

MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

JANUARY 14, 2020

INFORMATION SESSION

Chairman Dean called the meeting to order at 3:30 p.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Singleton. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSION BY THE COMMISSION

Commissioner Sankey requested to add an additional item to his miscellaneous appropriations for agencies account that was on the agenda.

PRESENTATION BY PERSONNEL DIRECTOR CARMEN DOUGLAS

Personnel Director Carmen Douglas explained to the Commission that the Retirement Systems of Alabama (RSA) allows retired RSA employees to be employed on a temporary, part-time basis with the County as long as the employee's annual earnings is below the maximum pay set by RSA, which is currently \$32,000. She informed the Commission that the County's hourly rate of pay for retired RSA employees has not been adjusted to remain consistent with the annual increases set by RSA. Mrs. Douglas presented a proposed pay plan for RSA retired employees. After discussion, the Commission agreed to place this item on the next agenda.

Chairman Dean noted that former County Administrator Donald Mims retired on December 31, 2019 and recommended the appointment of Deputy Administrator Florence M. Cauthen as Acting County Administrator and a one-step irregular pay increase, retroactive to January 1, 2020. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Mrs. Douglas informed the Commission that the position of County Administrator opened today for applications.

PRESENTATION BY SHERIFF DERRICK CUNNINGHAM AND GRANT MANAGER REGINA WALKER

Sheriff Derrick Cunningham briefed the Commission regarding the sale of a surplus vehicle to the Bullock County Sheriff's Office at a price to be negotiated by the Sheriff. After discussion, the Commission agreed to place this item on the next agenda.

Grant Manager Regina Walker requested approval to pursue and the Community Oriented Policing Services (COPS Hiring Grant). She stated that this is a 36-month grant with a 25% match to hire school resource officers. The Commission agreed to discuss this item further at the next meeting.

Sheriff Cunningham requested a two-step irregular pay increase for Administrative Assistant Lisa Crenshaw from Pay Grade A05 Step 5 (\$36,880) to Step 7 (\$39,162) and a two-step irregular pay increase for Payroll Clerk Mek Abebe from Pay Grade A04 Step 5 (\$32,826) to Step 7 (\$34,857). After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci wished the Commission a Happy New Year and thanked them for all their support in 2019.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake briefed the Commission regarding the Scope of Work Downtown Environmental Alliance 2020 Monitoring and Post-RAR Activities for the Downtown Environmental Assessment Project. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY MANAGER OF PUBLIC AFFAIRS HANNAH HAWK

Manager of Public Affairs Hannah Hawk reviewed the calendar of upcoming events with the Commissioners.

Mrs. Hawk encouraged the Commissioners to select their locations for 2020 On the Road Meetings as soon as possible so that she can publicize the meetings. Chairman Dean stated that he would like to have his meeting in June at Antioch Baptist Church on Old Selma Road.

PRESENTATION BY SENIOR VICE PRESIDENT OF CORPORATE DEVELOPMENT ELLEN MCNAIR AND DIRECTOR OF CORPORATE DEVELOPMENT SHELBY STRINGFELLOW WITH THE MONTGOMERY AREA CHAMBER OF COMMERCE

Senior Vice President of Corporate Development Ellen McNair with the Montgomery Area Chamber of Commerce introduced Director of Corporate Development Shelby Stringfellow.

Mr. Stringfellow briefed the Commission regarding a Resolution Authorizing a Project Agreement and Related Documents concerning Project Penguin. After discussion, the Commission agreed to place this item on the next agenda. Deputy Administrator Cauthen informed the Commission that a Public Hearing would be held on January 28, 2020 prior to the Commission's vote concerning this matter.

COMMENTS FROM DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen presented a Renewal Agreement with Don H. Payne regarding External Collection Services. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented Amendment Number 3 to Contract with Galls, LLC regarding a sixty (60) day extension, beginning February 7, 2020 and ending April 6, 2020 for Sheriff's Office Uniform Items 1-21, 23-27, 30, 57, and 58, Contract Number 52110-17B-008. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented Amendment Number 4 to Contract with MAC Uniforms regarding a sixty (60) day extension, beginning February 7, 2020 and ending April 6, 2020 for Sheriff's Office Uniform Items 22, 28, 39, and 37-58, Contract Number 52110-17B-008. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented an invoice for \$175 for Commissioner Harris's 2019 Membership Dues in Leadership Alabama. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented a request to hold two County Employee Blood Drives in 2020. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented an Alcohol License Application for Off Premises Retail Beer and Table Wine to Applicant 31 Market, Inc., for Double B Convenience Store located at 18354 US Highway 31, Hope Hull, Alabama 36043. She noted that a Public Hearing will be held on January 28, 2020 prior to the Commission's vote concerning this matter. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented a Bid Award to Acme Supply Company, LTD for Inmate Uniforms, Bid Number 52200-20B-006. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented a Bid Award to Montgomery Armored Car Service, Inc., for Armored Car Service, Bid Number 51100-20B-008. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen informed the Commission that the janitorial service mandatory pre-bid meeting would be held January 16, 2020 and a bid will be presented at the February 11, 2020 meeting.

Deputy Administrator Cauthen presented an email from Personnel Director Carmen Douglas informing the Commission that J C Love, III could not serve on the Personnel Board since he has been appointed as the Probate Judge. Chairman Dean recommended the appointment of Attorney Brandon Price-Crum to the board. After discussion, the Commission agreed to place this item on the next agenda and invite Attorney Crum to attend the next meeting.

Commissioner Harris recommended the appointment of Hubert Dixon to replace Larry Spencer on the Montgomery County Community Punishment and Corrections Authority. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented a letter from Kid One Transport requesting \$10,000 for the program. After discussion, the Commission agreed to appropriate \$8,000 from their joint designated revenue account in 2020.

Deputy Administrator Cauthen presented the Service of Process Fee (Sheriff Process Fee) Collection Report for January 2020.

Deputy Administrator Cauthen presented the Revenue Reports for December 2019 from Tax and Audit Department.

Deputy Administrator Cauthen presented the Population Report for December 2019 for the Mac Sim Butler Detention Facility.

Deputy Administrator Cauthen informed the Commission that kick off meetings for construction projects would begin this week.

Deputy Administrator Cauthen informed the Commission that Manager of Public Affairs Hannah Hawk and Executive Assistant Tammy Nix were spearheading the effort to implement the automated meeting procedures. Time stamped video of Commission meetings, which will be posted on the County website, will begin when electronic production of the briefing memo and agenda is implemented.

Chairman Dean expressed concern about voter notification of changes in polling places for the March 3, 2020, primary. Deputy Administrator Cauthen said that both the Board of Registrars and the Election Center are mailing notices.

PRESENTATION BY DIRECTOR CHRISTINA THORNTON WITH THE CITY/COUNTY EMERGENCY MANAGEMENT AGENCY

Director Christina Thornton with the City/County Emergency Management Agency informed the Commission that the Department of Homeland Security has given permission to the City/County Emergency Management Agency to use their app for web conference for operational briefs. She demonstrated use of the app.

RECESS TO FORMAL SESSION

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Meeting.

The meeting was opened with prayer led by Commissioner Sankey.

The Pledge of Allegiance was led by Mr. Charles Lee, owner of That's My Dog.

Deputy Administrator Cauthen called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean and Vice Chairman Walker; Members Harris, Sankey, and Singleton. Also present were County Attorney Thomas T. Gallion, III and County Engineer George C. Speake.

COMMENTS BY ATTENDEES

Robert Wagstaff, Chairman of ACTS Community Development Corporation, said good afternoon to the Commissioners. Mr. Wagstaff stated that he had been before the Commission twice requesting funding to help with rehabbing a house located at 1615 E. D. Nixon Avenue. He thanked Commissioner Harris for the funds he has already designated for the project but said he still would like for the Commission to reconsider the proposal he presented to them previously. Mr. Wagstaff informed the Commission that all paperwork has been submitted to the County Commission Office. He thanked them for their time and said he looked forward to their support.

Commissioner Sankey asked Mr. Wagstaff what amount he requested, and Mr. Wagstaff stated \$25,000.00.

K. T. Brown, a community activist, thanked the Commission for allowing her to speak and suggested the Commission send information to the local churches regarding the new meeting dates and times so more citizens will be aware of the changes. She thanked the Commissioners for all that they do for the citizens of Montgomery.

Minister Murphy Green, Pastor of Clay Street Baptist Church, Board Member of Montgomery Community Actions and Chairman of Hope Alabama, said good afternoon to everyone. He explained to the Commission that his organization works with former inmates to help them restore their voting rights and find jobs and housing. Mr. Green said he will come to the Commission in the future to request funding for his organization.

Sharon Minnett, a resident of the Flatwood community and former part-time employee at the Flatwood Community Center, thanked the Commissioners for changing the time of the Commission meetings. Ms. Minnett spoke about the Flatwood Community Center and the programs and activities that are offered. Ms. Minnett said that she believes the Flatwood Community Center has been overlooked and underserved for many years.

Chairman Dean explained to Ms. Minnett that the Commission has approved \$100,000 dollars for improvements to the Flatwood Community Center. He also suggested that she consult with the Commissioner for her district if she has any further concerns.

Commissioner Sankey thanked Ms. Minnett for coming before the Commission and voicing her concerns. He apologized for the three-minute time limit. Commissioner Sankey asked the Commission to move forward with the renovation work that has been approved. Director of General Services Lamar Allen assured the Commission that work has begun. Chairman Dean advised Mr. Allen to update Ms. Minnett on plans for Flatwood.

Commissioner Harris told Ms. Minnett that the initial proposal for improvements at Flatwood was in excess of \$500,000. He said he has asked for a report on how many people actually utilize the center. Commissioner Harris stated that he wants to make sure the residents of Flatwood receive correct information regarding the Flatwood Community Center renovation project.

Charlotte Meadows, Board Chair of LEAD Academy, presented a letter to each of the Commissioners and introduced some of the parents and students from LEAD Academy. Both the students and parents shared with the Commission the great learning and teaching experiences at LEAD.

LEAD Academy principal Mr. Ibrahim Lee and teacher Ms. Jamia Anderson shared their excitement to be a part of LEAD.

Mr. Jack Galassini, President of American Association for Children, thanked the Commission for its support of Mr. William L. Gailliard's Think Big Program and the Super Bowling event over the last four years.

Charles Lee, Founder of That's My Dog Hotdog and That's My Child Youth Program, began thanked the Commission for changing the hours of the Commission meeting and he also thanked for their support in the past. Mr. Lee stated that his organization needs help and that he humbly comes before the Commission to ask for \$75,000. He stated that his program has mentored over 800 students since the program began seven years ago. Mr. Lee described some of the issues facing the young people who participate in his program and introduced several students. He shared examples of the how his program improves troubled teens' lives and how the teens in return give back to the community.

APPROVAL OF MINUTES

Commissioner Singleton made a motion to approve the Minutes of the Regular Meeting of December 16, 2019. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission.

CONSENT AGENDA

Deputy Administrator Cauthen presented the Accounts Payable Checks and Payroll Checks Authorization for approval. Commissioner Singleton made a motion to approve the Accounts Payable and Payroll Checks, as presented by Deputy Administrator Cauthen. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 6, are attached to these Minutes.)

