

MINUTES OF REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
OCTOBER 19, 2015

INFORMATION SESSION

Chairman Dean called the meeting to order at 8:08 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Williams. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSION BY THE COMMISSION

Commissioner Williams requested a \$1,000 miscellaneous appropriation from his account to Freewill Community Development Corporation of Montgomery, for Freewill Baptist Church Senior Citizens' Feeding Program.

Vice Chairman Harris requested a \$1,000 miscellaneous appropriation from his account to the Successful Living Center, for the Adult Day Care Program for the low to moderate income elderly individuals that have Dementia.

Commissioner Walker requested a \$3,000 miscellaneous appropriation from her account to the Montgomery Area Council on Aging, for Community Services Programs, including operating expenses.

Commissioner Williams requested a \$1,000 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to support the Sheridan Heights Neighborhood Association, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Commissioner Williams requested a \$1,000 miscellaneous appropriation from his account to City of Montgomery, to be used by BONDS to support the Western Hills Neighborhood Association, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Commissioner Williams requested a \$500 miscellaneous appropriation from his account to City of Montgomery, to be used by BONDS to support the North Pass Neighborhood Association, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Commissioner Williams requested a \$1,000 miscellaneous appropriation from his account to City of Montgomery, to be used by BONDS to support the Rosewood Neighborhood Association, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Vice Chairman Harris requested a \$1,000 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to support Spring Valley/Cross Creek/Valley Village, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Vice Chairman Harris requested a \$1,000 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to support the Brighton Area Homeowner's Association, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Vice Chairman Harris requested a \$1,000 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to support Carriage Hills Neighborhood Association, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Vice Chairman Harris requested a \$1,000 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to support the Woodley Park Area Association, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Vice Chairman Harris requested a \$1,000 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to support Vaughn Meadows, with funding to promote the Community Enhancement and Beautification Programs/Projects.

The Commission agreed to add these items to the miscellaneous appropriations.

PRESENTATION BY CHAIRMAN LOYD HOWARD AND EVENT COORDINATOR
LAVONETTE BARTLEY WITH THE MONTGOMERY IMPROVEMENT ASSOCIATION
FOUNDATION

Chairman Loyd Howard and Event Coordinator Lavonette Bartley with the Montgomery Improvement Association Foundation briefed the Commission regarding the 60th Anniversary of the Montgomery Bus Boycott and activities for this event. Commissioner Williams inquired as to how much funding they were requesting. Mr. Howard responded that he would research it and let the Commission know.

PRESENTATION BY JUVENILE PROBATION SUPERVISOR BEVERLY WISE

Juvenile Probation Supervisor Beverly Wise briefed the Commission regarding a Grant Agreement with the Alabama Department of Youth Services for the Davis Treatment Center Program for the Youth Facility. After discussion, the Commission agreed to waive rules and add this item to the agenda.

PRESENTATION BY EXECUTIVE DIRECTOR PAUL BROWN WITH COMMUNITY CORRECTIONS

Executive Director Paul Brown with Community Corrections briefed the Commission regarding a Bid Award to Drug Testing Program Management, Inc., for drug testing equipment/services, Bid No. 57202-15B-026 for Community Corrections. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Brown briefed the Commission regarding the renewal of a Professional Services Contract with Melva Turner, Ph.D, dba Positive Changes, LLC, regarding Drug Court assessment services for Community Corrections. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Brown briefed the Commission regarding the renewal of Professional Services Contracts for the 2015-2016 E.V.E.N. program providers for Community Corrections. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY REGIONAL DIRECTOR RENAE THOMPSON, DIRECTOR OF DEVELOPMENT AND COMMUNICATIONS REBECCA SMITH AND VOLUNTEER RUTH CRENSHAW-LOVE WITH THE ALABAMA KIDNEY FOUNDATION

Regional Director Renae Thompson with the Alabama Kidney Foundation introduced Director of Development and Communications Rebecca Smith and Volunteer Ruth Crenshaw-Love. Ms. Thompson briefed the Commission regarding the Program and requested funding in the amount of \$10,000 for the 2015 Annual Montgomery Kidney Walk. Ms. Thompson also requested that the Alabama Kidney Foundation be added to the County Commission's budget. After discussion, Chairman Dean stated that he would give this program serious consideration.

PRESENTATION BY CHIEF ADMINISTRATOR RHONDA CAPE WITH THE DISTRICT ATTORNEY'S OFFICE

Chief Administrator Rhonda Cape with the District Attorney's Office briefed the Commission regarding Position Fill Requests for a Child Support Unit Case Manager 1, Position Number to be determined, Worthless Check Unit Office Supervisor, Position Number 011 and Worthless Check Unit Investigator 1, Position Number 010. After discussion, the Commission agreed to place these items on the next agenda.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci requested that the Commission approve a Budget Change Request for the cyber technology project as discussed at the last meeting. After discussion, the Commission agreed to waive rules and add a Budget Change Request in the amount of \$65,000 to the agenda.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE AND ASSISTANT COUNTY ENGINEER JAMES KELLEY

County Engineer George Speake briefed the Commission regarding Budget Change Request Numbers 1 and 2. After discussion, the Commission agreed to waive rules and add these items to the agenda.

Mr. Speake briefed the Commission regarding Amendment Number 1 to Contract with Sharp Cut Lawn Service, for landscape maintenance at Montgomery Industrial Park, Contract Number 53100-14B-030. After discussion, the Commission agreed to place this item on the next agenda.

DISCUSSION BY THE COMMISSION

Vice Chairman Harris nominated Larry Edward Spencer as a board member to replace Robert Taylor, III, on the Montgomery County Community Punishment and Corrections Authority. Vice Chairman Harris had previously nominated Robert Taylor, III, to the Authority. After discussion, the Commission agreed to waive rules and add this board member appointment to the agenda.

The Commission agreed to discuss other board member appointments at the next meeting.

PRESENTATION BY PRESIDENT ANN MCKIMMON SIKES AND CHAIRMAN PAUL HANKINS WITH THE MONTGOMERY EDUCATION FOUNDATION

President Ann McKimmon Sikes and Chairman Paul Hankins with the Montgomery Education Foundation briefed the Commission regarding the program. Ms. Sikes requested continued funding in the amount of \$45,000 and any other available funding.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission regarding Budget Change Request Number 1 from the Youth Facility. After discussion, the Commission agreed to waive rules and add this item to the agenda.

COMMENTS FROM DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen briefed the Commission regarding Final Pay Application to Holley-Henley Builders, Inc., regarding renovations and alterations to the Montgomery County

Greil Mansion for the Montgomery County Public Defender's Office. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Deputy Administrator Cauthen briefed the Commission regarding a bid award to Falls Facility Services, Inc., for janitorial services, Bid Number 51901-15B-028. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Deputy Administrator Cauthen briefed the Commission regarding a bid award to John McKinney Drapery, LLC, for window treatments (blinds), in Annex I District Attorney's Office, Bid Number 51100-15B-031. After discussion, the Commission agreed to waive rules and add this item to the agenda.

PRESENTATION BY PARENT LIAISON CUBIE RAE HAYES AND DIRECTOR OF CHOIRS RAYSHUN WALKER WITH SIDNEY LANIER HIGH SCHOOL

Parent Liaison Cubie Rae Hayes and Director of Choirs Rayshun Walker with Sidney Lanier High School requested funding in the amount of \$10,000 for choir robes. Chairman Dean, Vice Chairman Harris and Commissioner Williams requested a \$1,000 miscellaneous appropriation from each of their accounts and Commissioners Hall and Walker requested a \$500 miscellaneous appropriation from each of their accounts to the BOE, Sidney Lanier High School, for choir robes. The Commission agreed to add these items to the miscellaneous appropriations. The Commission also agreed to waive rules and add a Budget Change Request for the choir robes in the amount of \$6,000 to the agenda and to fund it from Donation Revenue.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Senior Pastor of Fresh Anointing House of Worship Kyle Searcy at the request of Commissioner Williams.

The Pledge of Allegiance was led by Chairman Dean.

The United States of America National Anthem was performed by Sidney Lanier High School Choir led by Choir Director Rayshun Walker.

County Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Harris and Members Hall, Walker, and Williams. Also present were County Attorney Tyrone C. Means and County Engineer George C. Speake.

Vice Chairman Harris made a motion to approve the Minutes of the Regular Meeting of October 5, 2015. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable and Payroll Checks Authorization for approval.

Commissioner Hall made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 5, are attached to these Minutes.)

NEW BUSINESS

COUNTY COMMISSION – ADOPTED RESOLUTION CELEBRATING JANUARY 1, 2016 AS THE SESQUICENTENNIAL OF THE OBSERVANCE OF THE SIGNING OF THE EMANCIPATION PROCLAMATION IN MONTGOMERY COUNTY

Administrator Mims presented the following memorandum and resolution from Public Affairs Director DiDi Henry:

MEMORANDUM

September 29, 2015

To: Montgomery County Commission

From: DiDi Henry, public affairs director

RE: Request for resolution for 150th Anniversary of the Emancipation Observance

Mr. Richard Bailey, president of the Emancipation Association of Montgomery, Alabama, has asked that the Commission adopt a resolution celebrating the 150th anniversary of Emancipation Day which will be celebrated on Friday, January 1, 2016. The resolution should be returned to the Mr. Bailey by November 2, 2015, so that it can be added to the souvenir program. Therefore, I am asking that the commission place this on the October 19, 2015 agenda.

Thank you for your consideration.

End of Memorandum

RESOLUTION

WHEREAS, the Emancipation Proclamation was a presidential proclamation and executive order issued by President Abraham Lincoln on January 1, 1863; and

WHEREAS, the Proclamation was issued as a war measure during the American Civil War and changed the federal legal status of more than three million enslaved persons in the designated areas of the South from "slave" to "free"; and

WHEREAS, the Thirteenth Amendment (Amendment XIII) to the United States Constitution, passed by the Senate on April 8, 1864, and by the House on January 31, 1866, formally abolished slavery and involuntary servitude, except as punishment for a crime; and

WHEREAS, on December 6, 1865, the Thirteenth Amendment was ratified by the required number of states, including the State of Alabama which ratified it on December 2, 1865; and

WHEREAS, on December 18, 1865, Secretary of State William H. Seward proclaimed its adoption, as the first of the three Reconstruction Amendments adopted following the American Civil War; and

WHEREAS, Montgomery, Alabama's first observance of the signing of the Emancipation Proclamation was January 1, 1866, at Wilson's Grove on Mildred Street, and has been an annual event celebrated in Montgomery County since 1954; and

WHEREAS, on January 1, 2016, the Emancipation Association of Montgomery will commemorate the 150th anniversary of the observance of the signing of the Emancipation Proclamation in Montgomery County and recognize the historical significance of this document,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby celebrate January 1, 2016, as the Sesquicentennial of the observance of the signing of the Emancipation Proclamation in Montgomery County, Alabama, thank the Emancipation Association of Montgomery for their continued efforts to commemorate this historical event and encourage all citizens of Montgomery County, Alabama to reflect upon the importance of freedom for all mankind.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 19th day of October, 2015.

End of Resolution

Vice Chairman Harris made a motion to adopt the resolution. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED CONTRACT AGREEMENT WITH CROSBY DRINKARD GROUP, LLC, REGARDING GOVERNMENTAL AFFAIRS CONSULTING SERVICES AND BUDGET CHANGE REQUEST NUMBER 3 FOR \$15,000 TO INCREASE THE CONTRACT AMOUNT TO \$67,500

Administrator Mims presented the following memorandum:

October 15, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Contract Agreement with the Crosby Drinkard Group, LLC and Budget Change Request Number 3 from County Commission Appropriations

The Montgomery County Commission, at its meeting on October 5, 2015, agreed to place on the next agenda a Contract Agreement with Crosby Drinkard Group, LLC, regarding Governmental Affairs Consulting Services and Budget Change Request Number 3 for \$15,000 to increase the contract amount to \$67,500.

I am requesting approval of these items.

Attachments

End of Memorandum

Commissioner Hall made a motion to approve the requests. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copies of Contract and Budget Change Request, Agenda Pages 2-2 through 2-4, are attached to these Minutes.)

SHERIFF’S OFFICE – APPROVED AMENDMENT NUMBER 1 TO CONTRACT WITH GULF STATE DISTRIBUTORS FOR LEATHER AND ACCESSORIES, CONTRACT NUMBER 52110-14B-026

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager

DATE: October 1, 2015

RE: Contract No. 52110-14B-026
Leather and Accessories

I request that the attached Amendment No. 1 to Gulf State Distributors contract for leather and accessories be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning November 7, 2015 and ending on November 6, 2016.

Gulf States Distributors would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

End of Memorandum

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Amendment and Letter, Agenda Pages 3-2 and 3-3, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED AMENDMENT NUMBER 1 TO CONTRACT WITH
AZAR'S UNIFORMS, INC., FOR SHERIFF'S OFFICE UNIFORMS, CONTRACT NUMBER
52110-14B-025

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager

DATE: October 1, 2015

RE: Contract No. 52110-14B-025
Sheriff's Office Uniforms

I request that the attached Amendment No. 1 to Azar's Uniforms, Inc. contract for sheriff's office uniforms be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning November 7, 2015 and ending on November 6, 2016.

Azar's Uniforms, Inc. would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copies of Amendment, Letter and New Prices for 2015/2016 Budget Year Sheet, Agenda Pages 4-2 through 4-4, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED REVISED MONTGOMERY CITY/COUNTY
EMERGENCY OPERATIONS PLAN (EOP), PUBLISHED AUGUST 2015

Administrator Mims presented the following memorandum:

October 15, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Revised Montgomery City/County Emergency Operations Plan (EOP), Published
August 2015

The Montgomery County Commission, at its meeting on October 5, 2015, agreed to place on the next agenda the revised Montgomery City/County Emergency Operations Plan (EOP), published August 2015.

I am requesting approval of this item.

