

MINUTES OF REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
JANUARY 11, 2010

INFORMATION SESSION

Chairman Dean called the Meeting to Order at 8:00 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Williams.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees.

Administrator Mims informed the Commission that the Family Sunshine Center has requested a resolution proclaiming January as National Stalker Awareness Month. The Commission agreed to waive rules and add this resolution to the agenda.

Administrator Mims reviewed items on the agenda.

DISCUSSION BY THE COMMISSION

Chairman Dean requested a \$1,500 miscellaneous appropriation to Southern Dixie Youth Baseball League, a \$1,500 miscellaneous appropriation to Bellingrath-Southlawn Dixie Youth Baseball League, a \$1,500 miscellaneous appropriation to Suburban West Dixie Youth Baseball League, and a \$1,000 miscellaneous appropriation to Robert E. Lee High School for Choral Program from his account.

Commissioner Williams asked his fellow commissioners to consider Donald Jenkins' request for funding of the Centennial Hill Gardening Project. Administrator Mims stated that last year, the Commission appropriated a total of \$16,500, which was composed of a \$10,000 Budget Change and \$6,500 in miscellaneous appropriations from former Chairman Strange \$1,500, Chairman Dean \$1,000, Commissioner Polizos \$1,500 and Commissioner Williams \$2,500. Chairman Dean and Commissioner Polizos requested a \$1,000 miscellaneous appropriation for this project, from each of their accounts. Commissioner Williams requested a \$2,500 miscellaneous appropriation from his account for the same purpose.

The Commission agreed to waive rules and add these appropriations to the agenda.

PRESENTATION BY COMMUNITY CORRECTIONS EXECUTIVE DIRECTOR PAUL BROWN

Community Corrections Executive Director Paul Brown briefed the Commission regarding a contract with Life Time Resolutions for Drug Court Services. Mr. Brown stated that there would be no cost to the County. Commissioner Wilson noted that an indemnification clause should be included in the Contract. After discussion, the Commission agreed to waive rules and add this contract to the agenda, subject to the addition of an indemnification clause and review and approval by the County Attorney and Chairman of the Montgomery County Community Punishment and Corrections Authority.

PRESENTATION BY CITY-COUNTY PUBLIC LIBRARY DIRECTOR JAUNITA OWES

City-County Public Library Director Jaunita Owes briefed the Commission regarding the Hampstead Branch Library proposal and lease for the Hampstead Community. Ms. Owes indicated that a significant portion of the funding for this branch would be provided by the Hampstead Development Group for the first three years. The City of Montgomery would fund \$11,000 and Friends of the Library would fund \$11,000 during the first fiscal year. There would be no cost to the County for the first fiscal year. Vice Chairman Ingram stated that he would not support approval of the lease at today's meeting. The Commission agreed to place this item on the next agenda.

PRESENTATION BY RISK MANAGER SCOTT KRAMER

Risk Manager Scott Kramer presented and requested that the following items be approved by the Commission at their next meeting:

He informed the Commission that, in accordance with the 2008 Federal law, Mental Health Benefits should coincide with the County health plan. He stated that the current agreement with Bradford Health Services had been revised to incorporate these changes.

Mr. Kramer briefed the Commission regarding an on-site exercise trainer and classes for Montgomery County Employees. He stated that the program will have a three-month trial period at a rate of \$870 - \$945 per quarter, depending on utilization with a one year option.

Mr. Kramer informed the Commission that American Behavioral offers a Smoking Cessation Program, and he would like to make this program available for Montgomery County Employees. Mr. Kramer stated that the cost of the program would be \$2,000 for eight classes of 10-12 members over a thirteen week session.

Mr. Kramer informed the Commission that Risk Control Administrator Judy Singley has been handling Workers' Compensation for the County. He stated that the Workers' Compensation Policy and Procedures have been updated to reflect changes. Mr. Kramer stated that Fleet Safety Policies and Procedures have also been updated.

After discussion, the Commission agreed to place these items on the next agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented a letter from Presiding Circuit Judge Charles Price requesting approval to transfer an automobile from the Sheriff's Office to the Judiciary of the County. After discussion, the Commission agreed to waive rules and place this item on the agenda, but did not authorize funding for fuel for the automobile.

DISCUSSION BY THE COMMISSION

Commissioner Williams recommended that the Commission adopt a Resolution at a future meeting to commend the University of Alabama for winning the 2010 BCS National Championship. The Commission agreed to ask Willie Jones of the YMCA to invite Coach Nick Saban to receive the Resolution on behalf of the University.

PRESENTATION BY KEN UPCHURCH WITH T.C.U. CONSULTING SERVICES, LLC

Ken Upchurch with T.C.U. Consulting Services, LLC informed the Commission that County Archivist Lyn Fraser was satisfied with the portable humidifier units for the Archives Storage Areas of Annex III.

Mr. Upchurch briefed the Commission regarding arbitration concerning the County Detention Facility expansion. He stated that the contractor had filed for arbitration, which is scheduled for February 22, 2010. Mr. Upchurch noted that it should be delayed.

Mr. Upchurch updated the Commission regarding renovations to the District Attorney's and Probate Judge's Offices in Annex I. He stated that they would be taking bids on the whole project, determine the costs of the project and report back to the Commission.

PRESENTATION BY COUNTY ENGINEER GEORGE C. SPEAKE

County Engineer George C. Speake advised the Commission that Cloverfield, Federal and Woodley Roads federal aid resurfacing projects are tentatively scheduled for the March 2010 Alabama Department of Transportation letting.

Commissioner Williams mentioned that a citizen had called him expressing thanks for the speed limit being lowered from 55mph to 45 mph on Lower Wetumpka and Anderson Roads.

Vice Chairman Ingram asked Mr. Speake if he had received any complaints concerning lowering of the speed limit from 55mph to 45 mph on Woodley Road from Mizell Road, northward to the bridges near the City limits, and Mr. Speake replied that he had not received any complaints.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims informed the Commission that due to a boiler going out at the State Prison in Bullock County, Sheriff D.T. Marshall has agreed to house approximately 200 Alabama Department of Corrections inmates temporarily at the Montgomery County Detention Facility,

and presented an Emergency Intergovernmental Agreement for Housing of Prisoners. Administrator Mims stated that the appropriate reimbursement fees were in the process of being determined, and will be inserted into the contract when proper data is obtained. After discussion, the Commission agreed to waive rules and add this agreement to the agenda, and to place the reimbursement fees on the next agenda for approval.

Administrator Mims presented Budget Change Request Number 1 from Appraisal Department. After discussion, the Commission agreed to waive rules and add this item to the agenda.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with Prayer led by Director of Elections Trey Granger at the request of Vice Chairman Ingram.

The Pledge of Allegiance was led by Commissioner Polizos.

County Administrator Mims called Roll to Establish Quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Ingram and Members Polizos, Williams and Wilson. Also present were County Attorney Thomas T. Gallion, III, and County Engineer George C. Speake.

Mr. Williams made a motion to approve the Minutes of the Regular Meeting of December 21, 2009 with one modification. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

CONSENT AGENDA

The Administrator presented the Accounts Payable and Payroll Checks Authorization for Approval.

Mr. Williams made a motion to approve the Accounts Payable and Payroll Checks, as presented by the Administrator. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 5, are attached to these Minutes.)

RESOLUTION

ADOPTED RESOLUTION PROCLAIMING JANUARY 2010 AS NATIONAL MENTORING MONTH IN MONTGOMERY COUNTY

The Administrator presented the following resolution:

RESOLUTION

WHEREAS, the citizens of Montgomery County recognize that our success depends on helping every child succeed in school and reach their full potential in life, and realize that young people need a solid foundation of support that will help them become well-educated, confident, and productive citizens; and

WHEREAS, mentoring is a proven, effective strategy that helps children and young adults by matching them with caring, responsible adults who will provide guidance and direction, and help build their self-confidence; and

WHEREAS, a mentor builds character, encourages success, boosts self-confidence, lifts expectations, and expands the universe of a child, serving as a friend, role model, teacher, and source of stability and support during a critical time in a child's life; and

WHEREAS, research shows that mentoring has beneficial and long-term effects on children, by increasing their chances of high school graduation and college attendance and decreasing the likelihood of substance abuse and other risky behaviors; and

WHEREAS, mentoring strengthens our local and state's economic and social well-being by helping young people fulfill their potential, while helping to maintain healthy families and promoting more vibrant communities; and

WHEREAS, every day residents of Montgomery County are making a profound difference in the lives of our young people by serving as mentors, supported by many private and public sector organizations that offer mentoring opportunities for youth; and

WHEREAS, thousands of Alabama's children are in need of caring adult mentors in their lives; and

WHEREAS, National Mentoring Month not only raises public awareness of the importance of mentoring programs in young lives, but also recognizes those involved in mentoring projects;

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby proclaim the month of January 2010, to be National Mentoring Month in Montgomery County, and encourage its citizens to recognize the importance of mentoring; to look for opportunities to serve as mentors in our community; and to observe this month with appropriate activities and programs.

We hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this, the 11th day of January, 2010.

End of Resolution

Vice Chairman Ingram made a motion to adopt the resolution. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

After reading the resolution Commissioner Polizos presented the resolution to Partners in Education Board President Craig Washing and staff, stating he appreciates what they all do.

Mr. Washing informed the audience that the Mentoring Program presently has 100 Mentors engaged in the program in five middle schools. He told them that the program will continue to grow and will aid in lowering the dropout rate of students in the high schools.

NEW BUSINESS

COUNTY COMMISSION – APPROVED TIME CHANGE FOR THE FEBRUARY 8, 2010
COMMISSION MEETING

The Administrator presented the following memorandum from Manager of Public Affairs DiDi Henry requesting approval of time change for the February 8, 2010 Commission meeting:

MEMORANDUM

January 6, 2010

To: Donnie Mims

From: DiDi Henry
Public Affairs Director

Re: Time Change for the February 8, 2010 Commission Meeting

During the December 21, 2009 meeting, I discussed with the Commissioners the Eggs & Issues Breakfast with Senator Richard Shelby scheduled for February 8, 2010, noting that this event conflicted with our regularly scheduled County Commission meeting.

At that time, the Commissioners agreed to move the Information Session to 9:00 a.m. on February 8th, so that they could attend the breakfast. The formal session would be held at its regularly scheduled time of 9:30 a.m.

Due to the State's Sunshine Law, the Commission should have a formal vote on the time change for the February 8th meeting, so that it will be documented in our minutes. Therefore, I am asking that you please add this to the next meeting's agenda.

Thank you.

End of Memorandum

Vice Chairman Ingram made a motion to approve moving the Information Session to 9:00 a.m. on February 8th, 2010. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED MEMORANDUM OF UNDERSTANDING WITH THE CITY OF MONTGOMERY REGARDING THE BONDS PROGRAM

The Administrator requested approval Memorandum of Understanding with the City of Montgomery regarding the BONDS Program.

