MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

DECEMBER 5, 2016

INFORMATION SESSION

Chairman Dean called the meeting to order at 4:07 p.m. The meeting was held at Eastmont Baptist Church, 4505 Atlanta Highway, Montgomery, Alabama.

The meeting was opened with prayer led by Commissioner Singleton. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSION BY THE COMMISSION

Chairman Dean recommended a Budget Change Request in the amount of $75,000 to increase the Commissioners' Miscellaneous Appropriations budget by $15,000 per district. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Commissioner Harris requested a $1,000 miscellaneous appropriation from his account and Chairman Dean requested a $500 miscellaneous appropriation from his account to the Kappa Alpha Psi Guide Right Foundation of Montgomery, Inc., for Guide Right Programs for Kappa Knights.

Commissioner Harris requested a $1,000 miscellaneous appropriation from his account and Chairman Dean requested a $500 miscellaneous appropriation from his account to the Kappa Alpha Psi Guide Right Foundation of Montgomery, Inc., for Guide Right Programs for Kappa Kids.

The Commission agreed to add these items to the miscellaneous appropriations.

PRESENTATION BY REVENUE MANAGER TERRI HENDERSON WITH THE TAX AND AUDIT DEPARTMENT

Revenue Manager Terri Henderson with the Tax and Audit Department briefed the Commission regarding a proposed amended Resolution regarding Taxpayers Bill of Rights. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY JUVENILE COURT ADMINISTRATOR BRUCE HOWELL

Juvenile Court Administrator Bruce Howell briefed the Commission regarding Position Fill Requests for Juvenile Detention Officer (CO0300), Position Number 900300004 and Juvenile Detention Officer (CO0300), Position Number 900300070 from the Youth Facility. After discussion, the Commission agreed to place these items on the next agenda.

Commissioner Harris requested that the Commission be provided with more detailed information regarding position fill requests. Administrator Mims stated that he would put together an internal form.

PRESENTATION BY REVENUE COMMISSIONER JANET BUSKEY AND CHIEF REVENUE CLERK ALLYSON HOLLAND

Revenue Commissioner Janet Buskey and Chief Revenue Clerk Allyson Holland briefed the Commission regarding a Position Fill Request for a Revenue Branch Supervisor (CO0120), Position Number 800120023 from the Revenue Commissioner's Office. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY SHERIFF DERRICK CUNNINGHAM

Sheriff Derrick Cunningham briefed the Commission regarding Amendment Number 1 to Contract with Gulf State Distributors, Inc., for emergency equipment (Contract Number 52110-16B-008). After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham presented a Position Fill Request for Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 500420078. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CEO/EXECUTIVE DIRECTOR DOROTHY CARTER WITH DOROTHY'S VISION, INC.

CEO/Executive Director Dorothy Carter with Dorothy's Vision, Inc., briefed the Commission regarding the program and requested funding in the amount of $4,250. She stated that this organization is in the infant stages. Chairman Dean stated that most organizations who request funding from the Commission already have a track record. Vice Chairman Walker stated that the Commission would review the documents and could assist Ms. Carter in finding partnerships with other group homes.

PRESENTATION BY EXECUTIVE DIRECTOR NATHAN COOK, CLINICAL DIRECTOR PAT THOMAS AND MCJ COUNSELOR TIREKIA FOSTER WITH THE LIGHTHOUSE COUNSELING CENTER, INC.

Executive Director Nathan Cook, Clinical Director Pat Thomas and MCJ Counselor Tirekia Foster with the Lighthouse Counseling Center, Inc., briefed the Commission regarding the

Montgomery County Detention Facility Substance Abuse Counseling Program and requested funding in the amount of $60,000 to continue the program.

After discussion, the Commission agreed to place on the next agenda a Budget Change Request in the amount of $60,000 from fund balance.

PRESENTATION BY KATHY JOHNSON, DIRECTOR OF THE STATE OF ALABAMA BROADBAND INITIATIVE

Kathy Johnson, Director of The State of Alabama Broadband Initiative, briefed the Commission regarding the lack of broadband service in rural areas of the state. Ms. Johnson distributed information regarding broadband and opportunities that the County can consider.

PRESENTATION BY REALTOR FRANK THOMAS WITH FRANK THOMAS AND ASSOCIATES, LLC AND DIRECTOR OF GENERAL SERVICES LAMAR ALLEN

Realtor Frank Thomas with Frank Thomas and Associates, LLC, and Director of General Services Lamar Allen updated the Commission regarding the parking deck at 100 South Perry Street. Vice Chairman Walker stated that she wants to know the total cost to renovate the parking deck before moving forward.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci stated that he did not have anything to report to the Commission at this time.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake briefed the Commission regarding Budget Change Request Number 2 from the Engineering Department concerning reallocation of funds for minor equipment purchases at District 3. After discussion, the Commission agreed to place this item on the next agenda.

Attorney Gallion presented his opinion regarding the maintenance of drainage ditches in Selbrook subdivision. Mr. Speake advised that Engineering would be preparing a bid package to obtain a contractor to do the initial clearing work along these ditches. (Copy of Attorney Gallion's Opinion, Agenda Page 21-1, is attached to these Minutes.)

COMMENTS FROM ADMINISTRATOR MIMS AND DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen presented the General Election Official Results of the Local Referendum regarding limited self-governance by precincts. (Copy of Official Results, Agenda Pages 22-1 and 22-2, is attached to these Minutes.)

Administrator Mims distributed an agenda for the 2016 Legislative Conference.

Administrator Mims presented a letter from the Pike Road Volunteer Fire Protection Authority regarding the resignation of Chairman Jane James and recommendation to appoint Colonel Jim Miller to the Authority. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims informed the Commission that the term of Andre' Howard will expire as a board member of the Montgomery County Parks and Recreation Board and that Mr. Howard has agreed to be reappointed. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented Budget Change Requests Number 2 from the Board of Registrars. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a Non-Profit Agency Funding Request from The Coach Chapman Foundation in the amount of $10,000. After discussion, the Commission requested additional information from the organization.

Administrator Mims presented a letter and financial information from Executive Director Aieda Harris with Empowering Communities Helping Ourselves (ECHO) requesting support for the Free At Risk Afterschool Feeding Program. After discussion, the Commission agreed to place on the next agenda a Budget Change Request in the amount of $10,000 from Donation Revenue for the program.

Administrator Mims presented a brochure regarding I AM MORE THAN…PUT YOURSELF IN THEIR SHOES, The Creative Extremist Museum & Student Travel Center. The Commission agreed to discuss this request at the next meeting.

Administrator Mims presented an email from Director of Development Brenda Dennis with Alabama Dance Theatre requesting to make a presentation to the Commission at a future meeting and the Commission agreed to the request.

Administrator Mims briefed the Commission regarding two Board Member appointments to the Montgomery County Community Punishment and Corrections Authority. The Commission agreed to discuss this item at the next meeting.

Administrator Mims distributed a Schedule of Upcoming Bids/Contract Renewals.

PRESENTATION BY PUBLIC AFFAIRS DIRECTOR DIDI HENRY

Public Affairs Director DiDi Henry briefed the commission on upcoming events.

COMMENTS FROM DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen briefed the Commission regarding a bid award for repairs to the Scott Street parking deck. After discussion, the Commission agreed to place this item on the next agenda.

RECESS TO EXECUTIVE SESSION

Administrator Mims presented a letter from County Attorney Thomas T. Gallion, III, regarding the calling of an Executive Session to discuss pending litigation concerning the Hall Property. Commissioner Harris made a motion to go into the Executive Session. The motion was seconded by Commissioner Sankey and unanimously approved by each Commissioner, openly giving their individual vote. Administrator Mims noted that Chairman Dean, Vice Chairman Walker, Commissioner Harris, Commissioner Sankey and Commissioner Singleton were present. Chairman Dean recessed the Information Session to the Executive Session. (Letter from County Attorney Thomas T. Gallion, III, and a Checklist for Conducting Lawful Executive Sessions, Agenda Pages 23-1 and 23-2, are attached to these Minutes)

RECESS TO FORMAL SESSION

Commissioner Harris made a motion to recess the Executive Session. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. Chairman Dean recessed the Executive Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

Vice Chairman Walker welcomed everyone to Eastmont Baptist Church. She thanked the Home Owners' Associations from various neighborhoods for being there. She also thanked everyone for the kindness that was shown to her and her family during the passing of her father during the Thanksgiving Holiday. Vice Chairman Walker thanked everyone that has been involved in the County's 200th Birthday celebration. She said she was happy and excited that this was the Fifth Neighborhood Commission Meeting and that she is looking forward to a great year in 2017.

The meeting was opened with prayer led by Rev. Art Long, Associate Pastor of Eastmont Baptist Church, at the request of Vice Chairman Walker.

The Pledge of Allegiance was led by Ms. Janice Jackson, Arrowhead Home Owner's Association President, at the request of Vice Chairman Walker.

Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Walker and Members Harris, Sankey and Singleton. Also present were County Attorney Thomas T. Gallion, III and County Engineer George C. Speake.

Vice Chairman Walker made a motion to approve the Minutes of the Organizational Meeting of November 16, 2016 and the Minutes of the Regular Meeting of November 21, 2016. The motion was seconded by Commissioner Harris and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval.

Commissioner Harris made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 5, are attached to these Minutes.)

NEW BUSINESS

<u>COUNTY COMMISSION – ADOPTED RESOLUTION APPROVING THE 2017 SEVERE WEATHER PREPAREDNESS TAX HOLIDAY, FEBRUARY 24-26, 2017, AUTHORIZED BY ACT NO. 2012-256</u>

Commissioner Singleton made a motion to adopt the Resolution Approving the 2017 Severe Weather Preparedness Tax Holiday, February 24-26, 2017, Authorized by Act No. 2012-256. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum, Resolution, and State of Alabama documents, Agenda Pages 1-1 through 1-4, are attached to these Minutes.)

<u>RURAL PLANNING ORGANIZATION – APPROVED BOARD MEMBER APPOINTMENT, POLICY COMMITTEE FOR THE RURAL PLANNING ORGANIZATION (RPO)</u>

Commissioner Singleton made a motion to appoint Andrew Hall to the Rural Planning Organization Policy Committee and to serve at the pleasure of the County Commission. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Letter, Agenda Pages 2-1 and 2-2, are attached to these Minutes.)

<u>CENTRAL ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION – APPROVED BOARD MEMBER APPOINTMENTS</u>

Vice Chairman Walker made a motion to appoint Jiles Williams, Jr., Donald L. Mims, Isaiah Sankey, Florence M. Cauthen, James Williams and James Kelley to Central Alabama Regional Planning and Development Commission with terms expiring November 17, 2020. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum, Letter, and Board Members' Appointment Page, Agenda Pages 3-1 through 3-4, are attached to these Minutes.)

MID-SOUTH RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC – APPROVED BOARD MEMBER APPOINTMENT

Commissioner Harris made a motion to appoint Florence Cauthen to Mid-South Resource Conservation and Development Council Inc., and to serve at the pleasure of the County Commission. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copy of Memorandum, Agenda Page 4-1, is attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED COOPERATIVE AGREEMENT FOR THE STATE HOMELAND SECURITY GRANT PROGRAM, GRANT NUMBER 5ATL (FY2015 - $50,000)

Commissioner Sankey made a motion to approve Cooperative Agreement for the State Homeland Security Grant Program, Grant Number 5ATL (FY2015 - $50,000.) The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum, Agreement and Certification, Agenda Pages 5-1 through 5-12, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED COOPERATIVE AGREEMENT FOR THE STATE HOMELAND SECURITY GRANT PROGRAM, GRANT NUMBER 6LEL (FY2016 - $45,000)

Commissioner Singleton made a motion to approve Cooperative Agreement for the State Homeland Security Grant Program, Grant Number 6LEL (FY2016 - $45,000.) The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum, Agreement and Certification, Agenda Pages 6-1 through 6-13, are attached to these Minutes.)

