

**SPECIAL CALL MEETING
MONTGOMERY COUNTY COMMISSION**

JULY 06, 2009

AGENDA

INFORMATION SESSION

Call to Order, Welcome at 8:00 a.m.

Prayer Led by Commissioner Williams

Reports from Staff:

**County Administrator
Deputy Administrator
County Attorney
County Engineer**

Comments from Scheduled Attendees:

**Probate Judge Reese McKinney, Jr.
Revenue Commissioner Sarah G. Spear
District Attorney Ellen Brooks and Grant Specialist Sara Byard with Central Alabama
Regional Planning and Development Commission**

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Polizos

Pledge of Allegiance Led By Commissioner Williams

Call of Roll to Establish Quorum

Presentation of the Minutes of the Regular Meeting of June 22, 2009

CONSENT AGENDA:

Consider Approval of Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. Consider Approval of Cancellation of July 13, 2009 County Commission Meeting due to the Lack of Quorum, County Commission
2. Consider Approval of Grant Application with American Bar Association's Closed-Circuit Television Grant Program, District Attorney's Office
3. Consider Approval of 2008 Annual Report of Insolvents, Errors in Assessments, Litigations, Land Bids and Abatements and Adoption of Related Resolution, Revenue Commissioner's Office
4. Consider Approval of Miscellaneous Appropriations Reprogramming Requests, County Commission
5. Consider Approval of Purchase Order to Thompson Lift Truck Company Regarding Scissor Lift for Annex III Loading Dock, County Commission
6. Consider Approval of Bid Award for Automated Vehicle Locator Hardware and Installation, Bid No. 51965-09B-014, Sheriff's Office / Montgomery County Emergency Management Communications District Board
7. Consider Approval of Budget Change Request Number 31 to Increase the Budget for Housing Inmates in other Counties, Detention Facility / County Commission Appropriations
8. Consider Approval of Budget Change Request Number 5, Personnel Department
9. Consider Approval of Budget Change Request Number 3, Sheriff's Office
10. Consider Approval of Travel/Training Requests (7)

OLD BUSINESS

11. Consider Approval of Travel/Training Request Number 20, 21 and 22, Probate Judge's Office (Elections Center)

Reports from Staff:

County Administrator
Deputy Administrator
County Engineer
County Attorney

Comments from Citizens

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Comments from Scheduled Attendees:

City-County Emergency Management Agency Director Steve Jones
Community Corrections Executive Director Paul Brown

Reports from Staff:

County Administrator
Deputy Administrator
Manager of Public Affairs

Adjourn

CALENDAR OF EVENTS

JULY 3, 2009

County Holiday (Independence Day)

JULY 06, 2009

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until
12:00 Noon.

JULY 27, 2009

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until
12:00 Noon.

AUGUST 10, 2009

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until
12:00 Noon.

AUGUST 24, 2009

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until
12:00 Noon.

SEPTEMBER 14, 2009

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until
12:00 Noon.

SEPTEMBER 28, 2009

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until
12:00 Noon.

PERSONNEL ACTIONS

Fill action continues for 1 Clerk Typist II – County Commission Office
Fill action continues for 1 Deputy Finance Director – Finance Department
Fill action continues for 1 Grant Specialist – Public Affairs Department
Fill action continues for 2 Customer Service Clerks – Probate Judge's Office
Fill action continues for 1 Clerk III – Probate Judge's Office
Fill action continues for 1 Probate Court Clerk – Probate Judge's Office
Fill action continues for 1 Clerk III – Revenue Commissioner's Office
Fill action continues for 1 Clerk Typist II – Support Services Department
Fill action continues for 1 Program Analyst I – Information Systems Department
Fill action continues for 1 Identification Officer – Sheriff's Office
Fill action continues for 1 Emergency Communication Operator I or II – Sheriff's Office
Fill action continues for 2 Fingerprint Classifier II's – Sheriff's Office
Fill action continues for 1 Deputy Sheriff Lieutenant – Sheriff's Office
Fill action continues for 1 Building Security Officer – Sheriff's Office
Fill action continues for 2 Deputy Sheriff Trainee – Sheriff's Office
Fill action continues for 7 Corrections Officer Trainees/Corrections Officers – Detention Facility
Fill action continues for 4 Corrections Officer Sergeants – Detention Facility
Fill action continues for 6 Store Clerk I's – Detention Facility
Fill action continues for 14 Clerk II's – Detention Facility
Fill action continues for 1 Juvenile Probation Officer II – Youth Facility
Fill action continues for 1 Relief Juvenile Detention Officer – Youth Facility
Fill action continues for 1 County Road Equipment Operator I – Engineering Department
Fill action continues for 1 Civil Engineer Tech I – Engineering Department
Fill action continues for 1 Probation Officer – Community Corrections
Fill action continues for 1 Worthless Check Director – District Attorney's Worthless Check Unit
Fill action continues for 1 Clerk IV – District Attorney's Worthless Check Unit
Fill action continues for 1 Clerk II – District Attorney's Worthless Check Unit
Fill action continues for 1 Case Manager I – District Attorney's Child Support Unit

July 06, 2009

07-06-09 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 06-19-09

Check Number	To	Check Number
200198		200293
Total Checks Paid		\$321,911.82

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

07-06-09 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 06-26-09

Check Number	To	Check Number
200298		200370
Total Checks Paid		\$972,968.71

CHECK #	PAYEE	AMOUNT	DATE
200294	Montgomery Advertiser	\$ 103.05	06/19/09
200295	Auburn University Gov. Svcs.	\$ 250.00	06/19/09
200296	Office Depot, Inc.	\$1,218.85	06/19/09
200297	Ribbons Express, Inc.	\$3,246.00	06/19/09