Attachment

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Pages from the Revised Montgomery City/County Emergency Operations Plan (EOP), Published August 2015, Agenda Pages 5-2 through 5-8, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED PAYMENT OF 2015-2016 MEMBERSHIP DUES TO THE ALABAMA CITY/COUNTY MANAGEMENT ASSOCIATION (ACCMA) FOR ADMINISTRATOR DONALD L. MIMS, DEPUTY ADMINISTRATOR FLORENCE M. CAUTHEN AND DIRECTOR OF RISK MANAGEMENT SCOTT KRAMER

Administrator Mims presented the following memorandum:

October 15, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Payment of 2015-2016 Membership Dues to the Alabama City/County Management Association (ACCMA)

The Montgomery County Commission, at its meeting on October 5, 2015, agreed to place on the next agenda the payment of 2015-2016 Membership Dues to the Alabama City/County Management Association (ACCMA) for Administrator Donald L. Mims, Deputy Administrator Florence M. Cauthen and Director of Risk Management Scott Kramer.

I am requesting approval of this item.

Attachment

End of Memorandum

Commissioner Walker made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Renewal Form for 2015-2016 Membership Year, Agenda Page 6-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS

Administrator Mims requested approval of the following miscellaneous appropriations reprogramming requests:

October 19, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

**NC-2016-36: Rescind Appropriation to Alabama State University, for the WVAS FM Radio Veteran's Initiative - \$2,000; (Harris)

NOTE: Appropriation will be made by Chairman Dean, Vice Chairman Harris, and Commissioner Hall

NC-2016-39: Alabama State University, for the WVAS FM Radio Veteran's Initiative - \$2,000; (Dean-\$500, Harris-\$1,000 and Hall \$500)

C-2016-6: Alabama Junior Miss, Inc., d/b/a Distinguished Young Women of Alabama, for Expenses used during the Distinguished Young Women of Montgomery County Contest - \$1,500; (Hall-\$500 and Walker-\$1,000)

C-2016-7: Aid to Inmate Mothers, Inc., for Programs for Inmate Mothers - \$500; (Walker)

End of Memorandum

During the County Commission Meeting this date, Chairman Dean requested that the following miscellaneous appropriations reprogramming requests be added and his fellow Commissioners concurred:

C-2016-8: Freewill Community Development Corporation of Montgomery, for Freewill Baptist Church Senior Citizens' Feeding Program - \$1,000; (Williams)

C-2016-9: Successful Living Center, for the Adult Day Care Program for the Low to Moderate Income Elderly Individuals that have Dementia - \$1,000; (Harris)

C-2016-10: Montgomery Area Council on Aging, for Community Services Programs, Including Operating Expenses - \$3,000; (Walker)

- NC-2016-40: City of Montgomery, to be used by BONDS to Support the Sheridan Heights Neighborhood Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Williams)
- NC-2016-41: City of Montgomery, to be used by BONDS to Support the Western Hills Neighborhood Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Williams)
- NC-2016-42: City of Montgomery, to be used by BONDS to Support the North Pass Neighborhood Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Williams)
- NC-2016-43: City of Montgomery, to be used by BONDS to Support the Rosewood Neighborhood Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Williams)
- NC-2016-44: City of Montgomery, to be used by BONDS to support Spring Valley/Cross Creek/Valley Village, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Harris)
- NC-2016-45: City of Montgomery, to be used by BONDS to Support the Brighton Area Homeowner's Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Harris)
- NC-2016-46: City of Montgomery, to be used by BONDS to Support Carriage Hills Neighborhood Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Harris)
- NC-2016-47: City of Montgomery, to be used by BONDS to Support the Woodley Park Area Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Harris)
- NC-2016-48: City of Montgomery, to be used by BONDS to Support Vaughn Meadows, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Harris)
- NC-2016-49: BOE, Sidney Lanier High School, for Choir Robes - \$4,000; (Dean-\$1,000, Harris-\$1,000, Hall-\$500, Walker-\$500 and Williams-\$1,000)

Commissioner Williams made a motion to approve the requests. The motion was seconded by Commissioner Walker and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED BID AWARD TO SEA COAST DISPOSAL FOR
CLEAN SATURDAY REFUSE COLLECTION SERVICE, BID NUMBER
51100-15B-033

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Myrtle Singleton
Purchasing Manager

DATE: September 30, 2015

RE: Invitation to Bid No. 51100-15B-033
Clean Saturday Refuse Collection Service

I request approval of award of Part I of the above referenced Invitation to Bid to the low bidder, Sea Coast Disposal, be placed on a future agenda for the County Commission meeting. (Copy of spreadsheet attached.)

The contract will be for one (1) year, with the option to renew for two (2) years in one year periods. A price escalation may be allowed, but shall not exceed 5% per year. The low bid was for \$49,800.00 based on unit pricing.

Coordination of award made with George Speake, County Engineer.

Attachment

End of Memorandum

Commissioner Hall made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Spreadsheet and Contract, Agenda Pages 8-2 through 8-5, are attached to these Minutes.)

DETENTION FACILITY – APPROVED POSITION FILL REQUESTS (2)

Administrator Mims presented the following memorandum:

October 15, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Position Fill Requests for Detention Facility

The Montgomery County Commission, at its meeting on October 5, 2015, agreed to place the following Position Fill Requests from the Detention Facility on the next agenda:

- (1) Corrections Officer Trainee/Corrections Officer, Position Number 82
- (2) Corrections Officer Trainee/Corrections Officer, Position Number 180

I am requesting approval of these items.

Attachments

End of Memorandum

Vice Chairman Harris made a motion to approve the requests. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 9-2 and 9-3, are attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED POSITION FILL REQUESTS (3)

Administrator Mims presented the following memorandum:

October 15, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Position Fill Requests from Engineering Department

The Montgomery County Commission, at its meeting on October 5, 2015, agreed to place the following Position Fill Requests from the Engineering Department on the next agenda:

- (1) County Road Equipment Operator I, Position Number 620551022
- (2) County Road Equipment Operator I, Position Number To Be Determined
- (3) County Road Equipment Operator II, Position Number 660552002

I am requesting approval of these items.

Attachments

End of Memorandum

Commissioner Williams made a motion to approve the requests. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 10-2 through 10-4, are attached to these Minutes.)

SUPPORT SERVICES – APPROVED POSITION FILL REQUEST FOR MAINTENANCE MECHANIC, POSITION NUMBER 260748051

Administrator Mims presented the following memorandum from Deputy Administrator Florence M. Cauthen:

October 1, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator

SUBJECT: Position Fill Request

Please find attached a position fill request for a maintenance mechanic in Support Services to replace David Smiley. I request that the position fill request be placed on the next agenda.

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 11-2, is attached to these Minutes.)

YOUTH FACILITY – APPROVED POSITION FILL REQUEST FOR CLERK TYPIST II, POSITION NUMBER 900012009

Administrator Mims presented the following memorandum from Juvenile Court Administrator Bruce R. Howell:

MEMORANDUM

To: Mr. Donnie Mims, Montgomery County Administrator

From: Bruce R. Howell, Juvenile Court Administrator

Date: October 9, 2015

Re: Clerk-Typist II

We have a Clerk-Typist II vacancy in our Intake Division which needs to be filled due to a recent promotion. I am requesting approval to fill this vacancy at the October 19th County Commission formal session.

Thank you for your consideration!

End of Memorandum

Commissioner Walker made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 12-2, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 2 FOR \$60,000 TO LIGHTHOUSE COUNSELING CENTER, INC., FOR DRUG TREATMENT PROGRAM IN THE MAC SIM BUTLER DETENTION FACILITY

Administrator Mims requested approval of Budget Change Request Number 2, for \$60,000 to Lighthouse Counseling Center, for Drug Treatment Program in the Mac Sim Butler Detention Facility, County Commission Appropriations.

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Budget Change Request, Letter, Program Description, and Lighthouse Proposal, Agenda Pages 13-1 through 13-10, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 4 FOR \$13,670 TO CENTRAL ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION TO INCREASE DUES FOR MONTGOMERY COUNTY FOR FY 2016

Administrator Mims requested approval of Budget Change Request Number 4, for \$13,670 to Central Alabama Regional Planning and Development Commission to increase dues for Montgomery County for FY 2016, County Commission Appropriations.

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 14-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 5 FOR \$3,000 TO HAVE A HEART 4 CHILDREN, INC.

Administrator Mims requested approval of Budget Change Request Number 5, for \$3,000 to Have a Heart 4 Children, Inc., County Commission Appropriations.

Commissioner Williams made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 15-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 6 FOR \$5,000 TO MONTGOMERY AREA CHAMBER OF COMMERCE, FOR THE 2016 LACEY-BOYD ANNUAL NEW YEAR’S DAY PARADE

Administrator Mims requested approval of Budget Change Request Number 6, for \$5,000 to Montgomery Area Chamber of Commerce, for the 2016 Lacey-Boyd Annual New Year’s Day Parade, County Commission Appropriations.

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Hall. Chairman Dean, Vice Chairman Harris, Commissioner Hall and Commissioner Williams voted in favor of the motion. Commissioner Walker voted in opposition and the motion carried. (Copy of Budget Change Request, Agenda Page 16-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 7 FOR \$100,000 TO CENTRAL ALABAMA SPORTS COMMISSION, INC., FOR THE RAYCOM MEDIA CAMELLIA BOWL COLLEGE FOOTBALL GAME TO BE HELD AT CRAMTON BOWL IN MONTGOMERY

Administrator Mims requested approval of Budget Change Request Number 7, for \$100,000 to Central Alabama Sports Commission, Inc., for the Raycom Media Camellia Bowl College Football Game to be held at Cramton Bowl in Montgomery, County Commission Appropriations.

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 17-1, is attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (6)

Administrator Mims recommended the following Travel/Training Requests for approval by the Commission:

DEPARTMENT

TRAVEL/TRAINING REQUESTS

- | | | |
|----|------------------------|-------------------------|
| 1. | County Commission | Request Number 1 |
| 2. | Tax & Audit Department | Request Number 1 |
| 3. | Board of Registrars | Request Number 1 |
| 4. | Information Systems | Request Number 1 |
| 5. | Risk Management | Request Numbers 2 and 3 |

Commissioner Williams made a motion to approve the requests. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 18-1 through 18-6, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following items to the agenda, and his fellow Commissioners concurred:

VARIOUS DEPARTMENTS – APPROVED BUDGET CHANGE REQUESTS (5)

Administrator Mims recommended the following Budget Change Requests for approval by the Commission:

DEPARTMENT

BUDGET CHANGE REQUESTS

- | | | |
|----|----------------------------------|-------------------------|
| 1. | Engineering Department | Request Numbers 1 and 2 |
| 2. | Youth Facility | Request Number 1 |
| 3. | County Commission Appropriations | Request Numbers 8 and 9 |

Commissioner Williams made a motion to approve the requests. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Budget Change Requests, Agenda Pages 19-1 through 19-5, are attached to these Minutes.)

YOUTH FACILITY – APPROVED GRANT AGREEMENT WITH THE ALABAMA DEPARTMENT OF YOUTH SERVICES FOR THE DAVIS TREATMENT CENTER PROGRAM

Administrator Mims presented the following memorandum from Juvenile Court Administrator Bruce R. Howell:

MEMORANDUM

To: Mr. Donnie Mims

From: Bruce R. Howell

Date: October 10, 2015

Re: DYS Grant

Please place the attached Grant approval between the Montgomery County Commission and the Alabama Department of Youth Services on the working agenda for the Commission on 10/19/2015. We are asking that rules be waived and this Grant be approved in the formal session as well.

Due to the delay in the State Budget, these Grants were just released State wide. This reflects a 10% cut from the previous Grant year. Once the Grant is fully executed, we will start the process to develop and submit a new RFP and allow anyone with experience in this area to apply to run our program.

Thank you for your assistance in this matter.

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Grant Agreement, Agenda Pages 20-2 and 20-3, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED FINAL PAY APPLICATION TO HOLLEY-HENLEY BUILDERS, INC., REGARDING RENOVATIONS AND ALTERATIONS TO THE MONTGOMERY COUNTY GREIL MANSION FOR THE MONTGOMERY COUNTY PUBLIC DEFENDER’S OFFICE

Administrator Mims presented the following memorandum from Deputy Administrator Florence M. Cauthen:

October 14, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator

SUBJECT: Holley-Henley Builders, Inc., Final Pay Application for Greil Mansion

Please find attached an application for final payment of \$18,150.49 to Holley-Henley Builders, Inc., on its contract for the Greil Mansion renovations.

I request that rules be waived to approve final payment to Holley-Henley Builders, Inc.

End of Memorandum

Commissioner Hall made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Contractor's Summary, Payment Application, Project Schedule, and Final Payment Checklist, Agenda Pages 21-2 through 21-9, are attached to these Minutes.)

SUPPORT SERVICES – APPROVED BID AWARD TO FALLS FACILITY SERVICES, INC., FOR JANITORIAL SERVICES, BID NUMBER 51901-15B-028

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager

DATE: October 15, 2015

RE: Invitation to Bid No. 51901-15B-028
Janitorial Services

I request that rules be waived to approve award of items 1 through 8 on the above referenced Invitation to Bid to the lowest bidder, Falls Facility Services, Inc., in the amount of \$139,128.96, based on unit pricing, be placed on the agenda for the County Commission meeting on October 19, 2015 (Copy of spreadsheet attached.)

The contract will be for one (1) year, with the option to renew for two (2) years in one year periods. A price escalation may be allowed, but shall not exceed 5% per year.

Coordination of award made with Donald Mims, County Administrator and Florence Cauthen, Deputy Administrator.

Attachment

End of Memorandum

Commissioner Williams made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Spreadsheet and Contract, Agenda Pages 22-2 through 22-4, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED BID AWARD TO JOHN MCKINNEY DRAPERY, LLC, FOR WINDOW TREATMENTS (BLINDS), IN ANNEX I DISTRICT ATTORNEY’S OFFICE, BID NUMBER 51100-15B-031

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager

DATE: October 13, 2015

RE: Invitation to Bid No. 51100-15B-031
Window Treatment

Request that rules be waived to approve award on the above referenced Invitation to Bid to the lowest bidder, John McKinney Drapery, LLC, in the amount of \$7,542.00, be placed on the agenda for the County Commission meeting on October 19, 2015 (Copy of spreadsheet attached.)

