

MINUTES OF REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

APRIL 12, 2010

INFORMATION SESSION

Chairman Dean called the Meeting to Order at 8:00 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Williams.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees.

Administrator Mims reviewed items on the agenda.

PRESENTATION BY SHERIFF D.T. MARSHALL AND CHIEF DEPUTY DERRICK CUNNINGHAM

Sheriff D. T. Marshall and Chief Deputy Derrick Cunningham briefed the Commission regarding an application for the U.S. Department of Justice, Office of Justice Programs, FY2010 Justice and Mental Health Collaboration Program Grant. Chief Deputy Cunningham explained that the grant would be used for drug testing program in the jail.

Sheriff Marshall briefed the Commission regarding a Latent Fingerprint Examiner position and requested approval to hire Luddie Williams at Step 4 of Grade A07.

After discussion, the Commission agreed to waive rules and place these items on the agenda.

COMMENTS FROM DEPUTY ADMINISTRATOR MITCHELL

Deputy Administrator Mitchell briefed the Commission regarding additional site work at the Detention Facility, which was required by the Montgomery Water Works Board, and requested approval to issue a purchase order and payment. After discussion, the Commission agreed to waive rules and place this item on the agenda.

DISCUSSION BY THE COMMISSION

Chairman Dean stated that he met with Probate Judge Reese McKinney, Jr., regarding the future of the polling places and recommended that a few more people be added to the polling place committee including two more people per district. The Commission agreed.

PRESENTATION BY DIRECTOR OF ELECTIONS TREY GRANGER

Director of Elections Trey Granger briefed the Commission regarding Budget Change Request Number 1 for the Probate Judge's Office (Elections). Mr. Granger stated that the funds are from the HAVA grant and are to be used for contract services for Voter Education and Outreach. After discussion, the Commission agreed to waive rules and place this Budget Change on the agenda.

Mr. Granger informed the Commission that revenue was down at all probate branches except for Probate West. He stated that more people are using the internet and standard mail to renew their tags and licenses, and that there should be some incentive for customers to use this method of renewal.

Mr. Granger noted that the Probate Offices are down 13 employees across the board and discussed the Position Fill Request for the Customer Service Clerk Position. Vice Chairman Ingram stated that the County was still imposing a hiring freeze.

Mr. Granger informed the Commission that, because of the 2010 Budget Reductions, the Elections Center had to impose a 25% cut of polling workers.

PRESENTATION BY KEN UPCHURCH WITH T.C.U. CONSULTING SERVICES, LLC

Ken Upchurch with T.C.U. Consulting Services, LLC, briefed the Commission regarding the various building projects. Mr. Upchurch stated that the bid date for the renovation of Annex I is April 22, 2010.

He also briefed the Commission regarding the additional site work at the Detention Facility, which was required by the Montgomery Water Works Board.

RECESS TO EXECUTIVE SESSION

County Attorneys Gallion and Means explained to the Commission that they needed to go into Executive Session. (Copies of Letters from County Attorney Gallion regarding convening the Executive Session, Agenda Pages 16-1 and 16-2, are attached to these Minutes.) Vice Chairman Ingram made a motion to go into the Executive Session. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. Chairman Dean recessed the Information Session to the Executive Session.

RECESS TO INFORMATION SESSION

Vice Chairman Ingram made a motion to recess the Executive Session. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. Chairman Dean recessed the Executive Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented Budget Change Request Number 6 from Engineering and Budget Change Request Number 1 from the Revenue Commissioner. After discussion, the Commission agreed to waive rules and add these Budget Changes to the agenda.

PRESENTATION BY COUNTY ENGINEER GEORGE C. SPEAKE

County Engineer George C. Speake advised the Commission that Wiregrass Construction Company, Inc. was the successful low bidder for the Cloverfield, Federal, and Woodley Roads resurfacing project. He presented a letter addressed to ALDOT for Chairman Dean's signature, concurring with the award of this construction contract and also to forward payment of the County's participation in costs for this project.

Additionally, Chairman Dean asked that Mr. Speake coordinate with Robert Smith concerning submittal of proposed MPO road improvement projects to obligate the County's portion of approximately \$11,594,970 in federal funds that were previously rescinded but are now expected to be given back to the MPO. Assistant County Engineer James Kelley advised that he has already had discussions with Mr. Smith concerning this matter and is now in the process of determining which roads would qualify for this funding, so that eligible future road improvement projects could be identified.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with Prayer led by Commissioner Williams.

The Pledge of Allegiance was led by Commissioner Polizos.

County Administrator Mims called Roll to Establish Quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Ingram and Members Polizos, Williams and Wilson. Also present were County Attorney Thomas T. Gallion, III, and County Engineer George C. Speake.

Vice Chairman Ingram made a motion to approve the Minutes of the Regular Meeting of March 22, 2010. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

CONSENT AGENDA

The Administrator presented the Accounts Payable and Payroll Checks Authorization for Approval.

Mr. Williams made a motion to approve the Accounts Payable and Payroll Checks, as presented by the Administrator. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 7, are attached to these Minutes.)

NEW BUSINESS

CATOMA VOLUNTEER FIRE PROTECTION AUTHORITY – APPROVED BOARD MEMBERS’ APPOINTMENTS

The Administrator presented a letter from Vice President of the Catoma Volunteer Fire Protection Authority Martin Mayer requesting approval of the appointments of board members Martin Mayer, Amanda Marshall and Christopher Taylor.

Vice Chairman Ingram made a motion to appoint Martin Mayer, Amanda Marshall and Christopher Taylor for terms expiring March 8, 2012. The motion was seconded by Mr. Wilson and unanimously approved by the Commission. (Copies of Letter and Board Members’ Appointment Page, Agenda Pages 1-1 through 1-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED MODIFICATION TO 2009 WEATHERIZATION GRANT AGREEMENTS DOE-028-09 AND ARRA DOE-028-09 WITH ADECA

The Administrator presented the following letter from Executive Director of Central Alabama Regional Planning and Development Commission Bill Tucker requesting approval of modification to 2009 Weatherization Grant Agreements DOE-028-09 and ARRA DOE-028-09 with ADECA:

March 29, 2010

Donald L. Mims
P.O. Box 1667
Montgomery, Alabama 36102-1667

Mr. Mims,

This cover letter concerns the Montgomery County Weatherization Assistance Program contracts DOE 028-09 and ARRADOE 028-09. A modification to the contracts by ADECA-CSS reduces the contracts slightly.

The State has shifted said funds to the DOE 007-09 and ARRADOE 007-09 contracts, administered by CARPDC, to allow for auditing expenses incurred by the agency.

Our office wanted you to be aware of the above changes. If you have any questions, please contact this office at your convenience at the number listed below.

Sincerely,

/s/ Bill Tucker,
Executive Director

End of Letter

Mr. Williams made a motion to approve the modification to 2009 Weatherization Grant Agreements DOE-028-09 and ARRA DOE-028-09 with ADECA. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copies of Letters and Modification to Agreements DOE-028-09 and ARRA DOE 028-09, Agenda Pages 2-2 through 2-9, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED AGREEMENT WITH THE STATE OF ALABAMA
DEPARTMENT OF EXAMINERS OF PUBLIC ACCOUNTS REGARDING
REIMBURSEMENT OF COSTS ASSOCIATED WITH THE ANNUAL AUDIT OF
FEDERAL FINANCIAL ASSISTANCE RECEIVED BY MONTGOMERY COUNTY

The Administrator presented the following letter from the Director of County Audit Division Mike Scroggins requesting approval of Agreement with the State of Alabama Department of Examiners of Public Accounts:

March 5, 2010

Hon. Elton N. Dean, Sr., Chairman
Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102-1667

Dear Mr. Dean:

Enclosed is the agreement between the Department of Examiners of Public Accounts and the Montgomery County Commission for an audit of the federal assistance received by your office.

Please sign and date the two (2) copies of the agreement and return one (1) copy to the County Audit Division of our Department.

Sincerely,

/s/ Mike Scroggins
Director County Audit Division

Enclosure

End of Letter

Mr. Wilson made a motion to approve the Agreement. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Agreement, Agenda Pages 3-2 and 3-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED PROFESSIONAL SERVICES AGREEMENT WITH GORDON L. DAVIS, P.E., REGARDING INSPECTION AND REPORT OF THE MONTGOMERY COUNTY PARKING DECK ON SCOTT STREET

The Administrator presented a letter from Contract Administrator of JMR Architecture, PC Dean Sharp requesting approval of Professional Services Agreement with Gordon L. Davis, P.E., regarding inspection and report of the Montgomery County Parking Deck on Scott Street.

Mr. Williams made a motion to approve the Professional Services Agreement. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copies of Letter and Professional Services Agreement, Agenda Pages 4-1 through 4-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS

The Administrator requested approval of the following miscellaneous appropriations reprogramming requests:

April 12, 2010

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

- C-2010-65: Montgomery County Recreation Department, for Boys & Girls Clubs of Montgomery, for Youth Programs - \$3,750
- C-2010-66: Alabama Junior Miss, for Expenses used during the Montgomery County Junior Miss Contest - \$1,500

NC-2010-95: City of Montgomery, to be used by BONDS to Support Mary Lakes Homeowners Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000

End of Memorandum

Vice Chairman Ingram made a motion to approve the requests. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED BID AWARD FOR MOISTURE DAMAGE ABATEMENT AT 530 S. LAWRENCE STREET AND 3030 MOBILE HIGHWAY

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas requesting approval of Bid Award for Moisture Damage Abatement at 530 S. Lawrence Street and 3030 Mobile Highway:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services

DATE: April 7, 2010

SUBJECT: Moisture Damage Abatement
530 S. Lawrence Street and 3030 Mobile Highway

Request that approval of award on the above referenced project to the low price of Ark Builders, in the amount of \$4,600.00, be placed on the agenda for the County Commission meeting on April 12, 2010. (copy of spread sheet attached)

The price for 530 S. Lawrence Street is \$3,200.00 and the price for the Dept. of Human Resources Building is \$1,400.00. There is also a Unit Price Allowance included in the quote. For preparation/removal/disposal of gypsum board, associated cove base and insulation and cleaning of associated wall cavity or exposed substrate surface, an allowance of 200 sf at a price of \$2.00 per sf will be allowed. For preparation/removal/disposal of carpet and cleaning of exposed substrate floor surface, an allowance of 100 sf at a price of \$1.00 per sf will be allowed.

Coordination of award made with Mr. John A. Mitchell, Sr., Deputy Administrator and Mr. Haynes Kelley, Jr. of Environmental Materials Consultants, Inc.

Attachment

End of Memorandum

Vice Chairman Ingram made a motion to approve the request. The motion was seconded by Mr. Wilson and unanimously approved by the Commission. (Copies of Spreadsheet, Letter, and Bid Proposal and/or Contract, Agenda Pages 6-2 through 6-5, are attached to these Minutes.)

DETENTION FACILITY – APPROVED BID AWARD FOR INMATE LAUNDRY SERVICE,
BID AWARD 52200-10C-010

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas requesting approval of Bid Award for Inmate Laundry Service:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services

DATE: April 7, 2010

SUBJECT: Bid No. 52200-10C-010,
Inmate Laundry Service

Request approval of award on the above referenced Invitation to Bid to the low bid of CLS Service, for the amount of \$.60 per pound, be placed on the agenda for the County Commission meeting on April 12, 2010. (copy of spread sheet attached)

This will be a one (1) year contract with the option to renew for two (2) years, in one year periods. A price escalation may be allowed after the first year, but shall not exceed 5% each year.

Coordination of award made with Sheriff D.T. Marshall.

Your approval is appreciated.

Attachment

End of Memorandum

Mr. Williams made a motion to approve the request. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Spreadsheet, Agenda Page 7-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED BID AWARD FOR DRAINAGE REPAIRS AT 530 S. LAWRENCE STREET, BID AWARD 51100-10B-011

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas requesting approval of Bid Award for Drainage Repairs at 530 S. Lawrence Street:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services

DATE: April 7, 2010

SUBJECT: Bid No. 51100-10B-011,
Drainage Repairs at 530 S. Lawrence Street

Request approval of award on the above referenced Invitation to Bid to the low bid of Phillips, Inc., for the amount of \$12,258.00, be placed on the agenda for the County Commission meeting on April 12, 2010. (copy of spread sheet attached)

The base bid is \$9,128.00, which includes installation of area drains, lowering grades and cutting off the external insulation finish system (EIFS) to above grade in order to stop the moisture infiltration at interior floor level and help prevent termite infestation. The base bid also includes removing the sidewalk on the South side of the building and installing a new walk sloped to drain to the East. This will also require removal of 2 steps at the South East corner of the walk. The alternate bid is \$3,130.00, which is to add gutters and downspouts around the building to control the water from the roof.

Coordination of award made with Mr. John A. Mitchell, Sr., Deputy Administrator and Mr. Tommy Lawrence of TCU Consulting.

Attachment

End of Memorandum

Vice Chairman Ingram made a motion to approve the request. The motion was seconded by Mr. Wilson and unanimously approved by the Commission. (Copies of Letter, Spreadsheet, Agenda Pages 8-2 through 8-4, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED FINAL PAYMENT TO CARDINAL HEALTH,
FOR MEDICAL EQUIPMENT AT THE NEW MONTGOMERY COUNTY DETENTION
FACILITY

The Administrator presented the following memorandum from Deputy Administrator John A. Mitchell, Sr., requesting approval of final payment to Cardinal Health:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: John A. Mitchell, Sr., Deputy Administrator

DATE: April 6, 2010

SUBJECT: Final Payment on Project No. 6-5-010B,
Medical Equipment – New Detention Facility

Request approval of final payment to Cardinal Health for the Medical Equipment at the new Detention Facility, in the amount of \$1,570.74, be placed on the agenda for the County Commission meeting on April 12, 2010. (see attached)

Coordination of payment made with Mr. Larry Carter of TCU Consulting and Mr. David Langford of Goodwyn, Mills & Cawood.

End of Memorandum

Vice Chairman Ingram made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Letter and Application and Certificate for Payment, Agenda Page 9-2 and 9-3, are attached to these Minutes.)

