

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667



ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR

FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR

(334) 832-1210
FAX (334) 832-2533

November 3, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Information pertaining to the November 7, 2016
Montgomery County Commission Regular Meeting

We will begin our Information Session on Monday, November 7, 2016, at 8:00 a.m. The Formal Session will begin at 9:30 a.m. After the adjournment of our Commission meeting, we will be having a reception honoring the service of Commissioners Williams and Hall.

Enclosed in your packet is information regarding the parking deck located at 100 South Perry Street.

Also, enclosed in your packet is a copy of the Unappropriated Balances for the Commissioners' In-House Miscellaneous Appropriations.

1. County Commission Information Session Schedule for November 7, 2016

Items to Consider for the Wednesday, November 16, 2016 Montgomery County Commission Organizational Meeting Agenda (The Information Session will begin at 1:30 p.m. and the Formal Session will begin at 2:00 p.m.)

- . Presentation of November 8, 2016 General Election Results
2. Swearing In Ceremony of County Commission Members (Copy of November 14, 2012 Swearing in Ceremony Program)
- . Election of Chairman
- . Election of Vice Chairman
3. Consider Appointment of Montgomery County Attorneys, County Commission
4. Consider Resolution Establishing the Regular Meeting Days of the County Commission, as Required by Act No. 2004-384, County Commission
5. Consider Authorization of County Commission Meeting Schedule for 2017, County Commission

Items to Consider for the Monday, November 21, 2016 Montgomery County Commission Regular Meeting Agenda (The meeting will be held at Fresh Anointing House of Worship – Information Session will begin at 4:00 p.m. and the Formal Session will begin at 5:30 p.m.)

6. Consider Authorization to Sell a 2013 Ford E-350 Surplus Transport Van to Geneva County Sheriff's Office in the Amount of \$10,000, Sheriff's Office
7. Consider Authorization of Amendment Number 2 to Contract with Haynes Ambulance of Alabama, Inc., for Emergency Medical Treatment and Transportation Services, Contract Number 52110-15B-009, Sheriff's Office
8. Consider Authorization of Peering Agreement with the Montgomery Internet Exchange (MIX) to Formally Allow the County to Utilize the Services of the MIX, Information Systems
9. Consider Authorization of Amendment Number 3 to Contract with SharpCut Lawn Service, for Landscape Maintenance at Montgomery Industrial Park, Contract Number 53100-14B-030, Engineering Department
10. Consider Authorization of Board Member Appointment, Policy Committee for the Rural Planning Organization (RPO) (**This appointee may be a County Commissioner or a Montgomery County resident**)
11. Consider Authorization of Board Member Appointments, Central Alabama Regional Planning and Development Commission (**Only one County Commissioner can serve on this board; the other five (5) appointments are to be Montgomery County residents**)
12. Consider Authorization of Contract Agreement with Crosby Drinkard Group, LLC, for Governmental Affairs Representation/Consulting Services, County Commission
13. Consider Authorization of Bid Award to Chappy's Deli for Employee Luncheon, Bid Number 51988-17B-001, County Commission
14. Consider Authorization to Recognize and Deny a Claim filed by William Patrick Taylor and Kimberly Taylor, County Commission
15. Consider Payment of 2017 Membership Dues in the Amount of \$4,587 to the National Association of Counties (NACo) (**Same dues as last year**), County Commission
16. Consider Authorization of Bank Depositories for the Remainder of 2016 and the 2017 Calendar Year, County Commission

Personnel Actions

17. Consider Authorization of Two Additional Deputy Sheriff Positions and Related Position Fill Requests, Sheriff's Office

18. Consider Authorization of a Part-Time Seamstress Position and Related Position Fill Request, Sheriff's Office
19. Consider Authorization of a Customer Service Clerk Position and Related Position Fill Request, Revenue Commissioner's Office

General Information

20. **Copy of Non-Profit Agency Funding Request Form** from Liberty Learning Foundation (During the April 18, 2016 Commission meeting, Executive Vice President Reeivice Girtman and Regional Development Director Becky Saunders with the Liberty Learning Foundation briefed the Commission regarding the program and requested funding in the amount of \$25,000. No action was taken by the Commission) (Vice Chairman Harris has requested for this agency to make a presentation at Monday's meeting)
21. **Copies of Non-Profit Agency Funding Request Form** from The Scott and Zelda Fitzgerald Museum Association, Inc., and October 25, 2013 Contract Agreement with the Montgomery Area Chamber of Commerce in the Amount of \$3,000 for funding for the 12th International F. Scott Fitzgerald Society Conference (Vice Chairman Harris has requested for this agency to make a presentation at Monday's meeting)
22. **Copy of Non-Profit Agency Funding Request Form** from Dorothy's Vision, Inc. **(This organization is requesting to make a presentation at the next meeting)**
23. Copy of Email from Vice Chairman Harris regarding \$1,200 Appropriation to Montgomery Preparatory Academy for Career Technologies (MPACT) for students to attend the Joint Leadership Development Conference (JLDC) in Birmingham
24. Copy of Budget Change Request Number 1 regarding a \$4,500 Appropriation to the Chamber of Commerce for the 2015 Veterans Day Parade
25. Copy of Letter from Treasurer Ray D. Rawlings with the Montgomery County Historical Society requesting Funding in the Amount of \$24,000 for an Executive Director
26. Copy of Memorandum from the Alabama Department of Examiners of Public Accounts regarding New Policy on Employment of Public Accounting Firms to Perform Audits
27. Copy of Memorandum regarding two (2) Board Member Appointments to the Montgomery County Community Punishment and Corrections Authority
28. Copy of Memorandum regarding four (4) Board Member Appointments to the Montgomery Community Action Agency
29. Copy of Responses to Request for Proposal for Implementation of Montgomery County's Minority and Women-Owned Business Initiative

Montgomery County Commission

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November 3, 2016

30. Copy of Letter from Alabama Historical Commission regarding the addition of Wharton Chappell House, 1020 Maxwell Boulevard, Montgomery, Alabama, to the National Register of Historic Places by the U.S. Department of Interior
31. Copy of Service of Process Fee (Sheriff Process Fee) Collection for November 2016

If you have any questions, please contact me.

/tn

Attachments

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
NOVEMBER 7, 2016

- 8:00 a.m. Prayer led by Commissioner Williams and Administrator's Briefing regarding the Agenda and Scheduled Attendees
- 8:05 a.m. Executive Vice President Reeivice Girtman and Vice President of Business Development Becky Saunders with the Liberty Learning Foundation – Presentation regarding the Program (Vice Chairman Harris has requested for this agency to make a presentation at Monday's meeting) **(General Information Item 20)**
- 8:15 a.m. Mr. Greg Calhoun – Presentation regarding the 2016 Turkey Day Classic (Commissioner Williams requested for Mr. Calhoun to make a presentation at Monday's meeting)
- 8:25 a.m. Sheriff Derrick Cunningham – Presentation regarding Authorization to Sell a 2013 Ford E-350 Surplus Transport Van to Geneva County Sheriff's Office in the Amount of \$10,000 **(Future Agenda Item 6)**, Amendment Number 2 to Contract with Haynes Ambulance of Alabama, Inc., for Emergency Medical Treatment and Transportation Services, Contract Number 52110-15B-009 **(Future Agenda Item 7)**, Authorization of Two Additional Deputy Sheriff Positions and Related Position Fill Requests **(Personnel Action Item 17)** and Authorization of a Part-Time Seamstress Position and Related Position Fill Request **(Personnel Action Item 18)**
- 8:35 a.m. Revenue Commissioner Janet Buskey – Presentation regarding Authorization of a Customer Service Clerk Position and Related Position Fill Request **(Personnel Action Item 19)**
- 8:40 a.m. Chief Information and Technology Officer Lou Ialacci – Presentation regarding Peering Agreement with the Montgomery Internet Exchange (MIX) to Formally Allow the County to Utilize the Services of the MIX **(Future Agenda Item 8)**
- 8:50 a.m. County Engineer George Speake – Presentation regarding Amendment Number 3 to Contract with SharpCut Lawn Service, for Landscape Maintenance at Montgomery Industrial Park, Contract Number 53100-14B-030 **(Future Agenda Item 9)**
- 9:00 a.m. Realtor Frank Thomas with Frank Thomas and Associates, LLC – Presentation regarding Additional Information concerning the Parking Deck at 100 South Perry Street
- 9:10 a.m. Executive Director Willie Thompson and President and Chairman of the Board Julian McPhillips with The Scott and Zelda Fitzgerald Museum Association, Inc. – Presentation regarding the Association (Vice Chairman Harris has requested for this agency to make a presentation at Monday's meeting) **(General Information Item 21)**
- 9:20 a.m. Director Michelle Browder with Faith Crusades Ministries, Inc. – Presentation regarding Events concerning the I AM MORE THAN Program (Chairman Dean requested for this agency to make a presentation at Monday's meeting)
- 9:30 a.m. Formal Session of County Commission

Adjourn

Reception for Commissioner Jiles Williams, Jr., and Andrew D. Hall

Montgomery County Commission Swearing in Ceremony

November 14, 2012

2:00 p.m.

Invocation by Rev. Claude A. Shuford

Mount Zion African Methodist Episcopal Zion Church

The Honorable Johnny Hardwick,

Circuit Judge, Fifteenth Judicial Circuit of Montgomery County,
will officiate the swearing in ceremony for :

Mr. Daniel Harris, Jr., District I

The Honorable Charles Price,
Presiding Circuit Judge Fifteenth Judicial Circuit
of Montgomery County,

will officiate the swearing in ceremony for:

Mr. Elton N. Dean, Sr., District II

Mr. Dimitri Polizos, District III

Mr. Jiles Williams, Jr., District IV

Mr. Reed Ingram, District V

ELTON N. DEAN, SR.
CHAIRMAN

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TDD (334) 265-3568
www.mc-ala.org

November 3, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Appointments of Montgomery County Attorneys

On March 7, 2016, the County Commission approved a three year Agreement with Attorney Tyrone C. Means and Attorney Thomas T. Gallion, III, to serve as co-County Attorneys for the Montgomery County Commission.

Montgomery County Policy Paragraph 1-17 – **Appointment of County Attorneys** states that during the Organizational Session/Meeting, “The Chairman states that the next order of business is the appointment of the County Attorney(s) for the County of Montgomery. A member of the Commission makes a motion that the County Attorney(s) be appointed. The motion is seconded and voted. If the County Attorney(s) is/are elected at this meeting, the Chairman declares the County Attorney(s) duly appointed to serve as the law provides. If the County Attorney(s) is/are not elected at this meeting, the Chairman may state that the position is to be appointed at a future meeting. (Ala. Code § 12-17-184(8)(1975))”.

I recommend that the Commission follow this policy and officially appoint the County Attorneys at the Organizational Meeting.

DLM/tn

ARTICLE II - MONTGOMERY COUNTY COMMISSION***DIVISION 1 - AUTHORITY, CHAIRMAN, TERM OF OFFICE*****1-9 Montgomery County Commission - Authority, Chairman**

The Montgomery County Commission has many responsibilities and the authority to fulfill these responsibilities is contained in the General and Local Acts of the State Legislature. The Chairman of the Commission is an ex-officio member of a number of other Commissions, Boards and Committees and is a working member of some of them. As a rule, the Chairman represents the Commission at various functions and meetings, discussing County business with relation to other organizations and the municipality, bringing such information back to the full Commission for any official action that may be necessary. The County Commission may elect or authorize the Chairman to appoint a Vice-Chairman to serve in his or her absence. (Act 353, March 11, 1875; Act 488, June 14, 2007).