Coordination of award made with Daryl Bailey, District Attorney and Shaun Lehman, Information Technology Support Coordinator.

Attachment

End of Memorandum

Commissioner Walker made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Spreadsheet, Agenda Page 23-2, is attached to these Minutes.)

MONTGOMERY COUNTY COMMUNITY PUNISHMENT AND CORRECTIONS
AUTHORITY – APPROVED BOARD MEMBER APPOINTMENT

Based upon the nomination by Vice Chairman Harris, Administrator Mims requested approval of the Board Member Appointment of Larry Edward Spencer to Montgomery County Community Punishment and Corrections Authority.

Vice Chairman Harris made a motion to appoint Larry Edward Spencer with a term expiring December 1, 2018. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Members’ Appointment Page, Agenda Page 24-1, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Fresh Start Community Development Corporation President Kyle Searcy did a PowerPoint presentation regarding the Youth City initiative and thanked the Commission for all that they do. He stated that Youth City will be a great asset to the youth in Montgomery and asked for three students, Joell, Marissa, and Joshua to come and stand by his side while he did his presentation. He stated that it is refreshing to live where the leadership cares for the youth. He also introduced several advisory board members and staff. He said that this seed money will have a great impact on our youth and that we can make a difference for the disenfranchised youth by giving them a place to go. He stated that Youth City will have entertainment, recreation, arts, music, education, and health and wellness areas and a 24/7 manned Teen Crises Hotline. He further noted that Youth City participation will be free, with each person being given a card that will need to be perpetually renewed. Mr. Searcy stated that the old Montgomery Mall has 80,000 square foot space above the Police Station and Fire Station that is prime real-estate and is at a central location. He expressed his appreciation to Chairman Dean, Mayor Todd Strange, PH&J Architects and Leslie Sanders of Alabama Power.

Leslie Sanders of Alabama Power stated that it is wonderful to have leaders with a heart and that it's important that the County is focusing on youth needs. She said that the potential and plans of Youth City will be a model for the entire country.

Chairman Dean asked for his fellow Commissioners, Probate Judge Steven Reed, Sheriff Cunningham, who were both present for the meeting, and the Youth City Advisory Board Members to come forward for the \$100,000 check presentation to Mr. Searcy for this initiative. Chairman Dean told the audience that this is the initial funding for Youth City.

Commissioner Hall told the audience good morning. He stated that the Youth City program is a wonderful example of the non-profit incubator that he's been talking about since he has been in office. He said that this is a wonderful use of funds with accountability and multiple partners. Commissioner Hall verified that the Sidney Lanier High School Choir will be at the Alabama National Fair which is coming up soon. He informed the audience that the fair raises a lot of money and encouraged everyone to attend. He stated that this is the first day of fall and to enjoy the fall season.

Commissioner Williams thanked the Sidney Lanier High School Choir and Mr. Searcy for the Youth City presentation and stated that today is a great day.

Commissioner Walker said that she is careful about how taxpayers' money is spent and said that the Commission hit it out of the park with Youth City. She thanked Mr. Searcy for all his hard work and told him that he has the Commission's full support. She told the young visitors in the audience that she and husband had a unique and very careful way of spending their money. She stated that they were conservative and while they both work, it was still a struggle. She said that one paycheck would be used for bills and the other paycheck was put into savings. She explained that she brings this to the Commission on how she handles the funds available to spend. She also expressed her appreciation of support by the staff and the community during her cancer treatments.

Chairman Dean shared his appreciation for Commissioner Walker and noted that she is his prayer partner through all the recent things they've been through in their personal lives. He added that she has the Commission's and the community's support and that she brings beauty to the Commission, too. He stated that everyone heard something very special this morning: the Sidney Lanier High School Choir. He told the choir that they have a great future ahead of them and that they are very deserving. He wanted to know where the television media was this morning. He said that the news always covers the bad stories about the young people and expressed the need to cover the good stories. He explained that joining Youth City may be free but you will need to be obedient. He added that the young people today do not respect the older people. He stated that is a great pleasure to support Youth City and the Sidney Lanier Choir. Lastly, he announced that he will be running for re-election.

Vice Chairman Harris told the audience good morning and commented on what a large crowd there is today. He stated that there are a lot of talented young people here today. He complimented Rayshun Walker, Sidney Lanier High School Choir Director, saying that he has done an excellent job with the choir. He told Leslie Sanders that she hit the nail on the head when she said Montgomery has wonderful leaders with a heart and that the Commission makes tough decisions regarding funds that are available. He added that Mr. Searcy has a vision for Montgomery's youth. He stated that the center of his recent campaign was based on the fact that Montgomery's youth have nothing to do after school and during the summer. The Youth City Program is exactly what Montgomery needs. He hopes that it gets filled to the point that we will need another location to fill. He thanked everyone for attending today's meeting.

Superintendent of Montgomery Public Schools Margaret Allen thanked everyone in the room for all that they do. She stated that it takes the concerns of the masses to ensure we are serving the most deserving of the young people of Montgomery. She added that they are exceptional in every way and they are truly in need of our caring for them to reach the highest of heights. She noted that they appreciate everything that the Commission is doing and that it is what the school board is attempting to do in the Montgomery Public Schools.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

PRESENTATION BY PRESIDENT/CEO GARY COBBS WITH MONTGOMERY YMCA

President/CEO Gary Cobbs with Montgomery YMCA briefed the Commission regarding the funding of the YMCA branches and their programs. He thanked the Commission for all of their support and funding that they provide for the YMCA.

COMMENTS FROM PUBLIC AFFAIRS DIRECTOR DIDI HENRY

Public Affairs Director DiDi Henry briefed the Commission regarding a resolution authorizing the County's Thanksgiving Holiday Observance on Friday, November 27, 2015. After discussion, the Commission agreed to place this item on the next agenda.

Ms. Henry presented a resolution authorizing the County's Christmas Holiday Observance on Thursday, December 24, 2015, Contingent upon a Presidential Executive Order or Authorization from the Governor. After discussion, the Commission agreed to place this item on the next agenda.

Ms. Henry presented the County Commission Meeting Schedule for 2016. After discussion, the Commission agreed to place this item on the next agenda.

Ms. Henry also reviewed upcoming events with the Commission.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims requested approval of bank depositories for the remainder of 2015 and the 2016 Calendar Year. After discussion, the Commission agreed to place this item on the next agenda.

COMMENTS FROM DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen briefed the Commission regarding Amendment Number 1 to Contract with Security Solutions DBA 8284, Inc., for inmate security, Contract Number 52200-15B-002. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen briefed the Commission regarding Amendment Number 1 to Contract with Haynes Ambulance of Alabama, Inc., for emergency medical treatment and transportation, Contract Number 52110-15B-009. After discussion, the Commission agreed to place this item on the next agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission regarding payment of 2015-2016 Membership Dues in the amount of \$13,840 to the Association of County Commissions of Alabama (ACCA). The Commission asked Administrator Mims to research how the dues are calculated and report back to the Commission. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims briefed the Commission regarding payment of 2016 Membership Dues in the Amount of \$4,587 to the National Association of Counties (NACo). After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims briefed the Commission regarding a Request for Reimbursement in the amount of \$9,000 from Circuit Clerk's Office for scanning of juvenile files. Administrator Mims noted that on April 6, 2015, the Commission approved Circuit Clerk Tiffany McCord's request for reimbursement to the Circuit Clerk's Office for the scanning of juvenile files, up to \$7,400. After discussion, the Commission authorized for Administrator Mims to pay \$7,400 and to research why the cost increased by \$1,600.

Administrator Mims presented an October 2, 2015, Newspaper Article from The Montgomery Advertiser entitled 'City, ADEM reach agreement with EPA on plume'. Administrator Mims noted that although the Montgomery County Commission was a key player regarding this matter, the Commission was not mentioned in the article. Public Affairs Director DiDi Henry has contacted the Montgomery Advertiser to help them understand that the Commission was instrumental in resolving the plume issue. (Copy of Newspaper Article, Agenda Pages 25-1 and 25-2, is attached to these Minutes.)

Administrator Mims presented a schedule of upcoming bids/contract renewals.

Administrator Mims presented the Revenue Reports for September 2015 from Tax and Audit Department.

Administrator Mims presented the Population Report for September 2015 for the Mac Sim Butler Detention Facility.

Administrator Mims presented the Census and Fiscal Report for September 2015 for Community Corrections.

PRESENTATION BY OUTREACH WORKER RETHA L. BRYANT WITH HGHG, INC.

Outreach Worker Retha L. Bryant with HGHG, Inc., (Holy Ghost, House of God), briefed the Commission regarding the organization which provides assistance to brain injury patients and their caregivers. In May, 2015, Ms. Bryant requested funding in the amount of \$10,000 for the organization. No action was taken by the Commission.

DISCUSSION BY THE COMMISSION

The Commission discussed funding for the Alabama Kidney Foundation. After discussion, the Commission agreed to place a Budget Change Request in the amount of \$5,000 on the next agenda and to fund it from Donation Revenue.

ADJOURNMENT

Vice Chairman Harris made a motion to adjourn the meeting of the Montgomery County Commission on October 19, 2015, at 11:24 a.m. The motion was seconded by Commissioner Hall and unanimously approved by the Commission.

AGENDA

OCT 19 2015

10-19-15 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 10-2-15

Check Number	To	Check Number
255861		255895
Total Checks Paid		\$163,068.49

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

OCT 19 2015

10-19-15 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 10-2-15

Check Number	To	Check Number
255896		255996
Total Checks Paid		\$279,464.77

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

OCT 19 2015

10-19-15 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 10-9-15

Check Number	To	Check Number
255998		256060
Total Checks Paid		\$152,988.91

CHECK #	PAYEE	AMOUNT	DATE
255997	Postmaster Bulk Mailing	\$ 4,394.34	10-1-15

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

OCT 19 2015

10-19-15 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 10-9-15

Check Number	To	Check Number
256061		256146
Total Checks Paid		\$965,667.74

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
10/16/15

10/19/15 Meeting
AGENDA
OCT 19 2015

Payroll Check Number	124031	To	Payroll Check Number	124099	\$ 53,543.87
Direct Deposits					\$ 839,340.94
Payroll Check Number	124100	To	Payroll Check Number	124126	\$ 249,662.35
Direct Deposits					\$ 379,057.47
Federal Deposits					\$ 324,581.31
Total Payroll Paid					\$ 1,846,185.94

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

CONTRACT AGREEMENT

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

This Agreement is made and entered into between the Montgomery County Commission (hereinafter referred to as "MCC") and Cassandra Crosby and Ron Drinkard, d/b/a the Crosby Drinkard Group, LLC (hereinafter referred to as "CDG"), whose offices are located in Montgomery, Alabama.

WITNESS:

For and in consideration of the Agreement set forth below, the parties hereto agree as follows:

1. Engagement as Governmental Affairs Representative/Consultant. MCC hereby retains and engages CDG to provide governmental affairs consulting services. CDG hereby accepts such engagement and agrees to render such services upon the terms and conditions hereinafter set forth.
2. Term. The term of this agreement shall commence January 1, 2016 and shall terminate December 31, 2016.
3. Compensation. As compensation for the performance of their obligations under this agreement, MCC agrees to pay a consulting fee through the term hereof in the amount of \$67,500.00 on an annual basis, un-diminished by withholding or other taxes. Payment shall be made in monthly installments with the payments becoming due and payable on the first day of each month.
4. Compliance with the Law. CDG will comply with the requirements of all applicable laws (including, without limitation, the Alabama Code of Ethics of 1973, as amended) and at all times pertinent to this agreement, will assure that all applicable laws and requirements governing the relationship between MCC and CDG are met.
5. Relationship. The relationship of the parties hereto is that of independent contractor and not that of employer and employee.
6. No Conflicts of Interest. CDG understands the unique representation required by the firm hereunder and accordingly will not undertake to consult with or otherwise represent any other entity, organization or company in a matter of the interest of such entity, organization or company with respect to such matter are adverse to the interests of MCC.

7. Confidentiality. CDG shall not, without the written consent of MCC, disclose to any person, confidential, proprietary or any information concerning MCC's business, financial or other affairs. MCC shall not, without written consent of CDG disclose to any person confidential proprietary or any other information concerning CDG's business, financial or other affairs except for the terms and conditions of this contract.
8. Modification. No modification amendment or waiver of any of the provisions of this agreement shall be effective unless made in writing specifically referring to this agreement and signed by each of the parties hereto.
9. Entire Agreement. This instrument constitutes the entire agreement of the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto cause this instrument to be duly executed on the ____ day of _____, 2015.

Crosby Drinkard Group, LLC

Montgomery County Commission

Cassandra Crosby

Elton N. Dean, Sr., Chairman

Ron Drinkard

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
REQUEST NUMBER 3

DEPARTMENT:	County Comm Appropriat	REVIEWED:	S. Thomas	10/5/2015
DATE:	10/5/2015		Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Crosby Drinkard Group LLC	001-59315.304	52,500	15,000	67,500
Fund Balance	001.35900	0	(15,000)	
TOTAL		52,500	0	67,500

JUSTIFICATION:

To increase the professional services contract with Crosby Drinkard LLC.

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-14B-026

Amendment No. 1

Contract with Gulf States Distributors for Leather and Accessories is hereby extended for one (1) year, beginning November 7, 2015 and ending November 6, 2016.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

GULF STATES DISTRIBUTORS

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



Gulf States Distributors
6000 E Shirley Lane Montgomery, AL 36117
(334-271-2010) 1-800-223-7869 Fax: 334-279-9267
Distributors of Quality Law Enforcement Products

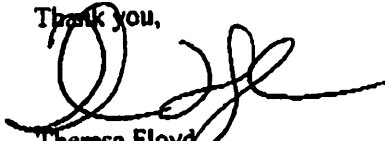
September 30, 2015

Montgomery County Commission
Tammy Turner
Montgomery AL 36102-1667

Dear Ms. Turner

Gulf States distributors would like to renew contract # 52110-14B-026 for leather and accessories. We will have to request the 5% increase. If you have additional questions please feel free to give me a call.