DETENTION FACILITY – APPROVED AMENDMENT NUMBER 1 TO CONTRACT WITH ACME SUPPLY CO., LTD., FOR INMATE UNIFORMS, CONTRACT NUMBER 52110-15B-032

Vice Chairman Walker made a motion to approve Amendment Number 1 to Contract with Acme Supply Co., Ltd., for Inmate Uniforms, Contract Number 52110-15B-032. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum and Amendment, Agenda Pages 7-1 and 7-2, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED AMENDMENT NUMBER 2 TO CONTRACT WITH GALLS, LLC, FOR SHERIFF'S OFFICE UNIFORMS, CONTRACT NUMBER 52110-14B-025

Commissioner Harris made a motion to approve Amendment Number 2 to Contract with Galls, LLC, for Sheriff's Office Uniforms, Contract Number 52110-14B-025. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum and Amendment, Agenda Pages 8-1 and 8-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED AMENDMENT NUMBER 2 TO CONTRACT WITH MSF, INC., FOR SECURITY GUARD SERVICES, CONTRACT NUMBER 51100-16B-004

Vice Chairman Walker made a motion to approve Amendment Number 2 to Contract with MSF, Inc., for Security Guard Services, Contract Number 51100-16B-004. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Amendment, Agenda Pages 9-1 and 9-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS

Administrator Mims requested approval of the miscellaneous appropriations included in his memorandum dated December 5, 2016. During the County Commission Meeting, Chairman Dean requested that the following miscellaneous appropriation reprogramming requests be added and his fellow Commissioners concurred:

C-2017-24: Kappa Alpha Psi Guide Right Foundation of Montgomery, Inc., for Guide Right Programs for Kappa Knights - $1,500; (Dean-$500 and Harris-$1,000)

C-2017-25: Kappa Alpha Psi Guide Right Foundation of Montgomery, Inc., for Guide Right Programs for Kappa Kids - $1,500; (Dean-$500 and Harris-$1,000)

Commissioner Singleton made a motion to approve Miscellaneous Appropriations Reprogramming requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Memorandum, Agenda Page 10-1, is attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED BUDGET CHANGE REQUEST NUMBER 1

Vice Chairman Walker made a motion to approve Budget Change Request Number 1, Sheriff's Office. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Budget Change Request and Memoranda, Agenda Pages 11-1 through 11-3, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 12 TO THE MONTGOMERY COUNTY HISTORICAL SOCIETY IN THE AMOUNT OF $24,000 FOR AN EXECUTIVE DIRECTOR

Commissioner Harris made a motion to approve Budget Change Request Number 12 to the Montgomery County Historical Society in the amount of $24,000 for an Executive Director. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 12-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 13 TO ALABAMA STATE UNIVERSITY IN THE AMOUNT OF $2,000 FOR THE WVAS FM RADIO VETERAN'S 5K FREEDOM RUN/WALK

Commissioner Singleton made a motion to approve Budget Change Request Number 13 to Alabama State University in the amount of $2,000 for the WVAS FM Radio Veteran's 5K Freedom Run/Walk. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 13-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 14 TO THE ALPHA UPSILON LAMBDA CHAPTER EDUCATIONAL FOUNDATION, ALPHA PHI ALPHA FRATERNITY, INC., IN THE AMOUNT OF $2,500 FOR ANNUAL MLK BREAKFAST

Commissioner Sankey made a motion to approve Budget Change Request Number 14 to the Alpha Upsilon Lambda Chapter Educational Foundation, Alpha Phi Alpha Fraternity, Inc., in the amount of $2,500 for Annual MLK Breakfast. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 14-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 15 TO CENTRAL ALABAMA SPORTS COMMISSION, INC., IN THE AMOUNT OF $100,000 FOR RAYCOM MEDIA CAMELLIA BOWL COLLEGE FOOTBALL GAME TO BE HELD AT CRAMTON BOWL IN MONTGOMERY, WHICH PROMOTES TOURISM AND RELATED ECONOMIC BENEFITS TO MONTGOMERY

Vice Chairman Walker made a motion to approve Budget Change Request Number 15 to Central Alabama Sports Commission, Inc., in the amount of $100,000 for Raycom Media Camellia Bowl College Football Game to be held at Cramton Bowl in Montgomery, which Promotes Tourism and Related Economic Benefits to Montgomery County. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 15-1, is attached to these Minutes.)

DETENTION FACILITY – APPROVED POSITION FILL REQUESTS (6)

Commissioner Harris made a motion to approve the Positon Fill Requests (6). The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum and Position Fill Requests, Agenda Pages 16-1 through 16-7, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED POSITION FILL REQUESTS (3)

Commissioner Harris made a motion to approve the Position Fill Requests (3). The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Position Fill Requests, Agenda Pages 17-1 through 17-4, are attached to these Minutes.)

DISTRICT ATTORNEY'S OFFICE (CHILD SUPPORT UNIT) – APPROVED POSITION FILL REQUEST FOR PART-TIME INVESTIGATOR AND RELATED BUDGET CHANGE REQUEST NUMBER 1

Commissioner Singleton made a motion to approve a Position Fill Request for Part-Time Investigator and Related Budget Change Request Number 1, District Attorney's Office (Child Support Unit). The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum, Position Fill Request and Budget Change Request, Agenda Pages 18-1 through 18-3, are attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (15)

DEPARTMENTS	TRAVEL/TRAINING REQUESTS
1. County Commission	Request Numbers 4, 5, 6, 7 and 8
2. Tax and Audit	Request Numbers 1, 2 and 3
3. Youth Facility	Request Numbers 5, 6, 7 and 8
4. Board of Registrars	Request Number 1
5. Risk Management	Request Number 2
6. Appraisal Department	Request Number 12

Commissioner Harris made a motion to approve Travel/Training Requests (15). The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Travel Training Requests, Agenda Pages 19-1 through 19-15, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following item to the agenda, and his fellow Commissioners concurred:

COUNTY COMMISSION – APPROVED BUDGET CHANGE REQUEST NUMBER 16 IN THE AMOUNT OF $75,000 TO INCREASE THE COMMISSIONERS MISCELLANEOUS APPROPRIATION BUDGET BY $15,000 PER DISTRICT

Commissioner Harris made a motion to approve Budget Change Request Number 16, in the amount of $75,000 to increase the Commissioners Miscellaneous Appropriation Budget by $15,000 per District. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 20-1, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Bishop Jimmy Lee Sawyer of Mathew Church of God began by welcoming the new commissioners, Commissioner Sankey and Commissioner Singleton. He thanked the Commission for all their help and support with the project at the intersection of Wares Ferry Road and Pike Road. He informed the Commission that he had not received a response to the letter that was sent to the Alabama Department of Transportation. Bishop Sawyer stated that he looked forward to working with Commissioner Sankey to improve the Boys and Girls club in District 4.

Jo Ann Johnson, Executive Director of HandsOn River Region, thanked the Commission for all their support. Ms. Johnson said that the donation from the Commission has impacted many volunteers throughout the community. She said the 211 Help Line is operated through HandsOn River Region and handles a high volume of calls each year. Ms. Johnson also gave a HandsOn River Regions directory to each of the Commissioners. She again thanked them for their support.

Commissioner Singleton said good evening and thanked everyone for coming out and especially for coming in the rain. He thanked Eastmont Baptist Church and its pastor for hosting the meeting.

Commissioner Sankey thanked Vice Chairman Walker for hosting the meeting in her district. He stated that he had the opportunity to visit several schools during the day. He stated that he was excited about working with each of the Commissioners and wished everyone a Merry Christmas and a Happy New Year.

Vice Chairman Walker once again said good evening to everyone and thanked Pastor Mike Northcutt for opening the doors of Eastmont Baptist Church for the Commission meeting. She stated that the Pastor is always willing to help and support functions of the neighborhoods. Vice Chairman Walker thanked Pastor Northcutt for all he does to glorify Jesus Christ. She also thanked Ms. Jo Ann Johnson and HandsOn River Region for the remarkable job they do. Vice Chairman Walker encouraged her fellow Commissioners to review the directory that Ms. Johnson had given them because it contains helpful and important information.

Chairman Dean greeted everyone and thanked Pastor Northcutt for receiving us in his beautiful sanctuary. He stated that he had always passed the church and wondered how it looked inside, and now he knows. Chairman Dean stated that the Commission will not wait until another County Birthday celebration to schedule meetings in the communities because the people who elect the Commissioners want to see them. He then invited everyone to join the Commissioners for the 200th birthday celebration luncheon at Frist Baptist Church on Tuesday.

Commissioner Harris thanked everyone for attending the meeting. He said he would like to echo Vice Chairman Walker’s comments and thanked Jo Ann Johnson for the tremendous job she is doing.

Chairman Dean stated that even though this has not been done before, he would like for Pastor Northcutt to close the meeting with prayer.

ADJOURNMENT

Vice Chairman Walker made a motion to adjourn the meeting of the Montgomery County Commission on December 5, 2016, at 6:04 p.m. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission.

12-5-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED 11-14-16

Check Number	To	Check Number
264793		265551
Total Checks Paid		$79,362.50

Poll Workers

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS PAYABLE CHECK REGISTER

AGENDA

DEC - 5 2016

12-5-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED 11-18-16

Check Number	To	Check Number
265552		265601
Total Checks Paid		$297,473.65

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS PAYABLE CHECK REGISTER

12-5-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED 11-18-16

Check Number	To	Check Number
265602		265687
Total Checks Paid		$400,440.33

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS PAYABLE CHECK REGISTER

12-5-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED 11-23-16

Check Number	To	Check Number
265688		265711
Total Checks Paid		$829,722.91

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS PAYABLE CHECK REGISTER

12/5/16 Meeting
AGENDA
DEC - 5 2016

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED
11/23/16

Payroll Check Number	126761	To	Payroll Check Number	126829	$ 51,257.75
Direct Deposits					$ 878,600.42
Payroll Check Number	126830	To	Payroll Check Number	126854	$ 263,600.08
Direct Deposits					$ 410,960.06
Federal Deposits					$ 338,705.69
Total Payroll Paid					$ 1,943,124.00

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

RONDA M. WALKER
ANDREW D. HALL
JILES WILLIAMS, JR

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION
Tax & Audit Department
P.O. Box 4779
Montgomery, Alabama 36103-4779

ESTABLISHED 1816

Terri A. Henderson, CRE
Revenue Manager

Administrative and Auditing for:
Montgomery County Alabama
Sales & Use Taxes; Lodging Tax;
Gasoline Tax; and Fuel Tax

Telephone (334) 832-1697
FAX (334) 832-1223
Website www.mc-ala.org

AGENDA
DEC - 5 2016

MEMORANDUM

DATE: November 3, 2016

TO: Sherrill Thomas, Finance Director

FROM: Terri Henderson, Revenue Manager Terri Henderson 11/03/2016 SD 11-15-16

RE: **2017 Severe Weather Preparedness Tax Holiday, February 24-26, 2017**

Please see copy of the notice attached from the State of Alabama Department of Revenue ("ADOR") dated September 20, 2016 specific to the 2017 Severe Weather Preparedness Sales Tax Holiday. This is the Sales Tax Holiday enacted pursuant to Act No. 2012-256 that was first passed and signed into law on April 26, 2012. The 2017 Severe Weather Preparedness Tax Holiday is scheduled for the weekend of **February 24-26, 2017**.

If we are going to participate in the 2017 Severe Weather Preparedness Tax Holiday, I would respectfully request that this item be included for discussion and/or placed on the agenda for the Montgomery County Commission meeting on November 21, 2016 or as soon as possible thereafter. Please see the Resolution attached that has been drafted for further consideration in this matter for proposed action at the Montgomery County Commission meeting on December 5, 2016. Written notice of our participation and a certified copy of our Resolution and/or notification of our decision not to participate in 2017 will be due back to the ADOR before or **not later than the January 24, 2017** deadline.

Please note the 2017 Severe Weather Preparedness Tax Holiday is in addition to the 2017 Back To School Sales Tax Holiday, which should be subsequently scheduled for the first full weekend in August 2017, or the weekend of August 4-6, 2017. Please let me know if you need anything further. Thank you in advance for your assistance with this matter.

tah/attachment

1-1

RESOLUTION PROVIDING FOR MONTGOMERY COUNTY'S PARTICIPATION IN THE "SALES TAX HOLIDAY" IN FEBRUARY 2017, AS AUTHORIZED BY ACT NO. 2012-256

WHEREAS, during its 2012 Regular Session, the Alabama Legislature enacted Act No. 2012-256, approved April 26, 2012, which provides an exemption of the state sales and use tax for certain purchases related to severe weather preparedness during the first full weekend in July 2012 and the last full weekend of February in subsequent years; and

WHEREAS, as required by *Code of Alabama 1975, § 11-51-210(e)*, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the severe weather preparedness sales tax holiday, and any subsequent amendments thereof, to the Alabama Department of Revenue at least 14 days prior to the first full weekend of July in 2012 and at least 30 days prior to the last full weekend of February in subsequent years; and

WHEREAS, the exemption of certain county sales and use taxes for the last full weekend of February 2017 herein adopted by the county commission is an amendment to the county's sales and use tax levy warranting notice to the Alabama Department of Revenue as provided in *Code of Alabama 1975, § 11-51-210(e)*;

WHEREFORE BE IT RESOLVED BY THE MONTGOMERY COUNTY COMMISSION that it does hereby provide for an exemption of the 2½ percent county sales and use tax on purchases of items covered by Act No. 2012-256 beginning at 12:01 a.m. on Friday, February 24, 2017 and ending at twelve midnight on Sunday, February 26, 2017.

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of the December 5, 2016 meeting of the Montgomery County Commission, and be immediately forwarded to the Alabama Department of Revenue in compliance with *Code of Alabama 1975, § 11-51-210(e)*.

IN WITNESS WHEREOF, the Montgomery County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on this the 5th day of December, 2016.

I hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this, the 5th day of December, 2016.

