

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
JUNE 1, 2020
AGENDA
INFORMATION SESSION

Call to Order and Welcome at 8:30 a.m.

Prayer

Reports from Staff

Comments from Scheduled Attendees

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Chairman Dean

Pledge of Allegiance Led by Vice Chairman Walker

Call of Roll to Establish Quorum

Comments from Citizens

Presentation of the Minutes of the Regular Meeting of May 18, 2020

CONSENT AGENDA:

Consider Authorization of Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. Consider Authorization of Amendment Number 2 to Contract with LogoBranders, Inc., regarding a One (1) Year Extension, beginning July 23, 2020 and ending July 22, 2021 and a 5% Price Increase for Polo Shirts, Contract Number 52110-18B-022, Sheriff's Office

2. Consider Authorization of Miscellaneous Appropriations to Agencies, County Commission
3. Consider Authorization of Miscellaneous Appropriations to Education, County Commission
4. Consider Authorization of Miscellaneous Appropriations from Designated Revenue, County Commission
5. Consider Authorization of Bid Award to Gulf States Distributors for Tasers and Accessories, Bid Number 52110-20B-015, Sheriff's Office
6. Consider Authorization of Budget Change Request Number 2, Detention Facility
7. Consider Authorization of Budget Change Request Number 5, Engineering Department
8. Consider Authorization of Budget Change Request Number 5, Probate Judge's Office (Election Center)
9. Consider Authorization of Position Fill Requests – Detention Facility (3)
 - Administrative Support Associate – Position Number 500013100
 - Corrections Officer Sergeant – Position Number 500421053
 - Corrections Officer Sergeant – Position Number 500421160
10. Consider Authorization of Position Fill Requests – Sheriff's Office (3)
 - Deputy Sheriff – Part-Time – Position Number 550431006
 - Deputy Sheriff Corporal – Position Number 550429143
 - Deputy Sheriff Lieutenant – Position Number 550434185
11. Consider Authorization of Position Fill Requests – Youth Facility (2)
 - Juvenile Detention Officer – Position Number 900300063
 - Juvenile Detention Supervisor – Position Number 900302059

Reports from Staff:

County Attorney
County Engineer

Discussion Items by Commissioners

Adjourn

**MONTGOMERY COUNTY COMMISSION
MEETING DATE JUNE 1, 2020**

THE FOLLOWING WERE AUDITED AND ORDERED PAID

ACCOUNTS PAYABLE CHECKS DATED 5-15-2020	
Check Numbers: 293753 – 293867	Total Checks Paid: \$ 2,596,733.81

ACCOUNTS PAYABLE CHECKS DATED 5-22-2020	
Check Numbers: 293868 – 293962	Total Checks Paid: \$ 323,639.42

EFT's included in amounts

PAYROLL CHECKS DATED 5-22-2020	
Check Numbers: 134412 – 134486	Total: \$ 94,934.08
Direct Deposits	Total: \$ 1,441,570.83
Federal Deposits	Total: \$ 293,492.58
Total Payroll Paid	Total: \$ 1,829,997.49

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MEMORANDUM

TO: Florence Cauthen, Interim County Administrator

FROM: Tammy Turner, Buyer II TT

DATE: May 7, 2020

RE: Contract No. 52110-18B-022
Polo Shirts MCSO

I request that the attached Amendment No. 2 to LogoBranders, Inc. contract for polo shirts be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning July 23, 2020 and ending on July 22, 2021.

LogoBranders, Inc. would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

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**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-18B-022

Amendment No. 2

Contract with LogoBranders, Inc. for polo shirts for MCSO, is hereby extended for one (1) year, beginning July 23, 2020 and ending July 22, 2021.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

LOGOBRANDERS, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

MISCELLANEOUS APPROPRIATIONS TO AGENCIES - Meeting Date: 6/1/2020 - CODE: 001-59320.498

Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			28,000	15,662	2,500	100	8,982	55,244
C-2020-74	Montgomery Area Council on Aging (MACOA)	Community Services Programs			2,500			2,500
C-2020-75	Freewill Comm. Dev. Corp. of Montgomery	COVID-19 Assistance Program		5,000				5,000
	Total Appropriations 6/1/2020		0	5,000	2,500	0	0	7,500
	APPROPRIATED BUDGET BALANCE		28,000	10,662	0	100	8,982	47,744
	Interim Administrator	Date						