Thank you,



Theresa Floyd
Office Manager

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-14B-025

Amendment No. 1

Contract with Azar's Uniforms, Inc. for Sheriff's Office Uniforms is hereby extended for one (1) year, beginning November 7, 2015 and ending November 6, 2016.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

AZAR'S UNIFORMS, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AZAR'S *Uniforms, Inc.*

ESTABLISHED 1914

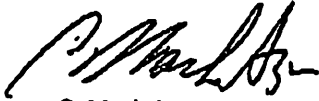
5767 CARMICHAEL ROAD
MONTGOMERY, ALABAMA 36117
PHONE 334-244-1133

September 23, 2015

Montgomery County Purchasing

Tammy Turner

Tammy, we will renew the contract # 52110-148-025 for another year. I have included the items that will increase in price by 5%.



C. Mark Azar

Montgomery county Sheriff's Contract #52110-14b-025

New prices for 2015/2016 budget year.

Ball cap	\$14.00 deputy cap
Bla-8139	\$47.00 short sleeve polo w/embroidery
Bla-8149	\$45.00 long sleeve " " "
Dlc-874	\$25.50 dickie pant detention fac
Dlc-fp221	\$23.50 ladies dickie pant detention fac
Fec-19W6604	\$54.50 deputy long sleeve class A shirt
Fec 39409	\$58.50 " " class A pant
Fec-39459	\$58.50 Ladies class A pant
Har-201A	\$27.00 det. windbreaker
Ryl-41060	\$45.00 5.11 polo with embroidery
Ryl-42056	\$49.00 5.11 l.s. " " " "
Ryl-48026	\$92.00 jacket detention fac.
Ryl-64358	\$49.00 5.11 ladies pant det. fac
Ryl-74251	\$49.00 5.11 men pant detention fac
Tbw-300	\$13.65 trouser belt

MONTGOMERY CITY/COUNTY EMERGENCY OPERATIONS PLAN (EOP)



PUBLICATION DATE: August 2015

Emergency Operations Plan (EOP)

Basic Plan

The Basic Plan contains the following sections:

- I. Introduction
- II. Situation
- III. Concept of Operations
- IV. Responsibilities
- V. Financial Management
- VI. References and Authorities
- VII. Attachments

Basic Plan

I. Introduction

I. INTRODUCTION

This plan provides:

- Guidance in mitigating, preparing for, responding to, and recovering from emergencies and disasters threatening life or property within Montgomery City/County.
- A framework that will guide organizational behavior (response) during emergency(ies) or disaster(s).
- A framework of interagency and community-wide cooperation to enhance disaster mitigation, preparedness, response and recovery.

Each City/County department and participating agency is to become familiar with this plan to ensure efficient and effective execution of emergency responsibilities. Each City/County department and participating agency must develop and maintain Standard Operating Procedures (SOPs). By being prepared we can better serve the citizens of Montgomery City/County.

This is a strategic document that will continue to be evaluated, updated, and refined to meet our changing needs. City/County departments have contributed to this plan. Montgomery City/County Emergency Management will continue to coordinate input and updates to this plan to meet State and Federal planning requirements. City/County departments and agencies will be included in the emergency planning process.

A. PURPOSE (MISSION)

1. The Montgomery City/County Emergency Management Agency, in cooperation with City/County administration, City/County departments and other members of our community and in an effort to maximize the efficiency and effectiveness of available resources, endeavors to mitigate, prepare for, respond to, and recover from natural and man-made disasters which threaten the lives, safety, or property of the citizens of Montgomery City/County by:
 - Identifying major natural and man-made hazard threats to life, property and/or the environment that are known or thought to exist.
 - Assigning emergency management responsibilities and tasks.
 - Describing predetermined actions (responsibilities, tasks) to be taken by City/County departments and other cooperating organizations and institutions to eliminate or mitigate the effects of these threats and to respond effectively and recover from an emergency or disaster.

- Providing for effective assignment and utilization of City/County employees.
- Documenting the current capabilities and existing resources of City/County departments and other cooperating organizations and institutions which must be maintained to enable accomplishment of those predetermined actions.
- Providing for the continuity of City/County government during and after an emergency or disaster.
- Enhancing cooperation (mutual aid agreements and memorandums of understanding) and coordination with cooperating community agencies, neighboring jurisdictions, and county, state, and federal agencies.
- Providing for a City/County emergency planning team comprised of representatives from all departments as identified and utilized through this plan development for: continuing review and revision of the plan; exercise planning and evaluation; reviewing and offering recommendations on Montgomery City/County emergency management initiatives.

2. To provide guidance for:

- Mitigation, preparedness, response and recovery policy and procedures.
- Disaster and emergency responsibilities.
- Training and public education activities.

3. This plan applies to all local officials, departments, and agencies. The primary audience for the document includes the City/County chief elected officials and other elected officials, the emergency management staff, department and agency heads and their senior staff members, leaders of local volunteer organizations that support emergency operations, and others who may participate in our mitigation, preparedness, response, and recovery efforts.

B. SCOPE

1. This plan is "operations and task" oriented and addresses:

- Coordinated departmental, regional and interregional evacuation, shelter, and post-disaster response and recovery.
- Rapid deployment and pre-deployment of resources.
- Communications and warning systems.
- Regular exercises to determine the ability to respond to emergencies.
- Clearly defined responsibilities for Montgomery City/County departments through an Emergency Support Function (ESF) approach to planning and operations.

2. This plan describes the basic strategies, assumptions and mechanisms through which the City/County will mobilize resources and conduct activities to guide and support local emergency management efforts

through response and recovery. To facilitate effective intergovernmental operations this plan adopts a functional approach that groups the type of assistance to be provided under ESFs to address functional needs at the city, county and state level. Each ESF is headed by a City/County lead agency, which has been selected based on its authorities, resources, and capabilities in the functional area. The ESFs serve as the primary mechanism through which assistance is managed in an affected area.

3. Definitions

Emergency: Means the occurrence or imminent threat of a condition, incident, or event which requires immediate response actions to save lives; prevent injuries; protect property, public health, the environment, and public safety; or to lessen or avert the threat of a disaster. At the Federal level, an emergency is defined by Title V of P.L. 93-288, Section 102(1), as any occasion or instance for which, in the determination of the President, federal assistance is needed to supplement state and local efforts and capabilities to save lives and to protect property and public health and safety. Title V includes authority for the President to direct federal agencies to provide emergency assistance to save lives and protect property and public health and safety for emergencies other than natural disasters. Under Title V, the President may direct the provision of emergency assistance either at the request of a Governor (Section 501(a) or upon determination by the President that an emergency exists for which the primary responsibility for response rests with the United States ... (501(b)).

Disaster: Means the occurrence of widespread or severe damage, injury, loss of life or property, or such severe economic or social disruption that supplemental relief assistance is necessary for the City/County to recover and alleviate the damage, loss, hardship, or suffering caused thereby. At the Federal level, as defined under P.L. 93-288, a disaster is any natural catastrophe, (including any hurricane, tornado, storm, flood, high water, wind-driven water, earthquake, landslide, mudslide, snowstorm, or drought), or, regardless of cause, any fire, flood, or explosion, in any part of the United States, which in the determination of the President causes damage of sufficient severity and magnitude to warrant major disaster assistance to supplement the efforts and available resources of states, local governments, and disaster relief organizations.

Catastrophic Disaster: Although there is no commonly accepted definition of a catastrophic disaster, the term implies an event or incident, which produces severe and widespread damages of such a magnitude as to result in the requirement for significant resources from outside the affected area to provide the necessary response. For the purpose of this plan, a catastrophic disaster is defined as an event that results in large numbers of deaths and injuries; causes extensive damage or destruction of facilities that provide and sustain human needs; produces and overwhelming demand on state and local response resources and mechanisms; causes a severe long-term effect on general economic activity; and severely affects state, local, and private sector capabilities to begin and sustain response activities.

C. ASSUMPTIONS

1. When a community experiences a disaster, its surviving citizens fall into three broad categories: those directly affected through personal or family injury or property damage; those indirectly affected by an interruption of the supply of basic needs; and those that are not personally impacted.
2. Each individual or head of household living within City/County boundaries is encouraged to develop a family disaster plan and maintain the essential supplies to be self-sufficient for a minimum of 72 hours.
3. Businesses are expected to develop internal disaster plans that will integrate and be compatible with City/County resources and this plan.

4. Montgomery County will continue to be exposed to the hazards noted as well as others that may develop in the future. Local government officials recognize their responsibilities for the safety and well-being of the public and will assume their responsibilities in the implementation of this plan.
5. State and Federal resources and disaster funds will be available in most emergency situations affecting Montgomery County. Although this plan defines procedures for coordinating such assistance, it is essential for Montgomery City/County to be prepared to carry out disaster response and short-term actions on an independent basis.

Note: This plan is not intended to limit or restrict initiative, judgment, or independent action required to provide appropriate and effective emergency and disaster mitigation, preparedness, response, and recovery.

D. METHODOLOGY

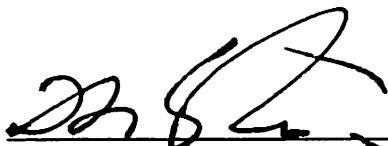
1. This plan was developed by a planning process coordinated by the City/County Emergency Management Director.
2. This plan is "approved and implemented" by the County Commissioner, the Mayor of Montgomery, the Mayor of the Town of Pike Road, and the Emergency Management Director. (See page I-9)
3. Departmental letters of acknowledgment accepting the planning process and the plan responsibilities are on file in the City/County's Emergency Management office.
4. A distribution list containing department/agency names and the number of copies of the Emergency Operations Plan (EOP) that are issued is on file in the City/County's Emergency Management office.
5. Plan maintenance and record of changes. (See Record of Changes Form, this section.)
 - The City/County's Emergency Management Director ensures that necessary changes and revisions to the plan are prepared, coordinated, published and distributed.
 - This plan will undergo revision whenever:
 - It fails during an emergency.
 - Exercises, drills reveal deficiencies or "shortfall(s)."
 - City/County government structure changes.
 - Community situations change.
 - State requirements change.
 - Any other condition occurs that causes conditions to change.
 - The Emergency Management Director will maintain a list of individuals and organizations which have copies of the plan.

The City/County of Montgomery, Alabama EMERGENCY OPERATIONS PLAN

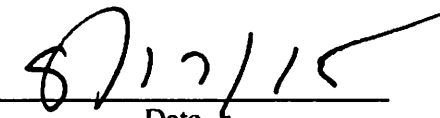
This emergency management plan is hereby approved. This plan is effective immediately and supersedes all previous editions.

Montgomery County Commission Chairperson

Date



Mayor, City of Montgomery



Date

EMA Director

Date

*Reviewed
Approved
Emergency Operations
Plan
10/19/15
10-11-2015*

Record of Changes



ALABAMA CITY/COUNTY MANAGEMENT ASSOCIATION

September 29, 2015

ACCMA ANNUAL MEMBERSHIP DUES Renewal Form for 2015-2016 Membership Year (October 1, 2015 – September 30, 2016)

Organization Name: Montgomery County Commission Telephone: 334-832-1210

Address: P.O. Box 1667, Montgomery, AL 36102 Web Address: www.mc-ala.org

You are receiving this membership renewal form because you and others from your organization were members of the Alabama City/County Management Association during the 2014-2015 membership year. In order to continue to receive all ACCMA mailings and to attend the association's two annual educational events, persons must be current ACCMA members. Eligible members include City and County Managers, Administrators, Assistant Managers, Assistant Administrators, Clerks, Finance Directors, Accounting Clerks, Personnel Directors, Mayors, Council Members, Chairpersons, Commissioners, other administrative & assistant administrative personnel, MPA students and professors from Alabama's colleges and universities, and Businesses in good standing with the Association whose products or services do not compete with the Alabama League of Municipalities or the Association of County Commissions of Alabama. Renewal of membership in ACCMA for 2015-2016 is due October 1, 2015. Direct any questions regarding ACCMA membership to Julia Heflin at 334-844-4782 or heflijb@auburn.edu.

(Please list all persons renewing membership)

Name: Donald L. Mims Title: Administrator Email: donaldmims@mc-ala.org

Name: Florence M. Cauthen Title: Dep. Administrator Email: florencecauthen@mc-ala.org

Name: Scott Kramer Title: Dir. of Risk Mgmt. Email: scottkramer@mc-ala.org

Name: _____ Title: _____ Email: _____

Name: _____ Title: _____ Email: _____

Name: _____ Title: _____ Email: _____

Name: _____ Title: _____ Email: _____

Name: _____ Title: _____ Email: _____

Total Amount Enclosed: \$ 150.00 (\$50 City/County Regular or Associate Member p/person;
\$10 Student Member p/person; \$100 Business Member p/business)

Renewal Due October 1, 2015!

EXPEDITE YOUR RENEWAL BY FAXING FORM TO: 334-844-1919

Make checks payable to: Auburn University
Mail to: Center for Governmental Services, 2236 Haley Center, Auburn AL 36849-5225

8-2

Notes:

8.3

Page 2

Abstract for bid- Clean Saturday Refuse Collection Service

CONTRACTUAL AGREEMENT

THIS CONTRACTUAL AGREEMENT made and entered into as the 1st day of November, 2015, between Sea Coast Disposal, Inc. of Montgomery, Alabama and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Sea Coast Disposal, Inc. agrees to furnish Refuse Collection and Disposal Services for the Montgomery County Commission, Clean Saturday Trash Pick-Up in accordance with all provisions of Invitation to Bid No. 51100-15B-033, as issued by the Montgomery County Commission on September 10, 2015 (hereinafter referred to as the Invitation to Bid), a copy of which is attached hereto:

WHEREAS, In Consideration thereof, Sea Coast Disposal, Inc. and Montgomery County Commission agree as follows:

1. That Sea Coast Disposal, Inc. will haul and dispose of non-hazardous and non-infectious solid waste for the locations listed on the Invitation to Bid.
2. That Sea Coast Disposal, Inc. shall furnish Residential Type Compactor Collection Trucks capable of compacting not less than twenty (20) CY of solid waste. All trucks shall be manned during the hours of 10:00 a.m. and 2:00 p.m. on the last Saturday of each month or adjusted in accordance with the Montgomery County Clean-up days schedule approved by the Montgomery County Commission.
3. That the Contract will begin on the 1st day of November, 2015 and will end on the 31st day of October, 2016, with the option to renew for two (2) years, in one (1) year periods. A price escalation may be allowed after the first year but shall not exceed 5% per year.
4. That Montgomery County Commission and Sea Coast Disposal, Inc. may terminate this agreement at any time during the contract period by giving a sixty (60) day written notice by either party.
5. That Sea Coast Disposal, Inc. will furnish Refuse Collection and Disposal Services at prices stipulated in the Invitation to Bid for residential compactor trucks and prices shall remain firm during this contract period.

