



AGENDA

County Commission - Formal Session Meeting

9:30 AM - November 2, 2020

Montgomery County Courthouse, Annex III

Page

WELCOME AT 9:30 A.M.

INVOCATION BY CHAIRMAN DEAN

PLEDGE OF ALLEGIANCE LED BY VICE CHAIRMAN WALKER

CALL OF ROLL TO ESTABLISH QUORUM

COMMENTS FROM CITIZENS

PRESENTATION OF THE MINUTES

Presentation of the Minutes of the Regular Meeting of October 19, 2020

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[Accounts Payable and Payroll Checks 11-2-20](#)

NEW BUSINESS

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3. Consider Authorization of Amendment Number 2 to Contract with Vulcan Signs for Traffic Signage and Supplies, Engineering 7 - 8
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4. Consider Authorization of Reservation Fees for Pavilions at the Elton N. Dean, Sr., Park located on Old Selma Road, Parks & Recreation Department 9
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| 18. | Consider Authorization of Budget Change Request Number 1, Youth Facility Court
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| 20. | Consider Authorization of Position Fill Request(s) - Sheriff's Office
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2. Maintenance Mechanic, Position Number 500748001
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REPORTS FROM STAFF

County Attorney
County Engineer

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

**MONTGOMERY COUNTY COMMISSION
MEETING DATE NOVEMBER 2, 2020**

THE FOLLOWING WERE AUDITED AND ORDERED PAID

ACCOUNTS PAYABLE CHECKS DATED 10-16-2020	
Check Numbers: 296741 – 296852	Total Checks Paid: \$ 341,198.79

EFT's included in amounts

ACCOUNTS PAYABLE CHECKS DATED 10-23-2020	
Check Numbers: 296853 – 296947	Total Checks Paid: \$ 836,669.93

EFT's included in amounts

PAYROLL CHECKS DATED 10-23-2020	
Check Numbers: 135220 – 135289	Total: \$ 111,850.11
Direct Deposits	Total: \$ 1,540,918.35
Federal Deposits	Total: \$ 330,311.70
Total Payroll Paid	Total: \$ 1,983,080.16

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER



Agenda Item Memo

Re: Contract Amendment for Crushed Stone
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: Tammy Turner, Buyer II

BACKGROUND INFORMATION:

I request that the attached Amendment No. 2 to Stephens Construction & Concrete contract to furnish crushed stone be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning January 4, 2021 and ending on January 3, 2022.

Stephens Construction & Concrete would like to increase prices by 5% in accordance with the terms of the contract. All other provision of the contract shall remain the same.

This contract extension has been coordinated with George Speake, County Engineer.

ATTACHED:

[Amendment 2 Crushed Stone 53000-19B-005](#)

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 53000-19B-005

Amendment No. 2

Contract with Stephens Construction & Concrete for crushed stone is hereby extended for one (1) year, beginning January 4, 2021 and ending January 3, 2022.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

STEPHENS CONSTRUCTION & CONCRETE

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



Agenda Item Memo

Re: Contract Amendment for Traffic Signage & Supplies
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: Tammy Turner, Buyer II

BACKGROUND INFORMATION:

I request that the attached Amendment No. 2 to Vulcan Signs contract to furnish traffic signage and supplies be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning January 4, 2021 and ending on January 3, 2022.

All other provisions of the contract will remain the same.

This contract extension has been coordinated with George Speake, County Engineer.

ATTACHED:

[Amendment 2 Traffic Signage & Supplies](#)

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 53104-19B-004

Amendment No. 2

Contract with Vulcan Signs for traffic signage and supplies is hereby extended for one (1) year, beginning January 4, 2021 and ending January 3, 2022.

All other provisions of the contract remain the same.

WITNESS:

VULCAN SIGNS

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



Agenda Item Memo

Re: Reservation Fees for Elton N. Dean, Sr. Park
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: James Williams, Parks & Recreation Director

BACKGROUND INFORMATION:

Please find below the recommendation for reservation fees for the pavilions at Elton N. Dean, Sr. Park.

\$100.00 - 4 hours

\$175.00 - 8 hours

The deposit fee will be \$25.00

The above fees were based upon comparison with similar municipal parks and recreation facilities. Some of the comparable amenities include seating capacity, restrooms, grills, power source, water, picnic tables, and lighting.

I am requesting that the Commission place this item on a future agenda for consideration.



Agenda Item Memo

Re: Contract for Landscape Maintenance
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: James Williams, Parks & Recreation Director

BACKGROUND INFORMATION:

Landscape Contractors, LLC, installed all landscaping and irrigation at the Elton N. Dean, Sr. Park on Old Selma Road and is contractually obligated to provide a one year warranty of all materials installed.

Attached is a Maintenance Agreement with Landscape Contractors, LLC to maintain all landscaping and irrigation at the Elton N. Dean, Sr. Park during the one-year warranty period to protect its warranty.

I am requesting that the Commission place this item on a future agenda for consideration.

