

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
SEPTEMBER 13, 2010
AGENDA
INFORMATION SESSION

Call to Order, Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

County Administrator
Deputy Administrator
County Attorney
County Engineer

Comments from Scheduled Attendees:

Chamber of Commerce Senior Vice President Ellen G. McNair
Risk Manager Scott Kramer
Juvenile Court Administrator Bruce R. Howell

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Williams

Pledge of Allegiance Led By Commissioner Wilson

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of August 23, 2010

CONSENT AGENDA:

Consider Approval of Accounts Payable Checks and Payroll Checks

RESOLUTION:

Consider Resolution Proclaiming September 27, 2010, as Family Day, A Day to Have Dinner with Your Children

NEW BUSINESS:

- 1. Presentation of Proposed 2010-2011 Operating Budget, Construction Programs Budget and Emergency Management Communications District Board Budget for Review and Comments**
- 2. Consider Resolution Regarding an Increase of Privilege Tax upon Businesses that Rent Transient Lodging within Montgomery County, County Commission**
- 3. Consider Polling Place Relocation on the Campus of Alabama State University, County Commission**
- 4. Consider Board Member Reappointment to the City/County Personnel Board, County Commission**
- 5. Consider Grant Agreement with ADECA Regarding 2010 Weatherization Assistance Program, Grant Number DOE-028-10, County Commission**
- 6. Consider Contract Agreement with Montgomery Area Chamber of Commerce Regarding Project Sailboat Soil Boring Reimbursement (Hyundai Electric Systems Alabama, Inc.), County Commission**
- 7. Consider Contract with Southeastern Psychiatric Management, Inc., for Services for a Community Based Alternative Program / W.A.I.T., Program, Youth Facility**
- 8. Consider State of Alabama Department of Youth Services Grant Agreement and Acceptance of Award for After-School Programs for At-Risk Students, Youth Facility**
- 9. Consider Contract Agreement with Cleveland Avenue YMCA for the After-School Program for At-Risk Youth in Montgomery County, Funded by the Alabama Department of Human Resources, Youth Facility**
- 10. Consider Life Insurance and AD&D Policy Renewal for County Employees with Symetra Life Insurance Company, Secured through Harmon Dennis Bradshaw, Inc., Risk Management**

11. Consider Blue Cross Blue Shield Health, COBRA, Dental and Workers Compensation Insurance Renewal, Risk Management
12. Consider Excess Health Insurance with HCC Life Insurance, Secured through Buck Howard, an agent of Catastrophic Medical Excess, Risk Management
13. Consider Excess Liability Insurance Renewal with States Self-Insurers Risk Retention Group, Secured through Colonial Insurance, Risk Management
14. Consider Excess Workers' Compensation Insurance Renewal with Safety National Insurance, Secured through Colonial Insurance, Risk Management
15. Consider Property Insurance Renewal with Affiliated FM Insurance Company, Secured through Colonial Insurance, Risk Management
16. Consider Miscellaneous Appropriations Reprogramming Requests, County Commission
17. Consider Bid Award for Food Trays, Bid Number 51988-10C-029, County Commission
18. Consider Final Payment to Ingram Construction, LLC, Regarding Snowdown Community Park Restrooms, Parks and Recreation Department
19. Consider Position Fill Request for Maintenance Mechanic, Support Services
20. Consider Travel/Training Requests (17)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Comments from Scheduled Attendees:

Revenue Manager Larry Curvin

Revenue Commissioner Janet Buskey, Bill Bass with Alabama Department of Revenue,
Craig Ross with MS Govern, Deputy Mayor Jeff Downs, City Information
Technology Director Don McCanless and County Information Systems Director
Lou Ialacci

Risk Manager Scott Kramer, Executive Director Russ Dunman and Jimmy Hill with
United Way, Jennifer Anderson with Central Alabama Regional Planning and
Development Commission, Kenny Coleman with Alabama Power Company and Guy
Davis with BB&T

Reports from Staff:

County Administrator
Deputy Administrator
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

SEPTEMBER 13, 2010

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until
12:00 Noon.

SEPTEMBER 27, 2010

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until
12:00 Noon.

OCTOBER 11, 2010

County Holiday (Columbus Day/American Indian
Heritage Day)

OCTOBER 12, 2010

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until
12:00 Noon.

OCTOBER 25, 2010

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until
12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 1 Clerk Typist II – County Commission Office
Fill action continues for 1 Computer Operation Manager – Information Systems Department
Fill action continues for 1 Grant Specialist – Public Affairs Department
Fill action continues for 1 Clerk Typist II – Support Services Department
Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit
Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit
Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit
Fill action continues for 1 Case Manager I – District Attorney's Child Support Unit
Fill action continues for 5 Correction Officer Trainee's – Detention Facility
Fill action continues for 1 Correction Officer Sergeant – Detention Facility
Fill action continues for 1 Correction Officer Corporal's – Detention Facility
Fill action continues for 1 Store Clerk – Detention Facility
Fill action continues for 1 County Road Equipment Operator I – Engineering Department
Fill action continues for 1 Civil Engineer Tech I – Engineering Department
Fill action continues for 1 Clerk III – Probate Judge's Office
Fill action continues for 2 Customer Service Clerk's – Probate Judge's Office
Fill action continues for 1 Probate Court Clerk – Probate Judge's Office
Fill action continues for 1 Clerk III – Revenue Commissioner's Office
Fill action continues for 1 Relief Juvenile Detention Officer – Youth Facility
Fill action continues for 1 Juvenile Detention Supervisor – Youth Facility

September 13, 2010

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 08-20-10

Check Number	To	Check Number
210655		210764
Total Checks Paid		\$173,037.08

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 08-20-10

Check Number	To	Check Number
210765		210875
Total Checks Paid		\$440,615.16

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 08-27-10

Check Number	To	Check Number
210881		210909
Total Checks Paid		\$127,702.55

CHECK #	PAYEE	AMOUNT	DATE
210876	ADASA	\$ 100.00	08/20/10
210877	ADASA	\$ 650.00	08/20/10
210878	CDW-Government, Inc.	\$ 592.41	08/20/10
210879	Employees Retirement Sys. of AL	\$ 2,040.25	08/24/10
210880	Employees Retirement Sys. of AL	\$216,277.41	08/24/10

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

Agenda

SEP 13 2010

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 08-27-10

Check Number	To	Check Number
210910		210928
Total Checks Paid		\$80,961.97

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 09-03-10

Check Number	To	Check Number
210931		211028
Total Checks Paid		\$390,789.21

CHECK #	PAYEE	AMOUNT	DATE
210929	Postmaster Bulk Mailing	\$ 8,690.81	08/31/10
210930	R.L. Jones Construction	\$ 1,100.00	08/31/10

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 09-03-10

Check Number	To	Check Number
211029		211150
Total Checks Paid		\$571,975.03

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
08/27/10**

Payroll Check Number	104869	To	Payroll Check Number	105029	\$ 117,414.84
Direct Deposits					\$ 793,398.15
Payroll Check Number	105030	To	Payroll Check Number	105060	\$ 273,909.11
Direct Deposits					\$ 330,611.84
Federal Deposits					\$ 318,431.48
Total Payroll Paid					\$ 1,833,765.42

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
09/10/10**

Payroll Check Number	105061	To	Payroll Check Number	105220	\$ 120,465.40
Direct Deposits					\$ 787,483.62
Payroll Check Number	105221	To	Payroll Check Number	105253	\$ 275,181.42
Direct Deposits					\$ 330,425.29
Federal Deposits					\$ 316,340.38
Total Payroll Paid					\$ 1,829,896.11

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

RESOLUTION

WHEREAS, the use of illegal drugs and the abuse of alcohol and nicotine constitute the greatest threats to the well-being of Montgomery County's children; and

WHEREAS, surveys conducted by The National Center on Addiction and Substance Abuse (CASA) at Columbia University have consistently found that the more often children and teenagers eat dinner with their families, the less likely they are to smoke, drink and use illegal drugs; and

WHEREAS, other research shows that children who eat dinner with their families are more likely to do well in school, be emotionally content, have positive peer relationships and healthier eating habits; and

WHEREAS, parental influence is known to be one of the most crucial factors in determining the likelihood of substance abuse by teenagers; and

WHEREAS, the Montgomery County Commission recognizes that parents are their children's first and most important teachers and supports environments in which children can develop to their fullest potential; and

WHEREAS the Montgomery County Commission, the Alabama Cooperative Extensions System (Urban Affairs), The Perfect Choice to Financial Freedom, LLC, Montgomery County Parks and Recreation and Alabama State University's *Alabama Family and Youth Initiative Coalition* all desire to promote the family dinner as an essential and effective means of strengthening families and preventing substance abuse,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby proclaim September 27, 2010, as *Family Day, A Day To Have Dinner With Your Children* in Montgomery County and we commend parents for their contributions to improving the health and well-being of the children and young people of our communities.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 13th day of September, 2010.

**Proposed Annual Budget
Montgomery County, Alabama
Fiscal Year
October 1, 2010 to September 30, 2011**

Presented September 13, 2010

**Elton N. Dean, Sr., Chairman
Reed Ingram, Vice Chairman
Dimitri Polizos, Member
Jiles Williams, Jr., Member
Ham Wilson, Jr., Member**

**Compiled by
Donald L. Mims, CPA, Administrator
Sherrill R. Thomas, CPA, Finance Director**

ANNUAL BUDGET 2010-2011

Pursuant to the provision of the code of Alabama 1975, Code Section 11-8-3, the Montgomery County Commission shall, no later than October 1, prepare and adopt a budget for the fiscal year beginning on October 1 of the current calendar year which shall include all of the following: (1) An estimate of the anticipated revenue of the county for all public funds under its supervision and control including all unexpended balances as provided in Section 11-8-6. (2) An estimate of expenditures for county operations and, (3) Appropriations for the respective amounts that are to be used for each of such purposes.

**Donald L. Mims
Administrator
Montgomery County Commission
Montgomery, Alabama**

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

	ESTIMATED	
	REVENUES	APPROPRIATIONS
General Fund	\$ 66,519,146	\$ 66,781,023
Emergency Fund	70,000	70,000
Workers' Compensation Fund	369,100	369,100
Health Trust Fund	8,718,000	8,718,000
R.E. Life Ins. Fund	60,050	60,050
Liability Fund	490,500	490,500
Gasoline Tax Fund	8,800,000	8,829,954
Public Buildings/Roads/Bridges Fund	6,320,000	7,900,000
Public Highways & Traffic Fund	421,200	700,000
Capital Improvement	457,000	457,000
RRR Gasoline Tax Fund	1,941,000	2,320,000
Severed Material Tax Fund	511,334	511,334
Appraisal Fund	2,885,870	2,885,870
Merit System Fund	1,118,882	1,275,952
Community Corrections	984,461	984,461
Grant Fund	2,373,195	2,373,195
Special Index Fund	222,500	322,716
G.O. Warrants - 2002 Fund	750,247	750,247
G.O. Warrants - 2007 Fund	3,611,755	3,611,755
Less: Fund transfer elimination	(13,753,002)	(13,753,002)
TOTAL	\$ 92,871,238	\$ 95,658,155
ADD: BUDGETARY FUND BALANCE		
General Fund	261,877	
Gasoline Tax Fund	29,954	
Public Buildings/Roads/Bridges Fund	1,580,000	
Public Highways & Traffic Fund	278,800	
RRR Gasoline Tax Fund	379,000	
Merit System Fund	157,070	
Special Index Fund	100,216	
TOTAL BUDGETARY FUND BALANCE	2,786,917	
PROPOSED BUDGET	\$ 95,658,155	\$ 95,658,155

Funds included in budget:

