

MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

JUNE 1, 2020

INFORMATION SESSION

Chairman Dean called the meeting to order at 8:30 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Singleton. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

PRESENTATION BY DIRECTOR CHRISTINA THORNTON WITH THE CITY/COUNTY EMERGENCY MANAGEMENT AGENCY

Director Christina Thornton with the City/County Emergency Management Agency gave the current statistics for Montgomery regarding COVID-19 cases. She stated that over the last 14 days, there have been 162 new cases. Ms. Thornton said that we need to continue to encourage personal hygiene by washing our hands with soap and water frequently or using hand sanitizer. She noted that wearing masks in public places is recommended but not mandatory. Ms. Thornton said that if a person is sick or has underlying health conditions, they should stay home. She noted that EMA and CareHere are working together to expedite appointments for sick employees. The Commission thanked Ms. Thornton for keeping them updated.

COMMENTS FROM INTERIM ADMINISTRATOR CAUTHEN

Interim Administrator Cauthen briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSION BY THE COMMISSION

Chairman Dean, Vice Chairman Walker, Commissioner Harris, Commissioner Sankey and Commissioner Singleton requested to add additional items to the miscellaneous appropriations for designated revenue accounts that were on the agenda.

PRESENTATION BY SHERIFF DERRICK CUNNINGHAM

Sheriff Derrick Cunningham requested the allocation of one Corrections Officer Sergeant and related Position Fill Request. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham said that he had emailed the Commissioners estimates for the banker's window at Annex 2 so that the Sheriff's Office could continue to conduct business if the Courthouses must shut down again. He said that the is cost approximately \$20,000 and the expense is a reimbursable item through the CARES Act.

Probate Judge J C Love, III, stated that he would like to install a banker's window at the downtown office as well. Chairman Dean stated that the satellite office on Mobile highway has a drive-up window and inquired if it is being used. Judge Love stated that it is not being used, but he would see if it can be.

Sheriff Cunningham clarified that he is requesting a walk-up window, not a drive through window.

PRESENTATION BY PARKS & RECREATION DIRECTOR JAMES WILLIAMS AND PRESIDENT ANN SIKES WITH THE MONTGOMERY EDUCATION FOUNDATION

Parks & Recreation Director James Williams thanked the Commission for its support of the County parks. He said that he has received positive feedback from residents who continue to use the parks during Covid-19. Mr. Williams briefed the Commission regarding the 2020 Parks & Recreation Summer Program and noted that all swimming programs are cancelled at this time. The County is partnering with the YMCA to provide brown bag lunches at several Community Centers. Two staff members with CDL licenses will deliver curb side lunches to the youth. Mr. Williams said the Parks and Rec will have virtual summer program workshops.

Mr. Williams introduced President Ann Sikes with the Montgomery Education Foundation. Ms. Sikes showed a video about the "MGM Reads 30" Campaign and briefed the Commission regarding the virtual reading initiative that will encourage families to read for 30 minutes each day. The Foundation will provide book kits to students and produce videos of community leaders reading. Ms. Sikes thanked the Commission for its support of this campaign.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake presented a request from Bowman Brothers, LLC, and the Estate of John S. Bowman to vacate a portion of Federal Road from the Lowndes County line northeasterly approximately 0.56 mile. The Commission agreed to place this item on the Commission agenda after the required four-week advertisement for the public hearing is completed.

He also advised the Commission that Asphalt Contractors, Inc., had completed paving in the Open Acres community and is paving in the Flatwood community. They will work in the Rolling Acres community, Hope Hull Drive, and Sugarberry Lake Road next.

PRESENTATION BY CHIEF REVENUE CLERK ALLYSON HOLLAND VIA
CONFERENCE CALL

Chief Revenue Clerk Allyson Holland briefed the Commission regarding a Contract for Professional Services with Dominion Resources, LLC, regarding the 2019 Tax Year Tax Sale. After discussion, the Commission agreed to place this item on the next agenda.

