MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

APRIL 27, 2009

INFORMATION SESSION

Chairman Dean called the Meeting to Order at 8:00 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Williams.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF, AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and reviewed items on the agenda.

DISCUSSION ITEMS BY COMMISSIONERS

Commissioner Polizos requested a $1,000 miscellaneous appropriation be added from his account to BONDS for community enhancement.

Chairman Dean presented a request for appropriation from the Montgomery Sunrise Foundation, Inc., for a grants program and requested a $500 miscellaneous appropriation be added from his account for this purpose.

The Commission agreed to add these appropriations to the agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims reminded the Commission that the ethics forms are due to the Ethics Commission no later than April 30.

PRESENTATION BY PROBATE JUDGE REESE MCKINNEY JR. AND DIRECTOR OF ELECTIONS TREY GRANGER

Probate Judge Reese McKinney briefed the Commission regarding Budget Change Request Number 16 and stated that this was necessary to adjust negative balance accounts and to realign the budget.

Judge McKinney requested approval of two Customer Service Clerk Positions for the Woodley Road office. He stated that these positions were critical to the operation of that office. The Commission stated that they would discuss it further.

PRESENTATION BY CENTRAL ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION EXECUTIVE DIRECTOR BILL TUCKER

Central Alabama Regional Planning and Development Commission Executive Director Bill Tucker briefed the Commission regarding a no match Transportation Grant for Easter Seals of Central Alabama and presented a Resolution for the Commission's consideration. The purpose of the grant is to provide rural transportation to medial appointments for the needy in Montgomery County. The Commission agreed for Mr. Tucker to conduct a public hearing regarding the matter and for him to report back.

Mr. Tucker briefed the Commission regarding sewage problems at Cedar Point and stated that Cedar Point Residential Homeowner's Association has requested for the County to sponsor a grant application. Mr. Tucker suggested asking the Water Works and Sanitary Sewer Board of the City of Montgomery to help with the sewage pipes for the community. The Commission agreed for Mr. Tucker to conduct a public hearing regarding the matter and for him to report back.

Mr. Tucker requested that the Commission support an Energy Stimulus Grant from the Alabama Department of Economic and Community Affairs for Montgomery County. He stated that United Way has asked to participate in this project. The Commission agreed for Mr. Tucker to pursue the grant.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented a letter from Alabama Power Division Customer Service Manager Keith C. Karst requesting a parking lease extension for 20 spaces located at the corner of Washington Avenue and South McDonough Street to coincide with the expiration date of the other 61 spaces on August 13, 2013 and to increase the rate for these 20 spaces to $33.00 per space. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a letter from Bridge Builders Advisory Committee Chairman Edward G. Reifenberg requesting a $9,000 appropriation for Bridge Builders Montgomery. After discussion, the Commission asked Administrator Mims to inquire as to whether the City of Montgomery had appropriated any funds to this organization.

DISCUSSION ITEM BY COMMISSIONERS

Chairman Dean requested a $400.00 miscellaneous appropriation be added from his account to the Board of Education for an Academic Banquet. Commissioner Polizos requested a $237.50 miscellaneous appropriation be added from his account and Commissioner Williams requested a $362.50 miscellaneous appropriation be added from his account for the same purpose.

The Commission agreed to add these appropriations to the agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims informed the Commission that Lighthouse is applying for a direct federal grant for treatment for the homeless under the SAMSHA Initiative and presented a letter of support. The Commission agreed to support Lighthouse and for Chairman Dean to sign the letter.

Chairman Dean stated that he would like the Grant Writer for Central Alabama Regional Planning and Development Commission to assist some of the agencies that the County supports in searching for grants for their organizations.

COMMENTS FROM DEPUTY ADMINISTRATOR MITCHELL

Deputy Administrator Mitchell informed the Commission that the Town of Pike Road would be purchasing the shopping center where the Pike Road Branch Library is located and asked Chairman Dean to sign the Tenant Estoppel and Consent. Chairman Dean agreed.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

Commissioner Williams stated that a resident of Montgomery County had made a complaint against a County Engineering employee. Mr. Speake informed the Commission that he was aware of the situation.

The Commission discussed Mr. Speake's request for a County Road Equipment Operator I, and inquired as to whether the position was critical to fill at this time. Mr. Speake responded that it was not.

Mr. Speake advised the Commission that a resolution was being prepared for the next agenda concerning approval of a federally funded road resurfacing project for Woodley Road, Cloverfield Road, and Federal Road. The Commission expressed no objections to this proposal.

Mr. Speake mentioned that placement of final striping was underway for the Pike / Vaughn Road Intersection project. He stated the resurfacing of Boat Road was completed last week and work was underway to improve the Waugh Fire Station driveway turnout. Mr. Speake informed the Commission that the majority of the debris cleanup from the recent storm had been completed.

PRESENTATION BY REVENUE COMMISSIONER'S OFFICE CHIEF CLERK JOHN ASHMORE JR. AND CHIEF APPRAISER JANE MARDIS

Revenue Commissioner's Office Chief Clerk John Ashmore briefed the Commission regarding Revenue Commissioner Sarah G. Spear's request for approval for Appraisal Department employee Calvin Johnson to attend the inaugural class of EMERGE Montgomery. The cost would be $1,500. Chief Appraiser Jane Mardis spoke in support of this request. After discussion, the Commission agreed to allow Mr. Johnson to continue attending the meetings. Chairman Dean asked Administrator Mims to find out how much the Commission gave

EMERGE and that he would contact EMERGE to see if any of those funds could be used to cover the cost for Mr. Johnson. Commissioner Ingram recommended that guidelines be developed regarding the matter.

Chairman Dean informed Mr. Ashmore that Ms. Spear's request for approval of two promotions will not be approved at this time due to the hiring freeze.

PRESENTATION BY SHERIFF D.T. MARSHALL AND CHIEF DEPUTY DERRICK CUNNINGHAM

Sheriff D.T. Marshall briefed the Commission regarding furniture needs for the Sheriff's Office on the 2nd Floor of Annex I. Chief Deputy Derrick Cunningham informed the Commission that furniture would be refurbished and requested funding be approved. After discussion, the Commission agreed to waive rules and add a Budget Change Request to the agenda.

DISCUSSION ITEM BY COMMISSION

The Commission discussed Judge McKinney's request for two Customer Service Clerk Positions for the Woodley Road office and agreed to waive rules and add these position fill requests to the agenda.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with Prayer led by WCOV President, Mr. David Woods.

The Pledge of Allegiance was led by Commissioner Polizos.

County Administrator Mims called Roll to Establish Quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Ingram, and Members Polizos and Williams. Also present were County Attorney Tyrone C. Means, and County Engineer Speake.

Mr. Williams made a motion to approve the Minutes of the Regular Meeting of April 13, 2009. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

RESOLUTIONS

COUNTY COMMISSION – ADOPTED RESOLUTION PROCLAIMING MAY 3-9, 2009, AS NATIONAL COUNTY GOVERNMENT WEEK

Chairman Dean requested adoption of the following Resolution:

RESOLUTION

WHEREAS, the nation's 3,608 counties provide a variety of essential public services to communities serving 300 million Americans; and

WHEREAS, Montgomery County and all counties take seriously their responsibilities to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

WHEREAS, many county government initiatives and programs involve the protection of valuable and vulnerable environmental resources in communities; and

WHEREAS, the National Association of Counties is the only national organization that represents county governments in the United States; and

WHEREAS, the National Association of Counties created National County Government Week in 1991 to raise public awareness and understanding about the roles and responsibilities of the nation's counties to meet the needs of the community; and

WHEREAS, NACo and Montgomery County are working together to Restore the Partnership between all levels of government to better serve American communities;

NOW THEREFORE, BE IT RESOLVED THAT the Montgomery County Commission does hereby proclaim May 3-9, 2009 as National County Government Week and encourages all Montgomery County officials, employees, schools and residents to participate in County Government Week activities.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 27th day of April, 2009.

End of Resolution

Mr. Polizos made a motion to adopt the resolution. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

NEW BUSINESS

OMNIBUS VOTE

Chairman Dean requested for the Commission to omnibus the following nine items and the Commission concurred. Mr. Ingram made a motion to approve the nine agenda items. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

NORTH MONTGOMERY VOLUNTEER FIRE PROTECTION AUTHORITY – APPROVED BOARD MEMBER APPOINTMENT

The Administrator presented the following memorandum requesting approval of Board Member Appointment to the North Montgomery Volunteer Fire Protection Authority:

April 9, 2009

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: North Montgomery Volunteer Fire Protection Authority Board Appointment

The term of Mr. Harold Rhodes has expired as a board member of the North Montgomery Volunteer Fire Protection Authority. I contacted Mr. Thomas Barker, President of North Montgomery Volunteer Fire Protection Agency and he recommended the reappointment of Mr. Rhodes to this Board.

I am requesting that the Commission consider approval of this reappointment.

End of Memorandum

As approved in the Omnibus Vote, Mr. Ingram made a motion to reappoint Harold Rhodes, for a term expiring March 1, 2015. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Board Members' Appointment Page, Agenda Page 1-2, is attached to these Minutes.)

PINTLALA WATER AND FIRE PROTECTION AUTHORITY – APPROVED BOARD MEMBER APPOINTMENT

The Administrator presented the following memorandum requesting approval of Board Member Appointment to the Pintlala Water and Fire Protection Authority:

April 9, 2009

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Pintlala Water and Fire Protection Authority Board Appointment

The term of Mr. Wayne G. Hatcher has expired as a board member of the Pintlala Water and Fire Protection Authority. I contacted Mr. Cecil G. Brendle with the Pintlala Water and Fire Protection Authority and he recommended the reappointment of Mr. Hatcher to this Board.

I am requesting that the Commission consider approval of this reappointment.

End of Memorandum

As approved in the Omnibus Vote, Mr. Ingram made a motion to reappoint Wayne G. Hatcher, for a term expiring March 1, 2015. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Board Members' Appointment Page, Agenda Page 2-2, is attached to these Minutes.)

SELLERS STATION WATER AND FIRE PROTECTION AUTHORITY – APPROVED BOARD MEMBER APPOINTMENT

The Administrator presented the following memorandum requesting approval of Board Member Appointment to the Sellers Station Water and Fire Protection Authority:

April 9, 2009

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Sellers Station Water and Fire Protection Authority Board Appointment

The term of Mr. Dan Singleton has expired as a board member of the Sellers Station Water and Fire Protection Authority. I contacted Mr. Robert Guy with Sellers Station Water and Fire Protection Authority and he recommended the reappointment of Mr. Singleton to this Board.

I am requesting that the Commission consider approval of this reappointment.

End of Memorandum

As approved in the Omnibus Vote, Mr. Ingram made a motion to reappoint Dan Singleton, for a term expiring March 1, 2015. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Board Members' Appointment Page, Agenda Page 3-2, is attached to these Minutes.)

CATOMA VOLUNTEER FIRE PROTECTION AUTHORITY – APPROVED BOARD MEMBERS' APPOINTMENTS

The Administrator presented a letter from Martin Mayer of Catoma Volunteer Fire Protection Authority requesting approval of Board Members' Appointments:

As approved in the Omnibus Vote, Mr. Ingram made a motion to reappoint Carol "CJ" Widener, Spencer Searight, Amanda Marshall, and Robert Brooks, Jr., and to appoint Martin Mayer, Frances Wood and Leila Fisher, for terms expiring March 1, 2011. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Letter and Board Members' Appointment Page, Agenda Pages 4-1 through 4-3, are attached to these Minutes.)

PIKE ROAD VOLUNTEER FIRE PROTECTION AUTHORITY – APPROVED BOARD MEMBER APPOINTMENT

The Administrator presented a letter from Jack Jackson of Pike Road Volunteer Fire Protection Authority requesting approval of Board Member Appointment:

As approved in the Omnibus Vote, Mr. Ingram made a motion to reappoint Jane James, for a term expiring March 1, 2015. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Letter and Board Members' Appointment Page, Agenda Pages 5-1 and 5-2, are attached to these Minutes.)