Elton N. Dean, Sr.
Chairman

JULIE P. MAGEE
Commissioner

State of Alabama
Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

JOE W. GARRETT, JR.
Deputy Commissioner
CURTIS E. STEWART
Deputy Commissioner
BRENDA R. COONE
Deputy Commissioner
MICHAEL D. GAMBLE
Deputy Commissioner

September 20, 2016

IMPORTANT ***RESPONSE REQUIRED*** **IMPORTANT**

2017 Severe Weather Preparedness Tax Holiday
February 24-26, 2017

Deadline to notify ADOR: January 24, 2017

The 2017 Severe Weather Preparedness Tax Holiday begins at 12:01 a.m. on Friday, February 24, 2017, and ends at twelve midnight on Sunday, February 26, 2017. As required by the Sales Tax Holiday for Severe Weather Preparedness Rule, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the Severe Weather Preparedness Sales Tax Holiday, and any subsequent amendments thereof, to the Alabama Department of Revenue before January 24, 2017. The Department will compile this information into a list of all counties and municipalities participating in the Severe Weather Preparedness Tax Holiday and issue a current publication of the list on its website at: **www.revenue.alabama.gov/salestax/ WPSalesTaxHol.htm**

Your taxpayers want to know if your locality will participate in the 2017 Weather Preparedness Tax Holiday.

ACTION REQUIRED:

Please put it on your calendar to discuss and vote on this matter soon and notify the ADOR of the decision before January 24, 2017.

Participating? - Send a certified copy of any resolution, ordinance, or amendment adopted by your locality.

Not Participating? - It is important that you inform us via email, fax, or letter of that fact.

Taxpayers rely on the list provided by the Department of Revenue and the Department cannot post a locality's participation status based on assumption; notification of nonparticipation or copies of resolution/ordinance from the locality is required.

Notification can be faxed, mailed or emailed:

FAX: **334-353-7666**

MAIL: **ALABAMA DEPARTMENT OF REVENUE**
Attention: Wanda Robbins, Room 4311
Sales & Use Tax Division
Post Office Box 327900
Montgomery, Alabama 36132-7900

EMAIL: **wanda.robbins@revenue.alabama.gov**

QUESTIONS: **334-353-8044**

Alabama Department of Revenue

www.revenue.alabama.gov

2017 SEVERE WEATHER PREPAREDNESS SALES TAX HOLIDAY

Alabama will hold its sixth annual Severe Weather Preparedness Sales Tax Holiday, beginning Friday, February 24, 2017 at 12:01 a.m. and ending Sunday, February 26, 2017 at 12 midnight, giving shoppers the opportunity to purchase certain severe weather preparedness items free of state sales tax. Local sales tax may apply.

For more information, contact us 8:00 a.m. – 5:00 p.m., CST
Monday through Friday
334-242-1490 or 866-576-6531

COVERED ITEMS - $60 or Less, per ITEM		
EXEMPT:		
• AAA-cell batteries AA-cell batteries C-cell batteries D-cell batteries 6-volt batteries 9-volt batteries • Cellular phone battery • Cellular phone charger • Portable self-powered or battery-powered radio, two-way radio, weatherband radio or NOAA weather radio • Portable self-powered light source, including battery-powered flashlights, lanterns, or emergency glow sticks	• Tarpaulin • Plastic sheeting • Plastic drop cloths • Other flexible, waterproof sheeting • Ground anchor system, such as bungee cords or rope, or tie-down kit • Duct tape • Plywood, window film or other materials specifically designed to protect window coverings • Non-electric food storage cooler or water storage container • Non-electric can opener	• Artificial ice • Blue ice • Ice packs • Reusable ice • Self-contained first aid kit • Fire extinguisher • Smoke detector • Carbon monoxide detector • Gas or Diesel fuel tank or container
TAXABLE:		
• Coin batteries • Automobile and boat batteries		

A single purchase with a sales price of $1000 or Less
EXEMPT:
Any portable generator and power cords – used to provide light or communications or preserve food in the event of a power outage.

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA
DEC - 5 2016

December 1, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims DLM
County Administrator

SUBJECT: Board Member Reappointment to Policy Committee for the Rural Planning Organization (RPO)

The Montgomery County Commission, at its meeting on November 21, 2016, discussed a Board Member appointment to the Policy Committee for the Rural Planning Organization (RPO). Mr. Andrew Hall has requested to be reappointed to this Committee.

I am requesting approval of this reappointment.

/tn

Attachments

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

Jiles Williams
Chairman

Greg Clark
Executive Director

September 27, 2016

Mr. Donald L. Mims, County Administrator
Montgomery County Courthouse, Annex III
P.O. Box 1667
Montgomery, AL 36102-1667

RE: Rural Planning Organization of Central Alabama

Mr. Mims:

The end of Commissioner Andrew Hall's service on the Montgomery County Commission, Montgomery County will create an empty seat on the Policy Committee for the Rural Planning Organization (RPO). We would like to request that the County Commission vote to appointment a new member to this Committee at their first possible opportunity. The RPO is a transportation planning process serving the rural areas of Alabama and providing a formal link between ALDOT and local governments.

The Policy Committee will meet approximately quarterly and at this time we are working to establish the Committee's meeting schedule for FY2017. We expect that the first meeting of the fiscal year will take place during the month of November and hope that your new appointment will be able to participate in that meeting. During our meetings we will offer training and informational presentations, and the committee will participate in the 2017 update of the Human Services Coordinated Transportation Plan (HSCTP)as well as make recommendations and provide information on potential future projects to be passed on to ALDOT.

We look forward to hearing from you regarding this important position and ask that once an appointment has been made you provide us with the name and contact information of the person selected. If you need additional information please feel free to contact me at (334) 262-4300 or kennis@carpdc.com.

Regards,

Katherine E. Ennis

Katherine E. Ennis, AICP
Planning Director

cc: Elton N. Dean, Jr., Chairman Montgomery County Commission

430 SOUTH COURT STREET • MONTGOMERY, ALABAMA 36104
TELEPHONE (334) 262-4300 • FAX (334) 262-6976
WWW.CARPDC.COM

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ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
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334.832.1210
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WWW.MC-ALA.ORG

AGENDA
DEC - 5 2016

December 1, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims DLM
County Administrator

SUBJECT: Board Member Appointments to Central Alabama Regional Planning and Development Commission

The Montgomery County Commission, at its meeting on November 21, 2016, agreed to place on the next agenda the appointment of the following board members to the Central Alabama Regional Planning and Development Commission:

Commissioner Isaiah Sankey
Donald L. Mims, County Administrator
Florence M. Cauthen, Deputy County Administrator
James Williams, Parks and Recreation Superintendent
James Kelley, Assistant County Engineer
Mr. Jiles Williams, Jr.

I am requesting approval of these appointments.

/tn

Attachment

- A COUNTY OLDER THAN THE STATE -
P.O. BOX 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210

3-1

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING
AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

Jiles Williams, Jr.
Chairman

Greg Clark
Executive Director

October 27, 2016

Honorable Elton N. Dean, Sr., Chairman
Montgomery County Commission
P.O. Box 1667
Montgomery, Alabama 36102

RE: CARPDC Board Appointment

Dear Commissioner Dean, Chairman:

Since April 20, 1971 Montgomery County has been an active and vital member of the Central Alabama Regional Planning and Development Commission (CARPDC). This has been an important partnership promoting regionalism and fostering relationships between the various member governments across Autauga, Elmore and Montgomery Counties.

Montgomery County has benefited from its forty-six (46) year relationship with CARPDC and this can be measured by the millions of dollars brought into the county from Federal grants obtained through CARPDC's efforts. Some of these monies are represented by: water and sewer development (rural water systems); park and recreational development (Snowden Park); economic development (MOBIS Montgomery); Weatherization – Energy Efficiency Program; and housing rehabilitation (Eastwood Villa). These projects are over shadowed by the thousands of Montgomery County residents that are directly impacted by these types of projects: having improved water and sewer systems; increased employment opportunities; expanded recreational prospects; better living conditions with weatherized or rehabilitated homes; and general enhanced quality of life.

Montgomery County is represented by six voting members to the CARPDC Board of Directors who help set policy and direction of the organization. As the result of past elections, Commissioner Jiles Williams, Jr. has held one seat of the Montgomery County delegation. Effective November the 1st, this seat will be open and can be filled by a County Commissioner, county official or a county resident.

I am requesting that the Montgomery County Commission appoint a new representative to the CARPDC Board of Directors as soon as possible. I would like to indicate that Commissioner Williams has indicated his interest in continuing to represent Montgomery County in this position. He is eligible to serve in this position under CARPDC By-laws.

430 SOUTH COURT STREET • MONTGOMERY, ALABAMA 36104
TELEPHONE (334) 262-4300 • FAX (334) 262-6976

3-2

I will await the Montgomery County Commission's action to address this issue. If you have any questions, please let me know.

Sincerely,

Greg Clark
Executive Director

cc: Commissioner Jiles Williams, Jr.
Donald L. Mims, County Administrator

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Updated on 1/2015

Central Alabama Regional Planning
And Development Commission Board

Members:	**Term Expires:**
Jiles Williams, Jr. 944 Alma Drive Montgomery, AL 36108	11/15/2016
Donald L. Mims County Administrator	11/15/2016
Florence A. Cauthen Deputy County Administrator	11/15/2016
James Williams Montgomery County Parks and Recreation Department	11/15/2016
George C. Speake Montgomery County Engineering Department	11/15/2016
James Kelly Montgomery County Engineering Department	11/15/2016

THE TERM OF OFFICE OF THE CARPDC BOARD MEMBERS RUNS CONCURRENTLY WITH THE OFFICE OF THE COUNTY COMMISSION

Term: 4 years

3-4

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON

DONALD L. MIMS, CPA, MPA
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TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA
DEC -5 2016

December 1, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims DLM
County Administrator

SUBJECT: Board Member Appointment to Mid-South Resource Conservation and Development Council, Inc.

The Montgomery County Commission, at its meeting on November 21, 2016, agreed to place on the next agenda the appointment of Florence M. Cauthen, as a board member of the Mid-South Resource Conservation and Development Council, Inc.

I am requesting approval of this appointment.

DLM/tn

- A COUNTY OLDER THAN THE STATE -
P.O. BOX 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210

4-1

DERRICK CUNNINGHAM

SHERIFF OF MONTGOMERY COUNTY

AGENDA

DEC - 5 2016

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

November 10, 2016

MEMORANDUM

TO	:	Mr. Donnie Mims. County Adminnistrator
FROM	:	Sheriff Derrick Cunningham D.C Montgomery County Sheriff's Office
SUBJECT	:	Homeland Security Grant 5ATL Grant - 50,000

I am requesting that the County Commission approve the above-mentioned grant at the next Commission meeting. After the grant is approved, please have Mr. Dean sign the agreements. Please let my Administrative Assistant, Christie, know once these agreements have been signed and she will pick them up.

If you have any questions, please do not hesitate to contact me or my assistant.

DC/crv

encls.

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

WWW.MONTGOMERYSHERIFF.COM

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CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM

ASSISTANCE ALLOCATION – LETTER OF AGREEMENT

<table>
<tr><td colspan="2">1. Administrator Name & Address:
MONTGOMERY COUNTY SHERIFF'S DEPARTMENT
115 S. PERRY ST
MONTGOMERY, AL 36104-4243</td><td colspan="2">2. Issuing Office & Address:
Alabama Law Enforcement Agency
P.O. Box 304115
Montgomery, AL 36130-4115</td></tr>
<tr><td>3. FY
2015</td><td>4. Amount of:
Federal: $50,000.00
Total: $50,000.00</td><td>5. Effective Dates
Begin: 11/10/2016
End: 12/31/2017</td><td>6. Award Number:
5ATL</td></tr>
</table>

MONTGOMERY COUNTY SHERIFF'S DEPARTMENT is herein referred to as the Administrator, the Alabama Law Enforcement Agency is herein referred to as ALEA, and FY 2015 is herein referred to as the Agreement Fiscal Year.

1. Applicable Federal Regulations and Guidance: The Administrator and the Equipment Recipient must comply with the Code of Federal Regulations (CFR), as applicable: 2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, and 230. The Administrator and Equipment Recipient must comply with the provisions of 44 CFR: Emergency Management and Assistance, applicable to grants and cooperative agreements, including Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. The Administrator and Equipment Recipient must comply with Federal Acquisition Regulation Sub-part 31.2, Contracts with Commercial Organizations. The Administrator and Equipment Recipient must comply with all applicable guidelines and requirements in the Funding Opportunity Announcement for these funds.

2. Allowable Costs: The allowability of costs incurred under any grant shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable Code of Federal Regulation referenced above.

3. Audit Requirements: The Administrator and Equipment Recipient agree to comply with the requirements of OMB Circular A-133. Further, records with respect to all matters covered by this award shall be made available for audit and inspection by ALEA and/or any of its duly authorized representatives. If required, the audit report must specifically cite that the report was done in accordance with OMB Circular A-133. If a compliance audit is not required, a written certification must be provided at the end of each audit period stating that the Administrator has not expended the amount of federal funds that would require a compliance audit. The Administrator agrees to accept these requirements.

4. Non-Supplanting Agreement: The Administrator and the Equipment Recipient shall not use Federal Homeland Security Grant Program funds to supplant state or local funds or other resources that would otherwise have been made available for this program. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within 30 days. If the vacancy is not filled within 30 days, the sub-grantee must stop charging the grant for the new position. Upon filling the vacancy, the Administrator may resume charging for the grant position.

