

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

May 9, 2011

AGENDA

INFORMATION SESSION

Call to Order Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

County Administrator
Deputy Administrator
County Attorney
County Engineer

Comments from Scheduled Attendees:

Montgomery Area Chamber of Commerce President Randy George and Senior Vice
President of Corporate Development Ellen McNair
Revenue Commissioner Janet Buskey
Cassandra Crosby and Ron Drinkard with Crosby Drinkard Group, LLC
Director of Elections Justin Aday

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Wilson

Pledge of Allegiance Led By Chairman Dean

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of April 25, 2011

CONSENT AGENDA:

Consider Approval of Accounts Payable Checks and Payroll Checks

RESOLUTION:

Consider Adoption of Resolution Honoring the Memory of Colonel Ernest Craigwell, Jr.

NEW BUSINESS:

1. Consider Establishing a Local Preference Zone for the Bidding of Automobiles, Vans and Trucks, not to Exceed Three-Quarter Ton, County Commission
2. Consider Agreement with the Town of Pike Road Regarding Maintenance of the Nature Trail on Meriwether Road and Related Resolution, Engineering Department
3. Consider Miscellaneous Appropriations Reprogramming Requests, County Commission
4. Consider Budget Change Request Number 19, County Commission Appropriations
5. Consider Increasing Part-time Juvenile Detention Officer Allotments from Two to Five Male Positions, Youth Facility
6. Consider Position Fill Request for Juvenile Detention Officer, Position Number 012, Youth Facility
7. Consider Travel/Training Requests (7)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Comments from Scheduled Attendees:

Manager Myles Mayberry, III, with Alabama State University Demographic Research
Services
Executive Director Rebecca R. Morris with The Second Chance Foundation
Revenue Manager Terri Henderson

Reports from Staff:

County Administrator
Deputy Administrator
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

MAY 9, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

MAY 23, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

MAY 30, 2011

County Holiday (National Memorial Day)

JUNE 13, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JUNE 27, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JULY 4, 2011

County Holiday (Independence Day)

JULY 11, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JULY 25, 2011

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 1 Clerk Typist II – County Commission Office

Fill action continues for 1 Applications Development Manager – Information System

Department

Fill action continues for 1 Grant Specialist – Public Affairs Department

Fill action continues for 1 Clerk Typist II – Support Services Department

Fill action continues for 1 Revenue Auditor – Tax & Audit Department

Fill action continues for 1 Assistant Revenue Manager – Tax & Audit Department

Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit

Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit

Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit

Fill action continues for 1 Case Manager I – District Attorney's Child Support Unit

Fill action continues for 1 Dept. District Attorney Level 1 – District Attorney's Child Support

Unit

Fill action continues for 1 Pre-Trial Director – District Attorney Pre-Trial

Fill action continues for 5 Correction Officer Trainee's – Detention Facility

Fill action continues for 1 Correction Officer Sergeant – Detention Facility

Fill action continues for 1 Corrections Officer Corporal – Detention Facility

Fill action continues for 1 County Road Equipment Operator I – Engineering Department

Fill action continues for 1 Civil Engineer Tech I – Engineering Department

Fill action continues for 1 Clerk Typist II – Engineering Department

Fill action continues for 1 Clerk III – Probate Judge's Office

Fill action continues for 2 Customer Service Clerk's – Probate Judge's Office

Fill action continues for 1 Probate Court Clerk – Probate Judge's Office

Fill action continues for 1 Clerk III – Revenue Commissioner's Office

Fill action continues for 2 Deputy Sheriff Trainee/Deputy Sheriff – Sheriff's Office

Fill action continues for 1 Deputy Sheriff Corporal – Sheriff's Office

Fill action continues for 1 Account Clerk – Sheriff's Office

Fill action continues for 1 Relief Juvenile Detention Officer – Youth Facility

Fill action continues for 1 Juvenile Detention Supervisor – Youth Facility

Fill action continues for 1 Cook/Mess Steward – Youth Facility

Fill action continues for 1 Food Service Supervisor – Youth Facility

May 9, 2011

05-09-11 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 04-29-11

Check Number	To	Check Number
216556		216644
Total Checks Paid		\$443,431.51

CHECK #	PAYEE	AMOUNT	DATE
216554	Farmers Market Café	\$ 4,940.00	04/27/11
216555	Caria Annual Meeting	\$ 115.00	04/27/11

