

MINUTES OF REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
MAY 18, 2015

INFORMATION SESSION

Chairman Dean called the meeting to order at 8:09 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Williams. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSION BY THE COMMISSION

Commissioner Hall requested a \$1,500 miscellaneous appropriation from his account to Alabama – Korea Educational Exchange Program, Inc., (A-KEEP, Inc.), for the Elite Global Leadership Program.

Vice Chairman Harris requested a \$500 miscellaneous appropriation from his account to Youth-n-Action Programs, for “Hook A Kid on Golf” Tee Level Clinic.

Chairman Dean requested a \$1,000 miscellaneous appropriation from his account to Dorothy’s Vision, Inc., for Zulu Warring Hornets’ Basketball Program. Vice Chairman Harris requested a \$500 miscellaneous appropriation from his account and Commissioner Hall requested a \$400 miscellaneous appropriation from his account for the program.

The Commission agreed to add these items to the miscellaneous appropriations.

PRESENTATION BY OUTREACH WORKER RETHA L. BRYANT WITH HGHG, INC.

Outreach Worker Retha L. Bryant with HGHG, Inc., (Holy Ghost, House of God), briefed the Commission regarding the organization which provides assistance to brain injury patients and their caregivers. Ms. Bryant requested funding in the amount of \$10,000 for the organization. Chairman Dean stated that the Commission would consider her request and recommended that Ms. Bryant also visit the City of Montgomery for funding. Ms. Bryant responded that she would and that most of the patients are in Montgomery County.

PRESENTATION BY SHERIFF DERRICK CUNNINGHAM

Sheriff Derrick Cunningham briefed the Commission regarding hiring Grant Manager at Pay Grade A09, Step 3 (\$53,178) for the Sheriff's Office. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Sheriff Cunningham briefed the Commission regarding the establishment of a Public Safety Communications Operator classification, CO0482, Pay Grade A04 and related reallocations for the Sheriff's Office. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham briefed the Commission regarding the establishment of a Public Safety Communications Dispatcher classification, CO0483, Pay Grade A05 and related reallocations for the Sheriff's Office. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham briefed the Commission regarding the abolishment of the Emergency Communications Operator I (CO0480) and Emergency Communications Operator II (CO0481) classifications for the Sheriff's Office. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham requested an allowance program for Specialized Units (Tactical Team, Dive Team and Extraction Unit) of the Sheriff's Office. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham briefed the Commission regarding Position Fill Requests for two Deputy Sheriff Corporal, Position Numbers 97 and 143, Deputy Sheriff, Position Number 102, and two Deputy Sheriff Trainees/Deputy Sheriffs, Position Numbers to be determined. After discussion, the Commission agreed to place these items on the next agenda.

PRESENTATION BY REVENUE COMMISSIONER JANET BUSKEY AND GIS & CADASTRAL MAPPING MANAGER TODD GRANT

Revenue Commissioner Janet Buskey briefed the Commission regarding the reallocation of office space in Annex III, 2nd floor from Judge of Probate mailroom use to Revenue Commissioner's Office. After discussion, the Commission agreed to place this item on the next agenda.

GIS & Cadastral Mapping Manager Todd Grant briefed the Commission regarding a Digital Information Cooperative Agreement with the Alabama Department of Transportation concerning 2015 Aerial Photography, LiDAR and Planimetric Data Acquisition project costs. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CHIEF PROBATE CLERK WILLIAM FLOWERS

Chief Probate Clerk William Flowers briefed the Commission regarding a proposed Legislative agenda item relating to Montgomery County to authorize the Judge of Probate to charge a total issuance fee of fifteen dollars for a Business License and to eliminate Section 1 (c) from the Proposed Bill, which states "In addition to any other late fee authorized, a total late fee of one hundred fifty dollars (\$150) may be assessed after a business license has been past due for more than 10 days." After discussion, the Commission agreed to place this item on the next agenda. (Copy of Proposed Bill, Agenda Pages 26-1 and 26-2, is attached to these Minutes).

Mr. Flowers requested that the Commission upgrade the security/surveillance system at the West Probate Office. He stated Norment Security has evaluated the current system and provided a quote of \$5,712. After discussion, the Commission agreed to waive rules and add a Budget Change Request to the next.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci briefed the Commission regarding a Bid Award to the next lowest bidder for the SAN backup storage appliance expansion, items 2 and 3, Bid No. 51965-15B-015. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Mr. Ialacci briefed the Commission regarding a Bid Award for network switches, Bid No. 51965-15B-018. After discussion, the Commission agreed to waive rules and add this item to the agenda.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake briefed the Commission regarding Budget Change Request Number 9 from the Engineering Department. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Mr. Speake briefed the Commission regarding an award of the Resurfacing Various County Roads contract to the low bidder, Wiregrass Construction, in the amount of \$1,112,324.49. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Also, he asked that the Commission approve filling two County Road Equipment Operator II positions and one County Road Equipment Operator I position, which were on the agenda.

PRESENTATION BY PRESIDENT AL DIXON WITH RESTOR, INC.

President Al Dixon with RESTOR, Inc., briefed the Commission regarding the program and requested funding. After discussion, the Commission agreed to waive rules and add a Budget Change Request in the amount \$5,000 for this program to the agenda.

DISCUSSION BY THE COMMISSION

The Commission discussed the request for funding from HGHG, Inc. Commissioner Hall stated that he would like more information regarding the organization such as their annual budget, the number of citizens they service, what areas they are serving and their sources of revenue. Administrator Mims stated that he would provide this information to the Commission at their next meeting.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission regarding a Bid Award for the employee luncheon, Bid No. 51988-15B-020. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims informed the Commission that Managing Director Phil Dotts with Public Financial Management has advised that the County proceed with the refunding of the Series 2007 General Obligation Warrants and recommended that the County Commission select an underwriter and bond counsel. After discussion, the Commission agreed to waive rules and add to the agenda The Frazer Lanier Company, Inc., as the underwriter and Gilpin Givhan, PC as the bond counsel.

Administrator Mims informed the Commission that the bill to change the local bid preference from 3% to 5% is looking good according to Executive Director Sonny Brasfield with the Association of County Commissions of Alabama.

Administrator Mims presented a letter from Courthouse Café Owner Wanda Hughes regarding written notice to terminate the Lease Agreement for the cafeteria in Annex I. He stated that he would be meeting with Ms. Hughes and will report back with a bid for the cafeteria and the minimum qualifications.

Administrator Mims presented an email from the City of Montgomery regarding sharing of the cost of an ad in The Montgomery Advertiser concerning the celebration of Hyundai's 10th Anniversary. He noted that the County's portion would cost \$906.00 and will be paid from the current budget.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Commissioner Williams.

The Pledge of Allegiance was led by Chairman Dean.

County Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Harris and Members Hall, Walker, and Williams. Also present were County Attorney Tyrone C. Means and County Engineer George C. Speake.

Commissioner Williams made a motion to approve the Minutes of the Regular Meeting of May 4, 2015. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable and Payroll Checks Authorization for approval.

Commissioner Williams made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 5, are attached to these Minutes.)

NEW BUSINESS

COUNTY COMMISSION – ADOPTED RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR FINANCIAL ASSISTANCE TO ADECA FOR A PY 2015 COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE PURPOSE OF IMPLEMENTING A HOUSING REHABILITATION PROGRAM IN THE EASTWOOD VILLA NEIGHBORHOOD

Administrator Mims presented the following letter from Community Development Manager of CARPDC Leslie York:

May 11, 2015

Honorable Elton N. Dean, Sr.
Chairman
Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102-1667

Dear Chairman Dean:

As you and the Commission are aware, our office has been working to identify and develop a 2015 CDBG application for the County to submit to ADECA for this year's funding consideration. Based on the Commission's direction at the last Commission meeting on 5/4/2015, our office is working on a follow-up housing rehabilitation project for the Eastwood Villa neighborhood. You will therefore find attached a Resolution that will need to be on the 5/18/2015 Commission agenda for consideration.

Please note that I have revised some of the language from the original Resolution in the 2012 application in the event the project is funded. As you may recall, that Resolution did not commit matching funds from the County because they were stated to come from homeowner participants. However, ADECA came back and required that commitment Resolution at the LCC stage of the project. By including the revised language now, if the project is funded, we won't have to go through another formal process. If I need to address this with any of the Commissioners I will be glad to, particularly since we have new Commissioners since that last housing project.

I will prepare the remaining signature pages for your signing at a later date, but they will just need execution and no further action before submission of the application to the State on June 12, 2015. If someone from our office should be at the Commission meeting please let me know. Additionally, if you have questions or need anything further prior to the 18th meeting, please let me know that as well.

Thank you for your consideration.

Sincerely,

/s/ Leslie York
Community Development Manager

Attachment

End of Letter

Commissioner Hall made a motion to adopt the resolution. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Resolution, Agenda Page 1-2, is attached to these Minutes.)

REVENUE COMMISSIONER'S OFFICE – APPROVED CONTRACT FOR PROFESSIONAL SERVICES WITH DOMINION LEGACY, INC., REGARDING THE 2014 TAX SALE

Administrator Mims presented the following memorandum from Revenue Commissioner Janet Buskey:

April 29, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Janet Buskey, Revenue Commissioner

CC: Donnie Mims, County Administrator

RE: CONTRACT APPROVAL – 2014 TY TAX SALE

Attached please see the proposed contract for professional services for Gary Boyd of Dominion Legacy, Inc. to provide the following services (1) Conducting the actual tax sale (2) Making available related consulting services (3) Any other necessary or reasonable assistance to the Montgomery County Revenue Commissioner regarding the tax sale. The contract has been included in the approved 2015 FY budget.

Please note the only change to the contract from last year is the mileage rate. The increase in the mileage rate to .575 is the current IRS rate.

As a vendor, Mr. Boyd is certified as an E-Verify member.

I respectfully request that this contract be placed on the agenda at the next County Commission meeting for approval. Thank you for your consideration.

End of Memorandum

Vice Chairman Harris made a motion to approve the contract. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Contract, Agenda Pages 2-2 and 2-3, is attached to these Minutes.)

DETENTION FACILITY – APPROVED AMENDMENT NUMBER 2 TO CONTRACT WITH CLS SERVICE FOR INMATE LAUNDRY SERVICE, CONTRACT NUMBER 52200-13B-007

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

To: Donald L. Mims, County Administrator

From: Myrtle Singleton, Purchasing Manager

Date: April 24, 2015

Re: Contract No. 52200-13B-007
Inmate Laundry Service

I request that the attached Amendment No. 2 to the CLS Service contract for Inmate laundry service be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning June 1, 2015 and ending on May 31, 2016.

CLS chooses not to increase prices during this contract period. All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Wanda Robinson, Director of Montgomery County Detention Facility.

Attachment

End of Memorandum

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copies of Amendment Number 2 and Letter, Agenda Pages 3-2 and 3-3, are attached to these Minutes.)

DETENTION FACILITY – APPROVED AMENDMENT NUMBER 2 TO CONTRACT WITH AMERICAN AMENITIES, INC., FOR ADMISSION KITS AND INDIGENT HYGIENE KITS, CONTRACT NUMBER 52200-13B-008

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

To: Donald L. Mims, County Administrator
From: Myrtle Singleton, Purchasing Manager
Date: April 24, 2015
Re: Contract No. 52200-13B-008
Admission Kits and Indigent Kits

Request the attached Amendment No. 2 to be considered for approval on a future agenda. This will allow for the contract with American Amenities Inc. to be extended for one (1) year, beginning June 1, 2015 and ending on May 31, 2016.

American Amenities Inc. would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Wanda Robinson, Director of Montgomery County Detention Facility.

Attachment

End of Memorandum

Commissioner Walker made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Amendment Number 2 and Email, Agenda Pages 4-2 through 4-4, are attached to these Minutes.)

SUPPORT SERVICES – APPROVED AMENDMENT NUMBER 1 TO CONTRACT WITH CLIMATE SERVICE, INC., FOR PREVENTIVE MAINTENANCE SERVICES ON THE HEATING, VENTILATION, AIR CONDITIONING AND CONTROLS, CONTRACT NUMBER 51901-14B-004

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

To: Donald L. Mims, County Administrator

From: Myrtle Singleton, Purchasing Manager

Date: April 24, 2015

Re: Contract No. 51901-14B-004
Preventive Maintenance Services
HVAC System for Montgomery County Detention Facility Jail II

Request the attached Amendment No. 1 to be considered for approval on a future agenda. This will allow for the contract with Climate Service Inc. to be extended for one (1) year, beginning June 1, 2015 and ending on May 31, 2016.

Climate Services would like to increase pricing by 2.5% in accordance with the terms of the contract. The total cost for the twelve month period of June 1, 2015 to May 31, 2016 will be \$37,186.92.

This contact extension has been coordinated with Wanda Robinson, Director of Montgomery County Detention Facility and Pat Litchfield, Plant Maintenance Engineer.

Attachment

End of Memorandum

Commissioner Williams made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Amendment Number 1 and Letter, Agenda Pages 5-2 and 5-3, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED AMENDMENT NUMBER 1 TO CONTRACT WITH SIGNS NOW FOR GRAPHICS & LETTERING FOR SHERIFF VEHICLES, CONTRACT NUMBER 52110-14B-007

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

To: Donald L. Mims, County Administrator
From: Myrtle Singleton, Purchasing Manager
Date: April 24, 2015
Re: Contract No. 52110-14B-007
Graphics & Lettering for Sheriff Vehicles

Request the attached Amendment No. 1 to be considered for approval on a future agenda.

This will allow for the contract with Signs Now to be extended for one (1) year, beginning May 19, 2015 and ending on May 18, 2016.

Signs Now would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

End of Memorandum

Commissioner Walker made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copies of Amendment Number 1 and Letter, Agenda Pages 6-2 and 6-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS

Administrator Mims requested approval of the following miscellaneous appropriations reprogramming requests:

May 18, 2015

MEMORANDUM

TO: Montgomery County Commission
FROM: Donald L. Mims, County Administrator
SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contract:

- C-2015-66: Alabama Dance Theatre, for Free Admission for Title One Economically Disadvantaged School Children and Twenty Montgomery Area Outreach Organizations to the 2014-2015 Season Production and Teacher Workbook. 2,500; (Dean -\$500; Hall - \$1,000; and Harris - \$1,000)
- C-2015-67: AUM Dixie Baseball and Softball League, for Baseball and Softball Programs - \$2,500; (Walker)
- C-2015-68: East Montgomery Baseball and Softball, Inc., for Baseball and Softball Programs for East Montgomery Youth - \$2,500; (Walker)
- NC-2015-96: City of Montgomery, to be used by BONDS to Support the BONDS Program, for the “National Night Out Kickoff” Event - \$1250; (Dean - \$250; Hall - \$250; Harris - \$250; Walker - \$250 and Williams - \$250)
- NC-2015-97: BOE, Montgomery Public Schools, for Staff Appreciation Event - \$1,500; (Dean - \$500; Harris -\$500 and Walker -\$500)
- NC-2015-98: City of Montgomery, to be used by BONDS to Forest Hills Neighborhood, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Walker)
- NC-2015-99: City of Montgomery, to be used by BONDS to Carol Villa Civic Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Walker)
- NC-2015-100: City of Montgomery, to be used by BONDS to Somerset Homeowner’s Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Walker)
- NC-2015-101: City of Montgomery, to be used by BONDS to Eastbrook- Morningview Neighborhood Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Walker)
- NC-2015-102: City of Montgomery, to be used by BONDS to Lake Forest/Mitylene Forest Neighborhood, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Walker)
- NC-2015-103: City of Montgomery, to be used by BONDS to Deerfield Neighborhood, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Walker)

End of Memorandum

During the County Commission Meeting this date, Chairman Dean requested that the Following Miscellaneous Appropriations Reprogramming Requests be added and his fellow Commissioners concurred:

- C-2015-69: Alabama – Korea Educational Exchange Program, Inc., (A-KEEP, Inc.), for Elite Global Leadership Program - \$1,500; (Hall)
- C-2015-70: Youth-n-Action Programs, for “Hook A Kid on Golf” Tee Level Clinic - \$500; (Harris)
- C-2015-71: Dorothy’s Vision, Inc., for Zulu Warring Hornets’ Basketball Program - \$1,900; (Dean - \$1,000; Harris - \$500; Hall - \$400)

Commissioner Williams made a motion to approve the requests. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission.

