

MINUTES OF REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
FEBRUARY 8, 2010

INFORMATION SESSION

Chairman Dean called the Meeting to Order at 9:00 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Williams.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

PRESENTATION BY PROBATE JUDGE REESE MCKINNEY, JR.

Probate Judge Reese McKinney, Jr. briefed the Commission regarding Polling Place Realignment and requested to meet with each Commissioner individually to discuss his recommendations for their specific district. The Commission agreed to meet with Judge McKinney next week.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees.

Administrator Mims reviewed items on the agenda.

DISCUSSION BY THE COMMISSION

Commissioner Williams requested a \$1000, miscellaneous appropriation to Sidney Lanier High School, for Choir, a \$500 miscellaneous appropriation to McIntyre Middle School, for Principal's Discretionary Fund and a \$2,500 miscellaneous appropriation to City of Montgomery to be used by BONDS for the Sheridan Heights Neighborhood Association, Beautification Programs/Projects from his account.

Vice Chairman Ingram requested a \$680 miscellaneous appropriation to Pike Road Volunteer Fire Protection Authority for gravel for driveway and a \$5,000 miscellaneous appropriation to Pike Road Volunteer Fire Protection Authority for general operations from his account.

Chairman Dean and Commissioner Williams requested a \$500 miscellaneous appropriation from each of their accounts to Hale County Community Enrichment Society, Inc., for New Beginnings Resource Center for the G.E.D. Test Preparation and After-School Tutorial Program.

The Commission agreed to waive rules and add these appropriations to the agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented Budget Change Request Number 2 from Appraisal, Budget Change Request Number 12 from County Commission Appropriations, Budget Change Request Numbers 2 and 3 from District Attorney's Office and Budget Change Request Number 1 from Personnel. After discussion, the Commission agreed to waive rules and add these items to the agenda.

Administrator Mims reminded the Commission that at the last meeting he presented a letter from Montgomery Community Action Agency Chief Executive Officer Tom Gardner, Jr. stating that Dr. John L. Alford, Sr., resigned from the board and requested the appointment of Mrs. Melanie Wilson to the board. Administrator Mims presented Mrs. Wilson's background. After discussion, the Commission agreed to place this board appointment on the next agenda.

PRESENTATION BY DISTRICT ATTORNEY ELLEN BROOKS

District Attorney Ellen Brooks thanked the Commission for moving forward in replacing the roof on the One Place Family Justice Center building.

Ms. Brooks informed the Commission that the solicitor's fee for the District Attorney's office would be introduced in the legislature this week. She encouraged the Commissioners to speak to Representative Holmes on behalf of the proposed legislation.

Ms. Brooks briefed the Commission regarding the Family Justice Center Board of Director's and asked them to appoint a representative from the Commission to serve on the board. Chairman Dean asked Commissioner Polizos to serve on the board and he agreed.

Ms. Brooks informed the Commission that the new Director for the One Place Family Justice Center will be announced this week. She stated that adequate funds were not available at this time to compensate the Director and asked the Commission for their suggestions. After discussion, Vice Chairman Ingram recommended that the Commission approve a cash advance in the amount of \$15,000, subject to review by the County Attorney. After discussion, the Commission agreed to waive rules and place this item on the agenda.

PRESENTATION BY COUNTY ENGINEER GEORGE C. SPEAKE

Commissioner Williams asked if the County Attorney had provided an opinion, concerning a drainage problem on the RV Park property at the intersection of U.S. 231 and Old Wetumpka Highway. Attorney Gallion replied that he has reviewed this problem, and there is nothing the County can do because the drainage problem is located on private property.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with Prayer led by Jimmy Smitherman with the Alabama Cooperative Extension System, at the request of Commissioner Williams.

The Pledge of Allegiance was led by Commissioner Wilson.

County Administrator Mims called Roll to Establish Quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Ingram and Members Polizos, Williams and Wilson. Also present were County Attorney Thomas T. Gallion, III, and County Engineer George C. Speake.

Mr. Williams made a motion to approve the Minutes of the Regular Meeting of January 25, 2010. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission.

CONSENT AGENDA

The Administrator presented the Accounts Payable and Payroll Checks Authorization for Approval.

Vice Chairman Ingram made a motion to approve the Accounts Payable and Payroll Checks, as presented by the Administrator. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 6, are attached to these Minutes.)

NEW BUSINESS

COUNTY COMMISSION – APPROVED COUNTY TAX LEVIES FOR THE YEAR 2010

The Administrator requested adoption of the following resolutions regarding County Tax Levies for the Year 2010:

RESOLUTION #1

RESOLVED, that it is hereby ordered by the County Commission of Montgomery County, Alabama, that for the purpose of paying the expenses of Montgomery County for the current tax year, there is hereby levied for the tax year 2010, a tax of fifty cents upon each \$100.00 of taxable property in said County liable or subject to taxation for the year 2010, which began with October, 2009.

Mr. Williams made a motion to adopt the Resolution. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

RESOLUTION #2

RESOLVED, that it is hereby ordered by this County Commission of Montgomery County, that for the purpose of paying any debt or liability now existing incurred for erection, construction or maintenance of necessary public buildings, bridges, or roads, there is hereby levied a special tax of twenty-five cents upon each \$100.00 of taxable property subject to or liable to taxation in said County for the tax year 2010, which began with October, 2009.

Mr. Williams made a motion to adopt the Resolution. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

RESOLUTION #3

RESOLVED, that it is hereby ordered by the County Commission of Montgomery County, Alabama, that there be and is hereby levied in the County of Montgomery, Alabama, effective on June 1, 1951, an excise tax of one-cent per gallon upon the sale of gasoline and other motor fuels, as defined in said Act of the Legislature of Alabama, approved May 30, 1951. The proceeds of said tax when collected by this Commission, less the cost of the collection of same, shall be paid monthly to the custodian of County school funds of Montgomery County, to be used for the maintenance and operation of the public school system of said Montgomery County, Alabama.

Mr. Williams made a motion to adopt the Resolution. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

RESOLUTION #4

RESOLVED, that it is hereby ordered and adjudged by the County Commission of Montgomery County, Alabama, at a Regular Meeting of said Commission held in the Commission Chambers, Montgomery County, Alabama, on this Monday, February 8, 2010, that there be and is hereby levied an annual special ad valorem tax to provide funding for the Volunteer Fire Departments who provide services in the unincorporated areas of Montgomery County in the amount of twenty-five cents on each \$100.00 of taxable property in the unincorporated areas of Montgomery County for the fiscal year 2009-2010, in addition to the taxes now authorized. Said tax to be assessed and collected annually for fire and rescue service to be provided within the said unincorporated areas of Montgomery County for said fiscal year, and the Revenue Commissioner of Montgomery County be and is hereby directed to assess the tax herein levied annually as other State ad valorem taxes are assessed and the Revenue Commissioner of said Montgomery County is hereby directed to collect said tax annually as provided and directed by Act No. 93-319 of the Regular Session of the 1993 Legislature of Alabama.

Mr. Polizos made a motion to adopt the Resolution. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

RESOLUTION #5

RESOLVED, that it is hereby ordered and adjudged by the County Commission of Montgomery County, Alabama, at a Regular Meeting of said Commission held in the Commission Chambers, Montgomery County, Alabama, on this Monday, February 8, 2010, that there be and is hereby levied an annual special ad valorem tax to provide funding for the Volunteer Fire Departments who provide services in the unincorporated areas of Montgomery County in the amount of twenty-five cents on each \$100.00 of taxable property in the unincorporated areas of Montgomery County for the fiscal year 2009-2010, in addition to the taxes now authorized. Said tax to be assessed and collected annually for fire and rescue service to be provided within the said unincorporated areas of Montgomery County for said fiscal year, and the Revenue Commissioner of Montgomery County be and is hereby directed to assess the tax herein levied annually as other State ad valorem taxes are assessed and the Revenue Commissioner of said Montgomery County is hereby directed to collect said tax annually as provided and directed by Act No. 2001-449 of the Regular Session of the 2001 Legislature of Alabama.

Mr. Polizos made a motion to adopt the Resolution. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

RESOLUTION # 6

There is hereby levied upon all property and subjects of taxation within Montgomery County for the tax year that began October 1, 2009 (for which tax year taxes become due and payable on October 1, 2010), and for each succeeding tax year thereafter as set forth below, the following:

A special countywide tax at the rate of three and one-half (3-1/2) mills on each dollar of the assessed value of taxable property, for a period of twenty (20) consecutive years beginning with the levy of the tax that began October 1, 2005 (for which first tax year taxes become due and payable on October 1, 2006), pursuant to Section 1 of Amendment No. 3 of the said Constitution and the said election held in Montgomery County, Alabama, on November 2, 2004.

Mr. Polizos made a motion to adopt the Resolution. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

RESOLUTION # 7

There is hereby levied upon all property and subjects of taxation within the Montgomery County School District No. 2 (the boundaries of which are conterminous with the corporate limits of the City of Montgomery), for the tax year that began October 1, 2009 (for which tax year taxes become due and payable on October 1, 2010), and for each succeeding tax year thereafter for the remaining period of fifteen (15) consecutive years a special district school tax at the rate of three and one-half (3-1/2) mills on each dollar of the assessed value of taxable property, beginning with the levy that began October 1, 2005 (for which first tax year taxes

become due and payable on October 1, 2006), pursuant to Section 2 of Amendment No. 3 of the said Constitution and the said election held on November 2, 2004.

Mr. Williams made a motion to adopt the Resolution. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

RESOLUTION #8

There is hereby levied upon all property and subjects of taxation within the Montgomery County School District No. 1 (the boundaries outside the corporate limits of the City of Montgomery excluding the Town of Pike Road) and Montgomery County School District No. 4 (Town of Pike Road) for the tax year that began October 1, 2009 (for which tax year taxes become due and payable on October 1, 2010), a special district school tax at the rate of six and one-half (6-1/2) mills on each dollar of the assessed value of taxable property pursuant to Amendment No. 2 of the said Constitution of the State of Alabama and the said election held on November 7, 2006.

Mr. Williams made a motion to adopt the Resolution. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

RESOLUTION #9

There is hereby levied upon all property and subjects of taxation within the Montgomery County School District No. 2 (the boundaries inside the corporate limits of the City of Montgomery excluding the areas not receiving all city services) and Montgomery County School District No. 3 (the areas inside the corporate limits of the City of Montgomery not receiving all city services) for the tax year that began October 1, 2009, (for which tax year taxes become due and payable on October 1, 2010) a special district school tax at the rate of three (3) mills on each dollar of the assessed value of taxable property pursuant to Amendment No. 2 of the said Constitution of the State of Alabama and the said election held on November 7, 2006.

Mr. Williams made a motion to adopt the Resolution. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED BOARD REAPPOINTMENTS FOR THE WATERS IMPROVEMENT DISTRICT

The Administrator presented two letters and two resolutions from Mr. Robert E.L. Gilpin of Kaufman Gilpin McKenzie Thomas Weiss, PC requesting adoption of both resolutions regarding the board member reappointments of Mr. Edward V. Welch and Mr. Williams D. Henderson, with terms expiring December 31, 2012.

Commissioner Williams inquired as to the qualifications of the two candidates and of their financial stability. Vice Chairman Ingram stated he was not sure but that they received letters regarding the candidates from Attorney Robert E.L. Gilpin of Kaufman Gilpin McKenzie

Thomas Weiss, PC. Commissioner Wilson told Commissioner Williams that they are both reappointments to the board.

