

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

May 23, 2011

AGENDA

INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

County Administrator
Deputy Administrator
County Attorney
County Engineer

Comments from Scheduled Attendees:

Tommy McKinnon and Ben Jones with Leadership Montgomery Mayoral Council
Community Corrections Executive Director Paul Brown
Revenue Commissioner Janet Buskey
City of Montgomery Public Works Director Chris Conway
Juvenile Court Administrator Bruce Howell

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Chairman Dean

Pledge of Allegiance Led By Vice Chairman Ingram

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of May 9, 2011

CONSENT AGENDA:

Consider Approval of Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. Consider Board Member Appointment to Pilgrim-Providence Water and Fire Authority, County Commission
2. Consider Continuation Grant Application with ADECA for the Helping Montgomery Families Initiative and Adoption of Resolution of Applicant for Matching Funds, District Attorney
3. Consider Modification Number 5 to 2009 Weatherization Grant Agreement, with ADECA, Grant Number ARRADOE 028-09, County Commission
4. Consider Acceptance of Reimbursement Proposal from the Montgomery Area Chamber of Commerce for the County's Ownership Interest in the One Millionth Hyundai Sonata, County Commission
5. Consider Contract with Alabama Power Company for Electric Service at the Mac Sim Butler Detention Facility located at 225 S. McDonough Street, County Commission
6. Consider Statement of Work Numbers 10 and 11 with Ingenuity, Inc., Regarding Power Optimization Project and Telecommunications Optimization, County Commission
7. Consider Amendment Number 1 to Contract with Talton Communications, Inc., Contract Number 52200-08B-011 Regarding Inmate Telephone Service, Detention Facility
8. Consider Professional Services Contract with Derrick W. Sanders Regarding the E.V.E.N. Domestic Violence Intervention/Education Program, Community Corrections
9. Consider Temporary Allocation of Office Space in Annex II for the Probate Accounting Office, Probate Judge's Office
10. Consider Miscellaneous Appropriations Reprogramming Requests, County Commission
11. Consider Bid Award for Resurfacing Various County Roads, Bid Number 53600-11B-009, Project Number MC-2-2011, Engineering Department

12. Consider Position Fill Request for GIS Coordinator, Appraisal Department
13. Consider Position Fill Request for Account Clerk, Finance Department
14. Consider Position Fill Request for Programmer Analyst II, Information Systems
15. Consider Travel/Training Requests (11)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Comments from Scheduled Attendees:

Risk Manager Scott Kramer

Reports from Staff:

County Administrator
Deputy Administrator
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

MAY 23, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

MAY 30, 2011

County Holiday (National Memorial Day)

JUNE 13, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JUNE 27, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JULY 4, 2011

County Holiday (Independence Day)

JULY 11, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JULY 25, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 1 Clerk Typist II – County Commission Office

Fill action continues for 1 Applications Development Manager – Information System
Department

Fill action continues for 1 Grant Specialist – Public Affairs Department

Fill action continues for 1 Clerk Typist II – Support Services Department

Fill action continues for 1 Maintenance Mechanic – Support Services Department

Fill action continues for 1 Revenue Auditor – Tax & Audit Department

Fill action continues for 1 Assistant Revenue Manager – Tax & Audit Department

Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit

Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit

Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit

Fill action continues for 1 Case Manager I – District Attorney's Child Support Unit

Fill action continues for 1 Dept. District Attorney Level 1 – District Attorney's Child Support
Unit

Fill action continues for 1 Pre-Trial Director – District Attorney Pre-Trial

Fill action continues for 5 Correction Officer Trainee's – Detention Facility

Fill action continues for 1 Correction Officer Sergeant – Detention Facility

Fill action continues for 1 Corrections Officer Corporal – Detention Facility

Fill action continues for 1 County Road Equipment Operator I – Engineering Department

Fill action continues for 1 Civil Engineer Tech I – Engineering Department

Fill action continues for 1 Clerk Typist II – Engineering Department

Fill action continues for 1 Clerk III – Probate Judge's Office

Fill action continues for 2 Customer Service Clerk's – Probate Judge's Office

Fill action continues for 1 Probate Court Clerk – Probate Judge's Office

Fill action continues for 1 Clerk III – Revenue Commissioner's Office

Fill action continues for 2 Deputy Sheriff Trainee/Deputy Sheriff – Sheriff's Office

Fill action continues for 1 Deputy Sheriff Corporal – Sheriff's Office

Fill action continues for 1 Account Clerk – Sheriff's Office

Fill action continues for 1 Relief Juvenile Detention Officer – Youth Facility

Fill action continues for 1 Juvenile Detention Supervisor – Youth Facility

Fill action continues for 1 Cook/Mess Steward – Youth Facility

Fill action continues for 1 Food Service Supervisor – Youth Facility

Fill action continues for 1 Juvenile Detention Officer – Youth Facility

May 23, 2011

05-23-11 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 05-13-11

Check Number	To	Check Number
216848		216950
Total Checks Paid		\$394,568.03

CHECK #	PAYEE	AMOUNT	DATE
216847	Ben Atkinson Motors, Inc.	\$ 23,174.00	05/10/11

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

05-23-11 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 05-13-11

Check Number	To	Check Number
216951		217078
Total Checks Paid		\$452,806.87

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
05/20/11**

Payroll Check Number	108353	To	Payroll Check Number	108491	\$	104,522.10
Direct Deposits					\$	790,493.89
Payroll Check Number	108492	To	Payroll Check Number	108521	\$	274,602.90
Direct Deposits					\$	322,381.12
Federal Deposits					\$	304,051.93
Total Payroll Paid					\$	1,796,051.94

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

MAY 23 2011

May 19, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Board Member Appointment

The term of Parker Gray Mount, Chairman of the Pilgrim-Providence Water and Fire Protection Authority, has expired and he prefers not to serve another term. Vice Chairman Ingram has recommended the appointment of Ellen Keel to the Board.

I am requesting that the Commission consider approval of this appointment for a 6-year term ending March 1, 2017.

DLM/tn

Pilgrim-Providence Water
And Fire Protection Authority

Members:

Term Expires:

David Livingston (Place 1) 3/1/2013
13715 Old Pike Road
Mathews, AL 36052

Richard H. Phelps (Place 2) 3/1/2015
2828 Greenwood Drive
Mathews, AL 36052

* Parker Gray Mount (Chairman) (Place 3) 3/1/2011
14876 Troy Highway
Mathews, AL 36052
Home: 288-0576

Copy of Appt. letters to: John F. Andrews
Capell, Howard, Knabe & Cobbs P.A.
P.O. Box 2069
Montgomery, AL 36197

Pilgrim-Providence Water and Fire Protection Authority
P.O. Box 143
Ramer, AL 36069

Term: 6 years



Offices of
Ellen Brooks

District Attorney

Fifteenth Judicial Circuit of Alabama

DARYL D. BAILEY
CHIEF DEPUTY DISTRICT ATTORNEY

RHONDA B. CAPE
ADMINISTRATIVE ASSISTANT

JERRY N. BLOODSWORTH
CHIEF INVESTIGATOR

MONTGOMERY COUNTY COURTHOUSE
251 SOUTH LAWRENCE STREET
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667



(334) 832-2550
FAX (334) 832-1615
www.mc-ala.org/da

Agenda

MAY 23 2011

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Rhonda B. Cape 
Administrative Assistant

DATE: May 18, 2011

RE: ADECA Juvenile Formula Grant Renewal Application

The District Attorney's Office is applying to ADECA for a continuation grant from the Juvenile Justice Formula Grant Program for the Helping Montgomery Families Initiative (HMFI). The County Commission serves as the sub grantee and there is no match required.

Please place this grant application on the Commission's agenda for approval at the meeting on Monday, May 23, 2011.

Thank you for your continued support for our HMFI program.

ADECA Law Enforcement/Traffic Safety Division 401 Adams Avenue P.O. Box 5690 Montgomery, AL 36103-5690	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">GRANT APPLICATION</td> <td style="width: 40%; text-align: right;">Page 1</td> </tr> <tr> <td colspan="2"> Date Received by LETS Grant # Assigned (Leave Blank) </td> </tr> </table> Form Revised January 10, 2004	GRANT APPLICATION	Page 1	Date Received by LETS Grant # Assigned (Leave Blank)	
GRANT APPLICATION	Page 1				
Date Received by LETS Grant # Assigned (Leave Blank)					
Application is hereby made for a grant under the program described in item 7 below in the amount and for the purpose set forth in this application					
1. Applicant Name Montgomery County Commission Address 101 South Lawrence Street Montgomery, AL 36104 Phone #: (334) 832-1259 Fax # (334) 832-2533 E-Mail	3. Authorizing Official Name Elton N. Dean, Sr., Chairman Title Montgomery County Commission Address 101 South Lawrence Street Montgomery, AL 36104 Phone # (334) 832-1210 Fax # (334) 832-2533 E-Mail				
2. Implementing Agency Name Montgomery County District Attorney Phone # (334) 832-2550	Signature _____ Date: _____				
4. Project Director Name Rhonda B. Cape, Administrative Assistant Address 251 South Lawrence Street Montgomery, AL 36102 Phone # (334) 832-2550 Fax # (334) 832-1615 E-Mail rhondacape@mc-ala.org Signature <i>Rhonda B Cape</i> Date: <i>5/18/11</i>	5. Financial Officer Name Sherrill Thomas, Finance Director Address 101 South Lawrence Street Montgomery, AL 36104 Phone # (334) 832-1268 Fax # (334) 832-2533 E-Mail sherrillthomas@mc-ala.org Signature <i>Sherrill Thomas</i> Date: <i>5/18/11</i>				
6. Type of Application ☐ Original ☒ Continuation of Previous Grant Number: 10-JF-C3-003	7. Program Under Which Application is Made Juvenile Formula Grant Program				
8. Project Start Date (Estimated) 10/1/2011	9. Project Ending Date (Estimated) 9/30/2012				
10. Does this application require a prior cost approval? ☐ Yes ☒ No					
11. Name of the Project (Brief Descriptive Title) Helping Montgomery Families Initiative	12. Grant Funds Requested \$ 61,260.00				
13. Will other Federal Support be available for any part of this project? ☒ Yes ☐ No (If yes, identify and explain on Page 9)	14. Total Project Duration (in Months) 12				
15. Project Summary: (Suitable for a news release pertaining to this project) See Attached					

PROJECT SUMMARY

The Helping Montgomery Families Initiative (HMFI) is a collaborative effort led by Montgomery County District Attorney's Office (DA) in partnership with Montgomery Public Schools System (MPS) and includes local law enforcement, healthcare professionals, mental health, social services, faith-based organizations, juvenile justice agencies and other organizations with the primary focus of intervening in the lives of school children who have been suspended from school but not charged with a criminal offense.

Studies have shown there is a correlation between truancy/school misconduct and delinquent behavior. The program's goal is to intervene at the first sign of misbehavior to help prevent a child from entering the juvenile justice system. Once a child enters the juvenile justice system the chances of that child escalating into the adult system are significant. In addition, this program benefits children who do not misbehave in school. Children perform better in an environment they perceive to be safe and free from distractions. Instruction time will be maximized, thereby enriching the overall educational process.