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 30 FOR \$5,000 TO ALABAMA DANCE THEATRE, FOR FREE ADMISSION FOR TITLE ONE ECONOMICALLY DISADVANTAGED SCHOOL CHILDREN AND TWENTY MONTGOMERY AREA OUTREACH ORGANIZATIONS TO THE 2014-2015 SEASON PRODUCTION AND TEACHER WORKBOOKS

Administrator Mims requested approval of Budget Change Request Number 30, County Commission Appropriations.

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 8-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 31 FOR \$8,000 TO THE MONTGOMERY AREA CHAMBER OF COMMERCE, TO PROVIDE FUNDING TOWARDS A SCULPTURE FOR HYUNDAI MOTOR MANUFACTURING ALABAMA, LLC, CELEBRATING THE 10TH ANNIVERSARY OF PRODUCTION IN MONTGOMERY

Administrator Mims requested approval of Budget Change Request Number 31, County Commission Appropriations.

Commissioner Walker made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 9-1, is attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED POSITION FILL REQUEST FOR COUNTY ROAD EQUIPMENT OPERATOR I, POSITION NUMBER 610551020

Administrator Mims presented the following memorandum from County Engineer George C. Speake:

May 5, 2015

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

SUBJECT: Position Fill for County Road Equipment Operator I

At the May 4, 2015, Information Session, I discussed with the Commission our need to fill a County Road Equipment Operator I position at our District I maintenance facility on Terminal Road. Please recall the Commission agreed to place this position fill request on the May 18, 2015, agenda for approval.

This vacancy is due to the retirement of Edgar Kirk. It will be filled by promoting from within and will not involve any new hires. Funding for this position is already included in our current FY 2015 budget. Applicable position fill request form is attached. Thank you for your assistance with this matter.

Attachment

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 10-2, is attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED POSITION FILL REQUEST FOR COUNTY ROAD EQUIPMENT OPERATOR II, POSITION NUMBER 630552015

Administrator Mims presented the following memorandum from County Engineer George C. Speake:

April 23, 2015

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

SUBJECT: Position Fill for County Road Equipment Operator II

It is requested that we be permitted to fill a recently vacated County Road Equipment Operator II (truck driver) position at our District III maintenance facility in Ramer. This vacancy resulted from the January 1, 2015, retirement of Mr. Essex Williams. The delay in requesting to fill this vacancy is due to time and testing requirements needed to obtain an updated promotional register.

This position will be filled by promoting from within and will not involve any new hires. Funding for this position is already included in our current FY 2015 budget.

Forwarded herewith is the position fill request form pertaining to this County Road Equipment Operator II vacancy for placement on the nearest possible Montgomery County Commission meeting agenda. Thank you for your assistance with this matter.

Attachment

End of Memorandum

Commissioner Walker made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 11-2, is attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED POSITION FILL REQUEST FOR COUNTY ROAD EQUIPMENT OPERATOR II, POSITION NUMBER 610552016

Administrator Mims presented the following memorandum from County Engineer George C. Speake:

May 5, 2015

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

SUBJECT: Position Fill for County Road Equipment Operator II

At the May 4, 2015, Information Session, I discussed with the Commission our need to fill a County Road Equipment Operator II position at our District I maintenance facility on Terminal Road. Please recall the Commission agreed to place this position fill request on the May 18, 2015, agenda for approval.

This vacancy is due to the retirement of Marcus Parker. It will be filled by promoting from within and will not involve any new hires. Funding for this position is already included in our current FY 2015 budget. Applicable position fill request form is attached. Thank you for your assistance with this matter.

Attachment

End of Memorandum

Commissioner Hall made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 12-2, is attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED ESTABLISHMENT OF DEPUTY SHERIFF MAJOR CLASSIFICATION, PAY GRADE PS6 AND RELATED POSITION FILL REQUEST

Administrator Mims presented the following memorandum from Sheriff Derrick Cunningham:

MEMORANDUM

TO: Donnie Mims
County Administrator

FROM: Sheriff Derrick Cunningham
Montgomery County Sheriff's Office

DATE: April 22, 2015

SUBJECT: New Pay Grades

This Memorandum is to request that the County Commission approve the new pay grades listed below:

Deputy Sheriff Major, Assistant Chief Deputy Sheriff, Detention Facility Director

The Montgomery County Sheriff's Office is moving in a new direction. With this movement we are adding the rank of Major and will be doing away with a Captain position. This will allow us to have three Captains, one Major and one Assistant Chief.

This is vital to our agency with us creating a Grant Manager, Fleet Manager and an E911 position. The new Major will be the main person in charge of the newly created units at the Sheriff's Office which will relieve some of the work load from the Assistant Chief, especially of the day to day management of personnel.

In order for us to implement these changes the Detention Facility Director and the Assistant Chief is in the same pay scale and will be moved to the Administrative pay scale. This is not a significant move nor a significant pay move. We are trying to stay in line with the guidelines.

I am requesting approval from the County Commission before the Personnel Board can adopt these changes.

End of Memorandum

Commissioner Williams made a motion to approve the establishment of Deputy Sheriff Major Classification, pay grade PS6 and related position fill request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copies of Memorandum, Administrative Pay Plan, and Public Safety Pay Plan, Agenda Pages 13-2 through 13-4, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED MOVING ASSISTANT CHIEF DEPUTY SHERIFF AND DETENTION FACILITY DIRECTOR TO PAY GRADE A12 OF THE ADMINISTRATIVE PAY PLAN

Administrator Mims presented the following memorandum from Sheriff Derrick Cunningham:

MEMORANDUM

TO: Donnie Mims
County Administrator

FROM: Sheriff Derrick Cunningham
Montgomery County Sheriff's Office

DATE: April 22, 2015

SUBJECT: New Pay Grades

This Memorandum is to request that the County Commission approve the new pay grades listed below:

Deputy Sheriff Major, Assistant Chief Deputy Sheriff, Detention Facility Director

The Montgomery County Sheriff's Office is moving in a new direction. With this movement we are adding the rank of Major and will be doing away with a Captain position. This will allow us to have three Captains, one Major and one Assistant Chief.

This is vital to our agency with us creating a Grant Manager, Fleet Manager and an E911 position. The new Major will be the main person in charge of the newly created units at the Sheriff's Office which will relieve some of the work load from the Assistant Chief, especially of the day to day management of personnel.

In order for us to implement these changes the Detention Facility Director and the Assistant Chief is in the same pay scale and will be moved to the Administrative pay scale. This is not a significant move nor a significant pay move. We are trying to stay in line with the guidelines.

I am requesting approval from the County Commission before the Personnel Board can adopt these changes.

End of Memorandum

Commissioner Hall made a motion to approve moving Assistant Chief Deputy Sheriff and Detention Facility Director to pay grade A12 of the Administrative Pay Plan. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copies of Memorandum, Administrative Pay Plan, and Public Safety Pay Plan, Agenda Pages 14-2 through 14-4, are attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (6)

Administrator Mims recommended the following Travel/Training Requests for approval by the Commission:

<u>DEPARTMENT</u>	<u>TRAVEL/TRAINING REQUESTS</u>
1. Information Systems	Request Number 4
2. Personnel Department	Request Numbers 13 and 14
3. Community Corrections	Request Number 14
4. Sheriff's Office	Request Number 29
5. Revenue Commissioner's Office	Request Number 7

Commissioner Walker made a motion to approve the requests. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 15-1 through 15-6, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following items to the agenda, and his fellow Commissioners concurred:

ENGINEERING DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBER 9

Administrator Mims requested approval of Budget Change Request Number 9, Engineering Department.

Commissioner Hall made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 16-1, is attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED HIRING GRANT MANAGER AT PAY GRADE A09, STEP 3 (\$53,178)

Administrator Mims presented the following memorandum from Sheriff Derrick Cunningham:

MEMORANDUM

TO: Mr. Donnie Mims
County Administrator

FROM: Sheriff Derrick Cunningham
Montgomery County Sheriff's Office

DATE: April 30, 2015

SUBJECT: Request for Irregular Pay Grade for
Grant Manager Regina Walker
Grade A09, Step 3, \$53,178

I am requesting that the starting salary for Ms. Regina Walker be commenced at Grade A09, Step 3. This will start Ms. Walker out with what she is currently making in her present job with River Region United Way. She has extensive training and expertise in writing grants. As Sheriff of Montgomery County, I have full and complete confidence in Ms. Walker and feel that she will be an asset to our agency.

Attached is a copy of the Position Fill Request. Please have this request placed on the next agenda for the approval of the County Commission. If you have any questions, please do not hesitate to call me.

End of Memorandum

Commissioner Walker made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 17-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED THE FRAZER LANIER COMPANY, INC., AS UNDERWRITER AND GILPIN GIVHAN, PC AS BOND COUNSEL FOR REFUNDING OF THE SERIES 2007 GENERAL OBLIGATION WARRANTS

Administrator Mims presented the following memorandum:

May 14, 2015

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Selection of the Underwriter and Bond Counsel for Refunding of the Series 2007 General Obligation Warrants

The Montgomery County Commission, during its meeting on May 4, 2015, approved a proposal from Public Financial Management regarding financial advisory services for the potential refunding of the Series 2007 General Obligation Warrants. Managing Director Phil Dotts and his staff reviewed the refunding of the Series 2007 General Obligation Warrants and have determined that the County can realize significant present value savings by refunding a portion of the warrants.

On Tuesday, May 12, 2015, Mr. Dotts presented a refunding overview and advised that we proceed with the refunding opportunity and recommended that the County Commission select an underwriter and bond counsel in order for the County to proceed with the refunding. I am requesting that the County Commission waive rules during our May 18, 2015 meeting and approve selection of the underwriter and bond counsel.

End of Memorandum

Commissioner Hall made a motion to approve The Frazer Lanier Company, Inc., as underwriter and Gilpin Givhan, PC as bond counsel for refunding of the Series 2007 General Obligation Warrants. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission.

INFORMATION SYSTEMS – APPROVED BID AWARD TO NEXT LOWEST BIDDER
FOR SAN BACKUP STORAGE APPLIANCE EXPANSION, ITEMS 2 AND 3, BID NO.
51965-15B-015

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

To: Donald L. Mims, County Administrator

From: Myrtle Singleton, Purchasing Manager

Date: May 11, 2015

Re: Invitation to Bid No: 51965-15B-015
SAN Backup Storage Appliance Expansion

I have been advised that Teklinks the low bidder of items 2 and 3 in the amount of \$3,736.67 is refusing to allow Montgomery County Information System Department to order these items separately.

I recommend that we accept the next low bidder of items 2 and 3 from Coast to Coast in the amount of \$5,791.50, be placed on the agenda for the County Commission meeting on May 18, 2015 (Copy of spreadsheet attached.)

Coordination of award made with Lou Ialacci, Chief Information and Technology Officer.

Attachment

End of Memorandum

Commissioner Walker made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Email, Purchase Order, and Spreadsheets, Agenda Pages 19-2 through 19-14, are attached to these Minutes.)

INFORMATION SYSTEMS – APPROVED BID AWARD FOR NETWORK SWITCHES, BID NO. 51965-15B-018

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

To: Donald L. Mims, County Administrator

From: Myrtle Singleton, Purchasing Manager

Date: May 12, 2015

Re: Invitation to Bid No: 51965-15B-018
Network Switches

Request that rules be waived and approval of award on the above referenced Invitation to Bid to the low bid of Triton Datacom Technology for item 1 at a price of \$29,950.00, request approval to low bid of Lee Investments on item 2 in the amount of \$1,449.60 and request approval to the low bid of Functions Technology for item 3 in the amount of \$200.00 be placed on the agenda for the County Commission meeting on May 18, 2015. (Copy of spreadsheet attached.)

Coordination of award made with Lou Ialacci, Chief Information and Technology Officer.

Attachment

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Memorandum and Spreadsheets, Agenda Pages 20-2 through 20-12, are attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED BID AWARD FOR RESURFACING
VARIOUS COUNTY ROADS, BID NO. 53600-15B-19

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

To: Donald L. Mims, County Administrator

From: Myrtle Singleton, Purchasing Manager

Date: May 11, 2015

Re: Invitation to Bid No: 53600-15B-19
Resurfacing Various County Road
Project No. MC-1-2015

Request that rules be waived and approval of award on the above referenced Invitation to Bid to the low bid of Wiregrass Construction in the amount of \$1,112,324.49, be placed on the agenda for the County Commission meeting on May 18, 2015(Copy of spreadsheet attached.)

Coordination of award made with George Speake, County Engineer and James Kelley, Assistant County Engineer.

Attachment

End of Memorandum

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copies of Memorandum, Contract, Spreadsheet, Proposal, and Project Sheet, Agenda Pages 21-2 through 21-7, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE
REQUEST NUMBER 32 FOR \$5,712 REGARDING UPGRADE
SECURITY/SURVEILLANCE SYSTEM AT THE WEST PROBATE OFFICE

Administrator Mims requested approval of Budget Change Request Number 32, County Commission Appropriations.

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Budget Change Request, Memorandum, and Proposal, Agenda Pages 22-1 through 22-3, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE
REQUEST NUMBER 33 FOR \$5,000 TO RESTOR, INC., TO PROVIDE SHELTER AND
MEALS FOR HOMELESS VETERANS

Administrator Mims requested approval of Budget Change Request Number 33, County Commission Appropriations.

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 23-1, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Sam Adams, YMCA vice president of youth programs, thanked the Commission for their support of the Youth in Government Day which was held on April 10th. He informed them that 92 students participated, with half of them for the first time. He specifically thanked Vice Chairman Harris, Commissioner Walker, District Attorney Daryl Bailey, Probate Judge Steven Reed and the Revenue Commissioner's Office for their part in the program. Mr. Adams then passed out fliers and pictures highlighting the event to Commissioners. He added that the program got great reviews and the students really enjoyed it. Commissioner Walker requested that Mr. Adams keep the Commission in the annual loop.

Commissioner Hall thanked Mr. Adams for what the YMCA does for the community and added that they are doing a great job. He wished everyone a good summer.