Vice Chairman Ingram made a motion to adopt both resolutions regarding the board member reappointments of Mr. Edward V. Welch and Mr. Williams D. Henderson, with terms expiring December 31, 2012. The motion was seconded by Mr. Wilson and unanimously approved by the Commission. (Copies of Letters and Resolutions, Agenda Pages 2-1 through 2-4, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED APPLICATION FOR 2009 EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT WITH ADECA AND ADOPTION OF
RELATED RESOLUTION OF APPLICANT FOR MATCHING FUNDS

The Administrator presented the following memorandum from Sheriff D.T. Marshall requesting approval of application for 2009 Edward Byrne Memorial Justice Assistance Grant and adoption of related Resolution of Applicant for Matching Funds:

February 3, 2010

MEMORANDUM

TO: Mr. Donnie Mims
County Administrator

FROM: Sheriff D.T. Marshall
Montgomery County Sheriff's Office

SUBJECT: Item for County Commission Agenda

Please find attached grant applications for the 2009 Edward Byrne Justice Assistance Grant for \$25,000.00. This is a zero dollar matching grant. Please place this on the Commission Agenda for approval.

Your assistance will be appreciated.

End of Memorandum

Mr. Polizos made a motion to approve the application for 2009 Edward Byrne Memorial Justice Assistance Grant and adopt related Resolution of Applicant for Matching Funds. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Letter, Grant Application, and Related Resolution of Applicant for Matching Funds, Agenda Pages 3-2 through 3-7, are attached to these Minutes.)

DETENTION FACILITY – APPROVED AMENDMENT NUMBER ONE TO CONTRACT
WITH SWANSON SERVICES CORPORATION REGARDING COMMISSARY AND
TRUST FUND MANAGEMENT

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas requesting approval of Amendment Number One to Contract with Swanson Services Corporation:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services

DATE: February 3, 2010

SUBJECT: Contract No. 52200-06B-053, Commissary and
Trust Fund Management

Request approval of the attached Amendment No. 1 to the above referenced contract, be placed on the agenda for the County Commission meeting on February 8, 2010.

Swanson Services Corp. has agreed to continue the existing contract until the new contract vendor, Keefe Commissary Network, can get their equipment in place and take over the commissary management.

Coordination of this Amendment made with Sheriff D.T. Marshall.

Attachment

End of Memorandum

Vice Chairman Ingram made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copy of Amendment Number One, Agenda Page 4-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS
REPROGRAMMING REQUESTS

The Administrator requested approval of the following miscellaneous appropriations reprogramming requests:

February 8, 2010

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

- C-2010-51: Montgomery Humane Society, for Capital Expenditures - \$1,000
- C-2010-52: One Place Family Justice Center, for Domestic Violence Program - \$1,000
- C-2010-53: Montgomery County Recreation Department for, Freedom Forums, Inc., for the Annual 5th Grade Field Trip for Montgomery County Schools - \$500
- NC-2010-55: Alabama Cooperative Extension System, for the 4H Cow Show - \$500
- NC-2010-56: BOE, Fitzpatrick Elementary School, for Principal's Discretionary Fund - \$1,000; (Wilson)
- NC-2010-57: City of Montgomery, to be used by BONDS to Support the Brighton Area Homeowner's Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,500
- NC-2010-58: BOE, Dunbar-Ramer School, for Baseball Program - \$500
- NC-2010-59: City of Montgomery, to be used by BONDS to Support the Halcyon South Homeowners Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500

End of Memorandum

During the County Commission Meeting this date, Chairman Dean requested that the following Miscellaneous Appropriations Reprogramming Requests be added and his fellow Commissioners concurred:

C-2010-54: Hale County Community Enrichment Society, Inc., for New Beginnings Resource Center for G.E.D. Test Preparation and After-School Tutorial Program - \$1,000

NC-2010-60: BOE, Sidney Lanier High School, for Choir - \$1,000

NC-2010-61: BOE, McIntyre Middle School, for Principal's Discretionary Fund - \$500

NC-2010-62: City of Montgomery, to be used by BONDS to Support the Sheridan Heights Neighborhood Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$2,500

NC-2010-63: Pike Road Volunteer Fire Protection Authority, for Gravel for Driveway - \$680

NC-2010-64: Pike Road Volunteer Fire Protection Authority, for General Operations - \$5,000

Vice Chairman Ingram made a motion to approve the requests. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED BID AWARD FOR ROOFING OF 530 S. LAWRENCE STREET, BID NUMBER 51100-10B-001

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas requesting approval of bid award for Roofing of 530 S. Lawrence Street:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services

DATE: January 28, 2010

SUBJECT: Invitation to Bid No. 51100-10B-001,
Roofing at 530 S. Lawrence Street

Request approval of award on the above referenced bid to the low bid of Standard Roofing of Montgomery, Inc., for the amount of \$33,189.00 plus the unit price amount of \$3.45 sf to replace rotten deck and \$2.85 lf for wood nailer, if needed, be placed on the agenda for the County Commission meeting on February 8, 2010. (copy of spread sheet attached)

The award of the bid is for the base bid, alternate number 1, which will be an upgrade to a 30 year shingle in lieu of a 20 year shingle and alternate number 2 for replacement of all the metal flashing.

Coordination of award made with you, Mr. Tommy Gallion, County Attorney, and Mr. Thomas L. Lawrence of TCU Consulting.

Attachment

End of Memorandum

Vice Chairman Ingram made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Attorney Gallion's Opinion, Spreadsheets, Letter and Amendment to Bid, Agenda Pages 6-2 through 6-6, are attached to these Minutes.)

Vice Chairman Ingram told Assistant Director of Support Services Pat Silas that it was good to see so many bids on this item.

COUNTY COMMISSION – APPROVED BID AWARD FOR TONER CARTRIDGES, PART 1 NEW CARTRIDGES AND PART 2 REMANUFACTURED CARTRIDGES, BID NUMBER 51901-09C-032

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas requesting approval of bid award for Toner Cartridges, Part 1 New Cartridges and Part 2 Remanufactured Cartridges:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services

DATE: February 2, 2010

SUBJECT: Invitation to Bid No. 51901-09C-032,
Toner Cartridges

Request approval of award on the above referenced Invitation to Bid, to Crown Office Supply, in the amount of \$9,728.86, for Part I, which are new cartridges, and \$5,443.23, for Part II, which are remanufactured cartridges, be placed on the agenda for the County Commission meeting on February 8, 2010. Awarded prices are based on unit price of each cartridge. (copy of spread sheet attached)

The using departments will now have the option of selecting new or remanufactured cartridges for their printers and fax machines in lieu of new cartridges only.

Your help with this is appreciated.

Attachment

End of Memorandum

Vice Chairman Ingram made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Price Lists for New and Remanufactured Toner Cartridges, Agenda Pages 7-2 through 7-9, are attached to these Minutes.)

REVENUE COMMISSIONER'S OFFICE – APPROVED POSITION FILL REQUEST FOR ASSISTANT REVENUE CHIEF CLERK

The Administrator presented the following memorandum from Revenue Commissioner Janet Y. Buskey requesting approval of Position Fill Request for Assistant Revenue Chief Clerk:

January 15, 2010

MEMORANDUM

TO: Donnie Mims
County Administrator

FROM: Janet Y. Buskey
Revenue Commissioner

SUBJECT: Commission Agenda

I would like to have my request for the Assistant Chief Clerk position that was vacated on September 30, 2009 be put on the agenda for the January 25, 2010 Commission meeting.

This position is included in my current budget.

If you have any questions, please feel free to contact me.

Attachment

End of Memorandum

Mr. Williams made a motion to approve the request. The motion was seconded by Vice Chairman Ingram. Chairman Dean, Vice Chairman Ingram, Mr. Williams and Mr. Wilson voted in favor of the motion. Mr. Polizos objected and the motion carried. (Copy of Position Fill Request, Agenda Page 8-2, is attached to these Minutes.)

TAX & AUDIT DEPARTMENT – APPROVED POSITION FILL REQUEST FOR CLERK TYPIST II

The Administrator presented the following memorandum from Deputy Administrator John A. Mitchell, Sr., requesting approval of Position Fill Request for Clerk Typist II:

February 3, 2010

MEMORANDUM

TO: Montgomery County Commission

FROM: John A. Mitchell, Sr.
Deputy County Administrator

SUBJECT: Vacant Clerk Typist II Position
Tax & Audit Department

Attached is the memo from Larry Curvin, Revenue Manager of the Tax and Audit department, requesting authorization for a Clerk Typist II position.

There is critical need to fill this vacant position as soon as possible. This position is responsible for opening mail which includes sales tax payments. It is imperative that we are able to process these payments in a timely manner.

This item was discussed during the information session on January 25, 2010. I am requesting the Commission approve this request during the February 8, 2010 Commission meeting.

Attachment

End of Memorandum

Mr. Williams made a motion to approve the request. The motion was seconded by Vice Chairman Ingram. Vice Chairman Ingram, Mr. Polizos, Mr. Williams and Mr. Wilson voted in favor of the motion. Chairman Dean opposed and the motion carried. (Copies of Memorandum, Position Fill Request and Form 10, Agenda Pages 9-2 through 9-4, are attached to these Minutes.)

YOUTH FACILITY – APPROVED POSITION FILL REQUEST FOR PROBATION OFFICER I

The Administrator presented the following memorandum from Juvenile Court Administrator Bruce R. Howell requesting approval of Position Fill Request for Probation Officer I:

MEMORANDUM

To: Mr. Donnie Mims
From: Bruce R. Howell, Court Administrator
Date: January 19, 2010
Re: Position Fill Request

I am requesting that the Position Fill Request to replace Ronda Beesley, probation officer assigned to intake, be placed on the next agenda for the County Commission Meeting. Ms. Beesley's last day on payroll will be 1/31/10.

Thank you for your consideration.

End of Memorandum

Mr. Polizos made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 10-2, is attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (9)

The Administrator recommended the following Travel/Training Requests for approval by the Commission:

<u>DEPARTMENT</u>	<u>TRAVEL/TRAINING REQUESTS</u>
1. Public Affairs Department	Request Number 3
2. Sheriff's Office	Request Numbers 13, 15, and 16
3. Detention Facility	Request Number 2
4. Risk Management Department	Request Numbers 5 and 6
5. Appraisal Department	Request Numbers 10 and 11

Mr. Williams made a motion to approve the travel/training requests. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 11-1 and 11-9, are attached to these Minutes.)

WAIVED AGENDA RULES

Chairman Dean requested that the following items be added to the agenda and his fellow Commissioners concurred:

APPRAISAL DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBER 2

The Administrator presented Budget Change Request Number 2, Appraisal Department.

Mr. Williams made a motion to approve the budget change request. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Budget Change Request Number 2, Agenda Page 12-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 12

The Administrator presented Budget Change Request Number 12, County Commission Appropriations.

Mr. Polizos made a motion to approve the budget change request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Budget Change Request Number 12, Agenda Page 13-1, is attached to these Minutes.)

DISTRICT ATTORNEY’S OFFICE – APPROVED BUDGET CHANGE REQUEST NUMBERS 2 AND 3

The Administrator presented Budget Change Request Numbers 2 and 3, District Attorney’s Office.

Vice Chairman Ingram made a motion to approve the budget change requests. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Budget Change Request Numbers 2 and 3, Agenda Pages 14-1 and 14-2, are attached to these Minutes.)

