

MINUTES OF REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
SEPTEMBER 13, 2010

INFORMATION SESSION

Chairman Dean called the Meeting to Order at 8:00 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Williams.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees.

Administrator Mims reminded the Commission that E-Ring, one of the state-approved property tax administration software vendors, will make a presentation to the Probate Judge's Office, regarding a software application for their office, today at 1:00 p.m. at the Election Center. The vendor will also present a short demonstration of the software application under consideration for the Appraisal Department.

Administrator Mims reviewed items on the agenda.

Administrator Mims presented Budget Change Request Number 3 from Appraisal Department, Budget Change Request Number 3 from Detention Facility, Budget Change Request Numbers 9, 10, 11 and 12 from District Attorney, Budget Change Request Numbers 16, 17, 18 and 19 from Engineering, Budget Change Request Number 2 from Sheriff's Office and Budget Change Request Numbers 3 and 4 from Youth Facility. After discussion, the Commission agreed to waive rules and add these Budget Changes to the agenda.

Administrator Mims presented a Position Fill Request for a Deputy Sheriff Corporal with the Sheriff's Office. The Commission agreed to waive rules and add this item to the agenda.

Administrator Mims presented two Position Fill Requests for Corrections Officer Trainee/Corrections Officers. The Commission inquired as to the number of employees the Sheriff is allotted and how many of the positions he has filled. Administrator Mims stated that he would obtain that information before the Formal Session began.

Administrator Mims briefed the Commission regarding a request from Probate Judge Reese McKinney for an Extension of Professional Services Contract with Marjorie Smith for Improving the Accessibility of Elections to Individuals with Disabilities. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented Position Fill Requests for a Clerk Typist II and a Customer Service Clerk from Revenue Commissioner Janet Buskey. The Commission agreed to place these items on the next agenda.

Administrator Mims presented a request for the Appraisal Department from Revenue Commissioner Janet Buskey for the authorization of a Customer Service Clerk position and a related Position Fill Request. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a request from Finance Director Sherrill Thomas to transfer funds from the Fiduciary Fund to the General Fund. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a list of board members of the Rolling Hills/Lakes Volunteer Fire Department whose terms had expired. He informed the Commission that Rolling Hills/Lakes Volunteer Fire Department President Harvey Bartlett recommended the reappointment of all of the expired members to this Board. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a request from Community Corrections Executive Director Paul Brown to renew six (6) of the E.V.E.N. Domestic Violence Program Professional Services Contracts.

Administrator Mims presented another request from Mr. Brown to approve a Contract with the Alabama Department of Corrections for Jail/Prison Diversion Offender Supervision.

After discussion, the Commission agreed to place these items on the next agenda.

Administrator Mims presented a request from William Boyd, founder of the Lacey-Boyd New Years Day 2009 Parade Committee, requesting funding for the 7th Annual Lacey-Boyd New Years Day Parade. After discussion, the Commission asked Administrator Mims to place this item on the Thursday Memo for the October 12, 2010, Commission meeting.

PRESENTATION BY MONTGOMERY AREA CHAMBER OF COMMERCE PRESENTENT
RANDY GEORGE, SENIOR VICE PRESIDENT ANNA BUCKALEW AND VICE
PRESIDENT OF CONVENTION & VISITOR DEVELOPMENT DAWN HATHCOCK

Montgomery Area Chamber of Commerce President Randy George, Senior Vice President Anna Buckalew and Vice President of Convention & Visitor Development Dawn Hathcock briefed the Commission regarding the Lodging Tax Rate Analysis of various cities in the United States and the implication of increasing the Lodging Tax. Administrator Mims presented a Resolution regarding an increase of privilege tax upon businesses that rent transient lodging with Montgomery County, which was on the agenda. After discussion, Vice Chairman Ingram requested to carry this item over to the next Commission meeting and the Commission agreed.

PRESENTATION BY CHIEF DEPUTY DISTRICT ATTORNEY DARYL BAILEY

Chief Deputy District Attorney Daryl Bailey informed the Commission that District Attorney Ellen Brooks' father passed away on Friday, September 10th.

Chief Deputy District Attorney Daryl Bailey requested the Commission to approve a Position Fill Request for a Legal Secretary at the next meeting. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY MONTGOMERY AREA CHAMBER OF COMMERCE SENIOR VICE PRESIDENT OF CORPORATE DEVELOPMENT ELLEN MCNAIR

Montgomery Area Chamber of Commerce Senior Vice President of Corporate Development Ellen McNair requested that the Commission approve a 2010 Memorandum of Agreement among Montgomery County Commission, City of Montgomery, Alabama, and Community Newspapers Holdings, Inc. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Ms. McNair reminded the Commission that Hyundai Electric Systems of Alabama, Inc., would have a groundbreaking ceremony on Friday, September 17th.

PRESENTATION BY RISK MANAGER SCOTT KRAMER

Risk Manager Scott Kramer briefed the Commission regarding insurance renewals, which were on the agenda. Mr. Kramer stated that the only change was a 1.8% increase in the Excess Workers' Compensation Insurance with Safety National Insurance and an approximate \$1,000 decrease in the Excess Liability Insurance with States Self-Insurers Risk Retention Group.

Mr. Kramer informed the Commission that he had researched the accepted standards of building temperatures and recommended the Commission adhere to the standards created by the American Society of Heating, Refrigerating and Air Conditioning Engineers. Mr. Kramer also recommended that Chairman Dean send a memorandum to Elected Officials and Department Heads to support these efforts to conserve energy and remind them of their previous commitment towards this goal. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Kramer briefed the Commission regarding the At-Work Walking Trails in the downtown area of Montgomery, another wellness tool for County employees. Mr. Kramer stated that he would like to promote this tool. The Commission agreed.

Mr. Kramer stated that he had reviewed the City/County Multi-Hazard Mitigation Plan. After discussion, the Commission agreed to place this item on the next agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims reminded the Commission that, during the last budget meeting, a question was raised as to the status of the \$200,000 due from the City of Montgomery, regarding reimbursement for the purchase of the One Place Family Justice Center. Mr. Mims stated that he talked to City Finance Director Lloyd Faulkner and was informed that the County would be paid \$100,000 before October 1, 2010, and the remaining \$100,000 will be paid in the early part of the new budget year.

Administrator Mims presented a revised copy of the Montgomery County Commission 2011 General Fund Budget Worksheet, which had been reviewed during the budget meetings.

Administrator Mims presented a 9-1-1 Integration Quote from Digital Revenue Systems, Inc., which was recommended by Sheriff D.T. Marshall. Administrator Mims stated that this service could be funded from the Emergency Management Communications District Board Professional Services account. Sheriff Marshall inquired as to what this line item funded in the proposed 2010-2011 Budget for the Emergency Management Communications District Board. Deputy Administrator Mitchell stated that he would research the issue.

PRESENTATION BY JUVENILE COURT ADMINISTRATOR BRUCE R. HOWELL

Juvenile Court Administrator Bruce R. Howell briefed the Commission regarding a Contract with Southeastern Psychiatric Management, Inc., for services for a Community Based Alternative Program/W.A.I.T. Program, which was on the agenda.

Mr. Howell briefed the Commission regarding a State of Alabama Department of Youth Services Grant Agreement and Acceptance of Award for After-School Programs for At-Risk Students, which were on the agenda.

Mr. Howell briefed the Commission regarding a Contract Agreement with Cleveland Avenue YMCA for the After-School Program for At-Risk Youth in Montgomery County, funded by the Alabama Department of Human Resources, which was also on the agenda.

Mr. Howell stated that there would be no cost to the County for these items.

PRESENTATION BY COUNTY ENGINEER GEORGE C. SPEAKE

County Engineer George C. Speake advised the Commission that the contractor should begin work on the Meriwether Road resurfacing project within the next two weeks. Also, work is continuing on preparation of construction plans for resurfacing Meriwether Trail from Grady to Lapine.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission regarding the possibility of housing federal inmates at the Montgomery County Detention Facility. He explained that Sheriff Marshall desired for

the County Commission to approach our U.S. Congressional Delegation regarding this matter. In that effort, I have contacted State Director Chuck Sprulock with Senator Jeff Sessions' office to assist us. After discussion, the Commissioners indicated that they would assist in contacting various members of our U.S. Congressional Delegation in an effort to obtain a contract for housing federal inmates.

Administrator Mims presented the 2009-2010 Estimated Revenues and Budgetary Fund Balance and 2009-2010 Appropriations, as a comparison to the 2010-2011 figures.

The Commission was briefed that the Detention Facility has 224 funded positions and 221 are filled. After discussion, the Commission agreed to waive rules and add the two Position Fill Requests for Corrections Officer Trainee/Corrections Officers to the agenda.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with Prayer led by Commissioner Williams.

The Pledge of Allegiance was led by Commissioner Wilson.

County Administrator Mims called Roll to Establish Quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Ingram and Members Polizos, Williams and Wilson. Also present was County Attorney Tyrone C. Means, and County Engineer George C. Speake.

Mr. Williams made a motion to approve the Minutes of the Regular Meeting of August 23, 2010. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission.

CONSENT AGENDA

The Administrator presented the Accounts Payable and Payroll Checks Authorization for Approval.

Mr. Polizos made a motion to approve the Accounts Payable and Payroll Checks, as presented by the Administrator. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 8, are attached to these Minutes.)

RESOLUTION

COUNTY COMMISSION – ADOPTED RESOLUTION PROCLAIMING SEPTEMBER 27, 2010, AS FAMILY DAY, A DAY TO HAVE DINNER WITH YOUR CHILDREN

The Administrator requested adoption of the following resolution:

RESOLUTION

WHEREAS, the use of illegal drugs and the abuse of alcohol and nicotine constitute the greatest threats to the well-being of Montgomery County's children; and

WHEREAS, surveys conducted by The National Center on Addiction and Substance Abuse (CASA) at Columbia University have consistently found that the more often children and teenagers eat dinner with their families, the less likely they are to smoke, drink and use illegal drugs; and

WHEREAS, other research shows that children who eat dinner with their families are more likely to do well in school, be emotionally content, have positive peer relationships and healthier eating habits; and

WHEREAS, parental influence is known to be one of the most crucial factors in determining the likelihood of substance abuse by teenagers; and

WHEREAS, the Montgomery County Commission recognizes that parents are their children's first and most important teachers and supports environments in which children can develop to their fullest potential; and

WHEREAS the Montgomery County Commission, the Alabama Cooperative Extensions System (Urban Affairs), The Perfect Choice to Financial Freedom, LLC, Montgomery County Parks and Recreation and Alabama State University's *Alabama Family and Youth Initiative Coalition* all desire to promote the family dinner as an essential and effective means of strengthening families and preventing substance abuse,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby proclaim September 27, 2010, as *Family Day, A Day To Have Dinner With Your Children* in Montgomery County and we commend parents for their contributions to improving the health and well-being of the children and young people of our communities.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 13th day of September, 2010.

End of Resolution

Mr. Polizos made a motion to adopt the resolution. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

Commissioner Williams read the resolution to the audience and presented it to Ms. Kim Duplessis of The Perfect Choice to Financial Freedom, LLC and Felicia Barrow of Alabama State University's Alabama Family and Youth Initiative Coalition.

NEW BUSINESS

COUNTY COMMISSION – PRESENTATION OF PROPOSED 2010-2011 OPERATING BUDGET, CONSTRUCTION PROGRAMS BUDGET AND EMERGENCY MANAGEMENT COMMUNICATIONS DISTRICT BOARD BUDGET FOR REVIEW AND COMMENTS

Since Finance Director Sherrill Thomas was out of town on County business, Deputy Administrator John A. Mitchell, Sr., briefed the Commission on the 2010-2011 Fiscal Year Budget. Mr. Mitchell presented the Budget in the amount of \$95,658,155, as well as the Construction Programs Budget in the amount of \$917,000 and Emergency Management Communications District Board Budget in the amount of \$360,855. He stated that merit increases for employees were not included in the budget. He thanked the Commission.

(Copies of Proposed 2010-2011 Operating Budget, Construction Programs Budget, and Emergency Management Communications District Board Budget, Agenda Pages 1-1 through 1-20, are attached to these Minutes.)

COUNTY COMMISSION – CARRIED OVER CONSIDERATION TO ADOPT RESOLUTION REGARDING AN INCREASE OF PRIVILEGE TAX UPON BUSINESSES THAT RENT TRANSIENT LODGING WITHIN MONTGOMERY COUNTY

The Administrator requested to carry over the following Resolution:

RESOLUTION OF THE MONTGOMERY COUNTY COMMISSION

WHEREAS, the Montgomery County Commission on January 3, 2006 adopted a Resolution implementing a privilege tax for lodging at a rate of ONE DOLLAR (\$1.00) per room or lodging for each day or portion of a day such room or lodging is rented or furnished to a transient for consideration within Montgomery County;

WHEREAS, the Montgomery County Commission desires to change its privilege tax for lodging from a rate of ONE DOLLAR (\$1.00) per room to 2.4% of the room charge for each day or portion of a day such room or lodging is rented or furnished to a transient for consideration within Montgomery County;

WHEREAS, pursuant to Alabama Code § 11-3-11.2, the County Commission may, by ordinance or resolution, administer and collect, or contract for the collection of, any local sales and use taxes or other local county taxes levied or authorized to be levied by a general or local act.

WHEREAS, Montgomery County, by and through the Montgomery County Commission as its governing body, is authorized by a local act, Alabama Act No. 1975-89, to levy and collect privilege license taxes, excise taxes, ad valorem taxes, and sales and use taxes;

BE IT THEREFORE RESOLVED that the Montgomery County privilege tax that is levied upon every person engaging in the business of renting transient lodging, specifically the business of renting or furnishing any rooms or lodgings to transients in any hotel, motel, inn, tourist camp, tourist cabin, or any other place in which rooms or lodgings are regularly furnished to transients for a consideration within Montgomery County, is hereby changed from ONE DOLLAR (\$1.00) per room to TWO POINT FOUR PERCENT (2.4%) of the room charge for each day or portion of a day such room or lodging is rented or furnished to a transient for consideration.

BE IT FURTHER RESOLVED that said lodging tax shall become effective on November 1, 2010 and that all resulting funds shall be remitted to the Montgomery County Revenue Commissioner's Office by the 20th of each month from thereon. If said funds are not remitted by the 20th of the month, then a penalty of a minimum of \$50 or 10 percent of the tax, whichever is greater, and a late payment of ten percent of the tax due will be assessed.

End of Resolution

Vice Chairman Ingram made a motion to carry over the Resolution to the next Montgomery County Commission Meeting. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED POLLING PLACE RELOCATION ON THE CAMPUS OF ALABAMA STATE UNIVERSITY

The Administrator presented the following memorandum from Judge Reese McKinney, Jr.:

MEMORANDUM

To: Commissioner Elton Dean

From: Judge Reese McKinney, Jr.

Date: September 7, 2010

CC: Donald Mims, County Administrator

Re: Relocation of Alabama State University Polling Place – Hardy Center to Acadome

We have recently been contacted by officials from Alabama State University asking that we relocate the polling place on campus to the Acadome due to ongoing construction at the Hardy Student Center. This will be a permanent move and will take effect during the November 2010 General Election. We will internally coordinate the pre-clearance of this matter with the

Department of Justice to achieve both cost savings and quick action on the matter. We need formal action during the September 13, 2010, meeting on this request so that the process can begin on the formal arrangements for this effort. We will work with local media and other groups to make the voting public aware of this change in polling place.

End of Memorandum

Mr. Williams made a motion to approve the request. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission.

CITY/COUNTY PERSONNEL BOARD – APPROVED BOARD MEMBER
REAPPOINTMENT

The Administrator presented the following memorandum:

August 18, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Tammy Nix
Administrative Secretary

SUBJECT: Reappointment to the City/County Personnel Board

On October 1, 2010, the term of Charles Paterson will expire as a board member of the City/County Personnel Board. I have contacted Mr. Paterson and he would like to be reappointed to another full term on this Board.

Please present this request to the Commission for approval.

End of Memorandum

Mr. Polizos made a motion to approve board member reappointment of Charles Paterson for a term expiring October 1, 2016. The motion was seconded by Mr. Wilson and unanimously approved by the Commission. (Copy of Board Members' Appointment Page, Agenda Page 4-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED GRANT AGREEMENT WITH ADECA
REGARDING 2010 WEATHERIZATION ASSISTANCE PROGRAM, GRANT NUMBER
DOE-028-10

The Administrator presented the following letter from Executive Director of CARPDC Bill J. Tucker:

September 9, 2010

Mr. Donald L. Mims
Montgomery County Administrator
P.O. Box 1667
Montgomery, Alabama 36102-1667

RE: DOE Weatherization Funds
New Year Non-Stimulus Funding

Dear Mr. Mims:

As you know, the County Commission has just received its new Weatherization funding for the upcoming year. These funds are our normal yearly allocation and are non-stimulus funds. Please place the new contract on the upcoming Commission agenda to be approved by the County. Once approved, the contract can be executed and filed with ADECA.

Please allow us to pick up the executed copy whereby our office can hand carry the documents to the State. As always, retain a fully executed copy for the County grant file.

Should you have any questions, please call me.

Sincerely,

/s/ Bill J. Tucker
Executive Director

End of Letter

Mr. Williams made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Letter and Grant Agreement, Agenda Pages 5-2 through 5-10, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED CONTRACT AGREEMENT WITH
MONTGOMERY AREA CHAMBER OF COMMERCE REGARDING PROJECT SAILBOAT
SOIL BORING REIMBURSEMENT (HYUNDAI ELECTRIC SYSTEMS ALABAMA, INC.)

