

Khristie Davis, Buyer II
khristiedavis@mc-ala.org
(334) 832-1267

Cynthia Hill, Buyer I
cynthiahill@mc-ala.org
(334) 832-2526

Tammy Turner, Buyer II
tammyturner@mc-ala.org
(334) 832-1603



PHYSICAL LOCATION

Montgomery County
Administrative Building, Annex III
101 S. Lawrence Street
Montgomery, AL 36104

PURCHASING DEPARTMENT

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

INVITATION TO BID

Montgomery County Park Grounds Maintenance

Bid Date:	Bid Number:	Return Quotation By:
September 2, 2020	51901-20B-024	September 16, 2020 10:00 a.m. CST

Please submit a sealed price quotation on the items listed herein. **(Faxed bids will not be accepted.)** The submissions will be received at the Purchasing Department Office, 101 S. Lawrence Street until the date and time shown above, and publicly opened as soon thereafter as practicable. If unable to quote, write "NO BID" and return.

Complete specifications on items not fully described can be obtained on request. Brand names and catalog numbers are used to indicate levels of quality. If you are unable to furnish an item as specified and desire to furnish a substitute, give full description of the item. Final determination as to equal quality of substitution will be made by the Purchasing Agent.

The Montgomery County Commission reserves the right to award this bid on an all or none basis; to refuse all bids; and to waive technicalities.

Questions regarding this bid should be directed to Tammy Turner, Buyer II, Purchasing Department, Montgomery County Administrative Building Annex III, 101 South Lawrence Street, Montgomery, Alabama, phone number (334) 832-1603.

Florence M. Cauthen
County Administrator and Purchasing Agent

GENERAL CONDITIONS AND INSTRUCTIONS

1. Bid Number 51901-20B-024 must appear on the outside of the bid envelope.
2. No oral, telephonic, facsimile, modifications or alternate bids will be considered. Bids from firms, individuals, or the same owners of separate companies submitting more than one bid will not be considered.
3. Three (3) no responses to invitation to bid will be reason for deletion of bidder's name from the bid list. Once deleted from bid list, bidder's name may be returned to bid list with a written request from the bidder.
4. Bidders must submit an original and one (1) copy of its bid. The attached bid form must be completed in its entirety, signed by an authorized agent of the company, and submitted with the bid response. **Bid forms that are not signed will be disqualified.**
5. All pricing shall be F.O.B., Montgomery, Alabama. Delivery will be to the office of the ordering department listed on the purchase order with all freight charges paid by the vendor. Freight cost will be included in the bid price.
6. Vendors having a place of business within the legal boundaries of Montgomery County shall be given a 5% preference over vendors located outside of the legal boundaries of Montgomery County.
7. The successful bidder awarded the contract must provide documentation of its enrollment in the e-verify program. A memorandum of understanding must be provided before a contract/purchase order is issued.
8. **The contract period will be for three (3) years, beginning October 1, 2020 and ending on September 30, 2023, unless cancelled by either party giving thirty (30) days written notice. All Prices are to remain firm during the contract period.**
9. Montgomery County Commission reserves the right to add other locations, as needed, during the contract period.
10. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution, any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama, governed by the laws of the State of Alabama.

11. If a bidder desires to protest a bid, a formal written protest shall be submitted to the Administrator/Purchasing Agent within five (5) working days before the bid opening or proposal due date or within five (5) working days after award. The formal written protest may be hand delivered to the Administrator's Office of the Montgomery County Commission and/or mailed to the Administrator/Purchasing Agent by registered certified mail. The bidder and/or his authorized agent or legal representative must sign the formal written protest, or it will not be accepted.

Failure to file the notice of protest within the time limit prescribed herein shall constitute a waiver of any protest to the bid and/or request for proposal process.

The formal written protest shall state with particularity the facts and law upon which the protest is based. Within 30 calendar days of receipt of the timely filed, formal written protest, the Administrator/Purchasing Agent shall issue a written decision with respect to the protest. Should the decision by the Administrator/Purchasing Agent be adverse to the bidder, the bidder may seek relief in accordance with the *Code of Alabama 41-16-31*.

12. The selected vendor agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of the successful vendor, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contract, its employees, agents and officers. The successful vendor agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suite at its sole expense. The successful vendor also agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.
13. The selected vendor affirms that it will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama for the duration of the agreement. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
14. The Montgomery County Commission is committed to increase participation by Minority and Women-Owned Businesses (M/WBs) in the procurement process in Montgomery County; to ensure equal opportunity for M/WBs to participate in the procurement process; to prohibit discrimination on the basis of race, color, religion, national origin, sex, age, disability, or veteran status in the procurement process; and to achieve a minimum of 30% participation by M/WBs in the procurement process in Montgomery County.

SCOPE OF WORK

Montgomery County Commission proposes to enter into a contract for maintenance of grounds at Montgomery County Parks.

SPECIAL PROVISIONS

**Vendors wishing to visit any of the parks or have questions contact
James Williams
Montgomery County Parks & Recreations Department
P.O. Box 1667, Montgomery, AL 36102-1667 Phone No. (334) 832-7181**

SPECIFICATIONS FOR GROUND MAINTENANCE

1. The Contractor shall furnish all labor, materials, equipment, and perform all work necessary to maintain the park grounds listed on the bid form.
2. Items of work shall include, but shall not be limited to mowing, edging, weed eating, blowing, removal of all clippings and leaves, litter and debris removal. Trash shall also be emptied as specified at each location sheet.
3. **In addition to the routine maintenance, contractor may be called upon for maintenance due to special events taking place at the parks/field.**
4. By submitting a bid, the Contractor certifies that he (she) has visited and visually inspected the sites in the bid document to fully verify the existing site conditions and scope of work required to professionally maintain subject grounds. The contractor is responsible for determining the required labor, material, and equipment quantities needed to prepare and submit subject bid for accomplishing this work.

VENDOR REQUIREMENTS

1. Contractor shall submit a monthly invoice in order to be paid for the work performed during a particular month. Monthly invoices shall be sent to:

**James Williams
Montgomery County Parks & Recreations Department
P.O. Box 1667, Montgomery, AL 36102-1667 Phone No. (334) 832-7181**

2. Bidder must attach to bid a copy of current City of Montgomery Business license and Montgomery County business license, if required by law, and shall be current on payment of all city and county sales taxes. **If vendor is not required to have a City of Montgomery**

Business license or a Montgomery County business license, vendor must specify why license is not required.

3. The Contractor shall obtain and pay for all licenses and permits required for the work, and shall comply with all applicable federal, state, and local law, statutes, ordinances, orders, rules, regulations, building codes, and other requirements of any and all governmental authorities and agencies having jurisdiction of the Property of the Work.
4. The Contractor's Commercial General, Automotive, Employers and Umbrella Liability Insurance shall be written for not less than limits of liability as follows:
 - a. Commercial General Liability

Bodily Injury and Property Damage	\$1,000,000 Each Occurrence
\$2,000,000 General Aggregate	
\$2,000,000 Products/Completed Operations Aggregate	
 - b. Comprehensive Automobile Liability