NEW BUSINESS

COUNTY COMMISSION – ADOPTED RESOLUTION TO CHANGE THE TIME AND LOCATION OF THE FEBRUARY 11, 2020, COUNTY COMMISSION MEETING TO TRENHOLM STATE COMMUNITY COLLEGE, AUDITORIUM (BUILDING D), PATTERSON CAMPUS 3920 TROY HIGHWAY.

Commissioner Harris made a motion to adopt the Resolution to Change the Time and Location of the February 11, 2020, County Commission Meeting to Trenholm State Community College, Auditorium (Building D), Patterson Campus 3920 Troy Highway. The information session will begin at 4:00 p.m. with the formal session at 5:30 p.m. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Resolution, Agenda Pages 1-1, is attached to these Minutes.)

SOUTHEAST ALABAMA EMERGENCY MEDICAL SERVICES COUNCIL, INC. – APPROVED BOARD MEMBER APPOINTMENTS

Commissioner Harris made a motion to approve Board Member Appointments of Garrett Henderson to replace Ronnie H. Bozeman and Chris King to replace John Treat with terms expiring November 3, 2020. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum and Board Members' Appointment Pages, Agenda Pages 2-1 through 2-3, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED AMENDMENT NUMBER 1 TO CONTRACT WITH GULF STATE DISTRIBUTORS REGARDING A ONE (1) YEAR EXTENSION, BEGINNING JANUARY 22, 2020 AND ENDING ON JANUARY 21, 2021 AND A 5% PRICE INCREASE FOR LAW ENFORCEMENT EMERGENCY EQUIPMENT, CONTRACT NUMBER 52110-19B-009

Vice Chairman Walker made a motion to approve Amendment Number 1 to Contract with Gulf State Distributors regarding a One (1) Year Extension, beginning January 22, 2020 and ending on January 21, 2021 and a 5% Price Increase for Law Enforcement Emergency Equipment, Contract Number 52110-19B-009. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum and Amendment, Agenda Pages 3-1 and 3-2, are attached to these Minutes.)

COUNTY COMMISSION – ADOPTED RESOLUTION REGARDING THE OPTION AND PURCHASE AND SALE AGREEMENT WITH INDUSTRIAL PARTNERS DATED AUGUST 30, 2004

Commissioner Singleton made a motion to adopt the Resolution regarding the Option and Purchase and Sale Agreement with Industrial Partners dated August 30, 2004. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Resolution, Map, Letter and Attorney Gallion's Opinion, Agenda Pages 4-1 through 4-5, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED PURCHASE AND SALE AGREEMENT WITH INDUSTRIAL PARTNERS, LLC REGARDING THE SALE OF 42.4 ACRES OF LAND IN THE MONTGOMERY INDUSTRIAL PARK

Commissioner Singleton made a motion to approve the Purchase and Sale Agreement with Industrial Partners, LLC regarding the Sale of 42.4 Acres of Land in the Montgomery Industrial Park. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Agreement, Map and Attorney Gallion's Opinion, Agenda Pages 5-1 through 5-8, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED PAYMENT OF 2019 MEMBERSHIP DUES IN THE AMOUNT OF \$4,587 TO THE NATIONAL ASSOCIATION OF COUNTIES (NACO)

Vice Chairman Walker made a motion to approve Payment of 2019 Membership Dues in the Amount of \$4,587 to the National Association of Counties (NACo). The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Invoice, Agenda Page 6-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED PAYMENT OF INVOICE FROM GARRETT COLISEUM REGARDING FY2020 APPROPRIATION IN THE AMOUNT OF \$50,000

Commissioner Singleton made a motion to approve Payment of Invoice from Garrett Coliseum regarding FY2020 Appropriation in the Amount of \$50,000. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Invoice, Agenda Page 7-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED FOR GOODWYN, MILLS AND CAWOOD, INC., TO PREPARE FINAL CONSTRUCTION DOCUMENTS AND MOVE FORWARD WITH THE BID PROCESS REGARDING THE RENOVATION OF THE PERRY STREET PARKING DECK

Commissioner Harris made a motion to approve for Goodwyn, Mills and Cawood, Inc., to Prepare Final Construction Documents and Move Forward with the Bid Process regarding the renovation of the Perry Street Parking Deck. The motion was seconded by Commissioner Singleton. Vice Chairman Walker, Commissioner Harris and Commissioner Singleton voted in favor of the Motion. Commissioner Sankey vote no and the motion carried. (Copy of Memorandum, Agenda Page 8-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS TO AGENCIES

Deputy Administrator Cauthen requested approval of the miscellaneous appropriations to agencies included in the January 14, 2020 Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation reprogramming requests, and his fellow Commissioners concurred.

Commissioner Singleton made a motion to approve the Miscellaneous Appropriations to Agencies Reprogramming Requests. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 9-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS TO EDUCATION

Commissioner Harris made a motion to approve the Miscellaneous Appropriations to Education Reprogramming Requests included in the January 14, 2020 Agenda. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 10-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE

Commissioner Sankey made a motion to approve the Miscellaneous Appropriations from Designated Revenue reprogramming requests included in the January 14, 2020 Agenda. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 11-1, is attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED BID AWARD TO CINTAS CORPORATION FOR UNIFORM RENTAL, BID NUMBER 53300-20B-003

Commissioner Singleton made a motion to approve Bid Award to Cintas Corporation for Uniform Rental, Bid Number 53300-20B-003. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum, bids and Contract, Agenda Pages 12-1 through 12-5, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED BID AWARD TO AMWASTE, LLC FOR CLEAN SATURDAY REFUSE COLLECTION SERVICE, BID NUMBER 51100-20B-007

Commissioner Singleton made a motion to approve Bid Award to Amwaste, LLC for Clean Saturday Refuse Collection Service, Bid Number 51100-20B-007. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum, bid and Contract, Agenda Pages 13-1 through 13-5, are attached to these Minutes.)

REVENUE COMMISSIONER’S OFFICE – APPROVED BID AWARD TO DIVERSIFIED COMPANIES, LLC FOR OFF-SITE PRINTING OF NOTICES, BID NUMBER 51500-20B-009

Commissioner Harris made a motion to approve Bid Award to Diversified Companies, LLC for Off-Site Printing of Notices, Bid Number 51500-20B-009. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum, bid and Contract, Agenda Pages 14-1 through 14-5, are attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBER 1

Vice Chairman Walker made a motion to approve Budget Change Request Number 1, Engineering Department. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 15-1, is attached to these Minutes.)

APPRAISAL DEPARTMENT – APPROVED POSITION FILL REQUEST (1)

1. Personal Property Auditor, Position Number 850213027

Commissioner Singleton made a motion to approve the Position Fill Request. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 16-1, is attached to these Minutes.)

DETENTION FACILITY – APPROVED POSITION FILL REQUESTS (8)

1. Corrections Officer Trainee, Position Number 500419013
2. Corrections Officer Trainee, Position Number 500419020
3. Corrections Officer Trainee, Position Number 500419105
4. Corrections Officer Trainee, Position Number 500419185
5. Corrections Officer Trainee, Position Number 500419209
6. Corrections Officer Sergeant, Position Number 500421053
7. Corrections Officer Captain, Position Number 500423068
8. Stores Clerk I, Position Number 500018189

Vice Chairman Walker made a motion to approve the Position Fill Requests. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 17-1 through 17-8, are attached to these Minutes.)

FINANCE DEPARTMENT – APPROVED POSITION FILL REQUEST (1)

1. Account Clerk, Position Number 210116003

Commissioner Harris made a motion to approve the Position Fill Request. The motion was seconded by Commissioner Doug and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 18-1, is attached to these Minutes.)

REVENUE COMMISSIONER’S OFFICE – APPROVED POSITION FILL REQUEST (1)

1. Customer Service Clerk, Position Number 800016020

Commissioner Harris made a motion to approve the Position Fill Request. The motion was seconded by Commissioner Singleton and unanimously approved by Commission. (Copy of Position Fill Request, Agenda Page 19-1, is attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED POSITION FILL REQUESTS (2)

1. Deputy Sheriff Trainee, Position Number 550430021
2. Deputy Sheriff Trainee, Position Number 550430112

Commissioner Harris made a motion to approve the Position Fill Requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 20-1 and 20-2, are attached to these Minutes.)

YOUTH FACILITY-COURT – APPROVED POSITION FILL REQUESTS (3)

1. Juvenile Probation Officer, Position Number 930304026
2. Juvenile Probation Officer, Position Number 930304095
3. Juvenile Probation Officer, Position Number 930304006

Commissioner Singleton made a motion to approve the Position Fill Requests. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 21-1 through 21-3, are attached to these Minutes.)

YOUTH FACILITY-DETENTION – APPROVED POSITION FILL REQUEST (1)

1. Juvenile Detention Officer, Position Number 900300020

Vice Chairman Walker made a motion to approve the Position Fill Request. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 22-1, is attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (10)

DEPARTMENTS

TRAVEL/TRAINING REQUESTS

- | | |
|-------------------------|----------------------------|
| 1. County Commission | Request Numbers 3 and 4 |
| 2. Finance Department | Request Numbers 3, 4 and 5 |
| 3. Sheriff's Office | Request Number 2 |
| 4. Youth Facility | Request Numbers 2 and 3 |
| 5. Personnel Department | Request Numbers 5 and 6 |

Commissioner Sankey made a motion to approve the Travel/Training Requests. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of the Travel/Training Requests, Agenda Pages 23-1 through 23-10, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following item to the agenda, and his fellow Commissioners concurred:

COUNTY COMMISSION – APPROVED APPOINTMENT OF DEPUTY ADMINISTRATOR FLORENCE M. CAUTHEN AS ACTING ADMINISTRATOR AND APPROVED A ONE-STEP IRREGULAR PAY INCREASE RETROACTIVE TO JANUARY 1, 2020

Commissioner Harris made a motion to approve Appointment of Deputy Administrator Florence M. Cauthen as acting Administrator and approved a one-step irregular pay increase retroactive to January 1, 2020. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Memorandum, Agenda Page 24-1, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS

Commissioner Singleton thanked the Sheriff's Office, State Troopers and all first responders who helped during the storm the past weekend. He especially thanked the volunteer fire fighters. Commissioner Singleton also gave a tribute to the late H. E. "Sonny" Cauthen, husband of Montgomery County Deputy Administrator Florence Cauthen. He stated that Mr. Cauthen was a great man and was loved by many throughout the county.

Commissioner Sankey said good afternoon to everyone and congratulated Mr. Charles Lee on the great work he is doing with the students in his program. Commissioner Sankey assured Ms. K. T. Brown that the Commission will do a better job of getting the message out about the times and dates of the Commission Meetings. Commissioner Sankey thanked Ms. Sharon Minnett for attending the meeting and acknowledged his wife in the audience.

Vice Chairman Walker also thanked everyone for attending the first County Commission afternoon meeting.

Chairman Dean said Montgomery is a growing town that has a lot of great things happening. He commented on how the Commission helps nonprofit organizations and Montgomery County public schools. Chairman Dean assured Mr. Charles Lee that the Commission will continue to support his youth organization.

Commissioner Harris said good evening to and noted that it is tough being the last one to comment because everything has been said. Commissioner Harris thanked everyone for attending the meeting and stated the Commission had discussed afternoon meetings for a long time. He also stated that Commission will continue to support Mr. Lee's program, That's My Child. Commissioner Harris shared his views on charter schools and wished everyone a Happy New Year.