Commissioner Williams told the audience good morning and wished them a good week. He said that he wants to commend Recreation Superintendent James Williams and Public Affairs Director DiDi Henry for a job well done with the Flatwood Community Center's Meet and Greet on May 9th. He said that over 200 people attended the event and enjoyed a cookout. The youth also enjoyed games, a bounce house and other activities and added that the day was a big success. He stated that the county is now working on the Youth Summer Jobs Program. He said that he wants to commend the County as a whole for all that they are doing to make Montgomery a better place to live.

Commissioner Walker stated that she attended the East YMCA ribbon cutting of their new playground. She noted that the East YMCA is the oldest Y in the greater Montgomery area and that the new playground equipment replaced the original equipment. She said that her husband just finished Leadership Montgomery and that he learned a lot about Montgomery, adding she went through it vicariously through him. She thanked the department heads who have supported their employees' participation in the program and urged them to continue allowing their

employees to participate in Leadership Montgomery. Commissioner Walker said that she will go through Leadership Montgomery one day.

Chairman Dean said that life is good. He said that there are a lot of things happening in our society that makes us angry and cry but it is up to the Advertiser to print about the good things. He noted that Montgomery County continues to have the number one audit in the state and the number one Sheriff, Probate Judge, District Attorney and Revenue Commissioner. He added that Montgomery County has the best citizens in Alabama. He stated that if you commit a crime, you are going to get caught. He expressed his appreciation for everyone.

Vice Chairman Harris told the audience good morning and recognized former City Councilman Leu Hammons, stating that it is good to see him. He expressed his appreciation for the YMCA and added that it was a special day for Commissioner Walker and him to participate in the Youth in Government Day. He stated that through his participation in Leadership Montgomery he learned a lot about Montgomery and made lifelong friendships. He said that he just finished Leadership Alabama last week and that it was a great opportunity. He noted that he has tried to bring what he has learned back to Montgomery County, adding that the Huntsville, Alabama schools are doing innovative things and are the top education system in the state. He said Montgomery could learn a lot from them.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

RECESS TO EXECUTIVE SESSION

Administrator Mims presented a letter from County Attorney Thomas T. Gallion, III, requesting the convening of an Executive Session to discuss annexation of property. Commissioner Walker made a motion to go into the Executive Session. The motion was seconded by Vice Chairman Harris and unanimously approved by each Commissioner, openly giving their individual vote. Administrator Mims noted that all five County Commissioners were present and stated that the Commission would recess to the Information Session immediately following the Executive Session. Chairman Dean recessed the Information Session to the Executive Session. (Letter from County Attorney Thomas T. Gallion, III and a Checklist for Conducting Lawful Executive Sessions, Agenda Pages 24-1 and 24-2, are attached to these Minutes).

RECESS TO INFORMATION SESSION

Commissioner Williams made a motion to recess the Executive Session. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. Chairman Dean recessed the Executive Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

PRESENTATION BY EXECUTIVE DIRECTOR PAUL BROWN WITH COMMUNITY CORRECTIONS

Executive Director Paul Brown with Community Corrections briefed the Commission regarding a Position Fill Request for Community Corrections Technician, Position Number 300357001. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY FINANCE DIRECTOR SHERRILL THOMAS

Finance Director Sherrill Thomas presented an analysis of General Fund regarding net operating results for Year Ending September 30, 2014, net projected operating results for Year Ending September 30, 2015 and other analysis. (Copy of Analysis, Agenda Pages 25-1 and 25-3, is attached to these Minutes).

PRESENTATION BY EXECUTIVE DIRECTOR STEPHEN WOERNER AND BOARD CHAIRMAN TOBY ROTH WITH BRIDGE BUILDERS ALABAMA

Executive Director Stephen Woerner and Board Chairman Toby Roth with Bridge Builders Alabama briefed the Commission regarding the program and requested funding in the amount of \$20,000. After discussion, the Commission agreed to place a Budget Change Request in the amount of \$20,000 for Bridge Builders on the next agenda.

COMMENTS FROM PUBLIC AFFAIRS DIRECTOR DIDI HENRY

Public Affairs Director DiDi Henry updated the Commission regarding the 2015 Summer Program. She stated that 40 students will be placed in county jobs this summer. The program starts June 2nd and ends on August 7th.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented a proposed Resolution regarding County Attorney compensation rate. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a spreadsheet regarding County Attorney salaries in other counties.

Administrator Mims reminded the Commission of a request for funding from the Maggie Street Community Development Corporation for the Centennial Hill Health Fair. Chairman Dean and Vice Chairman Harris requested a \$250 miscellaneous appropriation from each of their accounts for this event. After discussion, the Commission agreed to place these items on the next agenda.

Administrator Mims reminded the Commission of the letter from the Alabama Department of Revenue regarding the nomination of persons for consideration as members of the County Board of Equalization. After discussion, the Commission agreed to nominate Arthur Steineker, Alma Collier and Shirley Huffman Moore and to place this item on the next agenda.

Administrator Mims presented a schedule of upcoming Bids/Contract renewals for May – August 2015.

Administrator Mims presented the Revenue Reports for April 2015 from Tax and Audit Department.

Administrator Mims presented the Population Report for April 2015 for the Mac Sim Butler Detention Facility.

Administrator Mims presented the Census and Fiscal Report for April 2015 for Community Corrections.

Administrator Mims noted employees who have submitted a Notice of Application for Retirement Allowance.

ADJOURNMENT

Commissioner Walker made a motion to adjourn the meeting of the Montgomery County Commission on May 18, 2015, at 11:32 a.m. The motion was seconded by Commissioner Hall and unanimously approved by the Commission.

MAY 18 2015

05-18-15 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 05-01-15

Check Number	To	Check Number
252616		252677
Total Checks Paid		\$255,911.47

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

05-18-15 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 05-01-15

Check Number	To	Check Number
252678		252745
Total Checks Paid		\$361,812.69

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 05-08-15

Check Number	To	Check Number
252746		252840
Total Checks Paid		\$359,023.84

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

05-18-15 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 05-08-15

Check Number	To	Check Number
252841		252932
Total Checks Paid		\$227,683.80

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
05/15/15

Payroll Check Number	122780	To	Payroll Check Number	122855	\$ 62,220.48
Direct Deposits					\$ 828,513.69
Payroll Check Number	122856	To	Payroll Check Number	122884	\$ 251,491.95
Direct Deposits					\$ 358,243.00
Federal Deposits					\$ 326,485.05
Total Payroll Paid					\$ 1,826,954.17

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

RESOLUTION

WHEREAS, the Montgomery County Commission has been determined eligible to request financial assistance through the PY 2015 Community Development Block Grant (CDBG) Program as made available through the Housing and Community Development Act of 1974, as amended, and as administered by the Alabama Department of Economic and Community Affairs (ADECA) and overseen by the U.S. Department of Housing and Urban Development; and

WHEREAS, it has been determined that the greatest community development need that exists in the County and can be best addressed by the CDBG County Competitive Fund is providing housing rehabilitation assistance in a specific neighborhood of the County, namely Eastwood Villa, that has been identified as requiring such assistance and consisting of predominantly low-and-moderate income persons; and

WHEREAS, as a condition of approval of a CDBG project, there must be sufficient matching funds of no less than 10% committed to a project; and

WHEREAS, the Montgomery County Commission intends to provide its match commitment from program participants receiving rehabilitation assistance, and as required by ADECA, in the event homeowner match does not materialize, to officially commit stated matching funds to the project.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Commission, as follows:

SECTION 1. That the Montgomery County Commission submit an application for financial assistance to ADECA for a PY 2015 Community Development Block Grant through the County Competitive Fund in the amount of \$350,000 for the purpose of implementing a housing rehabilitation program in the Eastwood Villa neighborhood of the County.

SECTION 2. That the Montgomery County Commission hereby agrees to commit \$35,000 of matching funds toward the project and that said funds will not be spent on private property but will instead be used for professional services or necessary clearance testing should sufficient funds not be provided by participating homeowners.

SECTION 3. That Elton N. Dean, Sr., in his capacity as Chairman, is hereby authorized and directed to execute all required application documents on behalf of the County, and take such other actions as may be required to implement the project should it be funded.

PASSED, ADOPTED AND APPROVED this 18th day of May, 2015.

ATTEST:

Elton N. Dean, Sr., Chairman

Donald L. Mims, County Administrator

Contract for Professional Services

This agreement is between the **Montgomery County Commission, Montgomery, Alabama** and **Dominion Legacy, Inc.**, for professional services to be rendered by Dominion Legacy, Inc. for the event of the 2014 tax sale, administered by the Montgomery County Revenue Commissioner. This tax sale is scheduled to begin on Wednesday, June 3, 2015.

Services to be provided are as follows but are not limited to: (1) Conducting the actual tax sale (2) Making available related consulting services (3) Any other necessary or reasonable assistance to the Montgomery County Revenue Commissioner regarding the tax sale.

Compensation to Dominion Legacy, Inc. for these services will consist of fees, travel and food/lodging as described below:

FEES: \$3.50 per parcel for each parcel offered at the tax sale. Fees will not be less than \$2,450.00 (equivalent to 700 parcels) or greater than \$3,500.00 (equivalent to 1,000 parcels).

NOTE: If the number of parcels offered at tax sale exceeds 1,000, fees will be capped at \$3,500.00. Travel and Food/Lodging will not be affected by the fee cap. Invoice will be for actual parcels offered subject to the minimum and maximum fee limits.

TRAVEL: Mileage rate of .575 per mile (current IRS standard) not to exceed 400 miles. Invoice will be for actual miles subject to the travel cap.

FOOD/LODGING: \$200.00 per day not to exceed 3 days. Invoice will be for actual expenses subject to the food/lodging cap.

MEDIATION: If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the circuit court of Montgomery County, Alabama and governed by the laws of the state of Alabama between the Montgomery County Commission and Dominion Legacy, Inc.

(Page 2 is signature page)

These above terms agreed by the authorized representatives signed below:

Elton Dean, Sr.
Chairman
Montgomery County Commission

Date

Gary W. Boyd, Director
Dominion Legacy, Inc.

Date

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52200-13B-007

Amendment No. 2

Contract with CLS Service for Inmate Laundry Service, is hereby extended for one (1) year beginning June 1, 2015 and ending May 31, 2016.

There will be no price increase during this contract period.

All other provisions of the contract remain the same.

WITNESS:

CLS SERVICE

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

March 30, 2015

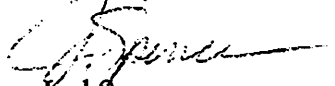
Ms. Myrtle Singleton
Purchasing Manager

RE: Contract No. 52200-13B-007,
Inmate Laundry Service

Dear Ms. Singleton:

CLS Service does wish to renew the contract for the Inmate Laundry Service. We do not seek a price increase at this time.

Sincerely,



Joel Spencer
CLS Service

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52200-13B-008

Amendment No. 2

Contract with American Amenities Inc. for Admission Kits and Indigent Kits, is hereby extended for one (1) year beginning June 1, 2015 and ending May 31, 2016.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract shall remain the same.

WITNESS:

AMERICAN AMENITIES INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

Myrtle Singleton

From: Andy Chuang <andy@aai-info.com>
Sent: Thursday, April 16, 2015 11:54 AM
To: Myrtle Singleton
Cc: Andy Chiu
Subject: Re: FW: Second Email:Contract renewal: 52000-13B-008

4/16/15

Dear Myrtle,

Thank you very much for the renewal document.

American Amenities, Inc. would like to renewal the contact under original bid number 5200-13B-008 for additional year with an increase of 5% for Indigent Kits and Admission Kits.

Please see the price increase proposal below. If there is any questions, please let us know.

Admission Kits:
Product Code: KIT005AL
 $\$79.38 + 5\% = \83.35 / Case

Indigent Hygiene Kits:
Product Code: KIT004AL
 $\$77.28 + 5\% = \81.14 / Case

Best regards,

Andy Chuang

On Wed, Apr 15, 2015 at 5:02 AM, Myrtle Singleton <MyrtleSingleton@mc-ala.org> wrote:

Mr. Chuang,

Attached is a copy of the original document that I emailed on April 7, 2015

From: Myrtle Singleton
Sent: Tuesday, April 07, 2015 12:11 PM
To: andy@aai-info.com
Subject: Contract renewal: 52000-13B-008

Mr. Chuang,

Attached is a letter that was mailed American Amenities on March 13,2015 regarding contract renewal for admission kits. Please let me know whether you would like to renew the contract. Your attention regarding this matter is appreciated.

Myrtle Singleton,Purchasing Manger

Montgomery County Commission

101 S. Lawrence Street

Montgomery, AL 36104

334-832-1269 Office

334-832-2547 Fax

myrtlesingleton@mc-ala.org

--

Best Regards,

Andy Chuang
American Amenities, Inc.
19510 144th Ave. N.E.
Suite C-7
Woodinville, WA 98072
Tel: (425) 489-1899
Fax: (425) 487-2939
Email: andy@aai-info.com

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

**Amendment
To
Contract # 51901-14B-004**

Amendment No. 1

Contract with Climate Service Inc. for Preventative Maintenance Services and HVAC Systems at Montgomery County Detention Facility Jail II, is hereby extended for one (1) year beginning June 1, 2015 and ending May 31, 2016.

Prices will increase by 2.5%, in accordance with the contract

All other provisions of the contract remain the same.

WITNESS:

CLIMATE SERVICE INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

SERVICE ON HEATING.
AIR CONDITIONING.
ICE MACHINES, &
REFRIGERATION UNITS.



596F OLIVER ROAD
MONTGOMERY, ALABAMA 36117
TELEPHONE:
279-6933

April 2, 2015

Ms. Myrtle Singleton
Montgomery County Commission
Purchasing Manager
100 South Lawrence Street
Montgomery, Alabama 36104

RE: Contract No. 51901-14B-004
Preventive Maintenance Services
Heating/AC System for the Mac Sim Butler
Detention Facility

Dear Ms. Singleton:

We are pleased to have the option to renew the above referenced contract for another year. Following a detailed cost analysis of our previous year of service, we would like to exercise an allowable 2.5% price increase for the upcoming year. The total contract price for the twelve-month period of June 1, 2015 to May 31, 2016 is \$37,186.92.

We want to thank you for the opportunity to serve you. If you have any questions regarding this price increase, or our on the job performance, please do not hesitate to call.

Sincerely,
CLIMATE SERVICE INC.

A handwritten signature in black ink, appearing to read 'Dan Downes Jr.', with a stylized flourish at the end.

Dan Downes Jr.

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-14B-007

Amendment No. 1

Contract with Signs Now for Graphics and Lettering of Sheriff Vehicles, is hereby extended for one (1) year beginning May 19, 2015 and ending May 18, 2016.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

SIGNS NOW

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JULES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

MONTGOMERY, ALABAMA 36102-1667



ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTION
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2538
TDD (334) 265-3568
www.mcc-ala.org

March 12, 2015

Mr. Martin
1113B Perry Hill Road
Montgomery, AL 36109

Dear Mr. Martin:

Re: Invitation to Bid No. 52110-14B-007, Graphics & Lettering for Sheriff Vehicles

This is to advise that the above referenced contract will expire on May 18, 2015. A price escalation may be allowed but shall not exceed 5% per year.

Please advise if you desire to renew the contract for one (1) year and if there will be a price increase.

Your earliest reply is appreciated.