5. Project Implementation: The Administrator and the Equipment Recipient agrees to implement all projects within 90 days following the award effective date or be subject to automatic cancellation of the award. Evidence of project implementation must be detailed in the first Biannual Strategy Implementation Report (BSIR) following the award.

6. Written Approval of Changes: Any mutually agreed upon changes to this award must be approved in writing by ALEA, prior to implementation or obligation and shall be incorporated in written amendments to this award. This procedure for changes to the approved award is not limited to budgetary changes, but also includes changes of substance in project activities and changes in the project director or key professional personnel identified in the approved application.

7. Individual Consultants: Billings for individual consultants/contractors must include at a minimum: a description of services; dates of services; number of hours for services performed; rate charged for services; and, the total cost of services performed. Individual consultant costs must be within the prevailing rates.

Initial Here DC 5.2

CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

8. Bidding Requirements: The Administrator and Equipment Recipient must comply with proper competitive bidding procedures as required by 28 CFR Part 66 (formerly OMB Circular A-102) or OMB Circular A-110, as applicable, and pertinent provisions of the Code of Alabama, including, but not limited to, Section 11-47-6. Failure to follow the Federal, State and local required bidding procedures will result in purchases not being eligible for reimbursement with federal funds.

9. Personnel and Travel Costs: The US DHS Financial Guide is the source document for all Homeland Security Grant Program related financial matters, including personnel and travel costs. The Administrator must comply with the provisions in this guide. This guide has been distributed by ALEA annually during the past several years and is available online and upon request. Personnel and travel costs must comply with local, State and Federal policies and procedures, and policies must be applied uniformly to travel costs. Travel costs must not exceed the rate set by State regulation; *however, at no time can the travel and lodging rates exceed the federal rates established by the U.S. General Services Administration (GSA).* Also note that the US DHS Financial Guide provides a listing of unauthorized expenses. Be advised that tips while on travel are not allowable and food/beverage expenses are restricted.

10. Terms of Grant Period: Funds may not be obligated prior to the effective date of the grant. The final request for payment must be submitted no later than thirty (30) calendar days after the end of the grant period. Also, any obligation of funds dated after the expiration of the grant period will not be eligible for reimbursement.

11. Utilization and Payment of Funds: Funds awarded are to be expended only for purposes and activities included in the approved project plan and budget. Items submitted for reimbursement must be documented in the budget detail worksheet in order to be eligible for reimbursement. Failing to meet this requirement without prior written approval will result in a payment adjustment to correct previous overpayments, disallowances or under payments resulting from audit.

12. Recording and Documentation of Receipts and Expenditures: The Administrator's accounting procedures must provide for accurate and timely recording of receipt of funds by source of expenditures made from such funds and unexpended balances. These records must contain information pertaining to awards, obligations, unobligated balances, assets, liabilities, expenditures and program income. Controls must be established which are adequate to ensure that expenditures charged to the award are for allowable purposes. Equipment purchases may only include items included in the Authorized Equipment List (AEL). Additionally, effective control and accountability must be maintained for all award cash, real property and other assets. Accounting records must be supported by such source documentation as cancelled checks, paid bills, payroll documentation, time and attendance records, contract documents, award documents, etc.

13. Financial Responsibility: The financial responsibility of the Administrator must be such that the Administrator can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems shall meet the following minimum criteria:

a. Accounting records should provide information needed to adequately identify the receipt of funds under each award and the expenditure of funds for each award;

b. Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located;

c. The accounting system should provide accurate and current financial reporting information;

d. The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency and encourage adherence to prescribed management policies.

Initial Here DC 5-3

CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

14. Property Management Requirements:

a. Effective control and accountability must be maintained for all award-purchased property. The Administrator and the Equipment Recipient must adequately safeguard all such property and must assure that it is used solely for authorized purposes. The Administrator and the Equipment Recipient will ensure proper use, maintenance, protection and preservation of such property. All equipment acquired under a Federal award will be stored on public property. Title to non-expendable property acquired in whole or in part with award funds shall be vested with the Administrator or the Equipment Recipient.

b. The federal procedures for managing equipment will be the responsibility of the Administrator. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, at a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
(2) A physical inventory of the property must be taken and the results reconciled with property records at least once every two years.
(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
(4) Adequate maintenance procedures must be developed to keep the property in good condition.
(5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

c. Disposition: Equipment shall be used in the program or project for which it was acquired as long as needed, whether or not the program or project continues to be supported by Federal funds. Property may be retained by the Administrator agency and signed out to other NIMS compliant agencies on an as-needed basis, or property may be signed over to another NIMS complaint agency permanently. Property will only be transferred for disposal if it is certified as no longer serviceable and coordinated in advance with ALEA. Theft, destruction, or loss of property shall be reported to ALEA immediately.

d. Vehicles: The AEL, section 12 (Vehicles) indicates that special-purpose vehicles may be purchased and used only for the transport of CBRNE terrorism response equipment and personnel to the incident site. *These vehicles may not be used for routine administration or daily operations*. The mileage for all vehicles purchased with Homeland Security Grant Program (HSGP) funds will be checked during periodic monitoring visits. Licensing, registration, insurance and other fees are the responsibility of the jurisdiction and are not allowable under this grant. In addition, general purpose vehicles (patrol cars, executive transportation, etc.), fire apparatus and non-CBRNE tactical/armored assault vehicles are not allowable.

e. Equipment Marking: The Administrator and the Equipment Recipient agree that, when practicable, any equipment purchased with HSGP funds shall be prominently marked as follows: Purchased with funds provided by the U.S. Department of Homeland Security. Decals displaying the ALEA logo and the above phrasing may be obtained by contacting ALEA.

15. Performance: Funds may be terminated or fund payments discontinued by ALEA where it finds a substantial failure to comply with the provisions of the legislation governing these funds or regulations promulgated, including those award conditions or other obligations established by ALEA. In the event the Administrator or the Equipment Recipient fails to perform the services described herein and has previously received an award from ALEA, the full amount of the payments made shall be reimbursed to ALEA. However, if the services described herein are partially performed, and the sub-grantee has previously received financial assistance, then a proportional reimbursement shall be made to ALEA for payments made.

16. Deobligation of Funds: All expenditures of award funds must be completed and the award closed out within thirty (30) calendar days of the end of the award period. Failure to close out the award in a timely manner will result in an automatic deobligation of the remaining award funds by ALEA.

Initial Here DC 5-4

COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

17. Americans with Disabilities Act of 1990 (ADA): The Administrator and the Equipment Recipient must comply with all requirements of the Americans with Disabilities Act of 1990 (ADA), as applicable.

18. Compliance with Section 504 of the Rehabilitation Act of 1973 (Handicapped): All recipients of Federal funds must comply with Section 504 of the Rehabilitation Act of 1973. Therefore, the Federal funds recipient pursuant to the requirements of the Rehabilitation Act of 1973 hereby gives assurance that no otherwise qualified handicapped person shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of or be subject to discrimination, including discrimination in employment, in any program or activity that receives or benefits from Federal financial assistance. The recipient agrees it will ensure that requirements of the Rehabilitation Act of 1973 shall be included in the agreements with and be binding on all of its sub-grantee, contractors, subcontractors, assignees or successors.

19. Utilization of Minority Businesses: Administrators and Equipment Recipients are encouraged to utilize qualified minority firms where cost and performance of major contract work will not conflict with funding or time schedules.

20. Political Activity: None of the funds, materials, property or services provided directly or indirectly under this agreement shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office, or otherwise in violation of the provisions of the "Hatch Act."

21. Debarment Certification: With the signing of the cooperative agreement, the Administrator and the Equipment Recipient agrees to comply with Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -Lower Tier Covered Transactions" form.

22. Drug-Free Workplace Certification: This Certification is required by the Federal Drug-Free Workplace Act of 1988. The federal regulations, published in the January 31, 1989, Federal Register, require certification by state agency recipients that they will maintain a drug-free workplace. The certification is a material representation of fact upon which reliance will be placed when ALEA determines to award the funds. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of the award, or government-wide suspension or debarment.

23. Publications: The Administrator agrees that all publications created with funding under this award shall prominently contain the following statement: "This Document was prepared under a grant from the Office of Grants & Training (G&T), FEMA. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of G&T or the U.S. Department of Homeland Security". The Administrator also agrees that one copy of any such publication will be submitted to ALEA to be placed on file and distributed as appropriate to other potential interested parties. ALEA may waive the requirement for submission of any specific publication upon submission of a request providing justification from the Administrator.

24. Closed-Captioning of Public Service Announcements: Any television public service announcement that is produced or funded in whole or in part by any agency or instrumentality of the federal government shall include closed captioning of the verbal content of such announcement.

25. Fiscal Regulations: The fiscal administration of awards shall be subject to such further rules, regulations and policies concerning accounting and records, payment of funds, cost allowability, submission of financial reports, etc., as may be prescribed by ALEA guidelines or "Special Conditions" placed on the award.

26. Compliance Agreement: The Administrator and the Equipment Recipient agree to abide by all Terms and Conditions including "Special Conditions" placed upon the award by ALEA. Failure to comply could result in a "Stop Payment" being placed on the award.

27. Leasing of Space: Requests to lease space for any purpose must be coordinated in advance with ALEA and documented in budget detail worksheets. Specific provisions are provided below.

Initial Here DC 5.5

COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

a. Equipment Storage: Rental or leasing of space for a newly acquired, allowable equipment items is allowable. Funds may be used to cover only the portion of the rental/lease period that occurs during the award project period. Supplanting of previously planned or budgeted activities is strictly prohibited.

b. Exercises: Rental or leasing of space for design, development, conduct and evaluation of exercises is allowable. This includes the costs related to the rental of space/locations for both exercise planning and conduct.

c. Office Space: Leasing of office space is generally not authorized. In certain cases, it may be approved based on the requirements for hiring new personnel. The request to lease space for new personnel must be coordinated in advance with ALEA. If approved, the total cost of space may not exceed the rental cost of comparable space and facilities in a privately-owned building in the same locality. Information to demonstrate that a comparison was conducted by the sub-grantee regarding current market costs for space in the same locale should be made available upon request by the State Administrating Agency (SAA, ALEA) or its representative for audit purposes. The cost of space procured for program usage may not be charged to the program for periods of non-occupancy. Rent cannot be paid if the building is owned by the sub-grantee or if the sub-grantee has a substantial financial interest in the property. The total square footage covered by the lease, total square footage being charged to the award (based on the amount needed for program implementation) and the cost per square foot agreement must be provided to the SAA (ALEA). A copy of the signed lease agreement must be submitted to the SAA before reimbursement is made for the space. Please note that the award can only be charged for the portion of rental costs in accordance with the above requirements. The award cannot be used for mortgage payments, as this is unallowable.

28. Suspension or Termination of Funding: ALEA may suspend, in whole or in part, and/or terminate funding for or impose other sanctions on an Administrator or Equipment Recipient for any of the following reasons:

a. Failure to comply substantially with the requirements or statutory objectives of the 2003 Omnibus Appropriations Act issued there under, or other provisions of Federal Law.

b. Failure to adhere to the requirements, standard conditions or special conditions of this award, including property accountability and vehicle usage.

c. Proposing or implementing substantial program changes to the extent that, if originally submitted, the agreement would not have been issued.

d. Failure to submit reports on a semi-annual basis and as otherwise required.

e. Filing a false certification, other report or document.

f. Other good cause shown.

29. National Incident Management System (NIMS): The SAA met the NIMS compliance requirements in order to receive FY14 Homeland Security Grant Program funding. The jurisdictions and agencies that have complied with NIMS requirements by the annual deadline are also eligible to receive FY14 Homeland Security Grant Program funding.

a. The Administrator of FY14 Homeland Security Grant Program funding (i.e., those that met the NIMS compliance requirements) may only allocate Homeland Security Grant Program funding for those cities, towns, and agencies that also met the annual NIMS requirements. The listing of NIMS compliant jurisdictions and agencies will be documented, maintained, and distributed by the NIMS point of contact at AEMA.

b. If any Administrator allocates Homeland Security Grant Program funding for a city, town or agency that is not NIMS compliant, the reimbursement claim will not be processed by ALEA and the claim will be returned without action.

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COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

30. Alabama Mutual Aid System Agreement (AMAS): When funding is provided for Alabama Mutual Aid System (AMAS) related activities, the Equipment Recipient agrees to remain a party to the AMAS program.

31. Budget Detail Worksheet (BDW):

a. The Administrator will submit a BDW to the Alabama Law Enforcement Agency (ALEA). The Administrator must receive approval of the BDW in writing from ALEA prior to obligating funds, making commitments, or purchasing any of the requested items. The BDW submitted by the Administrator will provide a complete and detailed description of the items to be purchased (equipment, training, and exercises), and will also provide a valid estimate of the actual quantities and costs for the items. The items listed on the BDW must be allowable in accordance with the US DHS Homeland Security Grant Program guidance. Any equipment requested must also be listed on the current version of the Authorized Equipment List (AEL). Additionally, a revised BDW must be submitted for addition or deletion of any items from the original worksheet. If additions, deletions, or changes in cost total $5,000.00 or more, a new signature sheet by stakeholders is required to be submitted with the BDW revision. Electronic copies of BDW must be submitted within 60 days of receipt of this award. The electronic BDW is a requirement in addition to the paper copy that is submitted.

b. In regard to Law Enforcement, the Administrator agrees to spend the appropriate percentage of this award in compliance with US DHS Homeland Security Grant Program guidance and ALEA special instructions. Additionally, the dollar amount and overall percentage for Law Enforcement expenditures will be documented in a letter and submitted with the BDW.

