

MINUTES OF SPECIAL CALL MEETING
MONTGOMERY COUNTY COMMISSION
NOVEMBER 30, 2015

INFORMATION SESSION

Chairman Dean called the meeting to order at 9:12 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Williams. Chairman Dean, Vice Chairman Harris, Commissioners Hall and Williams were present. Commissioner Walker was absent recovering from surgery.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on items on the agenda.

Administrator Mims reminded the Commission of the ACCA Legislative Conference to be held in Auburn Wednesday and Thursday of this week and noted that Vice Chairman Harris and Deputy Administrator Cauthen will be in attendance. Administrator Mims stated that he will be attending a Governmental Accounting Seminar in Birmingham during that time. Chairman Dean stated that during office hours, no student workers should be in the offices unattended.

Administrator Mims noted that the next regularly scheduled meeting will be Monday, December 7th.

Commissioner Williams asked Administrator Mims to make sure that all the Christmas meals for senior citizens have been paid. Administrator Mims assured him that all checks for the senior luncheons have been cut.

Chairman Dean asked County Engineer George Speake to address some concerns he had and inquired as to the lowest salary paid in the engineering department at this time. Mr. Speake said that the Service Maintenance Worker I classification recently had a 15% pay plan adjustment which brought this Step One hourly wage from \$9.73 to \$11.23 per hour. Assistant County Engineer James Kelley added that after two months of good job performance, the employee advances to the next step in the pay plan. Commissioner Williams asked what the qualifications were for this job and Mr. Speake said that the employee must have a GED or a high school diploma. Chairman Dean said that the Commission tries to treat all of our employees fairly, skilled and non-skilled, that everyone is important, and that we take care of the people at the top so that it will trickle down. Vice Chairman Harris said that the people on the low end of the pay plan should not have to apply for government programs when they work for the county.

Commissioner Hall added that county employees earn paid vacation and sick leave and are eligible for health insurance at a reasonable cost. Commissioner Williams stated that several years ago, the county and city decided it was beneficial for the city and county to offer the same pay scale. Vice Chairman Harris voiced his concern that employees who reach the top of their pay scales lose money as insurance rate increases are passed on to employees.

Judge Steven Reed stated that employees question why they have not had cost of living raises and merit increases in several years. Finance Director Sherrill Thomas said that a pay plan adjustment went into effect on October 1, 2015, a 3% cost of living raise was given to all employees in the 2014-2015 budget year and a merit increase was given in the 2013-2014 budget year.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Montgomery Parks and Recreation Superintendent James Williams at the request of Commissioner Williams.

The Pledge of Allegiance was led by Chairman Dean.

County Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Harris and Members Hall, and Williams. Commissioner Walker was absent recovering from surgery. Also present were County Attorney Tyrone C. Means and County Engineer George C. Speake.

NEW BUSINESS

COUNTY COMMISSION – ADOPTED RESOLUTION APPROVING MODIFICATIONS TO PRECINCT BOUNDARIES AND APPROVING A NEW POLLING PLACE IN MONTGOMERY COUNTY COMMISSION DISTRICT ONE REPRESENTED BY VICE CHAIRMAN DANIEL HARRIS, JR.

Administrator Mims presented the following memorandum and corresponding resolution:

November 24, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Adoption of Resolution Approving Modifications to Precinct Boundaries and
Approve a New Polling Place in Montgomery County Commission District One

The Montgomery County Commission, at its meeting on November 24, 2015, requested to have a Special Call Meeting to consider adoption of a Resolution approving modifications to Precinct boundaries and approve a new polling place in Montgomery County Commission District One represented by Vice Chairman Daniel Harris, Jr.

Assistant Director of Elections Christopher Turner has reviewed and approved the Resolution.

I am requesting adoption of this item.

Attachment

End of Memorandum

RESOLUTION APPROVING MODIFICATIONS TO PRECINCT BOUNDARIES AND
APPROVING A NEW POLLING PLACE IN MONTGOMERY COUNTY COMMISSION
DISTRICT ONE REPRESENTED BY VICE CHAIRMAN DANIEL HARRIS, JR.