EXECUTIVE DIRECTOR ASHLEY LEDBETTER WITH THE MONTGOMERY AREA
BUSINESS COMMITTEE FOR THE ARTS

Executive Director Ashley Ledbetter with the Montgomery Area Business Committee for the Arts invited the Commission to the 34th Anniversary of the Business in the Arts Awards Luncheon on Thursday, November 5th at 11:45 am. at the Renaissance. Ms. Ledbetter presented the 2019 Business in the Arts Award, which is a pen and ink drawing by Melissa Tubbs that commemorated the State of Alabama's bicentennial celebration.

Ms. Ledbetter thanked the Commission for its support of the Committee of the Arts and requested renewal of the 2020 Membership, which is \$2,200. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CHIEF ADMINISTRATOR RHONDA CAPE VIA CONFERENCE
CALL

Chief Administrator Rhonda Cape briefed the Commission regarding Continuation of Previous Grant with ADECA, for the Violence Against Women Prosecution Unit Project and Resolution of Applicant for Matching Funds. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY GENERAL SERVICES DIRECTOR LAMAR ALLEN

General Services Director Lamar Allen presented a Bid Award to Liberty Construction Co., LLC, for electrical/plumbing upgrades for the Montgomery County Youth Facility. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY MANAGER OF PUBLIC AFFAIRS HANNAH HAWK

Manager of Public Affairs Hannah Hawk informed the Commission that she has returned to work from maternity leave.

COMMENTS FROM INTERIM ADMINISTRATOR CAUTHEN

Interim Administrator Cauthen briefed the Commission regarding the appointment of a Montgomery County Commissioner to the ACCA Legislative Committee. Commissioner Harris stated that he currently serves on this Committee. Commissioner Singleton nominated Commissioner Harris for another term. After discussion, the Commission agreed to place this appointment on the next agenda.

Interim Administrator Cauthen presented travel requests from Personnel for local travel in August 2020 and from Tax and Audit for training in July required for ongoing certification. She informed the Commission that the Sheriff's Office and Detention Facility have asked for guidance on upcoming travel required for certification and other travel deemed necessary by Sheriff Cunningham. Interim Administrator Cauthen requested the Commission to advise if there are exceptions to the travel ban and the process for approval of those exceptions. After discussion, the Commission agreed to place these two Travel Requests on the next agenda.

The Commission agreed that all future Travel Requests should be presented to them for review.

Interim Administrator Cauthen informed the Commission that two regularly scheduled County blood drives for 2020 have been cancelled because of COVID-19. She requested that an employee who gives blood during the remainder of the calendar year and presents proof of donation from the collecting agency be eligible to receive four hours of annual leave for each donation of blood, up to a maximum of either hours. After discussion, the Commission agreed with her request.

Interim Administrator Cauthen provided information from the Alabama Department of Finance regarding Guidance for State Territorial, Local, and Tribal Governments and Frequently Asked Questions regarding the Federal Coronavirus Relief Fund reimbursement.

Director of Risk Management Holly Leverette provided a proposed Covid-19 Quick Reference Guide regarding procedures that must be followed in relation to Covid-19 and requested approval to distribute the information to Department Heads to share with their employees. She stated that this Guide will need to be updated periodically. After discussion, the Commission agreed that the information be distributed to Department Heads.

Commissioner Sankey asked about the protocol for disinfecting the buildings if an employee has tested positive for Covid-19. General Services Director Lamar Allen stated that he and Director of Risk Management Holly Leverette met with housekeeping employees and the cleaning services contractor and reviewed the CDC cleaning guidelines.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Parks and Recreation Director James Williams.

The Pledge of Allegiance was led by Vice Chairman Walker.

Interim Administrator Cauthen called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean and Vice Chairman Walker; Members Harris,

Singleton and Sankey. Also present were County Attorney Thomas T. Gallion and County Engineer George C. Speake.