Mr. Williams made a motion to approve the Memorandum of Understanding with the City of Montgomery. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copy of Memorandum of Understanding, Agenda Pages 2-1 through 2-3, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS

The Administrator requested approval of the following miscellaneous appropriations reprogramming requests:

January 11, 2010

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-499 (Agency, Miscellaneous Appropriations) to:

C-2010-36: Montgomery Symphony Orchestra, for Music Education and Musical Enrichment Programs for All Ages - \$5,000

- C-2010-37: Montgomery Ballet, for Promotion of Arts in Education and Arts Opportunities for Citizens of Montgomery County - \$5,000
- C-2010-38: Lighthouse Counseling Center, Inc., for Sexual Assault Response Team Program - \$1,000
- C-2010-39: Alabama Dance Theatre, for Free Admission for Title One Economically Disadvantaged School Children and Twenty Montgomery Area Outreach Organizations to the Production of "Celebration of the Season", Also to Fund a Teacher Workbook Preparing Each Student for the Performances - \$2,500
- NC-2010-48: BOE, Bellingrath Junior High School, for Principal's Discretionary Fund - \$500
- NC-2010-49: BOE, Bellingrath Junior High School, for Football Program - \$500

End of Memorandum

During the County Commission Meeting this date, Chairman Dean requested that the following Miscellaneous Appropriations Reprogramming Requests be added and his fellow Commissioners concurred:

- C-2010-40: Centennial Hill Gardening Project, Inc., to be used for the General Educational Development Test Preparation Site, to Benefit Citizens in Montgomery County - \$4,500
- C-2010-41: Montgomery County Recreation Department, Southern Dixie Youth Baseball League - \$1,500
- C-2010-42: Montgomery County Recreation Department, Bellingrath-Southlawn Dixie Youth Baseball League - \$1,500
- C-2010-43: Montgomery County Recreation Department, Suburban West Dixie Youth Baseball League - \$1,500
- NC-2010-50: BOE, Robert E. Lee High School, for Choral Program - \$1,000

Mr. Williams made a motion to approve the requests. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

INFORMATION SYSTEMS – APPROVED BID AWARD FOR COMPUTER EQUIPMENT
HARDWARE MAINTENANCE, BID NUMBER 51965-09C-031

The Administrator presented the following memorandum from Assistant Director of Support

Services Pat Silas requesting approval of bid award for Computer Equipment Hardware Maintenance:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services

DATE: January 6, 2010

SUBJECT: Invitation to Bid No. 51965-09C-031,
Computer Equipment Hardware Maintenance

Request approval of award on the above referenced invitation to bid to low bidder, Unisys Corporation, for the amount of \$69,085.42, be placed on the agenda for the County Commission meeting on January 11, 2010. (copy of spread sheet attached)

The awarded price will be for a one year contract with the option to renew for two (2) years, in one year periods. A price escalation may be allowed after the first year but shall not exceed 5% per year.

Coordination of award made with Mr. Lou Ialacci, Director of Information Systems.

Attachment

End of Memorandum

Vice Chairman Ingram made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Spreadsheet, Agenda Page 4-2, is attached to these Minutes.)

DETENTION FACILITY – APPROVED BID AWARD FOR COMMISSARY AND TRUST FUND MANAGEMENT, BID NUMBER 53100-09C-025

The Administrator presented the following memorandum from Assistant Director of Support Services Pat Silas requesting approval of bid award for Commissary and Trust Fund Management:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Assistant Director
Support Services

DATE: January 6, 2010

SUBJECT: Invitation to Bid No. 53100-09C-025,
Commissary and Trust Fund Management

Request approval of award on the above referenced bid to Keefe Commissary Network, who quoted a commission of 43.5% of net sales and met all bid specifications, be placed on the agenda for the County Commission meeting on January 11, 2010. (copy of spread sheet attached)

The contract period will be for three (3) years.

Coordination of award made with Sheriff D.T. Marshall.

Attachment

End of Memorandum

Mr. Polizos made a motion to approve the request. The motion was seconded by Vice Chairman Ingram. Chairman Dean, Vice Chairman Ingram, Mr. Polizos and Mr. Williams voted in favor of the motion. Mr. Wilson voted against the motion and the motion carried. (Copy of Spreadsheet, Agenda Page 5-2, is attached to these Minutes.)

Commissioner Wilson inquired about the cancellation clause. Assistant Director of Support Service Pat Silas told Commissioner Wilson that normally there is just a 30 day cancellation period but this bid has a 60 day cancellation period. Commissioner Wilson also inquired where this company is located and was told Florida.

COUNTY COMMISSION – APPROVED FINAL PAYMENT TO BRADLEY PLUMBING, INC., FOR COOLING TOWER & CHILLER REPLACEMENT AT MONTGOMERY COUNTY COURTHOUSE

The Administrator presented the following memorandum from Deputy Administrator John A. Mitchell, Sr., requesting approval of final payment to Bradley Plumbing, Inc., for cooling tower and chiller replacement at Montgomery County Courthouse in the amount of \$521,265.59:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: John A. Mitchell, Sr., Deputy Administrator

DATE: January 5, 2010

SUBJECT: Final Payment - Project No. 0720-GVA, Cooling Tower & Chiller Replacement at Montgomery County Courthouse

Request approval of the attached final payment, on the above referenced project to Bradley Plumbing, Inc. in the amount of \$521,265.59, be placed on the agenda for the County Commission meeting dated January 11, 2010.

Coordination of final payment made with Mr. Patrick Addison of PH&J Architects, Inc.

End of Memorandum

Mr. Polizos made a motion to approve the request. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copies of Contractors Summary and Application and Certification for Payment, Agenda Pages 6-2 through 6-4, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 8

The Administrator presented Budget Change Request Number 8, County Commission Appropriations.

Vice Chairman Ingram made a motion to approve the budget change request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Budget Change Request Number 8, Agenda Page 7-1, is attached to these Minutes.)

DISTRICT ATTORNEY’S OFFICE – APPROVED POSITION FILL REQUEST FOR WORTHLESS CHECK UNIT OFFICE SUPERVISOR

The Administrator presented the following memorandum from Administrative Assistant Rhonda B. Cape requesting approval of Position Fill Request for Worthless Check Unit Office Supervisor:

MEMORANDUM

TO: Donnie Mims
County Administrator

FROM: Rhonda B. Cape
Administrative Assistant

DATE: January 6, 2010

SUBJECT: Worthless Check Unit Office Supervisor Position Fill Request

Attached is the position fill request for the Office Supervisor position in the Worthless Check Unit which District Attorney Ellen Brooks spoke to the Commission about at their last meeting in December. It is anticipated that we will promote from within and the resulting vacant position will not be filled until the current hiring freeze is lifted.

I respectfully request the Commission approve this position fill request at their meeting on January 11, 2010.

Thank you for your assistance with this matter.

End of Memorandum

Mr. Wilson made a motion to approve the Position Fill Request. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 8-2, is attached to these Minutes.)

Vice Chairman Ingram informed the audience that the funding for this position is paid through the District Attorney's office and is not paid from the General Fund.

Chairman Dean stated that the District Attorney's Office, Sheriff's Office, Detention Facility, Youth Facility, and Community Corrections are classified as Law Enforcement and are therefore, not included in the hiring freeze.

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (5)

The Administrator recommended the following Travel/Training Requests for approval by the Commission:

<u>DEPARTMENT</u>	<u>TRAVEL/TRAINING REQUESTS</u>
County Commission	Request Numbers 7, 8, and 9
Public Affairs Department	Request Number 2
Information Systems	Request Number 3
Sheriff's Office	Request Number 11
Risk Management Department	Request Number 3
Engineering Department	Request Numbers 3 and 4
Appraisal Department	Request Numbers 6 and 7
District Attorney's Office	Request Number 7

Mr. Williams made a motion to approve the travel/training requests. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 9-1 and 9-12, are attached to these Minutes.)

WAIVED AGENDA RULES

Chairman Dean requested that the following items be added to the agenda and his fellow Commissioners concurred:

ADOPTED RESOLUTION PROCLAIMING JANUARY AS STALKER AWARENESS MONTH IN MONTGOMERY COUNTY

The Administrator requested adoption of the following resolution:

RESOLUTION

Whereas, the National Center for Victims of Crime defines stalking as a pattern of repeated, unwanted attention, harassment and contact; and

Whereas, stalking is a crime, which may include the stalker's following of the victim; making repeated, unwanted communications with the victim by telephone, mail and/or email; damaging the victim's property; making direct or indirect threats to harm the victim, the victim's children, relatives, friends or pets; repeatedly sending unwanted gifts; harassing the victim via the Internet or cyber-stalking; and/or securing personal information about the victim through access of public records, Internet search services, engaging private investigators and contacting friends, family, co-workers or neighbors; and

Whereas, in 2006, an estimated 14 of every 1,000 people, ages 18 and above, were victims of stalking; and

Whereas, approximately three-in-four victims know their stalkers; and

Whereas, the stalker was a former intimate partner in 21.5 percent of all cases, a friend, roommate or neighbor in 16.4 percent of cases, and a relative in eight percent of cases; and

Whereas, more than one-in-four victims reported instances of cyber-stalking, including the use of email, instant messaging, electronic monitoring, video or still photography, and/or GPS (global positioning systems) by the stalker; and

Whereas, in 2008, 169 instances of stalking and aggravated stalking were reported in the state of Alabama, and 37 of those cases were located within the counties in the Middle District of Alabama; and

Whereas, the U.S. Attorneys' Office, Middle District of Alabama, the River Region United Way, and the Family Sunshine Center would like to raise awareness regarding the dangers of stalking; educate law enforcement officers, social workers, counselors and other professionals regarding the dynamics of stalking and cyber-stalking; and provide stalking kits to individuals in the region, who might be victims of stalking;

NOW, THEREFORE, BE IT RESOLVED that the Montgomery County Commission does hereby proclaim the month of January 2010, as Stalking Awareness Month in Montgomery County, Alabama, and does hereby invite its citizens to contact the Family Sunshine Center to obtain further information and resources pertaining to stalking.

We hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this, the 11th day of January, 2010.

End of Resolution

Mr. Wilson made a motion to adopt the resolution. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission.

Commissioner Wilson presented the resolution to Executive Director of the Family Sunshine Center Karen Sellers and thanked her and the board for their continued dedication and commitment to the program.

Ms. Sellers thanked the Commission and explained how stalking has changed over time due to advanced technology. She invited the Commissioners to two events that inform citizens how technology is being used for stalking and how to protect themselves from stalkers. The first event is being held at 1750 Holland Avenue at 10 a.m. this Thursday. The second event will be held on January 27th at 8:30 in Goodwyn Hall at AUM.