General Fund
Special Revenue Funds
Debt Service Funds
Special Index Fund

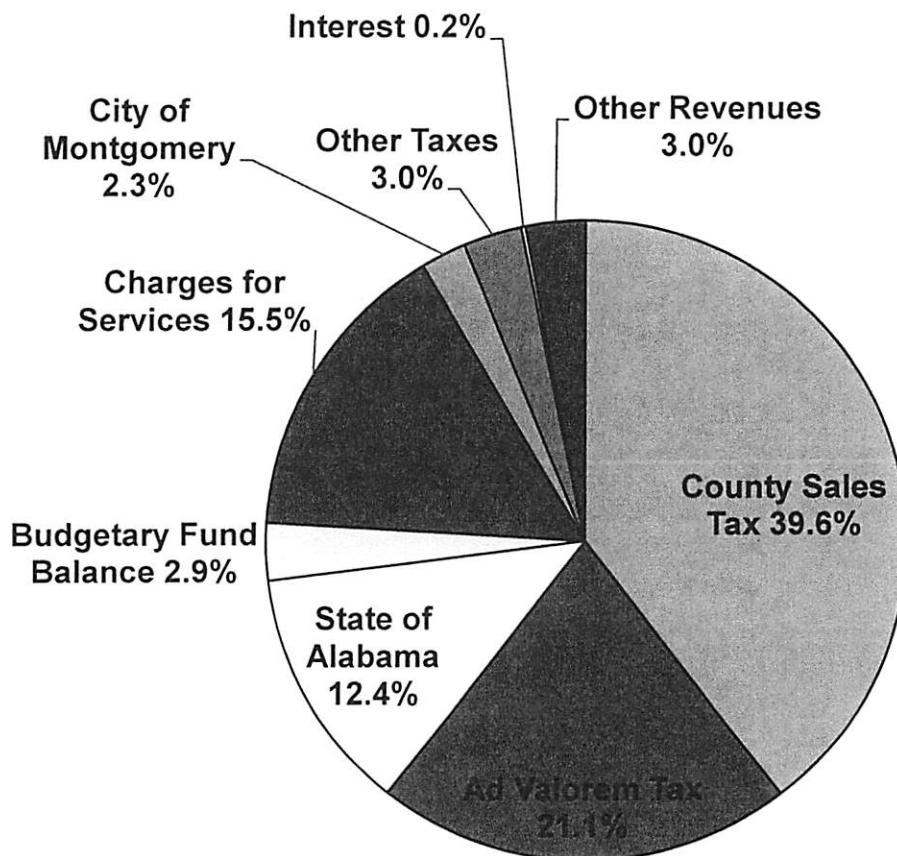
**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

FUNDS NOT INCLUDED IN OPERATING BUDGET

Construction Program Fund
Employees' Withholding Tax Fund
Supernumerary Fund
Fiduciary Fund
Law Library Fund
Sheriff's Fund
Revenue Commissioner Special Fund
Solicitor's Fund
Worthless Check Fund
Child Support Fund
Recreation Board Fund
Manufactured Home Trust Fund
Motor Vehicle Special Training
Emergency Management Communication District Board
MV Registration and Titling Technology Fund

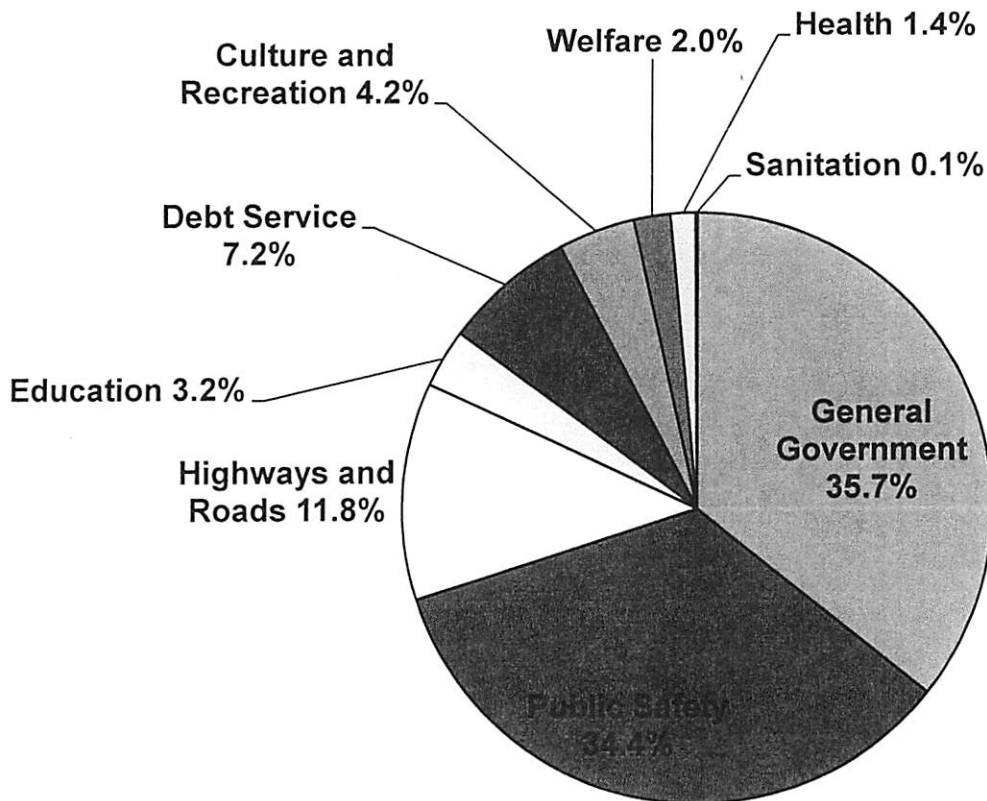
Montgomery County Commission
Estimated Revenues and Budgetary Fund Balance
2010-2011

Type	Percentage	Total
County Sales Tax	39.6%	\$ 37,840,000
Ad Valorem Tax	21.1%	20,150,545
State of Alabama	12.4%	11,903,685
Budgetary Fund Balance	2.9%	2,786,917
Charges for Services	15.5%	14,815,780
City of Montgomery	2.3%	2,201,686
Other Taxes	3.0%	2,841,500
Interest	0.2%	202,700
Other Revenues	3.0%	2,915,342
Miscellaneous		1,367,129
Licenses and Permits		552,510
Board of Education		644,703
Transfers In		300,000
Fines and Forfeitures		25,000
Federal Cost Sharing		26,000
	<u>100.00%</u>	<u>\$ 95,658,155</u>



**Montgomery County Commission
Appropriations
2010-2011**

Type	Percentage	Total
General Government	35.7%	\$ 34,148,624
Public Safety	34.4%	32,882,325
Highways and Roads	11.8%	11,310,288
Education	3.2%	3,062,577
Debt Service	7.2%	6,839,717
Culture and Recreation	4.2%	4,056,445
Welfare	2.0%	1,938,695
Health	1.4%	1,307,089
Sanitation	0.1%	112,395
	100.00%	<u>\$ 95,658,155</u>



**Summaries of
DEPARTMENTAL
and
FUND BUDGETS**

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

GENERAL FUND

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$	13,140,000
County Sales Tax		37,840,000
Salaries for Revenue Commissioner		235,900
County Beer Tax		205,000
County Wine Tax		4,600
Lodging Tax		1,651,000
Other Tax		745,000
TOTAL TAXES		<u>53,821,500</u>

LICENSE & PERMITS

482,510

INTERGOVERNMENTAL

State Shared Revenue	1,667,320
State Cost Sharing Revenue	2,393,377
Federal Cost Sharing	26,000
City Cost Sharing	220,000
TOTAL INTERGOVERNMENTAL	<u>4,306,697</u>

CHARGES FOR SERVICES

Court Fees	556,500
Fees & Commissions - Public Officials	4,033,800
Miscellaneous Fees & Charges	71,000
TOTAL CHARGES FOR SERVICES	<u>4,661,300</u>

FINES AND FORFEITURES

25,000

MISCELLANEOUS

Interest	46,000
Sales & Rentals	616,433
Other	659,706
TOTAL MISCELLANEOUS	<u>1,322,139</u>

TRANSFERS IN FROM OTHER FUNDS

1,900,000

TOTAL ESTIMATED REVENUES

66,519,146

BUDGETARY FUND BALANCE

261,877

TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE

\$ 66,781,023

MONTGOMERY COUNTY COMMISSION

2010 - 2011 BUDGET

GENERAL FUND

APPROPRIATIONS

GENERAL GOVERNMENT

County Commission	\$	795,113
Risk Management		179,667
Public Affairs		88,499
Finance Department		490,131
Judges		438,283
Domestic Relations Court		3,000
Circuit Clerk		30,348
District Clerk		2,000
District Attorney		2,520,051
Pre-Trial/District Attorney		697,403
Court Reporters		205,943
Court Administrators		700
Probate Judge's Office		3,093,606
Revenue Commissioner		1,263,362
Tax and Audit Division		581,773
Support Services		3,444,958
Building Permits		38,322
Election Operating		608,143
Election Administration		212,500
Board of Registrars		266,730
Tax Equalization Board		5,816
Veterans Service Office		1,000
Forestry Commission		12,150
Central Alabama Opportunities Industrialization Center, Inc.		8,750
Envision 2020		15,000
Industrial Park Utilities/Maintenance		20,550
Industrial Development		627,527
Information Systems		1,952,571
Contingent		25,000
Unemployment Compensation		15,000
TOTAL GENERAL GOVERNMENT	\$	<u>17,643,896</u>

PUBLIC SAFETY

Sheriff's Office		12,044,178
Montgomery County Detention Facility		14,473,371
Montgomery City-County Emergency Management Agency		113,200
Coroner's Office		138,780
Youth Facility Net of City Funding		2,604,450
Youth Facility - DYS Subsidy		725,377
Youth Facility - DYS Boot Camp		610,000
Crimestoppers		5,000
Montgomery County Association of Volunteer Fire Departments		190,000
TOTAL PUBLIC SAFETY	\$	<u>30,904,356</u>

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

GENERAL FUND

APPROPRIATIONS

SANITATION- Transfer Station & Storm Water Permit \$ 112,395

HEALTH

Health Department	460,797
Montgomery Area Mental Health Authority	130,000
Family Sunshine Center	31,626
VOCAL	5,000
Animal Shelter	512,500
Chemical Addictions Program, Inc.	37,500
Lighthouse Counseling Center, Inc.	19,152
Council on Substance Abuse - NCADD	11,657
Mosquito Control	50,607
Sickle Cell Foundation	15,750
Community Care Network	17,500
Red Cross	15,000

TOTAL HEALTH \$ 1,307,089

WELFARE

Transfer of Insane	7,400
Group Homes	190,000
Restor	5,000
Child Protect	3,750
Brantwood Children's Home	12,500
Montgomery Community Action Agency	32,500
Central Alabama Aging Consortium	15,000
Montgomery Area Council on Aging	32,500
Montgomery Area Food Bank	3,750
Pauper Burial	3,200
Joint Public Charity Hospital Board	85,000
Indigent Hospitalization Program	108,063
School to Work	32,595
Central Alabama Community Foundation (BONDS)	7,750
Department of Human Resources	20,000

TOTAL WELFARE \$ 559,008

CULTURE & RECREATION

City - County Library	1,962,381
Pike Road Library net of Town of Pike Road funding	79,522
Montgomery Museum of Fine Arts	1,445,109
Montgomery County Recreation Board	429,746
Boys & Girls Clubs	12,500
Boys & Girls Club - South Central Alabama	12,500
The United Community Improvement	4,687
Unified YMCA	30,000
ECHO	5,000
Alabama Shakespeare Festival	75,000

TOTAL CULTURE & RECREATION \$ 4,056,445

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

GENERAL FUND

APPROPRIATIONS

EDUCATION

City/County School Bonds	\$ 379,000
Montgomery Education Foundation	45,000
Auburn Extension Service	98,175
Montgomery Internal Medicine Residency Program (UAB)	22,500
Thelma Morris After School Program	25,000
Latchkey	28,026
YMCA Childcare Program	30,000
Character @ Heart	15,000
TOTAL EDUCATION	<u>642,701</u>

CLASSIFIED BY CHARACTER ONLY

In-House Appropriations- General Government Category	800,933
In-House Appropriations-Retiree Health & Life Insurance	1,180,560
Reclassification Reserve	(1,000,000)
Montgomery Building Authority 2006 Capital Lease Obligation	4,897,591
Agency Appropriations-General Government Category	874,047
TOTAL CLASSIFIED BY CHARACTER ONLY	<u>6,753,131</u>

TOTAL APPROPRIATIONS	\$ 61,979,021
-----------------------------	---------------

TRANSFERS

To Community Corrections Fund	340,000
To Merit Fund	100,000
To General Obligation Warrants, 2007 Fund	3,611,755
To General Obligation Warrants, 2002 Fund	750,247
TOTAL TRANSFERS	<u>4,802,002</u>

TOTAL APPROPRIATIONS & TRANSFERS	\$ <u>66,781,023</u>
---	----------------------

EMERGENCY FUND

ESTIMATED REVENUES

MISCELLANEOUS

Interest	\$ 70,000
TOTAL ESTIMATED REVENUES	<u>\$ 70,000</u>

APPROPRIATIONS

GENERAL GOVERNMENT-Miscellaneous Expenditures	\$ 70,000
	<u>\$ 70,000</u>

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

WORKERS' COMPENSATION FUND

ESTIMATED REVENUES

Workers Compensation Contributions	\$	353,000
Other reimbursements		10,000
Interest		6,100
TOTAL ESTIMATED REVENUES	\$	<u><u>369,100</u></u>

APPROPRIATIONS

Workers' Compensation Expenditures	\$	369,100
TOTAL APPROPRIATIONS	\$	<u><u>369,100</u></u>