1-10 Montgomery County Commission - Term of Office

Notwithstanding any other provision of law related to election canvassing, certification, or contest, the term of office for county commissioner shall commence at 12:00 a.m. on the second Wednesday following the general election at which he or she is elected and shall expire at 11:59 p.m. on the first Tuesday following the day of the general election at which the successor to that office is elected (Ala. Code § 11-3-1(d)).

1-11 Bonds for Chairman and Commission

The amount of bonds for the County Commissioners and the Chairman is \$50,000. (Acts 1932, Ex. Sess., No. 290, p. 284; Acts 1933, Ex. Sess., No. 191, p. 203; Code 1940, T. 41, § 75; Act 2007-488, p. 1037, § 1)

1-12 County Funds and Depositories

The County Commission designates depositories for County funds annually (Act 199, Aug. 2, 1915, p. 252).

DIVISION 2 - ORGANIZATIONAL SESSION**1-13 Montgomery County Commission - Organizational Session**

The Organizational Session is called to order by the Administrator who will read the unofficial results of the General Election of Montgomery County as provided by the Probate Judge. The official certification of the results provided by the Canvassing Board are due at Noon on the second Friday after the Election.

1-14 Oath of Office

After the reading of the certification of results, the oath of office is administered. This may be done individually, in groups, or as an entire group. Some person, or persons, qualified to administer oaths of office, will have been chosen prior to the meeting for this purpose. The oath of office is prescribed as follows:

"I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I remain a citizen thereof; and that I will honestly and faithfully discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God".

1-15 Election of Chairman

After the oath of office has been administered, an Acting Chairman is designated to preside for the purpose of electing a Chairman of the Montgomery County Commission. The Acting Chairman states that the first order of business is the election of the Chairman for the four-year term. Nominations are received, seconded, and voted. Following the vote, the Acting Chairman declares the Chairman elected for the four-year term of office, and relinquishes the Chair to the Chairman who will preside from that point on.

1-16 Selection of Vice-Chairman

The Chairman states that the next order of business is to select a Vice-Chairman. The County Commission may elect or authorize the Chairman to appoint a Vice-Chairman to serve in his or her absence. (Ala. Code § 11-3-20(a) (1975))

1-17 Appointment of County Attorney(s)

The Chairman states that the next order of business is the appointment of the County Attorney(s) for the County of Montgomery. A member of the Commission makes a motion that the County Attorney(s) be appointed. The motion is seconded and voted. If the County Attorney(s) is/are elected at this meeting, the Chairman declares the County Attorney(s) duly appointed to serve as the law provides. If the County Attorney(s) is/are not elected at this meeting, the Chairman may state that the position is to be appointed at a future meeting. (Ala. Code § 12-17-184(8)(1975))

1-18 County Attorney - Duties

The County Attorney's duties are as follows:

- a) The County Attorney shall attend all meetings of the Commission.
- b) The County Attorney shall have the duty and responsibility of advising the Commission and the members thereof, from time to time, regarding all legal matters concerning the Commission.
- c) The County Attorney shall represent the County of Montgomery in all matters of a civil nature in which the County Commission shall desire the service of an attorney except those matters wherein by law the District Attorney or some other officer is required to act for and on behalf of the County of Montgomery for the County Commission.

The compensation of the County Attorney is set by the County Commission and shall be paid out of the General Fund of the County of Montgomery.

The term of office of the County Attorney is concurrent with the term of office of the County Commission. (Ala. Code § 12-17-184(8)(1975))

1-19 Establish Regular Meetings

At the first County Commission meeting held pursuant to Ala. Code § 11-3-1, following each election of County Commissioners, the County Commission shall establish the day or days of each month on which regular meetings of the County Commission shall be held. The County Commission, by resolution, may alter the regular meeting days as necessary. The regular meeting days and the time and place where the meetings will be held shall at all times be posted in a public and conspicuous location in the courthouse and in other public buildings determined appropriate by the County Commission and shall be forwarded to all local news media who have on file with the County Commission a written request for notification of the schedule of regular meetings of the County Commission. (Ala. Code § 11-3-8(a)(1975))

1-20 Special Meetings; Holidays

A county commission may schedule a special meeting when determined necessary in writing by a majority of the members of the commission, or in case of an emergency, upon call of the chair. The purpose for and agenda of the meeting shall be included in all public notices of the meeting, and no other items shall be considered at the special meeting. Upon scheduling, except in an emergency, at least five (5) days prior to the special meeting, notice of the meeting time, place, and agenda shall be posted in a public and conspicuous location in the courthouse and in other public buildings determined appropriate by the County Commission and shall be forwarded to all local news media who have on file with the County Commission a written request for notification of special meetings of the County Commission. (Ala. Code § 11-3-8(b)(1975))

When a regular meeting day of a County Commission falls on a legal public holiday, the County Commission may meet on any day of the following week instead of on the holiday, or at another time determined by the County Commission, provided that at least five (5) days prior to the meeting, notice of the meeting time and place shall be posted in a public and conspicuous location in the courthouse and in other public buildings determined appropriate by the County Commission and shall be forwarded to all local news media who have on file with the County Commission a written request for notification of the schedule of regular meetings of the County Commission. (Ala. Code § 11-3-8(c)(1975))

1-21 Agenda for Commission Meetings

The agenda for the Montgomery County Commission is prepared by the County Administrator, bringing to the attention of the Commission all items required or necessary on which special action must be taken. The agenda is prepared on Thursdays and mailed with a list of Accounts Payable checks. Items to be included on the agenda must be in the County Commission Office by 5:00 p.m. on the Wednesday preceding the Monday of the meeting. Some of the items appearing on the agenda include:

- a) Recurring items
 - 1. Minutes
 - 2. Accounts Payable checks and Payroll Checks approval

RESOLUTION

Whereas, in the 2004 Regular Legislative Session, the Alabama Legislature passed a bill, assigned Act No. 2004-384, which amends Section 11-3-8 of the Code of Alabama 1975, and repeals Sections 11-3-8.1 and 11-3-9 relating to County Commission meeting days; and,

Whereas, Act No. 2004-384 authorizes the Commission, at its first County Commission Meeting following each election of County Commissioners, to establish the day or days of each month on which regular meetings of the County Commission shall be held; and,

Whereas, the County Commission may reschedule a regular meeting that falls on a legal holiday, and may alter the regular meeting days as necessary; and,

Whereas, the regular meeting days, time and place of the County Commission will be posted in a public and conspicuous location in the courthouse and in other public buildings which the Commission determines appropriate; and,

Whereas, the County Commission shall notify all local news media who have on file with the County Commission, a written request for notification of the schedule of regular meetings of the County Commission; and

Whereas, the County Commission may schedule a special meeting when determined necessary, in writing, by a majority of the members of the Commission, or in the case of an emergency, upon call of the chair, and may only consider items listed on the agenda and included in all public notices; and,

Whereas, the County Commission must at least five days prior to a special meeting, emergency meeting, or in the case of rescheduling a regular meeting day which falls on a legal public holiday, provide notice of the meeting time and place by posting such in a public and conspicuous location in the courthouse and other public buildings determined appropriate by the County Commission; and, notify all local news media requesting in writing, notice thereof.

NOW, THEREFORE BE IT RESOLVED, that the Montgomery County Commission hereby adopts this Resolution, effective November 16, 2016, in order to implement Act No. 2004-384, by scheduling regular meeting days of the County Commission to be held on the first and third Mondays of each month, and in the case of a legal public holiday occurring on either the first or third Monday of the month, the County Commission will meet on the following Tuesday.

Adopted this 16th day of November 2016.

MONTGOMERY COUNTY COMMISSION

BY: _____
Chairman

ATTEST: _____
County Administrator



2017 Montgomery County Commission Meeting Schedule

January	July
* Tuesday, January 3 rd	Monday, July 3 rd
* Tuesday, January 17 th	Monday, July 17 th
February	August
Monday, February 6 th	Monday, August 7 th
* Tuesday, February 21 st	Monday, August 21 st
March	September
Monday, March 6 th	* Tuesday, September 5 th
Monday, March 20 th	Monday, September 18 th
April	October
Monday, April 3 rd	Monday, October 2 nd
Monday, April 17 th	Monday, October 16 th
May	November
Monday, May 1 st	Monday, November 6 th
Monday, May 15 th	Monday, November 20 th
June	December
Monday, June 5 th	Monday, December 4 th
Monday, June 19 th	Monday, December 18 th

The Information Session begins at 8:00 a.m. at the Commissioner's Conference Room. The Formal Session begins at 9:30 a.m., in the Commissioners' Court. All sessions are held on the first floor of the Montgomery County Administration Building, Courthouse Annex III, located at 101 S. Lawrence Street.

* In keeping with the County Commission policy, adopted on November 16, 2016, commission meetings will take place on the first and third Mondays of each month. If a holiday falls on a meeting date, the meeting will be held the next day, on a Tuesday. There will be four (4) Tuesday meetings in 2017: Tuesday, January 3rd (for New Year's Day Observance), January 17th (for Martin Luther King, Jr. Birthday) Tuesday, February 21st (for President's Day), and Tuesday, September 5th (for Labor Day).



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

MEMORANDUM

TO : Mr. Donnie Mims
Montgomery County Administrator

FROM : Sheriff Derrick Cunningham *D.C.*
Montgomery County Sheriff's Office

DATE : October 25, 2016

SUBJECT : 2013 Ford E-350 Van

2016 OCT 25 PM 2:39
CUNNINGHAM

The Montgomery County Sheriff's Office has a 2013 Ford E-350 Transport Van, County Vehicle # 6458 (VIN 1FTSS3EL4DDA81252) that has been replaced by a newer vehicle.

I have spoken with Sheriff Tony Helms of the Geneva County Sheriff's Office and he is very interested in obtaining this vehicle. We have agreed upon a price of \$10,000.00 to be paid in exchange for the van.

I am requesting that the Commission approve the sale of this vehicle to the Geneva County Sheriff's Office.

6-1

DANNY STALEY
CHIEF DEPUTY

TONY HELMS
SHERIFF

FRANCES HELMS
ADMINISTRATIVE ASSISTANT



OFFICE OF SHERIFF

P.O. BOX 115 • 200 N. COMMERCE STREET • GENEVA, ALABAMA 36340
PHONE (334) 684-5660 • FAX (334) 684-5666 • JAIL (334) 684-5170

TO: DONNIE MIMS, ADMINISTRATOR
MONTGOMERY COUNTY COMMISSION
FROM: SHERIFF TONY HELMS
RE: 2013 FORD F-350 SUPERDUTY VAN
DATE: 10-21-2016

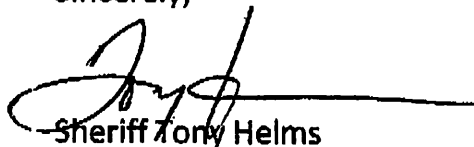
Mr. Mims,

I am writing you this letter requesting the transfer of a 2013 Ford F-350 super duty prisoner van from Montgomery County Sheriff's Office to the Geneva County Sheriff's Office.

Our Agency is in need of the prisoner van, and since our agency currently does not have one in operation, we are interested in the purchase of said vehicle.

Please contact me or Chief Deputy Danny Staley at 334-684-5660, to complete the purchase and transfer of the Ford F-350 super duty van to the Geneva County Sheriff's Office.