YOUTH FACILITY – TABLED ACTION ON CONSIDERATION FOR APPROVAL OF
POSITION FILL REQUEST FOR GROUNDSKEEPER

The Administrator presented the following memorandum from Juvenile Court Administrator Bruce R. Howell requesting approval of Position Fill Request for Groundskeeper:

MEMORANDUM

To: Mr. Donnie Mims

From: Bruce R. Howell, Court Administrator

Date: March 29, 2010

Re: Groundskeeper Vacancy

Please place our request to fill a groundskeeper position on the next County Commission agenda.

End of Memorandum

Vice Chairman Ingram made a motion to table the request and revisit it at a later date. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 10-2, is attached to these Minutes.)

Vice Chairman Ingram reiterated that the County is still under a hiring freeze and that this request will be revisited at a later date.

Commissioner Williams mentioned different options to cover the duties of the groundskeeper position and he and Chairman Dean requested for Personnel Director Barbara Montoya to provide guidance on the matter.

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (23)

The Administrator recommended the following Travel/Training Requests for approval by the Commission:

<u>DEPARTMENT</u>	<u>TRAVEL/TRAINING REQUESTS</u>
1. County Commission	Request Number 16
2. Finance Department	Request Numbers 5 and 6
3. Tax & Audit Department	Request Numbers 5 and 6
4. Sheriff's Office	Request Number 22
5. Detention Facility	Request Numbers 4, 5, 6, 7, and 8
6. Youth Facility	Request Number 10
7. Appraisal Department	Request Numbers 13 and 14
8. Community Corrections	Request Numbers 7 and 8
9. District Attorney's Office	Request Numbers 12, 13, 14, 15, 16, 17, and 18

Mr. Williams made a motion to approve the travel/training requests. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 11-1 through 11-23, are attached to these Minutes.)

Vice Chairman Ingram advised department heads to be good stewards of their department funds and not use all their travel funds.

WAIVED AGENDA RULES

Chairman Dean requested that the following items be added to the agenda and his fellow Commissioners concurred:

VARIOUS DEPARTMENTS – APPROVED BUDGET CHANGE REQUESTS (3)

The Administrator recommended the following Budget Change Requests for approval by the Commission:

<u>DEPARTMENT</u>	<u>BUDGET CHANGE REQUESTS</u>
1. Engineering	Request Number 6
2. Probate Judge's Office (Elections)	Request Number 1
3. Revenue Commissioner's Office	Request Number 1

Vice Chairman Ingram made a motion to approve the budget change requests. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Budget Change Requests, Agenda Pages 12-1 through 12-3, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED FY2010 JUSTICE AND MENTAL HEALTH COLLABORATION PROGRAM GRANT APPLICATION

The Administrator presented the following memorandum from Sheriff D.T. Marshall requesting approval of FY2010 Justice and Mental Health Collaboration Program Grant Application:

March 29, 2010

MEMORANDUM

TO: Mr. Donnie Mims
County Administrator

FROM: Sheriff D.T. Marshall
Montgomery County Sheriff's Office

SUBJECT: Edward Byrne Memorial Justice Assistance Grant

This is to advise you that the Sheriff's Office will be applying for the US Department of Justice, Office of Justice Programs, FY 2010 Justice and Mental Health Collaboration Program Grant. As required by the granting authority, we are notifying our local unit of government of our

intention in applying for this grant. This program is a collaboration between the Montgomery County Sheriff's Office, The 15th Judicial Circuit, Montgomery Mental Health, and other service agencies to provide mental health and drug abuse counseling services for pre and post sentenced offenders through a drug testing program. Please place this on the agenda for the 5 April, 2010, County Commission meeting for consideration and approval by the County Commission. The total amount of this grant is \$250,000.00 and has a 20% Match (Cash or In-Kind).

If you are in need of any additional information, please do not hesitate to call on me.

End of Memorandum

Vice Chairman Ingram made a motion to approve the FY2010 Justice and Mental Health Collaboration Program Grant Application. The motion was seconded by Mr. Wilson and unanimously approved by the Commission. (Copy of FY 2010 Competitive Grant Announcement, Agenda Pages 13-2 through 13- 4, is attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED PAY STEP INCREASE FOR LATENT FINGERPRINT EXAMINER POSITION

The Administrator presented the following memorandum from Sheriff D.T. Marshall requesting approval of Pay Step Increase for Latent Fingerprint Examiner Position:

March 25, 2010

MEMORANDUM

TO: Mr. Donnie Mims, County Administrator

FROM: Sheriff D.T. Marshall
Montgomery County Sheriff's Office

SUBJECT: Latent Fingerprint Examiner, A07 (\$38,734 - \$55,138)

For more than two years, the Sheriff's Office and the Montgomery City County Personnel Office have been diligently searching for a Latent Fingerprint Examiner. This is a highly specialized field and there are few Latent Fingerprint Examiners to choose from. The training is extensive and it takes a specially trained eye to detect the properties of a fingerprint for identification.

Mr. Luddie Williams, an Alabama Bureau of Investigation Latent Fingerprint Examiner, has applied for this position. Mr. Williams successfully completed a rigorous background investigation and passed with outstanding credentials. Our current Latent Fingerprint Examiner, Mr. Ron McCoy, highly recommends Mr. Williams for this position. Mr. Williams has ten years experience with latent print identification and is currently at a pay rate of \$41,500 with the State of Alabama. Mr. Williams stated that he would not be able to accept this position for less than what he is currently receiving.

Due to Mr. Williams training and experience and our long and unsuccessful search, I am recommending that we start Mr. Williams at Step 4 of Grade A07 (\$42,835). Please place this on the County Commission's agenda for their approval.

End of Memorandum

Vice Chairman Ingram made a motion to approve the Pay Step Increase of Step 4 of Pay Grade A07. The motion was seconded by Mr. Wilson and unanimously approved by the Commission. (Copy of Administrative Pay Plan Effective October 8, 2007, Agenda Page 14-2, is attached to these Minutes.)

Vice Chairman Ingram asked Sheriff Marshall to explain the circumstances of this request. He responded that this position has been open for 2 years and that Mr. Williams will have a starting salary competitive to what he is presently making due to his qualifications.

COUNTY COMMISSION – APPROVED PURCHASE ORDER FOR ADDITIONAL SITE WORK AT DETENTION FACILITY

The Administrator presented the following memorandum from Deputy Administrator John A. Mitchell, Sr., requesting approval of purchase order for additional site work at the Detention Facility:

April 6, 2010

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr., Deputy Administrator

RE: Additional Site Work at Detention Facility

Attached are memos from Larry Carter of T.C.U. Consulting and Pat Silas concerning additional work that was required by Montgomery Water Works. This work was required to receive a certificate of occupancy for the new Detention Facility. This work was done by Liberty Design and Construction Co., Inc. for \$27,800. The amount was agreed upon and negotiated by Goodwyn, Mils and Cawood.

I recommend the Commission approve waive rules and approve a purchase order in the amount of \$27,800 at the April 12, 2010 meeting.

Attachments

End of Memorandum

Vice Chairman Ingram made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Memorandum, Letter, and Invoice, Agenda Pages 15-2 through 15-4, are attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Reverend Benjamin Jones of the St. James Baptist Church in Waugh thanked Vice Chairman Ingram, James Williams and Jennifer Anderson for the County Health Fair, stating it was a success and great for the community.

Sheriff D.T. Marshall informed everyone that Deputy Dave's Day is being held on April 24, 2010 from 10 a.m. to 2 p.m. He thanked the Commission for their donation toward Deputy Dave's Day.

Vice Chairman Ingram said good morning to the attendees.

Commissioner Williams also said good morning to the attendees.

Commissioner Polizos stated it was good to see everyone and he hoped they all had a good Easter.

Chairman Dean thanked everyone for attending the Employee Luncheon and said that it was nice to see happy faces. He extended his appreciation for the Employees who received their 10, 20, and 30 year service pins and certificates. He also stated that it was nice to see people working together, both democrats and republicans. Chairman Dean congratulated Republican Ham Wilson, announcing that he was unopposed in the District 1 County Commission special election and told the audience that Wilson "is a breath of fresh air".

Commissioner Wilson expressed his appreciation for the applause. He said he has enjoyed working with the Commission, department heads, elected officials and employees and looks forward to the future.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF, AND COMMISSIONERS

PRESENTATION BY INFORMATION SYSTEMS DIRECTOR LOU IALACCI

Information Systems Director Lou Ialacci briefed the Commission regarding a renewal contract with Verizon Wireless for equipment and services. Mr. Ialacci also briefed the Commission regarding a renewal contract with AT&T for Long Distance Services. After discussion, the Commission agreed to place these contracts on the next agenda.

PRESENTATION BY CITY/COUNTY EMERGENCY MANAGEMENT AGENCY
DIRECTOR STEVE JONES

City/County Emergency Management Agency Director Steve Jones briefed the Commission regarding the National Incident Management System (NIMS) Requirements for Federal Funding. He stated that this is the Federal Government's way of making sure that everyone responds to incidents in the same way.

Mr. Jones informed the Commission that the Hazard Mitigation Plan will need to be updated and the Commission will need to approve the plan at a future meeting.

Mr. Jones updated the Commission regarding the 3-1-1 system. He stated that the City will go live with the system on May 1, 2010. Mr. Jones noted that grant money has paid for the equipment. Vice Chairman Ingram stated that he, Risk Manager Scott Kramer, Chief Deputy Derrick Cunningham and Steve Jones would work together to determine how much the County would use the system.

PRESENTATION BY REVENUE COMMISSIONER JANET BUSKEY

Revenue Commissioner Janet Buskey briefed the Commission regarding Revenue Collections.

PRESENTATION BY REVENUE MANAGER LARRY CURVIN

Revenue Manager Larry Curvin briefed the Commission regarding the Revenue Reports for the Month of March 2010. He stated that this was the first time in eighteen months that the Sales/Use Tax Collection comparison was positive, the third straight month for positive Gas/Motor Fuel Collection comparison and the third straight month for positive Lodging Tax Collection comparison. He also noted that there are two new hotels in the Eastchase area. Mr. Curvin reviewed Past Due Collections, Audit Revenue Collections and Online Revenue Collections.

Mr. Curvin informed the Commission that the job description for the Revenue Compliance Officer is still being developed and will be presented at a future meeting. Vice Chairman Ingram requested that it be placed on the next agenda if it is ready.

PRESENTATION BY RISK MANAGER SCOTT KRAMER

Risk Manager Scott Kramer briefed the Commission regarding Healthcare Savings, Healthcare Reserves, Workers Comp Reserves, General & Auto Liability Fund Balance and the Employee Assistance Program utilization.

Mr. Kramer presented a Consulting Agreement with Allen Consulting for an actuarial study of the Liability Fund. Mr. Kramer also presented a contract renewal with American Behavioral for the mental health and employee assistance program. Mr. Kramer noted that County Attorney Thomas T. Gallion, III, has reviewed the agreement. After discussion, the Commission agreed to place these contracts on the next agenda.

Mr. Kramer presented policies regarding Emergency Action Plans for Fire, Severe Weather, Bomb Threats and Suspicious Mail. He also presented changes to the Smoking policy which emphasized a smoke free facility, as requested by the Commission. After discussion, the Commission agreed to place these policies on the next agenda.

PRESENTATION BY JENNIFER ANDERSON, PLANNER WITH CENTRAL ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION

Jennifer Anderson, Planner with Central Alabama Regional Planning and Development Commission, briefed the Commission regarding a grant for Rural Transportation for seniors and those with disabilities in areas where public transportation does not exist. Ms. Anderson recommended that the County apply for a \$50,000 grant and provide the 20% match of \$10,000. She stated that this service would allow the County to provide transportation on a voucher basis. Ms. Anderson requested permission to file a letter of Interest with the Alabama Department of Transportation, which is due April 23, 2010. After discussion, the Commission concurred.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims requested adoption of a Resolution approving the 2010 Sales Tax Holiday. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims reminded the Commission that a board reappointment is needed for the Montgomery County Community Punishment and Corrections Authority. Commissioner Polizos nominated Robert Gilpin, Commissioner Williams nominated Frank Brown and Vice Chairman Ingram nominated Wayne Rabren for appointment to the board. The Commission agreed to place this item on the next agenda.

Administrator Mims presented the Second Addendum to Lease Agreement with East Commerce Development Company, LLC for the Alabama Extension System Office. He informed the Commission that the current lease expires April 30, 2010. After discussion, the Commission agreed to negotiate a month-to-month lease with East Commerce Development Company for this office space.

Administrator Mims presented a Reaccreditation Contract with American Correctional Association for the Youth Facility. After discussion, the Commission agreed to place this contract on the next agenda.

Administrator Mims presented the Montgomery County Detention Facility's Population Report for March 2010 and the Community Corrections Census and Fiscal Report for March 2010.

The Commission inquired as to the cost of housing the Alabama Department of Corrections inmates. Administrator Mims informed them that he would have that information by the next Commission meeting.

PRESENTATION BY COMMUNITY CORRECTIONS EXECUTIVE DIRECTOR PAUL H. BROWN

Community Corrections Executive Director Paul H. Brown briefed the Commission regarding a vacant Community Corrections Officer position and requested approval to hire Carolyn Green at Step 4 of Grade A06. The Commission agreed to place this request on the next agenda.

DISCUSSION BY THE COMMISSION

The Commission discussed funding for the 2010 Buckmasters Expo. After discussion, the Commission agreed to place a Budget Change Request in the amount of \$35,000 through the Chamber of Commerce for this event on the next agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims reminded the Commission that East Montgomery Baseball & Softball, Inc. had requested a \$7,500 appropriation for the installation of field lighting. Vice Chairman Ingram stated that he was working the issue.

Administrator Mims informed the Commission Anita Gardner, Appraisal Mapping Editor I with the Montgomery County Appraisal Department, who has 29 years and 6 months of service, had submitted a Notice of Application for Retirement Allowance.