Vice Chairman Walker thanked the staff of the County Commission Office for making the transition of the new meeting hours go smoothly and welcomed Deputy Administrator Florence Cauthen as Interim Administrator while the Commission seeks to fill the position.

ADJOURNMENT

Commissioner Harris made a motion to adjourn the meeting of the Montgomery County Commission on January 14, 2020, at 6:00 p.m. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission.

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 12-13-19

Check Number	To	Check Number
290666		290716
Total Checks Paid		\$1,178,148.24

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 12-13-19

Check Number	To	Check Number
290717		290827
Total Checks Paid		\$730,493.89

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 12-20-19

Check Number	To	Check Number
290829		290877
Total Checks Paid		\$550,252.47

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

Replaced ck# 290124 with ck# 290828 for \$1,000.50

1-14-20 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 12-20-19

Check Number	To	Check Number
290878		290959
Total Checks Paid		\$1,528,584.42

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 12-27-19

Check Number	To	Check Number
290960		291015
Total Checks Paid		\$521,851.51

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

Replaced ck# 290817 with ck# 290690 for \$550.00

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
12/20/19

Payroll Check Number	133480	To	Payroll Check Number	133543	\$	48,108.99
Direct Deposits					\$	907,928.29
Payroll Check Number	133544	To	Payroll Check Number	133565	\$	49,212.54
Direct Deposits					\$	607,968.69
Federal Deposits					\$	322,965.78
Total Payroll Paid					\$	1,936,184.29

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

JAN 14 2020



RESOLUTION

WHEREAS, the County Commission wishes to host a regular meeting in each commission district in 2020; and

WHEREAS, the Montgomery County Commission wishes to change the time and meeting location of the February 11, 2020, meeting from the Montgomery County Courthouse Administration Building, Annex III, 101 South Lawrence Street to Trenholm State Community College, Auditorium (Building D), Patterson Campus 3920 Troy Highway. The information session will begin at 4:00 p.m., followed by the formal session at 5:30 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby agree to change the meeting location and time, as stated above for the February 11, 2020, meeting from the Montgomery County Courthouse Administration Building, Annex III, to Trenholm State Community College.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 14th day of January 2020.

BY: _____
Chairman

ATTEST: _____
Deputy Administrator

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

AGENDA

JAN 14 2020

January 9, 2020

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen 
Deputy Administrator

SUBJECT: Appointments to the Southeast Alabama Emergency Medical Services Council, Inc.

The Montgomery County Commission, at its meeting on December 16, 2019, agreed to place on the next agenda Board Member appointments to the Southeast Alabama Emergency Medical Services Council, Inc.

Attached is a list of eight individuals who are currently serving on the Southeast Alabama Emergency Medical Services Council, Inc. These individuals have been contacted and six of them would like to be reappointed to another full term on this Council.

Assistant Fire Chief/Medic Division Garrett Henderson desires to be appointed to replace former Assistant Fire Chief Ronnie H. Bozeman.

Mr. John Treat is no longer in the medical field and desires not to be reappointed. Fire Captain Chris King desires to be appointed to replace Mr. Treat.

I am requesting approval of these appointments for terms expiring November 3, 2020.

FMC/tn

Attachments

A COUNTY OLDER THAN THE STATE

Montgomery County Commission • 101 S. Lawrence Street • P.O. Box 1667 • Montgomery, AL 36102 • www.mc-ala.org
Phone 334.832.1210 • Fax 334.832.2533 • TDD 334.265.3568

Southeast Alabama Emergency
Medical Services Council, Inc.

Members:**Term Expires:**

Asst. Fire Chief Ronnie H. Bozeman
Medic Division
Montgomery Fire Department
P.O. Box 1111
Montgomery, AL 36101-1111
slcooper@montgomeryal.gov
Work: (334) 625-2960

11/3/2019

Annitta Love
134 Cantabury Lane
Millbrook, AL 36054
Work: (334) 420-4483
Cell: (334) 467-4857

11/3/2019

Mike Green
47 Honeysuckle Lane
Cecil, AL 36013
Home: (334) 277-2153
Cell: (334) 309-5026

11/3/2019

Mark Norris
Haynes Ambulance
2530 East Fifth Street
Montgomery, AL 36107
Work: (334) 241-5259

11/3/2019

John Treat
2845 Zelda Road, Apt. P1
Montgomery, AL 36106
Cell: (334) 318-9924

11/3/2019

Keith Bryan
110 Zolman Road
Ramer, AL 36069
Home: (334) 284-6307
Cell: (334) 303-3840

11/3/2019

Kevin Harrilson
Care Ambulance
P.O. Box 241468
Montgomery, AL 36124-1468
Cell: (706) 256-0273
Work: (706) 289-2138

11/3/2019

Southeast Alabama Emergency
Medical Services Council, Inc.

Kitty Harris
120 West Rosemary Road
Montgomery, AL 36109
(334) 306-0165

11/3/2019

Term: 1 year

AGENDA

JAN 14 2020

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II *TT*

DATE: December 5, 2019

RE: Contract No. 52110-19B-009
Law Enforcement Emergency Equipment

I request that the attached Amendment No. 1 to Gulf States Distributors contract for Law Enforcement Emergency Equipment be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning January 22, 2020 and ending on January 21, 2021.

Gulf States Distributors would like to increase pricing by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

•

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-19B-009

Amendment No. 1

Contract with Gulf States Distributors for law enforcement emergency equipment, is hereby extended for one (1) year, beginning January 22, 2020 and ending January 21, 2021.

Prices will increase 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

GULF STATES DISTRIBUTORS

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

JAN 14 2020

RESOLUTION OF THE COUNTY COMMISSION OF MONTGOMERY COUNTY, ALABAMA

The County Commission of Montgomery County, Alabama, a body corporate and political under the laws of the State of Alabama (the "Commission"), at a meeting duly called and properly noticed on _____, with a quorum present, does adopt and resolve as follows:

WHEREAS, the Commission entered into an Option and Purchase and Sale Agreement dated August 30, 2004, as amended (the "Option") with Industrial Partners, L.L.C., an Alabama limited liability company [formerly Industrial Partners, an Alabama general partnership] ("Industrial Partners") for the periodic sale and purchase of land located in the Montgomery Industrial Park (the "Park"); and,

WHEREAS, the land governed by the Option is subject to that Declaration of Covenants, Restrictions and Easements adopted by the Commission at its meeting of July 19, 2004, recorded in the Office of the Judge of Probate of Montgomery County, Alabama (the "Recording Office") in Real Property Book 2946, at Page 62, as amended by that Declaration of Covenants, Restrictions and Easements adopted by the Commission at its meeting of August 30, 2004, recorded in the Recording Office in Real Property Book 2954, at Page 536 (the "Restrictions"); and,

WHEREAS, Industrial Partners has routinely purchased parcels subject to the Option in Industrial Partners' name and developed those parcels for lease or sale to users; and,

WHEREAS, the Commission has proposed to Industrial Partners that it exercise its option to purchase 42.4 +/- acres of land at \$30,000 per acre per Exhibit A, which land is subject to the Option (the "Remaining Three Lots"); and,

WHEREAS, Industrial Partners is willing to purchase the Remaining Three Lots no later than June 1, 2020; and,

WHEREAS, Industrial Partners is willing to exercise its right to purchase the Remaining Three Lots subject to the Commission's waiver of any obligation in the Option (whether under Sections 2.1, 2.2 thereof or otherwise) to commence construction of improvements on the Remaining Lots within 180 days of the exercise of the Option or any other development time requirement (the "Waiver"); and,

WHEREAS, Industrial Partners will only sell the lots after a building or buildings have been constructed on the lots for lease or sale to users (the "Development Condition"); and,

WHEREAS, the Commission has determined that the conveyance of the Remaining Lots with the Waiver and subject to the Development Condition is in the best interest of the public health, safety, education and general welfare of the citizens of Montgomery County,

NOW, THEREFORE, after motion duly made, seconded and properly approved, the Commission does hereby resolve and agree as follows:

"RESOLVED, that the Commission agrees to execute, and perform under, a Purchase and Sale Agreement with Industrial Partners for 42.4 +/- Acres (Three Remaining Lots) at a sales price of \$30,000 per acre which (i) contains the Waiver, (ii) contains the Development Condition, (iii) provides that the sale and purchase will occur no later than June 1, 2020, and (iv) otherwise implements the terms and conditions of the Option; and,

FURTHER RESOLVED, that the except as otherwise provided in these resolutions, the terms of the Restrictions and the Option are ratified and confirmed.

ADOPTED AND APPROVED by The County Commission of Montgomery County, Alabama on this _____ day of January, 2020.

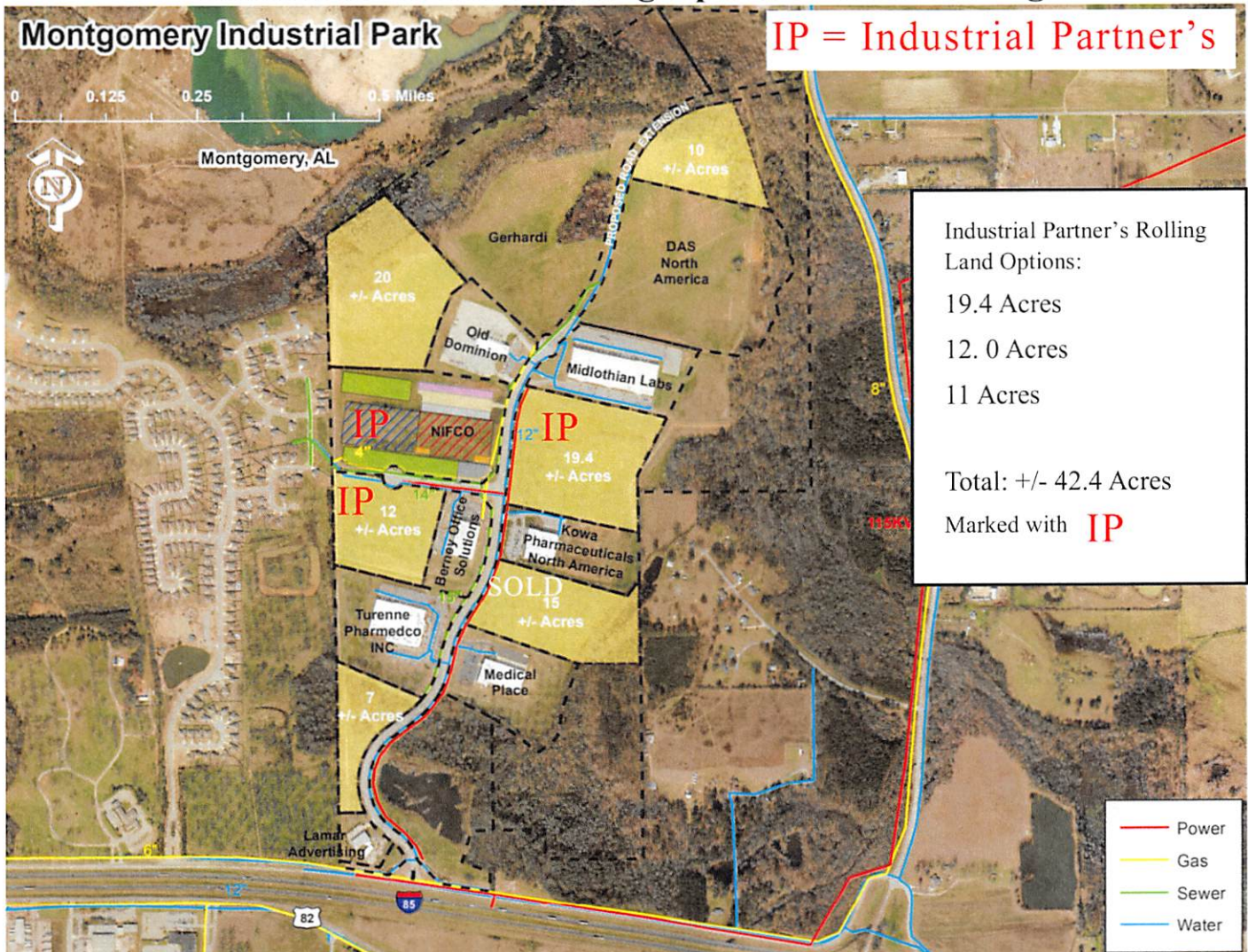
Chairman, The County Commission of
Montgomery County, Alabama