ATTACHED:

[Maintenance Agreement with Landscape Contractors](#)

STATE OF ALABAMA
MONTGOMERY COUNTY

MAINTENANCE AGREEMENT

THIS AGREEMENT is made and entered into on the 19th day of October, 2020, between Landscape Contractors LLC of Pike Road, Alabama, and Montgomery County Commission ("County"), Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Landscape Contractors LLC installed all landscaping and irrigation for the County park on Old Selma Road during construction and is contractually obligated to provide a one year warranty of all materials installed, commencing on the _____ of October, 2020, and;

WHEREAS, Landscape Contractors LLC desires to enter into an agreement with County to maintain all landscaping and irrigation during the one year warranty period to protect its warranty.

IN CONSIDERATION THEREOF, Landscape and County agree as follows:

1. Landscape shall maintain all landscaping and irrigation at the park on Old Selma Road, to include:
 - 32 cuts a year of all sod areas, all seeded areas, and around the pond
 - Weed eating, edging, blowing weekly
 - 52 site visits to police trash and weeds, blow parking lot
 - Five chemical treatments, including fertilizer and pre-emergent
 - Ten round-up treatments for weeds
 - Two complete irrigation checks and full irrigation monitoring
 - Remulching all beds once
 - Pruning of all shrubs and trees twice
 - Replacement of any dead plant materials
 - Removal of all tree staking once trees are rooted
 - Full maintenance of irrigation system
2. The period of the contract will be for one (1) year, beginning on the effective date of the warranty, _____, 2020.
3. Landscape will be paid \$48,900 in 12 monthly installments of \$4,075.00.
4. County or Landscape may terminate this agreement at any time during the contract period by giving a thirty (30) day written notice to the other party.
5. Landscape Contractors, LLC agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of Landscape

Contractors, LLC, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. Landscape Contractors, LLC agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suits at its sole expense. Landscape Contractors, LLC also, agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.

6. If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Landscape Contractors, LLC.
7. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

IN WITNESS WHEREOF, the undersigned have executed this Contract on the 19th day of October, 2020.

LANDSCAPE CONTRACTORS, LLC

WITNESS:

BY: _____

TITLE: _____

MONTGOMERY COUNTY COMMISSION

WITNESS:

BY: _____

TITLE: _____



Agenda Item Memo

Re: Request for Sale of Three (3) Decommissioned MCSO Ford Explorers
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: Derrick Cunningham, Sheriff

BACKGROUND INFORMATION:

I am in receipt of the attached letter from Troy University Police Department whereby they are requesting information on availability and pricing of three (3) of our decommissioned Ford Explorers that they wish to purchase.

Please let me know if you have any questions.

DC/crv

ATTACHED:

[TROY UNIVERSITY 10.14.2020](#)

September 29, 2020

Sherriff Derrick Cunningham
Montgomery County Sheriff Department
115 S Perry Street
Montgomery, AL 36103



I am respectfully requesting information on availability and pricing on
3 MCSO decommissioned Ford Explorers for the Troy University
Police Department use.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Beaudry", written in a cursive style.

George Beaudry, Chief
TROY University Police Department
334-670-3215





Agenda Item Memo

Re: Contract Amendment for Law Enforcement Footwear
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: Tammy Turner, Buyer II

BACKGROUND INFORMATION:

I request that the attached Amendment No. 1 to Gulf States Distributors, Inc. contract to furnish law enforcement footwear be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning December 17, 2020 and ending on December 16, 2021.

Gulf States Distributors, Inc. would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

ATTACHED:

[AMENDMENT 1 -Law Enforcement Footwear](#)

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

**Amendment
To
Contract # 52201-19B-023**

Amendment No. 1

Contract with Gulf States Distributors, Inc. for law enforcement footwear is hereby extended for one (1) year, beginning December 17, 2020 and ending December 16, 2021.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

GULF STATES DISTRIBUTORS, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



Agenda Item Memo

Re: Contract Amendment for Detention Mattresses
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: Tammy Turner, Buyer II

BACKGROUND INFORMATION:

I request that the attached Amendment No. 1 to ICS Jail Supplies, Inc. contract for mattresses for the Detention Facility be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning December 2, 2020 and ending on December 1, 2021.

ICS Jail Supplies, Inc., chooses not to increase prices during this contract period. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

ATTACHED:

[Amendment 1 Detention Mattresses](#)

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52200-19B-029

Amendment No. 1

Contract with ICS Jail Supplies, Inc. mattresses for the Detention Facility is hereby extended for one (1) year, beginning December 2, 2020 and ending December 1, 2021.

There will be no price increase during this contact period.

All other provisions of the contract remain the same.

WITNESS:

ICS JAIL SUPPLIES, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



Agenda Item Memo

Re: Contract Amendment for Drug Testing and Equipment
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: Tammy Turner, Buyer II

BACKGROUND INFORMATION:

I request that the attached Amendment No. 1 to Drug Testing Program Management, Inc. contract for drug testing and equipment for Community Corrections be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning January 2, 2021 and ending on January 1, 2022.

Drug Testing Program Management, Inc., chooses not to increase prices during this contract period. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Phil Bryant, Executive Director of Community Corrections.