Administrator Mims also informed the Commission that Assistant Chief Deputy Sheriff Robert D. Bryan and Deputy Sheriff Captain Gayle H. Atchison with the Montgomery County Sheriff's Office, had submitted their Notice of Application for State Retirement Drop Program.

Administrator Mims reminded the Commission that the Ethics Forms are due to the Ethics Commission no later than April 30, 2010.

DISCUSSION BY THE COMMISSION

Vice Chairman Ingram suggested that the Commissioners tour all of the County facilities a couple of times each year.

Commissioner Williams requested that a Resolution be placed on the next agenda to proclaim April as "The Month of the Military Child". The Commission agreed.

PRESENTATION BY MANAGER OF PUBLIC AFFAIRS DIDI HENRY

Manager of Public Affairs DiDi Henry thanked the Commission, on behalf of the employees, for the Employee Appreciation and Awards Luncheon, which was held on April 8th. She stated that the employees were very appreciative to the Commissioners for the luncheon and that 533 employees had enjoyed a meal catered by Farmers Market Café. She had received rave reviews regarding the catering by the employees and noted that Farmers Market was very professional, easy with which to work and things had come off very smoothly. Ms. Henry said that 57

employees had been recognized for 10, 20 and 30 years of service to the County and that four employees had been honored with the “Faces of Montgomery County” Awards for their volunteer service to the community, outside of their jobs with the county.

Vice Chairman Ingram suggested that Wanda Hughes, who currently has a contract for the Courthouse Café, be allowed to bid on future catering for the Montgomery County Commission. The current contract does not allow catering services to be performed out of the Courthouse Café. Administrator Mims was to research the issue further.

DISCUSSION BY THE COMMISSION

Chairman Dean presented an email from Lynn Beshear, Executive Director of Envision 2020 regarding the healthcare initiative for the tri-county area.

ADJOURNMENT

Commissioner Williams made a motion to adjourn the meeting of the Montgomery County Commission on April 12, 2010, at 11:31 a.m. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission.

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 03-26-10

Check Number	To	Check Number
206607		206619
Total Checks Paid		\$336,278.35

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 04-01-10

Check Number	To	Check Number
206621		206738
Total Checks Paid		\$348,774.98

CHECK #	PAYEE	AMOUNT	DATE
206620	Postmaster Bulk Mailing	\$ 6,186.55	03/31/10

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 04-01-10

Check Number	To	Check Number
206739		206846
Total Checks Paid		\$209,615.16

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

04-12-10 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 04-08-10

Check Number	To	Check Number
206847		206854
Total Checks Paid		\$66,888.36

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 04-09-10

Check Number	To	Check Number
206855		206868
Total Checks Paid		\$247,311.53

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
03/26/10

Payroll Check Number	102557	To	Payroll Check Number	102730	\$ 129,604.14
Direct Deposits					\$ 790,975.48
Payroll Check Number	102731	To	Payroll Check Number	102760	\$ 274,553.47
Direct Deposits					\$ 330,826.00
Federal Deposits					\$ 319,385.94
Total Payroll Paid					\$ 1,845,345.03

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
04/09/10

Payroll Check Number	102763	To	Payroll Check Number	102934	\$ 130,558.32
Direct Deposits					\$ 794,470.05
Payroll Check Number	102935	To	Payroll Check Number	102968	\$ 276,134.00
Direct Deposits					\$ 331,977.13
Federal Deposits					\$ 320,089.99
Total Payroll Paid					\$ 1,853,229.49

<u>CHECK #</u>	<u>PAYEE</u>	<u>AMOUNT</u>	<u>DATE</u>
102761	Anthony D. Lewis	\$ 98.95	03/26/10
102762	Employees Retirement System of AL	\$ 215,393.11	04/01/10

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

APR 12 2010

CATOMA VOLUNTEER FIRE PROTECTION AUTHORITY, INC.
50 Booth Road
Montgomery, AL 36108

Donnie Mims
Montgomery County Commission
101 S. Lawrence Street
Montgomery, AL 36108

Dear Mr. Mims:

Catoma Volunteer Fire Protection Authority Inc. held an annual election at the March 11, 2010 meeting. As a result, the following were elected and will hold office for a two year term beginning March 11, 2010:

Martin Mayer, Vice President
6716 Old Selma Road
Montgomery, AL 36108

Amanda Marshall, Treasurer
54 Nora Lane
Montgomery, AL 36108

Christopher Taylor, Member at large #2
206 Sharon Lane
Montgomery, AL 36108

Terms Expire 3/8/12

The following officers have another year to complete their two year terms of office:

Spencer Searight, President
145 Sunset Ridge
Montgomery, AL 36108

Ms. C. J. Widener, Secretary
5916 Pine Trace
Box B-4
Montgomery, AL 36108

Frances Wood, Member at Large #1
1120 Cantelou Road
Montgomery, AL 36108

The fire chief serves a continuous term at the discretion of the Board:

Bobby Brooks, Chief
1415 Cantelou Road
Montgomery, AL 36108

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Martin Mayer', followed by a long horizontal line extending to the right.

Martin Mayer,
Vice President
Catoma Volunteer Fire Protection Authority, Inc.

Catoma Volunteer Fire
Protection Authority

Updated 3/2009

Officers:

Term Expires:

Spence Searight, President
145 Sunset Ridge
Montgomery, AL 36108
Home: 240-8400

3/1/2011

* Martin Mayer, Vice President
6716 Old Selma Road
Montgomery, AL 36108

3/1/2010

Carol "CJ" Widener, Secretary
Box B-4, 5916 Pine Trace
Montgomery, AL 36108
Home: 834-4680

3/1/2011

* Amanda Marshall, Treasurer
57 Nora Lane
Montgomery, AL 36108
Home: 264-2556

3/1/2010

Members:

Frances Wood, Member at Large #1
1120 Cantelou Road
Montgomery, AL 36108

3/1/2011

* Leila Fisher, Member at Large #2
6519 Ashwood Circle
Montgomery, AL 36108

3/1/2010

Robert Brooks, Jr., Chief
1415 Cantelou Road
Montgomery, AL 36108
Home: 265-8296 Pager: 571-9237

Term: 2 Years

(President, Secretary & Member at Large Place #1 - elected in odd numbered years)
(Vice President, Treasurer & Member at Large Place #2 - elected in even numbered years)
(Chief – Continuous Term)

OFFICE OF THE GOVERNOR

BOB RILEY
GOVERNOR



State of Alabama

March 16, 2010

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

DONI M. INGRAM
DIRECTOR

The Honorable Elton Dean, Sr.
Chairman
Montgomery County Commission
c/o Central Alabama Regional Planning
and Development Commission
430 South Court Street
Montgomery, AL 36104

Dear Mr. Chairman:

RE: Modification No. 1
Grant No.: DOE-028-09

Enclosed are two copies of the above-referenced Department of Energy Grant Modification.

Please sign and witness both copies and return one original to the Community Services Section. Retain the other copy for your files. Also enclosed is an agreement form that must be signed and returned along with the grant modification.

If you have any questions, please call Willie Whitehead at (334) 242-5365.

Sincerely,

A handwritten signature in cursive script, reading "Doni M. Ingram".

Doni M. Ingram
Director

WW/ks

Enclosures

cc: Mr. Bill Tucker

**MODIFICATION TO
2009 WEATHERIZATION GRANT AGREEMENT**

Grant Agreement No.: **DOE-028-09**

Modification No.: **1**

Total Grant Amount: **\$235,760.00**

THIS MODIFICATION is entered into as of March 3, 2010 by and between the **ALABAMA DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS**, hereinafter, called the "Department," and the **MONTGOMERY COUNTY COMMISSION**, hereinafter, referred to as the "Subgrantee." This modification amends the **Grant Agreement No. DOE-028-09**

dated April 1, 2009.

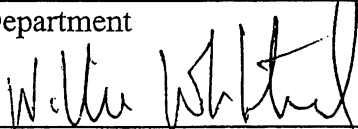
1. **PURPOSE:** The purpose of this modification is to amend **"Paragraph 2: Funding"** and the relative attachments of the above-referenced Grant Agreement.
2. **Paragraph 2: "Funding"** is hereby amended to read as follows:

Funding: It is expressly understood and mutually agreed that in no event shall the total amount to be paid by the Department to the Subgrantee under this agreement exceed **\$235,760.00** for full and completely satisfactory performance. Additional requirements relative to the Grant amount may be found in Attachment A, Paragraph 2. Any additional costs shall be borne by the Subgrantee.

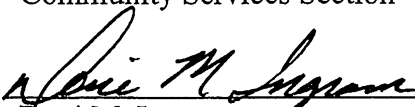
IN WITNESS WHEREOF THE DEPARTMENT AND THE SUBGRANTEE HAVE EXECUTED THIS AGREEMENT AS EVIDENCED BY THE SIGNATURES BELOW:

**ALABAMA DEPARTMENT OF
ECONOMIC AND COMMUNITY AFFAIRS**

Department

 3/15/10
Date

Willie Whitehead, Chief
Community Services Section

 03.15.10
Date
Doni M. Ingram
Director

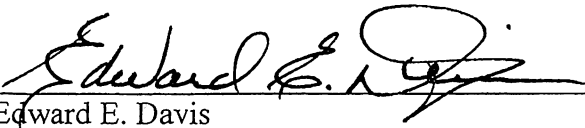
MONTGOMERY COUNTY COMMISSION

Subgrantee

Authorized Official for Subgrantee Date

Subgrantee Witness Date

APPROVED AS TO FORM BY LEGAL:


Edward E. Davis
General Counsel for ADECA

SUBGRANTEE: Montgomery County Commission

GRANT AGREEMENT: DOE-028-09

MODIFICATION: 1

ATTACHMENT B

Budget Sheet

	ORIGINAL BUDGET	DECREASE/ INCREASE	TOTAL
ADMINISTRATIVE	\$14,560.00		\$14,560.00
PROGRAM OPERATIONS	\$169,000.00		\$169,000.00
HEALTH AND SAFETY	\$31,200.00		\$31,200.00
AGENCY LIABILITY INSURANCE	\$1,000.00		\$1,000.00
TRAINING & TECHNICAL ASSISTANCE	\$20,000.00		\$20,000.00
FINANCIAL AUDIT	\$2,000.00	-\$2,000.00	\$0.00

GRAND TOTAL: \$235,760.00

TO: ANY JUDGE

**RE: GRANT NO: DOE-028-09
MODIFICATION NO: 1**

Montgomery County Commission, hereby specifically, intentionally, and unconditionally agrees and affirms that the terms and commitments contained in the documents pertaining to this grant/contract shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended. It is further agreed that if any provision of this grant/contract shall contravene any statute or constitutional provision or amendment, either now in effect or which may, during the course of this grant/contract, be enacted, then that conflicting provision in the grant/contract shall be deemed null and void. The grantee's/contractor's sole remedy for the settlement of any and all disputes arising under the terms of this agreement shall be limited to the filing of a claim with the Board of Adjustment for the State of Alabama.

For any and all disputes arising under the terms of this grant/contract, the parties hereto agree, in compliance with the recommendations of the Governor and the Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General's Office of Administrative hearings or where appropriate, private mediators.

Authorized Official of **Montgomery County Commission**

OFFICE OF THE GOVERNOR

BOB RILEY
GOVERNOR



State of Alabama

March 16, 2010

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

DONI M. INGRAM
DIRECTOR

The Honorable Elton Dean, Sr.
Chairman
Montgomery County Commission
c/o Central Alabama Regional and
Planning Commission
430 South Court Street
Montgomery, AL 36104

Dear Mr. Chairman:

RE: Modification No. 2
Grant No. ARRA DOE-028-09

Enclosed are two copies of the above-referenced Department of Energy Grant Modification.

Please sign and witness both copies and return one original to the Community Services Section. Retain the other copy for your files. Also enclosed is an agreement form that must be signed and returned along with the grant modification.

If you have any questions, please call Willie Whitehead at (334) 242-5365.

Sincerely,

A handwritten signature in cursive script, reading "Doni M. Ingram".

Doni M. Ingram
Director

DMI/WW/ks

Enclosures

cc: Mr. Bill Tucker

**MODIFICATION TO
2009 WEATHERIZATION GRANT AGREEMENT**

Grant Agreement No.: **ARRA DOE-028-09**

Modification No.: **2**

Total Grant Amount: **\$1,477,294.00**

THIS MODIFICATION is entered into as of March 3, 2010 by and between the **ALABAMA DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS**, hereinafter, called the "Department," and the **MONTGOMERY COUNTY COMMISSION**, hereinafter, referred to as the "Subgrantee." This modification amends the **Grant Agreement No. ARRA DOE-028-09** dated April 1, 2009.

1. **PURPOSE:** The purpose of this modification is to amend "**Paragraph 2: Funding**", the relative attachments of the above-referenced Grant Agreement, and to include **Attachment D**.

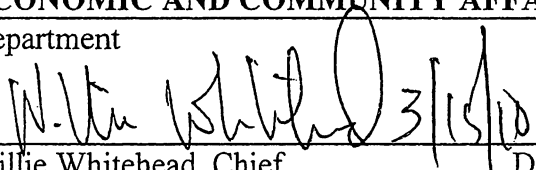
2. **Paragraph 2: "Funding"** is hereby amended to read as follows:

Funding: It is expressly understood and mutually agreed that in no event shall the total amount to be paid by the Department to the Subgrantee under this agreement exceed **\$1,477,294.00** for full and completely satisfactory performance. Additional requirements relative to the Grant amount may be found in Attachment A, Paragraph 2. Any additional costs shall be borne by the Subgrantee.

