sole remedy for the settlement of any and all disputes arising under the terms of this agreement shall be limited to the filing of a claim with the Board of Adjustment for the State of Alabama.

For any and all disputes arising under the terms of this grant/contract, the parties hereto agree, in compliance with the recommendations of the Governor and the Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General's Office of Administrative hearings or where appropriate, private mediators.

Authorized Official of **MONTGOMERY COUNTY COMMISSION**

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

George McCain
Chairman

Bill J. Tucker
Executive Director
Agenda

JUL 11 2011

June 29, 2011

Mr. Donald L. Mims
Montgomery County Administrator
P. O. Box 1667
Montgomery, AL 36102-1667

Re: Contract Modification
DOE - 028 - 10 Modification #1
DOE - 028 - 09 Modification #2

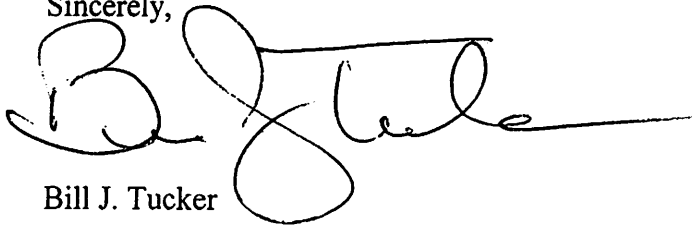
Dear Mr. Mims:

ADECA has extended their grant periods for the above stated weatherization grants. The extensions are a part of programmatic changes being made at the State level and will require acceptance by the Montgomery County Commission. I have attached each modification and marked the required signature locations for commissioner Dean.

Please execute these modifications and call our office to pick them up. Once completed, we will hand carry them to ADECA. Please keep a copy of each document for your files.

Should you have any questions, please feel free to call me anytime.

Sincerely,



Bill J. Tucker

OFFICE OF THE GOVERNOR

ROBERT BENTLEY
GOVERNOR



STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

JIM BYARD, JR.
DIRECTOR

June 21, 2011

The Honorable Elton Dean, Sr.
Chairman, Montgomery County Commission
c/o Central Alabama Regional Planning
and Development Commission
430 South Court Street
Montgomery, AL 36104

Dear Mr. Dean:

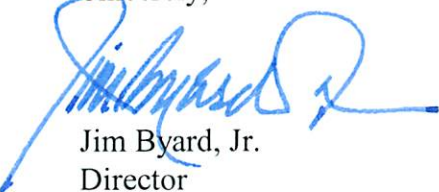
RE: Modification No. 1
Grant No.: DOE-028-10

Enclosed are two copies of the above-referenced Department of Energy Grant Modification.

Please sign and witness both copies and return one original to the Energy Division. Retain the other copy for your files. Also enclosed is an agreement form that must be signed and returned along with the grant modification.

If you have any questions, please call Willie Whitehead at (334) 242-5365.

Sincerely,



Jim Byard, Jr.
Director

JB/WW/ks

Enclosures

cc: Mr. Bill Tucker

Grant Agreement No.: DOE-028-10
Modification No.: 1
Total Grant Amount: \$79,687.00

3-3

TO: ANY JUDGE

**RE: GRANT NO: DOE-028-10
MODIFICATION NO: 1**

Montgomery County Commission, hereby specifically, intentionally, and unconditionally agrees and affirms that the terms and commitments contained in the documents pertaining to this grant/contract shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended. It is further agreed that if any provision of this grant/contract shall contravene any statute or constitutional provision or amendment, either now in effect or which may, during the course of this grant/contract, be enacted, then that conflicting provision in the grant/contract shall be deemed null and void. The grantee's/contractor's sole remedy for the settlement of any and all disputes arising under the terms of this agreement shall be limited to the filing of a claim with the Board of Adjustment for the State of Alabama.

For any and all disputes arising under the terms of this grant/contract, the parties hereto agree, in compliance with the recommendations of the Governor and the Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General's Office of Administrative hearings or where appropriate, private mediators.

Authorized Official of **Montgomery County Commission**

D.T. MARSHALL, SHERIFF



OFFICE: (334) 832-4980
FAX: (334) 832-2500

Agenda

JUL 11 2011

2011 JUL -1 AM 9:16
MONTGOMERY COUNTY
COMMISSION

June 29, 2011

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff D. T. Marshall *DTM*
Montgomery County Sheriff's Office

SUBJECT : Ownership Form for K9 Basco

Please find attached an ownership form for the transfer of ownership of Basco.

