

October 7, 2019

MEMORANDUM

TO: Sherrill Thomas, Finance Director

FROM: Donald L. Mims, County Administrator

SUBJECT: Commission Actions Taken at the Regular Meeting of October 7, 2019

The Montgomery County Commission took the following actions on October 7, 2019:

NEW BUSINESS:

1. Approved Board Member Appointments, Joint Public Charity Hospital Board
2. Approved Board Member Appointment, Personnel Board
3. Approved Grant Award from the U.S. Department of Justice, Office of Justice Programs for the State Criminal Alien Assistance Program, Sheriff's Office
4. Approved Grant Award from the U.S. Department of Justice, Office of Justice Programs for the Prison Rape Elimination Grant (PREA), Sheriff's Office
5. Approved Cooperative Agreement for the State Homeland Security Grant Program, Grant Number 8ATL for the Montgomery County Sheriff's Office (FY2018 - \$50,000), Sheriff's Office
6. Approved to Pursue the Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities Program Grant, Sheriff's Office
7. Approve to Pursue the State Farm Good Neighbor Citizenship Grant (Safety Grant), Sheriff's Department
8. Approved Renewal Amendment to IncomeWorks Software License Agreement with Assessment Advisors, LLC, for Web Based Software, Appraisal Department
9. Approved Montgomery County Property Tax Administration System Software Professional Services Agreement – Software Consultation and Customization with E-Ring, Inc., to Purchase the Capture PP Mobile Software, Appraisal Department

10. Approved Services Agreement with Diligent Corporation for the iCompass Meeting Manager Pro Software, County Commission
11. Approved Award of Request for Proposal and Related Contract to QCHC, Inc., concerning the Detainee Medical Services Program (RFP Number 52602-19P-019), Youth Facility
12. Approved Miscellaneous Appropriations to Agencies, County Commission
13. Approved Miscellaneous Appropriations to Education, County Commission
14. Approved Miscellaneous Appropriations to Designated Revenue, County Commission
15. Approved Bid Award to Foley Products Company for Concrete Pipe, Class III and Class IV and to Alabama Pipe and Supply Company, Inc., for 3:1 Bevel Cut Pairs and the Polyethylene Life Hole Plugs, Bid Number 53000-19B-027, Engineering Department
16. Approved Bid Award to Borden Dairy of Alabama for Milk and Juice Products, Bid Number 52603-19B-030, Youth Facility
17. Approved to Hire a Payroll and Benefits Assistant at Pay Grade A4, Step 3 (\$30,795), Finance Department
18. Approved Position Fill Request - Engineering Department (1)
 - County Road Equipment Operator I, Position Number 620551016
19. Approved Position Fill Requests – Community Corrections (2)
 - Community Corrections Assistant Director, Position Number 300363015
 - Community Corrections Officer, Position Number 300359002
20. Approved Position Fill Requests – Detention Facility (2)
 - Corrections Officer Trainee, Position Number 500419205
 - Corrections Officer Corporal, Position Number 500425009
21. Approved Position Fill Requests – District Attorney’s Office (2)
 - Legal Support Assistant, Position Number 408020017
 - Pre-Trial Interviewer, Position Number 428075004

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22. Approved Position Fill Requests – Personnel Department (2)

- Personnel Analyst, Position Number 700187006
- Personnel Analyst, Position Number 700187007

23. Approved Position Fill Request – Revenue Commissioner’s Office (1)

- Revenue Branch Supervisor, Position Number TBD

24. Approved Position Fill Requests – Sheriff’s Office (2)

- Deputy Sheriff Corporal, Position Number 550429020
- Deputy Sheriff Corporal, Position Number 550429109

25. Approved Travel/Training Requests (11)

1. Finance Department – Request Numbers 1 and 2
2. District Attorney’s Office – Request Number 1
3. Sheriff’s Office – Request Number 1
4. Detention Facility – Request Number 1
5. Risk Management – Request Numbers 1 and 2
6. Engineering Department – Request Number 1
7. Personnel Department – Request Number 1
8. Community Corrections – Request Numbers 1 and 2

WAIVE RULES:

26. Approved Amendment Number 1 to Contract with Kellwell Food Management, Inc., regarding Converting to Option 1 on the Current Contract and with a Provision that Once the Operation in the Kitchen at the Montgomery County Detention Facility is back to Normal Use and Kellwell Food Management, Inc., is offered Inmate Labor, the Pricing will Revert Back to Option 3, Contract Number 52200-19B-010, Detention Facility
27. Adopted Resolution Declaring that the County is Committed to Partnering with the U.S. Census Bureau, County Commission
28. Adopted Resolution regarding the Assignment of a Partial Interest in an Option with Industrial Partners, L.L.C., to KOWA Pharmaceuticals America, Inc., concerning the Sale of 14.3 Acres of Land in the Montgomery Industrial Park, County Commission

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29. Approved Warranty Deed Selling 14.3 Acres of Land located in the Montgomery Industrial Park to KOWA Pharmaceuticals America, Inc., and Authorization for the following documents: Settlement Statement, Real Estate Sales Validation Form, and Commercial Real Estate Broker's Lien Certification, County Commission
30. Approved Memorandum of Understanding with the Administrative Office of Courts regarding the Phase Out of County Commission Funding for County Employees of the Youth Facility Juvenile Court assigned to the County Circuit Clerk's Office, County Commission
31. Approved Request for an increase in the Owner's Allowance by \$80,000 for repairs to the kitchen floor in the County Detention Facility, County Commission

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Donald Mims, County Administrator, County Commission Office

Florence Cauthen, Deputy Administrator, County Commission Office

Tammy Nix, Office Manager, County Commission Office

Terri Henderson, Revenue Manager, Tax & Audit Department

Purchasing Manager, Support Services Department

Tammy Turner, Buyer II, Support Services Department

Lamar Allen, General Services Director, County Commission Office

James Williams, County Parks & Recreation Director, Recreation Department

Holly Leverette, Director of Risk Management, Risk Management Department

George C. Speake, County Engineer, Engineering Department

Keven Boone, Assistant County Engineer, Engineering Department

Shirley Bazzell, Administrative Assistant to County Engineer, Engineering Department

Lou Ialacci, Chief Information and Technology Officer, Information Systems

Hon. Derrick Cunningham, Sheriff, Sheriff's Office

Kevin Murphy, Chief Deputy, Sheriff's Office

Christie Vazquez, Administrative Assistant to the Sheriff, Sheriff's Office

Hon. Steven L. Reed, Judge of Probate, Probate Judge's Office

Octavius Jackson, Chief Probate Clerk, Probate Judge's Office

Darryl Parker, Director of Elections, Probate Judge's Office (Elections)

Dallas Hanbury, Archivist, Probate Judge's Office

Kim Brown, Accounting Supervisor, Probate Judge's Office

Hon. Janet Buskey, Revenue Commissioner, Revenue Commissioner's Office

Allyson Holland, Chief Revenue Clerk, Revenue Commissioner's Office

Clay Henley, Chief Appraiser, Appraisal Department

Hon. Daryl Bailey, District Attorney, District Attorney's Office

Lloria James, Chief Deputy District Attorney, District Attorney's Office

Carmen Douglas, Personnel Director, Personnel Department

LaShandra Warren, Court Administrator, Court Administration

Ray Williams, Chief Probation Officer, Youth Facility

Brandi K. Alexander, Juvenile Detention Director, Youth Facility