APPROVAL OF MINUTES

Commissioner Harris made a motion to approve the Minutes of the Regular Meeting of May 18, 2020. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission.

CONSENT AGENDA

Interim County Administrator Cauthen presented the Accounts Payable Checks and Payroll Checks Authorization for approval. Commissioner Singleton made a motion to approve the Accounts Payable and Payroll Checks, as presented by Interim County Administrator Cauthen. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Page 1, is attached to these Minutes.)

NEW BUSINESS

SHERIFF'S OFFICE – APPROVED AMENDMENT NUMBER 2 TO CONTRACT WITH LOGOBRANDERS, INC., REGARDING A ONE (1) YEAR EXTENSION, BEGINNING JULY 23, 2020 AND ENDING JULY 22, 2021 AND A 5% PRICE INCREASE FOR POLO SHIRTS, CONTRACT NUMBER 52110-18B-022

Commissioner Singleton made a motion to approved Amendment Number 2 to Contract with LogoBrander, Inc., regarding a One (1) Year Extension, beginning July 23, 2020 and ending July 22, 2021 and a 5% Price Increase for Polo Shirts, Contract Number 52110-18B-022. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum and Amendment, Agenda Pages 1-1 and 1-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS TO AGENCIES

Interim Administrator Cauthen requested approval of the miscellaneous appropriations to agencies included in the June 1, 2020 Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation reprogramming requests, and his fellow Commissioners concurred.

Commissioner Singleton made a motion to approve the Miscellaneous Appropriations to Agencies Reprogramming Requests. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 2-1, is attached to these Minutes.)

COUNTY COMMISSION – NO MISCELLANEOUS APPROPRIATIONS TO EDUCATION

There were no Miscellaneous Appropriations to Education. (Copy of Spreadsheet, Agenda Page 3-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE

Interim Administrator Cauthen requested approval of the miscellaneous appropriations from designated revenue included in the June 1, 2020 Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation reprogramming requests, and his fellow Commissioners concurred.

Commissioner Harris made a motion to approve the Miscellaneous Appropriations from Designated Revenue reprogramming requests included in the May 18, 2020 Agenda. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 4-1, is attached to these Minutes.)

SHERIFF’S OFFICE – APPROVED BID AWARD TO GULF STATES DISTRIBUTORS FOR TASERS AND ACCESSORIES, BID NUMBER 52110-20B-015

Vice Chairman Walker made a motion to approve the Bid Award to Gulf States Distributors for Tasers and Accessories, Bid Number 52110-20B-015. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memoranda, Bid and Contract, Agenda Pages 5-1 through 5-6, are attached to these Minutes.)

DETENTION FACILITY – APPROVED BUDGET CHANGE REQUEST NUMBER 2

Commissioner Vice Chairman Walker made a motion to approve Budget Change Request Number 2, Detention Facility. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 6-1, is attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBER 5

Commissioner Singleton made a motion to approve Budget Change Request Number 5, Engineering Department. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 7-1, is attached to these Minutes.)

PROBATE JUDGE’S OFFICE (ELECTION CENTER) – APPROVED BUDGET CHANGE REQUEST NUMBER 5

Commissioner Singleton made a motion to approve Budget Change Request Number 5, Probate Judge’s Office (Election Center). The motion was seconded by Commissioner Harris and

unanimously approved by the Commission. (Copies of Budget Change Request and Document, Agenda Pages 8-1 and 8-2, are attached to these Minutes.)

DETENTION FACILITY – APPROVED POSITION FILL REQUESTS (3)

1. Administrative Support Associate – Position Number 500013100
2. Corrections Officer Sergeant – Position Number 500421053
3. Corrections Officer Sergeant – Position Number 500421160

Commissioner Harris made a motion to approve the Position Fill Requests. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 9-1 through 9-3 are attached to these Minutes.)