Please place this on the next agenda for the approval of the County Commission.

DTM/tb

D.T. MARSHALL, SHERIFF



OFFICE: (334) 832-4980
FAX: (334) 832-2500

June 17, 2011

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff D. T. Marshall *DTM*
Montgomery County Sheriff's Office

SUBJECT : Retirement of K9 Basco

2011 JUN 20 AM 9:07
MONTGOMERY COUNTY
COMMISSION

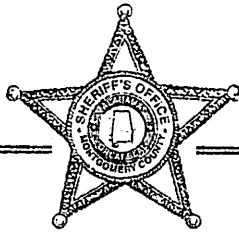
Please find attached a letter from Dr. Will T. Carter recommending that canine Basco be retired. He has been diagnosed with arthritis and will not be able to perform his duties due to pain and weakness.

Deputy Sheriff John Shepherd would like to adopt Basco and will assume any and all expenses for the dog upon his retirement.

I recommend that Basco be retired and that Deputy Sheriff Shepherd be allowed to adopt Basco. I would appreciate your presenting this recommendation to the County Commission for their approval.

DTM/tb

D.T. MARSHALL, SHERIFF



OFFICE: (334) 832-4980
FAX: (334) 832-2500

MONTGOMERY COUNTY SHERIFF'S OFFICE
K-9 Transfer of Ownership and Liability

I, John Shephard, agree to take immediate ownership of the retiring K-9, Basco (hereinafter referred to as "dog"). In exchange for the transfer of ownership, I agree to hold the Montgomery County Commission, the Montgomery County Sheriff's Office, and all representatives or employees thereof, harmless from any and all claims, liabilities, suits, actions or orders of any nature in connection with loss of life, bodily or personal injury or property damage or any other claim or damage which may arise from or is related to dog or ownership of the dog, after the transfer of ownership of the dog.

I fully understand that this dog has served the Montgomery County Sheriff's Office for several years, and I will be accepting all responsibility for this dog's care and any future liability for its actions after the effective retirement date mentioned below.

Effective Retirement Date August 1, 2011

Signature of New Owner John Jacob Shephard

Signature of Sheriff D T Marshall

Thomas T. Gallion, III
mp@hsy.com

MEMORANDUM
April 12, 2004

TO: Donnie Mims

FROM: Tommy Gallion

RE: Montgomery County Sheriff's Office
Retiring K-9 dog
Our File Number: 50051-314

I have reviewed your memorandum of April 1, 2004 and the draft form for transfer of ownership and liability. I have revised same and it is attached.

I am of the opinion that this revised transfer form will work and therefore I see no reason why this agreement should not be executed.

50051-314
#11,273

MONTGOMERY COUNTY SHERIFF'S OFFICE
K-9 Transfer of Ownership and Liability

I, _____, agree to take immediate ownership of the retiring K-9, _____ (hereinafter referred to as "dog"). In exchange for the transfer of ownership, I agree to hold the Montgomery County Commission, the Montgomery County Sheriff's Office, all representatives or employees thereof, harmless from any and all claims, liabilities, suits, actions or orders of any nature in connection with loss of life, bodily or personal injury or property damage or any other claim or damage which may arise from or is related to dog or ownership of the dog, after the transfer of ownership of the dog.

I fully understand that this dog has served the Montgomery County Sheriff's Office for several years and I will be accepting all responsibility for this dog's care and any future liability for its actions after the effective retirement date mentioned below.

Effective Retirement Date _____

Signature of New Owner _____

Signature of Sheriff's Office _____

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1818

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

JUL 11 2011

June 27, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr.
Deputy Administrator



SUBJECT: General Park Rules Adoption

The Parks and Recreation Board took the following action on June 1, 2011: Approved recommendation to County Commission to adopt new *General Park Rules*. This item was discussed during the working session of the June 27, 2011 Commission meeting. It was agreed to move the recommendation forward as an agenda item for approval.

I ask the Commission to approve this item at the next meeting on July 11, 2011.

JAM/rw

Attachments

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

June 21, 2011

MEMORANDUM

TO: Donald Mims
County Administrator

FROM: James Williams *JW*
Parks and Recreation Superintendent

SUBJECT: Parks and Recreation Board Recommendation to
Montgomery County Commission

The Parks and Recreation Board took the following action on June 1, 2011: Approved recommendation to County Commission to adopt new ***General Park Rules***. These rules are attached.

Please present this recommendation for approval to the County Commission at the next meeting on June 27, 2011.