The Administrator presented the following letter from Vice President of Administration of the Montgomery Area Chamber of Commerce Paul J. Redhead:

July 8, 2010

Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102-1667

ATTN: Mr. Donald Mims

Reimbursement request for Project Sailboat Soil Bore expenses at 40 percent of the total fee as per agreement between Randy George, President, Montgomery Area Chamber of Commerce, and Elton Dean, Chairman, Montgomery County Commission. A copy of the Goodwyn, Mills, Cawood invoice for the total expense is attached.

Total Fee: \$6000.00
40% County Commission Share: \$2400.00

Please make check payable to the Montgomery Area Chamber of Commerce.

/s/ Paul J. Redhead
Vice President, Administration
Montgomery Area Chamber of Commerce
P.O. Box 79
41 Commerce St.
Montgomery, AL 36101

End of Letter

Mr. Polizos made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Invoice and Contract Agreement, Agenda Pages 6-2 and 6-3, are attached to these Minutes.)

OMNIBUS VOTE

Vice Chairman Ingram requested that the Commission omnibus the following three items and the Commission concurred. Mr. Polizos made a motion to approve the three agenda items. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission.

YOUTH FACILITY – APPROVED CONTRACT WITH SOUTHEASTERN PSYCHIATRIC MANAGEMENT, INC., FOR SERVICES FOR A COMMUNITY BASED ALTERNATIVE PROGRAM / W.A.I.T., PROGRAM

The Administrator presented the following memorandum from Juvenile Court Administrator Bruce R. Howell:

MEMORANDUM

To: Mr. Donnie Mims

From: Bruce R. Howell, Court Administrator

Date: September 2, 2010

Re: W.A.I.T. Contract

Please place the attached Contract for part-time employee assistance at our intensive weekend program (W.A.I.T.) with Southeastern Psychiatric Management, Inc., on the September 13, 2010 County Commission formal agenda. This is the contract we have every year for extremely qualified part-time staff to assist us with the operation of our weekend first offender program. In the past we have funded this part-time staffing need through an ADECA grant that runs out 9/30/2010. We are currently in the second year of our RFP. Additionally, this contract was approved by our county attorney last year. We intend to fund this highly recognized program through our State Regional Detention money; no County General Funds will be used in this contract. Thank you for your consideration in this matter.

End of Memorandum

As approved in the Omnibus Vote, Mr. Polizos made the motion to approve this agenda item. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Contractual Agreement, Agenda Pages 7-2 and 7-3, is attached to these Minutes.)

YOUTH FACILITY – APPROVED STATE OF ALABAMA DEPARTMENT OF YOUTH SERVICES GRANT AGREEMENT AND ACCEPTANCE OF AWARD FOR AFTER-SCHOOL PROGRAMS FOR AT-RISK STUDENTS

The Administrator presented the following memorandum from Juvenile Court Administrator Bruce R. Howell:

MEMORANDUM

To: Mr. Donnie Mims

From: Bruce R. Howell

Date: 8/31/2010

Re: Alabama Department of Youth Services Grant

Please place the attached Grant Acceptance on the September 13, 2010 County Commission formal agenda. This is the end of year Grant we get each year that comes to the County Commission and then is forwarded to the Cleveland Avenue YMCA for their after-school program for high risk youth. Thank you for your consideration in this matter.

End of Memorandum

As approved in the Omnibus Vote, Mr. Polizos made the motion to approve this agenda item. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Contract Agreement, Agenda Page 8-2, is attached to these Minutes.)

YOUTH FACILITY – APPROVED CONTRACT AGREEMENT WITH CLEVELAND AVENUE YMCA FOR THE AFTER SCHOOL PROGRAM FOR AT-RISK YOUTH IN MONTGOMERY COUNTY, FUNDED BY THE ALABAMA DEPARTMENT OF HUMAN RESOURCES

The Administrator presented the following memorandum from Juvenile Court Administrator Bruce R. Howell:

MEMORANDUM

To: Donnie Mims
County Administrator

From: Bruce R. Howell
Juvenile Court Administrator

Date: September 3, 2010

Please place the attached contract between the Montgomery County Commission and the Cleveland Avenue YMCA on the next County Commission agenda. This is the money from the State Department of Human Resources for at-risk youth. The County Commission in June passed the resolution to accept this money. Thank you for your consideration in this matter.

End of Memorandum

As approved in the Omnibus Vote, Mr. Polizos made the motion to approve this agenda item. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Contract Agreement, Agenda Page 9-2, is attached to these Minutes.)

OMNIBUS VOTE

Vice Chairman Ingram requested that the Commission omnibus the following six items, and the Commission concurred. Mr. Williams made a motion to approve the six agenda items. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission.

RISK MANAGEMENT – APPROVED LIFE INSURANCE AND AD&D POLICY RENEWAL FOR COUNTY EMPLOYEES WITH SYMETRA LIFE INSURANCE COMPANY, SECURED THROUGH HARMON DENNIS BRADSHAW, INC.

The Administrator presented the following memorandum from Risk Manager Scott Kramer:

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer
Risk Manager

SUBJECT: Life Insurance and AD&D Renewal for County Employees

The Life Insurance and AD&D premium for fiscal year October 1, 2010 through September 30, 2011 will be based on rates of \$0.15 per \$1,000 of salary and \$0.02 per \$1,000 of salary respectively. There is no increase from the current year's rates, as this is the third year of a guaranteed three year agreement.

John Dorough III, a broker with Harmon Dennis and Bradshaw has secured this coverage through Symetra Insurance. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

End of Memorandum

As approved in the Omnibus Vote, Mr. Williams made the motion to approve this agenda item. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Letter, Agenda Page 10-2, is attached to these Minutes.)

RISK MANAGEMENT – APPROVED BLUE CROSS BLUE SHIELD HEALTH, COBRA, DENTAL AND WORKERS COMPENSATION INSURANCE RENEWAL

The Administrator presented the following memorandum from Risk Manager Scott Kramer:

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer
Risk Manager

SUBJECT: Blue Cross Blue Shield Health, COBRA, Dental and Workers Comp Insurance
Renewal

I have enclosed the Blue Cross Blue Shield (BCBS) Health and Dental Insurance renewal letter for fiscal year October 1, 2010 through September 30, 2011. The negotiated administrative fees

will be \$36.50 per contract per month for health and \$1.70 per contract per month for dental which is the same rate as the previous three years. Worker's Compensation fees will remain at 8.4% of paid claims.

The COBRA rates for Health only will be:

1. Single - \$480
2. Family - \$830

The COBRA rates for Health and Dental will be:

1. Single - \$495
2. Family - \$882

I am requesting that you include this renewal at the next County Commissioner's meeting for their consideration of approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

End of Memorandum

As approved in the Omnibus Vote, Mr. Williams made the motion to approve this agenda item. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Letter, Agenda Page 11-2, is attached to these Minutes.)

RISK MANAGEMENT – APPROVED EXCESS HEALTH INSURANCE WITH HCC LIFE INSURANCE, SECURED THROUGH BUCK HOWARD, AN AGENT OF CATASTROPHIC MEDICAL EXCESS

The Administrator presented the following memorandum from Risk Manager Scott Kramer:

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer
Risk Manager

SUBJECT: Excess Health Insurance

The Excess Health Insurance premium for fiscal year October 1, 2010 through September 30, 2011 will be based on rates of \$3.39 for single coverage and \$11.97 per family coverage with a \$375,000 deductible. These rates represent a 1% increase from the current year.

These rates were secured through Buck Howard, an agent of Catastrophic Medical Excess, with HCC Life Insurance through a request for proposal. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

End of Memorandum

As approved in the Omnibus Vote, Mr. Williams made the motion to approve this agenda item. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Letter, Agenda Page 12-2, is attached to these Minutes.)

RISK MANAGEMENT – APPROVED EXCESS LIABILITY INSURANCE RENEWAL
WITH STATES SELF-INSURERS RISK RETENTION GROUP, SECURED THROUGH
COLONIAL INSURANCE

The Administrator presented the following memorandum from Risk Manager Scott Kramer:

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer
Risk Manager

SUBJECT: Excess Liability Insurance Renewal

The excess liability insurance premium for the coming year from October 1, 2010 through September 30, 2011 is \$126,902. This amount is based on the same rates as the previous year. This coverage was secured through Junie Pierce of Colonial Insurance with States Self-Insurers Risk Retention Group. There are no changes to the policy. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.

End of Memorandum

As approved in the Omnibus Vote, Mr. Williams made the motion to approve this agenda item. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Invoice, Agenda Page 13-2, is attached to these Minutes.)

RISK MANAGEMENT – APPROVED EXCESS WORKERS’ COMPENSATION
INSURANCE RENEWAL WITH SAFETY NATIONAL INSURANCE, SECURED
THROUGH COLONIAL INSURANCE

The Administrator presented the following memorandum from Risk Manager Scott Kramer:

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer
Risk Manager

SUBJECT: Excess Workers’ Compensation Insurance Renewal

The excess workers’ compensation insurance premium for the coming year from October 1, 2010 through September 30, 2011 is a slight increase (1.8% of last year’s .1743 rate) to .1775 per \$100 dollars of payroll. The amount of the estimated premium is \$64,653. These rates were secured through Junie Pierce of Colonial Insurance with Safety National Insurance. The deductible will remain at \$500,000. I am requesting that you place this item on the next agenda for the Commission’s approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

End of Memorandum

As approved in the Omnibus Vote, Mr. Williams made the motion to approve this agenda item. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Letter, Agenda Page 14-2, is attached to these Minutes.)

RISK MANAGEMENT – APPROVED PROPERTY INSURANCE RENEWAL WITH
AFFILIATED FM INSURANCE COMPANY, SECURED THROUGH COLONIAL
INSURANCE

The Administrator presented the following memorandum from Risk Manager Scott Kramer:

September 2, 2010

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Scott Kramer
Risk Manager

SUBJECT: Property Insurance Renewal

The property insurance premium for the coming year from October 1, 2010 through September 30, 2011 is \$87,002. This amount is equal to the rates per property value as the previous year. This coverage was secured through Junie Pierce of Colonial Insurance with Affiliated FM Insurance Company. There are no changes to the policy. I am requesting that you place this item on the next agenda for the Commission's approval.

cc: John A. Mitchell, Sr.
Deputy County Administrator

End of Memorandum

As approved in the Omnibus Vote, Mr. Williams made the motion to approve this agenda item. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Invoice, Agenda Page 15-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS
REPROGRAMMING REQUESTS

The Administrator requested approval of the following miscellaneous appropriations reprogramming requests:

September 13, 2010

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

C-2010-95: Iron Men Outdoor Ministries, Inc., for Various Outdoor Activities
Assisting Children in Need, Handicap Citizens and the Homeless -
\$3,000

C-2010-96: Child Protect, Inc., for Support of their Mission of Service to Children of
Abuse - \$500

- C-2010-97: American Red Cross, for Local Disaster Relief Fund - \$500
- C-2010-98: Family Sunshine Center, for Family Services Program - \$1,000
- C-2010-99: Brantwood Children's Home, for Food, Clothing and Activities for Neglected and Abused Children of Montgomery County - \$500
- C-2010-100: The Leukemia & Lymphoma Society, for Program Services - \$500
- C-2010-101: Volunteer and Information Center, Inc., for VIA Youth Council Services Project - \$500
- C-2010-102: The Center for Child and Adolescent Development, for Diagnostic and Intervention Services - \$500
- C-2010-103: Montgomery Area Food Bank, Inc., to Provide Food and Other Donated Products to Non-Profit Member Agencies Serving Montgomery County - \$1,000
- C-2010-104: Lighthouse Counseling Center, Inc., for Sexual Assault Response Team Program - \$500
- C-2010-105: The Montgomery Education Foundation, for School Based Pre-K Programs Support - \$1,000
- C-2010-106: Kid One Transport System, Inc., for Transportation of Children and Expectant Mothers to Medical Care - \$500
- C-2010-107: YMCA, for After School Program at Thelma S. Morris School - \$500
- C-2010-108: YMCA, for the Latchkey Program at Paterson School and St. John's Church - \$500
- C-2010-109: YMCA, for Cleveland Avenue YMCA's Childcare Program - \$500
- NC-2010-121: Snowdoun Volunteer Fire Department, for General Operations - \$1,000
- NC-2010-122: South Montgomery County Volunteer Fire Department, for General Operations - \$1,000
- NC-2010-123: Waugh-Mt. Meigs Volunteer Fire Protection Authority, for General Operations - \$1,000
- NC-2010-124: Pike Road Volunteer Fire Protection Authority, for General Operations - \$1,000

NC-2010-125: BOE, Bear Exploration Center for Mathematics, Science and Technology,
for Principal's Discretionary Fund - \$500

NC-2010-126: Alabama Cooperative Extension System, for Drug Awareness Children's
Education Program - \$350

End of Memorandum

Vice Chairman Ingram made a motion to approve the requests. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED BID AWARD FOR FOOD TRAYS, BID NUMBER 51988-10C-029

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services

DATE: August 30, 2010

SUBJECT: Invitation to Bid No. 51988-10C-029,
Food Trays

Request approval of award on the above referenced bid to low bid of King's Table Catering, in the amount of \$629.70, based on unit pricing, be placed on the agenda for the County Commission meeting on September 13, 2010. (copy of spread sheet attached)

This award is for a six (6) month contract, with the option to renew for an additional six (6) month period. A price increase may be allowed after the six (6) month period but shall not exceed 5%.

Your approval is appreciated.

Attachment

End of Memorandum

Mr. Polizos made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Spreadsheet, Agenda Pages 17-2 and 17-3, is attached to these Minutes.)

PARKS AND RECREATION – APPROVED FINAL PAYMENT TO INGRAM
CONSTRUCTION, LLC, REGARDING SNOWDOWN COMMUNITY PARK RESTROOMS

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director of Support Services

DATE: September 7, 2010

SUBJECT: Final Payment -Project No. RTP 08-RT-54-007,
Snowdown Community Park Restrooms

Request approval of final payment to Ingram Construction, LLC, in the amount of \$6,545.50, on the above referenced project, be placed on the agenda for the County Commission meeting on September 13, 2010. (copy of Application for Payment attached)

Coordination of final payment made with Mr. Pat Moseley of Professional Engineering Consultants, LLC.

Attachment

End of Memorandum

Mr. Polizos made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Application and Certificate for Payment, Agenda Pages 18-2 and 18-3, is attached to these Minutes.)

SUPPORT SERVICES – DENIED POSITION FILL REQUEST FOR MAINTENANCE
MECHANIC

The Administrator presented the following memorandum from Deputy Administrator John A. Mitchell, Sr.:

September 3, 2010

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr., Deputy Administrator

SUBJECT: Maintenance Mechanic Position Fill Request

Paul St. John, Director of Support Services, has submitted a position fill request for a Maintenance Mechanic. This vacancy is created by the retirement of a mechanic effective September 1, 2010. This position is critical to the ongoing maintenance needs of the Courthouse Complex, Detention Facility and outlying offices in the County.

The vacancy will create an undue hardship on not only Support Services staff, but also on customers they serve (i.e., elected officials, department heads and County residents.) I ask the Commission to review this item during the working session on August 23, 2010.

Upon review, I ask the Commission to approve this position fill request at the Commission meeting on September 13, 2010. Your careful consideration is appreciated.

Attachment

End of Memorandum

Mr. Williams made a motion to approve the request. The motion was not seconded. (Copies of Memorandum and Position Fill Request, Agenda Pages 19-2 and 19-3, are attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (17)

The Administrator recommended the following Travel/Training Requests for approval by the Commission:

<u>DEPARTMENT</u>	<u>TRAVEL/TRAINING REQUESTS</u>
1. Finance Department	Request Number 10
2. Probate Judge's Office (Elections Center)	Request Numbers 22 and 23
3. Sheriff's Office	Request Number 45
4. Detention Facility	Request Number 17
5. Engineering Department	Request Number 10
6. Appraisal Department	Request Numbers 19
7. Emergency Management Communications District Board	Request Number 20
8. Personnel Department	Request Numbers 10, 11, 12, 13, 14, and 15

- | | | |
|-----|------------------------|-------------------|
| 9. | Community Corrections | Request Number 14 |
| 10. | Probate Judge's Office | Request Number 24 |
| 11. | County Commission | Request Number 23 |

Mr. Williams made a motion to approve the travel/training requests. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 20-1 through 20-17, are attached to these Minutes.)

WAIVED AGENDA RULES

Chairman Dean requested to waive rules and add the following items to the agenda, and his fellow Commissioners concurred:

VARIOUS DEPARTMENTS – APPROVED BUDGET CHANGE REQUESTS (13)

The Administrator recommended the following Budget Change Requests for approval by the Commission:

<u>DEPARTMENT</u>	<u>BUDGET CHANGE REQUESTS</u>
1. Appraisal Department	Request Number 3
2. Detention Facility	Request Number 3
3. District Attorney	Request Numbers 9, 10, 11 and 12
4. Engineering	Request Numbers 16, 17, 18 and 19
5. Sheriff's Office	Request Number 2
6. Youth Facility	Request Numbers 3 and 4

Mr. Williams made a motion to approve the budget change requests. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copies of Budget Change Requests, Agenda Pages 21-1 and 21-13, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED POSITION FILL REQUEST FOR DEPUTY SHERIFF CORPORAL

The Administrator requested approval of position fill request for Deputy Sheriff Corporal.

Mr. Williams made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 22-1, is attached to these Minutes.)

DETENTION FACILITY – APPROVED POSITION FILL REQUESTS FOR TWO
CORRECTIONS OFFICER TRAINEES / CORRECTIONS OFFICERS

The Administrator requested approval of position fill requests for two Corrections Officer Trainees / Corrections Officers.

