

MINUTES OF REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
MARCH 18, 2013

INFORMATION SESSION

Chairman Dean called the Meeting to Order at 8:07 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Williams. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS BY ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees.

PRESENTATION BY PRESIDING CIRCUIT JUDGE CHARLES PRICE, CIRCUIT JUDGE JOHNNY HARDWICK AND CIRCUIT JUDGE EUGENE REESE

Presiding Circuit Judge Charles Price, Circuit Judge Johnny Hardwick and Circuit Judge Eugene Reese updated the Commission regarding the Public Defenders' office space. Judge Price stated that the Knox House has sufficient space and great location, but he would be open to other office space options that the County may have. Judge Reese explained that he had requested information from the State of Alabama regarding funding for the Public Defenders' Office and has not received a response. He stated that he is withdrawing his support until funding issues are completely resolved. Chairman Dean stated that the County would look at a space utilization plan and that the Judges could continue to look at the funding issues. The Commission and the Judges agreed.

PRESENTATION BY PROBATE JUDGE STEVEN L. REED AND ASSISTANT CHIEF PROBATE CLERK MALCOLM RICHARD

Probate Judge Steven L. Reed briefed the Commission requesting an Irregular Step Increase from A06, Step 1 to A06, Step 7 for Confidential Administrative Assistant, Thomas J. Bell, III. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Administrator Mims briefed the Commission regarding a letter from Lakeview Baptist Church Pastor Paul Hubbard requesting that Montgomery County secure a new polling location. He also presented a letter from Huntingdon College Senior Vice President Jay A. Dorman requesting the voting precinct be moved from 3139 Jim Wilson Loop East back to 1125 East Fairview Avenue. Administrator Mims noted that he would review the request and report back to the Commission.

PRESENTATION BY JUVENILE COURT ADMINISTRATOR BRUCE R. HOWELL

Juvenile Court Administrator Bruce R. Howell briefed the Commission regarding the establishment of the classification of County Juvenile Court Clerk. After discussion, the Commission agreed to place this item on the next Thursday Memo as a Personnel Action item.

Mr. Howell informed the Commission that the Youth Facility is approved to house federal juveniles. The Commission agreed that the County should pursue this option and Administrator Mims stated that he would schedule a meeting with U.S. Marshall Art Baylor, Chairman Dean, Vice Chairman Harris, Mr. Howell, Deputy Administrator Mitchell and himself to discuss this issue.

Mr. Howell briefed the Commission regarding a Position Fill Request for a Groundskeeper at the Youth Facility. After discussion, the Commission agreed to place this item on the next agenda.

RECESS TO EXECUTIVE SESSION

Administrator Mims presented a letter from Chamber of Commerce Senior Vice President of Corporate Development Ellen G. McNair, requesting the convening of an Executive Session to discuss a commerce issue. Commissioner Williams made a motion to go into the Executive Session. The motion was seconded by Vice Chairman Harris and unanimously approved by each Commissioner, openly giving their individual vote. Administrator Mims noted that all five County Commissioners were present and stated that the Commission would recess to the Information Session immediately following the Executive Session. Chairman Dean recessed the Information Session to the Executive Session. (Letter from Ellen McNair and a Checklist for Conducting Lawful Executive Sessions, Pages 18-1 and 18-2, are attached to these minutes)

RECESS TO INFORMATION SESSION

Commissioner Ingram made a motion to recess the Executive Session. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. Chairman Dean recessed the Executive Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS BY ADMINISTRATOR MIMS

Administrator Mims briefed the Commission regarding items on the agenda.

DISCUSSION BY THE COMMISSION

Commissioner Williams requested a \$230 miscellaneous appropriation from his account to the Alabama Cooperative Extension System for the King Hill Community Garden. Chairman Dean

requested a \$20 miscellaneous appropriation from his account and Commissioner Ingram requested a \$250 miscellaneous appropriation from his account for this project.

After discussion, the Commission agreed to waive rules and add these items to the agenda.

PRESENTATION BY SAM PROVITT WITH THE AMATEUR ATHLETIC UNION OF THE U.S., INC.

Mr. Sam Provitt with Amateur Athletic Union of the U.S., Inc., briefed the Commission regarding the Alabama Celtics basketball team and requested funding for uniforms. Chairman Dean and Commissioner Ingram requested a \$500 miscellaneous appropriation from each of their accounts and Vice Chairman Harris requested a \$1,000 miscellaneous appropriation from his account for the basketball program.

PRESENTATION BY COUNTY ENGINEER GEORGE C. SPEAKE

County Engineer George C. Speake reviewed and recommended approval of seven Position Fill Requests for County Road Equipment Operator I and five Position Fill Requests for County Road Equipment Operator II, which were on the agenda.

PRESENTATION BY SALES TEAM LEADERS TODD SMITH AND VINCE ZUBICEK WITH SCHNEIDER ELECTRIC

Schneider Electric Sales Team Leaders Todd Smith and Vince Zubicek presented a handout regarding the Youth Facility Energy Renovation Contract for the Montgomery County Commission which contained the following Project Scope Highlights:

- Schneider has extensive experience in working side by side with architects and general contractors, including over \$50M in work coordinated with the Louisiana National Guard by our Southeast construction management team. We have a plan and procedure in place to make the Youth Facility work move as smoothly as possible.
- We will secure the Qualified Energy Conservation Bonds (QECB) allocation with the County to cover the cost of the proposed project. The reduction in interest costs will save roughly \$1.25M for the County in comparison to a traditional funding structure. These numbers reflect a comparison using interest rates from a recent QECB Bond deal with the City of Foley at the end of January 2013.
- The project will increase the life expectancy of the facility. The equipment has a 20-25 year expected life.
- The project addresses health and safety concerns, including major pipe and ductwork replacement.

- Scope will include new chilled water cooling system, new hot water heating system, new air handling units, new controls, updated lighting in most areas and new fixtures where required as a result of major demolition, 300KW diesel generator, new plumbing fixtures and plumbing retrofits, new piping, and all new ductwork and trunk lines throughout the facility – all scope is coordinated through the architect for construction planning
- Project will create a 36% reduction in utility usage generating roughly \$84,000 annually in cost savings. This will increase the energy impact in aggregate to the Commission including Phase One, to over \$375,000 annually or a \$10M+ impact over 20 years.
- Project will provide an ease of maintenance and reduced costs to the County over the project life due to the new ability to isolate areas for repairs to the system. The system will offer fairly extensive redundancy to the facility in the case of major failure with multiple boilers and multiple compressors on the chilled water side.
- Project Timeline: April 1, 2013 - Commission Approval
- Turnkey Installation Fully Integrated with the Architect – Completion TBD
- Energy savings over the term of this project are guaranteed, if we do not achieve the savings in a given year, we will write a check for the amount of the shortfall per the Alabama code.

Mr. Smith stated that the Project Value is \$4,089,753, with a guaranteed impact of 36% in energy cost reduction.

Mr. Smith presented a Resolution for entering into an Energy Services Contract with Schneider Electric Buildings Americas, Inc., for the purpose of implementing comprehensive energy conservation improvements in the County Youth Facility through an Energy Performance Contract. He also presented a Resolution authorizing Chairman Elton N. Dean, Sr., to file a Request for Reallocation of Qualified Energy Conservation Bonds (QECB) to the Energy Bond Allocation Committee of the State of Alabama. After discussion, the Commission agreed to waive rules and add these Resolutions to the agenda.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Parks and Recreation Superintendent James Williams at the request of Commissioner Williams.

The Pledge of Allegiance was led by Chairman Dean.

County Administrator Mims called Roll to Establish Quorum and the following Commissioners were present: Chairman Dean, Vice Chairman Harris and Members Ingram, Polizos, and Williams. Also present were County Attorney Tyrone C. Means and County Engineer George C. Speake.

Mr. Williams made a motion to approve the Minutes of the Regular Meeting of February 19, 2013. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission.

CONSENT AGENDA

The Administrator presented the Accounts Payable Checks Authorization for Approval.

Mr. Polizos made a motion to approve the Accounts Payable, as presented by the Administrator. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 4, are attached to these Minutes.)

PRESENTATION OF RESOLUTIONS

COUNTY COMMISSION – ADOPTED RESOLUTION HONORING ALBERTA HOWARD MCCASTER AS SHE CELEBRATES HER 90TH BIRTHDAY

The Administrator presented the following Resolution:

RESOLUTION

WHEREAS, Mrs. Alberta Howard McCaster was born in Troy, Alabama; Pike County, on April 4, 1923; the sixth of twelve children; and

WHEREAS, her father George Washington Howard was a hard working farmer and Louizer Ethridge Howard, a loving housewife and mother; and

WHEREAS, she graduated in 1945 from Loveless High School in Montgomery, Alabama; and

WHEREAS, she worked tireless in the food industry for over forty years from lunchroom manager for the Montgomery Public Schools; five years at Montgomery Baptist Hospital before she retired from Mr. G's Restaurant; and

WHEREAS, she married Willie Van McCaster a native of Atmore, Alabama in 1946 and had two children, one granddaughter, over forty nieces and nephews, great nieces/nephews and great- great nieces and nephews; and

WHEREAS, she has been a loyal and faithful member of Mt. Zion A.M. E. Zion Church for over seventy years, putting her time in with the Culinary Committee (making her famous corn bread muffins), serving the sick-and-shut-in and working with the food bank of the church; and

WHEREAS, she and her dear classmate Dorothy Harris enjoys walking in the mornings around Mobile Heights Community when the weather is good and tending to her small vegetable garden at her home in Montgomery; and

WHEREAS, she has been the wife, mother, grandmother, sister, aunt, great aunt, great-great aunt, friend, and neighbor to many; and

WHEREAS, she stressed the important of education to her family teaching them that failure was not an option and the key to success is education; and

WHEREAS, she is the family matriarch, she was born in Pike Country and has resided in Montgomery County in Alabama the majority of her life,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission hereby extends its best wishes to Mrs. McCaster as she celebrates her 90th birthday and wishes her a wonderful weekend of good memories spent with family and friends.

We hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this, the 18th day of March, 2013.

End of Resolution

Vice Chairman Harris made a motion to adopt the Resolution. The motion was seconded by Mr. Ingram and unanimously approved by the Commission.

COUNTY COMMISSION – ADOPTED RESOLUTION PROCLAIMING MARCH 18, 2013
AS “ST. JUDE PIRATES’ DAY” IN MONTGOMERY COUNTY

The Administrator presented the following Resolution:

RESOLUTION

WHEREAS, St. Jude Educational Institute was opened in 1938 as a part of the City of St. Jude; and

WHEREAS, construction of a new facility began in 1940 but was interrupted due to shortages in materials as a result of World War II. In 1946, construction resumed and the school was completed in 1947; and

WHEREAS, since its inception, the boys’ basketball team has won seven state championships, the last one in 2008; and

WHEREAS; the St. Jude Pirates boys' basketball team, under the leadership of Coach Earl Taylor, completed the 2012 season, ranked number one in the AHSAA polls with an impressive 28-6 schedule; and

WHEREAS, on Friday, March 8th in Birmingham, Alabama, the Pirates team defeated the Brantley High School Bulldogs in a 57-56 victory to win the Division 1A State Championship, thus securing the school's ninth state championship title,

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Commission does hereby thank Coach Taylor, his coaching staff and the St. Jude High School boys' basketball team for the sacrifices made on and off the court that are required to perform at the state championship level and does hereby congratulate the St. Jude Pirates boys' basketball team on winning the 2012 AHSAA 1A Division Title. Furthermore, the Montgomery County Commies does hereby proclaim Monday, March 18, 2013 as St. Jude Pirates' Day in Montgomery County, Alabama.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 18th day of March, 2013.

End of Resolution

Mr. Polizos made a motion to adopt the Resolution. The motion was seconded by Mr. Williams and unanimously approved by the Commission.