JW/rw

Attachment

cc: John A. Mitchell, Sr.

GENERAL PARK RULES MONTGOMERY COUNTY

1. No Alcoholic beverages allowed
2. Shirts must be worn at all times
3. No selling, solicitation, fundraising or admission charge allowed
4. No loud music, etc.
5. All dogs (or pets) must be on a leash. Please clean up after your pet.
6. Dogs not allowed on or within 20 feet of walking path
7. No bicycles, carts, scooters allowed
8. Skateboard, roller skates, etc. allowed on walking trails at designated parks
9. All vehicles must remain in designated parking areas
10. Please, no littering and no glass containers
11. Parks close at sundown

JANET BUSKEY
REVENUE COMMISSIONER

MONTGOMERY COUNTY
REVENUE COMMISSIONER'S OFFICE



ALLYSON HOLLAND
CHIEF CLERK

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org

Agenda
JUL 11 2011

June 22, 2011

MEMORANDUM

TO: Commissioner Elton Dean, Sr., Chairman

CC. Donnie Mims
County Administrator

FROM: Janet Y. Buskey 
Revenue Commissioner

SUBJECT: Position Fill Request

In keeping with the Alabama Department of Revenue's schedule regarding the re-organization and training of the Appraisal Department, it is time for us to begin our search for a Chief Appraiser. We respectfully request approval to fill this position. This would give us time to allow the new hire to train under the Acting Chief Appraiser.

Thank you for your consideration.

ATTACHMENT

Main Office
Downtown (Annex III)
101 S Lawrence St
Montgomery, AL 36104

East Office
5340B Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

6-1

POSITION FILL REQUEST

DEPARTMENT: APPRAISAL

DEPARTMENT HEAD: Janet Y. Buskey

SUPERVISOR: Janet Y. Buskey

COMPLETED ACTION DATES

1	_____	dept request
2	_____	admin review
3	_____	pers dept
4	_____	cert to admin
5	_____	dept selection
6	_____	final review

1 POSITION TITLE **CHIEF APPRAISER**

POSITION NUMBER **850220019**

PROPOSED EFFECTIVE DATE **ASAP**

TYPE OF APPOINTMENT (x) PERMANENT () TEMPORARY

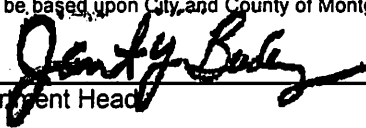
RECRUITING

() PROMOTIONAL REGISTER () TRANSFER

(x) OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE **A14 (78,323 - 111,495)**

*Pay step to be based upon City and County of Montgomery Personnel Rules & Regulations, Rule VI, Section 10(a)


Department Head

Date **6/22/2011**

2 ADMINISTRATIVE REVIEW

() APPROVED
() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional	_____	Candidates
Open-competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date _____

4 SELECTEE: _____

Appointing Authority

Date _____

5

() Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

6-2

**Montgomery County
Youth Facility**

Agenda

JUL 11 2011

Memo

To: Mr. Donnie Mims
From: Bruce R. Howell, Juvenile Court Administrator 
Date: June 21, 2011
Re: Position Fill Requests

I am requesting that the Position Fill Requests to replace two of our vacated Juvenile Detention Officer positions be placed on the next working agenda for the County Commission Meeting. One of these positions was vacated by a promotion; one due to the resignation of an employee.

Thank you for your consideration.

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT Montgomery County Youth Facility

DEPARTMENT HEAD: Bruce R. Howell, Court Administrator

SUPERVISOR: Juvenile Detention Director

COMPLETED ACTION DATES

1. ___ dept request
2. ___ admin review
3. ___ pers dept
4. ___ cert to admin
5. ___ dept selection
6. ___ final review

1. POSITION TITLE: Juvenile Detention Officer

POSITION NUMBER: 900300010 (to replace Emerson Moore)

PROPOSED EFFECTIVE DATE: 07/11/11

TYPE OF APPOINTMENT (X) Permanent () Temporary

RECRUITING

() PROMOTIONAL REGISTER () TRANSFER

(X) OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE: PC1-Step 1 (\$29,569/\$1,137.28/\$14.2160)

Bruce R. Howell
Department Head

6/20/2011
Date

2. ADMINISTRATIVE REVIEW

- () APPROVED
() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date

4. SELECTEE:

Appointing Authority

Date

5. () Manpower data entered by _____
() Payroll entered by _____

Date _____
Date _____

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT Montgomery County Youth Facility