Sincerely;


Sheriff Tony Helms

6-2

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *mps*

DATE: October 25, 2016

RE: Contract No. 52110-15B-009
Emergency Medical Treatment & Transportation

I request that the attached Amendment No. 2 to Haynes Ambulance of Alabama, Inc. contract for emergency medical treatment and transportation be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning December 1, 2016 and ending on November 30, 2017.

Haynes Ambulance of Alabama, Inc. chooses not to increase prices during this contract period. All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-15B-009

Amendment No. 2

Contract with Haynes Ambulance of Alabama, Inc. for emergency medical treatment and transportation, is hereby extended for one (1) year beginning December 1, 2016 and ending November 30, 2017.

There will be no price increase during this contract period.

All other provisions of the contract remain the same.

WITNESS:

HAYNES AMBULANCE OF ALABAMA, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

Memo

To: County Commission

From: Lou Ialacci 

CC: Donnie Mims, Florence Cauthen, Tammy Nix

Date: November 2, 2016

Re: Montgomery Internet Exchange (MIX) Peering Agreement

I am requesting the County Commission enter into the attached Peering Agreement with the Montgomery Internet Exchange (MIX). The County and the City are the current owners of the MIX. The Peering Agreement (PA) ensures all participants that the rules are consistent for all entities utilizing the services of the MIX.

The PA requires an Autonomous System Number (ASN) to be a member of the MIX. The Commission approved the forms to obtain the ASN at the October 17, 2016 meeting. The County now has its own ASN (AS395612). The attached PA is to formally allow the County to utilize the services of the MIX.

This standard agreement has been signed by all the entities in the MIX, like WOW, Troy Cable, and Southern Light. I request that the PA be placed on the November 7, 2016 Briefing Memo for the work session, and be reviewed by the County Attorney as a future agenda item.

Thank you for your support.



Montgomery Internet Exchange

25 Washington Avenue, 6th Floor
Montgomery, AL 36104

www.mix-al.net
admin@mix-al.net
(334)625-2424

Peering Agreement

Between

The **Montgomery Internet Exchange (MIX)**

*Facilitated by the City of Montgomery and located at 445 Dexter Avenue 6th Floor,
Montgomery, Alabama, 36104 in a facility known as the Retirement Systems of
Alabama Data Center.*

And

Elton N. Dean Sr.
Authorized Agent for Participant

Montgomery County Commission
Participant Company

101 South Lawrence Street
Address

Montgomery, Alabama 36104

AS395612
Participant ASN

agree to exchange data traffic in accordance with the terms of this agreement.

1. Definitions

Internet network shall mean a communications network running the TCP/IP and other Internet protocols. The Participant is the ISP with a legitimately assigned ASN from an appropriate authority that connects to the switch fabric provided by the MIX.

2. General Terms

2.1 Exchange of traffic

The Participant agrees that they will exchange digital communications traffic at MIX, subject to all terms mentioned in this agreement.



2.2 Traffic Information/Statistical Data

Each of the parties will make reasonable efforts to collect during the term hereof, and provide to the other party, traffic information with respect to its Internet network in order to better understand the nature of the traffic passing through the parties' respective Internet networks.

Except for control traffic which must be examined in order for the parties to operate their respective Internet networks, neither party shall monitor or capture the contents of any data or other traffic which passes through the MIX. Neither party shall modify the infrastructure in any way for the express purpose of examining the contents of the other party's customer's data unless an appropriate court order is in force.

Except as otherwise agreed between the parties and with third parties as appropriate, neither party shall, with respect to data passing through the MIX, provide to third parties any statistical information itemized by service provider, by company, or by IP address; provided that each party may provide its customers with their own statistical data.

This does not exclude the MIX from collecting statistical data for operational use or from sharing statistical data with the public.

3. Network operations

3.1 Operations

Each party will at its own expense and on a reasonable efforts basis, provide network operations center (NOC) support in cooperation with the other so as to maintain the smooth operation of the Internet network service. Each party will make reasonable efforts to achieve a minimum end-to-end one-way packet delay.

3.2 Peering Partner support

Each party will be responsible for handling the interface (e.g. receiving descriptions of, and solving problems or answering questions) with its customers.

The Participant agrees to create and maintain a current network profile as well as indicate the Participant is peering at the MIX in the global peering database located at peeringdb.com.

3.3 Route aggregation

Each party will use reasonable efforts to provide the highest practical level of route aggregation in its exchange of routes with the other party.

3.4 Route flap

Each party will make reasonable efforts to minimize the amount of route flap (or change in routes) transmitted from their own network to the other party's network.



3.5 Notification

Each Party will provide reasonable written notice if any changes need to be made to equipment directly attached to the MIX switch fabric. This will ensure proper security and minimize outages. This includes but is not limited to, MAC addresses that may need to be modified.

4. Transit traffic

The MIX is not an Internet Service Provider (ISP) and it is not intended for the sale of Internet transit services over the peering LAN. The MIX provides an infrastructure to its participants for optimization of regional Internet traffic flows.

5. Press releases

The parties reserve the right to publicly announce that they have completed this agreement.

6. Liability/warranty disclaimer

The parties make no warranties of any kind regarding the interconnection, express or implied, including, but not limited to, any warranty of merchantability or fitness for a particular purpose. In no event shall either party be liable to the other party, its customers or any third party for any lost or distorted messages, damage to or destruction of data, information files or databases, loss of profits or other economic loss, or for any other direct, indirect, special or consequential damages resulting from the performance or non-performance of this agreement.

7. Service fees

Currently there are no fees associated with joining the exchange for basic service. Basic service includes up to two 10Gb ports with a ten (10) kilometer distance limit. Additional ports are available for a \$500 per port per month fee.

Service fees are subject to a review annually. Any necessary changes will be communicated in writing at least 180 days in advance.

Interconnect requests in the RSA Data Center's "meet me room" to the MIX switch fabric should be directed to MIX personnel by email to admin@mix-al.net or by calling (334)625-2424.

8. Force majeure

Neither party shall be responsible for failure to fulfill its obligations due to causes beyond its control.



9. Term and termination

This agreement shall continue in effect until terminated by one of the parties, with 45 days written notice. MIX reserves the right to temporarily suspend service for any inappropriate use of the MIX switch fabric. Resolution to service suspensions will be handled via section 14 of this agreement.

MIX reserves the right to modify, change, or replace this agreement with 90 days written notice.

10. Assignment

Each party may assign its rights and responsibilities to another organization upon written notice to the other party in the event of merger, sale, or transfer of its ownership to such organization, provided that the assignee is a firm duly organized to conduct Internet network business. Each party may also assign its rights and responsibilities to a parent, affiliate or subsidiary of the assignor upon written notice to the other party, provided that the assignee is a firm duly organized to conduct Internet network business.

11. Severability

If any provision of this agreement is held by a court of competent jurisdiction to be contrary to law, the remaining provisions of this agreement will remain in full force and effect.

12. Disputes

12.1 Resolution

If either party gives written notice that the other party is in default of this agreement, the defaulting party must respond in writing within 30 days with the resolution or have a mutually agreed upon plan for resolution.

12.2 Mediation

If the dispute cannot be settled through direct discussions or negotiations as per section 13.1, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution.

12.3 Governing Law

If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama.

13. Indemnification

Participant agrees to indemnify, defend and hold harmless City of Montgomery and The Retirement Systems of Alabama (RSA), its agents, officers, employees, affiliates and subsidiaries harmless against claims and liability for injuries to all persons and for damages to or loss of property occurring in or about the building, to the extent such claims and liabilities are due to any act of negligence, gross negligence, or willful misconduct of Participant, its agents or employees.



14. Signatures

This agreement is made and entered into effect the _____ day of _____, 20__.

On behalf of the Montgomery Internet Exchange (MIX)

Signatory

Printed Name

Title

AND

On behalf of

Montgomery County Commission
Participant Company

Elton N. Dean Sr.
Printed Name

Chairman
Job Title

Ports Requested.

Port Speed: X 1GB ___ 10GB

Quantity: One

Signature

Date

MIX USE ONLY

Switch Port Number: _____

Port Speed: _____

IP Assigned: _____

Date provisioned: _____

Provisioned by: _____

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *MLS*

DATE: October 27, 2016

RE: Contract No. 53100-14B-030
Landscape at Montgomery Industrial Park

At its meeting on October 17, 2016, the Montgomery County Commission approved the above reference amendment No. 2 to the contract for landscape maintenance at Industrial Park, Contract Number 53100-14B-030. Amendment No. 2 failed to include the 5% increase, as requested by SharpCut Lawn Service per the contract.

I request that Amendment No. 2 with SharpCut Lawn Service be rescinded and that attached amendment No. 3 be considered for approval on a future agenda.

Amendment has been coordinated with George Speake, County Engineer and Florence Cauthen, Deputy Administrator.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 53100-14B-030

Amendment No. 3

Contract with SharpCut Lawn Service for landscape maintenance at Montgomery Industrial Park, is hereby extended for one (1) year, beginning November 17, 2016 and ending November 16, 2017.

Prices will increase 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

SHARPCUT LAWN SERVICE

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

Jiles Williams
Chairman

Greg Clark
Executive Director

September 27, 2016

Mr. Donald L. Mims, County Administrator
Montgomery County Courthouse, Annex III
P.O. Box 1667
Montgomery, AL 36102-1667

RE: Rural Planning Organization of Central Alabama

Mr. Mims:

The end of Commissioner Andrew Hall's service on the Montgomery County Commission, Montgomery County will create an empty seat on the Policy Committee for the Rural Planning Organization (RPO). We would like to request that the County Commission vote to appointment a new member to this Committee at their first possible opportunity. The RPO is a transportation planning process serving the rural areas of Alabama and providing a formal link between ALDOT and local governments.

The Policy Committee will meet approximately quarterly and at this time we are working to establish the Committee's meeting schedule for FY2017. We expect that the first meeting of the fiscal year will take place during the month of November and hope that your new appointment will be able to participate in that meeting. During our meetings we will offer training and informational presentations, and the committee will participate in the 2017 update of the Human Services Coordinated Transportation Plan (HSCTP) as well as make recommendations and provide information on potential future projects to be passed on to ALDOT.

We look forward to hearing from you regarding this important position and ask that once an appointment has been made you provide us with the name and contact information of the person selected. If you need additional information please feel free to contact me at (334) 262-4300 or kennis@carpdc.com.

Regards,



Katherine E. Ennis, AICP
Planning Director

cc: Elton N. Dean, Jr., Chairman Montgomery County Commission

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

Jiles Williams, Jr.
Chairman

Greg Clark
Executive Director

October 27, 2016

Honorable Elton N. Dean, Sr., Chairman
Montgomery County Commission
P.O. Box 1667
Montgomery, Alabama 36102

RE: CARPDC Board Appointment

Dear Commissioner Dean, Chairman:

Since April 20, 1971 Montgomery County has been an active and vital member of the Central Alabama Regional Planning and Development Commission (CARPDC). This has been an important partnership promoting regionalism and fostering relationships between the various member governments across Autauga, Elmore and Montgomery Counties.