Section 16-28-12 of the Code of Alabama mandates that the MPS share information with the District Attorney (D.A.) concerning student truancy and suspension data. It is then the duty of the D.A. to enforce this section to ensure proper conduct by any child enrolled in public school.

August 2010- April 2011- Overall Program Activity

- ❖ Letters of Concern/Warning- Sent to Parents/Guardians of suspended students that met the program's criteria-1,911
- ❖ Assessment Letters- Sent to parents/guardians of students that received a subsequent suspension- 395
- ❖ Home Visits & Assessments Completed- 127 which included 359 children
- ❖ Multi-Disciplinary Meetings Held- 29

ADECA Law Enforcement/Traffic Safety Division 401 Adams Avenue P.O. Box 5690 Montgomery, AL 36103-5690	GRANT APPLICATION	Page 6 20. Project Narrative Detailed Budget Explain computations in the Budget Narrative on Page 8. Form Revised January 10, 2004
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A. Personnel:
List each individual with salary

Name of Employee	Position / Title	Salary	Rate Of Pay (BW, SM)	% of Time Devoted to Project	Annual Income / Unit Cost	Category Total
Joe Cameron	Case Officer I	\$ 1,440.13	24	100%	\$ 34,563.12	\$ 34,563.12
		\$ -	24	100%	\$ -	\$ -
		\$ -	24	100%	\$ -	\$ -
		\$ -	26	100%	\$ -	\$ -
		\$ -	26	100%	\$ -	\$ -
		\$ -	26	100%	\$ -	\$ -
		\$ -	26	100%	\$ -	\$ -
		\$ -	26	100%	\$ -	\$ -
See Attachment 1 (Personnel)					\$ -	\$ -
					Salaries Sub-Total	\$ 34,563.12

Fringe Benefit Computation

Item	Amount	Rate	Percentage
FICA	\$ 34,563.12		7.650%
SUI	\$ 34,563.12		0.000%
W/C	\$ 34,563.12		0.000%
Health Insurance	\$ 880.00	12	100.00%
Life Insurance	\$ -	0	100.00%
Retirement	\$ 34,563.12	1	12.31%
Other	\$ -	0	100.00%
Other	\$ -	0	100.00%
Other	\$ -	0	100.00%

	\$ 2,644.07
	\$ -
	\$ -
	\$ 10,560.00
	\$ -
	\$ 4,254.72
	\$ -
	\$ -
	\$ -
Fringe Sub-Total	\$ 17,458.79

Total Personnel Expenditures	\$ 52,021.91
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B. Confidential Expenditures:
Prior approval of procedures is required

1. Purchase of Services	\$ -
2. Purchase of Evidence	\$ -
3. Purchase of Specific Information	\$ -
Total Confidential Expenditures	\$ -

Professional Services:
Must be itemized
List by individual or type of individual, with fee basis limited to a reasonable rate not to exceed \$450 per day.

1. Individual Consultants and/or Contracting of Service Organizations

	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
Total Professional Services	\$ -

ADECA
Law Enforcement/Traffic Safety Division
401 Adams Avenue
P.O. Box 5690
Montgomery, AL 36103-5690

GRANT APPLICATION

Page 7

20. Project Narrative
Detailed Budget (Continued)

Form Revised January 10, 2004

D. Travel:

Transportation & associated cost of
project personnel. (Consultant travel is to be included in Category C)

Mileage:	\$	-
Per Diem:	\$	-
Conference Cost:	\$	-
Other:	\$	-

Total Travel \$ -

E. Operating Expenses:

Must be itemized

Postage	\$	1,500.00
Office Supplies	\$	6,080.09
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-

Total Operating Expense \$ 7,580.09

F. Equipment Purchase:

Must be itemized

Item	Qty	Unit Price	Total Item Cost
Ipad	2	\$ 829.00	\$ 1,658.00
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
See Attachment 2 (Equipment)			\$ -

Equipment Purchase Total \$ 1,658.00

Lease or Rental Equipment

	\$	-	\$	-
	\$	-	\$	-
See Attachment 2 (Equipment)			\$	-

Lease or Rental Total \$ -

Total Equipment Expense \$ 1,658.00

Total Project Cost \$ 61,260.00

\$ 61,260.00

Matching Ratio:	ADECA / LETS %	100%	ADECA / LETS Support	\$	61,260.00
	Match %	0%	Matching Contribution	\$	-

25

ADECA
Law Enforcement / Traffic Safety Division
401 Adams Avenue
Montgomery, Alabama 36103-5690

GRANT APPLICATION
Standard Subgrant Conditions
and Assurances
Page 1 of 1

Standard Subgrant Conditions and Assurances – Applicant understands and agrees that a subgrant received as a result of this application shall be subject to and incorporate the following assurances and conditions of the federal funding agency from which the grant funds originate and the Law Enforcement and Traffic Safety (LETS) Division of the Alabama Department of Economic and Community Affairs (ADECA).

1. **Authority of Authorizing Official:** It possesses legal authority to apply for the subgrant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the Applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein; and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. **Records Management:** Applicant gives assurances to maintain such data and information and submit such reports, in such form, at such times, and containing such information as the State/Federal grantor may require. The ADECA, the Comptroller General of the United States, or any of the duly authorized representatives of the federal funding agency, shall have access for purpose of audit and examinations to any books, documents, papers, and records of the subgrantee and to relevant books and records of subgrantee contractors, as provided under Public Law 98-473, "Victims of Crime Act of 1984"; Public Law 93-415, "The Juvenile Justice and Delinquency Prevention Act of 1974"; Public Law 108-79, "The Prison Rape Elimination Act"; Public Law 106-561, Public Law 107-273, Public Law 108-405, "The Paul Coverdell National Forensic Sciences Improvement Act"; Public Law 103-322, "The Violent Crime Control and Law Enforcement Act of 1994"; Public Law 100-690, "The Anti-Drug Abuse Act of 1988"; Public Law 104-034, "The Local Government Law Enforcement Block Grants Act of 1995"; Public Law 108-447, "The Consolidated Appropriations Act of 2005"; Public Law 109-162, "The Violence Against Women and Department of Justice Reauthorization Act of 2005"; Public Law 107-110, the "No Child Left Behind Act of 2001"; Public Law 104-235, the "Child Abuse Prevention and Treatment Act of 1996"; and Public Law 89-564, "The Highway Safety Act of 1966". Records of the subgrantee and contractors includes books of original entry, source documents supporting accounting transactions, the general ledger, subsidiary ledgers, personnel and payroll records, cancelled checks, and related documents. If an audit is required and/or performed, records pertinent to the award shall be retained for at least three years following the closure of the most recent audit report. If no audit is required and/or performed, records must be retained for a period of at least three (3) years from the date of submission of the Final Financial Report. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year year period, the records must be retained until completion of the action and resolution of all issues which arise from it or until the end of the regular three-year period, whichever is later.
3. **Funds Management:** Applicant assures that funds accounting, monitoring, and such evaluation procedures as may be necessary to keep such records as the State/Federal grantor agency shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received.
4. **Audit Responsibility:** Subgrantee shall satisfy requirements contained in OMB Circular A-133 and the current ADECA Audit Policy.
5. **Subgrant Fiscal Reports:** Subgrantees shall submit a Subgrant Fiscal Report, LETS Form 54, for each quarter. Submission dates are as follows:

Period Covered	Report Due
January 1 – March 31	April 15
April 1 – June 30	July 15
July 1 – September 30	October 15
October 1 – December 31	January 15

Subgrantees have 60 days from the termination date of the subgrant to pay all encumbrances incurred during the subgrant period and submit a "Final Subgrant Fiscal Report". If quarterly reports are not filed on time, funds may be withheld until they are received.

6. **Subgrant Narrative Progress Report:** Subgrantee shall submit a Narrative Progress Report, LETS Form 55, or a specialized form provided in conjunction with an award for a specialized program, on a quarterly basis with the due dates identical to those above for the Quarterly Fiscal Report. The last quarterly report should become an "Annual Performance Report" whereby an assessment of the impact of the activities carried out under the subgrant is made. This report shall describe the activity undertaken and the results achieved. It shall include the data gathered on the approved performance indicators identified within the subgrant application or identified within a "Program Brief" detailing the program for which the application was submitted to implement.
7. **Published Material:** All published material and written reports submitted under this subgrant or in conjunction with the third party agreements under this subgrant will be originally developed material unless otherwise specifically provided for in the

subgrant document. Material not originally developed included in reports will have the source identified either in the body of the report or in a footnote, whether the material is in a verbatim or extensive paraphrase format. All published material and written reports shall give notice that funds were provided under the particular State/Federal subgrant.

8. **Title of Property:** Title of property acquired in whole or in part with subgrant funds in accordance with approved budgets shall vest in the subgrantee, subject to divestment at the option of the ADECA LETS Division, where its use for project or criminal justice purposes is discontinued. Subgrantees shall exercise due caution in the use, maintenance, protection, and preservation of such property during the period of project use.
9. **Non Supplanting Certification:** Applicant understands and hereby certifies that Federal funds made available will not be used to supplant State or local funds but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made for grant-related activities. Further, that matching funds required to pay the non-Federal portion of the cost of the project, for which subgrant funds are made available, shall be in addition to funds that would otherwise be made available for law enforcement, criminal justice, victim assistance and drug enforcement. Federal funds must supplement State and local funds, not supplant them.
10. **Discrimination Prohibited:** No person shall, on the grounds of race, religion, color, national origin, sex, handicap, or limited English proficiency be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under or denied employment in connection with subgrants awarded by the ADECA LETS Division pursuant to funding from the U. S. Department of Justice, the U. S. Department of Education, the U. S. Department of Health and Human Services, the National Highway Traffic Safety Administration, or the U. S. Department of Transportation. Recipients of these federal funds are also subject to Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d (prohibiting discrimination in federally-funded programs on the basis of race, color, or national origin); Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794 (prohibiting discrimination in such programs on the basis of handicap); the Age Discrimination Act of 1975, 42 U.S.C. 8108, et seq., and the Department of Justice Nondiscrimination Regulations at 28 CFR, Part 42, Subparts C, D and G. Recipients of funds are also subject to Title I (employment of qualified disabled individuals), Title II (equal benefits of programs, services and activities to disabled individuals), and Title III (public accommodations to disabled individuals for services and activities). This grant condition shall not be interpreted to require the imposition in grant-supported projects of any percentage ratio, quota system, or other program to achieve racial balance or eliminate racial imbalance in a law enforcement agency.

In the event a federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, handicap, or limited English proficiency against a recipient of funds, the applicant will forward a copy of the finding to the appropriate federal funding agency from which the program is funded, as well as to the ADECA LETS Division within 30 days of receiving notice.

No agency or victim assistance program shall discriminate against victims because the victim disagrees with the way the State is prosecuting the criminal case.