DEPARTMENT HEAD: Bruce R. Howell, Court Administrator

SUPERVISOR: Juvenile Detention Director

COMPLETED ACTION DATES

1. ___ dept request
2. ___ admin review
3. ___ pers dept
4. ___ cert to admin
5. ___ dept selection
6. ___ final review

1. POSITION TITLE: Juvenile Detention Officer

POSITION NUMBER: 900300019 (to replace Belinda Adams)

PROPOSED EFFECTIVE DATE: 07/11/11

TYPE OF APPOINTMENT (X) Permanent () Temporary

RECRUITING

() PROMOTIONAL REGISTER () TRANSFER

(X) OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE: PC1-Step 1 (\$29,569/\$1,137.28/\$14.2160)

Bruce R. Howell
Department Head

6/20/2011
Date

2. ADMINISTRATIVE REVIEW

- () APPROVED
() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date

4. SELECTEE: _____

Appointing Authority

Date

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 10

Agenda

JUL 11 2011

Date: June 16, 2011
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Travel / Training Request

TH

Request approval to be granted for the following:

Destination: Prattville, Alabama
Departure Date: October 26, 2011 Return Date: October 27, 2011

Conference Leave (Days / Hours): 2 days

Purpose of Travel: Attend "CGEI 2011 Conflict Management Course". The two-day Course is sponsored by the ACCA and administered by the ACCA County Government Education Institute.

Traveler (s) Name: 1. TeRea T. Smith 4. _____
2. RoShonda Moultrie 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$480.00 Advance Registration Required: \$350.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Attendees receive credit for 12 hours Continuing Professional Education
Registration fee will be paid from the 2011 budget, other expense will come from the 2012 budget.

To: Terri Henderson, Revenue Manager

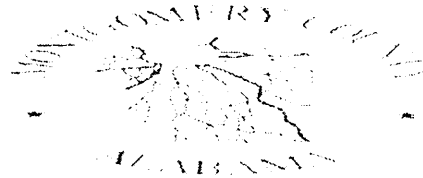
From: Donald L. Mims, Administrator

The above request is app. 07/11/11 reimbursement of actual and necessary expenses in the approximate amount of \$480.00 and advance registration of \$350.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51800.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$7,000.00</u>	
Approved Requests:	<u>\$3,600.00</u>	
Budget Available:	<u>\$3,400.00</u>	
Current Requests:	<u>\$350.00</u>	
Budget Balance:	<u>\$3,050.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 7/8/2011

cc: Finance Director / Buyer

8-1

Montgomery County Commission
Travel / Training Request Approval

Appendix C

AGENCY

JUL 11 2011

Request # 11

Date: June 16, 2011
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Travel / Training Request



Request approval to be granted for the following:

Destination: Auburn, Alabama
Departure Date: December 1, 2011 Return Date: December 2, 2011

Conference Leave (Days / Hours): 2 days

Purpose of Travel: Attend "2011 AMROA Winter Conference". The two-day Conference is sponsored by ALTIST and the ACCA and administered by the AU Center for Governmental Services.

Traveler (s) Name: 1. TeRea T. Smith 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$275.00 Advance Registration Required: \$160.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Attendees receive credit for 12 hours Continuing Professional Education applicable toward Certified Revenue Examiner. Registration fee will be paid from the 2011 budget. Other expense from the 2012 budget.

To: Terri Henderson, Revenue Manager

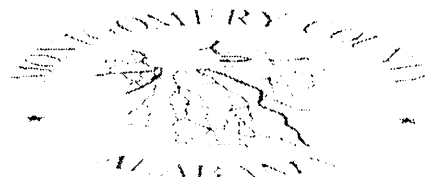
From: Donald L. Mims, Administrator

The above request is app. 07/11/11 reimbursement of actual and necessary expenses in the approximate amount of \$275.00 and advance registration of \$160.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51800.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$7,000.00</u>	
Approved Requests:	<u>\$3,600.00</u>	
Budget Available:	<u>\$3,400.00</u>	
Current Requests:	<u>\$510.00</u>	
Budget Balance:	<u>\$2,890.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 7/8/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 12

Agenda

JUL 11 2011

Date: June 20, 2011
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Travel / Training Request

[Signature]

Request approval to be granted for the following:

Destination: Orange Beach, Alabama
Departure Date: August 16, 2011 Return Date: August 19, 2011

Conference Leave (Days / Hours): 4 days

Purpose of Travel: To attend the 2011 ACCA Annual Convention and participate in CROAA training. This will provide 20 CPE hours toward the 40 CPE hours required annually to maintain ALTIST Certified Revenue Examiner (CRE) certification.