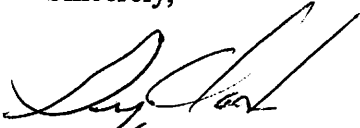
Montgomery County has benefited from its forty-six (46) year relationship with CARPDC and this can be measured by the millions of dollars brought into the county from Federal grants obtained through CARPDC's efforts. Some of these monies are represented by: water and sewer development (rural water systems); park and recreational development (Snowden Park); economic development (MOBIS Montgomery); Weatherization – Energy Efficiency Program; and housing rehabilitation (Eastwood Villa). These projects are overshadowed by the thousands of Montgomery County residents that are directly impacted by these types of projects: having improved water and sewer systems; increased employment opportunities; expanded recreational prospects; better living conditions with weatherized or rehabilitated homes; and general enhanced quality of life.

Montgomery County is represented by six voting members to the CARPDC Board of Directors who help set policy and direction of the organization. As the result of past elections, Commissioner Jiles Williams, Jr. has held one seat of the Montgomery County delegation. Effective November the 1st, this seat will be open and can be filled by a County Commissioner, county official or a county resident.

I am requesting that the Montgomery County Commission appoint a new representative to the CARPDC Board of Directors as soon as possible. I would like to indicate that Commissioner Williams has indicated his interest in continuing to represent Montgomery County in this position. He is eligible to serve in this position under CARPDC By-laws.

I will await the Montgomery County Commission's action to address this issue. If you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Clark", with a stylized flourish extending from the end.

Greg Clark
Executive Director

cc: ✓ Commissioner Jiles Williams, Jr.
✓ Donald L. Mims, County Administrator

Central Alabama Regional Planning
And Development Commission Board

Members:

Term Expires:

Jiles Williams, Jr.
944 Alma Drive
Montgomery, AL 36108

11/15/2016

Donald L. Mims
County Administrator

11/15/2016

Florence A. Cauthen
Deputy County Administrator

11/15/2016

James Williams
Montgomery County Parks and Recreation Department

11/15/2016

George C. Speake
Montgomery County Engineering Department

11/15/2016

James Kelly
Montgomery County Engineering Department

11/15/2016

THE TERM OF OFFICE OF THE CARPDC BOARD MEMBERS RUNS
CONCURRENTLY WITH THE OFFICE OF THE COUNTY COMMISSION

Term: 4 years

CONTRACT AGREEMENT

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

This Agreement is made and entered into between the Montgomery County Commission (hereinafter referred to as "MCC") and Cassandra Crosby and Ron Drinkard, d/b/a the Crosby Drinkard Group, LLC (hereinafter referred to as "CDG"), whose offices are located in Montgomery, Alabama.

WITNESS:

For and in consideration of the Agreement set forth below, the parties hereto agree as follows:

1. Engagement as Governmental Affairs Representative/Consultant. MCC hereby retains and engages CDG to provide governmental affairs consulting services. CDG hereby accepts such engagement and agrees to render such services upon the terms and conditions hereinafter set forth.
2. Term. The term of this agreement shall commence January 1, 2017 and shall terminate December 31, 2017.
3. Compensation. As compensation for the performance of their obligations under this agreement, MCC agrees to pay a consulting fee through the term hereof in the amount of \$67,500.00 on an annual basis, un-diminished by withholding or other taxes. Payment shall be made in monthly installments with the payments becoming due and payable on the first day of each month.
4. Compliance with the Law. CDG will comply with the requirements of all applicable laws (including, without limitation, the Alabama Code of Ethics of 1973, as amended) and at all times pertinent to this agreement, will assure that all applicable laws and requirements governing the relationship between MCC and CDG are met.
5. Relationship. The relationship of the parties hereto is that of independent contractor and not that of employer and employee.
6. No Conflicts of Interest. CDG understands the unique representation required by the firm hereunder and accordingly will not undertake to consult with or otherwise represent any other entity, organization or company in a matter of the interest of such entity, organization or company with respect to such matter are adverse to the interests of MCC.

7. Confidentiality. CDG shall not, without the written consent of MCC, disclose to any person, confidential, proprietary or any information concerning MCC's business, financial or other affairs. MCC shall not, without written consent of CDG disclose to any person confidential proprietary or any other information concerning CDG's business, financial or other affairs except for the terms and conditions of this contract.
8. Modification. No modification amendment or waiver of any of the provisions of this agreement shall be effective unless made in writing specifically referring to this agreement and signed by each of the parties hereto.
9. Entire Agreement. This instrument constitutes the entire agreement of the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto cause this instrument to be duly executed on the ____ day of _____, 2016.

Crosby Drinkard Group, LLC

Montgomery County Commission

Cassandra Crosby

Elton N. Dean, Sr., Chairman

Ron Drinkard

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager ^{MS}

DATE: November 3, 2016

RE: Invitation to Bid No. 51988-17B-001
Employee Luncheon

Request that approval of award on the above referenced Invitation to Bid to the low bid of Chappy's Deli, for a unit price of \$9.99 each and a total amount of \$5,994.00, be placed on a future agenda. (Copy of spreadsheet attached.)

This will be a one (1) year contract, with the option to renew for two (2) years in one year periods. A price escalation may be allowed, but shall not exceed 5% per year.

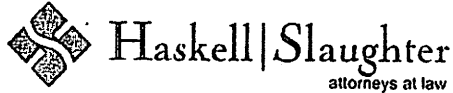
Coordination of award made with Florence Cauthen, Deputy Administrator.

Attachment

Purchasing Department

[illegible]

Notes:



Haskell Slaughter & Gallion, LLC
8 Commerce Street
Suite 1200
Montgomery, Alabama 36104
t. 334.265.8573 | f. 334.264.7945

MEMORANDUM

TTG

October 24, 2016

To: Donnie Mims
From: Thomas T. Gallion, III
Re: Claim of William Patrick Taylor and Kimberly Taylor

I am in receipt of your October 21, 2016, memo regarding a notice of claim filed by William and Kimberly Taylor regarding subterranean soil subsidence on their property in Lockshire Subdivision in Pike Road, Alabama. Based on the information that I reviewed, it is my legal opinion that this is not the responsibility of Montgomery County.

It is my recommendation that this claim be recognized and denied at the next commission meeting.

50051-317

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

October 21, 2016

MEMORANDUM

TO: Thomas T. Gallion, III
County Attorney

FROM: Donald L. Mims ^{DLM}
County Administrator

RE: Claim of William Patrick Taylor & Kimberly Taylor

Attached is a letter from Attorney D. Craig Allred regarding a Notice of Claim filed on behalf of his clients, William Patrick Taylor & Kimberly Taylor concerning Subterranean Soil Subsidence on the westernmost boundary of the Taylors' property on Ottershaw Court in Lockshire Subdivision in Pike Road, Alabama.

Please discuss this claim with County Engineer George Speake and advise by Tuesday, October 25, 2016, as to what action the County needs to take regarding this matter.

As always, thank you for your assistance.

DLM/tn

Attachment

cc: George Speake, County Engineer
James Kelley, Assistant County Engineer
Florence M. Cauthen, Deputy Administrator

14-2

NOTICE OF CLAIM

TO: Commissioner Elton N. Dean, Sr.
Montgomery County Commission
P. O. Box 1667
Montgomery, AL 36102
eltondean@mc-ala.org

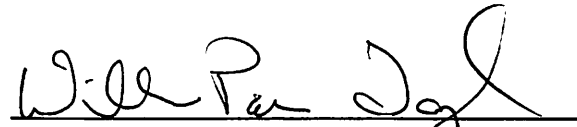
RE: *Claim of William Patrick Taylor & Kimberly Taylor*
Subterranean Soil Subsidence
Ottershaw Court - Pike Road, Alabama

NOTICE OF CLAIM is hereby made, pursuant to ALA. CODE § 6-5-20, § 11-12-5, and § 11-12-8, against Montgomery County, Alabama, the Montgomery County Commission and any Montgomery County Employees, whose true identities are not yet known, (collectively, "the County") on behalf of William Patrick Taylor and Kimberly Taylor ("the Taylors"), seeking actual damages and/or declaratory and injunctive relief (or a combination thereof) against the County. The Taylors' claims against the County arise from the negligent or wanton engineering, negligent or wanton design, negligent or wanton construction, negligent or wanton maintenance and negligent or wanton inspection of a storm water drainage line¹ on the westernmost boundary of the Taylors' property on Ottershaw Court in the Lochshire Subdivision in Pike Road, Alabama. The County's

¹ The subject drainage line originates at the storm drain inlet on Ottershaw Court at the northwest corner of the Taylors' property. From there, the line runs southwest (generally), terminating in a retention pond south of the property.

negligent or wanton acts and omissions proximately resulted in subterranean soil subsidence along the western boundary of the Taylors' property, creating a nuisance, a hazardous condition and diminution in value of the property.

[EXECUTIONS TO FOLLOW ON NEXT PAGES]

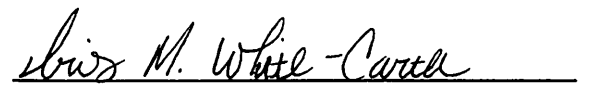

WILLIAM PATRICK TAYLOR

STATE OF ALABAMA)
)
COUNTY OF MONTGOMERY)

Before me, the undersigned authority, a Notary Public in and for the said State and County, personally appeared William Patrick Taylor, who, after being duly sworn, deposes that the same is true, and that after reading the same, or having the same read to him, and with a full understanding of the terms and effect thereof, he executed the same as his free act and deed and for the uses and purposes therein expressed.

SWORN TO and SUBSCRIBED before me this the 14th day of October, 2016.

[SEAL]


NOTARY PUBLIC
My Commission Expires: 02/16/2020

Attorney for Claimants:

/s/ D. Craig Allred
D. CRAIG ALLRED
ALLRED & ALLRED, P.C.
Post Office Box 241594
Montgomery, Alabama 36124-1594
Telephone: (334) 396-9200
Facsimile: (334) 396-9977

ACKNOWLEDGMENT OF RECEIPT

I, the undersigned, hereby acknowledge receipt on behalf of the Town of Pike Road,
Alabama, of the foregoing Notice of Claim on this the _____ day of
_____, 2016.

By: _____

Title: _____



National Association of Counties
PO Box 79007
Baltimore, MD 21279-0007
Phone: 888.407.NACo (6226) x291
Direct: 202.942.4291
Fax: 866.467.1825
EIN# 53-0190321

MONTGOMERY COUNTY
2016 OCT 24 AM 9:22

ID: 1101

Mr. Donald L. Mims
County Administrator
Montgomery County
PO BOX 1667
Montgomery, AL 36102-1667

Invoice

Invoice #: 152357
Invoice Date: 10/1/2016

Description

Dues Amount

County Membership Dues

01/01/2017 - 12/31/2017

\$4,587

NACo knows you have a difficult job. Counties are continually asked to do more with less. Federal unfunded mandates and unnecessary regulations make your job harder. But you aren't working on this alone, NACo is here to help.

Spend a moment looking at the enclosed NACo Participation and Benefits Report. Membership in NACo connects you with an important support network to help you excel in county government. Please return this invoice by December 31 to renew your membership for 2017, or let us know if you need to wait until the new year begins.

Thank you for your continued membership in NACo!

If there is any additional information you need, please contact Alex Koroknay-Palicz, Membership Coordinator, at 1-888-407-NACo (6226) x291 or e-mail akpalicz@naco.org.

Amount Paid: \$0

Amount Due: \$4,587

◆ PLEASE DETACH AND RETURN WITH PAYMENT ◆

ID: 1101
Mr. Donald L. Mims
County Administrator
Montgomery County
PO BOX 1667
Montgomery, AL 36102-1667

Invoice #: 152357

Remit Payment To:
National Association of Counties
PO Box 79007
Baltimore, MD 21279-0007

Select the Method of Payment on Reverse Side

We encourage you to submit payments electronically by ACH credit
Bank Routing# (ABA) - 021052053 Account # 93404817

15-1

PARTICIPATION & MEMBERSHIP BENEFITS REPORT

This report provides a detailed summary of services and dollars Montgomery County has received as a direct benefit from being a member of the National Association of Counties.