SHERIFF’S OFFICE – APPROVED POSITION FILL REQUESTS (3)

1. Deputy Sheriff – Part-Time – Position Number 550431006
2. Deputy Sheriff Corporal – Position Number 550429143
3. Deputy Sheriff Lieutenant – Position Number 550434185

Vice Chairman Walker made a motion to approve the Position Fill Requests. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 10-1 through 10-3 are attached to these Minutes.)

YOUTH FACILITY – APPROVED POSITION FILL REQUESTS (2)

1. Juvenile Detention Officer – Position Number 900300063
2. Juvenile Detention Supervisor – Position Number 900302059

Commissioner Singleton made a motion to approve the Position Fill Requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COMMENTS BY COMMISSIONERS

Commissioner Singleton commented on the death of George Floyd and mentioned a peaceful rally held in the City of Montgomery. Commissioner Singleton said that he wished there was one law that states, “Do Unto Others As You Would Have Them Do Unto You.” He also complimented the Montgomery County Sheriff’s Office for the great work they do. Commissioner Singleton stated that he is concerned about what happens in Montgomery County.

Commissioner Sankey said good morning and he also commented on the death of Georg Floyd. He said incidents of this nature happen far too often, and the only results thus far are lip service. Commissioner Sankey said that we must start first by doing things differently here in Montgomery County. He also said that he believes the County Commission, City Council and

State Legislature should meet to discuss what can be done to address racism that in Montgomery County.

Vice Chairman Walker began by challenging everyone to invite someone into their home who does not look like you, does not worship like you, does not vote like you or think like you. She stated that we need to grow relationships.

Chairman Dean began by saying it was disheartening to watch the violent riots and protests that have transpired in several states. He also mentioned the peaceful protest that happened here in Montgomery. Chairman Dean said that he felt some members of the Commission should have been part of the peaceful protest to show support.

Commissioner Harris also commented on what happened in Minneapolis and said it should have offended everyone, no matter what race. He said the actions of the Minneapolis Police can in no way be justified. He also reflected on similar incidents that have happened in the past, including the Rodney King beating by Los Angeles Police. Commissioner Harris stated there is systemic racism in the United States, especially Alabama. He stated that the appellate court is 100% white which makes it difficult for people of color to get a fair hearing. He continued with other examples of seemingly unfair justice within our state. Commissioner Harris ended by saying everyone needs to come together as one.

ADJOURNMENT

Commissioner Singleton made a motion to adjourn the meeting of the Montgomery County Commission on June 1, 2020, at 10:18 a.m. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission.

**MONTGOMERY COUNTY COMMISSION
MEETING DATE JUNE 1, 2020**

THE FOLLOWING WERE AUDITED AND ORDERED PAID

ACCOUNTS PAYABLE CHECKS DATED 5-15-2020	
Check Numbers: 293753 – 293867	Total Checks Paid: \$ 2,596,733.81

ACCOUNTS PAYABLE CHECKS DATED 5-22-2020	
Check Numbers: 293868 – 293962	Total Checks Paid: \$ 323,639.42

EFT's included in amounts

PAYROLL CHECKS DATED 5-22-2020	
Check Numbers: 134412 – 134486	Total: \$ 94,934.08
Direct Deposits	Total: \$ 1,441,570.83
Federal Deposits	Total: \$ 293,492.58
Total Payroll Paid	Total: \$ 1,829,997.49

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MEMORANDUM

TO: Florence Cauthen, Interim County Administrator

FROM: Tammy Turner, Buyer II TT

DATE: May 7, 2020

RE: Contract No. 52110-18B-022
Polo Shirts MCSO

I request that the attached Amendment No. 2 to LogoBranders, Inc. contract for polo shirts be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning July 23, 2020 and ending on July 22, 2021.