PERSONNEL DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBER 1

The Administrator presented Budget Change Request Number 1, Personnel Department.

Mr. Williams made a motion to approve the budget change request. The motion was seconded by Mr. Wilson and unanimously approved by the Commission. (Copy of Budget Change Request Number 1, Agenda Page 15-1, is attached to these Minutes.)

**COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE
REQUEST NUMBER 13**

The Administrator presented Budget Change Request Number 13, County Commission Appropriations.

Mr. Williams made a motion to approve the budget change request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copy of Budget Change Request Number 13, Agenda Page 16-1, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Vice Chairman Ingram wished everyone a Happy Valentine's Day.

Commissioner Williams wished all the women a Happy Valentine's Day, regardless if they receive roses or a box of chocolates, he told them to just enjoy.

Commissioner Polizos wished all the ladies a Happy Valentine's Day, no matter what they receive.

Chairman Dean wished a Happy Valentine's Day to all the ladies and wanted to know if the ladies in the audience wished the men a Happy Valentine's Day at which time the ladies raised their hands.

Commissioner Wilson stated that it was nice to see Mr. Junie Pierce of the Humane Society in the audience and thanked him for being here and for a great job he is doing. He also stated it was nice to see Mr. Willie Jones.

**RECESS TO SPECIAL CALL MEETING OF THE EMERGENCY MANAGEMENT
COMMUNICATIONS DISTRICT BOARD**

Chairman Dean recessed the Formal Session to a Special Call Meeting of the Emergency Management Communications District Board.

RECESS TO INFORMATION SESSION

Chairman Dean recessed to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF, AND COMMISSIONERS

PRESENTATION BY MONTGOMERY HUMANE SOCIETY 1ST VICE PRESIDENT JUNIE PIERCE, III AND DIRECTOR STEVE TEARS

Montgomery Humane Society 1st Vice President Junie Pierce, III and Director Steve Tears briefed the Commission regarding operation cost of the Montgomery Humane Society. Mr. Pierce requested that the Commission consider a 12 ½ percent reduction in the shelter's budget rather than the 25 percent reduction that was approved for the current year budget. After discussion, the Commission agreed to place a Budget Change Request in the amount of \$62,500 on the next agenda. .

PRESENTATION BY PARKS AND RECREATION SUPERINTENDENT JAMES WILLIAMS AND BOARD CHAIRMAN WILLIE JONES

Parks and Recreation Superintendent James Williams informed the Commission that the Parks and Recreation Board approved a recommendation to the Commission to increase the rental fee at Flatwood Community Center from \$50.00 to \$75.00. He stated that there had been no increase in the rates since 1995.

Mr. Williams informed the Commission that the Parks and Recreation Board also approved a recommendation to the Commission for a County employee to take reservations for use of the pavilion at Snowdown Park and that Dr. Pirtle or a designated community member would hang reservation signs on-site. Mr. Williams stated that County Commission Receptionist MaRinda Benson would be the employee to take reservations.

After discussion, the Commission agreed to place these items on the next agenda.

Mr. Williams stated that Dunbar Ramer is requesting funding for their Co-ed Basketball Program. Vice Chairman Ingram stated that he would appropriate funds from his account to this program.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented Change Order Number One with Liberty Design and Construction Co., Inc., regarding Snowdown Park. Attorney Thomas T. Gallion, III stated that the Park is not done according to the specifications and they will be going back to negotiations. After discussion, the Commission agreed to hold.

PRESENTATION BY FINANCE DIRECTOR SHERRILL THOMAS

Finance Director Sherrill Thomas briefed the Commission regarding Financial Reports for Fiscal Year Ending September 30, 2009. Ms. Thomas stated that the County was down \$5.8 million in the General Fund at the end of 2009 and a projected loss of \$7.0 million in the General Fund for 2010.

The Commission asked Administrator Mims to invite Ken Upchurch with T.C.U. Consulting Services, LLC to the next meeting to give an update on the building projects.

Chairman Dean stated that the budget process will begin in April 2010.

PRESENTATION BY RISK MANAGER SCOTT KRAMER

Risk Manager Scott Kramer briefed the Commission regarding a Group Enrollment Agreement with Blue Cross and Blue Shield of Alabama regarding a Long Term Care program for County employees at no cost to the County. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Kramer updated the Commission regarding the CareHere clinics. He stated that the clinics are averaging over 500 appointments per month. Mr. Kramer informed the Commission that the clinics will be adding two Nurse Practitioners.

PRESENTATION BY INFORMATION SYSTEMS DIRECTOR LOU IALACCI

Information Systems Director Lou Ialacci informed the Commission that the main frame computer was decommissioned and sold for \$1,200 on GovDeals.com. He stated that servers are cheaper.

Mr. Ialacci requested the Commission adopt a Resolution concerning Email Archiving and related Email/Internet Policy. After discussion, the Commission agreed to place this Resolution on the next agenda.

PRESENTATION BY JUVENILE COURT ADMINISTRATOR BRUCE R. HOWELL AND JUVENILE DETENTION DIRECTOR MICHAEL PROVITT

Juvenile Court Administrator Bruce R. Howell briefed the Commission regarding the replacement of a retired cook with a relief cook. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY STAN CAUTHEN WITH PROFESSIONAL ENGINEERING CONSULTANTS, INC.

Stan Cauthen with Professional Engineering Consultants, Inc., presented Change Order Number 1 in the amount of \$25,121.56 with Liberty Design & Construction for Snowdown Park. Mr. Cauthen presented a summary of contract overruns associated with this project. After discussion, Chairman Dean suggested that County Attorney Gallion meet with representatives from Liberty Design & Construction again and report back to the Commission.

COMMENTS FROM DEPUTY ADMINISTRATOR MITCHELL

Deputy Administrator Mitchell distributed Statement of Economic Interests forms for 2009 Calendar Year and informed the Commission that the forms are due to the Ethics Commission by April 30, 2010.

Deputy Administrator Mitchell briefed the Commission regarding a Master Agreement Amendment with Ingenuity. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Mitchell requested approval of a Position Fill Request for Painter I. After discussion, the Commission agreed to place this item on the next agenda.

DISCUSSION BY THE COMMISSION

The Commission discussed board reappointment for Montgomery County Community Punishment and Correction Authority. County Attorney Gallion briefed the Commission regarding the authority of the board.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented information regarding County Levies for Alcoholic Beverages for 2010-2011. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CITY-COUNTY PUBLIC LIBRARY DIRECTOR JAUNITA OWES

City-County Public Library Director Jaunita Owes discussed disbursement of funds appropriated to Friends of the Library. She stated that all appropriations to the Friends of the Library must go through the Montgomery City/County Library, unless they are non-profit. Commissioner Williams requested a \$1,000 miscellaneous appropriation to Friends of the Library from his account. The Commission agreed to place this item on the next agenda.

Ms. Owes presented the Commission with a projected cost of the Hampstead Branch Library. After discussion, the Commission asked for additional cost information and agreed to place this item on the next agenda.

The Commission asked for the Library analysis of utilizations at all branches. Ms. Owes stated that she would send copies to Administrator Mims.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented an email from the Chamber of Commerce Senior Vice President Anna B. Buckalew in regards to updating the Comprehensive Revenue Comparative Report for Montgomery County and the Purchase of the One Millionth Hyundai Sonata. Funding for the Comprehensive Revenue Comparative Report will be shared by the City and County. After discussion, the Commission agreed to place this item on the next agenda. Funding of the One Millionth Hyundai Sonata will be shared between the Chamber's Committee of 100, the City of Montgomery and the Montgomery County Commission. After discussion, the Commission agreed to place a Budget Change Request on the next Thursday Memo as a waived rules item.

Administrator Mims updated the Commission regarding implementation of a special tax for a jail. He stated that Montgomery County has met their constitutional limit for ad valorem taxes

and could not implement the special tax for a jail. In order to levy a new ad valorem tax, the County would need to have the Legislature pass a local law authorizing the additional tax for the jail and that implementation of the tax would be subject to a vote of the people.

Administrator Mims informed the Commission that James Smith with Legal Services Alabama requested a letter of support regarding a grant application. The Commission agreed to issue the letter of support.

COMMENTS FROM DEPUTY ADMINISTRATOR MITCHELL

Deputy Administrator Mitchell briefed the Commission regarding sealant problems in Annex I. After discussion, the Commission agreed to consider funding for the project in the 2011 Budget.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented a letter from Freedom Forums, Inc., President Peter R. McCoy requesting a \$500 appropriation from each Commissioner. Chairman Dean, Commissioner Williams and Commissioner Polizos requested a \$500 miscellaneous appropriation to Freedom Forums, Inc., from each of their accounts.

Administrator Mims presented a letter from Alabama Historical Commission Architectural Survey & Cemetery Program Coordinator Lee Anne Wofford, stating that Bonham Cemetery has been added to the Alabama Historic Cemetery Register.

Administrator Mims presented an invitation from the Alabama Music Hall of Fame regarding the 13th Annual Induction Banquet and Awards Show, to be held March 25, 2010.

Administrator Mims presented a letter from Retired Judge William R. Gordon, Chair of the River Regional Healthcare Coordinating Council, regarding vendor interviews.

Administrator Mims presented the Montgomery County Detention Facility's Population Report and Community Corrections Census and Fiscal Report for January 2010.

Administrator Mims informed the Commission that Stella Henley, Personal Property Auditor, Appraisal Department and Tommie Johnson, Mail Room and Store Clerk, Support Services have filed their Notice of Application for Retirement Allowance.

Administrator Mims informed the Commission that Minnie Gatson, Customer Service Clerk of the Probate Office, has filed her Notice of Application for State Retirement Drop Program.

COMMENTS FROM DEPUTY ADMINISTRATOR MITCHELL

Deputy Administrator Mitchell informed the Commission that Mike Rutland with 2WR/Holmes Wilkins Architects is concerned about the Commission using the 3rd Floor of Annex III as a storage area because the floor was not designed to hold the undistributed weight. Mr. Mitchell indicated that no more furniture would be placed on the 3rd floor for storage.