MEMBERSHIP OVERVIEW

NACo Member County

Member Dues: \$4,587

Montgomery County, AL

PO BOX 1667

County Administration Building

Montgomery, AL 36102-1667

<http://www.mc-ala.org>



FEDERAL FUNDING RESULTS OF NACo'S ADVOCACY

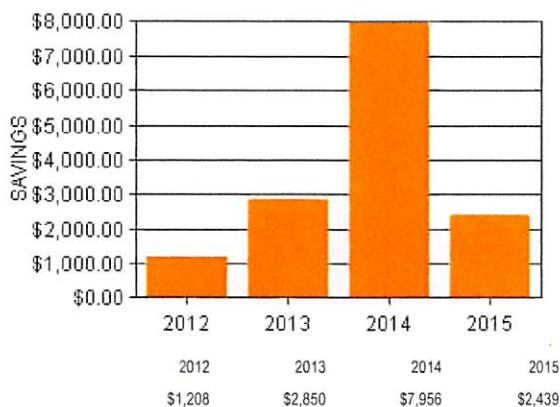
At the federal level, NACo works to increase, maintain, or create funding for programs that benefit county governments and their residents. It is important to note that these programs listed here represent the types of programs on which NACo lobbies. This is not the complete list of all the federal funds counties receive, but a sample of specific federal programs through which counties receive funding as a result of NACo's lobbying efforts.



Year	PILT	SCAAP	CDBG	HOME	SRS	USDA RD
2016	\$2,011	TBD			TBD	TBD
2015	\$1,819	\$7,413				\$640,845
2014	\$1,998	\$10,185				\$192,659
2013	\$1,867	\$14,567				\$815,671
2012	\$1,912	\$21,367				\$2,123,021

MONEY SAVING PROGRAMS

US Communities Estimated Annual Savings



\$14,783 Estimated savings since 2011 by using US Communities



Deferred Compensation Program Participant



Stepping Up Initiative Participant

AWARDS & RECOGNITION



Started in 1970, the annual Achievement Award Program is a non-competitive awards program that recognizes innovative county government programs. Each application is judged on its own merits and not against other applications received. For more information, please visit www.naco.org/achievementawards.

Montgomery County is not participating in NACo's Award Program.

EDUCATION, TRAINING & PROFESSIONAL DEVELOPMENT



Events and conferences attended by individuals in Montgomery County. The savings figures indicate reduced rates for member counties over the prices for non-member counties to participate. Other events are only open to member counties or are free to attend so there is no non-member rate. In all cases, the true value of the networking, education and professional development far exceeds the savings.

Conference / Event	Total Attendees	Member Savings
2016 NACo Legislative Conference	3	\$675
2016 NACo Annual Conference and Exposition	2	\$450
2014 NACo Legislative Conference	2	\$450
2014 NACo Annual Conference: County Solutions and Ideas Marketplace	3	\$675

Total Saved: \$2,250

BOARDS & COMMITTEE PARTICIPATION

Montgomery County is not participating in NACo's committees. Learn more by visiting www.naco.org/committees.

PUBLICATIONS & SUBSCRIPTIONS



NACo is happy to provide member counties with these free newsletters to keep you up to date on issues affecting counties across the country. Our acclaimed publication, County News, typically costs \$50/subscription for non-member counties, but you get the subscriptions for FREE as a member. The subscription saving figure is the money Montgomery County saved by being a member county.

Subscription	Subscription Saving
18 County News subscriptions	18 @ \$50ea = \$ 900
26 Washington Watch and electronic County News subscriptions	

16. Bank Depositories for the Remainder of 2016 and the 2017 Calendar Year

Documents for this item will be presented at Monday's Meeting



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

October 25, 2016

MEMORANDUM

TO : Mr. Donnie Mims, County Administrator
Montgomery County Commission

FROM : Sheriff Derrick Cunningham *(D.C.)*
Montgomery County Sheriff's Office

SUBJECT : Additional Personnel Needed

2016 OCT 25 AM 9:23
MONTGOMERY COUNTY
SHERIFF'S OFFICE

I have tried to work within the funding allotted by the County Commission for my agency. Due to the increase in calls for service, my agency has been cut short. These requests include a Deputy being placed full time at the Pike Road School due to the increase in the amount of calls for service there. Additionally, the school experienced a burglary this year where a large amount of computer devices were stolen. I am requesting a Deputy for the school, knowing this is after the budget but giving the large amount of problems nationwide concerning schools, I feel we must react in a proactive approach. In speaking with the Town of Pike Road, they do not have funding to handle this matter currently. I don't think it's my job to do funding negotiations with another town since this would have to come through the Commission. Furthermore, I am hereby requesting two additional Deputies to assist with traffic as I am receiving large amounts of complaints from the community as well as the Commission to assist on traffic problems. As you are aware, we have not requested a full time position in years; but the demands are growing and due to the lack of personnel, we must meet this demand.

I'm anxiously awaiting to hear from you on this matter.

DC/crv

encls.

17-1

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219

OFFICE 334.832.4980
FAX 334.832.7113

WWW.MONTGOMERYSHERIFF.COM

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104

OFFICE 334.832.1386
FAX 334.265.0990



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY

CHIEF DEPUTY

COLONEL WANDA J. ROBINSON

DIRECTOR OF DETENTION

October 25, 2016

MEMORANDUM

TO : Mr. Donnie Mims, County Administrator
Montgomery County Commission

FROM : Sheriff Derrick Cunningham *D.C.*
Montgomery County Sheriff's Office

SUBJECT : Part Time Seamstress Position

2016 OCT 25 PM 2:39

I would like to propose a part time seamstress position be approved by the County Commission for my agency. As you are aware, I have approximately 370 employees and most all of them are in some type of uniform. Our present uniform budget has alterations included in the bid; however, we have just released a bid to release uniforms in bulk. I propose that we hire a part time person to come in and do alterations to save the county money as the sewing equipment has already been purchased. I would like for the County Commission to approve this matter so that City-County Personnel can prepare the job specification. It is my hope that we would be able to hire someone by the start of the new bid which will be the end of December or first part of January 2017.

If you have any questions, please do not hesitate to contact me.

DC/crv

18-1

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219

OFFICE 334.832.4980
FAX 334.832.7113

WWW.MONTGOMERYSHERIFF.COM

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104

OFFICE 334.832.1386
FAX 334.265.0990

JANET BUSKEY
REVENUE COMMISSIONER

ALLYSON HOLLAND
CHIEF CLERK

CLAY HENLEY
CHIEF APPRAISER
APPRAISAL DEPARTMENT

MONTGOMERY COUNTY

REVENUE COMMISSIONER'S OFFICE

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org



To: Elton Dean, Chairman
Montgomery County Commission

From: Allyson Holland, Chief Clerk *AH*
Revenue Commissioner's Office

cc: Dan Harris, Vice-Chairman, Jiles Williams, Rhonda Walker, Andrew Hall

Date: October 26, 2016

Re: Position Request

As you know, the County Commission recently opened a South satellite office for the Revenue Commissioner's Office. We are grateful to the commission for allowing us to better serve the taxpayers of Montgomery County with this additional location for their convenience. Due to the opening of this new office we moved two employees from our Downtown office to the new location. This left a shortage in our Downtown office, which is our main office where all mail-in payments are sent for processing.

During our budget hearing we discussed this shortage with the commission and respectfully requested that an additional position of Customer Service Clerk (**A4 Step 1- \$28,765**) be added to our budget. We are requesting that the Commission approve this additional position to our budget on your next agenda, as well as the position fill request. Thank you for your consideration in this matter.

Main Office
Downtown (Annex III)
101 S. Lawrence St
Montgomery, AL 36104

East Office
5447 Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

19-1

Montgomery County Commission
Non-Profit Agency Funding Request



Name of Agency		The Liberty Learning Foundation, Inc.	
Website		www.libertylearning.org	
Primary Physical Address with Zip Code		1015 Airport Road, Suite 102; Huntsville AL 35802	
Executive Director's Name		Patti M. Yancey	
Executive Director's Phone		Business: 800.239.0005	Cell: 256.558.4716
Year Organization Founded		2010	
Agency Mission/Function To provide schools with civic education programs that improve child, community and country. These groundbreaking resources, educational services and emotionally-charged live events teach, inspire and empower our Next Great Americans.			
Event/Activity to be Funded The Super Citizen Programs in Montgomery Public Schools			
How will the funds be used? To provide the 10-week Super Citizen Programs to over 6,000 2nd and 5th grade students in Montgomery Public Schools			
Amount Requested		\$25,000	
Other Source(s) contacted for Funding and Amounts Requested and Received		See attached	
Have you received funds from the Commission in the past? If so, please provide the date(s) and amount(s).		No	
Please provide all of the following documents for review by the Commission:			
		Attached:	Comments
Articles of Incorporation		☒	
Signed Bylaws		☒	
Board of Directors		☒	
Most Recent Financial Statement		☒	
Most Recent Audit, if available		☒	
Current Budget		☒	
Most Recent IRS Form 990		☒	
501(c)(3) Tax Exempt Status Letter		☒	
Person Completing Form Gina Walley			
Email address gwalley@libertylearning.org			
Title Director of Finance & Grants			
Date November 3, 2016			



Liberty Learning Foundation
1015 Airport Rd, Suite 102
Huntsville, AL 35802

2016 Board

Andrea Elrod
Chairman of the Board
David Lee Companies, LLC

Patti Yancey
President
Liberty Learning Foundation, Inc.

Ralph Bellamy
Alabama Power

Larry Blakeney
Troy State University

Kate Cotton
Protective Life Foundation

Sean Kelly
Regions Bank

Amanda G. Maze
Retired Teacher

Amanda Stricklin
Wells Fargo

Williams H. Sullins, O.D.
Eye Care Associates, Inc.

Kathi Tew
Community Volunteer

Dana Trulock
Community Volunteer

TJ Lee
Grace Life Development, LLC

**Please support The Liberty Learning Foundation as we
provide The Super Citizen Program in Montgomery Public
Schools.**

The Super Citizen Program, made possible by community sponsors and Liberty Learning Foundation, combats the shrinking sliver of time educators have to focus on civics, character, financial literacy, social studies and citizenship in the classroom. The nonprofit takes a "rock star" approach - kicking off the 10-week *Super Citizen Program* with in-school theatrical performances featuring music, video and engaging educational components. It then trains teachers, mobilizes volunteers and conducts assessments to insure sustainability.

The quick infusion method improves civic test scores, reduces behavioral issues and, above all, produces a more engaged, informed citizenry for our communities and country.

All 6,000 Montgomery Public School 2nd and 5th grade students will learn how to become Super Citizens during the 2016-2017 school year. These students are currently being supported by Alfa, Protective Life, Jim Wilson Jr., The Lowder Foundation, AUM, Guardian Credit Union and The Montgomery City Council.

Montgomery County Commission's support of \$25,000 would help ensure these crucial lessons are available to all students in our community. This year, the program will impact 42,000+ students in over 300 Alabama schools.

----- MORE ABOUT THE PROGRAM -----

Libby Liberty™ arrives at the school on the Next Great Americans Bus Tour and introduces students, parents and entire communities to the program. She boosts the level of excitement and retention for the lessons.