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

05-09-11 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 04-29-11

Check Number	To	Check Number
216645		216770
Total Checks Paid		\$312,829.01

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

05-09-11 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 04-29-11

Check Number	To	Check Number
216771		216772
Total Checks Paid		\$2,759.89

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

05-09-11 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 05-06-11

Check Number	To	Check Number
216773		216789
Total Checks Paid		\$149,337.85

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

05-09-11 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 05-06-11

Check Number	To	Check Number
216790		216846
Total Checks Paid		\$504,271.36

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID****CHECKS ARE DATED
05/06/11**

Payroll Check Number	108181	To	Payroll Check Number	108320	\$	109,086.43
Direct Deposits					\$	804,356.36
Payroll Check Number	108321	To	Payroll Check Number	108352	\$	276,345.00
Direct Deposits					\$	323,709.49
Federal Deposits					\$	310,344.68
Total Payroll Paid					\$	1,823,841.96

CHECK #

108180

PAYEE

Chapman Frazer McCurdy

AMOUNT

\$324.32

DATE

04/29/11

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

RESOLUTION

WHEREAS, Col. Ernest Craigwell, Jr., a native of New York City, New York, was born on October 24, 1926, to Ernest and Imogene Craigwell; and

WHEREAS, his military career began in Tuskegee, Alabama, in the segregated Army Air Corps in 1945 at the end of WWII, and covered tours in wartime Korea and Vietnam in the United States Air Force; and

WHEREAS, Col. Craigwell successfully completed over 400 missions as a fighter pilot, 4100 hours in fighter aircraft, 18 years in fighter squadrons and also served as squadron commander. He brought intelligence and laser-like focus to each responsibility, thus earning the respect of his colleagues; and

WHEREAS, Col. Craigwell, known by many pilots of the USAF as the "pilot's pilot", had a deep love for the many planes he flew, including his first jet – the F-86 and his last – the F-4; and

WHEREAS, he was honored with the U.S. Congressional *Gold Medal of Freedom*, earned as a Tuskegee Airman, and he retired from the USAF after 29 years of service to his country; and

WHEREAS, throughout his life, Col. Craigwell realized the importance of giving back to his fellowman: He, along with his military co-workers, opened a Korean orphanage; he served on the executive board of the Las Vegas Urban League and the Ventura County grand jury; and

WHEREAS, upon arrival to Millbrook, Alabama, following Hurricane Katrina's devastation in New Orleans and the Gulf Coast, Col. Craigwell became active in the greater Montgomery area: he was a cherished member of the Mt. Zion AME Zion Church of Montgomery and as an avid military historian, he shared his optimism, encouragement and belief in others with military men and women, veterans, the public and most especially to children in whom he had so much faith; and

WHEREAS, Col. Craigwell passed away peacefully on April 9, 2011, surrounded by those he held dear. Left to cherish his memory are his beloved wife, Florence, four daughters, five grandchildren and one great-grandchild and numerous family members and friends; and

WHEREAS, Col. Craigwell was grounded in love of God, country, and family, and he lived a life marked by boundless generosity and excellence in whatever he pursued,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission doth hereby honor the memory of Col. Ernest Craigwell, Jr., acknowledge his contributions to the citizens of Montgomery County and to the world, and express our condolences to his family.

We hereby certify that the above
Resolution was Adopted by the
Montgomery County Commission
on this, the 9th day of May, 2011.

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
E. Ham Wilson, Jr.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

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ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
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Agenda

MAY - 9 2011

May 5, 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Local Preference Zone for Montgomery County

As discussed in the Montgomery County Commission meeting on April 25, 2011, I am requesting that the County Commission establish a local preference zone for the bidding of automobiles, vans and trucks, not to exceed three-quarter ton.

This local preference zone will consist of the boundaries of Montgomery County and the three-percent preference described in Code Section 41-16-50 shall be applied. Attached is a copy of Code Section 41-16-50: *Contracts for which Competitive Bidding is Required*.

At the time of award, the County Commission will have the option to decide whether the State of Alabama bid will be considered.

Attachment
DLM/dh

1-1

836 So.2d 807 (Ala.2002), rehearing denied. States ⇨ 98

2. Suit by unsuccessful bidder

An unsuccessful bidder on a public contract may not sue for monetary damages under pub-

lic bid law, recover bid preparation expenses, or insist upon the award of a contract. Vinson Guard Service, Inc. v. Retirement Systems of Alabama, 836 So.2d 807 (Ala.2002), rehearing denied. Public Contracts ⇨ 5.1

ARTICLE 3.