11. **Equal Employment Opportunity Program:** Applicant agrees to formulate, as required, an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R. 42.301 et. seq. and certifies to the State that it, if required, has a current EEOP on file which EEOP will be provided to the State, if and when requested.
12. **Continuation Funding:** Subgrantee understands that the awarding of this grant in no way assures or implies continuation of funding beyond the project duration indicated on the subgrant award document.
13. **Project Income:** All interest in other income earned by the subgrantee with respect to grant funds or as a result of conduct of the grant project (sale of publications, registration fees, service charges on fees, etc.) must be accounted for.
14. **Procurement Standards:** Subgrantees must comply with the State Bid Law and the Federal minimum requirements in regard to "Procurement Standards and Procedures". The basic minimum procurement standards are as follows:
 - a. **Adequate and Effective Competition:** All procurement shall be accomplished by obtaining adequate and effective competition to the maximum practicable extent consistent with the value, the nature, and the specifications of supplies and/or services to be procured.
 - b. A minimum of two bids are required on all procurement – unless the supplies, equipment or services are of a "Sole Source" nature, and in this instance (sole Source Contracts) must have prior approval of the ADECA LETS Division prior to placing of formal application.
 - c. Proposals for requests for bids must contain non-restrictive specifications.
 - d. All procurement shall be conducted so as to avoid collusion or actual conflicts of interest as well as any possibility of the

appearance of collusion or conflicts of interest.

15. **Accounting Requirements:** Subgrantee agrees to record all project costs, both the ADECA LETS Division's and matching share, following generally accepted accounting procedures. A separate account number or cost recording system must separate all project costs from the subgrantee's other or general expenditures. Adequate documentation for all project costs, both the ADECA LETS Division's and matching share, must be maintained. Such financial records and supporting documentation must be retained and available for audit purposes. For record retention requirements, please refer to Item #2 on Page One of these conditions. Adequate documentation is defined as follows for each major budget category:
 - a. **Personnel:** Documentation must indicate payroll period, payment rate, hours per day, signature of employee and approval of supervisor.
 - b. **Professional Services:** For individuals, documentation must indicate time period, payment rate, hours per day, signature of consultant and approval of project director. For organizations, documentation must be a detailed billing indicating service performed or product delivered, payment rate consistent with contractual agreement and approval by project director.
 - c. **Travel:** Documentation must be detailed, signed by the employee and approved by the employee's supervisor.
 - d. **Supplies and Operating Expenses and Equipment:** Documentation includes audited vendor invoices approved by the project director.
16. **Equipment:** Equipment purchased with Federal funds must continue to be used for its intended purpose as prescribed by the applicable authorizing legislation after the end of the project. If the use is discontinued, a refund may be due the ADECA LETS Division. The refund will be computed on resale value in accordance with the original matching ratio.
17. **Allowable Cost:** The allowance of costs incurred under any grant shall be determined in accordance with the general principles of allowance and standards for selected costs set forth in Office of Management and Budget (OMB) Circular No. A-87, "Cost Principles for State, Local, and Indian Tribal Governments", as further defined and delineated in the "Department of Justice Financial Guide", "Education Department General Administrative Regulations", "Highway Safety Grant Management Manual", and in the ADECA LETS Division Guidelines.
18. **Expiration of the ADECA LETS Division Funds:** Regulations require that active grant funds for a fiscal year which are not expended or obligated by the subgrantee at the end of the grant period will lapse and revert to the ADECA LETS Division. Obligations outstanding as of the termination of the subgrant shall be liquidated and a "Final Financial Report" submitted within 60 days from termination date.
19. **Expenses Not Allowable:** Grant funds may not be expended for (a) items not part of the approved budget or separately approved by the ADECA LETS Division, (b) purchase of land; (c) purchase of buildings or improvements thereon, or payment of real estate mortgages, or taxes, unless specifically provided for in the grant agreement; or (d) dues to organizations or federations; (e) entertainment; (f) purchase of equipment unless provided for in the grant agreement; or (g) indirect (overhead) costs.
20. **Subgrant Adjustments:** Subgrantees must obtain prior written approval from the ADECA LETS Division for major project changes. These include (a) changes of substance in project activities, designs, or research plans set forth in the approved application; (b) changes in the project director or key professional personnel identified in the approved application; (c) changes in the approved project budget; and (d) project period extension.
21. **Utilization and Payment of Funds:** Funds awarded are to be expended only for purposes and activities covered by the subgrantee's approved project plan and budget. Depending on the rules for each federal funding source, project funds may be made available through a fund advance and reimbursement procedure. Payments will be adjusted to correct previous over-payments or under-payments.
22. **Termination of Aid:** This grant may be terminated or fund payments discontinued by the ADECA LETS Division where it finds a substantial failure to comply with the provisions of PL 94-503 or regulations promulgated, including these grant conditions or application obligations, but only after notice and hearing and pursuant to all procedures set forth in Sections 510 and 511 of PL 94-503, and to PL 107-110, and to all procedures set forth in 34 CFR 80.43 and 20 USC 3474..
23. **Foreign Travel:** Travel outside the continental United States will not be approved for funding.
24. **Conflict of Interest:** In the use of the ADECA LETS Division's grant funds officials or employees of State or local units of government and non government grantees shall avoid any action which might result in, or create the appearance of:
 - a. Using his official position for private gain

ADECA
Law Enforcement / Traffic Safety Division
401 Adams Avenue
Montgomery, Alabama 36103-5690

GRANT APPLICATION
Standard Subgrant Conditions
and Assurances
Page 4 of 4

- b. Giving preferential treatment to any person
 - c. Losing complete independence or impartiality
 - d. Affecting adversely the confidence of the public in the integrity of the Government or this program
25. **Copyrights:** Where activities supported by this grant produce original books, films, or other copyrightable material, the grantee may copyright such, but federal funding agencies reserve a royalty-free, nonexclusive and irrevocable license to reproduce, publish, and use such materials, and to authorize others to do so.
26. **Lobbying:** No part of a subgrant shall be used for publicity or propaganda purposes designed to support or defeat legislation pending before legislative bodies. However, this provision is not to be construed as limiting expenses for the purpose of testimony before legislative bodies reviewing the effectiveness of grant programs or to prevent introduction and support in the State Legislature of general statutory reform, such as criminal code revisions, etc.
27. **Bonuses or Commissions:** The subgrantee is prohibited from paying any bonus or commission to any individual for the purpose of obtaining approval of an application for the ADECA LETS Division assistance.
28. **Freedom of Information Act:** Pursuant to the Federal Freedom of Information Act (FOIA), 5 U.S.C. 552, and Section 521 of the Omnibus Crime Control and Safe Streets Act, all records, papers, and other documents required to be maintained by recipients of federal funds, including subgrantees and contractors, relating to the receipt and disposition of such funds, are required to be made available to the federal funding source. The FOIA also sets out that these records are to be made available to the public and press under the terms and conditions of the FOIA.
29. **Political Activity:** The restrictions of the Hatch Act, 5 U.S.C. Chapter 73, Subchapter III, concerning political activity by government employees are applicable to state and local government employees and to employees of private non-profit organizations that receive federal funds, whose principal employment is in connection with activities financed, in whole or in part, by federal grants.
30. **Environmental Impact:** Any application for subgrants or subcontracts, involving environmental changes or problems, must include either an environmental evaluation or a detailed environmental analysis as required by Section 102 (2) (c) of the National Environmental Policy Act.
31. **Clean Air Act and Federal Water Pollution Control Act Violation:** In accordance with the provisions of the Clean Air Act (42 U.S.C. 1857), as amended by PL 91-604, the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.) as amended by PL 91-500 and Executive Order 11738, subgrants or contracts will not be made to parties convicted of offenses under these laws.
32. **Age Discrimination in Employment Act of 1967:** Any application for subgrants or subcontracts, involving the employment of personnel, must be in compliance with the Federal "Age Discrimination in Employment Act of 1967" (29 U.S.C. 621 et seq.), which, in brief form, sets out: "Sec. 4(a) It shall be unlawful for an employer - (1) to fail or refuse to hire or to discharge any individual or otherwise discriminate against any individual with respect to his compensation, terms, conditions, or privileges of employment, because of such individual's age; (2) to limit, segregate, or classify his employees in any way which would deprive or tend to deprive any individual of employment opportunities or otherwise adversely affect his status as an employee, because of such individual's age; or (3) to reduce the wage rate of any employee in order to comply with this Act".
33. **Criminal Penalties:** Whoever embezzles, willfully misapplies, steals or obtains by fraud any funds, assets, or property which are the subject of a grant or contract or other form of assistance pursuant to federal grant funding, whether received directly or indirectly from the ADECA LETS Division, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both. Whoever knowingly and willfully falsifies, conceals, or covers up by trick, scheme, or device, any material fact in any application for assistance submitted pursuant to federal grant funding or in any record required to be maintained pursuant to federal grant funding shall be subject to prosecution under the provisions of 18 U.S.C. 1001. Any law enforcement program or project underwritten, in whole or in part, by any grant, or contract or other form of assistance pursuant to federal grant funding, whether received directly or indirectly from the ADECA LETS Division, shall be subject to the provisions of 18 U.S.C. 361.

It is understood and agreed by the undersigned that the subgrant received as a result of this application is subject to the above conditions.

Signature of Authorized Official

Date

Resolution of Applicant for Matching Funds

Whereas, the State of Alabama, through the Alabama Department of Economic and Community Affairs, Law Enforcement/Traffic Safety Division, under the Omnibus Crime Control and Safe Streets Act of 1968, (PL 90-351 as amended and other appropriate federal authorizations, is offering financial aid to combat rising crime, improve the criminal justice system, assist victims of crime, and assist in the problems of juvenile justice; and

Whereas, the Montgomery County Commission
hereinafter referred to as Applicant, is of the opinion that it would be beneficial to make application for such assistance and

Whereas, said applicant agrees to be accountable for providing the cash match toward the total cost of said project,

NOW, THEREFORE, BE IT RESOLVED by the Applicant

that, Elton N. Dean, Sr., in his/her official capacity

as Chairman, be authorized to make

application to the Alabama Department of Economic and Community Affairs, Law Enforcement/Traffic Safety Division, for said financial Assistance.

Adopted this the _____ day of _____, ____.

I, Donald L. Mims, County Administrator
(Name) (Title)

In and for the Montgomery County Commission

Do hereby certify that the above is a true and correct copy of a resolution adopted at their regular meeting of _____, _____, and the same appears in the minutes of said meeting.

Witness by hand and official seal of the Montgomery County Commission

This the _____ day of _____, ____.

(Name)

County Administrator

(Title)

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

George McCain
Chairman

Bill J. Tucker
Executive Director

Agenda

MAY 23 2011

May 12, 2011

Donald L. Mims
Montgomery County Administrator
P.O. Box 1667
Montgomery, AL 36102-1667

Dear Mr. Mims,

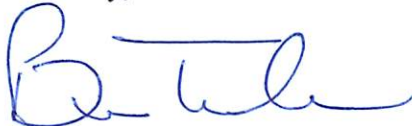
RE: Modification No. 5
Grant No. ARRADOE 028-09

Enclosed are two copies of the above-referenced Department of Energy Grant Modification.

