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ADMINISTRATOR
Florence M. Cauthen
DEPUTY ADMINISTRATOR

January 23, 2020

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen 
Interim County Administrator

SUBJECT: Information pertaining to the January 28, 2020
Montgomery County Commission Regular Meeting

The Commission meeting will be held on Tuesday, January 28, 2020, at 3:30 p.m. The Formal Session will begin at 5:00 p.m.

1. County Commission Information Session Schedule for January 28, 2020

Items to Consider for the Tuesday, February 11, 2020 Montgomery County Commission Regular Meeting Agenda

2. Consider Authorization to Pursue a Community Oriented Policing Services (COPS) Grant, Sheriff's Office
3. Consider Authorization to Pursue a Motorola Solutions Foundation Grant for Public Safety Education, Sheriff's Office
4. Consider Authorization of Award of Request for Proposal (RFP) and Related Contract to Millennium Risk Managers concerning Third-Party Claims Administrator for Management of Workers Compensation Claims, Risk Management

Personnel Action Item

5. Consider Authorization of Position Fill Request for Community Corrections Officer, Position Number To Be Determined, Community Corrections

A COUNTY OLDER THAN THE STATE

General Information Items

6. Copy of Letter from Executive Director Erin Beasley with the Alabama Cattlemen's Association **requesting Funding** for the 2020 Southeastern Livestock Exposition Rodeo **(In 2018 and 2019, the Commission appropriated \$20,000 each year from their Joint Designated Account for this event)**
7. Copy of Proposed Memorandum of Understanding with the City of Montgomery regarding Subsidizing the Fairview Farmer's Market **(In 2016, the Commission paid \$4,500; in 2017, the Commission paid \$9,900; and in 2018, the Commission paid \$10,000)**
8. Copy of Memorandum regarding Board Member Reappointments to the Montgomery County Community Punishment and Corrections Authority

If you have any questions, please contact me.

FMC/tn

Attachments

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
JANUARY 28, 2020

- 3:30 p.m. Prayer and Briefing regarding the Agenda and Scheduled Attendees
- 3:35 p.m. Sheriff Derrick Cunningham – Presentation regarding Request to Pursue a Community Oriented Policing Services (COPS) Grant (**Future Agenda Item 2**) and Request to Pursue a Motorola Solutions Foundation Grant for Public Safety Education (**Future Agenda Item 3**)
- 3:40 p.m. Director of Risk Management Holly Leverette – Presentation regarding Award of Request for Proposal (RFP) to Millennium Risk Managers concerning Third-Party Claims Administrator for Management of Workers Compensation Claims (**Future Agenda Item 4**)
- 3:45 p.m. Executive Director Phil Bryant with Community Corrections – Presentation regarding Unbudgeted Position Fill Request for Community Corrections Officer (**Personnel Action Item 5**)
- 3:50 p.m. Chief Information and Technology Officer Lou Ialacci – Update regarding Information Systems Operations
- 3:55 p.m. County Engineer George Speake – Update regarding Engineering Department Operations
- 4:00 p.m. Manager of Public Affairs Hannah Hawk –Update regarding Public Affairs
- 4:05 p.m. Executive Director Erin Beasley with the Alabama Cattlemen’s Association – Presentation **requesting Funding** for the 2020 Southeastern Livestock Exposition Rodeo (**General Information Item 6**)
- 4:15 p.m. Executive Director Thomas Rains with The Judge Frank M. Johnson, Jr. Institute – Presentation regarding the Organization
- 4:25 p.m. Founder and Director Michelle Browder with I Am More Than – Presentation regarding the 2020 Art On The Square presented by I Am More Than
- 5:00 p.m. Formal Session
- 5:30 p.m. Adjourn



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy
CHIEF DEPUTY

MEMORANDUM

To: Elton Dean, Chair, Montgomery County Commission
From: Regina Walker, Grant Manager, Montgomery County Sheriff's Office
Subject: Approval to pursue Community Oriented Policing Services (COPS) Grant
Date: January 9, 2020

We are requesting the County Commission's approval to pursue and submit the Community Oriented Policing Services (COPS Hiring Grant). This is a 36-month grant with a 25% match (\$12,500 for each School Resource Officer/Deputy for a total of \$37,500). This grant may allow the 25% cash match funds to be charged against the benefits of each new hire.