ROLLING HILLS-LAKES VOLUNTEER FIRE DEPARTMENT – APPROVED BOARD MEMBERS' APPOINTMENTS

The Administrator presented a letter from James Sutton of Rolling Hills-Lakes Volunteer Fire Department requesting approval of Board Members' Appointments:

As approved in the Omnibus Vote, Mr. Ingram made a motion to reappoint Don Schofield, Carmine Roberto and Jim Sutton and to appoint Greg Brannon, Gerri Walley, James Labadie and Gregory (Brent) Nix, for terms expiring February 28, 2011. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Letter, Board of Directors Roster and Board Members' Appointment Page, Agenda Pages 6-1 through 6-3, are attached to these Minutes.)

PINE LEVEL WATER AUTHORITY – APPROVED BOARD MEMBERS' APPOINTMENTS

The Administrator presented a letter from Tamara Ray for Tommy O. Sikes of Pine Level Water Authority Board of Directors requesting approval of Board Members' Appointments:

As approved in the Omnibus Vote, Mr. Ingram made a motion to reappoint Tommy O. Sikes for a term expiring March 1, 2015 and appoint Win Broadway to take the place of John Faircloth, who resigned, for the remaining term to expire March 1, 2014. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Letter and Board Members' Appointment Page, Agenda Pages 7-1 and 7-2, are attached to these Minutes.)

SOUTH MONTGOMERY COUNTY FIRE PROTECTION AUTHORITY AND RESCUE SQUAD – APPROVED BOARD MEMBERS' APPOINTMENTS

The Administrator presented a letters from Chief David Miles of South Montgomery County Fire Protection Authority and Rescue Squad requesting approval of Board Members' Appointments:

As approved in the Omnibus Vote, Mr. Ingram made a motion to reappoint Bill Livingston for term expiring March 1, 2015 and appoint Robert Meadows to take the place of Marcus Champlin, who is deceased, for the remaining term to expire March 1, 2013. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Letters, and Board Members' Appointment Page, Agenda Pages 8-1 through 8-3, are attached to these Minutes.)

MONTGOMERY AREA MENTAL HEALTH AUTHORITY – APPROVED BOARD MEMBER APPOINTMENT

The Administrator presented a letters from Henry E. Parker of Montgomery Area Mental Health Authority, Inc., requesting approval of Board Member Appointment:

As approved in the Omnibus Vote, Mr. Ingram made a motion to reappoint Reverend Albert Perkins, III, for a term expiring April 1, 2015. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Letter and Board Members' Appointment Page, Agenda Pages 9-1 and 9-2, are attached to these Minutes.)

YOUTH FACILITY – APPROVED W.A.I.T. GRANT BUDGET REVISION

The Administrator presented the following memorandum from Juvenile Court Administrator Bruce R. Howell requesting approval of a W.A.I.T. Grant Budget Revision:

MEMORANDUM

To: Donnie Mims

From: Bruce R. Howell

Date: 4/21/2009

Re: Grant Budget Amendment

Please find attached a proposed Grant Budget Amendment for submission to ADECA for the Commission's approval. This change reflects money that ADECA said we could request for updating our computers for the W.A.I.T. program clients and staff. This matter was discussed the Commissioners at their last working session. Please place the proposal on their agenda for April 27, 2009. Thank you for your consideration in this matter.

End of Memorandum

Mr. Polizos made a motion to approve the request. The motion was seconded by Mr. Ingram and unanimously approved by the Commission. (Copy of Grant Budget Revision, Agenda Pages 10-2 through 10-5, is attached to these Minutes.)

COMMUNITY CORRECTIONS – APPROVED AWARD OF REQUEST FOR PROPOSAL FOR GPS OFFENDER TRACKING SYSTEM TO G4S JUSTICE SERVICES, INC., RFP NO. 51100-09P-004

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas requesting approval of award of request for proposal for GPS Offender Tracking System:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director Support Services

DATE: April 23, 2009

SUBJECT: RFP No. 51100-09P-004, GPS Offender Tracking Systems

Request approval of the above referenced Request For Proposal to the low qualifying proposal of G4S Justice Services, Inc., be placed on the agenda for the County Commission meeting on April 27, 2009.

Montgomery County Commission will have the option to purchase three different devices for the following prices:

a. Passive (5 minute tracking with 30 minute call-in, plus immediate call-in for tampers) GPS at $3.98 each.
b. Hybrid (3minute tracking with 3 minute call-in, plus immediate call-in for tampers) at $4.65 each.
c. Active (1 minute tracking with 1 minute call-in, plus immediate call-in for tampers) at $5.79 each

There are also loss/damage/ stolen insurance options which are available in the contract and other optional services, technology and equipment available during the life of the contract.

The contract period will begin on May 1, 2009 and will end on April 30, 2011, with the potential for up to three annual extensions. A price escalation may be allowed after 24 months, but shall not exceed 5% per year. Additional extensions may be considered beyond 5 years with no more than a 5% price escalation per annum.

This contract will also permit other public safety agencies within Montgomery County to have purchasing access to this contract for services.

Coordination of award made with Mr. Paul Brown of Community Corrections.

Your approval is appreciated.

Attachment

End of Memorandum

Mr. Williams made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Memorandum, Spread Sheet, Proposal Score Tally and Contractual Agreement, Agenda Pages 11-2 through 11-9, are attached to these Minutes.)

PROBATE JUDGE'S OFFICE – APPROVED DATA CONVERSION AGREEMENT WITH MICRO IMAGES, INC.

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas requesting approval of Data Conversion Agreement:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director Support Services

DATE: April 23, 2009

SUBJECT: Data Conversion Agreement

Request approval of the above referenced Data Conversion Agreement in the amount of $14,000.00, be placed on the agenda for the County Commission meeting on April 27, 2009. (copy attached)

The conversion of the older records will make them more accessible to the public.

Since the amount of the Agreement falls below the $15,000.00 amount for competitive bidding this service will not have to be bid.

Coordination of award made with Lyn Frazer, Montgomery County Archivist.

Your approval is appreciated.

Attachment

End of Memorandum

Mr. Williams made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Memorandum, Statement of Work and Agreement, Agenda Pages 12-2 through 12-5, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED ALLOCATION OF THE TELEPHONE OPERATOR'S CUBICLE ON 2nd FLOOR IN ANNEX I TO THE SHERIFF'S OFFICE

The Administrator presented the following memorandum from Sheriff D.T. Marshall requesting approval to assign the telephone operator's cubicle on 2^{nd} floor in Annex I to the Sheriff's Office:

March 31, 2009

MEMORANDUM

TO: Mr. Donnie Mims
County Administrator

FROM: Sheriff D.T. Marshall
Montgomery County Sheriff's Office

SUBJECT: Telephone Operator's Cubicle on 2^{nd} Floor in Annex I

I am requesting that as the renovations are completed in Annex I that the current telephone operator's cubicle on the 2^{nd} floor be assigned to the Sheriff's Office for security purposes. As you are aware, the future plans have called for limited public access to Annex I. This cubicle will enable us to provide security for this building.

Your assistance in this matter will be appreciated.

End of Memorandum

Mr. Polizos made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

INFORMATION SYSTEMS – APPROVED ALLOCATION OF OFFICE SPACE TO INFORMATION SYSTEMS DEPARTMENT

The Administrator presented the following memorandum from Deputy Administrator John A. Mitchell, Sr., requesting approval of allocation of office space to Information Systems Department:

April 23, 2009

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr.
Deputy Administrator

SUBJECT: Information Systems Department Request
For Additional Space

Attached is a memo from Lou Ialacci regarding additional space for his department. Additional space has become available with the move of Support Services to Annex 3. Lou would like to expand operations to accommodate growing demands and needs with servers, printers and telephone equipment. There is also a need for additional office space for personnel.

I have reviewed this request and agree with the recommendations. This matter was also discussed during the working session at the previous Commission meeting on April 13, 2009. I ask the Commission to approve this request at the next meeting on April 27, 2009.

Attachment

End of Memorandum

Mr. Polizos made a motion to approve the request. The motion was seconded by Mr. Ingram and unanimously approved by the Commission. (Copy of Memorandum, Agenda Page 14-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED PAYMENT OF MEMBERSHIP DUES TO LEADERSHIP MONTGOMERY FOR COMMISSIONER WILLIAMS

The Administrator requesting approval for payment of 2009 Membership Dues to Leadership Montgomery for Commissioner Williams in the amount of $98.00.

Mr. Ingram made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Invoice and Letter, Agenda Pages 15-1 and 15-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS

The Administrator requested approval of the following miscellaneous appropriations reprogramming requests:

April 27, 2009

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-499 (Agency, Miscellaneous Appropriations) to:

C-2009-82: Central Alabama Community Foundation, to be used by BONDS to Support the Freeport Estates Homeowners Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - $400

C-2009-83: Montgomery Habitat for Humanity, to Address Training and Development Needs of Staff in Order to Provide Decent, Affordable Houses for Qualifying, Economically Disadvantaged Residents in Montgomery County - $5,000

End of Memorandum

During the County Commission Meeting this date, Chairman Strange requested that the following Miscellaneous Appropriations Reprogramming Requests be added and his fellow Commissioners concurred:

C-2009-84: Central Alabama Community Foundation, to be used by BONDS to Make Available to Neighborhood Associations the Tools to Enhance the Community - $1,000

C-2009-85: Montgomery Sunrise Foundation, Inc., for Grants Program - $500

NC-2009-86: BOE, for Academic Banquet for Senior High Schools - $1,000

Mr. Ingram made a motion to approve the requests. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED BID AWARD FOR CATERING OF AN EMPLOYEE LUNCHEON, BID NO. 51100-09B-009

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas requesting approval of bid award to Silver Spoon Caters, Inc.:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director of Support Services

DATE: April 22, 2009

SUBJECT: Bid No. 51100-09B-009, Catering of an Employee Luncheon

Request approval of the above referenced Invitation to Bid to the low qualifying bid of Silver Spoon Caters, Inc., for the amount of $4,500.00, be placed on the agenda for the County Commission meeting on April 27, 2009.

Low bid of Roly Poly Sandwiches did not meet the bid specifications because they were offering sack lunches with sandwiches.

Your approval is appreciated.

Attachment

End of Memorandum

Mr. Polizos made a motion to approve the Bid Award. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Spread Sheet, Agenda Pages 17-2, is attached to these Minutes.)

Mr. Williams suggested that employees attend the Employee Luncheon and support their fellow employees, who are receiving service awards during the luncheon. He stated they should stay and enjoy the lunch.

DISTRICT ATTORNEY'S OFFICE – APPROVED TRANSFER OF A RESTITUTION UNIT EMPLOYEE TO A LEGAL SUPPORT ASSISTANT (LSA) POSITION AND RELATED POSITION FILL REQUEST

The Administrator presented the following letter from District Attorney Ellen Brooks requesting approval to transfer of a restitution unit employee to a Legal Support Assistant (LSA) position and related position fill request:

April 9, 2009

Commissioner Elton N. Dean, Sr.
Montgomery County Commission
Montgomery County Annex III
100 S. Lawrence St.
Montgomery, AL 36104

RE: Legal Support Assistant

Dear Commissioner Dean:

The County Commission implemented a hiring freeze in December 2008 and my office has worked hard to handle the workload without filling the Legal Support Assistant Position left open due to the freeze. Unfortunately, this is now creating great difficulty for my office.

For several months, we have been experiencing increases in case loads; we opened over 1100 new files in the first quarter of this year. Coupled with the additional work required by specialty courts like the mental health and drug courts, this has become an emergency situation where I cannot continue to hold the LSA position open.

I am requesting authorization to process an internal transfer of an employee currently employed in our Restitution Unit to the Legal Support Assistant (LSA) position. The LSA is an assistant to two lawyers who are law enforcement officers. The LSA position is an A05 pay grade and is in our current budget.

Thank you for your favorable consideration in this matter.