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

07-06-09 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 06-26-09

Check Number	To	Check Number
200371		200471
Total Checks Paid		\$382,600.81

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

07-06-09 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 07-02-09

Check Number	To	Check Number
200475		200523
Total Checks Paid		\$419,666.85

CHECK #	PAYEE	AMOUNT	DATE
200472	Capitol Chevrolet, Inc.	\$23,319.75	06/29/09
200473	Alabama Power	\$78,086.93	06/30/09
200474	Postmaster Bulk Mailing	\$ 6,122.06	07/01/09

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

Agenda

JUL - 6 2009

07/06/09 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
07/02/09

Payroll Check Number	58681	To	Payroll Check Number	58899	\$ 182,830.31
Direct Deposits					\$ 830,055.83
Payroll Check Number	58900	To	Payroll Check Number	58914	\$ 8,723.42
Direct Deposits					\$ 277,217.27
Federal Deposits					\$ 332,029.81
Total Payroll Paid					\$ 1,630,856.64

CHECK #

58680

PAYEE

Pernell Sweeney

AMOUNT

\$ 1,082.47

DATE

06/19/09

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

Agenda

JUL - 6 2009

July 2, 2009

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Cancellation of July 13, 2009 County Commission Meeting

Due to a lack of quorum, the regular County Commission meeting scheduled for Monday, July 13, 2009, was moved forward by one week to Monday, July 6, 2009.

I am requesting that the Commission consider approval of cancellation of the July 13, 2009 County Commission Meeting due to the lack of quorum.

DLM/tn



DARYL D. BAILEY
CHIEF DEPUTY DISTRICT ATTORNEY

RHONDA B. CAPE
ADMINISTRATIVE ASSISTANT

JERRY N. BLOODSWORTH
CHIEF INVESTIGATOR

Offices of
Ellen Brooks

District Attorney

Fifteenth Judicial Circuit of Alabama

MONTGOMERY COUNTY COURTHOUSE
251 SOUTH LAWRENCE STREET
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667



(334) 832-2550
FAX (334) 832-1615

Agenda

JUL - 6 2009

MEMO TO: Mr. Donnie Mims, County Administrator

FROM: Ms. Ellen Brooks 
District Attorney

DATE: June 29, 2009

RE: American Bar Association CCTV Grant

Please place this item on the agenda for a vote by the County Commission in the formal session of the July 6, 2009 meeting. At the June 22, 2009 County Commission information session, Sara Byard from Central Alabama Regional Planning and Development Commission (CARPDC) briefed the Commission on this grant and the probable items for which we would be formally requesting approval.

Our application to the American Bar Association's Closed-Circuit Television (CCTV) Grant Program will be in the amount of approximately \$30,000. The grant will fund CCTV equipment for use in child abuse cases broadcasting a child victim's live testimony between the courtroom and an ancillary room in accordance with Supreme Court rulings and state statutes, as well as associated training. There is a 25% match required, and that match can be in-kind. We plan to use \$7,500 of Family Justice Unit Deputy District Attorney Melissa Rueschhoff's salary as our in-kind match.

Today I am asking for the Commission to approve our application in the name of Montgomery County Commission, as well as grant writing and administration to be completed by Sara Byard at CARPDC. The application is due on July 17, 2009 and Ms. Byard will be coordinating the required signatures needed for submittal with the County Administrator's office.

Closed Circuit Television and Recording Technology for Use in Child Abuse Cases Application Form

Project Information

Project Title: Montgomery County District Attorney's Family Justice Unit CCTV Testimony Project

Project Abstract: The Montgomery County District Attorney's Office is requesting \$30,000 to purchase CCTV equipment for use in child abuse cases. The equipment will be used to transmit testimony of a child victim into the courtroom from an ancillary room where the child is more comfortable discussing the abuse and the defendant (the abuser) is not present.

Application checklist:

- | | |
|---|---|
| ☐ Application form | ☐ Disclosure of Lobbying Activities (attached) |
| ☐ Concept narrative, not to exceed 6 pages | ☐ Certification Statements (3 attached) |
| ☐ Budget worksheet | ☐ Program Assurances (attached) |
| ☐ Task and Timeline chart (attached) | |

Applicant Information

Name: Montgomery County District Attorney's Office

Address: 251 South Lawrence Street, P.O. Box 1667

City: Montgomery County: Montgomery State: AL Zip: 36102

Employer/Taxpayer Identification Number (EIN/TIN): 636001653

Applicant Type: ☐ State (specify): _____

☒ Local Unit of Government:

☒ Town, township, village, city or county (specify): Montgomery County Commission

☐ Indian Tribe or Native Alaska Village (specify): _____

☐ Child Advocacy Center (specify): _____

Contact Information

Name: Melissa Rueschhoff

Title: Deputy District Attorney

Phone: 334-832-2550 Fax: 334-832-7739 Email: melissa.rueschhoff@alada.gov

Funding Information

Total Project Costs: \$37,500

Amount requested from American Bar Association: \$30,000

Amount provided from applicant as cash match (minimum: 25% of total project costs): _____

Amount provided from other sources, if applicable (specify): \$7,500 from salaries of project staff

Areas Affected by Project

By jurisdiction (cities, counties, states, etc.): City of Montgomery, Montgomery County, State of Alabama

By Congressional District (CA-05, NC-8, etc): AL-02

Is the Applicant delinquent on any federal debt?

☒ No ☐ Yes, explain: _____

Authorized Representative

Printed Name: Elton N. Dean, Sr.