ADJOURNMENT

Vice Chairman Ingram made a motion to adjourn the meeting of the Montgomery County Commission on February 8, 2010, at 12:35 p.m. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

02-08-10 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 01-29-10

Check Number	To	Check Number
205370		205378
Total Checks Paid		\$27,110.78

CHECK #	PAYEE	AMOUNT	DATE
205368	AVMS	\$ 75.00	01/22/10
205369	Servis First Bank	\$2,000,000.00	01/22/10

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

02-08-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 01-29-10

Check Number	To	Check Number
205379		205391
Total Checks Paid		\$389,246.15

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 02-05-10

Check Number	To	Check Number
205396		205447
Total Checks Paid		\$594,473.69

CHECK #	PAYEE	AMOUNT	DATE
205392	Postmaster Bulk Mailing	\$ 6,006.62	01/29/10
205393	R.L. Jones DBA R.L. Jones Construction	\$ 1,800.00	01/29/10
205394	Build Ramp for New Shop in Sally Port	\$ 1,701.00	01/29/10
205395	Postmaster	\$ 4,487.76	02/04/10

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

02-08-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 02-05-10

Check Number	To	Check Number
205448		205504
Total Checks Paid		\$419,059.59

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

02-08-10 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 02-05-10

Check Number	To	Check Number
205505		205684
Total Checks Paid		\$1,741,183.62

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

02/08/10 Meeting

Agenda

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

FEB - 8 2010

CHECKS ARE DATED
01/29/10

Payroll Check Number	101702	To	Payroll Check Number	101872	\$ 133,162.05
Direct Deposits					\$ 798,802.82
Payroll Check Number	101904	To	Payroll Check Number	101932	\$ 277,697.98
Direct Deposits					\$ 331,053.55
Federal Deposits					\$ 325,006.25
Total Payroll Paid					\$ 1,865,722.65

CHECK #

101873

101874 thru 101903

PAYEE

Sarah G. Spear

VOIDED

AMOUNT

\$ 2,130.30

DATE

01/29/10

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

ROBERT E. L. GILPIN
RICHARDSON B. MCKENZIE III
GEORGE W. THOMAS
JOHN WARD WEISS
ROBERT M. RITCHEY
SIMEON F. PENTON
CARLA COLE GILMORE
JOHN A. HOWARD, JR.
DAVIS H. SMITH

D. BRENT WILLS
SARAH S. JOHNSTON
S. REAGAN RUMSEY
JENNY R. WILSON
CLINTON D. GRAVES

OF COUNSEL:
SAMUEL KAUFMAN
GREGG B. EVERETT

* ALSO ADMITTED IN GEORGIA



KAUFMAN | GILPIN | MCKENZIE

ATTORNEYS AT LAW

Agenda

FEB - 8 2010

DIRECT DIAL: (334) 409-2236
E-MAIL: RGILPIN@KGMLEGAL.COM

January 13, 2009

Mr. Donald L. Mims, Administrator
Montgomery County Commission
Post Office Box 1667
Montgomery, Alabama 36102-1667

Re: The Waters Improvement District -
Resolution Electing Director (Edward V. Welch)
Our File No. 2541.1004

Dear Donnie:

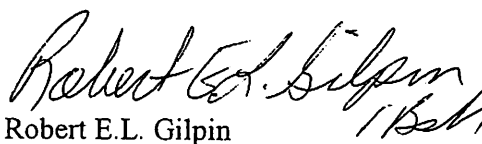
The Waters Improvement District (the "District") was established by The Montgomery Commission by a Resolution adopted June 28, 2004.

The term of one of the Directors, Edward V. Welch, expired on December 31, 2009. On behalf of the District, we hereby request that Mr. Welch be reappointed to a full three-year term with a stated expiration date of December 31, 2012. Please forward a copy of the Resolution effecting the reappointment of Mr. Welch to me upon its adoption.

Thank you for your assistance on this matter. If you have any questions about this request, please do not hesitate to contact me.

Sincerely,

KAUFMAN GILPIN MCKENZIE THOMAS WEISS, PC


Robert E. L. Gilpin

RELG:bsh
Enclosures

H:\WDOX\CLIENTS\2541\1004\00179001.WPD

2660 EASTCHASE LANE SUITE 300 | MONTGOMERY, ALABAMA 36117
MAILING ADDRESS: PO DRAWER 4540 36103-4540
T. 334 244.1111 F. 334 244 1969
WEBSITE WWW.KGMLEGAL.COM

2-1

ROBERT E. L. GILPIN	D. BRENT WILLS
RICHARDSON B. MCKENZIE III	SARAH S. JOHNSTON
GEORGE W. THOMAS	S. REAGAN RUMSEY
JOHN WARD WEISS	JENNY R. WILSON
ROBERT M. RITCHEY	CLINTON D. GRAVES
SIMEON F. PENTON	
CARLA COLE GILMORE	OF COUNSEL:
JOHN A. HOWARD, JR. *	SAMUEL KAUFMAN
DAVIS H. SMITH	GREGG B. EVERETT

* ALSO ADMITTED IN GEORGIA



KAUFMAN | GILPIN | MCKENZIE

ATTORNEYS AT LAW

DIRECT DIAL: (334) 409-2236
E-MAIL: RGILPIN@KGMLEGAL.COM

January 13, 2009

2009 JAN 14 AM 9:47

Mr. Donald L. Mims, Administrator
Montgomery County Commission
Post Office Box 1667
Montgomery, Alabama 36102-1667

Re: The Waters Improvement District -
Resolution Electing Director (William D. Henderson)
Our File No. 2541.1004

Dear Donnie:

The Waters Improvement District (the "District") was established by The Montgomery Commission by a Resolution adopted June 28, 2004.

The term of one of the Directors, William D. Henderson, expired on December 31, 2009. On behalf of the District, we hereby request that Mr. Henderson be reappointed to a full three-year term with a stated expiration date of December 31, 2012. Please forward a copy of the Resolution effecting the reappointment of Mr. Henderson to me upon its adoption.

Thank you for your assistance on this matter. If you have any questions about this request, please do not hesitate to contact me.

Sincerely,

KAUFMAN GILPIN MCKENZIE THOMAS WEISS, PC

Robert E.L. Gilpin
Robert E.L. Gilpin

RELG:bsh
Enclosures

H:\WDOX\CLIENTS\2541\1004\00179002.WPD

2-2

2660 EASTCHASE LANE SUITE 300 | MONTGOMERY, ALABAMA 36117
MAILING ADDRESS: PO DRAWER 4540 36103-4540
T: 334.244.1111 F: 334.244.1969
WEBSITE: WWW.KGMLEGAL.COM

**RESOLUTION ELECTING DIRECTOR
FOR THE WATERS IMPROVEMENT DISTRICT**

WHEREAS, Edward V. Welch has been requested to serve as a member of the Board of Directors of The Waters Improvement District.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF MONTGOMERY COUNTY, ALABAMA, that Edward V. Welch be and is hereby appointed to serve on The Waters Improvement District for a term ending December 31, 2012.

STATE OF ALABAMA)
 :
MONTGOMERY COUNTY)

I, Donald L. Mims, Administrator of the County Commission of Montgomery County, Alabama, HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution which was duly adopted by the County Commission of Montgomery County, Alabama, at a regular meeting held the ____ day of _____, 2010.

This is the ____ day of _____, 2010.

Donald L. Mims, Administrator

**RESOLUTION ELECTING DIRECTOR
FOR THE WATERS IMPROVEMENT DISTRICT**

WHEREAS, William D. Henderson has been requested to serve as a member of the Board of Directors of The Waters Improvement District.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF MONTGOMERY COUNTY, ALABAMA, that William D. Henderson be and is hereby appointed to serve on The Waters Improvement District for a term ending December 31, 2012.

STATE OF ALABAMA)
 :
MONTGOMERY COUNTY)

I, Donald L. Mims, Administrator of the County Commission of Montgomery County, Alabama, HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution which was duly adopted by the County Commission of Montgomery County, Alabama, at a regular meeting held the ____ day of _____, 2010.

This is the ____ day of _____, 2010.

Donald L. Mims, Administrator

2-4

D.T. MARSHALL, SHERIFF



OFFICE: (334) 832-4980
FAX: (334) 832-2500

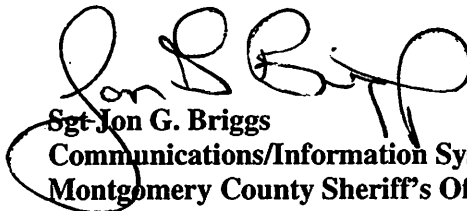
24 January, 2010

Mr Randy Ray
Alabama Department of
Economic & Community Affairs
401 Adams Avenue Suite 850
Montgomery, Alabama 36103

Mr Ray,

Attached, please find the Grant Application for the Montgomery County Sheriff's Office for the 2009 Edward Byrne Justice Assistance Grant. If you have any questions regarding this grant please contact myself at 334-4511-5222.

Thank You


Sgt Jon G. Briggs
Communications/Information Systems
Montgomery County Sheriff's Office

Alabama Department of Economic & Community Affairs

Law Enforcement/Traffic Safety Division

401 Adams Avenue

P.O. Box 5690

Montgomery, AL 36103-5690

Form Revised January 10, 2009

Page 1

Application is hereby made for a grant under the program described in item 7 below in the amount and for the purpose set forth in this application

1. Applicant

Name Montgomery County Sheriff's Office
Address 115 South Perry Street
Montgomery, Alabama, 36103-4219
Phone #: 334-832-1339
Fax # 334-832-2500
E-Mail johnbriggs@mc-ala.org

3. Authorizing Official

Name Elton Dean
Title Chairman, County Commission
Address 101 South Lawrence Street
Montgomery, Alabama 36102
Phone # 334-832-1210
Fax # 334-832-2533
E-Mail eltondean@mc-ala.org

2. Implementing Agency

Name Montgomery County Sheriff's Office
Phone # 334-832-1339

Signature _____ Date: _____

4. Project Director

Name Sgt Jon G. Briggs
Address 115 South Perry Street
Montgomery, Alabama 36104
Phone # 334-832-7117
Fax # 334-832-2500
E-Mail johnbriggs@mc-ala.org

5. Financial Officer

Name Sherrill Thomas
Address 100 South Lawrence Street
Montgomery, Alabama 36104
Phone # 334-832-1207
Fax # 334-832-2500
E-Mail sherrillthomas@mc-ala.org

Signature  Date: 1/18/10

Signature  Date: 1/25/10

6. Type of Application

- ☒ Original
☐ Continuation of Previous Grant

Number: _____

7. Program Under Which Application is Made

2009 Byrne Justice Assistance Grant

8. Project Start Date (Estimated)
1 April, 2010

9. Project Ending Date (Estimated)
30 May, 2010

10. Does this application require a prior cost approval?

☐ Yes ☒ No

11. Name of the Project (Brief Descriptive Title)

Montgomery County Sheriffs Office Equipment
Enhancement Program

12. Grant Funds Requested

\$ 25,000.00

13. Will other Federal Support be available for any part of this project? ☐ Yes ☒ No

(If yes, identify and explain on Page 9)

14. Total Project Duration (in Months)

2

15. DUNS Number

99839086

15. CCR Number

373Z8

15. Project Summary: (Suitable for a news release pertaining to this project)

The Montgomery County Sheriffs Office has been awarded a Grant by the Alabama Department of Economic and Community Affairs (ADECA) for the purchase of equipment for County Deputies. The grant will provide 10 Mobile Data Computers needed by the Sheriffs Office to keep pace with the growing population within Montgomery County. Officials with the Sheriff's Office stated that the Grant totaling \$25,000.00, will outfit 10 new Police cruisers with In-Vehicle Mobile Data Computers and mounting hardware for Deputies to use with the State of Alabama's "E-Citation" program. This program permits Officers to issue Electronic Uniform Traffic Citations and Warnings to violators of the States traffic laws within Montgomery County to help reduce speeding and traffic accidents. The Grant was made possible through a cooperative agreement between the Montgomery County Sheriffs Office and the Alabama Department of Economic and Community Affairs.