COMPETITIVE BIDDING ON CONTRACTS OF CERTAIN STATE AND LOCAL AGENCIES, ETC.

CASENOTES

Purpose 2

2. Purpose

Legislative intent in passing Competitive Bid Law was to get best quality equipment at lowest possible price. (Per Thompson, J., with one judge concurring, and three judges concurring in the result.) Board of School Com'rs of Mobile County v. Coastal Builders, Inc., 945

So.2d 1059 (Ala.Civ.App.2005), rehearing denied. Public Contracts ⇨ 5.1

Provisions of Competitive Bid Law are designed for public's benefit, and not for benefit of those vying for public funds. (Per Thompson, J., with one judge concurring, and three judges concurring in the result.) Board of School Com'rs of Mobile County v. Coastal Builders, Inc., 945 So.2d 1059 (Ala.Civ.App.2005), rehearing denied. Public Contracts ⇨ 5.1

§ 41-16-50. Contracts for which competitive bidding required.

(a) With the exception of contracts for public works whose competitive bidding requirements are governed exclusively by Title 39, all expenditure of funds of whatever nature for labor, services, work, or for the purchase of materials, equipment, supplies, or other personal property involving fifteen thousand dollars (\$15,000) or more, and the lease of materials, equipment, supplies, or other personal property where the lessee is, or becomes legally and contractually, bound under the terms of the lease, to pay a total amount of fifteen thousand dollars (\$15,000) or more, made by or on behalf of any state trade school, state junior college, state college, or university under the supervision and control of the State Board of Education, the district boards of education of independent school districts, the county commissions, the governing bodies of the municipalities of the state, and the governing boards of instrumentalities of counties and municipalities, including waterworks boards, sewer boards, gas boards, and other like utility boards and commissions, except as hereinafter provided, shall be made under contractual agreement entered into by free and open competitive bidding, on sealed bids, to the lowest responsible bidder. Prior to advertising for bids for an item of personal property, where a county, a municipality, or an instrumentality thereof is the awarding authority, the awarding authority may establish a local preference zone consisting of either the legal boundaries or jurisdiction of the awarding authority, or the boundaries of the county in which the awarding authority is located, or the boundaries of the Core Based Statistical Area (CBSA) in which the awarding authority is located. If no such action is taken by the awarding authority, the boundaries of the local preference zone shall be deemed to be the same as the legal boundaries or jurisdiction of the awarding authority. In the event a bid is received for an item of personal

property to be purchased or contracted for from a person, firm, or corporation deemed to be a responsible bidder, having a place of business within the local preference zone where the county, a municipality, or an instrumentality thereof is the awarding authority, and the bid is no more than three percent greater than the bid of the lowest responsible bidder, the awarding authority may award the contract to the resident responsible bidder. In the event only one bidder responds to the invitation to bid, the awarding authority may reject the bid and negotiate the purchase or contract, providing the negotiated price is lower than the bid price.

(b) The governing bodies of two or more contracting agencies, as enumerated in subsection (a), or the governing bodies of two or more counties, or the governing bodies of two or more city or county boards of education, may provide, by joint agreement, for the purchase of labor, services, or work, or for the purchase or lease of materials, equipment, supplies, or other personal property for use by their respective agencies. The agreement shall be entered into by similar ordinances, in the case of municipalities, or resolutions, in the case of other contracting agencies, adopted by each of the participating governing bodies, which shall set forth the categories of labor, services, or work, or for the purchase or lease of materials, equipment, supplies, or other personal property to be purchased, the manner of advertising for bids and the awarding of contracts, the method of payment by each participating contracting agency, and other matters deemed necessary to carry out the purposes of the agreement. Each contracting agency's share of expenditures for purchases under any agreement shall be appropriated and paid in the manner set forth in the agreement and in the same manner as for other expenses of the contracting agency. The contracting agencies entering into a joint agreement, as herein permitted, may designate a joint purchasing or bidding agent, and the agent shall comply with this article. Purchases, contracts, or agreements made pursuant to a joint purchasing or bidding agreement shall be subject to all terms and conditions of this article.

In the event that utility services are no longer exempt from competitive bidding under this article, non-adjointing counties may not purchase utility services by joint agreement under authority granted by this subsection.