APPRAISAL DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBER 1

The Administrator presented Budget Change Request Number 1, Appraisal Department.

Mr. Williams made a motion to approve the budget change request. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copies of Budget Change Request Number 1 and Memorandum, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED CONTRACTUAL AGREEMENT WITH LIFE TIME RESOLUTIONS FOR DRUG COURT SERVICES

The Administrator presented the following memorandum from Executive Director of Community Corrections Paul Brown requesting approval of Contractual Agreement with Life Time Resolutions for Drug Court Services:

MEMORADUM

MEMO TO: Donnie Mims, County Administrator

FROM: Paul Brown – Executive Director
Montgomery County Community Corrections

DATE: January 6, 2010

RE: Request for Commission to Consider Waving Rules on a Proposed
Contractual Agreement with Life Time Resolutions – for Drug Court
Services

Please place me on the County Commission information session agenda for Monday, January 11, 2010 to brief the Commission regarding Judge Tracy McCooley's and the Drug Court's desire to enter into a contractual agreement with Life Time Resolutions to provide assessments and outpatient substance abuse services to Drug Court clients. The actual cost of these services is to be paid by the Drug Court participants and the contract does not obligate the Drug Court, Community Corrections or the County Commission to any fiscal responsibility. There is an immediate and emergent need for these services in as much as another contracted provider has recently notified the Commission with a thirty day notice and terminated similar services to the Drug Court leaving several dozen Drug Court offenders without access to vitally needed services.

The terms and conditions of the proposed contractual agreement are essentially the same as a contract currently in force with another provider who has reached their maximum capacity of client referrals. The only modifications to the Contract are: 1) the proposed provider is agreeing to pursue full licensure with the Alabama Department of Mental Health – Division of Substance Abuse Services as soon as a designated facility is named (location for services) and the contract may be terminated should licensure not be accomplished, 2) the services will shift to exclusively treat female clients after the provider initiates services in a newly acquired facility currently under renovation; and 3) the minimum monthly fee charged for services shall be \$50.00 rather than the \$20.00 minimum fee charged by the other provider (the total overall fee for services remains the same).

In as much as the need for these services is emergent, I am asking that the Commission consider the proposed contract with Life Time Resolutions and on behalf of Judge Tracy McCooley and the Drug Court by waiving the rules and approving the proposed contract, subject to the review and approval of the County Attorney and the MCCPCA Chair approval.

Respectfully Submitted,

/s/ Paul H. Brown - Executive Director
Montgomery County Community Corrections Department

End of Memorandum

Vice Chairman Ingram made a motion to approve the Contractual Agreement, subject to the addition of an indemnification clause, the Chairman of the Board's approval and approval by the County Attorney. The motion was seconded by Mr. Polizos. Vice Chairman Ingram, Mr. Polizos, Mr. Williams and Mr. Wilson voted in favor of the motion. Chairman Dean abstained from the vote and the motion was carried. (Copy of Contractual Agreement, Agenda Pages 12-2 through 12-4, is attached to these Minutes.)

15th JUDICIAL CIRCUIT / SHERIFF'S OFFICE – APPROVED TRANSFER OF AN
AUTOMOBILE FROM THE SHERIFF'S OFFICE TO THE JUDICIARY OF THE 15TH
JUDICIAL CIRCUIT

The Administrator presented the following letter from Presiding Circuit Judge of the 15th Judicial Circuit Charles Price requesting approval to transfer an automobile from the Sheriff's Office to the Judiciary of the 15th Judicial Circuit:

January 4, 2010

Honorable Elton Dean
Chairman, Montgomery County Commission
100 South Lawrence Street
Montgomery, AL 36104

Dear Chairman and Commissioners:

I respectfully request your approval and transfer of one 2005 Ford Taurus automobile, presently assigned to the sheriff's office, to the Judiciary of the county.

The automobile will be used only for official business; primarily by the Presiding Judge, but also available to all judges upon request. The automobile is not being used by the sheriff's office; in fact Sheriff Marshall supports this request.

Thank you,

/s/ Judge Charles Price
Presiding Judge of the 15th Judicial Circuit

Cc: Honorable Reed Ingram
Honorable Dimitri Polizos
Honorable Jiles Williams
Honorable Ham Wilson

End of Letter

Vice Chairman Ingram made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

DETENTION FACILITY – APPROVED CONTRACT WITH STATE OF ALABAMA
DEPARTMENT OF CORRECTIONS REGARDING HOUSING OF INMATES AT THE
MONTGOMERY COUNTY DETENTION FACILITY WITH THE PROVISION THAT
PARAGRAPH 11 OF THE CONTRACT BE COMPLETED LATER

The Administrator requested approval of contract with State of Alabama Department of Corrections regarding housing of inmates at the Montgomery County Detention Facility with the provision that paragraph 11 of the contract be completed later.

Mr. Williams made a motion to approve the contract with the provision that paragraph 11 of the contract be completed later. The motion was seconded by Vice Chairman Ingram and unanimously approved by the Commission. (Copy of Contract, Agenda Pages 14-1 through 14-6, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Revenue Commissioner Janet Buskey informed the Commission that her office has collected Seventy-five million dollars and money is still being collected.

Director of Information Systems Lou Ialacci told the audience that an employee, Alfred Jones, is participating in the Mentoring Program.

Pastor Nettles, of Freewill Community Development Corporation of Montgomery, thanked the Commission for their continued support of the Stop the Violence Program. He explained that this year, they will be entering night clubs between 11 p.m. and 12 midnight to extricate under-aged children.

President of Montgomery Chamber of Commerce Randy George wished the Commissioners a Happy New Year and expressed his appreciation for the partnership that they share with the Commission. He invited them all to attend the Chamber's program later that evening, for the swearing in of the new executive board.

Vice Chairman Ingram wished everyone a Happy New Year. He thanked Pastor Nettles for the work he has done to make the communities safe. He stated "Roll Tide."

Commissioner Williams wished everyone a Happy New Year and great success. He commended Pastor Nettles for the great job he is doing in the communities and thanked him for going out to the night clubs, to keep our children safe.

Commissioner Polizos wished everyone a Happy New Year and welcomed everyone to the meeting. He thanked the department heads exclaiming, "Let's have a good year".

Chairman Dean thanked everyone for coming and urged them to bring others to attend future meetings. He expressed how proud he is of the Commission and all that they do. He told the audience that he wants everyone to know who the Commissioners are first-hand and how they manage everything. He stated that customer service starts here and that he wants the River

Region to prosper. Chairman Dean stated that anyone who has any ideas to increase revenue and to make Montgomery County a greater place to live should speak with the Commission; adding that they value the input from employees and citizens.

Commissioner Wilson seconded Chairman Dean's words adding that 2010 will be a good year for Montgomery County. He stated that he looks forward to working with Revenue Commissioner Buskey and Pastor Nettles. He told the President of the Montgomery Chamber of Commerce Randy George, great job, and that he would see him tonight.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF, AND COMMISSIONERS

PRESENTATION BY MONTGOMERY CITY/COUNTY EMERGENCY MANAGEMENT AGENCY DIRECTOR STEVE JONES

Montgomery City/County Emergency Management Agency Director Steve Jones stated that the severe winter weather the County experienced late last week was a non-even where public safety issues were concerned; however, over 100 homes had water pipes to burst. He expressed his appreciation for the work that Assistant County Engineer James Kelley did to keep the EMA updated regarding bridge conditions in the County. Mr. Jones stated that all weather sirens were up and working.

Mr. Jones updated the Commission regarding the proposed 3-1-1 program for non-emergency calls. Mr. Jones explained that the calls would be handled using a "work order system".

Chairman Dean and Vice Chairman Ingram indicated that they would like to fund weather radios for citizens in the unincorporated areas of Montgomery County.

Chairman Dean asked Mr. Jones to continue to notify Manager of Public Affairs DiDi Henry and Administrator Mims of all weather meetings.

PRESENTATION BY LASLIE HALL, MONTGOMERY COUNTY CITIZEN

Laslie Hall, a Montgomery County citizen, informed Commission that he came to the Courthouse Annex III in December 2009, to conduct some personal business. He stated that he noticed the Courthouse was decorated with Santa Claus and Reindeer, and was offended that the County did not display any decorations regarding the birth of Jesus. Mr. Hall thanked the Commission for their time. Administrator Mims indicated that he would research the issue and report back to the Commission.

PRESENTATION BY SABRA SUTTON WITH CH2M HILL

Sabra Sutton with CH2M Hill briefed the Commission regarding Catoma Park and Interpretive Learning Center and presented the Master Plan Overview. Ms. Sutton recommended that the County obtain a formal survey of the property. Ms. Sutton requested final payment regarding this project. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CENTRAL ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION EXECUTIVE DIRECTOR BILL TUCKER AND GRANT SPECIALIST SARA BYARD

Central Alabama Regional Planning and Development Commission Executive Director Bill Tucker briefed the Commission regarding the Weatherization Assistance Program.

Central Alabama Regional Planning and Development Commission Grant Specialist Sara Byard presented to the Commission a grants report. (Copy of Grants Report, Minutes Pages 15-1 through 15-4, is attached to these minutes)

Commissioner Williams inquired about the Cedar Point Sewer Project Grant. Mr. Tucker stated that they are reapplying for the grant.

PRESENTATION BY MANAGER OF PUBLIC AFFAIRS DIDI HENRY

Manager of Public Affairs DiDi Henry updated the Commission on upcoming events and noted that the 2010 State Legislature would convene tomorrow (January 12th). She gave them information on how to sign on to ALISON – the state’s online legislative update website, so that they could track the bills as they are voted on during this year’s session. Mrs. Henry also reminded the Commission that she would be out of town January 20th-22nd and in website computer training from January 25th-27th.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims reminded the Commission that he will place the adoption of Resolutions regarding renewal of County Tax Levies, such as ad valorem and fuel taxes, on the agenda for the first meeting in February. He stated that this is required by state law and is done annually.

Administrator Mims presented Change Order Number One with Liberty Design & Construction Co., Inc., regarding Snowdown Park. After discussion, the Commission agreed hold this item until it can be presented by a representative from Professional Engineering Consultants, LLC.

Administrator Mims presented a Resolution and related legal opinion from County Attorney Thomas T. Gallion, III, designating the new Family Justice Center building as a Montgomery County Administration Building and Courthouse Annex per District Attorney Ellen Brooks’ request. After discussion, the Commission agreed to place this Resolution on the next agenda.

Administrator Mims reminded the Commission that a board reappointment is needed for the Montgomery County Community Punishment and Correction Authority. The Commission agreed to place this item on the next Thursday Memo as a Future Agenda Item.

Administrator Mims presented an invoice for payment of membership dues for Chairman Dean to the Montgomery Area Committee of 100 for 2010. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a memorandum from Probate Judge Reese McKinney regarding the allocation of additional office space in Annex II to his office.