WHEREAS, *Code of Alabama 1975*, §17-6-2 provides that: “The governing body of each county shall establish precincts, define the territorial limits for which each precinct is established, prescribe their boundaries using the most recent federal decennial census tract and block map and designate the precincts. The governing body of each county shall by resolution adopt the establishment and boundaries of each precinct”; and

WHEREAS, the Montgomery County Commission has heretofore entered into a Service Agreement authorizing and directing that Alabama State University Center for Leadership and Public Policy draft proposed modifications to precinct boundaries within Montgomery County Commission; and

WHEREAS, the proposed modifications of District One, which is currently represented by Vice Chairman Daniel Harris, Jr., shall result in a precinct that is more convenient to voters by reducing congestion plus easing and reducing the commute to the polling place. The proposed modifications shall reduce the eligible voting population by changing the current boundaries of Precinct 106 which shall retain its same polling place located at the Peter Crump Elementary School, 3510 Woodley Road, Montgomery, Alabama. An additional precinct, Precinct 107 composed of voters formerly in Precinct 106 shall be created. The polling place for Precinct 107 shall be located at the Kingdom Enforcers Worship Center, 4530 Virginia Loop Road, Montgomery, Alabama; and

NOW, THEREFORE, BE IT RESOLVED, after careful consideration of the matter, the Montgomery County Commission does hereby authorize the proposed modifications to the

precinct boundaries of Precinct 106 in Montgomery County Commission District One and approve the creation of new Precinct 107, with a polling place located at the Kingdom Enforcers Worship Center, 4530 Virginia Loop Road, Montgomery, Alabama, as prepared by Alabama State University Center for Leadership and Public Policy effective December 1, 2015, for County, State and Federal Elections, which is described in the attached census block schedule containing 2 pages and shown on the attached map.

See the attached exhibits. Exhibit A - Map of District One Original Plan Precinct 106 Adopted February 19, 2013; Exhibit B – Map of District One Final Plan – Precinct 106 and 107; Exhibit C – Census Block Schedule, Montgomery County Precincts 106 and 107 Final Plan.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this the 30th day of November, 2015.

End of Resolution

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Exhibit A, B, and C, Agenda Pages 1-3 through 1-6, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE
REQUEST NUMBER 16 FOR \$2,000 TO FRIENDS OF THE MONTGOMERY CLEAN CITY
COMMISSION, INC., FOR HIGHLAND GARDENS NEIGHBORHOOD REVITALIZATION
PROJECT

Administrator Mims requested approval of Budget Change Request Number 16, for \$2,000 to Friends of the Montgomery Clean City Commission, Inc., County Commission Appropriations.

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 2-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE
REQUEST NUMBER 17 FOR \$20,000 TO RESTOR, INC., TO PROVIDE SHELTER AND
MEALS FOR HOMELESS VETERANS

Administrator Mims requested approval of Budget Change Request Number 17, for \$20,000 to RESTOR, Inc., County Commission Appropriations.

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 3-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE
REQUEST NUMBER 18 FOR \$25,000 TO MONTGOMERY COMMUNITY ACTION
AGENCY FOR COMMUNITY SERVICE PROGRAMS

Administrator Mims requested approval of Budget Change Request Number 18, for \$25,000 to Montgomery Community Action Agency, County Commission Appropriations.

Commissioner Williams made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 4-1, is attached to these Minutes.)

PROBATE JUDGE’S OFFICE (ELECTIONS) – APPROVED POSITION FILL REQUEST
FOR DIRECTOR OF ELECTIONS, POSITION NUMBER 780080001

Administrator Mims presented the following memorandum from Probate Judge Steven L. Reed:

MEMORANDUM

To: Chairman Elton Dean, Sr.
Vice-Chairman Daniel Harris
Commissioner Ronda Walker
Commissioner Jiles Williams, Jr.
Commissioner Andrew Hall

CC: Donald Mims

From: Steven L. Reed, Probate Judge

Date: 11/24/2015

Re: Director of Elections Position Fill Request

Good Morning,

I hope this correspondence finds you in great health and spirit. This memo is to request the Commission to approve a position fill request for our Director of Elections.