32. Metropolitan Medical Response System (MMRS):

a. The MMRS leadership shall ensure that local strategic goals, objectives, operational capabilities, and resource requirements align with State's Homeland Security strategies. The responsibilities of MMRS Administrators are to:

- Establish and support designated MMRS leadership, such as a Steering Committee, to act as the designated POCs for program implementation. Committees must be established and meet on an appropriate periodic basis in accordance with the committee charter. In addition to appropriate local officials and stakeholders, the committee membership must also include a representative from the State Department of Public Health.
- Promote integration of local emergency management, health, and medical systems with their Federal and State counterparts through a locally established multi-agency, collaborative planning framework.
- Promote sub-State regional coordination of mutual aid with neighboring localities.
- Enhance, using MMRS funds, sub-State regional planning and training to expand and improve an integrated, inclusive health and medical response to mass casualty events.
- Validate the Administrator's local emergency response capability to a mass casualty incident by means of a regular schedule of exercises that are Homeland Security Exercise and Evaluation Program (HSEEP)-compatible.
- Coordinate all MMRS expenditures with the local health department and, where appropriate, local representatives who manage PHEP grants, managed by CDC, and HPP, managed by HHS-ASPR, and Strategic National Stockpile.
- Have applicable and up to date plans for responding to mass casualty incidents caused by any hazard.
- Applicable procedures and operational guides to implement the response actions within the local plan including patient tracking that addresses identifying and tracking children, access and functional needs population, and the elderly and keeping families intact where possible.
- Identify resources for medical supplies necessary to support children during an emergency, including pharmaceuticals and pediatric-sized equipment on which first responders and medical providers are trained.
- Have subject matter experts, durable medical equipment, consumable medical supplies and other resources required to assist children and adults with disabilities to maintain health, safety and usual levels of independence in general population environments.

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COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

b. Budget detail worksheets will document program expenses as prescribed in other sections of the Homeland Security Grant Program guidance. Budget detail worksheets will be prepared and provided to ALEA for approval in advance of spending in order to document the annual plan and to ensure that MMRS funds are used in accordance with MMRS program guidelines.

33. Exercises: All exercises conducted with Homeland Security Grant Program funding must be executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP), must be aligned with NIMS, the State THIRA, and the priorities and capabilities identified in the Multi-year Training and Exercise Plan. The Alabama Emergency Management Agency (AEMA) serves as the single point of contact (POC) for Homeland Security and Emergency Management related exercises within the state. All exercises must be coordinated in advance with the designated AEMA exercise point of contact in advance of the exercise planning cycle. The AEMA POC must be kept informed during each step of the exercise process. In accordance with HSGP guidance, award recipients must ensure that an After Action Report and Improvement Plan are prepared for each exercise conducted with US DHS/FEMA support (grant funds and direct support). The two reports must be coordinated with the AEMA exercise POC and submitted with reimbursement requests.

34. Overtime and Backfill: Administrators must read and comply with the funding restrictions provided in FY14 Homeland Security Grant Program guidance. A summary of the funding restrictions pertaining to overtime is provided below. Overtime will not typically be authorized and all requests for overtime must be coordinated in advance and approved by ALEA.

a. Organizational Overtime: Overtime costs are allowable for personnel to participate in information, investigative, and intelligence sharing activities specifically related to homeland security and *specifically requested by a Federal agency*. Allowable costs are limited to overtime associated with federally requested participation in eligible fusion activities including anti-terrorism task forces, Joint Terrorism Task Forces (JTTFs), Area Maritime Security Committees (as required by the Maritime Transportation Security Act of 2002), US DHS Border Enforcement Security Task Forces, and Integrated Border Enforcement Teams.

b. Operational Overtime: In support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism, operational overtime costs are allowable for increased security measures at critical infrastructure sites during US DHS-declared periods of increased security. Subject to these elevated threat level conditions, HSGP funds requested for organizational costs may be used to support select operational expenses associated with increased security measures at critical infrastructure sites. In order to expend HSGP funds on operational overtime costs, prior approval in writing must be provided by the FEMA Administrator. Consumable costs, such as fuel expenses, are *not allowed* except as part of the standard National Guard deployment package.

35. Construction and Renovation: The use of HSGP funds for construction and renovation is generally prohibited unless it is a necessary component of a security system at a designated critical infrastructure facility or unless it involves erection of communications towers included in the interoperable communications plan. Construction and renovation projects must be coordinated in advance with ALEA and documented/approved in budget detail worksheets. Additionally, the Administrator must provide to the SAA (ALEA) appropriate documentation required by HSGP guidance (for forwarding to FEMA) prior to any draw down of funds. Administrators must also refer to and comply with FEMA information bulletin #329, Environmental Planning and Historic Preservation Requirements for Grants. Projects which are initiated or completed before an EHP review has been approved, where HSGP funds are to be used, will not be eligible for funding. MMRS funds may not be used for any type of construction.

36. Special Instructions: N/A

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CERTIFICATION BY THE ADMINISTRATOR

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of Administrator as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Administrator; and that the receipt of these funds will not supplant state or local funds.

Name: Derrick Cunningham

Title: Sheriff

Agency Address: 115 S. Perry St. Montgomery, AL 36104

Phone Number: 334.832.1646

Fax Number: 334.832.7113

Mobile Number: 334.850.6329

E-Mail Address: DerrickCunningham@mc-ala.org

Signature: [signature] Date: 11.10.16

CERTIFICATION BY COUNTY OFFICIAL AUTHORIZED TO SIGN

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of the Official Authorized to Sign as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Administrator; and, that the receipt of these funds will not supplant state or local funds.

Name: Elton N. Dean, Sr.

Title: Chairman

Agency Address: 100 S. Lawrence St., Mtgy. AL 36104

Phone Number:

Signature: Date:

NOTE: THE HS POC AND THE COUNTY OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. ANY STAFF FUNDED UNDER THIS AWARD MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT ALEA APPROVAL.

CERTIFICATION BY RECIPIENT OF FEDERAL GRANT FUNDED ITEMS

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct.

Name:

Title, Agency, Agency Address, Phone Number:

Signature: Date:

CERTIFICATION BY STATE HOMELAND SECURITY ADVISOR

Name: Stan Stabler

Title: Secretary, Alabama Law Enforcement Agency

Signature: Stan Stabler ASR Date: 11-10-2016

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CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Sub-grantees should refer to the regulations cited below to determine the certification to which they are required to attest. Sub-grantees should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under the applicable CFR covering New Restrictions on Lobbying, Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants). The certifications shall be treated as a material representation of fact upon which reliance will be placed when the State Funding Agency (SCEMD) determines to award the covered transaction, grant or cooperative agreement.

1. LOBBYING
As required by Section 1352, Title 31 of the U.S. Code, and implemented by the applicable CFR, for persons entering into a grant or cooperative agreement over $100,000, as defined by the applicable CFR, the applicant certifies that:

A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -- LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (SUB-RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented under the applicable CFR, for prospective participants in primary covered transactions, as defined in the applicable CFR --

A. The applicant certifies that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(3) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph A(2) of this certification; and

(4) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

3. A. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS) -- APPLICABLE TO SUB-GRANTEES **RECEIVING $50,000 OR MORE, AND ALL STATE AGENCIES REGARDLESS OF AWARD AMOUNT.**

As required by the Federal Drug-Free Workplace Act of 1988 and implemented under the applicable CFR for grantees --

The applicant certifies that it will or will continue to provide a drug-free workplace by:

(1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(2) Establishing an on-going drug-free awareness program to inform employees about --
 (a) The dangers of drug abuse in the workplace;
 (b) The grantee's policy of maintaining a drug-free workplace;
 (c) Any available drug counseling, rehabilitation and employee assistance programs, and
 (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (1);

(4) Notifying the employee in the statement required by paragraph (1) that, as a condition of employment under the grant, the employee will --

 (a) Abide by the terms of the statement; and
 (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(5) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (4)(b), from an employee or otherwise receiving actual notice of such conviction. Employers or convicted employees must provide notice, including position title, to the State Funding Agency. Notice shall include the identification number(s) of each affected grant;

(6) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (4)(b), with respect to any employee who is so convicted --

 (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 (b) Requiring such employee to participate satisfactorily in a drug abuse assistance rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5) and (6).

B. DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS) -- **APPLICABLE TO SUB-GRANTEES RECEIVING $50,000 OR MORE.**
As required by the Federal Drug-Free Workplace of 1988, and implemented under the applicable CFR for sub-grantees --

A. As a condition of the grant I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction to the State Funding Agency.

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ACCEPTANCE OF AUDIT REQUIREMENTS

We agree to have an audit conducted in compliance with OMB Circular A-133, if required. If a compliance audit is not required, at the end of each audit period we will certify in writing that we have not expended the amount of federal funds that would require a compliance audit ($500,000). If required, we will forward for review and clearance a copy of the completed audit(s) to the following:

Alabama Law Enforcement Agency
Accounting Office
Post Office Box 304115
Montgomery, Alabama 36130-4115

The following is information on the next organization-wide audit which will include this agency:

1. *Audit Period:	Beginning		Ending	

2. Audit will be submitted to ALEA Accounting Office by:	
	(Date)

NOTE: The audit or written certification must be submitted to ALEA, ***no later than the ninth month after the end of the audit period.***

Additionally, we have or will notify our auditor of the above audit requirements prior to performance of the audit for the period listed above. We will also ensure that, if required, the entire award period will be covered by a compliance audit which in some cases will mean more than one audit must be submitted. We will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular A-133.

Any information regarding the OMB Circular audit requirements will be furnished by ALEA, upon request.

***NOTE: The Audit Period is the organization's fiscal or calendar year to be audited.**

Failure to complete this form will result in your award being delayed and/or cancelled.

Form Completed By
Name: Elton N Dean, Sr. Title: Chairman

Signature:

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DERRICK CUNNINGHAM

SHERIFF OF MONTGOMERY COUNTY

AGENDA

DEC -5 2016

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

November 15, 2016

MEMORANDUM

TO	:	Mr. Donnie Mims County Administrator
FROM	:	Sheriff Derrick Cunningham D.C. Montgomery County Sheriff's Office
SUBJECT	:	Homeland Security Grant 6LEL Grant - $45,000

I am requesting that the County Commission approve the above-mentioned grant at the next Commission meeting. After the grant is approved, please have Mr. Dean sign the agreements. Please let my Administrative Assistant, Christie, know once these agreements have been signed and she will pick them up.

If you have any questions, please do not hesitate to contact me or my assistant.

DC/crv

encls.

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

WWW.MONTGOMERYSHERIFF.COM

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CFDA TITLE: Homeland Security Grant Program
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COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM

ASSISTANCE ALLOCATION – LETTER OF AGREEMENT

1. Sub-Grantee Name & Address:		2. Issuing Office & Address:	
MONTGOMERY COUNTY SHERIFF'S DEPARTMENT 115 S. PERRY ST MONTGOMERY, AL 36104-4243		Alabama Law Enforcement Agency P.O. Box 304115 Montgomery, AL 36130-4115	
3. FY	**4. Amount of:**	**5. Effective Dates**	**6. Award Number:**
2016	Federal: $45,000.00 Total: $45,000.00	Begin: 10/1/2016 End: 9/30/2018	6LEL

MONTGOMERY COUNTY SHERIFF'S DEPARTMENT is herein referred to as the Sub- Grantee, the Alabama Law Enforcement Agency is herein referred to as ALEA, and FY 2016 is herein referred to as the Agreement Fiscal Year.

1. Applicable Federal Regulations and Guidance: The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with the Code of Federal Regulations (CFR), as applicable: 2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, and 230. The Sub-Grantee and Equipment Recipient must comply with the provisions of 44 CFR: Emergency Management and Assistance, applicable to grants and cooperative agreements, including Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. The Sub-Grantee and Equipment Recipient or Sub-Recipient must comply with Federal Acquisition Regulation Sub-part 31.2, Contracts with Commercial Organizations. The Sub-Grantee and Equipment Recipient must comply with all applicable guidelines and requirements in the Funding Opportunity Announcement for these funds.

2. Allowable Costs: The allowability of costs incurred under any grant shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable Code of Federal Regulation referenced above.

3. Audit Requirements: The Sub-Grantee and Equipment Recipient or Sub-Recipient agree to comply with the requirements of OMB Circular A-133. Further, records with respect to all matters covered by this award shall be made available for audit and inspection by ALEA and/or any of its duly authorized representatives. If required, the audit report must specifically cite that the report was done in accordance with OMB Circular A-133. If a compliance audit is not required, a written certification must be provided at the end of each audit period stating that the Sub-Grantee has not expended the amount of federal funds that would require a compliance audit. The Sub-Grantee agrees to accept these requirements.