Sincerely,

/s/ Eleanor I. Brooks
District Attorney

End of Letter

Mr. Ingram made a motion to approve the transfer of an employee in the Restitution Unit to the Legal Support Assistant (LSA) position and position fill request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

SHERIFF'S OFFICE – APPROVED RESCINDING OF 14 CLERK POSITIONS AND APPROVED TWO (2) ADDITIONAL COURT SECURITY OFFICERS, FOR THE COPS NON-LAW ENFORCEMENT HIRING GRANT

The Administrator presented the following memorandum from Sheriff D.T. Marshall requesting approval to rescind 14 Clerk Positions and approval of two additional Court Security Officers:

MEMORANDUM

To: Donnie Mims

From: Sheriff D.T. Marshall

Date: March 31, 2009

Subject: COPS Hiring Grant

The County Commission approved the hiring of 14 Clerk II's at their last meeting, an IT person and another dispatcher. After receiving the information on the grant, we have found that we are unable to hire the clerks. Please ask the Commission to rescind the approval for the 14 Clerk positions. I request they leave the IT position and the dispatcher position and add 2 additional CSO's. The Court Security Officers would be used to monitor the hundreds of cameras in operation throughout the County Complex. These positions are important due to the number of cameras and the large area they cover. We anticipate using them only during normal working hours and the second CSO is to be used to cover for the first on off days and vacation.

End of Memorandum

Mr. Williams made a motion to approve the rescinding of 14 Clerk Positions and approve two (2) additional Court Security Officers, for the COPS Non-Law Enforcement Hiring Grant. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS

The Administrator recommended the following Travel/Training Requests for approval by the Commission:

DEPARTMENT		TRAVEL/TRAINING REQUESTS
(1)	Tax & Audit Department	Request Number 9
(2)	Appraisal Department	Request Numbers 15 and 16
(3)	District Attorney's Office	Request Numbers 22 and 23

Mr. Williams made a motion to approve the travel/training requests. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 20-1 through 20-5, are attached to these Minutes.)

WAIVED AGENDA RULES

Chairman Dean requested that the following items be added to the agenda and his fellow Commissioners concurred:

PROBATE JUDGE'S OFFICE – APPROVED BUDGET CHANGE REQUEST NUMBER 16

The Administrator presented Budget Change Request Number 16, Probate Judge's Office.

Mr. Ingram made a motion to approve the Budget Change Request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Pages 21-1, is attached to these Minutes.)

PROBATE JUDGE'S OFFICE – APPROVED POSITION FILL REQUEST FOR TWO CUSTOMER SERVICE CLERKS

The Administrator presented a memorandum from Pat Murphy of Probate Court requesting approval of position fill request for two Customer Service Clerks.

Mr. Williams made a motion to approve the position fill request for two Customer Service Clerks. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Memorandum and Position Fill Requests, Agenda Pages 22-1 through 22-4, are attached to these Minutes.)

Chairman Dean explained that the Woodley Road Office was already down two employees due the hiring freeze and now with two more vacancies, this would be considered a critical need. The only other option was to close the facility which would create a hardship for those who live in that area and the County would still be accountable for the rental of the building and utilities. By allowing the hiring of two open positions, it would allow the services to continue at that location.

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 28

The Administrator presented Budget Change Request Number 28, County Commission Appropriations.

Mr. Williams made a motion to approve the Budget Change Request. The motion was seconded by Mr. Ingram and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Pages 23-1, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Chairman Dean recognized former Commissioner Lynn Gowan and thanked him for attending the meeting.

Vice Chairman Ingram thanked Engineering for the clean up after an F-2 tornado came through Montgomery County a couple of weeks ago. He also thanked Emergency Management Agency for all that they did during that time.

Mr. Williams thanked County Engineer George C. Speake for cleaning the ditches. He hoped that everyone would enjoy the employee luncheon on May 5, 2009.

Mr. Polizos welcomed everyone to the meeting.

Chairman Dean informed the audience that the County is still in a hiring freeze. He requested that the department heads and elected officials continue to practice restraint in their spending and said that we will all have to tighten our belts even more in 2010 to make it through this economic downturn.

RECESS TO SPECIAL CALL MEETING OF THE EMERGENCY MANAGEMENT COMMUNICATIONS DISTRICT BOARD

Chairman Dean recessed the Formal Session to a Special Call Meeting of the Emergency Management Communications District Board.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Special Call Meeting of the Emergency Management Communications District Board to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF, AND COMMISSIONERS

PRESENTATION BY JUVENILE COURT ADMINISTRATOR BRUCE HOWELL

Juvenile Court Administrator Bruce Howell requested approval of a Position Fill Request for a Juvenile Probation Office I. Mr. Howell stated that this position is for a night-time intake officer and is a critical position. After discussion, the Commission agreed to place this item on the next agenda.

Vice Chairman Ingram inquired as to whether the Youth Facility Building had any problems with mold. Deputy Administrator Mitchell informed the Commission that Haynes Kelly, with Environmental-Materials Consultants, Inc., has recently evaluated the building for mold and none was detected. Mr. Howell informed the Commission that the boiler was not in good condition. He invited the Commissioners to tour the Youth Facility Building. The Commissioners stated that they would visit the building.

COMMENTS FROM DEPUTY ADMINISTRATOR MITCHELL

Deputy Administrator Mitchell presented the following proposals for Annex I, Phase II project: Change Order Proposal Numbers 42, 43b and 48; and Deduct Change Order Number 41. The cost of these changes is approximately $682.36. The Commission agreed to place these items on a future agenda.

COMMENTS FROM MANAGER OF PUBLIC AFFAIRS DIDI HENRY

Manager of Public Affairs DiDi Henry updated the Commission regarding upcoming meetings and events.

Ms. Henry informed the Commission that a Welcome Home Party for the River Region Honor Flight Network would be held on Saturday, May 2 and that the Commissioners were all invited to attend. She also updated the Commissioners on the County's new Twitter account. In a weeks time, 37 media sources, businesses, organizations and individuals had signed up to follow the County Commission account. She also told the Commission that she has been asked to give a break-out session at the Association of County Administrators of Alabama meeting on May 21st about the blogs, tweeting and other new forms of electronic media that she has put in place to update the public about County events, issues and meetings.

COMMENTS FROM DEPUTY ADMINISTRATOR MITCHELL

Deputy Administrator Mitchell presented the Risk Management Report to the Commission. He noted that Motor Vehicle Accidents and Workers Compensation Injuries have declined drastically since the hiring of Risk Manager Scott Kramer.

Deputy Administrator Mitchell suggested that two Commissioners serve on a Budget Committee. Vice Chairman Ingram volunteered to serve on the committee. Chairman Dean asked for a budget schedule.

The Commission asked that Sherrill Thomas, Acting Finance Director, be invited to the next meeting to give a report regarding the current budget and to make comments regarding the remainder of 2009.

Vice Chairman Ingram inquired about the renovation budget for Annex I. Chairman Dean stated that when Ken Upchurch with T.C.U. Consulting Services, LLC presents the Commission with his update, he would like a report on additional work that needs to be completed.

PRESENTATION BY PRESIDENT & CEO ALICE MURPHY WITH COUNCIL ON SUBSTANCE ABUSE

President & CEO Alice Murphy of Council on Substance Abuse briefed the Commission regarding useful information concerning drug abuse awareness and stated that the organization is offering training on how to identify Meth Labs.

Ms. Murphy invited the Commission to attend a celebration in honor of Chisholm and West End Karate Program on May 9 at the Union Station Train Shed.

Ms. Murphy briefed the Commission regarding a Grant for West Montgomery housing. The Commission asked her to send an assessment to Administrator's Office by April 30 for the next meeting.

COMMENTS FROM DEPUTY ADMINISTRATOR MITCHELL

Deputy Administrator Mitchell informed the Commission that Tax & Audit Manager Larry Curvin is preparing a Reciprocal Agreement with the City. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Mitchell informed the Commission that he researched the issues for Waugh-Mt. Meigs Volunteer Fire Protection Authority regarding District Lines and ad valorem taxes. He stated that this information has been sent to County Attorney Gallion for his opinion.

PRESENTATION BY ATTORNEY CHRIS S. SIMMONS

Attorney Chris S. Simmons briefed the Commission regarding a Public Hearing and Resolution concerning authorizing the Expenditure of Public Funds relating to the Plant Expansion for Mobis Alabama, LLC. After discussion, the Commission asked County Attorney Means to review the Resolution and instructed the Administration to hold the public hearing.

ADJOURNMENT

Vice Chairman Ingram made a motion to adjourn the meeting of the Montgomery County Commission on April 27, 2009, at 11:05 a.m. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

Updated 12/2007

North Montgomery Volunteer
Fire Protection Authority

Members:	**Term Expires:**
* Harold Rhodes 112 Hope Drive Montgomery, AL 36110 Home: 272-2223	3/1/2009
Thomas Barker 4511 Coosada Ferry Road Montgomery, AL 36110 Home: 263-0307 Cell: 850-1782 Southern Linc: 82*1782	3/1/2011
Tom Gaddy 101 Hope Drive Montgomery, AL 36110 Home: 277-9630	3/1/2011
John Doss 64 Maplewood Drive Montgomery, AL 36110 Home: 265-9441	3/1/2013
Joe Glenn 4560 Coosada Ferry Road Montgomery, AL 36110 Home: 264-5795	3/1/2013

Term: 6 years

1-2

Updated 12/2007

Pintlala Water & Fire Protection Authority

Members:	**Term Expires:**
L. E. Ward 2710 Pettus Road Hope Hull, AL 36043	3/1/2011
Cecil Brendle 308 Pettus Road Hope Hull, AL 36043 Phone: 281-4282	3/1/2013
* Wayne G. Hatcher 195 Lamar Road Hope Hull, AL 36043 Phone: 281-4180	3/1/2009

Cc: Chairman (Brendle)
Maintenance: Fran Pugh, 288-5054)

Term: 6 years

Sellers Station Water and Fire Protection Authority

Members:	**Term Expires:**
Robert Guy 2632 Brady Road Letohatchee, AL 36047 Phone: 288-3203	3/1/2013
Moses M. Sellers 815 West Hickory Grove Road Lapine, AL 36046 Phone: 288-4626 or 288-0696	3/1/2011
* Dan Singleton 22862 US Highway 331 Lapine, AL 36046 Phone: 334.562.3890	3/1/2009

CC: President Guy
Maintenance: Moses M. Sellers, 288-4626

Term: 6 years

3-2

Agenda
APR 27 2009

CATOMA VOLUNTEER FIRE PROTECTION AUTHORITY, INC.
50 Booth Road
Montgomery, AL 36108

Donnie Mims
Montgomery County Commission
101 S. Lawrence Street
Montgomery, AL 36108

Dear Mr. Mims:

The annual meeting of the corporation of Catoma Volunteer Fire Protection Authority Inc. was held on March 26, 2009. The enclosed by-laws were unanimously accepted by a vote of corporate members at that time. Please keep a copy of these signed by-laws in the file for Catoma Volunteer Fire Protection Authority Inc. They are intended to replace any by-laws previously executed.

In addition Catoma Volunteer Fire Protection Authority Inc. held an annual election at the March 26, 2009 meeting. As a result, the following were elected and will hold office for a two year term beginning March 26, 2009:

Ms. C. J. Widener, Secretary
5916 Pine Trace
Box B-4
Montgomery, AL 36108

Frances Wood, Member at Large #1
1120 Cantelou Road
Montgomery, AL 36108

Leila Fisher, Member at Large #2 (completing a one year term only)
6519 Ashwood Circle
Montgomery, AL 36108

Term to
Expire 3/1/2011

Spencer Searight, President
145 Sunset Ridge
Montgomery, AL 36108

The following officers have another year to complete their two year terms of office:

Amanda Marshall, Treasurer
54 Nora Lane
Montgomery, AL 36108

Martin Mayer, Vice President
6716 Old Selma Road
Montgomery, AL 36108

Term to
Expire 3/1/2011

The fire chief serves a continuous term at the discretion of the Board:

Bobby Brooks, Chief
1415 Cantelou Road
Montgomery, AL 36108

Thank you for your assistance and cooperation.

Sincerely,

Martin Mayer,
Vice President
Catoma Volunteer Fire Protection Authority, Inc.