\$1,000,000 Each Person	
\$1,000,000 Each Occurrence	

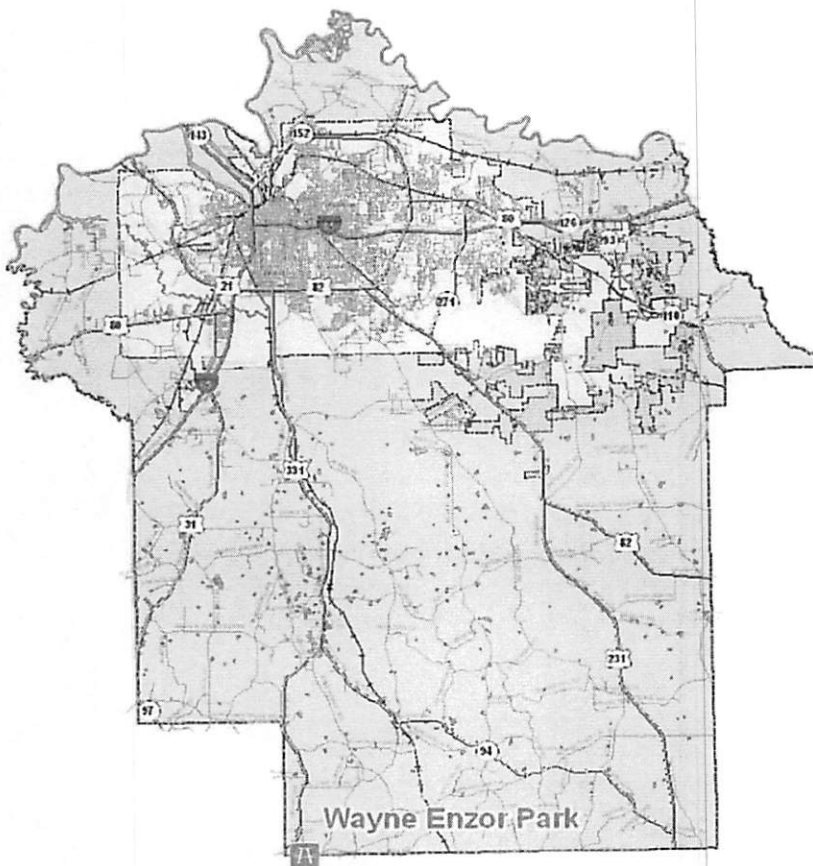
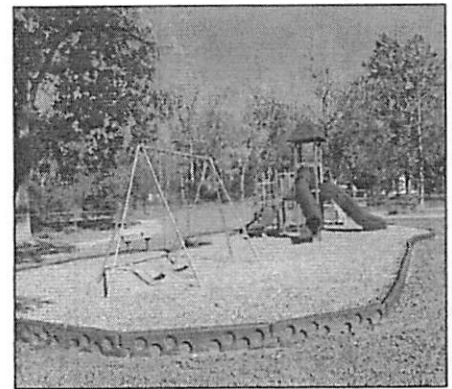
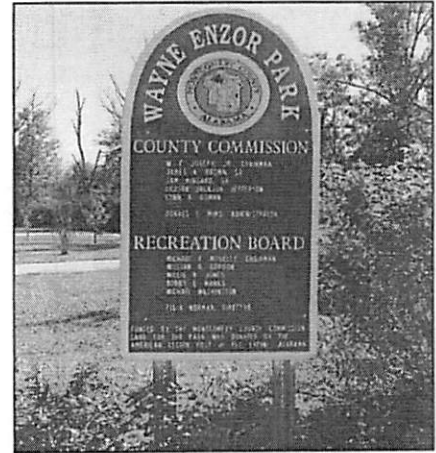
In addition, if a vendor employs more than five employees, vendor is required to have \$1,000,000 in Workers Compensation coverage per occurrence or statutory limits.

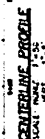
Wayne Enzor Park *Formerly LaPine Park*

Wayne Enzor Park was constructed in approximately 1998. The 3 acre park was built with County General funds

Amenities include:

- ¼ mile walking trail
- Playground
- Benches
- Grills
- Picnic Tables
- Pavilion (to be installed 2010)
- Exercise Stations (to be installed 2010)



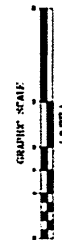
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Notes

- [illegible]

**A WALKING TRAIL
FOR
THE MONTGOMERY COUNTY COMMISSION
LAPINE, ALABAMA**

PREPARED BY
PROFESSIONAL ENGINEERS
821 S. MONROE STREET
MONTGOMERY, ALABAMA 36104
TELE (204) 242-7967 FAX (204) 242-7969



Ground Maintenance at Montgomery County's Wayne Enzor Park
Meriwether Trail
LaPine, Alabama

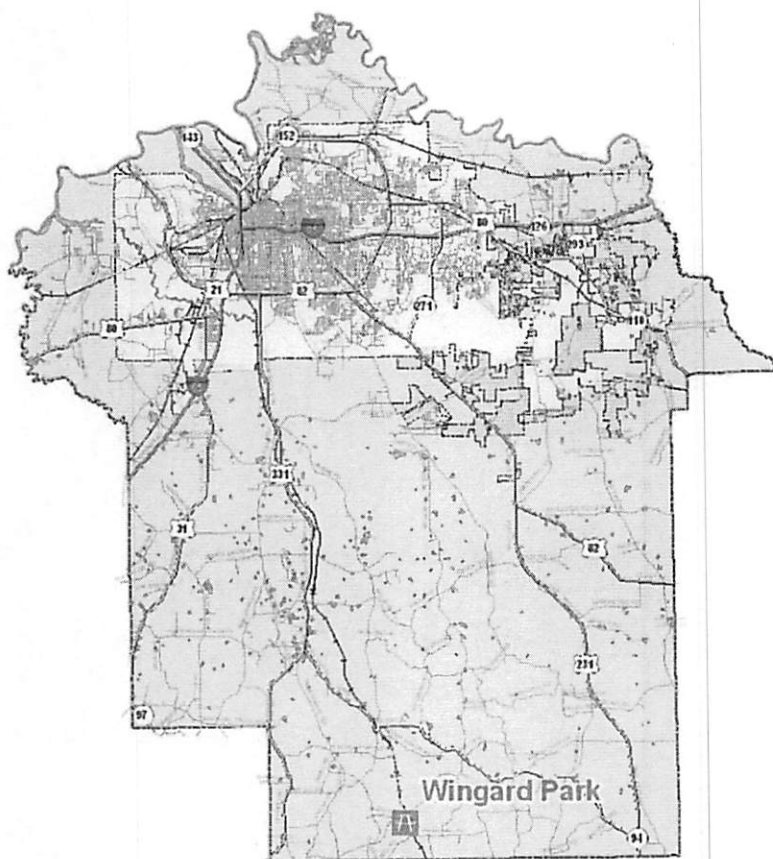
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total/Yr.
Mowing, Edging & Blowing. Every Other Week	1	1	2	2	4	4	4	4	4	2	2	1	31
Pine Straw & Mulch As needed				1						1			2
Service Trash Cans & Police Area Twice weekly or as needed	9	8	8	9	8	8	9	8	8	9	8	9	101
Total cost for annual maintenance at Wayne Enzor Park \$ _____													

Wingard Park *Formerly Grady Park*

Wingard Park was constructed in 2003. The 2 acre park was built with Land and Water Conservation Funds.

Amenities include:

- ¼ mile walking trail
- Playground
- Benches
- Grills
- Picnic Tables
- Pavilion

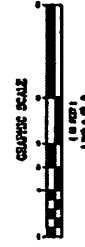
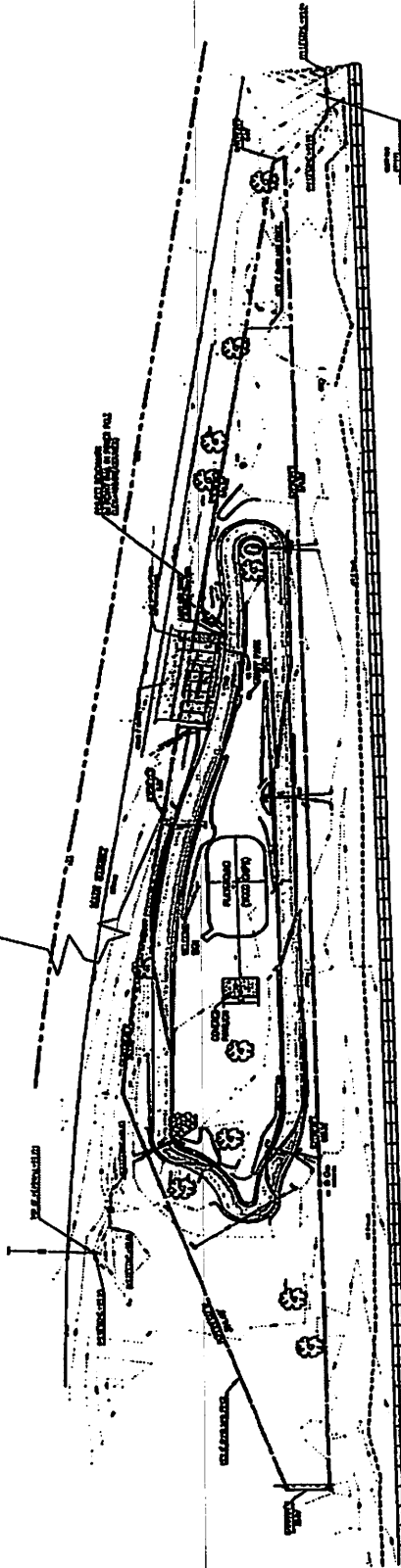




LEGEND

DESCRIPTION	SYMBOL	NOTES
APPROX. 1	[Symbol]	
CONTOUR	[Symbol]	
SPOT ELEVATION	[Symbol]	
CONCRETE	[Symbol]	
LOW DRAIN LANE	[Symbol]	
CONCRETE SIDEWALK	[Symbol]	
CONCRETE DRIVE	[Symbol]	
PROPERTY LINE	[Symbol]	

S.W. CORNER OF THE S.E. 1/4
OF THE N.E. 1/4 OF SEC. 25, T12N, R18E



GRADY COMMUNITY PARK
DEVELOPMENT

AS-BUILT DRAWING



PROFESSIONAL
ENGINEERING
CONSULTANTS
INC.