HEALTH INSURANCE

ESTIMATED REVENUES

Premiums	\$	8,716,650
Interest		1,350
TOTAL ESTIMATED REVENUES	\$	<u><u>8,718,000</u></u>

APPROPRIATIONS

Health Care Costs	\$	8,718,000
TOTAL APPROPRIATIONS	\$	<u><u>8,718,000</u></u>

RETIRED EMPLOYEE LIFE INSURANCE

ESTIMATED REVENUES

Premiums	\$	60,000
Interest		50
TOTAL ESTIMATED REVENUES	\$	<u><u>60,050</u></u>

APPROPRIATIONS

Death Benefit Payments	\$	60,050
TOTAL APPROPRIATIONS	\$	<u><u>60,050</u></u>

LIABILITY

ESTIMATED REVENUES

Premiums	\$	450,000
Interest		40,500
TOTAL ESTIMATED REVENUES	\$	<u><u>490,500</u></u>

APPROPRIATIONS

Liability Ins. Costs	\$	490,500
TOTAL APPROPRIATIONS	\$	<u><u>490,500</u></u>

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE

State Gasoline Tax	\$ 1,601,900
--------------------	--------------

STATE COST SHARING REVENUE

Engineer's Salary & Assistant Engineer	106,610
--	---------

MISCELLANEOUS

Interest	500
----------	-----

Other	90,990
-------	--------

TOTAL MISCELLANEOUS	91,490
----------------------------	---------------

TOTAL ESTIMATED REVENUES	1,800,000
---------------------------------	------------------

TRANSFERS

From Public Highway & Traffic Fund	700,000
------------------------------------	---------

From Public Building/Roads/Bridges	6,300,000
------------------------------------	-----------

TOTAL TRANSFERS	7,000,000
------------------------	------------------

Budgetary Fund Balance	29,954
-------------------------------	---------------

TOTAL ESTIMATED REVENUES, BUDGETARY FUND BALANCE & TRANSFERS	\$ 8,829,954
---	---------------------

APPROPRIATIONS

HIGHWAYS & ROADS

Construction	\$ 1,350,219
--------------	--------------

District I	1,500,287
------------	-----------

District II	1,591,997
-------------	-----------

District III	1,946,298
--------------	-----------

County Engineer's Office	924,661
--------------------------	---------

County Shop	676,027
-------------	---------

Bridge Maintenance	484,465
--------------------	---------

Environmental Cleanup	5,000
-----------------------	-------

TOTAL APPROPRIATIONS	\$ 8,478,954
-----------------------------	---------------------

TRANSFERS

To Severance Materials Tax Fund	351,000
---------------------------------	---------

TOTAL APPROPRIATIONS & TRANSFERS	\$ 8,829,954
---	---------------------

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

PUBLIC BUILDING/ROADS/BRIDGES FUND

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$	6,300,000
----------------	----	-----------

MISCELLANEOUS

Interest		20,000
----------	--	--------

TOTAL ESTIMATED REVENUES	\$	<u>6,320,000</u>
---------------------------------	----	------------------

Budgetary Fund Balance		<u>1,580,000</u>
-------------------------------	--	------------------

TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE	\$	<u><u>7,900,000</u></u>
--	----	-------------------------

APPROPRIATIONS

TRANSFERS

To Gasoline Tax Fund	\$	6,300,000
----------------------	----	-----------

To General Fund		<u>1,600,000</u>
-----------------	--	------------------

TOTAL TRANSFERS	\$	<u>7,900,000</u>
------------------------	----	------------------

TOTAL APPROPRIATIONS & TRANSFERS	\$	<u><u>7,900,000</u></u>
---	----	-------------------------

PUBLIC HIGHWAY & TRAFFIC FUND

ESTIMATED REVENUES

License & Permits	\$	70,000
-------------------	----	--------

State Shared Revenue		250,000
----------------------	--	---------

Charges for Services		100,000
----------------------	--	---------

Interest		<u>1,200</u>
----------	--	--------------

TOTAL ESTIMATED REVENUES	\$	<u>421,200</u>
---------------------------------	----	----------------

Budgetary Fund Balance		<u>278,800</u>
-------------------------------	--	----------------

TOTAL ESTIMATED REVENUES, BUDGETARY FUND BALANCE & TRANSFERS	\$	<u><u>700,000</u></u>
---	----	-----------------------

TRANSFERS

Transfer to Gasoline Tax Fund	\$	<u>700,000</u>
-------------------------------	----	----------------

TOTAL TRANSFERS	\$	<u><u>700,000</u></u>
------------------------	----	-----------------------

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

RRR GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUES

Motor Vehicle License - Act 84-186	\$ 400,000
Petroleum Inspection Fee - Act 84-185	115,000
4 cent Gasoline Tax	931,500
5 cent Gasoline Tax	460,000
Additional excise tax	30,000
TOTAL STATE SHARED REVENUES	\$ 1,936,500

MISCELLANEOUS

Interest	\$ 4,500
----------	----------

TOTAL ESTIMATED REVENUES

\$ 1,941,000

Budgetary Fund Balance

379,000

TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE

\$ 2,320,000

APPROPRIATIONS

Restriping & Resigning	115,000
Resurfacing	2,205,000

TOTAL APPROPRIATIONS

\$ 2,320,000

SEVERED MATERIAL TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE

\$ 160,334

TRANSFERS

From Gasoline Tax Fund	351,000
------------------------	---------

TOTAL ESTIMATED REVENUES AND TRANSFERS

\$ 511,334

APPROPRIATIONS

Road Bldg Materials and Supplies	\$ 511,334
----------------------------------	------------

TOTAL APPROPRIATIONS

\$ 511,334

CAPITAL IMPROVEMENT FUND

ESTIMATED REVENUES

STATE SHARED REVENUES

\$ 447,000

Interest	10,000
----------	--------

TOTAL ESTIMATED REVENUES

\$ 457,000

APPROPRIATIONS

General Government	\$ 457,000
--------------------	------------

TOTAL APPROPRIATIONS

\$ 457,000

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

APPRAISAL UPDATE

ESTIMATED REVENUES

COST SHARING

State of Alabama	\$	567,818
Montgomery County		710,545
Board of Education		644,703
City of Montgomery		962,804
TOTAL COST SHARING	\$	<u>2,885,870</u>

TOTAL ESTIMATED REVENUES

\$ 2,885,870

APPROPRIATIONS

General Government	\$	<u>2,885,870</u>
TOTAL APPROPRIATIONS	\$	<u><u>2,885,870</u></u>

MERIT SYSTEM FUND

ESTIMATED REVENUES

City of Montgomery	\$	1,018,882
--------------------	----	-----------

TRANSFERS

Transfer from General Fund		<u>100,000</u>
TOTAL ESTIMATED REVENUES AND TRANSFERS	\$	<u>1,118,882</u>

BUDGETARY FUND BALANCE (County Funds)

\$ 157,070

TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE

\$ 1,275,952

APPROPRIATIONS

General Government	\$	<u>1,275,952</u>
TOTAL APPROPRIATIONS	\$	<u><u>1,275,952</u></u>

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

COMMUNITY CORRECTIONS FUND

ESTIMATED REVENUES

Alabama Department of Corrections	\$ 399,631
Client Fees	244,830

TOTAL ESTIMATED REVENUES	\$ <u>644,461</u>
---------------------------------	--------------------------

TRANSFERS

Transfer From General Fund	340,000
----------------------------	---------

TOTAL ESTIMATED REVENUES	\$ <u>984,461</u>
---------------------------------	--------------------------

APPROPRIATIONS

Public Safety	\$ <u>984,461</u>
---------------	-------------------

TOTAL APPROPRIATIONS	\$ <u>984,461</u>
-----------------------------	--------------------------

GRANT FUND

TRANSFERS

Federal and State Grants	2,373,195
--------------------------	-----------

TOTAL TRANSFERS	\$ <u>2,373,195</u>
------------------------	----------------------------

APPROPRIATIONS

Grant Appropriations	\$ <u>2,373,195</u>
----------------------	---------------------

TOTAL APPROPRIATIONS	\$ <u>2,373,195</u>
-----------------------------	----------------------------

SPECIAL INDEX FUND

ESTIMATED REVENUES

Charges for Service	\$ 220,000
---------------------	------------

MISCELLANEOUS

Interest	2,500
----------	-------

TOTAL ESTIMATED REVENUES	\$ <u>222,500</u>
---------------------------------	--------------------------

Budgetary Fund Balance	100,216
------------------------	---------

TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE	\$ <u>322,716</u>
--	--------------------------

APPROPRIATIONS

General Government	\$ <u>322,716</u>
--------------------	-------------------

TOTAL APPROPRIATIONS	\$ <u>322,716</u>
-----------------------------	--------------------------

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

GENERAL OBLIGATION WARRANTS 2002

TRANSFERS

Transfer from General Fund	\$	<u>750,247</u>
----------------------------	----	----------------

TOTAL TRANSFERS

\$	<u><u>750,247</u></u>
----	-----------------------

APPROPRIATIONS

Principal	\$	155,000
-----------	----	---------

Interest		<u>595,247</u>
----------	--	----------------

TOTAL APPROPRIATIONS

\$	<u><u>750,247</u></u>
----	-----------------------

GENERAL OBLIGATION WARRANTS 2007

TRANSFERS

Transfer from General Fund	\$	<u>3,611,755</u>
----------------------------	----	------------------

TOTAL TRANSFERS

\$	<u><u>3,611,755</u></u>
----	-------------------------

APPROPRIATIONS

Principal	\$	1,745,000
-----------	----	-----------

Interest		<u>1,866,755</u>
----------	--	------------------

TOTAL APPROPRIATIONS

\$	<u><u>3,611,755</u></u>
----	-------------------------

Montgomery County Commission

2011 CONSTRUCTION FUND BUDGET WORKSHEET

G/L Account Number	Transaction	Cost per Unit	Total Amount
Expense			
Fund: 206 - Construction Programs Fund			
Department: 51101 - Annex I Projects			
Account:231 - Repair & Maintenance Bldgs/Impr			
	Clean and reseal exterior	550,000.00	550,000.00
Department: 51102 - Annex II Projects			
Account:231 - Repair & Maintenance Bldgs/Impr			
	Clean and reseal exterior	125,000.00	125,000.00
Department: 51104 - Courthouse Projects			
Account:231 - Repair & Maintenance Bldgs/Impr			
	DDC controls for Courthouse A/C system	65,000.00	65,000.00
	Replace Cooling/Heating coils in Courthouse	135,000.00	135,000.00
Department: 51107 - Other Construction Projects			
Account:231 - Repair & Maintenance Bldgs/Impr			
	Replace Egress system at Parking Deck	30,000.00	30,000.00
Department: 51108 - Greil Building			
Account:231 - Repair & Maintenance Bldgs/Impr			
	Replace Roof Top A/C	12,000.00	<u>12,000.00</u>
Fund Total: Construction Programs Fund			\$917,000.00

Montgomery County Commission
EMERGENCY MANAGEMENT COMMUNICATIONS DISTRICT BOARD
2010-2011 BUDGET

Fund: 784 - Emergency Mgmt Comm Dist Bd

Revenues

Fees and Other Reimbursements	105,000
Other Cities Cost Sharing	100,000
Miscellaneous	900
Total Revenue	205,900

Budgetary Fund Balance	154,955
-------------------------------	----------------

TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE	360,855
--	----------------

Expenditures

Department: 51986 - Emergency Managment Comm Dist Bd

Dues and Membership Fees	220
Office Supplies/Minor Equipment	500
Repair & Maintenance Bldgs/Impr	2,000
Travel - Registration & Training	7,000
Professional Services	144,635
Software	6,500

Total Expenditures	160,855
---------------------------	----------------

Transfers:

To General Fund	200,000
-----------------	---------

TOTAL APPROPRIATIONS AND TRANSFERS	360,855
---	----------------

RESOLUTION OF THE MONTGOMERY COUNTY COMMISSION

WHEREAS, the Montgomery County Commission on January 3, 2006 adopted a Resolution implementing a privilege tax for lodging at a rate of ONE DOLLAR (\$1.00) per room or lodging for each day or portion of a day such room or lodging is rented or furnished to a transient for consideration within Montgomery County;

WHEREAS, the Montgomery County Commission desires to change its privilege tax for lodging from a rate of ONE DOLLAR (\$1.00) per room to 2.4% of the room charge for each day or portion of a day such room or lodging is rented or furnished to a transient for consideration within Montgomery County;

WHEREAS, pursuant to Alabama Code § 11-3-11.2, the County Commission may, by ordinance or resolution, administer and collect, or contract for the collection of, any local sales and use taxes or other local county taxes levied or authorized to be levied by a general or local act.