6. That Sea Coast Disposal shall at all times be in compliance with all specifications and special provisions of the Invitation to Bid.
7. That Montgomery County Commission may add other locations, as needed during the period of the contract.
8. Sea Coast Disposal, Inc. shall hold Montgomery County Commission harmless from and indemnify it against all liability, including attorney's fees, which may arise from and accrue directly from the performance of the work of any obligation of Sea Coast Disposal, Inc. or failure of Sea Coast Disposal, Inc. to perform any work or obligation provided for in this agreement.
9. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama between the Montgomery County Commission and Sea Coast Disposal, Inc.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 1st day of November, 2015.

WITNESS:

SEA COAST DISPOSAL, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: W. Robinson, Colonel

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title Correction Officer/ Correction Officer Trainee

Position Number 82

Proposed Effective Date September 28, 2015

Type of Appointment ☒ Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
☒ Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$29.244 PCT

Corrections Office - \$30.456 - \$43.356 Grade PC1

Derrick Cunningham *plw*
Department Head

Date Sept 17, 2015

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date _____

4. Selectee: _____

Appointing Authority

Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: W. Robinson, Colonel

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title Correction Officer/ Correction Officer Trainee

Position Number 180

Proposed Effective Date 9-28-2015

Type of Appointment ☒ Permanent () Temporary

Recruiting

() Promotional Register () Transfer
☒ Open Competitive Register () Reemployment

Pay Grade Corrections Officer Trainee - \$29,244 PCT

Corrections Officer - \$30,456 - \$43,356 Grade PC1

Derrick Cunningham Date Sept 17, 2015
Department Head

2. Administrative Review

() Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

IN HOUSE PROMOTION
DO NOT PROCESS WITH
PERSONNEL DEPARTMENT

DEPARTMENT: Montgomery County Engineering District 2
DEPARTMENT HEAD: George Speake
SUPERVISOR: Ron Betts

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title CREO I

Position Number 620551022 - Replacing Christoper Jeffers

Proposed Effective Date October 12, 2015

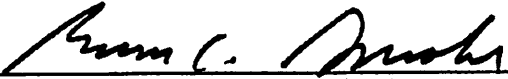
Type of Appointment (☒) Permanent () Temporary

Recruiting

(☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade S04 - 1 \$22,617.

Pay Step to be based upon City /
County of Montgomery Personnel
Board Rules and Regulations, Rule
6 Section 10 b Transfers


Department Head

Date 9/23/15

2. Administrative Review

() Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4. Selectee: _____

Appointing Authority

Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

DEPARTMENT: Montgomery County Engineering Bridge Mainta

DEPARTMENT HEAD: George Speake

SUPERVISOR: Timothy Dicks

1. Position Title CREO I

Position Number To be determined

Proposed Effective Date October 12, 2015

Type of Appointment (☒) Permanent () Temporary

Recruiting
(☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade S04- \$22,617

Pay Step to be based upon City /
County of Montgomery Personnel
Board Rules and Regulations, Rule
6 Section 10 a Promotions


Department Head

Date 9/28/15

2. Administrative Review

() Approved
() Disapproved

Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date _____

4. Selectee: _____

Appointing Authority

Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

DEPARTMENT: Montgomery County Engineering Bridge Mainta
DEPARTMENT HEAD: George Speake
SUPERVISOR: Timothy Dicks

1. Position Title CREO II

Position Number 660552002 - REPLACING JON BETTS

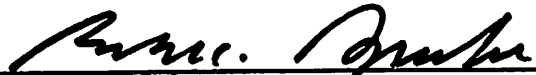
Proposed Effective Date October 12, 2015

Type of Appointment (☒) Permanent () Temporary

Recruiting
(☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade S06- 1 \$24,198

Pay Step to be based upon City /
County of Montgomery Personnel
Board Rules and Regulations, Rule
6 Section 10 a Promotions


Department Head

Date 9/28/15

2. Administrative Review
() Approved
() Disapproved

Funding Authority

3. Certification
Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director Date _____

4. Selectee: _____

Appointing Authority Date _____

5. () Manpower data entered by _____ Date _____
() Payroll entered by _____ Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Support Services - Maintenance

DEPARTMENT HEAD: Pat Litchfield

SUPERVISOR: Pat Litchfield

1. dept request
2. admin review
3. pers dept
4. cert to admin
5. dept selection
6. final review

1. Position Title Maintenance Mechanic

Position Number 260748051
C0748 - replacing David Smiley

Pay step to be based upon

Proposed Effective Date October 26, 2015

Personnel Board Rules
and Regulations Rule VI,
Section 10(a)-Promotions

Type of Appointment (x) Permanent () Temporary

Recruiting

- () Promotional Register () Transfer
(X) Open Competitive Register () Reemployment

Pay Grade (S09) (\$29,561-\$42,082)

Pat Litchfield
Department Head

Date 9-17-15

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional Candidates
Open-Competitive Candidates
Transfer Candidates

 Date
Personnel Director

4. Selectee:

 Date
Appointing Authority

5. () Manpower data entered by Date
() Payroll entered by Date

POSITION FILL REQUEST

COMPLETED ACTION DATES

1. ___ dept request
2. ___ admin review
3. ___ pers dept
4. ___ cert to admin
5. ___ dept selection
6. ___ final review

DEPARTMENT Montgomery County Youth Facility

DEPARTMENT HEAD: Bruce R. Howell, Court Administrator

SUPERVISOR: Lynn Peavey, Administrative Secretary

1. POSITION TITLE: Clerk-Typist II (to replace Leigh Smith)

POSITION NUMBER: 900012009

PROPOSED EFFECTIVE DATE: 10/26/2015

TYPE OF APPOINTMENT (X) Permanent () Temporary

RECRUITING

() PROMOTIONAL REGISTER (X) TRANSFER Pay step to be based upon City and County of Montgomery Personnel Rules and Regulations, Rule VI, Section 10(c).

(X) OPEN COMPETITIVE REGISTER () REEMPLOYMENT

PAY GRADE: A03

RH 335,630 / \$985.77 / \$12,322 /
(~~\$22,918 / \$881.46 / \$11,018~~)

Bruce R. Howell

Department Head

9/30/2015
Date

2. ADMINISTRATIVE REVIEW

- () APPROVED
() DISAPPROVED

Funding Authority

3. CERTIFICATION

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date

4. SELECTEE:

Appointing Authority

Date

5. () Manpower data entered by

Date

() Payroll entered by

Date

OCT 19 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 2

DEPARTMENT:	County Comm Appropriat	REVIEWED:	S. Thomas	10/5/2015
DATE:	10/5/2015		Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Lighthouse Counseling Center	001-55500.431	19,200	60,000	79,200
Fund Balance	001.35900	0	(60,000)	
TOTAL		19,200	0	79,200

JUSTIFICATION:

Provide funding to keep the Lighthouse Counseling Center Drug Treatment Program operational in the Montgomery County Jail due to a lack of funding by the State of Alabama.



JOHNNY HARDWICK
CIRCUIT JUDGE
FIFTEENTH JUDICIAL CIRCUIT

P.O. Box 1667
Montgomery, AL 36102-1667

(334) 832-1380
FAX (334) 832-1323

Mr. Elton Dean, Chairman

Mr. Dan Harris

Mr. Andrew Hall

Mrs. Ronda Walker

Mr. Jiles Williams

Dear Commissioners:

RE: Montgomery County Jail Drug Treatment Program

This missive is a formal request for \$60,000 in assistance to keep the Lighthouse Counseling Center Drug Treatment Program operational in the Montgomery County Jail.

The Judges for the Fifteenth Judicial Circuit have been informed that the Drug Treatment Program offered by the Lighthouse Counseling Center, LLC. (Lighthouse) will no longer be available to inmates in the Montgomery County Jail due to a lack of funding.

The Lighthouse has been a long term provider (nearly 20 years) of in-patient drug treatment for county inmates housed in the Montgomery Jail. The local judges and the community have depended on the services provided by licensed professionals to inmates in need of drug treatment. As you are aware there are limited opportunities for in-patient services in Montgomery County. We believe that the arrangement between the Lighthouse and the County Jail is a very cost effective way to deliver the treatment needed by our residents who are addicted to drugs and incarcerated.

But for the Lighthouse, we know that it would cost considerable sums to provide the type of services delivered to our inmates. Through the Lighthouse, inmates receive individual, group, family and parenting counseling. The treatment is for twenty-days and a certificate is given upon completion of the program.

The Lighthouse estimates that it provided services valued at \$174,348.00 in the past eighteen months. Please see the following enclosures:

Summary of services provided to inmates in the Montgomery County Jail for the period October 2013 to February 2015.

Final Year operational Statistics

Montgomery County Detention Facility Program Description

Lighthouse Proposal

Thank you for your consideration of this request. We appreciate the wonderful work that you do for the citizens of Montgomery County.

Sincerely Yours by and for the Judges of Montgomery County,

/s/Johnny Hardwick

MCDF Program Description

I. Nature:

Lighthouse Counseling Center, Inc. in a contractual agreement with the Alabama Dept. of Mental Health, Substance Abuse Services Division, operates an Intensive Outpatient Program in the Montgomery County Detention Facility to address substance abuse/dependence for those individuals unable to access services in the community setting. The Intensive Outpatient service in this facility includes phase 1 as follows with entrance into phase 2 upon release from the jail. At that time services continue in the other phases at the Lighthouse Counseling Center. During phase 1, clients receive 12 weeks of group counseling in 28 days, 4 hours per day, 5 days per week.

Phase I of the I.O.P. is designed to be the most treatment intensive phase of the program. Individuals who are placed in this phase of the program generally require a period of stabilization - both physically and emotionally - due to the lingering toxic effects of the chemicals abused and the chaos that has been wrought in their lives and the lives of their family members by the phenomenon of addiction itself. The purpose of this treatment phase is to establish and to integrate within each individual a solid foundation of basic recovery principles that may be built upon in the later phases of treatment and recovery. Patients will be expected to participate in group sessions five (5) times each week. The length of time a person remains in **Phase I** will be approximately twelve (12) weeks. Prior to being transferred into **Phase II** of the I.O. P., each patient will have met the following criteria:

1. They will have completed a combined total of at least 160 hours of didactic instruction, group therapy, and individual as needed; and,
2. Will have remained abstinent from all mood-altering substances for at least 4 consecutive weeks prior to their transfer; and,

3. Will have successfully completed all applicable goals as specified in their individual Treatment Plan; and,
4. Will have completed all reading and written assignments to the satisfaction of their Primary Counselor.

Phase II of the I.O.P. is designed to be less treatment intensive than **Phase I**. Individuals who are placed in **Phase II** typically will be individuals who have already successfully completed an intensive round of treatment and who are able to demonstrate knowledge of good recovery principles. They will be physically and emotionally stable. The purpose of this phase of treatment is to develop an advanced level of knowledge and skill for preventing relapse. Particular emphasis will be given to areas such as understanding the recovery process, understanding the family's involvement in relapse and practical planning for relapse prevention. Patients in this phase of treatment will be expected to participate in group sessions three (3) times per week. Family members are encouraged to participate in family group once a week. The length of time an individual remains in **Phase II** will be approximately forty (40) weeks. While individuals in this phase of the program will be attending fewer treatment sessions at the agency, they will be expected to participate in an average of three (3) 12-Step meetings per week. Prior to being transferred into **Phase III** of the I.O.P., each patient will have met the following criteria:

1. They will have completed a combined total of at least 160 hours of didactic instruction, group, individual and family therapy beyond those hours required in **Phase I**; and,
2. Will have demonstrated to their peer group and the Treatment Team a working knowledge and practice of Steps 1 - 9; and,
3. Will have remained abstinent from all mood-altering substances for at least twenty-six (26) consecutive weeks prior to the transfer; and,
4. Will have successfully completed all applicable goals as specified in their individual Treatment Plan; and,
5. Will have attended an average of three (3) 12-Step meetings per week while in **Phase II**; and,
6. Will have obtained a "permanent sponsor" who is an active member of a local 12-Step group (A.A., N.A., C.A.); and,
7. Will have decided on a "Home Group" among local A.A., N.A., and C.A. groups; and,

8. Will have demonstrated a thorough knowledge and practice of proven relapse prevention principles to their peer group and the Treatment Team; and,
9. Will have completed their Continuing Care Plan to the satisfaction of the members of their peer group and the Treatment Team.

This will also be documented in the patient's record. At this point the individual will be transferred into **Phase III** of the I.O.P.

Final Year Operational Statistics

Approximately 42 classes 2014

Classes Monday – Thursday

Assessments Fridays

Average 20 Males to a Class

10 Females to a Class

Approximately 66 Court Orders (2014)

45 Males

21 Females

Approximately 98 Not Court Ordered

75 Males

23 Females

Note: Inmates were rotated into the class as inmates graduated from the class and as they were released from jail. There have been inmates that entered but may have been released from jail prior to their completion of the program. (Court Ordered and Non-Court ordered).

LIGHTHOUSE PROPOSAL

Lighthouse Counseling Services, Inc. will provide intensive outpatient substance abuse Treatment services for individuals incarcerated in the Montgomery County Jail System. Services include education on drugs and alcohol, relapse prevention, group therapy, referrals, case management, and individual counseling. We also provide HIV testing and post-test counseling. Clients receive 12 weeks of counseling in 28 days, achieved by providing treatment 5 hours a day/ five days a week for 4 weeks. This is Phase I of treatment, Phase II will be completed in an outpatient setting at Lighthouse upon release from MCDF. This lasts 3 - 6 months, followed by aftercare.