222 SOUTH MONTGOMERY ST.
MONTGOMERY
ALABAMA

DATE	10-10-01
BY	J. B. B.
CHECKED BY	J. B. B.
DATE	10-10-01
BY	J. B. B.
CHECKED BY	J. B. B.
DATE	10-10-01
BY	J. B. B.
CHECKED BY	J. B. B.
DATE	10-10-01
BY	J. B. B.
CHECKED BY	J. B. B.

102

102

Ground Maintenance at Montgomery County's Wingard Park
Ramer-Grady Road
Grady, Alabama

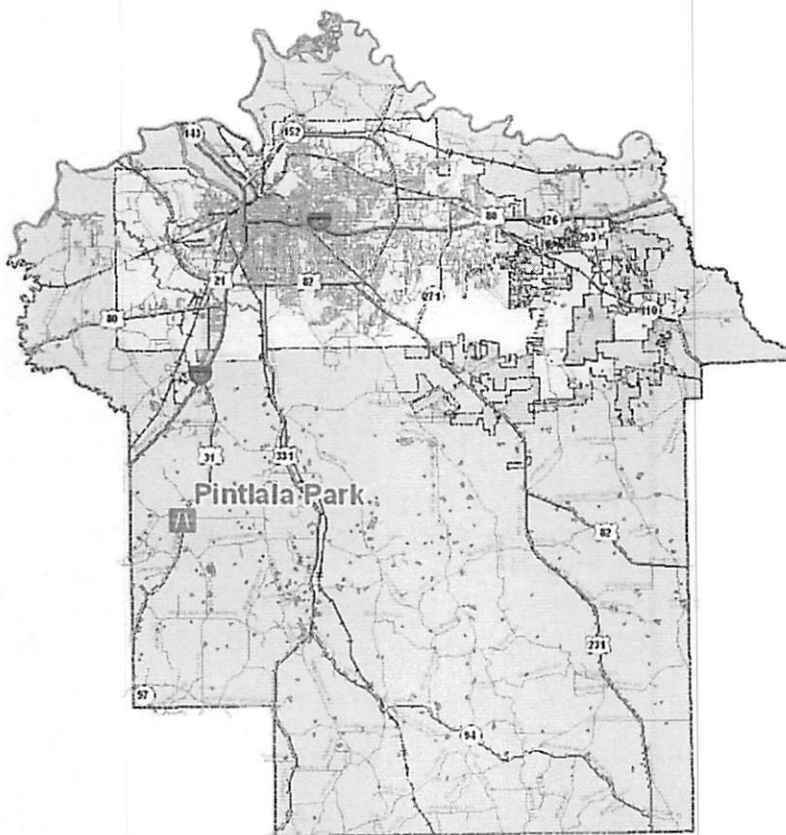
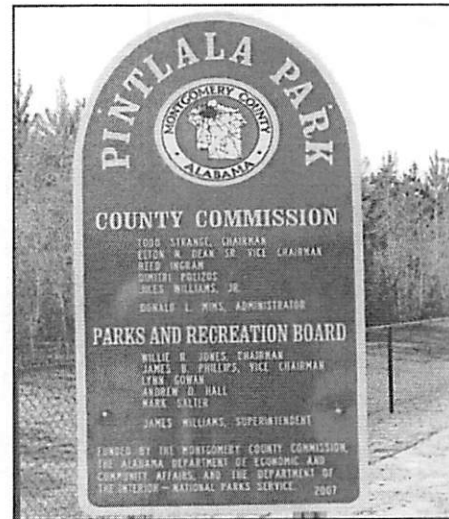
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total/Yr.
Mowing, Edging & Blowing. Every Other Week	1	1	2	2	4	4	4	4	4	2	2	1	31
Pine Straw & Mulch As needed				1						1			2
Service Trash Cans & Police Area Twice weekly or as needed	9	8	8	9	8	8	9	8	8	9	8	9	101
Total cost for annual maintenance at Wingard Park \$ _____													

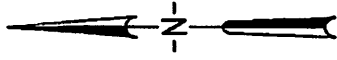
Pintlala Park

Pintlala Park was constructed in 2007. The 2.5 acre park was built with Recreational Trail Program funds. Area residents requested that the park remain passive.

Amenities include:

¼ mile walking trail
Benches





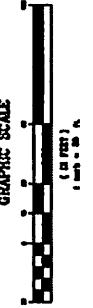
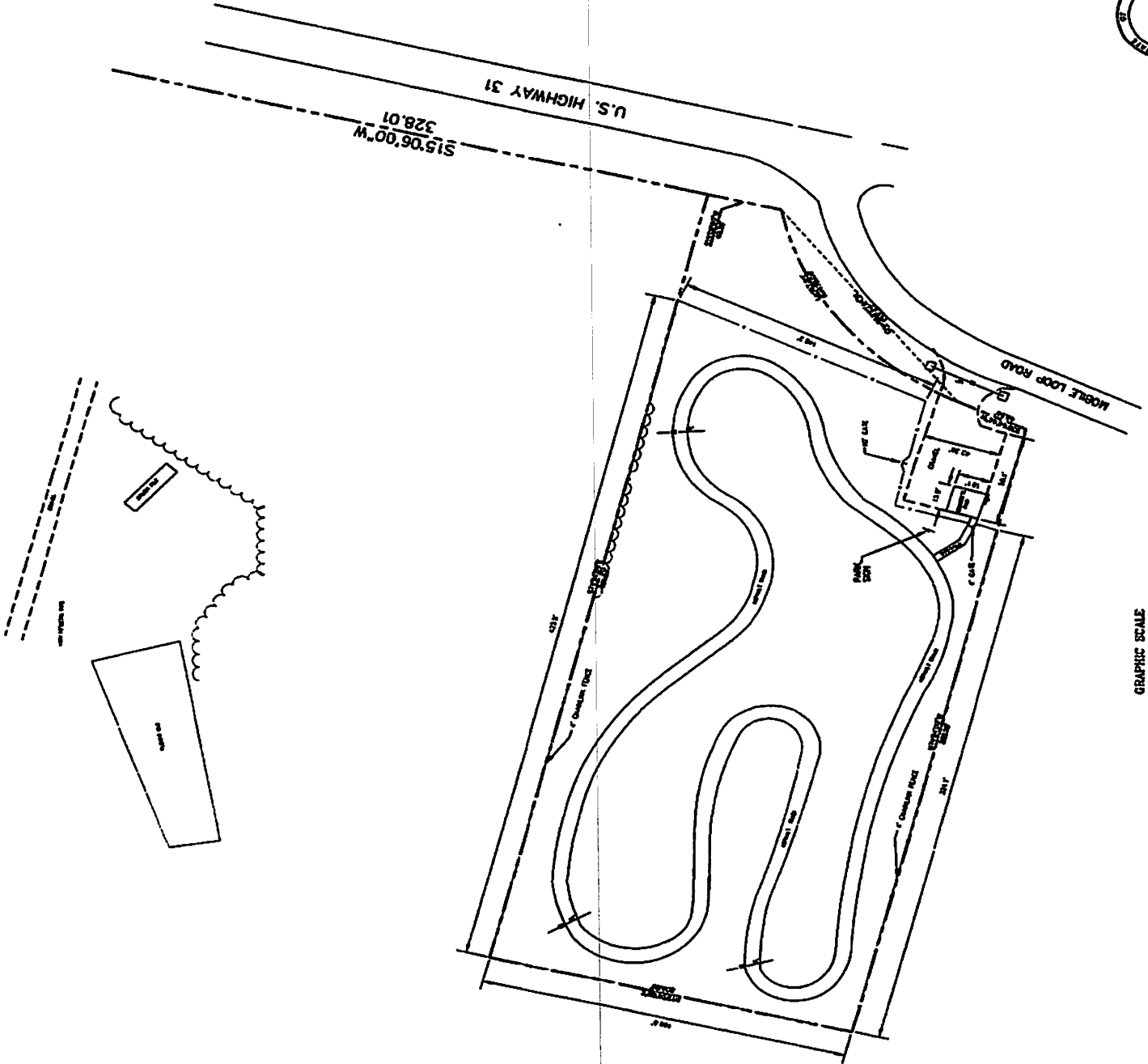
LEGEND