ATTEST:

Florence M. Cauthen, Deputy Administrator

Exhibit A

Industrial Partner's Rolling Option Lots Remaining *





INDUSTRIAL Partners, LLC

Industrial Buildings Are Our People

December 9, 2019 **Brokerage | Investment | Development**

Thomas T. Gallion, III, Esquire
Haskell Slaughter Gallion & Walker, LLC
242 Winton M. Blount Loop
Montgomery, Alabama 36117

RE: Purchase of Remaining Three Lots, Montgomery Industrial Park

Dear Tommy:

Donnie Mims asked me to consider whether Industrial Partners, L.L.C. would consider accelerating the purchase of the remaining three Montgomery Industrial Park lots under the 2004 option. The proposed sales price is above the price formula in that option. The land would cost approximately \$1,272,000, based on a per acre price of \$30,000 and subject to a survey determining the actual acreage of the remaining three lots.

I am inclined to do this but there is a construction requirement in the option that creates a problem for Industrial Partners. I am willing to take on more land that I need at this time, but I need that construction commencement deadline waived in order for this accelerated purchase to be workable for me. I have had the attached proposed County Commission resolution drafted which would waive that restriction on these remaining three lots. It follows the form of the resolution the County Commission adopted to accommodate KOWA in October by waiving the same restriction.

I understand the County's desire in 2004 to establish this deadline for each purchased lot. The park was just established and it was important that the project get off to a strong start. In the last fifteen years, however, Montgomery Industrial Park has built out well. Industrial Partners has been pleased and proud to cooperate with the County in facilitating that development and this initial concern has, in my opinion, already been addressed by the current state of the park.

Industrial Partners is still committed to building out the industrial park and its willingness to purchase 42.4 +/- acres of land at \$30,000 per acre is the best evidence of that. Although it is willing to incur that expense at this time, Industrial Partners cannot assume the responsibility, risk and expense of constructing buildings when there is an insufficient demand. Neither the County nor Industrial Partners has a crystal ball to foresee the timing and direction of for industrial space demand but please understand that Industrial Partners, by purchasing this land now, would have even more reason to push forward with construction once demand increases so that it can recoup its investment in Montgomery East.

I will be glad to discuss this at your convenience.

Yours truly,

Nimrod T. Frazer, Jr.

4747 Woodmere Blvd. Montgomery, Alabama 36106
4822-4106-5134.v4 Tel: (334) 244-8650; Fax (334) 244-8665, www.industrialpartners.com



Haskell Slaughter Gallion & Walker, LLC
242 Winton M. Blount Loop
Montgomery, Alabama 36117
t. 334.265.8573 | f. 334.264.7945

MEMORANDUM

December 12, 2019

TTE

To: Donnie Mims
From: Thomas T. Gallion, III
Re: Resolution and Purchase and Sale Agreement -Remaining Lots Industrial Park

I have reviewed the Revised Resolution and Purchase and Sale Agreement regarding the remaining lots at Montgomery Industrial Park. I have discussed these documents with Nim Frazer. All of the documents appear to be in order other than the incorrect address for Industrial Partners and the word East should be removed. It is my understanding that Nim is making the suggested corrections.

With those corrections, the documents are in order and can be executed. The documents will be legal and binding on all parties upon execution.

I am also of the opinion that the services provided for in this agreement is in the best interest of the public health, safety, education, and general welfare of the citizens of Montgomery County. I, therefore, see no reason why this agreement should not be approved if it is the desire of the Montgomery County Commission.

50051-317

PURCHASE AND SALE AGREEMENT

This Purchase and Sale Agreement (the "Agreement") is entered into by **INDUSTRIAL PARTNERS, LLC**, an Alabama limited liability company ("Industrial Partners") and **THE COUNTY COMMISSION OF MONTGOMERY COUNTY, ALABAMA**, a body corporate and political under the laws of the State of Alabama (the "Commission"), effective as of the date last execution, as reflected below (the "Agreement Date").

Recitals

- A. The Commission entered into an Option and Purchase and Sale Agreement dated August 30, 2004, as amended (the "Option") with Industrial Partners for the periodic sale and purchase of land located in the Montgomery Industrial Park (the "Park").
- B. The Park is subject to that Declaration of Covenants, Restrictions and Easements adopted by the Commission at its meeting of July 19, 2004, recorded in the Office of the Judge of Probate of Montgomery County, Alabama (the "Recording Office") in Real Property Book 2946, at Page 62, as amended by that Declaration of Covenants, Restrictions and Easements adopted by the Commission at its meeting of August 30, 2004, recorded in the Recording Office in Real Property Book 2954, at Page 536 (the "Restrictions").
- C. All of the land subject to the Option has been sold by the Commission to Industrial Partners except three lots in the Park containing 42.4 acres, more or less and depicted in that map attached hereto as **Exhibit "A"** (the "Remaining Three Lots" or the "Property").
- D. Industrial Partners is willing to exercise its right under the Option to purchase the Remaining Three Lots, provided that it can obtain a waiver of any obligation in the Option (whether under Sections 2.1, 2.2 thereof or otherwise) to commence construction of improvements on the Remaining Three Lots within 180 days of the exercise of the Option or any other development time requirement (the "Waiver").
- E. The Commission is willing to grant the waiver provided that Industrial Partners agrees that the Remaining Three Lots will be (i) sold at a price of \$30,000 per acre, (ii) closed on or before June 1, 2020, and (iii) made subject in the deed of conveyance to an additional restriction that none of the Remaining Three Lots, and no portion of said lots, can be conveyed by Industrial Partners unless and until the property to be conveyed has been improved with a completed building or buildings and related improvements in a condition for use permitted by the Restrictions (the "Development Condition").
- F. It is the intention of the Commission and Industrial Partners to effectuate the exercise and implementation of the Option for the Remaining Three Lots as modified by this Agreement.

Terms of Agreement

1. Property. Subject to the terms and provisions hereof, the Commission agrees to sell to Industrial Partners, and Industrial Partners agrees to purchase from the Commission, the Property consisting of the Remaining Three Lots depicted in Exhibit "A."

2. Purchase Price. The purchase price for the Property is the product of \$30,000.00 times the number of acres in the Property (calculated to the nearest 1/1000th acre) (the "Purchase Price").

The number of acres shall be determined by the survey to be provided by the Commission as addressed in Section 4 below. The Purchase Price, less deductions for credit and prorations (if any), shall be paid in cash, wired funds or certified check at closing, as designated by the Commission. The closing of the sale contemplated by this Agreement is hereinafter called the "Closing."

3. Title. Within 45 days after the Agreement Date, the Commission shall deliver to Industrial Partners a commitment on the Property (the "Title Commitment") issued by either Commonwealth Title Insurance Company, Chicago Title Insurance Company, First American Title Insurance Company or Mississippi Valley/Old Republic National Title Insurance Company (the "Title Company"), acting through its local agent for the issuance of an owner's marketable fee simple title insurance policy (the "Title Policy") on the Property in the amount of the Purchase Price, together with legible copies of all documents which constitute exceptions to title. Industrial Partners shall have until 45 days after the receipt of the Title Commitment and the Survey [defined in Section 4 below] to review those documents (the "Title Review Period") and to notify the Commission of such written objections as Industrial Partners may have to the contents of those documents which adversely affect the state of title to the Property. In the event objections are timely made by Industrial Partners, the Commission shall have a period of 30 days (or longer if so extended in writing by Industrial Partners) from the receipt of the same in order to cure such objections. The Commission shall exert reasonable diligent efforts to cure all defects and, in any event, shall cause at or before Closing the removal of all liens encumbering the Property except current ad valorem taxes not due and payable as of Closing. Failure to cure the objections to Industrial Partner's satisfaction shall give Industrial Partners the right, at Industrial Partner's option either to waive the title objections and proceed to Closing, or terminate this Agreement, in which event all rights and obligations between the parties under this Agreement shall be null and void. Any matters reflected in the Survey or the Title Commitment to which Industrial Partners does not timely object (the "Permitted Exceptions") shall be deemed acceptable to Industrial Partners, provided, however, that Industrial Partners shall retain the right to object to any matters arising after the effective date of the Title Commitment or the Survey.

4. Condemnation. In the event there are threatened or pending condemnation proceedings affecting the Property at any time prior to Closing, Industrial Partners may at its option (i) proceed to Closing without adjustment of the Purchase Price and receive an assignment to all condemnation proceeds pertaining to the Property, or (ii) terminate this Agreement, whereupon all rights and obligations between the parties under this Agreement shall be null and void.

5. Survey. Within 45 days after the Agreement Date, the Commission shall deliver to Industrial Partners a boundary survey of the Property (the "Survey") prepared by a surveyor licensed in the State of Alabama. A copy of the Survey shall be simultaneously furnished to the Title Company. The Survey shall be sufficient to permit the Title Company to eliminate the standard printed exceptions in the Title Policy pertaining to discrepancies in area or boundary lines, encroachments, overlapping of improvements and similar matters. The Survey shall meet the current Standards of Practice for Surveying in the State of Alabama issued by the Alabama Society of Professional Land Surveyors and shall be certified to the Commission, Industrial Partners and

the Title Company.

5. Right of Entry; On-Site Inspections. Industrial Partners or its agents shall be entitled to enter upon the Property at any time after the Agreement Date for the purpose of conducting environmental site assessments, soil tests, engineering studies or any other analyses (the “On-site Inspections”). Industrial Partners hereby indemnifies and holds the Commission harmless from any and all claims, damages, expenses and costs (including reasonable attorneys fee) arising from injuries to persons or property as a result of the On-site Inspections, regardless of whether those performing such inspections are independent contractors, or agents, employees or servants of Industrial Partners. Notwithstanding any provision in this Agreement to the contrary, this indemnity shall survive any Closing under or termination of this Agreement. In the event the Closing does not occur, Industrial Partners shall repair and restore the Property from any changes thereto caused by the On-site Inspections. In the event the On-site Inspections reveal a condition which, in Industrial Partners’ judgment, materially adversely affects the development of any of the Remaining Three Lots for purposes consistent with the Park, then Industrial Partners shall have the right to terminate this Agreement.

7. Warranties and Representations of the Commission. All of the Commissioner’s warranties and representations made in Section 5.1 of the Option are incorporated into this Agreement, effective as of the Agreement Date.