IN WITNESS WHEREOF THE DEPARTMENT AND THE SUBGRANTEE HAVE EXECUTED THIS AGREEMENT AS EVIDENCED BY THE SIGNATURES BELOW:

**ALABAMA DEPARTMENT OF
ECONOMIC AND COMMUNITY AFFAIRS**

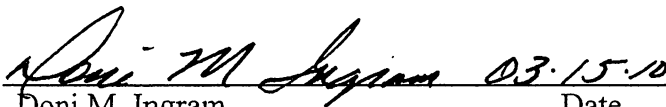
Department


Willie Whitehead, Chief
Community Services Section

MONTGOMERY COUNTY COMMISSION

Subgrantee

Authorized Official for Subgrantee Date


Doni M. Ingram
Director

Subgrantee Witness Date

APPROVED AS TO FORM BY LEGAL:


Edward E. Davis
General Counsel for ADECA

SUBGRANTEE: Montgomery County Commission

GRANT AGREEMENT: ARRA DOE-028-09

MODIFICATION: 2

ATTACHMENT B

Budget Sheet

	ORIGINAL BUDGET	INCREASE	TOTAL
ADMINISTRATIVE	\$111,995.00		\$111,995.00
PROGRAM OPERATIONS	\$1,078,207.00		\$1,078,207.00
HEALTH AND SAFETY	\$210,592.00		\$210,592.00
AGENCY LIABILITY INSURANCE	\$1,500.00		\$1,500.00
TRAINING & TECHNICAL ASSISTANCE	\$75,000.00		\$75,000.00
FINANCIAL AUDIT	\$3,000.00	-\$3,000.00	\$0.00
EQUIPMENT	\$0.00		\$0.00

GRAND TOTAL: 1,477,294.00

TO: ANY JUDGE

**RE: GRANT NO. ARRA DOE-028-09
MODIFICATION NO. 2**

Montgomery County Commission, hereby specifically, intentionally, and unconditionally agrees and affirms that the terms and commitments contained in the documents pertaining to this grant/contract shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended. It is further agreed that if any provision of this grant/contract shall contravene any statute or constitutional provision or amendment, either now in effect or which may, during the course of this grant/contract, be enacted, then that conflicting provision in the grant/contract shall be deemed null and void. The grantee's/contractor's sole remedy for the settlement of any and all disputes arising under the terms of this agreement shall be limited to the filing of a claim with the Board of Adjustment for the State of Alabama.

For any and all disputes arising under the terms of this grant/contract, the parties hereto agree, in compliance with the recommendations of the Governor and the Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General's Office of Administrative hearings or where appropriate, private mediators.

Authorized Official of **Montgomery County Commission**

STATE OF ALABAMA
MONTGOMERY COUNTY

AGREEMENT

This agreement by and between the Department of Examiners of Public Accounts (EPA) and the Montgomery County Commission (MCC) becomes effective upon full execution.

It is agreed that the EPA will audit the MCC for the one (1) year period October 1, 2008 through September 30, 2009. The audit will encompass a financial audit in accordance with Government Auditing Standards issued by the Comptroller General of the United States, an audit of compliance with applicable laws and regulations of the State of Alabama, and an audit of compliance with applicable laws and regulations of the Federal Government in accordance with OMB Circular A-133 and the Single Audit Act Amendments of 1996.

MCC agrees to reimburse EPA for its necessary and reasonable costs to conduct the audit, which include personnel costs and travel expenses incurred at amounts authorized by the State Travel Law. The maximum cost of this agreement to MCC shall not exceed ten thousand two hundred thirty dollars (\$10,230.00). MCC agrees to pay 65% of the cost of this agreement upon full execution and 35% after completion of fieldwork as evidenced by invoices from the Department of Examiners of Public accounts.

EPA agrees to furnish all required copies of audit reports to federal grantor agencies in addition to copies provided to MCC.

EPA agrees that all working papers shall be made available upon request for review by the federal grantor agencies consistent with State Law. EPA agrees to retain all working papers and reports for a minimum of three (3) years from the date of the audit report unless EPA is notified in writing to extend the retention period.

MCC agrees to make available to EPA all financial and operating data determined necessary by EPA to conduct the audits. MCC agrees to provide a working area for personnel of EPA, which facilitates efficient fieldwork.

This agreement and all promises by MCC are made subject to availability of sufficient funds.

The parties shown below have executed this agreement to become effective on the date specified previously and under all conditions described herein.

IN WITNESS THEREOF, the parties have affixed their hands and seals this _____ day of _____, 20 ____.

STATE OF ALABAMA
Department of Examiners
of Public Accounts



Ronald L. Jones
Chief Examiner

Montgomery County Commission

Elton N. Dean, Sr.
Chairman

APR 12 2010

MONTGOMERY COUNTY COMMISSION
2010 MAR 16 AM 8:20

15 March 2010

Mr. Donald L. Mims, CPA, MPA
Administrator, Montgomery County Commission
PO Box 1667
Montgomery, Alabama 36102-1667

RE: Scott Street Parking Facility

Mr. Mims:

Per our telephone conversation today, please find enclosed two (2) copies of Gordon L. Davis Professional Services Agreement for your review and approval.

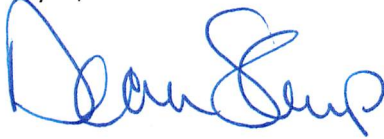
I met with Mr. Davis today onsite and we both walked the entire facility to conduct a preliminary inspection of the areas you have brought to our attention in your previous letters. Mr. Davis is prepared to initiate a comprehensive survey of the site as described in the Agreement as soon as possible. He has requested that you designate Point of Contact information (i.e., Maintenance Supervisor, etc) onsite to coordinate your areas of concern and his detailed review. Mr. Rutland has asked Gordon to produce a report this week for his review.

We understand that you will be submitting this Agreement to the Commission for approval in a timely manner.

Mr. Davis and I walked the entire facility this morning. Although some issues do exist that would require repair and/or modification, we did not witness any condition that would present a hazard to continued use of the facility.

Please do not hesitate to contact me with any further questions you may have regarding this matter. It is our desire to serve the needs of the County in whatever capacity you require.

Thank you,



Dean Sharp, Contract Administrator
334-868-8310 (cellular phone)
dsharp@jmrarch.net

Electronic Copy:

M. Rutland; V McKnight; G. Davis

Gordon L. Davis

STRUCTURAL ENGINEERING CONSULTANT

Telephone
(334) 213-3070

Mailing Address
P.O. Box 241371
Montgomery, Alabama 36124-1371

Facsimile
(334) 213-4020
E-mail
gldavis1@mindspring.com

PROFESSIONAL SERVICES AGREEMENT

CLIENT: **Montgomery County Commission**
 P.O. Box 1667
 Montgomery, Alabama 36102-1667

PROJECT: **Montgomery County Parking Deck, Scott Street, Montgomery, AL**

DATE: **March 10, 2010**

=====

SCOPE OF WORK:

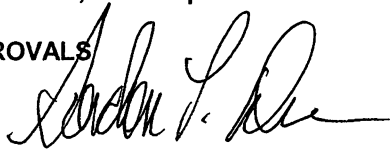
Structural inspection, written report of description of structural deficiencies; evaluation of cause of deficiencies and description of repair recommendations. Plans and details for repair will be provided under separate agreement, after extent of damage is determined.

FEE:

Billed hourly at the rate of \$175.00 per hour for professional engineer and \$60.00 per hour for CAD or drafting services. Maximum fee not to exceed \$2,000.00.

NOTE: Travel, shipping and printing expenses will be billed at a rate of cost plus 10%, based upon actual invoices.

APPROVALS



FOR: GORDON L. DAVIS, P.E.
(ENGINEER)

FOR: Montgomery Co. Commission
(CLIENT)

DATE: March 10, 2010

TITLE

DATE

See reverse of this page for General Conditions.

GENERAL CONDITIONS FOR THIS AGREEMENT

1. All required services outside the SCOPE OF WORK outlined will be provided upon the CLIENT'S request and will be billed at the quoted hourly rates.
2. Fees outlined in this contract will be adhered to subject to conditions and criteria set forth by the CLIENT and the requirements of the applicable governmental agencies, building codes, etc., in effect on the date of the ENGINEER'S signing of this contract.
3. In the event that a questions may arise as to an error or omission in the ENGINEER'S work or plans, the ENGINEER will assume no liability of errors or omissions unless notified within 48 hours of the CLIENT'S discovery of such. If notified within 48 hours, the ENGINEER will have the right to remedy any such errors or omissions within a reasonable and agreed upon time thereafter, at no additional cost to the CLIENT.
4. The length of this project is estimated to be less than one (1) year from the date of this contract. Any SCOPE OF WORK item or portion remaining after one (1) year will be subject to a ten percent (10%) escalation in the FEE SCHEDULE. Any hourly charges or reimbursable costs incurred after one (1) year will be subject to the hourly rates in effect at that time. Any retentions or deferred fees shall be due and payable after one (1) year.
5. CLIENTS will be billed monthly, unless otherwise agreed, based upon the percentage of work completed and/or hourly charges and reimbursable costs. A finance charge of one and one half percent (1 1/2%) per month (18% annual percentage rate) will be added to portions of accounts over 45 days past due and will result in immediate stoppage of all services until payment is received or other written agreements made. Any and all charges incurred by the ENGINEER to collect past due accounts will be paid by the CLIENT.
6. The CLIENT hereby agrees that the balance as stated on the billing from the ENGINEER is correct, conclusive and binding on the CLIENT unless the CLIENT notifies the ENGINEER in writing within ten (10) days of the billing date of the particular item that is alleged to be incorrect.
7. The obligation to provide further services under the SCOPE OF WORK may be terminated by either party upon seven (7) days written notice in the event of any termination, the ENGINEER will be paid for all services rendered to the date of termination plus unpaid reimbursable expenses.
8. The ENGINEER will not be responsible for the cost of permits, title company charges, governmental review fees, soils reports, printing, photographic charges, etc. as applicable. The ENGINEER will be reimbursed for such charges paid by him for the CLIENT at the rates quoted on the CURRENT FEE SCHEDULE.
9. The ENGINEER'S liability for this project is limited to the fees paid by the CLIENT.
10. The ENGINEER will not be responsible or liable for the following:
 - a) Any use of plans, specifications, etc., not signed by the ENGINEER and approved by the appropriate governmental agencies.
 - b) Inaccuracy of data, plans, legal descriptions or any other information supplied by the CLIENT.
 - c) Site, soil, and geologic conditions.
 - d) Changes to the plans and specifications made by the CLIENT or others.
 - e) Jobsite conditions.
 - f) The performance of work on this project by any construction contractor or third party.
 - g) Legal fees that result from this project.
11. All original work will be the property of the ENGINEER. The CLIENT will be provided with the original drawings for the purpose of publishing of contract documents, and, at his request and cost, will be furnished with reproducible copies of any and all work. No changes to the documents prepared by the ENGINEER can be made by the CLIENT unless authorized in writing by the ENGINEER.
12. All documents furnished by the ENGINEER are instruments of his service. They are not intended to be suitable for reuse on extensions of this project or any other project. Any reuse without specific written approval by the ENGINEER will be at the sole risk of the user and without liability or legal exposure to the ENGINEER.
13. Neither the CLIENT nor ENGINEER shall assign, sublet or transfer any rights under or interest in this contract without the written consent of the other. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than the CLIENT or ENGINEER.
14. The CLIENT agrees to cooperate in every way requested by the ENGINEER to expedite the completion of the work set forth in this agreement. The CLIENT agrees to provide the ENGINEER access to the property involved and to make available any records, documents, deeds, legal descriptions or other items requested by the ENGINEER for the reasonable pursuit of the completion of the work.
15. There are no understandings or agreements except as herein expressly stated.

**PURCHASING DEPARTMENT
MONTGOMERY COUNTY COMMISSION**

ABSTRACT FOR BIDS:			BID NO		BID NO		BID NO	
INVITATION TO BID NO:								
DATE ISSUED:								
DATE OPENED:								
REQUESTING DEPARTMENT:								
COUNTY COMMISSION								
TERMS OF PAYMENT/DISCOUNT:								
DELIVERY DATE:								
ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	MOISTURE DAMAGE							
1..	530 S. LAWRENCE STREET	1 JOB	3,200.00	3,200.00	3,975.00	3,975.00	4,712.00	4,712.00
2..	DEPT. OF HUMAN RESOURCES	1 JOB	1,400.00	1,400.00	2,275.00	2,275.00	3,223.00	3,223.00
-.	UNIT PRICE ALLOWANCE							
	PREPARATION/REMOVAL/DI							
	SPOSAL OF GYPSUM BOARD							
	ASSOCIATED COVE BASE							
	AND INSULATION, AND							
	CLEANING OF ASSOCIATED							
	WALL CAVITY OR EXPOSED							
	SUBSTRATE SURFACE	200 SF		2.00		2.50		8.50
-.	PREPARATION/REMOVAL/DI							
	SPOSAL OF CARPET AND							
	CLEANING OF EXPOSED	100 SF		1.00		1.00		2.50
	SUBSTRATE FLOOR SURFACE							
	3 QUOTES MAILED							
	TOTAL			\$4,600.00		\$6,250.00		\$7,935.00

COMMENTS:

BIDSHEET.

6-2



April 8, 2010

Ms. Pat Silas, Assistant Director Support Services
Montgomery County Commission
101 South Lawrence Street
Montgomery, Alabama 36104

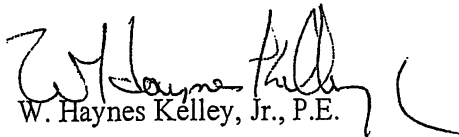
Subject: Moisture Damage Abatement
530 South Lawrence Street and 3030 Mobile Highway

Dear Ms. Silas;

I have reviewed the bid abstract that you faxed to me this morning regarding the subject project. It appears that Ark Builders, Inc. quoted the lowest price. I believe Ark Builder's price is reasonable, and I therefore recommend that the work be awarded to them.

If you have questions about this please contact me.

Sincerely,
Environmental-Materials Consultants, Inc.


W. Haynes Kelley, Jr., P.E.

ARK BUILDERS, INC.