DESCRIPTION	SYMBOL
ASPHALT PAVEMENT	
STONE DRAIN LINE	
CANAL	
PARKING SIGN	
WOODS LINE	
FENCE	

FLATWOOD AND PINTALA
COMMUNITY PARK DEVELOPMENTS
PROJECT NO. 06-RT-53-005
MONTGOMERY COUNTY, ALABAMA

AS-BUILT SURVEY

PROFESSIONAL ENGINEERING CONSULTANTS LLC
828 S. MONROVUE ST.
MONTGOMERY, ALABAMA
PH(934) 262-7307 FAX (934) 888-7309
DATE: 11-20-07



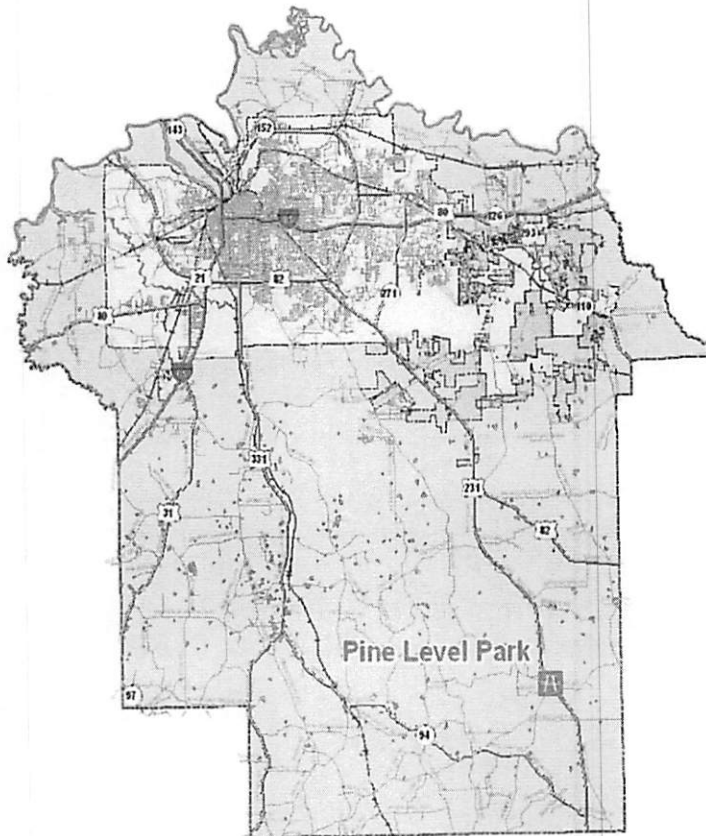
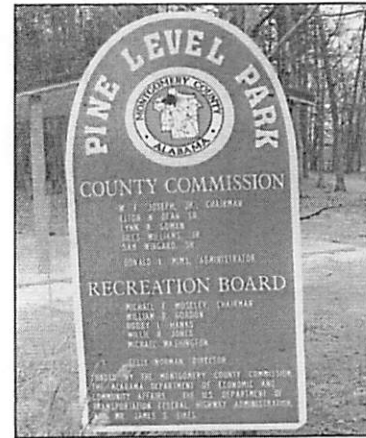
Ground Maintenance at Montgomery County's Pintlala Park
Pintlala, AL

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total/Yr.
Mowing, Edging & Blowing. Every Other Week	1	1	2	2	4	4	4	4	4	2	2	1	31
Pine Straw & Mulch As needed				1						1			2
Service Trash Cans & Police Area Twice weekly or as needed	9	8	8	9	8	8	9	8	8	9	8	9	101
Total cost for annual maintenance at Pintlala Park \$ _____													

Pine Level Park was constructed in 2000.
The 10 acre park was built with Recreational
Trails Program funds.

Amenities include:

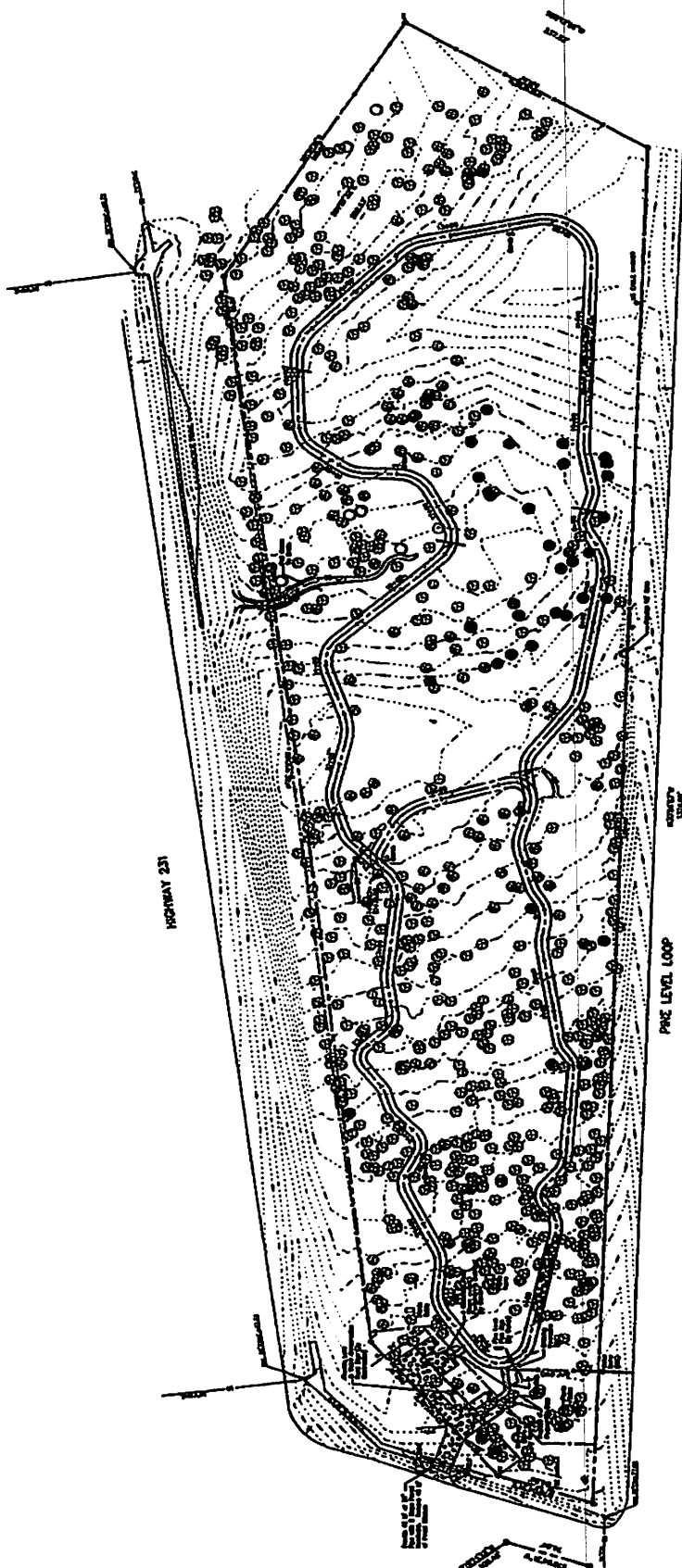
½ mile walking trail
Benches
Pavilion
Picnic Tables
Grills



SITE PLAN

FOIE LEVEL MULTI-USE TRAIL
PROJECT NO. 99-R1-Y35-009
INTEGRITY STATE, CALIFORNIA

PROFESSIONAL ENGINEERING CONSULTANTS INC.
205 S. WILSON ST
MONTGOMERY, ALABAMA
901(304) 862-7707 FAX (204) 862-7700



It is not unusual for the Federal Reserve to conduct a "stress test" of the financial system. The Fed's stress tests are designed to assess the ability of financial institutions to withstand a severe economic downturn. The Fed's stress tests are conducted annually, and the results are made public. The Fed's stress tests are designed to assess the ability of financial institutions to withstand a severe economic downturn. The Fed's stress tests are conducted annually, and the results are made public. The Fed's stress tests are designed to assess the ability of financial institutions to withstand a severe economic downturn. The Fed's stress tests are conducted annually, and the results are made public.