8. Real Estate Commissions. Each party represents and warrants to the other that no real estate or other commissions or fees are due in connection with the sale contemplated by this Agreement.

9. Closing Place and Time. The Closing shall take place at such time as the parties shall mutually agree at the offices of the Commission’s attorney or agent, on or before June 1, 2020 on a date specified by Industrial Partners at least ten days prior to the specified closing date.

10. Closing Documents and Procedures; Closing Costs. At Closing:

(a) The Commission shall execute and deliver a Statutory Warranty Deed for the Property to Industrial Partners (i) containing the Waiver, and (ii) subject to the Permitted Exceptions, the Restrictions and the Development Condition. The Commission shall also execute and deliver to Industrial Partners a Real Estate Value or Transfer Tax Declaration required under Alabama law;

(b) Possession of the Property shall be delivered to Industrial Partners by the Commission;

(c) The Commission shall execute standard title insurance company form affidavits (owner/seller affidavits, etc.) reasonably requested by Industrial Partners for the issuance of an owner’s title insurance policy. The Commission shall also deliver to Industrial Partners evidence reasonably satisfactory to Industrial Partners that all necessary action has been duly taken in order to authorize this transaction and that those acting on behalf of the Commission in the performance and consummation of this Agreement have been duly authorized;

(d) In the event the transaction contemplated by this Agreement is subject to any laws providing for the withholding of funds from the sale proceeds for tax liability, the Commission agrees that Commission shall be subject to having such funds withheld in accordance with applicable laws unless (i) the Commission qualifies for an exemption from any such withholding requirements, and (ii) executes all such documents required by law to qualify for such exemption

reasonably required by the Title Company or Industrial Partners to satisfy this requirement;

- (e) The parties shall execute a closing statement;
- (f) Ad valorem taxes for the current year shall be prorated as of the date of Closing.
- (g) Industrial Partners shall deliver the Purchase Price (less credits) to the Commission.
- (h) The closing costs shall be paid as follows:
 - (1) Search fees, premiums and other fees associated with the issuance of the Title Commitment or the Title Policy shall be paid by the Commission;
 - (2) The Commission shall pay the cost of the Survey;
 - (3) The Commission shall pay Alabama transfer tax on the Statutory Warranty Deed, if any. All other costs, fees or taxes associated with the recording of the Statutory Warranty Deed shall be paid by Industrial Partners; and,
 - (4) Each party shall pay its own attorneys' fees.

11. Notices, Remittances and Other Deliveries. All notices, demands, requests, remittances or other deliveries required or permitted hereunder shall be in writing and sent to the addresses provided below:

to Industrial Partners	Industrial Partners Attention: Nimrod T. Frazer, Jr. 3434 Woodmere Boulevard Montgomery, Alabama 36106 Fax: (334) 244-8650
to the Commission:	Montgomery County Commission P.O. Box 1667 Montgomery, Alabama 36102 Attention: County Administrator Fax: (334) 832-2533
with a copy to:	Thomas T. Gallion, III, Esq. Haskell Slaughter Gallion & Walker, LLC P.O. Box 4660 Montgomery, Alabama 36103-4660 Fax: (334) 264-7945

Notice shall be deemed to be delivered, whether or not actually received, when the notice has been deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested, or when received if hand delivered or delivered by express courier, or upon confirmation of transmission, if transmitted by telefax, as the case may be.

12. Entire Agreement; Relationship to Option; Execution; Amendments; Governing Law; Operative Dates.

(a) Except as otherwise stated in this subsection (a), this Agreement constitutes the entire agreement between the parties pertaining to the subject matter hereof and supersedes all prior and contemporaneous agreements and understandings. This Agreement constitutes an exercise by Industrial Partners of its rights to purchase the Remaining Three Lots pursuant to the Option. This

Agreement and the Option are to be read in conjunction with each other, provided, however, that in the event there is a conflict between the provisions of the Option and this Agreement, the terms of this Agreement shall control. In the event this Agreement is terminated by either party for any reason other than a default by Industrial Partners, the terms of the Option shall survive and be effective.

(b) The Recitals in this Agreement are incorporated into and constitute a part of this Agreement.

(c) Multiple counterparts of this Agreement may be executed by the parties hereto. Each such executed counterpart shall have the full force and effect of an original executed instrument. Furthermore, complete execution of this Agreement shall exist if counterparts thereof, taken together, reflect execution by all parties.

(d) This Agreement may not be modified or amended, except by an agreement signed by the Commission and Industrial Partners.

(e) This Agreement shall be construed, interpreted and enforced in accordance with the laws of the State of Alabama and shall not be subject to any rule of interpretation which creates a presumption based on which party drafted the Agreement or any portion thereof.

(f) If any deadline or other operative date specified in this Agreement (other than the Agreement Date) should fall on a Saturday, Sunday or a holiday recognized by the United States government ("Non-Business Day"), then that date shall be modified and extended to next day that is not a Non-Business Day.

IN WITNESS WHEREOF, the parties have executed and sealed this Agreement, effective as of the date of last execution, as reflected below.

WITNESS:

INDUSTRIAL PARTNERS, LLC

By: _____

Nimrod T. Frazer

Its: Manager

Date executed: _____

**THE COUNTY COMMISSION OF
MONTGOMERY COUNTY, ALABAMA**

By: _____

Chairman, The County Commission of
Montgomery County, Alabama

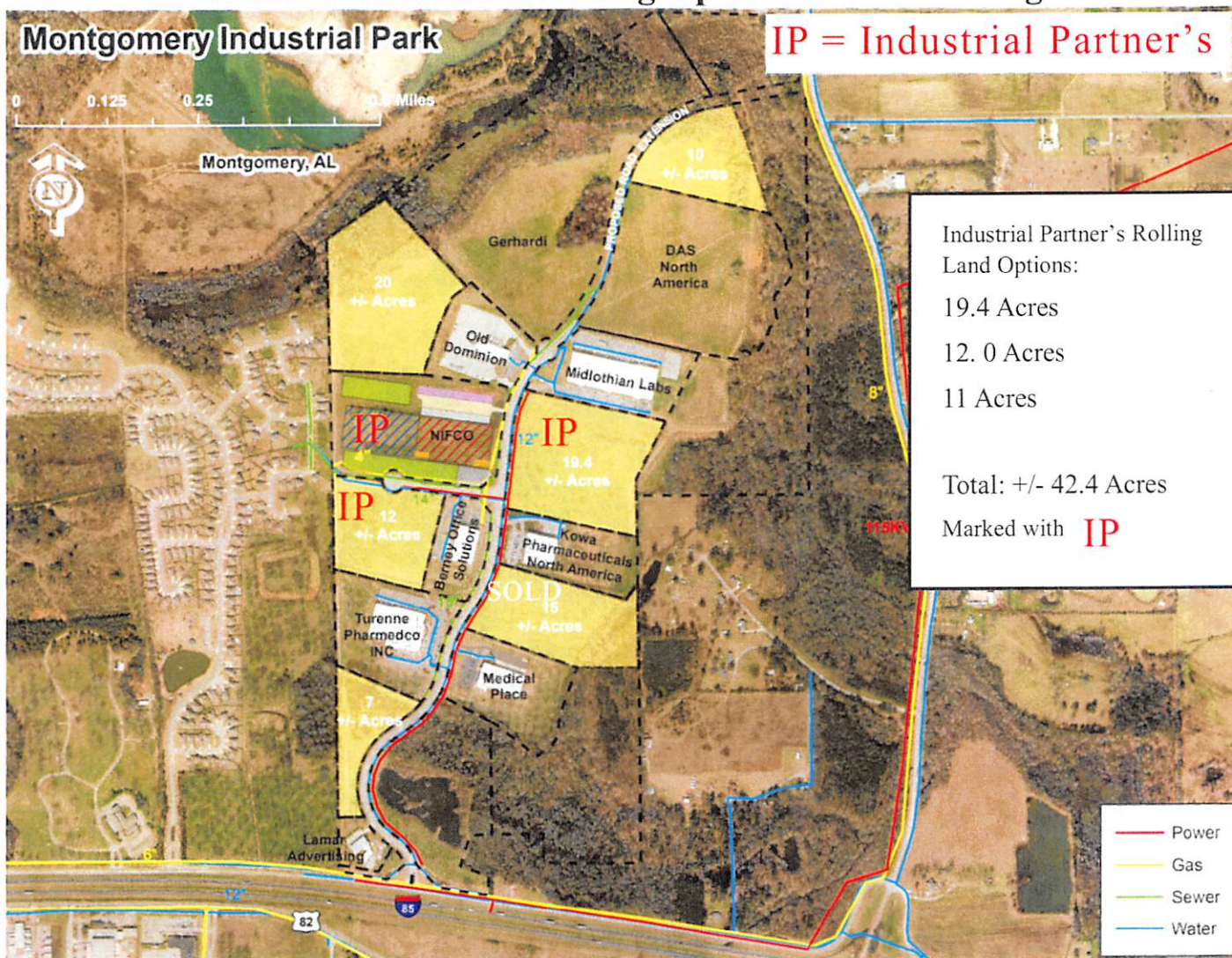
ATTEST:

Florence M. Cauthen, Deputy Administrator

EXHIBIT "A"
Map of the Property

Exhibit A

Industrial Partner's Rolling Option Lots Remaining *





Haskell Slaughter Gallion & Walker, LLC
242 Winton M. Blount Loop
Montgomery, Alabama 36117
t 334.265.8573 | f 334.264.7945

MEMORANDUM

December 12, 2019

TTG

To: Donnie Mims

From: Thomas T. Gallion, III

Re: Resolution and Purchase and Sale Agreement -Remaining Lots Industrial Park-Revised

I have reviewed the Revised Resolution and Purchase and Sale Agreement regarding the remaining lots at Montgomery Industrial Park with the suggested corrections from my previous opinion.

The documents are in order and can be executed. The documents will be legal and binding on all parties upon execution.

I am also of the opinion that the services provided for in this agreement is in the best interest of the public health, safety, education, and general welfare of the citizens of Montgomery County. I, therefore, see no reason why this agreement should not be approved if it is the desire of the Montgomery County Commission.

50051-317



National Association of Counties
PO Box 38059
Baltimore, MD 21297-8059
Phone: 888.407.NACo (6226)
Fax: 866.467.1825
EIN# 53-0190321

AGENDA

Customer ID:1101

Invoice JAN 14 2020

Mr. Donald L. Mims
Executive Director- Community Corrections
Montgomery County
PO BOX 1667
Montgomery, AL 36102-1667

Invoice #: 259850

Invoice Date: 11/18/2019

Our LockBox address has changed

Description	Quantity	Price	Discount	Amount
County Membership Dues	1	\$4,587.00	\$0.00	\$4,587.00
01/01/2020 - 12/31/2020				

Thank you so much for your NACo membership!

For billing specific questions or updates, please contact
accountsreceivable@naco.org.

If you would like to learn more about your NACo membership, please visit
www.naco.org/membership for more information or contact the Membership Team at
membership@naco.org.

Invoice Total	\$4,587.00
Taxes	\$0.00
Amount Paid	\$0.00
PLEASE PAY	\$4,587.00

National Association of Counties (NACo) is a 501(c)(4). Payments are not deductible as charitable contributions.