Sincerely,

Myrtle Singleton
Myrtle Singleton, Purchasing Manager

William E. Martin 4/9/15

w/ 5% increase [Signature] 4/9/15

MAY 18 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 30

DEPARTMENT:	County Commission Appropriations	REVIEWED:	S. Thomas	5/4/2015
DATE:	5/4/2015		Finance Director	Date
REQUESTED BY:	Donald Mims, Administrator	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Alabama Dance Theater	001-57600.450	0	5,000	5,000
Misc In-House Appropriations	001-59310.498	30,500	(5,000)	25,500
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		30,500	0	30,500

JUSTIFICATION:

To provide funds to the Alabama Dance Theater for free admission for Title One economically disadvantaged school children and twenty Montgomery Area Outreach Organizations to the 2014-2015 Season Production and Teacher Workbooks.

MAY 18 2015
BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 31

DEPARTMENT:	County Comm Appropriati	REVIEWED: S. Thomas	5/4/2015
DATE:	5/4/2015	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Montgomery Area Chamber of Commerce	001-59320.483	362,500	8,000	370,500
Fund Balance	001.35900		(8,000)	0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		362,500	0	370,500

JUSTIFICATION:

To provide funding towards a sculpture for Hyundai Motor Manufacturing Alabama, LLC, celebrating the 10th Anniversary of production in Montgomery.

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES

DEPARTMENT: Montgomery County Engineering District 1
DEPARTMENT HEAD: George Speake
SUPERVISOR: Andrew McCall

- | | |
|----------|----------------|
| 1. _____ | dept request |
| 2. _____ | admin review |
| 3. _____ | pers dept |
| 4. _____ | cert to admin |
| 5. _____ | dept selection |
| 6. _____ | final review |

1. Position Title CREO I

Position Number 610551020 - Replacing Edgar Kirk

Proposed Effective Date May 26, 2015

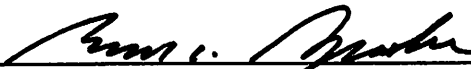
Type of Appointment (☒) Permanent () Temporary

Recruiting

- (☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade S04-- 1

Pay Step to be based upon City /
County of Montgomery Personnel
Board Rules and Regulations, Rule
6 Section 10 a Promotions


Department Head

Date 5/5/2015

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date _____

4. Selectee:

Appointing Authority

Date _____

5. () Manpower data entered by _____
() Payroll entered by _____

Date _____
Date _____

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: Montgomery County Engineering District 3
DEPARTMENT HEAD: George Speake
SUPERVISOR: Robert Chancey

COMPLETED ACTION DATES

1. _____ dept request
2. _____ admin review
3. _____ pers dept
4. _____ cert to admin
5. _____ dept selection
6. _____ final review

1. Position Title CREO II

Position Number 630552015 (replacing Essex Williams)

Proposed Effective Date May 25, 2015

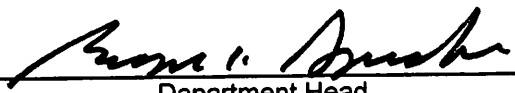
Type of Appointment (☒) Permanent () Temporary

Recruiting

- (☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade S06 - 1

Pay Step to be based upon City /
County of Montgomery Personnel
Board Rules and Regulations, Rule
6 Section 10 a Promotions


Department Head

Date 4/23/2015

2. Administrative Review

- () Approved
() Disapproved

Funding Authority

3. Certification

Promotional _____ Candidates
Open-Competitive _____ Candidates
Transfer _____ Candidates

Personnel Director

Date _____

4. Selectee:

Appointing Authority

Date _____

5. () Manpower data entered by _____
() Payroll entered by _____

Date _____
Date _____

ORIGINAL

POSITION FILL REQUEST

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

DEPARTMENT: Montgomery County Engineering District 1

DEPARTMENT HEAD: George Speake

SUPERVISOR: Andrew McCall

1. Position Title CREO II

Position Number 610552016 - Replacing Marcus Parker

Proposed Effective Date June 8, 2015

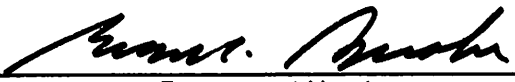
Type of Appointment (☒) Permanent () Temporary

Recruiting

(☒) Promotional Register () Transfer
() Open Competitive Register () Reemployment

Pay Grade S06 - 1

Pay Step to be based upon City /
County of Montgomery Personnel
Board Rules and Regulations, Rule
6 Section 10 a Promotions


Department Head

Date 5/5/2015

2. Administrative Review

() Approved
() Disapproved

Funding Authority

3. Certification

Promotional	_____	Candidates
Open-Competitive	_____	Candidates
Transfer	_____	Candidates

Personnel Director

Date _____

4. Selectee: _____

Appointing Authority

Date _____

5. () Manpower data entered by _____
() Payroll entered by _____

Date _____
Date _____

**CITY - COUNTY OF MONTGOMERY
PERSONNEL DEPARTMENT**

PERSONNEL BOARD
JOHN L. BAKER, CHAIRMAN
BENITA FROEMMING
RANDALL B. JAMES

27 Madison Avenue
Montgomery, Alabama 36104

CARMEN DOUGLAS
PERSONNEL DIRECTOR
TELEPHONE: 334-625-2675
FAX: 334-625-2219

MEMORANDUM

TO: Derrick Cunningham, Sheriff
THRU: Carmen Douglas, Personnel Director *CD*
FROM: Cami Hacker, Sr. Personnel Analyst *CH*
DATE: April 20, 2015
SUBJECT: Sheriff's Office Rank Transition

We received your request to review the management level classifications in the Sheriff's Office and have met with your staff to gather information regarding the transition.

Since the Deputy Sheriff Captain is compensated at pay grade PS5 and the Assistant Chief Deputy Sheriff is compensated at pay grade PS6, the Assistant Chief needed to be moved up one pay grade to accommodate the Major pay.

Ordinarily, the Assistant Chief would be reassigned to the PS7 pay grade. However, you have requested that the Assistant Chief and the Detention Facility Director be compensated at the same rate of pay. Since the Director is at the top grade of the corrections pay plan, the Personnel Department recommends the Assistant Chief and Director classifications be moved to the administrative pay plan. We are recommending pay grade A12 which falls between the PS6 recommended for Major and the PS7 currently assigned to the Chief Deputy position.

Therefore, we are proposing the following pay grade assignments:

Deputy Sheriff Major	PS6
Assistant Chief Deputy Sheriff	A12
Detention Facility Director	A12

Updated job descriptions for the three classifications have been attached for your review and approval. The Deputy Sheriff Captain has also been attached. Since you are proposing using three Captains instead of four, changes were made to the Captain's job description to remove the administration captain's duties for inclusion in the Major's job description.

If you agree with our proposal, please sign the job descriptions and return them to our office. You will also need to obtain the approval of the County Commission before these pay grades can be presented to the Personnel Board for adoption on the County pay plan.

Please let me know if you have any questions or need any further information from our office.

An Equal Opportunity Employer
www.montgomerypersonnel.com

MONTGOMERY COUNTY
ADMINISTRATIVE PAY PLAN
EFFECTIVE: OCTOBER 1, 2014

Grade	Steps	1	2	3	4	5	6	7	8	9	10	11	12	13
A01	Annual	20,246	20,960	21,674	22,388	23,104	23,818	24,532	25,248	25,962	26,676	27,390	28,106	28,820
	BI-Wkly	778.68	806.15	833.62	861.09	888.61	916.07	943.54	971.06	998.63	1025.99	1053.46	1080.99	1108.46
	Hourly	9.7335	10.0769	10.4202	10.7636	11.1076	11.4509	11.7943	12.1382	12.4816	12.8249	13.1683	13.5124	13.8557
A02	Annual	22,485	23,278	24,072	24,866	25,659	26,453	27,247	28,040	28,835	29,627	30,422	31,214	32,008
	BI-Wkly	864.82	896.35	925.86	956.38	986.89	1017.43	1047.97	1078.47	1109.02	1139.51	1170.06	1200.55	1231.09
	Hourly	10.8103	11.1919	11.5732	11.9548	12.3361	12.7179	13.0996	13.4809	13.8628	14.2439	14.6257	15.0069	15.3886
A03	Annual	25,146	26,034	26,921	27,808	28,696	29,584	30,471	31,358	32,246	33,133	34,021	34,908	35,795
	BI-Wkly	967.16	1001.30	1035.43	1069.55	1103.70	1137.83	1171.95	1206.09	1240.22	1274.35	1308.49	1342.62	1376.74
	Hourly	12.0895	12.5163	12.9429	13.3694	13.7962	14.2229	14.6494	15.0761	15.5028	15.9294	16.3561	16.7828	17.2093
A04	Annual	28,223	29,219	30,214	31,211	32,206	33,203	34,200	35,195	36,191	37,187	38,184	39,180	40,175
	BI-Wkly	1085.49	1123.82	1162.09	1200.42	1238.70	1277.03	1315.37	1353.65	1391.98	1430.26	1468.60	1506.92	1545.20
	Hourly	13.5686	14.0477	14.5261	15.0052	15.4838	15.9629	16.4421	16.9206	17.3997	17.8783	18.3575	18.8365	19.3150
A05	Annual	31,708	32,827	33,946	35,065	36,184	37,304	38,423	39,542	40,661	41,780	42,899	44,019	45,138
	BI-Wkly	1219.54	1262.58	1305.63	1348.67	1391.71	1434.77	1477.81	1520.85	1563.90	1606.94	1649.98	1693.02	1736.07
	Hourly	15.2443	15.7823	16.3204	16.8584	17.3964	17.9346	18.4728	19.0106	19.5487	20.0868	20.6248	21.1628	21.7009
A06	Annual	35,600	36,856	38,112	39,369	40,625	41,882	43,138	44,394	45,651	46,907	48,163	49,420	50,677
	BI-Wkly	1369.22	1417.54	1465.86	1514.19	1562.50	1610.83	1659.14	1707.48	1755.79	1804.11	1852.44	1900.75	1949.12
	Hourly	17.1152	17.7193	18.3233	18.9274	19.5313	20.1354	20.7393	21.3435	21.9474	22.5514	23.1555	23.7594	24.3640
A07	Annual	39,896	41,303	42,712	44,120	45,528	46,936	48,344	49,753	51,161	52,569	53,977	55,384	56,793
	BI-Wkly	1534.48	1588.59	1642.75	1696.92	1751.07	1805.23	1859.38	1913.56	1967.73	2021.88	2076.04	2130.17	2184.34
	Hourly	19.1810	19.8574	20.5344	21.2115	21.8884	22.5654	23.2425	23.9195	24.5965	25.2735	25.9505	26.6271	27.3042
A08	Annual	44,583	46,167	47,750	49,334	50,917	52,501	54,084	55,668	57,252	58,835	60,418	61,999	63,582
	BI-Wkly	1714.74	1775.26	1835.78	1896.30	1956.82	2017.34	2077.86	2138.38	2198.91	2259.42	2319.94	2380.47	2440.99
	Hourly	21.4342	22.1907	22.9473	23.7037	24.4603	25.2168	25.9733	26.7297	27.4864	28.2428	28.9993	29.7559	30.5124
A09	Annual	49,672	51,424	53,178	54,931	56,683	58,437	60,191	61,943	63,696	65,450	67,202	68,956	70,709
	BI-Wkly	1910.45	1977.85	2045.29	2112.74	2180.12	2247.58	2315.02	2382.41	2449.85	2517.30	2584.70	2652.14	2719.58
	Hourly	23.8806	24.7231	25.5661	26.4092	27.2515	28.0947	28.9377	29.7801	30.6231	31.4663	32.3088	33.1517	33.9947
A10	Annual	55,129	57,075	59,021	60,966	62,912	64,858	66,804	68,750	70,696	72,641	74,587	76,533	78,478
	BI-Wkly	2120.34	2195.18	2270.03	2344.88	2419.70	2494.55	2569.38	2644.22	2719.07	2793.90	2868.74	2943.59	3018.38
	Hourly	26.5043	27.4398	28.3754	29.3108	30.2463	31.1819	32.1173	33.0527	33.9884	34.9238	35.8592	36.7949	37.7297
A11	Annual	60,954	63,105	65,256	67,408	69,559	71,710	73,862	76,012	78,164	80,316	82,466	84,618	86,769
	BI-Wkly	2344.38	2427.11	2509.86	2592.62	2675.33	2758.09	2840.84	2923.55	3006.30	3089.07	3171.78	3254.54	3337.28
	Hourly	29.3048	30.3389	31.3733	32.4077	33.4416	34.4761	35.5105	36.5444	37.5788	38.6134	39.6473	40.6817	41.7160
A12	Annual	67,931	70,329	72,726	75,124	77,521	79,919	82,317	84,713	87,112	89,508	91,906	94,304	96,701
	BI-Wkly	2612.72	2704.96	2797.15	2889.39	2981.57	3073.79	3166.03	3258.21	3350.45	3442.63	3534.86	3627.09	3719.27
	Hourly	32.8590	33.8120	34.8644	35.9174	36.9706	38.0234	39.0754	40.1276	41.1808	42.2329	43.2858	44.3386	45.3909
A13	Annual	73,735	76,338	78,940	81,543	84,144	86,747	89,350	91,952	94,554	97,157	99,759	102,362	104,964
	BI-Wkly	2835.95	2936.06	3036.16	3136.26	3236.32	3336.42	3436.54	3536.63	3636.69	3736.79	3836.90	3937.01	4037.07
	Hourly	35.4494	36.7008	37.9520	39.2032	40.4540	41.7053	42.9567	44.2079	45.4586	46.7099	47.9612	49.2126	50.4634
A14	Annual	80,672	83,519	86,367	89,214	92,062	94,908	97,755	100,603	103,450	106,298	109,144	111,992	114,839
	BI-Wkly	3102.78	3212.27	3321.80	3431.30	3540.83	3650.32	3759.82	3869.34	3978.84	4088.38	4197.86	4307.39	4416.90
	Hourly	38.7848	40.1534	41.5225	42.8913	44.2604	45.6290	46.9977	48.3668	49.7355	51.1047	52.4732	53.8424	55.2112
A15	Annual	88,008	91,115	94,220	97,327	100,432	103,539	106,645	109,751	112,857	115,963	119,069	122,176	125,281
	BI-Wkly	3384.93	3504.41	3623.86	3743.34	3862.76	3982.25	4101.74	4221.18	4340.66	4460.10	4579.59	4699.08	4818.51
	Hourly	42.3116	43.8051	45.2982	46.7917	48.2845	49.7781	51.2718	52.7647	54.2583	55.7513	57.2449	58.7385	60.2314
A16	Annual	97,485	100,926	104,366	107,807	111,248	114,688	118,129	121,570	125,010	128,451	131,892	135,332	138,773
	BI-Wkly	3749.43	3881.77	4014.09	4146.43	4278.76	4411.09	4543.43	4675.75	4808.09	4940.42	5072.76	5205.09	5337.42
	Hourly	46.8679	48.5221	50.1761	51.8304	53.4845	55.1386	56.7929	58.4469	60.1011	61.7553	63.4095	65.0636	66.7177