Commissioner Williams presented a Resolution to Coach Earl Taylor of Saint Jude Educational Institute. He congratulated the St. Jude Pirates on their state championship and praised Coach Taylor for the great job he is doing. Commissioner Williams expressed how proud he was of these young men and women and for their leadership. Chairman Dean noted that he and Coach Taylor coached a winning church team and asked that each team member introduced himself. Principal Wanda Twitty also introduced herself. Coach Taylor thanked the Commission and stated that he is looking forward to repeating the win next year.

NEW BUSINESS

NORTH MONTGOMERY VOLUNTEER FIRE PROTECTION AUTHORITY – APPROVED BOARD MEMBER REAPPOINTMENTS

The Administrator presented the following memorandum:

March 7, 2013

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: North Montgomery Volunteer Fire Protection Authority Board Member
Reappointment

On March 1, 2013, the terms of Mr. John Doss and Mr. Joe Glenn expired as board members of the North Montgomery Volunteer Fire Protection Authority. We have contacted Mr. Thomas Barker, President of the Board, and he recommended the reappointment of Mr. Doss and Mr. Glenn to this Board.

I am requesting that the Commission consider approval of these reappointments.

End of Memorandum

Mr. Williams made a motion to reappoint John Doss and Joe Glenn with terms expiring March 1, 2019. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copy of Board Members' Appointment Page, Agenda Page 1-2, is attached to these Minutes.)

ONE PLACE FAMILY JUSTICE CENTER – APPROVED GRANT APPLICATION FOR
THE GRANTS TO ENCOURAGE ARREST POLICIES AND ENFORCEMENT OF
PROTECTION ORDERS PROGRAM

The Administrator presented the following memorandum from Executive Director of One Place FJC Steve Searcy:

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Steve Searcy
One Place FJC Executive Director

DATE: March 15, 2013

SUBJECT: Grant Approval for Justice Department Grant

Please schedule the Grant Application for consideration of approval to the County Commission on Monday, March 18, 2013. This is the Justice Department Grant that we presented to the Commission on March 11, 2013. The application is for Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program. We are currently operating under our 2011 Justice Department grant and are reapplying.

The grant will continue to develop policies, educational programs, protective order data bases registries, and training in law enforcement agencies and 911 Centers to improve tracking of cases involving sexual assault, domestic violence, dating violence, and stalking. We will continue to coordinate computer tracking systems to ensure communication between law enforcement, prosecutors, parole and probation officers, and both criminal and family courts.

The amount of the grant is \$900,000 for 36 months and the grant due is March 25, 2013.

Thank you for your continued support of our Family Justice Center.

Steve Searcy
Executive Director
One Place Family Justice Center

End of Memorandum

Mr. Polizos made a motion to approve grant application. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Guidelines Document, Agenda Pages 2-2 and 2-3, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED VENUE LICENSE AGREEMENT WITH
GARRETT COLISEUM REGARDING THE VOLUNTEER FIREFIGHTER APPRECIATION
DAY, SUBJECT TO REVIEW BY THE COUNTY ATTORNEY

The Administrator presented the following memorandum from Public Affairs Director DiDi Henry:

MEMORANDUM

August 30, 2012

TO: Montgomery County Commission
FROM: DiDi Henry, Public Affairs Director
SUBJECT: Rental Agreement for the VFF Event at Garrett Coliseum

Attached is the rental agreement from the Garrett Coliseum for the Volunteer Firefighter Appreciation Day scheduled for Saturday, April 6th. They are requesting a deposit and proof of insurance, so we will need to get this to them as soon as possible.

Thank you.

End of Memorandum

Mr. Ingram made a motion to approve the Venue License Agreement. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Agreement, Agenda Pages 3-2 through 3-6, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS
REPROGRAMMING REQUESTS

The Administrator requested approval of the following miscellaneous appropriations reprogramming requests:

March 18, 2013

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

**C-2013-73: Rescind Appropriation to Steve Carrier Ministries, for Educational Programs during School Assemblies - \$2,000; (Polizos)

NOTE: Rescinded to change organization to the proper name.

C-2013-74: Team Extreme International, for Educational Programs during School Assemblies - \$2,000; (Polizos)

C-2013-75: Family Sunshine Center, for Family Services Program - \$1,000; (Harris)

C-2013-76: Iron Men Outdoor Ministries, Inc., for Various Outdoor Activities Assisting Children in Need, Handicap Citizens and the Homeless - \$500; (Ingram)

NC-2013-84: BOE, MacMillan International Academy Magnet School, for Principal's Discretionary Funds - \$500; (Harris)

NC-2013-85: BOE, Brewbaker Intermediate School, for Principal's Discretionary Fund, for 100 Men for Education Day - \$500; (Harris)

End of Memorandum

During the County Commission Meeting this date, Chairman Dean requested that the Following Miscellaneous Appropriations Reprogramming Requests be added and his fellow Commissioners concurred:

C-2013-77: Amateur Athletic Union of the U.S., Inc., for Basketball Program - \$2,000; (Dean-\$500, Harris-\$1,000, and Ingram-\$500)

NC-2013-86: Alabama Cooperative Extension System, for the King Hill Community Garden - \$500; (Dean-\$20, Ingram-\$250, and Williams-\$230)

****Rescind**

Mr. Williams made a motion to approve the requests. The motion was seconded by Mr. Ingram and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED BID AWARD FOR MOVING OF PROBATE/REVENUE EAST OFFICES, BID NUMBER 51300-13B-004

The Administrator presented the following memorandum from Purchasing Manager Pat Silas:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Purchasing Manager

DATE: March 4, 2013

SUBJECT: Invitation to Bid No. 51300-13B-004,
Moving of Probate/Revenue East Offices

Request approval of award on the above referenced Invitation to Bid, to the low bid of Bonded Moving & Storage, for the amount of \$1,600.00, be placed on a future agenda for the County Commission meeting. (Copy of spread sheet attached)

Coordination of award made with John Mitchell, Deputy Administrator and Malcolm Richards, Assistant Chief Probate Clerk.

Attachment

End of Memorandum

Mr. Ingram made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copy of Spreadsheet, Agenda Page 5-2, is attached to these Minutes.)

DETENTION FACILITY – APPROVED BID AWARD FOR INMATE FOOD SERVICE, BID NUMBER 52110-13B-006

The Administrator presented the following memorandum from Purchasing Manager Pat Silas:

MEMORANDUM

TO: Donald L. Mims, Administrator
FROM: Pat Silas, Purchasing Manager
DATE: March 4, 2013
SUBJECT: Invitation to Bid No. 52110-13B-006,
Inmate Food Service

Request approval of award on the above referenced Invitation to Bid, to the low bid of CBM Managed Services, based on the total price of the first year and the second year, be placed on a future agenda for the County Commission meeting. (Copy of spread sheet attached)

Coordination of award made with Sheriff D.T. Marshall, Sheriff's Office.

Attachment

End of Memorandum

Mr. Ingram made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copy of Spreadsheet, Agenda Page 6-2, is attached to these Minutes.)

DETENTION FACILITY – APPROVED BID AWARD FOR INMATE LAUNDRY SERVICE, BID NUMBER 52200-13B-007

The Administrator presented the following memorandum from Purchasing Manager Pat Silas:

MEMORANDUM

TO: Donald L. Mims, Administrator
FROM: Pat Silas, Purchasing Manager
DATE: March 7, 2013
SUBJECT: Invitation to Bid No. 52200-13B-007, Inmate Laundry Service

Request approval of award on the above referenced Invitation to Bid, to low bid of Cintas, based on a unit price of \$.30 per pound, be placed on a future agenda for the County Commission meeting. (copy of spread sheet attached)

Coordination of award made with Sheriff D.T. Marshall of the Sheriff's Office.

Attachment

End of Memorandum

Mr. Polizos made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Spreadsheet, Agenda Page 7-2, is attached to these Minutes.)

YOUTH FACILITY – APPROVED BID AWARD FOR PHARMACY SERVICES, BID
NUMBER 52602-13B-002

The Administrator presented the following memorandum from Purchasing Manager Pat Silas:

MEMORANDUM

TO: Donald L. Mims, Administrator

FROM: Pat Silas, Purchasing Manager

DATE: March 1, 2013

SUBJECT: Invitation to Bid No. 52602-13B-002, Pharmacy Services

Request approval of award on the above referenced Invitation to Bid, to the only bid received, Diamond Drugs, Inc., based on unit pricing, be placed on a future agenda for the County Commission meeting. (Copy of spread sheet attached)

Coordination of award made with Bruce Howell and Brandi Alexander of the Youth Facility.

Attachment

End of Memorandum

Mr. Polizos made a motion to approve the request. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Spreadsheet, Agenda Pages 8-2 through 8-4, is attached to these Minutes.)

OMNIBUS VOTE

Mr. Ingram requested that the Commission omnibus the following 2 items, and the Commission concurred. Mr. Williams made a motion to approve the two agenda items. The motion was seconded by Mr. Ingram and unanimously approved by the Commission.

ENGINEERING DEPARTMENT – APPROVED POSITION FILL REQUESTS (7)

The Administrator presented the following memorandum from County Engineer George C. Speake:

February 26, 2013

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

SUBJECT: Position Fills for County Road Equipment Operator I

During the February 19, 2013, Information Session, it was discussed that the Engineering Department presently has a severe shortage of tractor operators (County Road Equipment Operator I's) as a result of recent retirements and promotions. This shortage of personnel will greatly inhibit our ability to keep the road right-of-ways satisfactorily mowed during the upcoming grass cutting season this spring and summer. As a follow-up to the Information Session discussion, I am forwarding herewith positions fill requests for seven (7) County Road Equipment Operator I vacancies.

These position fills will be promotions from within existing personnel and will not involve any new hires. Due to the number of recent retirements, there is sufficient funding in the Engineering Department's FY 2013 budget to cover costs of these promotions. Thank you for your assistance with this matter.

Attachments

End of Memorandum

As approved in the Omnibus Vote, Mr. Williams made a motion to approve the request. The motion was seconded by Mr. Ingram and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 9-2 through 9-8, are attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED POSITION FILL REQUESTS (5)

The Administrator presented the following memorandum from County Engineer George C. Speake:

February 26, 2013

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

SUBJECT: Position Fills for County Road Equipment Operator II

During the February 19, 2013, Information Session, it was discussed that the Engineering Department presently has nine (9) County Road Equipment Operator II vacancies resulting from recent retirements and promotions. The Commission waived rules and approved filling four (4) of these vacancies during the February 19, 2013, Formal Session. As a follow-up to the Information Session discussion, I am forwarding herewith positions fill requests for the remaining five (5) County Road Equipment Operator II vacancies.

These position fills will be promotions from within existing personnel and will not involve any new hires. Due to the number of recent retirements, there is sufficient funding in the Engineering Department's FY 2013 budget to cover costs of these promotions. Thank you for your assistance with this matter.

Attachments

End of Memorandum

As approved in the Omnibus Vote, Mr. Williams made a motion to approve the request. The motion was seconded by Mr. Ingram and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 10-2 through 10-6, are attached to these Minutes.)

End of Omnibus Vote

DETENTION FACILITY – APPROVED TWO POSITION FILL REQUESTS FOR
CORRECTIONS OFFICER TRAINEE/CORRECTIONS OFFICER, POSITION NUMBERS
008 AND 035

The Administrator presented the following memorandum:

March 14, 2013

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Position Fill Request for Detention Facility

During the March 11, 2013 County Commission meeting, the Commission agreed to place the following Position Fill Requests on the next agenda for the Detention Facility:

- (1) Corrections Officer Trainee/Corrections Officer, Position Number 008
- (2) Corrections Officer Trainee/Corrections Officer, Position Number 035

I am requesting approval of these items.

End of Memorandum

Mr. Polizos made a motion to approve the requests. The motion was seconded by Mr. Ingram and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 11-2 and 11-3, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED POSITION FILL REQUEST FOR ACCOUNT CLERK, POSITION NUMBER 005

The Administrator presented the following memorandum from Sheriff D.T. Marshall:

February 26, 2013

MEMORANDUM

TO: Mr. Donnie Mims, County Administrator

FROM: Sheriff D.T. Marshall, Montgomery County Sheriff's Office

SUBJECT: Early Fill Request Account Clerk Position

I have received a resignation from our Account Clerk effective immediately. This is a vital part of the Legal Services Division of the Sheriff's Office. Due to this fact, I am requesting that I be allowed to fill this position as soon as possible.