Title: Chairman, Montgomery County Commission

Phone: 334-832-1210 Fax: 334-832-2533 Email: publicaffairs@mc-ala.org

Signature: _____ Date: _____

**Closed Circuit Television and Recording Technology for Use in Child Abuse Cases
Disclosure of Lobbying Activities**

Status of Award

☒ Application ☐ Initial Award: (award number): _____ ☐ Post Award: (award number): _____

Report Type

☒ Initial Filing ☐ Material Change (date of last report): _____

Name and Address of Reporting Entity

☒ Prime ☐ Subawardee (tier, if known: _____ (e.g., the first subawardee of the prime is the 1st tier))

Name: Montgomery County District Attorney's Office

Address: 251 South Lawrence Street, P.O. Box 1667

City: Montgomery County: Montgomery State: Alabama Zip: 36102

Congressional district: AL-02

If reporting entity is subawardee, name and address of prime:

Name: _____

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Congressional district: _____

Lobbying Entity

Name: N/A

Title: _____

Phone: _____ Fax: _____ Email: _____

Individual Performing Services

Name: _____

Title: _____

Phone: _____ Fax: _____ Email: _____

Payment Information

Amount of payment: \$ _____ ☐ Actual ☐ Planned

Form of payment: ☐ Cash ☐ In-kind (specify nature and value): _____

Type of payment: ☐ Retainer ☐ One-time fee ☐ Commission ☐ Contingent Fee ☐ Deferred
☐ Other (specify): _____

Description of Services

Brief description of services performed, or to be performed and date(s) of service, including officer(s), employee(s), or Member(s) of Congress contacted, for payment indicated above (attached additional sheet(s) if needed): _____

Authorized Representative

Printed Name: Elton N. Dean, Sr.

Title: Chairman, Montgomery County Commission

Phone: 334-832-1210 Fax: 334-832-2533 Email: publicaffairs@mc-ala.org

Signature: _____ Date: _____



Tommie L. Miller, ACA, CGRPA, Chief Appraiser

John D. Ashmore, Jr., Chief Clerk

July 6, 2009

Agenda

JUL - 6 2009

Services Montgomery County Commission
Provided by your Montgomery, Alabama

Revenue

Commissioner's Commissioners:

Office

Submitted herewith for your consideration and approval, in compliance with Section 40-5-23, Code of Alabama 1975, are our Annual List of Errors, Litigations, Insolvents & Land Bids.

Ad Valorem Tax

Appraisals Our office collected and disbursed 110.7 million dollars in tax money for the state, county, city and schools. Tax collections increased in the real, redemptions and
Assessments manufactured home sections over last year.

Classifications

We sold 1,054 pieces of property for unpaid property taxes and collected \$2,856,914.91 in excess bids to be deposited in County fiduciary funds.

Sales & Use Tax We appraised, assessed and collected tax on 108,867 parcels of land.

Motor Fuels Tax

Our office collected and/or disbursed \$93,980,273.12 property taxes and \$10,720,064.87 auto taxes.

Real & Personal

Property

I would like to thank Donnie Mims and John Mitchell for their continued help and cooperation in helping us.

Current Use

Application & Issuance I am grateful to Tommy Gallion and Tyron Means for their frequent assistance. The appreciation of our attorneys continues to increase just as does the quality and complexity of our problems.

Exemptions

If more details are desired concerning our work or any questions that are not answered by this letter, I welcome the opportunity to explain.

Manufactured

Home Decal

Applications &

Issuance

Redemption of Real

Property

Sincerely,

A handwritten signature in cursive script that reads "Sarah G. Spear".

Sarah G. Spear

RESOLUTION

Services
Provided by your
Revenue
Commissioner's
Office

WHEREAS, Sarah G. Spear, Revenue Commissioner of Montgomery County, made her report of "Insolvents" and "Errors in Assessment" on taxes for the year 2008, as required by the Code of Alabama, 1975, Section 40-5-23, and

Ad Valorem Tax
Appraisals

WHEREAS, after a careful examination of said report by the County Commission of Montgomery, such report was found to be in order and recommended for approval.

Assessments

NOW, THEREFORE, BE IT RESOLVED, that the said Revenue Commissioner be allowed on her settlement with the State Comptroller the following amounts:

Classifications

INSOLVENTS:	County's General Fund	19,040.10
	County's Road & Bridge Fund	9,520.05

Sales & Use Tax

Motor Fuels Tax

(Homestead Exemptions)	County's General Fund	_____
	County's Road & Bridge Fund	_____

Real & Personal
Property

ERRORS IN ASSESSMENTS:	County's General Fund	1,636,236.60
	County's Road & Bridge Fund	818,118.30

Current Use
Application &
Issuance

(Homestead Exemptions)	County's General Fund	516,855.80
	County's Road & Bridge Fund	258,427.90

Exemptions

(Errors Act 81-579/6)	County's General Fund	_____
	County's Road & Bridge Fund	_____

Manufactured
Home Decal

(Homestead Exemptions)	County's General Fund	_____
	County's Road & Bridge Fund	_____

Applications &
Issuance

ERRORS IN ASSESSMENTS:	County's General Fund	_____
(Automobiles)	County's Road & Bridge Fund	_____

Redemption of Real
Property

BE IT FURTHER RESOLVED, that the said Revenue Commissioner, having made her report on "Lands Bid In" for the year 2008 that such report be and is hereby approved in the following amounts:

LANDS BID IN:	County's General Fund	16,127.70
	County's Road & Bridge Fund	8,063.85
(Homestead Exemptions)	County's General Fund	164.40
	County's Road & Bridge Fund	82.80

BE IT FURTHER RESOLVED, that the said Revenue Commissioner, having made her report of "Taxes in Litigation" for 2008, the County Commission does hereby judicially determine the correctness of the listed credits and does approve the same as follows:

TAXES IN LITIGATION:	County's General Fund	9,060.10
	County's Road & Bridge Fund	4,530.05
(Homestead Exemptions)	County's General Fund	70.00
	County's Road & Bridge Fund	35.00
(Refunds)	County's General Fund	21,854.32
	County's Road & Bridge Fund	10,927.16
(Homestead Exemptions)	County's General Fund	_____
	County's Road & Bridge Fund	_____
(Abatements)	County's General Fund	1,055.30
	County's Road & Bridge Fund	527.65

BE IT FURTHER RESOLVED, that the said Revenue Commissioner, having made her Annual Report and submitted her list of Insolvents, Errors in Assessments, Taxes in Litigations, Lands Bid and Abatements of accounts applicable to the State of Alabama and the Montgomery County Board of Education in addition to the amounts shown above for the County of Montgomery, that such report and amounts be and are hereby approved.