WHEREAS, Montgomery County, by and through the Montgomery County Commission as its governing body, is authorized by a local act, Alabama Act No. 1975-89, to levy and collect privilege license taxes, excise taxes, ad valorem taxes, and sales and use taxes;

BE IT THEREFORE RESOLVED that the Montgomery County privilege tax that is levied upon every person engaging in the business of renting transient lodging, specifically the business of renting or furnishing any rooms or lodgings to transients in any hotel, motel, inn, tourist camp, tourist cabin, or any other place in which rooms or lodgings are regularly furnished to transients for a consideration within Montgomery County, is hereby changed from ONE DOLLAR (\$1.00) per room to TWO POINT FOUR PERCENT (2.4%) of the room charge for each day or portion of a day such room or lodging is rented or furnished to a transient for consideration.

BE IT FURTHER RESOLVED that said lodging tax shall become effective on November 1, 2010 and that all resulting funds shall be remitted to the Montgomery County Tax and Audit Department by the 20th of each month from thereon. If said funds are not remitted by the 20th of the month, then a penalty of a minimum of \$50 or 10 percent of the tax, whichever is greater, and a late payment of ten percent of the tax due will be assessed.

Done this ____ day of September, 2010.

APPROVED:

Elton N. Dean, Sr. -- Chairman

Reed Ingram --- Vice Chairman

Ham Wilson, Jr.

Dimitri Polizos

Jiles Williams, Jr.

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

I, Donald L. Mims, Administrator of Montgomery County, Alabama, do hereby certify that the foregoing is a true and correct copy of a resolution which was duly adopted by the County Commission of Montgomery County, Alabama at its regular meeting held the ____ day of September, 2010.

Montgomery County Administrator



REESE MCKINNEY, JR.
JUDGE OF PROBATE
MONTGOMERY COUNTY

Agenda

SEP 13 2010

2010 SEP -7 PM 3:26

MONTGOMERY COUNTY
COMMISSIONER

To: Commissioner Elton Dean

From: Judge Reese McKinney, Jr.

Date: September 7, 2010

CC: Donald Mims, County Administrator

Re: Relocation of Alabama State University Polling Place – Hardy Center to Acadome

We have recently been contacted by officials from Alabama State University asking that we relocate the polling place on campus to the Acadome due to ongoing construction at the Hardy Student Center. This will be a permanent move and will take effect during the November 2010 General Election. We will internally coordinate the pre-clearance of this matter with the Department of Justice to achieve both cost savings and quick action on the matter. We need formal action during the September 13, 2010, meeting on this request so that the process can begin on the formal arrangements for this effort. We will work with local media and other groups to make the voting public aware of this change in polling place.

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 13 2010

August 18, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Tammy Nix *tn*
Administrative Secretary

SUBJECT: Reappointment to the City/County Personnel Board

On October 1, 2010, the term of Charles Paterson will expire as a board member of the City/County Personnel Board. I have contacted Mr. Paterson and he would like to be reappointed to another full term on this Board.

Please present this request to the Commission for approval.

/tn

Personnel Board, City-County

Members:

Term Expires:

* Charles Paterson 2611 Fernway Drive Montgomery, AL 36111 Home: 265-1411 Work: 834-6500	(County)	10/1/2010
Johnny Baker 2277 Semmes Drive Montgomery, AL 36106 Home: 272-9405 Work: 262-7773	(Courts)	10/1/2011
Benita Froemming (Chairman)	(City)	10/1/2001

NOTE: Although Ms. Froemming's term expired 10/1/2001, she will continue to serve on the Board as the City's Representative until the city deems it appropriate to take action on this matter.

Term: 6 years

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

George McCain
Chairman

Bill J. Tucker
Executive Director
Agenda

SEP 13 2010

September 9, 2010

Mr. Donald L. Mims
Montgomery County Administrator
P.O. Box 1667
Montgomery, Alabama 36102-1667

RE: DOE Weatherization Funds
New Year Non-Stimulus Funding

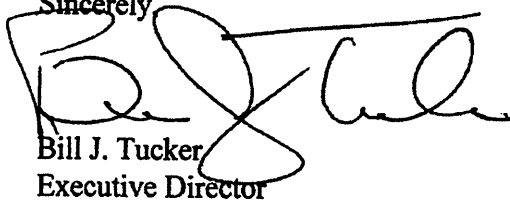
Dear Mr. Mims:

As you know, the County Commission has just received its new Weatherization funding for the upcoming year. These funds are our normal yearly allocation and are non-stimulus funds. Please place the new contract on the upcoming Commission agenda to be approved by the County. Once approved, the contract can be executed and filed with ADECA.

Please allow us to pick up the executed copy whereby our office can hand carry the document to the State. As always, retain a fully executed copy for the County grant file.

Should you have any questions, please call me.

Sincerely



Bill J. Tucker
Executive Director

OFFICE OF THE GOVERNOR

BOB RILEY
GOVERNOR



STATE CAPITOL
MONTGOMERY, ALABAMA 36130

(334) 242-7100
FAX: (334) 242-0937

STATE OF ALABAMA

August 27, 2010

The Honorable Elton Dean, Sr.
Chairman
Montgomery County Commission
c/o Central Alabama Regional Planning
and Development Commission
430 South Court Street
Montgomery, AL 36104

Dear Mr. Dean:

RE: Grant No. DOE-028-10

I am pleased to inform you that I have approved the enclosed Grant Agreement which provides your agency with **\$79,687.00** in funds to be utilized for the Weatherization Assistance Program during the Program Year 2010.

Please sign and witness both copies and return one original to the Community Services Section. Retain the other copy for your files. Also enclosed for your signature are a Certification Form, Disclosure Statement, and Agreement Form that must be signed and returned along with the grant.

If you have any questions, please call Willie Whitehead at (334) 242-5365.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Riley". The signature is stylized with a large, sweeping "B" and "R".

Bob Riley

WW/ks

Enclosures

cc: Mr. Bill Tucker

GRANT AGREEMENT WEATHERIZATION PROGRAM

Grant Agreement No.: **DOE-028-10**

Grant Amount: **\$79,687.00**

THIS AGREEMENT is entered into this **April 1, 2010** by and between the **Alabama Department of Economic and Community Affairs, Energy Division**, hereinafter, called the "**Department**," and the **MONTGOMERY COUNTY COMMISSION**, hereinafter, referred to as the "**Subgrantee**." The Agreement consists of five typewritten pages and three attachments, as set forth and described below:

1. PURPOSE:

The purpose of this Agreement is to assist the Department with its implementation of the Weatherization Assistance Program. The Subgrantee agrees to provide home weatherization assistance to qualified low-income persons in accordance with Department and Federal Regulations and Guidelines.

2. FUNDING:

It is expressly understood and mutually agreed that in no event shall the total amount to be paid by the Department to the Subgrantee under this Agreement exceed **\$79,687.00** for full and complete satisfactory performance. Any additional costs shall be borne by the Subgrantee. A budget itemizing allowable expenditures is attached and hereby made a part of this Agreement.

3. DURATION:

The Subgrantee shall commence performance of this Agreement on **April 1, 2010** and shall complete performance to the satisfaction of the Department not later than **March 31, 2011**.

4. CONTINGENCY CLAUSE:

It is expressly understood and mutually agreed that any Department commitment of funds, herein, shall be contingent upon the receipt and availability by the Department of funds under the program for which this Agreement is made.

5. AMENDMENTS:

The Department or Subgrantee may request Amendments or Modifications to various portions of this Agreement. Such changes must be made in writing and approved by all signatory authorities prior to implementation.

6. REPORTING:

The Subgrantee shall submit to the Department periodic reports on programmatic and fiscal operations. These reports shall be submitted in the form and manner determined by the Department. The reports are described in Attachment "C" and directives from the Program Manager for which this Agreement is made. It is expressly agreed that full compliance with programmatic, fiscal, and reporting requirements is a condition for the continuation of funds under this Agreement. Failure to submit such reports in a timely manner could result in the termination or suspension of funds (see paragraph 13).

7. AUDITS:

The Subgrantee agrees to comply with audit requirements contained in the ADECA Audit Policy and any amendments thereto. All applicable provisions of the Department's Audit Policy document are made a part of this Agreement to include any Amendments.

Pursuant to Act 94-414, please forward a copy of every audit report issued as a result of this Agreement where public funds are received and/or disbursed to: Department of Examiners of Public Accounts; P. O. Box 302251; Montgomery, AL 36130-2251; ATTN: Audit Report Repository.

8. AUDIT EXCEPTIONS/UNRESOLVED QUESTIONED COSTS:

The Department shall not enter into a contract, agreement, grant, etc., with any individual, agency, company, governmental entity, etc., who has an unresolved audit exception or unresolved questioned costs or finding of fiscal inadequacy as a result of project monitoring. The Department shall not enter into a contract, agreement, grant, etc., with any individual, agency, company, governmental entity, etc., who owes money to any division of the Department or to the Federal Government under any program administered by any division of the Department that has not arranged a repayment schedule.

9. COMPLIANCE WITH LOCAL LAWS:

The Subgrantee shall comply with applicable laws, ordinances, and codes of the State and local government.

10. COVENANT AGAINST CONTINGENT FEES:

The Subgrantee warrants that no person or selling agency or other organization has been employed or retained to solicit or secure this Grant Agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee. For breach or violation of this warrant, the Department shall have the right to annul this Grant Agreement or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee, or to seek such other remedies as may be legally available.

11. DISCLAIMER:

- A.** The Department specifically denies liability for any claim arising out of any act or omission, by any person or agency receiving funds from the Department, whether by contract, grant, loan, or by any other means.
- B.** No Subgrantee, Subcontractor, or Agency performing services under any agreement, contract, grant, or any other understanding, oral or written, other than an actual employee of the Department shall be considered an agent or employee of the State of Alabama or the Department or any Division thereof. The State of Alabama, the Department and their agents and employees assume no liability to any Subgrantee, Subcontractor, or Agency, or any third party, for any damages to property, both real and personal, or personal injuries, including death, arising out of or in any way connected with the acts or omissions of any Subgrantee, Subcontractor, or Agency or any other person.

12. NOT TO CONSTITUTE A DEBT OF THE STATE:

It is agreed that the terms and commitments contained herein shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama 1901, as amended, by Amendment No. 26. It is further agreed that if any provision of this Agreement shall contravene any statute or Constitutional provision or amendment, either now in effect or which may, during the course of this Contract, be enacted, then that conflicting provision in the Agreement shall be deemed null and void. The contractor's sole remedy for the settlement of any and all disputes arising under the terms of the Agreement shall be limited to the filing of a claim with the Board of Adjustment for the State of Alabama.

For any and all disputes arising under the terms of this Grant Agreement, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General's Office of Administrative Hearings or where appropriate, private mediators.

13. TERMINATION OR SUSPENSION:

See Attachment "C", Section III, Termination or Suspension, for conditions governing termination or suspension of this Agreement.

14. POLITICAL ACTIVITY:

The Subgrantee will comply with the Hatch Act (5 U.S.C. §1501, *et seq.*) regarding political activity by public employees or those paid with Federal Funds. None of the funds, materials, property, or services contributed by the Subgrantee or the Department under this Agreement shall be used for any partisan political activity or to further the election or defeat of any candidate in public office.

15. NONDISCRIMINATION:

The Subgrantee shall be and is prohibited from discriminating on the basis of race, color, religion, sex, age, national origin, or disability.

16. CONFLICT OF INTEREST:

The Subgrantee, by his signature, certifies that to the best of his knowledge and belief, no conflict of interest(s) existed or now exist which have, may have, or have had an effect on the Grant or Contract Award. Conflict is defined in OMB Circular A-102 (Revised Common Rule), and in OMB Circular A-110.

17. ACCESS TO RECORDS:

The head of the Federal Grantor Agency, the Comptroller General of the United States, the Director of the Department, or any of their duly authorized representatives shall have access to any pertinent books, documents, papers, and records of the Subgrantee and its Subgrantees/Subcontractors to make audits, financial reviews, examinations, excerpts, and transcripts. These records shall be kept for a period of at least three years from the receipt of final payment, or longer if cited in Operations Manual for Weatherization Programs with the exception of the following qualification:

"If any litigation, claim, or audit is started before the expiration of the three-year period, the records shall be retained until all litigations, claims, or audit findings involving the records have been resolved."

Records for non-expendable property acquired with Federal Funds shall be retained for three years after its final disposition.

18. TOBACCO SMOKE:

Public Law 103-227, Part C. Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and routinely or regularly for the provision of health, daycare, education, or library services to children under the age of 18 if the services are funded by Federal programs either directly or through States or local governments by Federal grant, contract, loan or loan guarantee.

19. DEBARMENT AND SUSPENSION:

The Subgrantee is prohibited from using any contractor or subcontractor that has been debarred, suspended, or otherwise excluded from participation in Federal assistance programs (Executive Order 12549).