(c) The awarding authority may require bidders to furnish a bid bond for a particular bid solicitation if the bonding requirement applies to all bidders, is included in the written bid specifications, and if bonding is available for the services, equipment, or materials. (Acts 1967, Ex. Sess., No. 217, p. 259, § 1; Acts 1975, No. 1136, p. 2234, § 1; Acts 1979, No. 79-452, p. 732; Acts 1979, No. 79-662, p. 1160; Acts 1980, No. 80-429, p. 598; Acts 1981, No. 81-434, p. 679, § 1; Acts 1985, No. 85-281, p. 180, § 1; Acts 1989, No. 89-687, p. 1351, § 3; Acts 1994, No. 94-207, p. 270, § 1; Acts 1995, No. 95-630, p. 1334, § 1; Acts 1997, No. 97-225, p. 348, § 1; Act 2000-153, p. 216, § 1; Act 2006-621, p. 1702, § 1; Act 2008-379, p. 703, § 1; Act 2009-760, p. 2294, § 2.)

ELTON N. DEAN, SR.
Chairman
REED INGRAM
Vice Chairman
DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

**MONTGOMERY COUNTY COMMISSION
ENGINEERING DEPARTMENT**
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

GEORGE C. SPEAKE, PE, PLS
County Engineer
JAMES M. KELLEY, PE
Assistant County Engineer
(334) 832-1310
Fax (334) 832-7190

MEMORANDUM

Agenda

MAY - 9 2011

TO: Mr. Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

George C. Speake
5/3/11

DATE: May 3, 2011

**RE: AGREEMENT FOR MAINTENANCE OF NATURE TRAIL ON
MERIWETHER ROAD**

Please place on the agenda for the May 9, 2011, Montgomery County Commission meeting approval of attached agreement concerning construction, maintenance, and operation of the proposed nature trail to be constructed on the right-of-way of Meriwether Road. This agreement has the revision requested by the Commission when previously discussed at the April 25, 2011, Information Session; specifically, the Town of Pike Road will be responsible for maintaining the right-of-way from the edge of pavement of the roadway to the right-of-way line on the side of Meriwether Road and Pike Road upon which the trail is located.

If approved please have attached agreement executed and return to this office for further processing.

GCS/gcs

Attachment

cc: File

Memorandum

2011 APR 15 P 12:48

To: George Speake / Montgomery County Engineering
CC: File
From: Buddy Garland
Date: 4/12/2011
Re: Maintenance Agreement

George,
Attached Trail Maintenance Agreement executed by the Mayor and attested by the Town Clerk.

Please process with the County officials and return a copy for Our Files .

Thanks for Your assistance .

B. G.
Buddy Garland

AGREEMENT FOR MAINTENANCE OF NATURE TRAIL ON MERIWETHER ROAD

WHEREAS representatives of the Town of Pike Road (Town) and the Montgomery County Commission (County) have expressed interest in entering into an agreement concerning construction, maintenance, and operation of a nature trail (trail) along the south side of the right-of-way of Meriwether Road and along the west side of the right-of-way of Pike Road as illustrated by the attached map and plans prepared by Goodwyn, Mills and Cawood, Inc.;

NOW THEREFORE it is mutually agreed between the County and the Town as follows:

1. The County agrees to allow construction of said trail along the right-of-way of Meriwether Road and Pike Road with the understanding that said trail shall be solely the responsibility of the Town and not the responsibility of the County.
2. The Town shall be responsible for maintenance of the right-of-way from the edge of the roadway pavement to the right-of-way line on the side of Meriwether Road and Pike Road upon which the trail is located.
3. The Town shall provide the necessary labor, materials, and equipment required to maintain the stone surface trail including associated structures, facilities and other appurtenances for the entire length of said trail at no expense to the County.
4. The Town shall mow the grassed portion of the right-of-way along both sides of said trail on a regular schedule during the growing season at no expense to the County.
5. Routine removal of trash and debris along said trail shall be responsibility of the Town at no expense to the County. Placement of any trash receptacles by the Town along said trail shall be done in accordance with Alabama Department of Transportation clear zone requirements at no expense to the County.
6. Traffic control and safety signage, including Trail Rules placards, may be posted by the Town at regular intervals along said trail provided they are done in accordance with Alabama Department of Transportation clear zone requirements at no expense to the County.
7. The Town acknowledges and agrees that it will at all times indemnify and save harmless the County against any and all claims, demands, actions, or causes of action for personal injury, death, pain and suffering, emotional distress medical expenses, loss of wages, property damage, expenses or damages of any kind, whether described herein or not, arising out of, connected with, caused in any manner by, or in any way resulting from or related to the Town's construction, maintenance and operation of said trail.