ATTACHED:

[Amendment 1 Drug Testing and Equipment](#)

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 57202-19B-002

Amendment No. 1

Contract with Drug Testing Program Management, Inc. for drug testing and equipment for Community Corrections, is hereby extended for one (1) year, beginning January 2, 2021 and ending January 1, 2022.

Prices will not increase during this contract period.

All other provisions of the contract remain the same.

WITNESS:

DRUG TESTING PROGRAM MANAGEMENT

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



Agenda Item Memo

Re: Public Risk Management Association (PRIMA) Membership Dues
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: Holly Leverette, Director of Risk Management

BACKGROUND INFORMATION:

Request consideration of approval for payment of PRIMA membership dues. The cost of membership dues for government members is \$385 for the period of December 1, 2020 – November 30, 2021.

ATTACHED:

[PRIMA Invoice 2020-2021](#)

Order

Holly H. Leverette
County of Montgomery
101 S Lawrence St
Montgomery, AL 36104

Customer Number: 10009399
Order Number: 111880
Order Date: 8/18/2020
Purchase Order:

Please remit payment to:

Public Risk Management Association
700 South Washington Street
Suite 218
Alexandria, VA 22314-4291
United States
(P) (703) 528-7701
(F) (703) 739-0200

Credit Card Payment Information

Credit Card Number: _____
Card Type: _____ CVV#: _____
Name On Card: _____
Expiration Date: ____/____

Balance Due **\$385.00**

Donation/Contribution \$

Total Payment Amount \$

Order Tracking #111880 - 10009399

Parent Order #

County of Montgomery
101 S Lawrence St
Montgomery, AL 36104

Customer Number: 10009399
Order Number: 111880
Order Date: 8/18/2020

Thank you for your purchase and continued support of the Public Risk Management Association (PRIMA).

Item	Misc Product Notes	Unit Price	Quantity	Amount
Government Member		\$385.00	1.00	\$385.00
Term: 12/1/2020 - 11/30/2021				
Subtotal				\$385.00
Invoice Total				\$385.00
Balance Due				\$385.00

Balance due is payable in full within 30 days of date of invoice.

Please make check payable to "Public Risk Management Association".

Need a W9? Email Melvin Bodmer, Jr., at mbodmer@primacentral.org or call (703) 253-1266.

MISCELLANEOUS APPROPRIATIONS TO AGENCIES - Meeting Date: 11/2/2020 - CODE: 001-59320.498								
Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			57,000	58,000	52,000	60,000	55,500	282,500
C-2021-10	Montgomery Area Business Committee for the Arts, Inc.	Program Services			1,500			1,500
C-2021-11	Lagoon Park Trails, Inc.	Maintain the Lagoon Park Trails					2,500	2,500
C-2021-12	Pike Road Ladies Auxiliary	Community Services					1,500	1,500
C-2021-13	Levis Grace, Inc.	Community Service Programs			5,000			5,000
C-2021-14	Americare Financial Group	PEERS Program				2,500		2,500
C-2021-15	Scott & Zelda Fitzgerald Museum Assoc., Inc.	Restoration of Museum				2,500		2,500
C-2021-16	The Greater Madison Park N.A.	Beautification				2,500		2,500
	Total Appropriations 11/2/2020		0	0	6,500	7,500	4,000	18,000
	APPROPRIATED BUDGET BALANCE		57,000	58,000	45,500	52,500	51,500	264,500
	County Administrator	Date						

MISCELLANEOUS APPROPRIATIONS TO EDUCATION - Meeting Date: 11/2/2020 - CODE: 001-59320.494

Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			65,526	75,000	70,200	75,000	74,000	359,726
BOE-2021-7	Goodwyn Middle School	Basketball Uniforms			1,000			1,000
BOE-2021-8	Brewbaker Primary School	Principal's Discretionary Fund	2,000					2,000
BOE-2021-9	Dunbar-Ramer School	Girls Basketball Program					500	500
BOE-2021-10	Pike Road BOE, for Pike Road High School	Athletics Programs					10,000	10,000
	Total Appropriations 11/2/2020		2,000	0	1,000	0	10,500	13,500
	APPROPRIATED BUDGET BALANCE		63,526	75,000	69,200	75,000	63,500	346,226
	County Administrator	Date						

MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE - Meeting Date: 11/2/2020 - CODE: 001-59320.450									
Contract Number	Organization	Description of Program	Joint/Infra.	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			46,037	81,900	85,800	85,791	66,610	57,400	423,538
DR-NC-2021-1	Alabama State University	Band Department		10,000					10,000
	Total Appropriations 11/2/2020		0	10,000	0	0	0	0	10,000
	APPROPRIATED BUDGET BALANCE		46,037	71,900	85,800	85,791	66,610	57,400	413,538
	County Administrator	Date							



Agenda Item Memo

Re: Final Pay Application for CRL-Lovelady Construction LLC
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: Lamar Allen, General Services Director

BACKGROUND INFORMATION:

Please find attached an application for final payment to CRL-Lovelady Construction for the Greil Building Renovation and Weatherization.

I request that this item be placed on the November 2, 2020 agenda.