3-3

ADECA / LETS Grant Application Part 2
Edward Byrne Memorial JAG Program
Project Narrative Description / Problem Identification

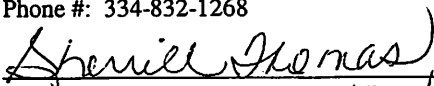
The Montgomery County Sheriffs Office has a very aggressive traffic enforcement program within the unincorporated areas of Montgomery County. Throughout the year, Officers with the Sheriffs Office participate in programs that are offered by various agencies aimed at reducing traffic related incidents. The CALEC program that is sponsored through the Alabama Department of Economic and Community Affairs (ADECA) is the main program utilized by the Sheriffs Office. During the CALEC details, Montgomery Sheriff's Office personnel conduct drivers license checkpoints, DUI enforcement, and Saturation Patrol activities during peak travel times. Montgomery County has major travel routes that traverse the County in every direction. With two major Interstate Highways, I-65 and I-85, that connect large cities like Birmingham, Mobile, and Atlanta, Georgia, we encounter many thousands of vehicles that travel these Interstate routes through Montgomery County on a daily basis. We also have major highways that lead to popular areas South of Montgomery. US Highway 231, highway 331 and highway 31 are the major routes to the Dothan/Enterprise areas, Panama City, Ft Walton Beach, Pensacola, Florida and to Interstate 10 for locations in the Florida panhandle. As our Officers patrol these highways, we come into contact with many motorists who violate the motor vehicle traffic laws of Alabama. When these contacts result in the need for a Uniform Traffic Citation (UTC) to be issued, the Officers must hand write each citation. When writing multiple citations, Officers spend a considerable amount of time transcribing the same information multiple times to complete the citations. The time that it takes an Officer to write a citation during a traffic stop reduces the amount of time that the Officer is on the road patrolling. During the CALEC check points, Officers at times must close down Drivers License check points to "catch up" on the citations that are being written, due to the volume of contacts. This causes less than effective check points and less contact with the public as we patrol the County's Highways. The County is equipped with 33 vehicles for the e-citation program out of 53 total patrol units. The Sheriff's Office is expanding the current fleet of vehicles by adding 10 additional units. This will enable the Sheriff's Office to convert to one Officer units adding additional patrol units into areas in need of greater attention. This grant application will provide the Mobile Data Computers for the 10 additional units.

**ADECA / LETS Grant Application Part 8
Edward Byrne Memorial JAG Program**

Project Budget Narrative

The equipment projected for this project is currently in use by numerous agencies throughout the State. The Alabama State Troopers have completed the bid process and all items that are needed to complete the project for the Montgomery County Sheriffs Office are available through the State Contracts. There are no other expenses associated with this application.

Item	Qty	Unit Price	Total Item Cost
Fujitsu Tablet PC Model T-5010	10	\$ 2670.50	\$ 26,705.00
		\$	\$
Equipment Purchase Sub-Total			\$ 26,705.00

Budget Prepared By: Name: Sherrill Thomas Address: 101 S. Lawrence St Montgomery, Alabama 36102 Phone #: 334-832-1268		If the budget is prepared by an individual other than the Financial Officer, the Financial Officer must sign here as approving the budget as submitted.	
			
Signature	Date 1/25/10	Signature	Date
Edward Byrne Memorial JAG Program Project Budget Narrative		Grant App Part 8 (Page 1 of 1)	

36

Resolution of Applicant for Matching Funds

Whereas, the State of Alabama, through the Alabama Department of Economic and Community Affairs, Law Enforcement/Traffic Safety Division, under the Omnibus Crime Control and Safe Streets Act of 1968, (PL 90-351 as amended and other appropriate federal authorizations, is offering financial aid to combat rising crime, improve the criminal justice system, assist victims of crime, and assist in the problems of juvenile justice; and

Whereas, the Montgomery County Sheriffs Office hereinafter referred to as Applicant, is of the opinion that it would be beneficial to make application for such assistance and

Whereas, said applicant agrees to be accountable for providing the cash match toward the total cost of said project,

NOW, THEREFORE, BE IT RESOLVED by the Applicant

that, Elton Dean, in his/her official capacity

as Chairman, Montgomery Co Commission, be authorized to make

application to the Alabama Department of Economic and Community Affairs, Law Enforcement/Traffic Safety Division, for said financial Assistance.

Adopted this the _____ day of _____ 2010

I, _____, _____
(Name) (Title)

In and for the _____

Do hereby certify that the above is a true and correct copy of a resolution adopted at their regular meeting of _____, 2010, and the same appears in the minutes of said meeting.

Witness by hand and official seal of the _____

This the _____ day of _____, 2010.

(Name)

(Title)

MONTGOMERY COUNTY COMMISSION
PURCHASING OFFICE
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102

AMENDMENT
TO
CONTRACT NO. 52200-06B-053

AMENDMENT NO. 1

DATE: January 15, 2010

CONTRACT NO. 52200-06B-053 IS HEREBY AMENDED AS FOLLOWS:

-CONTRACT PERIOD IS EXTENDED FOR AN ADDITIONAL SEVENTY-FIVE (75)
DAY PERIOD, BEGINNING JANUARY 16, 2010 AND ENDING MARCH 31, 2010.

ALL OTHER SPECIFICATIONS AND SPECIAL PROVISIONS SHALL REMAIN
THE SAME.

WITNESS:

SWANSON SERVICES CORPORATION

G. Stephen Whitcomb

BY: Kelly A. Swanson

TITLE: President

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



Haskell|Slaughter
attorneys at law

Copy { Pat Siler
John
File Dem

MONTGOMERY OFFICE

305 South Lawrence Street • Montgomery, Alabama 36104
Post Office Box 4660 • Montgomery, Alabama 36103-4660
f. 334.264.7945 • t. 334.265.8573
www.hsy.com

M E M O R A N D U M

January 25, 2010

TO: Donnie Mims
FROM: Tommy Gallion
RE: 530 S. Lawrence Street
Invitation to Bid on Roof

TTG

I have reviewed your January 22, 2010 memorandum. I also reviewed the attachments playing special attention to the bids from Stallings & Sons and Standard Roofing. You have asked me to look at the base bid for both of these Montgomery companies as well their bids for Alternate 1 and Alternate 2 and determine who actually submitted the low bidder.

It is my legal opinion that the low bid submitted by Standard Roofing is the company the bid should be awarded to.

50051-317
3403645_1

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
BID NO. 51100-10B-001				STALLINGS & SONS, INC. - JEFFREY STALLINGS - PHONE#244-2093; FAX#244- 2099		PIERCE ROOFING, INC. - RALPH PIERCE - PHONE#799-1122; FAX#365- 7062		STANDARD ROOFING - RONNIE SMITHERMAN - PHONE#265-1262; FAX#834- 0239		MONTGOMERY ROOFING GROUP - JOHN S. TILL - PHONE#262-6550; FAX#262- 0168		CENTRAL ALA. METAL & ROOFING-LIGE PENTON- PHONE#271-6122; FAX#271- 6869	
ISSUE DATE: JANUARY 6, 2010													
OPENING DATE: JANUARY 19, 2010													
COUNTY COMMISSION													
TERMS OF PAYMENT / DISCOUNT:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	ROOF: 530 S.												
	LAWRENCE ST.												
1	BASE BID - 20 YR.	EA	1	\$28,293.00	\$28,293.00	\$28,400.00	\$28,400.00	\$29,849.00	\$29,849.00	\$31,870.00	\$31,870.00	\$33,500.00	\$33,500.00
	ALT. 1 - ADD												
	30 YR SHINGLE	EA	1	\$24,354.00	\$24,354.00	\$5,450.00	\$5,450.00	\$32,103.00	\$32,103.00	\$2,065.00	\$2,065.00	\$1,900.00	\$1,900.00
	ALT. 2 - ADD												
	REPL.METAL FLASH.	EA	1	\$9,969.00	\$9,969.00	\$3,410.00	\$3,410.00	\$30,935.00	\$30,935.00	\$9,195.00	\$9,195.00	\$3,500.00	\$3,500.00
	REPL. ROTTEN DECK	SF	1	\$2.50	\$2.50	\$1.60	\$1.60	\$3.45	\$3.45	\$3.50	\$3.50	\$7.50	\$7.50
	WOOD NAILER	LF	1	\$7.50	\$7.50	\$3.00	\$3.00	\$2.85	\$2.85	\$10.00	\$10.00	\$10.00	\$10.00
	COMPLETION TIME			60 DAYS		30 DAYS		30 DAYS		45 DAYS		5 DAYS	
	33 BIDS MAILED												
TOTAL BID AMOUNTS													

Notes:

6-3

Purchasing Department Montgomery County Commission

ABSTRACT FOR BIDS:				BID # 6		BID # 2		BID # 3		BID # 4		BID # 5	
BID NO. 51100-108-001				RALPH M. JACKSON - PHONE #(334) 421-2170; FAX#(334) 727-0210									
ISSUE DATE: JANUARY 6, 2010													
OPENING DATE: JANUARY 19, 2010													
COUNTY COMMISSION													
TERMS OF PAYMENT / DISCOUNT:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	ROOF: 530 S.												
	LAWRENCE ST.												
1	BASE BID - 20 YR.	EA	1	\$31,000.00	\$31,000.00								
	ALT. 1 - ADD												
	30 YR SHINGLE	EA	1	\$5,280.00	\$5,280.00								
	ALT. 2 - ADD												
	REPL.METAL FLASH.	EA	1	\$2,720.00	\$2,720.00								
	REPL.ROTTEN DECK	SF	1	NO BID									
	WOOD NAILER	LF	1	NO BID									
	COMPLETION TIME			10 DAYS									
	33 BIDS MAILED												
TOTAL BID AMOUNTS													

Notes:

64

January 21, 2010

Donnie Mims
Montgomery County Commission
P. O. Box 1667
Montgomery, AL. 36102-1667

Re: Reroofing 530 So. Lawrence Street Building for the Montgomery County Commission

Dear Donnie:

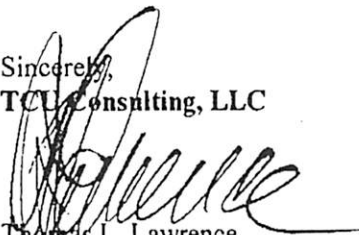
I have reviewed the bids on the above referenced roofing project and recommend that the commission accept the bid presented by Standard Roofing in the amount of \$33,189.00.

There were two alternates submitted along with the base bid. We included alternate one to upgrade from a 20 year shingle to a 30 year architectural shingle and alternate number 2 for replacement of all the metal flashing. The desire was to be able to install the 30 year shingle and replace the metal for a longer lasting roof system. If the objective of the commission is to utilize this building for an extended period of time the 30 year shingle and new metal are by far the best purchase and Standard Roofing would be the lowest bidder.

If the use of the facility is temporary in nature then you can consider the base bid only utilizing a 20 year 3 tab shingle and the low bidder would be Stallings and Son at \$28,293.00.

Please do not hesitate to call if you have any questions.

Sincerely,
TCU Consulting, LLC


Thomas L. Lawrence
Program Director

cc: file
John Mitchell
Ken Upchurch
Percy Thomas

MONTGOMERY COUNTY COMMISSION
PURCHASING OFFICE
P.O. BOX 1667
MONTGOMERY, ALABAMA

AMENDMENT
TO
INVITATION TO BID NO. 51100-10B-001

Amendment No. 1

Date: January 15, 2009

Invitation to Bid No. 51100-10B-001, Roofing at 530 S. Lawrence Street, Montgomery, Alabama, is hereby amended as follows:

-By adding the following to the Bid Form:

-Replace rotten Deck. \$ 3.45 SF Price

-Wood Nailer \$ 2.85 LF Price

All other specifications and the bid opening date shall remain the same.

Please sign and date below and attach to front of Bid Form when submitting to the Purchasing Office.