Your assistance in this matter will be appreciated.

End of Memorandum

Mr. Ingram made a motion to approve the request. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 12-2, is attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (7)

The Administrator recommended the following Travel/Training Requests for approval by the Commission:

<u>DEPARTMENT</u>	<u>TRAVEL/TRAINING REQUESTS</u>
1. County Commission	Request Number 21
2. Finance Department	Request Number 3
3. Tax & Audit Department	Request Number 9
4. Sheriff's Office	Request Numbers 12 and 13
5. Engineering Department	Request Number 5
6. District Attorney's Office	Request Number 26

Mr. Williams made a motion to approve the travel/training requests. The motion was seconded by Mr. Polizos and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 13-1 and 13-7, are attached to these Minutes.)

OLD BUSINESS

COUNTY COMMISSION – CARRIED OVER CONSIDERATION OF BOARD MEMBER REAPPOINTMENT TO THE PIKE ROAD VOLUNTEER FIRE PROTECTION AUTHORITY

The Administrator presented the following memorandum:

March 15, 2013

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Pike Road Volunteer Fire Protection Authority Board Member Reappointment

On March 1, 2013, the term of Mr. Ty Glassford will expire as a board member of the Pike Road Volunteer Fire Protection Authority. Mr. Glassford has expressed his desire to be reappointed to this Authority.

I am requesting that the Commission consider approval of this reappointment.

End of Memorandum

Mr. Ingram made a motion to carry this item over to the next meeting. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Board Members' Appointment Page, Agenda Page 14-2, is attached to these Minutes.)

WAIVED RULES

Chairman Dean requested to waive rules and add the following items to the agenda, and his fellow Commissioners concurred:

COUNTY COMMISSION – ADOPTED RESOLUTION FOR ENTERING INTO AN ENERGY SERVICE CONTRACT WITH SCHNEIDER ELECTRIC BUILDINGS AMERICAS, INC., FOR THE PURPOSE OF IMPLEMENTING COMPREHENSIVE ENERGY CONSERVATION IMPROVEMENTS IN THE COUNTY YOUTH FACILITY THROUGH AN ENERGY PERFORMANCE CONTRACT, WITH THE PROVISION THAT THE MONTGOMERY COUNTY COMMISSION SEEK THE CITY OF MONTGOMERY’S QUALIFIED ENERGY CONSERVATION BOND (QECB) ALLOCATION

The Administrator presented the following Resolution:

RESOLUTION

WHEREAS, contingent upon the approval of the Attorney of the Montgomery County Commission and subject to all applicable laws of the State of Alabama, the Commission desires to approve that certain Energy Services Agreement, by and between the Montgomery County Commission and Schneider Electric Buildings Americas, Inc., for the purpose of implementing comprehensive energy conservation improvements in the County Youth Facility through an Energy Performance Contract.

NOW THEREFORE, BE IT RESOLVED BY THE MONTGOMERY COUNTY COMMISSION:

Section 1. That the County Commission will enter into an Energy Services Agreement with Schneider Electric Buildings Americas, Inc., for the purpose of implementing comprehensive energy conservation improvements in the County Youth Facility through an Energy Performance Contract.

PASSED AND APPROVED by the Montgomery County Commission in a meeting held on March 18th, 2013.

Signature _____

Printed Name _____

Printed Title _____

ATTEST: _____
County Administrator

End of Resolution

Mr. Ingram made a motion to adopt the Resolution with the provision that the Montgomery County Commission seek the City of Montgomery's Qualified Energy Conservation Bond (QECB) allocation. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

COUNTY COMMISSION – ADOPTED RESOLUTION AUTHORIZING CHAIRMAN ELTON N. DEAN, SR., TO FILE A REQUEST FOR REALLOCATION OF QUALIFIED ENERGY CONSERVATION BONDS (QECB) TO THE ENERGY BOND ALLOCATION COMMITTEE OF THE STATE OF ALABAMA

The Administrator presented the following Resolution:

RESOLUTION

WHEREAS, contingent upon the approval of the Attorney of the Montgomery County Commission and subject to all applicable laws of the State of Alabama, the Commission desires to approve certain Energy Services Agreement, by and between the Montgomery County Commission and Schneider Electric Buildings Americas, Inc., for the purpose of implementing comprehensive energy conservation improvements in the County Youth Facility through an Energy Performance Contract;

WHEREAS, the Montgomery County Commission desires to find the best possible financing solution to fund these energy conservation improvements;

WHEREAS, the Montgomery County Commission has been made aware of the availability and desires to utilize Qualified Energy Conservation Bonds to fund the conservation improvements;

WHEREAS, the QECB application process set forth by the State of Alabama requires that the Montgomery County Commission authorize the appropriate officer to file a Request for Reallocation of QECBs.

NOW THEREFORE, BE IT RESOLVED BY THE MONTGOMERY COUNTY COMMISSION:

Section 1. That the County Commission authorizes Elton N. Dean, Sr., Chairman, to file a Request for Reallocation for Qualified Energy Conservation Bonds to the Energy Bond Allocation Committee of the State of Alabama.

PASSED AND APPROVED by the Montgomery County Commission in a meeting held on March 18th, 2013.

Signature _____

Printed Name _____

Printed Title _____

ATTEST: _____
County Administrator

End of Resolution

Mr. Williams made a motion to adopt the Resolution. The motion was seconded by Mr. Polizos and unanimously approved by the Commission.

PROBATE JUDGE'S OFFICE – APPROVED IRREGULAR STEP INCREASE FROM A06, STEP 1 TO A06, STEP 7 FOR CONFIDENTIAL ADMINISTRATIVE ASSISTANT, THOMAS J. BELL, III, EFFECTIVE THE NEXT FULL PAY PERIOD

The Administrator presented the following memorandum from Judge of Probate Steven L. Reed:

MEMORANDUM

TO: County Commissioner Chairman Elton Dean
FROM: Steven L. Reed, Probate Judge
SUBJECT: Pay Grade Change
DATE: February 19, 2013
CC: County Administrator Donald Mims

I write today requesting that Mr. Thomas J. Bell, III, my Confidential Administrative Assistant, be placed into the salary position (A06, Step7) commensurate with his educational credentials, work history, and professional experience.

Mr. Bell holds a Bachelor of Arts degree in Political Science from Tuskegee University, a Masters degree in Judicial Administration from Auburn Montgomery, and has completed all coursework towards a second Masters in Political Science. He has worked with the department of Pardons and Paroles where he assisted in drafting pleadings, case law research, and other various areas.

Prior to working with Pardons and Paroles, he worked at the Franklin Resources Group, a local Governmental affairs firm. Mr. Bell analyzed complex legislative bills summarizing them for clients, drafted amendments to established legislation, co-edited the weekly newsletter, and caucused with legislators regularly.

In closing, as you review Mr. Bell's educational and work background, you will see, as I do, that he is qualified and deserving of this pay grade. If you need any further information, please contact me.

End of Memorandum

Mr. Ingram made a motion to approve the request, effective the next full pay period. The motion was seconded by Mr. Williams and unanimously approved by the Commission. (Copy of Montgomery County Administrative Pay Plan Effective October 8, 2007, Agenda Page 17-2, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Commissioner Ingram told the audience good morning and thanked them for attending today's meeting. He stated that this Commission is working well together and that the Probate Judge is doing a great job. He added that it is a great day to be in Montgomery County. He also recognized Sheriff D.T. Marshall and told him that it was good to see him.

Commissioner Williams wished everyone a good morning and added that it is a pleasure to work with this Commission. He noted that there has been much done today for Montgomery County and that it is great to be a part of the history-making of Montgomery County. He added that the Commission is doing good works with the Youth Facility. Commissioner Williams recognized Montgomery County citizen Mr. Clifford Hunter and thanked everyone for coming to today's meeting.

Commissioner Polizos told the audience good morning. He stated that the St. Jude Pirates are a nice group of young men who are sharply dressed. He said he was proud of them and that they will be successful in life. He added that we have some good kids here in Montgomery County.

Chairman Dean expressed his appreciation for everyone in attendance at today's meeting. He stated that the Commission works well together and that is how we serve the citizens of Montgomery County. He said that he appreciates the way the administrators and department heads are managing their departments. He explained that the Commission does a lot in Montgomery County and that there are a lot of things to come. He added that he believes Montgomery is the number one county in the state. He told everyone to keep up the good work.

Vice Chairman Harris said that it was good to see that the number of attendees has increased. He stated that the St. Jude Pirates are a wonderful looking group of men. He said that this is an exciting time for Montgomery County and that the County is going through growth. He added that this Commission is working more progressively; that it is a great team of leaders, and thanked everyone for their support. He explained that the Commission will do everything they can to give everyone everything they need.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

DISCUSSION BY THE COMMISSION

Commissioner Ingram requested that Revenue Commissioner Janet Buskey and Chief Revenue Clerk Allyson Holland visit the Commission at their April 1, 2013, meeting and update them on revenue collections. The Commission agreed.

Commissioner Ingram also stated that the County needs to work closer with the City of Montgomery on collections.

COMMENTS FROM ADMINISTRATOR MIMS AND DEPUTY ADMINISTRATOR MITCHELL

Administrator Mims presented a Resolution Proclaiming the Month of April at “National County Government Month”. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims briefed the Commission regarding an Addendum to March 12, 2012, Memorandum of Understanding (MOU) with the City of Montgomery, Alabama, regarding a Joint Management Agreement for Information Technology, Telecommunications and Radio Functions. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims briefed the Commission regarding payment of 2012-2013 Membership Dues to the Alabama Association of 9-1-1 Districts for Rural Addressing Coordinator Jane Brown Reed. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims briefed the Commission regarding a Bid Award for the Employee Appreciation Luncheon to be held on April 18, 2013. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Mitchell presented a memorandum from Assistant Personnel Director Karen Cason recommending that the Classification Title and Code be changed from Employee Benefits Assistant, CO0112, to Payroll and Benefits Assistant, CO0005, and will remain at the current pay grade of A04. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a Proposal from Environmental Materials Consultants regarding Phase I ESA, Asbestos Survey, Lead Paint Testing and Duct Mold Testing at Knox Hall, EMC Proposal Number MA-13-110. The Commission agreed to discuss this item further at the next meeting.

Administrator Mims presented an email from PH&J Architects regarding the Building Evaluation and other considerations regarding Knox Hall. The Commission agreed to discuss this item further at the next meeting.

Administrator Mims presented a map of the Lagos del Sol Subdivision which showed the landowners of each lot.

Administrator Mims noted that the following information regarding Lagos del Sol Subdivision was in the Commissioners' briefing packet:

- Copy of Proposal from Central Alabama Regional Planning and Development Commission regarding the Revitalization of Lagos del Sol Subdivision
- Copy of letter from Governor Robert Bentley's Office concerning a letter he received from Ms. Edna Hood of the Lagos del Sol Subdivision
- Copy of email from George Speake regarding work by the Engineering Department at Lagos del Sol Subdivision since the neighborhood visit on September 5, 2012
- Copy of Cost Estimate to Replace Storm Draining System in the Lagos del Sol Subdivision and other documents
- Copy of Certified Minutes from the October 15, 1973, Regular Adjourned Meeting of the Montgomery County Commission regarding approval of County Maintenance of the Street in the Lagos del Sol subdivision. Please note that the authorization states "Mr. Sellers made the motion that the County accept for maintenance the streets as shown in Lagos Del Sol when such streets have been approved by the County Engineer in accordance with the resolution adopted by the County Commission on July 17, 1972, but with the positive understanding that the County accept no responsibility for flood drainage along said streets or any off-street damage resulting from water or flood drainage along said streets"

The Commission agreed to discuss these items further at their next meeting.