DISCUSSION BY THE COMMISSION

After discussion, Chairman Dean directed the Administration to conduct an internal study regarding space utilization and allocation for the remaining unallocated office space in the Courthouse complex. Vice Chairman Ingram suggested that Alabama Cooperative Extension System Office could utilize the 3rd Floor of Annex III for their offices.

Chairman Dean informed his fellow Commissioners that he had just received a letter from City-County Public Library Director Jaunita Owes regarding a press conference scheduled for January 12, 2010 at 9:30 a.m., concerning the Hampstead Library.

Chairman Dean excused himself from the meeting to attend another meeting on behalf of the County Commission.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented copies of revenue reports for the month of December 2009, from Tax and Audit Manager Larry Curvin.

Administrator Mims presented a copy of the Montgomery County Detention Facility's population report for December 2009.

Administrator Mims presented a Final Report from Montgomery Education Foundation Executive Director Ann McKimmon Sikes regarding the Disbursement of the 2008/2009 Allocation.

Administrator Mims presented a letter from Montgomery County Board of Education Superintendent Barbara Thompson, regarding viewing the 2008-2009 School Year Annual Accountability Report.

Administrator Mims presented a letter from Alabama Master Gardeners Association Chair Cathy Maddox and Chair Fundraising Dianne Bush regarding an invitation to attend and be a sponsor of the Annual State Master Gardener Conference in March 2010. The Commission agreed to place a Budget Change in the amount of \$2,000 to the Montgomery Area Chamber of Commerce for this event on the next agenda.

Administrator Mims presented a Thank You letter from Jackson Hospital Board of Trustees Chairman Jim L. Ridling and President and CEO Don Henderson, for supporting the federal grant application regarding the Lister Hill clinic.

ADJOURNMENT

Vice Chairman Ingram made a motion to adjourn the meeting of the Montgomery County Commission on January 11, 2010, at 11:18 a.m. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

01-11-10 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 12-24-09

Check Number	To	Check Number
204723		204755
Total Checks Paid		\$180,931.63

CHECK #	PAYEE	AMOUNT	DATE
204722	Benkwith & Heard, P.C.	\$571,218.34	12/21/09

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

01-11-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 12-24-09

Check Number	To	Check Number
204756		204831
Total Checks Paid		\$208,698.98

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

01-11-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 12-31-09

Check Number	To	Check Number
204832		204870
Total Checks Paid		\$160,100.41

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

01-11-10 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 12-31-09

Check Number	To	Check Number
204871		204926
Total Checks Paid		\$371,782.19

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID**

**CHECKS ARE DATED
12/31/09**

Payroll Check Number	101310	To	Payroll Check Number	101482	\$ 160,703.42
Direct Deposits					\$ 871,676.50
Payroll Check Number	101483	To	Payroll Check Number	101497	\$ 198,490.74
Direct Deposits					\$ 66,685.37
Federal Deposits					\$ 338,615.73
Total Payroll Paid					\$ 1,636,171.76

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER**

MEMORANDUM OF UNDERSTANDING

WHEREAS, Montgomery County, Alabama is a political subdivision of the State of Alabama, which acts by and through its corporate governing body known as the Montgomery County Commission, which is organized under the laws of the State of Alabama; Montgomery County, Alabama, along with its governing body and assigns, is hereinafter referred to as “the County;”

WHEREAS, the Building Our Neighborhoods for Development and Success (BONDS) program is a program of the City of Montgomery designed to strengthen neighborhood associations in an effort to improve the overall quality of life throughout Montgomery County. BONDS seeks to do so by offering training, a resource center, networking opportunities, and financial assistance (grants) to neighborhoods in Montgomery County.

WHEREAS, the County has determined that it is in the best interest of the County and its residents to join in a collaborative partnership with BONDS to provide services and resources to neighborhood associations throughout the city and county of Montgomery.

WHEREAS, BONDS self interests are: (1) to build and expand long term relationships with neighborhood organizations which are committed to the viability of the program; (2) to increase BONDS’ visibility as a leader in developing and supporting neighborhood organizations that will enhance the community at large; (3) to ensure that the program has all the necessary resources to continue being a viable resource for neighborhood organizations; (4) to further our own mission to strengthen neighborhood organizations and, thereby, our community.

WHEREFORE, PREMISES CONSIDERED, the County and BONDS understand, acknowledge, covenant, and agree as follows:

1. To enter into this joint partnership to provide services and resources to neighborhood associations throughout the city and county of Montgomery.
2. BONDS is committed to continuing to provide financial assistance on a contractual basis to associations for various projects. The funding provided by the County of Montgomery will be deposited into a BONDS Project Account and then disbursed to neighborhoods. A proof of purchase and or service must be provided to satisfy the contract.
3. BONDS shall remain engaged in open and honest dialogue and discussion, respect the tenets of the mutually agreed upon Governance Agreement, and do its share of the work in order to achieve the desired outcomes.
4. BONDS shall be the fiscal agent for community development projects by way of a grant procedure and maintain accounting records for community project expenses.
5. BONDS agrees to act as the collaboration fiscal agent, receiving monies from Montgomery County Commission and disbursing in the form of neighborhood grants according to the needs of the particular neighborhood.
6. BONDS shall provide on-going training sessions for neighborhood organizations and provide all oversight of the process, subject to the County’s approval.

7. The County shall provide funding to the BONDS Project Fund consistent with the County's budgetary capacity and notify BONDS when funding is allocated.
8. The County shall request constituents to comply with the contractual process and reinforce compliance regarding accounting (receipts will be required for all purchases).
9. The process charter shall proceed as follows:
 - a. **PARTICIPATION PROCESS:** Each partner sends a representative, and individual who represents his or her organization. Each partner representative is expected to keep his or her home organization apprised of collaboration events, decisions, and discussions. Each partner representative is expected to attend all meetings, or to assign a substitute representative with whom he or she is in close contact and to participate fully in open, honest communication processes and feedback. Either partner may choose to modify his or her participation and involvement in activities of the collaboration following disclosure and/or discussion with the other partner.
 - b. **DECISION MAKING:** All decisions or determinations shall be made as needed at scheduled meetings by majority vote. Decisions must be made in the spirit of mutual benefit. Specific decisions can be delegated to staff, consultants, task forces, or others, **ONLY** after we have decided to delegate such a decision during a scheduled meeting.
 - c. **CONFLICT** is a normal part of collaboration, and we seek to find creative resolutions to our conflicts. When consultants are employed, they have the right to intervene and direct our conflict dialogues. If we cannot resolve a conflict, we will employ a course of action that is suitable for all parties involved at that time.

DONE this the ____ day of December, 2009.

Todd Strange, Mayor—City of Montgomery

Donald Mims, County Administrator

Elton N. Dean, Sr., Chair—County Commission

Regina R. Berry, Program Director

BUILDING OUR NEIGHBORHOODS FOR DEVELOPMENT & SUCCESS (BONDS)
Organization

Organization: _____

Signatures:

TODD STRANGE, Mayor—City of Montgomery

ELTON N. DEAN, Sr., Chair—Montgomery County Commission

REGINA R. BERRY, Program Director

DATE: _____

**Purchasing Department
Montgomery County Commis**

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID 53100-09C-025				KEEFE COMMISSARY NETWORK - RYAN HOCKETT; PHONE #800-864-5986		W.L. PETREY WHOLESALE CO. - RON SUTTON; PHONE NO. 265-0961		SWANSON SERVICES CORP. - KELLY A. SWANSON; PHONE NO. (303) 832-3920		KIMBLE'S COMMISSARY SERVICES - KIMBLE CARTER - PHONE NO. 706-884-5527		FIVE START CORRECTIONAL SERVICES; SAM LORIA; PHONE #(214) 821-9000	
ISSUE DATE: NOVEMBER 6, 2009													
OPENING DATE: DECEMBER 18, 2009													
SHERIFF-MAC SIM BUTLER DETENTION FAC.													
TERMS OF PAYMENT / DISCOUNT:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	COMMISSARY AND TRUST FUND			43.5%		43%		42.75%		42.5%		41%	
	MANAGEMENT												
	OFF-SITE SERVICE												
	PERCENTAGE												
	PAID TO												
	MAC SIM BUTLER												
	DETENTION FACILITY												
	PERCENTAGE												
	OF NET SALES												
	28 BIDS MAILED												
TOTAL BID AMOUNTS					43.5%		43%		42.75%		42.5%		41%

5-2

SUMMARY OF OWNER-CONTRACTOR ACCOUNT

To: **Montgomery Co. Commission**
P.O. Box 1667
Montgomery, AL 36102

PH&J Project: Cooling Tower & Chiller Replacement
Montgomery Co. Courthouse
Project: 0720-GVA

Attn: Mr. Donnie Mims

Contractor: Bradley Plumbing, Inc.

We have reviewed the Contractor's Application for Payment (Copy Attached) and have summarized below for your convenience this and previous applications, and the status of this account.

Record of Contract Adjustments

Date	Document	Subject	Add/Deduct Amount	Current Adjusted Contract Sum
11/19/07	Original Contract			663,000.00
04/17/08	Change Order #1	sales tax credit,materials,phasing installation	(140,818.43)	522,181.57

Tabulation of Certified Payments

Pay Contractor > Bradley Plumbing, Inc.

521,265.59

[illegible]

PH&J architects, inc.

Distribution: 3 copies to owner

By: _____

Chevette Culver

Form C-10ST (State)
July 2006

APPLICATION AND CERTIFICATION FOR PAYMENT

Estimate No.: 044-02-Final
Date: 2/27/2009
B.C. No.:

Attach Schedule of Values

To Owner: Montgomery County Commission P.O. Box 1667 Montgomery, AL 36102	Project: Montgomery County Courthouse Cooling Tower & Chiller Replacement
From Contractor: Bradley Plumbing & Heating, Inc. 431 Hackel Drive Montgomery, AL 36117 FEIN: 63-0461546	To Architect: PH&J Architects, Inc. P.O. Box 215 Montgomery, AL 36101

Total Original Contract		\$ 663,000.00
Change Order(s)	Numbers 1 through 1	\$ (140,818.43)
To Contract to Date		\$ 522,181.57

1.	Brought Forward: TOTAL CONTRACT TO DATE	\$ 522,181.57
	AMOUNT COMPLETE	\$ 522,181.57
2.	Stored Materials per attached inventory of Stored Materials	\$ -
3.	Total Completed Work and Stored Materials	\$ 522,181.57
4.	Less Retainage	\$ -
5.	Total Completed Work and Stored Materials, less Retainage	
6.	Less Credits to Owner for the "Total to Date" amounts in the referenced	
	Columns of attached MATERIALS INVOICE SUMMARY NO. 2	\$ -
	a. Owner's portion of Cash Discounts (Column 4) \$ x 50%	
	b. Owner's payments for Materials (Column 5) 141,422.97	\$ -
	c. Sales & Use Tax Savings (Column 6) 14,142.30	\$ -
7.	Total Due	\$ 522,181.57
8.	Less Total Previous Payments to Contractor	\$ 915.98
9.	Balance due this Estimate	\$ 521,265.59

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of his knowledge information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payments were issued and payments received from the Owner and that current payment shown herein has not yet been received.

