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PHYSICAL LOCATION
Montgomery County
Administrative Building, Annex III
101 S. Lawrence Street
Montgomery, AL 36104

PURCHASING DEPARTMENT
P. O. Box 1667
MONTGOMERY, ALABAMA 36102-1667

INVITATION TO BID

JUVENILE DETENTION STAFF UNIFORMS

Bid Date: January 27, 2021	Bid Number: 52602-21B-009	Return Quotation By: February 17, 2021 10:00 a.m. CST
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Please submit a sealed price quotation on the items listed herein. (**Faxed bids will not be accepted.**) The submissions will be received at the Purchasing Department Office, 101 S. Lawrence Street until the date and time shown above, and publicly opened as soon thereafter as practicable. If unable to quote, write "NO BID" and return.

Complete specifications on items not fully described can be obtained on request. Brand names and catalog numbers are used to indicate levels of quality. If you are unable to furnish an item as specified and desire to furnish a substitute, give full description of the item. Final determination as to equal quality of substitution will be made by the Purchasing Agent.

The Montgomery County Commission reserves the right to award this bid on an all or none basis, item by item basis, to refuse all bids, and to waive technicalities.

Questions regarding this bid should be directed to Cynthia Hill, Buyer, Purchasing Department, Montgomery County Administrative Building Annex III, 101 South Lawrence Street, Montgomery, Alabama, phone number (334) 832-2526.

Florence M. Cauthen
County Administrator and Purchasing Agent

GENERAL CONDITIONS AND INSTRUCTIONS

1. The bid number must appear on the outside of the bid envelope.
2. No oral, telephonic, facsimile, modifications or alternate bids will be considered. Bids from firms, individuals, or the same owners of separate companies submitting more than one bid will not be considered.
3. Three (3) no responses to invitation to bid will be reason for deletion of bidder's name from the bid list. Once deleted from bid list, bidder's name may be returned to bid list with a written request from the bidder.
4. Bidders must submit an original and one (1) copy of its bid. The attached bid form must be completed in its entirety, signed by an authorized agent of the company, and submitted with the bid response. **Bid forms that are not signed will be disqualified.**
5. All pricing shall be F.O.B., Montgomery, Alabama. Deliveries shall be to the site and designated location of the ordering department listed on the purchase order. The bid price shall include all freight/delivery, fuel, surcharge, handling, packaging, services charges, paid by the vendor.
6. Bidders must attach to bid a copy of a current City of Montgomery business license and Montgomery County business license, if required by law, and shall be current on payment of all city and county sales taxes. **If vendor is not required to have a City of Montgomery Business license or a Montgomery County business license, vendor must specify why license is not required.**
7. Bidders having a place of business within the legal boundaries of Montgomery County shall be given a 5% preference over vendors located outside of the legal boundaries of Montgomery County. Separately, the Montgomery County Commission reserves the right to award the contract to a local responsible bidder if the bid is within 10% of a foreign entity's bid. A foreign entity is a business that does not have a place of business within the State of Alabama.
8. The contract period will be for three (3) years, beginning from the date of award. All pricing shall remain firm during the three (3) year contract period.
9. The successful bidder awarded the contract/ purchase order must provide documentation of its enrollment in the e-verify program. Successful bidder will maintain such insurance as will protect him and Montgomery County from claim under Workmen's Compensation Acts, and from claims for damage and/or personal injury, including death which may arise from operations under the contract.
10. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the

dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution, any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama, governed by the laws of the state of Alabama.

11. If a bidder desires to protest a bid, a formal written protest shall be submitted to the Administrator/Purchasing Agent within five (5) working days before the bid opening or proposal due date or within five (5) working days after award. The formal written protest may be hand delivered to the Administrator or Administrator's Office of the Montgomery County Commission and/or mailed to the Administrator/Purchasing Agent by registered certified mail. The bidder and/or his authorized agent or legal representative must sign the formal written protest, or it will not be accepted.

Failure to file the notice of protest within the time limit prescribed herein shall constitute a waiver of any protest to the bid and/or request for proposal process.