◆ PLEASE DETACH AND RETURN WITH PAYMENT ◆

Our LockBox address has changed

Customer ID: 1101

Invoice #: 259850

Mr. Donald L. Mims
Executive Director- Community Corrections
Montgomery County
PO BOX 1667
Montgomery, AL 36102-1667

Remit Payment To:
National Association of Counties
PO Box 38059
Baltimore, MD 21297-8059

We encourage you to submit payments electronically by ACH credit
Capital One Bank Routing# (ABA) - 065 000 090 Account # 136 129 7942

6-1

JAN 14 2020



GARRETT COLISEUM

INVOICE

MONTGOMERY COUNTY COMMISSION
ATTENTION CHAIRMAN ELTON DEAN
P.O. BOX 1667
MONTGOMERY AL 36102-1667

Invoice Date
Dec 4, 2019

Invoice Number
INV-0098

Reference
FY 2020 - County
Commission

The Garrett Coliseum
1555 Federal Dr
MONTGOMERY AL 36107
USA

Description	Quantity	Unit Price	Amount USD
FY 2020 - Appropriation of Garrett Coliseum - Montgomery County Commission	1.00	50,000.00	50,000.00
		Subtotal	50,000.00
		TOTAL USD	50,000.00

Due Date: Dec 4, 2019

PAYMENT ADVICE

To: The Garrett Coliseum
1555 Federal Dr
MONTGOMERY AL 36107
USA

Customer MONTGOMERY COUNTY
COMMISSION

Invoice Number INV-0098

Amount Due 50,000.00

Due Date Dec 4, 2019

Amount Enclosed

Enter the amount you are paying above

Registered Office: 1555 Federal Dr, Montgomery, AL, 36107, USA.

7-1

JAN 14 2020

December 10, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen 
Deputy Administrator

SUBJECT: Perry Street Parking Deck Renovation

At the Commission meeting on October 21, 2019, Goodwyn Mills and Cawood architects Freddie Lynn and Richard Painter recommended that the County renovate the existing Perry Street Parking Deck and presented a cost estimate prepared by Gleeds in the amount of \$2,713,020.44, which included approximately \$195,00 already paid for selective demolition at the site.

I request that authorization for Goodwyn Mills and Cawood to prepare final construction documents and move forward with the bid process be placed on the next agenda. Please note that the next meeting date is Tuesday, January 14, 2020.

JAN 14 2020

Norm Cam (acting) Date 1/18/2020

JAN 14 2020

Deputy Administrator	Date
Deputy Administrator (Acting)	1/15/2020

JAN 14 2020

JAN 14 2020

[illegible]

Name Mark Caw Date 11/15/2020
 Deputy Administrator (Signature)

Deputy Administrator Date

111

JAN 14 2020

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Khristie Davis, Buyer

DATE: December 6, 2019 *LD*

RE: Invitation to Bid No. 53300-20B-003
Uniform Rental

Request approval of award on the above referenced Invitation to Bid to Cintas Corporation based on unit pricing in the amount of \$108.91, be placed on a future agenda for the County Commission meeting. (Copy of spreadsheet attached.)

The contract will be for three (3) years from date of award. Prices shall remain firm for the entire contract period.

Coordination of award made with George Speake, County Engineer and Lamar Allen, General Service Director of Support Service.

Attachment

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 53300-20B-003				Cintas 1141 Emory Folmar Blvd. Montgomery, AL 36110 Antonio Jordan jordana@cintas.com Minority Owned Yes No X		Municipal & Comm. Uniforms 2208 3rd Avenue N Birmingham, AL 35203 NO BID							
DATE ISSUED: November 6, 2019													
DATE OPENED: November 25, 2019													
REQUESTING DEPARTMENT: Engineering, Support Service, Fleet Maint.													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Shirts: Industrial Wear Long Sleeve	2	11	\$0.15	\$3.30								
	100% Cotton												
2	Shirts: Industrial Wear Short Sleeve	2	11	\$0.15	\$3.30								
	100% Cotton												
3	Shirts: Industrial Wear Long Sleeve	7	11	\$0.15	\$11.55								
	65% Polyester, 35% Cotton												
4	Shirts: Industrial Wear Short Sleeve	7	11	\$0.15	\$11.55								
	65% Polyester, 35% Cotton												
5	Pants: Industrial Wear	3	11	\$0.25	\$8.25								
	65% Polyester, 35% Cotton												
6	Pants: Work Jeans, Loose Fit, 5 Pocket	3	11	\$0.46	\$15.18								
	Carhartt 100% Cotton; 11.75 oz.												
7	Pants: Denim Jeans; Carpenter, Carhartt	3	11	\$0.46	\$15.18								
	100% Cotton, 15 oz.												
8	Pants: Action Back Coverall	1	2	\$0.50	\$1.00								
	65% Polyester, 35% Cotton												
9	Jacket: Hip Length	7	2	\$0.25	\$3.50								
	65% Polyester, 35% Cotton												
TOTAL BID AMOUNTS													

Notes:

January 14, 2020 - Minutes of Regular Meeting
Montgomery County Commission

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CONTRACTUAL AGREEMENT

THIS CONTRACTUAL AGREEMENT made and entered into on the 14th day of January 2020, by and between Cintas Corporation of Montgomery, Alabama and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Cintas Corporation. agrees to furnish Uniforms and Service for the Montgomery County Commission, in accordance with all the provisions of Invitation to Bid No. 53300-20B-003 as issued by the Montgomery County Commission on November 6, 2019, (hereinafter referred to as the Invitation to Bid, a copy of which is attached hereto;

WHEREAS, In Consideration thereof, Cintas Corporation and Montgomery County Commission agree as follows:

1. All terms and conditions of the Invitation to Bid are incorporated herein by this reference.
2. That the period of the contract will be for three (3) years, beginning January 14, 2020, and ending January 13, 2023. That prices bid shall remain firm for the entire contract period, providing funds are made available by the Montgomery County Commission.
3. That Montgomery County Commission and Cintas Corporation reserve the right to cancel the contract with a thirty (30) day written notice to Cintas Corporation and/or Montgomery County Commission, anytime during the contract period.
4. That Cintas Corporation agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of Cintas Corporation, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. Cintas Corporation agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suits at its sole expense. Cintas Corporation also, agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.

5. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the state of Alabama between the Montgomery County Commission and Cintas Corporation.
6. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 14th day of January 2020.

WITNESS:

CINTAS CORPORATION

BY: _____

TITLE: _____

WITNESS

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

JAN 14 2020

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II TT

DATE: December 9, 2019

RE: Invitation to Bid No. 51100-20B-007
Clean Saturday Refuse Collection Service

Request approval of award on the above referenced Invitation to Bid to the only responsible bidder, Amwaste, LLC. in the amount of \$80,460.00 be placed on a future agenda. (Copy of spread sheet attached.)

Coordination of award made with Florence Cauthen, Deputy Administrator.

Attachment

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ABSTRACT FOR BIDS: 31 BIDS MAILED				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 51100-208-007				Amwaste 8650 Minnie Brown Road Montgomery, AL 36117 Attn: Cal Franklin (334)201-1919 Is Company Minority Owned Yes X No									
DATE ISSUED: 11/13/19													
DATE OPENED: 12/04/19													
REQUESTING DEPARTMENT: Montgomery County Commission													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
Part I- Residential Compactor Collection Trucks													
1	Pike Road	MO	12	\$815.00	\$ 9,780.00								
2	Hope Hull	MO	12	\$815.00	\$ 9,780.00								
3	Pintala School	MO	12	\$815.00	\$ 9,780.00								
4	Ramer Transfer Station	MO	12	\$815.00	\$ 9,780.00								
5	Pine Level Park	MO	12	\$815.00	\$ 9,780.00								
6	Mount Meigs	MO	12	\$815.00	\$ 9,780.00								
7	Flatwood Community Center	MO	12	\$815.00	\$ 9,780.00								
	Total cost of seven residential type collection trucks				\$ 68,460.00								
	Land Fill Cost Per Ton Based on approx.	MO	12	\$1,000.00	\$ 12,000.00								
	25 tons per month												
Total Bid Amount for Compactor Trucks					\$ 80,460.00								

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CONTRACTUAL AGREEMENT

THIS CONTRACTUAL AGREEMENT made and entered into as the 14th day of January, 2020, between Amwaste, LLC of Silver Springs, Alabama and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Amwaste, LLC agrees to furnish Refuse Collection and Disposal Services for the Montgomery County Commission, Clean Saturday Trash Pick-UP in accordance with all provisions of Invitation to Bid No. 51100-20B-007, as issued by the Montgomery County Commission on November 13, 2019 (hereinafter referred to as the Invitation to Bid), a copy is attached hereto:

WHEREAS, In Consideration thereof, Amwaste, LLC and Montgomery County Commission agree as follows:

1. That Amwaste, LLC will haul and dispose of non-hazardous and non-infectious solid waste for the locations listed on the Invitation to Bid.
2. That Amwaste, LLC shall furnish Residential Type Compactor Collection Trucks capable of compacting not less than twenty (20) CY of solid waste. All trucks shall be manned during the hours of 10:00 a.m. and 2:00 p.m. on the last Saturday of each month or adjusted in accordance with the Montgomery County Clean-up days schedule approved by the Montgomery County Commission. Amwaste LLC personnel will assist the citizens with unloading at all locations.
3. That the Contract will begin on the 14th day of January 2020 and will end on the January 13, 2021, with the option to renew for two (2) years, in one (1) year periods. A price escalation may be allowed after the first year but shall not exceed 5% per year.
4. The Montgomery County Commission and Amwaste, LLC may terminate this agreement at any time during the contract period by giving a sixty (60) day written notice by either party.
5. That Amwaste, LLC will furnish Refuse Collection and Disposal Services at prices stipulated in the Invitation to Bid for residential compactor trucks and prices shall remain firm during this contract period.
6. Amwaste, LLC shall at all times be in compliance with all specifications

and special provisions of the Invitation to Bid.

7. That Montgomery County Commission may add other locations, as needed during the period of the contract.
8. That Amwaste, LLC agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of Amwaste, LLC death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. Amwaste, LLC agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suits at its sole expense. Amwaste, LLC also, agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.
9. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the state of Alabama between the Montgomery County Commission and Amwaste, LLC.
10. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of 14th day of January 2020.

WITNESS:

AMWASTE, LLC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

JAN 14 2020

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II TT

DATE: December 10, 2019

RE: Invitation to Bid No. 51500-20B-009
Off-Site Printing of Notices

Request approval of award on the above referenced Invitation to Bid to the only responsible bidder, Diversified Companies, LLC in the amount of \$33,040.00 be placed on a future agenda. (Copy of spread sheet attached.)

Coordination of award made with Janet Buskey, Revenue Commissioner.