By: Ray Allen Date: 5/21/09
Ray Allen, President
(Title)

Sworn and subscribed before me this 21st day of May, 2009.
Freddie M. Campbell L.S.
Notary Public

ARCHITECT'S CERTIFICATION

In accordance with the Contract Documents, the Architect certifies to Owner that, to the best of the Architect's knowledge and belief, the Work has progressed to the point indicated herein, the quality of the Work in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount approved.

PH&J Architects, Inc.

By: Alamy Allen (Architect)
Date: 11-6-09

REVIEW AND APPROVALS

Approved by: _____
(Owner)

Signature Date:

The owner certifies that funds are available in the amount required for this invoice.

CONTINUATION SHEET

PAGE 1 OF 1 PAGES

APPLICATION NUMBER: 27044-02
 APPLICATION DATE: 2/27/2009
 PERIOD TO: 1/29/08-2/27/09
 ARCHITECT PROJECT NO: 0720GVA

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
1	Generals Conditions	13,904.00	8,500.00	5,404.00		13,904.00	100%	-
2	General Construction	6,500.00	-	6,500.00		6,500.00	100%	-
3	Electrical Subcontract	33,238.00	-	33,238.00		33,238.00	100%	-
5	Chillers	250,000.00	-	250,000.00		250,000.00	100%	-
6	Cooling Towers	150,000.00	116,046.40	33,953.60	-	150,000.00	100%	-
7	Pumps	15,500.00	-	15,500.00		15,500.00	100%	-
8	Pipe Fitts & Speciality Items	96,223.00	20,181.70	76,041.30	-	96,223.00	100%	-
9	Variable Speed Drives	6,500.00	5,877.30	622.70	-	6,500.00	100%	-
10	Exhaust Fan	1,300.00	1,045.00	255.00	-	1,300.00	100%	-
11	Exhaust Duct	1,200.00	-	1,200.00		1,200.00	100%	-
12	Insulation	43,920.00	-	43,920.00		43,920.00	100%	-
13	Controls	29,215.00	-	29,215.00		29,215.00	100%	-
14	Demolition	15,500.00	-	15,500.00		15,500.00	100%	-
15						-	-	-
16	CO-1					-	-	-
17	Phasing the installation	14,746.84	-	14,746.84		14,746.84	100%	-
18	Materials purchased by Owner	(141,422.97)		(141,422.97)		(141,422.97)	100%	-
19	Sales Tax savings	(14,142.30)		(14,142.30)		(14,142.30)	100%	-
20						-	-	-
						-	-	-
	TOTALS	522,181.57	151,650.40	370,531.17	-	522,181.57	-	-

JAN 11 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST REQUEST NUMBER 8

DEPARTMENT: County Comm Appropriations REVIEWED: S. Thomas 12/17/2009
DATE: 12/17/2009 Finance Director Date
REQUESTED BY: Donald L. Mims, Administrator APPROVED: _____
Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Central Alabama Community Foundation (Bonds)	001-56701-464	0	15,500	15,500
Contract Services	001-59310-304	208,000	-15,500	192,500
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		208,000	0	208,000

JUSTIFICATION:

To provide funding for the Central Alabama Community Foundation (BONDS).

DISTRICT ATTORNEY
POSITION FILL REQUEST

ORIGINAL

DEPARTMENT HEAD: Ellen Brooks

SUPERVISOR: Frank Vickery

POSITION TITLE: Worthless Check Unit Office Supervisor

FUNDING CODE/POSITION NO: 08050/ 011

PROPOSED EFFECTIVE DATE: January 11, 2010

TYPE OF APPOINTMENT: ☒ (X) PERMANENT ☐ () TEMPORARY

RECRUITING:

☒ (X) OPEN

☐ () TRANSFER

☐ () PROMOTION

☒ (X) PROMOTION/TRANSFER

PAY GRADE: AO6-01

SALARY RANGE: \$34,563-\$49,201

Pay step to be based upon the following rules:

☐ () Promotions – If the rate in the previous position was less than the minimum rate established for the class of the new position, the rate of the pay shall be advanced to the minimum of the class of the new position. If the difference in pay ranges does not automatically result in an increase in the equivalent of a one-step increase in the rate of pay for an employee promoted, a one-step immediate increase within the pay range of the new classification may be given by the appointing authority.

*Merit dates do not change.

☐ () Transfers – If the rate of pay in the previous position falls within the pay range established for the class of the new position and does not correspond to a step in the salary plan, it shall be adjusted to the next higher step, but otherwise this rate of pay may remain unchanged on the recommendation of the administrative officer in accordance with this rule.

1 ADMINISTRATIVE REVIEW

☐ () APPROVED

☐ () DISAPPROVED

Funding

3 SELECTEE: _____

Date: _____

Appointing Authority Signature – District Attorney Office

4 ☐ () Manpower data entered by: _____

Date: _____

☐ () Payroll entered by: _____

Date: _____

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JAN 11 2010

Request # 7

Date: December 24, 2009
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator *SA*
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Mobile, AL
Departure Date: February 25, 2010 Return Date: February 26, 2010
Conference Leave (Days / Hours): 2 days
Purpose of Travel: to attend the 2010 Annual Meeting of CARIA

Traveler (s) Name: 1. John Mitchell, Sr. 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$620.00 Advance Registration Required: \$150.00

Department Name: County Commission Fund Name: General

Additional Comments: 150.00 - Registration; 150.00 - Meals; 170.00 Mileage; 150.00 - Hotel

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the
approximate amount of \$620.00 and advance registration of \$150.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51100-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$6,094.20</u>	
Budget Available:	<u>\$18,905.80</u>	
Current Requests:	<u>\$620.00</u>	
Budget Balance:	<u>\$18,285.80</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 12/28/2009

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 8

Agenda

JAN 11 2010

Date: December 30, 2009
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Hoover, AL
Departure Date: January 25, 2010 Return Date: January 27, 2010
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: to attend the ACCMA 2010 Winter Conference: Workplace Management

Traveler (s) Name: 1. John A. Mitchell, Sr. 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$736.00 Advance Registration Required: \$200.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration - 200.00; Mileage - 92.00; Hotel - 284.00; Meals - 150.00;
Parking - 10.00

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the
approximate amount of \$736.00 and advance registration of \$200.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>001-51100-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$6,094.20</u>
Budget Available:	<u>\$18,905.80</u>
Current Requests:	<u>\$1,356.00</u>
Budget Balance:	<u>\$17,549.80</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 12/30/2009

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 9

Agenda

JAN 11 2010

Date: January 4, 2010
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, AL
Departure Date: February 11, 2010 Return Date: February 12, 2010
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend the 2010 County Financial Administration Workshop

Traveler (s) Name: 1. Donald L. Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$551.00 Advance Registration Required: \$150.00

Department Name: County Commission Fund Name: General

Additional Comments: Hotel - 149.00; Mileage - 92.00; CEU - 10.00; Registration - 150.00;
Meals - 150.00

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the
approximate amount of \$551.00 and advance registration of \$150.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51100-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$6,094.20</u>	
Budget Available:	<u>\$18,905.80</u>	
Current Requests:	<u>\$1,907.00</u>	
Budget Balance:	<u>\$16,998.80</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/4/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JAN 11 2010

Request # 2

Date: December 29, 2009
To: Donald L. Mims, Administrator
From: DiDi Henry, Public Affairs Manager
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: January 25, 2010 Return Date: January 27, 2010
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: to attend a SharePoint Web Class at AUM

Traveler (s) Name: 1. DiDi Henry 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$960.00 Advance Registration Required: \$960.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration - 960.00

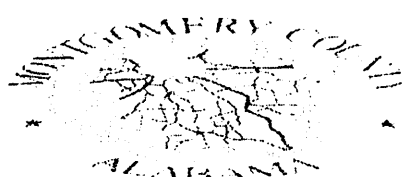
To: DiDi Henry, Public Affairs Manager

From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the
approximate amount of \$960.00 and advance registration of \$960.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51130-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$3,500.00</u>
Approved Requests:	<u>\$191.20</u>
Budget Available:	<u>\$3,308.80</u>
Current Requests:	<u>\$960.00</u>
Budget Balance:	<u>\$2,348.80</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 12/30/2009

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JAN 11 2010

Request # 3

Date: January 6, 2010

To: Donald L. Mims, Administrator

From: Lou Ialacci

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: AUM Technacaenter

Departure Date: January 25, 2010

Return Date: January 27, 2010

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: Attend SharePoint 2007 End User (WSS/MOSS) - Course 50227A

Traveler (s) Name: 1. Dana Thrash 4. _____
2. Jeff Oswalt 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,920.00 Advance Registration Required: \$1,920.00

Department Name: Information Systems Fund Name: General

Additional Comments: Necessary training to provide user assistance.

To: Lou Ialacci

From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the
approximate amount of \$1,920.00 and advance registration of \$1,920.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-51965-265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$20,000.00

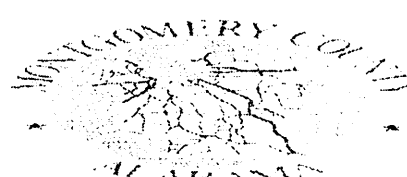
Approved Requests: \$6,100.00

Budget Available: \$13,900.00

Current Requests: \$1,920.00

Budget Balance: \$11,980.00

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/6/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda
JAN 11 2010

Request # 11

Date: January 6, 2010
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Anniston, AL
Departure Date: January 18, 2010 Return Date: January 23, 2010
Conference Leave (Days / Hours): 40 hours
Purpose of Travel: Managing Civil Actions in Threat Incidents (Protestor Devices)

Traveler (s) Name: 1. Juan Jerry 4. _____
2. Joseph Love 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00
Department Name: Sheriff's Office Fund Name: General (001-52110-265)

Additional Comments: There will be no expenses involving this travel.