MONTGOMERY COUNTY
PUBLIC SAFETY PAY PLAN
EFFECTIVE: OCTOBER 1, 2014

Grade	STEPS	1	2	3	4	5	6	7	8	9	10	11	12	13
PST	Annual	34,608												
	Bi-Wkly	1244.84												
	Hourly	46,1480												
PS1	Annual	32,664	33,814	34,965	36,118	37,271	38,424	39,577	40,730	41,883	43,035	44,188	45,340	46,493
	Bi-Wkly	1266.18	1300.53	1344.82	1389.17	1433.51	1477.85	1522.19	1566.53	1610.87	1655.18	1699.52	1743.86	1788.20
	Hourly	45,7022	46,2666	46,8402	47,3646	47,9189	48,4731	49,0274	49,5816	50,1359	50,6897	51,2440	51,7982	52,3525
PS2	Annual	34,667	36,884	37,404	38,328	39,550	40,774	41,998	43,220	44,444	45,667	46,890	48,113	49,337
	Bi-Wkly	1332.98	1380.04	1427.06	1474.14	1521.15	1568.22	1615.30	1662.30	1709.38	1756.41	1803.46	1850.49	1897.56
	Hourly	46,6622	47,2606	47,8383	48,4267	49,0144	49,6028	50,1912	50,7788	51,3672	51,9551	52,5433	53,1311	53,7195
PS3	Annual	42,191	43,679	45,168	46,657	48,147	49,636	51,125	52,614	54,103	55,592	57,082	58,570	60,059
	Bi-Wkly	1622.72	1679.97	1737.24	1794.51	1851.79	1909.06	1966.34	2023.62	2080.90	2138.17	2195.45	2252.69	2309.95
	Hourly	20,2840	20,9996	21,7155	22,4314	23,1474	23,8633	24,5792	25,2953	26,0112	26,7271	27,4431	28,1586	28,8744
PS4	Annual	46,499	48,140	49,781	51,422	53,063	54,704	56,345	57,986	59,627	61,268	62,909	64,550	66,192
	Bi-Wkly	1788.42	1851.52	1914.65	1977.77	2040.88	2104.00	2167.10	2230.23	2293.35	2356.46	2419.58	2482.70	2545.86
	Hourly	22,3552	23,1440	23,9331	24,7221	25,5110	26,3000	27,0888	27,8779	28,6669	29,4557	30,2447	31,0337	31,8232
PS5	Annual	54,021	55,928	57,835	59,742	61,648	63,555	65,461	67,367	69,274	71,182	73,088	74,994	76,901
	Bi-Wkly	2077.74	2151.06	2224.43	2297.75	2371.09	2444.42	2517.74	2591.05	2664.38	2737.76	2811.08	2884.40	2957.72
	Hourly	25,9717	26,8883	27,8054	28,7219	29,6386	30,5552	31,4717	32,3881	33,3047	34,2220	35,1385	36,0550	36,9715
PS6	Annual	63,015	65,239	67,463	69,687	71,912	74,135	76,359	78,584	80,807	83,031	85,256	87,479	89,704
	Bi-Wkly	2423.65	2509.20	2594.73	2680.26	2765.83	2851.35	2936.89	3022.45	3107.97	3193.50	3279.07	3364.59	3450.16
	Hourly	30,2956	31,3650	32,4341	33,5033	34,5729	35,6419	36,7111	37,7806	38,8496	39,9187	40,9884	42,0574	43,1270
PS7	Annual	74,954	77,600	80,245	82,890	85,536	88,181	90,827	93,472	96,117	98,763	101,408	104,054	106,699
	Bi-Wkly	2882.85	2984.60	3086.34	3188.09	3289.84	3391.58	3493.34	3595.09	3696.82	3798.58	3900.31	4002.06	4103.82
	Hourly	36,0356	37,3075	38,5793	39,8511	41,1230	42,3948	43,6667	44,9386	46,2103	47,4822	48,7539	50,0258	51,2978
PS8	Annual	97,485	100,926	104,366	107,807	111,248	114,688	118,129	121,570	125,010	128,451	131,892	135,332	138,773
	Bi-Wkly	3749.44	3881.77	4014.09	4146.43	4278.76	4411.09	4543.43	4675.76	4808.09	4940.42	5072.76	5205.09	5337.42
	Hourly	46,8680	48,5221	50,1761	51,8304	53,4845	55,1386	56,7929	58,4470	60,1011	61,7553	63,4095	65,0636	66,7177

**CITY - COUNTY OF MONTGOMERY
PERSONNEL DEPARTMENT**

PERSONNEL BOARD
JOHN L. BAKER, CHAIRMAN
BENITA FROEMMING
RANDALL B. JAMES

27 Madison Avenue
Montgomery, Alabama 36104

CARMEN DOUGLAS
PERSONNEL DIRECTOR
TELEPHONE: 334-625-2675
FAX: 334-625-2219

MEMORANDUM

TO: Derrick Cunningham, Sheriff
THRU: Carmen Douglas, Personnel Director *CD*
FROM: Cami Hacker, Sr. Personnel Analyst *CH*
DATE: April 20, 2015
SUBJECT: Sheriff's Office Rank Transition

We received your request to review the management level classifications in the Sheriff's Office and have met with your staff to gather information regarding the transition.

Since the Deputy Sheriff Captain is compensated at pay grade PS5 and the Assistant Chief Deputy Sheriff is compensated at pay grade PS6, the Assistant Chief needed to be moved up one pay grade to accommodate the Major pay.

Ordinarily, the Assistant Chief would be reassigned to the PS7 pay grade. However, you have requested that the Assistant Chief and the Detention Facility Director be compensated at the same rate of pay. Since the Director is at the top grade of the corrections pay plan, the Personnel Department recommends the Assistant Chief and Director classifications be moved to the administrative pay plan. We are recommending pay grade A12 which falls between the PS6 recommended for Major and the PS7 currently assigned to the Chief Deputy position.

Therefore, we are proposing the following pay grade assignments:

Deputy Sheriff Major	PS6
Assistant Chief Deputy Sheriff	A12
Detention Facility Director	A12

Updated job descriptions for the three classifications have been attached for your review and approval. The Deputy Sheriff Captain has also been attached. Since you are proposing using three Captains instead of four, changes were made to the Captain's job description to remove the administration captain's duties for inclusion in the Major's job description.

If you agree with our proposal, please sign the job descriptions and return them to our office. You will also need to obtain the approval of the County Commission before these pay grades can be presented to the Personnel Board for adoption on the County pay plan.

Please let me know if you have any questions or need any further information from our office.

An Equal Opportunity Employer
www.montgomerypersonnel.com

MONTGOMERY COUNTY
ADMINISTRATIVE PAY PLAN
EFFECTIVE: OCTOBER 1, 2014

Steps	1	2	3	4	5	6	7	8	9	10	11	12	13
Grade	20,246	20,960	21,674	22,388	23,104	23,818	24,532	25,248	25,962	26,676	27,390	28,106	28,820
A01	778.68	806.15	833.62	861.09	888.61	916.07	943.54	971.06	998.53	1025.99	1053.46	1080.99	1108.46
Hourly	9.7335	10.0769	10.4202	10.7636	11.1076	11.4509	11.7943	12.1382	12.4816	12.8249	13.1683	13.5124	13.8557
Grade	22,485	23,279	24,072	24,866	25,659	26,453	27,247	28,040	28,835	29,627	30,422	31,214	32,008
A02	864.82	895.35	925.86	956.38	986.89	1017.43	1047.97	1078.47	1109.02	1139.51	1170.06	1200.55	1231.09
Hourly	10.8103	11.1919	11.5732	11.9548	12.3361	12.7179	13.0996	13.4809	13.8628	14.2439	14.6257	15.0059	15.3866
Grade	25,146	26,034	26,921	27,808	28,696	29,584	30,471	31,358	32,246	33,133	34,021	34,908	35,795
A03	967.16	1001.30	1035.43	1069.55	1103.70	1137.83	1171.95	1206.09	1240.22	1274.35	1308.49	1342.62	1376.74
Hourly	12.0895	12.5163	12.9429	13.3694	13.7962	14.2229	14.6494	15.0761	15.5028	15.9294	16.3561	16.7828	17.2093
Grade	28,223	29,219	30,214	31,211	32,206	33,203	34,200	35,195	36,191	37,187	38,184	39,180	40,175
A04	1085.49	1123.82	1162.09	1200.42	1238.70	1277.03	1315.37	1353.65	1391.98	1430.26	1468.60	1506.92	1545.20
Hourly	13.5686	14.0477	14.5261	15.0052	15.4838	15.9629	16.4421	16.9206	17.3997	17.8783	18.3575	18.8355	19.3150
Grade	31,708	32,827	33,946	35,065	36,184	37,304	38,423	39,542	40,661	41,780	42,899	44,019	45,138
A05	1219.54	1262.58	1305.63	1348.67	1391.71	1434.77	1477.81	1520.85	1563.90	1606.94	1649.98	1693.02	1736.07
Hourly	15.2443	15.7823	16.3204	16.8584	17.3964	17.9344	18.4726	19.0106	19.5487	20.0868	20.6248	21.1628	21.7009
Grade	35,600	36,856	38,112	39,369	40,625	41,882	43,138	44,394	45,651	46,907	48,163	49,420	50,677
A06	1369.22	1417.54	1465.86	1514.19	1562.50	1610.83	1659.14	1707.48	1755.79	1804.11	1852.44	1900.75	1949.12
Hourly	17.1152	17.7193	18.3233	18.9274	19.5313	20.1354	20.7393	21.3435	21.9474	22.5514	23.1555	23.7594	24.3640
Grade	39,898	41,303	42,712	44,120	45,528	46,936	48,344	49,753	51,161	52,569	53,977	55,384	56,793
A07	1534.48	1588.59	1642.75	1696.92	1751.07	1805.23	1859.40	1913.56	1967.73	2021.88	2076.04	2130.17	2184.34
Hourly	19.1810	19.8574	20.5344	21.2115	21.8884	22.5654	23.2425	23.9195	24.5966	25.2735	25.9505	26.6271	27.3042
Grade	44,583	46,157	47,730	49,304	50,877	52,451	54,024	55,598	57,172	58,745	60,318	61,892	63,466
A08	1714.74	1775.26	1835.78	1896.30	1956.82	2017.34	2077.86	2138.38	2198.91	2259.42	2319.94	2380.47	2440.99
Hourly	21.4342	22.1907	22.9473	23.7037	24.4603	25.2168	25.9733	26.7297	27.4864	28.2428	28.9993	29.7559	30.5124
Grade	49,872	51,424	52,976	54,531	56,083	57,635	59,187	60,740	62,292	63,845	65,398	66,951	68,504
A09	1910.45	1977.85	2045.29	2112.74	2180.12	2247.58	2315.02	2382.41	2449.85	2517.30	2584.70	2652.14	2719.58
Hourly	23.8806	24.7231	25.5661	26.4092	27.2515	28.0947	28.9377	29.7801	30.6231	31.4663	32.3088	33.1517	33.9947
Grade	55,129	57,075	59,021	60,966	62,912	64,858	66,804	68,750	70,696	72,641	74,587	76,533	78,478
A10	2120.34	2195.18	2270.03	2344.86	2419.70	2494.55	2569.38	2644.22	2719.07	2793.90	2868.74	2943.59	3018.38
Hourly	26.5043	27.4398	28.3754	29.3108	30.2463	31.1819	32.1173	33.0527	33.9884	34.9238	35.8592	36.7949	37.7297
Grade	60,954	63,105	65,256	67,408	69,559	71,710	73,862	76,012	78,164	80,316	82,466	84,618	86,769
A11	2344.38	2427.11	2509.86	2592.62	2675.33	2758.09	2840.84	2923.55	3006.30	3089.07	3171.78	3254.54	3337.28
Hourly	29.3048	30.3389	31.3733	32.4077	33.4416	34.4761	35.5105	36.5444	37.5788	38.6134	39.6473	40.6817	41.7160
Grade	67,931	70,329	72,726	75,124	77,521	79,919	82,317	84,713	87,112	89,508	91,906	94,304	96,701
A12	2612.72	2704.96	2797.15	2889.39	2981.57	3073.79	3166.03	3258.21	3350.45	3442.63	3534.86	3627.09	3719.27
Hourly	32.6590	33.8120	34.9644	36.1174	37.2698	38.4224	39.5754	40.7276	41.8806	43.0329	44.1858	45.3386	46.4909
Grade	73,735	76,338	78,940	81,543	84,144	86,747	89,350	91,952	94,554	97,157	99,759	102,362	104,964
A13	2836.95	2936.06	3036.16	3136.26	3236.32	3336.42	3436.54	3536.63	3636.69	3736.79	3836.90	3937.01	4037.07
Hourly	35.4494	36.7008	37.9520	39.2032	40.4540	41.7053	42.9567	44.2079	45.4586	46.7099	47.9612	49.2126	50.4634
Grade	80,672	83,519	86,367	89,214	92,062	94,908	97,755	100,603	103,450	106,298	109,144	111,992	114,839
A14	3102.78	3212.27	3321.80	3431.34	3540.83	3650.32	3759.84	3869.34	3978.84	4088.34	4197.84	4307.39	4416.90
Hourly	38.7848	40.1534	41.5225	42.8913	44.2604	45.6290	46.9977	48.3668	49.7355	51.1047	52.4732	53.8424	55.2112
Grade	88,008	91,115	94,220	97,327	100,432	103,539	106,645	109,751	112,857	115,963	119,069	122,176	125,281
A15	3384.93	3504.41	3623.86	3743.34	3862.76	3982.25	4101.74	4221.18	4340.59	4460.10	4579.59	4699.08	4818.51
Hourly	42.3116	43.8051	45.2982	46.7917	48.2845	49.7781	51.2718	52.7647	54.2583	55.7513	57.2449	58.7385	60.2314
Grade	97,485	100,926	104,366	107,807	111,248	114,688	118,129	121,570	125,010	128,450	131,892	135,332	138,773
A16	3749.43	3881.77	4014.09	4146.43	4278.76	4411.09	4543.43	4675.76	4808.09	4940.42	5072.76	5205.09	5337.42
Hourly	46.8679	48.5221	50.1761	51.8304	53.4845	55.1386	56.7929	58.4469	60.1011	61.7553	63.4095	65.0636	66.7177