**INSOLVENTS, ERRORS AND TAXES IN LITIGATION FOR 2005 AND
UNCOLLECTED INSOLVENTS AND TAXES IN LITIGATION FOR PREVIOUS YEAR(S)**

THE STATE OF ALABAMA

Montgomery County

BE IT REMEMBERED, That at the meeting of the Board of County Commissioners of said County, held on this _____ 6th _____ day of _____ July _____, 2009, _____ Sarah G. Spear _____, Revenue Commissioner of said County, made her report of "Insolvents", Errors in Assessment" and "Taxes in Litigation" on taxes for the current year 2008, as required by Code of Ala. 1975, Section 40-5-23. And after a careful and rigid examination of said reports by said Board, it was considered and adjudged that said collector be allowed credit on her final settlement with the Comptroller for the following amounts:

Insolvents: State Taxes--General	<u>\$9,520.05</u>
--Soldier	<u>\$3,808.02</u>
--School	<u>\$11,424.06</u>
Errors in Assessments: State Taxes--General	<u>\$814,698.35</u>
--Soldier	<u>\$325,879.34</u>
--School	<u>\$1,281,788.88</u>
Taxes in Litigation: State Taxes--General	<u>\$4,495.05</u>
--Soldier	<u>\$1,798.02</u>
--School	<u>\$5,394.06</u>

And said Collector has also made her report for final allowance of the uncollected balances of Insolvent Taxes for the previous year 2007, as required by Code of Ala. 1975, Section 40-5-29; and the Board thereupon made the following allowances to said Collector of such Insolvent Taxes as she may have been unable to collect, as follows:

State Taxes--General	\$3,952.75
--Soldier	\$1,581.10
--School	\$4,743.30

And said Collector is also allowed credit for the following taxes in litigation for the previous year(s) which she has been unable to collect as follows:

	General	Soldier	School
_____	\$ _____	\$ _____	\$ _____
<u>See attached sheet</u>	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

Given under my hand this 6th day of July, 2009

Administrator, County Commission

See Code of Ala. 1975, Sections 40-5-23, 40-5-24 and 40-5-25 as to taxes of current year and Sections 40-5-26, 40-5-28 and 40-5-29 as to insolvent taxes and taxes in litigation of previous year(s).

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

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Agenda

JUL - 6 2009

July 06, 2009

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-499
(Agency, Miscellaneous Appropriations) to:

- C-2009-102: Central Alabama Community Foundation, to be used by Bridge Builders, for Youth Leadership Program Summer Conference - \$7,000; (\$2,000-Polizos and \$5,000-District 1)
- C-2009-103: Alabama Junior Miss, for Expenses used during the Montgomery County Junior Miss Contest - \$2,500; (\$500-Dean, \$500-Ingram and \$1,500Polizos)
- C-2009-104: An Justice for All, Inc., for Children's Educational Program - \$200; (Ingram)

DLM/tll

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COMMISSION

MONTGOMERY, ALABAMA 36102-1667



ESTABLISHED 1816

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Agenda

JUL - 6 2009

June 29, 2009

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr.
Deputy County Administrator *JAM*

SUBJECT: Scissor Lift
Annex 3 Loading Dock

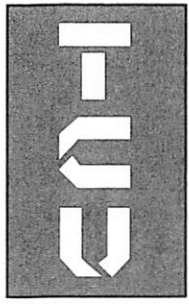
Thompson Lift has submitted a proposal to furnish and install a scissor lift at the loading dock of Annex 3 at a cost of \$8,882.66. Currently employees using the loading dock are lifting boxes and items over their heads to make deliveries to the dock. This may cause loss of work due to injuries.

I'm requesting a purchase order be issued in the amount of \$8,882.66 to Thompson Lift. A change order will also need to be issued to the construction contract for electrical additions needed for this lift. That cost has not been finalized.

The proposal is attached for your review. I am requesting the Commission review this proposal and approve it during the July 6, 2009 County Commission meeting.

JAM/rw

Attachment



T.C.U. CONSULTING SERVICES, LLC

CONSTRUCTION CONSULTANTS

334-279-8765 • 334-272-5731 Fax
P.O. Box 230487
MONTGOMERY, ALABAMA 36123-0487

June 26, 2009

John Mitchell
Montgomery County Commission
P. O. Box 1667
Montgomery, AL. 36102-1667

Re: Attached Quote for Scissors Lift for Annex III

Dear John:

Attached is a quote for \$8,882.66 for a scissors lift to be installed at the Loading Dock of Annex III per your request. I attempted to obtain quotes from several local companies, but only Thompson Lift could supply the requirement. I believe the price is reasonable for this capacity lift and recommend acceptance. Please note that an additional cost of approximately \$5,000 will be required for the electrical connection and will be handled in a change order to the construction contract if the Commission agrees.

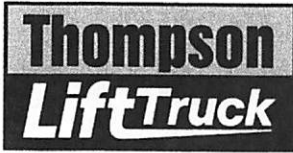
I await your direction before proceeding. Please call if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Carter", written over a horizontal line.