The formal written protest shall state with particularity the facts and law upon which the protest is based. Within 30 calendar days of receipt of the timely filed, formal written protest, the Administrator/Purchasing Agent shall issue a written decision with respect to the protest. Should the decision by the Administrator/Purchasing Agent be adverse to the bidder, the bidder may seek relief in accordance with the *Code of Alabama 41-16-31*.

12. The selected vendor agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of the successful vendor, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. The successful vendor agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suite at its sole expense. The successful vendor also agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.
13. The selected vendor affirms that it will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama for the duration of the agreement. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
14. The Montgomery County Commission is committed to increase participation by Minority

and Women-Owned Businesses (M/WBs) in the procurement process in Montgomery County; to ensure equal opportunity for M/WBs to participate in the procurement process; to prohibit discrimination on the basis of race, color, religion, national origin, sex, age, disability, or veteran status in the procurement process; and to achieve a minimum of 30% participation by M/WBs in the bidding process in Montgomery County.

15. Montgomery County Commission may review bidder's qualifications and references as it deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the County all such information and data for this purpose as the County may request.
16. Montgomery County Commission reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.
17. While the bid award may be made to the lowest bidder meeting all specifications, Montgomery County Commission will not award the bid on the basis of the low bid only. Quality, conformity with specifications, terms of delivery, past service history, and experience are among factors that may be considered in determining the lowest responsible bidder.
18. Montgomery County Commission reserves the right to award the bid in any manner that is in the best interest of the County.

SPECIAL PROVISIONS STAFF UNIFORMS

Montgomery County Commission proposes to enter into a contract to furnish, size, and issue uniforms for Montgomery County Juvenile Detention Personnel.

1. The County reserves the right to cancel the contract at any time the service or products prove unsatisfactory in the reasonable opinion of the Purchasing Agent and Juvenile Detention Director with a thirty (30) day written notice.
2. The successful vendor must guarantee that all items will fit to the satisfaction of the County. Any items that do not fit or match material colors or otherwise fail to meet the specifications, in the judgment of the County, will be rejected. Any items so rejected must be replaced by suitable items within two (2) weeks or they will be purchased on the open market and the purchase price thereof will be deducted from the contract amount due the successful vendor.
3. All items listed must conform to the attached specifications in all respects. All bidders are directed to take special note of the requirements of these specifications. Bidders shall list make and model of item being bid if bidding other than name brand specified in bid.
4. Bidder shall submit samples of the items which bidder proposes to furnish to Montgomery County Commission, if bidding other than name brand specified in bid. For easy identification, bidder's name, bid name and number must be affixed to the sample submitted. Bidder must make arrangements for the return of the samples after the contract has been awarded. All shipping costs will be the responsibility of the bidder. If bidder does not make arrangements for return of samples within 10 days after award, the samples will be discarded.
5. The successful vendor shall not sell, assign, transfer, or convey any of its rights in this contract except with the written consent of the Montgomery County Commission.
6. Montgomery County Commission reserves the right to purchase other types of clothing as may be required during the life of the contract from the successful vendor.
7. The successful vendor must provide updated digitized artwork for embroidery. All artwork remains the property of Montgomery County Commission.
8. The quantities listed are estimated for bidding purposes only. Montgomery County Commission reserves the right to purchase more or less of the items listed on the bid submittal form.

SPECIFICATIONS FOR UNIFORMS AND CHECKLIST

		Comply	
		Yes	No
1.	District Very Important Tee ¾ Sleeve Raglan Men's (DT6210)	___	___
	100% combed ring spun cotton	___	___
	50/50 combed ring spun cotton/poly (Heathers, Frost)	___	___
	90/10 combed ring spun cotton/poly (Light Heather Grey)	___	___
	Colors: Heathered Charcoal/White, Heathered Red/White, Heathered Navy/White	___	___
2.	District Perfect Tri French Terry Hoodie Adult (DT355)	___	___
	8.3-ounce, 61-31-8 ring spun cotton/poly/rayon French Terry	___	___
	Unlined Hood	___	___
	Natural Drawcords and back neck tape	___	___
	Front pouch pocket	___	___
	1x1 rib knit hem and cuffs	___	___
	Colors: New Navy, Black, Grey Frost, Maritime Frost	___	___
3.	District Lightweight Fleece ¼-Zip Adult (DM392)	___	___
	6.5-ounce, 55/45 combed ring spun cotton/poly fleece	___	___
	Coverstitch details	___	___
	Metal zipper	___	___
	2x2 rib knit cuffs and hem	___	___
	Colors: Heathered Navy, Heathered Black, Heathered Grey, Heathered Deep Royal	___	___
4.	Sport-Tek Tech Fleece ¼-Zip Pullover Adult (F247)	___	___
	100% Polyester	___	___
	Taped neck	___	___
	Chin guard for additional comfort	___	___
	Raglan Sleeves	___	___
	Left sleeve zippered pocket	___	___
	Half rib knit, half self-fabric cuffs and hem	___	___
	Colors: True Red, Grey Heather, True Royal	___	___
5.	Microfleece Vest Adult (F226)	___	___
	Non-Zippered front pockets	___	___
	Open Hem	___	___
	Colors: Light Royal, Pearl Grey, Black	___	___