Please sign and witness both copies and return one original to the Energy Division, ADECA, and one original to this office. Retain a copy for your files. Also enclosed is an agreement form that must be signed and returned along with the grant modification.

If you have any questions, please call my office at (334) 262-4300.

Sincerely,



Bill Tucker,
Executive Director

BT/db

Enclosures

2011 MAY 13 AM 10:31

RECEIVED
MAY 13 2011

430 SOUTH COURT STREET • MONTGOMERY, ALABAMA 36104

OFFICE OF THE GOVERNOR

ROBERT BENTLEY
GOVERNOR



STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

JIM BYARD, JR.
DIRECTOR

May 10, 2011

Mr. Bill Tucker
Executive Director
Montgomery County Commission
c/o Central Alabama Regional Planning
and Development Commission
430 South Court Street
Montgomery, AL 36104

Dear Mr. Tucker:

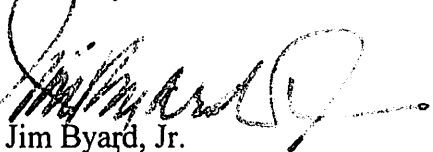
RE: Modification No. 5
Grant No. ARRADOE-028-09

Enclosed are two copies of the above-referenced Department of Energy Grant Modification.

Please sign and witness both copies and return one original to the Energy Division. Retain the other copy for your files. Also enclosed is an agreement form that must be signed and returned along with the grant modification.

If you have any questions, please call Willie Whitehead at (334) 242-5365.

Sincerely,


Jim Byard, Jr.
Director

JB/WW/ks

Enclosures

cc: Honorable Elton Dean, Sr., Board Chair

**MODIFICATION TO
2009 WEATHERIZATION GRANT AGREEMENT**

Grant Agreement No.: **ARRADOE-028-09**

Modification No.: **5**

Total Grant Amount: **\$3,304,923.00**

THIS MODIFICATION is entered into as of May 9, 2011 by and between the **ALABAMA DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS**, hereinafter, called the "Department," and the **MONTGOMERY COUNTY COMMISSION**, hereinafter, referred to as the "Subgrantee." This modification amends the **Grant Agreement No. ARRADOE-028-09** dated April 1, 2009.

1. **PURPOSE:** To amend "**Paragraph 2: Funding**", the relative attachments of the above-referenced Grant Agreement.
2. **Paragraph 2: "Funding"** is hereby amended to read as follows:

Funding: It is expressly understood and mutually agreed that in no event shall the total amount to be paid by the Department to the Subgrantee under this agreement exceed **\$3,304,923.00** for the full and completely satisfactory performance. Additional requirement relative to the Grant amount may be found in Attachment A, Paragraph 2. Any additional costs shall be borne by the Subgrantee.

IN WITNESS WHEREOF THE DEPARTMENT AND THE SUBGRANTEE HAVE EXECUTED THIS AGREEMENT AS EVIDENCED BY THE SIGNATURES BELOW:

**ALABAMA DEPARTMENT OF
ECONOMIC AND COMMUNITY AFFAIRS**

Department

MONTGOMERY COUNTY COMMISSION

Subgrantee

Terri L. Adams 5-9-11
Terri L. Adams, Chief Date
Energy Division

Authorized Official for Subgrantee Date

Jim Byard, Jr. May 9, 2011
Jim Byard, Jr. Date
Director

Subgrantee Witness Date

APPROVED AS TO FORM BY LEGAL:

Edward E. Davis
Edward E. Davis
General Counsel for ADECA

TO: ANY JUDGE

**RE: GRANT NO. ARRADOE-028-09
Modification 5**

Montgomery County Commission, c/o Central Alabama Regional Planning and Development Commission hereby specifically, intentionally, and unconditionally agrees and affirms that the terms and commitments contained in the documents pertaining to this grant/contract shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended. It is further agreed that if any provision of this grant/contract shall contravene any statute or constitutional provision or amendment, either now in effect or which may, during the course of this grant/contract, be enacted, then that conflicting provision in the grant/contract shall be deemed null and void. The grantee's/contractor's sole remedy for the settlement of any and all disputes arising under the terms of this agreement shall be limited to the filing of a claim with the Board of Adjustment for the State of Alabama.

For any and all disputes arising under the terms of this grant/contract, the parties hereto agree, in compliance with the recommendations of the Governor and the Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General's Office of Administrative Hearings or, where appropriate, private mediators.

Authorized Official of **Montgomery County Commission, c/o Central Alabama
Regional Planning and Development Commission**

SUBGRANTEE: Montgomery County Commission

Grant Agreement: ARRADOE-028-09

Mod: 5

ATTACHMENT A

WORK TO BE PERFORMED

April 1, 2009

1. The Subgrantee shall weatherize a minimum of 389 dwelling units in accordance with Priority List/Energy Audit weatherization measures as identified and approved for the State of Alabama. The Subgrantee shall utilize Blower Door technology on all dwellings to be weatherized. The minimum number of dwellings to be weatherized in each county is as follows:

<u>COUNTY</u>	<u>NUMBER OF UNITS</u>
Montgomery	389

2. If funds remain after the specified number of dwellings have been completed, it is mutually understood that additional dwellings will be weatherized until all available Grant Funds have been utilized.

SUBGRANTEE: Montgomery County Commission
GRANT AGREEMENT: ARRA DOE-028-09
MODIFICATION: 5

ATTACHMENT B

Budget Sheet

	ORIGINAL BUDGET	+INCREASE/ -DECREASE	TOTAL
ADMINISTRATIVE	\$223,989.00	\$.00	\$223,989.00
PROGRAM OPERATIONS	\$2,156,413.00	+\$369,400.00	\$2,525,813.00
HEALTH AND SAFETY	\$421,184.00	+\$45,600.00	\$466,784.00
AGENCY LIABILITY INSURANCE	\$3,337.00	\$.00	\$3,337.00
TRAINING & TECHNICAL ASSISTANCE	\$375,000.00	-\$290,000.00	\$85,000.00
FINANCIAL AUDIT	\$-0-	\$-0-	\$-0-
EQUIPMENT	\$-0-	\$-0-	\$-0-

GRAND TOTAL: \$ 3,304,923.00

MEMORANDUM

To: Mr. Donnie Mims,
Montgomery County Administrator

From: Mr. Randall L. George,
President, Montgomery Area Chamber of Commerce

Date: May 17, 2011

Subject: 1,000,000 Hyundai Sonata Vehicle

The purpose of this memorandum is to outline the terms of the agreement between the Montgomery County Commission and the Montgomery Area Chamber of Commerce for the purchase of the 1,000,000 Hyundai Sonata.

The Montgomery Area Chamber of Commerce currently has title to the vehicle and would like to purchase Montgomery County's ownership of the vehicle for economic development purposes. Based on information provided by Commissioner Reed Ingram, the car is valued at \$14,000 of which the Montgomery County Commission owns 1/3 of the valued total, an amount equal to \$4,666.66. The Montgomery Area Chamber of Commerce will reimburse the Montgomery County Commission the sum total of \$4,666.66 and will submit payment upon acceptance.



Mr. Randall L. George



ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

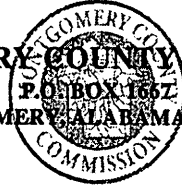
DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

MAY 23 2011

May 10, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr.
Deputy County Administrator 

SUBJECT: Alabama Power Electric Service Contract

Attached is a Contract For Electric Service with Alabama Power and Montgomery County Commission. This contract is for service for the new Detention Facility at 225 S. McDonough Street.

This contract was reviewed with Rick Hayes of Ingenuity, Inc. and we agree with his recommendations to approve this contract. The contract covers the scope of the needs for the Detention Facility.

This contract was discussed during the Information Session of the Commission meeting on May 9, 2011. The Commission agreed to place this item on the agenda for approval at the next meeting on May 23, 2011.

JAM/rw

Attachments

John Mitchell

From: Rick Hayes [RHayes@TeamIngenuity.com]
Sent: Tuesday, April 26, 2011 11:20 PM
To: Lou Ialacci
Cc: John Mitchell
Subject: RE: Alabama Power Invoice for 101 S Lawrence

Lou,

Thanks – this is what we needed and it confirmed our assumptions. There are a number of issues that need to be addressed including several of the accounts we looked at. Although there are issues with both the new jail account and the new Annex 1 account, we would recommend that you execute the Contract for Electric Service you sent me for the new jail account and return it to Alabama Power as soon as possible. However, we would not recommend executing the Contract for Electric Service for Annex 1 at this time.

As I mentioned, we really should do a new audit of your Alabama Power expenses and push for the appropriate savings and credits. This really needs to be completed before you get too far down the path on a Guaranteed Energy Savings (ESCO) Contract in order to avoid the kinds of issues that we discussed. We could complete this effort quickly and get things cleaned up for you before there are any issues with the proposed ESCO Contract. Also, as part of our analysis, we could assist you with the review of the ESCO proposals and/or the related agreements. There are a significant number of issues that need to be addressed in any ESCO agreement to ensure that Measurement and Verification is handled appropriately and that the related guarantee actually has some meaning/value.

Thanks again,

Rick

From: Lou Ialacci [mailto:LouIalacci@mc-ala.org]
Sent: Tuesday, April 26, 2011 10:14 AM
To: Rick Hayes
Cc: John Mitchell
Subject: Alabama Power Invoice for 101 S Lawrence

Rick here is the invoice for 101 S Lawrence Street as you requested. It was good talking with you and thanks for your input and offer of assistance. Lou

CONTRACT FOR ELECTRIC SERVICE

THIS CONTRACT for electric service is entered into this _____ day of _____, **2011**, ("Effective Date") between Alabama Power Company ("Company") and **MONTGOMERY COUNTY COMMISSION** ("Customer").

IN CONSIDERATION of the mutual agreements hereinafter contained, IT IS AGREED:

1. **Scope.** Company will supply electric service to Customer, and Customer will purchase, receive and pay Company for such service in accordance with this Contract.

2. **Rules, Regulations and Rates.** Alabama state law and the rules, regulations and applicable rate schedules of Company as may be filed with and regulated by the Alabama Public Service Commission govern this service and are incorporated herein by reference. Such laws, rules, regulations and rate schedules are subject to change during the term of this Contract as provided by law. Copies of current rules, regulations and applicable rate schedules will be provided by Company upon Customer's request and are available for viewing on Company's website <http://www.alabamapower.com>.

3. **Term.** The term of this Contract shall be **FIVE** (5) year(s) from the commencement of electric service under this Contract. The Contract shall continue in effect thereafter until terminated by either party providing written notice to the other in accordance with the rules, regulations and applicable rate schedules.