Catoma Volunteer Fire
Protection Authority

Updated 12/2007

Officers:

Term Expires:

George W. Vinson, President — 3/1/2009
324 Dublin Place
Montgomery, AL 36108
Home: 262-3440, Work: 832-5506, Pager: 519-6245

Spence Searight, Vice President — 3/1/2009
145 Sunset Ridge
Montgomery, AL 36108
Home: 240-8400

Carol "CJ" Widener, Secretary — 3/1/2009
Box B-4, 5916 Pine Trace
Montgomery, AL 36108
Home: 834-4680

Amanda Marshall, Treasurer — 3/1/2009
57 Nora Lane
Montgomery, AL 36108
Home: 264-2556

Members:

Melba Walker — 3/1/2009
200 Geary Drive
Montgomery, AL 36108
Home: 264-1709

Leon Morgan — 3/1/2009
104 Dee Drive
Montgomery, AL 36108
Home: 264-4929

Robert Brooks, Jr., Chief — 3/1/2009
1415 Cantelou Road
Montgomery, AL 36108
Home: 265-8296 Pager: 571-9237

Term: 2 years

4-3

Agenda

APR 2 7 2009

Jackson Landscape Inc.

P.O. Box 640307

Pike Road, AL 36064

Dear Mr. Mims,

I have spoken with Ms. Jane James about a reappointment for another term as director and she is willing to do so. I ask that you reappoint her to another term, she is a very important part of the management of the fire department.

Thank You,

Sincerely,

Jack Jackson

Jack Jackson

Pike Road Fire Department

Updated 12/2007

Pike Road Volunteer
Fire Protection Authority

Members:	**Term Expires:**
Jack Jackson 53 Avenue of the Waters P.O. Box 640307 Pike Road, AL 36064 Home: 239-7716 Cell: 300-1690 Fax: 239-7718 Ljack9@knology.net	3/1/2011
Ty L. Glassford 1012 Merrywood Drive Pike Road, AL 36064 Home: 277-6334 Work: 271-4000	3/1/2013
* Jane James 1864 Flowers Road Mathews, AL 36052-3003 Home: 272-1734	3/1/2009

Cc: Attorney Philip H. Butler (261-4211)
Bradley Arant Firm
Montgomery, AL

Attorney Ted Jackson (206-3100)
Rushton, Stakely Firm
Montgomery, Al

Pike Road Volunteer Fire Protection Authority
P.O. Box 640099
Pike Road, AL 36064

Term: 6 years

5-2

Agenda

APR 27 2009

March 15, 2009
Mr. Donald L. Mims
Montgomery County Commission
P. 0. Box 1667
Montgomery, AL 36102-1667

Dear Mr. Mims:

We respectfully request that you submit to the Montgomery County Commission for approval the enclosed list indicating the newly elected Board of Directors and Board officers for the RHLVFD, Inc.

The Annual Meeting of the RHLVFD Corporation was held on February 21, 2009 at the Fire Station. At the meeting, five existing board members were reelected and two new members were elected. Terms of the remaining six are for one year, according to our By-Laws.

By vote of the Corporation, Mr. Greg Brannon, was elected to the position of Secretary. The remaining officers of the Board were reelected for the year 2009.

Enclosed you will find a current roster listing the Board of Directors and Board Officers, their home addresses, and their terms of office.

Respectfully,

James P. Sutton
James P. Sutton
Secretary

Enclosure: Board Roster

6-1

ROLLING HILLS-LAKES VOLUNTEER FIRE DEPARTMENT, INC.
BOARD OF DIRECTORS ROSTER MAR 2009 – 2011

March, 2009

	POSITION	ADDRESS AND PHONE NO.	TERM DESIG.	TERM
	PRESIDENT Harvey Bartlett	5848 Trotman Rd. 36116 H 281-7847 <cbart@charter.net.com>	I	2008-2010
	VICE PRESIDENT Phillip Burwell	1545 Mt. Zion Rd. Ramer, AL 36069 H 286-1888 C 343-2622	L	2008-2010
*	**SECRETARY** Greg Brannon	7453 Muirfield Loop H 613-1706 C799-4234	G	2009-2011
*	**TREASURER** Gerri Walley	7054 Knoll Loop 36116 288-2078	D	2009-2011
	BOARD MEMBERS			
*	Don Schofield	5836 Trotman Road 36116 H 281-6864 C 300-9068 dvschofield@charter.net	F	2009-2011
*	Carmine Roberto	416 Doral Trace 36116 H 288-4556 <iroberto@charter.att.net>	C	2009-2011
*	Jim Sutton	7002 Fairway Drive H 281-9591 <jsutton70@bellsouth.net	A	2009-2011
	Alfonso Patterson	4651 Vanderbilt Drive, 36116 H 281-2134	K	2008-2010
	Billy Rotton	879 Meriwether Rd., 36064 H 286-1058 W 284-3220 <brotton@lawsontrucking.com>	M	2008-2010
	Jan Wercinski	354 Mizell Rd., 36116 H 284-2322 <jwercinski@aol.com>	H	2008-2010
	Richard Fagan	1180 Meriwether Rd., Pike Rd., AL 36064 H 288-3537 C 201-4122	J	2008-2010
*	James Labadie	7466 Fairway Drive 36116 H 284-3463	E	2009-2011
*	Gregory (Brent) Nix	7001 Fairway Drive (H) 06491333 (C) 2681929	B	2009-2011

6-2

Updated 04/2008

Rolling Hills/Lakes VFD

Members:			**Term Expires:**
President:			
Harvey Bartlett	5848 Trotman Rd 36116	H 281-7847 E cbart@aol.com	2/28/2010
Vice President:			
Philip Burwell	1545 Mt. Zion Rd. Ramer 36069	H 286-1888 C 343-2622	2/28/2010
Treasurer:			
Joan Ulferts	574 Roark Trace 36116	H 281-3016 W 288-3875 E julferts@aol.com	2/28/2009
Secretary:			
James P. Sutton	7002 Fairway Dr 36116	H 281-9591	2/28/2009
Board Members:			
Don Schofield	5836 Trotman Rd 36116	H 281-6864 C 300-9068	2/28/2009
Carmine A. Roberto	416 Doral Trace 36116	H 288-4556 E iroberto@worldnet.att.net	2/28/2009
Jerry Ziglar	481 Old Farm Ln 36116	H 281-0223	2/28/2009
Alfonso Patterson	4651 Vanderbilt Dr. 36116	H 281-2134	2/28/2010
James Barber	1176 Meriwether Rd. Pike Rd, 36064	H 284-6209 C 303-6846	2/28/2009
Jan Wercinski	354 Mizell Rd 36116	H 284-2322 E jwercincki@aol.com	2/28/2010
Richard Fagan	1180 Meriwether Rd. Pike Rd. 36064	H 288-3537 C 201-4122	2/28/2010
Billy Rotton	879 Meriwether Rd. Pike Rd. 36064	H 286-1058 W 284-3220 E brotton@lawsontrucking.com	2/28/2010
Lomack Bean	113 Mizell Road 36116	H 284-1888 C 221-6671	2/28/2009

6-3

Agenda
APR 27 2009

Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102-1667

Dear Commissioners:

This letter is to inform you that ***Tommy O. Sikes*** of *25882 Hwy 231, Grady AL 36036* has agreed to continue serving on the Pine Level Water Authority Board of Directors.

His current term expired in March 2009. He will begin his new five year term immediately.

Also, ***John Faircloth*** of *10108 Hwy 94, Grady AL 36036* has respectfully requested that his resignation be accepted. The Board requests ***Win Broadway*** of *15415 Meriwether Trail, Ramer AL 36069* be appointed to serve the remainder of Mr. Faircloth's term

If you have any questions, please call (334)584-7120.

Thank you.

Tamara Ray

Tamara Ray *for*

Tommy O. Sikes
President, Pine Level Water Authority Board of Directors

7-1

Updated 3/2008

Pine Level Water Authority

Members:	**Term Expires:**
* Tommy O. Sikes (Chairman) 25882 Troy Highway Grady, AL 36036 Home: 584-7621 Work: 584-7016	3/1/2009
Flora Merritt 13268 County Road 1101 Goshen, AL 36035 (Appt. by Pike County)	3/1/2011
Terry Stone (Sec.- Treas.) 140 Dear Run Road Grady, AL 36036	3/1/2013
* John Faircloth (Vice President) 10108 State Highway 94 Grady, AL 36036	3/1/2014
Charles "Trey" Trussell, III 231 Patsaliga Lane Grady, AL 36036	3/1/2012

cc: Chairman Sikes

Maintenance: Mr. Ryals, Dist. III, Engineering Dept.

Term: 6 years

7-2

Agenda

APR 27 2009

SOUTH MONTGOMERY VFD & RESCUE

P.O. BOX 116
RAMER, ALABAMA 36069

ALABAMA FORESTRY COMMISSION

M.C.A.V.F.D. MONTGOMERY COUNTY

April 9, 2009

Subject: Board Member Appointment

Dear Commissioners,

At our last regular meeting the board position that has come up for renewal was discussed and the membership voted unanimously to reinstate Mr. Bill Livingston to another term as board member. It is his name that we present to you for your approval. Mr. Bill Livingston has been a member of our department for many years and is well acquainted with what it takes to make a Fire Department function. He is well suited for this position and we thank you for your consideration of Him as board member

Sincerely,

Chief David Miles

Chief David Miles
South Montgomery VFD & Rescue

8-1

SOUTH MONTGOMERY VFD & RESCUE

P.O. BOX 116
RAMER, ALABAMA 36069

ALABAMA FORESTRY COMMISSION

M.C.A.V.F.D. MONTGOMERY COUNTY

April 9, 2009

Subject: Board Member Appointment

Dear Commissioners,

At our regular meeting the board position left vacant by the passing of Mr. Marcus Champlin was discussed. Several names were brought to the table both inside and out Side the department. The membership voted unanimously to have Mr. Robert Meadows to fill the rest of Mr. Champlins' term as board member. Robert is a member of our department and very active in and knowledgeable of the ongoing activities of a Fire Department. We would like to present his name to you for your approval to serve out this term as board member. Thanks for your consideration in this matter.

Sincerely,

Chief David Miles

Chief David Miles
South Montgomery VFD & Rescue

8-2

Updated 12/2007

South Montgomery County
Fire Protection Authority and Rescue Squad

Members:	**Term Expires:**
Tom Ellis 11151 Hobbie Road Ramer, AL 36069 Day: 562-3500 Night: 562-7990 Work: 562-3242	3/1/2011
* Bill Livingston 1389 Old Barnes Road Mathews, AL 36052 Home: 584-7650	3/1/2009
* Marcus Champlin Route 2 Grady, AL 36036 Home: 584-7633	3/1/2013

Cc: Chief David Miles (P.O. Box 116, Station Address)
Rt. 2, Box 454
Ramer, AL 36069
334-562-9331 (work)
334-562-9382 (home)

(Maintenance: Tom Ellis, 562-3242, day
562-9280, night)- Fire Station #

Term: 6 years

8-3

MONTGOMERY AREA MENTAL HEALTH AUTHORITY
101 COLISEUM BOULEVARD, P.O. BOX 3223
MONTGOMERY, ALABAMA 36109
(334) 279-7830
mamhainc@aol.com

MONTGOMERY AREA AUTHORITY MENTAL HEALTH

SERVING MONTGOMERY, ELMORE, AUTAUGA AND LOWNDES COUNTIES

BARBARA KORNEGAY
PRESIDENT

HENRY E. PARKER
EXECUTIVE DIRECTOR

Agenda
APR 2 7 2009

March 25, 2009

Mr. Donald L. Mims
County Administrator
Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102-1667

Dear Mr. Mims:

This letter comes to you regarding an appointment to the Board of Directors of the Montgomery Area Mental Health Authority.

Rev. Albert Perkins, III, 425 North Moye Drive Montgomery, AL 36109 serves on the Board as appointed by the Montgomery County Commission. His terms expire April 1, 2009.

Rev. Perkins has expressed a willingness to be reappointed, and the Montgomery County Commission will need to reappoint Rev. Perkins, or appoint another Board member, to the Authority Board for a six year term beginning April 1, 2009 and expiring April 1, 2015.

I appreciate the consideration of the Montgomery County Commission. If I can ever be of assistance to you, please do not hesitate to call.

Sincerely,

Henry E. Parker

Henry E. Parker
Executive Director
Montgomery Area Mental Health Authority, Inc.