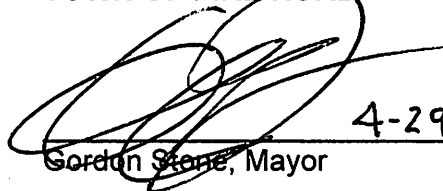
IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by those officers duly authorized on the _____ day of _____, 2011.

MONTGOMERY COUNTY COMMISSION

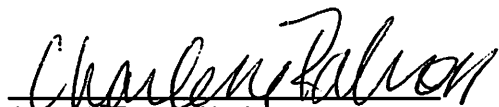
Elton N. Dean, Chairman

Attest: County Administrator

TOWN OF PIKE ROAD



Gordon Stone, Mayor 4-29-11



Attest: Town Clerk

RESOLUTION

BE IT RESOLVED BY THE MONTGOMERY COUNTY COMMISSION, ALABAMA, that the County enter into an agreement with the Town of Pike Road concerning the construction, maintenance, and operation of a nature trail along the south side of the right-of-way of Meriwether Road and along the west side of the right-of-way of Pike Road, and that the agreement be executed in the name of the County by the Chairman of the Commission for and on its behalf and that it be attested by the County Administrator and the seal of the County affixed thereto.

BE IT FURTHER RESOLVED, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept of record by the County Administrator.

Passed, adopted, and approved this _____ day of _____, 2011.

ATTESTED:

County Administrator

Elton N. Dean, Sr., Chairman
Montgomery County Commission

I, the undersigned administrator of the Montgomery County Commission do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the County Commission of the County named therein, at a regular meeting of such Commission held on the _____ day of _____, 2011, and that such resolution is recorded in the Minute Book of the County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the County on this _____ day of _____, 2011.