		Comply	
		Yes	No
6.	Active ½-Zip Soft Shell Jackets Adult (J716)	___	___
	100% polyester knit shell bonded to a water-resistant film insert	___	___
	& a 100% polyester mesh interior	___	___
	Reverse coil center front zipper	___	___
	Elastic binding at cuffs	___	___
	Open hem with adjustable locking drawcord	___	___
	Color: Rich Red	___	___
7.	Active Colorblock Soft Shell Jacket Adult (J718)	___	___
	100% polyester knit shell bonded to a water-resistant film insert	___	___
	& a 100% polyester mesh interior	___	___
	Full-length interior storm flap with chin guard	___	___
	Reverse coil center front zipper	___	___
	Front zippered pockets	___	___
	Elastic binding at cuffs	___	___
	Open hem with adjustable locking drawcord	___	___
	Colors: Deep Black/True Royal, White/Rogue Grey	___	___
8.	Zephyr V-Neck Pullover Adult (J342)	___	___
	Rib knit V-neck collar	___	___
	Black Pleats	___	___
	Elastic cuffs and hem	___	___
	Colors: True Royal, Black, Grey Steel	___	___
9.	Zephyr ½-Zip Pullover Adult (J343)	___	___
	Interior wind flap with chin guard	___	___
	Elastic binding at cuffs	___	___
	Left side seam zipper for easy on/off	___	___
	Open hem with adjustable locking drawcord	___	___
	Colors: True Royal, Black, Grey Steel	___	___
10.	Dry Zone Raglan Polo Adult (T475)	___	___
	3.9-Ounce 100% Polyester	___	___
	Flat knit collar	___	___
	Dyed-to-match buttons	___	___
	3-button placket	___	___
	Raglan, open hem sleeves	___	___
	Side vents	___	___
	Colors: Kelly Green, Maroon, Purple, True Royal	___	___

	COMPLY	
	YES	NO
11. Carhartt Rugged Professional Series Cap (CT103056)	_____	_____
59/39/2 cotton/poly/spandex with 100% polyester mesh back	_____	_____
Pre-Curved Visor	_____	_____
Adjustable fit with plastic closure	_____	_____
Colors: Navy, Black	_____	_____
12. New Era Knit Beanie (NE900)	_____	_____
100% acrylic shell	_____	_____
100% polyester fleece lining	_____	_____
1x1 rib knit at the top	_____	_____
3x3 rib knit at the bottom	_____	_____
Colors: Grey, Slate Grey, Black	_____	_____

Bid Submittal Form

Item No.	Quantity	Description	Unit Price	Extended Amount
1.	40 Each	District Very Important Tee ¾ Sleeve Raglan Men's Model: DT6210 or Approved Equal Color: Heathered Charcoal/White, Heathered Red/White, and Heathered Navy/White Size: XS – XL Size: 2XL – 4XL	\$ _____ \$ _____	\$ _____ \$ _____
2.	40 Each	District Perfect Tri French Terry Hoodie Adult Model: DT355 Z or Approval Equal Color: New Navy, Black, Grey Frost, and Maritime Frost Size: XS -XL Size: 2XL-4XL	\$ _____ \$ _____	\$ _____ \$ _____
3.	40 Each	District Lightweight Fleece ¼-Zip Adult Model: DM392 or Approval Equal Color: Heathered Navy, Heathered Black, Heathered Grey, and Heathered Deep Royal Sizes: XS – XL Size: 2XL – 4XL	\$ _____ \$ _____	\$ _____ \$ _____
4.	40 Each	Sport-Tek Tech Fleece ¼-Zip Pullover Adult Model: F247 or Approval Equal Color: True Red, Grey Heather, and True Royal Size: XS -XL Size: 2XL – 4XL	\$ _____ \$ _____	\$ _____ \$ _____