9-1

Montgomery Area Mental Health Authority

Members:	**Term Expires:**
* Rev. Albert Perkins, III 425 North Moye Drive Montgomery, AL 36109	4/1/2009
Martha Hawkins 533 Martha Street Montgomery, AL 36104	4/1/2013
Barbara W. Kornegay 2520 Leonidas Drive Montgomery, AL 36106	4/1/2011

Mr. Henry E. Parker, Executive Director
Montgomery Area Mental Health Authority
P.O. Box 3223
Montgomery, AL 36109

Term: 6 years

9-2

ADECA Law Enforcement / Traffic Safety Division 401 Adams Avenue P.O. Box 5690 Montgomery, Alabama 36103-5690	**Budget Revision** **Subgrantee:** ____________________ **Subgrant #:** ____________________

GENERAL: A Budget Revision may be submitted in accordance with the ADECA Law Enforcement/Traffic Safety Division Subgrantee Administrative manual anytime within the first nine (9) months of the 12 month project. A Budget Revision may be submitted anytime if there are extenuating circumstances, justified accordingly.

DETAILED INSTRUCTIONS:

1. The Budget Revision must cover the same period as the original budget and equal to the Total Project Cost" of the entire project. It must be completed because it will replace the approved "Current Budget" as now authorized.

2. The budget (pages 6 & 7) must e accompanied by a separate narrative (page 8) providing justifications for the changes made. The narrative should not be confused with continuation sheets of the budget pages so that the budget may be identified as a distinct document, whereas the narrative adds information clarifying "budget "items.

3. All detailed instructions included in the original Application Budget apply to the Budget Revision and are included on the reverse side of the preceding page, as it was in the original application.

4. Whenever the space for any budget category is inadequate to permit listing all items, the notation "See Continuation sheet" should be entered. Only the category total and subtotal should be inserted and all items in the category should be listed on a continuation page.

STATEMENT OF SUBGRANTEE REGARDING THE NEED FOR A BUDGET REVISION: Provided in general terms the purpose and/or the reason why a budget revision is desired at this time.

"A Budget Revision of the currently approved budget is requested as depicted in the following pages and as justified in the Budget Narrative accompanying this request. This request is made pursuant to that authorized by the ADECA Subgrantee Administrative Manual for the following reasons:

Authorized Official: ______________________________
Type or Print Name

Authorized Official : ______________________________ ______________________
Signature Date

(Must be signed by the Authorizing Official or the Financial Officer)

PROFESSIONAL SERVICES:
This project will continue by a private contractor, Southeastern Psychiatric Management, Inc., a division of Mountain View hospital of Gadsden, Alabama. In the initial years of funding, salary and benefits for project staff were paid in this category. However, the Project Director is now a permanent employee of the sub-grantee and the position of Assistant Director has been eliminated. Therefore, the only costs in this category will be associated with the six (6) mentors who assist in conducting the project. Funds in this category will be managed internally by the contractor in accordance with accepted and enumerated County/ADECA audit policies.
The total amount requested for Professional Services is: $24,960.01

OPERATING EXPENSES:
Office supplies are requested for the use of the mentors to carry out their goals and objectives with respect to assisting the clients in the project. Examples of items purchased in this category are, but not limited to: paper, pens, pencils, instructional work sheets, notebooks, educational videos/ software and printer cartridges.
The amount requested for Office supplies is: $1,283.30

EQUIPMENT PURCHASE;
This project will include the purchase of the following equipment:

1. 5- Dell Vostro 1710 laptop computers at a cost of $1,394.00 each, for a total of $6,970.00
2. 5- Dell energy laptop messenger bags at a cost of $27.50 each, for a total of $137.50
3. 1- HP Office Jet Pro 8500 Printer at a cost of $499.99 each, for a total of $499.99
4. 1- Dell Ultra Sharp 2208 FP screen at a cost of 300.00 each, for a total of $300.00
5. 3- Dell AS501 Sound Bar for flat screens at a cost of $22.00 each, for a total of $66.00
6. 3- Dell Optiplex 755 Advanced desktop computers a cost of $797.00 each, for a total of $2,391.00
7. 3- Dell Ultra Sharp 1908FP screens at a cost of $163.18 each, for a total cost of $489.54

This new computer equipment will replace the currently-used computers, screens, and printers being used in the program. The current computer equipment is utilized by the program's staff, mentors, and supervisors, and this equipment is now too obsolete to timely and effectively operate the program. The new equipment will assist the staff, mentors and supervisors with aiding their clients to better perform the methods and procedures, better enabling them to achieve the goals and objectives of the program.

Budget Prepared By:
Name:____________________.
Address:____________________.
____________________.
Phone #: .

If the Budget is prepared by an individual other than the Financial Officer, the Financial Officer must sign here as approving the budget as submitted.

103

ADECA	BUDGET REVISION	Page 6
Law Enforcement/Traffic Safety Division 401 Adams Avenue P.O. Box 5690 Montgomery, AL 36103-5690	**Detailed Budget** Explain the Increases / Decreases in the Budget Narrative on Page 8	

A. Personnel:
List each individual with salary

Name of Employee	Position / Title	Salary	Rate Of Pay (BW, SM)	% of Time Devoted to Project	Revised Budget	Current Budget	Increase (Decrease)
		$ -	26	100%	$ -	$ -	$ -
		$ -	26	100%	$ -	$ -	$ -
		$ -	26	100%	$ -	$ -	$ -
		$ -	26	100%	$ -	$ -	$ -
		$ -	26	100%	$ -	$ -	$ -
		$ -	26	100%	$ -	$ -	$ -
		$ -	26	100%	$ -	$ -	$ -
		$ -	26	100%	$ -	$ -	$ -
			Salaries Subtotal		$ -	$ -	$ -

Fringe Benefit Computation

					Revised Budget	Current Budget	Increase (Decrease)
FICA	$ -		7.650%		$ -	$ -	$ -
SUI	$ -		0.000%		$ -	$ -	$ -
W/C	$ -		0.000%		$ -	$ -	$ -
Health Insurance	$ -	0	100.00%		$ -	$ -	$ -
Life Insurance	$ -	0	100.00%		$ -	$ -	$ -
Retirement	$ -	0	100.00%		$ -	$ -	$ -
Other	$ -	0	100.00%		$ -	$ -	$ -
Other	$ -	0	100.00%		$ -	$ -	$ -
			Fringe Subtotal		$ -	$ -	$ -
			Total Personnel Expenditures		$ -	$ -	$ -

B. Confidential Expenditures:
Prior approval of procedures is required

	Revised Budget	Current Budget	Increase (Decrease)
1. Purchase of Services	$ -	$ -	$ -
2. Purchase of Evidence	$ -	$ -	$ -
3. Purchase of Specific Information	$ -	$ -	$ -
Total Confidential Expenditures	$ -	$ -	$ -

Professional Services:
Must be itemized
List by individual or type of individual, with fee basis limited to a reasonable rate not to exceed $450 per day.

1. Individual Consultants and/or Contracting of Service Organizations	Revised Budget	Current Budget	Increase (Decrease)
			$ -
Southeastern Psychiatric Management	$ 24,906.01	$ 24,906.01	$ -
	$ -	$ -	$ -
	$ -	$ -	$ -
	$ -	$ -	$ -
	$ -	$ -	$ -
	$ -	$ -	$ -
Total Professional Services	**$ 24,906.01**	**$ 24,906.01**	**$ -**

10-4

ADECA Law Enforcement/Traffic Safety Division 401 Adams Avenue P.O. Box 5690 Montgomery, AL 36103-5690	BUDGET REVISION	Page 7
	Detailed Budget (Continued)	

D. Travel:

Transportation & associated cost of project personnel.
(Consultant travel is to be included in Category C)

	Revised Budget	Current Budget	Increase (Decrease)
Mileage:	$ -	$ -	$ -
Per Diem:	$ -	$ -	$ -
Conference Cost:	$ -	$ -	$ -
Other:	$ -	$ -	$ -
Total Travel Expense	**$ -**	**$ -**	**$ -**

E. Operating Expenses:

Must be itemized

	Revised Budget	Current Budget	Increase (Decrease)
	$ -	$ -	$ -
Office Supplies	$ 1,283.30	$ -	$ 1,283.30
	$ -	$ -	$ -
	$ -	$ -	$ -
	$ -	$ -	$ -
	$ -	$ -	$ -
	$ -	$ -	$ -
	$ -	$ -	$ -
Total Operating Expense	**$ 1,283.30**	**$ -**	**$ 1,283.30**

F. Equipment Purchase:

Must be itemized

Item	Cost	Qty	Revised Budget	Current Budget	Increase (Decrease)
Dell Vostro 1710 laptop computers	$1,394	5	$ 6,970.00	$ -	$ 6,970.00
Dell Energy Laptop Messenger Bag	$ 27.50	5	$ 137.50	$ -	$ 137.50
HP Office Jet Pro 8500 Printer	$ 499.99	1	$ 499.99	$ -	$ 499.99
Dell Ultra Sharp 2208FP screen	$ 300.00	1	$ 300.00	$ -	$ 300.00
Dell AS501 Sound bar for flat screen	$ 22.00	3	$ 66.00	$ -	$ 66.00
Dell Optiplex 755 Advanced desktop computer	$ 797.00	3	$ 2,391.00	$ -	$ 2,391.00
Dell Ultra Sharp 1908FP screen	$ 163.18	3	$ 489.54	$ -	$ 489.54
			$ -	$ -	$ -
Equipment Purchase Subtotal			**$ 10,854.03**	**$ -**	**$ 10,854.03**
Lease or Rental Equipment	Cost	Qty			
	$ -	0	$ -	$ -	$ -
	$ -	0	$ -	$ -	$ -
	$ -	0	$ -	$ -	$ -
Equipment Lease / Rental Subtotal			**$ -**	**$ -**	**$ -**
Total Equipment Expense			**$ 10,854.03**	**$ -**	**$ 10,854.03**

			Revised Budget	Current Budget	Increase (Decrease)
Total Project Cost			**$ 37,043.34**	**$ 24,906.01**	**$ 12,137.33**
			$ 37,043.34	$ 24,906.01	$ 12,137.33
Matching Ratio: ADECA / LETS %	90%	ADECA / LETS Support	$ 33,339.01	$ 22,415.41	$ 10,923.60
Match %	10%	Matching Contribution	$ 3,704.33	$ 2,490.60	$ 1,213.73

10-5

MONTGOMERY COUNTY COMMUNITY
PUNISHMENT AND CORRECTIONS AUTHORITY
301 ADAMS AVENUE • P.O. BOX 1667
MONTGOMERY, AL 36102-1667

DATE: April 2, 2009

TO: Donnie Mims – County Administrator
Montgomery County Commission

FROM: Paul H. Brown – Executive Director PB
Montgomery County Community Corrections

SUBJECT: Recommendation for GPS Offender Tracking System Contract Award
Future Commission Agenda Item

Mr. Mims:

The Montgomery County Community Corrections Department with the assistance of Pat Silas, and many stakeholders representing criminal justice and Community Corrections interests in Montgomery county, have completed the process of identifying a responsive and quality proposal for GPS Offender Tracking Systems Services. A total of five (5) vendors submitted materials in response to the Commissions Request for Proposal, with four (4) of these proposals being deemed sufficiently responsive to be evaluated and scored by a five (5) member panel representing stakeholders in the Criminal Justice system that serves the community. Each of the four (4) proposals represented reputable firms with equipment and technology that had the apparent capability to serve the needs of the Community Corrections Department and the Youth Facility.

I have contacted the representatives from the vendor who scored the highest score in the proposal evaluation process, and arrangements are being made for their representative to come to Montgomery County for a product capability demonstration scheduled for Wednesday afternoon, April 8, 2009 at 1:30 P.M.

Based on the evaluation of the proposals received, the Community Corrections Department is recommending that the County Commission approve a contract for the GPS Offender Tracking System services with G4S, Incorporated. The per diem cost for GPS Offender Tracking offered by this vendor was the lowest cost proposed ($5.79/unit per day) while meeting all of the relevant technical specifications in the Request for Proposal.

Please place the GPS Offender Tracking contract on the agenda for the April 13, 2009, Commission Informational Meeting.