4. Non-Supplanting Agreement: The Sub-Grantee and the Equipment Recipient or Sub-Recipient shall not use Federal Homeland Security Grant Program funds to supplant state or local funds or other resources that would otherwise have been made available for this program. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within 30 days. If the vacancy is not filled within 30 days, the sub-grantee must stop charging the grant for the new position. Upon filling the vacancy, the Sub-Grantee may resume charging for the grant position.

5. Project Implementation: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agrees to implement all projects within 90 days following the award effective date or be subject to automatic cancellation of the award. Evidence of project implementation must be detailed in the first Biannual Strategy Implementation Report (BSIR) following the award.

6. Written Approval of Changes: Any mutually agreed upon changes to this award must be approved in writing by ALEA, prior to implementation or obligation and shall be incorporated in written amendments to this award. This procedure for changes to the approved award is not limited to budgetary changes, but also includes changes of substance in project activities and changes in the project director or key professional personnel identified in the approved application.

7. Individual Consultants: Billings for individual consultants/contractors must include at a minimum: a description of services; dates of services; number of hours for services performed; rate charged for services; and, the total cost of services performed. Individual consultant costs must be within the prevailing rates.

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COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
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8. Bidding Requirements: The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with proper competitive bidding procedures as required by 2 CFR 200 Subpart D (formerly OMB Circular A-102) or OMB Circular A-110, as applicable, and pertinent provisions of the Code of Alabama, including, but not limited to, Section 11-47-6. Failure to follow the Federal, State and local required bidding procedures will result in purchases not being eligible for reimbursement with federal funds.

9. Personnel and Travel Costs: The US DHS Financial Guide is the source document for all Homeland Security Grant Program related financial matters, including personnel and travel costs. The Sub-Grantee must comply with the provisions in this guide. This guide has been distributed by ALEA annually during the past several years and is available online and upon request. Personnel and travel costs must comply with local, State and Federal policies and procedures, and policies must be applied uniformly to travel costs. Travel costs must not exceed the rate set by State regulation; *however, at no time can the travel and lodging rates exceed the federal rates established by the U.S. General Services Administration (GSA).* Also note that the US DHS Financial Guide provides a listing of unauthorized expenses. Be advised that tips while on travel are not allowable and food/beverage expenses are restricted.

10. Terms of Grant Period: Funds may not be obligated prior to the effective date of the grant. The final request for payment must be submitted no later than fifteen (15) calendar days after the end of the grant period. Also, any obligation of funds dated after the expiration of the grant period will not be eligible for reimbursement.

11. Utilization and Payment of Funds: Funds awarded are to be expended only for purposes and activities included in the approved project plan and budget. Items submitted for reimbursement must be documented in the budget detail worksheet in order to be eligible for reimbursement. Failing to meet this requirement without prior written approval will result in a payment adjustment to correct previous overpayments, disallowances or under payments resulting from audit.

12. Recording and Documentation of Receipts and Expenditures: The Sub-Grantee's accounting procedures must provide for accurate and timely recording of receipt of funds by source of expenditures made from such funds and unexpended balances. These records must contain information pertaining to awards, obligations, unobligated balances, assets, liabilities, expenditures and program income. Controls must be established which are adequate to ensure that expenditures charged to the award are for allowable purposes. Equipment purchases may only include items included in the Authorized Equipment List (AEL). Additionally, effective control and accountability must be maintained for all award cash, real property and other assets. Accounting records must be supported by such source documentation as cancelled checks, paid bills, payroll documentation, time and attendance records, contract documents, award documents, etc.

13. Financial Responsibility: The financial responsibility of the Sub-Grantee must be such that the Sub-Grantee can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems shall meet the following minimum criteria:

    a. Accounting records should provide information needed to adequately identify the receipt of funds under each award and the expenditure of funds for each award;

    b. Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located;

    c. The accounting system should provide accurate and current financial reporting information;

    d. The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency and encourage adherence to prescribed management policies.

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COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
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14. Property Management Requirements:

a. Effective control and accountability must be maintained for all award-purchased property. The Sub-Grantee and the Equipment Recipient or Sub-Recipient must adequately safeguard all such property and must assure that it is used solely for authorized purposes. The Sub-Grantee and the Equipment Recipient or Sub-Recipient will ensure proper use, maintenance, protection and preservation of such property. All equipment acquired under a Federal award will be stored on public property. Title to non-expendable property acquired in whole or in part with award funds shall be vested with the Sub-Grantee or the Equipment Recipient or Sub-Recipient.

b. The federal procedures for managing equipment will be the responsibility of the Sub-Grantee. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, at a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
(2) A physical inventory of the property must be taken and the results reconciled with property records at least once every two years.
(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
(4) Adequate maintenance procedures must be developed to keep the property in good condition.
(5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

c. Disposition: Equipment shall be used in the program or project for which it was acquired as long as needed, whether or not the program or project continues to be supported by Federal funds. Property may be retained by the Sub-Grantee agency and signed out to other NIMS compliant agencies on an as-needed basis, or property may be signed over to another NIMS complaint agency permanently. Property will only be transferred for disposal if it is certified as no longer serviceable and coordinated in advance with ALEA. Theft, destruction, or loss of property shall be reported to ALEA immediately.

d. Vehicles: The AEL, section 12 (Vehicles) indicates that special-purpose vehicles may be purchased and used only for the transport of CBRNE terrorism response equipment and personnel to the incident site. *These vehicles may not be used for routine administration or daily operations*. The mileage for all vehicles purchased with Homeland Security Grant Program (HSGP) funds will be checked during periodic monitoring visits. Licensing, registration, insurance and other fees are the responsibility of the jurisdiction and are not allowable under this grant. In addition, general purpose vehicles (patrol cars, executive transportation, etc.), fire apparatus and non-CBRNE tactical/armored assault vehicles are not allowable.

e. Equipment Marking: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agree that, when practicable, any equipment purchased with HSGP funds shall be prominently marked as follows: Purchased with funds provided by the U.S. Department of Homeland Security. Decals displaying the ALEA logo and the above phrasing may be obtained by contacting ALEA.

15. Performance: Funds may be terminated or fund payments discontinued by ALEA where it finds a substantial failure to comply with the provisions of the legislation governing these funds or regulations promulgated, including those award conditions or other obligations established by ALEA. In the event the Sub-Grantee or the Equipment Recipient or Sub-Recipient fails to perform the services described herein and has previously received an award from ALEA, the full amount of the payments made shall be reimbursed to ALEA. However, if the services described herein are partially performed, and the Sub-grantee has previously received financial assistance, then a proportional reimbursement shall be made to ALEA for payments made.

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COOPERATIVE AGREEMENT
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16. Deobligation of Funds: All expenditures of award funds must be completed and the award closed out within thirty (30) calendar days of the end of the award period. Failure to close out the award in a timely manner will result in an automatic deobligation of the remaining award funds by ALEA.

17. Americans with Disabilities Act of 1990 (ADA): The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with all requirements of the Americans with Disabilities Act of 1990 (ADA), as applicable.

18. Compliance with Section 504 of the Rehabilitation Act of 1973 (Handicapped): All recipients of Federal funds must comply with Section 504 of the Rehabilitation Act of 1973. Therefore, the Federal funds recipient pursuant to the requirements of the Rehabilitation Act of 1973 hereby gives assurance that no otherwise qualified handicapped person shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of or be subject to discrimination, including discrimination in employment, in any program or activity that receives or benefits from Federal financial assistance. The recipient agrees it will ensure that requirements of the Rehabilitation Act of 1973 shall be included in the agreements with and be binding on all of its sub-grantee, contractors, subcontractors, assignees or successors.

19. Utilization of Minority Businesses: Sub-Grantees and Equipment Recipients are encouraged to utilize qualified minority firms where cost and performance of major contract work will not conflict with funding or time schedules.

20. Political Activity: None of the funds, materials, property or services provided directly or indirectly under this agreement shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office, or otherwise in violation of the provisions of the "Hatch Act."

21. Debarment Certification: With the signing of the cooperative agreement, the Sub-Grantee and the Equipment Recipient or Sub-Recipient agrees to comply with Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -Lower Tier Covered Transactions" form.

22. Drug-Free Workplace Certification: This Certification is required by the Federal Drug-Free Workplace Act of 1988. The federal regulations, published in the January 31, 1989, Federal Register, require certification by state agency recipients that they will maintain a drug-free workplace. The certification is a material representation of fact upon which reliance will be placed when ALEA determines to award the funds. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of the award, or government-wide suspension or debarment.

23. Publications: The Sub-Grantee agrees that all publications created with funding under this award shall prominently contain the following statement: "This Document was prepared under a grant from the Office of Grants & Training (G&T), FEMA. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of G&T or the U.S. Department of Homeland Security". The Sub-Grantee also agrees that one copy of any such publication will be submitted to ALEA to be placed on file and distributed as appropriate to other potential interested parties. ALEA may waive the requirement for submission of any specific publication upon submission of a request providing justification from the Sub-Grantee.

24. Closed-Captioning of Public Service Announcements: Any television public service announcement that is produced or funded in whole or in part by any agency or instrumentality of the federal government shall include closed captioning of the verbal content of such announcement.

25. Fiscal Regulations: The fiscal administration of awards shall be subject to such further rules, regulations and policies concerning accounting and records, payment of funds, cost allowability, submission of financial reports, etc., as may be prescribed by ALEA guidelines or "Special Conditions" placed on the award.

26. Compliance Agreement: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agree to abide by all Terms and Conditions including "Special Conditions" placed upon the award by ALEA. Failure to comply could result in a "Stop Payment" being placed on the award.

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COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

27. Leasing of Space: Requests to lease space for any purpose must be coordinated in advance with ALEA and documented in budget detail worksheets. Specific provisions are provided below.

a. Equipment Storage: Rental or leasing of space for a newly acquired, allowable equipment items is allowable. Funds may be used to cover only the portion of the rental/lease period that occurs during the award project period. Supplanting of previously planned or budgeted activities is strictly prohibited.

b. Exercises: Rental or leasing of space for design, development, conduct and evaluation of exercises is allowable. This includes the costs related to the rental of space/locations for both exercise planning and conduct.

c. Office Space: Leasing of office space is generally not authorized. In certain cases, it may be approved based on the requirements for hiring new personnel. The request to lease space for new personnel must be coordinated in advance with ALEA. If approved, the total cost of space may not exceed the rental cost of comparable space and facilities in a privately-owned building in the same locality. Information to demonstrate that a comparison was conducted by the sub-grantee regarding current market costs for space in the same locale should be made available upon request by the State Administrating Agency (SAA, ALEA) or its representative for audit purposes. The cost of space procured for program usage may not be charged to the program for periods of non-occupancy. Rent cannot be paid if the building is owned by the sub-grantee or if the sub-grantee has a substantial financial interest in the property. The total square footage covered by the lease, total square footage being charged to the award (based on the amount needed for program implementation) and the cost per square foot agreement must be provided to the SAA (ALEA). A copy of the signed lease agreement must be submitted to the SAA before reimbursement is made for the space. Please note that the award can only be charged for the portion of rental costs in accordance with the above requirements. The award cannot be used for mortgage payments, as this is unallowable.

28. Suspension or Termination of Funding: ALEA may suspend, in whole or in part, and/or terminate funding for or impose other sanctions on a Sub-Grantee or Equipment Recipient for any of the following reasons:

a. Failure to comply substantially with the requirements or statutory objectives of the 2003 Omnibus Appropriations Act issued there under, or other provisions of Federal Law.

b. Failure to adhere to the requirements, standard conditions or special conditions of this award, including property accountability and vehicle usage.

c. Proposing or implementing substantial program changes to the extent that, if originally submitted, the agreement would not have been issued.

d. Failure to submit reports on a semi-annual basis and as otherwise required.

e. Filing a false certification, other report or document.

f. Other good cause shown.

29. National Incident Management System (NIMS): The SAA met the NIMS compliance requirements in order to receive FY16 Homeland Security Grant Program funding. The jurisdictions and agencies that have complied with NIMS requirements by the annual deadline are also eligible to receive FY16 Homeland Security Grant Program funding.

a. The Sub-Grantee of FY16 Homeland Security Grant Program funding (i.e., those that met the NIMS compliance requirements) may only allocate Homeland Security Grant Program funding for those cities, towns, and agencies that also met the annual NIMS requirements. The listing of NIMS compliant jurisdictions and agencies will be documented, maintained, and distributed by the NIMS point of contact at AEMA.

b. If any Sub-Grantee allocates Homeland Security Grant Program funding for a city, town or agency that is not NIMS compliant, the reimbursement claim will not be processed by ALEA and the claim will be returned without action.

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CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

30. Alabama Mutual Aid System Agreement (AMAS): When funding is provided for Alabama Mutual Aid System (AMAS) related activities, the Equipment Recipient or Sub-Recipient agrees to remain a party to the AMAS program.