These will be new hires, if approved the commission is agreeing to the requirements set forth in the grant to include maintaining these positions, at a minimum of 12 months (1 year) after the grant period ends.

I thank you for the opportunity to present this proposed grant project to you.

RW/dc

cc: Derrick Cunningham, Sheriff



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy
CHIEF DEPUTY

MEMORANDUM

TO: Mr. Elton Dean, Sr. Chairman, Montgomery County Commission

FROM: Regina Walker, Grant Manager, Montgomery County Sheriff's Office ^{RW}

Subject: Motorola Solutions Foundation Grant

Date: January 16, 2020

We are requesting permission to apply for the Motorola Solutions Foundation grant. The grant maximum is \$50,000, with no match required. If approved, our focus area will be Public Safety Education with an emphasis on active shooter preparedness and response training to schools, adults, students, and first responders.

RW/dc

cc: Derrick Cunningham, Sheriff

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

WWW.MontgoMerySheriff.CoM

3-1

January 22, 2020

MEMORANDUM

TO: Florence Cauthen
Interim County Administrator

FROM: Holly Leverette 
Director of Risk Management

SUBJECT: Request to Contract with a Third-Party Claims Administrator (TPA) for
Management of Workers Compensation Claims

On December 10, 2019 a Request for Proposal (RFP) for TPA services was issued to ten companies. I received four responses with proposals to the RFP. Please see attached comparisons for the two fee structures reviewed for the four respondents. For both fee structures Millennium Risk Managers came in with the lowest proposal over the three-year contract term and included the greatest number of loss control hours which would allow for additional safety training for our employees and hazard assessments throughout Montgomery County facilities.

Additionally, this proposal is \$30,000 less annually than what the Montgomery County Commission was spending when the services of a TPA were discontinued by the County Commission in 2009.

I am requesting the County Commission's approval to move forward contracting with Millennium Risk Managers for the management of worker's compensation claims on an annual flat fee basis.

Attachment

Third Party Claim Administrator Quote Comparison Annual Flat Fee

	Millennium Risk Managers	Brentwood Svcs Admin.	Mackinaw Admin.	Broadspire
DATA CONVERSION FEE	\$0	\$2,500	\$0	\$0
FEES - NEW CLAIMS				
Med Only	\$300	\$175	\$140	\$170
Lost Time	\$600	\$755	\$695	\$955
Report Only	\$0	\$0	\$0	\$30
FEES - TAKEOVER CLAIMS				
Med Only	\$0	\$0	\$400	\$125
Lost Time	\$0	\$200	\$0	\$650
Incidents		\$0		
TOTAL CLAIMS ADMIN. FEES				
1st Year	\$10,000	\$13,100	\$20,030	\$23,876
2nd Year	\$10,000	\$10,000	\$18,830	\$23,876
3rd Year	\$10,000	\$10,000	\$18,830	\$23,876
Total Costs @ 3 Years	\$30,000	\$33,100	\$57,690	\$47,752
FEES - ANCILLARY				
In-House TPA System Access	\$0	\$0	\$0	\$0
Custom Reports	\$0	\$0	\$0	
Subrogation	0%	15%	15%	15%
Index Bureau	\$0.00		*	
Claim Reviews			0	
Claim Audits			0	
MMSEA Reporting (annual)	0	0	0	\$850
Medicare Eligibility Verification	0		*	\$45
Medicare Set Aside Verification	0		*	
Medicare Set Aside Revision	0		*	
Risk Control Industrial Hygiene			\$140/hour	
Loss Control	\$125/ hour -32 hrs. per year Inc.	\$125/ hour -10 hrs. per year Inc.	\$125/ hour -15 hrs. per year Inc.	*
FEES - MEDICAL MANAGEMENT				
Medical Bill Review - \$/bill	\$0.00	\$7.50	*	\$8.50
Prof Bill Review - % savings	0%	28%	*	28%
PPO Networks - % savings	0%	28%	*	28%
Utilization Rv. - Pre-Certification	\$0		*	\$135
Utilization Rv. - Drugs	\$0		*	\$135