Administrator Mims presented a letter from the Alabama Department of Transportation regarding bridge replacement on CR-39 (Woodley Road) at White's Slough and Tributary. The Commission agreed that the City of Montgomery should respond to the letter, not the County.

Administrator Mims presented an email from PARCA Research Coordinator Joe Adams regarding the Proposal for the SMART Budgeting Project for Montgomery County. He noted that the City of Montgomery's two-year SMART Budgeting Project cost \$75,000. The County's cost would be \$55,000. The Commission agreed for Mr. Adams to meet with the Commission regarding this project.

Administrator Mims presented a letter from Philip C. Dotts with The PFM Group, Public Financial Management, Inc. The Commission agreed for Mr. Dotts to meet with the Commission regarding the company.

Administrator Mims presented a Schedule of Upcoming Bids/Contract Renewals.

Administrator Mims presented the Population Report for February 2013, for the Mac Sim Butler Detention Facility.

Administrator Mims presented a letter from Montgomery Public Schools Career Tech Department requesting Funding for and inviting the Commission to the Tenth Annual Career Tech Extravaganza.

Administrator Mims presented a letter from MacMillan International Academy Principal Angela K. James requesting an Appropriation for the Principal's Discretionary Fund.

Administrator Mims noted that the following information was in the Commissioners' packets for them to review:

Previous Requests for Funding

- Copy of letter from Sidney Lanier High School Principal Michael Gibbs requesting funding for the football program **(They have a goal of \$9,000 but no particular amount was requested from the Commission)**
- Copy of letter from Brewbaker Intermediate School Principal Natasha Starr requesting attendance and funding in the amount of \$500 to purchase of food and other items for the Fourth Annual 100 Men for Education Day to be held April 11, 2013
- Copy of letter from Montgomery Southern League Assistant Commissioner Calvin Nelson requesting funding in the amount of \$2,500 for the Montgomery Southern League Dixie Youth Baseball and Softball Programs
- Copy of Letter from Project Chairman Ed Grimes with Helicity of Montgomery, Inc., requesting funding for the Lagoon Park Trail Project (During the February 4, 2013, County Commission meeting, Founder Johnny Veres with **Helicity Montgomery** briefed the Commission regarding a proposed walking trail at Lagoon Park and requested funding for this project. Commissioner Polizos has appropriated \$5,000 from his account for this project.)
- During the February 4, 2013, County Commission meeting, Mr. Keith Johnson with the **Council on Substance Abuse** briefed the Commission regarding the Community Recovery Support Track (CREST) and requested funding for the program. Commissioner Polizos has appropriated \$500 from his account for this program.
- During the February 4, 2013, County Commission meeting, **National Multiple Sclerosis (MS) Society Alabama-Mississippi** Chapter Vice President Andrew Bell briefed the Commission regarding the MS Society and requested funding in the amount of \$5,000 for two programs.

PRESIDENT MEESOON HAN WITH ALABAMA-KOREA
EDUCATIONAL EXCHANGE PROGRAM (A-KEEP)

President Meesoon Han with Alabama-Korea Educational Exchange Program (A-KEEP) updated the Commission regarding the program and requested funding in the amount of \$10,000 for the Program. The Commission did not take any action.

PRESIDENT FRANK LITCHFIELD AND PLATT BOYD WITH SEAY, SEAY &
LITCHFIELD, P.C.

Frank Litchfield and Platt Boyd with Seay, Seay & Litchfield, P.C., updated the Commission regarding the Youth Facility renovation project.

COMMENTS FROM MANAGER OF PUBLIC AFFAIRS DIDI HENRY

Manager of Public Affairs DiDi Henry reviewed the calendar of upcoming events, noting that the Chamber's Eggs & Issues Breakfast with Senator Jeff Sessions will be at 7:30 a.m. on Thursday, April 4th at the RSA Activity Center. She asked for a show of hands on who will attend the breakfast. She also briefed the Commission on the County Employee Appreciation Luncheon scheduled for Thursday, April 18th at the First Baptist Church Fellowship Hall and the County Volunteer Firefighter Appreciation Day at Garrett Coliseum on Saturday, April 6th.

DISCUSSION BY THE COMMISSION

Commissioner Ingram requested a report showing the amount of savings to the County due to the hiring freeze.

Commissioner Polizos stated that he could not support buying the Knox House for the purpose of housing the Public Defenders' Office.

ADJOURNMENT

Commissioner Williams made a motion to adjourn the meeting of the Montgomery County Commission on March 18, 2013, at 11:05 a.m. The motion was seconded by Commissioner Ingram and unanimously approved by the Commission.

03-18-13 Meeting

MONTGOMERY COUNTY COMMISSION

**THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID**

CHECKS ARE DATED 03-08-13

Check Number	To	Check Number
233551		233632
Total Checks Paid		\$244,038.37

CHECK #	PAYEE	AMOUNT	DATE
233550	Certified Mailing Solutions	\$ 40,842.00	03/05/13

**INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER**

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 03-08-13

Check Number	To	Check Number
233633		233722
Total Checks Paid		\$278,325.69

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 03-15-13

Check Number	To	Check Number
233725		233801
Total Checks Paid		\$895,107.84

CHECK #	PAYEE	AMOUNT	DATE
233723	Steven L. Reed	\$ 826.76	03/12/13
233724	Alabama Assoc. of Comm. Corr., Inc.	\$ 100.00	03/14/13

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 03-15-13

Check Number	To	Check Number
233802		233900
Total Checks Paid		\$236,980.34

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

North Montgomery Volunteer
Fire Protection Authority

Members:

Term Expires:

Harold Rhodes
112 Hope Drive
Montgomery, AL 36110
Home: 272-2223

3/1/2015

Thomas Barker
4511 Coosada Ferry Road
Montgomery, AL 36110
Home: 263-0307
Cell: 850-1782
Southern Linc: 82*1782

3/1/2017

Tom Gaddy
101 Hope Drive
Montgomery, AL 36110
Home: 277-9630

3/1/2017



John Doss
64 Maplewood Drive
Montgomery, AL 36110
Home: 265-9441

3/1/2013



Joe Glenn
4560 Coosada Ferry Road
Montgomery, AL 36110
Home: 264-5795

3/1/2013

Term: 6 years

U.S. Department of Justice
Office on Violence Against Women (OVW)



OVW Fiscal Year 2013 Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

Eligibility

Applicants are limited to States; units of local government; Indian Tribal governments; and State, local, Tribal, and Territorial courts.
(See "Eligibility," page 7)

Deadlines

Application: All applications are due by 11:59 p.m. Eastern Time (E.T.) on March 25, 2013.
(See "Deadlines: Application," page 5)

Registration: To ensure all applicants have ample time to obtain a Data Universal Number System (DUNS) Number and complete the registration processes, applicants should register online with the System for Award Management (SAM) and with Grants.gov well in advance of the application deadline.
(See "Deadlines: Registration," page 6)

Pre-Application Conference Calls: OVW will conduct Pre-Application Conference Calls for anyone interested in submitting an application for the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program. Participation in these calls is optional. Interested applicants who do not participate are still eligible to apply.
(See "Pre-Application Conference Calls" page 6)

Contact Information

For assistance with the requirements of this solicitation, contact OVW at (202) 307-6026.

In Fiscal Year 2013, OVW applications will be submitted through Grants.gov. For technical assistance with Grants.gov contact the Grants.gov Customer Support Hotline at 1-800-518-4726.

OVW Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (CFDA 16.590)

Overview

The Office on Violence Against Women (OVW) is a component of the United States Department of Justice (DOJ). Created in 1995, OVW implements the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of sexual assault, domestic violence, dating violence, and stalking. Since its inception, OVW has supported a multifaceted approach to responding to these crimes through implementation of grant programs authorized by VAWA. By forging state, local and tribal partnerships among police, prosecutors, judges, victim advocates, health care providers, faith leaders, and others, OVW grants help provide victims with the protection and services they need to pursue safe and healthy lives, while improving communities' capacity to hold offenders accountable for their crimes.

About the OVW Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

The Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (Arrest Program) recognizes that sexual assault, domestic violence, dating violence, and stalking are crimes that require the criminal justice system to hold offenders accountable for their actions through investigation, arrest, and prosecution of violent offenders, and through close judicial scrutiny and management of offender behavior.

This discretionary grant program is designed to encourage State, local, and Tribal governments and State, local, and Tribal courts to treat sexual assault, domestic violence, dating violence, and stalking as serious violations of criminal law requiring the coordinated involvement of the entire criminal justice system. The Arrest Program challenges the community to listen, communicate, identify problems, and share ideas that will result in new responses to ensure victim safety and offender accountability.

For additional information on the Arrest Program, including what past Arrest Program grantees have accomplished with their grant funds and to view the Arrest Program performance measures, see <http://muskie.usm.maine.edu/vawamei/cdsarrestmain.htm>.

Deadlines

Application

All applications will be submitted electronically. The deadline for submitting applications in response to this grant announcement is **11:59 p.m. E.T. on March 25, 2013**. Applications submitted after **11:59 p.m. E.T. on March 25, 2013** will not be considered for funding.

VENUE LICENSE AGREEMENT

This license agreement ("Agreement") is entered into as of February 12, 2013 by and between Garrett Coliseum Redevelopment Corporation ("Licensor"), whose business address is P.O. Box 3254, 1555 Federal Drive, Montgomery, AL 36109 and Montgomery County Commission ("MCC"), whose business address is P.O. Box 1667, Montgomery, AL 36102. For and in consideration of the mutual covenants and agreements contained herein, the receipt and sufficiency of which is hereby acknowledged, the parties hereto, intending to be legally bound, agree as follows:

1. Purpose and Term. Licensor hereby grants to MCC the privilege and license to use the facility known as Garrett Coliseum located in Montgomery, Alabama (the "Venue") for the purpose of holding a live entertainment event featuring a Fire Fighter Appreciation Day (the "Event") on April 6, 2013 (to include load-in and load-out).

2. License Fee. As compensation for the grant of the license herein and for the use of the Venue as provided herein, MCC agrees to pay to Licensor a license fee in the amount of One Thousand Eight Hundred and No/100, (\$1,800.00).

3. Use of Venue. Licensor shall provide the Venue to MCC operational and fully-staffed (including, without limitation and as applicable, a reasonable amount of well-trained, professional and licensed security personnel, certified bar staff, door staff, and merchandise sellers). MCC shall assume the expense associated with any personnel provided by Licensor over and above the Licensor's basic operational staff. Licensor will be solely responsible for all day-to-day maintenance, repair and upkeep of the Venue and all applicable building systems servicing same (e.g. electric, plumbing, fire safety and suppression) and any and all necessary capital repairs and replacements to keep the Venue safe and in compliance with applicable laws, regulations, codes and ordinances. Nothing contained herein shall be construed as creating a lease between MCC and Licensor. Licensee shall not be responsible for any damages alleged to have been caused to the Venue by the Event unless Licensee is given notice of and an opportunity to inspect such damages within 48 hours of the Event. In no event shall Licensee be responsible for any pre-existing conditions or damages caused by Licensor or its employees, agents or contractors.

4. Event Revenues.

(a) Except as otherwise provided herein, MCC will retain one hundred percent (100%) of all Event-related revenues. Sale of merchandise shall be in accordance with merchandise rates agreed upon with the performing artist(s). All ticket sales arrangements shall be subject to the approval of MCC.

(b) Unless otherwise agreed by the parties, Licensor shall retain the exclusive right to sell all food and beverages and retain one hundred percent (100%) of the profits therefrom. MCC is responsible for any and all taxes (10%) on merchandise sold.