As you know the Election Center is a vital part of the Probate Office and is in need of a focused, driven, and forward-thinking leader. I ask that you allow us to start “casting the net” to find individuals that will continue to elevate and inspire our staff as well as promote an effective and efficient election process.

Should you have any further questions please feel free to contact me at my office.

End of Memorandum

Commissioner Hall made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 5-2, is attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED A THREE STEP IRREGULAR PAY INCREASE FOR ASSISTANT COUNTY ENGINEER JAMES KELLEY FROM PAY GRADE A14, STEP 7 (\$99,635) TO PAY GRADE A14, STEP 10 (\$108,342), SUBJECT TO APPROVAL BY THE CITY/COUNTY PERSONNEL BOARD

Administrator Mims presented the following memorandum from County Engineer George C. Speake:

November 23, 2015

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake
County Engineer

SUBJECT: Pay Increase for Assistant County Engineer

It is respectfully requested that Assistant County Engineer James Kelley receive a three step pay increase from Pay Grade A14, Step 7 (\$99,635) to Pay Grade A14, Step 10 (\$108,342). Mr. Kelley is a licensed professional engineer with over 23 years of work experience related to roads and bridges. He has been employed with the County Engineering Department for over 9 years, and previously worked with the Alabama Department of Transportation (ALDOT) for over 14 years. He is one of the Engineering Department's most valued employees and has a proven ability to flawlessly manage a multi-million dollar road improvement program, coordinate day-to-day work through our 140 road maintenance and administrative employees, and assist in expeditiously resolving any type issue or problem our department faces. This pay increase will bring his salary to a level commensurate with peers of comparable experience and responsibilities.

Mr. Kelley is in charge of handling all of our federal, state, and county funded road improvement projects from start to finish. He has represented the County through the Metropolitan Planning Organization (MPO) since 2006. During his tenure with the MPO, he has secured almost \$9 million dollars in additional federal funding for various road improvement projects. Prior to his employment with the county, our department received little to no funding through the MPO.

In May 2012 Governor Bentley announced the Alabama Transportation Rehabilitation and Improvement Program (ATRIP) which made additional federal funds available to various communities across Alabama for infrastructure improvements. Mr. Kelley vigilantly applied for

and obtained over \$10 million dollars of ATRIP funds for numerous road improvement projects in Montgomery County which have now either been completed or are underway.

In the fall of 2008 Mr. Kelley did the research, implementation, and supervision required to set up our countywide roadway herbicide program. This program has resulted in an annual savings of approximately \$170,000 through fewer mowing cycles, lower fuel costs, and fewer equipment repairs and replacements.

A description of the positive impact Mr. Kelley has had on our department would be too lengthy to describe in detail; however, the accomplishments outlined above more than justify this pay increase request. I sincerely appreciate your favorable consideration.

End of Memorandum

Commissioner Hall made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

COMMENTS BY COMMISSIONERS AND ATTENDEES

Chairman Dean recognized Regina Walker, the sheriff's office grant writer, who displayed a Montgomery County Sheriff's Office blanket and stated that there will be a new one soon.

Commissioner Hall said good morning to the audience and wished everyone a happy post-Thanksgiving.

Commissioner Williams told Regina Walker that he needs a blanket for his dialysis. He thanked Chairman Dean and his colleagues for working so hard this year and said that he hopes everyone had a Happy Thanksgiving.

Chairman Dean said good morning and urged everyone to participate in the upcoming programs and activities being held during the 60th Anniversary Celebration of the Montgomery Bus Boycott, stating that it is important to participate. He noted that the events kick off today. He also noted that the boycott took place in Montgomery and lasted 381 days and it changed history. He stated that was their Montgomery and this is our Montgomery, adding that there is a lot that still needs to be changed. He informed everyone that Presidential Candidate Hillary Clinton will be speaking.