Paul H. Brown
Paul H. Brown – Executive Director
Montgomery County Community Corrections Department

cc: Pat Silas – Purchasing

Purchasing Department
Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
RFP NO. 51100-09P-004 ISSUED ON: FEB. 23, 2009 OPENS: MARCH 24, 2009 COMMUNITY CORRECTIONS TERMS OF PAYMENT / DISCOUNT:				G4S JUSTICE SERVICES, INC. - ATTN: LEO CARSON - PHONE#800-589-6003; FAX#804-741-9515		BI, INC. - ATTN: SCOTT MCCOOL - PHONE #727-375-2270; FAX#303-218-1250		PROTECH MONITORING, INC. - ATTN: STEVE CHAPIN; PHONE#727-484-3100; FAX#727-484-3111		SECURE ALERT - ATTN: PAMELA THOMAS - PHONE #800-584-4176; FAX#801-451 6281			
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	GPS OFFENDER	EA	1	$5.79	$5.79	$6.85	$6.85	$7.00	$7.00	$8.66	$8.66		
	TRACKING SYSTEM												
	59 RFP'S MAILED												
TOTAL BID AMOUNTS					$5.79		$6.85		$7.00		$8.66		

Notes:

11-3

SPRTSHTGPSSYSTEM

Montgomery County Commission
RFP Number 51100-09P-004
GPS Offender Tracking System in Support of Montgomery County Community Corrections and the Youth Facility

Proposal Score Tally

	BI	G4S	ProTech	SecureAlert
Scorer #1	76.767	82	64.46	48
Scorer #2	74.767	83	58.46	39
Scorer #3	88.767	96	88.46	41
Scorer #4	80.767	90	71.46	61
Scorer #5	81.767	83	63.46	55
Average Score	80.567	86.8	69.26	48.8

Notes: All scorers expressed their high opinion of the layout of BI's proposal, specifically mentioning the ease of scoring due to the fact of its sequential progression in relation to the actual RFP.

11-4

STATE OF ALABAMA
MONTGOMERY COUNTY

CONTRACT NO. 51100-09P-004

CONTRACTUAL AGREEMENT

THIS CONTRACTUAL AGREEMENT made and entered into as the 27th day of April, 2009, between G4S Justice Services, Inc. and Montgomery County Commission, Montgomery, Alabama

WHEREAS, G4S Justice Services, Inc. owns and operates a business and desires to provide GPS Offender Tracking Systems to Montgomery County Community Corrections Department and Youth Facility, in accordance with all provisions and specifications of RFP No. 51100-09P-004, as advertised by the by the Montgomery County Commission on February 23, 2009. (hereafter referred to as the RFP)

WHEREAS, In Consideration thereof, G4S Justice Services, Inc. and Montgomery County Commission agree as follows:

1. No portion of the contract shall be subcontracted out by G4S Justice Service, Inc. without the prior written approval of both the Montgomery County Commission Administrator and the Executive Director of the Montgomery County Community Corrections Department. Only those subcontractors that are specifically named in G4S Justice Service, Inc. proposal shall be given consideration for approval upon thorough review of the subcontractor's qualifications and ability to perform all relevant duties of the contract.

2. G4S Justice Service, Inc. must provide service to both the Montgomery County Community Corrections Department and the Montgomery County Youth Facility and be capable of designating between each entity for the purpose of monthly invoicing for services. The quoted unit cost per diem shall be the same for either entity and the aggregate number of GPS units (between all entities served) shall comprise the number of units utilized for any quantity discounts or reductions in unit per diem costs. It is the intent of the Montgomery County Commission to permit other public safety agencies within Montgomery County to have access to this contract for services

3. G4S Justice Service, Inc. shall provide expert testimony as to performance and methodologies of the vendor equipment as requested by the Agency or a subpoena. Reasonable travel expenses (according to the State of Alabama approved rates for employees) may be reimbursed for this service. Professional fees for testimony or Court appearances shall be limited to travel expenses.

4. For the entire term of the contract, G4S Justice Service, Inc. shall maintain general liability insurance and products liability insurance (either separate of combined) in an aggregate amount of at least one million dollars ($1,000,000) naming the Montgomery County Commission and its authorized agents as additional insured(s). A copy of the Certificate of Insurance shall be provided upon the signing of the formal contract agreement and no later than the commission of actual services. The G4S Justice Service, Inc. shall provide 45 days notice to the County Commission of cancellation, non-renewal or material change of said insurance, including change of insurance provider.

5. The construction, interpretation, and enforcement of this agreement shall be governed by the laws of the State of Alabama, and exclusive venue for any and all legal actions and/or remedies under any contracts which may be derived as a result of this RFP shall be in Montgomery County, Alabama.

6. The Request for Proposal, G4S Justice Service, Inc. proposal and any subsequent contract for services shall, combined, constitute the Contract for Services between the successful proposing vendor and the Montgomery County Commission. Vendors shall be bound by representations, specifications, warranties and all other material aspects of their written proposal as well as those contained in the RFP. Exceptions to the vendor's ability to conform to any technical and/or material aspect of the RFP should clearly be indicated in the vendor's proposal, otherwise, it shall be the successful vendor's responsibility to deliver the services as specified for the cost quoted in the vendor's proposal. The contract period will begin on May 1, 2009 and will end on April 30, 2011, with the potential for up to three annual extensions. A price escalation may be allowed after 24 months, but shall not exceed 5% per year. Additional extensions may be considered beyond 5 years with no more than a 5% price escalation per annum.

7. The Montgomery County Commission reserves the right to cancel the proposed contract award with 30 days written notice for any reason including unavailability of funding. The Montgomery County Commission reserves the right to cancel the proposed contract award upon a finding of any uncorrected material deficiency in the vendor's delivery of services with 24 hours notice.

8. Corrected deficiencies that are resolved within a reasonable time (deemed to be 10 days or less) may be penalized on a daily unit pro-rata basis and deducted from any invoice submitted by the vendor. G4S Justice Services, Inc. shall have no right to cancellation of the proposed contract with the exception of the Montgomery County Commission's failure to make timely payment for services rendered (payment is generally made within 30 days of receipt of approved invoice).

9. The Montgomery County Commission reserves the right to convert to the proposed self monitored services upon 90 days notification at the rate included in the vendor's proposal for self monitoring.

The actual unit cost per day shall be invoiced according to actual active days any individual unit is utilized, inclusive of the beginning and end date of use.

10. G4S Justice Services, Inc. must provide service to both the Montgomery County Community Corrections Department and the Montgomery County Youth Facility and be capable of designating between each entity for the purpose of monthly invoicing for services. The quoted unit cost per diem shall be the same for either entity and the aggregate number of GPS units (between all entities served) shall comprise the number of units utilized for any quantity discounts or reductions in unit per diem costs. It is the intent of the Montgomery County Commission to permit other public safety agencies within Montgomery County to have access to this contract for services.

11. For the entire term of the contract, the vendor shall maintain general liability insurance and products liability insurance (either separate of combined) in an aggregate amount of at least one million dollars ($1,000,000) naming the Montgomery County Commission and its authorized agents as additional insured(s). A copy of the Certificate of Insurance shall be provided upon the signing of the formal contract agreement and no later than the commission of actual services. The vendor shall provide 45 days notice to the County Commission of cancellation, non-renewal or material change of said insurance, including change of insurance provider.

The construction, interpretation, and enforcement of this agreement shall be governed by the laws of the State of Alabama, and exclusive venue for any and all legal actions and/or remedies under any contracts which may be derived as a result of this RFP shall be in Montgomery County, Alabama.

The Daily per diem cost for the GPS devices shall be as follows:

Passive (5 minute tracking with 30 minute call-in, plus immediate call-in for tampers) GPS: $3.98
Hybrid (3 minute tracking with 3 minute call-in, plus immediate call-in for tampers) GPS: $4.65
Active (1 minute tracking with 1 minute call-in, plus immediate call-in for tampers) GPS: $5.79

These prices are per unit per diem, and include all necessary equipment, supplies, training, and support, as well as on-site spare levels of 2 devices or 15% of active units, whichever is greater. These also include around-the-clock technical support and 2 vendor-provided and funded BlackBerry devices. The above referenced prices include 5% loss and or damage coverage (as determined by the number of actual devices deployed per individual agency – not combined).

For any equipment lost, damaged, or stolen above 5% (as determined by the number of actual devices deployed per individual agency – not combined) shall be:

OM210 GPS unit: $900.00
GPS strap: $75.00
GPS Back Plate: $100.00
GPS Charger: $100.00

Should the Montgomery County Commission wish to opt for vendor loss/damage insurance coverage above the quoted 5%, the per diem costs shall be as follows:

10%: Passive GPS $4.30
Hybrid GPS $4.97
Active GPS $6.11

15%: Passive GPS $4.39
Hybrid GPS $5.06
Active GPS $6.20

20%: Passive GPS $4.48
Hybrid GPS $5.15
Active GPS $6.29

These costs are per diem per unit. These coverage levels can be changed at any time, but the change may not be retroactive.

Additional services, technology and equipment shall be made available to the Montgomery County Commission and all agencies that may be or become a party to this contract for services and shall include:

VI-CAP Video Capture Remote Breathe Alcohol Testing: $5.50

(includes up to 2 tests/day, additional tests $1.50 each)

G4S/Omnilink Domestic Violence Tracking (price includes 1 participant and 1 victim*) : $22.00

(*Additional/multiple victim units can be added at their respective unit per day prices)

RF Patrol™ **Continuous Signaling RF Equipment and Monitoring Services: $3.00**

RF Patrol™ **Cellular Equipment and Monitoring Services: $6.00**

Voice Patrol™ **Verification (includes up to 5 contacts per day): $2.25**

These costs are per unit per diem on an as-needed basis in addition to the primary GPS technology and services.

For lost, damaged, or stolen equipment, the following costs are quoted:

RF Patrol Bracelet: $500.00

RF Patrol Home Unit: $900.00

RF Patrol Cellular Home Unit: $1,100.00

VI-CAP Tester: $500.00

VI-CAP Camera: $1,100.00

12. **If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and G4S Justice Services, Inc.**

IN WITNESS WHEREOF, we have hereunto set out hands on days and year first above written and the signing of this agreement signifies the acceptance of the terms and conditions as specified above.

G4S JUSTICE SERVICES, INC.	**WITNESS:**
BY:________________________	________________________
MONTGOMERY COUNTY COMMISSION	**WITNESS:**
BY: ________________________	________________________
TITLE:________________________	

REESE MCKINNEY, JR.
JUDGE OF PROBATE
Montgomery County

BERT ESTES
CHIEF CLERK

MEMORANDUM

To: Pat Silas

LF
From: Lyn Frazer, Montgomery County Archivist

Cc: Judge Reese McKinney, Jr.

Subject: Data Conversion Agreement

Date: April 23, 2009

Please place the attached agreement on the County Commission agenda for April 27. The project is a continuation of the Probate Judge's efforts to make the office's older records more accessible to the public.

If you have any questions about the agreement, please call me.

P.O. BOX 223 • MONTGOMERY, AL 36101-0223 • TELEPHONE 334-832-1240 • FAX 334-832-2588 12-2

STATEMENT OF WORK

Montgomery County Probate Office, Records and Recording (Client), located at 101 S. Lawrence St., Montgomery, AL 36104, will deliver microfilm rolls by courier to Micro Images, Inc. (MI). Delivery charges will be paid by the Client.

MI will convert roll microfilm to digital images at its facility located at 4344 Downtowner Loop S., Mobile, AL 36609.

Upon receipt at MI, microfilm rolls will be logged and stored in a secured area. Production updates will be provided upon request as project proceeds.

There are approximately 250,000 images of Deed, Will, and Marriage License records contained on approximately 243 rolls of microfilm, most of which is 35mm, to be converted. Most, but not all, rolls contain 1000 images. Some of the rolls contain positive images that must be converted to negative as the digital images are created. Some of the Deed Book rolls are spliced, and the images may not be properly arranged on the film. Records must be digitized in book and page order, so special attention will be required for these rolls to ensure proper page order.

Each image on the microfilm rolls will be digitized as a single page Group IV tiff at a resolution of 200 dpi.

Quality control must be performed on each digitized image to ensure readability and accuracy. Poor quality images due to operator/machine error will be re-scanned at no additional charge. If a problem in the digitized image results from poor quality microfilm, MI will work with Client to resolve the problem, and an image enhancement charge may be authorized by the Client to improve scanned image quality.