Ronnie Smitherman / Ronnie Smitherman Standard Roofing of Montgomery, Inc. January 19, 2010
Name Company Date

Donald L. Mims
Donald L. Mims, Administrator/Purchasing Agent

INVITATION TO BID NO. 51901-09C-032
TONER CARTRIDGES
NEW

PART I

	<u>RIBBONS EXPRESS</u>	<u>CROWN OFFICE</u>
<u>CARTRIDGE NO.</u>	<u>UNIT PRICE</u>	<u>UNIT PRICE</u>
HEW-Q7553A	<u>\$72.00</u>	<u>\$74.12</u>
HPC9720A	<u>\$136.00</u>	<u>\$134.04</u>
HPC9721A	<u>\$182.00</u>	<u>\$183.72</u>
HPC9722A	<u>\$182.00</u>	<u>\$183.72</u>
HPC9723A	<u>\$182.00</u>	<u>\$183.72</u>
HP CC530A-Black	<u>\$98.00</u>	<u>\$106.53</u>
HP5CC531A – Cyan	<u>\$96.50</u>	<u>\$105.01</u>
HP CC532A – Yellow	<u>\$96.50</u>	<u>\$105.01</u>
HP5CC533A – Magenta	<u>\$96.50</u>	<u>\$105.01</u>
HP Color Laser Jet		
Q2670A – Black	<u>\$116.00</u>	<u>\$115.02</u>
HP Color Laser Jet		
Q2671A – Cyan	<u>\$116.00</u>	<u>\$124.34</u>
HP Color Laser Jet,		
Q2672A – Yellow	<u>\$116.00</u>	<u>\$124.34</u>
HP Color Laser Jet		
Q2673A – Magenta	<u>\$116.00</u>	<u>\$124.34</u>
HP Color Laser Jet		
Q6470A – Black	<u>\$116.00</u>	<u>\$128.97</u>
HP Q6471A – Cyan	<u>\$116.00</u>	<u>\$124.34</u>
HP Q6472A – Yellow	<u>\$116.00</u>	<u>\$124.34</u>

HP W6473A – Magenta	<u>\$116.00</u>	<u>\$124.34</u>
HP Q7581A – Cyan	<u>\$148.00</u>	<u>\$157.75</u>
HP Q7582A – Yellow	<u>\$148.00</u>	<u>\$157.75</u>
HP Q7583A – Magenta	<u>\$148.00</u>	<u>\$157.75</u>
HP C9720A – Black	<u>\$136.00</u>	<u>\$134.04</u>
HP C9721A – Cyan	<u>\$182.00</u>	<u>\$183.72</u>
C9722A – Yellow	<u>\$182.00</u>	<u>\$183.72</u>
C9723A – Magenta	<u>\$182.00</u>	<u>\$183.72</u>
Q5950A – Black	<u>\$154.50</u>	<u>\$166.54</u>
Q5951A – Cyan	<u>\$218.00</u>	<u>\$236.81</u>
Q5952A – Yellow	<u>\$218.00</u>	<u>\$236.81</u>
Q5953A – Magenta	<u>\$218.00</u>	<u>\$236.81</u>
CV540A – Black	<u>\$64.00</u>	<u>\$66.35</u>
CB541A – Cyan	<u>\$59.00</u>	<u>\$62.57</u>
CB542A – Yellow	<u>\$59.00</u>	<u>\$62.57</u>
CB543A – Magenta	<u>\$59.00</u>	<u>\$60.99</u>
CC364X – Black	<u>\$238.00</u>	<u>\$256.85</u>
C4127A – Black	<u>\$88.00</u>	<u>\$93.12</u>
C4127X – Black	<u>\$112.00</u>	<u>\$110.97</u>
C8061A – Black	<u>\$88.00</u>	<u>\$94.07</u>
C8061X – Black	<u>\$112.00</u>	<u>\$114.89</u>
Q1338A – Black	<u>\$134.00</u>	<u>\$134.97</u>
Q5942X – Black	<u>\$195.00</u>	<u>\$171.33</u>
C4902AN – Black	<u>\$25.00</u>	<u>\$22.73</u>
C4903AN – Cyan	<u>\$18.50</u>	<u>\$16.43</u>
C4904AN – Magenta	<u>\$18.50</u>	<u>\$16.43</u>
C4905An – Yellow	<u>\$18.50</u>	<u>\$16.43</u>
9361 WIN #140-Tri-Color	<u>\$21.00</u>	<u>\$19.02</u>
9362 WIN #140	<u>\$14.00</u>	<u>\$11.88</u>
C4096A	<u>\$88.00</u>	<u>\$82.75</u>
C7058A	<u>\$88.00</u>	<u>\$82.75</u>

2610D/A	<u>\$187.50</u>	<u>\$95.28</u>
Q5927A#ABA	<u>\$NO BID</u>	<u>\$65.97</u>
Q5930A#ABA	<u>\$NO BID</u>	<u>\$65.97</u>
C4191A – Black	<u>\$88.00</u>	<u>\$86.23</u>
4191A – Cyan	<u>\$128.00</u>	<u>\$128.34</u>
C4194A – Yellow	<u>\$128.00</u>	<u>\$128.34</u>
C4191A – Magenta	<u>\$128.00</u>	<u>\$128.34</u>
Q6000A – Black	<u>\$67.50</u>	<u>\$68.85</u>
Q6001A – Cyan	<u>\$73.50</u>	<u>\$71.39</u>
Q6002A – Yellow	<u>\$73.50</u>	<u>\$71.39</u>
Q6003A – Magenta	<u>\$73.50</u>	<u>\$71.58</u>
Fax MachineBrother PC201	<u>\$22.00</u>	<u>\$21.97</u>
Brother TN-460	<u>\$60.00</u>	<u>\$57.99</u>
Brother MFC-7420TN-350	<u>\$44.00</u>	<u>\$43.97</u>
Cannon FP400	<u>\$123.00</u>	<u>\$151.91</u>
Cannon PSFR17-07L18R1222	<u>\$106.00</u>	<u>\$104.87</u>
LexmarkT642LEX64015HS	<u>\$291.00</u>	<u>\$293.13</u>
LexmarkT634 12A7462	<u>\$291.00</u>	<u>\$294.22</u>
Lexmark E-31213T0101	<u>\$153.25</u>	<u>\$149.90</u>
Lexmark E-3208A0476	<u>\$88.00</u>	<u>\$88.44</u>
Lexmark E-32112A7400	<u>\$88.50</u>	<u>\$85.17</u>
Lexmark E-32312A7400	<u>\$88.50</u>	<u>\$85.17</u>
Lexmark E-33024035SAA/12A8302	<u>\$59.50</u>	<u>\$58.96</u>
Lexmark E-350dE250A21A	<u>\$114.00</u>	<u>\$113.76</u>
Lexmark 4039 1380850	<u>\$NO BID</u>	<u>\$255.87</u>
Lexmark T632#12A7460	<u>\$106.00</u>	<u>\$107.25</u>
LexmarkE312	<u>\$100.75</u>	<u>\$155.65</u>
LexmarkZ816	<u>\$22.00</u>	<u>\$38.50</u>
Minolta 1710517-005 – Black	<u>\$83.50</u>	<u>\$62.70</u>
Minolta 1710517-006 – Yellow	<u>\$136.50</u>	<u>\$89.73</u>
Minolta 1710517-007 – Magenta	<u>\$136.50</u>	<u>\$89.73</u>

Minolta 1710517-008 – Cyan	<u>\$136.50</u>	<u>\$89.73</u>
Xerox 108R00669 – Cyan	<u>\$87.00</u>	<u>\$85.98</u>
Xerox 108R00670 – Magenta	<u>\$87.00</u>	<u>\$85.98</u>
Xerox 108R00671 – Yellow	<u>\$87.00</u>	<u>\$85.98</u>
Xerox 108R00672 – Black	<u>\$87.00</u>	<u>\$86.67</u>
Xerox Printer 106R01486	<u>\$94.00</u>	<u>\$87.49</u>
Xerox 108R00689	<u>\$87.00</u>	<u>\$41.99</u>
IBM Network Printer 17		
63H2401	<u>\$175.00</u>	<u>\$69.00</u>
Konica Magic Color 2430DL	<u>\$86.00</u>	<u>\$62.04</u>
 TOTAL BID	 <u>\$9,491.50</u>	 <u>\$9,728.86</u>
	NO BID	ALL ITEMS
	3 ITEMS	BID

INVITATION TO BID NO. 51901-09C-032
TONER CARTRIDGES

REMANUFACTURED CARTRIDGES

PART II

	<u>RIBBONS EXPRESS</u>	<u>CROWN OFFICE</u>
<u>CARTRIDGE NO.</u>	<u>UNIT PRICE</u>	<u>UNIT PRICE</u>
HEW-Q7553A	\$41.00	\$46.99
HPC9720A	\$71.00	\$76.82
HPC9721A	\$75.00	\$87.90
HPC9722A	\$80.00	\$87.90
HPC9723A	\$80.00	\$87.90
HP CC530A-Black	\$NO BID	\$68.42
HP5CC531A – Cyan	\$NO BID	\$68.42
HP CC532A – Yellow	\$NO BID	\$68.42
HP5CC533A – Magenta	\$NO BID	\$68.42
HP Color Laser Jet		
Q2670A – Black	\$65.00	\$79.29
HP Color Laser Jet		
Q2671A – Cyan	\$69.00	\$92.63
HP Color Laser Jet,		
Q2672A – Yellow	\$69.00	\$92.63
HP Color Laser Jet		
Q2673A – Magenta	\$69.00	\$92.63
HP Color Laser Jet		
Q6470A – Black	\$74.00	\$87.06
HP Q6471A – Cyan	\$74.00	\$85.12
HP Q6472A – Yellow	\$74.00	\$85.12

HP W6473A – Magenta	<u>\$74.00</u>	<u>\$85.12</u>
HP Q7581A – Cyan	<u>\$74.00</u>	<u>\$110.45</u>
HP Q7582A – Yellow	<u>\$74.00</u>	<u>\$110.45</u>
HP Q7583A – Magenta	<u>\$74.00</u>	<u>\$110.45</u>
HP C9720A – Black	<u>\$71.00</u>	<u>\$72.77</u>
HP C9721A – Cyan	<u>\$75.00</u>	<u>\$83.27</u>
C9722A – Yellow	<u>\$80.00</u>	<u>\$83.27</u>
C9723A – Magenta	<u>\$80.00</u>	<u>\$83.27</u>
Q5950A – Black	<u>\$80.00</u>	<u>\$98.75</u>
Q5951A – Cyan	<u>\$94.00</u>	<u>\$116.95</u>
Q5952A – Yellow	<u>\$94.00</u>	<u>\$116.95</u>
Q5953A – Magenta	<u>\$94.00</u>	<u>\$116.95</u>
CV540A – Black	<u>\$NO BID</u>	<u>\$51.90</u>
CB541A – Cyan	<u>\$NO BID</u>	<u>\$51.90</u>
CB542A – Yellow	<u>\$NO BID</u>	<u>\$51.90</u>
CB543A – Magenta	<u>\$NO BID</u>	<u>\$51.90</u>
CC364X – Black	<u>\$98.00</u>	<u>\$97.37</u>
C4127A – Black	<u>\$34.00</u>	<u>\$29.90</u>
C4127X – Black	<u>\$36.00</u>	<u>\$32.00</u>
C8061A – Black	<u>\$NO BID</u>	<u>\$35.98</u>
C8061X – Black	<u>\$36.00</u>	<u>\$38.74</u>
Q1338A – Black	<u>\$59.00</u>	<u>\$64.68</u>
Q5942X – Black	<u>\$77.00</u>	<u>\$81.50</u>
C4902AN – Black	<u>\$NO BID</u>	<u>\$19.90</u>
C4903AN – Cyan	<u>\$NO BID</u>	<u>\$19.90</u>
C4904AN – Magenta	<u>\$NO BID</u>	<u>\$19.90</u>
C4905An – Yellow	<u>\$NO BID</u>	<u>\$19.90</u>
9361 WIN #140-Tri-Color	<u>\$11.00</u>	<u>\$11.50</u>
9362 WIN #140	<u>\$11.00</u>	<u>\$8.90</u>
C4096A	<u>\$37.00</u>	<u>\$33.67</u>
C7058A	<u>\$37.00</u>	<u>\$33.67</u>