This is a successful program that Lighthouse has had in

service for years.

At the closing of the program in March, 2015, Lighthouse averaged serving 160 clients per year.

Program Name: MONTGOMERY COUNTY JAIL PROJECT	
Organization Fiscal Year: 10/01/2015 – 09/30/2016	
Time Period This Budget Covers: 10/01/2015 - 09/30/2016	
EXPENSES	TOTAL PROJECT COST
1. Salaries	\$43,562
2. Payroll Taxes	\$3,333
3. Fringe Benefits	\$11,962
5. Insurance	\$580
6. Travel	\$1,075
8. Supplies	\$4,875
9. Printing & Copying	\$200
10. Telephone & Fax	\$184
11. Postage & Delivery	\$75
12. Rent	\$300
13. Utilities	\$225

TOTAL AMOUNT	\$66,371
---------------------	-----------------

CFO @ \$62,530 annual x 1/40 (one hour per week) =
 \$1,564
 Ex. Director @ \$86,815 annual x 1/40 (one hour per
 week) = \$2,170
 Clinical Director @ \$68,575 x 2/40 (two hours per week)
 = \$3,428
 Counselor @ \$36,400 annual (full time) = \$36,400.00

IRS rate of 7.65% x allocated salaries \$43,562 = \$3,333

State Unemployment Ins. @ 3.15% x allocated salaries
 \$43,562 = \$1,856
 Worker's Comp. Ins. @ 3.045% x allocated salaries
 \$43,562 = \$1,795
 Health Insurance @ \$475/mo. for single rate x 1/40
 allocation for CFO = \$285
 Health Insurance @ \$1075/mo. for family rate x 1/40
 allocation for Ex. Director = \$1,613
 Health Insurance @ \$475/mo. for single rate x 2/40
 allocation for Clinical Director = \$713
 Health Insurance @ \$475/mo. for single rate x 100% for
 Counselor = \$5,700.00
 Total
 \$11,962

General Liability and Property Insurance allocated @ 1%
 of annual cost = \$58,000 x 1% = \$580

Travel between office/ jail for counselor 160 miles/mo x 12
x \$.56 IRS issued mileage rate = \$1,075

A New Direction program curriculum for use with clients
\$4,800

Misc. office supplies -paper, folders, pens, etc.
\$ 75

Printed materials for distribution regarding the program =
\$200

Telephone expense allocation of office telephone =
\$18,384 annual cost x 1% = \$184

Direct expenses for postage = \$75

Rent expense allocation @1% = \$30,000 annual cost x 1%
= \$300

Utility expense allocation of power, water, gas = \$22,246
annual cost x 1% = \$225

OCT 19 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 4

DEPARTMENT:	County Comm Appropriat	REVIEWED:	S. Thomas	10/5/2015
DATE:	10/5/2015		Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Central Alabama Regional Planning	001-59320.481	63,075	13,670	76,745
Fund Balance	001.35900	0	(13,670)	
TOTAL		63,075	0	76,745

JUSTIFICATION:

To increase the dues to Central Alabama Regional Planning for FY 2016.

OCT 19 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 5

DEPARTMENT:	County Comm Appropriat	REVIEWED:	
DATE:	10/5/2015	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME		ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Have a Heart 4 Children	Annual Holiday Event	001-56530.498	0	3,000	3,000
Donation Revenue		001-40000.47701	(115,500)	(3,000)	(118,500)
TOTAL			(115,500)	0	(115,500)

JUSTIFICATION:

Budget for appropriations to the organization above for program support.

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 6

DEPARTMENT:	County Comm Appropriat	REVIEWED:	
DATE:	10/5/2015	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME		ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Chamber of Commerce	2016 Lacey Boyd Annual New Year's Day Parade	001-59320.483	0	5,000	5,000
Donation Revenue		001-40000.47701	(118,500)	(5,000)	(123,500)
TOTAL			(118,500)	0	(118,500)

JUSTIFICATION:

Budget for appropriations to the organization above for program support.

OCT 19 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 7

DEPARTMENT:	County Comm Appropriations	REVIEWED:	S. Thomas		10/5/2015
DATE:	10/5/2015		Finance Director		Date
REQUESTED BY:	Donald L. Mims	APPROVED:			
Elected Official/Dept. Head		Administrator			Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Central Alabama Sports Commission, Inc.	001-57600.450	0	100,000	100,000
Fund Balance	001.35900	0	(100,000)	
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		0	0	100,000

Appropriation to Central Alabama Sports Commission, Inc., for the 2015 Raycom Media Camellia Bowl College Football Game to be held at Cramton Bowl in Montgomery, which Promotes Tourism and Related Economic Benefits to Montgomery County.

Montgomery County Commission
Travel / Training Request Approval

Appendix C

AGENDA

Request # 1

OCT 19 2015

Date: October 15, 2015
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, AL
Departure Date: November 4, 2015 Return Date: November 5, 2015
Conference Leave (Days / Hours): 2 Day
Purpose of Travel: to attend ACCA Workshop in County Financial Administration

Traveler (s) Name: 1. Donald Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$113.80 Advance Registration Required: \$100.00

Department Name: Administration Fund Name: General

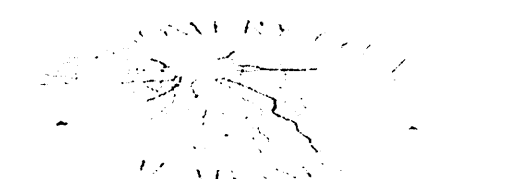
Additional Comments: Registration - \$100.00; Mileage - \$13.80

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 10/19/15 reimbursement of actual and necessary expenses in the
approximate amount of \$113.80 and advance registration of \$100.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$22,500.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$22,500.00</u>
Current Requests:	<u>\$113.80</u>
Budget Balance:	<u>\$22,386.20</u>

Donald L. Mims, Administrator



Reviewed by: S Thomas

Date: 10/15/2015

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

AGENDA

OCT 19 2015

Request # 1

Date: October 8, 2015
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Hoover, Alabama
Departure Date: November 4, 2015 Return Date: November 6, 2015

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: Attend ALTIST CRE Course I: Sales and Use Tax Examination: The Legal Environment in Hoover, AL. The 20 CPE hrs. attendee earns from this course will apply to minimum requirements to obtain CRE designation and certification.

Traveler (s) Name: 1. RoShonda Moultrie 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$755.45 Advance Registration Required: \$250.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Registration Fees of \$250 to be direct billed to Montgomery County Commission Tax & Audit Department by Auburn University Center for Governmental Services. Lodging \$300 Meals \$110. Mileage \$95.45.

To: Terri Henderson, Revenue Manager
From: Donald L. Mims, Administrator

The above request is app. 10/19/15 reimbursement of actual and necessary expenses in the approximate amount of \$755.45 and advance registration of \$250.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>001-51800.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$10,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$10,000.00</u>
Current Requests:	<u>\$755.45</u>
Budget Balance:	<u>\$9,244.55</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/8/2015

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

AGENDA

OCT 19 2015

Date: October 3, 2015
To: Donald L. Mims, Administrator
From: George Noblin, Chair, Bd of Registrars
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Tuscaloosa, AL
Departure Date: October 29, 2015 Return Date: October 29, 2015
Conference Leave (Days / Hours): 1 day
Purpose of Travel: To attend the Alabama Law Institute 2015 Election Conference

Traveler (s) Name: 1. George M. Noblin 4. _____
2. Lee Sellers 5. _____
3. Brenda Daly 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$747.00 Advance Registration Required: \$225.00

Department Name: Board of Registrars Fund Name: General Fund 001-51920.265

Additional Comments: Registration, Mileage, Meals

To: George Noblin, Chair, Bd of Registrars

From: Donald L. Mims, Administrator

The above request is app. 10/19/15 reimbursement of actual and necessary expenses in the
approximate amount of \$747.00 and advance registration of \$225.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51920.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$1,500.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$1,500.00</u>
Current Requests:	<u>\$747.00</u>
Budget Balance:	<u>\$753.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 10/8/2015

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

AGENDA

OCT 19 2015

Date: October 6, 2015

To: Donald L. Mims, Administrator

From: Lou Ialacci

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Washington DC

Departure Date: October 25, 2015

Return Date: October 27, 2015

Conference Leave (Days / Hours): 3 days

Purpose of Travel: Socrata Users Conference

Traveler (s) Name: 1. Lou Ialacci 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: NA

Department Name: Information Systems Fund Name: N/A

Additional Comments: Will be paid for by the City

To: Lou Ialacci

From: Donald L. Mims, Administrator

The above request is app. 10/19/15 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>001-51965.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$22,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$22,000.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$22,000.00</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 10/8/2015

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 2

AGENDA

OCT 19 2015

Date: October 15, 2015

To: Donald L. Mims, Administrator

From: Scott Kramer, Risk Manager

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, Alabama

Departure Date: October 29, 2015

Return Date: October 29, 2015

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: to attend Alabama Transportation Planners Association meeting
regarding ADA Transition Plan

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$105.80 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: Liability

Additional Comments: Mileage - \$105.80

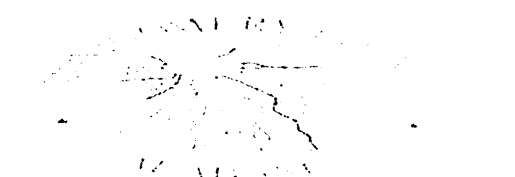
To: Scott Kramer, Risk Manager

From: Donald L. Mims, Administrator

The above request is app. 10/19/15 reimbursement of actual and necessary expenses in the
approximate amount of \$105.80 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>007-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$15,000.00</u>
Current Requests:	<u>\$274.60</u>
Budget Balance:	<u>\$14,725.40</u>

Donald L. Mims, Administrator



Reviewed by: S Thomas

Date: 10/15/2015

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 3

AGENDA

OCT 19 2015

Date: October 15, 2015
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Manager
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn, AL
Departure Date: November 2, 2015 Return Date: November 2, 2015
Conference Leave (Days / Hours): 1/2 Day
Purpose of Travel: to attend Alabama City/County Management Association Board meeting

Traveler (s) Name: 1. Scott Kramer 4. _____
2. Donald L. Mims 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$64.40 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: Liability

Additional Comments: Mileage -\$64.40

To: Scott Kramer, Risk Management
From: Donald L. Mims, Administrator

The above request is 10/19/2015 reimbursement of actual and necessary expenses in the
approximate amount of \$64.40 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>007-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$15,000.00</u>
Current Requests:	<u>\$339.00</u>
Budget Balance:	<u>\$14,661.00</u>

Donald L. Mims, Administrator



Reviewed by: S Thomas

Date: 10/15/2015

cc: Finance Director / Buyer

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OCT 19 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 1

DEPARTMENT:	Engineering	REVIEWED:	S. Thomas	10/8/15
			Finance Director	Date
REQUESTED BY:	George C. Speake	APPROVED:		
Elected Official/Dept. Head	10/6/2015	Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Road Constr & Main Supplies	111-53199-213	173,625	(615)	173,010
Repair & Main Software Lics	111-53199-240	1,203	615	1,818
County Wide Const. Equip	111-53100.561	650,000	(475,746)	174,254
Construction Equipment	111-53200.561	0	128,568	128,568
Construction Equipment	111-53400.561	0	128,568	128,568
Construction Equipment	111-53700.561	0	218,610	218,610
TOTAL		824,828	0	824,828

JUSTIFICATION:

Internal transfers to cover Repair & Main. Software Lics., construction equipment in District 1 to replace truck # 1011, District 3 to replace truck #3028 and County Shop to replace trucks # 542 and #530.

OCT 19 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 2

DEPARTMENT:	Engineering	REVIEWED:	S. Thomas	10/14/15
			Finance Director	Date
REQUESTED BY:	George C. Speake	APPROVED:		
Elected Official/Dept. Head	10/14/2015	Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Fuels and Lubricants	111-53300.212	159,500	(300)	159,200
Office Supply/Minor Equip	111-53300.211	250	300	550
TOTAL		159,750	0	159,750

JUSTIFICATION:
Internal transfers to cover insufficiencies in Office Supplies/Minor Equipment in District II.

OCT 19 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 1

DEPARTMENT:	Youth Facility	REVIEWED:	S. Thomas	10/13/2015
DATE:	10/13/2015		Finance Director	Date
REQUESTED BY:	Bruce R. Howell	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Travel	001-52603-265	15,000	(4,000)	11,000
Contract Services	001-52603-304	80,000	(30,000)	50,000
DYS Subsidy Revenue	001-40000.44272	(259,437)	34,000	(225,437)
TOTAL		(164,437)	0	(164,437)

JUSTIFICATION:

Due to Budget cuts to the Alabama Department of Youth services, the Regional Detention Budget was reduced by \$34,000 for this fiscal year. Under a new formula every Detention center in the State was cut except one.

OCT 19 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 8

DEPARTMENT:	County Comm Appropriations	REVIEWED:	S. Thomas	10/19/2015
DATE:	10/19/2015		Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
City County Cyber Technology Project	001-51865.586	0	65,000	65,000
Fund Balance	001.35900	0	(65,000)	
TOTAL		0	0	65,000

Budget for startup costs for a Cyber Technology Project with the City of Montgomery and other organizations.

OCT 19 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 9

DEPARTMENT: County Comm Appropriat REVIEWED: S. Thomas 10/19/2015
 DATE: 10/19/2015 Finance Director . Date
 REQUESTED BY: Donald L. Mims APPROVED: _____
 Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Montgomery County Board of Education for Sidney Lanier High School	001-58100.498	0	6,000	6,000
Donation Revenue	001-40000.47701	(123,500)	(6,000)	(129,500)
TOTAL		(123,500)	0	(123,500)

JUSTIFICATION:

Budget an appropriation to Sidney Lanier High School for choir robes.