To: Sheriff D. T. Marshall
From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52110-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$7,985.00</u>	
Budget Available:	<u>\$12,015.00</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$12,015.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 1/6/2010
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JAN 11 2010

Request # 3

Date: December 23, 2009
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Manager *SK*
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Hoover, AL
Departure Date: January 25, 2010 Return Date: January 27, 2010
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: to attend the ACCMA 2010 Winter Conference: Workplace Management

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$736.00 Advance Registration Required: \$200.00

Department Name: Risk Management Fund Name: General Liability

Additional Comments: Registration - 200.00; Mileage - 92.00; Hotel - 284.00; Meals - 150.00;
Parking - 10.00

To: Scott Kramer, Risk Manager
From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the
approximate amount of \$736.00 and advance registration of \$200.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>007-51120-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$16,000.00</u>	
Approved Requests:	<u>\$448.81</u>	
Budget Available:	<u>\$15,551.19</u>	
Current Requests:	<u>\$736.00</u>	
Budget Balance:	<u>\$14,815.19</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 12/28/2009

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JAN 11 2010

Request # 3

Date: December 23, 2009
To: Donald L. Mims, Administrator
From: George C. Speake, County Engineer
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Embassy Suites Hotel, Montgomery, AL

Departure Date: February 12, 2010

Return Date: February 12, 2010

Conference Leave (Days / Hours): 8 hours

Purpose of Travel: Attend AL Society of Professional Land Surveyors 47th Annual Membership & Workshop for Professionals - Legal Descriptions & Conveyances Session

Traveler (s) Name: 1. George C. Speake 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

X

Commercial Air

Private Vehicle

Other (Specify)

Total (est.) Cost: \$145.00

Advance Registration Required: \$145.00

Department Name: Engineering

Fund Name: Gasoline Tax 111-53600-265

Additional Comments:

To: George C. Speake, County Engineer

From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the approximate amount of \$145.00 and advance registration of \$145.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>111-53600-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$5,000.00</u>
Approved Requests:	<u>\$255.00</u>
Budget Available:	<u>\$4,745.00</u>
Current Requests:	<u>\$145.00</u>
Budget Balance:	<u>\$4,600.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 12/23/2009

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JAN 11 2010

Request # 4

Date: January 6, 2010

To: Donald L. Mims, Administrator

From: George C. Speake, County Engineer

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Bryant Conference Center, Tuscaloosa, AL

Departure Date: February 22, 2010

Return Date: February 24, 2010

Conference Leave (Days / Hours): 20 hrs.

Purpose of Travel: Attend Alabama Vegetation Management Society Annual Meeting

Traveler (s) Name: 1. Danise D. Nettles 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

X

Commercial Air

Private Vehicle

Other (Specify)

Total (est.) Cost: \$300.00

Advance Registration Required: \$75.00

Department Name: Engineering Department

Fund Name: Gasoline Tax 111-53600-265

Additional Comments: Includes registration, lodging & meals

To: George C. Speake, County Engineer

From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the
approximate amount of \$300.00 and advance registration of \$75.00 is authorized.

To be completed by the Finance Department

Fund Code: 111-53600-265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$5,000.00

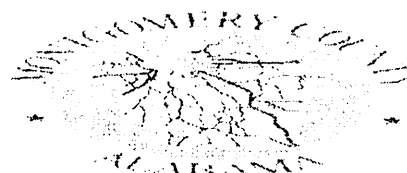
Approved Requests: \$255.00

Budget Available: \$4,745.00

Current Requests: \$445.00

Budget Balance: \$4,300.00

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/6/2010

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JAN 11 2010

Request # 6

Date: January 5, 2010
To: Donald L. Mims, Administrator
From: Jane Mardis, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Alabama
Departure Date: January 25, 2010 Return Date: January 29, 2010
Conference Leave (Days / Hours): 5 days
Purpose of Travel: Attend IAAO 102: Income Approach to Valuation sponsored by Auburn University Governmental Services

Traveler (s) Name: 1. Jimmy Garnett 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$500.00 Advance Registration Required: _____

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Registration only

To: Jane Mardis, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the approximate amount of \$500.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>120-51985-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$5,135.00</u>	
Budget Available:	<u>\$19,865.00</u>	
Current Requests:	<u>\$500.00</u>	
Budget Balance:	<u>\$19,365.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/5/2010

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JAN 11 2010

Request # 7

Date: January 7, 2010
To: Donald L. Mims, Administrator
From: Jane Mardis, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Alabama
Departure Date: January 25, 2010 Return Date: January 27, 2010
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend SharePoint 2007 End User (WSS/MOSS) - Course 50227A

Traveler (s) Name: 1. Stella Henley 4. _____
2. Ron Stanfield 5. _____
3. Betty Bozeman 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$2,880.00 Advance Registration Required: \$2,880.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Registration only

To: Jane Mardis, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the
approximate amount of \$2,880.00 and advance registration of \$2,880.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>120-51985-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$5,135.00</u>	
Budget Available:	<u>\$19,865.00</u>	
Current Requests:	<u>\$3,380.00</u>	
Budget Balance:	<u>\$16,485.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 1/7/2010

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Agenda

JAN 11 2010

Request # 7

Date: December 29, 2009
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn University at Montgomery; Montgomery, AL

Departure Date: January 25, 2010

Return Date: January 27, 2010

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: To Attend: Training to redesign & maintain new County website

Traveler (s) Name: 1. Samantha Stephenson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$960.00

Advance Registration Required: \$960.00

Department Name: District Attorney

Fund Name: 760-51260-265

Additional Comments: Ms Stephenson would like the option of using either vehicle

To: Ellen Brooks
From: Donald L. Mims, Administrator

The above request is app. 01/11/10 reimbursement of actual and necessary expenses in the
approximate amount of \$960.00 and advance registration of \$960.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>760-51260-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$44,380.00</u>	
Approved Requests:	<u>\$2,849.00</u>	
Budget Available:	<u>\$41,531.00</u>	
Current Requests:	<u>\$960.00</u>	
Budget Balance:	<u>\$40,571.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 12/30/2009

cc: Finance Director / Buyer

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JAN 11 2010

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 1

DEPARTMENT:	APPRAISAL	REVIEWED:	S. Thomas	12/14/2009
			Finance Director	Date
REQUESTED BY:	Jane S. Mardis	APPROVED:		
	Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
GIS System Development	120-51985-180	100,000	1,000,000	1,100,000
TOTAL ADJUSTED APPRAISAL BUDGET		2,842,431	1,000,000	3,842,431

JUSTIFICATION:

Increase current year budget from Fund Balance carried over from 9/30/09

SEE ATTACHED LETTER

JAN 11 2010

**MONTGOMERY COUNTY APPRAISAL DEPARTMENT
MEMORANDUM**

TO: MR. DONALD MIMS - ADMINISTRATOR

FROM: JANE MARDIS – CHIEF APPRAISER

SUBJECT: BUDGET CHANGE REQUEST

DATE: DECEMBER 11, 2009

At years end, our fund balance for GIS was slightly more than \$2 million dollars. In years past, it has been my understanding this was carried over separately. As we were reviewing the budget a few months ago and discussions that I had with the State Department of Revenue, we believe that at least half of this money can be returned to the entities that support the Reappraisal budget. Perhaps this all should have been done at budget time, but I was told by Betty Bozeman in our office that Sandra had always handled this separately. I apologize if I've made a mistake.

I did get the approval from Mr. Bill Bass, Director – Property Tax Division of ADOR to return approximately half of the balance and he advised that we keep at least \$1 million for continued projects related to GIS growth. We hope that returning half of the fund will be beneficial and perhaps an unexpected welcome to each of the entities (Montgomery County, City of Montgomery, State of Alabama, Montgomery County School Board and Town of Pike Road) especially during the downturn in the economy that everyone has experienced. Mr. Bass said as soon as this is finalized, he is requesting a copy of our finalized budget.

Please contact me if you have any questions.

Thank you.

STATE OF ALABAMA)
COUNTY OF MONTGOMERY)

CONTRACTUAL AGREEMENT

WITNESS THIS AGREEMENT by and between the Montgomery County Commission and Life Time Resolutions, for and in consideration of the mutual covenants herein contained the receipt and sufficiency whereof being hereby acknowledged as follows:

WHEREAS, Montgomery County, through its Circuit Courts, conducts a Drug Court, hereinafter referred to as DC; and,

WHEREAS, Montgomery County Community Punishment and Corrections Authority serves as the administrative arm of the DC; and

WHEREAS, Life Time Resolutions Program agrees to apply and acquire certification by the Alabama Department of Mental Health Division of Substance Abuse Services to provide services in the State of Alabama, upon designating a suitable location to provide such services; and,

WHEREAS, Life Time Resolutions is willing and able to provide required substance abuse services for the DC.

NOW THEREFORE IN CONSIDERATION THEREOF, THE MONTGOMERY COUNTY COMMISSION AND LIFE TIME RESOLUTIONS PROGRAM, HEREBY AGREE AS FOLLOWS:

Montgomery County Commission agrees that individuals enrolled in DC will pay Life Time Resolutions Program, the amount of Three Dollars (\$3.00) for each hour of Intensive Outpatient Program (IOP) substance abuse treatment services provided; not to exceed \$321.00 per treatment episode. Life Time Resolutions will provide a psychosocial assessment at no charge, which is a requirement for admission into the treatment program. A minimum payment shall be made by the DC participant on a monthly basis of no less than \$50.00 with the balance owed upon successful completion or termination from the program.

Life Time Resolutions Program will submit a monthly report to the Montgomery County Community Punishment Authority verifying specific services provided. The report will provide an individual accounting by name of the client of the specific services rendered by date and duration of service (hours).

The Montgomery County Community Corrections Department shall provide temporary facilities to accommodate up to eighteen (18) DC participants in IOP group services commencing upon the date of this agreement and terminating on August 1, 2010 or upon notification that Life Time Resolutions has completed renovations on their permanent facility in Montgomery County, whichever is sooner. These temporary facilities shall be located at the office of the Montgomery County Community Corrections Department, 301 Adams Avenue and access to these facilities shall be arranged by mutual agreement of the staff of Life Time Resolutions and the Executive Director of the Montgomery County Community Corrections Department.

Services will be provided through the Intensive Outpatient Program (IOP) as approved by the Alabama Department of Mental Health Division of Substance Abuse Services and shall be limited to individual, family (clients will not be charged for a family member) and group counseling.

Life Time Resolutions Program, must apply for, and acquire its certification by the Alabama Department of Mental Health Division of Substance Abuse Services no later than 45 days after the commencement of services and shall maintain its certification throughout the duration of this Contractual Agreement. Life Time Resolutions Program will maintain all records related to these services for a minimum of three (3) years and these records will be made available to the Montgomery County Community Punishment and Corrections Authority or other appropriate officials for review and audit upon request (and subject to all Federal State and Agency confidentiality laws, rules and regulations).

Either party may terminate this Agreement by providing the other party with 30 days prior written notice of intent to terminate the Agreement.

If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute can not be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Once a party files a request for mediation with the other party, the parties shall select a local mediator that is agreeable between the parties and the parties agree to commence such mediation within thirty (30) days of the filing of the request. Either party may terminate the mediation at any time after the first session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. Disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama between the Montgomery County Commission and Provider.