2610D/A	<u>\$64.00</u>	<u>\$48.05</u>
Q5927A#ABA	<u>\$NO BID</u>	<u>\$41.94</u>
Q5930A#ABA	<u>\$NO BID</u>	<u>\$41.94</u>
C4191A – Black	<u>\$30.00</u>	<u>\$34.72</u>
4191A – Cyan	<u>\$45.00</u>	<u>\$51.31</u>
C4194A – Yellow	<u>\$45.00</u>	<u>\$51.31</u>
C4191A – Magenta	<u>\$45.00</u>	<u>\$51.31</u>
Q6000A – Black	<u>\$52.00</u>	<u>\$56.13</u>
Q6001A – Cyan	<u>\$54.00</u>	<u>\$59.65</u>
Q6002A – Yellow	<u>\$54.00</u>	<u>\$59.65</u>
Q6003A – Magenta	<u>\$54.00</u>	<u>\$59.65</u>
Fax MachineBrother PC201	<u>\$12.00</u>	<u>\$12.90</u>
Brother TN-460	<u>\$30.00</u>	<u>\$52.45</u>
Brother MFC-7420TN-350	<u>\$32.00</u>	<u>\$32.10</u>
Cannon FP400	<u>\$NO BID</u>	<u>\$149.00</u>
Cannon PSFR17-07L18R1222	<u>\$45.00</u>	<u>\$46.90</u>
LexmarkT642LEX64015HS	<u>\$126.00</u>	<u>\$91.45</u>
LexmarkT634 12A7462	<u>\$216.00</u>	<u>\$94.73</u>
Lexmark E-31213T0101	<u>\$77.00</u>	<u>\$50.91</u>
Lexmark E-3208A0476	<u>\$NO BID</u>	<u>\$59.54</u>
Lexmark E-32112A7400	<u>\$58.00</u>	<u>\$59.54</u>
Lexmark E-32312A7400	<u>\$58.00</u>	<u>\$59.54</u>
Lexmark E-33024035SAA/12A8302	<u>\$NO BID</u>	<u>\$39.41</u>
Lexmark E-350dE250A21A	<u>\$NO BID</u>	<u>\$65.36</u>
Lexmark 4039 1380850	<u>\$81.00</u>	<u>\$69.73</u>
Lexmark T632#12A7460	<u>\$89.00</u>	<u>\$94.73</u>
LexmarkE312	<u>\$NO BID</u>	<u>\$50.91</u>
LexmarkZ816	<u>\$NO BID</u>	<u>\$15.80</u>
Minolta 1710517-005 – Black	<u>\$NO BID</u>	<u>\$48.68</u>
Minolta 1710517-006 – Yellow	<u>\$NO BID</u>	<u>\$48.68</u>
Minolta 1710517-007 – Magenta	<u>\$NO BID</u>	<u>\$48.68</u>

Minolta 1710517-008 – Cyan	<u>\$NO BID</u>	<u>\$48.68</u>
Xerox 108R00669 – Cyan	<u>\$47.00</u>	<u>\$48.68</u>
Xerox 108R00670 – Magenta	<u>\$47.00</u>	<u>\$48.68</u>
Xerox 108R00671 – Yellow	<u>\$47.00</u>	<u>\$48.68</u>
Xerox 108R00672 – Black	<u>\$47.00</u>	<u>\$48.68</u>
Xerox Printer 106R01486	<u>\$NO BID</u>	<u>\$98.95</u>
Xerox 108R00689	<u>\$59.00</u>	<u>\$29.46</u>
IBM Network Printer 17 63H2401	<u>\$NO BID</u>	<u>\$59.83</u>
Konica Magic Color 2430DL	<u>\$NO BID</u>	<u>\$62.04</u>
 TOTAL BID	 <u>\$3,755.00</u>	 <u>\$5,443.23</u>
	NO BID	ALL ITEMS
	27 ITEMS	BID

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: Revenue Commissioner

DEPARTMENT HEAD: Janet Y. Buskey

SUPERVISOR: Allyson G. Holland

COMPLETED ACTION DATES

1 _____ dept request
2 _____ admin review
3 _____ pers dept
4 _____ cert to admin
5 _____ dept selection
6 _____ final review

1 POSITION TITLE Assistant Revenue Chief Clerk

POSITION NUMBER 800100003

PROPOSED EFFECTIVE DATE 1/25/10

TYPE OF APPOINTMENT (x) PERMANENT () TEMPORARY

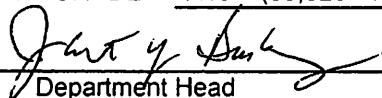
RECRUITING

(x) PROMOTIONAL REGISTER () TRANSFER

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE A10 1 (53,523 - 76,192)

PAY STEP TO BE BASED UPON CITY AND COUNTY OF
MONTGOMERY PERSONAL BOARD. RULES AND REGULATIONS,
Date 1/15/2010 RULE VI, SECTION 10
(A PROMOTIONS)


Department Head

2 ADMINISTRATIVE REVIEW

() APPROVED
() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional _____ Candidates
Open-competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4 SELECTEE: _____

Appointing Authority

Date _____

5 () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

2010 JAN 19 AM 8:28

PAYROLL

2010 JAN 19 PM 3:54

RECEIVED
HUMAN RESOURCES

8-2



Montgomery County Commission

Tax & Audit Department
Montgomery County Alabama
P.O. Box 4779
Montgomery, AL 36103-4779



MEMORANDUM

DATE: January 14, 2010

TO: John A. Mitchell, Sr.
Deputy Administrator

FROM: Larry R. Curvin, Revenue Manager
Tax & Audit Department

RE: Critical Vacant Clerk Typist II (Cashier) Position

A critical vacancy will be created in the Tax & Audit department with Annice Hancock's 2/08/2010 transfer to the Montgomery County Sheriff's department. This position is the only permanent cashier position for our department and any long wait in filling the vacancy will greatly hinder the timely processing of monthly tax revenues received. As a result, I am requesting consideration and approval to this impending vacancy being declared as a critical position. Please discuss this with the Montgomery County Commission at your earliest convenience and advise me accordingly. I have attached a Position Fill Request form for action given requested MCC approval. Thanks.

Attachment

POSITION FILL REQUEST

DEPARTMENT: Tax & Audit

DEPARTMENT HEAD: Larry R. Curvin

SUPERVISOR: Larry R. Curvin

COMPLETED ACTION DATES

1 _____ dept request
2 _____ admin review
3 _____ pers dept
4 _____ cert to admin
5 _____ dept selection
6 _____ final review

1 POSITION TITLE : Clerk Typist II

POSITION NUMBER 001 51800 009

PROPOSED EFFECTIVE DATE : 2/08/2010

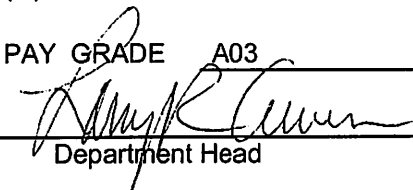
TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

() PROMOTIONAL REGISTER (X) TRANSFER

(x) OPEN COMPETITIVE REGISTER (X) REEMPLOYMENT

PAY GRADE A03


Department Head

Date 1/14/2010

2 ADMINISTRATIVE REVIEW

() APPROVED
() DISAPPROVED

Funding Authority

3 CERTIFICATION

Promotional _____ Candidates
Open-competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date

4 SELECTEE: _____

Appointing Authority

Date

5 () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

CITY AND COUNTY OF MONTGOMERY PERSONNEL DEPARTMENT RECOMMENDATION FOR PERSONNEL ACTION

Department/Division Tax & Audit Department Date 1/14/2010
 Name of Employee Annice Hancock Effective Date 2/8/2010
 Social Security # 420-94-0410 Classification Clerk Typist II Job Code SYO120

Item 2 requires the signature of both department heads.

Items 2, 3, 4, 5, 6, 15 require approval of Personnel Director before action is official. Items 3, 4, 5, 7 must have copy of letter to employee attached. Item 8 should have copy of letter of resignation.

- | | | | |
|---|-------|--|-----|
| 1. Transfer within department | () | 9. Retirement | () |
| 2. Transfer to another department | (X) | 10. Separation by death | () |
| 3. Demotion | () | 11. Expiration by Temporary Appointment..... | () |
| 4. Layoff | () | 12. Return Leave Without Pay..... | () |
| 5. Dismissal | () | 13. Return from Military Leave..... | () |
| 6. Leave without pay | () | 14. Change of Name | () |
| 7. Suspension | () | 15. Change in Salary | () |
| 8. Resignation | () | 16. Pay Leave Balances | () |

ITEMS AFFECTED BY ACTION	FROM	TO
Department (Items 1 & 2)	001-51800-008 ⁹ Tax & Audit Department	00152100-008 Sheriff's Department

Class. & Salary
(Items 1, 2, 3)

Dates
(Items 6 & 7)

Name
(Item 14)

Amount
(Item 15)

Other (Item 16)	Lateral Transfer Annual Leave 98	Sick Leave 141	Comp 0.14
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Funds are available _____ Date _____
 Disbursing Officer

Explanation and remarks (Give reason for any action which is not self-explanatory)

(Signed) 1.  Date 1/14/10
 Appointing Authority
 2. _____ Date _____
 3. _____ Date _____
 4. _____ Date _____
 Personnel Director

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: Montgomery County Youth Facility

DEPARTMENT HEAD: Bruce R. Howell, Court Administrator

SUPERVISOR: Bruce R. Howell

COMPLETED ACTION DATES

1. ___ dept request
2. ___ admin review
3. ___ pers dept
4. ___ cert to admin
5. ___ dept selection
6. ___ final review

1. POSITION TITLE: Probation Officer I

POSITION NUMBER: 001-526020-034 (to replace Ronda Beesley)

PROPOSED EFFECTIVE DATE: 02/08/10

TYPE OF APPOINTMENT (X) Permanent () Temporary

RECRUITING

- () PROMOTIONAL REGISTER () TRANSFER
(X) OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE: A06-01 (\$34,563/\$1,329.34/\$16.6167)
(\$49,201/\$1892.35/\$23.6544)



Department Head

1/19/2010

Date

2. ADMINISTRATIVE REVIEW

- () APPROVED
() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates
_____ Candidates

Personnel Director

Date

4. SELECTEE: _____

Appointing Authority

Date

5. () Manpower data entered by _____
() Payroll entered by _____

Date _____
Date _____

2010 JAN 19 PM 3:33

PAYROLL

2010 JAN 19 PM 3:54

RECEIVED
2010 JAN 19

10-2

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB - 8 2010

Request # 3

Date: February 1, 2010
To: Donald L. Mims, Administrator
From: DiDi Henry, Public Affairs Manager
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn, AL
Departure Date: April 11, 2010 Return Date: April 13, 2010
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: to attend PRCA U: New Thinking in An Old School

Traveler (s) Name: 1. DiDi Henry 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$804.00 Advance Registration Required: \$275.00
Department Name: Public Relations Fund Name: General
Additional Comments: Hotel - 250.00; Meals - 225.00; Mileage - 54.00; Registration - 275.00

To: DiDi Henry, Public Affairs Manager
From: Donald L. Mims, Administrator

The above request is app. 02/08/10 reimbursement of actual and necessary expenses in the
approximate amount of \$804.00 and advance registration of \$275.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51130-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$3,500.00</u>
Approved Requests:	<u>\$1,151.20</u>
Budget Available:	<u>\$2,348.80</u>
Current Requests:	<u>\$804.00</u>
Budget Balance:	<u>\$1,544.80</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/2/2010

cc: Finance Director / Buyer

11-1

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB - 8 2010

Request # 13

Date: January 26, 2010
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Ozark, AL
Departure Date: March 10, 2010 Return Date: March 10, 2010
Conference Leave (Days / Hours): 8 Hours
Purpose of Travel: Teach a Crime Scene Investigation Class

Traveler (s) Name: 1. Cpl. S. Z. Smith 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: General (001-52110-265)

Additional Comments: There will be no expenses involving this travel.