0H3037

[illegible]

Ground Maintenance at Montgomery County's Pine Level Park
Hwy 231, Across from Sikes & Kohn Mall
Pine Level, Alabama

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total/Yr.
Mowing, Edging & Blowing. Every Other Week	1	1	2	2	4	4	4	4	4	2	2	1	31
Pine Straw & Mulch As needed				1						1			2
Service Trash Cans & Police Area Twice weekly or as needed	9	8	8	9	8	8	9	8	8	9	8	9	101
Total cost for annual maintenance at Pine Level Park \$ _____													

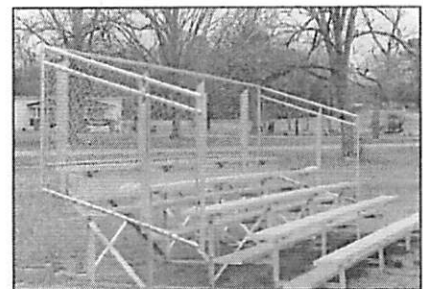
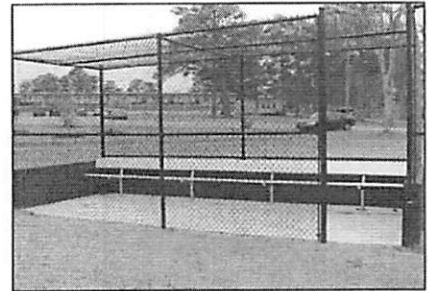
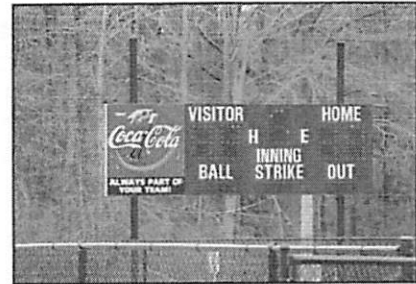
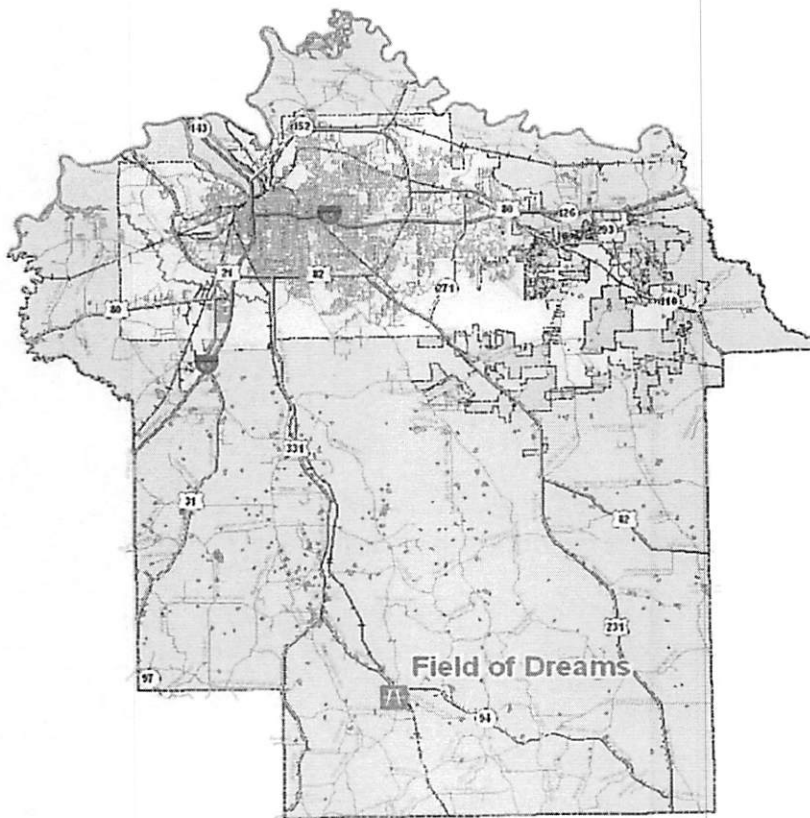
Field of Dreams

Field of Dreams baseball field was constructed in 2007.

Amenities in this site include:

Dugout
Back Stop
Concession Stand
Score Board
Bleachers

Visitors to this park also have access to Ramer Park, that is located within walking distance of the ball field.



Ground Maintenance at Montgomery County's Field of Dreams
Dunbar-Ramer School, Softball Field
Ramer, Alabama

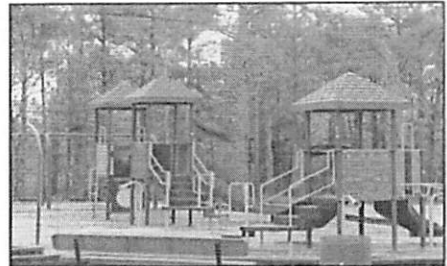
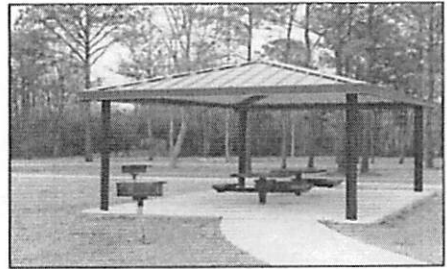
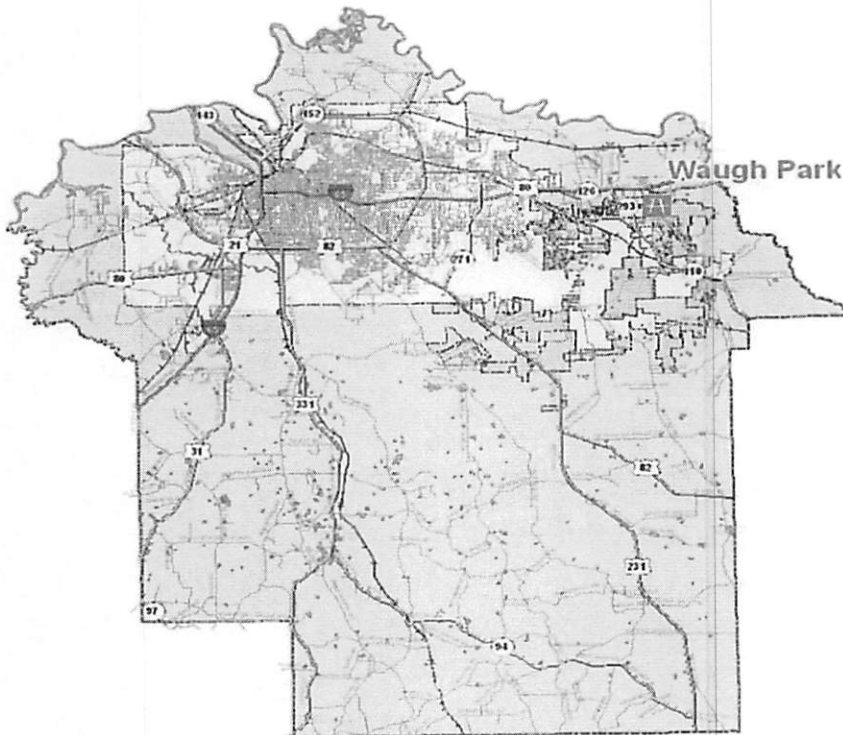
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total/Yr.
Mowing, Edging & Blowing. Every Other Week	1	1	2	2	4	4	4	4	4	2	2	1	31
Pine Straw & Mulch As needed				1						1			2
Service Trash Cans & Police Area Twice weekly or as needed	4	4	4	4	5	5	5	5	4	4	4	4	52
Total cost for annual maintenance at Field of Dreams \$ _____													