Digitized images will be indexed by book at the folder level with a 5-character naming convention. Books will be named as follows, e.g.: Deed Books – DB100, for Book 100; Will Books – WB101, for Book 101; Marriage Licenses – ML102 for Book 102. Each page will be indexed at the image level with a 4-character naming convention, e.g.: 0001.tif, for Page 1.

Digitized images will be put on CDs and labeled per Client's specifications.

Client will have 90 days to review each submission of work before declaring it acceptable under the contract. Any identified errors will be brought to the attention of MI immediately so that corrections can be made. MI will be responsible for all errors in production not previously corrected or discussed with Client, and corrections must be made at no charge to the Client, unless previously authorized.

Total cost of this digitization project is $14,000.00.

DATA CONVERSION SERVICES AGREEMENT

I. **Scope of Agreement.** This agreement shall apply to data conversion services from roll microfilm to digital images provided by Micro Images Inc. (MI) to the Montgomery County Commission (MCC) as outlined in the attached Statement of Work.

II. **Statement of Work.** The data conversion services provided by MI shall be in accordance with the attached Statement of Work. Services shall be performed by MI in a professional, thorough, and efficient manner, consistent with the degree of care and skill that would be exercised under similar circumstances by reputable businesses providing comparable services.

III. **Term of Agreement.** The duration of this Agreement shall be for a term of one (1) year.

IV. **Charge for Services.** The charge for Services is defined in the Statement of Work.

V. **Payment of Charges.** Each month, or unless otherwise specified, MI will submit to MCC an invoice for all services and other agreed upon expenses incurred in the previous month. Payment for invoices rendered pursuant to the terms of this Agreement will be due within forty-five (45) days of receipt by MCC.

VI. **Limitation of Liability.** MI's liability to MCC for failure to meet performance standards shall be limited to providing a do-over of any service not in conformance with the applicable standards, at no additional charge to MCC.

VII. **Termination for Cause.** Either party may terminate this Agreement upon failure of the other party to comply with any material provision of this Agreement, provided that written notice identifying such failure was given. The party receiving the notice shall have sixty (60) days from the receipt date of the notice to cure or correct the specific failure, and if such failure has not been corrected within the sixty-day period, the aggrieved party may thereafter terminate this Agreement.

VIII. **Dispute Resolution.**

If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the circuit court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Micro Images, Inc.

12-4

IX. **Miscellaneous.**

(a) This Agreement constitutes the entire Agreement between the parties and supersedes any proposal, oral or written, and all other communications between the parties relating to this Agreement. No modification hereof is effective unless written and signed by the parties.

(b) Any notices, payments, or statements required or permitted under this Agreement shall be considered given or mailed if mailed to either of the parties as addressed below:

Micro Images Inc.
4344 Downtowner Loop S.
Mobile, AL 36609
Attn: Larry Emrich

Montgomery County Commission
101 S. Lawrence St.
Montgomery, AL 36104
Attn: Pat Silas

IN WITNESS WHEREOF, the parties to the Agreement have caused it to be executed on their behalf by their duly authorized representatives and have signed their names as of the dates indicated below.

MONTGOMERY COUNTY COMMISSION

By:____________________

DATE:____________________

MICRO IMAGES INC.

By:____________________

DATE:____________________

Memo

To: John Mitchell

From: Lou Ialacci

CC:

Date: March 27, 2009

Re: Information Systems Department Additional Space Request

The moving of the Support Services offices, mail room, and supply room out of Annex I has created empty rooms adjacent to the Information Systems department. I would like to request that the available space created by the move of the mail room, the supply room, and the Support Services Manager's office be allocated to the Information Systems (IS) department.

The IS department has not had enough room to operate effectively and efficiently for the past four years. The telecommunications function was added to the department in October 2005, which included a person, equipment, and supplies. In February of 2006 the department replaced an old laser printer with a faster more efficient one, but it was also much larger. These changes coupled with updated industry standards recommended for the optimum efficiency of the new equipment makes it necessary for the IS department to have additional space. The current approach is to have a separate server room and a separate room for the printing and related functions, like folding, sealing and sorting large print jobs. The primary reason for this is to reduce dust and activity that causes the dust to get into the more sensitive equipment, like servers, routers, and switches.

Another critical element necessitating my request for additional space is to allow us to have individual offices for my technical staff. Currently I have four people sharing two areas that are not at all set up for offices – one is an old vault and the other was our equipment testing lab. This means that people are trying to test equipment in someone's office. In our field technical people need a quiet work area to develop programs or analyze problems. They also need the testing lab to evaluate new equipment and systems before installing them for the end users.

I am requesting the County Commission's approval to allocate this space to the IS department. Thank you

LEADERSHIP
MONTGOMERY

Agenda

APR 27 2009

2009 MEMBERSHP DUES STATEMENT

Benefits of membership include personal recognition at Leadership Montgomery events, membership only prepayment options at events, receipt of our newsletters, an opportunity to nominate persons for participation in Leadership Montgomery classes, invitations to alumni events, participation on alumni committees, and much more!

________ Enclosed please find $300.00 in payment for my Level I, *Challenging* My Community dues for membership in the 2009 Leadership Montgomery Alumni Organization;

________ Enclosed please find $150.00 in payment for my Level II, *Expanding* My Community dues for membership in the 2009 Leadership Montgomery Alumni Organization;

________ Enclosed please find $98.00 in payment for my Level III, *Growing* My Community dues for membership in the 2009 Leadership Montgomery Alumni Organization;

________ Enclosed please find an additional personal tax deductable donation of $__________.

________ Enclosed please find an additional corporate tax deductable donation of $ __________.

TOTAL AMOUNT ENCLOSED: $ ______________

The Following Payment Options Are Available for Those Who Wish to Pay in Two Installments:

___ Enclosed is payment of $150 for *half* my dues for **Level I Dues, *Challenging* My Community**. Please invoice me for the $150 balance in *August* of 2009.

___ Enclosed is payment of $75 for *half* my dues for **Level II Dues, *Expanding* My Community**. Please invoice me for the $75 balance in *August* of 2009.

___ Enclosed is payment of $49 for *half* my dues for **Level III Dues, *Growing* My Community.** Please invoice me for the $49 balance in *August* of 2009.

I/we wish to give a donation at a later date:

Please bill me personally at a later date on or near ________________ in the amount of $__________;

Please bill my company at a later date on or near ________________ in the amount of $__________.

Leadership Montgomery is a 501C3 Non-Profit Corporation. Your donations are tax deductible.

WE NEED YOUR HELP: As much as possible, we plan to communicate with our alumni more often by taking advantage of email. If we have not reached you by phone to update your information recently, please take a moment to complete this form and return it to us so we have your information for our records. Thank you.

Name: ____
(Please Print.)

Preferred Mailing Address: ______________________________**City:** ______________

State: __________**Zip:** ______ **Home Phone:** ______________ **Cell Phone:** ______________

Work Phone: ____________________ **Email:** ______________________________

600 S. Court Street, Suite 322 | Montgomery, AL 36104
Phone:334.262.2261 | Fax: 334.240.6869
www.leadershipmontgomery.org

15-1

LEADERSHIP
MONTGOMERY

March 16, 2009

Dear Leadership Montgomery Alumnus:

On behalf of the Leadership Montgomery Board of directors, I would like to thank you for your support of Leadership Montgomery in 2008. Because of your dedication to our mission, we were able to make many substantial improvements to Leadership Montgomery, and we have many exciting plans for 2009 and 2010! I have outlined our 2008 accomplishments for you on the accompanying sheet.

I hope you feel as good about our progress as I do. Further, I hope we can count on your continued support as we enact even more improvements in the future. We look forward to launching the new EMERGE Leadership Class, which will be a six month class totaling ten class days, including a two day opening retreat and a two day closing retreat. Additionally, we hope to begin a quarterly Speakers' Series and possibly a two day class for newcomers to the Montgomery area. As you can see, in addition to the many accomplishments we have realized in 2008, we have several ambitious goals for 2009; but we need your support in order to realize them.

Enclosed is an outline of the dues structure for 2009, which describes the benefits you will receive through your Alumni Membership. We hope these benefits will be attractive to you and that we can count once again on your support. As you know, without you, Leadership Montgomery could not have realized the progress we have made to date, nor can we continue to realize the goals we have outlined for 2009. Each of us gained so much from our initial Leadership Montgomery experience, from establishing new friendships and refining our leadership skills, to learning more about the issues facing our city. Now we want to ensure this same opportunity is afforded other citizens of our community.

On the back of the Dues Structure Enclosure, you will find a Membership Dues Statement that we hope you will complete and return. We have tried to make it easy for you to join your alumni organization. For example, if you choose to do so, we have afforded you the option of paying in two installments, with half due now and the balance due in September of 2009. You will also be able to purchase dues online with your Visa or MasterCard at www.leadershipmontgomery.org.

Also, if you have not already volunteered to become a part of the new alumni organization, you can do so by emailing us, by calling us in the Leadership Montgomery office at 262-2261, or by emailing the chair of the alumni committee, Carlisle Harrison, at carlislesc@bellsouth.net. He is assembling a very active alumni group, and he is still building three alumni committees. The committees need your assistance so they can begin planning events, programs and activities for the 2009-2010 fiscal year.

Thank you in advance for your continued support. We look forward to working with you as we celebrate 25 additional years of success together!

Sincerely,

Cheryl Carter

Cheryl Carter, Executive Director

...connecting leaders to effect change.

600 South Court Street, Suite 455 | Montgomery, Alabama 36104
P: 334.262.2261 | F: 334.240.6869
www.leadershipmontgomery.org

15-2

Purchasing Department
Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO. 51100-09B-009 ISSUE DATE: APRIL 7, 2009 BID OPENING DATE: APRIL 21, 2009 COUNTY COMMISSION TERMS OF PAYMENT / DISCOUNT:				SILVER SPOON CATERER, INC. - ATTN: JANET C. WHEAT; PHONE#264-1116; FAX#264-0965		FATMAN'S SMOKEHOUSE II- ATTN: BEN ALLEN; PHONE#396-9501; FAX#538-1766		ROLY POLY SANDWICHES - ATTN: CHRISTOPHER WASHINGTON - PHONE# 396-2525; FAX 396-2502					
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	EMPLOYEE LUNCH	EA	600	$7.50	$4,500.00	$15.00	$9,000.00	$5.00	$3,000.00				
	TUESDAY, MAY 5,												
	2009												
	46 BIDS MAILED												
TOTAL BID AMOUNTS					$4,500.00		$9,000.00		$3,000.00				

Note LOW BID OF ROLY POLY IS OFFERING SACK LUNCHES - SANDWICHES

17-2

SPRTSHTEMPLOYLUNCH09

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda
APR 27 2009

Request # 9

Date: April 17, 2009
To: Donald L. Mims, Administrator
From: Larry R. Curvin, Revenue Manager
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Pelham, Alabama
Departure Date: July 8, 2009 Return Date: July 10, 2009
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend ACCA sponsored course "Local Tax Options" of the CROAA Education and Certification Program. A CROAA brochure is attached.

Traveler (s) Name:
1. RoShonda Moultrie
2. Courtney Oates
3.
4.
5.
6.

Check Mode of Transportation:

County Vehicle		Commercial Air	
Private Vehicle	x	Other (Specify)	

Total (est.) Cost: $1,175.00 Advance Registration Required: $390.00
Department Name: Tax & Audit Fund Name: 001-51800-265
Additional Comments: This course completion will gain Certified Revenue Officer (CRO) status for Examiner RoShonda Moultrie. Examiner Courtney Oates will need one additional course to attain CRO status.

To: Larry R. Curvin, Revenue Manager
From: Donald L. Mims, Administrator
The above request is app. 04/27/09 reimbursement of actual and necessary expenses in the approximate amount of $1,175.00 and advance registration of $390.00 is authorized.