Judge of Probate Steven Reed informed the audience that Presidential Candidate Hillary Clinton will be making a landmark speech about the significance of the Bus Boycott to the entire Country at 11:00 at the Dexter Avenue King Memorial Baptist Church tomorrow. He stated that the 60th Anniversary Bus Boycott event will shine a national spotlight on Montgomery and the Civil Rights movement.

Vice Chairman Harris stated that at last week's special call meeting, another precinct was added in District One. He said Precinct 106 needed to be split because there were 10,000 people in that precinct and that by dividing it, voting will be more convenient for citizens living on the west

side of Woodley Park community. He thanked the Probate Elections staff for their work to facilitate the addition of a precinct. He informed the audience that he grew up in the Cleveland Avenue Apartments where Rosa Parks lived. He also encouraged the audience to attend a Bus Boycott Commemorative Celebration at 10:30 a.m., on December 6th at the United Evangelical Lutheran Church where he attends. He stated that the church is a historical landmark which was previously named Trinity Lutheran Church. He informed them that boycott activists Attorney Fred Gray and Pastor Robert Graetz will be speaking at the celebration.

ADJOURNMENT

Commissioner Williams made a motion to adjourn the meeting of the Montgomery County Commission on November 30, 2015, at 9:47 a.m. The motion was seconded by Commissioner Hall and unanimously approved by the Commission.