Mr. Williams made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Page 23-1 and 23-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED 2010 MEMORANDUM OF AGREEMENT
AMONG MONTGOMERY COUNTY COMMISSION, CITY OF MONTGOMERY,
ALABAMA AND COMMUNITY NEWSPAPERS HOLDINGS, INC.

The Administrator requested approval of the 2010 Memorandum of Agreement regarding incentives for the relocation of the corporate headquarters of Community Newspaper Holdings, Inc., from Birmingham, Alabama to Montgomery, Alabama.

Mr. Williams made a motion to approve the request. The motion was seconded by Mr. Wilson and unanimously approved by the Commission. (Copies of 2010 Memorandum of Understanding, Attorney Gallion's Opinion and Memorandum, Agenda Pages 24-1 through 24-9 is attached to these Minutes.

COMMENTS BY COMMISSIONERS AND ATTENDEES

Ms. K.T. Brown told the Commission that she is still researching absentee ballots information regarding the elderly and asked for the Commission's continued cooperation.

Ms. Regina Walker of SAYNO spoke about Montgomery Red Ribbon Day. She stated that the campaign's goal is to promote "Living Drug Free." Ms. Walker invited the Commission to attend Red Ribbon Day on Friday, October 22, 2010, from 10:30 a.m. to 1:00 p.m., at Garrett's Coliseum.

Chairman Dean requested that Revenue Commissioner Janet Buskey come to the podium. He then told the audience that today was her birthday and wished her a Happy Birthday.

Vice Chairman Ingram stated that it was good to see everyone. He asked for prayers for Corporal David Brown, who is in critical condition after a motorcycle accident. He also asked for prayers for District Attorney Ellen Brooks and her family, as they mourn the loss of her father. He told the audience that Chairman Dean has stepped up to the plate and has been a great leader through the budget process. He thanked County Administrator Mims, Deputy Administrator Mitchell and Finance Director Thomas for all of their hard work on the 2010-2011 Budget. He informed the audience that a Financial AUM Consultant explained to the Commission that the County will be in trouble for the next 2 years, if we did not make cuts. He stated that the Commission wanted to do merit raises but keeping employees from being laid off was more important. He also stated that there would be no furloughs this year. He told the

audience that Risk Manager Scott Kramer is doing a great job regarding the County's insurance policies and that he is currently working on ways to cut back on County's utilities. Vice Chairman Ingram explained that the Commission will have to say no to some request but by doing so, they are protecting employee jobs and Montgomery County.

Commissioner Williams stated that the Commission is working hard for Montgomery County. He informed the audience that another company is moving their headquarters to Montgomery, Community Newspaper Holdings, Inc., which is bringing 70 new jobs. He said there are a lot of things being done that he personally does not agree with regarding issues before the Commission but the majority rules.

Commissioner Polizos said it was good to see a nice crowd. He told the audience that the Commission is saying no to requests because there is no money. He requested everyone to shop in Montgomery which will bring up revenue for Montgomery.

Chairman Dean thanked the department heads and elected officials for their help regarding the 2010-2011 budget. He stated that the Commission talked about furloughs and that this was the third year that there were no lay-offs. He informed everyone that the Commission is trying to create revenue without raising taxes. He requested that department heads and elected officials have an innovative approach to saving and generating money.

Commissioner Wilson spoke about numerous events and opportunities for family involvement right here in Montgomery and said that there was no need to leave Montgomery when looking for entertainment. He expressed the need for citizens to get out and enjoy what is happening right here in our own County and that by doing so, it will help generate revenue. He thanked the department heads and employees for all that they do.

Vice Chairman Ingram commended the Sheriff's Deputies for their quick response at the scene of Corporal Brown's accident and thanked the Sheriff's Department for all that they do.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF, AND COMMISSIONERS

PRESENTATION BY REVENUE MANAGER LARRY CURVIN

Revenue Manager Larry Curvin briefed the Commission regarding the Revenue Reports for the Month of August 2010. Commissioners inquired about the difference in the County's Sales Tax Collections compared to the City's. Mr. Curvin responded that the figures are net cash flow and included refunds.

PRESENTATION BY REVENUE COMMISSIONER JANET BUSKEY, BILL BASS
WITH THE ALABAMA DEPARTMENT OF REVENUE, CRAIG ROSS WITH MS
GOVERN, DEPUTY MAYOR JEFF DOWNS, CITY INFORMATION TECHNOLOGY
DIRECTOR DON MCCANLESS AND COUNTY INFORMATION SYSTEMS
DIRECTOR LOU IALACCI

Revenue Commissioner Janet Buskey briefed the Commission regarding her concerns about the MS Govern Property Tax Administration software. Bill Bass, with the Alabama Department of Revenue, discussed the issues with the Govern system compared to systems that other counties are using. Information Systems Director Lou Ialacci stated that he believed that the County can work with Govern to make the corrections. Craig Ross, with MS Govern, indicated that he was aware of some of the problems discussed and would be willing to correct the issues. Mr. Ross stated that it would cost approximately \$75,000 for training and reconfiguration for the system.

Deputy Mayor Jeff Downs discussed the impact upon the City of Montgomery if MS Govern software was replaced by another software application. He stated that Govern was working nicely for the City after they invested in training and program modification. He indicated that changing from Govern would have a detrimental impact on City permitting and planning. Mr. Downs also stated that the City had expended approximately \$500,000 on the Govern software application.

During the discussion, Chairman Dean stated that a complete list of problems with the Govern software should be identified by the Revenue Commissioner's office

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims informed the Commission that Manager of Public Affairs DiDi Henry was unable to attend the meeting and briefed the Commission regarding upcoming events.

Administrator Mims also presented the Montgomery Public Schools Facility Plan Monthly Report #45 for the Month of August 2010, from T.C.U. Consulting Services, LLC.

Administrator Mims briefed the Commission regarding the Montgomery County Detention Facility's Population Report for August 2010, which showed an average daily population of 509.

Administrator Mims presented the Community Corrections Census and Fiscal Report for August 2010.

Administrator Mims informed the Commission that on December 4, 2010, the term of Montgomery County Parks and Recreation Board Member Willie R. Jones will expire. The Commission agreed to place this item on the next agenda.

Administrator Mims presented a letter from the Alabama Historical Commission regarding the addition of the Claudette Colvin House, 622 Claudette Colvin Drive to the Alabama Register of Landmarks and Heritage.

Administrator Mims informed the Commission that Michael Lamont, Juvenile Detention Officer -Montgomery County Youth Facility, has submitted a Notice of Application for Retirement Allowance.

Administrator Mims informed the Commission that Patricia Magdon, Appraising Mapping Editor I- Montgomery County Appraisal Department, has submitted a Notice of Application for Retirement Allowance.

Administrator Mims informed the Commission that Deanna Porath, Clerk II - Montgomery County Board of Registrars has submitted a Notice of Application for the Retirement Drop Program.

PRESENTATION BY RISK MANAGER SCOTT KRAMER, GUY DAVIS WITH BB&T, UNITED WAY CHAIRMAN KENNY COLEMAN, KIMBERLY BESHEARS, RUSS DUNMAN, JIMMY HILL WITH UNITED WAY AND JENNIFER ANDERSON WITH CENTRAL ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION

Risk Manager Scott Kramer introduced Guy Davis with BB&T Bank. Mr. Davis briefed the Commission regarding the United Way Campaign and presented a video. Also in attendance were United Way Chairman Kenny Coleman, Kimberly Bershears, Russ Dunman and Jimmy Hill with United Way and Jennifer Anderson with Central Alabama Regional Planning and Development Commission.

Mr. Kramer requested to show the video during the Formal Session at the next Commission meeting and the Commission agreed.

DISCUSSION BY THE COMMISSION

Commissioner Polizos informed his fellow Commissioners that Mayor Strange recommended the Resolution be reworded regarding the increase of lodging tax be to reflect the dollar amount increase rather than the percentage amount. The Commission agreed to consider this.

COMMENTS FROM DEPUTY ADMINISTRATOR MITCHELL

Deputy Administrator Mitchell briefed the Commission regarding renewal of the lease agreement with Wanda Hughes for the Courthouse Café.

Deputy Administrator Mitchell briefed the Commission regarding renewal of the lease agreement with the State of Alabama Board of Pardons and Paroles.

The Commission agreed to place these items on the next agenda.

ADJOURNMENT

Vice Chairman Ingram made a motion to adjourn the meeting of the Montgomery County Commission on September 13, 2010, at 12:01 p.m. The motion was seconded by Commissioner Polizos and unanimously approved by the Commission.

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 08-20-10

Check Number	To	Check Number
210655		210764
Total Checks Paid		\$173,037.08

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 08-20-10

Check Number	To	Check Number
210765		210875
Total Checks Paid		\$440,615.16

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 08-27-10

Check Number	To	Check Number
210881		210909
Total Checks Paid		\$127,702.55

CHECK #	PAYEE	AMOUNT	DATE
210876	ADASA	\$ 100.00	08/20/10
210877	ADASA	\$ 650.00	08/20/10
210878	CDW-Government, Inc.	\$ 592.41	08/20/10
210879	Employees Retirement Sys. of AL	\$ 2,040.25	08/24/10
210880	Employees Retirement Sys. of AL	\$216,277.41	08/24/10

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 08-27-10

Check Number	To	Check Number
210910		210928
Total Checks Paid		\$80,961.97

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 09-03-10

Check Number	To	Check Number
210931		211028
Total Checks Paid		\$390,789.21

CHECK #	PAYEE	AMOUNT	DATE
210929	Postmaster Bulk Mailing	\$ 8,690.81	08/31/10
210930	R.L. Jones Construction	\$ 1,100.00	08/31/10

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

09-13-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 09-03-10

Check Number	To	Check Number
211029		211150
Total Checks Paid		\$571,975.03

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
08/27/10**

Payroll Check Number	104869	To	Payroll Check Number	105029	\$ 117,414.84
Direct Deposits					\$ 793,398.15
Payroll Check Number	105030	To	Payroll Check Number	105060	\$ 273,909.11
Direct Deposits					\$ 330,611.84
Federal Deposits					\$ 318,431.48
Total Payroll Paid					\$ 1,833,765.42

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
09/10/10**

Payroll Check Number	105061	To	Payroll Check Number	105220	\$ 120,465.40
Direct Deposits					\$ 787,483.62
Payroll Check Number	105221	To	Payroll Check Number	105253	\$ 275,181.42
Direct Deposits					\$ 330,425.29
Federal Deposits					\$ 316,340.38
Total Payroll Paid					\$ 1,829,896.11

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

**Proposed Annual Budget
Montgomery County, Alabama
Fiscal Year
October 1, 2010 to September 30, 2011**

Presented September 13, 2010

**Elton N. Dean, Sr., Chairman
Reed Ingram, Vice Chairman
Dimitri Polizos, Member
Jiles Williams, Jr., Member
Ham Wilson, Jr., Member**

**Compiled by
Donald L. Mims, CPA, Administrator
Sherrill R. Thomas, CPA, Finance Director**

ANNUAL BUDGET 2010-2011

Pursuant to the provision of the code of Alabama 1975, Code Section 11-8-3, the Montgomery County Commission shall, no later than October 1, prepare and adopt a budget for the fiscal year beginning on October 1 of the current calendar year which shall include all of the following: (1) An estimate of the anticipated revenue of the county for all public funds under its supervision and control including all unexpended balances as provided in Section 11-8-6. (2) An estimate of expenditures for county operations and, (3) Appropriations for the respective amounts that are to be used for each of such purposes.

**Donald L. Mims
Administrator
Montgomery County Commission
Montgomery, Alabama**

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

	ESTIMATED	
	REVENUES	APPROPRIATIONS
General Fund	\$ 66,519,146	\$ 66,781,023
Emergency Fund	70,000	70,000
Workers' Compensation Fund	369,100	369,100
Health Trust Fund	8,718,000	8,718,000
R.E. Life Ins. Fund	60,050	60,050
Liability Fund	490,500	490,500
Gasoline Tax Fund	8,800,000	8,829,954
Public Buildings/Roads/Bridges Fund	6,320,000	7,900,000
Public Highways & Traffic Fund	421,200	700,000
Capital Improvement	457,000	457,000
RRR Gasoline Tax Fund	1,941,000	2,320,000
Severed Material Tax Fund	511,334	511,334
Appraisal Fund	2,885,870	2,885,870
Merit System Fund	1,118,882	1,275,952
Community Corrections	984,461	984,461
Grant Fund	2,373,195	2,373,195
Special Index Fund	222,500	322,716
G.O. Warrants - 2002 Fund	750,247	750,247
G.O. Warrants - 2007 Fund	3,611,755	3,611,755
Less: Fund transfer elimination	(13,753,002)	(13,753,002)
TOTAL	\$ 92,871,238	\$ 95,658,155
ADD: BUDGETARY FUND BALANCE		
General Fund	261,877	
Gasoline Tax Fund	29,954	
Public Buildings/Roads/Bridges Fund	1,580,000	
Public Highways & Traffic Fund	278,800	
RRR Gasoline Tax Fund	379,000	
Merit System Fund	157,070	
Special Index Fund	100,216	
TOTAL BUDGETARY FUND BALANCE	2,786,917	
PROPOSED BUDGET	\$ 95,658,155	\$ 95,658,155

Funds included in budget:

General Fund
Special Revenue Funds
Debt Service Funds
Special Index Fund

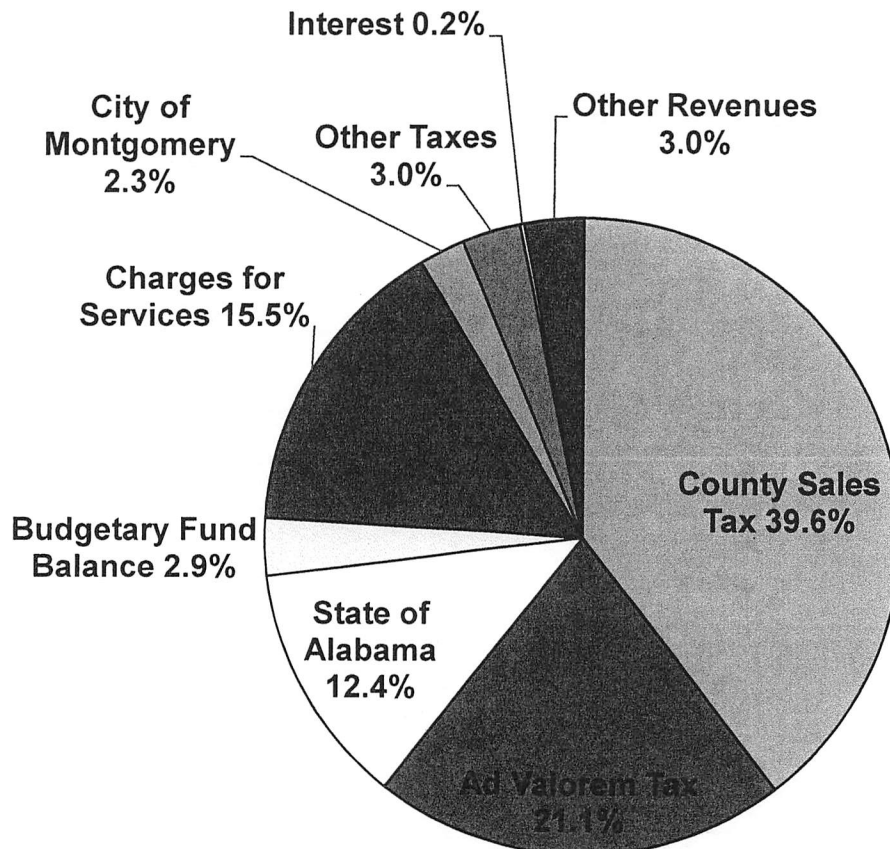
**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

FUNDS NOT INCLUDED IN OPERATING BUDGET

Construction Program Fund
Employees' Withholding Tax Fund
Supernumerary Fund
Fiduciary Fund
Law Library Fund
Sheriff's Fund
Revenue Commissioner Special Fund
Solicitor's Fund
Worthless Check Fund
Child Support Fund
Recreation Board Fund
Manufactured Home Trust Fund
Motor Vehicle Special Training
Emergency Management Communication District Board
MV Registration and Titling Technology Fund

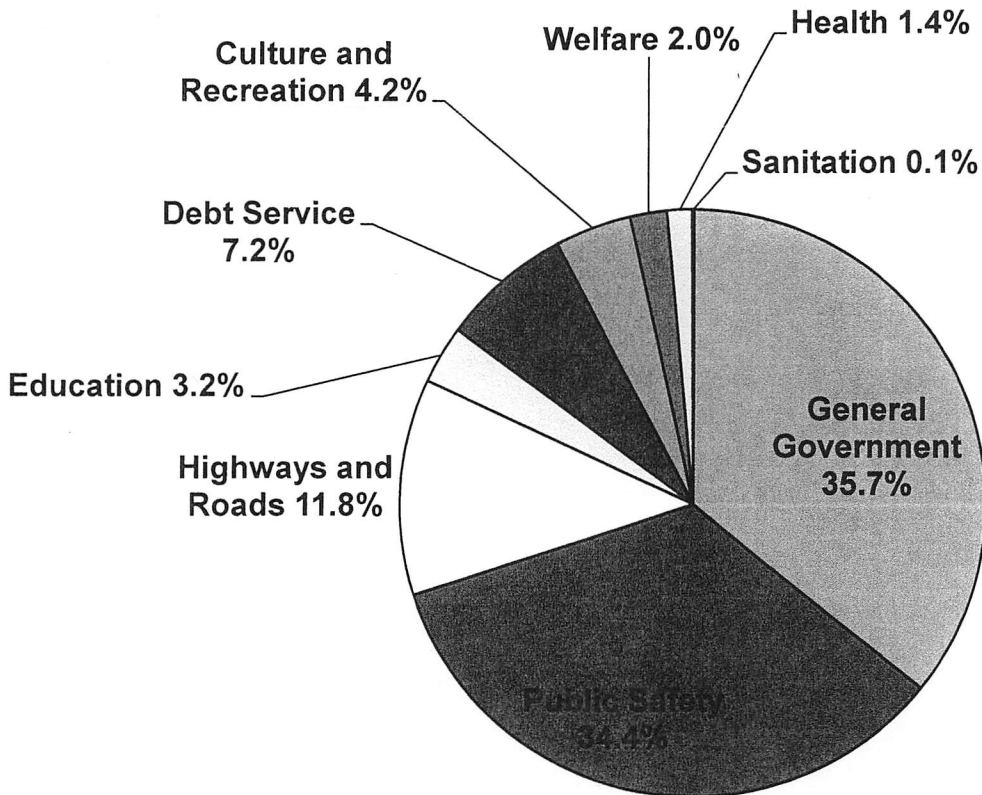
Montgomery County Commission
Estimated Revenues and Budgetary Fund Balance
2010-2011