P.O. BOX 780727
2901 NOTASULGA ROAD
TALLASSEE, AL 36078-0727
334-283-5663 FAX 334-283-8017

BID PROPOSAL AND/OR CONTRACT

SUBMITTED TO: Montgomery County Comm FAX: 334-832-2547 DATE: April 8, 2010

NAME: Ms. Pat Silas JOB NAME: Moisture Damage Abatement

STREET: 101 South Lawrence Street STREET: 530 S. Lawrence & DHR Building

CITY: Montgomery STATE: AL 36104 CITY: Montgomery STATE: AL 36104

Ark Builders, Inc. proposes the following:

PRICE 1: 530 South Lawrence Street

\$3,200.00

½ Value of Allowances - \$250.00

Remove & Dispose of the water damaged materials, such as sheet rock, ducting, cove base and carpet according to EMC's (Haynes Kelley) specifications and drawings.

PRICE 2: DHR Building, 3030 Mobile Highway

\$1,400.00

½ Value of Allowances - \$250.00

Remove & Dispose of the water damaged sheet rock and cove base according to EMC's (Haynes Kelley) specifications and drawings.

TOTAL PRICE

\$4,600.00

Addendum 1 acknowledged.

All work will comply with all local, state and federal regulations.

We hereby propose to furnish labor and materials - complete in accordance with the above specifications, for the sum of:

PLEASE SEE PRICES ABOVE

()

with payment to be made as follows:

UPON COMPLETION OF WORK

Representative

Authorized Signature

Title

ACCEPTANCE OF CONTRACT

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED:

Signature

Title:

Environmental Contractors
New Homes & Renovations

ATTACHMENT TO PROPOSAL FORM STATED ALLOWANCES AND UNIT PRICES

MOISTURE DAMAGE ABATEMENT 530 SOUTH LAWRENCE STREET AND 3030 MOBILE HIGHWAY MONTGOMERY, AL

STATED ALLOWANCES AND UNIT PRICES

The following items of work are anticipated during the performance of this contract; however the exact quantity of each work item may not be determinable prior to bidding. The Contractor shall therefore, include in his Lump Sum Base Bid, an allowance for the following items in the quantities indicated: Allowance Unit Prices include all charges for labor, materials and equipment, layout, supervision (field and home office), general expenses, taxes, insurance, overhead and profit, but not limited to, for the accomplishment of the Allowance item(s). Where quantities of same items of work are defined and are quantified in the bid documents, the allowance quantities indicated hereinafter shall be in addition to those that are indicated.

Clarification Note: The Unit Prices quoted by the Contractor shall apply to increases (additive change orders) and to decreases (deductive change orders). Changes in the contract amount that are computed using the Stated Allowances and Unit Prices shall be figured at the same unit price whether additive or deductive.

The following Unit Prices Quoted are for increases or decreases in the above quantities included in the Lump Sum Base Bid and include all charges for labor, materials and equipment, layout, supervision (field and home office), general expenses, taxes, insurance, overhead and profit, but not limited to, for the accomplishment of the Allowance item(s).

<u>ITEM</u>	<u>ALLOWANCE QUANTITY</u>	<u>UNIT</u>	<u>QUOTED PER UNIT</u>
preparation/removal/disposal of gypsum board, associated cove base and insulation, and cleaning of associated wall cavity or exposed substrate surface	200	square feet	\$ 2.00
preparation/removal/disposal of carpet and cleaning of exposed substrate floor surface	100	square feet	\$ 1.00

BIDDER: Ark Builders, Inc.
 LEGAL SIGNATURE: Terry L. Jones
 NAME (type or print): Terry L. Jones

Note: Failure to complete and submit this attachment with proposal shall be grounds for rejection of bid.

[illegible]

7-2

April 7, 2010

Donnie Mims
Montgomery County Commission
P. O. Box 1667
Montgomery, AL. 36102-1667

Re: Drainage Correction at 530 So. Lawrence Street Montgomery Street for the County Commission

Dear Donnie:

I have reviewed the bids on the above referenced project and recommend that the county approve entering into a contract with Phillips, Inc. for the above referenced work. The project bid on April 7, 2010 and we received a total of 8 bids. Phillips, Inc. was low with a price of \$9,128.00 for the base bid and \$3,130 for the alternate. The base bid work included installation of area drains, lowering grades and cutting off the external insulation finish system (EIFS) to above grade in order to stop the moisture infiltration at interior floor level and help prevent termite infestation. The base bid also included removing the sidewalk on the South side of the building and installing a new walk sloped to drain to the East. This will also require removal of 2 steps at the South East corner of the walk. The alternate is to add gutters and downspouts around the building to control the water from the roof. I recommend that the base bid and alternate be accepted. The bid is several thousand dollars below the estimated cost that I presented to you.

If you are in agreement please let me know and if required we can execute an AIA construction contract or if acceptable Pat Silas can issue a Purchase Order since the amount is so low.

Sincerely,
TCU Consulting, LLC

Thomas L. Lawrence
Program Director

cc: file
John Mitchell
Ken Upchurch
Percy Thomas
Pat Silas

Purchasing Department Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
BID NO. 51100-10B-011				PHILLIPS, INC. - ATTN: CLAY PHILLIPS - PHONE#279- 8753; FAX#277-8753		PALMER, LLC - ATTN: WILLIAM PALMER; PHONE#264-0922; FAX#264- 0924		R & R CONTRACTORS, LLC; ATTN: ROY M. ROGERS; PHONE#285-1460; FAX#285- 9060		SHEPHERD CONTRACTING SERVICE - ATTN: TOMMY A. SHEPHERD II; PHONE#538- 5399; FAX#288-3112		INGRAM CONSTRUCTION- ATTN: LEONARD INGRAM; PHONE#244-1440; FAX#244- 1441	
ISSUED: MARCH 29, 2010													
BID OPENING DATE: APRIL 7, 2010													
COUNTY COMMISSION													
TERMS OF PAYMENT / DISCOUNT:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	FURNISH ALL												
	NECESSARY LABOR												
	SUPPLIES & MAT.												
	TO PROVIDE PROPER												
	DRAINAGE AT THE												
	BLDG-530 S.												
	LAWRENCE ST.	EA	1	\$9,128.00	\$9,128.00	\$9,697.00	\$9,697.00	\$12,018.00	\$12,018.00	\$12,210.00	\$12,210.00	\$17,450.00	\$17,450.00
	OPTIONAL												
	INSTALL 193' OF												
	GUTTER & 120'												
	OF DOWNSPOUTS	EA	1	\$3,130.00	\$3,130.00	NO BID	NO BID	\$3,400.00	\$3,400.00	\$13,600.00	\$13,600.00	\$7,032.00	\$7,032.00
	35 BIDS MAILED												
TOTAL BID AMOUNTS					\$12,258.00		PARTIAL 9697.00		\$15,418.00		\$25,810.00		\$24,482.00

Notes: 8-3

Purchasing Department

[illegible]

8.4

T.C.U. CONSULTING SERVICES, LLC

2455 Bell Road

Montgomery, Alabama 36117

(334)270-4255 (334)420-1503Fax

Date: April 6, 2010To: Montgomery County CommissionP.O. Box 1667Attn: John MitchellMontgomery, Alabama 36102-1667Project: Montgomery County Detention Facility

THE FOLLOWING MATERIAL IS TRANSMITTED

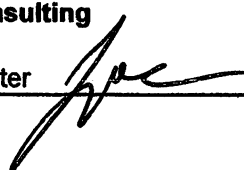
☒ With This Letter:☐ Under Separate Cover:☐ Drawings ☐ Prints ☐ Specifications ☐ Shop Drwgs ☐ Equipment Data ☐ Samples☐ Estimates ☒ Other

COPIES	DATE OR #	DESCRIPTION
2	10/31/2009	Medical Equipment FFE Package Contractor's Pay Request #1

This material is:

☐ For Information ☐ For Approval, Please return Copies to us ☐ For Your File☐ For Job Use ☐ Approved as noted ☐ To be Revised and Resubmitted☐ Not Approved ☐ For Revision and Fabrication ☒ PaymentComments: I have reviewed the attached Pay Request #1 from Cardinal Health in the amountof \$1,570.74 and recommend that it be placed in line for payment. This is the final payapplication for this contract. Please place on the April 12th Commissioners' Agendafor approval.cc: Job
File

TCU Consulting

Larry Carter 

Application and Certificate for Payment

TO OWNER: MONTGOMERY COUNTY COMMISSION
101 S. LAWRENCE STREET
MONTGOMERY, AL 36104

PROJECT: MONTGOMERY COUNTY Jail - FF&E
6-5-0108

FROM: CARDINAL HEALTH
CONTRACTOR: DONG FRIKE
9206 WHISPINE COURT
MONTGOMERY, AL 36117

ARCHITECT: VIA
GOODWIN, MILLS, & CAWOOD, INC.
2660 EASTCHASE LANE, SUITE 200
MONTGOMERY, AL 36117

APPLICATION NO: 001
PERIOD TO: 10-31-09
CONTRACT FOR: MEDICAL EQUIPMENT PACKAGE
CONTRACT DATE: NOVEMBER 14, 2008
PROJECT NOS: 6-5-0108 /

Distribution to:
OWNER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD: ☐
OTHER: ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$107,182.10
2. NET CHANGE BY CHANGE ORDERS (Line 1 & 2) \$11,913.30
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$95,268.80
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$95,268.80

5. RETAINAGE:

- a. % of Completed Work BY OWNER.
(Column D + E on G703) \$85,444.98
 - b. % of Stored Material
(Column F on G703) LESS TAXES \$8,253.08
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$93,698.06

6. TOTAL EARNED LESS RETAINAGE \$1,570.74
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ - 0 -
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$1,570.74
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$	\$11,913.30
Total approved this Month	\$	\$	\$
TOTALS	\$	\$	\$11,913.30
NET CHANGES by Change Order		\$	\$

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: ALABAMA
By: [Signature] Date: 3/31/10
State of: ALABAMA
County of: MONTGOMERY
Subscribed and sworn to before me this _____ day of _____

Notary Public: [Signature]
My Commission expires: My Commission Expires 4-17-2010

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$1,570.82

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are checked to conform with the amount certified.)

ARCHITECT: [Signature] Date: 3/31/2010

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

ORIGINAL POSITION FILL REQUEST

DEPARTMENT: Montgomery County Youth Facility

DEPARTMENT HEAD: Bruce R. Howell, Court Administrator

SUPERVISOR: George Glass

COMPLETED ACTION DATES

1. ☒ dept request
2. ☐ admin review
3. ☐ pers dept
4. ☐ cert to admin
5. ☐ dept selection
6. ☐ final review

1. POSITION TITLE: Groundskeeper

POSITION NUMBER: 001-526020-066 (to replace Randy Willis)

PROPOSED EFFECTIVE DATE: 04/19/10

TYPE OF APPOINTMENT (X) Permanent () Temporary

RECRUITING

- () PROMOTIONAL REGISTER (X) TRANSFER Pay step to be based upon City and County of Montgomery Personnel Rules and Regulations, Rule VI, Section 10 (c) Transfers.
(X) OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE: S06 (\$23,493/\$903.59/\$11.2949)

Bruce R. Howell
Department Head

3/10/2010
Date

2. ADMINISTRATIVE REVIEW

- () APPROVED
() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date

4. SELECTEE: _____

Appointing Authority

Date

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 16

Date: March 31, 2010
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Point Clear, AL
Departure Date: May 26, 2010 Return Date: May 27, 2010
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend the 2010 ACAA Annual Conference

Traveler (s) Name: 1. John Mitchell 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$694.07 Advance Registration Required: \$185.00

Department Name: County Commission Fund Name: General

Additional Comments: Mileage - 175.00; Meals - 150.00; Hotel 184.07; Registration - 185.00

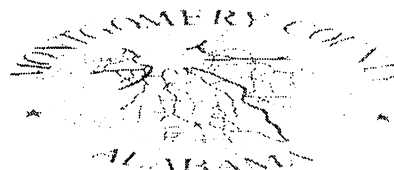
To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$694.07 and advance registration of \$185.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51100-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$13,046.60</u>	
Budget Available:	<u>\$11,953.40</u>	
Current Requests:	<u>\$694.07</u>	
Budget Balance:	<u>\$11,259.33</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/1/2010

cc: Finance Director / Buyer

11-1

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 5

Date: March 22, 2010
To: Donald L. Mims, Administrator
From: Sherrill R. Thomas, Finance Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Hoover, Alabama
Departure Date: September 10, 2010 Return Date: September 10, 2010

Conference Leave (Days / Hours): 1 day

Purpose of Travel: Attend Auburn University ALTIST 2010 Annual CRE Update
Qualifies for annual Continuing Education Requirements for CPA license
and CRE certification

Traveler (s) Name: 1. Mike Knighten 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

Commercial Air

Private Vehicle

Other (Specify)

Total (est.) Cost: \$193.00

Advance Registration Required: \$110.00

Department Name: Finance

Fund Name: General

Additional Comments:

To: Sherrill R. Thomas, Finance Director

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$193.00 and advance registration of \$110.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51110-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$2,800.00</u>
Approved Requests:	<u>\$266.00</u>
Budget Available:	<u>\$2,534.00</u>
Current Requests:	<u>\$193.00</u>
Budget Balance:	<u>\$2,341.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/22/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 6

Date: March 23, 2010
To: Donald L. Mims, Administrator
From: Sherrill R. Thomas, Finance Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: San Diego, CA
Departure Date: September 12, 2010 Return Date: September 15, 2010
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Attend New World Systems Executive Customer Conference

Traveler (s) Name: 1. Sherrill Thomas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,100.00 Advance Registration Required: \$945.00

Department Name: Finance Fund Name: General

Additional Comments: Expense will be paid through the New World training budget

To: Sherrill R. Thomas, Finance Director

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$2,100.00 and advance registration of \$945.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-59310-586</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$150,000.00</u>
Approved Requests:	<u>\$103,231.50</u>
Budget Available:	<u>\$46,768.50</u>
Current Requests:	<u>\$2,100.00</u>
Budget Balance:	<u>\$44,668.50</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/23/2010

cc: Finance Director / Buyer

11-3

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 5

Date: March 24, 2010
To: Donald L. Mims, Administrator
From: Larry R. Curvin, Revenue Manager *gpl*
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Pelham, Alabama
Departure Date: July 14, 2010 Return Date: July 16, 2010

Conference Leave (Days / Hours): 3 days

Purpose of Travel: Attend ACCA sponsored course "How to Safely Perform Revenue Field Work"
of the CROAA Education and Certification Program. The JSU Continuing
Education department administers the training.