MONTGOMERY COUNTY
PUBLIC SAFETY PAY PLAN
EFFECTIVE: OCTOBER 1, 2014

	STEPS	1	2	3	4	5	6	7	8	9	10	11	12	13
Grade PST	Annual	34,608												
	Bi-Wkly	4244.84												
	Hourly	45.1480												
Grade PS1	Annual	32,664	33,844	34,965	36,118	37,271	38,424	39,577	40,730	41,883	43,035	44,188	45,340	46,493
	Bi-Wkly	4266.18	4300.53	4344.82	4389.17	4433.51	4477.85	4522.19	4566.53	4610.87	4655.18	4699.52	4743.86	4788.20
	Hourly	45.7022	46.2666	46.8402	47.3646	47.9189	48.4731	49.0274	49.5816	50.1359	50.6897	51.2440	51.7982	52.3525
Grade PS2	Annual	34,667	36,884	37,404	38,328	39,550	40,774	41,998	43,220	44,444	45,667	46,890	48,113	49,337
	Bi-Wkly	4332.98	4380.04	4427.06	4474.14	4521.15	4568.22	4615.30	4662.30	4709.38	4756.41	4803.46	4850.49	4897.56
	Hourly	46.6622	47.2505	47.8383	48.4267	49.0144	49.6028	50.1912	50.7788	51.3672	51.9551	52.5433	53.1311	53.7195
Grade PS3	Annual	42,191	43,679	45,168	46,657	48,147	49,636	51,125	52,614	54,103	55,592	57,082	58,570	60,059
	Bi-Wkly	1622.72	1679.97	1737.24	1794.51	1851.79	1909.06	1966.34	2023.62	2080.90	2138.17	2195.45	2252.69	2309.95
	Hourly	20.2840	20.9996	21.7155	22.4314	23.1474	23.8633	24.5792	25.2953	26.0112	26.7271	27.4431	28.1586	28.8744
Grade PS4	Annual	46,499	48,140	49,781	51,422	53,063	54,704	56,345	57,986	59,627	61,268	62,909	64,550	66,192
	Bi-Wkly	1788.42	1851.52	1914.65	1977.77	2040.88	2104.00	2167.10	2230.23	2293.35	2356.46	2419.58	2482.70	2545.86
	Hourly	22.3552	23.1440	23.9331	24.7221	25.5110	26.3000	27.0888	27.8779	28.6669	29.4557	30.2447	31.0337	31.8232
Grade PS5	Annual	54,021	55,928	57,835	59,742	61,648	63,555	65,461	67,367	69,274	71,182	73,088	74,994	76,901
	Bi-Wkly	2077.74	2151.06	2224.43	2297.75	2371.09	2444.42	2517.74	2591.05	2664.38	2737.76	2811.08	2884.40	2957.72
	Hourly	25.9717	26.8883	27.8054	28.7219	29.6386	30.5552	31.4717	32.3881	33.3047	34.2220	35.1385	36.0550	36.9715
Grade PS6	Annual	63,015	65,239	67,463	69,687	71,912	74,135	76,359	78,584	80,807	83,031	85,256	87,479	89,704
	Bi-Wkly	2423.65	2509.20	2594.73	2680.26	2765.83	2851.35	2936.89	3022.45	3107.97	3193.50	3279.07	3364.59	3450.16
	Hourly	30.2956	31.3650	32.4341	33.5033	34.5729	35.6419	36.7111	37.7806	38.8496	39.9187	40.9884	42.0574	43.1270
Grade PS7	Annual	74,954	77,600	80,245	82,890	85,536	88,181	90,827	93,472	96,117	98,763	101,408	104,054	106,699
	Bi-Wkly	2882.85	2984.60	3086.34	3188.09	3289.84	3391.58	3493.34	3595.09	3696.82	3798.58	3900.31	4002.06	4103.82
	Hourly	36.0356	37.3075	38.5793	39.8511	41.1230	42.3948	43.6667	44.9386	46.2103	47.4822	48.7539	50.0258	51.2978
Grade PS8	Annual	97,485	100,926	104,366	107,807	111,248	114,688	118,129	121,570	125,010	128,451	131,892	135,332	138,773
	Bi-Wkly	3749.44	3881.77	4014.09	4146.43	4278.76	4411.09	4543.43	4675.76	4808.09	4940.42	5072.76	5205.09	5337.42
	Hourly	46.8680	48.5221	50.1761	51.8304	53.4845	55.1386	56.7929	58.4470	60.1011	61.7553	63.4095	65.0636	66.7177

Montgomery County Commission
Travel / Training Request Approval

Appendix C

AGENDA

Request # 4

MAY 18 2015

Date: May 8, 2015

To: Donald L. Mims, Administrator

From: Lou Ialacci

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Cisco Seminar in Birmingham AL

Departure Date: May 19, 2015 Return Date: May 19, 2015

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Cisco Live Seminar on New Cisco Products
class schedule 8 AM to 4:30 PM

Traveler (s) Name: 1. Alfred Jones 4. _____
2. Shakenda Darrington 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$211.60 Advance Registration Required: \$0.00

Department Name: Information Systems Fund Name: General

Additional Comments: Mileage

To: Lou Ialacci

From: Donald L. Mims, Administrator

The above request is app. 05/18/15 reimbursement of actual and necessary expenses in the
approximate amount of \$211.60 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>001-51965-265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$9,295.50</u>	
Budget Available:	<u>\$10,704.50</u>	
Current Requests:	<u>\$211.60</u>	
Budget Balance:	<u>\$10,492.90</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 5/11/2015

cc: Finance Director / Buyer

15-1

Montgomery County Commission
Travel / Training Request Approval

Appendix C

AGENDA

Request # 13

MAY 18 2015

Date: May 11, 2015
To: Donald L. Mims, Administrator
From: Carmen Douglas, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: June 5, 2015 Return Date: June 5, 2015
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: To attend Labor and Employment Law Seminar

Traveler (s) Name: 1. Kaila Matney 4. _____
2. Cami Hacker 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: Sponsored by SHRM - no charge for members

To: Carmen Douglas, Director
From: Donald L. Mims, Administrator

The above request is app. 05/18/15 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$4,405.58</u>
Budget Available:	<u>\$15,594.42</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$15,594.42</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 5/11/2015

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

AGENDA

MAY 18 2015

Request # 14

Date: May 11, 2015

To: Donald L. Mims, Administrator

From: Carmen Douglas, Director

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Denver, CO

Departure Date: September 27, 2015

Return Date: September 30, 2015

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: to attend the IPMA-HR Conference

Traveler (s) Name: 1. Carmen Douglas 4. Robbie Estes
2. Cami Hacker 5. Kaila Matney
3. Mark Willis 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$10,895.00 Advance Registration Required: \$3,245.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: Per Person: \$649.00 - Registration Fee; \$670.00 - Hotel; \$500.00 - Airfare
\$300.00 - Food; \$20.00 - Tips
Group: Taxi - \$200.00

To: Carmen Douglas, Director

From: Donald L. Mims, Administrator

The above request is app. 05/18/15 reimbursement of actual and necessary expenses in the
approximate amount of \$10,895.00 and advance registration of \$3,245.00 is authorized.

To be completed by the Finance Department

Fund Code: 123-51961-265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$20,000.00

Approved Requests: \$4,405.58

Budget Available: \$15,594.42

Current Requests: \$10,895.00

Budget Balance: \$4,699.42

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 5/12/2015

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

AGENDA

MAY 18 2015

Request # 14

Date: May 13, 2015
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: 120 So. Los Angeles St, Los Angeles, CA 90012
Departure Date: July 12, 2015 Return Date: July 16, 2015
Conference Leave (Days / Hours): five days
Purpose of Travel: To attend the APPA 40th Annual Training Institute and World Conference

Traveler (s) Name: 1. Paul Brown 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,154.65 Advance Registration Required: \$590.00
Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: _____

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 05/18/15 reimbursement of actual and necessary expenses in the
approximate amount of \$2,154.65 and advance registration of \$590.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>124-52960.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$12,300.00</u>
Approved Requests:	<u>\$7,726.00</u>
Budget Available:	<u>\$4,574.00</u>
Current Requests:	<u>\$2,154.65</u>
Budget Balance:	<u>\$2,419.35</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 5/13/2015

cc: Finance Director / Buyer

154

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 29

AGENDA

MAY 18 2015

Date: May 5, 2015

To: Donald L. Mims, Administrator

From: Sheriff Derrick Cunningham

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL

Departure Date: Wednesday, July 29, 2015

Return Date: Sunday, August 2, 2015

Conference Leave (Days / Hours): 3 days

Purpose of Travel: Attend 2015 Alabama Sheriffs Association Summer Conference

Traveler (s) Name: 1. Sheriff Cunningham 4. _____
2. Chief Kevin J. Murphy 5. _____
3. Captain Gayle Atchison 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$6,013.00 Advance Registration Required: \$1,100.00

Department Name: Sheriff's Office Fund Name: 749-52110.499

Additional Comments: _____

To: Sheriff Derrick Cunningham

From: Donald L. Mims, Administrator

The above request is app. 05/18/15 reimbursement of actual and necessary expenses in the
approximate amount of \$6,013.00 and advance registration of \$1,100.00 is authorized.

To be completed by the Finance Department

Fund Code: 749-52110.499 (ex: 000-00000-000)

Description: Administration Expense

Current Budget: \$417,000.00

Approved Requests: \$363,501.00

Budget Available: \$53,499.00

Current Requests: \$6,013.00

Budget Balance: \$47,486.00

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 5/13/2015

cc: Finance Director / Buyer

15-5

Montgomery County Commission
Travel / Training Request Approval

Appendix C

AGENDA

MAY 18 2015

Request # 7

Date: May 11, 2015
To: Donald L. Mims, Administrator
From: Janet Buskey, Revenue Comm.
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: June 14, 2015 Return Date: June 18, 2015
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: Association of AL Tax Administrators 2015 Summer Conference

Traveler (s) Name: 1. Janet Buskey 4. _____
2. Allyson Holland 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$3,963.92 Advance Registration Required: \$800.00

Department Name: Revenue Commission Fund Name: Manufactured Home Trust

Additional Comments: _____

To: Janet Buskey, Revenue Comm.
From: Donald L. Mims, Administrator

The above request is app. 05/18/15 reimbursement of actual and necessary expenses in the
approximate amount of \$3,963.92 and advance registration of \$800.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>781-51501-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$6,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$6,000.00</u>
Current Requests:	<u>\$3,963.92</u>
Budget Balance:	<u>\$2,036.08</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 5/11/2015

cc: Finance Director / Buyer

156

MAY 18 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 9

DEPARTMENT:	Engineering	REVIEWED:	S. Thomas	5/11/15
			Finance Director	Date
REQUESTED BY:	George C. Speake	APPROVED:		
Elected Official/Dept. Head	5/11/2015	Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Travel- Registration & Training	001-51907.265	725	(10)	715
Dues	001-51907.303	125	10	135
TOTAL		850	0	850

JUSTIFICATION:

Internal transfer to cover the increase in dues for the Building Inspector.

16-1

mb

ORIGINAL

POSITION FILL REQUEST

DEPARTMENT: Montgomery County Sheriff's Office
DEPARTMENT HEAD: Derrick Cunningham, Sheriff
SUPERVISOR: Kevin Murphy, Chief Deputy

242# 15115

COMPLETED ACTION DATES	
1. _____	dept request
2. _____	admin review
3. _____	pers dept
4. _____	cert to admin
5. _____	dept selection
6. _____	final review

1. Position Title Grant Manager

Position Number 001

Proposed Effective Date April 13, 2015

Type of Appointment (☒) Permanent (☐) Temporary

Recruiting

(☐) Promotional Register (☐) Transfer
(☒) Open Competitive Register (☒) Reemployment

Pay Grade (A09) \$49,672 - \$70,709

Derrick Cunningham
ma

Date March 31, 2015

Department Head

2. Administrative Review

(☒) Approved
(☐) Disapproved

D 2 M
Funding Authority

3. Certification

Promotional _____ Candidates
☒ Open-Competitive 5 Candidates
Transfer _____ Candidates

Carmen Douglas
mb

Date 4.16.15

Personnel Director

4. Selectee: _____

Date _____

Appointing Authority

5. (☐) Manpower data entered by _____

Date _____

(☐) Payroll entered by _____

Date _____

Myrtle Singleton

From: Larry Kennedy
Sent: Thursday, May 07, 2015 10:49 AM
To: Lou Ialacci
Cc: Florence Cauthen; Myrtle Singleton
Subject: FW: ITB PO
Attachments: DD_ES30_ITB.PDF

We need to move forward with this purchase since TekLinks is refusing to provide the equipment we need. According to the ITB analysis Myrtle sent me SHI is the next lowest bidder for the External SAS interface for the EMC/Data Domain DD2500. Since Myrtle is telling us SHI is disqualified we should purchase these two line items from Coast to Coast, the next lowest qualified bidder for each. The External SAS interface for the EMC/Data Domain DD2500 is \$3,041.50 from Coast to Coast and the DD2500 memory upgrade is \$2,750.00 from Coast to Coast. Please cancel the existing PO to TekLinks and issue a new PO to Coast to Coast for these two items.

From: Larry Kennedy
Sent: Wednesday, May 06, 2015 8:15 AM
To: Myrtle Singleton
Cc: Lou Ialacci
Subject: FW: ITB PO

It looks like TekLinks is refusing to accept the PO's for their part of the Data Domain expansion bid award. I am assuming that we need to move on to the next lowest bidder on these two line items. I am attaching their PO so you know which items I am referring to.

Larry Kennedy
IT Manager
Information Systems Department
Montgomery County Commission
100 South Lawrence Street
Montgomery, AL 36104
Office 334-832-1229
IS Help Desk 334-832-1307

From: Doug Pass [<mailto:DPass@teklinks.com>]
Sent: Tuesday, May 05, 2015 2:43 PM
To: Larry Kennedy
Subject: RE: ITB PO

Those 2 SKU's can't be ordered separately. Sounds like you will have to order the entire config from one vendor.

Doug Pass
Senior Enterprise Corporate Account Manager
dpass@teklinks.com
(O) 205-314-6627
(C) 205-261-1500
(F) 205-271-2486

19-2

Please direct all support questions to our support team at hosting@teklinks.com or 205.314.6634



[Register Today!](#)

From: Larry Kennedy [<mailto:LarryKennedy@mc-ala.org>]
Sent: Monday, May 04, 2015 10:27 AM
To: Doug Pass
Subject: ITB PO

Here is the County PO for the items awarded to TekLinks in our recent ITB. Let me know if you have any questions.

Larry Kennedy
IT Manager
Information Systems Department
Montgomery County Commission
100 South Lawrence Street
Montgomery, AL 36104
Office 334-832-1229
IS Help Desk 334-832-1307

**Montgomery County Commission**PO Box 1667
Montgomery, AL 36102**Purchase Order**
No. 2015-00054707**DATE 04/29/2015****Ph. (334) 832-1603****Fax (334) 832-2547**

Ship To Montgomery County Commission
Information Systems Department
100 S. Lawrence Street
MONTGOMERY, AL 36104

Bill To Montgomery County Commission
Finance Department
P.O. Box 1667
MONTGOMERY, AL 36102

Vendor **VENDOR NO. 687**
Teklinks, Inc. EV#441068
201 Summit Pkwy.
BIRMINGHAM, AL 35209

DELIVER BY
SHIP VIA
FREIGHT TERMS
PAGE 1 of 1
Buyer: TAMMY H TURNER

REFERENCE # Bid No: 51965-15B-015

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	.Computer Hardware - EMC/Data Domain SAS External Interface Per your bid 51965-15B-015 Please deliver to: Attn: Larry Kennedy Montgomery County Commission Information Systems--2nd floor 100 S. Lawrence St. Montgomery, AL 36104 001-51965----.582__ - Data Storage/Memory Units 1,437.78	1,437.7800	\$1,437.78
1.0000	Each	.Computer Hardware - EMC/Data Domain DD2500 Memory Upgrade 001-51965----.582__ - Data Storage/Memory Units 2,298.89	2,298.8900	\$2,298.89
PURCHASE ORDER TOTAL				\$3,736.67

By: *Doreen L. Morris*

Special Instructions: PURCHASE ORDER No. MUST APPEAR ON ALL INVOICES, PACKING LIST, B/L AND CORRESPONDENCE
NO BACK ORDERS OR CHANGES MAY BE MADE ON PURCHASE ORDER WITHOUT THE APPROVAL OF PURCHASING AGENT.
Please email the PO to Larry and Lou. Thanks

Montgomery County Use Only: Certificate of Delivery The articles or services specified above have been received or performed
and the quality thereof have been verified with the exceptions noted hereon.

