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PHYSICAL LOCATION

Montgomery County
Administrative Building, Annex III
101 S. Lawrence Street
Montgomery, AL 36104

PURCHASING DEPARTMENT

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

INVITATION TO BID
Election Center Van

Bid Date: November 10, 2020	Bid Number: 51910-21B-005	Return Quotation By: November 30, 2020 10:00 a.m. CST
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Please submit a sealed price quotation on the items listed herein. (**Faxed bids will not be accepted.**) The submissions will be received at the Purchasing Department Office, 101 S. Lawrence Street until the date and time shown above, and publicly opened as soon thereafter as practicable. If unable to quote, write "NO BID" and return.

Complete specifications on items not fully described can be obtained on request. Brand names and catalog numbers are used to indicate levels of quality. If you are unable to furnish an item as specified and desire to furnish a substitute, give full description of the item. Final determination as to equal quality of substitution will be made by the Purchasing Agent.

The Montgomery County Commission reserves the right to award this bid on an all or none basis or item by item basis, to refuse all bids, and to waive technicalities.

Questions regarding this bid should be directed to, Khristie Davis, Buyer, Purchasing Department, Montgomery County Administrative Building Annex III, 101 South Lawrence Street, Montgomery, Alabama, phone number (334) 832-1267.



Florence M. Cauthen
County Administrator/Purchasing Agent

GENERAL CONDITIONS AND INSTRUCTIONS

1. The bid number must appear on the outside of the bid envelope.
2. No oral, telephonic, facsimile, modifications or alternate bids will be considered. Bids from firms, individuals, or the same owners of separate companies submitting more than one bid will not be considered.
3. Three (3) no responses to invitation to bid will be reason for deletion of bidder's name from the bid list. Once deleted from bid list, bidder's name may be returned to bid list with a written request from the bidder.
4. Bidders must submit an original and one (1) copy of its bid. The attached bid form must be completed in its entirety, signed by an authorized agent of the company, and submitted with the bid response. **Bid forms that are not signed will be disqualified.**
5. All pricing shall be F.O.B., Montgomery, Alabama. Deliveries shall be to the site and designated location of the ordering department listed on the purchase order. The bid price shall include all freight/delivery, fuel, surcharge, handling, packaging, services charges, paid by the vendor.
6. Bidders must attach to bid a copy of a current City of Montgomery business license and Montgomery County business license, if required by law, and shall be current on payment of all city and county sales taxes. **If vendor is not required to have a City of Montgomery Business license or a Montgomery County business license, vendor must specify why license is not required.**
7. Bidders having a place of business within the legal boundaries of Montgomery County shall be given a 5% preference over vendors located outside of the legal boundaries of Montgomery County. Separately, the Montgomery County Commission reserves the right to award the bid to a local responsible bidder or to a responsible bidder within the state that is a woman-owned, a minority-owned, a veteran-owned or a disadvantaged-owned business enterprise if the bid is within 10% of a foreign entity's bid. A foreign entity is a business that does not have a place of business within the State of Alabama
8. The successful bidder awarded the contract/ purchase order must provide documentation of its enrollment in the e-verify program. Successful bidder will maintain such insurance as will protect him and Montgomery County from claim under Workmen's Compensation Acts, and from claims for damage and/or personal injury, including death which may arise from operations under the contract.
9. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time

after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution, any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama, governed by the laws of the state of Alabama.

10. If a bidder desires to protest a bid, a formal written protest shall be submitted to the Administrator/Purchasing Agent within five (5) working days before the bid opening or proposal due date or within five (5) working days after award. The formal written protest may be hand delivered to the Administrator or Administrator's Office of the Montgomery County Commission and/or mailed to the Administrator/Purchasing Agent by registered certified mail. The bidder and/or his authorized agent or legal representative must sign the formal written protest, or it will not be accepted.

Failure to file the notice of protest within the time limit prescribed herein shall constitute a waiver of any protest to the bid and/or request for proposal process.

The formal written protest shall state with particularity the facts and law upon which the protest is based. Within 30 calendar days of receipt of the timely filed, formal written protest, the Administrator/Purchasing Agent shall issue a written decision with respect to the protest. Should the decision by the Administrator/Purchasing Agent be adverse to the bidder, the bidder may seek relief in accordance with the *Code of Alabama 41-16-31*.

11. The selected vendor agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of the successful vendor, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. The successful vendor agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suite at its sole expense. The successful vendor also agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.
12. The selected vendor affirms that it will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama for the duration of the agreement. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
13. The Montgomery County Commission is committed to increase participation by Minority and Women-Owned Businesses (M/WBs) in the procurement process in Montgomery County; to ensure equal opportunity for M/WBs to participate in the procurement process; to prohibit discrimination on the basis of race, color, religion,

national origin, sex, age, disability, or veteran status in the procurement process; and to achieve a minimum of 30% participation by M/WBs in the procurement process in Montgomery County.