A. The Subgrantee certifies, by entering into this Grant Agreement, that neither it nor its principals nor any of its subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Grant Agreement by any Federal agency or by any department, agency, or political subdivision of the State. The term "principal" for purposes of this Grant Agreement means an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Subgrantee.

B. The Subgrantee certifies that it has verified the suspension and debarment status for all subcontractors receiving funds under this Grant Agreement and shall be solely responsible for any recoupments or penalties that might arise from non-compliance. Subgrantee shall immediately notify the Grantor if any subcontractor becomes debarred or suspended, and shall, at the Grantor's request, take all steps required by the Grantor to terminate its contractual relationship with the subcontractor for work to be performed under this Grant Agreement.

20. OPEN MEETINGS ACT:

Subgrantee agrees to adhere to all of the requirements of Act No. 2005-40 (Alabama Open Meetings Act).

21. ATTACHMENTS:

The parties agree that the following described attachments, appended hereto and made a part of this Agreement, shall be considered as binding as any other provisions of this Agreement. These attachments are as follows:

ATTACHMENT	DATE	NUMBER OF PAGES
A: Work to be Performed	April 1, 2010	1
B: Budget Sheet	April 1, 2010	1
C: Special Terms and Conditions	April 1, 2010	8

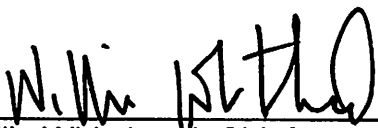
IN WITNESS WHEREOF, THE DEPARTMENT AND THE SUBGRANTEE HAVE EXECUTED THIS AGREEMENT AS EVIDENCED BY THE SIGNATURES BELOW.

**Alabama Department of Economic and
Community Affairs**

Department

MONTGOMERY COUNTY COMMISSION

Subgrantee


Willie Whitehead, Chief
Community Services Section

Date

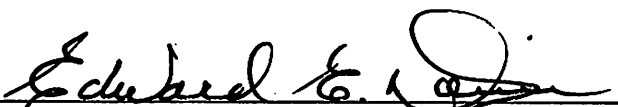
Authorized Official for Subgrantee Date


for Doni M. Ingram
Director

Date

Subgrantee Witness Date

Approved as to Form by Legal:


Edward E. Davis, General Counsel

SUBGRANTEE: MONTGOMERY COUNTY COMMISSION

GRANT NO. DOE-028-10

ATTACHMENT A

WORK TO BE PERFORMED

April 1, 2010

1. The Subgrantee shall weatherize a minimum of 9 dwelling units in accordance with Priority List/Energy Audit weatherization measures as identified and approved for the State of Alabama. The Subgrantee shall utilize Blower Door technology on all dwellings to be weatherized. The minimum number of dwellings to be weatherized in each county is as follows:

COUNTY

NUMBER OF UNITS

MONTGOMERY	9

2. If funds remain after the specified number of dwellings have been completed, it is mutually understood that additional dwellings will be weatherized until all available Grant Funds have been utilized.

SUBGRANTEE: MONTGOMERY COUNTY COMMISSION

GRANT AGREEMENT: DOE-028-10

ATTACHMENT B

Budget Sheet

	ORIGINAL BUDGET	DECREASE/ INCREASE	TOTAL
ADMINISTRATIVE	\$4,963.00		\$4,963.00
PROGRAM OPERATIONS	\$58,424.00		\$58,424.00
HEALTH AND SAFETY	\$10,800.00		\$10,800.00
AGENCY LIABILITY INSURANCE	\$0.00		\$0.00
TRAINING & TECHNICAL ASSISTANCE	\$3,000.00		\$3,000.00
FINANCIAL AUDIT	\$2,500.00		\$2,500.00

GRAND TOTAL: \$79,687.00

MONTGOMERY
AREA CHAMBER OF COMMERCE

INVOICE: Project Sailboat Soil Boring Reimbursement

July 8, 2010

Agenda

SEP 13 2010

Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102-1667

ATTN: Mr. Donald Mims

Reimbursement request for Project Sailboat Soil Bore expenses at 40 percent of the total fee as per agreement between Randy George, President, Montgomery Area Chamber of Commerce, and Elton Dean, Chairman, Montgomery County Commission. A copy of the Goodwyn, Mills, Cawood invoice for the total expense is attached.

Total Fee: \$6000.00
40% County Commission Share: \$2400.00

Please make check payable to the Montgomery Area Chamber of Commerce.



PAUL J. REDHEAD
Vice President, Administration
Montgomery Area Chamber of Commerce
P.O. Box 79
41 Commerce St.
Montgomery, AL 36101



BUILDING BUSINESS. BUILDING THE *River* REGION.



GOODWYN | MILLS | CAWOOD

May 31, 2010

Invoice No: G100291

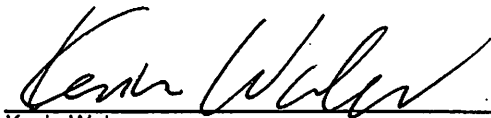
Ellen McNair
MONTGOMERY CHAMBER OF
COMMERCE
P.O. BOX 79
MONTGOMERY, AL 36101

Project G10029 PROJECT SAILBOAT

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Geotechnical Services	6,000.00	100.00	6,000.00	0.00	6,000.00
Total Fee	6,000.00		6,000.00	0.00	6,000.00
			Total Fee		6,000.00
				Total this Invoice	\$6,000.00

Authorized By:


Kevin Wales

GOODWYN, MILLS AND CAWOOD, INC. PO Box 242128, Montgomery, AL 36124 Tel 334.271.3200 Fax 334.272.1565 GMCNETWORK.COM

Terms Net 30 Days - Finance Charge computed at 1 1/2% per month which is an Annual Percentage Rate of 18% on all amounts over 30 days old. To avoid additional finance charges please pay your bill in full within terms.

Remittance Copy

6-2

STATE OF ALABAMA)
COUNTY OF MONTGOMERY)

CONTRACT AGREEMENT

WITNESS THIS AGREEMENT by and between the Montgomery County Commission, a body corporate and political, hereinafter referred to as the County, and Montgomery Area Chamber of Commerce, Inc. hereinafter referred to as The Chamber, for and in consideration of the mutual covenants herein contained the receipt and sufficiency whereof being hereby acknowledged as follows:

The County agrees to reimburse the Chamber on a one-time basis the sum of \$2400.00. These funds are for reimbursement of 40 percent of the total cost for soil borings related to the Project Sailboat economic development recruitment initiative.

IN WITNESS WHEREOF, the parties hereto have hereunto caused this instrument to be duly executed on this ____ day of September, 2010.

Montgomery Area Chamber of Commerce

By: _____
Its: RANDALL L. GEORGE
President
P.O. Box 79
Montgomery, Alabama 36101

Montgomery County Commission

By: _____
Its: ELTON N. DEAN, SR.
Chairman, County Commission
P.O. Box 1667
Montgomery, Alabama 36102-1667

Agenda

SEP 13 2010

SEP -2 PM 4:30

MONTGOMERY COUNTY
COMMISSION

Memo

To: Mr. Donnie Mims
From: Bruce R. Howell, Court Administrator
Date: September 2, 2010
Re: W.A.I.T. Contract

Please place the attached Contract for part-time employee assistance at our intensive weekend program (W.A.I.T) with Southeastern Psychiatric Management, Inc. on the September 13, 2010 County Commission formal agenda. This is the contract we have every year for extremely qualified part-time staff to assist us with the operation of our weekend first offender program. In the past we have funded this part-time staffing need through an ADECA grant that runs out 9/30/2010. We are currently in the second year of our RFP. Additionally, this contract was approved by our county attorney last year. We intend to fund this highly recognized program through our State Regional Detention money; no County General Funds will be used in this contract. Thank you for your consideration in this matter.

STATE OF ALABAMA
MONTGOMERY COUNTY

CONTRACTUAL AGREEMENT

This Contractual Agreement, made and entered into effective October 1, 2010, between Southeastern Psychiatric Management, Inc., and Montgomery County Commission, Montgomery, Alabama.

WITNESSETH

WHEREAS, Southeastern Psychiatric Management, Inc. desires to furnish part-time staff for a Community Based Alternative Program. These services include:

1. Providing mentors who will assist with the supervision of clients' behavior, provide direct services to the clients and assist the Director as required. A maximum of two part-time mentors shall be provided for each Saturday and Sunday.

COST OF SERVICES \$22,464.00 PER YEAR

2. It is agreed upon by and between the parties that any and all disputes arising out of any matter to this contractual agreement shall first be mediated, with a mediator agreed upon by and between parties, and venue for any and all litigation that may result thereafter shall be filed in Montgomery County, Alabama.
3. That Montgomery County Commission and Southeastern Psychiatric, Inc. reserves the right to cancel this Contract at any time during the contract period, providing either party gives a thirty (30) day written notice.

WHEREAS, In Consideration thereof Southeastern Psychiatric Management, Inc. and Montgomery County Commission agree as follows:

1. That the period of the contract will be for one (1) year, beginning October 1, 2010 and ending September 30, 2011 with the option to renew for one (1) year, provided funding is made available.

2. That Montgomery County Commission will pay Southeastern Psychiatric Management, Inc., the total amount of \$22,464.00.

IN WITNESS WHEREOF, we have hereunto set our hands on days and year first above written.

WITNESS:

SOUTHEASTERN PSYCHIATRIC
MANAGEMENT, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____
Montgomery County Comm., Chrmn.

TITLE: Chairman

1111 Airbase Blvd. P.O. 9219
Montgomery, Ala. 36108

**Montgomery County
Juvenile Court**

Agenda

SEP 13 2010

2010 AUG 31 PM 4:26

MONTGOMERY COUNTY
COMMISSION

Memo

To: Mr. Donnie Mims

From: Bruce R. Howell

Date: 8/31/2010

Re: Alabama Department of Youth Services Grant

MRA

Please place the attached Grant Acceptance on the September 13, 2010 County Commission formal agenda. This is the end of year Grant we get each year that comes to the County Commission and then is forwarded to the Cleveland Ave. YMCA for their after-school program for high risk youth. Thank you for your consideration in this matter.

ALABAMA DEPARTMENT OF YOUTH SERVICES
GRANT AGREEMENT
Fiscal Year 2009 –2010

The Alabama Department of Youth Services hereby awards to

Montgomery County Commission
(Hereinafter called Recipient)

the amount of Fifty thousand and no/100 dollars (\$50,000.00).

These funds shall be utilized for the following purpose/activities:

To provide financial assistance to enhance and expand after-school programs for at-risk students in the Montgomery area. These programs are administered by the YMCA and are intended to divert youth from commitment to the Department of Youth Services.

The Recipient shall administer the services for which this grant is awarded, in accordance with the applicable rules, regulations and conditions as set by the Department.

The grant award contained herein is subject to the availability of funds and adjustments by the Alabama Department of Youth Services Board as it deems necessary or advisable. Nothing contained herein shall be deemed to be a debt of the State of Alabama in the contravention of the laws and constitution of the State of Alabama.

ALABAMA DEPARTMENT OF YOUTH SERVICES

BY: _____ BY: _____
J. Walter Wood, Jr. Legal Review
Executive Director

ACCEPTANCE OF AWARD

Recipient hereby signifies its acceptance of the grant award and the terms and conditions set forth, this the _____ day of _____, 2010.

BY: _____
for: Montgomery County Commission

MEMORANDUM

TO: Donnie Mims
County Administrator

FROM: Bruce R. Howell 
Juvenile Court Administrator

DATE: September 3, 2010

Please place the attached contract between the Montgomery County Commission and the Cleveland Avenue YMCA on the next County Commission agenda. This is the money from the State Department of Human Resources for at-risk youth. The County Commission in June passed the resolution to accept this money. Thank you for your consideration in this matter.

**Agreement between the Montgomery County Commission, and
The Montgomery YMCA for After-School Services**

The Montgomery County commission wishes to contract with the YMCA, specifically the Cleveland Avenue Branch, to provide an after-school program for at-risk youth in Montgomery County.

This project shall start on August 1, 2010, and be completed by September 30, 2011. Total payments to the YMCA for contractual services for this project will be \$50,000 paid upon invoice by the YMCA.

The Montgomery County commission will pay the Contract Amount after the related Grant Funds are received from the Alabama Department of Human Resources.