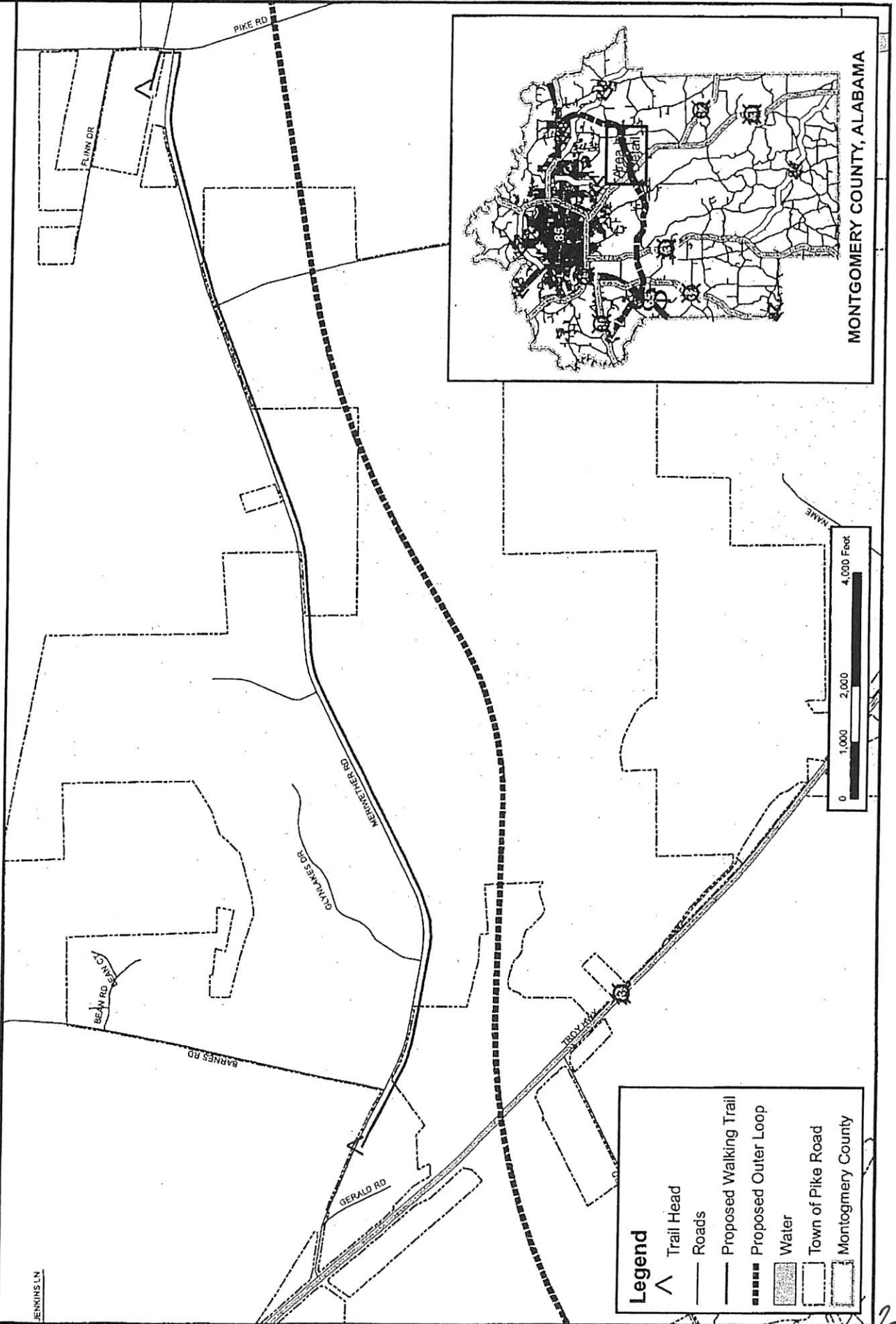
County Administrator

SEAL



February 2009

Transportation Enhancement Project Town of Pike Road, AL



ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
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May 9, 2011

Agenda

MAY - 9 2011

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

- C-2011-64: Montgomery Community Action Agency, for Community Services Programs - \$600; (Williams)
- C-2011-65: Montgomery Area Food Bank, Inc., to Provide Food and Other Donated Products to Non-Profit Member Agencies Serving Montgomery County - \$500; (Wilson-\$500)
- C-2011-66: Montgomery County Recreation Department, for Boys & Girls Clubs of Montgomery, for Youth Programs Including Support of Tennis Tournament - \$300; (Wilson)
- C-2011-67: Alabama Cattlemen's Association, for "Little Boots" Rodeo - \$1,000; (Ingram-\$500 and Wilson-\$500)
- C-2011-68: Central Alabama Community Foundation, to be used by Bridge Builders for the Youth Leadership Program - \$500; (Wilson)
- NC-2011-67: Pine Level Water Authority, for Maintenance on Pump - \$5,000; (Ingram)
- NC-2011-68: City of Montgomery, to be used by BONDS to Support Brookview Neighborhood, for the "National Night Out" Event - \$200; (Williams)
- NC-2011-69: City of Montgomery, to be used by BONDS to Support the Neighbors Helping Neighbors Community Watch Association, for the "National Night Out" Event - \$200; (Williams)
- NC-2011-70: City of Montgomery, to be used by BONDS to Support Nixon Times Neighborhood, for the "National Night Out" Event - \$200; (Williams)

DLM/tll

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 19

DEPARTMENT: County Comm Appropriatio REVIEWED: S. Thomas 5/2/2011
 DATE: 5/2/2011 Finance Director Date
 REQUESTED BY: Donald L. Mims APPROVED: _____
 Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Sheriff's office - Fuel	001-52110.212	280,057	100,000	380,057
Fund Balance	001-35900	0	-100,000	-100,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		280,057	0	280,057

JUSTIFICATION:

Budget increase to cover fuel price increases.

D.T. MARSHALL, SHERIFF

OFFICE: (334) 832-4980
FAX: (334) 832-2500

April 20, 2011

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Chief Deputy Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : Budgeted Fuel Cost for FY2011

The Montgomery County Sheriff's Office was budgeted \$280,057.00 for FY2011. As of today, we have expended \$203,751.43 leaving us a balance of approximately \$76,305.57.

With the price of fuel rising on a daily basis, the Sheriff's Office is spending an average of \$3.36 per gallon. We anticipate this price to rise quite frequently. We project that we will spend all of our budgeted fuel allocation around the end of May 2011.

The Sheriff's Office is requesting additional funding to make it through the remainder of the fiscal year. If our fuel price remains at \$3.36 a gallon, we anticipate our budget being short about \$149,214.53. If the cost of fuel goes up to \$4.36 per gallon, we will be looking at close to \$216,097.78. It is important that we take a look at these numbers and take some form of action to adjust our budget.