LogoBranders, Inc. would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

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**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-18B-022

Amendment No. 2

Contract with LogoBranders, Inc. for polo shirts for MCSO, is hereby extended for one (1) year, beginning July 23, 2020 and ending July 22, 2021.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

LOGOBRANDERS, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

JUN - 1 2020

Interim Administrator	Date
Norm McLean	6/1/2020

AGENDA

JUN - 1 2020

4-1

MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE - Meeting Date: 6/1/2020 - CODE: 001-59320.450										
Contract Number	Organization	Description of Program	Joint/Infra.	Harris	Dean	Walker	Sankey	Singleton	TOTAL	
Starting Balance			217,617	96,400	95,300	124,791	80,110	80,500	694,718	
DR-C-2020-76	Freewill Comm. Dev. Corp. of Montgomery	COVID-19 Assistance Program		1,000					1,000	
DR-C-2020-77	Pilgrim-Providence Water and Fire Protection Authority	Reimbursement for Emergency Work to Replace Waterline Pipes in South Montgomery	25,000						25,000	
	**Moving funds from Commissioner Sankey to Chairman Dean				-5,000		5,000		0	
DR-C-2020-78	RESTOR, Inc.	Program Operations			5,000				5,000	
DR-NC-2020-22	Robert E. Lee High School	Basketball Championship Rings		2,000	2,000	2,000	2,000	2,000	10,000	
	Total Appropriations 6/1/2020		25,000	3,000	2,000	2,000	7,000	2,000	41,000	
	APPROPRIATED BUDGET BALANCE		192,617	93,400	93,300	122,791	73,110	78,500	653,718	
	<i>Robert M. Cantel</i>									
	Interim Administrator	Date								
		6/1/2020								

MEMORANDUM

TO: Florence Cauthen, Interim County Administrator

FROM: Tammy Turner, Buyer II 

DATE: May 12, 2020

RE: Invitation to Bid: 52110-20B-015
Tasers and Accessories

Request approval of award on the above referenced Invitation to Bid to the lowest responsible Bidder, Gulf States Distributors, in the amount of \$19,775.00, to be placed on a future agenda. (Copy of Spreadsheet attached.)

Coordination of award made with Derrick Cunningham, Sheriff.

Attachment



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy
CHIEF DEPUTY

To: Florence Cauthen, Interim County Administrator

From: Derrick Cunningham, Sheriff

Date: May 12, 2020

Re: Invitation to Bid: 52110-20B-015
Tasers and Accessories

I request approval of award on the above referenced Invitation to bid, to Gulf States Distributors in the amount of \$19,775.00, based on unit pricing, be placed on the next agenda for the County Commission.

If I can be of further assistance, please contact me.

DC/ms

Attachment

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

www.montgomerysheriff.com

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
BID NO. 52110-20B-015				Axon Enterprise, Inc. 17800 N. 85th St. Scottsdale, AZ 85255 Minority Owned Business Yes X No		Gulf States Distributors 6000 E. Shirley Lane Montgomery, AL 36117 Minority Owned Business Yes X No		Walter Craig, LLC. 1201 N. Eastern Blvd. Montgomery, AL 36117 Minority Owned Business Yes X No		Central Communications NO BID		MAC Uniforms NO BID	
ISSUED: April 22, 2020													
BID OPENING: May 11, 2020													
Sheriff's Office													
TERMS OF PAYMENT / DISCOUNT:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Taser X26P Cew: Black Model: 11002	Ea	15	\$1,065.00	\$15,975.00	\$1,100.00	\$16,500.00	NO Bid					
2	Tactical Performance (TPPM)	Ea	15	\$65.00	\$975.00	\$68.25	\$1,023.75	NO Bid					
3	X26P Blackhawk Holster, RH Model 11501	Ea	15	\$64.00	\$960.00	\$64.00	\$960.00	\$23.47	\$352.05				
4	X26P Blackhawk Holster, LH Model 11504	Ea	5	\$64.00	\$320.00	\$64.00	\$320.00	\$23.47	\$117.35				
5	Taser X26, 25' XP Cartridge, Model 44203	Ea	15	\$33.00	\$495.00	\$34.50	\$517.50	No Bid					
6	Taser X26, 21' Cartridge Model: 44200	Ea	15	\$29.00	\$435.00	\$30.25	\$453.75	No Bid					
TOTAL BID AMOUNTS					\$19,160.00		\$19,775.00		\$469.40				