ATTACHED:

[CRL Lovelady Construction Pay App # 7 - Final Proof of Publication](#)

APPLICATION AND CERTIFICATION FOR PAYMENT

DOCUMENT G702

Page 1 of 1

TO OWNER:

Montgomery County Commission
101 S Lawrence Street
Montgomery, AL 36104

PROJECT:

Greil Building
Renovations and Weatherization
Montgomery, AL

APPLICATION NO: 7-FINAL

PERIOD TO: 10/13/20

PROJECT NOS: 2017-133

Distribution to:

☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR
☐
☐

FROM CONTRACTOR:

CRL-LOVELADY CONSTRUCTION LLC
890 RAVENWOOD DRIVE
SELMA, AL 36701

OWNERS REPRESENTATIVE:

Barganier Davis Williams
624 S McDonough St
Montgomery, AL 36104

CONTRACT DATE: 2/10/2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	389,000.00
2. Net change by Change Orders	\$	(14,533.43)
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	374,466.57
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	374,466.57
5. RETAINAGE:		
a. 0 % of Completed Work and Stored Materials	\$0.00	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	374,466.57
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	355,743.24
8. CURRENT PAYMENT DUE	\$	18,723.33
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	(\$14,533.43)	\$0.00
TOTALS	(\$14,533.43)	\$0.00
NET CHANGES by Change Order	(\$14,533.43)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: CRL-Lovelady Construction, LLC

By: C.R. Lovelady Date: 10-13-2020
State of: Alabama County of: Dallas
Subscribed and sworn to before me this 13th day of October, 2020
Notary Public: [Signature]
My Commission expires: 2/25/2023

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor

is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 18,723.33

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: [Signature] Date: 10/13/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

DOCUMENT G703

PAGE 1 OF 2

Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7-FINAL
PERIOD TO: 10/13/2020

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	DIVISION 1								
	BONDS / INSURANCE / PERMITS / LICENSES	\$ 9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	100.00%	\$0.00	
	MOBILIZATION	\$ 8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100.00%	\$0.00	
	SUPERVISION	\$ 38,000.00	\$38,000.00	\$0.00	\$0.00	\$38,000.00	100.00%	\$0.00	
	MONTHLY OVERHEAD - GENERAL REQUIREMENTS	\$ 40,000.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	100.00%	\$0.00	
	CONTINGENCY ALLOWANCE- GENERAL	\$ 25,000.00	\$12,985.57	\$12,014.43	\$0.00	\$25,000.00	100.00%	\$0.00	
	CONTINGENCY ALLOWANCE- LAWN IRRIGATION	\$ 5,000.00	\$2,481.00	\$2,519.00	\$0.00	\$5,000.00	100.00%	\$0.00	
	DIVISION 2								
	EXTERIOR DRAINAGE	\$ 16,750.00	\$16,750.00	\$0.00	\$0.00	\$16,750.00	100.00%	\$0.00	
	NEW GRATE	\$ 2,750.00	\$2,750.00	\$0.00	\$0.00	\$2,750.00	100.00%	\$0.00	
	GRADEWORK AND SOD	\$ 2,300.00	\$2,300.00	\$0.00	\$0.00	\$2,300.00	100.00%	\$0.00	
	DIVISION 5								
	REMOVE RAILINGS	\$ 1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	\$0.00	
	DECORATIVE METAL RAILINGS	\$ 44,000.00	\$44,000.00	\$0.00	\$0.00	\$44,000.00	100.00%	\$0.00	
	DIVISION 7								
	JOINT SEALANTS	\$ 500.00	\$500.00	\$0.00	\$0.00	\$500.00	100.00%	\$0.00	
	ROOF REPAIR AND RELATED WORK	\$ 30,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	100.00%	\$0.00	
	MISC EXTERIOR REPAIRS	\$ 18,750.00	\$18,750.00	\$0.00	\$0.00	\$18,750.00	100.00%	\$0.00	
	REPLACE DOWNSPOUTS	\$ 4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.00%	\$0.00	
	GROUT AND SEAL GRANITE	\$ 4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.00%	\$0.00	
	DIVISION 8								
	REPLACE DOOR AND HARDWARE	\$ 1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00%	\$0.00	
	DIVISION 9								
	CEMENT PLASTER STUCCO	\$ 5,250.00	\$5,250.00	\$0.00	\$0.00	\$5,250.00	100.00%	\$0.00	
	GYPHUM PLASTERING	\$ 2,550.00	\$2,550.00	\$0.00	\$0.00	\$2,550.00	100.00%	\$0.00	
	REPAIR SHEETROCK	\$ 1,750.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00	100.00%	\$0.00	
	EXTERIOR PAINTING	\$ 17,000.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	100.00%	\$0.00	
	INTERIOR PAINTING	\$ 15,750.00	\$15,750.00	\$0.00	\$0.00	\$15,750.00	100.00%	\$0.00	