To facilitate this project, The Cleveland Avenue Branch of the YMCA agrees to:

- After School and Summer Programs
- Awareness and Guidance regarding Child Abuse and Neglect
- Mentoring
- Substance Abuse Education/Prevention
- Participation in the Arts, e.g. Dancing, Music, and Art Classes
- Computer Classes
- Academic Instruction

Elton N. Dean, Sr.
Chairman, Montgomery County
Commission

Date

Willie R. Jones
Director, Cleveland Avenue, YMCA

Date

Robert H. McGaughey
President/CEO, YMCA

Sept 3, 2010
Date

9/3/2010

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 13 2010

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Life Insurance and AD&D Renewal for County Employees

The Life Insurance and AD&D premium for fiscal year October 1, 2010 through September 30, 2011 will be based on rates of \$0.15 per \$1,000 of salary and \$0.02 per \$1,000 of salary respectively. There is no increase from the current year's rates, as this is the third year of a guaranteed three year agreement.

John Dorrough III, a broker with Harmon Dennis and Bradshaw has secured this coverage through Symetra Insurance. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator



Harmon Dennis Bradshaw, Inc.

Insurance Brokerage and Risk Management

August 23, 2010

Montgomery County Commission
Mr. Scott Kramer, Risk Manager
125 Washington Avenue
P.O. Box 1667
Montgomery, AL 36102

RE: Montgomery County Commission – Group Life Insurance Status

Dear Scott:

Thank you for your call last week. Per our discussion, the Montgomery County Commission **Group Life Insurance Program** is currently in the 2nd year of a 3 year rate guarantee period. The contract runs from 10-01-2008 to 10-01-2011. The insurance provider is Symetra Life Insurance Company.

The current Life insurance rate is \$0.15 per \$1,000 of coverage

The current AD&D rate is \$0.02 per \$1,000 of coverage

Thank you again for the opportunity to work with you to secure this coverage.

Please let me know if you have any questions.

Sincerely,

John W. Dorrough, III
Manager, Individual and Employee Benefits Department
Harmon Dennis Bradshaw, Inc.
7115 Halcyon Summit Drive
Montgomery, AL 36117
(334) 273.7277 (phone)
(334) 324.0325 (cell)
(334) 273.9197 (fax)

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 13 2010

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Blue Cross Blue Shield Health, COBRA, Dental and Workers Comp Insurance
Renewal

I have enclosed the Blue Cross Blue Shield (BCBS) Health and Dental Insurance renewal letter for fiscal year October 1, 2010 through September 30, 2011. The negotiated administrative fees will be \$36.50 per contract per month for health and \$1.70 per contract per month for dental which is the same rate as the previous three years. Worker's Compensation fees will remain at 8.4% of paid claims.

The COBRA rates for Health only will be:

1. Single - \$480
2. Family - \$830

The COBRA rates for Health and Dental will be:

1. Single - \$495
2. Family - \$882

I am requesting that you include this renewal at the next County Commissioner's meeting for their consideration of approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator



September 1, 2010

Montgomery County Commission
Attention: Scott Kramer
100 South Lawrence Street
Montgomery, Alabama 36104

Dear Scott:

The Blue Cross and Blue Shield of Alabama Administrative Fee will be \$36.50 per contract per month for Health and \$1.70 per contract per month for Dental. Worker's Compensation will remain 8.40% of paid claims. This will be effective October 1, 2010-September 30, 2011. COBRA rates will be:

Single: Health-\$480 and Dental-\$15

Family: Health-\$830 and Dental-\$52

Please sign below indicating your acceptance of these fees and that Montgomery County Commission will be renewing with Blue Cross and Blue Shield of Alabama.

Signature: _____

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads 'Nora Boyd'.

Nora Boyd
Senior Account Executive Coordinator

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 13 2010

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Excess Health Insurance

The Excess Health Insurance premium for fiscal year October 1, 2010 through September 30, 2011 will be based on rates of \$3.39 for single coverage and \$11.97 per family coverage with a \$375,000 deductible. These rates represent a 1% increase from the current year.

These rates were secured through Buck Howard, an agent of Catastrophic Medical Excess, with HCC Life Insurance through a request for proposal. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

Catastrophic Medical Excess, Inc.

300 Vestavia Parkway Suite 2319

Birmingham, AL 35216

(205) 978-5346

E.F. "Buck" Howard
cme@charterinternet.com

Michael Howard
michael@catmedex.com

August 24, 2010

Scott Kramer
Risk Manager
Montgomery County Commision
100 South Lawrence Street
Montgomery, Al 36102

Dear Scott:

Including our commission rate of 8.5%, the proposed excess health insurance rates from HCC Life for the 2010-11 Fiscal Year are as follows:

Deductible	\$ 375,000
Single Rate	\$ 3.39
Family Rate	\$ 11.97
Estimated Single	706
Estimated Family	446
Estimated Annual Premium	\$ 92,730

We thank you for your consideration.

Regards,



Elliot F. Howard

EFH/meh

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 13 2010

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Excess Liability Insurance Renewal

The excess liability insurance premium for the coming year from October 1, 2010 through September 30, 2011 is \$126,902. This amount is based on the same rates as the previous year. This coverage was secured through Junie Pierce of Colonial Insurance with States Self-Insurers Risk Retention Group. There are no changes to the policy. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.

COLONIAL INSURANCE AGENCY

5251 Hampstead High Street, Unit 200

Montgomery, AL 36116

(334)270-6824

INVOICE

Account	CL
Policy	SEL 30180 04
Invoice	090210
Date	9/2/2010
Page	1

Montgomery County Commission
P. O. Box 1667
Montgomery, AL 36102

Account Executive
Junie J Pierce

Account Representative
Stephanie Henderson

Please detach and return with payment

Insured's Name	Policy Number	Policy Period
Montgomery County Commission	SEL 30180 04	10/01/10-10/01/11

Transaction Type	Effective	Company	Description	Amount
Renewal	10/1/10	States Self-Insurers	10/11 Excess Liability renewal	\$117,502
Fee	10/1/10		Agency Fee	\$9,400
				Invoice Total
				\$126,902

Thank You!

Colonial Insurance Agency (334) 270-6824	Invoice Number	Date
	090210	9/2/2010

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 13 2010

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Excess Workers' Compensation Insurance Renewal

The excess workers' compensation insurance premium for the coming year from October 1, 2010 through September 30, 2011 is a slight increase (1.8% of last year's .1743 rate) to .1775 per \$100 dollars of payroll. The amount of the estimated premium is \$64,653. These rates were secured through Junie Pierce of Colonial Insurance with Safety National Insurance. The deductible will remain at \$500,000. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

COLONIAL INSURANCE

ESTABLISHED 1956

August 30, 2010

Scott Kramer
Montgomery County Commission
P. O. Box 1667
Montgomery, AL 36102

RE: Excess Workers' Compensation Quotation

Dear Scott:

Brentwood Services has secured the best quote available for your renewal exposures. Your current program reflects an estimated annual payroll of \$35,364,722. The new estimated annual payroll would be \$36,317,260. Based on this payroll, the rate would move from .1743 to .1775- a 1.8% increase. The premium last year was \$61,641 and the renewal premium would be \$2,822 more at \$64,653.

This appears to be an excellent quote and with this we are able to remain with Safety National for another year. Included with Safety National's renewal quote are all the Risk Control & Claims control value added services. I've attached a copy of those client services that outlines and details these additional services. A phone call is all I need to bind the coverage for the coming year. Thanks for all your help.

Yours truly,



Junie J. Pierce, III
Senior Vice President

Enclosure(s)

JJP/III/al

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 13 2010

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer *SK*
Risk Manager

SUBJECT: Property Insurance Renewal

The property insurance premium for the coming year from October 1, 2010 through September 30, 2011 is \$87,002. This amount is equal to the rates per property value as the previous year. This coverage was secured through Junie Pierce of Colonial Insurance with Affiliated FM Insurance Company. There are no changes to the policy. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

COLONIAL INSURANCE AGENCY

5251 Hampstead High Street, Unit 200

Montgomery, AL 36116

(334)270-6824

INVOICE

Account	CL
Policy	GK206
Invoice	083110
Date	8/31/2010
Page	1

Montgomery County Commission

P. O. Box 1667

Montgomery, AL 36102

Account Executive
Junie J Pierce

Account Representative
Stephanie Henderson

Please detach and return with payment

Insured's Name	Policy Number	Policy Period
Montgomery County Commission	GK206	10/01/10 -10/01/11

Transaction Type	Effective	Company	Description	Amount
Renewal	10/1/10	Affiliated FM	10/11 Property renewal	\$84,502
Fee	10/1/10	Affiliated FM	Engineering Fee	\$2,500

Invoice Total
\$87,002

Thank You!

Colonial Insurance Agency (334) 270-6824	Invoice Number	Date
	083110	8/31/2010

15-2

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 13 2010

September 13, 2010

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *dLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

- C-2010-95: Iron Men Outdoor Ministries, Inc., for Various Outdoor Activities Assisting Children in Need, Handicap Citizens and the Homeless - \$3,000; (Ingram)
- C-2010-96: Child Protect, Inc., for Support of their Mission of Service to Children of Abuse - \$500; (Ingram)
- C-2010-97: American Red Cross, for Local Disaster Relief Fund - \$500; (Ingram)
- C-2010-98: Family Sunshine Center, for Family Services Program - \$1,000; (Ingram-\$500 and Wilson-\$500)
- C-2010-99: Brantwood Children's Home, for Food, Clothing and Activities for Neglected and Abused Children of Montgomery County - \$500; (Ingram)
- C-2010-100: The Leukemia & Lymphoma Society, for Program Services - \$500; (Ingram)
- C-2010-101: Volunteer and Information Center, Inc., for VIA Youth Council Services Project - \$500; (Wilson)
- C-2010-102: The Center for Child and Adolescent Development, for Diagnostic and Intervention Services - \$500; (Wilson)

MEMORANDUM
Montgomery County Commission
September 13, 2010
Page 2

- C-2010-103: Montgomery Area Food Bank, Inc., to Provide Food and Other Donated Products to Non-Profit Member Agencies Serving Montgomery County - \$1,000; (Polizos-\$500 and Wilson-\$500)
- C-2010-104: Lighthouse Counseling Center, Inc., for Sexual Assault Response Team Program - \$500; (Wilson)
- C-2010-105: The Montgomery Education Foundation, for School Based Pre-K Programs Support - \$1,000; (Wilson)
- C-2010-106: Kid One Transport System, Inc., for Transportation of Children and Expectant Mothers to Medical Care - \$500; (Wilson)
- C-2010-107: YMCA, for After School Program at Thelma S. Morris School - \$500; (Wilson)
- C-2010-108: YMCA, for the Latchkey Program at Paterson School and St. John's Church - \$500; (Wilson)
- C-2010-109: YMCA, for Cleveland Avenue YMCA's Childcare Program - \$500; (Wilson)
- NC-2010-121: Snowdown Volunteer Fire Department, for General Operations - \$1,000; (Ingram)
- NC-2010-122: South Montgomery County Volunteer Fire Department, for General Operations - \$1,000; (Ingram)
- NC-2010-123: Waugh-Mt. Meigs Volunteer Fire Protection Authority, for General Operations - \$1,000; (Ingram)
- NC-2010-124: Pike Road Volunteer Fire Protection Authority, for General Operations - \$1,000; (Ingram)
- NC-2010-125: BOE, Bear Exploration Center for Mathematics, Science and Technology, for Principal's Discretionary Fund - \$500; (Wilson)
- NC-2010-126: Alabama Cooperative Extension System, for Drug Awareness Children's Education Program - \$350; (Polizos)

DLM/tll

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director *PS*
Support Services

DATE: August 30, 2010

SUBJECT: Invitation to Bid No. 51988-10C-029,
Food Trays

Request approval of award on the above referenced bid to low bid of King's Table Catering, in the amount of \$629.70, based on unit pricing, be placed on the agenda for the County Commission meeting on September 13, 2010. (copy of spread sheet attached)

This award is for a six (6) month contract, with the option to renew for an additional six (6) month period. A price increase may be allowed after the six (6) month period but shall not exceed 5%.

Your approval is appreciated.