51 Montgomery

ALABAMA DEPARTMENT OF YOUTH SERVICES
AGENCY GRANT AGREEMENT
Fiscal Year 2015 – 2016

The Alabama Department of Youth Services hereby awards to

Montgomery County Commission
(Hereinafter called Recipient)

the amount of Four hundred ninety thousand and no/100 dollars (\$490,000.00)

These funds shall be used for non-residential services for Montgomery County youth who would otherwise be committed to the Department of Youth Services. As a result of the interventions funded by these monies, the parties expect that Montgomery County will aim to eliminate 50-65 annual commitments to DYS (including HIT), barring a significant increase in serious juvenile crime (i.e. violent felonies, felony sex offenses).

These funds shall be utilized for the following purpose/activities:

The Montgomery County Davis Treatment Center (DTC) is a day and evening program for medium to very high risk youth. DTC provides the following services: individualized treatment plans, GED and academic remediation, case management, Parenting Skills, individual, group and family counseling, job search/placement assistance, vocational training, transportation, and aftercare. Montgomery Co Juvenile Court and the Montgomery Co Commission contract with The Bridge, Inc. to administer these services.

The program that receives funding from this grant will:

- Serve youth who would have historically been committed to the Alabama Department of Youth Services (HIT or regular DYS) in the absence of the funded program. Specifically, this includes youth with the following characteristics:
 - **Males and/or Females between the ages of 12-18**
 - High risk youth adjudicated for misdemeanor and felony property offenses
 - Risk of re-arrest will be determined by the risk assessment instrument available on the DYS website
- In order to ensure that the program only serves youth who would have otherwise been committed to DYS, youth with the following characteristics will not be eligible for participation:
 - Youth charged with harassment, simple assault, first time misdemeanors, or drug/alcohol offenses only
 - Status offenders
- Be developed by or in collaboration with the **Montgomery County Juvenile Court (MCJC)**;
- Conduct regular self-evaluations of program effectiveness, including evaluations that track outcomes for children served by the program;
- Maintain data on program participants, including:
 - Demographic Information (name, SSN, Alabama case number, race, gender, home zip)
 - Most Serious Current Offense
 - Most Serious Prior Offense
 - Risk Level
 - Hearing Officer
 - Probation Officer
 - Date Started Program

- Date Completed Program (if applicable)
- Successful Completion (Yes or No)
- If Unsuccessful, Why
- Committed Due To Unsuccessful Completion (Yes or No)
- Re-Arrested while in program (Yes or No)
- Attended all court hearings while in program (Yes or No)
- Successfully completed probation after program completion (Yes or No)

Recipient shall input and update student data regularly (at least monthly) in the DYS Grantee Information Management System database (GIMS).

- Produce an annual report by November 30, that includes the following information, at a minimum:
 - A narrative description of each program funded by the grant
 - Annual summary of participant data
 - A description of the program's efforts to evaluate its own effectiveness, along with a summary of the results of all such evaluations.

Each such annual report shall be made available to the Alabama Department of Youth Services, in addition to quarterly reports (if requested by DYS). Decisions about renewing grants will be made based on the court's ability to show through these reports that the funds have been effective in reducing the numbers of youth committed to DYS or HIT.

The Recipient or its designee shall administer the services for which this grant is awarded, in accordance with the applicable rules, regulations and conditions as set forth by the Department. Both MCJC and DYS acknowledge that this Award may be terminated at will by MCJC or DYS for any reason. Any funds remaining from the award shall be returned to DYS upon the termination of said award.

The grant award contained herein is payable in installments, subject to the availability of funds and adjustments by the Alabama Department of Youth Services, as it deems necessary or advisable. Nothing contained herein shall be deemed to be a debt of the State of Alabama in the contravention of the laws and constitution of the State of Alabama.

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

By signing this agreement, the contracting parties, including sub-contractors, agree that representatives of the Department of Youth Services will plan site visits (both announced and unannounced), and that all records pertaining to the program will be made available for review.

ALABAMA DEPARTMENT OF YOUTH SERVICES

BY: _____
 Steven P. Lafreniere
 Executive Director

BY: _____
 Legal Review
 Approved as to form only

ACCEPTANCE OF AWARD

Recipient hereby signifies its acceptance of the grant award and the terms and conditions set forth, this the _____ day of _____, 2015.

BY: _____

Montgomery County Commission

FORMERLY PEARSON, HUMPHRIES, JONES AND ASSOCIATES, INC. ARCHITECTS
P.O. BOX 215 MONTGOMERY, ALABAMA 36101 TELEPHONE (334) 265-8781

SUMMARY OF OWNER-CONTRACTOR ACCOUNT

To: Mr. Donnie Mims, Administrator
Montgomery County Commission
P.O. Box 1667
Montgomery, Alabama 36102-1667

PH&J Project: Griel Mansion Renovations
(Montg. Co. Public Defenders)

Project: 1208-GVG

Contractor: Holley-Henley Builders, Inc.

We have reviewed the Contractor's Application for Payment (Copy Attached) and have summarized below for your convenience this and previous applications, and the status of this account.

Record of Contract Adjustments

Date	Document	Subject	Add/Deduct Amount	Current Adjusted Contract Sum
10/10/14	Original Contract			354,585.00
02/10/15	Change Order #1	Repair plaster, drywall, painting	38,337.00	392,922.00
02/10/15	Change Order #2	Re-support balcony floor	2,095.00	395,017.00
02/17/15	Change Order #3	Misc paint & plaster repairs-Floors 101/201	14,000.00	409,017.00
04/01/15	Change Order #4	Add boxes and conduit for phone/data	7,980.74	416,997.74
04/17/15	Change Order #5	Credit for floor repair allowance	(55.68)	416,942.06
05/27/15	Change Order #6	Deduct for project security allowance	(40,000.00)	376,942.06

Tabulation of Certified Payments

Pay Contractor >	Holley-Henley Builders, Inc.	18,150.49
----------------------------	-------------------------------------	------------------

[illegible]

PH&J architects, inc.

Distribution: 3 copies to owner

By: Chevette Culver
Chevette Culver

PAYMENT APPLICATION

Page 1

TO: MONTGOMERY COUNTY COMMISSION
P.O. BOX 1667
MONTGOMERY, AL 36102
Attn: ELTON DEAN, SR

FROM: Holley-Henley Builders, Inc.
PO Drawer 210097
Montgomery, Alabama 36121

FOR:

PROJECT NAME AND LOCATION: GREIL GRIEL MANSION RENOVATION
P.O. BOX 1667
MONTGOMERY, AL 36102

ARCHITECT: PH & J Architects
P.O. BOX 215
MONTGOMERY, AL 36101

APPLICATION # 6
PERIOD THRU: 07/30/2015
PROJECT #s: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR

DATE OF CONTRACT: 10/17/2014

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$354,585.00
2. SUM OF ALL CHANGE ORDERS	\$22,357.06
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$376,942.06
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$376,942.06
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$376,942.06
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$358,791.57
8. PAYMENT DUE	\$18,150.49
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$0.00
(incl. 10% sales tax)	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$54,432.00	\$0.00
Total approved this month	\$7,980.74	(\$40,055.68)
TOTALS	\$62,412.74	(\$40,055.68)
NET CHANGES	\$22,357.06	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Holley-Henley Builders, Inc.

By:  CHAD HOLLEY Date: 07/30/2015

State of: ALABAMA

County of: MONTGOMERY

Subscribed and sworn to before

me this 30th day of July 2015

Notary Public: DEBORAH D. YOUNG

My Commission Expires: 06/26/16

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: SUDDY EJBANKS

By: 

Date: 10-08-2015

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 1 of 3

PROJECT: GREIL										APPLICATION #:		DATE OF APPLICATION:		PROJECT #s:	
GRIEL MANSION RENOVATION										6		07/30/2015		07/30/2015	
SCHEDULE OF VALUES										DATE OF APPLICATION:		PERIOD THRU:		PROJECT #s:	
A	B	C	D	E		F	G		H	I					
				COMPLETED WORK	AMOUNT THIS PERIOD		TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)							
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD	STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)						
1	GENERAL REQUIREMENTS	\$22,300.00	\$22,300.00	\$0.00	\$0.00	\$22,300.00	100%	\$0.00							
2	BOND	\$5,200.00	\$5,200.00	\$0.00	\$0.00	\$5,200.00	100%	\$0.00							
3	SUPERVISION	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100%	\$0.00							
4	DUMPSTER	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100%	\$0.00							
5	ALLOWANCE - SECURITY	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	100%	\$0.00							
6	ALLOWANCE - PLASTER REPAIR	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100%	\$0.00							
7	DEMOLITION	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100%	\$0.00							
8	ROUGH CARPENTRY	\$5,285.00	\$5,285.00	\$0.00	\$0.00	\$5,285.00	100%	\$0.00							
9	FINISH CARPENTRY	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100%	\$0.00							
10	MILLWORK	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100%	\$0.00							
11	SEALANTS & CAULKING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100%	\$0.00							
12	HOLLOW METAL	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00							
13	FINISH HARDWARE	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	100%	\$0.00							
14	GLASS & GLAZING	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	100%	\$0.00							
15	PLASTERING	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$11,000.00	100%	\$0.00							
16	PLASTERING DEMO	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100%	\$0.00							
	SUB-TOTALS	\$146,785.00	\$106,785.00	\$40,000.00	\$0.00	\$146,785.00	100%	\$0.00							

Payment Application containing Contractor's signature is attached.

PROJECT: GREIL

GRIEL MANSION RENOVATION

SCHEDULE OF VALUES

APPLICATION #:

6

DATE OF APPLICATION:

07/30/2015

PERIOD THRU:

07/30/2015

PROJECT #s:

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

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CONTINUATION PAGE

Page 2 of 3

PROJECT: GREIL									
GRIEL MANSION RENOVATION									
SCHEDULE OF VALUES									
A	B	C	D		E	F	G	H	I
			AMOUNT PREVIOUS PERIODS	COMPLETED WORK AMOUNT THIS PERIOD					
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	AMOUNT PREVIOUS PERIODS	COMPLETED WORK AMOUNT THIS PERIOD	STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
17	CARPETING	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100%	\$0.00	
18	EXTERIOR PAINTING & PATCH	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	100%	\$0.00	
19	INTERIOR PAINTING & PATCH	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100%	\$0.00	
20	COLUMN PAINTING & PATCH	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100%	\$0.00	
21	TOILET ACCESSORIES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100%	\$0.00	
22	LEAD CLEAN-UP	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	
23	ELECTRICAL DEMO	\$20,550.00	\$20,550.00	\$0.00	\$0.00	\$20,550.00	100%	\$0.00	
24	ELECTRICAL ROUGH-IN	\$43,550.00	\$43,550.00	\$0.00	\$0.00	\$43,550.00	100%	\$0.00	
25	ELECTRICAL DEVICES (RECEPTACLES, SWITCHES,	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	
26	LIGHT FIXTURES	\$83,200.00	\$83,200.00	\$0.00	\$0.00	\$83,200.00	100%	\$0.00	
27	FIRE ALARM	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	
28	Change Order # 1	\$38,337.00	\$38,337.00	\$0.00	\$0.00	\$38,337.00	100%	\$0.00	
29	Change Order # 2	\$2,095.00	\$2,095.00	\$0.00	\$0.00	\$2,095.00	100%	\$0.00	
30	Change Order # 3	\$14,000.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	100%	\$0.00	
31	Change Order # 4	\$7,980.74	\$0.00	\$7,980.74	\$0.00	\$7,980.74	100%	\$0.00	
32	Change Order # 5	(\$55.68)	\$0.00	(\$55.68)	\$0.00	(\$55.68)	100%	\$0.00	
	SUB-TOTALS	\$416,942.06	\$369,017.00	\$47,925.06	\$0.00	\$416,942.06	100%	\$0.00	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

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PROJECT:	GREIL	APPLICATION #:	6
	GRIEL MANSION RENOVATION	DATE OF APPLICATION:	07/30/2015
		PERIOD THRU:	07/30/2015
	SCHEDULE OF VALUES	PROJECT #s:	

Payment Application containing Contractor's signature is attached.

A	B	C	D	E		F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)	
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
33	Change Order # 6	(\$40,000.00)	\$0.00	(\$40,000.00)	\$0.00	(\$40,000.00)	100%	\$0.00		
	TOTALS	\$376,942.06	\$369,017.00	\$7,925.06	\$0.00	\$376,942.06	100%	\$0.00		