Type	Percentage	Total
County Sales Tax	39.6%	\$ 37,840,000
Ad Valorem Tax	21.1%	20,150,545
State of Alabama	12.4%	11,903,685
Budgetary Fund Balance	2.9%	2,786,917
Charges for Services	15.5%	14,815,780
City of Montgomery	2.3%	2,201,686
Other Taxes	3.0%	2,841,500
Interest	0.2%	202,700
Other Revenues	3.0%	2,915,342
Miscellaneous		1,367,129
Licenses and Permits		552,510
Board of Education		644,703
Transfers In		300,000
Fines and Forfeitures		25,000
Federal Cost Sharing		26,000
	<u>100.00%</u>	<u>\$ 95,658,155</u>



**Montgomery County Commission
Appropriations
2010-2011**

Type	Percentage	Total
General Government	35.7%	\$ 34,148,624
Public Safety	34.4%	32,882,325
Highways and Roads	11.8%	11,310,288
Education	3.2%	3,062,577
Debt Service	7.2%	6,839,717
Culture and Recreation	4.2%	4,056,445
Welfare	2.0%	1,938,695
Health	1.4%	1,307,089
Sanitation	0.1%	112,395
	100.00%	<u>\$ 95,658,155</u>



**Summaries of
DEPARTMENTAL
and
FUND BUDGETS**

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

GENERAL FUND

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$ 13,140,000
County Sales Tax	37,840,000
Salaries for Revenue Commissioner	235,900
County Beer Tax	205,000
County Wine Tax	4,600
Lodging Tax	1,651,000
Other Tax	745,000
TOTAL TAXES	<u>53,821,500</u>

LICENSE & PERMITS

482,510

INTERGOVERNMENTAL

State Shared Revenue	1,667,320
State Cost Sharing Revenue	2,393,377
Federal Cost Sharing	26,000
City Cost Sharing	220,000
TOTAL INTERGOVERNMENTAL	<u>4,306,697</u>

CHARGES FOR SERVICES

Court Fees	556,500
Fees & Commissions - Public Officials	4,033,800
Miscellaneous Fees & Charges	71,000
TOTAL CHARGES FOR SERVICES	<u>4,661,300</u>

FINES AND FORFEITURES

25,000

MISCELLANEOUS

Interest	46,000
Sales & Rentals	616,433
Other	659,706
TOTAL MISCELLANEOUS	<u>1,322,139</u>

TRANSFERS IN FROM OTHER FUNDS

1,900,000

TOTAL ESTIMATED REVENUES

66,519,146

BUDGETARY FUND BALANCE

261,877

TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE

\$ 66,781,023

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

GENERAL FUND

APPROPRIATIONS

GENERAL GOVERNMENT

County Commission	\$ 795,113
Risk Management	179,667
Public Affairs	88,499
Finance Department	490,131
Judges	438,283
Domestic Relations Court	3,000
Circuit Clerk	30,348
District Clerk	2,000
District Attorney	2,520,051
Pre-Trial/District Attorney	697,403
Court Reporters	205,943
Court Administrators	700
Probate Judge's Office	3,093,606
Revenue Commissioner	1,263,362
Tax and Audit Division	581,773
Support Services	3,444,958
Building Permits	38,322
Election Operating	608,143
Election Administration	212,500
Board of Registrars	266,730
Tax Equalization Board	5,816
Veterans Service Office	1,000
Forestry Commission	12,150
Central Alabama Opportunities Industrialization Center, Inc.	8,750
Envision 2020	15,000
Industrial Park Utilities/Maintenance	20,550
Industrial Development	627,527
Information Systems	1,952,571
Contingent	25,000
Unemployment Compensation	15,000
TOTAL GENERAL GOVERNMENT	\$ 17,643,896

PUBLIC SAFETY

Sheriff's Office	12,044,178
Montgomery County Detention Facility	14,473,371
Montgomery City-County Emergency Management Agency	113,200
Coroner's Office	138,780
Youth Facility Net of City Funding	2,604,450
Youth Facility - DYS Subsidy	725,377
Youth Facility - DYS Boot Camp	610,000
Crimestoppers	5,000
Montgomery County Association of Volunteer Fire Departments	190,000
TOTAL PUBLIC SAFETY	\$ 30,904,356

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

GENERAL FUND

APPROPRIATIONS

SANITATION- Transfer Station & Storm Water Permit \$ 112,395

HEALTH

Health Department	460,797
Montgomery Area Mental Health Authority	130,000
Family Sunshine Center	31,626
VOCAL	5,000
Animal Shelter	512,500
Chemical Addictions Program, Inc.	37,500
Lighthouse Counseling Center, Inc.	19,152
Council on Substance Abuse - NCADD	11,657
Mosquito Control	50,607
Sickle Cell Foundation	15,750
Community Care Network	17,500
Red Cross	15,000

TOTAL HEALTH \$ 1,307,089

WELFARE

Transfer of Insane	7,400
Group Homes	190,000
Restor	5,000
Child Protect	3,750
Brantwood Children's Home	12,500
Montgomery Community Action Agency	32,500
Central Alabama Aging Consortium	15,000
Montgomery Area Council on Aging	32,500
Montgomery Area Food Bank	3,750
Pauper Burial	3,200
Joint Public Charity Hospital Board	85,000
Indigent Hospitalization Program	108,063
School to Work	32,595
Central Alabama Community Foundation (BONDS)	7,750
Department of Human Resources	20,000

TOTAL WELFARE \$ 559,008

CULTURE & RECREATION

City - County Library	1,962,381
Pike Road Library net of Town of Pike Road funding	79,522
Montgomery Museum of Fine Arts	1,445,109
Montgomery County Recreation Board	429,746
Boys & Girls Clubs	12,500
Boys & Girls Club - South Central Alabama	12,500
The United Community Improvement	4,687
Unified YMCA	30,000
ECHO	5,000
Alabama Shakespeare Festival	75,000

TOTAL CULTURE & RECREATION \$ 4,056,445

MONTGOMERY COUNTY COMMISSION

2010 - 2011 BUDGET

GENERAL FUND

APPROPRIATIONS

EDUCATION

City/County School Bonds	\$	379,000
Montgomery Education Foundation		45,000
Auburn Extension Service		98,175
Montgomery Internal Medicine Residency Program (UAB)		22,500
Thelma Morris After School Program		25,000
Latchkey		28,026
YMCA Childcare Program		30,000
Character @ Heart		15,000
TOTAL EDUCATION		<u>642,701</u>

CLASSIFIED BY CHARACTER ONLY

In-House Appropriations- General Government Category	800,933
In-House Appropriations-Retiree Health & Life Insurance	1,180,560
Reclassification Reserve	(1,000,000)
Montgomery Building Authority 2006 Capital Lease Obligation	4,897,591
Agency Appropriations-General Government Category	874,047
TOTAL CLASSIFIED BY CHARACTER ONLY	<u>6,753,131</u>

TOTAL APPROPRIATIONS \$ 61,979,021

TRANSFERS

To Community Corrections Fund	340,000
To Merit Fund	100,000
To General Obligation Warrants, 2007 Fund	3,611,755
To General Obligation Warrants, 2002 Fund	750,247
TOTAL TRANSFERS	<u>4,802,002</u>

TOTAL APPROPRIATIONS & TRANSFERS \$ 66,781,023

EMERGENCY FUND

ESTIMATED REVENUES

MISCELLANEOUS

Interest	\$	<u>70,000</u>
TOTAL ESTIMATED REVENUES	\$	<u>70,000</u>

APPROPRIATIONS

GENERAL GOVERNMENT-Miscellaneous Expenditures	\$	<u>70,000</u>
	\$	<u>70,000</u>

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

WORKERS' COMPENSATION FUND

ESTIMATED REVENUES

Workers Compensation Contributions	\$	353,000
Other reimbursements		10,000
Interest		6,100
TOTAL ESTIMATED REVENUES	\$	<u><u>369,100</u></u>

APPROPRIATIONS

Workers' Compensation Expenditures	\$	369,100
TOTAL APPROPRIATIONS	\$	<u><u>369,100</u></u>

HEALTH INSURANCE

ESTIMATED REVENUES

Premiums	\$	8,716,650
Interest		1,350
TOTAL ESTIMATED REVENUES	\$	<u><u>8,718,000</u></u>

APPROPRIATIONS

Health Care Costs	\$	8,718,000
TOTAL APPROPRIATIONS	\$	<u><u>8,718,000</u></u>

RETIRED EMPLOYEE LIFE INSURANCE

ESTIMATED REVENUES

Premiums	\$	60,000
Interest		50
TOTAL ESTIMATED REVENUES	\$	<u><u>60,050</u></u>

APPROPRIATIONS

Death Benefit Payments	\$	60,050
TOTAL APPROPRIATIONS	\$	<u><u>60,050</u></u>

LIABILITY

ESTIMATED REVENUES

Premiums	\$	450,000
Interest		40,500
TOTAL ESTIMATED REVENUES	\$	<u><u>490,500</u></u>

APPROPRIATIONS

Liability Ins. Costs	\$	490,500
TOTAL APPROPRIATIONS	\$	<u><u>490,500</u></u>

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE

State Gasoline Tax	\$ 1,601,900
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STATE COST SHARING REVENUE

Engineer's Salary & Assistant Engineer	106,610
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MISCELLANEOUS

Interest	500
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Other	90,990
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TOTAL MISCELLANEOUS	<u>91,490</u>
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TOTAL ESTIMATED REVENUES	<u>1,800,000</u>
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TRANSFERS

From Public Highway & Traffic Fund	700,000
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From Public Building/Roads/Bridges	6,300,000
------------------------------------	-----------

TOTAL TRANSFERS	<u>7,000,000</u>
------------------------	------------------

Budgetary Fund Balance	29,954
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**TOTAL ESTIMATED REVENUES, BUDGETARY
FUND BALANCE & TRANSFERS**

\$	<u><u>8,829,954</u></u>
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APPROPRIATIONS

HIGHWAYS & ROADS

Construction	\$ 1,350,219
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District I	1,500,287
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District II	1,591,997
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District III	1,946,298
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County Engineer's Office	924,661
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County Shop	676,027
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Bridge Maintenance	484,465
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Environmental Cleanup	5,000
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TOTAL APPROPRIATIONS	\$ <u>8,478,954</u>
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TRANSFERS

To Severance Materials Tax Fund	351,000
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TOTAL APPROPRIATIONS & TRANSFERS

\$	<u><u>8,829,954</u></u>
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**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

PUBLIC BUILDING/ROADS/BRIDGES FUND

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$ 6,300,000
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MISCELLANEOUS

Interest	20,000
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TOTAL ESTIMATED REVENUES	\$ 6,320,000
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Budgetary Fund Balance	1,580,000
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TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE	\$ 7,900,000
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APPROPRIATIONS

TRANSFERS

To Gasoline Tax Fund	\$ 6,300,000
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To General Fund	1,600,000
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TOTAL TRANSFERS	\$ 7,900,000
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TOTAL APPROPRIATIONS & TRANSFERS	\$ 7,900,000
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PUBLIC HIGHWAY & TRAFFIC FUND

ESTIMATED REVENUES

License & Permits	\$ 70,000
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State Shared Revenue	250,000
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Charges for Services	100,000
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Interest	1,200
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TOTAL ESTIMATED REVENUES	\$ 421,200
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Budgetary Fund Balance	278,800
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TOTAL ESTIMATED REVENUES, BUDGETARY FUND BALANCE & TRANSFERS	\$ 700,000
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TRANSFERS

Transfer to Gasoline Tax Fund	\$ 700,000
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TOTAL TRANSFERS	\$ 700,000
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**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

RRR GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUES

Motor Vehicle License - Act 84-186	\$ 400,000
Petroleum Inspection Fee - Act 84-185	115,000
4 cent Gasoline Tax	931,500
5 cent Gasoline Tax	460,000
Additional excise tax	30,000
TOTAL STATE SHARED REVENUES	\$ 1,936,500

MISCELLANEOUS

Interest	\$ 4,500
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TOTAL ESTIMATED REVENUES

\$ 1,941,000

Budgetary Fund Balance

379,000

TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE

\$ 2,320,000

APPROPRIATIONS

Restriping & Resigning	115,000
Resurfacing	2,205,000

TOTAL APPROPRIATIONS

\$ 2,320,000

SEVERED MATERIAL TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE

\$ 160,334

TRANSFERS

From Gasoline Tax Fund	351,000
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TOTAL ESTIMATED REVENUES AND TRANSFERS

\$ 511,334

APPROPRIATIONS

Road Bldg Materials and Supplies	\$ 511,334
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TOTAL APPROPRIATIONS

\$ 511,334

CAPITAL IMPROVEMENT FUND

ESTIMATED REVENUES

STATE SHARED REVENUES

\$ 447,000

Interest

10,000

TOTAL ESTIMATED REVENUES

\$ 457,000

APPROPRIATIONS

General Government	\$ 457,000
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TOTAL APPROPRIATIONS

\$ 457,000

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

APPRAISAL UPDATE

ESTIMATED REVENUES

COST SHARING

State of Alabama	\$	567,818
Montgomery County		710,545
Board of Education		644,703
City of Montgomery		962,804
TOTAL COST SHARING	\$	<u>2,885,870</u>

TOTAL ESTIMATED REVENUES

\$ 2,885,870

APPROPRIATIONS

General Government	\$	<u>2,885,870</u>
TOTAL APPROPRIATIONS	\$	<u>2,885,870</u>

MERIT SYSTEM FUND

ESTIMATED REVENUES

City of Montgomery	\$	1,018,882
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TRANSFERS

Transfer from General Fund		100,000
TOTAL ESTIMATED REVENUES AND TRANSFERS	\$	<u>1,118,882</u>

BUDGETARY FUND BALANCE (County Funds)

\$ 157,070

TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE

\$ 1,275,952

APPROPRIATIONS

General Government	\$	<u>1,275,952</u>
TOTAL APPROPRIATIONS	\$	<u>1,275,952</u>

**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

COMMUNITY CORRECTIONS FUND

ESTIMATED REVENUES

Alabama Department of Corrections	\$ 399,631
Client Fees	244,830

TOTAL ESTIMATED REVENUES	\$ <u>644,461</u>
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TRANSFERS

Transfer From General Fund	340,000
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TOTAL ESTIMATED REVENUES	\$ <u><u>984,461</u></u>
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APPROPRIATIONS

Public Safety	\$ <u>984,461</u>
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TOTAL APPROPRIATIONS	\$ <u><u>984,461</u></u>
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GRANT FUND

TRANSFERS

Federal and State Grants	2,373,195
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TOTAL TRANSFERS	\$ <u><u>2,373,195</u></u>
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APPROPRIATIONS

Grant Appropriations	\$ <u>2,373,195</u>
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TOTAL APPROPRIATIONS	\$ <u><u>2,373,195</u></u>
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SPECIAL INDEX FUND

ESTIMATED REVENUES

Charges for Service	\$ 220,000
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MISCELLANEOUS

Interest	2,500
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TOTAL ESTIMATED REVENUES	\$ <u>222,500</u>
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Budgetary Fund Balance	100,216
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TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE	\$ <u><u>322,716</u></u>
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APPROPRIATIONS

General Government	\$ <u>322,716</u>
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TOTAL APPROPRIATIONS	\$ <u><u>322,716</u></u>
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**MONTGOMERY COUNTY COMMISSION
2010 - 2011 BUDGET**

GENERAL OBLIGATION WARRANTS 2002

TRANSFERS

Transfer from General Fund	\$	<u>750,247</u>
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TOTAL TRANSFERS	\$	<u><u>750,247</u></u>
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APPROPRIATIONS

Principal	\$	155,000
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Interest		<u>595,247</u>
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TOTAL APPROPRIATIONS	\$	<u><u>750,247</u></u>
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GENERAL OBLIGATION WARRANTS 2007

TRANSFERS

Transfer from General Fund	\$	<u>3,611,755</u>
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TOTAL TRANSFERS	\$	<u><u>3,611,755</u></u>
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APPROPRIATIONS

Principal	\$	1,745,000
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Interest		<u>1,866,755</u>
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TOTAL APPROPRIATIONS	\$	<u><u>3,611,755</u></u>
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2011 CONSTRUCTION FUND BUDGET WORKSHEET

G/L Account Number	Transaction	Cost per Unit	Total Amount
Expense			
Fund: 206 - Construction Programs Fund			
Department: 51101 - Annex I Projects			
Account:231 - Repair & Maintenance Bldgs/Impr	Clean and reseal exterior	550,000.00	550,000.00
Department: 51102 - Annex II Projects			
Account:231 - Repair & Maintenance Bldgs/Impr	Clean and reseal exterior	125,000.00	125,000.00
Department: 51104 - Courthouse Projects			
Account:231 - Repair & Maintenance Bldgs/Impr	DDC controls for Courthouse A/C system	65,000.00	65,000.00
	Replace Cooling/Heating coils in Courthouse	135,000.00	135,000.00
Department: 51107 - Other Construction Projects			
Account:231 - Repair & Maintenance Bldgs/Impr	Replace Egress system at Parking Deck	30,000.00	30,000.00
Department: 51108 - Greil Building			
Account:231 - Repair & Maintenance Bldgs/Impr	Replace Roof Top A/C	12,000.00	<u>12,000.00</u>
Fund Total: Construction Programs Fund			\$917,000.00

**Montgomery County Commission
EMERGENCY MANAGEMENT COMMUNICATIONS DISTRICT BOARD
2010-2011 BUDGET**

Fund: 784 - Emergency Mgmt Comm Dist Bd

Revenues

Fees and Other Reimbursements	105,000
Other Cities Cost Sharing	100,000
Miscellaneous	900
Total Revenue	205,900

Budgetary Fund Balance	<u>154,955</u>
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TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE	<u><u>360,855</u></u>
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Expenditures

Department: 51986 - Emergency Managment Comm Dist Bd

Dues and Membership Fees	220
Office Supplies/Minor Equipment	500
Repair & Maintenance Bldgs/Impr	2,000
Travel - Registration & Training	7,000
Professional Services	144,635
Software	<u>6,500</u>

Total Expenditures	160,855
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Transfers:

To General Fund	<u>200,000</u>
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TOTAL APPROPRIATIONS AND TRANSFERS	<u><u>360,855</u></u>
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Personnel Board, City-County

Members:

Term Expires:

*

Charles Paterson
2611 Fernway Drive
Montgomery, AL 36111
Home: 265-1411
Work: 834-6500

(County)

10/1/2010

Johnny Baker
2277 Semmes Drive
Montgomery, AL 36106
Home: 272-9405
Work: 262-7773

(Courts)

10/1/2011

Benita Froemming (Chairman)

(City)

10/1/2001

NOTE:

Although Ms. Froemming's term expired 10/1/2001, she will continue to serve on the Board as the City's Representative until the city deems it appropriate to take action on this matter.