4. **Service to Premises.**

The characteristics of the service to be furnished under this Contract are as follows:

- a. Premises Location: **225 S. MCDONOUGH STREET, MONTGOMERY, AL 36104 (current acct #09077-80063)**
- b. Frequency: Approximately Sixty (60) Hertz
- c. Voltage and Phase: **277/480 VOLTS; THREE PHASE**
- d. Delivery Point: **AS CURRENTLY SERVED**
- e. Rate Schedule(s): **LPL**
- f. Service Level: ☐ Transmission ☐ Primary ☒ Secondary
- g. Rate Rider(s): **CTD**
- h. Commencement of Electric Service Not Later Than: _____
- i. Contract Capacity: **1200 kW**
- j. Minimum Billing Demand: See Rate Schedule

5. **Payment.** During the term of this Contract, Customer will pay monthly charges calculated in accordance with the applicable rules, regulations and rate schedules.

6. **Equipment.** Customer, at its expense, shall maintain and operate its equipment so that it does not cause unacceptable voltage fluctuations, harmonically related disturbances, overload, or other disturbances on Company's electrical and communications systems, or affect the safe, economical and reliable operation of Company's electric system. Customer, at its expense, shall immediately correct any such unacceptable use of electric power, including the provision of suitable apparatus to prevent or cure such effects where necessary.

7. **Limitation of Liability.** Company does not guarantee that service will be free from, and Company shall not be liable for, interruptions, surges, voltage fluctuations or disturbances. Company shall have no liability for any loss or damage from any loss of service, or delay in providing service.

8. **Assignment of Contract.** Customer shall not assign this Contract without written consent of Company.

9. **Remedies.** In the event of default by either party, the non-defaulting party may pursue any and all judicial and administrative remedies and relief available.

10. Non-waiver. The parties agree that this Contract does not preclude the Company from collecting any additional costs as directed or authorized by a legislative body, administrative body, or court having jurisdiction over such issues.

11. Miscellaneous. A waiver of one or more defaults by either party shall not be deemed a waiver of any other or subsequent default by such party. This Contract, upon becoming effective, shall cancel and supersede any previously existing agreement covering supply by Company to Customer of electric energy to the premises identified in Paragraph 4. herein. This document, those documents incorporated by reference, and any attachments constitute the entire agreement between the parties. No modification of this Contract, except as provided in Paragraph 2. above, shall be binding unless it is in writing and accepted by Customer and Company. This Contract shall be governed by the laws of the State of Alabama.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed by their duly authorized representatives, as of the Effective Date hereof.

MONTGOMERY COUNTY COMMISSION

By: _____

Print Name: _____

Title: _____

ALABAMA POWER COMPANY

By: _____

Print Name: **KENNY KEENAN**

Title: **COMMERCIAL ACCOUNT MANAGER**

APPROVED:

By: _____

Print Name: **MARK P. JOHNSON**

Title: **SALES MANAGER**

RATE RIDER CTD CONTRACT TERM DISCOUNT

By order of the Alabama Public Service Commission dated November 4, 2003 in Informal Docket # U-4553.

PAGE 1 of 2	EFFECTIVE DATE January, 2004 Billings	REVISION First
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AVAILABILITY

Available in all areas served from the interconnected system of the Company.

APPLICABILITY

Applicable as a rate rider to those Consumers whose contract capacity is no less than one thousand (1,000) kW and to those Consumers with multiple accounts that, in the aggregate, are no less than one thousand (1,000) kW and whose contract capacity for each account is no less than one hundred (100) kW, and are serviced under Rates FOOD-M, FMTU, GROC-M, HCARE-L, HCARE-M, HOSP-M, LODGE-L, LODGE-M, XLPEL, XLPEM, LPL, LPLE, LPLM, LPM, LPME, LPSE, LPTL, LPTM, LPTS, MTU, PMTU, PTU, RETL-L, RETL-M, RTP, SCGTU, SCH, or TXTU.

STANDARD RATE DISCOUNT

For Consumers executing an Agreement for Electric Service that may be terminated only following five (5) years' written notice to the Company, the Consumer shall receive a base rate (excluding adjustments under Rate ECR, adjustments under Rate T and the Utility Gross Receipts Tax) discount as follows:

- (1) For such contracts under Rates LPM, XLPEM, LPSE and LPME the discount shall be as follows:

Years 1 through 3,	six percent (6%);
Year 4,	eight percent (8%);
Year 5 and thereafter,	ten percent (10%).
- (2) For such contracts under Rates LPL, XLPEL, LPLE, LPTL, and RTP, the discount shall be as follows:

Years 1 through 3,	three percent (3%);
Year 4,	four percent (4%);
Year 5 and thereafter,	five percent (5%).

No discount shall be applied for contracts under Rates FOOD-M, FMTU, GROC-M, HCARE-L, HCARE-M, HOSP-M, LODGE-L, LODGE-M, LPLM, LPTM, LPTS, MTU, PMTU, PTU, RETL-L, RETL-M, SCGTU, SCH, and TXTU.

RATE RIDER CTD CONTRACT TERM DISCOUNT

By order of the Alabama Public Service Commission dated November 4, 2003 in Informal Docket # U-4553.

PAGE 2 of 2	EFFECTIVE DATE January, 2004 Billings	REVISION First
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TERMINATION OF AGREEMENT FOR ELECTRIC SERVICE

The discounts described in the preceding section are provided in recognition of the Consumer's commitment to the five (5) year rolling term, which will enhance the Company's ability to match its plan for new generation to the needs of its customers.

The manner and consequence of termination of the Agreement for Electric Service shall be as follows:

- (1) If the Consumer complies with the five (5) year notice requirement for termination and continues to take and pay for service for such five (5) year term, the applicable discount for the remaining term of the Agreement will remain fixed at the percentage in effect upon receipt of notice of cancellation.
- (2) If the Consumer chooses to terminate the Agreement for Electric Service on less than five (5) years' notice, it may do so by: (i) giving at least one (1) year's written notice to the Company; and (ii) paying an amount equal to the monthly charge for billing capacity specified in the applicable rate (except for Rates LPTL and RTP, which shall be equal to the monthly charge in Rate LPL) times the Consumer's contracted capacity for the remaining months at the time of notice of cancellation of the five (5) year rolling notice period together with recognition of the applicable discount in effect upon receipt of notice of cancellation. The payment described in (ii) above is due on or before the specified date of termination.
- (3) If the Consumer breaches the Agreement for Electric Service, it shall pay as liquidated damages, the amount set forth in item (2)(ii) above without recognition of the applicable discount, plus any attorneys' fees and court costs incurred by the Company and any outstanding billings due for service rendered.

RATE LPL LIGHT AND POWER SERVICE - LARGE

By order of the Alabama Public Service Commission dated October 20, 2008 in Docket # 24860.

The kWh charges shown reflect adjustment pursuant to Rates RSE and CNP for application to monthly bills effective for April 2010 billings.

PAGE 1 of 3	EFFECTIVE DATE January, 2009 Billings	REVISION Seventeenth
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AVAILABILITY

Available in all areas served from the interconnected system of the Company.

APPLICABILITY

Applicable for lighting, power and miscellaneous electric service when the Consumer's entire electrical requirements are furnished by the Company. Service to more than one premises shall not be combined. Service shall not be resold or shared with others. The Company reserves the right to negotiate the terms, conditions and arrangements for supplying loads of more than 30,000 kVa of capacity, subject to the approval of the Alabama Public Service Commission.

CHARACTER OF SERVICE

Three-phase service directly from the Company's 44 kV or higher transmission system (transmission) or distribution lines (primary). Three phase service at the secondary voltage of transformation facilities supplied from the Company's transmission system (primary) or distribution system (secondary). The Company shall not be required to serve loads of over 20,000 kVa of capacity except from its transmission facilities of 115 kV or higher.

MONTHLY RATE

Base Charge:

\$50.00 per customer; plus

Charge for Billing Capacity:

\$5.43 per kVa (secondary), or

\$4.75 per kVa (primary), or

\$4.26 per kVa (transmission) for all kVa of billing capacity; plus

Charge for Energy:

For the first 250 kWh per kVa of billing capacity:
3.6391¢ per kWh for all kWh.

For all over 250 kWh per kVa of billing capacity:
2.3891¢ per kWh for all kWh.

RATE LPL LIGHT AND POWER SERVICE - LARGE

By order of the Alabama Public Service Commission dated October 20, 2008 in Docket # 24860.

The kWh charges shown reflect adjustment pursuant to Rates RSE and CNP for application to monthly bills effective for April 2010 billings.

PAGE
2 of 3

EFFECTIVE DATE
January, 2009 Billings

REVISION
Seventeenth

DETERMINATION OF BILLING CAPACITY

The capacity for billing purposes shall be the measured maximum integrated fifteen (15) minute capacity during each billing period of approximately thirty (30) days; provided, however, that such capacity shall be no less than ninety percent (90%) of the measured maximum capacity requirements established during the billing months of June through September falling within the eleven (11) months preceding the billing period or seventy-five percent (75%) of the contracted capacity or 1200 kVa, whichever is greatest.

MINIMUM BILL

No monthly bill will be rendered for less than the base charge plus the charge for capacity plus applicable provisions of Rate T (Tax Adjustment).

PAYMENT

Bills for service rendered hereunder are payable within ten (10) days from the due date and if not paid within such period become delinquent and subject to charges as set forth in the Company's Rules and Regulations.

TERM OF CONTRACT

Service under this rate shall be for a minimum period of five (5) years for new Consumers (initial service or any major load addition thereto) and not less than one (1) year for other Consumers. After the initial term (whichever is applicable), service hereunder shall continue until terminated by a minimum of one (1) year's written notice by either party to the other.

ENERGY COST RECOVERY

The amount calculated at the above rate will be increased under the provisions of the Company's Rate ECR (Energy Cost Recovery) by applying the effective Energy Cost Recovery Factor.

RATE STABILIZATION AND EQUALIZATION

Rate RSE (Rate Stabilization and Equalization Factor) is incorporated in this rate and will be applied to adjust (increase or decrease) kWh charges calculated hereunder.

RATE LPL LIGHT AND POWER SERVICE - LARGE

By order of the Alabama Public Service Commission dated October 20, 2008 in Docket # 24860.

The kWh charges shown reflect adjustment pursuant to Rates RSE and CNP for application to monthly bills effective for April 2010 billings.

PAGE 3 of 3	EFFECTIVE DATE January, 2009 Billings	REVISION Seventeenth
-----------------------	---	--------------------------------

ADJUSTMENT FOR COMMERCIAL OPERATION OF CERTIFICATED NEW PLANT

Rate CNP (Adjustment for Commercial Operation of Certificated New Plant) is incorporated in this rate and will be applied to increase kWh charges calculated hereunder.

NATURAL DISASTER RESERVE

The amount calculated at the above rate will be increased under the provisions of the Company's Rate Rider NDR (Natural Disaster Reserve) by applying the effective NDR Charge.

GENERAL

The amount calculated at the above rate is subject to possible tax adjustments as set forth in Rate T (Tax Adjustment) and to rules and regulations approved or prescribed by the Alabama Public Service Commission, including any Special Rules and Regulations governing the application of this rate.