Authorized for Payment By: _____ Date: _____

19-4

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS: 170 BIDS MAILED													
INVITATION TO BID NO: 51985-15B-015													
DATE ISSUED: 03/11/2015													
DATE OPENED: 03/31/2015													
REQUESTING DEPARTMENT: Information Systems													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	EMC/ Data Domain ES30												
	Disk Storage Expansion												
	Module with 45 TB of Capacity												
	(contains fifteen 3 TB disk drives												
	Model C-ES30-45 or Approved Equal												
	New Equipment		1		\$ 57,461.11		N/A		\$94,736.84		N/A		N/A
	Used Equipment				N/A		\$30,000.00		N/A		\$29,160.00		N/A
	EMC/ Data Domain SAS external Interface												
	Upgrade for DD2500(to support ES30 Expansions)												
	Model P-X-SAS-M4P or Approved Equal												
	New Equipment		1		\$ 1,437.78		N/A		\$2,368.42		N/A		N/A
	Used Equipment				N/A		N/A		N/A		\$3,041.50		N/A
					\$ 58,898.89		\$30,000.00		\$97,105.26		\$32,201.50		

Notes:

SHI INTERNATIONAL DISQUALIFIED DUE TO NOT HAVING A BID BOND ATTACHED; RELIANT TECHNOLOGY WARRANTY IS INCLUDED IN BID AMOUNT

170 BIDS MAILED

19.5

Purchasing Department

ABSTRACT FOR BIDS:																							
INVITATION TO BID NO: 51965-15B-015																							
DATE ISSUED: 03/11/2015																							
DATE OPENED: 03/31/2015																							
REQUESTING DEPARTMENT: Information Systems																							
TERMS OF PAYMENT / DISCOUNT:																							
DELIVERY DATE:																							
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT		
	EMC/Data Domain Memory Upgrade for DD2500				\$ -																		
	(from 4 DIMM's to 8 DIMM's)				\$ -																		
	Model DD2500-UPG- MEM or Approved Equal				\$ -																		
					\$ -																		
	New Equipment				\$ 2,298.89		N/A		N/A		\$3,789.47		N/A		N/A						N/A		
	Used Equipment				N/A		N/A		N/A		N/A		\$2,750.00		N/A						N/A		
					\$ -																		
	1 Year of onsite hardware and software support				\$ 5,172.22						\$10,421.05				\$2,970.00						N/A		
					\$ -																		
	Shipping				\$ 100.00						\$250.00				N/A						N/A		
					\$ -																		
					\$ -																		
					\$ -																		
					\$ -																		
					\$ -																		
					\$ -																		
					\$ -																		
					\$ -																		
					\$ 66,470.00				\$30,000.00		\$11,565.78				\$37,921.50								

19-6

Purchasing Department

ABSTRACT FOR BIDS:				BID # 6		BID # 7		BID # 8		BID # 9		BID # 10	
INVITATION TO BID NO: 51965-15B-015				SHARP COMMUNICATIONS 3403 GOVERNORS DRIVE HUNTSVILLE, AL 35805 NO BID		ALTERNATIVE MAINTENANCE SOLUTIONS 241 CUMBERLAND PKWY ATLANTA, GA 30339 NO BID		VIRTUCOM 5060 AVALON RIDGE PKWY SUITE 300 NORCROSS, GA 30071 NO BID		GAYLORD BROS. INC BOX 4901 SYRACUSE, NY 13221- 4901 NO BID		EDULOG/EDUCATION LOGISTICS, INC 30000 PALMER STREET MISSOULA, MONTANA 59808-1671 NO BID	
DATE ISSUED: 03/11/2015													
DATE OPENED: 03/31/2015													
REQUESTING DEPARTMENT: Information systems													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	EMC/ Data Domain ES30												
	Disk Storage Expansion												
	Module with 45 TB of Capacity												
	(contains fifteen 3 TB disk drives												
	Model C-ES30-45 or Approved Equal												
	New Equipment				N/A		N/A		N/A		N/A		N/A
	Used Equipment				N/A		N/A		N/A		N/A		N/A
	EMC/ Data Domain SAS external Interface												
	Upgrade for DD2500(to support ES30 Expansions)												
	Model P-X-SAS-M4P or Approved Equal												
	New Equipment				N/A		N/A		N/A		N/A		N/A
	Used Equipment				N/A		N/A		N/A		N/A		N/A
					\$ -								

Notes:

19-7

Purchasing Department

[illegible]

19-8

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:				BID # 11		BID # 12		BID # 13		BID # 14		BID # 15	
INVITATION TO BID NO: 51965-15B-015				ALABAMA CARD SYSTEMS 500 GENE REED RD., STE 102 BIRMINGHAM, AL 35215 NO BID		STERN BROTHERS, INC 204 NORTH HOLT STREET MONTGOMERY, AL 36104 NO BID		CURTIS COMPANY P. O. BOX 210215 MONTGOMERY, AL 36121-0215 NO BID		ROYAL OFFICE EQUIPMENT 2670 ZELDA ROAD MONTGOMERY, AL 36107 NO BID		SDS MARKETING, INC. 2835 ZELDA RD. SUITE 3 MONTGOMERY, AL 36106 NO BID	
DATE ISSUED: 03/11/2015													
DATE OPENED: 03/31/2015													
REQUESTING DEPARTMENT: Information systems													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	EMC/ Data Domain ES30												
	Disk Storage Expansion												
	Module with 45 TB of Capacity												
	(contains fifteen 3 TB disk drives												
	Model C-ES30-45 or Approved Equal												
	New Equipment			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Used Equipment			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	EMC/ Data Domain SAS external Interface												
	Upgrade for DD2500(to support ES30 Expansions)												
	Model P-X-SAS-M4P or Approved Equal												
	New Equipment			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Used Equipment			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
				\$	.								

Notes:

199

19-10

Page 6

Purchasing Department

ABSTRACT FOR BIDS:				BID # 16		BID # 17		BID # 18		BID # 19		BID # 20	
INVITATION TO BID NO: 51965-15B-015				CIRCLE SCREEN WORKS,LLC 8801 FENKELL AVENUE DETROIT, MI 48238 NO BID		DATA SOLUTIONS 529 S. PERRY STREET, STE. 10A MONTGOMERY, AL 36104 NO BID		RICOH USA, INC. FAIRLANE DRIVE MONTGOMERY, AL 36116 NO BID		QUILL.COM SCHELTER ROAD LINCOLNSHIRE, ILLINOIS 60069-3621 NO BID		B&H PHOTO 420 9TH AVE NEW YORK, NY 10001 NO BID	
DATE ISSUED: 03/11/2015													
DATE OPENED: 03/31/2015													
REQUESTING DEPARTMENT: Information systems													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	EMC/ Data Domain ES30												
	Disk Storage Expansion												
	Module with 45 TB of Capacity												
	(contains fifteen 3 TB disk drives												
	Model C-ES30-45 or Approved Equal												
	New Equipment				N/A		N/A		N/A		N/A		N/A
	Used Equipment				N/A		N/A		N/A		N/A		N/A
	EMC/ Data Domain SAS external Interface												
	Upgrade for DD2500(to support ES30 Expansions)												
	Model P-X-SAS-M4P or Approved Equal												
	New Equipment				N/A		N/A		N/A		N/A		N/A
	Used Equipment				N/A		N/A		N/A		N/A		N/A

Notes:

19-11

19-12

2

ABSTRACT FOR BIDS:						BID # 21	BID # 22		BID # 23		BID # 24		BID # 25	
INVITATION TO BID NO: 51965-15B-015						KUSTOM SIGNALS , INC. 9652 LORIENT BOULEVARD LENEXA, KS 66219 NO BID								
DATE ISSUED: 03/11/2015														
DATE OPENED: 03/31/2015														
REQUESTING DEPARTMENT: Information Systems														
TERMS OF PAYMENT / DISCOUNT:														
DELIVERY DATE:														
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	
	EMC/ Data Domain ES30													
	Disk Storage Expansion													
	Module with 45 TB of Capacity													
	(contains fifteen 3 TB disk drives													
	Model C-ES30-45 or Approved Equal													
	New Equipment			N/A										
	Used Equipment			N/A										
	EMC/ Data Domain SAS external Interface													
	Upgrade for DD2500(to support ES30 Expansions)													
	Model P-X-SAS-M4P or Approved Equal													
	New Equipment			N/A										
	Used Equipment			N/A										
				\$	-									

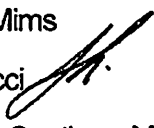
19-13

19-14

[illegible]

Interoffice Memo

To: Donnie Mims

From: Lou Ialacci 

Cc: Florence Cauthen, Myrtle Singleton

Date: May 11, 2015

RE: DA Renovation Project Data Switches Bid Award

I am requesting the bid award for ITB: 51965-15B-018; Network Switches for the District Attorney's Office Annex I project be placed on the waive rules portion of the agenda on May 18, 2015. The switches are a critical component for the technical part of the project. This will assist us with staying on schedule.

Thank you for your cooperation on this matter.

Lou

Purchasing Department

[illegible]

Notes:

20-3

20-4

Page 2

May 18, 2015 - Minutes of Regular Meeting
Montgomery County Commission

78

TRITON DATACOM INC. EQUIPMENT COMES WITH A STANDARD 1 YR ONLINE WARRANTY

20-5

20-6

Page 4

May 18, 2015 - Minutes of Regular Meeting
Montgomery County Commission

Notes:

20-7

20-8

Page 6

May 18, 2015 - Minutes of Regular Meeting
Montgomery County Commission

82

SAVE SOLUTIONS EQUIPMENT COMES WITH ONE YEAR CISCO WARRANTY FOR ITEMS 1 & 2; ITEM 3 HAS A LIFETIME WARRANTY

209

20-10

Page 8

May 18, 2015 - Minutes of Regular Meeting
Montgomery County Commission

[illegible]

Notes:

20-11

20-12

Page 10

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION
Engineering Department
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1818

GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
JAMES M. KELLEY, PE
ASSISTANT COUNTY ENGINEER
(334) 832-1310
FAX (334) 832-7190
www.mc-ala.org

May 11, 2015

MEMORANDUM

TO: Donald L. Mims, County Administrator
FROM: George C. Speake, County Engineer
SUBJECT: Resurfacing Various County Roads
Invitation to Bid: 53600-15B-019
Project No. MC-1-2015

George C. Speake
5/11/2015

Bids were opened for subject project on May 5, 2015, and the low bidder was Wiregrass Construction in the amount of \$1,112,324.49. In order to expedite award and execution of this contract so that construction can begin as quickly as possible, it is requested that the Commission waive rules and approve award of this contract. This will allow us to take full advantage of the upcoming summer and fall weather that is favorable for this type of work.

This project will be funded from the 117 Gasoline Tax Fund by which we have sufficient funds budgeted in the Engineering Department's FY 2015 budget to cover costs on this project.

GCS/gcs

cc: File

CONTRACTUAL AGREEMENT

THIS AGREEMENT made and entered into this 18th day of May, 2015, by and between the Montgomery County Commission, party of the first part (hereinafter called the County), and Wiregrass Construction Co., Inc., party of the second party (hereinafter called the Contractor).

WITNESSETH

WHEREAS, the County desires the Resurfacing Various County Roads for a distance of 10.310 miles, hereinafter more particularly described, and the Contractor desires to furnish and deliver all the materials and to do and perform all the work and labor for the said purpose;

NOW, THEREFORE, in consideration of the premises, the mutual covenants herein contained, and the sum of One Dollar (\$1.00) by each of the parties to the other in hand paid, the receipt whereof is hereby acknowledged, the parties hereto agree as follows:

1. The Contractor promises and agrees to furnish and deliver all the materials to do and perform all the work and labor required to be furnished and delivered; done and performed in and about the improvement of property in Montgomery County known as:

Project No. MC-1-2015 same to be Bid No. 53600-15B-019 in strict and entire conformity with the provisions of the Contract, and the Notice to Contractors and the Proposal, and the Plans and Specifications (including Special Provisions) prepared or approved by the Chairman of the County Commission, the originals of which are on file in the office of the County Engineer and which said Plans and Specifications, Notice to Contractors, and Proposal are hereby made a part of this Agreement fully and to the same effect as if the same had been set forth at length in the body of this Agreement.
2. The County agrees and promises to pay to the Contractor for said work, when completed in accordance with the Provisions of this Contract, the price as set forth in said Proposal amounting to One Million One Hundred Twelve Thousand Three Hundred Twenty-Four Dollars and 49/100 (\$1,112,324.49) payments to be made as provided in said Specifications upon presentation of the proper certificates and upon the terms set forth in the said Specifications and pursuant to the terms of this Contract.
3. The said work shall be done in accordance with the laws of the State of Alabama under the direct supervision, and to the entire satisfaction of the Chairman of the County Commission or his representatives.
4. The decision of said Chairman of the County Commission upon any question connected with the execution of this Agreement or any failure or delay in the prosecution of the work by said Contractor shall be final and conclusive.

5. Montgomery County Commission and Wiregrass Construction Co., Inc. reserve the right to cancel this contract with a (30) day written notice, at any time during the contract, due to non-compliance of the contract by Wiregrass Construction Co., Inc., and/or Montgomery County Commission.
6. If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations. The parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session begins, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution, then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Wiregrass Construction Co., Inc.
7. IN WITNESS WHEREOF, the MONTGOMERY COUNTY COMMISSION has caused these presents to be executed by Elton N. Dean, Sr., Chairman; and Wiregrass Construction Co., Inc., the Contractor, has hereto set his hand and seal this day and year above written.

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY:

Elton N. Dean, Sr.
Chairman

WITNESS:

WIREGRASS CONSTRCUTION CO., INC.

BY:

Printed Name

TITLE:

Purchasing Department

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3	
INVITATION TO BID: 53600-15B-019				WIREGRASS CONSTRUCTION ATTN: MIKE MURPHY (334)356-2560		MIDSOUTH PAVING, INC. ATTN: CHARLES COOK (334)288-8310		ASPHALT CONTRACTORS ATTN: TOM PORTER (334)279-5228	
DATE ISSUED: APRIL 17, 2015									
DATE OPENED: MAY 5, 2015									
ENGINEERING - MC-1-2015									
TERMS OF PAYMENT / DISCOUNT:									
DELIVERY DATE:									
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	405A-000-TACK COAT	GAL	13057	\$4.75	\$62,020.75	\$3.00	\$39,171.00	\$2.90	\$37,865.30
2	408A-052-PLANNING	SY	506	\$9.00	\$4,554.00	\$12.75	\$6,451.50	\$15.00	\$7,590.00
3	424A-360-ASP. SURFACE	TN	10880	\$68.00	\$739,840.00	\$72.00	\$783,360.00	\$68.50	\$745,280.00
4	424B-657-ASP. LEVELING	TN	3521	\$68.00	\$239,428.00	\$75.75	\$266,715.75	\$65.50	\$230,625.50
5	600A-000-MOBILIZATION	LS	1	\$34,000.00	\$34,000.00	\$14,990.00	\$14,990.00	\$104,500.00	\$104,500.00
6	698A-000-CONST. FUEL	LS	1						
7	701C-000-BROKEN TEMP STRIPE	MI	6	\$804.50	\$4,827.00	\$1,010.00	\$6,060.00	\$875.00	\$5,250.00
8	701C-001-SOLID TEMP STRIPE	MI	21	\$854.78	\$17,950.38	\$1,010.00	\$21,210.00	\$875.00	\$18,375.00
9	740B-000 CONST SIGNS	SF	894	\$6.94	\$6,204.36	\$11.66	\$10,424.04	\$6.50	\$5,811.00
10	7400-000-PILOT CAR	LS	1	\$3,500.00	\$3,500.00	\$1.00	\$1.00	\$4,400.00	\$4,400.00
TOTAL BID AMOUNTS					\$1,112,324.49		\$1,148,383.29		\$1,159,696.80

Notes:

**PROPOSAL
FOR THE CONSTRUCTION OF MONTGOMERY COUNTY
PROJECT NO. MC-1-2015
BID NO. 53600-15B-019
MONTGOMERY COUNTY, ALABAMA**

DATE: 5/5/14

PROPOSAL OF Wiregrass Construction Company, Inc.
LICENSE NO. 5957 OF Montgomery, Alabama

for the construction of Resurfacing Various County Roads for a total length of 10.310 Miles located in Montgomery County, Alabama, in accordance with all the provisions of the Invitation to Bid No. 53600-15B-019 advertised by the Montgomery County Commission and the plans composed of drawings identified as Montgomery County Project No. MC-1-2015. The specifications are hereto attached.