Traveler (s) Name: 1. Courtney Oates 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$535.00 Advance Registration Required: \$195.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: This course completion will gain Certified Revenue Officer (CRO) status for
Examiner Courtney Oates.

To: Larry R. Curvin, Revenue Manager

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$535.00 and advance registration of \$195.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51800-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$7,000.00</u>	
Approved Requests:	<u>\$4,252.56</u>	
Budget Available:	<u>\$2,747.44</u>	
Current Requests:	<u>\$535.00</u>	
Budget Balance:	<u>\$2,212.44</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/25/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 6

Date: March 22, 2010

To: Donald L. Mims, Administrator

From: Larry R. Curvin, Revenue Manager

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Hoover, Alabama

Departure Date: September 10, 2010

Return Date: September 10, 2010

Conference Leave (Days / Hours): 1 day

Purpose of Travel: Attend "ALTIST 2010 Annual CRE UPDATE" Course REQUIRED to maintain standing as a Certified Revenue Examiner. The course is sponsored by the ACCA and administered by the AU Center for Governmental Service.

Traveler (s) Name: 1. Terri Henderson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐
Private Vehicle ☒

Commercial Air ☐
Other (Specify) ☐

Total (est.) Cost: \$250.00

Advance Registration Required: \$110.00

Department Name: Tax & Audit

Fund Name: 001-51800-265

Additional Comments: _____

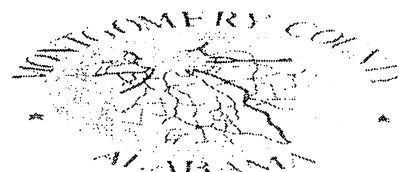
To: Larry R. Curvin, Revenue Manager

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the approximate amount of \$250.00 and advance registration of \$110.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51800-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$7,000.00</u>	
Approved Requests:	<u>\$4,252.56</u>	
Budget Available:	<u>\$2,747.44</u>	
Current Requests:	<u>\$785.00</u>	
Budget Balance:	<u>\$1,962.44</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/25/2010

cc: Finance Director / Buyer

11-5

Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

APR 12 2010

Request # 22

Date: March 25, 2010
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Newnan, GA
Departure Date: April 18, 2010 Return Date: April 23, 2010
Conference Leave (Days / Hours): 6 days
Purpose of Travel: K-9 Instructor Training

Traveler (s) Name: 1. Lieutenant George Beaudry 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: General (001-52110-265)

Additional Comments: There will be no expenses involving this travel.
All expenses are being paid by Cowetta County Sheriff's Office.

To: Sheriff D. T. Marshall
From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52110-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$8,178.24</u>
Budget Available:	<u>\$11,821.76</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$11,821.76</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/25/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 4

Date: April 1, 2010
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Huntsville, AL
Departure Date: May 9, 2010 Return Date: May 13, 2010
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: Controlled F.O.R.C.E. Level II Certification Course

Traveler (s) Name: 1. Martinez Tolbert 4. _____
2. Jeron James 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,000.00 Advance Registration Required: \$1,190.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

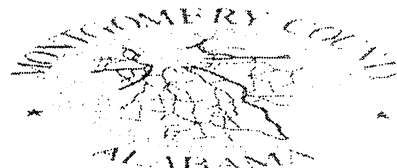
To: Wanda J. Robinson, Director

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$2,000.00 and advance registration of \$1,190.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$4,712.00</u>
Budget Available:	<u>\$15,288.00</u>
Current Requests:	<u>\$2,000.00</u>
Budget Balance:	<u>\$13,288.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/1/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 5

Date: April 1, 2010
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Ft. Lauderdale, FL

Departure Date: May 23, 2010 Return Date: May 26, 2010

Conference Leave (Days / Hours): 4 days

Purpose of Travel: Chemical Weapons Instructor Course

Traveler (s) Name: 1. Bobby Jones 4. _____
2. Carlos Parks 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,500.00 Advance Registration Required: \$590.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

To: Wanda J. Robinson, Director

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$1,500.00 and advance registration of \$590.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$4,712.00</u>
Budget Available:	<u>\$15,288.00</u>
Current Requests:	<u>\$3,500.00</u>
Budget Balance:	<u>\$11,788.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/1/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

APR 12 2010

Request # 6

Date: April 1, 2010
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Tupelo, MS
Departure Date: May 23, 2010 Return Date: May 26, 2010
Conference Leave (Days / Hours): 4 days
Purpose of Travel: SSGT Level II Instructor Course

Traveler (s) Name: 1. Jeffery Sanderson 4. _____
2. Carlos Parks 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,100.00 Advance Registration Required: \$550.00

Department Name: Sheriff (MCDF) Fund Name: General

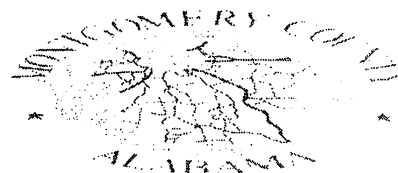
Additional Comments: _____

To: Wanda J. Robinson, Director
From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$1,100.00 and advance registration of \$550.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52200-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$4,712.00</u>	
Budget Available:	<u>\$15,288.00</u>	
Current Requests:	<u>\$4,600.00</u>	
Budget Balance:	<u>\$10,688.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/1/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 7

Date: April 1, 2010
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Baton Rouge, LA
Departure Date: August 29, 2010 Return Date: September 3, 2010
Conference Leave (Days / Hours): 6 days
Purpose of Travel: SSGT Level I Instructor Course

Traveler (s) Name: 1. Jeffery Sanderson 4. _____
2. Carlos Parks 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,200.00 Advance Registration Required: \$550.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

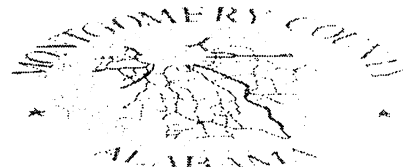
To: Wanda J. Robinson, Director

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$1,200.00 and advance registration of \$550.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52200-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$4,712.00</u>	
Budget Available:	<u>\$15,288.00</u>	
Current Requests:	<u>\$5,800.00</u>	
Budget Balance:	<u>\$9,488.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/1/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 8

Date: April 1, 2010
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Nashville, TN
Departure Date: July 11, 2010 Return Date: July 16, 2010
Conference Leave (Days / Hours): 6 days
Purpose of Travel: Cell Extraction Instructor

Traveler (s) Name: 1. Jeffery Sanderson 4. _____
2. Carlos Parks 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,400.00 Advance Registration Required: \$1,190.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

To: Wanda J. Robinson, Director

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$2,400.00 and advance registration of \$1,190.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$4,712.00</u>
Budget Available:	<u>\$15,288.00</u>
Current Requests:	<u>\$8,200.00</u>
Budget Balance:	<u>\$7,088.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/1/2010

cc: Finance Director / Buyer

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Appendix C
Agenda
APR 12 2010

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 13

Date: March 22, 2010
To: Donald L. Mims, Administrator
From: Jane Mardis, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, Alabama

Departure Date: May 5, 2010

Return Date: May 6, 2010

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: Attend "Ethics of County Officials and Employees"

Traveler (s) Name: 1. Jane Reed 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$230.00

Advance Registration Required: \$175.00

Department Name: Appraisal

Fund Name: Emergency Mgmt & Dist Bd

Additional Comments: _____

To: Jane Mardis, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$230.00 and advance registration of \$175.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>784-81986-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$7,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$7,000.00</u>
Current Requests:	<u>\$230.00</u>
Budget Balance:	<u>\$6,770.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/22/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

APR 12 2010

Request # 14

Date: March 29, 2010
To: Donald L. Mims, Administrator
From: Jane Mardis, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Baltimore, Maryland

Departure Date: June 13, 2010

Return Date: June 19, 2010

Conference Leave (Days / Hours): 7 Days

Purpose of Travel: Attend "URISA Leadership Academy"

Traveler (s) Name: 1. Ron Stanfield 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☐
☐

Private Vehicle

Commercial Air

☒
☐

Other (Specify)

Total (est.) Cost: \$3,300.00

Advance Registration Required: \$1,400.00

Department Name: Appraisal

Fund Name: Reappraisal

Additional Comments: _____

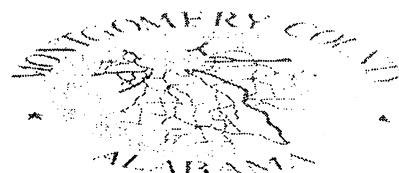
To: Jane Mardis, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$3,300.00 and advance registration of \$1,400.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51985-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$11,305.00</u>	
Budget Available:	<u>\$13,695.00</u>	
Current Requests:	<u>\$3,300.00</u>	
Budget Balance:	<u>\$10,395.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/29/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 7

Date: March 26, 2010
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Washington, DC

Departure Date: April 21, 2010 Return Date: April 23, 2010

Conference Leave (Days / Hours): 3 days

Purpose of Travel: To accept an invitation to participate in a Technical Operation Evaluation
Development Meeting at the U.S. National Institute of Justice

Traveler (s) Name: 1. Eric Williams 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: There will be no cost to Montgomery County for this trip; it is funded entirely by
the USDOJ

To: Paul Brown, Executive Director

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>124-52960-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,500.00</u>
Approved Requests:	<u>\$3,160.00</u>
Budget Available:	<u>\$12,340.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$12,340.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/26/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

APR 12 2010

Request # 8

Date: March 26, 2010
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Boston, Massachusetts
Departure Date: June 2, 2010 Return Date: June 6, 2010
Conference Leave (Days / Hours): five days
Purpose of Travel: To attend the 16th Annual Drug Court Training Conference

Traveler (s) Name: 1. Shonda O. Grissett 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,000.00 Advance Registration Required: \$650.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$2,000.00 and advance registration of \$650.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>124-52960-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,500.00</u>
Approved Requests:	<u>\$3,160.00</u>
Budget Available:	<u>\$12,340.00</u>
Current Requests:	<u>\$2,000.00</u>
Budget Balance:	<u>\$10,340.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/29/2010

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

APR 12 2010

Request # 12

Date: March 25, 2010
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: San Antonio, TX
Departure Date: April 26, 2010 Return Date: April 29, 2010
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: To Attend: FJC Conference

Traveler (s) Name: 1. Carrie Gray 4. _____
2. Crystal Taylor 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,209.00 Advance Registration Required: \$700.00

Department Name: District Attorney Fund Name: 760-51260-292

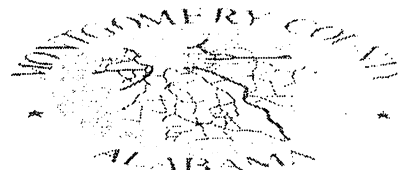
Additional Comments: _____

To: Ellen Brooks
From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$2,209.00 and advance registration of \$700.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>760-51260-292</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$168,000.00</u>
Approved Requests:	<u>\$7,124.50</u>
Budget Available:	<u>\$160,875.50</u>
Current Requests:	<u>\$2,209.00</u>
Budget Balance:	<u>\$158,666.50</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/25/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

APR 12 2010

Request # 13

Date: March 25, 2010
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: San Antonio, TX
Departure Date: April 26, 2010 Return Date: April 29, 2010
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: To Attend: FJC Conference

Traveler (s) Name: 1. Kevin Davidson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,367.00 Advance Registration Required: \$350.00

Department Name: District Attorney Fund Name: 760-51260-292

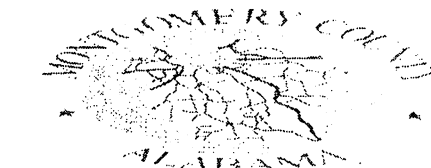
Additional Comments: _____

To: Ellen Brooks
From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$1,367.00 and advance registration of \$350.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>760-51260-292</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$168,000.00</u>
Approved Requests:	<u>\$7,124.50</u>
Budget Available:	<u>\$160,875.50</u>
Current Requests:	<u>\$3,576.00</u>
Budget Balance:	<u>\$157,299.50</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/25/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

APR 12 2010

Request # 14

Date: March 25, 2010
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: San Antonio, TX

Departure Date: April 26, 2010 Return Date: April 29, 2010

Conference Leave (Days / Hours): 4 Days

Purpose of Travel: To Attend: FJC Conference

Traveler (s) Name: 1. Ellen Brooks 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,367.00 Advance Registration Required: \$350.00

Department Name: District Attorney Fund Name: 760-51260-265

Additional Comments: _____

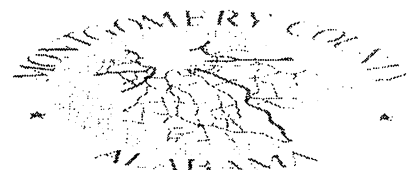
To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$1,367.00 and advance registration of \$350.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>760-51260-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$44,380.00</u>
Approved Requests:	<u>\$5,173.00</u>
Budget Available:	<u>\$39,207.00</u>
Current Requests:	<u>\$1,367.00</u>
Budget Balance:	<u>\$37,840.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/25/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 15

Date: March 26, 2010
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: San Antonio, TX
Departure Date: April 26, 2010 Return Date: April 29, 2010
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: To Attend: FJC Conference

Traveler (s) Name: 1. Steve Searcy 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: _____ Advance Registration Required: _____

Department Name: District Attorney Fund Name: 760-51260-292

Additional Comments: No Expense to District Attorney's Office

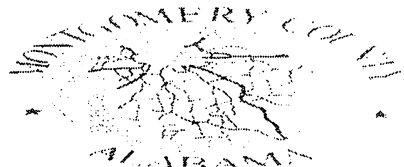
To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>760-51260-292</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$168,000.00</u>	
Approved Requests:	<u>\$7,124.50</u>	
Budget Available:	<u>\$160,875.50</u>	
Current Requests:	<u>\$3,576.00</u>	
Budget Balance:	<u>\$157,299.50</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/26/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

APR 12 2010

Request # 16

Date: March 26, 2010
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Jasper, AL
Departure Date: April 15, 2010 Return Date: April 15, 2010
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: To Attend: Alabama Dept of Children's Affairs Regional Conference