To: Sheriff D. T. Marshall

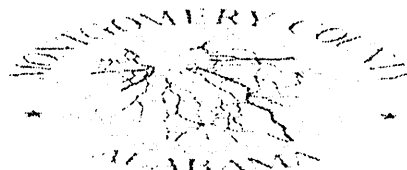
From: Donald L. Mims, Administrator

The above request is app. 02/08/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52110-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$6,009.43</u>	
Budget Available:	<u>\$13,990.57</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$13,990.57</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/26/2010

cc: Finance Director / Buyer

11-2

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB - 8 2010

Request # 15

Date: January 28, 2010
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Anniston, AL
Departure Date: February 16, 2010 Return Date: February 19, 2010
Conference Leave (Days / Hours): 4 days
Purpose of Travel: Weapons of Mass Destruction - Hands on Training (PER 262)
Program D

Traveler (s) Name: 1. Deputy Michael Chappelle 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: General (001-52110-265)

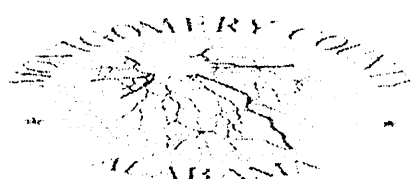
Additional Comments: There will be no expenses involving this travel.

To: Sheriff D. T. Marshall
From: Donald L. Mims, Administrator

The above request is app. 02/08/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52110-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$6,009.43</u>	
Budget Available:	<u>\$13,990.57</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$13,990.57</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/28/2010

cc: Finance Director / Buyer

11-3

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB - 8 2010

Request # 16

Date: January 28, 2010
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Anniston, AL
Departure Date: February 16, 2010 Return Date: February 20, 2010
Conference Leave (Days / Hours): 5 days
Purpose of Travel: Managing Civil Actions in Threat Incidents (MCATI) - Basic
(PER 200) Program J

Traveler (s) Name: 1. Deputy Cedric Leonard 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: General (001-52110-265)

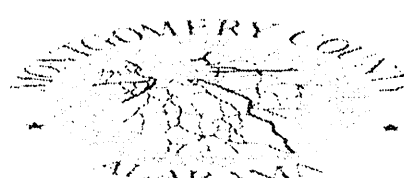
Additional Comments: There will be no expenses involving this travel.

To: Sheriff D. T. Marshall
From: Donald L. Mims, Administrator

The above request is app. 02/08/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52110-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$6,009.43</u>
Budget Available:	<u>\$13,990.57</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$13,990.57</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/28/2010

cc: Finance Director / Buyer

11-4

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB - 8 2010

Request # 2

Date: January 27, 2010
To: Donald L. Mims, Administrator
From: Wanda Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Tuscaloosa, AL
Departure Date: March 17, 2010 Return Date: March 19, 2010
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend Alabama Jail Association Spring Conference

Traveler (s) Name: 1. Wanda Robinson 4. _____
2. Etta Matthews 5. _____
3. Barbara Palmer 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$750.00 Advance Registration Required: \$45.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

To: Wanda Robinson, Director
From: Donald L. Mims, Administrator

The above request is app. 02/08/10 reimbursement of actual and necessary expenses in the
approximate amount of \$750.00 and advance registration of \$45.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$2,562.00</u>
Budget Available:	<u>\$17,438.00</u>
Current Requests:	<u>\$750.00</u>
Budget Balance:	<u>\$16,688.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 1/28/2010
cc: Finance Director / Buyer

11-5

Montgomery County Commission
Travel / Training Request Approval

Appendix C
Agenda

FEB - 8 2010

Request # 5

Date: February 3, 2010
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Manager
Re: Travel / Training Request

SK

Request approval to be granted for the following:

Destination: Clanton, AL
Departure Date: February 25, 2010 Return Date: February 25, 2010
Conference Leave (Days / Hours): 4 Hours
Purpose of Travel: to attend PESCA Quarterly Meeting

Traveler (s) Name: 1. Scott Kramer 4. _____
2. Judy Singley 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$59.10 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: General Liability

Additional Comments: Mileage - 39.10; Meals - 20.00

To: Scott Kramer, Risk Manager

From: Donald L. Mims, Administrator

The above request is app. 02/08/10 reimbursement of actual and necessary expenses in the
approximate amount of \$59.10 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>007-51120-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$16,000.00</u>	
Approved Requests:	<u>\$1,258.81</u>	
Budget Available:	<u>\$14,741.19</u>	
Current Requests:	<u>\$59.10</u>	
Budget Balance:	<u>\$14,682.09</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/3/2010

cc: Finance Director / Buyer

11-6

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB - 8 2010

Request # 6

Date: February 4, 2010
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Manager
Re: Travel / Training Request



Request approval to be granted for the following:

Destination: Alexandria, VA
Departure Date: March 7, 2010 Return Date: March 8, 2010
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend PRIMA meeting

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☐
☐

Commercial Air

☒
☐

Private Vehicle

Other (Specify)

Total (est.) Cost: \$0.00

Advance Registration Required: \$0.00

Department Name: Risk Management

Fund Name: General Liability

Additional Comments: All Expenses Paid By PRIMA

To: Scott Kramer, Risk Manager

From: Donald L. Mims, Administrator

The above request is app. 02/08/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>007-51120-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$16,000.00</u>	
Approved Requests:	<u>\$1,317.91</u>	
Budget Available:	<u>\$14,682.09</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$14,682.09</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/4/2010

cc: Finance Director / Buyer

11-7

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB - 8 2010

Request # 10

Date: February 2, 2010
To: Donald L. Mims, Administrator
From: Jane Mardis, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn University
Departure Date: March 18, 2010 Return Date: March 19, 2010
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: Take the Alabama Certified Mapper certification examination

Traveler (s) Name: 1. Scot Millican 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$300.00 Advance Registration Required: _____

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: _____

To: Jane Mardis, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 02/08/10 reimbursement of actual and necessary expenses in the
approximate amount of \$300.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51985-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$10,515.00</u>	
Budget Available:	<u>\$14,485.00</u>	
Current Requests:	<u>\$300.00</u>	
Budget Balance:	<u>\$14,185.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/3/2010

cc: Finance Director / Buyer

11-8

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

FEB - 8 2010

Request # 11

Date: February 2, 2010
To: Donald L. Mims, Administrator
From: Jane Mardis, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn University
Departure Date: March 19, 2010 Return Date: March 19, 2010
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Take the Alabama Certified Appraiser Examination

Traveler (s) Name: 1. Calvin Johnson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$100.00 Advance Registration Required: _____

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: _____

To: Jane Mardis, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is app. 02/08/10 reimbursement of actual and necessary expenses in the
approximate amount of \$100.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>120-51985-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$10,515.00</u>
Budget Available:	<u>\$14,485.00</u>
Current Requests:	<u>\$400.00</u>
Budget Balance:	<u>\$14,085.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/3/2010

cc: Finance Director / Buyer

11-9

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 2

DEPARTMENT: APPRAISAL REVIEWED: S. Thomas 2/3/2010
Finance Director
REQUESTED BY: Jane S. Mardis 2/3/ APPROVED: *J. S. Mardis* 2/8/10
Elected Official/Dept. Head Date Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Legal Services	120-51985-305	10,000	5,000	15,000
Professional Services	120-51985-307	20,000	-5,000	15,000
TOTAL		30,000	0	30,000

JUSTIFICATION:

To cover unexpected legal services. We originally had \$10,000 allocated for legal expenses. At this time the balance is \$793.14 and there are still several legal cases pending.

FEB - 8 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 12

DEPARTMENT:	County Comm Appropriations	REVIEWED:	S. Thomas	2/2/2010
DATE:	2/2/2010	Finance Director		Date
REQUESTED BY:	Donald L. Mims, Administrator	APPROVED:	<i>D L Mims</i>	<i>2/8/10</i>
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Chamber of Commerce	001-59320-483	302,000	5,000	307,000
Misc In House Appropriations	001-59310-499	186,800	-5,000	181,800
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		488,800	0	488,800

JUSTIFICATION:

To provide funding for tourism development through the Alabama Music Hall of Fame activities to be held in Montgomery.

Agenda

FEB - 8 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 2

DEPARTMENT: District Attorney REVIEWED: S. Thomas 1/28/2010
 DATE: 1/28/2010 Finance Director Date
 REQUESTED BY: Ellen Brooks APPROVED: *02/11/10* 2/8/10
 Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Dues & Membership Fees	775-56120-171	200	750	950
Travel-Registration & Training	775-56120-265	4,300	-750	3,550
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		4,500	0	4,500

JUSTIFICATION:

To Cover Increase In Expenses

FEB - 8 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 3

DEPARTMENT:	District Attorney	REVIEWED:	S. Thomas	2/1/2010
DATE:	2/1/2010	Finance Director		Date
REQUESTED BY:	Ellen Brooks	APPROVED:	<i>[Signature]</i>	2/8/10
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Repair/Maint Data Proc Equi	760-51260-235	3,000	1,000	4,000
Office Supplies	760-51260-211	45,000	-1,000	44,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		48,000	0	48,000

JUSTIFICATION:

To adjust budget categories to cover increase in expenses.

FEB - 8 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER # 1

DEPARTMENT:	Personnel	REVIEWED:	S. Thomas	2/3/2010
DATE:	2/3/2010	Finance Director		Date
REQUESTED BY:	Barbara M. Montoya	APPROVED:	<i>D. Morris</i>	<i>2/8/10</i>
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Extra Help	123-51961-115	0	2,500	2,500
Miscellaneous Expense	123-51961-499	12,000	-2,500	9,500
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		12,000	0	12,000

JUSTIFICATION:

To hire a temporary worker to assist with in-house training. We currently have an unfilled position in the budget and the additional training cannot be accomplished without additional help. The approved City-County budget includes an amount to be reclassified for extra help.

[illegible]

To establish a budget for One Place Family Justice Center through a cash advance from the General Fund to be repaid. Authorization is subject to review by the County Attorney.

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, February 22, 2010, at 8:00 in the morning.

A handwritten signature in blue ink, reading "Donald Z. Mims", written over a horizontal line.

Administrator

A handwritten signature in blue ink, reading "Elton N. Dean, Sr.", written over a horizontal line.

Chairman