Students learn about veterans, gratitude, history, civics, and about other Americans who worked hard to pursue their dreams. The program concludes with a project-based learning activity called "Torch Teams" where the children look into their own community and begin to learn about everyday heroes. This part of the program provides unprecedented impact on both the children and the adults who are honored. And the community watches as these kids learn, "*When you honor a hero, you become a hero.*"

We're on a crucial mission to teach, inspire and empower Our Next Great Americans. And we need your help.

- [Watch the Liberty Learning Success Story Video Here >](#)
- Visit LibertyLearning.org to read news stories, [read donor & community testimonials](#) and more >

Thank you so much for your time,
Reeivice Girtman
Becky Saunders

Tammy Nix

From: Becky Saunders <bsaunders@libertylearning.org>
Sent: Thursday, October 20, 2016 10:32 AM
To: Donald Mims
Subject: The Liberty Learning Foundation

Dear Donnie,

I want to thank you so very much for attending our event on Tuesday. I am thrilled that you got to witness the program firsthand and see the excitement of the students as they begin their journey to becoming super citizens.

The students and teachers did an amazing job and we are extremely pleased with their enthusiasm and commitment thus far. We hosted 3,050 students this week and will be hosting over 3,100 in February as we kickoff the schools who will be participating second semester.

We kicked off our program for 17 schools this week at Park Crossing High School serving all 2nd and 5th graders at:

Halcyon
Wilson
Floyd
Southlawn
Davis
Dalraida
Danelly
Highland Garden
Morningview
Catoma
MLK
Flowers
Vaughn Road
Nixon
Morris
Pintlala
Brewbaker Primary

Reeivice and I will be at the meeting on November 7 to share the progress we are making and I look forward to speaking with you soon.

Thank You,
Becky

Becky Saunders | Vice President of Development | bsaunders@libertylearning.org



Liberty Learning Foundation bridges the gap between under-funded schools and passionate donors who share our belief that strong civic character must be taught despite budget cuts. We arm educators with free teaching tools that empower students with an understanding of history, heritage and the great American ideals that are fundamental to the success of our Next Great Americans.

Montgomery County Commission Non-Profit Agency Funding Request



Name of Agency	The Scott and Zelda Fitzgerald Museum	
Website	www.thefitzgeraldmuseum.org	
Primary Physical Address with Zip Code	919 Felder Avenue, Montgomery, AL 36106	
Executive Director's Name	Thomas "Willie" Thompson	
Executive Director's Phone	Business: 334.264.4222	Cell: 561.234.5197
Year Organization Founded	1987	
Agency Mission/Function	It is the mission of this Museum and its Board of Directors to preserve and protect the last extant home in which the Fitzgeralds lived as a family; to serve as faithful stewards of the artifacts within its collection; to educate visitors about the lives and legacies of Scott and Zelda Fitzgerald; to continue Scott Fitzgerald's tradition of encouraging neophyte writers by sponsoring writing and author mentoring programs; and to acquire additional artifacts in order to preserve them so that the public may see them, learn the truth about Scott and Zelda Fitzgerald's lives, be motivated to read the books and see the artwork, then appreciate the couple's lasting achievements in the face of tragedy.	
Event/Activity to be Funded	Restoration of Physical Structure	
How will the funds be used?	Monies allocated to the Fitzgerald Museum by the Montgomery County Commission will be used to address a litany of structural issues facing the 110-year-old home at 919 Felder. See attached schedule for details.	
Amount Requested	\$10,000/year for 3 years	
Other Source(s) contacted for Funding and Amounts Requested and Received	Montgomery City Council - \$10,000 for 3 years - AWARDED (to date) \$1500	
Have you received funds from the Commission in the past? If so, please provide the date(s) and amount(s).	\$3,000 (via the Montgomery Chamber of Commerce), 10/28/2013	
Please provide all of the following documents for review by the Commission:		
	Attached:	Comments
Articles of Incorporation	☒	
Signed Bylaws	☒	
Board of Directors	☒	
Most Recent Financial Statement	☒	
Most Recent Audit, if available	☐	N/A
Current Budget	☒	
Most Recent IRS Form 990	☒	
501(c)(3) Tax Exempt Status Letter	☒	
Attachment A: Schedule of Restoration Needs	☒	
Person Completing Form	Thomas "Willie" Thompson	
Email address	thefitzgeraldmuseum@gmail.com	
Title	Executive Director	
Date	November 2, 2016	

Please return to the attention of Theresa LeGrady at 101 S. Lawrence Street, Montgomery, AL 36104 or by email to: TheresaLeGrady@mc-ala.org. If you have questions, please contact Theresa at 334.832.2555.

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Fitzgerald Museum Restoration Schedule				
Date: August 31, 2016		Prepared by: Willie Thompson		
Interior (Downstairs)				
Area	Item	Location	Issue/Need	Estimate
Entire Downstairs	Closets		Mold/Dirt/Old Paint/Wallpaper	
	Windows		Resealing	
	Outlets		Upgrade all outlets	
	Floorboards		Washed/Touched-up	
	Floors		Refinished and sealed	
Storage Room	Ceiling		Mold/Water Damage	
Office	Ceiling		Water Damage	
	Window		Cracked Window Pane	
	Floorboards		Old Telephone Jack removed	
Office Bathroom	Window		Cracked Window Pane	
Hallway Bathroom	Walls		Repainting	
	Sink		New stand	
	Cabinets	Below Sink	Wood Repair	
Kitchen	Cabinets	Below Sink	Doors Rehung/Latches Replaced	
	Floorboards	Behind Table	Repainting	
	Ceiling		Water Damage	
Hallway	Floorboards		Old Telephone Jack removed	
Hollywood Room	Floorboards		Old Telephone Jack removed	
	Ceiling	Chandelier	Wiring hidden	
	Floor	Border Inlay	Damaged Wood repaired	
30s Room	Fireplace	Walls and Floor	Refinished and sealed	
	Fireplace	Chimney	Sealed with Insulation	
	Window	South-facing	Cracked Window Pane	
Foyer	Interior Door		Replacement solid wood door w/lock	
	Floor		Pressure washing/cleaning	
	Light Fixture		New, working light fixture	
	Walls		Old Wires/Conduits removed	
Front Stairwell	Stairs		Need total makeover	
	Floor		Vinyl flooring replaced with wood	
	Walls		Old Electric Box removed	
20s Room	Floor	Border Inlay/Near Radiator	Damaged Wood repaired	
	Sub-Floor	Beneath Radiator	Jacked up/reinforced	
	Ceiling	Chandelier	Rewired	
	Windows	Top Windows	Covered	
21				

10s Room	Windows	Top Windows	Scraped	
	Floors		Cleaned and sealed	
Hallway to Porch	Windows		Sealed/Locked	
	Furniture		New Furniture/Chairs	
	Windows		Covered	
	Windows		Cleaned	
	Walls		Old Wiring removed	
	Walls	Above Windows	Old Tabs/Brackets removed	
	TV		New Table/Mounted	
Kitchen	Light Switch	Next to door	Needs cover	
	Floorboards		Old Telephone Jack removed	
Art Gallery 1	Walls		Crack repaired	
	Floorboards		Old Telephone Jack removed	
	Alarm Box		Mounted and Hidden	
Art Gallery 2	Walls		Cable Wires Removed	
	Crawl Space Access		Resealed	
Exterior				
	Eaves		Wasps Nests removed	
	All Wood		Repaint	
	Flood Lights		Rewired/replaced/timers resynced	
	Wiring		Sorted/old wires removed	
	Eaves		Fix Rotten Wood	
	Ceiling	Next to brick	Squirrel Nests removed	
	Door		Repainted	
	Shingle Shelf	Right Side of House	Repaired	
	Eaves	At Connection to Addition	Wood repair	
	Upstairs Window	2nd set right of portico	Needs resetting	
	Ornamental Buttress	South-facing Eaves	Repaired	
	Windows		Sealed/Locked	
	Gutters		Defunct Gutters removed	
	Door		Replaced	
			Defunct Cable/Telephone Wiring/Boxes removed	
	Eaves	Above Door to 40s Room	Replace rotting wood	
	Eaves	Above Door to Main Kitchen	Replace rotting wood around old pipe/gutter	
	Steps	To Kitchen/Back Stair	Repaired	
	Wiring	Basement Stair	Defunct Wiring Removed	
	Eaves	Above steps to side Kitchen	Defunct Gutter removed	
	Brick	Next to steps to side Kitchen	Old Fire/Coal Dump repaired	

Roof	TV Antenna	On chimney Around air vent	Removed Checked	
	Shingles			
Cable lines			Need to be restrung higher from the ground	
Outhouse			Needs to be entirely rebuilt	

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

CONTRACT AGREEMENT

WITNESS THIS AGREEMENT by and between the Montgomery County Commission, a body corporate and political, hereinafter referred to as the County and Montgomery Area Chamber of Commerce, hereinafter referred to as The Chamber, for and in consideration of the mutual covenants herein contained the receipt and sufficiency whereof being hereby acknowledged as follows:

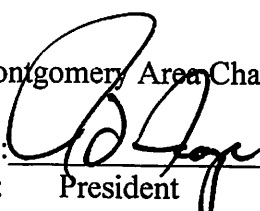
The County agrees to pay The Chamber the sum of three-thousand dollars (\$3,000.00) payable upon request.

The Chamber will utilize these funds to provide funding for the 12th International F. Scott Fitzgerald Society Conference which promotes tourism and related economic benefits to Montgomery County.

Each of the parties recognizes and assesses the need in Montgomery County for the promotion of tourism and economic development within the County and that these services are essential to the development of economic and tourism growth in Montgomery County.

IN WITNESS WHEREOF, the parties hereto have hereunto caused this instrument to be duly executed on this the 25th day of October, 2013.

Montgomery Area Chamber of Commerce

By: 
Its: President
P. O. Box 79
Montgomery, AL 36101

Montgomery County Commission

By: 
Its: County Administrator
P. O. Box 1667
Montgomery, AL 36102-1667

Miscellaneous Appropriation Approved by the Montgomery County Commission on 10/21/13.
Miscellaneous Appropriation Number C-2014-18.
Attorney Gallion's Opinion Dated 10/24/13.

93-2-24 93-2-24

21-5

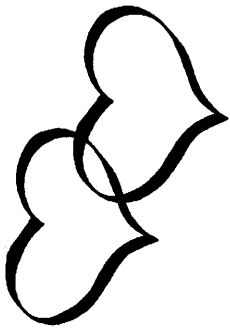
Montgomery County Commission
Non-Profit Agency Funding Request



Name of Agency	Dorothy's Vision Inc.
Website	www.dorothysvision.org
Primary Physical Address with Zip Code	4030 Green Acres Drive 36106
Executive Director's Name	Dorothy Carter
Executive Director's Phone	Business: (334) 395-8238 Cell: (334) 590-2744
Year Organization Founded	2009
Agency Mission/Function	See Attachment.
Event/Activity to be Funded	Grant writer's fee
How will the funds be used?	The funds will be used to pay for two years of service.
Amount Requested	\$4,250.00
Other Source(s) contacted for Funding and Amounts Requested and Received	None
Have you received funds from the Commission in the past? If so, please provide the date(s) and amount(s).	yes, See attachments.
Please provide all of the following documents for review by the Commission:	
Articles of Incorporation	Attached: See attachment
Signed Bylaws	Comments: See Attached
Board of Directors	See attachment
Most Recent Financial Statement	See attachment
Most Recent Audit, if available	NA
Current Budget	See Attached
Most Recent IRS Form 990	See Attached
501(c)(3) Tax Exempt Status Letter	See attachment
Person Completing Form	Dorothy Carter
Email address	
Title	CEO/Executive Director
Date	November 2, 2016

Please return to the attention of Theresa LeGrady at 101 S. Lawrence Street, Montgomery, AL 36104 or by email to: TheresaLeGrady@mc-ala.org. If you have questions, please contact Theresa at 334.832.2555.