31. Budget Detail Worksheet (BDW):

a. The Sub-Grantee will submit a BDW to the Alabama Law Enforcement Agency (ALEA). The Sub-Grantee must receive approval of the BDW in writing from ALEA prior to obligating funds, making commitments, or purchasing any of the requested items. The BDW submitted by the Sub-Grantee will provide a complete and detailed description of the items to be purchased (equipment, training, and exercises), and will also provide a valid estimate of the actual quantities and costs for the items. The items listed on the BDW must be allowable in accordance with the US DHS Homeland Security Grant Program guidance. Any equipment requested must also be listed on the current version of the Authorized Equipment List (AEL). Additionally, a revised BDW must be submitted for addition or deletion of any items from the original worksheet. If additions, deletions, or changes in cost total $1,000.00 or more, submission of project revision and BDW is required to be submitted to ALEA for written approval. Electronic copies of BDW must be submitted within 60 days of receipt of this award. The electronic BDW is a requirement in addition to the paper copy that is submitted.

b. In regard to Law Enforcement, the Sub-Grantee agrees to spend the appropriate percentage of this award in compliance with US DHS Homeland Security Grant Program guidance and ALEA special instructions. Additionally, the dollar amount and overall percentage for Law Enforcement expenditures will be documented in a letter and submitted with the BDW.

32. Metropolitan Medical Response System (MMRS):

a. The MMRS leadership shall ensure that local strategic goals, objectives, operational capabilities, and resource requirements align with State's Homeland Security strategies. The responsibilities of MMRS Sub-Grantees are to:

- Establish and support designated MMRS leadership, such as a Steering Committee, to act as the designated POCs for program implementation. Committees must be established and meet on an appropriate periodic basis in accordance with the committee charter. In addition to appropriate local officials and stakeholders, the committee membership must also include a representative from the State Department of Public Health.
- Promote integration of local emergency management, health, and medical systems with their Federal and State counterparts through a locally established multi-agency, collaborative planning framework.
- Promote sub-State regional coordination of mutual aid with neighboring localities.
- Enhance, using MMRS funds, sub-State regional planning and training to expand and improve an integrated, inclusive health and medical response to mass casualty events.
- Validate the Sub-Grantee's local emergency response capability to a mass casualty incident by means of a regular schedule of exercises that are Homeland Security Exercise and Evaluation Program (HSEEP)-compatible.
- Coordinate all MMRS expenditures with the local health department and, where appropriate, local representatives who manage PHEP grants, managed by CDC, and HPP, managed by HHS-ASPR, and Strategic National Stockpile.
- Have applicable and up to date plans for responding to mass casualty incidents caused by any hazard.
- Applicable procedures and operational guides to implement the response actions within the local plan including patient tracking that addresses identifying and tracking children, access and functional needs population, and the elderly and keeping families intact where possible.
- Identify resources for medical supplies necessary to support children during an emergency, including pharmaceuticals and pediatric-sized equipment on which first responders and medical providers are trained.
- Have subject matter experts, durable medical equipment, consumable medical supplies and other resources required to assist children and adults with disabilities to maintain health, safety and usual levels of independence in general population environments.

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COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
TERMS AND CONDITIONS

b. Budget detail worksheets will document program expenses as prescribed in other sections of the Homeland Security Grant Program guidance. Budget detail worksheets will be prepared and provided to ALEA for approval in advance of spending in order to document the annual plan and to ensure that MMRS funds are used in accordance with MMRS program guidelines.

33. Exercises: All exercises conducted with Homeland Security Grant Program funding must be executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP), must be aligned with NIMS, the State THIRA, and the priorities and capabilities identified in the Multi-year Training and Exercise Plan. The Alabama Emergency Management Agency (AEMA) serves as the single point of contact (POC) for Homeland Security and Emergency Management related exercises within the state. All exercises must be coordinated in advance with the designated AEMA exercise point of contact in advance of the exercise planning cycle. The AEMA POC must be kept informed during each step of the exercise process. In accordance with HSGP guidance, award recipients must ensure that an After Action Report and Improvement Plan are prepared for each exercise conducted with US DHS/FEMA support (grant funds and direct support). The two reports must be coordinated with the AEMA exercise POC and submitted with reimbursement requests.

34. Overtime and Backfill: Sub-Grantees must read and comply with the funding restrictions provided in FY16 Homeland Security Grant Program guidance. A summary of the funding restrictions pertaining to overtime is provided below. Overtime will not typically be authorized and all requests for overtime must be coordinated in advance and approved by ALEA.

a. Organizational Overtime: Overtime costs are allowable for personnel to participate in information, investigative, and intelligence sharing activities specifically related to homeland security and *specifically requested by a Federal agency*. Allowable costs are limited to overtime associated with federally requested participation in eligible fusion activities including anti-terrorism task forces, Joint Terrorism Task Forces (JTTFs), Area Maritime Security Committees (as required by the Maritime Transportation Security Act of 2002), US DHS Border Enforcement Security Task Forces, and Integrated Border Enforcement Teams.

b. Operational Overtime: In support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism, operational overtime costs are allowable for increased security measures at critical infrastructure sites during US DHS-declared periods of increased security. Subject to these elevated threat level conditions, HSGP funds requested for organizational costs may be used to support select operational expenses associated with increased security measures at critical infrastructure sites. In order to expend HSGP funds on operational overtime costs, prior approval in writing must be provided by the FEMA Sub-Grantee. Consumable costs, such as fuel expenses, are *not allowed* except as part of the standard National Guard deployment package.

35. Construction and Renovation: The use of HSGP funds for construction and renovation is generally prohibited unless it is a necessary component of a security system at a designated critical infrastructure facility or unless it involves erection of communications towers included in the interoperable communications plan. Construction and renovation projects must be coordinated in advance with ALEA and documented/approved in budget detail worksheets. Additionally, the Sub-Grantee must provide to the SAA (ALEA) appropriate documentation required by HSGP guidance (for forwarding to FEMA) prior to any draw down of funds. Sub-Grantees must also refer to and comply with FEMA information bulletin #329, Environmental Planning and Historic Preservation Requirements for Grants. Projects which are initiated or completed before an EHP review has been approved, where HSGP funds are to be used, will not be eligible for funding. MMRS funds may not be used for any type of construction.

36. Reporting Requirement: The Sub-Grantee agrees to submit Quarterly Reporting to ALEA, fifth teen (15) days after the end of each quarter. The Sub-Grantee agrees to submit a Final Report thirty days (30) after the grant end date.

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CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

37. Civil Rights Act of 1964-Title VI: All Sub-Grantees and Sub-Recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Regulations for implementation of the act can be found at 6 C.F.R., Part 21 and 44 C.F.R. Part 7.

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CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

CERTIFICATION BY THE SUB-GRANTEE

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of Sub-Grantee as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Sub-Grantee; and that the receipt of these funds will not supplant state or local funds.

Name: Derrick Cunningham

Title: Sheriff

Agency Address: 115 S. Perry St. Mtgy, AL 36104

Phone Number: 334.832.4646

Fax Number: 334.832.7113

Mobile Number: 334.850.1329

E-Mail Address: Derrickcunningham@mc-ala.org

Signature: [signature] Date: 11.15.16

CERTIFICATION BY COUNTY OFFICIAL AUTHORIZED TO SIGN

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of the Official Authorized to Sign as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Sub-Grantee; and, that the receipt of these funds will not supplant state or local funds.

Name:

Title:

Agency Address:

Phone Number:

Signature: Date:

NOTE: THE HS POC AND THE COUNTY OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. ANY STAFF FUNDED UNDER THIS AWARD MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT ALEA APPROVAL.

CERTIFICATION BY RECIPIENT OF FEDERAL GRANT FUNDED ITEMS

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct.

Name: Elton N. Dean, Sr.

Title, Agency, Agency Address, Phone Number: Chairman

Signature: Date:

CERTIFICATION BY STATE HOMELAND SECURITY ADVISOR

Name: Stan Stabler

Title: Secretary, Alabama Law Enforcement Agency

Signature: [signature] Date: 11-15-2016

ASR

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CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Sub-grantees should refer to the regulations cited below to determine the certification to which they are required to attest. Sub-grantees should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under the applicable CFR covering New Restrictions on Lobbying, Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants). The certifications shall be treated as a material representation of fact upon which reliance will be placed when the State Funding Agency (ALEA) determines to award the covered transaction, grant or cooperative agreement.

1. LOBBYING
   As required by Section 1352, Title 31 of the U.S. Code, and implemented by the applicable CFR, for persons entering into a grant or cooperative agreement over $100,000, as defined by the applicable CFR, the applicant certifies that:

   A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

   B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -- LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

   C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (SUB-RECIPIENT)

   As required by Executive Order 12549, Debarment and Suspension, and implemented under the applicable CFR, for prospective participants in primary covered transactions, as defined in the applicable CFR --

   A. The applicant certifies that it and its principals:

      (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

      (2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

      (3) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph A(2) of this certification; and

      (4) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

   B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

3. A. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS) -- APPLICABLE TO SUB-GRANTEES **RECEIVING $50,000 OR MORE, AND ALL STATE AGENCIES REGARDLESS OF AWARD AMOUNT.**

As required by the Federal Drug-Free Workplace Act of 1988 and implemented under the applicable CFR for grantees --

The applicant certifies that it will or will continue to provide a drug-free workplace by:

(1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(2) Establishing an on-going drug-free awareness program to inform employees about --
- (a) The dangers of drug abuse in the workplace;
- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation and employee assistance programs, and
- (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (1);

(4) Notifying the employee in the statement required by paragraph (1) that, as a condition of employment under the grant, the employee will --

- (a) Abide by the terms of the statement; and
- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(5) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (4)(b), from an employee or otherwise receiving actual notice of such conviction. Employers or convicted employees must provide notice, including position title, to the State Funding Agency. Notice shall include the identification number(s) of each affected grant;

(6) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (4)(b), with respect to any employee who is so convicted --

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5) and (6).

B. DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS) -- **APPLICABLE TO SUB-GRANTEES RECEIVING $50,000 OR MORE.**

As required by the Federal Drug-Free Workplace of 1988, and implemented under the applicable CFR for sub-grantees --

A. As a condition of the grant I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction to the State Funding Agency.

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CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

ACCEPTANCE OF AUDIT REQUIREMENTS

We agree to have an audit conducted in compliance with OMB Circular A-133, if required. If a compliance audit is not required, at the end of each audit period we will certify in writing that we have not expended the amount of federal funds that would require a compliance audit ($500,000). If required, we will forward for review and clearance a copy of the completed audit(s) to the following:

Alabama Law Enforcement Agency
Accounting Office
Post Office Box 304115
Montgomery, Alabama 36130-4115

The following is information on the next organization-wide audit which will include this agency:

1. *Audit Period:	Beginning		Ending	

2. Audit will be submitted to ALEA Accounting Office by:	
	(Date)

NOTE: The audit or written certification must be submitted to ALEA, ***no later than the ninth month after the end of the audit period.***

Additionally, we have or will notify our auditor of the above audit requirements prior to performance of the audit for the period listed above. We will also ensure that, if required, the entire award period will be covered by a compliance audit which in some cases will mean more than one audit must be submitted. We will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular A-133.

Any information regarding the OMB Circular audit requirements will be furnished by ALEA, upon request.

***NOTE: The Audit Period is the organization's fiscal or calendar year to be audited.**

Failure to complete this form will result in your award being delayed and/or cancelled.

Form Completed By
Name: Elton N. Dean Sr. Title: Chairman

Signature:

Initial Here DC 6-13

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager mrs

DATE: November 14, 2016

RE: Contract No. 52110-15B-032
Inmate Uniforms

I request that the attached Amendment No. 1 to Acme Supply Co., Ltd. contract for inmate uniforms be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning December 21, 2016 and ending on December 20, 2017.

Acme Supply Co., Ltd. chooses not to increase prices during this contract period. All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

7-1

Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102

Amendment
To
Contract # 52200-15B-032

Amendment No. 1

Contract for inmate uniforms, is hereby extended for one (1) year beginning December 21, 2016 and ending December 20, 2017.

There will be no price increase during this contract period.

All other provisions of the contract will remain the same.

WITNESS: ACME SUPPLY CO., LTD

_________________________ BY: ___________________________________

TITLE: ________________________________

WITNESS: MONTGOMERY COUNTY COMMISSION

_________________________ BY: ___________________________________

TITLE: ________________________________

7.2

AGENDA

DEC -5 2016

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager MRS

DATE: November 14, 2016

RE: Contract No. 52110-14B-025
Sheriff's Office Uniforms

I request that the attached Amendment No. 2 to Galls, LLC contract for uniforms be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for ninety (90) days, beginning November 7, 2016 and ending on February 6, 2017. This will allow us time to issue a new bid.

All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

8-1

Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102

Amendment
To
Contract # 52110-14B-025

Amendment No. 2

Contract with Galls, LLC for uniforms, is hereby extended for ninety (90) days beginning November 7, 2016 and ending February 6, 2017.

All other provisions of the contract will remain the same.

WITNESS: GALLS, LLC

______________________ BY: ______________________

TITLE: ______________________

WITNESS: MONTGOMERY COUNTY COMMISSION

______________________ BY: ______________________

TITLE: ______________________

8.2

AGENDA

DEC - 5 2016

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager MRS

DATE: November 14, 2016

RE: Contract No. 51100-16B-004
Security Guard Services

I request that the attached Amendment No. 2 to MSF, Inc. contract for security guard services be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning January 1, 2017 and ending on December 31, 2017.