TO THE MONTGOMERY COUNTY COMMISSION:

SIRS: The following proposal is made on behalf of the undersigned and no others. Evidence of authority to submit the proposal is herewith furnished.

The undersigned has carefully examined the plans and specifications, and the State of Alabama, Department of Transportation, Standard Specifications for Highway Construction, 2012 Edition, including the special provisions hereto attached and has also personally examined the site of work. On the basis of the specifications and plans, the undersigned proposes to furnish all necessary machinery, tools, apparatus, and other means of construction to do all the work and furnish all materials in the manner specified.

The undersigned further agrees to complete the entire project in sixty (60) working days.

The undersigned understands that the quantities listed in the Items of Construction are approximate only and are subject to either increase or decrease and hereby proposes to perform any increased or decreased quantities of work at the unit price listed. The undersigned further understands and specifically agrees that in making this proposal, in case of error in the extension of prices in the bid, the unit price will govern.

May 18, 2015 - Minutes of Regular Meeting
Montgomery County Commission

MAY 18 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 32

DEPARTMENT:	County Comm Appropriati	REVIEWED: S. Thomas	5/18/2015
DATE:	5/18/2015	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Other Equipment purchases	206-51400.591	0	5,712	5,712
Fund Balance	206.35900		(5,712)	
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		0	0	5,712

JUSTIFICATION:

To budget for the purchase of security/surveillance equipment for the Probate West office.



STEVEN L. REED
PROBATE JUDGE
MONTGOMERY COUNTY

MEMORANDUM

To: Montgomery County Commission

Cc: Donnie Mims

From: Montgomery County Probate Court

Date: 5/11/15

Re: Request to upgrade security/surveillance system at the West Probate Office

When the West Probate office was originally constructed, it included a 4 camera surveillance system. This original system is no longer working properly.

After discussing our needs with Chief Murphy, he suggested that we contact Norment Security to upgrade our failing system.

Brian Clark, of Norment Security, has evaluated the current system and given us a quote of \$5,712.00 to upgrade the existing surveillance system.

We are requesting that the County Commission authorize the purchase of this upgrade to better serve and protect the citizens of Montgomery County.

Thank you for considering this request.

Attached: Quote from Norment Security

P.O. BOX 223 • MONTGOMERY, AL 36101-0223 • TELEPHONE 334-832-1240 • FAX 334-832-7776

222

Norment

SECURITY GROUP

PROPOSAL

2511 Midpark Rd.
Montgomery, Alabama 36109.
334-281-8440
FAX: 334-286-4377

Montgomery County Probate Court
P.O. Box 223
Montgomery, AL 36101
Attn: William Flowers

04/10/15

Proposal Number:
MCPC4.10.15

Upgrade the Camera/DVR system at the Probate West building. New system will primarily consist of a Geovision 8-Channel PC-based Digital Video Recorder, four Infra-red Security Dome Cameras, and two Video Monitors. The system will have network capabilities allowing video viewing and playback over the LAN.

Furnish and install:

- ❖ (1) Geovision 8CH DVR w/2TB Video Storage
- ❖ (4) IR-35VFA Infra-Red Security Dome Camera
- ❖ (2) 19" LCD Security Monitor
- ❖ (1) Multi-Channel Camera Power Supply
- ❖ (1) Video Extender Set For 2nd Monitor
- ❖ System Programming/Configuration
- ❖ Installation Material and Labor

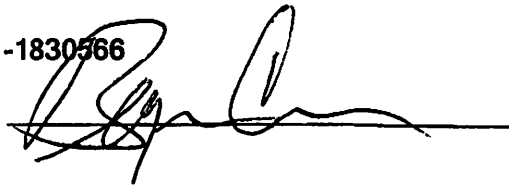
PRICE - Good for 90 Days:

Fifty Seven Hundred Twelve and 00/100 Dollars (\$5,712.00)

A one-year parts and labor warranty is provided. Tax ID: 41-1830566

Sign and return one copy for our files.

By: Bryan Clark



Accepted: _____ Firm: _____ Date: _____

223

MAY 18 2015

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 33

DEPARTMENT:	County Comm Appropriati	REVIEWED: S. Thomas	5/18/2015
DATE:	5/18/2015	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Restor Inc.	001-56120.429	5,000	5,000	10,000
Donation Revenue	001-40000.47701	(61,700)	(5,000)	(66,700)
TOTAL		(56,700)	0	(56,700)

JUSTIFICATION:

Appropriation to Restor for Veteran's program expenses.



Haskell Slaughter & Gallion, LLC
8 Commerce Street
Suite 1200
Montgomery, Alabama 36104
t. 334.265.8573 | f. 334.264.7945

ttg@hsg-law.com

May 18, 2015

AGENDA

MAY 18 2015

Mr. Donald L. Mims, County Administrator
Montgomery County Commission
Post Office Box 1667
Montgomery, AL 36102-1667

Re: Executive Session to Discuss Annexation of Property

Dear Montgomery County Commission Members:

This is to advise the members of the Montgomery County Commission that I have been consulted on a matter on which the County Commission is considering convening an executive session at its next meeting for discussion with legal counsel regarding a proposed annexation of property in East Montgomery, and have determined that, in my legal opinion, this matter is appropriate for executive session under Section 7(a)(6) of Act No. 2005-40.

Pursuant to Section 7(a)(3) of Act No. 2005-40, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,

A handwritten signature in black ink that reads 'Thomas T. Gallion, III'.

Thomas T. Gallion, III
ASB-5295-L74T

TTG/tp

ATTACHMENT E:

A Checklist for Conducting Lawful EXECUTIVE SESSIONS

		<i>For Reference, See</i>	
☐	1. Convene An Open Meeting	Page 21	Section IV (A) 1
☐	2. Enter a motion stating the reason for the Executive Session. <i>Executive Sessions may only be called for one of the following reasons:</i> a. General Reputation and Character, Job Performance, or Salaries / Compensation b. Formal Complaints or Charges Against an Individual or Legal Entity c. Discussion with the Government Body's Attorney d. Security Plans and Measures e. Criminal Investigation and the Identity of an Undercover Agent or Informer f. Negotiations to Buy / Sell / Lease Real Property g. Preliminary Negotiations in Trade Competition h. Negotiations Between The Body and a Group of Public Employees i. Discuss and Vote Upon a Public or Contested Case Hearing	Page 21 Page 21 Page 23 Page 23 Page 24 Page 25 Page 25 Page 26 Page 27 Page 27	Section IV (A) 2 Section IV (B) 1 Section IV (B) 2 Section IV (B) 3 Section IV (B) 4 Section IV (B) 5 Section IV (B) 6 Section IV (B) 7 Section IV (B) 8 Section IV (B) 9
☐	3. Receive a Written or Oral Declaration (if necessary). a. Written Declarations are required for these Executive Sessions: I. Discussion with the body's attorney concerning options for, and ramification of, litigation, mediation, or arbitration. II. Discussions that would disclose the identity of an undercover informant or that focus on criminal investigations of non-public officials. III. Discussions concerning the negotiations between the body and a group of public employees. b. It is required that a designated person certify that the Executive Session is warranted for these specific reasons before the body votes to go into Executive Session.	Page 20	Section IV (A) 4
☐	4. Vote to go into Executive Session a) The vote must be open/public; and b) Each member must openly give his/her individual vote.	Page 20	Section IV (A) 4
☐	5. Enter a Statement Concerning Reconvention	Page 21	Section IV (A) 5

MONTGOMERY COUNTY COMMISSION
YEAR END SEPTEMBER 30,

General Fund		2014	2015
BUDGETED RESULTS			
Revenue Over (Under) Budget			
Sales Tax Collections over budget	1,700,758		
Ad Valorem-collections under budget	(51,893)		
Lodging tax	184,435		
Housing Federal prisoners	(292,592)		
Pistol Permits	89,775		
Mortgage Filing Tax (Probate)	(125,018)		
Financial Institution Tax	215,144		
Transfer from Road & Bridge (Didn't transfer)	(826,255)		
City Payment to County for DAS property	540,000		
Other net increases in revenue accounts	(92,613)	1,341,741	
Expenses (Over) Under budget			
Salary and Benefit savings	2,100,000		
Industrial Development various	(34,413)		
EMCDB expense reimbursement	217,786		
Savings from Debt Refunding	365,000		
Department Operating etc. under budget	668,854	3,317,227	
Expenses Added to the budget			
NEC Settlement funds carryover-Public Safety equip	(22,124)		
Sheriff Motor Vehicle Budget Carryover	(51,000)		
Elective Official Compensation adjustments	(67,581)		
Youth Apprentice Summer Program	(78,772)		
Helping Montgomery Families Initiative (2013 & 2014)	(200,000)		
Blue Gray Tennis	(1,007)		
Chamber for Regional HS Basketball Tourn.	(10,000)		
A-Keep for Alabama/Korean cultural exchange	(5,000)		
Chamber for "Two Lines" Rosa Parks Museum	(2,500)		
Buckmasters Expo 2014	(42,500)		
Central AI Sports Commission-Camellia Bowl	(100,000)		
Board of Registrars-postage	(3,000)		
Special State Election Expense	(28,988)		
Increase Probate budget for part-time employees	(108,650)		
Probate increase in postage for metal tag mailing	(18,000)		
Increase Election budget for Asst. Election Dir.	(26,619)		
Detention Facility Kitchen Equipment	(72,374)		
Detention Facility Medical services	(56,000)		
Youth Facility Housing juveniles while renovating	(140,000)	(1,034,115)	
Net Revenue over Expense 2014		3,624,853	
Education funding included in budgeted amounts		(1,080,000)	
Net Operating Results		2,544,853	
BUDGETED RESULTS			
Revenue Over (Under) Budget			
Sales Tax Collections over budget	1,052,139		
Ad Valorem-collections about even with budget	0		
Lodging tax	300,000		
Housing Federal prisoners-about even with budget	0		
			1,352,139
Expenses (Over) Under budget			
Salary and Benefit savings			600,000
Expenses Added to the budget			
Mail Van purchase-carryover 2014 budgeted amount	(30,325)		
Student Co-op budget carryover	(23,148)		
Supernumerary Salary-Retired Judge	(28,922)		
Sheriff-Purchase of Body and In Motion Cameras	(35,445)		
Youth Facility Kitchen Equipment budget carryover	(28,037)		
Humane Society-restore to 2010 level	(62,500)		
Advantage Site application Industrial Park	(2,500)		
Buckmasters Expo 2015	(42,500)		
Garrett Coliseum Development Group	(40,000)		
Hyundai Motors 10th Anniversary sculpture	(8,000)		
			(301,377)
Net Projected Results		1,650,762	
Education funding included in budgeted amounts		(1,080,000)	
Transfers from other funds included in budgeted revenue		(1,509,404)	
Net Projected Operating Results		(938,642)	

AGENDA

MAY 18 2015

25-1

**MONTGOMERY COUNTY COMMISSION
FUND BALANCES**

	General Fund		Fund 112 Road & Bridge
	Operating	Emergency	
			Debt for Bldg/Maintaining public Bldgs,road,bridges- Excess can be transferred to General Fund
FUND BALANCE 9/30/14	12,463,515	9,868,400	7,071,859

TAX COLLECTION COMPARISON

	9/30/2014		Over (Under) Budget	9/30/2015
	Budgeted	Actual		Budget
General Fund				
Sales Tax	39,900,000	41,600,758	1,700,758	40,875,000
Ad Valorem Tax	12,800,000	12,728,035	(71,965)	12,860,000
Lodging Tax	2,130,000	2,362,935	232,935	2,220,000
Road and Bridge Fund				
Ad Valorem Tax	6,250,000	6,238,728	(11,272)	6,300,000

MONTGOMERY COUNTY COMMISSION
GENERAL FUND/CONSTRUCTION FUNDS

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
General Fund	14,217,461	19,569,241	19,828,247	17,867,480	12,309,457	7,744,201	6,943,542	7,608,266	9,145,248	12,463,515
Transfers from 112							1,600,000	892,667	295,649	0
Education Funding								1,000,000	1,080,000	1,080,000
General Fund operating fund balance							5,343,542	5,715,599	7,769,599	11,383,615
Emergency	8,305,074	8,596,987	9,151,681	9,470,455	9,698,415	9,756,520	9,773,865	9,808,764	9,840,400	9,868,400
Road and Bridge	3,455,799	4,084,335	4,874,395	5,375,227	5,677,411	8,210,926	7,050,000	6,714,006	6,982,700	7,071,859
Construction	123,352	1,649,014	4,396,879	4,002,740	5,232,456	2,577,057	2,388,570	2,388,570	344,095	526,742
Capital Improvement	1,370,157	1,423,855	2,151,350	2,769,946	3,943,380	4,269,762	4,866,372	4,866,372	5,844,290	5,921,511
										Committed for projects
										Debt Proceeds or General Fund
										General Fund will have to pay
										all building repairs

25.3

AGENDA

MAY 18 2015

1 165574-1 : n : 03/11/2015 : KBH / agb LRS2015-815

2
3
4
5
6
7
8
9 A BILL
10 TO BE ENTITLED
11 AN ACT
12

13 Relating to Montgomery County; to authorize the
14 judge of probate to charge a total issuance fee of fifteen
15 dollars for a business license; and to authorize the
16 assessment of a late fee of one hundred fifty dollars after a
17 business license has been past due for more than 10 days.

18 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

19 Section 1. (a) This act shall apply only in
20 Montgomery County.

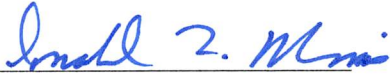
21 (b) The judge of probate may charge a total issuance
22 fee of fifteen dollars (\$15) for the issuance of a business
23 license.

24 (c) In addition to any other late fee authorized, a
25 total late fee of one hundred fifty dollars (\$150) may be
26 assessed after a business license has been past due for more
27 than 10 days.

1 Section 2. This act shall become effective on the
2 first day of the third month following its passage and
3 approval by the Governor, or its otherwise becoming law.

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, June 1, 2015, at 8:00 in the morning.



Administrator



Chairman