CONTINUATION SHEET

DOCUMENT G703

Page 2 OF 2

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	DIVISION 10								
	ALUMINUM WALKWAY COVER	\$ 3,250.00	\$3,250.00	\$0.00	\$0.00	\$3,250.00	100.00%	\$0.00	
	DIVISION 15								
	HVAC EQUIPMENT AND CONTROLS	\$ 45,000.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00	100.00%	\$0.00	
	DUCTWORK AND AIR DISTRIBUTION	\$ 12,000.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100.00%	\$0.00	
	REFRIGERATION PIPING	\$ 6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.00%	\$0.00	
	HVAC PADS	\$ 2,150.00	\$2,150.00	\$0.00	\$0.00	\$2,150.00	100.00%	\$0.00	
	DIVISION 16								
	ELECTRICAL	\$ 27,750.00	\$27,750.00	\$0.00	\$0.00	\$27,750.00	100.00%	\$0.00	
	CHANGE ORDER #1	(\$14,533.43)		(\$14,533.43)		(\$14,533.43)	100.00%	\$0.00	
	GRAND TOTALS	\$ 374,466.57	\$ 374,466.57	\$ -	\$ -	\$ 374,466.57	100%	\$0.00	

Project: GREIL BUILDING RENOVATIONS
 Contractor: CRL-LOVELADY CONSTRUCTION, LLC

For Estimate No. 7-FINAL
 For Period Ending 10/13/2020

GENERAL CONTINGENCY ALLOWANCE - \$25,000

COR #	DATE ON COR	BRIEF DESCRIPTION	AMOUNT	AMOUNT COMPLETE	% COMPLETE
1	03/25/20	Deteriorated Conduit	\$ 925.31	\$925.31	100%
2	03/25/20	Dedicated circuit IT room	\$ 719.26	\$719.26	100%
3	04/08/20	Replace pump	\$ 358.00	\$358.00	100%
4	04/08/20	Rework Ceiling Hall 200 from HVAC damage	\$ 1,481.00	\$1,481.00	100%
5	04/08/20	Additional damage found on columns and seal	\$ 2,181.00	\$2,181.00	100%
7-op2	04/30/20	Floor Repair in Room 201	\$ 5,696.00	\$5,696.00	100%
8	04/30/20	Carpet for Floor Repair (Gardner Carpets)	\$ 1,625.00	\$1,625.00	100%
		TOTALS	\$12,985.57	\$12,985.57	

LAWN REPAIR, IRRIGATION ALLOWANCE - \$5,000

COR #	DATE ON COR	BRIEF DESCRIPTION	AMOUNT	AMOUNT COMPLETE	% COMPLETE
6	04/13/20	Lawn area near ac pad on south side	\$ 2,481.00	\$2,481.00	100%
		TOTALS	\$2,481.00	\$2,481.00	

CHANGE ORDER #1 - DEDUCT FOR UNUSED CONTINGENCY

\$14,533.43

Daily-Montgomery, Montgomery County, AL

TO: CRL CONSTRUCTION, LLC
890 RAVENWOOD DR
SELMA, AL 36701

of Affidavits 1

This is not an invoice

E-Verify#: DHS72179

PROOF OF PUBLICATION

State of Alabama

County of Montgomery:

Before the undersigned authority personally appeared said Legal Clerk who on oath, says that he/she is a personal representative of the *Montgomery Advertiser*, a daily newspaper published in Montgomery, Alabama: that the attached copy of advertisement, being a Legal in the matter of:

Ad Number: 0004341426

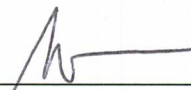
Was published in said newspaper in the issue(s) of:

MGM-Montgomery Advertiser

08/22/2020, 08/29/2020, 09/05/2020, 09/12/2020

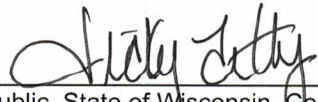
Affiant further says that the said *Montgomery Advertiser* is a newspaper published in said Montgomery County, Alabama, and that the said newspaper has heretofore been published in said Montgomery County, Alabama, and has been entered as second class matter at the Post Office in said Montgomery County, Alabama, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Now due on said account is \$205.80



Legal Clerk

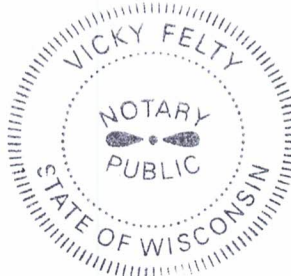
Subscribe and sworn before me this 12th day of September, 2020



Notary Public, State of Wisconsin, County of Brown

9-19-21

My Commission expires



Re: CRL-Lovelady Construction, LLC

In accordance with Chapter 1, Title 39, Code of Alabama, 1975, notice is hereby given that CRL-Lovelady Construction, LLC, Contractor, has completed the Contract for Greil Mansion Building Renovation and Weatherization, Montgomery, AL, for the Montgomery County Commission, Owner, and have made request for final settlement of said Contract. All persons having any claim for labor, materials, or otherwise in connection with this project should immediately notify Barganier Davis Williams Architects, 624 South McDonough St, Montgomery, AL 36104.
CRL-Lovelady Construction, LLC- Contractor
890 Ravenwood Drive
Selma, AL 36701
Mont. Adv. 8/22, 8/29, 9/5, 9/12/2020
0004341426



Agenda Item Memo

Re: Final Pay Application for Thyssenkrupp Elevator
Date: County Commission - Formal Session - Nov 02 2020
To: Montgomery County Commission
From: Lamar Allen, General Services Director

BACKGROUND INFORMATION:

Please find attached an application for final payment to Thyssenkrupp Elevator for Phelps-Price Justice Center Elevator Modernization.