To be completed by the Finance Department		
Fund Code:	001-51800-265	(ex: 000-00000-000)
Description:	Registration & Training	
Current Budget:	$11,000.00	
Approved Requests:	$6,199.64	
Budget Available:	$4,800.36	
Current Requests:	$1,175.00	
Budget Balance:	$3,625.36	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 4/17/2009
cc: Finance Director / Buyer

20-1

Revised October 12, 2005

Appendix C

Montgomery County Commission
Travel / Training Request Approval

Request # 15

Agenda
APR 27 2009

Date: April 21, 2009
To: Donald L. Mims, Administrator
From: Jane Mardis, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Alabama
Departure Date: July 13, 2009 Return Date: July 17, 2009
Conference Leave (Days / Hours): 5 days
Purpose of Travel: Attending IAAO 201: Appraisal of Land sponsored by Auburn University Center for Governmental Services

Traveler (s) Name:
1. Pamela Burrell
2.
3.
4.
5.
6.

Check Mode of Transportation:

County Vehicle	[ ]	Commercial Air	[ ]
Private Vehicle	[x]	Other (Specify)	[ ]

Total (est.) Cost: $500.00 Advance Registration Required: $500.00
Department Name: Appraisal Fund Name: Reappraisal
Additional Comments: Registration Only

To: Jane Mardis, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 04/27/09 reimbursement of actual and necessary expenses in the approximate amount of $500.00 and advance registration of $500.00 is authorized.

To be completed by the Finance Department

Fund Code:	120-51985-265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$30,000.00
Approved Requests:	$15,075.00
Budget Available:	$14,925.00
Current Requests:	$1,700.00
Budget Balance:	$13,225.00

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 4/21/2009
cc: Finance Director / Buyer

20-2

Revised October 12, 2005

Appendix C

Montgomery County Commission
Travel / Training Request Approval

Agenda
APR 27 2009

Request # 16

Date: April 22, 2009

To: Donald L. Mims, Administrator

From: Jane Mardis, Chief Appraiser

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, Alabama

Departure Date: May 8, 2009 Return Date: May 8, 2009

Conference Leave (Days / Hours): 1 day

Purpose of Travel: Attending "Appraisal Challenges: Declining Markets & Sales Concessions"

Traveler (s) Name: 1. Jane S. Mardis 4.
2. 5.
3. 6.

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [x] Other (Specify) [ ]

Total (est.) Cost: $325.00 Advance Registration Required: $195.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments:

To: Jane Mardis, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is app. 04/27/09 reimbursement of actual and necessary expenses in the approximate amount of $325.00 and advance registration of $195.00 is authorized.

To be completed by the Finance Department	
Fund Code:	120-51985-265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$30,000.00
Approved Requests:	$14,925.00
Budget Available:	$15,075.00
Current Requests:	$2,025.00
Budget Balance:	$13,050.00

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 4/22/2009

cc: Finance Director / Buyer

20-3

Revised October 12, 2005

Appendix C

Montgomery County Commission
Travel / Training Request Approval

Agenda
APR 27 2009

Request # 22

Date: April 13, 2009

To: Donald L. Mims, Administrator

From: Ellen Brooks

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, AL

Departure Date: May 19,2009 Return Date: May 19, 2009

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: To Attend: Mandatory Professionalism Training Courses for New Admittees

Traveler (s) Name: 1. Michele Gooslin 4.
2. 5.
3. 6.

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [X] Other (Specify) [ ]

Total (est.) Cost: $275.00 Advance Registration Required: $275.00

Department Name: Fund Name: 760-51260-265

Additional Comments:

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is 4/27/2009 reimbursement of actual and necessary expenses in the approximate amount of $275.00 and advance registration of $275.00 is authorized.

To be completed by the Finance Department

Fund Code:	760-51260-265	(ex: 000-00000-000)
Description:	Registration & Training	
Current Budget:	$40,000.00	
Approved Requests:	$6,670.00	
Budget Available:	$33,330.00	
Current Requests:	$275.00	
Budget Balance:	$33,055.00	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 4/16/2009

cc: Finance Director / Buyer

20-4

Appendix C

Montgomery County Commission
Travel / Training Request Approval

Request # 23

Agenda
APR 27 2009

Date: April 15, 2009
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Sandestin, FL

Departure Date: June 30, 2009 Return Date: July 3, 2009

Conference Leave (Days / Hours): 4 Days

Purpose of Travel: To Attend: Alabama District Attorney's Summer Conference

Traveler (s) Name:
1. Scott Green
2. Richard Foreman
3. Azzie Taylor
4.
5.
6.

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [X] Other (Specify) [ ]

Total (est.) Cost: $3,229.00 Advance Registration Required: $1,125.00

Department Name: Fund Name: 760-51260-265

Additional Comments:

To: Ellen Brooks
From: Donald L. Mims, Administrator

The above request is 4/27/2009 reimbursement of actual and necessary expenses in the approximate amount of $3,229.00 and advance registration of $1,125.00 is authorized.

To be completed by the Finance Department	
Fund Code:	760-51260-265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$40,000.00
Approved Requests:	$6,670.00
Budget Available:	$33,330.00
Current Requests:	$3,504.00
Budget Balance:	$29,826.00

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 4/16/2009
cc: Finance Director / Buyer

20-5

Agenda

APR 27 2009

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
REQUEST NUMBER 16 GENERAL FUND

DEPARTMENT: JUDGE OF PROBATE REVIEWED: S. Thomas 4/13/2009
Finance Director Date

REQUESTED BY: JUDGE REESE MCKINNEY APPROVED: [signature] 4/27/09
Elected Official/Dept. Head Date Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
OVERTIME	001-51300-113	2,500.00	21,000.00	23,500.00
OFFICE SUPPLIES	001-51300-211	33,142.00	10,140.77	43,282.77
BUILDINGS & LAND RENTALS	001-51300-221	57,052.00	22,000.00	79,052.00
REPAIR & MAINTAIN BUILDINGS & LAND	001-51300-231	218.00	6,300.00	6,518.00
REPAIR & MAINTAIN OFFICE EQUIP	001-51300-233	1,260.00	2,500.00	3,760.00
ELECTRICITY	001-51300-241	28,986.00	7,000.00	35,986.00
NATURAL GAS	001-51300-242	750.00	600.00	1,350.00
WATER	001-51300-243	3,290.00	800.00	4,090.00
POSTAGE	001-51300-252	76,089.00	46,000.00	122,089.00
ADVERTISING	001-51300-253	400.00	415.00	815.00
TRAVEL	001-51300-260	6,250.00	2,800.00	9,050.00
CONTRACT SERVICES	001-51300-304	54,960.00	118,000.00	172,960.00
DATA SOFTWARE	001-51300-586	35,000.00	12,444.23	47,444.23
SALARIES	001-51300-110	2,245,081.00	(205,000.00)	2,040,081.00
RETIREMENT	001-51300-121	228,173.00	(15,000.00)	213,173.00
HEALTH INSURANCE	001-51300-122	344,100.00	(15,000.00)	329,100.00
SOCIAL SECURITY	001-51300-124	181,232.00	(15,000.00)	166,232.00
				0.00
	TOTAL	3,298,483.00	0.00	3,298,483.00

JUSTIFICATION:
TO ADJUST NEGATIVE BALANCE ACCOUNTS AND BUDGET REALIGNMENT

21-1

Agenda

APR 2 7 2009

MEMO from PROBATE COURT
MONTGOMERY COUNTY, ALABAMA

Donnie:

If these forms should have been sent to another office from the Probate Court, please let me know. We would like the positions to be placed on the next Commission agenda. The justification for the appointments is attached to each Position Fill Request. I appreciate your assistance with this.

Pat Murphy
832-1245

FORM NO. 122-345C

22-1

POSITION FILL REQUEST

COMPLETED ACTION DATES
1 ___ dept request
2 ___ admin review
3. ___ pers dept
4 ___ cert to admin
5 ___ dept selection
6 ___ final review

DEPARTMENT: Probate Court

DEPARTMENT HEAD: Judge Reese McKinney, Jr.

SUPERVISOR: Vanessa Evans

POSITION TITLE: Customer Service Clerk (CO0016)

POSITION NUMBER: (____) *Opening made by the resignation of Vickey Morgan (Woodley Road Probate Office)*

PROPOSED EFFECTIVE DATE: 4/17/2009

TYPE OF APPOINTMENT (X) Permanent ( ) Temporary

RECRUITING

( ) PROMOTIONAL REGISTER ( ) TRANSFER

(X) OPEN COMPETITIVE REGISTER ( ) REEMPLOYMENT

PAY GRADE: A03CO

Reese McKinney 4-9-09

Department Head Date

2 ADMINISTRATIVE REVIEW

( ) APPROVED

( ) DISAPPROVED

____

Funding Authority

3 CERTIFICATION

Promotional ______ Candidates

Open-Competitive ______ Candidates

Transfer ______ Candidates

______

_______________ _______

Personnel Director Date

4 SELECTEE: _______________

____

Appointing Authority Date _______

5 ( ) Manpower data entered by _______ Date _______

( ) Payroll entered by _______ Date _______

22-2

POSITION FILL REQUEST

COMPLETED ACTION DATES
1. ___ dept request
2 ___ admin review
3. ___ pers dept
4. ___ cert to admin
5. ___ dept selection
6. ___ final review

DEPARTMENT: Probate Court

DEPARTMENT HEAD: Judge Reese McKinney, Jr.

SUPERVISOR: Vanessa Evans

POSITION TITLE: Customer Service Clerk (CO0016)

POSITION NUMBER: (____) *Opening made by the resignation of Justin T. Shelton (Woodley Road Probate Office)*

PROPOSED EFFECTIVE DATE: 4/16/2009

TYPE OF APPOINTMENT (X) Permanent ( ) Temporary

RECRUITING

( ) PROMOTIONAL REGISTER ( ) TRANSFER

(X) OPEN COMPETITIVE REGISTER ( ) REEMPLOYMENT

PAY GRADE: A03CO

Reese McKinney Jr
Department Head

4-9-09
Date

2 ADMINISTRATIVE REVIEW

( ) APPROVED
( ) DISAPPROVED

____
Funding Authority

3 CERTIFICATION

Promotional	________	Candidates
Open-Competitive	________	Candidates
Transfer	________	Candidates
	________	

______________________________ ________
Personnel Director Date

4 SELECTEE: ______________________

______________________ ________
Appointing Authority Date

5 ( ) Manpower data entered by ________ Date ________
( ) Payroll entered by ________ Date ________

22-3

MONTGOMERY COUNTY PROBATE COURT

OFFICE OF REESE MCKINNEY, JR.

To: Judge Reese McKinney, Jr.

From: Patrick J. Murphy, Chief Deputy Clerk Pat

Date: Friday, April 10, 2009

Subject Position Fill Requests

Despite the hiring freeze, I request that the Probate Court seek permission from the County Commission to fill two positions for Customer Service Clerk at the Woodley Road office. With the resignations of Justin Shelton and Vickey Morgan next week, that office will be at 50% capacity on the tag and driver's license line, leaving only four employees to fulfill the customer service needs of an office that collected revenues of $3.5 million in 2008.

The numbers are straightforward: after the resignations of Shelton and Morgan, if a front-line employee is granted annual leave, and if a front-line employee calls in sick that same day, only one Customer Service Clerk would be available to process tags, and only one would be available to process driver's license renewals. In such a situation, the office would not be able to deliver an acceptable level of customer service to the motoring public. Lunch breaks would be difficult, if not totally impractical, to schedule.

If we replace these two positions, it will keep the Woodley Road branch at a minimum operating level (app. 70% capacity), with two openings remaining unfilled. If at least two positions are not filled after the resignations go into effect next week, it is tantamount to an office closure. If we are facing such a drastic cut, then I would ask Your Honor to contemplate closing the Woodley Road office and distributing those employees to the remaining three offices where they could support their efficient operation.

22-4

Agenda

APR 27 2009

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
REQUEST NUMBER 28

DEPARTMENT:	County Commission Appropriations	REVIEWED:	S. Thomas	4/28/2009
DATE:	4/28/2009	Finance Director		Date
REQUESTED BY:	Donald Mims, Administrator	APPROVED:	DZ Mims	4/29/09
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Sheriff-Office Equipment and furniture	001-52110-540	0	43,000	43,000
In House Misc. Appropriations	001-59310-499	210,140	-43,000	167,140
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
	TOTAL	210,140	0	210,140

JUSTIFICATION:

For Sheriff's office furnishing for Annex I second floor.

23-1

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, May 11, 2009, at 8:00 in the morning.

Administrator

Chairman