Term: 6 years

OFFICE OF THE GOVERNOR

BOB RILEY
GOVERNOR



STATE CAPITOL
MONTGOMERY, ALABAMA 36130

(334) 242-7100
FAX: (334) 242-0937

STATE OF ALABAMA

August 27, 2010

The Honorable Elton Dean, Sr.
Chairman
Montgomery County Commission
c/o Central Alabama Regional Planning
and Development Commission
430 South Court Street
Montgomery, AL 36104

Dear Mr. Dean:

RE: Grant No. DOE-028-10

I am pleased to inform you that I have approved the enclosed Grant Agreement which provides your agency with **\$79,687.00** in funds to be utilized for the Weatherization Assistance Program during the Program Year 2010.

Please sign and witness both copies and return one original to the Community Services Section. Retain the other copy for your files. Also enclosed for your signature are a Certification Form, Disclosure Statement, and Agreement Form that must be signed and returned along with the grant.

If you have any questions, please call Willie Whitehead at (334) 242-5365.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Riley", is written over the word "Sincerely,".

Bob Riley

WW/ks

Enclosures

cc: Mr. Bill Tucker

GRANT AGREEMENT WEATHERIZATION PROGRAM

Grant Agreement No.: **DOE-028-10**

Grant Amount: **\$79,687.00**

THIS AGREEMENT is entered into this **April 1, 2010** by and between the **Alabama Department of Economic and Community Affairs, Energy Division**, hereinafter, called the "**Department**," and the **MONTGOMERY COUNTY COMMISSION**, hereinafter, referred to as the "**Subgrantee**." The Agreement consists of five typewritten pages and three attachments, as set forth and described below:

1. PURPOSE:

The purpose of this Agreement is to assist the Department with its implementation of the Weatherization Assistance Program. The Subgrantee agrees to provide home weatherization assistance to qualified low-income persons in accordance with Department and Federal Regulations and Guidelines.

2. FUNDING:

It is expressly understood and mutually agreed that in no event shall the total amount to be paid by the Department to the Subgrantee under this Agreement exceed **\$79,687.00** for full and complete satisfactory performance. Any additional costs shall be borne by the Subgrantee. A budget itemizing allowable expenditures is attached and hereby made a part of this Agreement.

3. DURATION:

The Subgrantee shall commence performance of this Agreement on **April 1, 2010** and shall complete performance to the satisfaction of the Department not later than **March 31, 2011**.

4. CONTINGENCY CLAUSE:

It is expressly understood and mutually agreed that any Department commitment of funds, herein, shall be contingent upon the receipt and availability by the Department of funds under the program for which this Agreement is made.

5. AMENDMENTS:

The Department or Subgrantee may request Amendments or Modifications to various portions of this Agreement. Such changes must be made in writing and approved by all signatory authorities prior to implementation.

6. REPORTING:

The Subgrantee shall submit to the Department periodic reports on programmatic and fiscal operations. These reports shall be submitted in the form and manner determined by the Department. The reports are described in Attachment "C" and directives from the Program Manager for which this Agreement is made. It is expressly agreed that full compliance with programmatic, fiscal, and reporting requirements is a condition for the continuation of funds under this Agreement. Failure to submit such reports in a timely manner could result in the termination or suspension of funds (see paragraph 13).

7. AUDITS:

The Subgrantee agrees to comply with audit requirements contained in the ADECA Audit Policy and any amendments thereto. All applicable provisions of the Department's Audit Policy document are made a part of this Agreement to include any Amendments.

Pursuant to Act 94-414, please forward a copy of every audit report issued as a result of this Agreement where public funds are received and/or disbursed to: Department of Examiners of Public Accounts; P. O. Box 302251; Montgomery, AL 36130-2251; ATTN: Audit Report Repository.

8. AUDIT EXCEPTIONS/UNRESOLVED QUESTIONED COSTS:

The Department shall not enter into a contract, agreement, grant, etc., with any individual, agency, company, governmental entity, etc., who has an unresolved audit exception or unresolved questioned costs or finding of fiscal inadequacy as a result of project monitoring. The Department shall not enter into a contract, agreement, grant, etc., with any individual, agency, company, governmental entity, etc., who owes money to any division of the Department or to the Federal Government under any program administered by any division of the Department that has not arranged a repayment schedule.

9. COMPLIANCE WITH LOCAL LAWS:

The Subgrantee shall comply with applicable laws, ordinances, and codes of the State and local government.

10. COVENANT AGAINST CONTINGENT FEES:

The Subgrantee warrants that no person or selling agency or other organization has been employed or retained to solicit or secure this Grant Agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee. For breach or violation of this warrant, the Department shall have the right to annul this Grant Agreement or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee, or to seek such other remedies as may be legally available.

11. DISCLAIMER:

- A.** The Department specifically denies liability for any claim arising out of any act or omission, by any person or agency receiving funds from the Department, whether by contract, grant, loan, or by any other means.
- B.** No Subgrantee, Subcontractor, or Agency performing services under any agreement, contract, grant, or any other understanding, oral or written, other than an actual employee of the Department shall be considered an agent or employee of the State of Alabama or the Department or any Division thereof. The State of Alabama, the Department and their agents and employees assume no liability to any Subgrantee, Subcontractor, or Agency, or any third party, for any damages to property, both real and personal, or personal injuries, including death, arising out of or in any way connected with the acts or omissions of any Subgrantee, Subcontractor, or Agency or any other person.

12. NOT TO CONSTITUTE A DEBT OF THE STATE:

It is agreed that the terms and commitments contained herein shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama 1901, as amended, by Amendment No. 26. It is further agreed that if any provision of this Agreement shall contravene any statute or Constitutional provision or amendment, either now in effect or which may, during the course of this Contract, be enacted, then that conflicting provision in the Agreement shall be deemed null and void. The contractor's sole remedy for the settlement of any and all disputes arising under the terms of the Agreement shall be limited to the filing of a claim with the Board of Adjustment for the State of Alabama.

For any and all disputes arising under the terms of this Grant Agreement, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General's Office of Administrative Hearings or where appropriate, private mediators.

13. TERMINATION OR SUSPENSION:

See Attachment "C", Section III, Termination or Suspension, for conditions governing termination or suspension of this Agreement.

14. POLITICAL ACTIVITY:

The Subgrantee will comply with the Hatch Act (5 U.S.C. §1501, *et seq.*) regarding political activity by public employees or those paid with Federal Funds. None of the funds, materials, property, or services contributed by the Subgrantee or the Department under this Agreement shall be used for any partisan political activity or to further the election or defeat of any candidate in public office.

15. NONDISCRIMINATION:

The Subgrantee shall be and is prohibited from discriminating on the basis of race, color, religion, sex, age, national origin, or disability.

16. CONFLICT OF INTEREST:

The Subgrantee, by his signature, certifies that to the best of his knowledge and belief, no conflict of interest(s) existed or now exist which have, may have, or have had an effect on the Grant or Contract Award. Conflict is defined in OMB Circular A-102 (Revised Common Rule), and in OMB Circular A-110.

17. ACCESS TO RECORDS:

The head of the Federal Grantor Agency, the Comptroller General of the United States, the Director of the Department, or any of their duly authorized representatives shall have access to any pertinent books, documents, papers, and records of the Subgrantee and its Subgrantees/Subcontractors to make audits, financial reviews, examinations, excerpts, and transcripts. These records shall be kept for a period of at least three years from the receipt of final payment, or longer if cited in Operations Manual for Weatherization Programs with the exception of the following qualification:

"If any litigation, claim, or audit is started before the expiration of the three-year period, the records shall be retained until all litigations, claims, or audit findings involving the records have been resolved."

Records for non-expendable property acquired with Federal Funds shall be retained for three years after its final disposition.

18. TOBACCO SMOKE:

Public Law 103-227, Part C. Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and routinely or regularly for the provision of health, daycare, education, or library services to children under the age of 18 if the services are funded by Federal programs either directly or through States or local governments by Federal grant, contract, loan or loan guarantee.

19. DEBARMENT AND SUSPENSION:

The Subgrantee is prohibited from using any contractor or subcontractor that has been debarred, suspended, or otherwise excluded from participation in Federal assistance programs (Executive Order 12549).

A. The Subgrantee certifies, by entering into this Grant Agreement, that neither it nor its principals nor any of its subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Grant Agreement by any Federal agency or by any department, agency, or political subdivision of the State. The term "principal" for purposes of this Grant Agreement means an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Subgrantee.

B. The Subgrantee certifies that it has verified the suspension and debarment status for all subcontractors receiving funds under this Grant Agreement and shall be solely responsible for any recoupments or penalties that might arise from non-compliance. Subgrantee shall immediately notify the Grantor if any subcontractor becomes debarred or suspended, and shall, at the Grantor's request, take all steps required by the Grantor to terminate its contractual relationship with the subcontractor for work to be performed under this Grant Agreement.

20. OPEN MEETINGS ACT:

Subgrantee agrees to adhere to all of the requirements of Act No. 2005-40 (Alabama Open Meetings Act).

21. ATTACHMENTS:

The parties agree that the following described attachments, appended hereto and made a part of this Agreement, shall be considered as binding as any other provisions of this Agreement. These attachments are as follows:

ATTACHMENT	DATE	NUMBER OF PAGES
A: Work to be Performed	April 1, 2010	1
B: Budget Sheet	April 1, 2010	1
C: Special Terms and Conditions	April 1, 2010	8

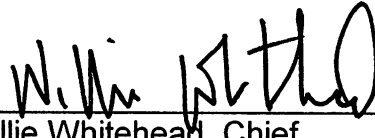
IN WITNESS WHEREOF, THE DEPARTMENT AND THE SUBGRANTEE HAVE EXECUTED THIS AGREEMENT AS EVIDENCED BY THE SIGNATURES BELOW.

**Alabama Department of Economic and
Community Affairs**

Department

MONTGOMERY COUNTY COMMISSION

Subgrantee

 7/21/10

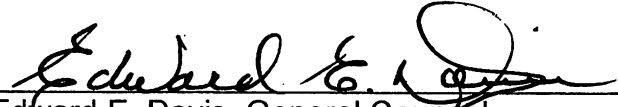
Willie Whitehead, Chief
Community Services Section Date

Authorized Official for Subgrantee Date

for  7-23-10
Doni M. Ingram
Director Date

Subgrantee Witness Date

Approved as to Form by Legal:



Edward E. Davis, General Counsel

SUBGRANTEE: MONTGOMERY COUNTY COMMISSION

GRANT NO. DOE-028-10

ATTACHMENT A

WORK TO BE PERFORMED

April 1, 2010

1. The Subgrantee shall weatherize a minimum of 9 dwelling units in accordance with Priority List/Energy Audit weatherization measures as identified and approved for the State of Alabama. The Subgrantee shall utilize Blower Door technology on all dwellings to be weatherized. The minimum number of dwellings to be weatherized in each county is as follows:

<u>COUNTY</u>	<u>NUMBER OF UNITS</u>
MONTGOMERY	9

2. If funds remain after the specified number of dwellings have been completed, it is mutually understood that additional dwellings will be weatherized until all available Grant Funds have been utilized.

SUBGRANTEE: MONTGOMERY COUNTY COMMISSION

GRANT AGREEMENT: DOE-028-10

ATTACHMENT B

Budget Sheet

	ORIGINAL BUDGET	DECREASE/ INCREASE	TOTAL
ADMINISTRATIVE	\$4,963.00		\$4,963.00
PROGRAM OPERATIONS	\$58,424.00		\$58,424.00
HEALTH AND SAFETY	\$10,800.00		\$10,800.00
AGENCY LIABILITY INSURANCE	\$0.00		\$0.00
TRAINING & TECHNICAL ASSISTANCE	\$3,000.00		\$3,000.00
FINANCIAL AUDIT	\$2,500.00		\$2,500.00

GRAND TOTAL: \$79,687.00



GOODWYN | MILLS | CAWOOD

May 31, 2010

Invoice No: G100291

Ellen McNair
MONTGOMERY CHAMBER OF
COMMERCE
P.O. BOX 79
MONTGOMERY, AL 36101

Project G10029 PROJECT SAILBOAT

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Geotechnical Services	6,000.00	100.00	6,000.00	0.00	6,000.00
Total Fee	6,000.00		6,000.00	0.00	6,000.00
			Total Fee		6,000.00
				Total this Invoice	\$6,000.00

Authorized By:


Kevin Wales

GOODWYN, MILLS AND CAWOOD, INC. PO Box 242128, Montgomery, AL 36124 Tel 334.271.3200 Fax 334.272.1566 GME.NETWORK.COM

Terms Net 30 Days - Finance Charge computed at 1 1/2% per month which is an Annual Percentage Rate of 18% on all amounts over 30 days old. To avoid additional finance charges please pay your bill in full within terms.

Remittance Copy

6-2

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

CONTRACT AGREEMENT

WITNESS THIS AGREEMENT by and between the Montgomery County Commission, a body corporate and political, hereinafter referred to as the County, and Montgomery Area Chamber of Commerce, Inc. hereinafter referred to as The Chamber, for and in consideration of the mutual covenants herein contained the receipt and sufficiency whereof being hereby acknowledged as follows:

The County agrees to reimburse the Chamber on a one-time basis the sum of \$2400.00. These funds are for reimbursement of 40 percent of the total cost for soil borings related to the Project Sailboat economic development recruitment initiative.

IN WITNESS WHEREOF, the parties hereto have hereunto caused this instrument to be duly executed on this ____ day of September, 2010.

Montgomery Area Chamber of Commerce

By: _____
Its: RANDALL L. GEORGE
President
P.O. Box 79
Montgomery, Alabama 36101

Montgomery County Commission

By: _____
Its: ELTON N. DEAN, SR.
Chairman, County Commission
P.O. Box 1667
Montgomery, Alabama 36102-1667

STATE OF ALABAMA
MONTGOMERY COUNTY

CONTRACTUAL AGREEMENT

This Contractual Agreement, made and entered into effective October 1, 2010, between Southeastern Psychiatric Management, Inc., and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Southeastern Psychiatric Management, Inc. desires to furnish part-time staff for a Community Based Alternative Program. These services include:

1. Providing mentors who will assist with the supervision of clients' behavior, provide direct services to the clients and assist the Director as required. A maximum of two part-time mentors shall be provided for each Saturday and Sunday.

COST OF SERVICES \$22,464.00 PER YEAR

2. It is agreed upon by and between the parties that any and all disputes arising out of any matter to this contractual agreement shall first be mediated, with a mediator agreed upon by and between parties, and venue for any and all litigation that may result thereafter shall be filed in Montgomery County, Alabama.
3. That Montgomery County Commission and Southeastern Psychiatric, Inc. reserves the right to cancel this Contract at any time during the contract period, providing either party gives a thirty (30) day written notice.

WHEREAS, In Consideration thereof Southeastern Psychiatric Management, Inc. and Montgomery County Commission agree as follows:

1. That the period of the contract will be for one (1) year, beginning October 1, 2010 and ending September 30, 2011 with the option to renew for one (1) year, provided funding is made available.

2. That Montgomery County Commission will pay Southeastern Psychiatric Management, Inc., the total amount of \$22,464.00.

IN WITNESS WHEREOF, we have hereunto set our hands on days and year first above written.

WITNESS:

SOUTHEASTERN PSYCHIATRIC
MANAGEMENT, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____
Montgomery County Comm., Chrmn.