Attachment

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID 51988-10C-029				CHAPPY' DELI - ATTN: DAVID BARANCO; PHONE#277-6590; FAX#277-6593		KINGS TABLE CATERING- ATTN: AL STEINEKER; PHONE #270-0200; FAX#270-8882							
ISSUE DATE: AUGUST 6, 2010													
BID OPENING DATE: AUGUST 17, 2010													
COUNTY COMMISSION													
TERMS OF PAYMENT / DISCOUNT:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	SANDWICH TRAY												
	SMALL 4 -5	EA	1	\$39.65	\$39.65	\$20.00	\$20.00						
	MEDIUM - 6 - 8	EA	1	\$49.90	\$49.90	\$29.00	\$29.00						
	STANDARD-8 - 10	EA	1	\$59.75	\$59.75	\$35.00	\$35.00						
	LARGE - 10 - 13	EA	1	\$83.35	\$83.35	\$44.00	\$44.00						
2	VEGGIE TRAY												
	SMALL - 12- 18	EA	1	\$28.50	\$28.50	\$25.00	\$25.00						
	STANDARD - 20 - 25	EA	1	\$43.95	\$43.95	\$32.50	\$32.50						
	LARGE - 30 - 35	EA	1	\$54.95	\$54.95	\$52.50	\$52.50						
3	FRUIT & CHEESE												
	SMALL 10 - 15	EA	1	\$32.95	\$32.95	\$26.50	\$26.50						
	STANDARD 18 - 25	EA	1	\$44.95	\$44.95	\$34.50	\$34.50						
	LARGE 30 - 35	EA	1	\$56.95	\$56.95	\$58.50	\$58.50						
4	CHICK.FINGER TRAY												
	SMALL 9 - 18	EA	1	\$29.85	\$29.85	\$48.50	\$48.50						
	MEDIUM 18 - 36	EA	1	\$59.70	\$59.70	\$90.00	\$90.00						
	LARGE 27 - 54	EA	1	\$89.55	\$89.55	\$120.00	\$120.00						
TOTAL BID AMOUNTS													

Notes:

2-6/17-2

**Purchasing Department
Montgomery County Commission**

[illegible]

Notes:

SEP 13 2010

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director *ps*
Support Services

DATE: September 7, 2010

SUBJECT: Final Payment -Project No. RTP 08-RT-54-007,
Snowdoun Community Park Restrooms

Request approval of final payment to Ingram Construction, LLC, in the amount of \$6,545.50, on the above referenced project, be placed on the agenda for the County Commission meeting on September 13, 2010. (copy of Application for Payment attached)

Coordination of final payment made with Mr. Pat Moseley of Professional Engineering Consultants, LLC.

Attachment

APPLICATION AND CERTIFICATE FOR PAYMENT

SCHEDULE OF VALUES

COVER SHEET

ESTIMATE No.	#4(Retainage)
DATE:	8/28/2009
Project No.	RTP 08-RT-54-007

TO OWNER: Montgomery County Commission Mrs. Pat Silas P.O.Box 1667 Montgomery, Alabama 36102-1667	PROJECT: Snowdown Community Park Restrooms Montgomery County, Alabama
FROM CONTRACTOR: Ingram Construction, LLC L.E. Ingram, Jr. 1775 Taliaferro Trail Montgomery, Alabama 36117 FEIN 20-5933040	ARCHITECT/ENGINEER: Professional Engineering Consultants, LLC Mr. Stan Cauthen 822 South McDonough Street Montgomery, Alabama 36104

DESCRIPTION OF WORK ITEMS

CHANGE ORDER(S) Numbers 1 through 1

TOTAL CONTRACT TO DATE \$ 68,757.00
 \$ (3,302.00)
 \$ 65,455.00

1. Work Completed to Date per attached Schedule of Values(<u>100%</u>)	\$ 65,455.00
2. Stored Materials:	
(Attach list or form ABC C - SM, Inventory of Stored Materials.)	\$
3. Total Completed Work and Stored Materials	\$ 65,455.00
4. Less Retainage <u>0%</u>	(\$ 0.00)
5a. Less Cash Discounts.	(\$ 0.00)
5b. Less Materials & Property Payments by the Owner.	(\$ 0.00)
5c. Less Tax Savings.	(\$ 0.00)
6. Total Due.	\$ 65,455.00
7. Less Total Previous Payments	(\$ 58,909.50)
8. Balance Due This Estimate.	\$ 6,545.50

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of his knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payments were issued and payments received the Owner and that current payment shown herein has not yet been received.

By [Signature] Date 8/23/2010
 Member
 (Title)

Sworn and subscribed before me this 23rd day of August 2010
[Signature] NOTARY PUBLIC STATE OF ALABAMA AT LARGE
 MY COMMISSION EXPIRES: Sept 10, 2014
 BONDED THRU NOTARY PUBLIC UNDERWRITERS
 Notary Public

ARCHITECT'S CERTIFICATION

in accordance with the Contract Documents, the Architect certifies to the Owner that, to the best of the Architect's knowledge and belief, the Work has progressed to the point indicated herein, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount approved.

By [Signature] (Architect)

Date 8/30/10

REVIEW AND APPROVALS

Approved by: _____ Date _____
 (Owner) Signature

Approved by: _____ Date _____
 (Owner) Signature

Approved by: _____ Date _____
 Signature

SCHEDULE OF VALUES

FOR ATTACHMENT TO CERTIFICATE for PAYMENT

ESTIMATE No.	#4(Retainage)
DATE:	8/28/2009
Project No.	RTP 08-RT-54-007

TO OWNER: Montgomery County Commission Mrs. Pat Silas P.O.Box 1667 Montgomery, Alabama 36102-1667	PROJECT: Snowdoun Community Park Restrooms Montgomery County, Alabama
FROM CONTRACTOR: Ingram Construction, LLC L.E. Ingram, Jr. 1775 Taliaferro Trail Montgomery, Alabama 36117 FEIN 20-5933040	ARCHITECT/ENGINEER: Professional Engineering Consultants, LLC Mr. Stan Cauthen 822 South McDonough Street Montgomery, Alabama 36104

ITEM NO.	DESCRIPTION OF WORK ITEMS	SCHEDULED VALUE	% COMPLETE	AMOUNT COMPLETE
1	General Conditions	9,317.00	100%	9,317.00
2	Concrete	9,829.00	100%	9,829.00
3	Masonry	6,939.00	100%	6,939.00
4	Wood Framing and Roofing	13,517.00	100%	13,517.00
5	Doors, Frames, Hardware, and Toilet Partitions	6,979.00	100%	6,979.00
6	Painting	1,896.00	100%	1,896.00
7	Plumbing	10,400.00	100%	10,400.00
8	Electrical	9,880.00	100%	9,880.00
9				
10	Change Order #1 (Approved 03/12/2009)	(5,180.00)	100%	(5,180.00)
11	Split face cmu ext in lieu of hardi siding (stnd gray)			
12	Plywood deck with grooves in lieu of 1x4 decking			
13	at the entrance porch			
14	Sealed concrete floors in lieu of painted epoxy floor			
15	16 gauge hollow metal frames in lieu of 14 gauge			
16	18 gauge hollow metal doors in lieu of 16 gauge			
17	Hager dbl cyl cylindrical dead lock in lieu of full mortise			
18	Hager closer in lieu of Sergeant or Yale closer			
19	Stnd tlt part. hdwr in lieu of stainless steel			
20	Delete steel core pilasters for toilet partitions			
21	Wall hung urinal screen in lieu of floor mounted			
22				
23				
24	Change Order #2 (Approved 03/12/2009)			
25	Underground conduit and electrical	1,878.00	100%	1,878.00
26				
27				
28				
29				
30				
31				
32				
33				
34				
35				
TOTALS THIS PAGE		\$ 65,455.00	100%	\$ 65,455.00

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

SEP 13 2010

September 3, 2010

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr. 
Deputy Administrator

SUBJECT: Maintenance Mechanic Position Fill Request

Paul St. John, Director of Support Services, has submitted a position fill request for a Maintenance Mechanic. This vacancy is created by the retirement of a mechanic effective September 1, 2010. This position is critical to the ongoing maintenance needs of the Courthouse Complex, Detention Facility and outlying offices in the County.

The vacancy will create an undue hardship on not only Support Services staff, but also on customers they serve (i.e., elected officials, department heads and County residents.) I ask the Commission to review this item during the working session on August 23, 2010.

Upon review, I ask the Commission to approve this position fill request at the Commission meeting on September 13, 2010. Your careful consideration is appreciated.

JAM/rw

Attachment

**MONTGOMERY COUNTY COMMISSION
SUPPORT SERVICES**

MEMORANDUM

To: John Mitchell, Deputy Administrator
From: Paul St. John, Director *PS*
Subject: Manpower
Date: August 4, 2010

I received a notice from Shirley Bazzell that Timothy Brown, Maintenance Mechanic, is retiring September 1, 2010. Currently, we have two mechanics in the Courthouse Complex. Their duties include them traveling to all sub-stations, Engineering camps, and the Sheriff's Sub-stations when needed. There are three mechanics in both Detention facilities. In the past, we have had two mechanics in the old Detention Facility and they have had a problem keeping up with the workload. The new jail is approximately 169,768 sq. ft. vs. 91,088 sq. ft., which is an increase of approximately 78,680 sq. ft.

I have been reducing my staff; even before the County Commission implemented a hiring freeze. My experience is that we will not be able to keep up with the work orders without contracting out some of the work, which will cost the County more monies. Our emergency and normal response time will be longer which will have an impact with the elected official.

Please consider my request to fill this position. Your help in this matter will be appreciated.

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES	
1.	dept request
2.	admin review
3.	pers dept
4.	cert to admin
5.	dept selection
6.	final review

DEPARTMENT: SUPPORT SERVICES

DEPARTMENT HEAD: PAUL ST. JOHN, DIRECTOR

SUPERVISOR: PAT LITCHFIELD, PLANT MAINT. ENGINEER

1. POSITION TITLE 0748 MAINTENANCE MECHANIC

POSITION NUMBER 017

PROPOSED EFFECTIVE DATE OCTOBER 18, 2010

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

(X) PROMOTIONAL REGISTER () TRANSFER

(X) OPEN COMPETITIVE REGISTER () RE-EMPLOYMENT

PAY GRADE S0901 \$28,700 Step 1

Pay step to be based upon City and County of Montgomery Personnel Board
Rules and Regulations Rule VI, Section 10(a)-Promotions.

Paul St John DATE 9-9-10
Department Head

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority DATE _____

3. CERTIFICATION

Promotional _____ Candidates

Open-Competitive _____ Candidates

Transfer _____ Candidates

Personnel Director DATE _____

4. SELECTEE: _____

Appointing Authority DATE _____

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 10

Date: September 2, 2010
To: Donald L. Mims, Administrator
From: Sherrill R. Thomas, Finance Director
Re: Travel / Training Request

ST

Request approval to be granted for the following:

Destination: Montgomery, Alabama

Departure Date: September 22, 2010

Return Date: September 22, 2010

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Attend Wilson Price "Accounting and Auditing Update" CPE course

Qualifies toward 40 hours of CPE required annually for CPA license.

Traveler (s) Name: 1. Sherrill Thomas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☐
☒

Commercial Air

☐
☐

Private Vehicle

Other (Specify)

Total (est.) Cost: \$0.00

Advance Registration Required: \$0.00

Department Name: Finance

Fund Name: General

Additional Comments: _____

To: Sherrill R. Thomas, Finance Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51110-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$2,800.00</u>	
Approved Requests:	<u>\$989.00</u>	
Budget Available:	<u>\$1,811.00</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$1,811.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/2/2010

cc: Finance Director / Buyer

20-1

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 22

Date: September 3, 2010
To: Donald L. Mims, Administrator
From: Trey Granger
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Tuscaloosa, Alabama
Departure Date: October 7, 2010 Return Date: October 7, 2010
Conference Leave (Days / Hours): 8 hours
Purpose of Travel: to attend Alabama Alliance for Arts Education - Tuscaloosa, Alabama

Traveler (s) Name: 1. Trey Granger 4. Marjorie Smith
2. Justin Aday 5. _____
3. Deonna Thompson 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$362.00 Advance Registration Required: \$250/group rate

Department Name: Elections Fund Name: 001-51910-265

Additional Comments: other than advanced registration, the only other expense is mileage to/from
Tuscaloosa for 224 round trip miles @ .50/mile
Registration from 2010 budget

To: Trey Granger
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$362.00 and advance registration of \$250.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51910.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$1,640.34</u>	
Budget Available:	<u>\$1,359.66</u>	
Current Requests:	<u>\$250.00</u>	
Budget Balance:	<u>\$1,109.66</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/7/2010

cc: Finance Director / Buyer

20-2

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 23

Date: September 3, 2010
To: Donald L. Mims, Administrator
From: Trey Granger
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: AUM/Advanced Training Group
Departure Date: September 29, 2010 Return Date: September 30, 2010
Conference Leave (Days / Hours): 2 days
Purpose of Travel: to attend MS Powerpoint 2007 Intermediate/Advanced course

Traveler (s) Name: 1. Trey Granger 4. _____
2. Deonna Thompson 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$506.00 Advance Registration Required: _____

Department Name: Elections Fund Name: 001-51910-265

Additional Comments: individual class @ \$253 (x 2 = \$506)

To: Trey Granger
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$506.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51910.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$3,000.00</u>
Approved Requests:	<u>\$1,640.34</u>
Budget Available:	<u>\$1,359.66</u>
Current Requests:	<u>\$756.00</u>
Budget Balance:	<u>\$603.66</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/7/2010

cc: Finance Director / Buyer

20-3

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 45

Date: September 8, 2010
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Meridian, MS
Departure Date: September 14, 2010 Return Date: September 17, 2010
Conference Leave (Days / Hours): 4 days
Purpose of Travel: RCTA-Pro-Active Criminal Patrol

Traveler (s) Name: 1. Deputy Charles McGlown 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$75.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: General (001-52110-265)

Additional Comments: Request special approval due to time constraints.