AGENDA

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MISCELLANEOUS APPROPRIATIONS TO EDUCATION - Meeting Date: 6/1/2020 - CODE: 001-59320.494								
Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			25,900	65,000	55,500	23,000	51,000	220,400
	Total Appropriations 6/1/2020		0	0	0	0	0	0
	APPROPRIATED BUDGET BALANCE		25,900	65,000	55,500	23,000	51,000	220,400
	Interim Administrator	Date						

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MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE - Meeting Date: 6/1/2020 - CODE: 001-59320.450									
Contract Number	Organization	Description of Program	Joint/Infra.	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			217,617	96,400	95,300	124,791	80,110	80,500	694,718
DR-C-2020-76	Freewill Comm. Dev. Corp. of Montgomery	COVID-19 Assistance Program		1,000					1,000
DR-C-2020-77	Pilgrim-Providence Water and Fire Protection Authority	Reimbursement for Emergency Work to Replace Waterline Pipes in South Montgomery	25,000						25,000
	**Moving funds from Commissioner Sankey to Chairman Dean				-5,000		5,000		0
	Total Appropriations 6/1/2020		25,000	1,000	-5,000	0	5,000	0	26,000
	APPROPRIATED BUDGET BALANCE		192,617	95,400	100,300	124,791	75,110	80,500	668,718
	Interim Administrator	Date							

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MEMORANDUM

TO: Florence Cauthen, Interim County Administrator

FROM: Tammy Turner, Buyer II 

DATE: May 12, 2020

RE: Invitation to Bid: 52110-20B-015
Tasers and Accessories

Request approval of award on the above referenced Invitation to Bid to the lowest responsible Bidder, Gulf States Distributors, in the amount of \$19,775.00, to be placed on a future agenda. (Copy of Spreadsheet attached.)

Coordination of award made with Derrick Cunningham, Sheriff.

Attachment



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy
CHIEF DEPUTY

To: Florence Cauthen, Interim County Administrator

From: Derrick Cunningham, Sheriff

Date: May 12, 2020

Re: Invitation to Bid: 52110-20B-015
Tasers and Accessories

I request approval of award on the above referenced Invitation to bid, to Gulf States Distributors in the amount of \$19,775.00, based on unit pricing, be placed on the next agenda for the County Commission.

If I can be of further assistance, please contact me.

DC/ms

Attachment

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 361034219
OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

www.montgomerysheriff.com

Purchasing Department Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
BID NO. 52110-20B-015				Axon Enterprise, Inc. 17800 N. 85th St. Scottsdale, AZ 85255 Minority Owned Business Yes X No		Gulf States Distributors 6000 E. Shirley Lane Montgomery, AL 36117 Minority Owned Business Yes X No		Walter Craig, LLC. 1201 N. Eastern Blvd. Montgomery, AL 36117 Minority Owned Business Yes X No		Central Communications NO BID		MAC Uniforms NO BID	
ISSUED: April 22, 2020													
BID OPENING: May 11, 2020													
Sheriff's Office													
TERMS OF PAYMENT / DISCOUNT:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Taser X26P Cew: Black Model: 11002	Ea	15	\$1,065.00	\$15,975.00	\$1,100.00	\$16,500.00	NO Bid					
2	Tactical Performance (TPPM) Model: 22012	Ea	15	\$65.00	\$975.00	\$68.25	\$1,023.75	NO Bid					
3	X26P Blackhawk Holster, RH Model 11501	Ea	15	\$64.00	\$960.00	\$64.00	\$960.00	\$23.47	\$352.05				
4	X26P Blackhawk Holster, LH Model 11504	Ea	5	\$64.00	\$320.00	\$64.00	\$320.00	\$23.47	\$117.35				
5	Taser X26, 25' XP Cartridge, Model 44203	Ea	15	\$33.00	\$495.00	\$34.50	\$517.50	No Bid					
6	Taser X26, 21' Cartridge Model: 44200	Ea	15	\$29.00	\$435.00	\$30.25	\$453.75	No Bid					
TOTAL BID AMOUNTS					\$19,160.00		\$19,775.00		\$469.40				