TITLE: Chairman

ALABAMA DEPARTMENT OF YOUTH SERVICES
GRANT AGREEMENT
Fiscal Year 2009 –2010

The Alabama Department of Youth Services hereby awards to

Montgomery County Commission
(Hereinafter called Recipient)

the amount of Fifty thousand and no/100 dollars (\$50,000.00).

These funds shall be utilized for the following purpose/activities:

To provide financial assistance to enhance and expand after-school programs for at-risk students in the Montgomery area. These programs are administered by the YMCA and are intended to divert youth from commitment to the Department of Youth Services.

The Recipient shall administer the services for which this grant is awarded, in accordance with the applicable rules, regulations and conditions as set by the Department.

The grant award contained herein is subject to the availability of funds and adjustments by the Alabama Department of Youth Services Board as it deems necessary or advisable. Nothing contained herein shall be deemed to be a debt of the State of Alabama in the contravention of the laws and constitution of the State of Alabama.

ALABAMA DEPARTMENT OF YOUTH SERVICES

BY: _____ BY: _____
J. Walter Wood, Jr. Legal Review
Executive Director

ACCEPTANCE OF AWARD

Recipient hereby signifies its acceptance of the grant award and the terms and conditions set forth, this the _____ day of _____, 2010.

BY: _____
for: Montgomery County Commission

**Agreement between the Montgomery County Commission, and
The Montgomery YMCA for After-School Services**

The Montgomery County commission wishes to contract with the YMCA, specifically the Cleveland Avenue Branch, to provide an after-school program for at-risk youth in Montgomery County.

This project shall start on August 1, 2010, and be completed by September 30, 2011. Total payments to the YMCA for contractual services for this project will be \$50,000 paid upon invoice by the YMCA.

The Montgomery County commission will pay the Contract Amount after the related Grant Funds are received from the Alabama Department of Human Resources.

To facilitate this project, The Cleveland Avenue Branch of the YMCA agrees to:

- After School and Summer Programs
- Awareness and Guidance regarding Child Abuse and Neglect
- Mentoring
- Substance Abuse Education/Prevention
- Participation in the Arts, e.g. Dancing, Music, and Art Classes
- Computer Classes
- Academic Instruction

Elton N. Dean, Sr.
Chairman, Montgomery County
Commission

Date

Willie R. Jones
Director, Cleveland Avenue, YMCA

Date

Robert H. McGaughey
President/CEO, YMCA

Date



Harmon Dennis Bradshaw, Inc.

Insurance Brokerage and Risk Management

August 23, 2010

Montgomery County Commission
Mr. Scott Kramer, Risk Manager
125 Washington Avenue
P.O. Box 1667
Montgomery, AL 36102

RE: Montgomery County Commission – Group Life Insurance Status

Dear Scott:

Thank you for your call last week. Per our discussion, the Montgomery County Commission Group Life Insurance Program is currently in the 2nd year of a 3 year rate guarantee period. The contract runs from 10-01-2008 to 10-01-2011. The insurance provider is Symetra Life Insurance Company.

The current Life insurance rate is \$0.15 per \$1,000 of coverage

The current AD&D rate is \$0.02 per \$1,000 of coverage

Thank you again for the opportunity to work with you to secure this coverage.

Please let me know if you have any questions.

Sincerely,

John W. Dorough, III
Manager, Individual and Employee Benefits Department
Harmon Dennis Bradshaw, Inc.
7115 Halcyon Summit Drive
Montgomery, AL 36117
(334) 273.7277 (phone)
(334) 324.0325 (cell)
(334) 273.9197 (fax)



September 1, 2010

Montgomery County Commission
Attention: Scott Kramer
100 South Lawrence Street
Montgomery, Alabama 36104

Dear Scott:

The Blue Cross and Blue Shield of Alabama Administrative Fee will be \$36.50 per contract per month for Health and \$1.70 per contract per month for Dental. Worker's Compensation will remain 8.40% of paid claims. This will be effective October 1, 2010-September 30, 2011. COBRA rates will be:

Single: Health-\$480 and Dental-\$15

Family: Health-\$830 and Dental-\$52

Please sign below indicating your acceptance of these fees and that Montgomery County Commission will be renewing with Blue Cross and Blue Shield of Alabama.

Signature: _____

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Nora Boyd".

Nora Boyd
Senior Account Executive Coordinator

450 Riverchase Parkway East P.O. Box 995 Birmingham, Alabama 35298-0001

An Independent Licensee of the Blue Cross and Blue Shield Association.

Catastrophic Medical Excess, Inc.

300 Vestavia Parkway Suite 2319

Birmingham, AL 35216

(205) 978-5346

E.F. "Buck" Howard

cme@charterinternet.com

Michael Howard

michael@catmedex.com

August 24, 2010

Scott Kramer
Risk Manager
Montgomery County Commision
100 South Lawrence Street
Montgomery, Al 36102

Dear Scott:

Including our commission rate of 8.5%, the proposed excess health insurance rates from HCC Life for the 2010-11 Fiscal Year are as follows:

Deductible	\$ 375,000
Single Rate	\$ 3.39
Family Rate	\$ 11.97
Estimated Single	706
Estimated Family	446
Estimated Annual Premium	\$ 92,730

We thank you for your consideration.

Regards,



Elliot F. Howard

EFH/meh

COLONIAL INSURANCE AGENCY

5251 Hampstead High Street, Unit 200

Montgomery, AL 36116

(334)270-6824

INVOICE

Account	CL
Policy	SEL 30180 04
Invoice	090210
Date	9/2/2010
Page	1

Montgomery County Commission

P. O. Box 1667

Montgomery, AL 36102

Account Executive
Junie J Pierce

Account Representative
Stephanie Henderson

Please detach and return with payment

Insured's Name	Policy Number	Policy Period
Montgomery County Commission	SEL 30180 04	10/01/10-10/01/11

Transaction Type	Effective	Company	Description	Amount
Renewal	10/1/10	States Self-Insurers	10/11 Excess Liability renewal	\$117,502
Fee	10/1/10		Agency Fee	\$9,400
				Invoice Total
				\$126,902

Thank You!

Colonial Insurance Agency (334) 270-6824	Invoice Number	Date
	090210	9/2/2010

COLONIAL INSURANCE
ESTABLISHED 1956

August 30, 2010

Scott Kramer
Montgomery County Commission
P. O. Box 1667
Montgomery, AL 36102

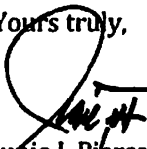
RE: Excess Workers' Compensation Quotation

Dear Scott:

Brentwood Services has secured the best quote available for your renewal exposures. Your current program reflects an estimated annual payroll of \$35,364,722. The new estimated annual payroll would be \$36,317,260. Based on this payroll, the rate would move from .1743 to .1775- a 1.8% increase. The premium last year was \$61,641 and the renewal premium would be \$2,822 more at \$64,653.

This appears to be an excellent quote and with this we are able to remain with Safety National for another year. Included with Safety National's renewal quote are all the Risk Control & Claims control value added services. I've attached a copy of those client services that outlines and details these additional services. A phone call is all I need to bind the coverage for the coming year. Thanks for all your help.

Yours truly,



Junie J. Pierce, III
Senior Vice President

Enclosure(s)

JJP/III/al

14-2

COLONIAL INSURANCE AGENCY

5251 Hampstead High Street, Unit 200

Montgomery, AL 36116

(334)270-6824

INVOICE

Account	CL
Policy	GK206
Invoice	083110
Date	8/31/2010
Page	1

Montgomery County Commission

P. O. Box 1667

Montgomery, AL 36102

Account Executive
Junie J Pierce

Account Representative
Stephanie Henderson

Please detach and return with payment

Insured's Name	Policy Number	Policy Period
Montgomery County Commission	GK206	10/01/10 -10/01/11

Transaction Type	Effective	Company	Description	Amount
Renewal	10/1/10	Affiliated FM	10/11 Property renewal	\$84,502
Fee	10/1/10	Affiliated FM	Engineering Fee	\$2,500

Invoice Total
\$87,002

Thank You!

Colonial Insurance Agency (334) 270-6824	Invoice Number	Date
	083110	8/31/2010

Purchasing Department Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID 51988-10C-029				CHAPPY' DELI - ATTN: DAVID BARANCO; PHONE#277-6590; FAX#277-6593		KINGS TABLE CATERING- ATTN: AL STEINEKER; PHONE #270-0200; FAX#270-8882							
ISSUE DATE: AUGUST 6, 2010													
BID OPENING DATE: AUGUST 17, 2010													
COUNTY COMMISSION													
TERMS OF PAYMENT / DISCOUNT:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	SANDWICH TRAY												
	SMALL 4 - 5	EA	1	\$39.65	\$39.65	\$20.00	\$20.00						
	MEDIUM - 6 - 8	EA	1	\$49.90	\$49.90	\$29.00	\$29.00						
	STANDARD-8 - 10	EA	1	\$59.75	\$59.75	\$35.00	\$35.00						
	LARGE - 10 - 13	EA	1	\$83.35	\$83.35	\$44.00	\$44.00						
2	VEGGIE TRAY												
	SMALL - 12- 18	EA	1	\$28.50	\$28.50	\$25.00	\$25.00						
	STANDARD - 20 - 25	EA	1	\$43.95	\$43.95	\$32.50	\$32.50						
	LARGE - 30 - 35	EA	1	\$54.95	\$54.95	\$52.50	\$52.50						
3	FRUIT & CHEESE												
	SMALL 10 - 15	EA	1	\$32.95	\$32.95	\$26.50	\$26.50						
	STANDARD 18 - 25	EA	1	\$44.95	\$44.95	\$34.50	\$34.50						
	LARGE 30 - 35	EA	1	\$56.95	\$56.95	\$58.50	\$58.50						
4	CHICK.FINGER TRAY												
	SMALL 9 - 18	EA	1	\$29.85	\$29.85	\$48.50	\$48.50						
	MEDIUM 18 - 36	EA	1	\$59.70	\$59.70	\$90.00	\$90.00						
	LARGE 27 - 54	EA	1	\$89.55	\$89.55	\$120.00	\$120.00						
TOTAL BID AMOUNTS													

Notes:

17-2

APPLICATION AND CERTIFICATE FOR PAYMENT

SCHEDULE OF VALUES

COVER SHEET

ESTIMATE No.	#4(Retainage)
DATE:	8/28/2009
Project No.	RTP 08-RT-54-007

TO OWNER: Montgomery County Commission Mrs. Pat Silas P.O.Box 1667 Montgomery, Alabama 36102-1667	PROJECT: Snowdown Community Park Restrooms Montgomery County, Alabama
FROM CONTRACTOR: Ingram Construction, LLC L.E. Ingram, Jr. 1775 Taliaferro Trail Montgomery, Alabama 36117 FEIN 20-5933040	ARCHITECT/ENGINEER: Professional Engineering Consultants, LLC Mr. Stan Cauthen 822 South McDonough Street Montgomery, Alabama 36104

DESCRIPTION OF WORK ITEMS	\$	68,757.00
CHANGE ORDER(S) Numbers <u>1</u> through <u>1</u>	\$	(3,302.00)
TOTAL CONTRACT TO DATE	\$	65,455.00

1. Work Completed to Date per attached Schedule of Values(<u>100%</u>)	\$	65,455.00
2. Stored Materials: (Attach list or form ABC C - SM, Inventory of Stored Materials.)	\$	
3. Total Completed Work and Stored Materials	\$	65,455.00
4. Less Retainage <u>0%</u>	(\$	0.00)
5a. Less Cash Discounts.	(\$	0.00)
5b. Less Materials & Property Payments by the Owner.	(\$	0.00)
5c. Less Tax Savings.	(\$	0.00)
6. Total Due.	\$	65,455.00
7. Less Total Previous Payments	(\$	58,909.50)
8. Balance Due This Estimate.	\$	6,545.50

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of his knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payments were issued and payments received the Owner and that current payment shown herein has not yet been received.

By [Signature] Date 8/23/2010
 Member
 (Title)

Sworn and subscribed before me this 23rd day of August 2010
[Signature] NOTARY PUBLIC STATE OF ALABAMA AT LARGE
 MY COMMISSION EXPIRES: Sept 10, 2014
 BONDABLE THRU NOTARY PUBLIC UNDERWRITERS
 Notary Public

ARCHITECT'S CERTIFICATION

In accordance with the Contract Documents, the Architect certifies to the Owner that, to the best of the Architect's knowledge and belief, the Work has progressed to the point indicated herein, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount approved.

By [Signature] (Architect)
 Date 8/30/10

REVIEW AND APPROVALS

Approved by: _____ (Owner)	Signature _____	Date _____
Approved by: _____ (Owner)	Signature _____	Date _____
Approved by: _____	Signature _____	Date _____

SCHEDULE OF VALUES

FOR ATTACHMENT TO CERTIFICATE for PAYMENT

ESTIMATE No.	#4(Retainage)
DATE:	8/28/2009
Project No.	RTP 08-RT-54-007

TO OWNER: Montgomery County Commission Mrs. Pat Silas P.O.Box 1667 Montgomery, Alabama 36102-1667	PROJECT: Snowdoun Community Park Restrooms Montgomery County, Alabama
FROM CONTRACTOR: Ingram Construction, LLC L.E. Ingram, Jr. 1775 Taliaferro Trail Montgomery, Alabama 36117 FEIN 20-5933040	ARCHITECT/ENGINEER: Professional Engineering Consultants, LLC Mr. Stan Cauthen 822 South McDonough Street Montgomery, Alabama 36104

ITEM NO.	DESCRIPTION OF WORK ITEMS	SCHEDULED VALUE	% COMPLETE	AMOUNT COMPLETE
1	General Conditions	9,317.00	100%	9,317.00
2	Concrete	9,829.00	100%	9,829.00
3	Masonry	6,939.00	100%	6,939.00
4	Wood Framing and Roofing	13,517.00	100%	13,517.00
5	Doors, Frames, Hardware, and Toilet Partitions	6,979.00	100%	6,979.00
6	Painting	1,896.00	100%	1,896.00
7	Plumbing	10,400.00	100%	10,400.00
8	Electrical	9,880.00	100%	9,880.00
9				
10	Change Order #1 (Approved 03/12/2009)	(5,180.00)	100%	(5,180.00)
11	Split face cmu ext in lieu of hardi siding (stnd gray)			
12	Plywood deck with grooves in lieu of 1x4 decking			
13	at the entrance porch			
14	Sealed concrete floors in lieu of painted epoxy floor			
15	16 gauge hollow metal frames in lieu of 14 gauge			
16	18 gauge hollow metal doors in lieu of 16 gauge			
17	Hager dbl cyl cylindrical dead lock in lieu of full mortise			
18	Hager closer in lieu of Sergeant or Yale closer			
19	Stnd tit part. hdwr in lieu of stainless steel			
20	Delete steel core pilasters for toilet partitions			
21	Wall hung urinal screen in lieu of floor mounted			
22				
23				
24	Change Order #2 (Approved 03/12/2009)			
25	Underground conduit and electrical	1,878.00	100%	1,878.00
26				
27				
28				
29				
30				
31				
32				
33				
34				
35				
TOTALS THIS PAGE		\$ 65,455.00	100%	\$ 65,455.00

MONTGOMERY COUNTY COMMISSION
SUPPORT SERVICES

MEMORANDUM

To: John Mitchell, Deputy Administrator
From: Paul St. John, Director *PS*
Subject: Manpower
Date: August 4, 2010

I received a notice from Shirley Bazzell that Timothy Brown, Maintenance Mechanic, is retiring September 1, 2010. Currently, we have two mechanics in the Courthouse Complex. Their duties include them traveling to all sub-stations, Engineering camps, and the Sheriff's Sub-stations when needed. There are three mechanics in both Detention facilities. In the past, we have had two mechanics in the old Detention Facility and they have had a problem keeping up with the workload. The new jail is approximately 169,768 sq. ft. vs. 91,088 sq. ft., which is an increase of approximately 78,680 sq. ft.

I have been reducing my staff; even before the County Commission implemented a hiring freeze. My experience is that we will not be able to keep up with the work orders without contracting out some of the work, which will cost the County more monies. Our emergency and normal response time will be longer which will have an impact with the elected official.

Please consider my request to fill this position. Your help in this matter will be appreciated.

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES	
1.	dept request
2.	admin review
3.	pers dept
4.	cert to admin
5.	dept selection
6.	final review

DEPARTMENT: SUPPORT SERVICES

DEPARTMENT HEAD: PAUL ST. JOHN, DIRECTOR

SUPERVISOR: PAT LITCHFIELD, PLANT MAINT. ENGINEER

1. POSITION TITLE 0748 MAINTENANCE MECHANIC

POSITION NUMBER 017

PROPOSED EFFECTIVE DATE OCTOBER 18, 2010

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

(X) PROMOTIONAL REGISTER

() TRANSFER

(X) OPEN COMPETITIVE REGISTER

() RE-EMPLOYMENT

PAY GRADE S0901 \$28,700 Step 1

Pay step to be based upon City and County of Montgomery Personnel Board
Rules and Regulations Rule VI, Section 10(a)-Promotions.

Paul St John DATE 9-9-10
Department Head

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority DATE _____

3. CERTIFICATION

Promotional

Candidates

Open-Competitive

Candidates

Transfer

Candidates

Personnel Director DATE _____

4. SELECTEE: _____

Appointing Authority DATE _____

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 10

Date: September 2, 2010

To: Donald L. Mims, Administrator

From: Sherrill R. Thomas, Finance Director *ST*

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Alabama

Departure Date: September 22, 2010

Return Date: September 22, 2010

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Attend Wilson Price "Accounting and Auditing Update" CPE course

Qualifies toward 40 hours of CPE required annually for CPA license.