I request that this item be placed on the November 2, 2020 agenda.

ATTACHED:

[Thyssenkrupp Elevator Pay App #7 - final Proof of Completion](#)

84995
MONTGOMERY COUNTY ALABAMA COMMISSION
PO BOX 1667
MONTGOMERY, AL 36102-1667

PROJECT: PHELPS PRICE JUSTICE CENTER
LOCATION: 251 S LAWRENCE ST
MONTGOMERY, AL
TKE PROJECT NUMBER: 67054

APPLICATION NO: 7
APPLICATION DATE: 12-MAY-2020
PERIOD FROM: 01-MAY-2020
PERIOD TO: 31-MAY-2020

Distributed To:
OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

THYSSENKRUPP ELEVATOR CORP
3100 INTERSTATE NORTH CIR STE 500
ATLANTA, GA 30339-2227

CUSTOMER PURCHASE ORDER:
CONTRACTOR JOB NUMBER:
SUBCONTRACTOR NUMBER:

CONTRACT FOR: ELEVATOR WORK
CONTRACT DATE: 25-FEB-2019

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

CERTIFICATION, AFFIDAVIT AND WAIVER OF LIEN

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

The undersigned SubContractor certifies that to the best of the SubContractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the SubContractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	821,904.00
2. NET CHANGE BY CHANGE ORDERS	\$	0.00
3. SALES TAX (if applicable) [0.00%] ((line 1 + line 2) * tax rate)	\$	0.00
4. SUBCONTRACT SUM TO DATE (line 1 +/- line 2 and line 3)	\$	821,904.00
5. TOTAL COMPLETED & STORED TO DATE	\$	821,903.99
6. SALES TAX TO DATE (if applicable)	\$	0.00
7. RETAINAGE:		
a. 0% OF COMPLETED WORK (Column D+E on G703)	\$	0.00
b. 0% OF STORED MATERIAL (Column F on G703)	\$	0.00
TOTAL RETAINAGE (Total in Column J of G703)	\$	0.00
8. TOTAL EARNED LESS RETAINAGE (line 5 plus line 6 less line 7)	\$	821,903.99
9. LESS: CERTIFICATES FOR PAYMENT (line 8 from prior Certificates)	\$	780,808.78
10. CURRENT PAYMENT DUE	\$	41,095.21
11. BALANCE TO FINISH, PLUS RETAINAGE (line 4 less line 8)	\$	0.01

SubContractor: ThyssenKrupp Elevator

BY:

SHAMIA TOSON
BILLING ADMINISTRATOR

DATE: 07/24/2020

State of:

GA

County of:

COBB

Date: 24-JUL-2020

ARCHITECT'S CERTIFICATE FOR PAYMENT (if applicable)

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the SubContractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for)

\$ 41,095.21

ARCHITECT:

By:

Date:

10/11/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the SubContractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner, Contractor or SubContractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total Changes approved by Owner	0.00	0.00
NET CHANGES by Change Order	0.00	

APPLICATION AND CERTIFICATE FOR PAYMENT, containing
SUBCONTRACTOR'S SIGNED CERTIFICATION IS ATTACHED.

PROJECT NAME : PHELPS PRICE JUSTICE CENTER
TKE PROJECT NUMBER : 67054

APPLICATION NO: 7
APPLICATION DATE : 12-MAY-2020
PERIOD FROM : 01-MAY-2020
PERIOD TO : 31-MAY-2020

UNIT NUMBER : BEU221
ELEVATOR DESIGNATION : 1

A	B		C	D	E	F	G	H	I	J
NO	DESCRIPTION OF WORK		SCHEDULED VALUE	PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	ACTUAL STORED MATERIAL TO DATE	TOTAL COMPLETED AND STORED TO DATE	PERCENTAGE COMPLETED	BALANCE TO FINISH	RETAINAGE (if applicable) 0.00%
1.	ENGINEERING / PRE-PRODUCTION	M	68,688.33	68,688.33			68,688.33	100.00	0.00	
2.	MATERIAL	M	68,688.33	68,688.33			68,688.33	100.00	0.00	
3.	LABOR	L	137,376.66	137,376.66			137,376.66	100.00	0.00	
4.	SUBTOTAL		274,753.33	274,753.33		0.00	274,753.33	100.00	0.00	
	TOTAL FOR UNIT BEU221		274,753.33	274,753.33	0.00	0.00	274,753.33	100.00	0.00	0.00

APPLICATION AND CERTIFICATE FOR PAYMENT, containing
SUBCONTRACTOR'S SIGNED CERTIFICATION IS ATTACHED.