Notes:

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5% Local Bid Preference Calculation

Lowest Bid:

Axon Enterprises, Inc. of Scottsdale, AZ	\$19,160.00
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5% Local Preference	<u>958.00</u>
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Maximum Awardable Amount	\$20,118.00
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Montgomery County Vendor Bid:

<u>Gulf States Distributors</u>	<u>\$19,775.00</u>
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Award of bid:

Gulf States Distributors	<u>\$19,775.00</u>
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CONTRACTUAL AGREEMENT

THIS CONTRACTUAL AGREEMENT made and entered into as the 1st day of June, 2020, between Gulf States Distributors of Montgomery, Alabama and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Gulf States Distributors owns and operates a business and agrees to furnish tasers and accessories for Montgomery County Sheriff's Office in accordance with all provisions and specifications of Invitation to Bid No. 52110-20B-015, as issued by the Montgomery County Commission on April 21, 2020 (hereinafter referred to as the Invitation to Bid, a copy of which is attached hereto).

WHEREAS, In Consideration thereof, Gulf States Distributors and Montgomery County Commission agree as follows:

1. That all terms, conditions, and specifications of Invitation to Bid are incorporated herein by this reference.
2. The period of the contract will be for one (1) year, beginning June 1, 2020, and ending May 31, 2021, with the option to renew for an additional two (2) years, in one (1) year periods. A price escalation may be allowed after the first year, but shall not exceed 5% per year. That prices bid shall remain firm for the first year of the contract period, providing funds are made available by the Montgomery County Commission.
3. That Gulf States Distributors shall at all times be in compliance with all specifications and special provisions within the Invitation to Bid.
4. That Montgomery County Commission or Gulf States Distributors may terminate this agreement at any time during the contract period by giving a thirty (30) day written notice to the other party.
5. That Gulf States Distributors agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of Gulf States Distributors, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. Gulf States Distributors agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suits at its sole expense. Gulf States Distributors also, agrees to bear all other costs and expense related thereto, even if the claim or claims

alleged are groundless, false or fraudulent.

6. If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Gulf States Distributors.
7. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 1st day of June, 2020.

WITNESS:

GULF STATES DISTRIBUTORS

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 2

AGENDA

JUN - 1 2020

DEPARTMENT: Detention Facility REQUESTED BY: Sonja Pritchett 5/22/20
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 5/27/20
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Bedding	001-52200.349	10,000	10,000	20,000
Household Goods	001-52200.339	50,000	(10,000)	40,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 60,000	\$ 0	\$ 60,000

JUSTIFICATION: Realign the budget to cover cost of bedding.

Request Number: 5

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COUNTY COMMISSION APPROVAL: _____

Administrator Date

Request Number: 5

COUNTY COMMISSION APPROVAL: _____

Administrator Date

JUSTIFICATION: Increase the Election Administration budget for additional cost of PPE equipment, Election worker pay and other supplies related to the July 14, 2020 primary run-off election. The State will reimburse a portion of these costs.

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RE: MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
PROBATE ELECTIONS

Additional funds are needed for the upcoming Primary Run-Off Election which was postponed from March 31, 2020 to July 14, 2020.

Extra Help (Acct. 115)	Help needed in testing equipment, ballot distribution, COVID-19 supply distribution, etc.
Election Worker Fees (175)	With the State allocating additional \$25 per election worker as incentive to work Primary Run-Off, costs will increase approximately \$15,000 as compared to Primary Election.
Office Supplies / Minor Equip. (211)	This is where the COVID-19 supplies for PPE will be distributed from. Kits with all necessary supplies will cost an approximate \$12,915 to supply all precincts and poll workers.
Other Miscellaneous Supplies (219)	Costs for programming election and size of ballots increased the original planned budget for the Primary Election due to how we are now required to produce certain statistical reports. There was also a large amount of ballot styles for both Democrat and Republican Parties in the Primary in addition to the Constitution Amendment (total of 28 different styles) which increases the costs. ** Most of the Primary Run-off invoices have been received and are covered in this additional amount requested.
Advertising (253)	Publications that were not required prior to postponement are now required for the July 14 Run-Off Election as it was pushed over 90 days from the original date of Election.