Traveler (s) Name: 1. Sherrill Thomas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☐
☒

Commercial Air

☐
☐

Private Vehicle

Other (Specify)

Total (est.) Cost: \$0.00

Advance Registration Required: \$0.00

Department Name: Finance

Fund Name: General

Additional Comments:

To: Sherrill R. Thomas, Finance Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51110-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$2,800.00</u>
Approved Requests:	<u>\$989.00</u>
Budget Available:	<u>\$1,811.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$1,811.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/2/2010

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 22

Date: September 3, 2010
To: Donald L. Mims, Administrator
From: Trey Granger
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Tuscaloosa, Alabama
Departure Date: October 7, 2010 Return Date: October 7, 2010
Conference Leave (Days / Hours): 8 hours
Purpose of Travel: to attend Alabama Alliance for Arts Education - Tuscaloosa, Alabama

Traveler (s) Name: 1. Trey Granger 4. Marjorie Smith
2. Justin Aday 5. _____
3. Deonna Thompson 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$362.00 Advance Registration Required: \$250/group rate
Department Name: Elections Fund Name: 001-51910-265

Additional Comments: other than advanced registration, the only other expense is mileage to/from
Tuscaloosa for 224 round trip miles @ .50/mile
Registration from 2010 budget

To: Trey Granger
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$362.00 and advance registration of \$250.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51910.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$3,000.00</u>
Approved Requests:	<u>\$1,640.34</u>
Budget Available:	<u>\$1,359.66</u>
Current Requests:	<u>\$250.00</u>
Budget Balance:	<u>\$1,109.66</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 9/7/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 23

Date: September 3, 2010
To: Donald L. Mims, Administrator
From: Trey Granger
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: AUM/Advanced Training Group
Departure Date: September 29, 2010 Return Date: September 30, 2010
Conference Leave (Days / Hours): 2 days
Purpose of Travel: to attend MS Powerpoint 2007 Intermediate/Advanced course

Traveler (s) Name: 1. Trey Granger 4. _____
2. Deonna Thompson 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$506.00 Advance Registration Required: _____

Department Name: Elections Fund Name: 001-51910-265

Additional Comments: individual class @ \$253 (x 2 = \$506)

To: Trey Granger

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$506.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51910.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$3,000.00</u>
Approved Requests:	<u>\$1,640.34</u>
Budget Available:	<u>\$1,359.66</u>
Current Requests:	<u>\$756.00</u>
Budget Balance:	<u>\$603.66</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/7/2010

cc: Finance Director / Buyer

20-3

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 45

Date: September 8, 2010
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Meridian, MS
Departure Date: September 14, 2010 Return Date: September 17, 2010
Conference Leave (Days / Hours): 4 days
Purpose of Travel: RCTA-Pro-Active Criminal Patrol

Traveler (s) Name: 1. Deputy Charles McGlown 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$75.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: General (001-52110-265)

Additional Comments: Request special approval due to time constraints.

To: Sheriff D. T. Marshall

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$75.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$14,643.36</u>	
Budget Available:	<u>\$5,356.64</u>	
Current Requests:	<u>\$75.00</u>	
Budget Balance:	<u>\$5,281.64</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/9/2010

cc: Finance Director / Buyer

20-4

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 17

Date: August 26, 2010
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Mountain Brook, AL
Departure Date: November 3, 2010 Return Date: November 4, 2010
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Attend Pre-employment Interviewing for Law Enforcement Seminar

Traveler (s) Name: 1. Sgt. Delores Frazier 4. _____
2. Sgt. Rodney Brooks 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$990.00 Advance Registration Required: \$650.00
Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____
Registration from 2010 budget, other costs from 2011 budget.

To: Wanda J. Robinson, Director
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$990.00 and advance registration of \$650.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$16,907.00</u>
Budget Available:	<u>\$3,093.00</u>
Current Requests:	<u>\$650.00</u>
Budget Balance:	<u>\$2,443.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/26/2010

cc: Finance Director / Buyer

20-5

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 10

Date: August 19, 2010
To: Donald L. Mims, Administrator
From: George C. Speake, County Engineer
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Embassy Suites Hotel, Montgomery, AL

Departure Date: October 20, 2010 Return Date: October 22, 2010

Conference Leave (Days / Hours): 3 days / 24 hrs.

Purpose of Travel: Attend AL Society of Professional Land Surveyors 44th Surveying and Mapping
Conference - Alabama Boundary Law Parts 1 and 2, Alabama Health Dept.
On Site Sewage

Traveler (s) Name: 1. Michael M. Harmon 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☒

Commercial Air

☐

Private Vehicle

☐

Other (Specify)

☐

Total (est.) Cost: \$325.00

Advance Registration Required: \$325.00

Department Name: Engineering

Fund Name: Gasoline Tax 111-53600-265

Additional Comments:

To: George C. Speake, County Engineer

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$325.00 and advance registration of \$325.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$750.00</u>	
Approved Requests:	<u>\$250.00</u>	
Budget Available:	<u>\$500.00</u>	
Current Requests:	<u>\$325.00</u>	
Budget Balance:	<u>\$175.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/19/2010

cc: Finance Director / Buyer

20-6

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 19

Date: August 24, 2010
To: Donald L. Mims, Administrator
From: Janet Buskey, Revenue Comm
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 27, 2010 Return Date: October 1, 2010
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: IAAO 101: Fundamentals of Real Property Appraisal Course

Traveler (s) Name: 1. Debbie Richardson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$525.00 Advance Registration Required: \$525.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Cost includes registration and recommended text.

To: Janet Buskey, Revenue Comm

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$525.00 and advance registration of \$525.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$15,205.00</u>	
Budget Available:	<u>\$9,795.00</u>	
Current Requests:	<u>\$525.00</u>	
Budget Balance:	<u>\$9,270.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/24/2010

cc: Finance Director / Buyer

20-7

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 14

Date: September 1, 2010
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Louisville, Kentucky
Departure Date: April 15, 2011 Return Date: April 21, 2011
Conference Leave (Days / Hours): 4 days
Purpose of Travel: To attend Southern Region IPMA-HR Conference

Traveler (s) Name: 1. Barbara Montoya 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,600.00 Advance Registration Required: \$250.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: _____
Registration only from 2010 budget. Balance from 2011 budget.

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$1,600.00 and advance registration of \$250.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$4,381.00</u>	
Budget Available:	<u>\$10,619.00</u>	
Current Requests:	<u>\$250.00</u>	
Budget Balance:	<u>\$10,369.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/2/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 15

Date: September 10, 2010
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, Alabama
Departure Date: October 21, 2010 Return Date: October 21, 2010
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend "The Conference for Administrative Assistants" at the Doubletree Hotel in Birmingham

Traveler (s) Name: 1. Lori Knight 4. Mary Johns
2. Aimee LaChapelle 5. Jessalyn Peck
3. Shirley Lyles 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$730.00 Advance Registration Required: \$730.00
Department Name: Personnel Fund Name: Merit System

Additional Comments: _____

\$146 early registration for 5 or more attendees ends Oct. 8, 2010

To: Barbara M. Montoya, Director
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$730.00 and advance registration of \$730.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$4,381.00</u>
Budget Available:	<u>\$10,619.00</u>
Current Requests:	<u>\$980.00</u>
Budget Balance:	<u>\$9,639.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/9/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 10

Date: August 25, 2010

To: Donald L. Mims, Administrator

From: Barbara M. Montoya, Director

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Troy University Montgomery Campus

Departure Date: September 16, 2010

Return Date: September 16, 2010

Conference Leave (Days / Hours):

Purpose of Travel: to attend Troy University Montgomery 2010 Career Fair to recruit applicants
for Montgomery City-County Personnel Department

Traveler (s) Name: 1. Karen Cason 4.
2. Shenita Mitchell 5.
3. 6.

Check Mode of Transportation:

County Vehicle

X

Commercial Air

Private Vehicle

Other (Specify)

Total (est.) Cost: \$75.00

Advance Registration Required: \$75.00

Department Name: Personnel

Fund Name: Merit System

Additional Comments: *** Registration costs to come from 123-51961-190 Recruiting ***

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$75.00 and advance registration of \$75.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961.190</u>	(ex: 000-00000-000)
Description:	<u>Recruiting</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$805.00</u>	
Budget Available:	<u>\$1,195.00</u>	
Current Requests:	<u>\$75.00</u>	
Budget Balance:	<u>\$1,120.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/26/2010

cc: Finance Director / Buyer

20-10

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 11

Date: August 25, 2010
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: WSFA Job Link Employment Expo

Departure Date: September 29, 2010 Return Date: September 29, 2010

Conference Leave (Days / Hours): _____

Purpose of Travel: to attend Career Fair at Eastdale Mall to recruit applicants for the Montgomery City-County Personnel Department.

Traveler (s) Name: 1. Karen Cason 4. _____
2. Shenita Mitchell 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$250.00 Advance Registration Required: no

Department Name: Personnel Fund Name: Merit System

Additional Comments: *** Registration costs to come from 123-51961-190 Recruiting ***

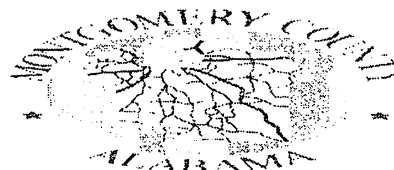
To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$250.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961.190</u>	(ex: 000-00000-000)
Description:	<u>Recruiting</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$805.00</u>	
Budget Available:	<u>\$1,195.00</u>	
Current Requests:	<u>\$325.00</u>	
Budget Balance:	<u>\$870.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/26/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 12

Date: August 25, 2010
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 2010 Maxwell-Gunter Employment Expo

Departure Date: October 28, 2010 Return Date: October 28, 2010

Conference Leave (Days / Hours): _____

Purpose of Travel: to attend 2010 Maxwell-Gunter Employment Expo to recruit applicants for the
Montgomery City-County Personnel Department

Traveler (s) Name: 1. Karen Cason 4. _____
2. Shenita Mitchell 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: none Advance Registration Required: none

Department Name: Personnel Fund Name: Merit System

Additional Comments: _____

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961.190</u> (ex: 000-00000-000)
Description:	<u>Recruiting</u>
Current Budget:	<u>\$2,000.00</u>
Approved Requests:	<u>\$805.00</u>
Budget Available:	<u>\$1,195.00</u>
Current Requests:	<u>\$325.00</u>
Budget Balance:	<u>\$870.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/26/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 13

Date: August 25, 2010
To: Donald L. Mims, Administrator
From: Barbara M. Montoya, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn University Montgomery
Departure Date: September 15, 2010 Return Date: September 15, 2010

Conference Leave (Days / Hours): _____

Purpose of Travel: to attend AUM Fall Career Fair 2010 to recruit applicants for the Montgomery City-County Personnel Department.

Traveler (s) Name: 1. Karen Cason 4. _____
2. Shenita Mitchell 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$110.00 Advance Registration Required: \$110.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: *** Registration costs to come from 123-51961-190 Recruiting ***

To: Barbara M. Montoya, Director

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$110.00 and advance registration of \$110.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961.190</u> (ex: 000-00000-000)
Description:	<u>Recruiting</u>
Current Budget:	<u>\$2,000.00</u>
Approved Requests:	<u>\$805.00</u>
Budget Available:	<u>\$1,195.00</u>
Current Requests:	<u>\$435.00</u>
Budget Balance:	<u>\$760.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/26/2010

cc: Finance Director / Buyer

20-13

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 14

Date: 9.2.10
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 715-C Wheeler Avenue, Huntsville, AL 35801

Departure Date: September 26, 2010

Return Date: September 29, 2010

Conference Leave (Days / Hours): 3 days

Purpose of Travel: To participate in a training session on the Alabama Offender Assessment System

Traveler (s) Name: 1. Eric Williams 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$20.00 Advance Registration Required: \$0.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: Cost is for fuel only; all other expenses are paid by Madison County CCP

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$20.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>124-52960-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,500.00</u>
Approved Requests:	<u>\$15,060.81</u>
Budget Available:	<u>\$439.19</u>
Current Requests:	<u>\$20.00</u>
Budget Balance:	<u>\$419.19</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/7/2010

cc: Finance Director / Buyer

20-14

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 24

Date: September 3, 2010
To: Donald L. Mims, Administrator
From: Judge Reese McKinney, Jr.
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: AUM
Departure Date: November 22, 2010 Return Date: November 23, 2010
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend MS Access 2010 Introduction

Traveler (s) Name: 1. Kim Brown 4. _____
2. Melissa Harville 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$157.00 Advance Registration Required: \$157.00
Department Name: Probate Fund Name: 783-51350-265

Additional Comments: _____

To: Judge Reese McKinney, Jr.
From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$157.00 and advance registration of \$157.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>783-51350.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$2,827.70</u>	
Budget Available:	<u>\$172.30</u>	
Current Requests:	<u>\$157.00</u>	
Budget Balance:	<u>\$15.30</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 9/7/2010

cc: Finance Director / Buyer

20-15

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

SEP 13 2010

Request # 20

Date: September 8, 2010
To: Donald L. Mims, Administrator
From: Kerry Tubbs, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, AL
Departure Date: September 28, 2010 Return Date: September 30, 2010
Conference Leave (Days / Hours): 2 days

Purpose of Travel: Take "Disaster Preparedness and Response" Class offered through the
County Government Education Institute. This class is required for me to get my
9-1-1 Certification

Traveler (s) Name: 1. Jane Reed 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$229.00 Advance Registration Required: \$175.00

Department Name: Appraisal Fund Name: Emergency Mgmt & Dist Bd

Additional Comments: I have to register for this class by Wednesday Sept. 15, 2010, so please return to
as soon as possible after meeting if travel is approved, or call me and I will come
pick it up. Thanks, Jane

To: Kerry Tubbs, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is app. 09/23/10 reimbursement of actual and necessary expenses in the
approximate amount of \$229.00 and advance registration of \$175.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>784-51986-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$7,000.00</u>
Approved Requests:	<u>\$805.00</u>
Budget Available:	<u>\$6,195.00</u>
Current Requests:	<u>\$229.00</u>
Budget Balance:	<u>\$5,966.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/8/2010

cc: Finance Director / Buyer

20-16

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda
SEP 13 2010

Request # 23

Date: September 9, 2010
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 22, 2010 Return Date: September 22, 2010
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: attend Wilson Price Accounting and Auditing Update CPE Course

Traveler (s) Name: 1. Donald Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: County Commission Fund Name: General

Additional Comments: _____

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 09/13/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$22,527.67</u>
Budget Available:	<u>\$2,472.33</u>
Current Requests:	<u>\$300.00</u>
Budget Balance:	<u>\$2,172.33</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 9/9/2010

cc: Finance Director / Buyer

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SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 3

DEPARTMENT:	Appraisal Department	REVIEWED:	S. Thomas	9/1/2010
DATE:	9/1/2010	Finance Director		Date
REQUESTED BY:	Janet Buskey	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
GIS	120-51985.180	1,100,000	-80,000	1,020,000
Legal Services	120-51985.305	15,000	80,000	95,000
Electricity	120-51985.244	15,600	4,400	20,000
Natural Gas	120-51985.245	4,000	-1,400	2,600
Water and Sewer	120-51985.246	850	-300	550
Telephone	120-51985.251	5,000	-1,000	4,000
Advertising	120-51585.253	5,000	-1,700	3,300
TOTAL		1,145,450	0	1,145,450
				0
TOTAL APPRAISAL BUDGET		3,842,431	0	3,842,431

JUSTIFICATION: To cover increased and continuing legal expenses for cases carried over for a period of years, and to cover the estimated additional amount needed through the end of the year. To realign other items to cover the electric bills through September 30, 2010.

SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 3

DEPARTMENT: MAC SIM BUTLER DETENTION FACILITY REVIEWED: S. Thomas 9/7/2010
 REQUESTED BY: WANDA J. ROBINSON APPROVED: Finance Director Date
 Elected Official/Dept. Head Date Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
MEDICAL AND DENTAL SERVICES	001-52200.158	1,699,254	154,312	1,853,566
CELLULAR SERVICE	001-52200.255	24,000	4,000	28,000
TELEPHONE	001-52200.251	5,000	4,000	9,000
COPY MACHINE RENTAL	001-52200.223	9,500	600	10,100
WATER AND SEWER	001-52200.246	0	25,000	25,000
ELECTRICITY	001-52200.244	235,000	58,588	293,588
NATURAL GAS	001-52200.246	130,000	-36,000	94,000
INSURANCE INMATE CLAIMS	001-52200.278	500	-500	0
CONTRACT SERVICES	001-52200.304	280,000	-195,000	85,000
REPAIR AND MAINTENANCE	001-52200.231	120,000	-15,000	105,000
				0
TOTAL		2,503,254	0	2,503,254

JUSTIFICATION:
 TO COVER COST OF MEDICAL AND DENTAL SERVICES AND TO REALIGN OTHER BUDGET ITEMS TO COVER OVERAGES.

SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 9

DEPARTMENT:	District Attorney	REVIEWED:	S. Thomas	9/9/2010
DATE:	9/8/2010	Finance Director		Date
REQUESTED BY:	Ellen Brooks	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Office Supplies/Minor	001-51261-211	5,000	163	5,163
Fuel & Lubricants	001-51261-212	14,000	-500	13,500
Telephone	001-51261-251	3,300	400	3,700
Beeper Service	001-51261-254	275	-16	259
Contract Services	001-51261-304	10,000	-47	9,953
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		32,575	0	32,575

JUSTIFICATION:

To Cover Increase In Expenses

SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 10

DEPARTMENT:	District Attorney	REVIEWED:	S. Thomas	9/9/2010
DATE:	9/8/2010	Finance Director		Date
REQUESTED BY:	Ellen Brooks	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Office Supplies/Minor	001-51263-211	7,385	262	7,647
Copy Machine Rental	001-51263-223	2,500	-200	2,300
Telephone	001-51263-251	365	36	401
Printing & Bookbinding	001-51263-309	550	-98	452
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		10,800	0	10,800

JUSTIFICATION:

To Cover Increase In Expenses

SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 11

DEPARTMENT:	District Attorney	REVIEWED:	S. Thomas	9/9/2010
DATE:	9/8/2010	Finance Director		Date
REQUESTED BY:	Ellen Brooks	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Repair & Maint Motor Veh	760-51260-234	3,500	500	4,000
Grant/Off of Prosecution	760-51260-292	155,500	-5,500	150,000
Professional Services	760-51260-307	60,000	5,000	65,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		219,000	0	219,000

JUSTIFICATION:

To Cover Increase In Expenses

SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 12

DEPARTMENT:	District Attorney	REVIEWED:	S. Thomas	9/9/2010
DATE:	9/8/2010	Finance Director		Date
REQUESTED BY:	Ellen Brooks	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Fuels & Lubricants	761-51262-212	3,500	1,500	5,000
Postage	761-51262-252	6,000	-1,500	4,500
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		9,500	0	9,500

JUSTIFICATION:

To Cover Increase In Expenses

SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 16

DEPARTMENT: Engineering REVIEWED: S. Thomas 8/19/10
Finance Director
Date
REQUESTED BY: George C. Speake APPROVED: 8/19/2010
Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Fuels & Lubricants	111-53199-212	49,100	(1,500)	47,600
Other Equipment	111-53199-591	6,395	1,500	7,895
Fuels & Lubricants	111-53400-212	179,500	(300)	179,200
Water & Sewer	111-53400-246	350	100	450
Telephone	111-53400-251	900	200	1,100
TOTAL		236,245	0	236,245

JUSTIFICATION:

Internal transfers to cover insufficiencies & cost of replacing laptop computer in Construction

SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 17

DEPARTMENT: Engineering REVIEWED: S. Thomas 8/25/10

Finance Director

Date

REQUESTED BY: George C. Speake

APPROVED:

Elected Official/Dept. Head

8/24/2010

Administrator

Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Groundkeeping Maint.	001-51956-208	50,000	(8,000)	42,000
Dumpster Service	001-54300-248	63,529	8,000	71,529
TOTAL		113,529	0	113,529

JUSTIFICATION:

Transfer from industrial park grounds maintenance to cover the Saturday cleanup dumpster service through the end of the fiscal year.

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 18

DEPARTMENT: Engineering REVIEWED: S. Thomas 8/30/10
 Finance Director
 REQUESTED BY: George C. Speake APPROVED: Date
 Elected Official/Dept. Head 8/27/2010 Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Fuels & Lubricants	111-53199-212	47,600	(10,000)	37,600
Road Bldg. Mat. & Supplies	111-53199-213	194,400	10,000	204,400
TOTAL		242,000	0	242,000

JUSTIFICATION:

Internal transfer to cover insufficiency

SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 19

DEPARTMENT: Engineering REVIEWED: S. Thomas 9/9/10
Finance Director
Date
REQUESTED BY: George C. Speake APPROVED: 9/8/2010
Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Fuels & Lubricants	111-53199-212	47,600	(5,525)	42,075
Repair & Main.Const.Equip.	111-53199-232	40,000	(1,000)	39,000
Advertising	111-53199-253	1,900	925	2,825
Printers	111-53199-583	0	600	600
Data Processing Equip.	111-53199-584	0	5,000	5,000
Rental of Const. Equip.	111-53199-225	5,000	(5,000)	0
Other Equip. Purchases	111-53199-591	7,895	5,000	12,895
TOTAL		102,395	0	102,395

JUSTIFICATION:

Internal transfer to cover insufficiency, purchase new computers / printers for Construction & Bridge Inspection and purchase new portable line striper for Construction/Striping Operations

SEP 13 2010

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 2

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Uniforms	001-52110-203	56,000	-2,500	53,500
Tires and Tubes	001-52110-215	35,000	2,500	37,500
Office Supplies/Minor Equip	001-52110-211	23,725	-3,000	20,725
Repair & Main Bldgs/Impr	001-52110-231	14,269	3,000	17,269
Repair & Main Comm Equip	001-52110-236	65,000	-4,000	61,000
Telephone	001-52110-251	100,000	-14,000	86,000
Cellular Service	001-52110-255	140,000	18,000	158,000
Investigations - Dog	001-52110-380	67,090	-16,000	51,090
Other Misc Supplies	001-52110-219	25,826	16,000	41,826
Motor Vehicles	001-52110.551	299,000	550	299,550
Books	001-52110.320	3,590	-550	3,040
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		829,500	0	829,500

To correct budget shortfalls and cover anticipated cost through year end.

SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 2010-3

DEPARTMENT:	Youth Facility 52603	REVIEWED:	S Thomas	8/18/2010
DATE:	8/10/2010		Finance Director	Date
REQUESTED BY:		APPROVED:		
Elected Official/Dept. Head	Bruce R. Howell	Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Direct Support salaries	001-52603-114	534,548	-29,000	505,548
Extra Help	001-52603-115	4,000	-4,000	0
Medical & Dental	001-52603-158	10,000	-3,000	7,000
Uniforms & Clothing	001-52603-203	4,000	-4,000	0
Travel	001-52603-265	15,000	-8,000	7,000
Admin. Expense	001-52603-499	2,054	-2,000	54
Office supplies	001-52603-211	12,000	10,000	22,000
Cleaning Supplies	001-52603-216	6,000	5,000	11,000
Misc. Supplies	001-52603-219	25,000	9,000	34,000
Maintain motor vehicles	001-52603-234	9,000	4,000	13,000
Cellular service	001-52603-255	20,000	15,000	35,000
Contract Services	001-52603-304	60,000	7,000	67,000
				0
				0
TOTAL		701,602	0	701,602

JUSTIFICATION:

State Regional Detention budget- fiscal year adjustment

SEP 13 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 2010-4

DEPARTMENT:	Youth Facility 52603	REVIEWED:	S. Thomas	9/1/2010
DATE:	9/1/2010	Finance Director	Date	
REQUESTED BY:	Bruce Howell	APPROVED:		
Elected Official/Dept. Head		Administrator	Date	

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Contract Services	001-52603.304	67,000	50,000	117,000
State of AL DHR	001-40000.45760	0	-50,000	-50,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		67,000	0	67,000

JUSTIFICATION:

To budget the revenue and expense for an At Risk School Program funded by the State of Alabama.

ORIGINAL

Agenda

SEP 13 2010

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: D. Cunningham, Chief Deputy

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Deputy Sheriff, Cpl

Position Number 026

Proposed Effective Date September 20, 2010

Type of Appointment (☒) Permanent () Temporary

Recruiting

- (☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade \$37,211 - \$47,900 (PS2)

Pay step to be based upon City and County of Montgomery Personnel

Board Rules and Regulations, Rule VI, Section 10 (A-promotions)

D T Marshall
Department Head AM

Date September 2, 2010

2. Administrative Review

- () Approved
() Disapproved

Funding Authority _____

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4. Selectee: _____

Appointing Authority

Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 026

Proposed Effective Date June 28, 2010

Type of Appointment (☒) Permanent () Temporary

Recruiting

() Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 Grade PCT
Corrections Officer \$29,569 - \$42,093 Grade PC1

D T Marshall
Department Head *DM*

Date June 18, 2010

2. Administrative Review

() Approved
() Disapproved

Funding Authority _____

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director _____

Date _____

4. Selectee:

Appointing Authority _____

Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

Agenda

SEP 13 2010

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 012

Proposed Effective Date August 23, 2010

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,393 PCT
Corrections Officer - \$29,569 - \$42,093 Grade PC1

D T Marshall
Department Head DM

Date August 19, 2010

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4. Selectee:

Appointing Authority

Date _____

5. () Manpower data entered by _____

Date _____

() Payroll entered by _____

Date _____

Agenda

SEP 13 2010

2010 MEMORANDUM OF AGREEMENT

among

MONTGOMERY COUNTY COMMISSION

CITY OF MONTGOMERY, ALABAMA

and

COMMUNITY NEWSPAPERS HOLDINGS, INC.

This **2010 MEMORANDUM OF AGREEMENT** is hereby made and entered into on this the ____ day of _____, 2010 by and among **MONTGOMERY COUNTY COMMISSION, MONTGOMERY, ALABAMA** (the "County"), the **CITY OF MONTGOMERY** (the "City") and **COMMUNITY NEWSPAPER HOLDINGS, INC. ("CNHI")**, a Delaware corporation.

WHEREAS, the County and the City enthusiastically support and encourage business and industrial development; and,

WHEREAS, **CNHI** has determined to relocate corporate headquarters from Birmingham, Alabama to Montgomery, Alabama; and,

WHEREAS, this 2010 Memorandum of Agreement is expected to result in the creations of 65 full time jobs; and,

WHEREAS, the County and the City have made specific proposals to **CNHI**; and,

WHEREAS, the parties hereto are desirous of having such proposals set forth in this valid, binding and enforceable agreement to set forth the framework for establishing a working partnership among the County, the City and **CNHI**; and,

WHEREAS, the County and the City have determined that it is in the best public interest of each to enter into this Agreement with **CNHI**; and,

WHEREAS, on the Effective Date the commitments contained in this Agreement shall become legally binding obligations of the County and the City, which commitments are made in consideration for **CNHI** creating 70 full time jobs in Montgomery, Alabama.

NOW, THEREFORE, upon and in consideration for the mutual promises and covenants contained herein and for other valuable consideration, the receipt, adequacy and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. SCHEDULE AND TERM FOR PAYMENT OF INCENTIVE INSTALLMENTS

1.1 Payment of Incentive Installments. The County and the City agree to jointly contribute an incentive payments for a total amount of \$300,000 to **CNHI**. The County will be responsible for 40% of the incentive payment and the City will be responsible for 60% of the incentive payment at the following times:

(a) The County and the City each hereby agree to pay an initial incentive in the total amount of \$150,000 to be funded at public announcement as determined by **CNHI**; and

(b) **CNHI** shall certify by letter to the County and the City at the time that **CNHI** reaches employment of 70 full time jobs in Montgomery. At that time, the County and the City each hereby agree to pay a second incentive in the total amount of \$150,000.

1.2 Term of Full Time Employment. **CNHI** must maintain the employment of at least 70 full time jobs in Montgomery for a period of twenty-four (24) months.

2. REPAYMENT OF INCENTIVE INSTALLMENTS

For purposes of the 2010 Memorandum of Agreement, failure of **CNHI** to comply with the terms set out above in paragraph 1.2, shall result in the cancellation of the 2010 Memorandum of Agreement and **CNHI** shall be required to repay all incentive monies to the County and the City within one hundred eighty (180) days. By mutual agreement, the County and City may extend the term and requirements of this agreement to **CNHI** for a period of twelve months.

3. MISCELLANEOUS

3.1 Governing Law. The governing law of this Agreement shall be the law of the State of Alabama.

3.2 Severability. In case any one or more of the provisions contained in this Agreement should be invalid, illegal or unenforceable in any respect and for any reason whatsoever, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. In the event any such provision is held to be invalid, illegal or unenforceable, the parties hereto shall make their best efforts to agree on a provision in substitution for such invalid, illegal or unenforceable provision that is as near in economic benefit as possible to the provision found to be invalid, illegal or unenforceable.

3.3 Notices. All communications and/or notices expressly provided herein shall be sent, by registered first class mail, postage prepaid or by a nationally recognized overnight courier for delivery on the following business day or by facsimile (to be confirmed promptly in writing sent by mail or overnight courier as aforesaid), as follows:

COMMUNITY NEWSPAPER HOLDINGS, INC: Donna Barrett
President & CEO
Community Newspaper Holdings, Inc.
(need address)
Montgomery, AL

MONTGOMERY COUNTY COMMISSION: Honorable Elton N. Dean
Donald Mims, Administrator
Montgomery County Commission
Post Office Box 1667
Montgomery, Alabama 36102
Fax: (334) 832-2533

CITY OF MONTGOMERY: Mayor Todd Strange
City of Montgomery
Post Office Box 1111
Montgomery, Alabama 36101

With copies to: Ellen McNair
Senior Vice President, Corporate Development
Montgomery Area Chamber of Commerce
P.O. Box 79
Montgomery, Alabama 36101
Fax: (334) 265-4745

City Attorney
City of Montgomery
Post Office Box 1111
Montgomery, Alabama 36101

3.4 No Consequential Damages. Neither the County nor the City shall be liable to **CNHI** in any event for any indirect, incidental, punitive, special or consequential damages, including loss of revenue or profit, cost of capital, regardless of how such damages arise.

3.5 Entire Agreement. This 2010 Memorandum of Agreement, and any addendums to this Agreement shall constitute the entire agreement and understanding among the parties and no other offers, agreements, understandings, warranties, or representations exist between the County and the City and **CNHI**.

3.6 Effective Date and Term of Agreement. The effective date of the 2010 Memorandum of Agreement shall be _____ and the terms continue in effect through _____ unless otherwise extended as agreed upon by the parties as provided above in paragraph 2.

WHEREFORE, the parties hereto have executed this Agreement as of the date first written above.

(Signature and notary pages following)

CITY OF MONTGOMERY, ALABAMA

DATE: _____

By _____
Todd Strange
Mayor

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

Before me, the undersigned, a Notary Public, in and for said county, in said state, personally appeared Todd Strange, as Mayor of the City of Montgomery, Alabama whose name is signed to the foregoing 2010 Memorandum of Agreement, and who is known to me, being first duly sworn, acknowledged before me on this day that, being informed of the contents of said Agreement, makes oath that he, as such official and with full authority, has read the foregoing Agreement and knows the contents thereof, executed the same voluntarily for and as the act of said City of Montgomery, Alabama on this date.

Subscribed and sworn to before me on this the ____ day of _____, 2010.

Notary Public

My Commission Expires: _____

MONTGOMERY COUNTY COMMISSION

DATE: _____

By: _____
Honorable Elton N. Dean
Chairman

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

Before me, the undersigned, a Notary Public, in and for said county, in said state, personally appeared Honorable Elton N. Dean of the Montgomery County Commission, whose name is signed to the foregoing 2010 Memorandum of Agreement, and who is known to me, being first duly sworn, acknowledged before me on this day that, being informed of the contents of said Agreement, makes oath that he, as such official and with full authority, has read the foregoing Agreement and knows the contents thereof, executed the same voluntarily for and as the act of said Montgomery County Commission on this date.

Subscribed and sworn to before me on this the ____ day of _____, 2010.

Notary Public

My Commission Expires: _____

COMMUNITY NEWSPAPER HOLDINGS, INC.

DATE: _____

By: _____
Donna Barrett
President & CEO

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

Before me, the undersigned, a Notary Public, in and for said county, in said state, personally appeared _____, as _____ of **COMMUNITY NEWSPAPER HOLDINGS, INC.** whose name is signed to the foregoing 2010 Memorandum of Agreement, and who is known to me, being first duly sworn, acknowledged before me on this day that, being informed of the contents of said Agreement, makes oath that he, as such official and with full authority, has read the foregoing Agreement and knows the contents thereof, executed the same voluntarily for and as the act of said limited liability company on this date.

Subscribed and sworn to before me on this the ____ day of _____, 2010.

Notary Public

My Commission Expires: _____



Haskell | Slaughter

attorneys at law

MONTGOMERY OFFICE

305 South Lawrence Street • Montgomery, Alabama 36104

Post Office Box 4660 • Montgomery, Alabama 36103-4660

f. 334.264.7945 • t. 334.265.8573

www.hsy.com

MEMORANDUM

August 10, 2010

11b
2010 AUG 11 11:00
MONTGOMERY COUNTY COMMISSION

TO: Donnie Mims
FROM: Tommy Gallion

RE: Community Newspaper Holdings, Inc.
Memorandum of Agreement

I have reviewed your August 6, 2010 memorandum and the 2010 Memorandum of Agreement among Montgomery County Commission, City of Montgomery, Alabama and Community Newspapers Holdings, Inc.

I have no changes, additions or corrections to this Memorandum of Agreement.

I am of the opinion that the services provided for in this memorandum of agreement are in the best interest of the public health, safety, education, morals, security, prosperity, contentment and the general welfare of the citizens of Montgomery County. I therefore see no reason why this agreement should not be executed if it is the desire of the Commissioners.

50051-317
#3,838,684

ELTON N. DEAN, SR.
CHAIRMAN

REED INGRAM
VICE CHAIRMAN

DIMITRI POLIZOS
JILES WILLIAMS, JR.
HAM WILSON, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
JOHN A. MITCHELL, SR.
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

August 6, 2010

MEMORANDUM

TO: Thomas T. Gallion, III
County Attorney

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Memorandum of Agreement with Community Newspapers Holdings, Inc.

Enclosed is an email from Ellen McNair and a Memorandum of Agreement with the City of Montgomery and Community Newspapers Holdings, Inc.

Please review the email and Agreement and issue your opinion by Tuesday, August 10, 2010, as to whether this agreement is acceptable.

As always, thank you for your assistance.

DLM/tn

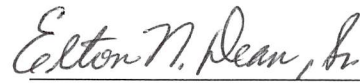
Enclosures

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, September 27, 2010, at 8:00 in the morning.

A handwritten signature in blue ink, appearing to read "Donald Z. Morris", written over a horizontal line.

Administrator

A handwritten signature in black ink, appearing to read "Elton N. Dean, Sr.", written over a horizontal line.

Chairman