22-1

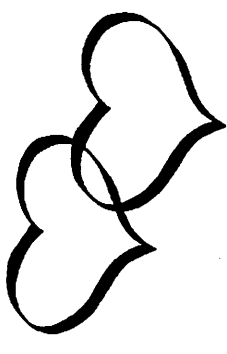


Dorothy's Vision, Incorporated

Dorothy's Vision, Inc. is designed to provide a safe and nurturing environment for neglected and abused youth in a home like setting. Dorothy's Vision also provides support to the coeds residing at the facility in the areas of Education, Behavioral Counseling (Individual & Family) and Independent Living Skills.

This program serves youth from the age 13 thru 21 who are in the Legal custody of the Alabama Department of Human Resources. In special circumstances the youth can be granted permission by the Alabama Department of Human Resources to stay longer.

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Dorothy's Vision, Inc. is especially proud of their Therapeutic approach to helping each resident heal from their broken past of abuse and neglect.

Dorothy's Vision, Inc. believes according to I Corinthians 13:13 "And the greatest of these is LOVE", Love being the operative word. Showing Love builds self-esteem, fosters self-reliance which causes the residents of Dorothy's Vision, Inc. to thrive, to set long and short goals. By the end of their stay at Dorothy's Vision, Inc. these residents are able to emerge and become a productive and well-balanced member of our society.

Dorothy Carter, CEO/President
4030 Green Acres Drive
Montgomery, Alabama 36106
(334) 395-8238

"...And the greatest of these is LOVE" II Corinthians 13:13

The Proposal Budget

Budget Summary

	Total	Total Requested	Total Donated
Total this Grant	\$100,671.12	78,362.62	22,308.50
I. Personnel	77,762.62	58,479.12	19,283.50
A. Salaries and Wages	44,950.00	43,200.00	6,750.00
B. Fringe Benefits	12,148.62	10,479.12	1,669.50
C. Consultants and Contract Services	15,664.00	4,800	10,864.00
II. Non-Personnel	\$22,908.50	\$19,883.50	\$3,025.00
A. Space Costs	12,300.00	9,950.00	2,400.00
B. Rental, Lease or Purchase of Equipment	2,710.00	2,085.00	625.00
C. Consumable Supplies	1,287.00	1,287.00	- 0 -
D. Travel	1,761.00	1,761.00	- 0 -
E. Telephone	3,500.00	3,500.00	- 0 -
F. Other Costs	1,350.00	1,350.00	- 0 -

Tammy Nix

From: Dan Harris
Sent: Sunday, October 23, 2016 12:35 PM
To: Elton N. Dean, Sr.; Ronda Walker; Andrew Hall; Jiles Williams, Jr.; Donald Mims
Subject: Fwd: MPACT Request
Attachments: image004.emz

If there are no objections, I'd like to waive rules to appropriate the \$1200 needed to pay for MPACT students participation in the JLDC in Birmingham.

Thanks,

Dan

Sent from my Verizon 4G LTE smartphone

----- Original message -----

From: "Baugh, Marsha" <Marsha.Baugh@MPS.K12.AL.US>
Date: 10/20/16 1:36 PM (GMT-06:00)
To: "Elton N. Dean, Sr." <ELTONDEAN@mc-ala.org>, Dan Harris <DANHARRIS@mc-ala.org>, Ronda Walker <RONDAWALKER@mc-ala.org>, "Jiles Williams, Jr." <JILESWILLIAMS@mc-ala.org>, Andrew Hall <AndrewHall@mc-ala.org>
Subject: RE: MPACT Request

Good afternoon! I hope you all are doing well. We received a check in the amount of \$225 from the Montgomery County Commission. We want to acknowledge and thank the commission member that donated funds to our students. There wasn't anything indicating who sent the check, so I was hoping whomever did would let me know. We appreciate it so much! If anyone else has funds available and would like to help with sponsoring the students, we still need \$1200 and any amount helps. JLDC is allowing us to delay our payment until the end of the month.

Again, thanks to all of you for all the support you have shown to MPACT!

Sincerely,

Marsha

From: Baugh, Marsha
Sent: Wednesday, September 28, 2016 3:05 PM
To: 'eltondean@mc-ala.org' <eltondean@mc-ala.org>; 'danharris@mc-ala.org' <danharris@mc-ala.org>; 'rondawalker@mc-ala.org' <rondawalker@mc-ala.org>; 'jileswilliams@mc-ala.org' <jileswilliams@mc-ala.org>; 'andrewhall@mc-ala.org' <andrewhall@mc-ala.org>
Subject: MPACT Request

Montgomery Preparatory Academy for Career Technologies

2901 East South Blvd • Montgomery, AL 36116

Phone (334) 241-5307 • Fax (334) 241-9604

www.mpact.mps-al.org



September 28, 2016

Dear Montgomery County Commissioners,

Thank you so much for your continued support of the students at MPACT and Montgomery Public Schools as a whole. We were honored to have you here for the official ribbon cutting of our new facility, and we are looking forward to your visit for Manufacturing Month Kickoff as well.

MPACT believes in developing a world-class workforce by preparing College and Career Ready leaders with the essential employability skills needed to be competitive in a global economy. Therefore, we are sending 83 students to represent us at the Joint Leadership Development Conference in Birmingham, Alabama on October 18, 2016. Alabama JLDC is the premier leadership event for youth in the State of Alabama, assisting students to develop their leadership and employability skills to live, learn, and lead in their chosen career fields. In a joint effort with Alabama's top companies and industries, JLDC exposes students to all the career opportunities available to them in Alabama.

We would like to request any donation of discretionary funds you may have available to sponsor some of our students. The cost per student is \$30.00. As you know, most of our students live on a very limited budget and are often unable to participate in beneficial opportunities such as this. Any and all assistance would be greatly appreciated. We have also sent a letter to the Montgomery City Council members requesting their assistance as well.

Again, we appreciate all that you have done and continue to do to support the MPACT program. Our goal is to provide the Montgomery area with employable workers that will become leaders in their chosen fields. If you need any additional information, please do not hesitate to contact me at marsha.baugh@mps.k12.al.us or 334-241-5307.

Respectfully,

Marsha Baugh

Principal, MPACT

Marsha Baugh

Principal MPACT

The MPS Mission: We will engage, educate and inspire our students to succeed in college, career and beyond!

Follow us on Facebook and twitter by signing up from our website www.mps.k12.al.us

This message, and any files transmitted with it, may contain confidential information and is intended only for the individual addressee(s). If you are not the named addressee or if you have received this email by mistake, you should not disseminate, print, distribute or copy this e-mail. If you have received this email by mistake, please notify the sender immediately and delete this e-mail from your system.

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Montgomery County Historical Society

Preserving Montgomery's Past for its Future

2016 SEP 23 AM 10:35
512 South Court Street 36104
Post Office Box 1829 36102
Montgomery, Alabama

(334) 264-1837 / fax 834-9292
E-mail: mchs@knology.net
Web site: www.montgomerycountyhistoricalsociety.com

September 23, 2016

**Elton N. Dean, Sr.-Chairman
MONTGOMERY COUNTY COMMISSION
Box 1667
Montgomery, AL 36102**

Dear Mr. Dean:

The Montgomery County Historical Society is seeking funds so that our organization can hire an Executive Director to run the day to day operations of the foundation. The current Director, James Fuller can no longer fulfill this duty due to his age and health condtion.

We are seeking \$60,000.00 so that an Executive Director can be hired. The City of Montgomery has pledged to provide us with \$36,000.00 in funding; if the Montgomery County Commission would provide the other forty percent or \$24,000.00.

We are very hopeful that the Montgomery County Commission will agree to provide us with this necessary funding so that we can hire an Executive Director.

Our organization will make a presentation before the Board of the Montgomery County Commission on October 3, 2016.

Thank you again for your kind attention to this important matter.

Sincerely;



**Ray D. Rawlings-Treasurer
RDR/mjm**

Officers:	James W. Fuller, Executive Director; W. R. "Rusty" Gregory, 1st Vice President; Richard P. Hodges, 2nd Vice President; Christina N. Setzer, Secretary; Ray D. Rawlings, Treasurer.
Directors	Christy Anderson, Gary P. Burton, Zac Gibbs, Susan F. Haigler, Luther L. Hill, Seaborn Kennamer, Mary Lynne Levy, Josephine S. McGowin, Charles C. Nicrosi, C. C. Jack Owen, C. Winston Sheehan, Robert E. Seibels III, Helen C. Wells.
Directors Emeritus:	Elizabeth S. Godbold, Frances H. Hill, Charles Clark Hubbard, Henrietta Hill Hubbard.

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Ronald L. Jones
Chief Examiner

Mailing Address:
P.O. Box 302251
Montgomery, AL 36130-2251

State of Alabama
Department of
Examiners of Public Accounts

Telephone (334) 242-9200
FAX (334) 242-1775

October 12, 2016

Location:
Gordon Persons Building
50 North Ripley Street, Room 3201
Montgomery, AL 36104-3833

MEMORANDUM

To: All Alabama County Commissions and Boards of Education

From: Ronald L. Jones 
Chief Examiner

Subject: New Policy on Employment of Public Accounting Firms to Perform Audits

The Department of Examiners of Public Accounts has established a new policy, which supersedes the policy dated March 23, 1993, regarding county commissions and county boards of education employing public accounting firms to perform their audits. The decision to allow county commissions and county boards of education to employ public accounting firms to conduct their audits will now be made by the Department of Public Accounts on a case-by-case basis.

If you have questions about this policy, please call our office at (334) 242-9200.

2016 OCT 20 AM 9:00

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Ronald L. Jones
Chief Examiner

Mailing Address:
P.O. Box 302251
Montgomery, AL 36130-2251

State of Alabama
Department of
Examiners of Public Accounts

Telephone (334) 242-9200
FAX (334) 242-1775

October 1, 2016

Location:
Gordon Persons Building
50 North Ripley Street, Room 3201
Montgomery, AL 36104-3833

POLICY STATEMENT

A handwritten signature in cursive script that reads "Ronald L. Jones".

Ronald L. Jones
Chief Examiner
Department of Examiners of Public Accounts

Subject: New Policy on Employment of Public Accounting Firms to perform audits

This document supersedes the Department's policy dated March 23, 1993 that authorized county commissions and boards of education to employ public accounting firms to perform their audits and establishes a new policy on the employment of public accounting firms to perform audits.

The decision to allow county commissions and county boards of education to employ public accounting firm to conduct their audits will be made by the Department of Examiners of Public Accounts on a case-by-case basis. Agencies should submit their requests in writing to the attention of the Chief Examiner of Public Accounts stating the reasons for their request. The Chief Examiner will notify the agency of his decision in writing. In the event that the request is approved the Department will share the responsibility with the public accounting firm to conduct the audit and report. The Department of Examiners of Public Accounts will perform and examination of the agency for the purposes of verifying compliance with laws and regulations of the State of Alabama. The public accounting firm will perform a financial audit of the agency in accordance with generally accepted government auditing standards and the audit required by the Single Audit Act of 1984 as amended and the *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (2 CFR 200).