** The majority of the costs of the election are reimbursable by the State of Alabama **

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Administrative Support Associate

Position Number 500013100(Replace S Turner)

Pay Grade A03 Pay Range 25,630 - 38,294

Proposed Effective Date June 8, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date May 20, 2020

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 05/20/2020

Sherrill Thomas

Finance Director

Date 5/21/2020

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn

County Administrator

Date 5/21/2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Sergeant

Position Number 500421053 (Replacement of C. Jones)

Pay Grade PC3 Pay Range 40,828 - 61,002

Proposed Effective Date June 8, 2020

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:Derrick Cunningham

Department Head

Date May 26, 2020**PAYROLL/FINANCE REVIEW:**

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date May 26, 2020Sherrill Thomas

Finance Director

Date 5/27/2020**ADMINISTRATIVE APPROVAL:**Florence M. Cauthen/tn

County Administrator

Date 5/27/2020

JUN - 1 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Sergeant
 Position Number 500421160(Replace R Johnson)
 Pay Grade PC3 Pay Range 40,828-61,002
 Proposed Effective Date June 8, 2020
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date May 13, 2020
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 05/15/2020
 Employee Benefit Manager

Sherrill Thomas Date 5/18/2020
 Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/21/2020
 County Administrator

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff - Part Time

Position Number 550431006 (Replace T. Kovacic)

Pay Grade PS1-5 Pay Range \$18.9694/Hour

Proposed Effective Date June 8, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date May 15, 2020
Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 05/15/2020
Employee Benefit Manager

Sherrill Thomas Date 5/18/2020
Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/21/2020
County Administrator

JUN - 1 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office
DEPARTMENT HEAD: Derrick Cunningham, Sheriff
SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Corporal
Position Number 550429143 (Replace T. Smith)
Pay Grade PS2 Pay Range 43,164 - 54,816
Proposed Effective Date June 8, 2020
Type of Hire (☐) New (☒) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 05/15/2020
Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 05/15/2020
Employee Benefit Manager

Sherrill Thomas Date 5/18/2020
Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/21/2020
County Administrator

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Lieutenant

Position Number 550434185 (Replace S Cone)

Pay Grade PS4 Pay Range \$63,123 - \$73,546

Proposed Effective Date June 8, 2020

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date May 26, 2020
Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date May 26, 2020
Employee Benefit Manager

Sherrill Thomas Date 5/26/2020
Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/27/2020
County Administrator

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Youth Facility
 DEPARTMENT HEAD: Brandi K. Alexander
 SUPERVISOR: Brandi K. Alexander

POSITION INFORMATION:

Position Title Juvenile Detention Officer (to replace S. Mims)
 Position Number 900300063 - gender specific female
 Pay Grade PC1 Pay Range \$32,597 - \$48,705
 Proposed Effective Date June 8, 2020
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Brandi K. Alexander Date 05/19/2020
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 05/19/2020
 Employee Benefit Manager

Sherrill Thomas Date 5/20/2020
 Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/21/2020
 County Administrator

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Youth Facility Detention Facility

DEPARTMENT HEAD: Brandi K. Alexander, Juvenile Detention Director

SUPERVISOR: Patricia Boyd, Assistant Juvenile Detention Director

POSITION INFORMATION:

Position Title JUVENILE DETENTION SUPERVISOR

Position Number 900302059

Pay Grade PC4 Pay Range \$45,842-68,493

Proposed Effective Date JUNE 15, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Brandi K. Alexander - BC Date 5/26/2020

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 05/27/2020

Employee Benefit Manager

Sherrill Thomas Date 5/27/2020

Finance Director

ADMINISTRATIVE APPROVAL:

Florence M. Cauthen/tn Date 5/27/2020

County Administrator