Traveler (s) Name: 1. Terri A. Henderson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,250.00 Advance Registration Required: \$185.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Estimated costs are for mileage, lodging, meals, and a registration fee of \$185.00 which will require an advance payment to Association of County Commissions of Alabama (ACCA).

To: Terri Henderson, Revenue Manager

From: Donald L. Mims, Administrator

The above request is app. 07/11/11 reimbursement of actual and necessary expenses in the approximate amount of \$1,250.00 and advance registration of \$185.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51800.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$7,000.00</u>	
Approved Requests:	<u>\$3,600.00</u>	
Budget Available:	<u>\$3,400.00</u>	
Current Requests:	<u>\$1,760.00</u>	
Budget Balance:	<u>\$1,640.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 7/8/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL 11 2011

Request # 31

Date: June 30, 2011

To: Donald L. Mims, Administrator

From: Sheriff D. T. Marshall

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Trussville, AL

Departure Date: July 17, 2011

Return Date: July 22, 2011

Conference Leave (Days / Hours): 6 days

Purpose of Travel: FBI Instructor training

Traveler (s) Name: 1. Sergeant Juan Jerry 4. _____
2. Deputy J. Shepherd 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$700.00

Advance Registration Required: \$0.00

Department Name: Sheriff's Office

Fund Name: General (001-52110-265)

Additional Comments: _____

To: Sheriff D. T. Marshall

From: Donald L. Mims, Administrator

The above request is app. 07/11/11 reimbursement of actual and necessary expenses in the
approximate amount of \$700.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-52110.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$20,000.00

Approved Requests: \$18,700.99

Budget Available: \$1,299.01

Current Requests: \$700.00

Budget Balance: \$599.01

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/30/2011

cc: Finance Director / Buyer

8-4

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL 11 2011

Request # 10

Date: July 6, 2011

To: Donald L. Mims, Administrator

From: Sherrill R. Thomas, Finance Director

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL

Departure Date: September 21, 2011

Return Date: September 21, 2011

Conference Leave (Days / Hours): 8 hours

Purpose of Travel: Attend Wilson Price Accounting & Auditing Update

Qualifies toward 40 hours of CPE required annually for CPA license.

Traveler (s) Name: 1. Sherrill Thomas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☐

Commercial Air

☐

Private Vehicle

☒

Other (Specify)

☐

Total (est.) Cost: \$0.00

Advance Registration Required: \$0.00

Department Name: Finance

Fund Name: General

Additional Comments:

To: Sherrill R. Thomas, Finance Director

From: Donald L. Mims, Administrator

The above request is app. 07/11/11 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-51110.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$2,800.00

Approved Requests: \$1,042.40

Budget Available: \$1,757.60

Current Requests: \$0.00

Budget Balance: \$1,757.60

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 7/6/2011

cc: Finance Director / Buyer

8-5

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL 11 2011

Request # 7

Date: May 27, 2011
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Tunica, Ms
Departure Date: December 4, 2011 Return Date: December 9, 2011
Conference Leave (Days / Hours): 6 Days
Purpose of Travel: Attend U.S.N.S.T.A. Tactical Training Seminar

Traveler (s) Name: 1. Martinez Tolbert 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,100.00 Advance Registration Required: \$250.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____
Registration fee will be paid from the 2011 budget.
Other costs from the 2012 budget.

To: Wanda J. Robinson, Director

From: Donald L. Mims, Administrator

The above request is app. 07/11/11 reimbursement of actual and necessary expenses in the
approximate amount of \$1,100.00 and advance registration of \$250.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52200-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$5,035.18</u>	
Budget Available:	<u>\$14,964.82</u>	
Current Requests:	<u>\$250.00</u>	
Budget Balance:	<u>\$14,714.82</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 7/6/2011

cc: Finance Director / Buyer

8-6

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 16

Agenda

JUL 11 2011

Date: July 1, 2011
To: Donald L. Mims, Administrator
From: Janet Buskey, Revenue Comm
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: August 23, 2011 Return Date: August 24, 2011
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: Excel Basics and Beyond the Basics Classes

Traveler (s) Name: 1. Terry Gray 4. _____
2. Kathy Allen 5. _____
3. Muriel Barlow 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$384.00 Advance Registration Required: \$384.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Cost includes registration.