Larry Carter
Enclosure (1)

cc: file: Advertiser i2.2 and i1.1.4
W. K. Upchurch, III, w/o enclosure
Donnie Mims, " "
David Sawicki, 2WR/HW Architects, w/o enclosure
Pat Silas, w/ enclosure



A Division of Thompson Tractor Co., Inc



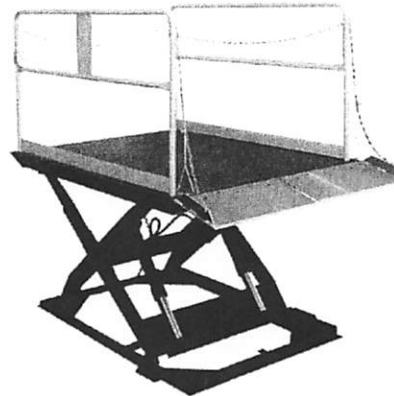
To: **Montgomery County Comission c/o
TCU Consulting Services
Montgomery, Alabama**

**Quote # GVG09 00127
June 26, 2009**

Thank you for the opportunity to propose a **Loading Dock Scissor** lift for your material handling needs. Thompson Lift Truck Company is pleased to offer the following for your consideration:

EQUIPMENT

- (1) Scissor loading dock Platform is 6 ft wide and 8 ft long, lowered height is 8", max lifting height is 68". Surface mounted. 5,000 lb capacity. Safety rails, chains and toe boards. Folding bridge at dock edge.
(1) Optional single phase electric motor (208 or 230 volt)
(1) Transition ramp 60" wide and 65" long, provides and adjusted ramp grade of 7 degrees



Total Price

\$ 8,882.66

Attalla/Gadsden 256.570.1100 Birmingham 205.849.3658 Decatur/Huntsville 256.353.7721
Dothan 334.671.1040 Mobile 251.626.5100 Montgomery 334.215.5000 Opelika/Auburn 334.749.3359 Oxford/Anniston 256.831.4104
Shelby County 205.664.4833 Thomasville 334.636.0420 Tuscaloosa 205.247.2800 Tuscumbia 256.381.2771
Crestview 850.682.6510 Marianna 850.526.2241 Panama City 850.785.4007 Pensacola 850.471.6700

Terms: Net due on receipt of invoice
Taxes: All applicable taxes to be added
Freight: Delivered
Delivery: To be determined at time of order entry.

This proposal is subject to change and if credit is extended, the terms and conditions are subject to approval by the company. Prices quoted are good for thirty days.

The Montgomery County Commission relies on dependable material handling equipment and a dealer that can provide service and support around the clock, seven days a week. You can't beat the Thompson Lift Truck team when it comes to total value. Price is just one element of the total cost of equipment; operating cost and down-time can quickly cancel savings on initial purchase price. Downtime is a function of two things: (1) the quality of equipment and (2) the ability of the dealer to support the equipment in the field. Our goal is to be your Business Partner, not just your Material Handling Equipment supplier.

Sincerely,

THOMPSON LIFT TRUCK COMPANY

George von Gal

334-391-3162 cell
334-215-8435 fax

Accepted Company:

Montgomery County Commission

By: _____

Title: _____ Date: _____

JUL - 6 2009

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director *PS*
Support Services

DATE: July 2, 2009

SUBJECT: Invitation to Bid No. 51965-09B-014,
Automated Vehicle Locator Hardware and Installation

Request approval of award on the above referenced bid to USAT Corporation for the amount of \$107,942.00, be placed on the agenda for the County Commission meeting on July 6, 2009. (spread sheet attached)

The prices bid shall remain firm for ninety (90) days from date of award of bid. Montgomery County Commission reserves the right to order more or less, whichever is in the best interest of Montgomery County.

The money for this project has already been approved by the 911 Commission. This equipment is very important to the Sheriff's Office because this will allow him to locate his patrol vehicles at all times and send back-up help if needed.

Coordination of award made with Mr. Lou Ialacci, Director of Information Systems.

Your approval is appreciated.

Attachment

Purchasing Department Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4	
INVITATION TO BID 51965-09B-014				USAT Corporation Attn: Beverly McRae Phone # 919-942-4214 Fax # 919-942-4267		Data Equipment, Inc. NO BID		Data Solutions And Service, Inc. NO BID			
ISSUED: JUNE 17, 2009											
OPENING DATE: JULY 2, 2009											
INFORMATION SYSTEMS											
TERMS OF PAYMENT / DISCOUNT:											
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	WIRELESS MODEM	EA	100	\$599.00	\$59,900.00						
2	SUPPORT: 90 DAYS	EA	1	\$6,000.00	\$6,000.00						
3	GPS MAG MOUNT	EA	96	\$37.50	\$3,600.00						
4	TRK MT BRACKET	EA	96	\$18.41	\$1,767.36						
5	ANTENNA & MOUNT	EA	96	\$37.54	\$3,603.84						
6	ETHERNET CABLE	EA	100	\$9.56	\$956.00						
7	SERIAL CABLE	EA	100	\$17.00	\$1,700.00						
8	ANTENNA & MOUNT	EA	4	\$114.95	\$459.80						
9	SHUT DOWN TIMER	EA	100	\$67.96	\$6,796.00						
10	AVL HARD. INSTALL	EA	100	\$231.59	\$23,159.00						
	ESTIMATED										
	QUANTITIES - WE CAN										
	ORDER MORE OR										
	LESS										
	35 BIDS MAILED										
TOTAL BID AMOUNTS					\$107,942.00						

Notes:

JUL - 6 2009

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 31

DEPARTMENT:	County Commission	REVIEWED:	S. Thomas	6/30/2009
DATE:	Appropriations	Finance Director		Date
REQUESTED BY:	6/30/2009	APPROVED:		
Elected Official/Dept. Head	Donald Mims, Administrator	Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Jail-Contract Services	001-52200-304	400,000	100,000	500,000
In House Misc. Appropriations	001-59310-499	167,140	-100,000	67,140
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		567,140	0	567,140

JUSTIFICATION:

To increase the budget for Housing Inmates in Other Counties to cover increased costs caused by the delay in the new detention facility opening.