Montgomery County Commission may review bidder's qualifications and references as it deem necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the County all such information and data for this purpose as the County may request.

14. Montgomery County Commission reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the bid.
15. While the bid award may be made to the lowest bidder meeting all specifications, Montgomery County Commission will not award the bid on the basis of the low bid only. Quality, conformity with specifications, terms of delivery, past service history, and experience are among factors that may be considered in determining the lowest responsible bidder.
16. Montgomery County Commission reserves the right to award the bid in any manner that is in the best interest of the County.

SPECIAL PROVISIONS

Montgomery County Commission is accepting bids for the purpose of purchasing one (1) 2020 Ram ProMaster 3500 High Roof 159 WB EXT Extended Cargo Van or Approved Equal.

1. Bidder shall give a unit price. The price shall include all applicable charges, destination charges, delivery charges, title fees, rebates and any other similar cost and refunds on the vehicle. The purchase price shall not include extended warranty cost.
2. The use of specific names and numbers in the specifications is not intended to restrict the bidder or any seller or manufacturer, but solely for the purpose of indicating the type, size, and quality of equipment considered best adapted to Montgomery County Commission.
3. Bidders shall submit a copy of the manufacturer's standard warranty along with a complete explanation of the warranty with their bid.
4. Title shall be addressed to the OWNER, Montgomery County Commission, 101 South Lawrence Street, Montgomery, AL 36104.
5. Delivery shall be as soon as possible but not more than ninety (90) days after receipt of order to Montgomery County Commission, 101 South Lawrence Street, Montgomery, AL 36104.
6. Montgomery County Commission reserves the right to order more vehicles, as needed, at prices quoted. Prices quoted shall remain firm until September 30, 2021.

**SPECIFICATIONS FOR ONE (1)
2020 RAM PROMASTER 3500 HIGH ROOF 159 WB EXT CARGO VAN
OR APPROVED EQUAL**

	Comply		Exceptions to Specifications
Powertrain	Yes	No	
Cylinder configuration: V-6	☐	☐	_____
Drive Type: Front-Wheel	☐	☐	_____
Engine Liters: 3.6	☐	☐	_____
Engine Location: Front	☐	☐	_____
Fuel Tank Capacity: 24.0 Gallons	☐	☐	_____
Horsepower: 280hp @ 6,400RPM	☐	☐	_____
Limited Slip Differential: Brake Actuated	☐	☐	_____
Manual Shift Auto	☐	☐	_____
Mode Select Transmission	☐	☐	_____
Number of Valves: 24	☐	☐	_____
Recommended Fuel: Regular Unleaded	☐	☐	_____
Sequential Multi-Point Fuel Injection	☐	☐	_____
Transmission: 6 Speed Automatic	☐	☐	_____
Variable Valve Control	☐	☐	_____
 Off-Road Capability			
Approach Angle: 19 deg	☐	☐	_____
Departure Angle: 20 deg	☐	☐	_____
Ground Clearance (min): 175mm (6.9")	☐	☐	_____
 Body Exterior			
Bodyside Moldings	☐	☐	_____
Heated Door Mirrors	☐	☐	_____
Power Door Mirrors	☐	☐	_____
Rear Cargo: Split Swing-Out	☐	☐	_____
Trailer Sway Control	☐	☐	_____
Turn Signal Indicator Mirrors	☐	☐	_____

Specifications and Dimensions	Comply		Exceptions to Specifications
	Yes	No	
Compression Ratio: 10.20 to 1	☐	☐	_____
Curb Weight: 2,277kg (5,021lbs)	☐	☐	_____
Engine Bore X Stroke:			
96.0mm x 83.0mm (3.78" x 3.27")	☐	☐	_____
Engine Displacement: 3.6L	☐	☐	_____
Engine Torque: 260 lb.-ft.@ 4,400RPM	☐	☐	_____
Exterior Body Width: 2,050mm (80.7")	☐	☐	_____
Exterior Height: 2,525mm (99.4")	☐	☐	_____
Exterior Length: 6,363mm (250.5")	☐	☐	_____
Front Head Room: 1,930mm (76.0")	☐	☐	_____
Front Hip Room: 1,674 mm (65.9")	☐	☐	_____
Front Leg Room: 986mm (38.8")	☐	☐	_____
Front Shoulder Room: 1,900mm (74.8")	☐	☐	_____
GVWR: 4,241kg (9,350lbs.)	☐	☐	_____
Interior Cargo Volume: 13,111 L (463 cu. ft)	☐	☐	_____
Payload: 1,964kg (4,330lbs)	☐	☐	_____
Towing Capacity: 2,313kg (5,100lbs)	☐	☐	_____
Turning Radius: 7.1m (23.4')	☐	☐	_____
Wheelbase: 4,039mm (159.0")	☐	☐	_____
Lighting, Visibility and Instrumentation			
Display: Analog	☐	☐	_____
Exterior Parking Camera Rear	☐	☐	_____
Front Reading Lights	☐	☐	_____
Low Tire Pressure Warning	☐	☐	_____
Outside Temperature Display	☐	☐	_____
Parking Sensors: Rear	☐	☐	_____
Tachometer	☐	☐	_____
Trip Computer	☐	☐	_____
Variable Intermittent Wipers	☐	☐	_____