(c) If the Licensor is holding box office revenues and receipts relating to the Event, such box office revenues and receipts shall be held by Licensor in trust for the benefit of MCC pending the cash settlement described in the Agreement. Upon the completion of the cash settlement, all remaining revenues and receipts due to MCC shall be paid to MCC consistent with the terms of this Agreement and be released from trust only upon such payment. Licensor agrees that should it become a debtor or debtor-in-possession in any bankruptcy proceeding, then the revenues and receipts due MCC shall not become property of the estate, and further agrees that Licensor shall hold only legal title to such funds and no equitable interest therein, until the revenues and receipts due to MCC are actually paid to MCC by Licensor. Consistent with the terms of the Agreement, Licensor expressly agrees that all such funds will be held in trust pending payment to MCC regardless of the name or title of any account in which the funds are located, or the identity of the account holder. In the event that MCC shall declare in writing to Licensor its insecurity with regard to receiving payment in accordance with the settlement provisions of the Agreement, and shall fail to receive, within five days of such written declaration of insecurity, sent in accordance with this Agreement, adequate assurance of future performance by Licensor, then MCC shall be permitted to terminate the

Agreement immediately upon written notice to Licensor, in addition to any other rights or remedies available to MCC.

(d) MCC shall have the exclusive right to enter into sponsorship relationships related to the Event, for which MCC shall retain all proceeds. Furthermore, MCC shall have the right to include such sponsors in any advertising in connection with the Event, including but not limited to, posting temporary signage at the Venue. Licensor shall not enter into any sponsorship relationships in any way related to the Event without the prior written approval of MCC.

5. Licensor's Representations, Warranties & Covenants.

(a) Licensor hereby represents and warrants to MCC that Licensor owns and/or operates the Venue and has full power and authority to enter into this Agreement and to engage in the transaction contemplated hereby. Licensor agrees that this Agreement is a valid obligation of Licensor and is binding upon Licensor in accordance with the terms hereof. Adequate, secured parking will be provided by Licensor at the Venue, free of charge, to a mutually agreed upon number of MCC's working personnel and the performing artist(s).

(b) Governmental Licenses. Owner shall maintain or cause to be maintained, all licenses, permits, consents, approvals, authorizations, qualifications and orders of governmental authorities required for the ownership, use or operation of the Venue.

(c) Compliance. Owner has operated and maintained, and shall continue to operate and maintain, the Venue so as to comply with all applicable laws, ordinances, codes, regulations and restrictions, including, without limitation, the Americans with Disabilities Act and Venue maximum occupancy limits.

6. MCC's Representations, Warranties & Covenants.

(a) Authority. MCC hereby represents and warrants that it has full power and authority to enter into this Agreement and to engage in the transaction contemplated hereby and that this Agreement is a valid obligation of and is binding upon MCC. MCC warrants the respective undersigned's authority to execute this Agreement on MCC's behalf.

(b) Compliance. MCC shall comply with all laws, ordinances, codes, regulations or restrictions, rights applicable to its activities contemplated in this Agreement.

7. INDEMNIFICATION.

MCC SHALL INDEMNIFY, DEFEND AND HOLD LICENSOR AND ITS AFFILIATED ENTITIES HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, SUITS, CAUSES OF ACTION, LIABILITIES, JUDGMENTS, DAMAGES, COSTS AND EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES AND COURT COSTS) ASSERTED AGAINST LICENSOR AND ARISING OUT OF OR RESULTING FROM ANY NEGLIGENT ACT OR OMISSION OF MCC IN CONNECTION WITH THE EVENT OR MCC'S PERFORMANCE OF ITS OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY CLAIMS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGE. THE PARTIES AGREE, HOWEVER, THAT MCC SHALL NOT BE OBLIGATED TO DEFEND OR INDEMNIFY LICENSOR FOR ANY CLAIMS, DEMANDS, SUITS, LIABILITIES, EXPENSES, ETC. THAT ARISE OUT OF THE NEGLIGENCE OR WILLFUL MISCONDUCT OF LICENSOR, ITS EMPLOYEES, AGENTS, REPRESENTATIVES OR CONTRACTORS, SPECIFICALLY INCLUDING, WITHOUT LIMITATION, LICENSOR'S USE OR MAINTENANCE OF THE VENUE.

LICENSOR SHALL INDEMNIFY, DEFEND AND HOLD MCC, AND THEIR RESPECTIVE PARENTS, SUBSIDIARIES AND AFFILIATED ENTITIES, AND EACH OF THEIR RESPECTIVE

OFFICERS, DIRECTORS AND EMPLOYEES (COLLECTIVELY REFERRED TO AS "MCC PARTIES") HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, SUITS, CAUSES OF ACTION, LIABILITY, JUDGMENTS, DAMAGES, COSTS AND EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES AND COURT COSTS) ASSERTED AGAINST ANY OF THE MCC PARTIES AND ARISING OUT OF OR RESULTING FROM ANY NEGLIGENT ACTS OR OMISSIONS OF LICENSOR, ITS EMPLOYEES, AGENTS, REPRESENTATIVES OR CONTRACTORS IN CONNECTION WITH THE EVENT OR LICENSOR'S PERFORMANCE OF ITS OBLIGATIONS IN CONNECTION WITH THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY CLAIMS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGE. THE PARTIES AGREE, HOWEVER, THAT LICENSOR SHALL NOT BE OBLIGATED TO DEFEND OR INDEMNIFY THE MCC PARTIES FOR ANY CLAIMS, DEMANDS, SUITS, LIABILITIES, EXPENSES, ETC. THAT ARISE OUT OF A MCC PARTY'S NEGLIGENCE OR WILLFUL MISCONDUCT. LICENSOR WILL BE SOLELY RESPONSIBLE FOR AND WILL INDEMNIFY, DEFEND AND HOLD THE MCC PARTIES HARMLESS FROM AND AGAINST ANY DAMAGES ARISING OUT OF OR IN CONNECTION WITH ANY STRUCTURAL OR PREMISES-RELATED DEFECTS OF THE VENUE OR LICENSOR'S MAINTENANCE AND USE THEREOF.

EACH PARTY SHALL PROMPTLY PROVIDE THE OTHER PARTY WITH PROMPT NOTICE OF ANY CLAIM OR LAWSUIT FOR WHICH IT ASSERTS RIGHTS UNDER THE FOREGOING DEFENSE AND INDEMNITY OBLIGATIONS.

8. Insurance Requirements. Each party shall maintain and pay all premium costs and deductibles, if any, for the following insurance coverages in amounts not less than specified throughout the duration of the Event, to include load-in and load-out:

(a) Statutory Workers' Compensation including Employer's Liability Insurance, subject to limits of not less than \$1,000,000, affording coverage under the Workers Compensation laws of the applicable state(s) for all of its respective personnel. Each party hereto will cause, if allowed by law, its workers' compensation carrier to waive insurer's right of subrogation with respect to the other party hereto, its partners and their affiliated companies.

(b) Commercial General Liability Insurance for limits of not less than \$1,000,000 per occurrence Bodily Injury and Property Damage combined; \$1,000,000 per occurrence Personal and Advertising Injury; \$2,000,000 aggregate Products and Completed Operations Liability; \$100,000 Fire Legal Liability, and \$2,000,000 general aggregate limit per event. The policy shall be written on an occurrence basis.

(c) Umbrella Liability Insurance at not less than \$4,000,000 limit providing excess coverage over all limits and coverages noted in paragraphs b and c above. This policy shall be written on an occurrence basis.

(d) Licensor (or its designated concessionaire) shall obtain and maintain Liquor Legal Liability Insurance with a limit of not less than \$1,000,000.

MCC shall list on its policies described in subsections (b) and (c) above the Licensor and its affiliates as "Additional Insureds" with respect to the liabilities assumed herein by MCC. Licensor (or its designated concessionaire, as applicable) shall list on its policies described in subsections (b-d) above MCC, and their respective parents, partners and affiliated entities, and their respective officers, directors and employees as Additional Insureds with respect to the liabilities assumed herein by Licensor. Each party hereto will deliver to the other satisfactory evidence of the aforescribed insurance coverages on a certificate form. All required insurance will be placed with carriers authorized to do business in the state in which the venue is located and have a rating in the most current edition of A.M. Best's Property Casualty Key Rating Guide that is reasonably acceptable to the other party. Notice of cancellation of any such policies shall be provided in accordance with policy provisions.

9. Miscellaneous.

(a) Third Party Beneficiaries. This Agreement does not confer any rights or benefits upon any persons or entities other than Licensor and MCC and their permitted, respective successors and assigns. There are no third party beneficiaries.

(b) Relationship of the Parties. The parties are acting herein as independent contractors. Except as specifically authorized herein, nothing herein contained will create or be construed as creating a partnership, joint venture or agency relationship between the parties and no party will have the authority to bind the other in any respect. Each party agrees that it will be solely responsible for the payment of all wages, federal, state and local income taxes, as well as all workers' compensation insurance requirements for all personnel it supplies pursuant to this Agreement.

(c) Entire Agreement and Modification. The Agreement and any attached Exhibits contain the entire agreement between the parties relating to the subject matter hereof and all prior agreements relative hereto which are not contained herein are terminated. This Agreement may not be amended, revised, or terminated orally but only by a written instrument executed by the party against which enforcement of the amendment, revision, or termination is asserted.

(d) Assignment. Neither this Agreement nor any part hereof shall be transferred, conveyed or assigned by a party without the prior written consent of the other party, except that MCC may assign this Agreement to an affiliate of MCC or any entity controlled by or under common control with MCC without such prior written consent.

(e) Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the state in which the Venue is located, without regard to its conflicts of laws principles.

(f) Force Majeure. The failure of any party hereto to comply with the terms and conditions hereof because of a "Force Majeure Occurrence" shall not be deemed a breach of this Agreement. "Force Majeure Occurrence" shall be defined to include, without limitation, Act of God, strike, labor disputes, war, fire, earthquake, acts of public enemies, acts of terrorism, epidemic, action of federal, state or local governmental authorities or an event or reason beyond the reasonable control of a party. In the event of a cancellation of the Event due to a Force Majeure Occurrence, each party shall be relieved of its obligations hereunder with respect to the performance so prevented.

(g) No Waiver of Rights. If either party fails to enforce any of the provisions of this Agreement or any rights or fails to exercise any election provided in the Agreement, it will not be considered to be a waiver of those provisions, rights or elections or in any way affect the validity of this Agreement. The failure of either party to exercise any of these provisions, rights or elections will not preclude or prejudice such party from later enforcing or exercising the same or any other provision, right or election which it may have under this Agreement.

(h) Invalidity. If any term, provision, covenant or condition of the Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of this Agreement will remain in full force and effect and will in no way be affected, impaired or invalidated.

(i) Notices. All notices given hereunder shall be in writing and shall be deemed to have been duly given if delivered personally with receipt acknowledged or sent by registered or certified mail or equivalent, if available, return receipt requested, or by facsimile (which shall be confirmed by a writing sent by registered or certified mail or equivalent on the same day that such facsimile is sent), or by nationally recognized overnight courier for next day delivery, addressed or sent to the parties at the addresses set forth

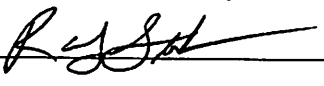
herein with a copy to Garrett Coliseum Redevelopment Corporation, P.O. Box 3254, 1555 Federal Drive, Montgomery, AL 36109, Attn: Hannah Weiss.

(j) Counterparts. This Agreement may be executed by PDF (or other similar electronic format), facsimile and in any number of counterparts, and each of such counterparts shall for all purposes be deemed to be an original.

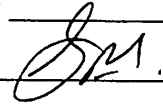
(k) Survival of Commitments. All representations, warranties and agreements to indemnify shall survive the termination of the Agreement.