June 11, 2009

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff D. T. Marshall *DTM*
Montgomery County Sheriff's Office

SUBJECT : Montgomery County Detention Facility
Contract Services
Request for Additional Funds

Colonel Gina Savage, Director of the Montgomery County Detention Facility, has written a memorandum indicating that the funds are again depleted in Contract Services creating a short fall in the account used to pay for the boarding of inmates in other counties. She has requested an additional \$300,000.00 to add to line item 304 which should carry us through for at least three more months.

Please present this matter to the County Commission for their consideration.

DTM/tb

2009 JUN 11 AM 9:45

10-00
VETERIN



D. T. MARSHALL, SHERIFF

MONTGOMERY COUNTY DETENTION FACILITY

OFFICE: (334) 832-1386

FAX (334) 832-7171

MEMORANDUM

To: Sheriff D. T. Marshall

From: Colonel Gina Savage 

Re: Request for Additional Funds

Date: June 10, 2009

Because of the delay in opening the new jail, we continue to face overcrowding which necessitates housing inmates in other counties at a cost of approximately \$80,000 per month. As a result, we have completely depleted our funds and are experiencing a budget shortfall in Line Item 304, Contract Services.

We are requesting that the County Commission approve an additional \$300,000 for Contract Services in order for us to continue housing inmates outside Montgomery County. Your assistance in resolving this budget problem would be greatly appreciated.

If you need additional information, please let me know.

GMS/ac

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 5

DEPARTMENT:	Personnel	REVIEWED:	S. Thomas	6/30/2009
DATE:	5/27/2009	Finance Director		Date
REQUESTED BY:	Barbara M. Montoya	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Dues	123-51961-303	1,545	37.50	1,582.50
Testing Materials	123-51961-210	9,200	-37.50	9,162.50
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		10,745	0	10,745

JUSTIFICATION: Not enough originally funded in Dues to pay all the Personnel Analysts memberships to International Personnel Assessment Council (IPAC),

JUL - 6 2009

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER #3

DEPARTMENT:	Sheriff's Office	REVIEWED:	S. Thomas	6/23/2009
			Finance Director	Date
REQUESTED BY:	Sheriff D. T. Marshall	APPROVED:		
	Elected Official/Dept. Head		Administrator	Date
	6/23/2009			

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
001-52110-221	Bldg and Land Rental	36,050	-15,000	21,050
001-52110-234	Repair Motor Vehicles	176,472	15,000	191,472
001-52110-223	Copy Machine Rental	14,292	-2,500	11,792
001-52110-211	Office Supplies	23,725	2,500	26,225
				0
				0
				0
				0
				0
TOTAL		250,539	0	250,539

JUSTIFICATION:

\$15,000. This shortfall in our motor vehicle repairs was created due to the large amount of maintenance we have experienced in our older vehicles. \$2500. shortfall was created because the initial cost of installation for the copiers for the Sheriff's Office was paid out of office supplies instead of copy machine rental.

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL - 6 2009

Request # 12

Date: June 25, 2009
To: Donald L. Mims, Administrator
From: Larry R. Curvin
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, Alabama
Departure Date: August 18, 2009 Return Date: August 21, 2009
Conference Leave (Days / Hours): 4
Purpose of Travel: To attend the ACCA Annual Convention

Traveler (s) Name: 1. Mike Knighten 4. _____
2. Terri Henderson 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$2,300.00 Advance Registration Required: \$370.00

Department Name: Tax & Audit Fund Name: General Fund 001 51800 265

Additional Comments: Estimated costs are for meals, mileage, lodging and a registration fee of \$370.00
which will require an advance payment to the Association of County Commissions
of Alabama.

To: Larry R. Curvin
From: Donald L. Mims, Administrator

The above request is app. 07/06/09 reimbursement of actual and necessary expenses in the
approximate amount of \$2,300.00 and advance registration of \$370.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51800-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$11,000.00</u>	
Approved Requests:	<u>\$8,410.64</u>	
Budget Available:	<u>\$2,589.36</u>	
Current Requests:	<u>\$2,300.00</u>	
Budget Balance:	<u>\$289.36</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/25/2009

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL - 6 2009

Request # 11

Date: June 26, 2009
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Nashville, Tennessee
Departure Date: September 13, 2009 Return Date: September 16, 2009
Conference Leave (Days / Hours): 4 days
Purpose of Travel: Attend the International Personnel Assessment Council (IPAC) Conference.