PROJECT NAME : PHELPS PRICE JUSTICE CENTER
TKE PROJECT NUMBER : 67054

APPLICATION NO: 7
APPLICATION DATE : 12-MAY-2020
PERIOD FROM : 01-MAY-2020
PERIOD TO : 31-MAY-2020

UNIT NUMBER : BEU222
ELEVATOR DESIGNATION : 2

A	B		C	D	E	F	G	H	I	J
NO	DESCRIPTION OF WORK		SCHEDULED VALUE	PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	ACTUAL STORED MATERIAL TO DATE	TOTAL COMPLETED AND STORED TO DATE	PERCENTAGE COMPLETED	BALANCE TO FINISH	RETAINAGE (if applicable) 0.00%
1.	ENGINEERING / PRE-PRODUCTION	M	68,688.33	68,688.33			68,688.33	100.00	0.00	
2.	MATERIAL	M	68,688.33	68,688.33			68,688.33	100.00	0.00	
3.	LABOR	L	137,376.66	137,376.66			137,376.66	100.00	0.00	
4.	SUBTOTAL		274,753.33	274,753.33		0.00	274,753.33	100.00	0.00	
	TOTAL FOR UNIT BEU222		274,753.33	274,753.33	0.00	0.00	274,753.33	100.00	0.00	0.00



thyssenkrupp

WAIVER AND PARTIAL RELEASE OF LIEN CONDITIONED UPON PROGRESS PAYMENT

Upon receipt by the undersigned of a check from MERY COUNTY ALABAMA COM in the sum of \$41,095.21 payable to thyssenkrupp Elevator Corporation and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to waive any mechanic's lien, stop notice, or bond right the undersigned has on the job of MONTGOMERY COUNTY COURTH MONTGOMERY, AL to the following extent.

This release covers a progress payment for labor, services, equipment or materials furnished to MONTGOMERY COUNTY ALABAM through 07/31/20 only and does not cover any retentions retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date, disputed items, or claims or items furnished after the payment period.

This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect contract rights, including a right based upon rescission, abandonment or breach of the contract, and the right of the undersigned to recover compensation for furnished labor, services, equipment or material covered by this release if this furnished labor, services, equipment or material was not compensated by the progress payment. The undersigned warrants that he either already has paid or will pay all laborers, subcontractors, materialmen and suppliers for all work, materials or equipment that are the subject of this waiver and release. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 7/24/2020

thyssenkrupp Elevator Corporation

By:


SHAMIR TOOSON
BILLING ADMINISTRATOR

APPLICATION AND CERTIFICATE FOR PAYMENT, containing
SUBCONTRACTOR'S SIGNED CERTIFICATION IS ATTACHED.

PROJECT NAME : PHELPS PRICE JUSTICE CENTER
TKE PROJECT NUMBER : 67054

APPLICATION NO: 7
APPLICATION DATE : 12-MAY-2020
PERIOD FROM : 01-MAY-2020
PERIOD TO : 31-MAY-2020

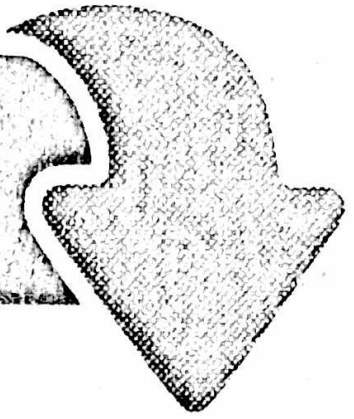
UNIT NUMBER : BEU223
ELEVATOR DESIGNATION : JUDGES ELEVATOR

A	B		C	D	E	F	G	H	I	J
NO	DESCRIPTION OF WORK		SCHEDULED VALUE	PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	ACTUAL STORED MATERIAL TO DATE	TOTAL COMPLETED AND STORED TO DATE	PERCENTAGE COMPLETED	BALANCE TO FINISH	RETAINAGE (if applicable) 0.00%
1.	ENGINEERING / PRE-PRODUCTION	M	68,099.34	68,099.34			68,099.34	100.00	0.00	
2.	MATERIAL	M	68,099.34	68,099.34			68,099.34	100.00	0.00	
3.	LABOR	L	136,198.67	136,198.66			136,198.66	100.00	0.01	
4.	SUBTOTAL		272,397.34	272,397.33		0.00	272,397.33	100.00	0.01	
	TOTAL FOR UNIT BEU223		272,397.34	272,397.33	0.00	0.00	272,397.33	100.00	0.01	0.00
	TOTAL FOR ALL UNITS		821,904.00	821,903.99	0.00	0.00	821,903.99	100.00	0.01	0.00

Your Source

Legals

for the latest...



Public Notices

ADVERTISEMENT FOR COMPLETION

In accordance with Chapter 1, Title 39, Code of Alabama, 1975, notice is hereby given that thyssenkrupp Elevator, Contractor, has completed the Contract for renovation of Phelps Price Justice Center at 251 South Lawrence Street, Montgomery, AL 36104 for the State of Alabama in the County and City of Montgomery, Owners, and have made request for final settlement of said Contract. All persons having any claim for labor, materials, or otherwise in connection with this project should immediately notify Barganier Davis Williams Architects Associated, 624 South McDonough Street, Montgomery, AL 36104 (334) 819-7263, Architect.