The duration of this Contractual Agreement is for one (1) year beginning from date of award of the contract and ending one (1) year thereafter.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be duly executed on the ____ day of _____ 2010.

BY: _____
President, CEO
Life Time Resolutions

BY: _____
Chairman
Montgomery County Commission

BY: _____
Chairman
Montgomery County Community Punishment and Corrections Authority

Agenda

JAN 11 2010

STATE OF ALABAMA)
)
COUNTY OF MONTGOMERY)

EMERGENCY INTERGOVERNMENTAL AGREEMENT FOR HOUSING OF PRISONERS

This Emergency Agreement is made and entered into by and between Montgomery County Commission, Montgomery County, Alabama (hereinafter sometimes referred to as "Montgomery County"), the Montgomery County Sheriff (hereinafter sometimes referred to as "Sheriff") and the State of Alabama Department of Corrections (hereinafter sometimes referred to as "ADOC"):

RECITALS

WHEREAS, that due to the Boiler System failure at the Bullock Correctional Facility, the State of Alabama Department of Corrections (ADOC) has an emergency need for a safe and secure place to house male felons from the Bullock Correctional Facility.

WHEREAS, this Emergency Agreement is necessary to protect the public health, safety, security and economic welfare of the State.

WHEREAS, ADOC has an immediate need of adequate jail facilities for the housing, safekeeping and subsistence for persons who have, through due process of law, become prisoners of the State of Alabama and the ADOC is willing to pay for such facilities and services.

WHEREAS, Montgomery County has such facilities which it is willing to make available under the existing emergency conditions and is willing to provide the services required upon the terms and conditions which will be hereinafter specifically stated.

WHEREAS, the Sheriff of Montgomery County, Alabama consents to the use of said jail facilities and personnel under the control and supervision of said Sheriff, pursuant to the terms and conditions herein stated.

TERMS OF AGREEMENT

WHEREFORE, the parties agree as follows:

1. Duty to Accept. Montgomery County, through its duly elected Sheriff, may accept from ADOC such of its male prisoners as ADOC may deliver to the Montgomery County Jail, not to exceed two hundred (200) in number, provided that such prisoners are apparently in reasonably good health and capable of seeing after themselves and attending to their personal needs. The Sheriff may accept such inmates at the Sheriff's exclusive discretion. However, in no circumstances does the Sheriff, Montgomery County, or the Montgomery County Commission require the ADOC to occupy a guaranteed average daily population, or a guaranteed number of beds. If any such inmates are rejected by the Sheriff, ADOC shall make alternative arrangements for the housing of such prisoners elsewhere.

For purposes throughout this agreement, ADOC inmates and prisoners shall refer to:

- a. inmates convicted in counties other than Montgomery County, Alabama and held subject to ADOC custody.
- b. inmates convicted in Montgomery County, Alabama, held subject to ADOC custody, and continued in the Montgomery County Jail beyond thirty (30) days from the receipt of a sentencing transcript.

2. Location of Transfer. Such prisoners shall be delivered to the Montgomery County Jail where the transfer of prisoners to the custody of Montgomery County shall take place. The Montgomery County Sheriff shall assume responsibility upon processing of each respective inmate and until delivery unto the proper ADOC personnel.

3. Full Capacity of Jail. In the event the jail is full to capacity, ADOC shall make alternative arrangements for the housing of prisoners elsewhere. The Sheriff shall provide reasonable advance notice to the Commissioner of ADOC, or his designee, when the jail is close to capacity and the ADOC may have to make alternative arrangements.

4. Supervision of Inmates. Montgomery County shall provide assistance, as needed, to the ADOC temporarily assigned security personnel, who are primarily responsible for the monitoring, controlling and supervising of the ADOC inmates received from Bullock Correctional Facility and housed in the county jail.

5. Protocol for Transfer, Booking. The Sheriff, if necessary, may provide written guidelines to ADOC as to the procedures of accepting prisoners along with information needed to process ADOC inmates into the Montgomery County jail.

6. Medical Treatment of Prisoners. The Sheriff will notify ADOC when any of its prisoners require medical treatment beyond the on-site capabilities of the jail. The Sheriff shall provide medical attention to those inmates who are sick or injured. ADOC shall provide needed medication. The Sheriff is authorized and instructed to arrange for the provision of such reasonable medical care and treatment. As necessary, ADOC shall provide a guard and/or guards for the prisoner while at the hospital. ADOC is responsible for paying for medical treatment directly to any provider who provides medical services outside of the County Jail. ADOC agrees to promptly reimburse Montgomery County for any expenses reasonably incurred on behalf of an ADOC prisoner requiring medical care within the confines of the Jail. Montgomery County will bill ADOC for these on-site medical services including any pharmaceuticals ordered by a physician and provided by the County, as part of their monthly invoice for services. Any invoices for hospital expenses shall be billed directly by the hospital through the ADOC State Employee Insurance Board (SEIB) contract network arrangement with Blue Cross Blue Shield of Alabama. ADOC will be responsible for such payment through their arrangement with SEIB.

The Sheriff agrees that, except in cases of an emergency, the Sheriff will not authorize any such expense or an aggregate of such expenses for any ADOC inmate in excess of \$500 without first notifying ADOC of the need to incur such expense and giving ADOC an opportunity to move the inmate back to an alternative facility prior to incurring such additional expense.

7. Acceptance of Prisoners. All prisoners will be accepted unless specifically excluded by the Sheriff exercising full discretion.

8. Maintenance of Records. The Montgomery County Sheriff and ADOC shall maintain a file and records concerning the prisoners held in the Montgomery County Jail. Such records may be shared with the ADOC as mutually agreed upon by the Sheriff and the ADOC.

9. Employment of Prisoners. ADOC inmates may be used to perform labor for Montgomery County in accordance with state law.

10. Discharge of Prisoners from Jail. Montgomery County shall transfer custody of any prisoner it is holding for ADOC back to ADOC's specifically designated agent and to no other party unless specifically and in each instance instructed in writing to transfer a specifically named prisoner on a certain date to a specifically named individual or representative of a facility or entity.

11. Compensation and Reimbursement to Montgomery County (Appropriate fees are in the process of being determined and will be inserted into the contract when proper data is obtained and approved by the Montgomery County Commission). ADOC agrees to pay Montgomery County a fee in an amount of _____ dollars (\$XX.00) per day or any portion of each day each prisoner is held, if held for less than a full day. The parties agree that this per diem fee shall consist of ____ dollars (\$XX.00) for expenses relating to housing and ____ dollars (\$X.00) for food. An itemized invoice for all per diem charges by Montgomery County

shall be submitted at the end of each month and shall be payable no later than the 10th day of the following month.

12. Mutual Cooperation. The Sheriff's Department of Montgomery County and the ADOC shall endeavor to cooperate and coordinate fully to insure the success of this agreement.

13. Indemnification. To the extent allowed by law, ADOC agrees to indemnify and hold the Sheriff, Montgomery County, the Montgomery County Commission, and the members, officers and employees of the same, harmless from and against claims, causes of action, judgments, costs and expenses, including reasonable attorneys' fees, arising out of any act or omission of ADOC or the agents, servants or employees thereof whether or not such may be alleged to have been the sole or concurring proximate cause of the death, bodily injury or property damage subject to said claims; provided, however, that ADOC shall have no liability under this indemnity agreement for any death, bodily injury or property damage which is solely caused by the negligence, wrongful misconduct or other act or omission of Montgomery County, the Montgomery County Commission, the Montgomery County Sheriff or any agent, servant or employee thereof.

14. Termination of this Agreement. This agreement may be terminated by either party upon twenty (5) calendar days written notice.

15. Duration. The parties expressly intend to enter into this Emergency Agreement commensurate with the first receipt of prisoners on or before January 5, 2010, whichever is sooner and shall remain in full force and effect for a period of sixty, not to exceed, (60) calendar days, subject to renewal for addition periods of time by mutual agreement of the parties.

MONTGOMERY COUNTY COMMISSION:

IN WITNESS WHEREOF, Elton N. Dean, Sr., as the Chairman of the Montgomery County Commission, Alabama, who is authorized to make this agreement, has hereto set his signature hereto and executed this Agreement on this the _____ day of January 2010.

CHAIRMAN

**STATE OF ALABAMA
COUNTY OF MONTGOMERY**

I, the undersigned authority, a Notary Public in and for said county and state, hereby certify that Elton N. Dean, Sr., whose name is signed to the foregoing **AGREEMENT**, and who is known to me, acknowledged before me on this day that, being informed of the contents of the same, and being authorized to make such an agreement, he executed the same voluntarily on the date the same bears date.

Given under my hand, this the _____ day of January, 2010.

(SEAL)

NOTARY PUBLIC

My Commission expires: _____

ATTEST:

County Administrator

SHERIFF, MONTGOMERY COUNTY, ALABAMA:

IN WITNESS WHEREOF, D.T. Marshall, as the Sheriff of Montgomery County, Alabama, who is authorized to make this agreement, has hereto set her signature hereto and executed this Agreement on this the _____ day of January 2010.

Sheriff

**STATE OF ALABAMA
COUNTY OF MONTGOMERY**

I, the undersigned authority, a Notary Public in and for said county and state, hereby certify that D.T. Marshall, whose name as Sheriff of Montgomery County, Alabama, is signed to the foregoing **AGREEMENT**, and who is known to me, acknowledged before me on this day that, being informed of the contents of the same, and being authorized to make such an agreement, she executed the same voluntarily on the date the same bears date.

Given under my hand, this the _____ day of January 2010.

(SEAL)

NOTARY PUBLIC

My Commission expires: _____

Emergency Intergovernmental Agreement
Montgomery County Jail
January 5, 2010
Page 5

STATE OF ALABAMA DEPARTMENT OF CORRECTIONS:

IN WITNESS WHEREOF, Richard F. Allen, as Commissioner, who is authorized to make this agreement for the State of Alabama Department of Corrections, has hereto set his or her signature hereto and executed this Agreement on this the _____ day of January 2010.

Richard F. Allen
As Commissioner

STATE OF ALABAMA
COUNTY OF MONTGOMERY

I, the undersigned authority, a Notary Public in and for said county and state, hereby certify that Richard F. Allen, whose name is signed to the foregoing **AGREEMENT**, and who is known to me, acknowledged before me on this day that, being informed of the contents of the same, and being authorized to make such an agreement, he or she executed the same voluntarily on the date the same bears date.

Given under my hand, this the _____ day of January 2010.