To: Sheriff D. T. Marshall
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$75.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$14,643.36</u>	
Budget Available:	<u>\$5,356.64</u>	
Current Requests:	<u>\$75.00</u>	
Budget Balance:	<u>\$5,281.64</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 9/9/2010
cc: Finance Director / Buyer

20-4

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 17

Date: August 26, 2010
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Mountain Brook, AL
Departure Date: November 3, 2010 Return Date: November 4, 2010
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Attend Pre-employment Interviewing for Law Enforcement Seminar

Traveler (s) Name: 1. Sgt. Delores Frazier 4. _____
2. Sgt. Rodney Brooks 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$990.00 Advance Registration Required: \$650.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____
Registration from 2010 budget, other costs from 2011 budget.

To: Wanda J. Robinson, Director
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$990.00 and advance registration of \$650.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52200-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$16,907.00</u>	
Budget Available:	<u>\$3,093.00</u>	
Current Requests:	<u>\$650.00</u>	
Budget Balance:	<u>\$2,443.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/26/2010

cc: Finance Director / Buyer

20-5

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 10

Date: August 19, 2010

To: Donald L. Mims, Administrator

From: George C. Speake, County Engineer

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Embassy Suites Hotel, Montgomery, AL

Departure Date: October 20, 2010

Return Date: October 22, 2010

Conference Leave (Days / Hours): 3 days / 24 hrs.

Purpose of Travel: Attend AL Society of Professional Land Surveyors 44th Surveying and Mapping
Conference - Alabama Boundary Law Parts 1 and 2, Alabama Health Dept.
On Site Sewage

Traveler (s) Name: 1. Michael M. Harmon 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

X

Commercial Air

Private Vehicle

Other (Specify)

Total (est.) Cost: \$325.00

Advance Registration Required: \$325.00

Department Name: Engineering

Fund Name: Gasoline Tax 111-53600-265

Additional Comments: _____

To: George C. Speake, County Engineer

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$325.00 and advance registration of \$325.00 is authorized.

To be completed by the Finance Department

Fund Code: 111-53600.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$750.00

Approved Requests: \$250.00

Budget Available: \$500.00

Current Requests: \$325.00

Budget Balance: \$175.00

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/19/2010

cc: Finance Director / Buyer

20-6

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 19

Date: August 24, 2010
To: Donald L. Mims, Administrator
From: Janet Buskey, Revenue Comm
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 27, 2010 Return Date: October 1, 2010
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: IAAO 101: Fundamentals of Real Property Appraisal Course

Traveler (s) Name: 1. Debbie Richardson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$525.00 Advance Registration Required: \$525.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Cost includes registration and recommended text.

To: Janet Buskey, Revenue Comm
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$525.00 and advance registration of \$525.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$15,205.00</u>	
Budget Available:	<u>\$9,795.00</u>	
Current Requests:	<u>\$525.00</u>	
Budget Balance:	<u>\$9,270.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/24/2010

cc: Finance Director / Buyer

20-7

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 14

Date: September 1, 2010

To: Donald L. Mims, Administrator

From: Barbara M. Montoya, Director

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Louisville, Kentucky

Departure Date: April 15, 2011

Return Date: April 21, 2011

Conference Leave (Days / Hours): 4 days

Purpose of Travel: To attend Southern Region IPMA-HR Conference

Traveler (s) Name: 1. Barbara Montoya 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,600.00 Advance Registration Required: \$250.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: _____
Registration only from 2010 budget. Balance from 2011 budget.

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$1,600.00 and advance registration of \$250.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$4,381.00</u>	
Budget Available:	<u>\$10,619.00</u>	
Current Requests:	<u>\$250.00</u>	
Budget Balance:	<u>\$10,369.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/2/2010

cc: Finance Director / Buyer

20-8

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 15

Date: September 10, 2010
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, Alabama
Departure Date: October 21, 2010 Return Date: October 21, 2010

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: to attend "The Conference for Administrative Assistants" at the Doubletree Hotel in Birmingham

Traveler (s) Name: 1. Lori Knight 4. Mary Johns
2. Aimee LaChapelle 5. Jessalyn Peck
3. Shirley Lyles 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$730.00 Advance Registration Required: \$730.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: _____

\$146 early registration for 5 or more attendees ends Oct. 8, 2010

To: Barbara M. Montoya, Director
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$730.00 and advance registration of \$730.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$4,381.00</u>
Budget Available:	<u>\$10,619.00</u>
Current Requests:	<u>\$980.00</u>
Budget Balance:	<u>\$9,639.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/9/2010

cc: Finance Director / Buyer

20-9

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 10

Date: August 25, 2010

To: Donald L. Mims, Administrator

From: Barbara M. Montoya, Director

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Troy University Montgomery Campus

Departure Date: September 16, 2010

Return Date: September 16, 2010

Conference Leave (Days / Hours): _____

Purpose of Travel: to attend Troy University Montgomery 2010 Career Fair to recruit applicants
for Montgomery City-County Personnel Department

Traveler (s) Name: 1. Karen Cason 4. _____
2. Shenita Mitchell 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$75.00

Advance Registration Required: \$75.00

Department Name: Personnel

Fund Name: Merit System

Additional Comments: *** Registration costs to come from 123-51961-190 Recruiting ***

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$75.00 and advance registration of \$75.00 is authorized.

To be completed by the Finance Department

Fund Code: 123-51961.190 (ex: 000-00000-000)

Description: Recruiting

Current Budget: \$2,000.00

Approved Requests: \$805.00

Budget Available: \$1,195.00

Current Requests: \$75.00

Budget Balance: \$1,120.00

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/26/2010

cc: Finance Director / Buyer

20-10

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 11

Date: August 25, 2010
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: WSFA Job Link Employment Expo

Departure Date: September 29, 2010 Return Date: September 29, 2010

Conference Leave (Days / Hours): _____

Purpose of Travel: to attend Career Fair at Eastdale Mall to recruit applicants for the Montgomery City-County Personnel Department.

Traveler (s) Name: 1. Karen Cason 4. _____
2. Shenita Mitchell 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$250.00 Advance Registration Required: no

Department Name: Personnel Fund Name: Merit System

Additional Comments: *** Registration costs to come from 123-51961-190 Recruiting ***

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$250.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961.190</u>	(ex: 000-00000-000)
Description:	<u>Recruiting</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$805.00</u>	
Budget Available:	<u>\$1,195.00</u>	
Current Requests:	<u>\$325.00</u>	
Budget Balance:	<u>\$870.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/26/2010

cc: Finance Director / Buyer

20-11

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 12

Date: August 25, 2010
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 2010 Maxwell-Gunter Employment Expo

Departure Date: October 28, 2010

Return Date: October 28, 2010

Conference Leave (Days / Hours): _____

Purpose of Travel: to attend 2010 Maxwell-Gunter Employment Expo to recruit applicants for the
Montgomery City-County Personnel Department

Traveler (s) Name: 1. Karen Cason 4. _____
2. Shenita Mitchell 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

X

Commercial Air

Private Vehicle

Other (Specify)

Total (est.) Cost: none

Advance Registration Required: none

Department Name: Personnel

Fund Name: Merit System

Additional Comments: _____

To: Barbara M. Montoya, Director

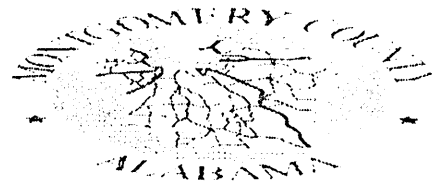
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961.190</u>	(ex: 000-00000-000)
Description:	<u>Recruiting</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$805.00</u>	
Budget Available:	<u>\$1,195.00</u>	
Current Requests:	<u>\$325.00</u>	
Budget Balance:	<u>\$870.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/26/2010

cc: Finance Director / Buyer

20-12

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 13

Date: August 25, 2010
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn University Montgomery

Departure Date: September 15, 2010 Return Date: September 15, 2010

Conference Leave (Days / Hours): _____

Purpose of Travel: to attend AUM Fall Career Fair 2010 to recruit applicants for the Montgomery City-County Personnel Department.

Traveler (s) Name: 1. Karen Cason 4. _____
2. Shenita Mitchell 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$110.00 Advance Registration Required: \$110.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: *** Registration costs to come from 123-51961-190 Recruiting ***

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$110.00 and advance registration of \$110.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961.190</u>	(ex: 000-00000-000)
Description:	<u>Recruiting</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$805.00</u>	
Budget Available:	<u>\$1,195.00</u>	
Current Requests:	<u>\$435.00</u>	
Budget Balance:	<u>\$760.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/26/2010

cc: Finance Director / Buyer

20-13

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 14

Date: 9.2.10
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 715-C Wheeler Avenue, Huntsville, AL 35801

Departure Date: September 26, 2010

Return Date: September 29, 2010

Conference Leave (Days / Hours): 3 days

Purpose of Travel: To participate in a training session on the Alabama Offender Assessment System

Traveler (s) Name: 1. Eric Williams 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$20.00

Advance Registration Required: \$0.00

Department Name: Community Corrections

Fund Name: Community Corrections

Additional Comments: Cost is for fuel only; all other expenses are paid by Madison County CCP

To: Paul Brown, Executive Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$20.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 124-52960-265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$15,500.00

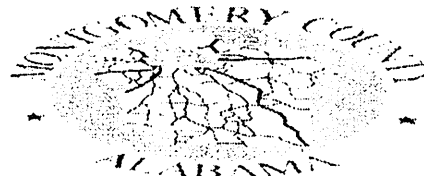
Approved Requests: \$15,060.81

Budget Available: \$439.19

Current Requests: \$20.00

Budget Balance: \$419.19

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/7/2010

cc: Finance Director / Buyer

20-14

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 24

Date: September 3, 2010
To: Donald L. Mims, Administrator
From: Judge Reese McKinney, Jr.
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: AUM
Departure Date: November 22, 2010 Return Date: November 23, 2010
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend MS Access 2010 Introduction

Traveler (s) Name: 1. Kim Brown 4. _____
2. Melissa Harville 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$157.00 Advance Registration Required: \$157.00

Department Name: Probate Fund Name: 783-51350-265

Additional Comments: _____

To: Judge Reese McKinney, Jr.
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$157.00 and advance registration of \$157.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>783-51350.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$2,827.70</u>	
Budget Available:	<u>\$172.30</u>	
Current Requests:	<u>\$157.00</u>	
Budget Balance:	<u>\$15.30</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/7/2010

cc: Finance Director / Buyer

20-15

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda
SEP 13 2010

Request # 20

Date: September 8, 2010
To: Donald L. Mims, Administrator
From: Kerry Tubbs, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, AL
Departure Date: September 28, 2010 Return Date: September 30, 2010

Conference Leave (Days / Hours): 2 days

Purpose of Travel: Take "Disaster Preparedness and Response" Class offered through the
County Government Education Institute. This class is required for me to get my
9-1-1 Certification

Traveler (s) Name: 1. Jane Reed 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$229.00 Advance Registration Required: \$175.00

Department Name: Appraisal Fund Name: Emergency Mgmt & Dist Bd

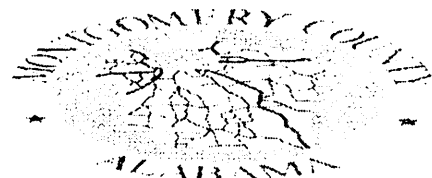
Additional Comments: I have to register for this class by Wednesday Sept. 15, 2010, so please return to
as soon as possible after meeting if travel is approved, or call me and I will come
pick it up. Thanks, Jane

To: Kerry Tubbs, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 09/23/10 reimbursement of actual and necessary expenses in the
approximate amount of \$229.00 and advance registration of \$175.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>784-51986-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$7,000.00</u>
Approved Requests:	<u>\$805.00</u>
Budget Available:	<u>\$6,195.00</u>
Current Requests:	<u>\$229.00</u>
Budget Balance:	<u>\$5,966.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/8/2010

cc: Finance Director / Buyer

20-16

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 23

Date: September 9, 2010

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL

Departure Date: September 22, 2010

Return Date: September 22, 2010

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: attend Wilson Price Accounting and Auditing Update CPE Course

Traveler (s) Name: 1. Donald Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: County Commission Fund Name: General

Additional Comments: _____

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-51100.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$25,000.00

Approved Requests: \$22,527.67

Budget Available: \$2,472.33

Current Requests: \$300.00

Budget Balance: \$2,172.33

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/9/2010

cc: Finance Director / Buyer

20-17