Notes:

5-3

5% Local Bid Preference Calculation

Lowest Bid:

Axon Enterprises, Inc. of Scottsdale, AZ \$19,160.00

5% Local Preference **958.00**

Maximum Awardable Amount **\$20,118.00**

Montgomery County Vendor Bid:

Gulf States Distributors **\$19,775.00**

Award of bid:

Gulf States Distributors **\$19,775.00**

CONTRACTUAL AGREEMENT

THIS CONTRACTUAL AGREEMENT made and entered into as the 1st day of June, 2020, between Gulf States Distributors of Montgomery, Alabama and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Gulf States Distributors owns and operates a business and agrees to furnish tasers and accessories for Montgomery County Sheriff's Office in accordance with all provisions and specifications of Invitation to Bid No. 52110-20B-015, as issued by the Montgomery County Commission on April 21, 2020 (hereinafter referred to as the Invitation to Bid, a copy of which is attached hereto).

WHEREAS, In Consideration thereof, Gulf States Distributors and Montgomery County Commission agree as follows:

1. That all terms, conditions, and specifications of Invitation to Bid are incorporated herein by this reference.
2. The period of the contract will be for one (1) year, beginning June 1, 2020, and ending May 31, 2021, with the option to renew for an additional two (2) years, in one (1) year periods. A price escalation may be allowed after the first year, but shall not exceed 5% per year. That prices bid shall remain firm for the first year of the contract period, providing funds are made available by the Montgomery County Commission.
3. That Gulf States Distributors shall at all times be in compliance with all specifications and special provisions within the Invitation to Bid.
4. That Montgomery County Commission or Gulf States Distributors may terminate this agreement at any time during the contract period by giving a thirty (30) day written notice to the other party.
5. That Gulf States Distributors agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of Gulf States Distributors, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. Gulf States Distributors agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suits at its sole expense. Gulf States Distributors also, agrees to bear all other costs and expense related thereto, even if the claim or claims

alleged are groundless, false or fraudulent.

6. If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Gulf States Distributors.
7. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 1st day of June, 2020.

WITNESS:

GULF STATES DISTRIBUTORS

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 2

AGENDA

JUN - 1 2020

DEPARTMENT: Detention Facility REQUESTED BY: Sonja Pritchett 5/22/20
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 5/27/20
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Bedding	001-52200.349	10,000	10,000	20,000
Household Goods	001-52200.339	50,000	(10,000)	40,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 60,000	\$ 0	\$ 60,000

JUSTIFICATION: Realign the budget to cover cost of bedding.

JUN - 1 2020

Request Number: 5

COUNTY COMMISSION APPROVAL: _____

Administrator Date

JUSTIFICATION: Increase the Election Administration budget for additional cost of PPE equipment, Election worker pay and other supplies related to the July 14, 2020 primary run-off election. The State will reimburse a portion of these costs.

RE: MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
PROBATE ELECTIONS

Additional funds are needed for the upcoming Primary Run-Off Election which was postponed from March 31, 2020 to July 14, 2020.

Extra Help (Acct. 115)	Help needed in testing equipment, ballot distribution, COVID-19 supply distribution, etc.
Election Worker Fees (175)	With the State allocating additional \$25 per election worker as incentive to work Primary Run-Off, costs will increase approximately \$15,000 as compared to Primary Election.
Office Supplies / Minor Equip. (211)	This is where the COVID-19 supplies for PPE will be distributed from. Kits with all necessary supplies will cost an approximate \$12,915 to supply all precincts and poll workers.
Other Miscellaneous Supplies (219)	Costs for programming election and size of ballots increased the original planned budget for the Primary Election due to how we are now required to produce certain statistical reports. There was also a large amount of ballot styles for both Democrat and Republican Parties in the Primary in addition to the Constitution Amendment (total of 28 different styles) which increases the costs. ** Most of the Primary Run-off invoices have been received and are covered in this additional amount requested.
Advertising (253)	Publications that were not required prior to postponement are now required for the July 14 Run-Off Election as it was pushed over 90 days from the original date of Election.