Attachment

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 51500-20B-009				Diversified Companies dba DivCo Data Attn: John Dawson 3721 Powers Court Chattanooga, TN 37416 Is Business Minority Owned Yes X No									
DATE ISSUED: November 26, 2019													
DATE OPENED: December 10, 2019													
Revenue Commission													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Delinquent Notices	Lot	1	\$1,680.00	\$1,680.00								
	12,000 Each												
2	Delinquent Personal	Lot	1	\$420.00	\$420.00								
	Property Returns												
	3,000 Each												
3	Probate Notices	Lot	1	\$8,800.00	\$8,800.00								
	Certified Mail Required												
	8,000 Each												
4	Board Notices	Lot	1	\$10,350.00	\$10,350.00								
	90,000 Each												
5	Business Personal	Lot	1	\$810.00	\$810.00								
	Property - 9,000 Each												
6	Over 65/Disability	Lot	1	\$10,800.00	\$10,800.00								
	Mfg Homes Renewals												
	80,000 Each												
7	Post Cards - Exemption	Lot	1	\$180.00	\$180.00								
	Renewals - 2,000 Each												
TOTAL BID AMOUNTS					\$33,040.00								

Note 36 Bids Mailed

Abstract for Bid - Offsite Printing of Notices

Page 1

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CONTRACTUAL AGREEMENT

This Contractual Agreement made and entered into on the 14th day of January, 2020, between Diversified Companies, LLC. of Chattanooga, Tennessee and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Diversified Companies, LLC. agrees to furnish off-site printing of notices for Montgomery County Commission in accordance with all provisions of Invitation to Bid No. 51500-20B-009 as issued by Montgomery County Commission on November 26, 2019 (hereinafter referred to as the Invitation to Bid), a copy of which is attached hereto.

WHEREAS, In Consideration thereof, Diversified Companies, LLC. and Montgomery County Commission agree as follows:

1. All terms and conditions of the Invitation to Bid are incorporated herein by this reference.
2. That Diversified Companies, LLC will provide off-site printing for Montgomery County Commission at prices submitted in their response to Invitation to Bid No. 51500-20B-009.
3. That the Contract will begin on January 14, 2020 and will end on January 13, 2021, with the option to renew for two (2) years, in one year periods.
4. That prices shall remain firm for a one (1) year period. At the end of each one (1) year period, a price increase may be allowed but shall not exceed 5% per year.
5. That Montgomery County Commission and Diversified Companies, LLC. reserves the right to cancel this Contract at any time during the contract period, providing either party gives a sixty (60) day written notice.
6. That purchase orders will be issued to Diversified Companies, LLC. by Montgomery County Commission, as off-site printing is needed.

7. That Diversified Companies, LCC. shall at all times be in compliance with all specifications and special provisions of the Invitation to Bid
8. Diversified Companies, LLC. agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of Diversified Companies, LLC., death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of Diversified Companies, LLC., its employees, agents and officers. Diversified Companies, LLC. agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suite at its sole expense. Diversified Companies, LLC. also, agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.
9. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the meditation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in meditation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any dispute not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Diversified Companies, LLC.
10. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 14th of January, 2020.

WITNESS:

DIVERSIFIED COMPANIES, LLC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 1

AGENDA

JAN 14 2020

DEPARTMENT: Engineering REQUESTED BY: George Speake 1/8/2020
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 1/9/2020
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Advertising	111-53199.253	2,500	2,500	5,000
Repair & Maint. Constr Equipment	111-53199.232	31,000	(2,500)	28,500
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 33,500	\$ 0	\$ 33,500

JUSTIFICATION: To realign the budget to cover road project advertising.

JAN 14 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Appraisal
 DEPARTMENT HEAD: Clay Henley
 SUPERVISOR: Clay Henley

POSITION INFORMATION:

Position Title Personal Property Auditor
 Position Number 850213027
 Pay Grade A10 Pay Range \$56,189 - \$83,951
 Proposed Effective Date 2/10/2020
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Clay Henley Date 1/7/2020
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 1/7/2020
 Employee Benefit Manager

Sherrill Thomas Date 1/7/2020
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

JAN 14 2020

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title: Corrections Officer Trainee
 Position Number: 500419013(Replace C Henry)
 Pay Grade: PCT Pay Range: 31,299
 Proposed Effective Date: January 27, 2020
 Type of Hire: (☒) New (☐) Promotional
 Type of Appointment: (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date: January 3, 2020

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date: January 3, 2020

Sherrill Thomas

Finance Director

Date: 1/3/2020

ADMINISTRATIVE APPROVAL:

County Administrator

Date: _____

JAN 14 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419020(Replace L Knight)
 Pay Grade PCT Pay Range 31,299
 Proposed Effective Date January 27, 2020
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date December 31, 2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date January 3, 2020

Sherrill Thomas

Finance Director

Date 1/3/2020

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

JAN 14 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419105(Replace S White)
 Pay Grade PCT Pay Range 31,299
 Proposed Effective Date January 27, 2020
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date January 3, 2020
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date January 3, 2020
 Employee Benefit Manager

Sherrill Thomas Date 1/3/2020
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

JAN 14 2020

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee

Position Number 500419185(Replace J Harvey)

Pay Grade PCT Pay Range 31,299

Proposed Effective Date January 27, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date December 31, 2019

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date January 3, 2020

Employee Benefit Manager

Sherrill Thomas Date 1/3/2020

Finance Director

ADMINISTRATIVE APPROVAL:

_____ Date _____

County Administrator

JAN 14 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee

Position Number 500419209(Replace J Smith)

Pay Grade PCT Pay Range 31,299

Proposed Effective Date January 27, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date December 31, 2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date January 3, 2020

Sherrill Thomas

Finance Director

Date 1/3/2020

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

JAN 14 2020

DEPARTMENT:	M. C. Sheriff's Office - Detention Facility
DEPARTMENT HEAD:	Derrick Cunningham, Sheriff
SUPERVISOR:	Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title	Corrections Officer Sergeant	
Position Number	500421053(Replace C Jenkins)	
Pay Grade	PC3	Pay Range 40,828 - 61,002
Proposed Effective Date	January 13, 2020	
Type of Hire	(☐) New (☒) Promotional	
Type of Appointment	(☒) Permanent (☐) Temporary	

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date December 23, 2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager

Date 12/30/2019

Sherrill Thomas
Finance Director

Date 12/30/2019

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

JAN 14 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Captain

Position Number 500423068(Replace E. Matthews)

Pay Grade PC5 Pay Range 52,186-77,972

Proposed Effective Date January 27, 2020

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date January 3, 2020

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date January 3, 2020

Sherrill Thomas

Finance Director

Date 1/3/2020

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

JAN 14 2020

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Stores Clerk I

Position Number 500018189(Replace M Griffin)

Pay Grade A03 Pay Range 25,630-38,294

Proposed Effective Date January 27, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date January 3, 2020

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date January 3, 2020

Employee Benefit Manager

Sherrill Thomas Date 1/3/2020

Finance Director

ADMINISTRATIVE APPROVAL:

_____ Date _____

County Administrator

JAN 14 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Revenue Commissioner's Office
 DEPARTMENT HEAD: Allyson Holland
 SUPERVISOR: Revenue Branch Supervisor

POSITION INFORMATION:

Position Title Customer Service Clerk
 Position Number 800016020
 Pay Grade A04 Pay Range 28,765 - 42,978
 Proposed Effective Date 2/10/2020
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Allyson Holland Date 1/7/2020
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 1/8/2020
 Employee Benefit Manager

Sherrill Thomas Date 1/8/2020
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

DEPARTMENT:	Montgomery County Sheriff's Office
DEPARTMENT HEAD:	Derrick Cunningham, Sheriff
SUPERVISOR:	Kevin Murphy, Chief Deputy

JAN 14 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Trainee
 Position Number 550430112 (Replace T Smith)
 Pay Grade PST Pay Range \$38,236
 Proposed Effective Date January 27, 2020
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 12/17/2019
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 12/17/2019
 Employee Benefit Manager

Sherrill Thomas Date 12/18/2019
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

JAN 14 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Youth Facility Juvenile Court
 DEPARTMENT HEAD: Ray Williams, Chief Probation Officer
 SUPERVISOR: Preston Frazier, Juvenile Probation Supv.

POSITION INFORMATION:

Position Title Juvenile Probation Officer (to replace Boman)
 Position Number 930304026
 Pay Grade A06 Pay Range \$36,284 - \$54,214
 Proposed Effective Date February 10, 2020
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Ray Williams/lp
 Department Head

Date 12/16/2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
 Employee Benefit Manager

Date 12/16/2019

Sherrill Thomas
 Finance Director

Date 12/18/2019

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

JAN 14 2020

DEPARTMENT: Youth Facility Juvenile Court

DEPARTMENT HEAD: Ray Williams, Chief Probation Officer

SUPERVISOR: Rhonda Wimbley, Juvenile Probation Supv.

POSITION INFORMATION:

Position Title Juvenile Probation Officer (to replace Scott)

Position Number 930304095

Pay Grade A06 Pay Range \$36,284 - \$54,214

Proposed Effective Date February 10, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Ray Williams/lp

Department Head

Date 12/16/2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 12/16/2019

Sherrill Thomas

Finance Director

Date 12/18/2019

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

JAN 14 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Youth Facility Juvenile Court

DEPARTMENT HEAD: Ray Williams, Chief Probation Officer

SUPERVISOR: Rhonda Wimbley, Juvenile Probation Supv.

POSITION INFORMATION:

Position Title Juvenile Probation Officer (to replace Wimbley)

Position Number 930304006

Pay Grade A06 Pay Range \$36,284 - \$54,214

Proposed Effective Date February 10, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Ray Williams/lp Date 12/16/2019

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 12/16/2019

Employee Benefit Manager

Sherrill Thomas Date 12/18/2019

Finance Director

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

JAN 14 2020

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Youth Facility Detention

DEPARTMENT HEAD: Brandi K. Alexander, Juvenile Detention Director

SUPERVISOR: Patricia Boyd, Assistant Juvenile Detention Director

POSITION INFORMATION:

Position Title Juvenile Detention Officer

Position Number 900300020

Pay Grade PC1 - Step 1 Pay Range \$32,597 - \$48,705

Proposed Effective Date January 27, 2020

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Brandi K. Alexander Date 1/8/2020

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 01/08/2020

Employee Benefit Manager

Sherrill Thomas Date 1/8/2020

Finance Director

ADMINISTRATIVE APPROVAL:

_____ Date _____

County Administrator

Montgomery County Commission
Travel / Training Request Approval
Request # 3

AGENDA

JAN 14 2020

Date: December 11, 2019
To: Montgomery County Commission
From: Doug Singleton
Re: Approval for the following travel:

Destination: Prattville, AL
Departure Date: 2/13/2020 & 3/19/2020 Return Date: 2/14/2020 & 3/20/2020
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: Attend the Alabama Local Government Training Institute (ALGTI)
County Commissioner Education Program
Roles and Responsibilities of the Chair of the County Commission & Community Bldg

Traveler (s) Name: 1. Doug Singleton 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$450.00 Advance Registration Required: \$450.00
Department Name: County Commission Fund Name: General
Additional Comments: Registration- 2 classes at \$225 each

To: Doug Singleton
From: Montgomery County Commission

The above request is app. 1/14/20 reimbursement of actual and necessary expenses in the
approximate amount of \$450.00 and advance registration of \$450.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$40,000.00</u>
Approved Requests:	<u>\$3,563.76</u>
Budget Available:	<u>\$36,436.24</u>
Current Requests:	<u>\$450.00</u>
Budget Balance:	<u>\$35,986.24</u>

Montgomery County Commission

Reviewed by: S. Thomas
Date: 12/11/2019
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Request # 4

AGENDA

JAN 14 2020

Date: December 23, 2019
To: Montgomery County Commission
From: Doug Singleton
Re: Approval for the following travel:

Destination: Washington, DC
Departure Date: February 29, 2020 Return Date: March 4, 2020
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Attend the 2020 NACo Legislative Conference