Traveler (s) Name: 1. William M. Willis 4. Shenita Mitchell
2. Robbie Estes 5. Blanche Ford
3. Cami Hacker 6. Kaila Stroud

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$6,500.00 Advance Registration Required: \$3,200.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: _____

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 07/06/09 reimbursement of actual and necessary expenses in the
approximate amount of \$6,500.00 and advance registration of \$3,200.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>123-51961-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$5,666.00</u>	
Budget Available:	<u>\$9,334.00</u>	
Current Requests:	<u>\$6,500.00</u>	
Budget Balance:	<u>\$2,834.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/26/2009

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

JUL - 6 2009

Request # 35

Date: June 26, 2009
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn, AL
Departure Date: August 12, 2009 Return Date: August 14, 2009
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: To Attend: DUI/TRAFFIC SAFETY CONFERENCE

Traveler (s) Name: 1. Seth Gowan 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: District Attorney Fund Name: 760-51260-265

Additional Comments: _____

To: Ellen Brooks
From: Donald L. Mims, Administrator

The above request is app. 07/06/09 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>760-51260-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$40,000.00</u>
Approved Requests:	<u>\$26,820.20</u>
Budget Available:	<u>\$13,179.80</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$13,179.80</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/26/2009

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

JUL - 6 2009

Request # 22

Date: June 29, 2009
To: Donald L. Mims, Administrator
From: Jane S. Mardis, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Clanton, AL
Departure Date: July 14, 2009 Return Date: July 14, 2009
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: To Attend AAND One-Day Workshop

Traveler (s) Name: 1. Jane Reed 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$60.00 Advance Registration Required: \$15.00

Department Name: Appraisal Fund Name: ECD

Additional Comments: _____

To: Jane S. Mardis, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is app. 07/06/09 reimbursement of actual and necessary expenses in the
approximate amount of \$60.00 and advance registration of \$15.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>784-51986-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$10,000.00</u>	
Approved Requests:	<u>\$2,606.82</u>	
Budget Available:	<u>\$7,393.18</u>	
Current Requests:	<u>\$60.00</u>	
Budget Balance:	<u>\$7,333.18</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/29/2009

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

JUL - 6 2009

Request # 3

Date: June 29, 2009
To: Donald L. Mims, Administrator
From: Gina Savage, Director of Detention
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: October 13, 2009 Return Date: October 16, 2009
Conference Leave (Days / Hours): 4 days
Purpose of Travel: Attend Alabama Jail Association Fall Training Conference

Traveler (s) Name: 1. Wanda Robinson 4. _____
2. Etta Matthews 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$550.00 Advance Registration Required: \$30.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____
Registration fee will be paid from the 2009 budget. Other expenses will be
paid from the 2010 budget.

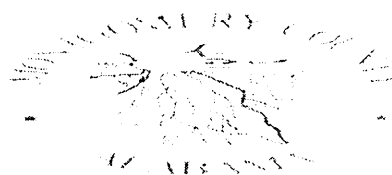
To: Gina Savage, Director of Detention
From: Donald L. Mims, Administrator

The above request is app. 07/06/09 reimbursement of actual and necessary expenses in the
approximate amount of \$550.00 and advance registration of \$30.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52200-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$1,730.00</u>	
Budget Available:	<u>\$18,270.00</u>	
Current Requests:	<u>\$30.00</u>	
Budget Balance:	<u>\$18,240.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/29/2009

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL - 6 2009

Request # 15

Date: June 29, 2009
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Manager
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montevallo, AL
Departure Date: July 23, 2009 Return Date: July 23, 2009
Conference Leave (Days / Hours): 4 Hours
Purpose of Travel: to attend PESCA Quarterly Meeting

Traveler (s) Name: 1. Scott Kramer 4. _____
2. Judy Singley 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$103.70 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: General Liability

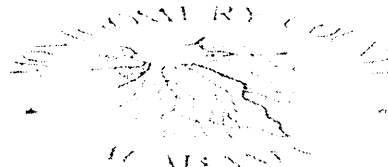
Additional Comments: Mileage - 73.70; Meals - 30.00

To: Scott Kramer, Risk Manager
From: Donald L. Mims, Administrator

The above request is app. 07/06/09 reimbursement of actual and necessary expenses in the
approximate amount of \$103.70 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>007-51120-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$8,551.60</u>	
Budget Available:	<u>\$11,448.40</u>	
Current Requests:	<u>\$103.70</u>	
Budget Balance:	<u>\$11,344.70</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/30/2009

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL - 6 2009

Request # 4

Date: June 30, 2009
To: Donald L. Mims, Administrator
From: Gina Savage, Director of Detention
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Savannah, GA
Departure Date: August 2, 2009 Return Date: August 7, 2009
Conference Leave (Days / Hours): 5 days
Purpose of Travel: Attend Interpersonal Communication & De-escalation Skills in the Correctional
Setting - Training for Trainers

Traveler (s) Name: 1. Willie Rodgers 4. _____
2. Brent Talley 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,540.00 Advance Registration Required: \$1,290.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

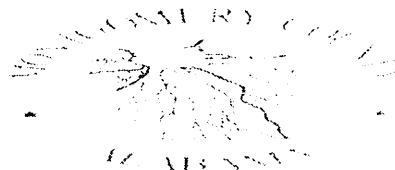
To: Gina Savage, Director of Detention
From: Donald L. Mims, Administrator

The above request is app. 07/06/09 reimbursement of actual and necessary expenses in the
approximate amount of \$2,540.00 and advance registration of \$1,290.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52200-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$1,730.00</u>	
Budget Available:	<u>\$18,270.00</u>	
Current Requests:	<u>\$2,570.00</u>	
Budget Balance:	<u>\$15,700.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/30/2009

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL - 6 2009

Request # 20

Date: June 17, 2009
To: Donald L. Mims, Administrator
From: Trey Granger
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: San Diego, California

Departure Date: August 10, 2009 Return Date: August 14, 2009

Conference Leave (Days / Hours): 5 days

Purpose of Travel: to attend Election Center Conference and election training workshop in San Diego, California

Traveler (s) Name: 1. Trey Granger 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$2,540.00 Advance Registration Required: \$738.00

Department Name: Probate/Elections Fund Name: 001-51910-265

Additional Comments: will travel to Atlanta for flight to San Diego, California - flights from Atlanta are more economical

To: Trey Granger

From: Donald L. Mims, Administrator

The above request is app. 07/06/09 reimbursement of actual and necessary expenses in the approximate amount of \$2,540.00 and advance registration of \$738.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-51910-265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$8,000.00