(SEAL)

NOTARY PUBLIC
My Commission expires: _____

Agenda

JAN 11 2010

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

Jiles Williams, Jr.
Chairman

Bill J. Tucker
Executive Director

MEMO TO: Montgomery County Commission
FROM: Sara Byard, Grant Specialist
DATE: January 5, 2009
RE: Grant Update

Please be advised that in addition to looking for grant opportunities to suit your identified needs, I have spent notable time working on the following Montgomery County projects during the last quarter:

Community Corrections: 1. Currently working on SAMHSA re-submittal
2. Working with ADECA to identify opportunities
3. Identified Drug Court opportunities through research
4. Provide Paul a monthly update

D.A.'s Office: 1. CCTV Grant- administration and planning
2. Family Justice Center- attended many meetings/planning sessions and wrote grants

Humane Shelter- Identified 9 opportunities, submitted letters of interest, plan to submit 2 grant applications.

Judge McCooey: Attended meetings and worked/working to identify future opportunities.

Environmental Park: Research/meetings to identify potential opportunities, however this project is closing.

Coliseum Renovation: CARPDC spent several days trying to make it fit into the parameters of a DOE grant announcement that was ultimately not feasible. We continue to look for appropriate grant opportunities.

Sheriff's Ramer Sub-station/community safe room: Researched and scheduled meetings but ultimately schedule conflicts lead to postponing application submittal to 2010.

Youth Mental Health Beds: Per Bruce Howell's request I met with him and Judge O'Rear on this subject. I had several follow-up meetings and continue to do so in an effort to identify grant opportunities and work with Envision 2020 and MPS who are interested in the same.

Felicia Rhodes: CARPDC was directed to speak with her as she is interested in providing transitional housing to the needy. I did research for her on grant opportunities, Jennifer Anderson and I met with her and gave her direction on grants and suggested forming a 501c3. We provided contacts to help her establish the 501c3.

Grant needs within Montgomery County

Montgomery County Commission

Coliseum Renovation \$8-10m
New Library on Dexter \$25m
Library Public Computer Center, Big Read Initiative, Book Mobile
Family Justice Center (start-up funds)
Mental Health Court (case mngr. & therapist)
Judge McCooley (restorative justice, training, quilting)
IT (D.A. software/hardware, training)
Youth Mental Health Beds
Environmental Park
Community Corrections
- case mngr. \$35k + benefits @ 33 1/3%
- Data Management Clerk III (capacity building? \$45,000 +)
- \$800-\$1000 yr fuel for elec. monitoring officer
- Drug Court (Drug Counselor, Prosecutor, Drug Testing)
- Offender Reentry Program (Wrap-around services)
GIS- Website for public access to parcel data (\$60,000)
Sheriff's Office- Ramer sub-station/community safe room
Jail
Parks- Canolou and Catoma
Bike Trail

MCC- Organizations asked to support

Boys & Girls Club (Michelle)
- Grants available & TA
Boys & Girls Club (Claude Douglas)
- operating costs
- bus driver salary
- facility repair
Humane Shelter (operations & expansion)
Felicia Rhodes (start-up 501 c 3 transitional housing)

MPS
Arboretum

Montgomery County Grants Report

WEATHERIZATION ASSISTANCE PROGRAM

Summary: By March 2012 400-450 houses will have been weatherized in Montgomery County through three grant programs with funding of approximately \$3.5 million.

Program	Contract Period	Comments
LIWAP (Low Income Weatherization Assistance Program)	January through December yearly	In 2009 \$160,000 completed 25 houses. Due to an increase in ARRA funds the LIWAP program may decrease in funding this year. 2010 funding level and number of houses to be completed unknown.
DOE WAP (Department of Energy Weatherization Assistance Program)	April 2009 through March 2011	To date, \$217,000 of a \$237,000 contract has been spent on 30 houses. On April 1, 2010, a \$130,000 contract modification is anticipated for the completion of 15 additional houses.
ARRA WAP (American Recovery & Reinvestment Act Weatherization Assistance Program)	April 2009 through March 2012	To date, ramp-up (hiring 4 additional staff), training of staff and contractors, and implementation of a mandatory computer system to monitor ARRA funds has been completed along with 8 houses. For the remainder of the contract period, 15 houses are estimated to be completed per month, totaling approximately 400 houses.

GRANTS AWARDED

Applicant	Grant Description	Grant Amount	Match	Grant Source	Application Due	Comments
Central Alabama OIC	Youth Workforce Development	\$398,888		\$0 ADECA	4/24/2009	Awarded 8/10/09
Montgomery Co. Comm.	Community Gardens	\$30,000		\$0 National Rec & Parks Admin	1/20/2009	Notified of Award 2/23/09
Easter Seals	Transportation Continuation	\$116,857		\$45,000 ACDD	7/31/2009	Awarded
D.A.'s Office	CCTV Testimony	\$30,000		\$0 ABA	7/17/2009	Awarded 10/15/09
	Totals	\$576,645		\$0		

APPLICATIONS MADE, RESPONSES PENDING

Applicant	Grant Description	Grant Amount	Match	Grant Source	Application Due	Comments
Broadband Technology Opportunities Program	Rosa Parks Library Computer Center	\$98,000		\$0 US Dept of Commerce	8/14/2009	Notification of award in January 2010
Montgomery County DHR	Energy Efficiency	\$250,000		\$0 ADECA	8/8/2009	Notification of award in January 2010
River Region United Way	Energy Efficiency Retrofit	\$120,240		\$0 ADECA - Energy Division	8/12/2009	Notification of award in January 2010
Montgomery City-Co. Library	Energy Efficiency	\$245,000		\$0 ADECA	8/12/2009	Notification of award in January 2010
Montgomery City-Co. Library	Oral History Planning	\$40,000		\$0 US NEH	9/1/2009	Notification of award in March 2010
Town of Pike Road	Energy Efficiency Retrofit	\$177,000		\$0 ADECA - Energy Division	8/7/2009	Notification of award in January 2010
Town of Pike Road	New Fire Station	\$680,000		\$170,000 FEMA	7/1/2009	Notification of award in January 2010
Montgomery City-Co. Library	Big Read Initiative and Book Mobile	\$15,000		\$0 Sony Foundation	11/30/2009	Notification of award in January 2010
	Totals	\$1,623,240		\$170,000		

APPLICATIONS TO BE MADE

Applicant	Grant Description	Grant Amount	Match	Grant Source	Application Due	Comments
Montgomery County Community Corrections	Offender Reentry Program	\$850,000		\$0 US DOJ	2/2/2010	Update to May 09 Submittal
Montgomery County Community Corrections	Drug Court Counselor	\$25,000		\$0 Alabama Civil Justice Found.	no deadline	Letter of interest only submitted this month. We must then be invited to apply at which time we will brief the Commission.
Montgomery County Community Corrections	Drug Court Counselor	\$8,500		Hyundai Foundation	no deadline	Application being prepared.
Family Justice Center	Operating Expenses	\$300,000		\$0 Verizon Foundation	no deadline	Site Visit by Verizon in January- invited by the foundation to reapply
Montgomery Humane Shelter	Operating Expenses	\$10,000		\$0 Build a Bear Foundation	3/31/2010	Morrissa Tuck to write
Montgomery Humane Shelter	Operating Expenses	\$5,000		\$0 Parks Foundation	5/1/2010	Morrissa Tuck to write
Montgomery City-County Library	Big Read Initiative	\$5,000		\$0 Publix Foundation	no deadline	Morrissa Tuck to write
Montgomery City-County Library	Big Read Initiative	\$5,000		\$0 Verizon Foundation	11/1/2010	Morrissa Tuck to write
Montgomery City-County Library	Big Read Initiative	\$10,000		\$0 Hyundai Foundation	no deadline	Morrissa Tuck to write
Montgomery County Sheriff's Office	Community Safe Room	unknown	25%	FEMA	12/1/2010	cash or in-kind match
	Totals	\$1,318,500		\$0		

APPLICATIONS MADE, REQUEST DENIED

Applicant	Grant Description	Grant Amount	Match	Grant Source	Application Due	Comments
Montgomery City-Co. Library	Healthy Teens	\$60,000		\$0 ICMA	1/9/2009	Request denied
Judge McCooley	Justices/Mental Health	\$400,000		\$0 US DOJ	3/12/2009	Request denied
Montgomery County Corrections	Corrections Electronic Monitoring Officer	\$71,000		\$0 Verizon Foundation	3/25/2009	Request denied
D.A.'s Office	Family Justice Center	\$1,000,000		\$0 Verizon Found.	9/4/2009	Denied but directed to apply in Jan.
Community Corrections	Reentry Program	\$950,000		\$0 US Dept of Justice (DOJ)	5/21/2009	Request denied
Community Corrections	equipment grant	\$75,000		\$0 US DOJ	4/27/2009	Request denied
D.A.'s Office	Family Justice Center	\$400,000		\$0 US DOJ	4/27/2009	Request denied
Cedar Point Landowners	Sewer	\$493,663		\$40,000 ADECA	6/15/2009	Request denied
D.A.'s Office	Training/VAW	\$15,000		\$0 ADECA	7/20/2009	Request denied
Town of Pike Road	Senior Center	\$250,000		\$75,000 ADECA- CDBG	6/1/2009	Request denied
Montgomery City-Co. Library	Big Read Initiative	\$2,500		\$0 Toys R Us Foundation	11/30/2009	Request denied
Montgomery City-Co. Library	Big Read Initiative	\$5,000		\$0 Build A Bear Foundation	11/30/2009	Request denied
	Totals	\$3,722,163	\$116,000			

Letters of Intent Submitted

Applicant	Grant Description	Grant Amount	Match	Grant Source	Application Due	Comments
Montgomery Co. Comm.	Community Shelter	TBD				
Snowdown W&FPA	Generator	\$22,450	25%	FEMA	7/15/2009	shelter was identified to make
Sellers Station W&FPA	Community Shelter	\$22,450	\$10,150	FEMA	7/15/2009	by Governor Riley after Letter of
Pilgrim Providence W&FPA	Generators	\$48,900	\$16,300	FEMA	7/15/2009	had to withdraw because receipt of a
Pine Level W&FPA	Generator	\$22,450	\$10,150	FEMA	7/15/2009	Generators excluded from eligibility
Pintaila W&FPA	Generator	\$22,450	\$10,150	FEMA	7/15/2009	Generators excluded from eligibility
Montgomery County EMA	Generators	\$80,000	\$30,000	FEMA	7/15/2009	Generators excluded from eligibility
Montgomery County EMA	Sirens	\$63,750	\$21,250	FEMA	7/15/2009	Generators excluded from eligibility
MWWSSB	Generators	\$300,000	\$100,000	FEMA	7/15/2009	by Governor Riley after Letter of
MWWSSB	Generators	\$300,000	\$100,000	FEMA	7/15/2009	by Governor Riley after Letter of
	TOTALS	\$892,450	\$308,150			

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, January 25, 2010, at 8:00 in the morning.

A handwritten signature in blue ink, reading "Donald Z Morris".

Administrator

A handwritten signature in black ink, reading "Elton N. Hearn, Sr.".

Chairman