EXHIBIT A

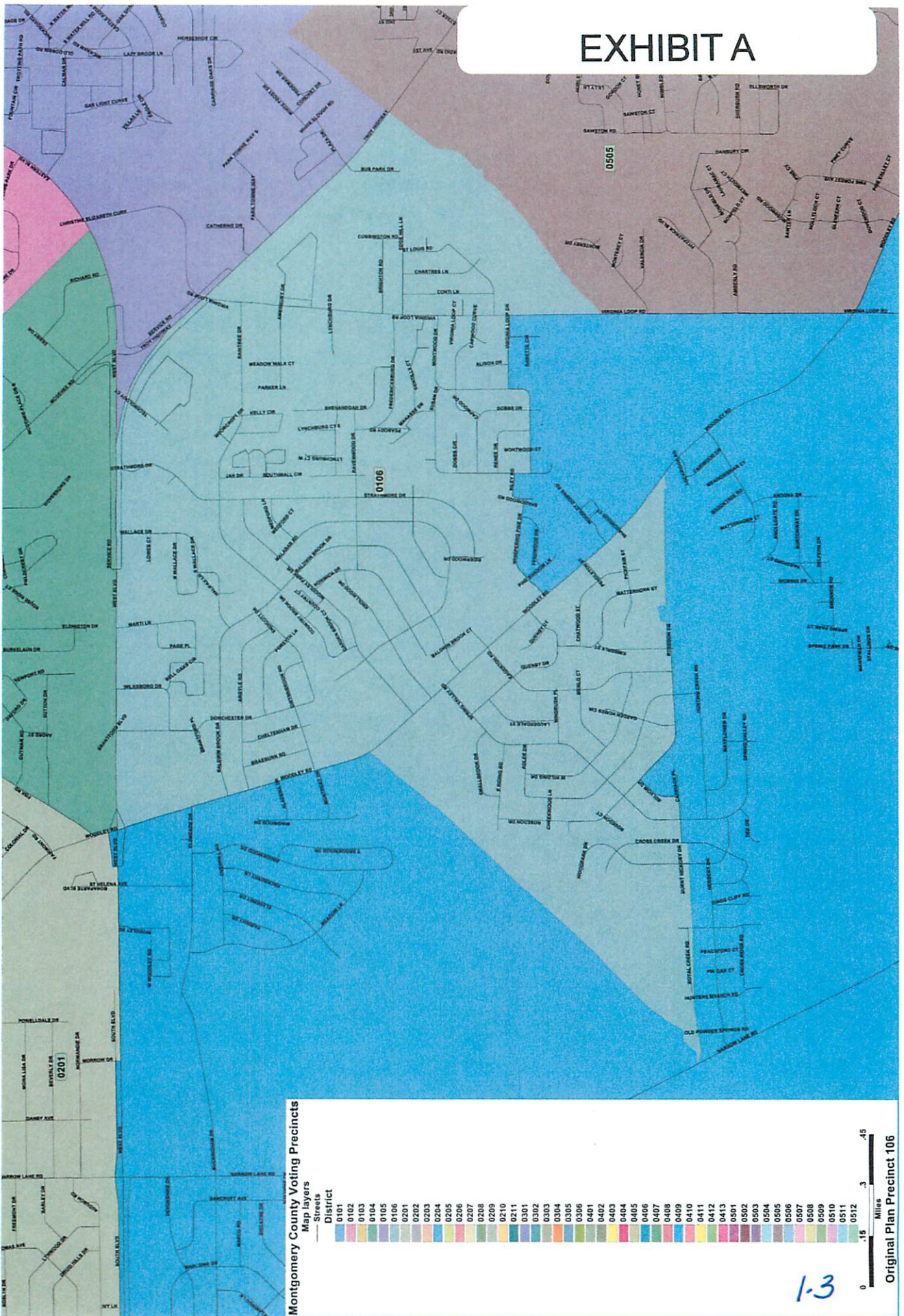


EXHIBIT B

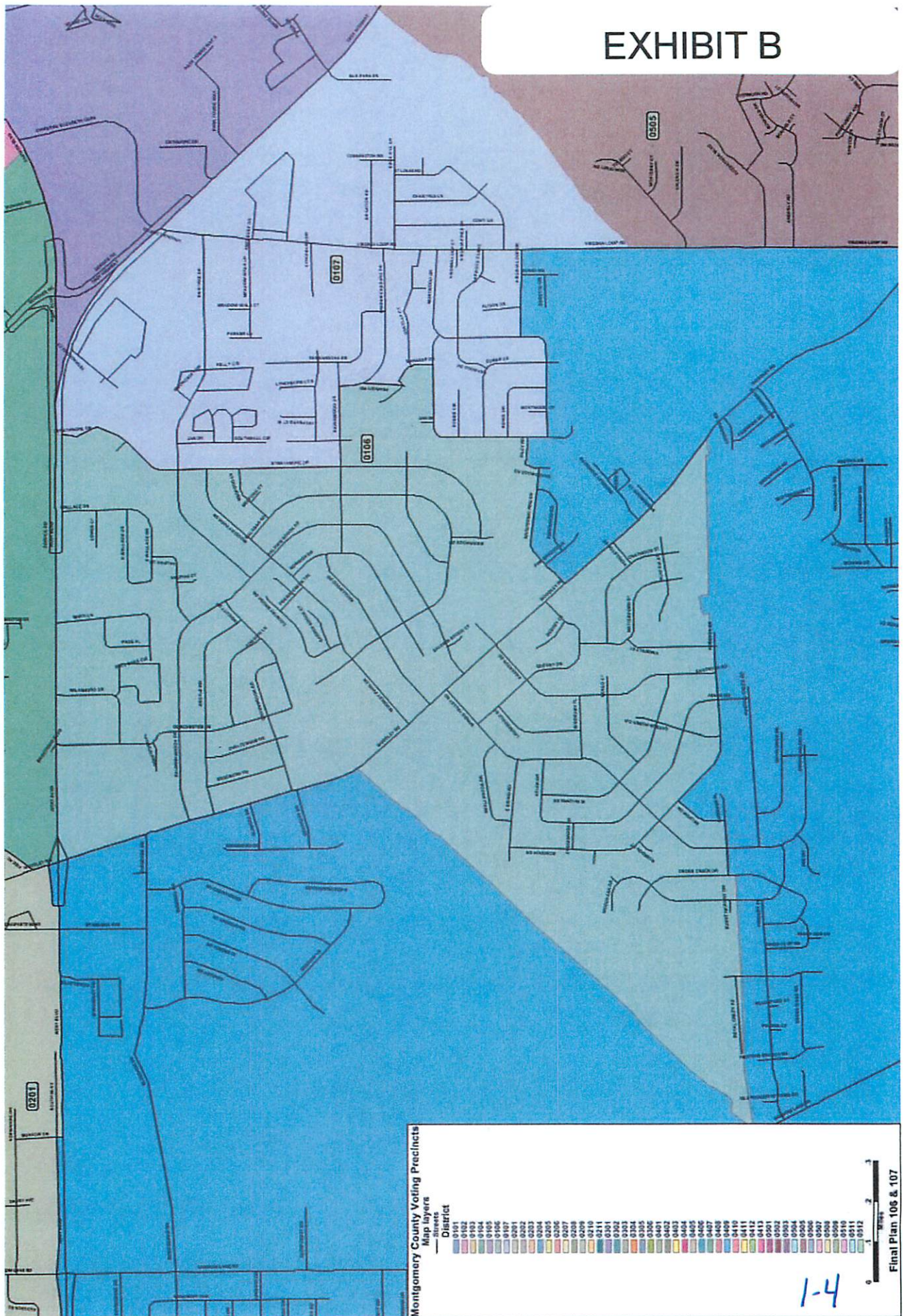


EXHIBIT C

Montgomery County Precincts Final 106 & 107.txt

11010032004001	106
11010032004000	106
11010032006014	106
11010032005007	106
11010032005006	106
11010032006013	106
11010032006011	106
11010032006008	106
11010032006009	106
11010032005005	106
11010032006010	106
11010032006002	106
11010032006007	106
11010032006001	106
11010032006003	106
11010032006004	106
11010032006000	106
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11010029005003	106
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11010029005002	106
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11010029001001	106
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11010029001007	106
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11010029001015	106
11010029002007	106
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11010029001002	106
11010029001004	106
11010029001003	106

Montgomery County Precincts Final 106 & 107.txt

11010029005004	106
11010029004004	107
11010029004005	107
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11010029004001	107
11010029004000	107
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11010029003002	107
11010029004007	107
11010029003008	107
11010029003007	107

NOV 30 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 16

DEPARTMENT: County Comm Appropriat REVIEWED: S. Thomas 11/20/2015
DATE: 11/20/2015 Finance Director Date
REQUESTED BY: Donald L. Mims APPROVED: _____
Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Friends of the Montgomery Clean City Commission, Inc.	001-56701.498	0	2,000	2,000
Donation Revenue	001-40000.47701	(167,000)	(2,000)	(169,000)
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		(167,000)	0	(167,000)

JUSTIFICATION:

Budget for an appropriation to the Friends of the Montgomery Clean City Commission for the Highland Gardens Neighborhood Revitalization Project.