To: Janet Buskey, Revenue Comm

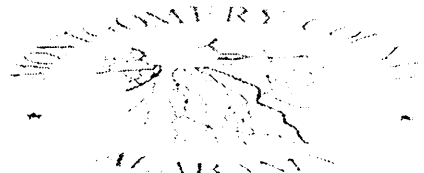
From: Donald L. Mims, Administrator

The above request is app. 07/11/11 reimbursement of actual and necessary expenses in the
approximate amount of \$384.00 and advance registration of \$384.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$17,500.00</u>	
Approved Requests:	<u>\$6,767.48</u>	
Budget Available:	<u>\$10,732.52</u>	
Current Requests:	<u>\$384.00</u>	
Budget Balance:	<u>\$10,348.52</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 7/7/2011

cc: Finance Director / Buyer

8-7

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL 11 2011

Request # 17

Date: July 6, 2011
To: Donald L. Mims, Administrator
From: Janet Buskey, Revenue Comm
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, AL
Departure Date: July 12, 2011 Return Date: July 12, 2011
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Alabama Association of 9-1-1 Districts Annual One-Day Workshop

Traveler (s) Name: 1. Jane Reed 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$28.32 Advance Registration Required: \$15.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Total Est Cost includes travel and registration.

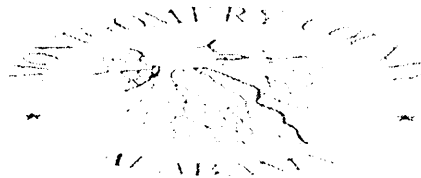
To: Janet Buskey, Revenue Comm
From: Donald L. Mims, Administrator

The above request is app. 07/11/11 reimbursement of actual and necessary expenses in the
approximate amount of \$28.32 and advance registration of \$15.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$17,500.00</u>	
Approved Requests:	<u>\$6,767.48</u>	
Budget Available:	<u>\$10,732.52</u>	
Current Requests:	<u>\$412.32</u>	
Budget Balance:	<u>\$10,320.20</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 7/7/2011

cc: Finance Director / Buyer

8-8

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL 11 2011

Request # 18

Date: July 1, 2011
To: Donald L. Mims, Administrator
From: Janet Buskey, Revenue Comm
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: August 15, 2011 Return Date: August 16, 2011
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: Microsoft Excel 2007 Intermediate Class

Traveler (s) Name: 1. Paulette Turner 4. _____
2. Patrick Stokes 5. _____
3. Gabriel Austin 6. _____

Check Mode of Transportation: Private Vehicle ☐ Commercial Air ☐
Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$837.00 Advance Registration Required: \$837.00

Department Name: Revenue Commissioner Special Fund Name: Revenue Special

Additional Comments: Total Est. Cost includes registration.

To: Janet Buskey, Revenue Comm

From: Donald L. Mims, Administrator

The above request is app. 07/11/11 reimbursement of actual and necessary expenses in the
approximate amount of \$837.00 and advance registration of \$837.00 is authorized.

To be completed by the Finance Department

Fund Code: 755-51500.265
Description: Registration & Training
Current Budget: \$6,000.00
Approved Requests: \$4,683.48
Budget Available: \$1,316.52
Current Requests: \$837.00
Budget Balance: \$479.52

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 7/7/2011

cc: Finance Director / Buyer

8-9

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL 11 2011

Request # 19

Date: July 1, 2011
To: Donald L. Mims, Administrator
From: Janet Buskey, Revenue Comm
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 6, 2011 Return Date: September 7, 2011
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: Microsoft Excel 2007 Advanced Class

Traveler (s) Name: 1. Paulette Turner 4. _____
2. Gabriel Austin 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$558.00 Advance Registration Required: \$558.00

Department Name: Revenue Commissioner Fund Name: General

Additional Comments: Total Est. Cost includes registration.

To: Janet Buskey, Revenue Comm

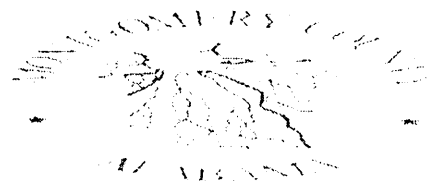
From: Donald L. Mims, Administrator

The above request is app. 07/11/11 reimbursement of actual and necessary expenses in the
approximate amount of \$558.00 and advance registration of \$558.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51500.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$6,900.00</u>	
Approved Requests:	<u>\$6,203.49</u>	
Budget Available:	<u>\$696.51</u>	
Current Requests:	<u>\$558.00</u>	
Budget Balance:	<u>\$138.51</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 7/7/2011

cc: Finance Director / Buyer