Thyssenkrupp Elevator
301-D Cahaba Valley Parkway North
Pelham, AL 35124

Mont. Adv. 9/29, 10/6, 10/13, 10/20/2020
0004394316

Request Number: _____

Date

Date

Agenda

Date

TOTAL

Page 40 of 49

Request Number: _____

COUNTY COMMISSION APPROVAL: _____

Administrator Date

JUSTIFICATION:

Request Number: _____

COUNTY COMMISSION APPROVAL: _____

Administrator Date

JUSTIFICATION:

POSITION FILL REQUEST- UNBUDGETED

DEPARTMENT:

DEPARTMENT HEAD:

SUPERVISOR:

POSITION INFORMATION:

Position Title

Position Number

Pay Grade

Pay Range

Proposed Effective Date

Type of Hire

() New

() Promotional

Type of Appointment

() Permanent

() Temporary

JUSTIFICATION:

Department Head

Date _____

FINANCIAL IMPACT:

Finance Director

Date _____

ADMINISTRATIVE REVIEW/COMMENTS:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT:

DEPARTMENT HEAD:

SUPERVISOR:

POSITION INFORMATION:

Position Title

Position Number

Pay Grade

_____ Pay Range _____

Proposed Effective Date

Type of Hire

() New

() Promotional

Type of Appointment

() Permanent

() Temporary

DEPARTMENT APPROVAL:

Department Head

Date

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Employee Benefit Manager

Date

Finance Director

Date

ADMINISTRATIVE APPROVAL:

County Administrator

Date

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT:

DEPARTMENT HEAD:

SUPERVISOR:

POSITION INFORMATION:

Position Title

Position Number

Pay Grade

_____ Pay Range _____

Proposed Effective Date

Type of Hire

() New

() Promotional

Type of Appointment

() Permanent

() Temporary

DEPARTMENT APPROVAL:

Department Head

Date _____

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Employee Benefit Manager

Date _____

Finance Director

Date _____

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

Montgomery County Commission
Travel / Training Request Approval

Request # _____

Date: _____

Department: _____

Department Head: _____

Destination: _____

Departure Date: _____ Return Date: _____

Purpose of Travel: _____

Traveler (s) Name: 1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle Commercial Air
Private Vehicle Other (Specify) _____

Total (est.) Cost: _____ Advance Registration Required: _____

Fund Code: _____

Additional Comments: _____

Finance Review:

<i>To be completed by the Finance Department</i>	
Fund Code:	_____ (ex: 000-00000-000)
Description:	_____
Current Budget:	_____
Approved Requests:	_____
Budget Available:	_____
Current Requests:	_____
Budget Balance:	_____

Finance Director

Date _____

Commission Approval:

County Administrator

Date _____

Montgomery County Commission
Travel / Training Request Approval

Request # _____

Date: _____

Department: _____

Department Head: _____

Destination: _____

Departure Date: _____

Return Date: _____

Purpose of Travel: _____

Traveler (s) Name: 1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle
Private Vehicle

Commercial Air
Other (Specify) _____

Total (est.) Cost: _____

Advance Registration Required: _____

Fund Code: _____

Additional Comments: _____

Finance Review:

<i>To be completed by the Finance Department</i>	
Fund Code:	_____ (ex: 000-00000-000)
Description:	_____
Current Budget:	_____
Approved Requests:	_____
Budget Available:	_____
Current Requests:	_____
Budget Balance:	_____

Finance Director

Date _____

Commission Approval: _____

County Administrator

Date _____

Montgomery County Commission
Travel / Training Request Approval

Request # _____

Date: _____

Department: _____

Department Head: _____

Destination: _____

Departure Date: _____ Return Date: _____

Purpose of Travel: _____

Traveler (s) Name: 1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle Commercial Air
Private Vehicle Other (Specify) _____

Total (est.) Cost: _____ Advance Registration Required: _____

Fund Code: _____

Additional Comments: _____

Finance Review:

<i>To be completed by the Finance Department</i>	
Fund Code:	_____ (ex: 000-00000-000)
Description:	_____
Current Budget:	_____
Approved Requests:	_____
Budget Available:	_____
Current Requests:	_____
Budget Balance:	_____

Finance Director

Date _____

Commission Approval:

County Administrator

Date _____

Montgomery County Commission
Travel / Training Request Approval

Request # _____

Date: _____

Department: _____

Department Head: _____

Destination: _____

Departure Date: _____ Return Date: _____

Purpose of Travel: _____

Traveler (s) Name: 1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle Commercial Air
Private Vehicle Other (Specify) _____

Total (est.) Cost: _____ Advance Registration Required: _____

Fund Code: _____

Additional Comments: _____

Finance Review:

<i>To be completed by the Finance Department</i>	
Fund Code:	_____ (ex: 000-00000-000)
Description:	_____
Current Budget:	_____
Approved Requests:	_____
Budget Available:	_____
Current Requests:	_____
Budget Balance:	_____

Finance Director

Date _____

Commission Approval:

County Administrator

Date _____