Accepted and agreed as of the date first above written:

Garrett Coliseum Redevelopment Corporation

By: 

Name: _____

Title: 

Montgomery County Commission

By: _____

Name: _____

Title: _____

Montgomery County Commission

[illegible][illegible]

BID RESULTS
FOR
INVITATION TO BID NO. 52110-13B-006, INMATE FOOD SERVICE
MONTGOMERY COUNTY, ALABAMA DETENTION FACILITY

<u>POPULATION</u>	<u>CBM MANAGED SERV.</u>		<u>FIVE STAR COR.SERV.</u>		<u>TRINITY SERV.</u>		<u>ABL MGMT.</u>		<u>ARAMARK</u>	
	<u>1ST YR.</u>	<u>2ND YR.</u>	<u>1ST YR.</u>	<u>2ND YR</u>	<u>1ST YR.</u>	<u>2ND YR</u>	<u>1ST YR.</u>	<u>2ND YR</u>	<u>1ST YR</u>	<u>2ND YR</u>
500-549	.809	.826	.935	.945	0.89	0.91	.8496	.8751	.879	.897
550-599	.789	.805	.913	.923	0.87	0.89	.8279	.8527	.861	.878
600-649	.773	.789	.897	.907	0.85	0.87	.8097	.8340	.839	.856
650-699	.759	.775	.881	.891	0.84	0.85	.7942	.8180	.821	.837
700-749	.746	.762	.867	.877	0.82	0.84	.7808	.8042	.805	.821
750-799	.736	.751	.851	.861	0.81	0.83	.7691	.7922	.792	.808
800-849	.709	.724	.825	.835	0.79	0.81	.7589	.7817	.780	.796
850-899	.705	.720	.815	.825	0.79	0.80	.7498	.7723	.770	.786
900-949	.695	.710	.809	.819	0.78	0.79	.7418	.7641	.761	.776
950-999	.689	.703	.797	.807	0.77	0.79	.7345	.7565	.759	.774
1000-1049	.684	.698	.787	.797	0.76	0.78	.7280	.7498	.750	.765
1050-1099	.680	.694	.781	.785	0.76	0.77	.7220	.7437	.743	.758
1100-1149	.676	.690	.764	.779	0.75	0.77	.7166	.7381	.736	.751
1150-1199	.672	.686	.759	.774	0.75	0.76	.7117	.7331	.730	.744

TOTAL PRICE										
1ST & 2ND YEAR	\$20.455	\$23.506	\$22.67	\$21.7101	\$22.273					

PRICES PAID LAST										
2 YEARS	\$11.18	\$11.403								

TOTAL \$22.583

6-7-15

15 Bids Mailed

[illegible]

7.2

**PURCHASING DEPARTMENT
MONTGOMERY COUNTY COMMISSION**

ABSTRACT FOR BIDS:			BID NO		BID NO		BID NO		BID NO	
INVITATION TO BID NO: 52602-13B-002										
DATE ISSUED: FEBRUARY 4, 2013										
DATE OPENED: FEBRUARY 26, 2013										
REQUESTING DEPARTMENT: YOUTH FACILITY										
TERMS OF PAYMENT/DISCOUNT:										
DELIVERY DATE:										
ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT PRICE	EXTENDED AMOUNT	DISPENSING FEE COST	UNIT PRICE	EXTENDED AMOUNT	DISPENSING FEE COST	UNIT PRICE	EXTENDED AMOUNT
	OVER THE COUNTER MEDS		COST			COST			AVG. WHOLE PRICE	
1.	CEPACOL THROAT 1 OZ	1	1.63	0	0	2.50				
2.	ACETAMINOPHEN 325 MG	1	0.01	0	0	0.02				
3.	COUGH MEDICATION	1	3.33	0	0	6.67				
4.	ORAGEL (TOOTH ACHIE MED)	1	3.94	0	0	4.64				
5.	ANTI-FUNGAL SPRAY	1	2.75	0	0	5.09				
6.	HYDROTISONE CREAM 1%	1	1.74	0	0	3.48				
7.	NEOSPORIN OINTMENT	1	3.81	0	0	7.62				
8.	PEPTO BISMOL TABS	1	0.07	0	0	0.12				
9.	LORATADINE 10 MG	1	0.15	0	0	0.30				
10.	BENADYRL 25 MG	1	0.02	0	0	0.05				
11.	BISACODYL 5 MG	1	0.01	0	0	0.03				
	TOTAL									

PAGE 3

PAGE 3

COMMENTS:

BIDSHEET.

30 Bids were mailed to vendors

8-4

**INHOUSE PROMOTION -
DO NOT PROCESS WITH
PERSONNEL DEPARTMENT**

...ATION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: Gary W. Strickland, District I Maint. Supt.

1. 2/26/2013 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. **POSITION TITLE** County Road Equipment Operator I (0551)

POSITION NUMBER 610551018

PROPOSED EFFECTIVE DATE March 18, 2013

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

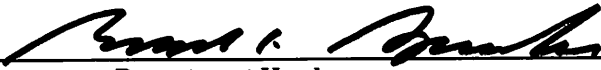
(X) PROMOTION REGISTER
(Department Only)

() TRANSFER

() OPEN COMPETITIVE REGISTER

() REEMPLOYMENT

PAY GRADE (S04) (\$21,958 - \$31,259) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 **DATE** February 26, 2013
Department Head

2. **ADMINISTRATIVE REVIEW**

() APPROVED

() DISAPPROVED

Funding Authority

3. **CERTIFICATION**

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

DATE _____

Personnel Director

4. **SELECTEE:** _____

Date _____

Appointing Authority

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

INHOUSE PROMOTION -
DO NOT PROCESS WITH
PERSONNEL DEPARTMENT

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering
DEPARTMENT HEAD: George C. Speake, County Engineer
SUPERVISOR: Gary W. Strickland, District I Maint. Supt.

- 1. 2/26/2013 dept request
- 2. _____ admin review
- 3. _____ personnel dept
- 4. _____ cert to admin
- 5. _____ dept selection
- 6. _____ final review

1. POSITION TITLE County Road Equipment Operator I (0551)
POSITION NUMBER 610551022
PROPOSED EFFECTIVE DATE March 18, 2013
TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY
RECRUITING
(X) PROMOTION REGISTER () TRANSFER
(Department Only)
() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE (S04) (\$21,958 - \$31,259) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 DATE February 26, 2013
Department Head

2. ADMINISTRATIVE REVIEW
() APPROVED
() DISAPPROVED

Funding Authority

3. CERTIFICATION
Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

4. SELECTEE: _____

Appointing Authority

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

**INHOUSE PROMOTION -
DO NOT PROCESS WITH
PERSONNEL DEPARTMENT**

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: William R. Betts, District II Maint. Supt .

1. 2/26/2013 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

- 1. POSITION TITLE** County Road Equipment Operator I (0551)

POSITION NUMBER 620551017**PROPOSED EFFECTIVE DATE** March 18, 2013

TYPE OF APPOINTMENT **(X) PERMANENT** **() TEMPORARY**

RECRUITING

- (X) PROMOTION REGISTER () TRANSFER**
(Department Only)
() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE (\$04) (\$21,958 - \$31,259) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 DATE February 26, 2013
Department Head

- ## 2. ADMINISTRATIVE REVIEW

- ☐ **APPROVED**
- ☐ **DISAPPROVED**

Funding Authority

- ### 3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director **DATE** _____

- 4. SELECTEE:**

Appointing Authority

5. () Manpower data entered by _____ Date _____
- () Payroll entered by _____ Date _____

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering
DEPARTMENT HEAD: George C. Speake, County Engineer
SUPERVISOR: William R. Betts, District II Maint. Supt .

- 1. 2/26/2013 dept request
- 2. _____ admin review
- 3. _____ personnel dept
- 4. _____ cert to admin
- 5. _____ dept selection
- 6. _____ final review

1. POSITION TITLE County Road Equipment Operator I (0551)
POSITION NUMBER 620551018
PROPOSED EFFECTIVE DATE March 18, 2013
TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY
RECRUITING
(X) PROMOTION REGISTER () TRANSFER
(Department Only)
() OPEN COMPETITIVE REGISTER () REEMPLOYMENT
PAY GRADE (S04) (\$21,958 - \$31,259) Pay step to be based upon City & County of
Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 DATE February 26, 2013
Department Head

2. ADMINISTRATIVE REVIEW
() APPROVED
() DISAPPROVED

Funding Authority

3. CERTIFICATION
Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

4. SELECTEE: _____

Appointing Authority

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

**INHOUSE PROMOTION -
DO NOT PROCESS WITH
PERSONNEL DEPARTMENT**

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: William R. Betts, District II Maint. Supt .

1. 2/26/2013 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. **POSITION TITLE** County Road Equipment Operator I (0551)

POSITION NUMBER 620551021

PROPOSED EFFECTIVE DATE March 18, 2013

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

(X) PROMOTION REGISTER () TRANSFER
(Department Only)

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE (S04) (\$21,958 - \$31,259) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 **DATE** February 26, 2013
Department Head

2. **ADMINISTRATIVE REVIEW**

() APPROVED

() DISAPPROVED

Funding Authority

3. **CERTIFICATION**

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director **DATE** _____

4. **SELECTEE:** _____

Appointing Authority **Date** _____

5. () Manpower data entered by _____ **Date** _____

() Payroll entered by _____ **Date** _____

INHOUSE PROMOTION -
DO NOT PROCESS WITH
PERSONNEL DEPARTMENT

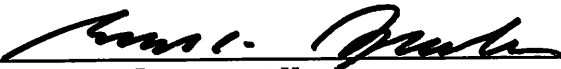
POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering
DEPARTMENT HEAD: George C. Speake, County Engineer
SUPERVISOR: William R. Betts, District II Maint. Supt .

- 1. 2/26/2013 dept request
- 2. _____ admin review
- 3. _____ personnel dept
- 4. _____ cert to admin
- 5. _____ dept selection
- 6. _____ final review

1. POSITION TITLE County Road Equipment Operator I (0551)
POSITION NUMBER 620551022
PROPOSED EFFECTIVE DATE March 18, 2013
TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY
RECRUITING
(X) PROMOTION REGISTER () TRANSFER
(Department Only)
() OPEN COMPETITIVE REGISTER () REEMPLOYMENT
PAY GRADE (S04) (\$21,958 - \$31,259) Pay step to be based upon City & County of
Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 DATE February 26, 2013
Department Head

2. ADMINISTRATIVE REVIEW
() APPROVED
() DISAPPROVED

Funding Authority

3. CERTIFICATION
Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

4. SELECTEE: _____

Appointing Authority

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

INHOUSE PROMOTION -
DO NOT PROCESS WITH
PERSONNEL DEPARTMENT

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering
DEPARTMENT HEAD: George C. Speake, County Engineer
SUPERVISOR: Robert E. Chancey, District III Maint. Supt

- 1. 2/26/2013 dept request
- 2. _____ admin review
- 3. _____ personnel dept
- 4. _____ cert to admin
- 5. _____ dept selection
- 6. _____ final review

1. POSITION TITLE County Road Equipment Operator I (0551)
POSITION NUMBER 630551025
PROPOSED EFFECTIVE DATE March 18, 2013
TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY
RECRUITING
(X) PROMOTION REGISTER () TRANSFER
(Department Only)
() OPEN COMPETITIVE REGISTER () REEMPLOYMENT
PAY GRADE (S04) (\$21,958 - \$31,259) Pay step to be based upon City & County of
Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 DATE February 26, 2013
Department Head

2. ADMINISTRATIVE REVIEW
() APPROVED
() DISAPPROVED

Funding Authority

3. CERTIFICATION
Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

4. SELECTEE: _____

Appointing Authority

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: Gary W. Strickland, District Maint. Supt.

1. 2/26/2013 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. POSITION TITLE County Road Equipment Operator II (0552)

POSITION NUMBER 610552010

PROPOSED EFFECTIVE DATE March 18, 2013

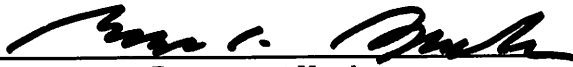
TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

(X) PROMOTION REGISTER () TRANSFER
(Department Only)

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE (S06) (\$23,493 - \$33,444) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions


Department Head

DATE February 26, 2013

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

DATE _____

Personnel Director

4. SELECTEE: _____

Date _____

Appointing Authority

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: Gary W. Strickland, District Maint. Supt.

1. 2/26/2013 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. POSITION TITLE County Road Equipment Operator II (0552)

POSITION NUMBER 610552012

PROPOSED EFFECTIVE DATE March 18, 2013

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

(X) PROMOTION REGISTER () TRANSFER
(Department Only)

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE (S06) (\$23,493 - \$33,444) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 DATE February 26, 2013
Department Head

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

4. SELECTEE: _____

Appointing Authority

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

POSITION FILL REQUEST**COMPLETED ACTION DATES**

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: William R. Betts, District Maint. Supt.