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BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 17

DEPARTMENT: County Comm Appropriat REVIEWED: S. Thomas 11/24/2015
DATE: 11/24/2015 Finance Director Date
REQUESTED BY: Donald L. Mims APPROVED: _____
Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Restor	001-56120.429	5,000	20,000	25,000
Donation Revenue	001-40000.47701	(169,000)	(20,000)	(189,000)
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		(164,000)	0	(164,000)

JUSTIFICATION:

Budget for an appropriation to Restor to provide shelter and meals for homeless Veterans.

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BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 18

DEPARTMENT:	County Comm Appropriat	REVIEWED:	S. Thomas	11/24/2015
DATE:	11/24/2015		Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Montgomery Community Action Agency	001-56200.411	32,500	25,000	57,500
Donation Revenue	001-40000.47701	(189,000)	(25,000)	(214,000)
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		(156,500)	0	(156,500)

JUSTIFICATION:

Budget for an appropriation to Montgomery Community Action Agency for community service programs..

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Probate

DEPARTMENT HEAD: Judge Steven L Reed

SUPERVISOR: William D Flowers

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Director of Elections

Position Number 780080001

Proposed Effective Date December 7, 2015

Type of Appointment (☒) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(☒) Open Competitive Register () Reemployment

Pay Grade A-11



Department Head

Date November 24, 2015

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4. Selectee:

Appointing Authority

Date _____

5. () Manpower data entered by _____

Date _____

() Payroll entered by _____

Date _____

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, December 7, 2015, at 8:00 in the morning.



Administrator



Chairman