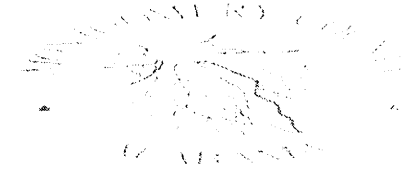
Approved Requests: \$181.05

Budget Available: \$7,818.95

Current Requests: \$2,540.00

Budget Balance: \$5,278.95

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/17/2009

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

JUL - 6 2009

Request # 21

Date: June 17, 2009
To: Donald L. Mims, Administrator
From: Trey Granger
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: San Diego, California
Departure Date: August 10, 2009 Return Date: August 14, 2009
Conference Leave (Days / Hours): 5 days
Purpose of Travel: to attend Election Center Conference and election training workshop in San Diego, California

Traveler (s) Name: 1. Justin Aday 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$2,540.00 Advance Registration Required: \$738.00

Department Name: Probate/Elections Fund Name: 001-51910-265

Additional Comments: will travel to Atlanta for flight to San Diego, California - flights from Atlanta are more economical

To: Trey Granger

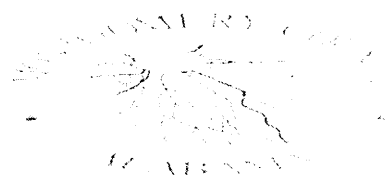
From: Donald L. Mims, Administrator

The above request is app. 07/06/09 reimbursement of actual and necessary expenses in the approximate amount of \$2,540.00 and advance registration of \$738.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51910-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$8,000.00</u>	
Approved Requests:	<u>\$181.05</u>	
Budget Available:	<u>\$7,818.95</u>	
Current Requests:	<u>\$5,080.00</u>	
Budget Balance:	<u>\$2,738.95</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/17/2009

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JUL - 6 2009

Request # 22

Date: June 17, 2009
To: Donald L. Mims, Administrator
From: Trey Granger
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: San Diego, California

Departure Date: August 10, 2009 Return Date: August 14, 2009

Conference Leave (Days / Hours): 5 days

Purpose of Travel: to attend Election Center Conference and election training workshop in San Diego, California

Traveler (s) Name: 1. Deonna Thompson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$2,540.00 Advance Registration Required: \$738.00

Department Name: Probate/Elections Fund Name: 001-51910-265

Additional Comments: will travel to Atlanta for flight to San Diego, California - flights from Atlanta are more economical

To: Trey Granger

From: Donald L. Mims, Administrator

The above request is app. 07/06/09 reimbursement of actual and necessary expenses in the approximate amount of \$2,540.00 and advance registration of \$738.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-51910-265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$8,000.00

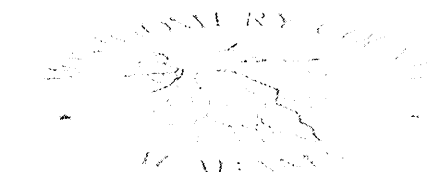
Approved Requests: \$181.05

Budget Available: \$7,818.95

Current Requests: \$7,620.00

Budget Balance: \$198.95

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/17/2009

cc: Finance Director / Buyer



Haskell Slaughter Young & Rediker, LLC
1400 Park Place Tower
2001 Park Place North
Birmingham, Alabama 35203
t. 205.251.1000 | f. 205.324.1133

Haskell Slaughter Young & Gallion, LLC
305 South Lawrence Street
Montgomery, Alabama 36104
Post Office Box 4660
Montgomery, Alabama 36103-4660
t. 334.265.8573 | f. 334.264.7945

J. Vernon Patrick, Jr.

Bert S. Nettles
Wyatt R. Haskell
William M. Slaughter
J. Michael Rediker
Frank M. Young, III
Robert E. Lee Garner
Benjamin B. Sprating III
Thomas T. Gallion, III
Thomas L. Krebs
J. Mark Hart
Mark E. Ezell
Thomas E. Reynolds
Ross N. Cohen
John M. Fraley
Constance C. Walker
Gwen L. Windle
Michael K.K. Choy
Allen R. Trippeer, Jr.
R. Scott Williams

F. Lane Finch, Jr.
Mark D. Hess
William K. Holbrook
C. Dennis Hughes
Patricia C. Diak
N. Andrew Rotenstreich
Peter J. Tepley
Brennan C. Ohme
Joseph L. Cowan II
Kimberly L. Hager
S. Jason Nabors
Jamie A. Johnston

David R. Baker
Leo Kayser
Peyton D. Bibb, Jr.
William W. Horton
Charles M. Elmer
Michael C. Skotnicki
Dorothy R. Drake
Theresa A. Tkacik

Matthew T. Franklin
Page A. Poerschke
Khristi Doss Driver
John H. McEniry, IV
Meredith Jowers Lees
Latanishia D. Watters
John S. Steiner
Paul W. Fowler
Laura Ellen Lewis
Vincent J. Graffeo
Reginald L. Jeter
Felicia A. Long

Respond to Montgomery Address

July 6, 2009

Donald L. Mims
Montgomery County Commission
Post Office Box 1667
Montgomery, Alabama 36102-1667

Re: Executive Session to Discuss _Employment Matter + Litigation ^{TR6}

Dear Mr. Mims:

Please inform the Commissioners that I reviewed the matter on which the County Commission is considering convening an executive session for discussion with me as the County Attorney. It is my opinion that this matter involves pending litigation should the Commissioners proceed in a certain course of action; therefore, this matter is appropriate for executive session under Act No. 2005-40 § 7(a)(3).

Pursuant to the Act, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,

Thomas T. Gallion, III

50051-317
#22,333