1. 2/26/2013 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. POSITION TITLE County Road Equipment Operator II (0552)POSITION NUMBER 620552016PROPOSED EFFECTIVE DATE March 18, 2013

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING(X) PROMOTION REGISTER () TRANSFER
(Department Only)

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE (S06) (\$23,493 - \$33,444) Pay step to be based upon City & County of
Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 DATE February 26, 2013
Department Head

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

DATE _____

4. SELECTEE: _____

Appointing Authority

Date _____

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

POSITION FILL REQUEST**COMPLETED ACTION DATES**

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: Robert E. Chancey, District Maint. Supt.

1. 2/26/2013 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. POSITION TITLE County Road Equipment Operator II (0552)POSITION NUMBER 630552018PROPOSED EFFECTIVE DATE March 18, 2013

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

(X) PROMOTION REGISTER () TRANSFER

(Department Only)

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE (S06) (\$23,493 - \$33,444) Pay step to be based upon City & County of
Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 DATE February 26, 2013
Department Head

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

DATE _____

4. SELECTEE: _____

Appointing Authority

Date _____

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering

DEPARTMENT HEAD: George C. Speake, County Engineer

SUPERVISOR: Robert E. Chancey, District Maint. Supt.

1. 2/26/2013 dept request
2. _____ admin review
3. _____ personnel dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. POSITION TITLE County Road Equipment Operator II (0552)

POSITION NUMBER 630552019

PROPOSED EFFECTIVE DATE March 18, 2013

TYPE OF APPOINTMENT (X) PERMANENT () TEMPORARY

RECRUITING

(X) PROMOTION REGISTER () TRANSFER
(Department Only)

() OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE (S06) (\$23,493 - \$33,444) Pay step to be based upon City & County of Montgomery Personnel Board Rules & Regulations, Rule VI, Section 10(a) promotions

 DATE February 26, 2013
Department Head

2. ADMINISTRATIVE REVIEW

() APPROVED

() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

4. SELECTEE: _____

Appointing Authority

5. () Manpower data entered by _____ Date _____

() Payroll entered by _____ Date _____

POSITION FILL REQUEST

ORIGINAL

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 008

Proposed Effective Date March 4, 2013

Type of Appointment (☒) Permanent (☐) Temporary

Recruiting

(☐) Promotional Register (☐) Transfer
 (☒) Open Competitive Register (☐) Reemployment

Pay Grade Corrections Officer Trainee - \$28,392 Pay Grade PCT
Corrections Officer \$29,569 - \$42,093 Pay Grade PC1

D T Marshall
 Department Head DM

Date February 26, 2013

2. Administrative Review

(☐) Approved
 (☐) Disapproved

Funding Authority _____

3. Certification

Promotional _____ Candidates
 Open-Competitive _____ Candidates
 Transfer _____ Candidates

Personnel Director _____

Date _____

4. Selectee:

Appointing Authority _____

Date _____

5. (☐) Manpower data entered by _____
 (☐) Payroll entered by _____

Date _____
 Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. Position Title Corrections Officer Trainee / Corrections Officer

Position Number 035

Proposed Effective Date March 4, 2013

Type of Appointment (☒) Permanent () Temporary

Recruiting

() Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$28,392 Pay Grade PCT
Corrections Officer \$29,569 - \$42,093 Pay Grade PC1

D T Marshall Date February 26, 2013
Department Head DM

2. Administrative Review

() Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

POSITION FILL REQUEST

COMPLETED ACTION DATES

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: D. T. Marshall, Sheriff

SUPERVISOR: D. Cunningham, Chief Deputy

1. Position Title Account Clerk

Position Number 005

Proposed Effective Date March 4, 2013

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
 (☒) Open Competitive Register () Reemployment

Pay Grade Pay Grade A03 - \$24,414 - \$34,753

D T Marshall
 Department Head *DM*

Date February 26, 2013

ORIGINAL

2. Administrative Review

- () Approved
 () Disapproved

 Funding Authority

3. Certification

Promotional _____ Candidates
 Open-Competitive _____ Candidates
 Transfer _____ Candidates

Date _____

 Personnel Director

4. Selectee:

Date _____

 Appointing Authority

5. () Manpower data entered by _____

Date _____

() Payroll entered by _____

Date _____

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 21

Agenda

MAR 18 2013

Date: March 13, 2013

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, Al

Departure Date: April 24, 2013

Return Date: April 25, 2013

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: to attend Course 3: Financial Administration (10hrs)

Traveler (s) Name: 1. Dan Harris 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$217.12 Advance Registration Required: \$190.00

Department Name: Administration Fund Name: General

Additional Comments: Registration -\$190.00; Mileage - \$27.12

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 04/01/13 reimbursement of actual and necessary expenses in the
approximate amount of \$217.12 and advance registration of \$190.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-51100.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$22,500.00

Approved Requests: \$14,316.95

Budget Available: \$8,183.05

Current Requests: \$217.12

Budget Balance: \$7,965.93

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 3/13/2013

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 3

Agenda

MAR 18 2013

Date: March 11, 2013
To: Donald L. Mims, Administrator
From: Sherrill R. Thomas, Finance Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, AL
Departure Date: April 15, 2013 Return Date: April 16, 2013
Conference Leave (Days / Hours): 10 hours
Purpose of Travel: 2013 Financial Statement Workshop (ACCA)

Traveler (s) Name: 1. Mike Knighten 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$102.12 Advance Registration Required: \$75.00

Department Name: Finance Department Fund Name: _____

Additional Comments: Mileage \$27.12 Registration \$75

To: Sherrill R. Thomas, Finance Director
From: Donald L. Mims, Administrator

The above request is app. 04/01/13 reimbursement of actual and necessary expenses in the
approximate amount of \$102.12 and advance registration of \$75.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$412.96</u>	
Budget Available:	<u>\$2,587.04</u>	
Current Requests:	<u>\$102.12</u>	
Budget Balance:	<u>\$2,484.92</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 3/11/2013

cc: Finance Director / Buyer

Revised October 12 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 9

Agenda

MAR 18 2013

Date: March 13, 2013
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Pelham, Alabama
Departure Date: April 10, 2013 Return Date: April 10, 2013

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Attend/Instruct 1st Day Of CROAA "Enforcement of License & Taxes" Course
To Be Held In Pelham, AL on 4/10/2013. Attendee Will Earn 8 CPE Hrs. Toward
Continuing Ed. Cert. Requirement

Traveler (s) Name: 1. Terri Henderson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$100.00 Advance Registration Required: \$0.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: No Registration Fee Applicable To Class Instructor.
Meals \$15. Mileage \$85.

To: Terri Henderson, Revenue Manager
From: Donald L. Mims, Administrator

The above request is app. 04/01/13 reimbursement of actual and necessary expenses in the
approximate amount of \$100.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51800.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$8,000.00</u>
Approved Requests:	<u>\$3,480.00</u>
Budget Available:	<u>\$4,520.00</u>
Current Requests:	<u>\$100.00</u>
Budget Balance:	<u>\$4,420.00</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 3/13/2013

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 12

Agenda

MAR 18 2013

Date: March 8, 2013
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: April 23, 2013 Return Date: April 23, 2013
Conference Leave (Days / Hours): 1 day
Purpose of Travel: 11th Annual Governor's Conference

Traveler (s) Name: 1. Terence Crawford 4. Wesley Richerson
2. Jennifer Taylor, Troy Arnold 5. Rick Thompson, Harold Magby
3. Jeff Hall, Jeremy Ledyard 6. Reginald Bray, Charles Marlow

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$300.00 Advance Registration Required: \$300.00

Department Name: Sheriff's Office Fund Name: 001-52110-265

Additional Comments: We will pay for 5 to attend and we have received scholarships for the
remaining 5 to attend.

To: Sheriff D. T. Marshall
From: Donald L. Mims, Administrator

The above request is app. 04/01/13 reimbursement of actual and necessary expenses in the
approximate amount of \$300.00 and advance registration of \$300.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52110.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$8,082.31</u>
Budget Available:	<u>\$16,917.69</u>
Current Requests:	<u>\$300.00</u>
Budget Balance:	<u>\$16,617.69</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 3/11/2013

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 13

Agenda

MAR 18 2013

Date: March 12, 2013
To: Donald L. Mims, Administrator
From: Sheriff D. T. Marshall
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Newnan, GA
Departure Date: April 16, 2013 Return Date: April 18, 2013
Conference Leave (Days / Hours): 3 days
Purpose of Travel: K9 Mantracker Seminar

Traveler (s) Name: 1. Deputy Tim Heath 4. _____
2. Deputy Mike Krzeminski 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$600.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: 001-52110-380

Additional Comments: _____

To: Sheriff D. T. Marshall
From: Donald L. Mims, Administrator

The above request is app. 04/01/13 reimbursement of actual and necessary expenses in the
approximate amount of \$600.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-52110.380</u>	(ex: 000-00000-000)
Description:	<u>Investigations-Dog</u>	
Current Budget:	<u>\$45,300.00</u>	
Approved Requests:	<u>\$10,327.87</u>	
Budget Available:	<u>\$34,972.13</u>	
Current Requests:	<u>\$600.00</u>	
Budget Balance:	<u>\$34,372.13</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 3/13/2013

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 5

Agenda

MAR 18 2013

Date: March 11, 2013
To: Donald L. Mims, Administrator
From: George C. Speake, County Engineer
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: May 7, 2013 Return Date: May 10, 2013
Conference Leave (Days / Hours): 4 days
Purpose of Travel: Attendance of 2013 ACEA Annual Conference

Traveler (s) Name: 1. James M. Kelley 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,200.00 Advance Registration Required: \$185.00

Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600-265

Additional Comments: Mileage, Lodging & Meals
*Registration is required to be paid online when registering. Mr. Kelley will use
his personal credit card to meet this requirement.

To: George C. Speake, County Engineer

From: Donald L. Mims, Administrator

The above request is app. 04/01/13 reimbursement of actual and necessary expenses in the
approximate amount of \$1,200.00 and advance registration of \$185.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>111-53600.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$5,000.00</u>
Approved Requests:	<u>\$1,950.00</u>
Budget Available:	<u>\$3,050.00</u>
Current Requests:	<u>\$1,200.00</u>
Budget Balance:	<u>\$1,850.00</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 3/11/2013

cc: Finance Director / Buyer

136

Revised October 12, 2007

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 26

Agenda

MAR 18 2013

Date: March 12, 2013
To: Donald L. Mims, Administrator
From: Ellen Brooks
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Tuscaloosa, AL

Departure Date: March 19, 2013 Return Date: March 19, 2013

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Speaker for DV Clinic at Law School

Traveler (s) Name: 1. Carrie Gray 4. _____
2. Kelly McTear 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$30.00 Advance Registration Required: \$0.00

Department Name: District Attorney Fund Name: 760-51260-265

Additional Comments: _____

To: Ellen Brooks

From: Donald L. Mims, Administrator

The above request is app. 04/01/13 reimbursement of actual and necessary expenses in the
approximate amount of \$30.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>760-51260.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$45,000.00</u>	
Approved Requests:	<u>\$8,736.50</u>	
Budget Available:	<u>\$36,263.50</u>	
Current Requests:	<u>\$30.00</u>	
Budget Balance:	<u>\$36,233.50</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 3/13/2013

cc: Finance Director / Buyer

13-7

Pike Road Volunteer
Fire Protection Authority

Members:

Term Expires:

Jack Jackson
53 Avenue of the Waters
P.O. Box 640307
Pike Road, AL 36064
Home: 239-7716 Cell: 300-1690
Fax: 239-7718
Ljack9@knology.net

3/1/2017



Ty L. Glassford
1012 Merrywood Drive
Pike Road, AL 36064
Home: 277-6334 Work: 271-4000