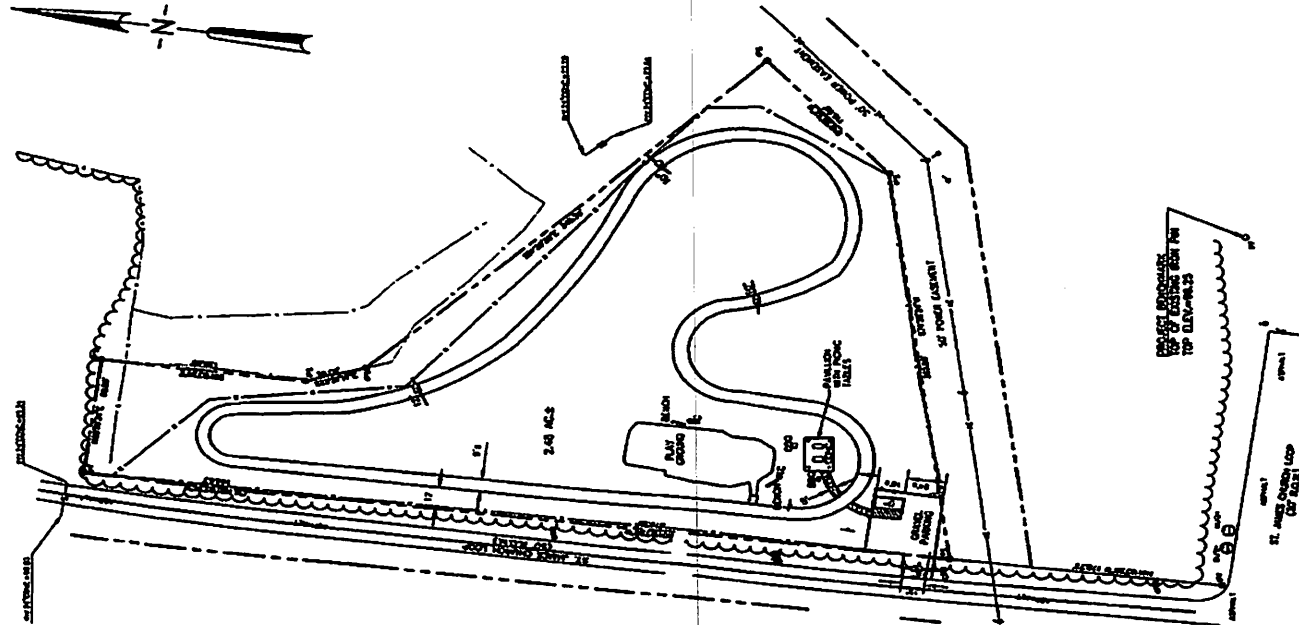
Waugh Park

Waugh Park was constructed in 2005. The 2 acre park was built with Land and Water Conservation Funds

Amenities include:

¼ -mile walking trail
Playground
Benches
Grills
Picnic Tables
Pavilion





LEGEND

DESCRIPTION	SYMBOL
CONCRETE	
ASPHALT PAVEMENT	
STONE DRIVE LANE	
CLUSTERS (ADJACENT)	
PERCH POLE	
CUT LINE	
BRUSH	
WOODS LINE	
IRON PIPE FOUND	
FOUND	
MAIL BOX	
CURBLINE	
IRON PIPE SET	
PROPERTY LINE	
TRUCK CURB	
SOIL	

NOTES:
1. THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING RECORDS. THE EXISTING UTILITIES SHOWN ARE NOT TO BE CONSIDERED AS GUARANTEED. THE EXISTING UTILITIES SHOWN ARE NOT TO BE CONSIDERED AS GUARANTEED. THE EXISTING UTILITIES SHOWN ARE NOT TO BE CONSIDERED AS GUARANTEED.



WAUCH COMMUNITY PARK DEVELOPMENT
PROJECT NO. 03-14-029
PREPARED BY: JAMES L. WAUCH
REGISTERED PROFESSIONAL ENGINEER
NO. 11-1-45
DATE: 11-1-45
SHEET 1 OF 1

Ground Maintenance at Montgomery County's Waugh Park

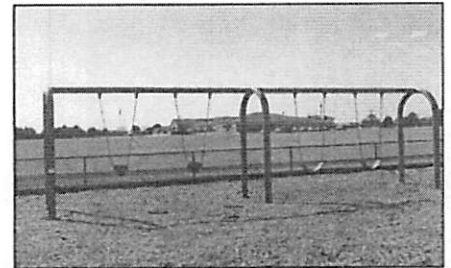
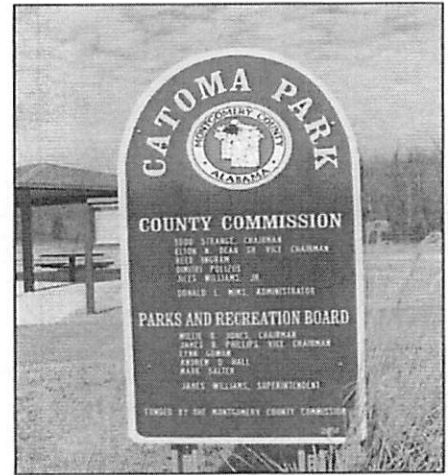
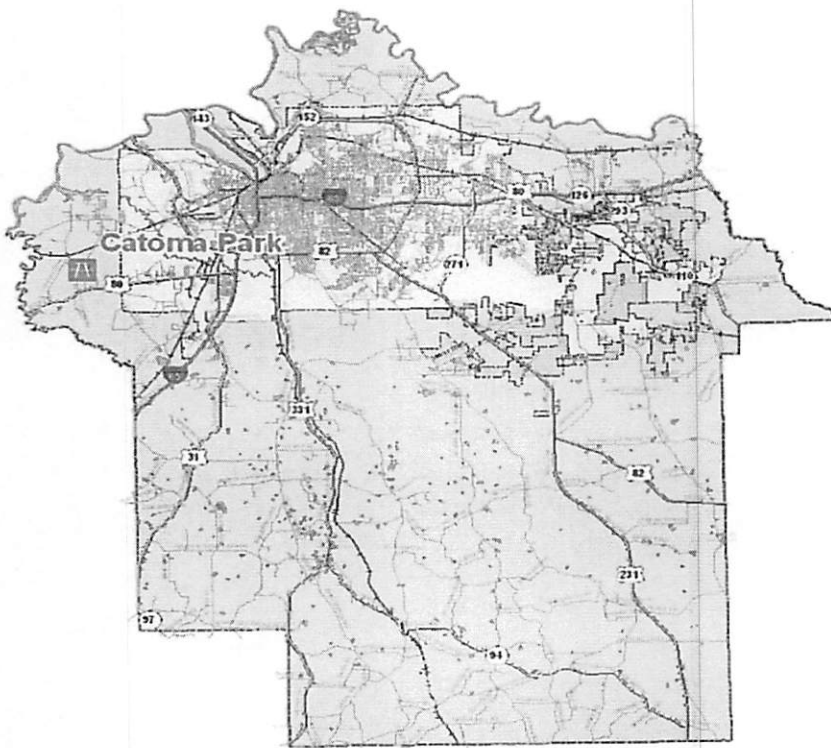
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total/Yr.
Mowing, Edging & Blowing. Every Other Week	1	1	2	2	4	4	4	4	4	2	2	1	31
Pine Straw & Mulch As needed				1						1			2
Service Trash Cans & Police Area Twice weekly or as needed	4	4	4	4	5	5	5	5	4	4	4	4	52
Total cost for annual maintenance at Waugh Park \$ _____													