If you recall, the Sheriff's Office requested an additional \$100,000.00 during our budget workshop. It was told to us at that time by the Commission, if our fuel happened to go over budget, just come back and the Commission would look at it at that time.

If you need any further information, please call me.

DC/tb

**Montgomery County
Youth Facility**

Agenda

MAY - 9 2011

Memo

To: Mr. Donnie Mims
From: Bruce R. Howell, Juvenile Court Administrator 
Date: May 3, 2011
Re: Part-time Juvenile Detention Officer Positions

I am requesting that the Montgomery County Youth Facility part-time Juvenile Detention Officer position allotments be increased to five (5) male positions. Please place my request on the next agenda for the County Commission meeting.

Thank you for your consideration.

**Montgomery County
Youth Facility**

Agenda

MAY - 9 2011

Memo

To: Mr. Donnie Mims
From: Bruce R. Howell, Juvenile Court Administrator 
Date: May 3, 2011
Re: Position Fill Request

I am requesting that the Position Fill Request to replace one of our vacated Juvenile Detention Officer positions be placed on the next agenda for the County Commission Meeting.

Thank you for your consideration.

Memo

To: Mr. Bruce R. Howell, Court Administrator

From: Michael Provitt, Detention Director

CC: File

Date: 4/20/2011

Re: DETENTION OFFICER VACANCY

On February 28, 2011, another Juvenile Detention Officer retired and this one worked central control during the hours of 11pm-7am. We have been trying to operate on a "bare bones" staff during these hours to try and staff this shift with part time staffers or with the supervisor. Both have been extremely difficult to fill. We have three male detention officers on this shift to include one person staffing the aforementioned central control position. During emergencies (fire, suicide observations, and/or medical transports) this agency is very vulnerable. We have had to call staff back to work.

We are asking that the position be filled. To date, we have had five detention officer vacancies created due to retirement. We have had one filled.

POSITION FILL REQUEST

DEPARTMENT Montgomery County Youth Facility

DEPARTMENT HEAD: Bruce R. Howell, Court Administrator

SUPERVISOR: Michael Provitt, Detention Director

COMPLETED ACTION DATES

1. ___ dept request
2. ___ admin review
3. ___ pers dept
4. ___ cert to admin
5. ___ dept selection
6. ___ final review

1. POSITION TITLE: Juvenile Detention Officer

POSITION NUMBER: 900300012 (to replace Tommie Lee Bryson,
retired)

PROPOSED EFFECTIVE DATE: 05/16/11

TYPE OF APPOINTMENT (X) Permanent () Temporary

RECRUITING

() PROMOTIONAL REGISTER () TRANSFER

(X) OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE: PC1-Step 1 (\$29,569/\$1,137.28/\$14.2160)



Department Head

5/3/2011

Date

2. ADMINISTRATIVE REVIEW

- () APPROVED
() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date

4. SELECTEE: _____

Appointing Authority

Date

5. () Manpower data entered by _____

Date

() Payroll entered by _____

Date

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY - 9 2011

Request # 23

Date: May 4, 2011

To: Donald L. Mims, Administrator

From: Ellen Brooks

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL

Departure Date: July 5, 2011

Return Date: July 8, 2011

Conference Leave (Days / Hours): 4 Days

Purpose of Travel: To Attend: ADAA 2011 Summer Conference

Traveler (s) Name: 1. Ellen Brooks 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☒

Total (est.) Cost: \$1,487.00 Advance Registration Required: \$375.00

Department Name: District Attorney Fund Name: 001-51261-265

Additional Comments: Ms Brooks would like the option of using either County or Private Vehicle

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 05/09/11 reimbursement of actual and necessary expenses in the
approximate amount of \$1,487.00 and advance registration of \$375.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-51261.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$2,000.00

Approved Requests: \$245.00

Budget Available: \$1,755.00

Current Requests: \$1,487.00

Budget Balance: \$268.00

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/4/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY - 9 2011

Request # 18

Date: May 2, 2011
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Eufaula, AL
Departure Date: July 17, 2011 Return Date: July 20, 2011
Conference Leave (Days / Hours): 4 days
Purpose of Travel: Alabama Sheriff's 2011 Summer Training Conference