** The majority of the costs of the election are reimbursable by the State of Alabama **

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Administrative Support Associate

Position Number 500013100(Replace S Turner)

Pay Grade A03 Pay Range 25,630 - 38,294

Proposed Effective Date June 8, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date May 20, 2020

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 05/20/2020

Employee Benefit Manager

Sherrill Thomas Date 5/21/2020

Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/21/2020

County Administrator

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Sergeant

Position Number 500421053 (Replacement of C. Jones)

Pay Grade PC3 Pay Range 40,828 - 61,002

Proposed Effective Date June 8, 2020

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date May 26, 2020

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date May 26, 2020

Sherrill Thomas

Finance Director

Date 5/27/2020

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn

County Administrator

Date 5/27/2020

JUN - 1 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Sergeant
 Position Number 500421160(Replace R Johnson)
 Pay Grade PC3 Pay Range 40,828-61,002
 Proposed Effective Date June 8, 2020
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date May 13, 2020
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 05/15/2020
 Employee Benefit Manager

Sherrill Thomas Date 5/18/2020
 Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/21/2020
 County Administrator

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff - Part Time

Position Number 550431006 (Replace T. Kovacic)

Pay Grade PS1-5 Pay Range \$18.9694/Hour

Proposed Effective Date June 8, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date May 15, 2020

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 05/15/2020

Employee Benefit Manager

Sherrill Thomas Date 5/18/2020

Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/21/2020

County Administrator

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Corporal

Position Number 550429143 (Replace T. Smith)

Pay Grade PS2 Pay Range 43,164 - 54,816

Proposed Effective Date June 8, 2020

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 05/15/2020

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 05/15/2020

Employee Benefit Manager

Sherrill Thomas Date 5/18/2020

Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/21/2020

County Administrator

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Lieutenant

Position Number 550434185 (Replace S Cone)

Pay Grade PS4 Pay Range \$63,123 - \$73,546

Proposed Effective Date June 8, 2020

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date May 26, 2020

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date May 26, 2020

Employee Benefit Manager

Sherrill Thomas Date 5/26/2020

Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/27/2020

County Administrator

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Youth Facility

DEPARTMENT HEAD: Brandi K. Alexander

SUPERVISOR: Brandi K. Alexander

POSITION INFORMATION:

Position Title Juvenile Detention Officer (to replace S. Mims)

Position Number 900300063 - gender specific female

Pay Grade PC1 Pay Range \$32,597 - \$48,705

Proposed Effective Date June 8, 2020

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Brandi K. Alexander Date 05/19/2020

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 05/19/2020

Employee Benefit Manager

Sherrill Thomas Date 5/20/2020

Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/21/2020

County Administrator

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Youth Facility Detention Facility

DEPARTMENT HEAD: Brandi K. Alexander, Juvenile Detention Director

SUPERVISOR: Patricia Boyd, Assistant Juvenile Detention Director

POSITION INFORMATION:

Position Title JUVENILE DETENTION SUPERVISOR

Position Number 900302059

Pay Grade PC4 Pay Range \$45,842-68,493

Proposed Effective Date JUNE 15, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Brandi K. Alexander - BC

Department Head

Date 5/26/2020

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 05/27/2020

Sherrill Thomas

Finance Director

Date 5/27/2020

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn

County Administrator

Date 5/27/2020

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, June 15, 2020, at 8:30 in the morning.


Interim County Administrator


Chairman