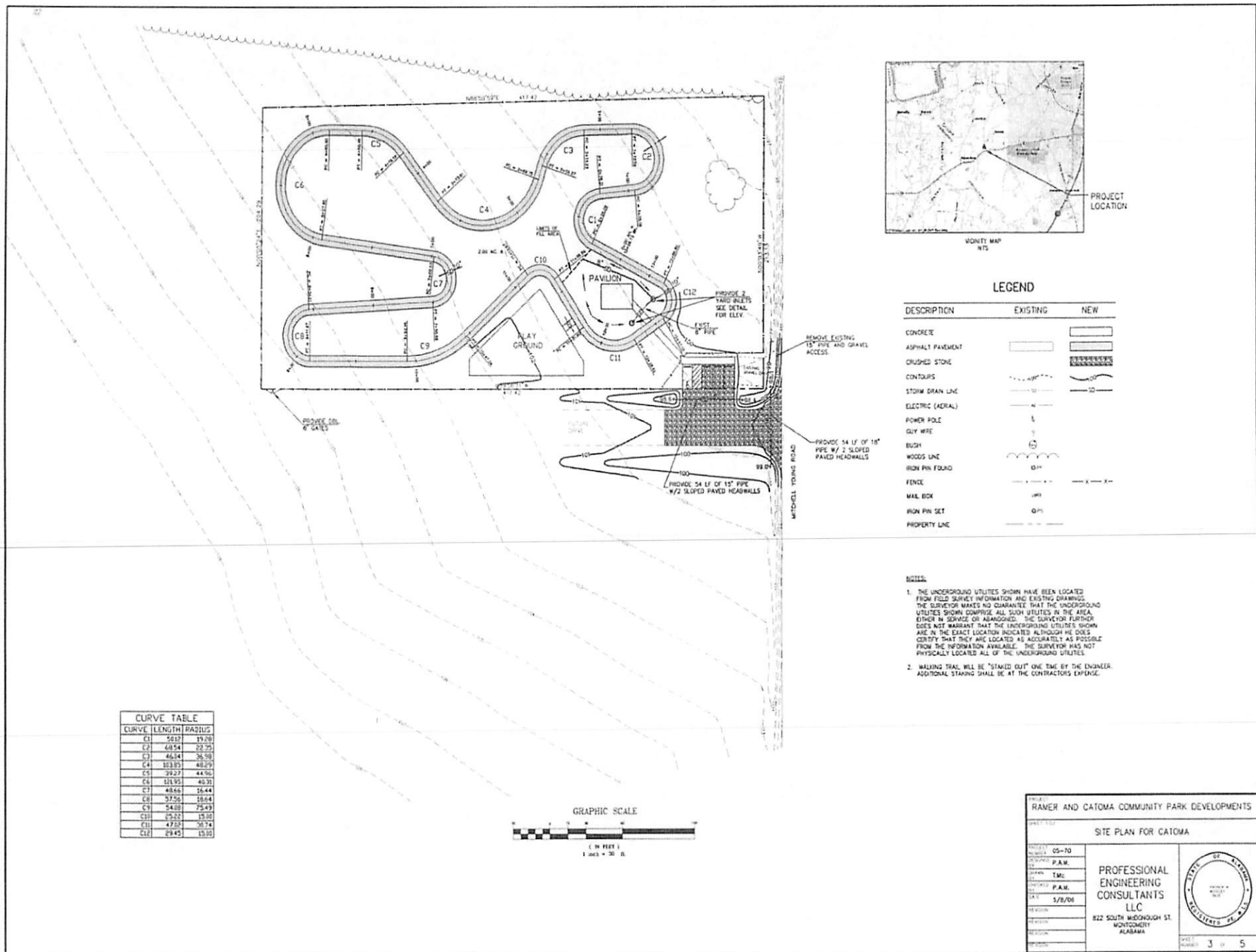
Catoma Park

Catoma Park was constructed in 2007. The 2 acre park was built with County General funds.

Amenities include:

¼ mile walking trail
Playground
Benches
Grills
Picnic Tables
Pavilion





Ground Maintenance at Montgomery County's Catoma Park
Montgomery, AL

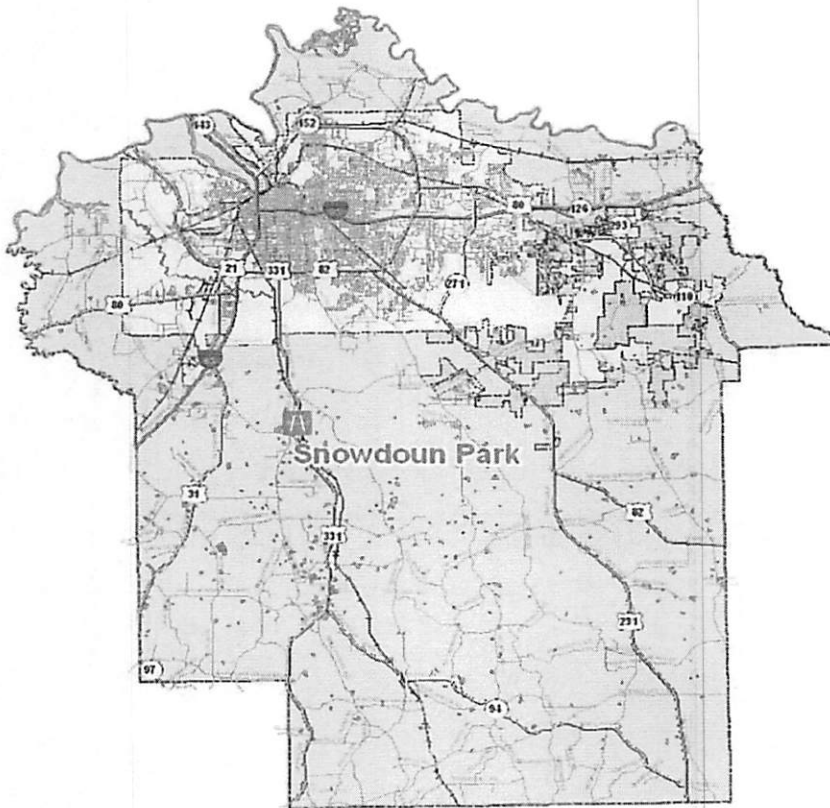
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total/Yr.
Mowing, Edging & Blowing. Every Other Week	1	1	2	2	4	4	4	4	4	2	2	1	31
Pine Straw & Mulch As needed				1						1			2
Service Trash Cans & Police Area Twice weekly or as needed	9	8	8	9	8	8	9	8	8	9	8	9	101
Total cost for annual maintenance at Catoma Park \$ _____													

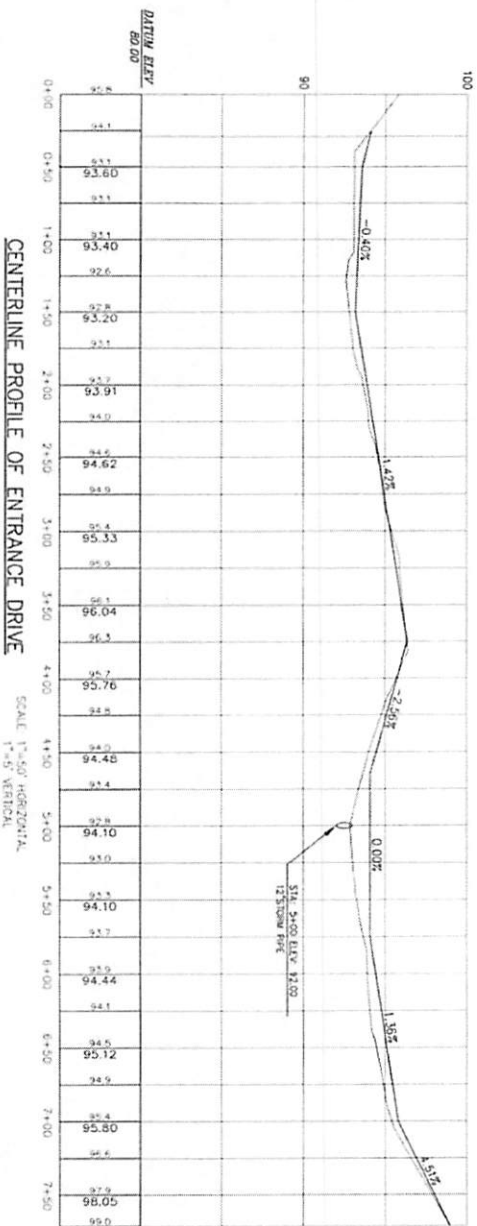
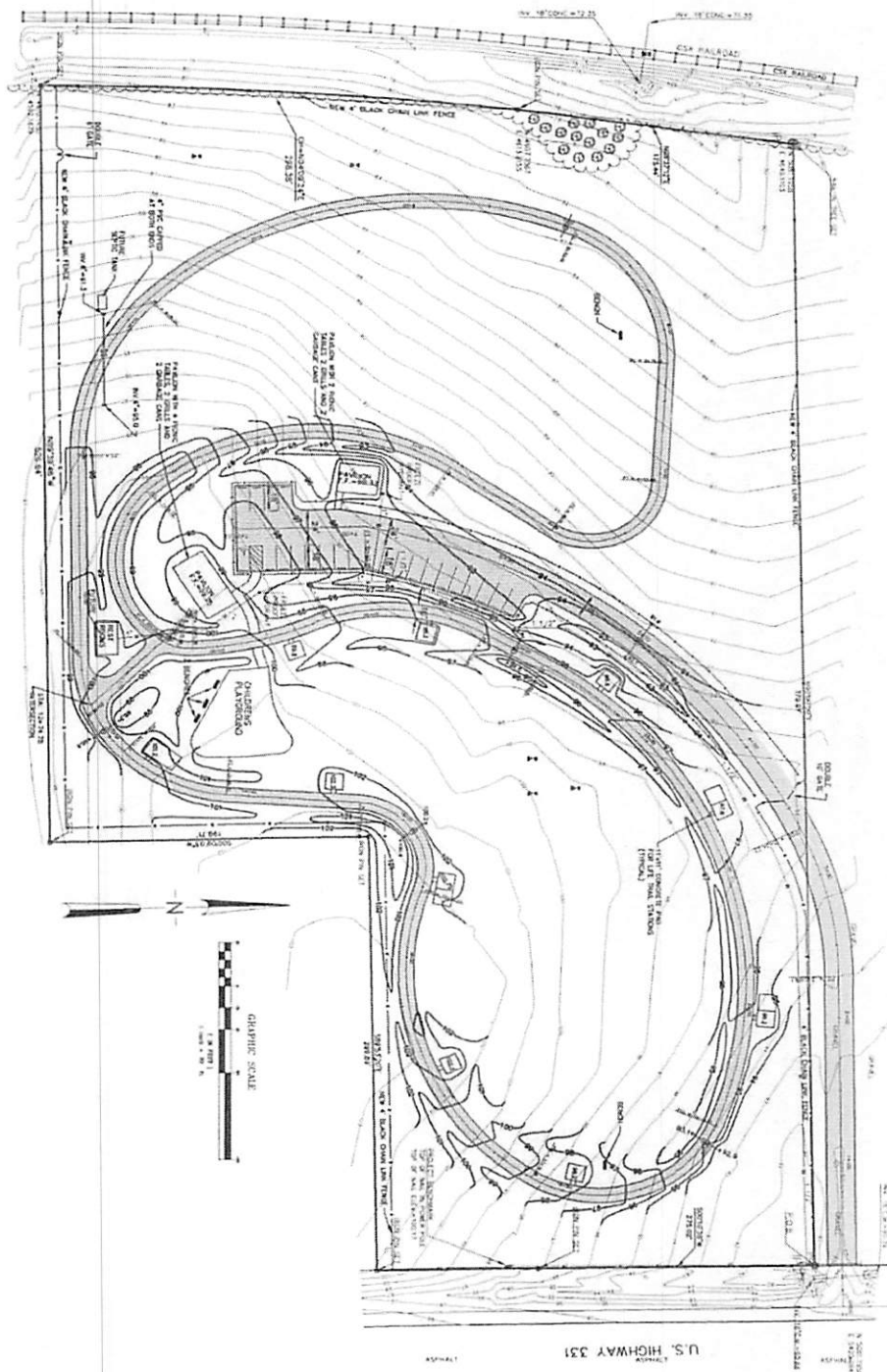
Snowdown Park