Traveler (s) Name: 1. Sheriff D. T. Marshall 4. _____
2. Chief D. Cunningham 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,000.00 Advance Registration Required: \$700.00

Department Name: Sheriff's Office Fund Name: General (001-52110-265)

Additional Comments: _____

To: Sheriff D. T. Marshall

From: Donald L. Mims, Administrator

The above request is app. 05/09/11 reimbursement of actual and necessary expenses in the
approximate amount of \$2,000.00 and advance registration of \$700.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$15,879.56</u>	
Budget Available:	<u>\$4,120.44</u>	
Current Requests:	<u>\$2,000.00</u>	
Budget Balance:	<u>\$2,120.44</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/2/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY - 9 2011

Request # 6

Date: May 5, 2011
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: June 21, 2011 Return Date: June 23, 2011
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Handle With Care Behavior Management Instructor Certification Program

Traveler (s) Name: 1. Willie Dean Rodgers 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$400.00 Advance Registration Required: \$400.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

To: Wanda J. Robinson, Director
From: Donald L. Mims, Administrator

The above request is app. 05/09/11 reimbursement of actual and necessary expenses in the
approximate amount of \$400.00 and advance registration of \$400.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$4,635.18</u>
Budget Available:	<u>\$15,364.82</u>
Current Requests:	<u>\$400.00</u>
Budget Balance:	<u>\$14,964.82</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/5/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY - 9 2011

Request # 10

Date: April 29, 2011
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Chicago, Illinois
Departure Date: September 23, 2011 Return Date: September 29, 2011
Conference Leave (Days / Hours): 5 days
Purpose of Travel: IPMA-HR Executive Council and Training Conference

Traveler (s) Name: 1. Barbara Montoya 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,750.00 Advance Registration Required: \$600.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: _____

To: Barbara M. Montoya, Director
From: Donald L. Mims, Administrator

The above request is app. 05/09/11 reimbursement of actual and necessary expenses in the
approximate amount of \$1,750.00 and advance registration of \$600.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$13,247.35</u>	
Budget Available:	<u>\$1,752.65</u>	
Current Requests:	<u>\$1,750.00</u>	
Budget Balance:	<u>\$2.65</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/2/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY - 9 2011

Request # 10

Date: April 26, 2011
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 2601 Carson Rd, Birmingham, AL 35215
Departure Date: May 19, 2011 Return Date: May 20, 2011
Conference Leave (Days / Hours): 2days
Purpose of Travel: To attend a Post Blast Investigations training

Traveler (s) Name: 1. J.R. Hornsby 4. _____
2. Charles Martin 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director

From: Donald L. Mims, Administrator

The above request is app. 05/09/11 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>124-52960.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,500.00</u>	
Approved Requests:	<u>\$15,114.00</u>	
Budget Available:	<u>\$386.00</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$386.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/28/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY - 9 2011

Request # 11

Date: April 29, 2011
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 5880 Old hayneville Rd, Montgomery, AL 36108
Departure Date: May 12, 2011 Return Date: May 12, 2011
Conference Leave (Days / Hours): one day
Purpose of Travel: To attend a course in Human Trafficking

Traveler (s) Name: 1. J.R. Hornsby 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 05/09/11 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>124-52960.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,500.00</u>
Approved Requests:	<u>\$15,114.00</u>
Budget Available:	<u>\$386.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$386.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/2/2011

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

MAY - 9 2011

Request # 22

Date: May 4, 2011

To: Donald L. Mims, Administrator

From: Ellen Brooks

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL

Departure Date: July 5, 2011

Return Date: July 8, 2011

Conference Leave (Days / Hours): 4 Days

Purpose of Travel: To Attend: ADAA 2011 Summer Conference

Traveler (s) Name: 1. Daryl Bailey 4. Sean McTear
2. Jerry Bloodsworth 5. James Eubank
3. Scott Green 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$6,627.00

Advance Registration Required: \$1,875.00

Department Name: District Attorney

Fund Name: 760-51260-265

Additional Comments: _____

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 05/09/11 reimbursement of actual and necessary expenses in the
approximate amount of \$6,627.00 and advance registration of \$1,875.00 is authorized.

To be completed by the Finance Department

Fund Code: 760-51260.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$45,000.00

Approved Requests: \$10,269.76

Budget Available: \$34,730.24

Current Requests: \$6,627.00

Budget Balance: \$28,103.24

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/4/2011

cc: Finance Director / Buyer

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