AVG YEARLY NEW CLAIMS	
WC	
Lost Time	8
Med Only	38
Incidents	0
	46

OPEN (TAKEOVER) CLAIMS	
WC	
Lost Time	3
Med Only	14
Incidents	0
	17

* No Response Submitted

Third Party Claim Administrator Quote Comparison Per Claim Fee

	Millennium Risk Managers	Brentwood Svc. Admin.	Mackinaw Admin.	Broadspire
ANNUAL ADMIN. FEE	\$0	\$2,500	\$11,150	\$2,500
IMPLEMENTATION FEE	\$0	\$0	\$0	\$0
DATA CONVERSION FEE	\$0	\$2,500	\$0	\$9,500
FEES - CLAIM INTAKE				
	\$0	\$0	\$0	\$20
FEES - NEW CLAIMS				
Workers Compensation				
Med Only	\$300	\$175	\$140	\$170
Lost Time	\$600	\$755	\$695	\$955
Report Only	\$0	\$0	\$0	\$30
FEES - TAKEOVER CLAIMS				
Workers Compensation				
Med Only	\$0	\$0	\$400	\$125
Lost Time	\$0	\$200	\$0	\$650
Incidents		\$0		
TOTAL CLAIMS ADMIN. FEES				
1st Year	\$16,200	\$18,290	\$23,230	\$30,720
with first year discount	\$10,000	\$18,290	\$23,230	\$30,720
2nd Year	\$16,200	\$15,190	\$22,030	\$17,520
3rd Year	\$16,200	\$15,190	\$22,030	\$17,520
Total Costs @ 3 Years	\$42,400	\$48,670	\$67,290	\$65,760
FEES - ANCILLARY				
In-House TPA System Access	\$0	\$0	\$0	\$0
Custom Reports	\$0	\$0	\$0	
Subrogation	0%	15%		15%
Index Bureau	\$0.00		*	
Claim Reviews			0	
Claim Audits			0	
MMSEA Reporting (annual)	0	0	0	\$850
Medicare Eligibility Verification	0		*	\$45
Medicare Set Aside Verification	0		*	
Medicare Set Aside Revision	0		*	
Risk Control Industrial Hygiene			\$140/hour	
Loss Control		\$125/ hour -10 hrs. per year Inc.	\$125/ hour -15 hrs. per year Inc.	*
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Prof Bill Review - % savings	0%	28%	*	28%
PPO Networks - % savings	0%	28%	*	28%
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* No Response Submitted

POSITION FILL REQUEST- UNBUDGETED

DEPARTMENT: Community Corrections
DEPARTMENT HEAD: Phil Bryant
SUPERVISOR: Phil Bryant

POSITION INFORMATION:

Position Title Community Corrections Officer
Position Number TBD
Pay Grade A06 Pay Range 36,284-54,214
Proposed Effective Date February 3, 2020
Type of Hire (☒) New (☐) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

JUSTIFICATION:

To provide adequate services to the court I am requesting another officer position. Community Corrections currently has an officer who has been on military leave since 2017. His current orders require him to remain on active duty until May 2022. This officer has stated that his plans are to permanently remain in the military.

Phil Bryant
Department Head

Date 1-13-2020

FINANCIAL IMPACT:

The financial impact is the cost of the annual military leave that the current employee is paid estimated at \$3,800.

Sherrill Thomas
Finance Director

Date 1/22/2020

ADMINISTRATIVE REVIEW/COMMENTS:

I agree that the position should be added to allow Community Corrections to be fully staffed during the absence of an employee on military leave.