The agency is responsible for the selection and payment of the public accounting firm; however, the firm must be registered with the Alabama State Board of Public Accountancy and in good standing. The fiscal years to be audited must include all the years since the entity was last audited by the Department of Examiners of Public Accounts.

Agencies must also submit a duly adopted resolution of its Board or Commission, and/or governing body authorizing the employment of the public accounting firm. The agency shall forward a copy of the resolution to the Chief Examiner. The resolution should contain the period

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to be audited, the name of the firm, a statement that the firm is employed subject to the policy of the Department of Examiners of Public Accounts governing employment of public accounting firm to perform audits and the that the firm will perform the audit in accordance with generally accepted government auditing standards, the Single Audit Act of 1984 as amended and the *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (2 CFR 200). A sample resolution (Attachment 1) accompanies this policy.

The agency shall also execute the agreement contained in Attachment 2 of this policy with the firm and forward the original copy to the Chief Examiner. The Chief Examiner shall acknowledge receipt of the resolution and agreement by letter to the agency with a copy to the firm. The agreement contained in Attachment 2 is required under this policy to affirm various responsibilities of the agency and the firm to ensure appropriate auditing of public funds. Other engagement matters agreed upon by the agency and the firm may also be encompassed in this agreement.

This policy is effective immediately.

Attachment 1

SAMPLE RESOLUTION OF GOVERNING BODY

Be it resolved by the (name of the governing body), that it authorizes the employment of (Name of the public accounting firm) to perform an audit of the (Name of the Agency) for the period October 1, 20____ through September 30, 20____ pursuant to the Policy of Employment of Public Accounting Firms issued by the Department of Examiners of Public Accounts. Said audit is to be performed in accordance with generally accepted government auditing standards, the Single Audit Act of 1984 as amended and *the Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (2 CFR 200).

Attachment 2

AGREEMENT BETWEEN GOVERNING BODY AND FIRM

This agreement between the (Name of the Agency) and (Name of the public accounting firm), hereinafter referred to as the "Firm", becomes effective upon full execution.

Whereas the (Name of the Agency) desires the Firm to audit the records of the (Name of the Agency) for the period October 1, 20____ through September 30, 20____ pursuant to the Policy on Employment of Public Accounting Firms issued by the Department of Examiners of Public Accounts, and

Whereas, the Firm has agreed to perform such services for the (Name of the Agency),

Now therefore, the (Name of the Agency) and the Firm affirm their understanding that;

1. The Firm shall perform the audit in accordance with generally accepted government auditing standards, the Single Audit Act of 1984 as amended and the *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (2 CFR 200). The Firm agrees to issue the reports by (insert date).
2. The (Name of the Agency) affirms their responsibility as prescribed in the *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (2 CFR 200) to provide comments on the findings and recommendations in the reports, including a plan for corrective action taken or planned and comments on the status of corrective action taken on prior findings. The (Name of the Agency) agrees to provide a copy of such comments to the Department of Examiners of Public Accounts upon its issuance.

3. The Firm shall provide three copies of all audit reports issued and one copy of any management letter issued to the (Name of Agency) to the Department of Examiners of Public Accounts.
4. The Department of Examiners of Public Accounts shall perform an examination of the (Name of Agency) for compliance with laws and regulations of the State of Alabama and shall be solely responsible for the reporting and resolution of any noncompliance identified during said examination.
5. The Firm agrees that the Department of Examiners of Public Accounts has permission to print all audit reports issued by the Firm bound with the compliance report issued by the Department of Examiners of Public Accounts on the (Name of Agency), with the stipulation that no changes will be made to the report of the Firm without the permission of the Firm and that any management letter issued by the Firm shall not be printed, but will become a confidential working paper on the Department of Examiners of Public Accounts. The Firm shall not be precluded from issuing the audit to the (Name of Agency) upon its completion.
6. The Firm agrees to notify the Department of Examiners of Public Accounts of suspected noncompliance with laws and regulations of the State of Alabama.
7. The Firm understands their responsibility for reporting noncompliance with laws and regulations should be limited to those matters required by generally accepted government auditing standards, the Single Audit Act of 1984 as amended and the *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (2 CFR 200).

8. The Firm agrees that working papers and reports shall be retained for a minimum of three years (or longer if required) from the date of the audit report. Audit working papers shall be made available upon request to the Chief Examiner or his duly authorized representative, the cognizant federal audit agency or its designed or the U.S. Government Accountability Office.
9. The (Name of Agency) and the Firm agrees that any amendment to this agreement shall be in writing and a copy furnished to the Department of Examiners of Public Accounts.
10. The (Name of Agency) and the Firm have executed this agreement to become effective on the date specified previously and under all conditions described herein.

In WITNESS THEREOF, the parties hereto have fixed their hand this _____ day of _____, 20____.

(NAME OF AGENCY)

FOR THE FIRM

By: _____

By: _____

Printed Name _____

Printed Name _____

Title _____

Title _____

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

November 3, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Montgomery County Community Punishment & Corrections Authority Board
Appointments

Attached is a list of Board Members of the Montgomery County Community Punishment & Corrections Authority. Please note that the terms of Carolyn Millender and Daniel Harris will expire December 1, 2016.

I am requesting that the Commission discuss these appointments at the next meeting.

DLM/tn

Attachment

27-1

Montgomery County Community Punishment & Corrections Authority

Members:

Term Expires:

Robert E. L. (Bobo) Gilpin
Kaufman Gilpin McKenzie Thomas Weiss, PC
P.O. Drawer 4540
Montgomery, Alabama 36103-4540
Direct Dial: 334-409-2236
Email: rgilpin@kgmlegal.com

12/1/2018

Carolyn Millender
3552 Dee Drive
Montgomery, AL 36116
carmil1908@knology.net
Home: 281-2108 Cell: 313-1653

12/1/2016

Daniel Harris
3857 Colline Drive
Montgomery, AL 36106
Home: (334) 239-7351

12/1/2016

Frank Brown, Chairman
PO Box 6101
Montgomery, AL 36106-6101
Cell: 224-2281 Work: 353-4609

12/1/2018

James E. Williams
P.O. Drawer 5130
Montgomery, AL 36103
Home: 834-4746 Work: 263-6621

12/1/2018

Perry O. Hooper, Jr.
4525 Executive Park Drive, Suite #202
Montgomery, AL 36116
Work: 334-409-3119
Cell: 334-391-0554
perryo@paolmarins.com

12/1/2018

Larry Edward Spencer
6414 Philadelphia Hill
Montgomery, AL 36117
Phone: 270-5538
lspencer@alasu.edu

12/1/2018

District Attorney Daryl Bailey
Work: 832-2550

12/1/2016

Sheriff Derrick Cunningham
Work: 832-2593

12/1/2018

Sheriff
District Attorney
All others

4 year term
6 year term
3 year term

27-2

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

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November 3, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Montgomery Community Action Agency Board Appointments

Attached is a list of Board Members of the Montgomery Community Action Agency, whose terms will expire November 8, 2016.

I am requesting that the Commission discuss these appointments at the next meeting.

DLM/tn

Attachment

28-1

Montgomery Community Action Agency

Members:

Term Expires:

Roberta Collins
3568 Summerhill Drive
Montgomery, Alabama 36111
(334) 313-3499 (cell)
(334) 613-2912 (home)
robertacollins@att.net

11/8/2016

Willie J. Parker
3207 Woodley Road
Montgomery, AL 36116

11/8/2016

Melanie Bicatel-Wilson
5730 Wares Ferry Road
Montgomery, AL 36117
(334) 395-6760

11/8/2016

Honorable Greg Griffin
Circuit Judge
P.O. Box 1111
Montgomery, Alabama 36102-1111
(334) 832-4365
dencel2890@charter.net (sent notices email)

11/8/2016

Term: 4 years

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

MONTGOMERY, ALABAMA 36102-1667



ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR

FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR

(334) 832-1210

FAX (334) 832-2533

TDD (334) 265-3568

www.mc-ala.org

November 3, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence Cauthen *FC*
Deputy Administrator

SUBJECT: Minority and Women-Owned Business Initiative

Six proposals were received in response to the RFP for implementation of Montgomery County's Minority and Women-Owned Business Initiative. Listed below are the companies that responded and their proposed compensation over a twelve month period:

Diversity Management Partners (Tamara Knight-Fleming and Amelia Thomas)
\$7,500 monthly + advertising and fee based marketing

Nika Gholston Law LLC (Nika Gholston)
\$80,000 annually (or hourly rate)

Miller Smith LLC (Ashley Smith and Tamika Miller)
\$4,000 monthly + website, monthly "Lunch & Learn," and marketing

Moore-Zeigler Group, LLC (Carmen Moore-Zeigler, President; Shawn Moore, Program Management) *
\$8,000 monthly

Off the Mark/Murray Law Group, LLC (LaConya Murray)
\$6,000 monthly + marketing, educational, and website

RWC Wealth Management, Inc. (Rick A. Williams and Gloria Goins)
\$150,000 fee for services payable over 12 months

* Moore-Zeigler Group, LLC is currently under contract with the City of Montgomery to provide similar services through April 1, 2017. Compensation is payable at a rate of \$5,000 per month with a bonus for success fee of \$12,000 paid in two installments of \$6,000, payable on October 1 and March 31, based on a positive evaluation of success.

If I can provide additional information, please do not hesitate to contact me.

29-1



ALABAMA HISTORICAL COMMISSION

468 South Perry Street
Montgomery, Alabama 36130-0900
334-242-3184 / Fax: 334-240-3477

Lisa D. Jones
Executive Director
State Historic Preservation Officer

October 5, 2016

Commissioner Elton Dean, Chairperson
Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102

RE: **Wharton-Chappell House, 1020 Maxwell Boulevard**
Montgomery, Montgomery County, Alabama

Dear Commissioner Dean:

The Alabama Historical Commission is pleased to inform you that the Wharton-Chappell House was listed on the National Register of Historic Places by the U.S. Department of the Interior on July 19, 2016. By copy of this letter, we are notifying local public officials and concerned citizens.

The National Register of Historic Places is the official list of the nation's cultural resources worthy of preservation. Authorized under the National Historic Preservation Act of 1966, the National Register is part of a national program to coordinate and support public and private efforts to identify, evaluate and protect our historic and archaeological resources.

If you have any questions regarding this matter, please do not hesitate to contact Mr. Collier Neeley at 334.230.2696 or Collier.Neeley@ahc.alabama.gov.

Sincerely,

Lee Anne Wofford
Deputy State Historic Preservation Officer

LAW/nw

2016 OCT 13 AM 8:42
COMM-FAC

30-1

**MONTGOMERY COUNTY COMMISSION
SHERIFF PROCESS FEE COLLECTION COMPARISON**

Month Deposited	FY 2016 Collections	FY 2017 Collections	Increase (Decrease)	
			Amount	%
OCTOBER	40,638	43,772	3,134	7.71%
NOVEMBER	40,673	40,230	(443)	-1.09%
DECEMBER	35,655			
JANUARY	40,131			
FEBRUARY	39,769			
MARCH	35,100			
APRIL	47,475			
MAY	34,074			
JUNE	34,011			
JULY	44,820			
AUGUST	36,304			
SEPTEMBER	45,981			
TOTAL	474,632	84,002		
YTD Comparison	\$81,311	\$84,002	\$2,691	3.31%

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