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

MAY 23 2011

May 10, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr.
Deputy Administrator *JAM*

RE: Power and Telecommunication Authorization

Because of the changes in equipment in Annex I, due to the renovation of the second and fourth floors, it is necessary that we re-evaluate our power usage. Our power usage in that building has increased greatly. Lou Ialacci, Information Systems Director, has also asked for a review of our telecommunications needs. From a cursory review by Ingenuity, Inc., I feel we need to enter into a formal contract to review power consumption, and telecommunication needs.

Attached is a Statement of Work, No. 10 and 11 from Ingenuity, Inc. to perform this work. We have a Master Agreement in place that extends through November 30, 2012. Therefore it is only necessary to approve a Statement of Work, No. 10 and 11 to complete this project. Any costs savings will be shared between the County Commission and Ingenuity, Inc.

This item was discussed during the working session of the May 9, 2011 Commission meeting. The Commission discussed all concerns they had and agreed to go forward with this agreement. I ask the Commission to approve this item at the next meeting on May 23, 2011.

JAM/rw

Attachments



Statement of Work – 10
Power Optimization Project

This Statement of Work ("SOW") dated May 10, 2011 references and is incorporated within the Master Agreement ("Agreement") dated August 21, 2007 between the Montgomery County Commission ("Montgomery County") and Ingenuity, Inc. ("Ingenuity"), as amended February 20, 2010.

Services: Ingenuity will complete a new Power Optimization Project for Montgomery County. This project will include a detailed evaluation of Montgomery County's power costs and related usage and will be similar to the project that was completed for Montgomery County per SOW – 02 dated July 1, 2005. As part of this evaluation, Ingenuity will identify opportunities for cost reduction, cost containment, rebates and credits. Ingenuity will also provide recommendations for achieving the related savings. Montgomery County will review Ingenuity's recommendations and decide which recommendations are implemented.

Related to this effort, Ingenuity will also assist Montgomery County with the review and evaluation of any Guaranteed Energy Savings Contract proposals and contracts received by Montgomery County.

Price for Services: Montgomery County will pay Ingenuity fifty percent (50%) of the savings, credits and rebates realized by Montgomery during the twelve (12) months directly following the implementation of each Ingenuity recommendation. However, Ingenuity will not share in any savings generated through energy conservation measures (ECMs) completed related to a Guaranteed Energy Savings Contract.

Project Start Date: 5/10/2011

Estimated End Date: 5/09/2012

Payment Schedule: Ingenuity will invoice Montgomery County on a quarterly basis for Ingenuity's share of the applicable savings realized by Montgomery County. Ingenuity will deliver the first invoice related to this SOW after Montgomery County starts receiving power invoices that include applicable savings. Ingenuity's additional invoices will be delivered subsequently every three months following the delivery of the first invoice. Montgomery County shall pay all invoices according to the terms of the Agreement.

Montgomery County
Representative: John Mitchell

Montgomery County Commission

Signature: _____

By: Elton N. Dean, Sr.

Title: Chairman

Ingenuity, Inc.

Signature: _____

By: Rick A. Hayes

Title: President



Statement of Work – 11
Telecommunications Optimization

This Statement of Work ("SOW") dated May 10, 2011 references and is incorporated within the Master Agreement ("Agreement") dated August 21, 2007 between the Montgomery County Commission ("Montgomery County") and Ingenuity, Inc. ("Ingenuity"), as amended February 20, 2010.

Services: Related to Montgomery County's desire to develop and distribute a Request for Proposals ("RFP") for telecommunications services and evaluate alternatives for Montgomery County's telecommunications needs, Ingenuity will provide professional services to assist in the development of the related RFP and to help evaluate responses to this RFP. Ingenuity will develop the initial draft RFP for Montgomery County, as well as help to modify this RFP as necessary to prepare it for distribution. Once Montgomery County receives responses to this RFP and related proposals, Ingenuity will assist in the evaluation of these proposals.

Price for Services: \$125 per hour – Ingenuity will not provide more than 80 hours of Services related to this SOW without getting prior written approval from Montgomery County.

Project Start Date: 5/16/2011

Estimated End Date: 10/1/2011

Payment Schedule: Ingenuity will invoice Montgomery County on a monthly basis for the Services. Montgomery County shall pay all invoices according to the terms of the Agreement.

**Montgomery County
Representative:** Lou Ialacci

Montgomery County Commission

Ingenuity, Inc.

Signature: _____

By: Elton N. Dean, Sr.

Title: Chairman

Signature: _____

By: Rick A. Hayes

Title: President

MAY 23 2011

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director *ps*
Support Services

DATE: May 18, 2011

SUBJECT: Amendment No. 1 to Contract No. 52200-08B-011,
Inmate Telephone Service

Request approval of the attached Amendment No. 1 to the above referenced contract with Talton Communications, Inc., be placed on the agenda for the County Commission meeting on May 23, 2011.

Current contract with Talton Communications, Inc. will expire on June 14, 2011. Amendment No. 1 to the contract will extend the contract until July 31, 2011. A new contract for this service will begin on August 1, 2011.

Coordination of the above made with Sheriff D.T. Marshall.

Your assistance is greatly appreciated.

Attachment

MONTGOMERY COUNTY COMMISSION
PURCHASIG OFFICE
P.O. BOX 1667
MONTGOMERY, ALABAMA

AMENDMENT
TO
CONTRACT NO. 52200-08B-011
INMATE TELEPHONE SERVICE

Amendment No. 1

DATE: May 9, 2011

Amendment No. 1 to Contract No. 52200-08B-011, Inmate Telephone Service, is hereby amended as follows:

-Contract is extended until July 31, 2011 in lieu of June 14, 2011.

All other special provisions and specifications of the contract shall remain the same.

WITNESS:

TALTON COMMUNICATIONS, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY
COMMISSION

BY: _____

TITLE: _____

**MONTGOMERY COUNTY COMMUNITY
PUNISHMENT AND CORRECTIONS AUTHORITY**
301 ADAMS AVENUE • P.O. BOX 1667
MONTGOMERY, AL 36102-1667

Agenda
MAY 23 2011

May 19, 2011

TO: Donnie Mims – County Administrator
Montgomery County Commission

FROM: Paul H. Brown – Executive Director
Montgomery County Community Corrections Department

RE: Commission Agenda Item – Contract for E.V.E.N. Services

Mr. Mims:

Please see the attached proposed contract for Professional Services with a Derrick W. Sanders for the E.V.E.N. Domestic Violence Intervention/Education program. The contract is the format used in all other contracts with E.V.E.N. professional providers and has been previously reviewed and approved by the County Attorney with the exception that the clause obligating the Commission to pay for training has been deleted based on the MCCPCA Board's direction..

Mr. Sanders has served as a student intern providing over 300 hours of free services to Community Corrections and the County Commission which are valued at over \$6,000. It was the unanimous recommendation of his E.V.E.N. professional peers that Mr. Sanders would make a welcome addition to the part-time contract E.V.E.N. staff. The E.V.E.N. Program has historically suffered from a shortage of male providers, therefore, I am recommending that the County Commission contract with Mr. Derrick Sanders to continue his services (post internship) as a paid provider. These services would be reimbursed from offender/participant fees and would not result in any additional cost in operating the E.V.E.N. program and no additional costs would be incurred on the part of the County beyond that which is already budgeted.

The MCCPCA Board met on Tuesday May 10, 2011 and approved the proposed contract with the aforementioned deletion. Given the MCCPCA Board's approval of the Contract, I am requesting that the contract be placed on the Commission Agenda for consideration at the May 23, 2011 Commission Meeting.

Respectfully submitted,



Paul H. Brown - Executive Director
Montgomery County Community Corrections Department

PAUL BROWN - EXECUTIVE DIRECTOR
(334) 832-7730 • FAX (334) 832-7176

JAIL/PRISON DIVERSION • DRUG COURT • COUNTY PROBATION • E.V.E.N. DOMESTIC VIOLENCE PROGRAM
GPS ELECTRONIC OFFENDER MONITORING • COMMUNITY SERVICE RESTITUTION • PRE-TRIAL RELEASE

8-1

**STATE OF ALABAMA
COUNTY OF MONTGOMERY**

PROFESSIONAL SERVICES CONTRACT

The Montgomery County Commission desires to enter into a Professional Services Contract with Derrick W. Sanders (also referred to as Provider), to provide offender Domestic Violence Education and related services (tutoring, orientation, Court advocacy, intake, collection of participant fees, taking attendance , documenting and reporting participant progress, etc.). Participants in said services shall be individuals who self refer or are referred by area and regional Courts to the Montgomery County Community Corrections Department for the E.V.E.N. (End Violence Effectively Now) domestic violence education/intervention program. These services shall be funded by participant/referral fees and all provisions of this contract shall be contingent on the Montgomery County Community Corrections Department receiving sufficient numbers of fee paying referrals to operate and sustain the program. Unless directed by the Executive Director of the Department and with the exception of Court advocacy services, all services performed under this Professional Services Contract shall be performed on the premises of the Montgomery County Community Corrections Department, 301, Adams Avenue, Montgomery Alabama, 36104. The Montgomery County Community Corrections Department shall be responsible for providing adequate classroom and workspace as well as materials necessary for the participants in the program. This is a Professional fee of Services Contract and compensation for materials purchased by the provider shall not be reimbursed.

Provider agrees to work with the Montgomery County Commission, the Montgomery County Community Corrections Department and consultants from the Montgomery, Alabama, Family Sunshine Center to provide the services mentioned herein and shall attend and participate in assigned in-service training to maintain minimum professional competency in the subject matter being provided to participants. It is understood that in-service training to maintain minimum level competency shall be determined by the Executive Director of the Montgomery County Community Corrections Department with consultation provided by the Montgomery, Alabama Family Sunshine Center. It is understood that failure to maintain a minimum level of proficiency and competency in the subject matter being provided to participants, as determined by participation in either assigned or substantially similar training may constitute grounds for termination of this Professional Services Contract.

The Montgomery County Commission agrees to pay to the provider a fee, of \$20.00 per hour for all services rendered under this Professional Services Contract. Fees shall be invoiced in increments of a quarter hour (15 minute periods), a half hour (30 minute periods) and/or whole hours. Only services that are scheduled and pre-approved by the Executive Director of the Montgomery County Community Corrections Department shall be compensated under this Professional Services Contract. Modifications to the monthly schedule must be approved by the Executive Director and made in writing to be compensated.

A monthly schedule of services and assignments shall be posted or otherwise made available at the office of the Montgomery County Community Corrections Department at 301 Adams Avenue, Montgomery, Alabama, 36104.

Invoicing for services charged under this Professional Services Contract shall be submitted to the Montgomery County Community Corrections Department Executive Director on an approved Monthly Invoice Form to be provided by the Montgomery County Community Corrections Department and shall contain: The name and mailing address of the provider, the Federal Tax I.D. Number or Social Security Number of the provider, the date of service, the amount of time charged, the nature of the service rendered (class instruction, tutoring, orientation, intake, Court advocacy, reporting, etc.), a total calculation or amount invoiced for each service, an aggregate total of all charges for the month, and the providers signature attesting that the invoice is accurate and correctly reflects services actually performed and the date signed. Invoice forms may be submitted no more than twice per month. Invoice Forms for any preceding month's services are due no later than the fifth business day of the month following the month services are rendered. Upon verification of the accuracy of any invoice by the Executive Director, the invoice shall be forwarded to the Montgomery County Commission for payment. Payment shall be disbursed according to the course of normal business by the Montgomery County Finance Department (presently disbursements are made twice per month). Requests for expedited payment or exceptional disbursements will not be honored.