Quantum Software Solutions, Inc. Document

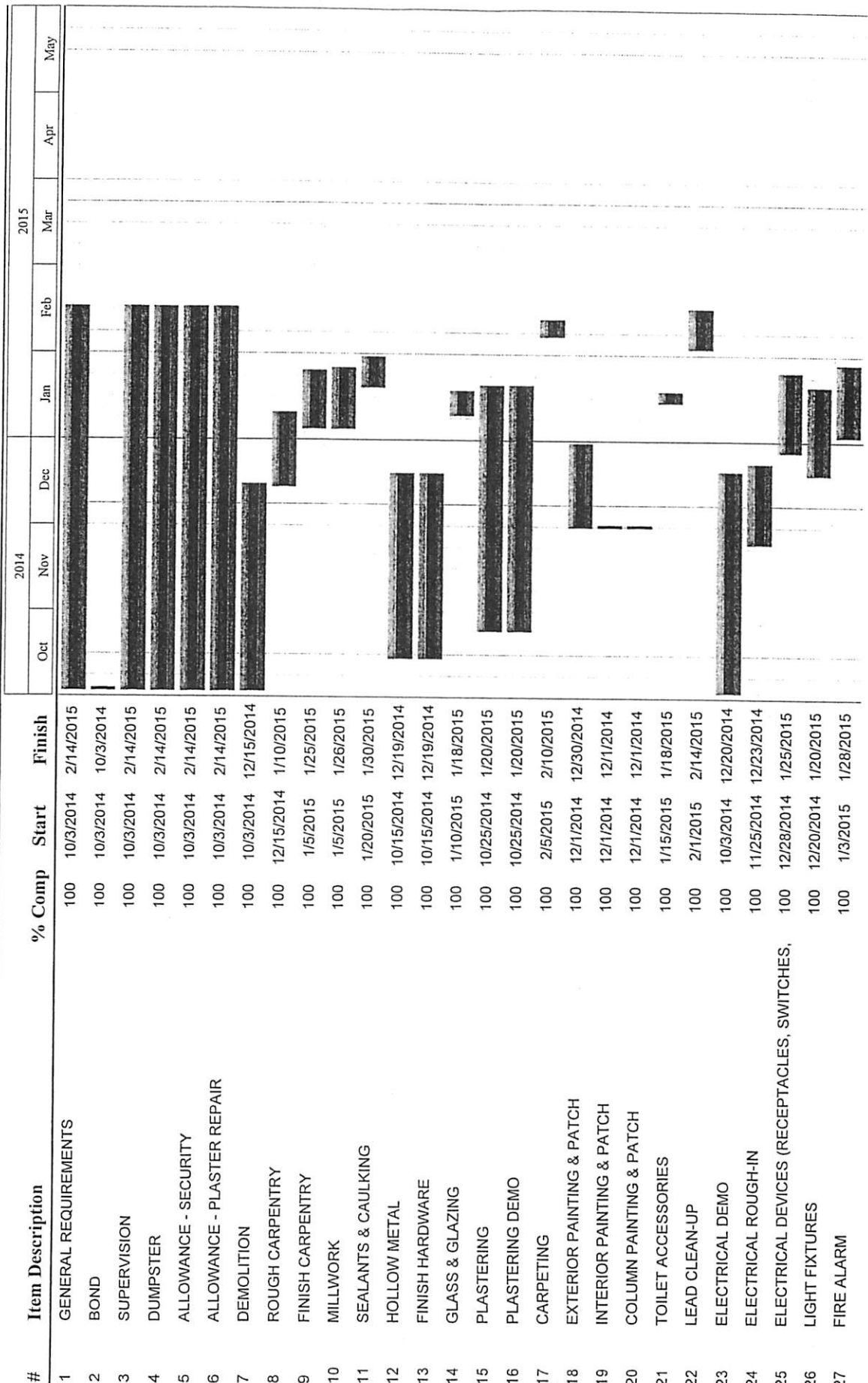
Project Schedule

Project ID: GREIL

Description: GRIEL MANSION RENOVATION

As of: 07/30/2015 Application #: 6

Category: SCHEDULE OF VALUES



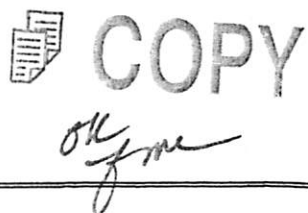
Thursday, July 30, 2015

Schedule for Project ID: GREIL

#	Item Description	% Comp	Start	Finish	2014			2015						
					Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
28	Change Order # 1	100	1/5/2015	4/10/2015										
29	Change Order # 2	100	1/1/2015	4/10/2015										
30	Change Order # 3	100	1/1/2015	4/9/2015										
31	Change Order # 4	100	4/1/2015	4/3/2015										
32	Change Order # 5	100	4/17/2015	4/17/2015										
33	Change Order # 6	100	5/17/2015	5/17/2015										

FINAL PAYMENT CHECKLIST

To be completed by the Architect/Engineer and submitted with
Contractor's Application for Final Payment

PROJECT: Montgomery Co. Commission Greif Mansion Renovations Montgomery Co Public Defenders		B. C. No. N/A
		PSCA No. N/A (If applicable)
YES	N/A	Check (✓) "YES" or "N/A" as applicable
X		CERTIFICATE OF SUBSTANTIAL COMPLETION: Has been fully executed.
X		ADVERTISEMENT FOR COMPLETION: One copy with affidavit of publication ATTACHED
X		RELEASE OF CLAIMS: One copy ATTACHED
X		CONTRACTOR'S ONE-YEAR WARRANTY: Original delivered to Owner.
X	X	GENERAL CONTRACTOR'S ROOFING GUARANTEE: and OTHER SPECIFIED ROOFING GUARANTEES Attached to Certificate of Substantial Completion.
X		OTHER WARRANTIES: All other specified warranties delivered to Owner
X		RECORD DOCUMENTS: Specified "As-built" plans and specifications delivered to Owner
X		O & M MANUALS: Specified instructions and O & M Manuals delivered to Owner
	X	TIME EXTENSION: Over-run of Contract Time has been reconciled by: ☐ Change Order ☐ Liquidated Damages ☐ Attached explanation
X		APPLICATION FOR FINAL PAYMENT: 6 copies approved and ATTACHED
		ADDITIONAL DOCUMENTS OR EXPLANATIONS WHICH ARE ATTACHED:
		
PH&J Architects, Inc. SUBMITTED BY: <u>Cherette Coker</u> ARCHITECT / ENGINEER SIGNATURE 10/9/15 DATE		

21-9

Purchasing Department Montgomery County Commission

ABSTRACT FOR BIDS: 95 BIDS MAILED									
INVITATION TO BID NO: 51901-15B-028									
DATE ISSUED: 09/21/2015									
DATE OPENED: 10/13/2015									
REQUESTING DEPARTMENT: Montgomery County Commission									
TERMS OF PAYMENT / DISCOUNT:									
DELIVERY DATE:									
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Annex III, 101 S. Lawrence Street		12	\$ 8,886.00	\$ 106,632.00	\$ 4,068.45	\$ 48,821.40	\$ 3,609.83	\$ 43,317.96
2A	Community Corrections, 301 Adams Ave.		12	\$ 976.00	\$ 11,712.00	\$ 539.00	\$ 6,468.00	\$ 467.10	\$ 5,605.20
2B	Community Corrections, 301 Adams Ave.		12	\$ 425.00	\$ 5,100.00	\$ 242.00	\$ 2,904.00	\$ 121.91	\$ 1,462.92
3	CareHere Clinic, 300 S. Hull St.		12	\$ 718.00	\$ 8,616.00	\$ 360.00	\$ 4,320.00	\$ 278.00	\$ 3,336.00
4	Probate Office, 5449 Atlanta Hwy.		12	\$ 1,205.00	\$ 14,460.00	\$ 650.00	\$ 7,800.00	\$ 570.00	\$ 6,840.00
5	Revenue Office, 5449 Atlanta Hwy.		12	\$ 401.00	\$ 4,812.00	\$ 265.00	\$ 3,180.00	\$ 148.00	\$ 1,776.00
6	Probate/Revenue Office 3075 Mobile Hwy.		12	\$ 1,564.00	\$ 18,768.00	\$ 500.00	\$ 6,000.00	\$ 626.24	\$ 7,514.88
7	Annex II, 125 Washington Ave.		12	\$ 3,129.00	\$ 37,548.00	\$ 1,100.00	\$ 13,200.00	\$ 1,409.00	\$ 16,908.00
8	Annex I, 100 S. Lawrence Street		12	\$ 9,956.00	\$ 119,472.00	\$ 4,153.37	\$ 49,840.44	\$ 4,364.00	\$ 52,368.00
9	Court House, 251 S. Lawrence St.		12	\$ 9,322.00	\$ 111,864.00	\$ 3,241.20	\$ 38,894.40	\$ 3,689.15	\$ 44,269.80
Total annual cost for Items 1-7					\$ 207,648.00		\$ 92,693.40		\$ 86,760.96
Total annual cost for Items 1-8					\$ 327,120.00		\$ 142,533.84		\$ 139,128.96
Total annual cost for Items 1-7 and 9					\$ 319,512.00		\$ 131,587.80		\$ 131,030.76
Total Bid for Items 1-9					\$ 438,984.00		\$ 181,428.24		\$ 183,398.76
Facilities may be added at a cost per sq. ft.					\$ 0.127		\$ 0.055		\$ 0.0897
									\$ 0.10
									\$ 0.06

Notes:

22-2.

CONTRACTUAL AGREEMENT

THIS CONTRACTUAL AGREEMENT made and entered into on the 1st day of November, 2015, by and between Falls Facility Services, Inc. of Birmingham, Alabama and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Falls Facility Services, Inc., agrees to furnish janitorial services for Montgomery County Commission, Annex I, Annex II, Annex III, Community Corrections Buildings, Care Here Clinic, Probate/Revenue West and Probate/Revenue East, Montgomery, Alabama, in accordance with all the provisions and specifications of Bid No. 51901-15B-028, as issued by the Montgomery County Commission on September 21, 2015 (hereinafter referred to as the Invitation to Bid, a copy of which is attached hereto:

WHEREAS, In Consideration thereof, Falls Facility Services, Inc. and Montgomery County Commission agree as follows:

1. All terms and conditions of the Invitation to Bid are incorporated herein by this reference.
2. That the Contract period will begin on November 1, 2015 and will end on October 31, 2015, with an option to renew for two (2) years, in one (1) year periods, providing funds are made available by the Montgomery County Commission. A price escalation will be allowed after the first year, but shall not exceed 5% increase per year.
3. That Falls Facility Services, Inc. will provide janitorial services for Montgomery County Commission at prices stipulated in the Invitation to Bid.
4. That Falls Facility Services, Inc. shall at all times be in compliance with all specifications and special provisions within the Invitation to bid.
5. That Montgomery County Commission or Falls Facility Services, Inc. may terminate this agreement at any time during the contract period by giving a sixty (60) day written notice to the other party.
6. That Falls Facility Services, Inc. will hold Montgomery County Commission, and its employees, harmless from and indemnify it against all liability, including attorney's fees, which may arise from and accrue directly from the performance of the work of any obligation of Falls Facility Services, Inc. or failure of Falls Facility Services, Inc. to perform any work or obligation provided for in this agreement.

7. If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Falls Facility Services, Inc.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 1st day of November, 2015.

WITNESS:

FALLS FACILITY SERVICES, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

October 19, 2015 - Minutes of Regular Meeting
Montgomery County Commission

97

Just Blinds -Request a deposit of one-half of the total price is due upon acceptance of proposal
WMA DBA Simply Shutters & Blinds -Request a second measure if awarded bid

23-2

Montgomery County Community Punishment & Corrections Authority

OCT 19 2015

Members:**Term Expires:**

* Robert E. L. (Bobo) Gilpin Kaufman Gilpin McKenzie Thomas Weiss, PC P.O. Drawer 4540 Montgomery, Alabama 36103-4540 Direct Dial: 334-409-2236 Email: rgilpin@kgmlegal.com	12/1/2015
Carolyn Millender Ms. Carolyn Millender 3552 Dee Dr, Montgomery, AL 36116 carmil1908@knology.net Cell: (334) 313-1653 Home: (334) 281-2108	12/1/2016
Daniel Harris 3857 Colline Drive Montgomery, AL 36106 Home: (334) 239-7351	12/1/2016
* Frank Brown, Chairman PO Box 6101 Montgomery, AL 36106-6101 Cell: 224-2281 Work: 353-4609	12/1/2015
* James E. Williams P.O. Drawer 5130 Montgomery, AL 36103 Home: 834-4746 Work: 263-6621	12/1/2015
* Florence Cauthen 800 Cauthen Drive Montgomery, AL 36105 Cell: 318-7696 Florence.cauthen@gmail.com	12/1/2015
* Robert Taylor, III 7459 Old Barn Road Montgomery, AL 36117 Work: 242-5870 Cell: 221-5385 Rtaylor3@charter.net	12/1/2015
District Attorney Daryl Bailey Work: 832-2550	12/1/2016
Sheriff Derrick Cunningham Work: 832-2593	12/1/2018

Sheriff
District Attorney
All others

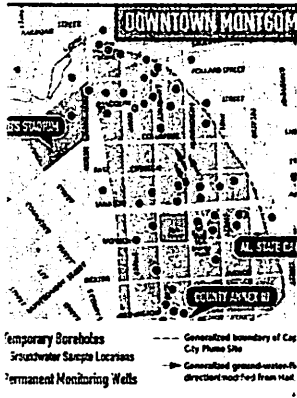
4 year term
6 year term
3 year term

24-1

City, ADEM reach agreement with EPA on plume



Josh Moon, *Montgomery Advertiser* 7-14 a.m. CDT October 2, 2015



AGENDA

OCT 19 2015

(Photo: Holly Calloway/Advertiser)

The Alabama Department of Environmental Management and a coalition of city and state agencies and the *Montgomery Advertiser* officially have control of the capital city plume.

Montgomery Mayor Todd Strange, representing the Downtown Alliance, signed an agreement on Wednesday with ADEM and the Environmental Protection Agency that shifts oversight of the project to ADEM and begins the process of Alliance members repaying the EPA \$2.6 million over the next three years.

"This is an unprecedented step," said ADEM director Lance LeFleur. "This sort of an agreement is not something that the EPA has typically signed off on. They have been in control of this site for 22 years now, and there has been little movement. We believe that the coalition we've built here will begin to move the process along, and obviously the EPA believes that as well."

Since its discovery in 1993, the plume, which is actually several areas of contaminated groundwater under portions of the downtown area, has been frequently tested and monitored by the EPA, as it attempted to assign responsibility for the contamination. Wells leading to the underground water in the downtown area were capped and sealed off in 2003, and the EPA has determined that the area poses no threat to humans.

But since discovery of the site, no cleanup efforts have been initiated. That was primarily because of the ever-increasing costs of testing and sealing off the plume incurred by the EPA, which would have to be repaid by any potentially responsible parties.

The EPA's tests along the way identified several potential responsible parties, including the *Montgomery Advertiser*, several state agencies and other now-defunct downtown businesses. Testing paid for by the *Advertiser* showed the contamination almost assuredly did not come from its presses, but was instead mostly consistent with chemicals used by dry cleaners.

At Thursday's news conference, LeFleur also acknowledged that finding, but said the responsibility at this point is meaningless.

25-1

"There are a number of sources from which the chemicals could have come," he said. "That's behind us now. We need to focus on cleanup."

To that end, the Downtown Alliance, along with ADEM, has established an initial course of action and set up a website to encourage public interaction (www.capitalcityplume.org).

The website will feature updates on the cleanup efforts, which are projected to take several years — Strange said a similar project near Garrett Coliseum took 12 years to clear — and there will also be an opportunity for citizens to join a community outreach group that works more closely with the alliance and ADEM.

"This is good news for our community," Strange said. "We have avoided being labeled a 'superfund site' by the EPA and have entered a historic partnership. We will take the necessary steps now to clean this up and get this behind us."

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, November 2, 2015, at 8:00 in the morning.



Administrator



Chairman