Florence M. Cauthen
Interim County Administrator

Date 1/22/2020



SOUTHEASTERN LIVESTOCK EXPOSITION

201 S Bainbridge Street • Montgomery, AL • 334/265-1867

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Michael Gallops
Joe Nicholas

Term Ending 2021

Ed Boyd
Woody Clark
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Term Ending 2022

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Phil Hardee
George Smith
Bill Johnson
*Ned Ellis
Woody Bartlett
J Lee Alley
LD Fitzpatrick
Tim Coe
*Nealy Barrett
Camp Powers
Bob Helms
Thomas Ellis
Walter Crim

*Deceased

Elton Dean, Chairman
Montgomery County Commission
101 South Lawrence St.
Montgomery, AL 36104

January 22, 2020

Dear Chairman Dean,

Last year upon retirement of Dr. Billy Powell from the Southeastern Livestock Exposition (SLE) Rodeo, I was appointed Executive Director. This year's event will be March 19-21, 2020 at the Garrett Coliseum and we are once again planning for an excellent rodeo featuring the best rodeo stock and participants you will find. We recognize the economic significance of the rodeo for the area and greatly appreciate the generous support that the Montgomery County Commission has given the event over the years. I hope to keep that relationship strong moving forward.

I recently spoke with Commissioner Walker and she suggested that I request 2-3 minutes to address the commission at the next meeting on January 28th. I serve in Kiwani's Club with Commissioner Doug Singleton and he has also encouraged me to attend a meeting to discuss future support of our event. If you deem appropriate, can I please have a few minutes on the upcoming agenda to meet you all and give you some of the exciting details of our upcoming rodeo?

I look forward to hearing back from your office and meeting you next week at the meeting.

Sincerely,

Erin Beasley

MEMORANDUM OF UNDERSTANDING

City of Montgomery and the Montgomery County Commission

Fairview Farmer's Market

150 West Fairview Avenue, Montgomery, Alabama 36105

This MEMORANDUM OF UNDERSTANDING ("Agreement") is entered into this day __ of November 2019, between the City of Montgomery ("City") and the Montgomery County Commission ("Commission"), collectively referred to as "Parties".

The terms of this MOU between the City and Commission are as follows:

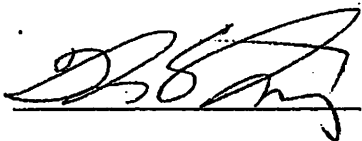
In an effort to keep the availability of fresh fruits and vegetables to the citizens of Montgomery that live in the neighborhoods surrounding the Farmer's Market on 150 West Fairview Avenue, the City and the Commission agree to subsidize the Farmer's Market.

The Commission agrees to pay the City \$10,000 annually, with a one-time payment in December.

The City agrees to pay the utilities and maintain the building that houses the Farmer's Market.

The term if this Agreement will be for one (1) year starting on the date of execution by both the Mayor and Chairman of the County Commission.

WHEREFORE, the Parties have executed this Agreement as of the date of the signatures.

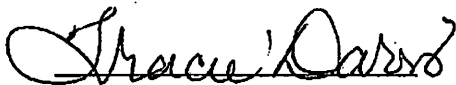


Todd Strange, Mayor

City of Montgomery

Elton Dean Sr., Chairman

Montgomery County Commission



Witness

Witness

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

January 23, 2020

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen *FMC*
Interim County Administrator

SUBJECT: Montgomery County Community Punishment and Corrections Authority

The terms of Carolyn Millender and Daniel Harris, Jr., have expired as board members of the Montgomery County Community Punishment and Corrections Authority.

We will be discussing these reappointments at Monday's meeting.

FMC/tn

Attachment

A COUNTY OLDER THAN THE STATE

Montgomery County Community Punishment & Corrections Authority

Members:

Term Expires:

Robert E. L. (Bobo) Gilpin

12/1/2021

* Carolyn Millender

12/1/2019

* Daniel Harris, Jr.

12/1/2019

Frank Brown, Chairman

12/1/2021

James E. Williams

12/1/2021

Perry O. Hooper, Jr.

12/1/2021

Larry Edward Spencer

12/1/2018

District Attorney Daryl Bailey

12/1/2022

Sheriff Derrick Cunningham

12/1/2022

Sheriff
District Attorney
All others

4 year term
6 year term
3 year term