Traveler (s) Name: 1. Sandra Edwards 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: District Attorney Fund Name: 762-51264-265

Additional Comments: No Expense to District Attorney's Office

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>762-51264-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$6,000.00</u>
Approved Requests:	<u>\$130.00</u>
Budget Available:	<u>\$5,870.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$5,870.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/30/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

APR 12 2010

Request # 17

Date: March 29, 2010
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL

Departure Date: May 18, 2010

Return Date: May 21, 2010

Conference Leave (Days / Hours): 4 Days

Purpose of Travel: To Attend: Victim Service Officers Assoc 2010 Summer Conference

Traveler (s) Name: 1. Laura Culberson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☐
☒

Commercial Air

☐
☐

Private Vehicle

Other (Specify)

Total (est.) Cost: \$1,168.00

Advance Registration Required: \$50.00

Department Name: District Attorney

Fund Name: 760-51260-265

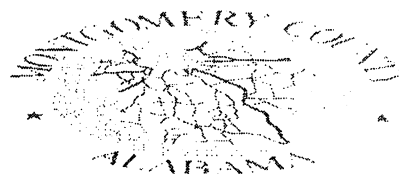
Additional Comments: _____

To: Ellen Brooks
From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$1,168.00 and advance registration of \$50.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>760-51260-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$44,380.00</u>	
Approved Requests:	<u>\$5,173.00</u>	
Budget Available:	<u>\$39,207.00</u>	
Current Requests:	<u>\$2,535.00</u>	
Budget Balance:	<u>\$36,672.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/30/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

APR 12 2010

Request # 18

Date: March 31, 2010
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL

Departure Date: May 18, 2010

Return Date: May 21, 2010

Conference Leave (Days / Hours): 4 Days

Purpose of Travel: To Attend: Victim Service Officers Assoc 2010 Summer Conference

Traveler (s) Name: 1. Vicki Brown 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☐
☒

Commercial Air

☐
☐

Private Vehicle

Other (Specify)

Total (est.) Cost: \$1,168.00

Advance Registration Required: \$50.00

Department Name: District Attorney

Fund Name: 760-51260-265

Additional Comments: _____

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 04/12/10 reimbursement of actual and necessary expenses in the
approximate amount of \$1,168.00 and advance registration of \$50.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>760-51260-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$44,380.00</u>
Approved Requests:	<u>\$5,173.00</u>
Budget Available:	<u>\$39,207.00</u>
Current Requests:	<u>\$3,703.00</u>
Budget Balance:	<u>\$35,504.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 4/1/2010

cc: Finance Director / Buyer

11-23

APR 12 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 6

DEPARTMENT:	Engineering	REVIEWED:	S. Thomas	4/7/10
			Finance Director	Date
REQUESTED BY:	George C. Speake	APPROVED:		
	Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Fuels and Lubricants	111-53200-212	115,000	(650)	114,350
Water and Sewer	111-53200-246	750	350	1,100
Telephone	111-53200-251	350	300	650
Fuels and Lubricants	111-53300-212	175,000	(500)	174,500
Cleaning & Janitorial Supplies	111-53300-216	350	100	450
Natural Gas	111-53300-245	900	100	1,000
Water and Sewer	111-53300-246	500	300	800
Fuels and Lubricants	111-53700-212	25,000	(3,500)	21,500
Uniforms	111-53700-203	4,500	1,400	5,900
Natural Gas	111-53700-245	14,000	2,000	16,000
Water and Sewer	111-53700-246	500	100	600
				0
TOTAL		336,850	0	336,850

JUSTIFICATION:

Internal transfers to cover insufficiencies

APR 12 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 1

DEPARTMENT:	Probate-Elections	REVIEWED:	S. Thomas	4/7/2010
DATE:	4/7/2010		Finance Director	Date
REQUESTED BY:	Trey Granger	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Elections-HAVA - (disability grant)	001-40000.44230	-200,000	-27,734	-227,734
Training/Educational Services	001-51911-170	10,000	27,734	37,734
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		-190,000	0	-190,000

JUSTIFICATION:

Budget the funds from the "Improving the Accessibility of Elections to Individuals with Disabilities Grant"(EAID)/HAVA to be used for contract services for Voter Education and Outreach.

APR 12 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 1

DEPARTMENT:	Revenue Commissioner	REVIEWED:	S. Thomas	3/29/2010
DATE:	3/29/2010	Finance Director		Date
REQUESTED BY:	Janet Buskey	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
General Fund				
Telephone	001-51500-251	11,000	-2,100	8,900
Cellular Phone Service	001-51500-255	0	2,100	2,100
Electricity	001-51500-244	1,800	1,000	2,800
Natural Gas	001-51500-245	700	350	1,050
Advertising	001-51500-253	0	525	525
Travel and Registration	001-51500-265	3,400	5,000	8,400
Postage	001-51500-252	88,589	-6,875	81,714
Rev Comm Special				
Extra Help	755-51500-115	1,800	-1,800	0
Travel (mileage)	755-51500-260	1,000	1,800	2,800
				0
TOTAL		108,289	0	108,289

JUSTIFICATION:

To realign budget categories to reflect the actual expenses anticipated. To increase the travel and registration to cover the Share Point training and additional training for new staff.



The U.S. Department of Justice, Office of Justice Programs (OJP), Bureau of Justice Assistance is pleased to announce that it is seeking applications for funding for the Justice and Mental Health Collaboration Program. This program furthers the Department's mission by increasing public safety through innovative cross-system collaboration for individuals with mental illness who come into contact with the criminal justice system.

Justice and Mental Health Collaboration Program FY 2010 Competitive Grant Announcement

Eligibility

Applicants are limited to states, units of local government, federally recognized Indian tribes (as determined by the Secretary of the Interior and published in the Federal Register) and tribal organizations. BJA will only accept applications that demonstrate that the proposed project will be administered jointly by a unit of government with responsibility for criminal or juvenile justice activities and a mental health agency. Only one agency is responsible for the submission of the application in the Grants Management System. This lead agency must be the state, unit of local government, federally recognized Indian tribe, or tribal organization.

Per Pub. L. 108-414, a "*criminal or juvenile justice agency*" is an agency of state or local government or its contracted agency that is responsible for detection, arrest, enforcement, prosecution, defense, adjudication, incarceration, probation, or parole relating to the violation of the criminal laws of that state or local government (sec. 2991(a)(3)). A "*mental health agency*" is an agency of state or local government or its contracted agency that is responsible for mental health services or co-occurring mental health and substance abuse services (sec. 2991(a)(5)). A substance abuse agency is considered an eligible applicant if that agency provides services to individuals suffering from co-occurring mental health and substance abuse disorders.

Deadline

Registration with OJP's Grants Management System (GMS) is required prior to application submission. (See "How to Apply," page 9)

All applications are due by 8:00 p.m. eastern time on April 8, 2010. (See "Deadlines: Registration and Application," page 1.)

Contact Information

For technical assistance with submitting the application, call the Grants Management System Support Hotline at 1-888-549-9901, option 3, or via e-mail to GMSHelpDesk@usdoj.gov.

Note: The GMS Support Hotline hours of operation are Monday-Friday from 6:00 a.m. to 12:00 midnight eastern time.

For assistance with any other requirement of this solicitation, contact Rebecca Rose, Policy Advisor, at (202) 514-0726 or by e-mail at Rebecca.Rose@usdoj.gov.

BJA encourages stakeholder feedback on its solicitations and award processes. Send feedback on this solicitation to askbj@usdoj.gov

Release Date: February 9, 2010

Justice and Mental Health Collaboration Program (CFDA #16.745)

Overview

The Justice and Mental Health Collaboration Program seeks to increase public safety through innovative cross-system collaboration for individuals with mental illness or co-occurring mental health and substance abuse disorders who come into contact with the justice system. The Bureau of Justice Assistance (BJA) is seeking applications that demonstrate a collaborative project between criminal justice and mental health partners from eligible applicants to plan, implement, or expand a justice and mental health collaboration program. This program is authorized by the Mentally Ill Offender Treatment and Crime Reduction Act of 2004 (MIOTCRA) (Pub. L. 108-414) and the Mentally Ill Offender Treatment and Crime Reduction Reauthorization and Improvement Act of 2008 (Pub. L. 110-416).

Deadlines: Registration and Application

Registration is required prior to submission. The deadline to register in GMS is 8:00 p.m. eastern time on April 8, 2010, and the deadline for applying for funding under this announcement is 8:00 p.m. eastern time on April 8, 2010. Please see the "How to Apply" section, page 9, for more details.

Eligibility

Please refer to the cover page of this solicitation for eligibility under this program.

Justice and Mental Health Collaboration Program—Specific Information

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

The Justice and Mental Health Collaboration Program will increase public safety by facilitating collaboration among the criminal justice and mental health and substance abuse treatment systems to increase access to mental health and other treatment services for individuals with mental illness or co-occurring mental health and substance abuse disorders. The program encourages early intervention for these system-involved individuals; provides new and existing mental health courts with various treatment options; maximizes diversion opportunities for nonviolent system-involved individuals with mental illness or co-occurring mental health and substance abuse disorders; promotes training for justice and treatment professionals; and facilitates communication, collaboration, and the delivery of support services among justice professionals, treatment and related service providers, and governmental partners. Grant funds may be used to:

- Plan, create, or expand programs that promote public safety and public health by providing appropriate services for system-involved individuals with mental illness or co-occurring mental health and substance abuse disorders.