Snowdown Park began construction in Summer 2008 . The 7.42 acre park is funded by Recreational Trail Program funds.

Future amenities will include:

½ mile walking trail
Playground
Benches
Grills
Picnic Tables
Pavilions
Life Fitness Stations
Restrooms





PROJECT INFORMATION	
PROJECT NO.	08-RT-54-007
PROJECT NAME	SINAGROON COMMUNITY PARK
DATE	10/1/08
BY	W. J. B. / J. L. B.
CHECKED BY	W. J. B. / J. L. B.
APPROVED BY	W. J. B. / J. L. B.
SCALE	1" = 40' HORIZONTAL 1" = 5' VERTICAL
SHEET 1 OF 2	

LEGEND	
DESCRIPTION	EXISTING
CONCRETE PAVEMENT	---
ASPHALT PAVEMENT	---
GRAVEL	---
GRASS	---
WATER	---
POWER LINE	---
TELEPHONE LINE	---
RAILROAD	---
ROAD	---
PROPOSED IMPROVEMENTS	---
CONCRETE PAVEMENT	---
ASPHALT PAVEMENT	---
GRAVEL	---
GRASS	---
WATER	---
POWER LINE	---
TELEPHONE LINE	---
RAILROAD	---
ROAD	---

**Ground Maintenance at Montgomery County's Snowdoun Park
and Snowdoun Water Authority**

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total/Yr.
Mowing, Edging & Blowing. Every Other Week	1	1	2	2	4	4	4	4	4	2	2	1	31
Pine Straw & Mulch As needed				1						1			2
Service Trash Cans & Police Area Twice weekly or as needed	9	8	8	9	8	8	9	8	8	9	8	9	101
Total cost for annual maintenance at Snowdoun Park and Snowdoun Water Authority \$ _____													

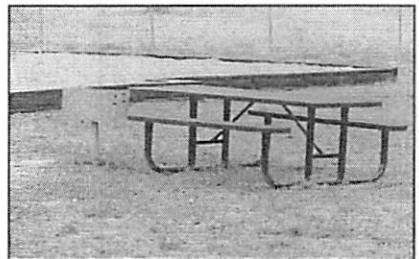
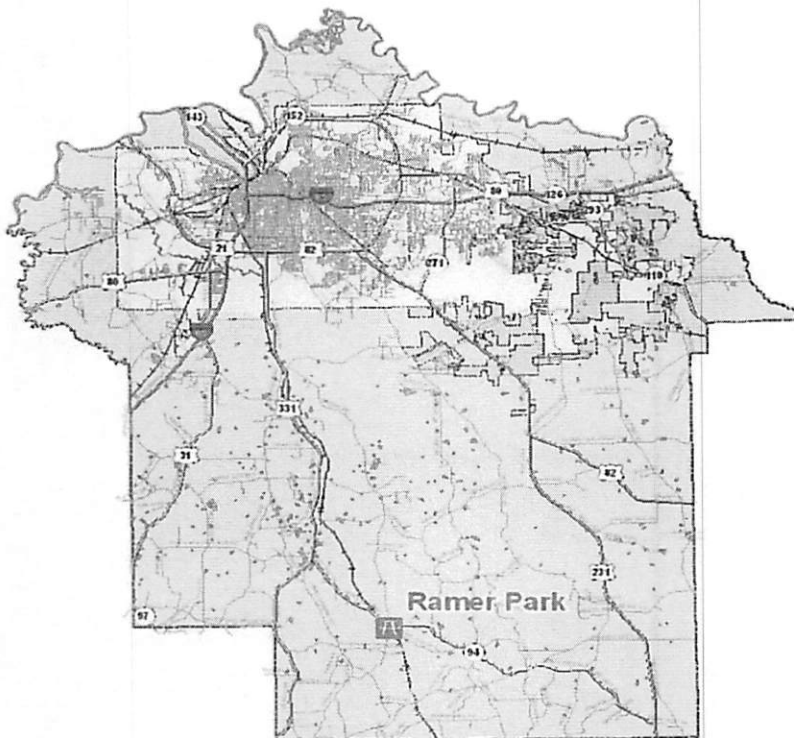
Ramer Park

Ramer Park was constructed in 1995. The 2.5-acre park was built with County General funds.

Amenities in this site include:

Playground
Benches
Grill
Picnic Tables
¼ mile walking trail
Pavilion (to be installed 2010)

The 1/4 mile walking trail was added on to the park in 2007. Visitors to this park also have access to the County ball field, "Field of Dreams", which is located within walking distance of the park site.



Ground Maintenance at Montgomery County's Ramer Park
Ramer, AL

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total/Yr.
Mowing, Edging & Blowing. Every Other Week	1	1	2	2	4	4	4	4	4	2	2	1	31
Pine Straw & Mulch As needed				1						1			2
Service Trash Cans & Police Area Twice weekly or as needed	9	8	8	9	8	8	9	8	8	9	8	9	101
Total cost for annual maintenance at Ramer Park \$ _____													

Ground Maintenance at Montgomery County Activity Center
 (approximately 19 acres, including three athletic fields)
 147 Old School House Road
 Grady, AL 36036

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total/Yr.
Mowing, Edging & Blowing. Every Other Week	1	1	2	2	4	4	4	4	4	2	2	1	31
Total cost for annual maintenance at Montgomery County Activity Center \$ _____													

Item	Quantity	Location	Total Cost
1-1	1 Job	Wayne Enzor Park; Meriwether Trail, LaPine, AL 3 Acres	\$ _____ Annual
1-2	1 Job	Wingard Park; Ramer –Grady Road, Grady 2 Acres	\$ _____ Annual
1-3	1 Job	Pintlala Park Hwy 31 2.5 Acres	\$ _____ Annual
1-4	1 Job	Pine Level Park Hwy 231, Across from Sikes & Kohn Mall 10 Acres	\$ _____ Annual
1-5	1 Job	Softball Field: Field of Dreams; Dunbar- Ramer School; Ramer, AL	\$ _____ Annual
1-6	1 Job	Waugh Park St. James Loop 2 Acres	\$ _____ Annual
1-7	1 Job	Catoma Park Mitchell –Young Rd. 2 Acres	\$ _____ Annual

1-8	1 Job	Snowdoun Park and Snowdoun Water Authority 11.82 Acres	\$ _____ Annual
1-9	1 Job	Ramer Park 2.5 Acres	\$ _____ Annual
1-10	1 Job	Montgomery County Activity Center Approximately 19 acres, including three athletic fields	\$ _____ Annual

Total Cost of Annual Ground Maintenance for all locations \$ _____

Company Name _____

Federal I.D. # _____

Mailing Address _____

Phone Number _____

Email Address _____

Quote F.O.B. _____

Terms of Payment _____

Delivery Date _____

Official Signature

Printed Name and Title