The contract period shall begin from date of signing this contract by both parties and shall end at the close of business, September 30, 2011. Actual services to be compensated under this Contract shall commence no earlier than October 1st, 2010. Either party shall have the right to terminate this contract. In any case, this Contract may be terminated, without prior notice upon notification of the Montgomery County Community Corrections Department that all available funds from participant fees and other authorized sources have been exhausted. The provider shall have the right to terminate the contract with the Montgomery County Commission provided 30 days written notice is provided to the Commission.

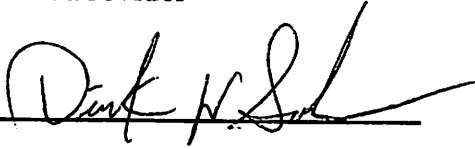
If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Once a party files a request for mediation with the other party, the parties shall select a local mediator that is agreeable between the parties and the parties agree to commence such mediation within thirty (30) days of the filing of the request. Either party may terminate the mediation at any time after the first session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. Disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama between the Montgomery County Commission and Provider.

Dated this _____ Day of _____, 2010.

E.V.E.N. Provider

MONTGOMERY COUNTY COMMISSION

BY:



BY: _____

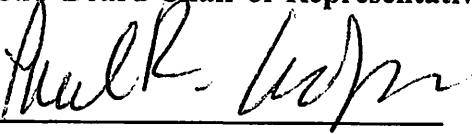
TITLE: _____

PRINT NAME:

Derrick W. Sanders

M.C.C.P.C.A Board Chair or Representative

BY: _____





ESTABLISHED 1816

MONTGOMERY COUNTY COMMISSION

ELTON N. DEAN, SR., CHAIRMAN

REED INGRAM, VICE CHAIRMAN

DIMITRI POLIZOS

JILES WILLIAMS, JR.

HAM WILSON, JR.

Agenda

MAY 23 2011

May 5, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Temporary Allocation of Office Space in Annex II for the Probate Accounting Office

During prior County Commission meetings, the Commission discussed a request from Probate Judge Reese McKinney, Jr., for the temporary allocation of office space in Annex II for the Probate Accounting Office. I was asked to review the issue and to make a recommendation.

After reviewing available office space in Annex II, I recommend that the suite of offices identified as Suites 214 and 217, be considered for allocation by the County Commission.

This would be a temporary allocation until the renovation of Annex I is completed. The current space occupied by the Probate Accounting Office has been planned to be allocated to the County Engineering Department, of which County Engineer George Speake has requested. If the Probate Accounting Office is relocated, I recommend that the vacated space be allocated to the Engineering Department.

DLM/tn

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

April 21, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Temporary Allocation of Office Space in Annex II for the Probate Accounting Office

During the last County Commission meeting, the Commission discussed a request from Probate Judge Reese McKinney, Jr., for the temporary allocation of office space in Annex II for the Probate Accounting Office. I was asked to review the issue and to make a recommendation. The Probate Accounting office currently occupies 577 square feet and is composed of two offices and a supply room.

After reviewing available office space in Annex II, I recommend that the suite of offices identified as Suite 214, be considered for allocation by the County Commission. This area is composed of 767 square feet and contains three offices. This represents approximately a 33% increase in square footage from the current office space.

This would be a temporary allocation until the renovation of Annex I is completed. The current space occupied by the Probate Accounting Office has been planned to be allocated to the County Engineering Department, of which County Engineer George Speake has requested. If the Probate Accounting Office is relocated, I recommend that the vacated space be allocated to the Engineering Department. The cost to paint and clean the carpet in Suite 214 is being determined and will be presented at the County Commission meeting on Monday.

DLM/tm

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

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Agenda

MAY 23 2011

May 23, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

- C-2011-70: Montgomery County Recreation Department, for Boys & Girls Clubs of Montgomery, for Social, Cultural, and Athletic Programs for Youngsters, Primarily from Disadvantaged Circumstances - \$1,500; (Ingram)
- C-2011-71: Greg Calhoun Foundation, Inc., for After School Program - \$1,500; (Williams)
- NC-2011-73: BOE, Morningview Elementary School, for Covered Walk Way - \$5,000; (Polizos)

DLM/tll

10-1

MAY 23 2011

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director *ps*
Support Services

DATE: May 18, 2011

SUBJECT: Bid No. 53600-11B-009, Project #MC-2-2011,
Resurfacing Various County Roads

Request approval of award on the above referenced bid, to the low bid of Wiregrass Construction Company, Inc. in the amount of \$1,289,531.00, be placed on the agenda for the County Commission meeting on May 23, 2011. (copy of spread sheet attached)

Coordination of award made with Mr. George C. Speake, County Engineer.

Your assistance is greatly appreciated.

Attachment

[illegible]

11-2

JANET BUSKEY
REVENUE COMMISSIONER

ALLYSON HOLLAND
CHIEF CLERK

MONTGOMERY COUNTY
REVENUE COMMISSIONER'S OFFICE

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org



Agenda

MAY 23 2011

MONTGOMERY COUNTY
REVENUE COMMISSIONER'S
OFFICE
2011 MAY -4 PM 2:56

May 4, 2011

MEMORANDUM

TO: Donnie Mims
County Administrator

FROM: Janet Y. Buskey *JYB*
Revenue Commissioner

SUBJECT: Commission Agenda

Due to the retirement of Ron Stanfield, effective June 1, 2011, I am requesting to fill his upcoming vacancy of GIS Coordinator in the Appraisal Department. This position is essential to the Appraisal Department, as the GIS Coordinator is responsible for managing the Geographical Information System for Montgomery County, the City of Montgomery, and the Water Works Board. I would like to fill this position from within as soon as possible.

Please include this position fill request on the next County Commission agenda. If you have any questions, please feel free to contact me.

ATTACHMENT

Main Office
Downtown (Annex III)
101 S Lawrence St
Montgomery, AL 36104

East Office
5340B Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

12-1

COPY

POSITION FILL REQUEST

DEPARTMENT: Appraisal

DEPARTMENT HEAD: Janet Y. Buskey

SUPERVISOR: Chief Appraiser

COMPLETED ACTION DATES

1 _____ dept request
2 _____ admin review
3 _____ pers dept
4 _____ cert to admin
5 _____ dept selection
6 _____ final review

1 POSITION TITLE GIS COORDINATOR

POSITION NUMBER 850219005

PROPOSED EFFECTIVE DATE 6-1-11

TYPE OF APPOINTMENT (x) PERMANENT () TEMPORARY

RECRUITING

(x) PROMOTIONAL REGISTER () TRANSFER

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE A10 (\$53,523 - \$76,192)

Janet Y. Buskey
Department Head

Date 5/3/2011

2 ADMINISTRATIVE REVIEW

() APPROVED
() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional _____ Candidates
Open-competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4 SELECTEE: _____

Appointing Authority

Date _____

5 () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

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www.mc-ala.org

Agenda

MAY 23 2011

May 10, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr. *JAM*
Deputy Administrator

SUBJECT: Critical Position Fill Request for Account Clerk

Sherrill Thomas, Finance Director, has submitted a position fill request for an Account Clerk. This vacancy is created by the transfer of an employee to another department effective May 23, 2011. This position is critical to the ongoing accounts payable and preparation and recording of deposits for the County.

The vacancy will create an undue hardship on an already burdened workload of only one employee. There will also be a cost savings for the County as the current employee is at the top of the pay scale. The new employee will come in at the entry level.

This item was discussed during the working session on May 9, 2011. The Commission carefully considered this item, and I now ask the Commission to approve this position fill request at the next Commission meeting on May 23, 2011.

JAM/rw

Attachments

ELTON N. DEAN, SR., CHAIRMAN
REED INGRAM, VICE CHAIRMAN
DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION
FINANCE DEPARTMENT
101 S. LAWRENCE STREET • P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, ADMINISTRATOR
SHERRILL R. THOMAS, CPA, FINANCE DIRECTOR
(334) 832-1230
TDD (334) 265-3568
FAX (334) 832-2533

Memo

To: John Mitchell, Deputy Administrator

From: Sherrill Thomas, Finance Director *ST*

Date: May 4, 2011

Re: Critical Position Fill Request for Account Clerk, Finance Department

Please consider this request to fill an Account Clerk position in the Finance Department. The employee currently in the position is transferring to another department effective May 23, 2011. This is one of only two employees that are responsible for final review of vendor invoices and payment processing of every vendor invoice for all County departments and funds. This position also prepares and records every revenue deposit of the County.

The workload of the two employees is currently exhaustive and could not be done without filling this critical position. The employee vacating the position is at the top of the pay range for this position; therefore a budget savings should be realized with the replacement.

I am requesting permission to initiate a position fill request for the Account Clerk position.

Thank you for your consideration.

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: MONTGOMERY COUNTY COMMISSION FIN/

DEPARTMENT HEAD: SHERRILL THOMAS

SUPERVISOR: SHERRILL THOMAS

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title ACCOUNT CLERK (Replacing Rebecca Green)

Position Number 210116004

Proposed Effective Date May 23, 2011

Type of Appointment (☒) Permanent (☐) Temporary

Recruiting

- (☐) Promotional Register
(☒) Open Competitive Register

- (☒) Transfer Pay grade to be based upon
(☐) Reemployment City and County of
Montgomery Personnel Rules and
Regulations, Rule VI, Section 10(c)
Transfers.

Pay Grade A-03 - Step 1

Sherrill Thomas
Department Head

Date 5/10/11

2. Administrative Review

- (☐) Approved
(☐) Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. (☐) Manpower data entered by _____ Date _____
(☐) Payroll entered by _____ Date _____

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
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Agenda

MAY 23 2011

May 10, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr. *JAM*
Deputy Administrator

SUBJECT: Critical Position Fill Request for Programmer Analyst II
Information Systems

Lou Ialacci, Information Systems Director, has submitted a position fill request for a Programmer Analyst II. This vacancy is created by the resignation of an employee with over fifteen years of experience with the County. This position is critical to the ongoing and growing technical and programming needs of the County.

This already budgeted position will not add to the County payroll. There may be a payroll savings as the previous employee had many years of experience with the County.

The Commission reviewed this item during the working session on May 9, 2011. I ask the Commission to approve this item at the next meeting on May 23, 2011. Your careful consideration is appreciated.

JAM/rw

Attachments

Memo

To: John Mitchell

From: Lou Ialacci

Date: May 3, 2011

Re: Critical Position Fill Request for Programmer Analyst II, Information Systems

Please consider this request to fill a Programmer Analyst II position in the Information Systems Department. This position was vacated April 29, 2011 with the resignation of an employee with over fifteen years with the County. This is a critical position as the County's information and technology requirements continue to expand.