ADMINISTRATIVE PAY PLAN
EFFECTIVE: OBER 8, 2007

Grade	Steps	1	2	3	4	5	6	7	8	9	10	11	12	13
Grade A01	Annual	19,656	20,349	21,043	21,736	22,431	23,124	23,818	24,512	25,206	25,899	26,592	27,287	27,980
	Bi-Wkly	756.00	782.67	809.34	836.01	862.73	889.39	916.06	942.78	969.45	996.11	1022.78	1049.50	1076.17
	Hourly	9,450.00	9,783.4	10,116.7	10,450.1	10,784.1	11,117.4	11,450.8	11,784.7	12,118.1	12,451.4	12,784.8	13,118.1	13,451.4
Grade A02	Annual	21,830	22,601	23,371	24,142	24,912	25,683	26,454	27,224	27,995	28,764	29,535	30,305	31,076
	Bi-Wkly	839.63	869.27	898.89	928.53	958.14	987.80	1017.45	1047.06	1076.72	1106.32	1135.98	1165.58	1195.23
	Hourly	10,495.4	10,865.9	11,236.1	11,606.6	11,976.8	12,347.5	12,718.1	13,088.3	13,459.0	13,829.0	14,199.7	14,569.8	14,940.4
Grade A03	Annual	24,414	25,276	26,137	26,998	27,860	28,722	29,583	30,445	31,307	32,168	33,030	33,892	34,753
	Bi-Wkly	938.99	972.14	1,005.27	1,038.40	1,071.55	1,104.69	1,137.82	1,170.96	1,204.10	1,237.23	1,270.38	1,303.52	1,336.65
	Hourly	11,737.4	12,151.7	12,565.9	12,980.0	13,394.4	13,808.6	14,222.7	14,637.0	15,051.3	15,465.4	15,879.7	16,294.0	16,708.1
Grade A04	Annual	27,401	28,368	29,334	30,302	31,268	32,236	33,204	34,170	35,137	36,104	37,071	38,039	39,005
	Bi-Wkly	1,053.87	1,091.08	1,128.24	1,165.46	1,202.62	1,239.84	1,277.06	1,314.22	1,351.43	1,388.61	1,425.82	1,463.03	1,500.19
	Hourly	13,173.4	13,638.5	14,103.0	14,568.2	15,032.8	15,498.0	15,963.2	16,427.8	16,892.9	17,357.6	17,822.8	18,287.9	18,752.4
Grade A05	Annual	30,785	31,871	32,958	34,044	35,131	36,217	37,304	38,390	39,477	40,564	41,650	42,736	43,823
	Bi-Wkly	1,184.02	1,225.81	1,267.60	1,309.39	1,351.18	1,392.98	1,434.77	1,476.55	1,518.34	1,560.14	1,601.93	1,643.71	1,685.50
	Hourly	14,800.3	15,322.6	15,845.0	16,367.4	16,889.7	17,412.2	17,934.6	18,456.9	18,979.3	19,501.7	20,024.1	20,546.4	21,068.8
Grade A06	Annual	34,563	35,783	37,002	38,222	39,442	40,662	41,881	43,101	44,321	45,541	46,761	47,980	49,201
	Bi-Wkly	1,329.34	1,376.26	1,423.17	1,470.09	1,516.99	1,563.91	1,610.82	1,657.74	1,704.66	1,751.57	1,798.49	1,845.39	1,892.35
	Hourly	16,616.7	17,203.2	17,789.6	18,376.1	18,962.4	19,548.9	20,135.2	20,721.8	21,308.2	21,894.6	22,481.1	23,067.4	23,654.4
Grade A07	Annual	38,734	40,100	41,467	42,835	44,202	45,569	46,936	48,303	49,671	51,038	52,405	53,771	55,138
	Bi-Wkly	1,489.78	1,542.32	1,594.90	1,647.50	1,700.07	1,752.66	1,805.24	1,857.82	1,910.42	1,962.99	2,015.58	2,068.13	2,120.71
	Hourly	18,622.3	19,279.0	19,936.3	20,593.7	21,250.9	21,908.2	22,565.5	23,222.8	23,880.2	24,537.4	25,194.7	25,851.6	26,508.9
Grade A08	Annual	43,285	44,812	46,340	47,868	49,396	50,923	52,451	53,979	55,506	57,034	58,562	60,090	61,617
	Bi-Wkly	1,664.79	1,723.55	1,782.31	1,841.06	1,899.83	1,958.58	2,017.34	2,076.10	2,134.86	2,193.62	2,252.38	2,311.14	2,369.90
	Hourly	20,809.9	21,544.4	22,278.9	23,013.3	23,747.9	24,482.3	25,216.8	25,951.2	26,685.8	27,420.2	28,154.7	28,889.2	29,623.7
Grade A09	Annual	48,225	49,926	51,629	53,331	55,032	56,735	58,437	60,139	61,841	63,543	65,245	66,947	68,650
	Bi-Wkly	1,854.80	1,920.24	1,985.72	2,051.20	2,116.62	2,182.11	2,247.59	2,313.02	2,378.50	2,443.98	2,509.42	2,574.89	2,640.37
	Hourly	23,185.0	24,003.0	24,821.5	25,640.0	26,458.5	27,276.4	28,094.9	28,912.7	29,731.2	30,549.6	31,367.8	32,186.1	33,004.6
Grade A10	Annual	53,523	55,413	57,302	59,191	61,080	62,969	64,858	66,747	68,637	70,526	72,415	74,304	76,192
	Bi-Wkly	2,058.58	2,131.25	2,203.91	2,276.57	2,349.22	2,421.90	2,494.54	2,567.20	2,639.87	2,712.53	2,785.18	2,857.86	2,930.46
	Hourly	25,732.3	26,640.6	27,548.9	28,457.1	29,365.3	30,273.7	31,181.8	32,090.0	32,998.4	33,906.6	34,814.8	35,723.2	36,630.8
Grade A11	Annual	59,179	61,267	63,356	65,445	67,533	69,622	71,711	73,798	75,887	77,977	80,064	82,153	84,242
	Bi-Wkly	2,276.10	2,356.42	2,436.76	2,517.10	2,597.41	2,677.75	2,758.10	2,838.40	2,918.74	2,999.10	3,079.40	3,159.74	3,240.08
	Hourly	28,451.3	29,455.2	30,459.5	31,463.8	32,467.6	33,471.9	34,476.2	35,480.0	36,484.3	37,488.7	38,492.5	39,496.8	40,501.0
Grade A12	Annual	65,952	68,281	70,608	72,936	75,263	77,591	79,919	82,246	84,574	86,901	89,229	91,558	93,884
	Bi-Wkly	2,536.62	2,626.18	2,715.68	2,805.23	2,894.73	2,984.26	3,073.82	3,163.31	3,252.86	3,342.36	3,431.90	3,521.45	3,610.94
	Hourly	31,707.8	32,827.2	33,946.0	35,065.4	36,184.1	37,303.3	38,422.7	39,541.4	40,660.8	41,779.5	42,898.8	44,018.1	45,136.8
Grade A13	Annual	71,587	74,114	76,641	79,168	81,694	84,221	86,747	89,274	91,800	94,327	96,854	99,381	101,907
	Bi-Wkly	2,753.35	2,850.54	2,947.73	3,044.91	3,142.06	3,239.25	3,336.44	3,433.62	3,530.77	3,627.95	3,725.14	3,822.34	3,919.49
	Hourly	34,416.9	35,631.8	36,846.6	38,061.4	39,275.7	40,490.6	41,705.5	42,920.3	44,134.6	45,349.4	46,564.3	47,779.2	48,993.6
Grade A14	Annual	78,323	81,086	83,851	86,615	89,380	92,144	94,908	97,673	100,437	103,202	105,965	108,730	111,495
	Bi-Wkly	3,012.41	3,118.71	3,225.05	3,331.36	3,437.70	3,544.00	3,650.30	3,756.65	3,862.95	3,969.30	4,075.59	4,181.94	4,288.25
	Hourly	37,655.1	38,983.9	40,313.1	41,642.0	42,971.3	44,300.0	45,628.8	46,958.1	48,286.9	49,616.2	50,944.9	52,274.2	53,603.1
Grade A15	Annual	85,445	88,461	91,476	94,492	97,507	100,523	103,539	106,554	109,570	112,585	115,601	118,618	121,632
	Bi-Wkly	3,286.34	3,402.34	3,518.30	3,634.30	3,750.26	3,866.26	3,982.27	4,098.23	4,214.24	4,330.20	4,446.21	4,562.22	4,678.17
	Hourly	41,079.2	42,529.2	43,978.8	45,428.8	46,878.2	48,328.3	49,778.4	51,227.9	52,678.0	54,127.5	55,577.6	57,027.7	58,477.1
Grade A16	Annual	94,646	97,986	101,327	104,667	108,008	111,348	114,689	118,029	121,369	124,710	128,050	131,390	134,731
	Bi-Wkly	3,640.22	3,768.70	3,897.18	4,025.66	4,154.14	4,282.61	4,411.10	4,539.57	4,668.05	4,796.53	4,925.01	5,053.48	5,181.96
	Hourly	45,502.8	47,108.8	48,714.7	50,320.8	51,926.7	53,532.6	55,138.7	56,744.6	58,350.6	59,956.6	61,562.6	63,168.5	64,774.5

14-2

MEMORANDUM

TO: John A. Mitchell, Sr.
Deputy Administrator

FROM: Pat Silas, Assistant Director
Support Services *ps*

DATE: April 6, 2010

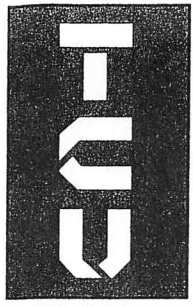
SUBJECT: Additional Site Work at the new
Detention Facility

Reference is made to the letter dated April 1, 2010 from Larry Carter of TCU Consulting regarding additional site work at the new Detention Facility which was required by the Montgomery Water Works Board. Since this work was not clearly indicated as being required in the Site Package documents and the contract was closed out without these items being addressed, GMC directed the work to be done by Liberty Design & Construction Co., Inc. for an amount of \$27,800.00. (copy of letter attached)

Attached is a copy of invoice #0909.002 in the amount of \$27,800.00 submitted by Larry Carter of TCU Consulting who believes that this invoice is justified and is requesting that a purchase order be issued to Liberty and that payment be processed.

Since Article 2, Section 39-2-2 (b) of the Code of Alabama exempts from bidding of contracts for public works involving \$50,000.00 or less, request that approval to issue a purchase order and payment to Liberty Design & Construction Co., Inc. in the amount of \$27,800.00 be placed on the agenda for the County Commission meeting on April 12, 2010.

Attachment



T.C.U. CONSULTING SERVICES, LLC

CONSTRUCTION CONSULTANTS

334-279-8765 • 334-272-5731 Fax

P.O. Box 230487

MONTGOMERY, ALABAMA 36123-0487

April 1, 2010

John Mitchell
Montgomery County Commission
P. O. Box 1667
Montgomery, AL. 36102-1667

Dear John:

Enclosed are four (4) originals of Liberty Design & Construction Co. Inc. invoice 0909.002 in the amount of \$27,800.00 for additional site work required by the Montgomery Water Works and Sanitary Sewer Board in order to obtain the Certificate of Occupancy for the new Detention Facility. This work was not clearly indicated as being required in the Site Package documents and the contract was closed out without these items being addressed. GMC directed the work to be done by Liberty and the invoiced amount is an agreed to negotiation with Liberty. TCU believes that this invoice is justified and recommends it for payment. Please issue a Purchase Order to Liberty and process the invoice for payment. If you have any questions please call.

Sincerely,



Larry Carter
Enclosures (4)

cc: file MCDF: a1.1.4 and d2.5
W. K. Upchurch III, letter only
Vicki Loyd, letter only
Donnie Mims, letter only
Pat Silas, letter only

LIBERTY DESIGN & CONSTRUCTION CO., INC
P.O. BOX 211041
MONTGOMERY, AL 36121

1-334-271-0734

Fax 1-334-271-0259

03/25/10

MGM County Commission
% Goodwyn Mills Cawood
Montgomery, AL 36106 Attention: Mr Donnie Mims

Reference: MGM City Detention Facility Purchase Order # .0809.002
Work as Required by MGM Water Works
Montgomery, AL

INVOICE Pay Request # One

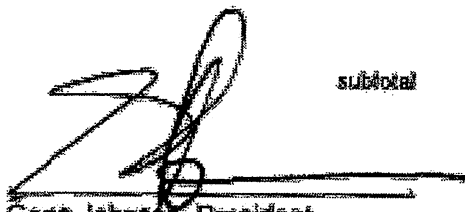
ORIGINAL CONTRACT AMOUNT	\$ 27,800.00
ADJUSTMENTS TO CONTRACT (+)	\$ -
CURRENT CONTRACT AMOUNT	\$ 27,800.00
WORK IN PLACE (includes Retainage)	\$ 27,800.00
LESS PREVIOUS PAYMENTS	\$ -
TOTAL DUE THIS INVOICE	\$ 27,800.00

Change Orders To Date:

C.O. # 1	\$ -
TOTAL	\$ -

Changes In Contract

subtotal \$ -


Gene Johnson, President

3/25/10

2.0909.02

OK
H. Davis
2/24/2016 15-4



Haskell | Slaughter
attorneys at law

Haskell Slaughter Young & Rediker, LLC
1400 Park Place Tower
2001 Park Place North
Birmingham, Alabama 35203
t. 205.251.1000 | f. 205.324.1133

Haskell Slaughter Young & Gallion, LLC
305 South Lawrence Street
Montgomery, Alabama 36104
Post Office Box 4660
Montgomery, AL 36103-4660
t. 334.265.8573 | f. 334.264.7945

J. Vernon Patrick, Jr.

Bert S. Nettles
Wyatt R. Haskell
William M. Slaughter
J. Michael Rediker
Frank M. Young, III
Robert E. Lee Garner
Benjamin B. Spratling III
Thomas T. Gallion, III
Thomas L. Krebs
J. Mark Hart
Mark E. Ezell
Thomas E. Reynolds
Ross N. Cohen
John M. Fraley
Constance C. Walker
Gwen L. Windle
Michael K.K. Choy
Allen R. Trippier, Jr.
R. Scott Williams

F. Lane Finch, Jr.
Mark D. Hess
William K. Holbrook
C. Dennis Hughes
Patricia C. Diak
N. Andrew Rotenstreich
Peter J. Tepley
Brennan C. Ohme
Joseph L. Cowan II
Kimberly L. Hager
S. Jason Nabors
Jamie A. Johnston

David R. Baker
Leo Kayser
Peyton D. Bibb, Jr.
William W. Horton
Charles M. Elmer
Michael C. Skotnicki
Dorothy R. Drake
Theresa A. Tkacik

Matthew T. Franklin
Page A. Poerschke
Christi Doss Driver
John H. McEniry, IV
Meredith Jowers Lees
Latanishia D. Watters
John S. Steiner
Paul W. Fowler
Laura Ellen Lewis
Vincent J. Graffeo
Reginald L. Jeter
Felicia A. Long

Agenda

APR 12 2010

Respond to Montgomery Address

Date: 4-11-10

Donald L. Mims
Montgomery County Commission
Post Office Box 1667
Montgomery, Alabama 36102-1667

Re: Executive Session to Discuss Pending Litigation

Personal matter - re: results of mediation
and settlement

Dear Mr. Mims:

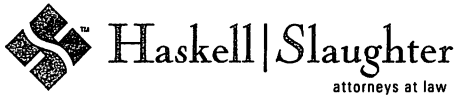
Please inform the Commissioners that I reviewed the matter on which the County Commission is considering convening an executive session for discussion with me as the County Attorney. It is my opinion that this matter involves pending litigation should the Commissioners proceed in a certain course of action; therefore, this matter is appropriate for executive session under Act No. 2005-40 § 7(a)(3).

Pursuant to the Act, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,

Thomas T. Gallion, III

50051-317
#22,333



Haskell Slaughter Young & Rediker, LLC
1400 Park Place Tower
2001 Park Place North
Birmingham, Alabama 35203
t. 205.251.1000 | f. 205.324.1133

Haskell Slaughter Young & Gallion, LLC
305 South Lawrence Street
Montgomery, Alabama 36104
Post Office Box 4660
Montgomery, AL 36103-4660
t. 334.265.8573 | f. 334.264.7945

J. Vernon Patrick, Jr.

Bert S. Nettles
Wyatt R. Haskell
William M. Slaughter
J. Michael Rediker
Frank M. Young, III
Robert E. Lee Garner
Benjamin B. Spratling III
Thomas T. Gallion, III
Thomas L. Krebs
J. Mark Hart
Mark E. Ezell
Thomas E. Reynolds
Ross N. Cohen
John M. Fraley
Constance C. Walker
Gwen L. Windle
Michael K.K. Choy
Allen R. Trippeer, Jr.
R. Scott Williams

F. Lane Finch, Jr.
Mark D. Hess
William K. Holbrook
C. Dennis Hughes
Patricia C. Diak
N. Andrew Rotenstreich
Peter J. Tepley
Brennan C. Ohme
Joseph L. Cowan II
Kimberly L. Hager
S. Jason Nabors
Jamie A. Johnston

David R. Baker
Leo Kayser
Peyton D. Bibb, Jr.
William W. Horton
Charles M. Elmer
Michael C. Skotnicki
Dorothy R. Drake
Theresa A. Tkacik

Matthew T. Franklin
Page A. Poerschke
Christi Doss Driver
John H. McEniry, IV
Meredith Jowers Lees
Latanishia D. Watters
John S. Steiner
Paul W. Fowler
Laura Ellen Lewis
Vincent J. Graffeo
Reginald L. Jeter
Felicia A. Long

Agenda

APR 12 2010

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Date: 4-11-10

Donald L. Mims
Montgomery County Commission
Post Office Box 1667
Montgomery, Alabama 36102-1667

Re: Executive Session to Discuss Pending Litigation

Bell Construction - MCC - Detention Facility

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Please inform the Commissioners that I reviewed the matter on which the County Commission is considering convening an executive session for discussion with me as the County Attorney. It is my opinion that this matter involves pending litigation should the Commissioners proceed in a certain course of action; therefore, this matter is appropriate for executive session under Act No. 2005-40 § 7(a)(3).

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Sincerely,

Thomas T. Gallion, III

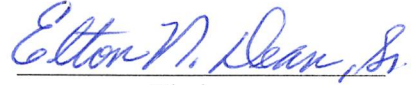
50051-317
#22,333

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, April 26, 2010, at 8:00 in the morning.



Administrator



Chairman