Traveler (s) Name: 1. Doug Singleton 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,546.25 Advance Registration Required: \$515.00
Department Name: County Commission Fund Name: General
Additional Comments: Registration- \$515.00 Hotel- \$1431.25 Flight- \$300.00 Meals-\$300.00

To: Doug Singleton
From: Montgomery County Commission

The above request is app. 1/14/20 reimbursement of actual and necessary expenses in the
approximate amount of \$2,546.25 and advance registration of \$515.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$40,000.00</u>
Approved Requests:	<u>\$3,563.76</u>
Budget Available:	<u>\$36,436.24</u>
Current Requests:	<u>\$2,996.25</u>
Budget Balance:	<u>\$33,439.99</u>

Montgomery County Commission

Reviewed by: S. Thomas
Date: 12/26/2019
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Request # 3

AGENDA

JAN 14 2020

Date: January 6, 2020
To: Montgomery County Commission
From: Sherrill Thomas, Finance Director
Re: Approval for the following travel:

Destination: Prattville, AL
Departure Date: March 3, 2020 Return Date: March 3, 2020
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend ALTIST- Special Topics Courses
Qualifies for 8 CPE Course hours

Traveler (s) Name: 1. Twyla Jackson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$223.40 Advance Registration Required: \$190.00
Department Name: Finance Fund Name: General
Additional Comments: Registration \$190. Mileage \$18.40. Meal \$15

To: Sherrill Thomas, Finance Director
From: Montgomery County Commission

The above request is app. 1/14/2020 reimbursement of actual and necessary expenses in the
approximate amount of \$223.40 and advance registration of \$190.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51110.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$3,000.00</u>
Approved Requests:	<u>\$356.72</u>
Budget Available:	<u>\$2,643.28</u>
Current Requests:	<u>\$223.40</u>
Budget Balance:	<u>\$2,419.88</u>

Montgomery County Commission

Reviewed by: S. Thomas
Date: 1/6/2020
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Request # 4

AGENDA

JAN 14 2020

Date: January 6, 2020
To: Montgomery County Commission
From: Sherrill Thomas, Finance Director
Re: Approval for the following travel:

Destination: Prattville, AL
Departure Date: June 10, 2020 Return Date: June 11, 2020
Conference Leave (Days / Hours): 1.5 Days
Purpose of Travel: Attend ACCA- CGEI Finance and Revenue Course
Qualifies for 12 CPE Course hours

Traveler (s) Name: 1. Twyla Jackson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$218.40 Advance Registration Required: \$185.00
Department Name: Finance Fund Name: General
Additional Comments: Registration \$185. Mileage \$18.40. Meal \$15

To: Sherrill Thomas, Finance Director
From: Montgomery County Commission

The above request is app. 1/14/2020 reimbursement of actual and necessary expenses in the
approximate amount of \$218.40 and advance registration of \$185.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51110.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$3,000.00</u>
Approved Requests:	<u>\$356.72</u>
Budget Available:	<u>\$2,643.28</u>
Current Requests:	<u>\$441.80</u>
Budget Balance:	<u>\$2,201.48</u>

Montgomery County Commission

Reviewed by: S. Thomas
Date: 1/6/2020
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Request # 5

AGENDA

JAN 14 2020

Date: January 6, 2020
To: Montgomery County Commission
From: Sherrill Thomas, Finance Director
Re: Approval for the following travel:

Destination: Prattville, AL
Departure Date: August 21, 2020 Return Date: August 21, 2020
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend ALTIST- Update Course
Qualifies for 8 CPE Course hours

Traveler (s) Name: 1. Twyla Jackson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$233.40 Advance Registration Required: \$200.00
Department Name: Finance Fund Name: General
Additional Comments: Registration \$200. Mileage \$18.40. Meal \$15

To: Sherrill Thomas, Finance Director
From: Montgomery County Commission
The above request is app. 1/14/2020 reimbursement of actual and necessary expenses in the
approximate amount of \$233.40 and advance registration of \$200.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51110.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$3,000.00</u>
Approved Requests:	<u>\$356.72</u>
Budget Available:	<u>\$2,643.28</u>
Current Requests:	<u>\$675.20</u>
Budget Balance:	<u>\$1,968.08</u>

Montgomery County Commission

Reviewed by: S. Thomas
Date: 1/6/2020
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval
Request # 9

AGENDA

JAN 14 2020

Date: January 6, 2020
To: Montgomery County Commission
From: Sheriff Derrick Cunningham
Re: Approval for the following travel:

Destination: Tampa, FL
Departure Date: June 21, 2020 Return Date: June 25, 2020
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: attend NSA Summer Conference

Traveler (s) Name: 1. Sheriff Cunningham 4. Deputy 3
2. Deputy 1 5. Deputy 4
3. Deputy 2 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$6,000.00 Advance Registration Required: \$1,445.00
Department Name: Montgomery Co. Sheriff's Office Fund Name: 001-52110.265
Additional Comments: _____

To: Sheriff Derrick Cunningham
From: Montgomery County Commission

The above request is app. 1/14/2020 reimbursement of actual and necessary expenses in the
approximate amount of \$6,000.00 and advance registration of \$1,445.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>001-52110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$40,000.00</u>	
Approved Requests:	<u>\$15,595.00</u>	
Budget Available:	<u>\$24,405.00</u>	
Current Requests:	<u>\$6,000.00</u>	
Budget Balance:	<u>\$18,405.00</u>	

Montgomery County Commission

Reviewed by: S. Thomas
Date: 1/6/2020
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Request # 2

AGENDA

JAN 14 2020

Date: December 18, 2019
To: Montgomery County Commission
From: Ray Williams/lp, JPO
Re: Approval for the following travel:

Destination: Tuscaloosa, AL
Departure Date: 1/30/2020 Return Date: 1/30/2020
Conference Leave (Days / Hours): 1 day
Purpose of Travel: Doing What Matters for Alabama's Children

Traveler (s) Name: 1. Sherunda Anthony 4. Linda Parsley-Engle
2. Tyrone Anderson 5. Rachel Wert
3. Wade Morgan 6.

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$125.00 Advance Registration Required: \$125.00
Department Name: Youth Facility Juvenile Court Fund Name: 001-52601.265
Additional Comments:

To: Ray Williams/lp, JPO
From: Montgomery County Commission

The above request is app. 1/14/20 reimbursement of actual and necessary expenses in the
approximate amount of \$125.00 and advance registration of \$125.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52601.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$5,000.00</u>
Approved Requests:	<u>\$2,500.00</u>
Budget Available:	<u>\$2,500.00</u>
Current Requests:	<u>\$125.00</u>
Budget Balance:	<u>\$2,375.00</u>

Montgomery County Commission

Reviewed by: S. Thomas
Date: 12/19/2019
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Request # 3

AGENDA

JAN 14 2020

Date: December 30, 2019
To: Montgomery County Commission
From: Ray Williams/lp, Chief Probation Officer
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: 1/31/2020 Return Date: 1/31/2020
Conference Leave (Days / Hours): 1 day
Purpose of Travel: To attend the Alabama Human Trafficking Summit

Traveler (s) Name: Elizabeth Allen/Tyrone Anderson/LaVennia Anthony/Amanda Ashurst
1. Keno Boman/Jamie Burnett 4. Shannon Silva/Alex Thomas
2. Garry Gregg/Wade Morgan 5. Rachel Wert/Ray Williams
3. Kim Parham/Ann Sikes 6. Rhonda Wimbley

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,125.00 Advance Registration Required: \$1,125.00
Department Name: YF Juvenile Court Fund Name: 001-52601.265
Additional Comments: Registration is \$75/person.

To: Ray Williams/lp, Chief Probation Officer
From: Montgomery County Commission
The above request is app. 1/14/20 reimbursement of actual and necessary expenses in the
approximate amount of \$1,125.00 and advance registration of \$1,125.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52601.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$5,000.00</u>
Approved Requests:	<u>\$2,625.00</u>
Budget Available:	<u>\$2,375.00</u>
Current Requests:	<u>\$1,125.00</u>
Budget Balance:	<u>\$1,250.00</u>

Montgomery County Commission

Reviewed by: S. Thomas
Date: 1/3/2020
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Request # 5

AGENDA

JAN 14 2020

Date: January 9, 2020
To: Montgomery County Commission
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: February 4, 2020 Return Date: February 4, 2020
Conference Leave (Days / Hours): 5 hours
Purpose of Travel: to attend the Faulkner University Career Fair 2020

Traveler (s) Name: 1. Monica Hill 4. _____
2. Henry Jackson 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$50.00 Advance Registration Required: \$50.00
Department Name: Personnel Fund Name: Merit System
Additional Comments: Registration Fee - \$50.00

To: Carmen Douglas, Personnel Director
From: Montgomery County Commission
The above request is app. 1/14/2020 reimbursement of actual and necessary expenses in the
approximate amount of \$50.00 and advance registration of \$50.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>123-51961-190</u>	(ex: 000-00000-000)
Description:	<u>Recruiting</u>	
Current Budget:	<u>\$5,000.00</u>	
Approved Requests:	<u>\$333.88</u>	
Budget Available:	<u>\$4,666.12</u>	
Current Requests:	<u>\$50.00</u>	
Budget Balance:	<u>\$4,616.12</u>	

Montgomery County Commission

Reviewed by: S. Thomas
Date: 1/9/2020
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Request # 6

AGENDA

JAN 14 2020

Date: January 9, 2020
To: Montgomery County Commission
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: March 17, 2020 Return Date: March 17, 2020
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend the Alabama Administrative Assistants Conference

Traveler (s) Name: 1. Renee Wood 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$199.00 Advance Registration Required: \$199.00
Department Name: Personnel Fund Name: Merit System
Additional Comments: Registration Fee: \$199.00

To: Carmen Douglas, Personnel Director
From: Montgomery County Commission

The above request is app. 1/14/2020 reimbursement of actual and necessary expenses in the
approximate amount of \$199.00 and advance registration of \$199.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>123-51961.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$22,000.00</u>	
Approved Requests:	<u>\$5,042.65</u>	
Budget Available:	<u>\$16,957.35</u>	
Current Requests:	<u>\$199.00</u>	
Budget Balance:	<u>\$16,758.35</u>	

Montgomery County Commission

Reviewed by: S. Thomas
Date: 1/9/2020
cc: Finance Director / Buyer

23-10



MONTGOMERY COUNTY COMMISSION

ELTON N. DEAN, SR.

CHAIRMAN

RONDA M. WALKER

VICE CHAIRMAN

DANIEL HARRIS, JR.

ISAIAH SANKEY

DOUG SINGLETON

AGENDA

JAN 14 2020

January 9, 2020

MEMORANDUM

TO: Montgomery County Commission

FROM: Elton N. Dean, Sr.
Chairman

SUBJECT: Recommendation to Appoint an Acting County Administrator and Approve a One Step Irregular Pay Increase

On December 31, 2019, County Administrator Donald L. Mims retired from the County Commission office. Since that date, Deputy Administrator Florence M. Cauthen has assumed the duties of the County Administrator along with performing her daily duties as Deputy Administrator.

I recommend that Florence M. Cauthen be appointed as acting County Administrator and she be granted a one-step irregular pay increase retroactive to January 1, 2020.

We will be discussing this item at Tuesday's meeting.

END/tn

- A COUNTY OLDER THAN THE STATE -

P.O. Box 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Tuesday, January 28, 2020, at 3:30 in the afternoon.



Acting County Administrator



Chairman