5.	40 Each	Microfleece Vest Adult Model: F226 or Approval Equal Color: Light Royal, Pearl Grey, and Black Size: XS -XL Size: 2XL – 4XL	\$ _____ \$ _____	\$ _____ \$ _____
6.	40 Each	Active ½-Zip Soft Shell Jackets Adult Model: J716 or Approval Equal Color: Rich Red Size: XS -XL Size: 2XL – 4XL	\$ _____ \$ _____	\$ _____ \$ _____
7.	40 Each	Active Colorblock Soft Shell Jacket Adult Model: J718 or Approval Equal Color: Deep Black/True Royal, and White/Rogue Gray Size: XS -XL Size: 2XL – 4XL	\$ _____ \$ _____	\$ _____ \$ _____
8.	40 Each	Zephyr V-Neck Pullover Adult Model: J342 or Approval Equal Color: True Royal, Black, and Grey Steel Size: XS -XL Size: 2XL – 4XL	\$ _____ \$ _____	\$ _____ \$ _____
9.	40 Each	Zephyr ½-Zip Pullover Adult Model: J343 or Approval Equal Color: True Royal, Black, and Grey Steel Size: XS -XL Size: 2XL – 4XL	\$ _____ \$ _____	\$ _____ \$ _____

10.	40 Each	New Era Knit Beanie Model: NE900 or Approval Equal Color: Grey, Slate Grey, and Black	\$ _____	\$ _____
11.	40 Each	Carhartt Rugged Professional Series Cap Model: CT103056 Color: Navy and Black	\$ _____	\$ _____
12.	40 Each	Dry Zone Raglan Polo Adult Model: T475 or Approval Equal Color: Kelly Green, Maroon, Purple, and True Royal Size: XS – XL Size: 2XL -4 XL	\$ _____	\$ _____
13.	40 Each	Optional embroidery for Headwear: Montgomery County Juvenile Detention Emblem Size: Approximately 3.05” x 3.05” Color: Full color	\$ _____	\$ _____
14.	40 Each	Optional embroidery left chest: Montgomery County Style: Block Size: ¼” Color: Gold Position: Curved Above the Star Montgomery County Juvenile Detention Emblem Size: Approximately 3.05” x 3.05” Color: Full color Juvenile Detention Style: Block Size: ½” Color: Gold Position: Straight Below the Star	\$ _____	\$ _____

15.	40 Each	Optional embroidery right chest: Name/Position	\$ _____	\$ _____
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Total cost of Items 1-12 \$ _____

Total cost of Items 1-15 \$ _____

MONTGOMERY COUNTY JUVENILE DETENTION EMBLEM



Company Name _____

Federal I.D. # _____

Mailing Address _____

Phone Number _____

Email Address _____

Quote F.O.B. _____

Terms of Payment _____

Delivery Date _____

Official Signature

Printed Name and Title

Please complete this form and return it with your bid proposal. Should you choose not to bid at this time, please complete this form and forward back to our office as soon as possible. It is necessary that you check all categories that apply to your company.

Vendor Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Fax Number: _____

Is the Company Minority Owned: _____ Yes _____ No

Is the Company Owned By: _____ Female _____ Male _____ Both

Is the Company Incorporated: _____ Yes _____ No

Ethnicity of Ownership:

_____ African American

_____ American Indian

_____ Asian American

_____ Disabled

_____ Hispanic

_____ Other (Please Specify) _____

Official Signature

Printed Name and Title

Date: _____

RESPONSE FORM TO BE ATTACHED TO BID

Company Name _____

Federal I.D. # _____

Mailing Address _____

Phone Number _____

Email Address _____

Quote F.O.B. _____

Terms of Payment _____

Delivery Date _____

Official Signature

Printed Name and Title