	Comply		Exceptions to Specifications
	Yes	No	
Safety and Security			
4 Wheel Disc Brakes	☐	☐	_____
ABS Brakes	☐	☐	_____
Brake Assist	☐	☐	_____
Dual Front Impact Airbags	☐	☐	_____
Dual Front Side Impact Airbags	☐	☐	_____
Electronic Stability	☐	☐	_____
Ignition Disable	☐	☐	_____
Overhead Airbag	☐	☐	_____
Traction Control	☐	☐	_____
Seats and Trim			
Front Seats: Bucket	☐	☐	_____
Manual Driver Lumbar Support	☐	☐	_____
Max Seating Capacity: 5	☐	☐	_____
ProMaster High Roof 3 Passenger Bench Seat	☐	☐	_____
Convenience Features			
1-Touch Down	☐	☐	_____
Air Conditioning	☐	☐	_____
Driver Door Bin	☐	☐	_____
Front Beverage Holders	☐	☐	_____
Illuminated Entry	☐	☐	_____
Passenger Door Bin	☐	☐	_____
Power Windows	☐	☐	_____
Remote Keyless Entry	☐	☐	_____
Speed Control	☐	☐	_____
Telescoping Steering Wheel	☐	☐	_____

	Comply		Exceptions to Specifications
	Yes	No	
Suspension/Handling			
Front Anti-Roll Bar	☐	☐	_____
Front Tires: 225/75QR16.0E	☐	☐	_____
Front Wheel Independent Suspension	☐	☐	_____
Power Steering	☐	☐	_____
Rear Anti-Roll Bar	☐	☐	_____
Rear Tires: 225/75QR16.0E	☐	☐	_____
Single Rear Wheels	☐	☐	_____
Wheel Size: 16"	☐	☐	_____
Entertainment Features			
1 st Row LCD Monitors: 1	☐	☐	_____
AM/FM Radio	☐	☐	_____
Primary LCD Size: 5.0"	☐	☐	_____
Speakers: 4	☐	☐	_____
Steering Wheel Mounted Audio Controls	☐	☐	_____
Wireless Phone Connectivity: Bluetooth	☐	☐	_____
Warranty			
Basic Warranty: 36 Months/36,000 Miles	☐	☐	_____
Corrosion Perforation Warranty: 60 Months/ Unlimited Distance	☐	☐	_____
Powertrain Warranty: 60 months/60,000 Miles	☐	☐	_____
Roadside Assistance Coverage: 60 months/60,000	☐	☐	_____
Color			
Exterior: White	☐	☐	_____
Interior: Black /Gray	☐	☐	_____

Bid Submittal

Item No.	Quantity	Description	Unit Price
1.	1 Each	2020 Ram ProMaster 3500 High Roof 159 WB EXT Extended Cargo Van or Approved Equal Make _____ Model _____	 \$ _____

Please complete this form and return it with your bid proposal. Should you choose not to bid at this time, please complete this form and forward back to our office as soon as possible. It is necessary that you check all categories that apply to your company.

Vendor Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Fax Number: _____

Is the Company Minority Owned: _____ Yes _____ No

Is the Company Veteran Owned: _____ Yes _____ No

Is the Company Disadvantaged Owned: _____ Yes _____ No

Is the Company Owned By: _____ Female _____ Male _____ Both

Is the Company Incorporated: _____ Yes _____ No

Ethnicity of Ownership:

_____ African American

_____ American Indian

_____ Asian American

_____ Disabled

_____ Hispanic

_____ Other (Please Specify) _____

Official Signature

Printed Name and Title

Date: _____

RESPONSE FORM TO BE ATTACHED TO BID

Company Name _____

Federal I.D. # _____

Mailing Address _____

Phone Number _____

Email Address _____

Quote F.O.B. _____

Terms of Payment _____

Delivery Date _____

Official Signature

Printed Name and Title