3/1/2013

Jane James
1864 Flowers Road
Mathews, AL 36052-3003
Home: 272-1734

3/1/2015

Cc: Attorney Philip H. Butler (261-4211)
Bradley Arant Firm
Montgomery, AL

Attorney Ted Jackson (206-3100)
Rushton, Stakely Firm
Montgomery, AL

Pike Road Volunteer Fire Protection Authority
P.O. Box 640099
Pike Road, AL 36064

Term: 6 years

MONTGOMERY COUNTY
ADMINISTRATIVE PAY PLAN
EFFECTIVE: OCTOBER 8, 2007

Grade	Steps	1	2	3	4	5	6	7	8	9	10	11	12	13
A01	Annual	19,656	20,348	21,043	21,736	22,431	23,124	23,818	24,512	25,206	25,898	26,592	27,287	27,980
	Bi-Wkly	766.00	782.57	809.34	836.01	862.73	889.38	916.06	942.78	969.45	996.11	1022.78	1049.50	1076.17
	Hourly	9,450.00	9,783.4	10,116.7	10,450.1	10,783.4	11,116.7	11,450.1	11,783.4	12,116.7	12,450.1	12,783.4	13,116.7	13,450.1
A02	Annual	21,830	22,601	23,371	24,142	24,912	25,683	26,454	27,224	27,995	28,764	29,535	30,305	31,076
	Bi-Wkly	839.63	869.27	898.89	928.53	958.14	987.80	1017.45	1047.06	1076.72	1106.32	1135.98	1165.58	1195.23
	Hourly	10,495.4	10,866.9	11,238.1	11,606.6	11,976.8	12,347.5	12,718.1	13,088.3	13,458.9	13,829.0	14,198.7	14,568.8	14,938.4
A03	Annual	24,414	25,276	26,137	26,998	27,860	28,722	29,583	30,445	31,307	32,168	33,030	33,892	34,753
	Bi-Wkly	938.99	972.14	1005.27	1038.40	1071.55	1104.69	1137.82	1170.96	1204.10	1237.23	1270.38	1303.52	1336.66
	Hourly	11,737.4	12,151.7	12,565.9	12,980.0	13,394.4	13,808.6	14,222.7	14,637.0	15,051.3	15,465.4	15,879.7	16,294.0	16,708.1
A04	Annual	27,401	28,368	29,334	30,302	31,268	32,236	33,204	34,170	35,137	36,104	37,071	38,039	39,005
	Bi-Wkly	1053.87	1091.08	1128.24	1165.46	1202.62	1239.84	1277.06	1314.22	1351.43	1388.61	1425.82	1463.03	1500.19
	Hourly	13,173.4	13,638.5	14,103.0	14,568.2	15,032.8	15,498.0	15,963.2	16,427.8	16,892.9	17,357.6	17,822.8	18,287.9	18,752.4
A05	Annual	30,786	31,871	32,956	34,044	35,131	36,217	37,304	38,390	39,477	40,564	41,650	42,736	43,823
	Bi-Wkly	1184.02	1228.81	1273.60	1318.39	1363.18	1407.98	1452.77	1497.56	1542.34	1587.13	1631.92	1676.71	1721.50
	Hourly	14,800.3	15,322.6	15,845.0	16,367.4	16,889.7	17,412.1	17,934.5	18,456.8	18,979.3	19,501.7	20,024.1	20,546.4	21,068.8
A06	Annual	34,563	35,783	37,002	38,222	39,442	40,662	41,881	43,101	44,321	45,541	46,761	47,980	49,201
	Bi-Wkly	1329.34	1376.26	1423.17	1470.09	1516.99	1563.91	1610.82	1657.74	1704.66	1751.57	1798.49	1845.39	1892.30
	Hourly	16,816.7	17,203.2	17,589.6	18,376.1	18,762.5	19,148.9	19,535.3	19,921.7	20,308.1	20,694.5	21,080.9	21,467.3	21,853.7
A07	Annual	38,734	40,100	41,467	42,835	44,202	45,569	46,936	48,303	49,671	51,038	52,405	53,771	55,138
	Bi-Wkly	1489.78	1542.32	1594.86	1647.40	1700.07	1752.66	1805.24	1857.82	1910.42	1962.99	2015.58	2068.13	2120.71
	Hourly	18,622.3	19,279.0	19,935.3	20,591.7	21,248.0	21,904.2	22,560.5	23,216.8	23,873.1	24,529.4	25,185.7	25,841.9	26,498.2
A08	Annual	43,286	44,812	46,340	47,868	49,396	50,923	52,451	53,979	55,506	57,034	58,562	60,090	61,617
	Bi-Wkly	1664.79	1723.55	1782.31	1841.06	1899.83	1958.58	2017.34	2076.10	2134.86	2193.62	2252.38	2311.14	2369.90
	Hourly	20,809.9	21,544.4	22,278.9	23,013.3	23,747.8	24,482.3	25,216.8	25,951.2	26,685.6	27,420.2	28,154.7	28,889.2	29,623.7
A09	Annual	48,226	49,926	51,629	53,331	55,032	56,736	58,437	60,139	61,841	63,543	65,245	66,947	68,650
	Bi-Wkly	1854.90	1920.24	1985.72	2051.20	2116.62	2182.11	2247.59	2313.02	2378.50	2443.98	2509.42	2574.89	2640.37
	Hourly	23,185.0	24,003.0	24,821.5	25,640.0	26,458.5	27,276.4	28,094.9	28,913.2	29,731.7	30,550.2	31,368.7	32,187.2	33,005.6
A10	Annual	53,623	55,413	57,202	59,181	61,080	62,969	64,858	66,747	68,637	70,526	72,416	74,304	76,192
	Bi-Wkly	2058.58	2131.25	2203.91	2276.57	2349.22	2421.90	2494.54	2567.20	2639.87	2712.53	2785.18	2857.86	2930.46
	Hourly	25,732.3	26,640.5	27,548.9	28,457.1	29,365.3	30,273.7	31,181.8	32,089.9	32,998.0	33,906.1	34,814.2	35,722.3	36,630.4
A11	Annual	59,179	61,267	63,356	65,445	67,533	69,622	71,711	73,800	75,887	77,977	80,064	82,153	84,242
	Bi-Wkly	2276.10	2356.42	2436.76	2517.10	2597.41	2677.76	2758.10	2838.40	2918.74	2999.10	3079.40	3159.74	3240.08
	Hourly	28,451.3	29,455.2	30,459.5	31,463.8	32,467.8	33,471.9	34,476.2	35,480.0	36,484.3	37,488.7	38,492.5	39,496.8	40,501.0
A12	Annual	65,952	68,281	70,608	72,936	75,263	77,591	79,919	82,246	84,574	86,901	89,229	91,556	93,884
	Bi-Wkly	2536.52	2626.18	2716.68	2805.23	2894.73	2984.26	3073.82	3163.31	3252.86	3342.36	3431.90	3521.45	3610.94
	Hourly	31,707.8	32,827.2	33,946.0	35,065.4	36,184.1	37,303.3	38,422.7	39,541.4	40,660.8	41,779.5	42,898.8	44,018.1	45,136.8
A13	Annual	71,587	74,114	76,641	79,168	81,694	84,221	86,747	89,274	91,800	94,327	96,854	99,381	101,907
	Bi-Wkly	2763.36	2860.54	2947.73	3044.91	3142.06	3239.25	3336.44	3433.62	3530.77	3627.95	3725.14	3822.34	3919.49
	Hourly	34,418.9	35,631.6	36,846.6	38,061.4	39,276.7	40,490.6	41,705.5	42,920.3	44,134.6	45,348.4	46,563.3	47,778.2	48,993.6
A14	Annual	78,323	81,086	83,851	86,615	89,380	92,144	94,908	97,673	100,437	103,202	105,966	108,730	111,495
	Bi-Wkly	3012.41	3118.71	3225.05	3331.36	3437.70	3544.00	3650.30	3756.56	3862.85	3969.10	4075.39	4181.64	4287.89
	Hourly	37,655.1	38,963.9	40,272.7	41,581.4	42,890.1	44,198.8	45,507.5	46,816.2	48,124.9	49,433.6	50,742.3	52,051.0	53,359.7
A15	Annual	85,445	88,461	91,476	94,492	97,507	100,523	103,539	106,554	109,570	112,585	115,601	118,616	121,632
	Bi-Wkly	3286.34	3402.34	3518.30	3634.26	3750.26	3866.26	3982.23	4098.23	4214.24	4330.20	4446.21	4562.22	4678.17
	Hourly	41,078.2	42,529.2	43,979.8	45,429.8	46,879.8	48,329.3	49,779.4	51,229.5	52,679.6	54,129.6	55,579.7	57,029.7	58,479.8
A16	Annual	94,846	97,986	101,327	104,667	108,008	111,348	114,689	118,029	121,369	124,710	128,050	131,390	134,731
	Bi-Wkly	3640.22	3768.70	3897.18	4025.66	4154.14	4282.61	4411.10	4539.57	4668.05	4796.53	4925.01	5053.48	5181.96
	Hourly	45,502.8	47,108.8	48,714.7	50,320.8	51,926.7	53,532.6	55,138.7	56,744.6	58,350.6	59,956.6	61,562.6	63,168.5	64,774.5

17-2

MAR 18 2013

March 14, 2013

Members of the Montgomery County Commission
Attn: Donnie Mims
101 S. Lawrence Street
Montgomery, AL 36104

Re: Opinion on Applicability of Executive Session

Dear Montgomery County Commission Members:

I am requesting to appear before the Montgomery County Commission on Monday, March 18, 2013 in executive session. I have reviewed the commerce or trade matter which the Montgomery County Commission proposes to discuss in executive session. It is my opinion that an executive session is authorized for this discussion under Section 7(a)(7) of Act No. 2005-40, and an open meeting will have a detrimental effect upon the competitive position of the Montgomery County Commission.

Pursuant to Section 7(a)(7) of Act No. 2005-40, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,



Ellen G. McNair, CEcD
Senior Vice President
Corporate Development



BUILDING BUSINESS. BUILDING THE *River* REGION.

ATTACHMENT E:

A Checklist for Conducting Lawful EXECUTIVE SESSIONS

	<i>For Reference, See</i>	
☐ 1. Convene An Open Meeting	Page 21	Section IV (A) 1
☐ 2. Enter a motion stating the reason for the Executive Session. <i>Executive Sessions may only be called for one of the following reasons:</i> a. General Reputation and Character, Job Performance, or Salaries / Compensation b. Formal Complaints or Charges Against an Individual or Legal Entity c. Discussion with the Government Body's Attorney d. Security Plans and Measures e. Criminal Investigation and the Identity of an Undercover Agent or Informer f. Negotiations to Buy / Sell / Lease Real Property g. Preliminary Negotiations in Trade Competition h. Negotiations Between The Body and a Group of Public Employees i. Discuss and Vote Upon a Public or Contested Case Hearing	Page 21 Page 21 Page 23 Page 23 Page 24 Page 25 Page 25 Page 26 Page 27 Page 27	Section IV (A) 2 Section IV (B) 1 Section IV (B) 2 Section IV (B) 3 Section IV (B) 4 Section IV (B) 5 Section IV (B) 6 Section IV (B) 7 Section IV (B) 8 Section IV (B) 9
☐ 3. Receive a Written or Oral Declaration (if necessary). a. Written Declarations are required for these Executive Sessions: I. Discussion with the body's attorney concerning options for, and ramification of, litigation, mediation, or arbitration. II. Discussions that would disclose the identity of an undercover informant or that focus on criminal investigations of non-public officials. III. Discussions concerning the negotiations between the body and a group of public employees. b. It is required that a designated person certify that the Executive Session is warranted for these specific reasons before the body votes to go into Executive Session.	Page 20	Section IV (A) 4
☐ 4. Vote to go into Executive Session a) The vote must be open/public; and b) Each member must openly give his/her individual vote.	Page 20	Section IV (A) 4
☐ 5. Enter a Statement Concerning Reconvention	Page 21	Section IV (A) 5

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, April 1, 2013, at 8:00 in the morning.

Donald Z. Mima

Administrator

Edton N. Henry, Jr.

Chairman