The technical and programming skills needed to effectively provide the services required by the Information Systems Department have greatly increased over the last four years. There are essential systems and services that we are responsible for that must be available and functional twenty-four hours a day in order to serve the public and we must have trained personnel to deliver this service.

Our department's responsibilities have grown substantially with new applications in the Sheriff's Office, new website services, and anticipated requests from the Revenue Commissioner and District Attorney's Offices in addition to the current programs. One of the most important services we provide is local hands on support for user applications and development of small new custom reports and applications for departments to provide better customer service for the citizens of Montgomery County. We have been trying to accomplish this with no additions to staff and a small reduction in the department's budget when the mainframe computer was removed in January 2009.

I am requesting permission to initiate a position fill request for the Programmer Analyst II position. The current 2011 budget includes the funds to cover the cost of the position.

Thank you for your consideration

ORIGINAL

Montgomery County Commission Form 102 (new oct 1996)

Position Fill Request

DEPARTMENT: Information Systems

DEPARTMENT HEAD: Lou Ialacci

SUPERVISOR: John Mitchell

COMPLETED ACTION DATES

1. ___ dept request
2. ___ admin review
3. ___ pers dept
4. ___ cert to admin
5. ___ dept selection
6. ___ final review

1. POSITION TITLE: Programmer Analyst II

POSITION NUMBER: 220152008

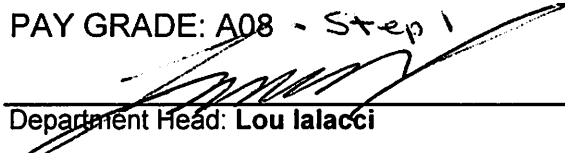
PROPOSED EFFECTIVE DATE: June 13, 2011

TYPE OF APPOINTMENT (X) Permanent () Temporary

RECRUITING

- () PROMOTIONAL REGISTER () TRANSFER
(X) OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE: A08 - Step 1


Department Head: Lou Ialacci

5/18/2011
Date

2 ADMINISTRATIVE REVIEW

- () APPROVED
() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date

4 SELECTEE:

Appointing Authority

Date

5 () Manpower data entered by _____

Date

() Payroll entered by _____

Date

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 19

Date: May 13, 2011
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL

Departure Date: June 30, 2011

Return Date: July 2, 2011

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: to attend the 2011 ACCMA Summer Conference

Traveler (s) Name: 1. Donald Mims 4. _____
2. John A. Mitchell 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,976.00

Advance Registration Required: \$400.00

Department Name: County Commission

Fund Name: General

Additional Comments: Mileage - \$350.00; Registration - \$400.00; Hotel - \$776.00; Meals- 450.00

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$1,976.00 and advance registration of \$400.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-51100.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$22,500.00

Approved Requests: \$14,927.79

Budget Available: \$7,572.21

Current Requests: \$1,976.00

Budget Balance: \$5,596.21

Donald L. Mims, Administrator



Reviewed by: B. Green

Date: 5/19/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 20

Date: May 13, 2011
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: August 16, 2011 Return Date: August 18, 2011
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: to attend the ACCA 83rd Annual Convention

Traveler (s) Name: 1. Elton Dean, Sr. 4. Donald Mims
2. Reed Ingram 5. John Mitchell, Sr.
3. Jiles Williams, Jr. 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$4,754.80 Advance Registration Required: \$925.00

Department Name: County Commission Fund Name: General

Additional Comments: Mileage - 1009.80; Meals - 1125.00; Hotel - 1665.00; Registration - 925.00;
Tolls - 30.00

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$4,754.80 and advance registration of \$925.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51100.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$22,500.00</u>	
Approved Requests:	<u>\$14,927.79</u>	
Budget Available:	<u>\$7,572.21</u>	
Current Requests:	<u>\$6,730.80</u>	
Budget Balance:	<u>\$841.41</u>	

Donald L. Mims, Administrator



Reviewed by: B. Green

Date: 5/19/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 21

Date: May 18, 2011
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 2, 2011 Return Date: September 2, 2011
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend ASCPA Course: Microsoft Office 2010 - Master the World's Most Popular Application Suite

Traveler (s) Name: 1. Donald Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$250.00 Advance Registration Required: \$250.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration - 250.00

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$250.00 and advance registration of \$250.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$22,500.00</u>
Approved Requests:	<u>\$14,927.79</u>
Budget Available:	<u>\$7,572.21</u>
Current Requests:	<u>\$6,980.80</u>
Budget Balance:	<u>\$591.41</u>

Donald L. Mims, Administrator



Reviewed by: B. Green

Date: 5/19/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 22

Date: May 18, 2011
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 23, 2011 Return Date: September 23, 2011
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend 19th Annual Financial Accounting and Auditing Conference

Traveler (s) Name: 1. Donald Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$230.00 Advance Registration Required: \$230.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration - 230.00

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$230.00 and advance registration of \$230.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51100.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$22,500.00</u>	
Approved Requests:	<u>\$14,927.79</u>	
Budget Available:	<u>\$7,572.21</u>	
Current Requests:	<u>\$7,210.80</u>	
Budget Balance:	<u>\$361.41</u>	

Donald L. Mims, Administrator



Reviewed by: B. Green

Date: 5/19/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 23

Date: May 18, 2011
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 8, 2011 Return Date: September 8, 2011

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: to attend ASCPA Courses: (1) Annual Update for State & Local Governments and Not-For-Profits; and (2) The 2011 Revised Yellow Book: Government Auditing Standards

Traveler (s) Name: 1. Donald Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$310.00 Advance Registration Required: \$310.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration Fee \$155.00 per course

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$310.00 and advance registration of \$310.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$22,500.00</u>
Approved Requests:	<u>\$14,927.79</u>
Budget Available:	<u>\$7,572.21</u>
Current Requests:	<u>\$7,520.80</u>
Budget Balance:	<u>\$51.41</u>

Donald L. Mims, Administrator



Reviewed by: B. Green

Date: 5/19/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 13

Date: May 18, 2011
To: Donald L. Mims, Administrator
From: Janet Buskey
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn, AL
Departure Date: June 1, 2011 Return Date: June 3, 2011
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: AL County Government Institute - County Growth through Development and Infrastructure Conference

Traveler (s) Name: 1. Janet Buskey 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$820.00 Advance Registration Required: \$215.00

Department Name: Revenue Fund Name: General Fund

Additional Comments: Total Est. Cost includes registration, travel, lodging and food.

To: Janet Buskey
From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$820.00 and advance registration of \$215.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51500.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$6,900.00</u>	
Approved Requests:	<u>\$3,993.52</u>	
Budget Available:	<u>\$2,906.48</u>	
Current Requests:	<u>\$820.00</u>	
Budget Balance:	<u>\$2,086.48</u>	

Donald L. Mims, Administrator



Reviewed by: B. Green

Date: 5/19/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 16

Date: May 9, 2011
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Manager
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: June 28, 2011 Return Date: July 1, 2011
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: ACCMA Planning Meeting and Summer Conference

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,289.96 Advance Registration Required: \$200.00

Department Name: Risk Management Fund Name: General Liability

Additional Comments: Hotel - 663.00; Mileage - 201.96; Meals - 225.00; Registration - 200.00

To: Scott Kramer, Risk Manager

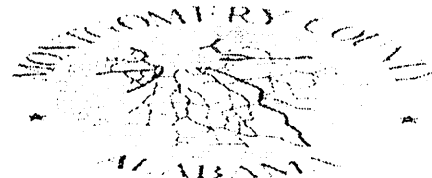
From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$1,289.96 and advance registration of \$200.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>007-51120.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$16,000.00</u>	
Approved Requests:	<u>\$3,475.36</u>	
Budget Available:	<u>\$12,524.64</u>	
Current Requests:	<u>\$1,289.96</u>	
Budget Balance:	<u>\$11,234.68</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/10/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 17

Date: May 16, 2011
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Manager
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Phoenix, AZ
Departure Date: November 17, 2011 Return Date: November 21, 2011
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: to attend the ICMA 2012 Annual Conference Planning Committee Meeting

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: General Liability

Additional Comments: All Expenses reimbursed by ACCMA

To: Scott Kramer, Risk Manager
From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>007-51120.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$16,000.00</u>	
Approved Requests:	<u>\$3,475.36</u>	
Budget Available:	<u>\$12,524.64</u>	
Current Requests:	<u>\$1,289.96</u>	
Budget Balance:	<u>\$11,234.68</u>	

Donald L. Mims, Administrator



Reviewed by: B. Green

Date: 5/17/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 11

Date: May 16, 2011
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Milwaukee, Wisconsin
Departure Date: June 5, 2011 Return Date: June 8, 2011
Conference Leave (Days / Hours): 3 days
Purpose of Travel: IPMA-HR Meeting

Traveler (s) Name: 1. Barbara Montoya 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: _____

Department Name: Personnel Fund Name: Merit System

Additional Comments: _____

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$14,997.35</u>	
Budget Available:	<u>\$2.65</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$2.65</u>	

Donald L. Mims, Administrator



Reviewed by: B. Green

Date: 5/19/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 24

Date: May 13, 2011
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: July 5, 2011 Return Date: July 8, 2011
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: To Attend: ADAA 2011 Summer Conference

Traveler (s) Name: 1. Carrie Gray 4. _____
2. Crystal Taylor 5. _____
3. Kevin Davidson 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$4,461.00 Advance Registration Required: \$1,125.00

Department Name: District Attorney/VAWA Fund Name: 760-51260-292

Additional Comments: _____

To: Ellen Brooks
From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$4,461.00 and advance registration of \$1,125.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>760-51260.292</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training / Grant</u>	
Current Budget:	<u>\$190,000.00</u>	
Approved Requests:	<u>\$61,941.71</u>	
Budget Available:	<u>\$128,058.29</u>	
Current Requests:	<u>\$4,461.00</u>	
Budget Balance:	<u>\$123,597.29</u>	

Donald L. Mims, Administrator



Reviewed by: B. Green

Date: 5/17/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY 23 2011

Request # 25

Date: May 13, 2011
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: July 5, 2011 Return Date: July 8, 2011
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: To Attend: ADAA 2011 Summer Conference

Traveler (s) Name: 1. Katie Langer 4. Wes Shaw
2. Michele Smith 5. Sheena Allen
3. Michael Caddell 6. John Kachelman

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$8,922.00 Advance Registration Required: \$2,250.00

Department Name: District Attorney Fund Name: 760-51260-265

Additional Comments: _____

To: Ellen Brooks
From: Donald L. Mims, Administrator

The above request is app. 05/23/11 reimbursement of actual and necessary expenses in the
approximate amount of \$8,922.00 and advance registration of \$2,250.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>760-51260.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$45,000.00</u>	
Approved Requests:	<u>\$16,896.76</u>	
Budget Available:	<u>\$28,103.24</u>	
Current Requests:	<u>\$8,922.00</u>	
Budget Balance:	<u>\$19,181.24</u>	

Donald L. Mims, Administrator



Reviewed by: B. Green

Date: 5/17/2011

cc: Finance Director / Buyer

15-11