MSF, Inc. would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Florence Cauthen, Deputy Administration.

Attachment

9-1

Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102

Amendment
To
Contract # 51100-16B-004

Amendment No. 2

Contract for security guard services, is hereby extended for one (1) year beginning January 1, 2017 and ending December 31, 2017.

Prices will increase 5%, in accordance with the contract.

All other provisions of the contract will remain the same.

WITNESS: MSF, Inc.

____________________ BY: ____________________

TITLE: ____________________

WITNESS: MONTGOMERY COUNTY COMMISSION

____________________ BY: ____________________

TITLE: ____________________

9.2

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

DEC - 5 2016

December 5, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator DLM

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

NC-2017-50: City of Montgomery, to be used by BONDS to Support the Dillard Estates Homeowner's Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - $1,000; (Singleton)

NC-2017-51: City of Montgomery, to be used by BONDS to Support the Woods N Water Homeowner's Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - $600; (Singleton)

DLM/tll

- A COUNTY OLDER THAN THE STATE -
P.O. BOX 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210

10-1

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

AGENDA

BUDGET CHANGE REQUEST

REQUEST NUMBER 1

DEC -5 2016

DEPARTMENT:	Sheriff	REVIEWED:	S. Thomas	11/16/2016
DATE:	11/16/2016	Finance Director		Date
REQUESTED BY:	Derrick Cunningham	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Computer Equipment	001-52110.592	0	200,000	200,000
Fund Balance	001.35900		(200,000)	
				0
	TOTAL	0	0	200,000

JUSTIFICATION:

In FY 2016 the Sheriff had available budget of $300,000 for the replacement of Computer and other equipment that could not be completed by September 30, 2016. A carryover of the unused funds is requested.

11-1

DERRICK CUNNINGHAM

SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

October 19, 2016

MEMORANDUM

TO	:	Mr. Donnie Mims, County Administrator Montgomery County Commission
FROM	:	Sheriff Derrick Cunningham D.C Montgomery County Sheriff's Office
SUBJECT	:	Request for Carry Over Funding Hardware Replacement

I am requesting the Commission allow me to carry over funds from our 2016 budget to our 2017 budget. We had \$300,000.00 budgeted for important upgrades to our computers which was granted. While we were working with the County's Information Systems Department on getting this completed, we were only able to utilize \$100,000.00 of the upgrades. The remaining replacement parts are now available for which I am requesting to carry over the \$200,000.00 from the 2016 budget to complete this upgrade.

I look forward to hearing from you in a timely manner.

DC/crv

encls.

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

WWW.MONTGOMERYSHERIFF.COM

11-2

Memo

To: Derrick Cunningham, Sheriff

From: Rodney Smith, IT Manager Systems

CC: Lou Ialacci, Chief Information Technology Officer

Date: 10/18/16

Re: Hardware Replacement Needed for Sheriff's Office

Currently the Information Systems Department is attempting to maintain and support critical older outdated hardware that is no longer under warranty and is considered past end of life by the equipment manufacturer. Unfortunately manufacturer approved parts are no longer available to complete necessary repairs. I believe the Sheriff's Office had previously budgeted for the hardware replacements which include new AVL hardware for Sheriff's Patrol vehicles in addition to replacement of all remaining Fujitsu laptops for law enforcement personnel. Due to several time constraints all of the hardware replacements were not completed within the last budget year. Recently the Sheriff's Office has experienced several hardware failures on both AVL and laptop equipment because of old age. The Sheriff's Office needs to purchase the necessary replacement hardware as soon as possible or when the budget allows. Please see the attached estimates to complete the replacement of all remaining past end of life hardware.

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
REQUEST NUMBER 12

DEPARTMENT:	County Comm Appropriation:	REVIEWED:	S. Thomas	11/28/2016
DATE:	11/21/2016		Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head			Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Montgomery County Historical Society	001-57600.450	0	24,000	24,000
Donation Revenue	001-40000.47701	(122,000)	(24,000)	(146,000)
	TOTAL	(122,000)	0	(122,000)

JUSTIFICATION:

To provide funding to the Montgomery County Historical Society for 40% of the salary and benefits of an Executive Director. The City of Montgomery providing 60% or $36,000.

12-1

AGENDA

DEC - 5 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
REQUEST NUMBER 13

DEPARTMENT:	County Comm Appropriation:	REVIEWED:	S. Thomas	11/28/2016
DATE:	11/21/2016		Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head			Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Alabama State University	001-58300.458	0	2,000	2,000
Donation Revenue	001-40000.47701	(146,000)	(2,000)	(148,000)
	TOTAL	(146,000)	0	(146,000)

JUSTIFICATION:

To provide funding to Alabama State University for the WVAS-FM Radio 5K Freedom Run/Walk in honor and support of our Veterans.

AGENDA

DEC - 5 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 14

DEPARTMENT:	County Comm Appropriation:	REVIEWED:	S. Thomas	11/28/2016
DATE:	11/21/2016	Finance Director		Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Alpha Upsilon Lambda Chapter Educational Foundation	001-57600.450	0	2,500	2,500
Donation Revenue	001-40000.47701	(148,000)	(2,500)	(150,500)
	TOTAL	(148,000)	0	(148,000)

JUSTIFICATION:

To provide funding for the 21st Annual Martin Luther King, Jr. Memorial Scholarship Breakfast.

14-1

AGENDA

DEC - 5 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 15

DEPARTMENT:	County Comm Appropriations	REVIEWED:	S. Thomas	11/28/2016
DATE:	11/21/2016	Finance Director		Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Central Alabama Sports Commission Inc.	001-57600.450	0	100,000	100,000
Fund Balance	001.35900	0	(100,000)	
	TOTAL	0	0	100,000

Appropriation to Central Alabama Sports Commission, Inc., for the 2016 Raycom Media Camellia Bowl College Football Game to be held at Cramton Bowl in Montgomery, which promotes tourism and related economic benefits to Montgomery County.

15-1

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

DEC - 5 2016

December 1, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims DLM
County Administrator

SUBJECT: Position Fill Requests for Detention Facility

The Montgomery County Commission, at its meeting on November 21, 2016, agreed to place the following Position Fill Requests from the Detention Facility on the next agenda:

(1) Corrections Officer Corporal (CO0425), Position Number 500425137
(2) Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 500420115
(3) Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 500420184
(4) Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 500420207
(5) Detention Facility Accounts Manager (CO0447), Position Number 500447004
(6) Administrative Support Associate (CO0013), Position Number 500013236

I am requesting approval of these items.

DLM/tn

Attachments

16-1

Requisition for Montgomery City County Personnel

For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission **Date Requisition Created:** 11/10/2016 2:32:08 PM
Requisition ID: 1263

Requisition Properties

Start Date 11/10/2016 PositionNumber 500425137

Desired Hire Date 11/21/2016 Recruitment Number

Position Type
Promotional

Prefer Position(s) to be Filled By
Promotional

Department and Class Information

Department Name
Detention Facility

SelBudget
50 - DETENTION FACILITY

Job Class Code and Title
CO0425 - Corrections Offic
Corporal

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016

Pay Grade PC2-1

County Payroll Number

Notes: Replacement of Crystal Jenkins position # 137

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

Requisition for Montgomery City County Personnel

For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 11/15/2016 3:09:08 PM
Requisition ID: 1266

Requisition Properties

Start Date	11/15/2016	PositionNumber	500420115
Desired Hire Date	11/21/2016	Recruitment Number	- -
Position Type	Open Competitive	Prefer Position(s) to be Filled By	Open Competitive

Department and Class Information

Department Name	SelBudget	Job Class Code and Title
Detention Facility	50 - DETENTION FACILITY	CO0420 - Corrections Offic

Override Dept Name	Certify Register from Alternate Job Class
Select Department	Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire: 11/21/2016

Pay Grade PC1-1

County Payroll Number

Notes: Replacement of Keith Brown position #115

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

Requisition for Montgomery City County Personnel

For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission **Date Requisition Created:** 11/4/2016 9:45:49 AM
Requisition ID: 1257

Requisition Properties

Start Date	11/4/2016	PositionNumber	500420184
Desired Hire Date	11/21/2016	Recruitment Number	- -
Position Type	Open Competitive	Prefer Position(s) to be Filled By	Open Competitive

Department and Class Information

Department Name	SelBudget	Job Class Code and Title
Detention Facility	50 - DETENTION FACILITY	CO0419 - Corrections Offic
Override Dept Name	Certify Register from Alternate Job Class	
Select Department	CO0420 - Corrections Officer	

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire	11/21/2016	Pay Grade PCT	County Payroll Number

Notes: Position #184 - Replacement of Amanda Alford

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 11/7/2016 11:10:13 AM
Requisition ID: 1259

Requisition Properties

Start Date 11/7/2016
PositionNumber 500420207
Desired Hire Date 11/21/2016
Recruitment Number - -
Position Type
Open Competitive
Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Detention Facility
SelBudget
50 - DETENTION FACILITY
Job Class Code and Title
CO0419 - Corrections Offic
Override Dept Name
Select Department
Certify Register from Alternate Job Class
CO0420 - Corrections Officer

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016
Pay Grade PCT
County Payroll Number

Notes
Replacement of Evenyln Mitchell - Position #207

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

16-5

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 10/25/2016 1:02:05 PM
Requisition ID: 1249

Requisition Properties

Start Date 10/25/2016
PositionNumber 500447004
Desired Hire Date 11/7/2016
Recruitment Number
Position Type
Open Competitive
Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Detention Facility
SelBudget
50 - DETENTION FACILITY
Job Class Code and Title
CO0447 - Detention Facility Accounts Manager
Override Dept Name
Select Department
Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes
Replacement of Lasheria Thompson Position #004

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/7/2016
Pay Grade A06-1
County Payroll Number

Notes

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission **Date Requisition Created:** 11/4/2016 3:26:55 PM
Requisition ID: 1258

Requisition Properties

Start Date 11/4/2016 PositionNumber 500013236

Desired Hire Date 11/21/2016 Recruitment Number - -

Position Type
Open Competitive

Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Detention Facility

SelBudget
50 - DETENTION FACILITY

Job Class Code and Title
CO0013 - Administrative Su Support Associate

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016 Pay Grade A03-1 County Payroll Number

Notes
```
Replacement of Robin Taylor - Position #236
```

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

16-7

Elton N. Dean, Sr.
Chairman
Ronda M. Walker
Vice Chairman

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton

Donald L. Mims, CPA, MPA
Administrator
Florence M. Cauthen
Deputy Administrator
334.832.1210
Fax: 334.832.2533
TDD: 334.265.3568
www.mc-ala.org

AGENDA
DEC -5 2016

December 1, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims DLM
County Administrator

SUBJECT: Position Fill Requests for Sheriff's Office

The Montgomery County Commission, at its meeting on November 21, 2016, agreed to place the following Position Fill Requests on the next agenda for the Sheriff's Office:

(1) Deputy Sheriff Sergeant (CO0432), Position Number 550432071
(2) Building Security Officer (CO0718, Position Number 550718171
(3) Administrative Support Associate (CO0013), Position Number 550013145

I am requesting approval of these items.

/tn

Attachments

- A County Older Than the State -
P.O. Box 1667 Montgomery, Alabama 36102-1667 Phone: 334.832.1210

17-1

Requisition for Montgomery City County Personnel

For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission **Date Requisition Created:** 10/21/2016 8:16:05 AM
Requisition ID: 1247

Requisition Properties

Start Date 10/21/2016 PositionNumber 550432071

Desired Hire Date 11/7/2016 Recruitment Number

Position Type Promotional

Prefer Position(s) to be Filled By Promotional

Department and Class Information

Department Name Sheriff

SelBudget 55 - SHERIFF

Job Class Code and Title CO0432 - Deputy Sheriff Sergeant

Override Dept Name Select Department

Certify Register from Alternate Job Class Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes
Deputy Sheriff Sergeant, Replacement of Jeffrey Hall, Pos #071

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/7/2016 Pay Grade PS3-01 County Payroll Number

Notes

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

Requisition for Montgomery City County Personnel

For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission **Date Requisition Created:** 11/8/2016 10:11:20 AM

Requisition ID: 1261

Requisition Properties

Start Date 11/8/2016

PositionNumber 550718171

Desired Hire Date 11/21/2016

Recruitment Number

Position Type
Open Competitive

Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Sheriff

SelBudget
55 - SHERIFF

Job Class Code and Title
CO0718 - Building Security Officer

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016

Pay Grade A03-1

County Payroll Number

Notes

```
Replacement of Donald Livingston position # 171
```

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

173

11/10/2016

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Date Requisition Created: 11/9/2016 10:52:09 AM
Requisition ID: 1262

Requisition Properties

Start Date 11/9/2016
PositionNumber 550013145
Desired Hire Date 11/21/2016
Recruitment Number

Position Type
Open Competitive

Prefer Position(s) to be Filled By
Open Competitive

Department and Class Information

Department Name
Sheriff

SelBudget
55 - SHERIFF

Job Class Code and Title
CO0013 - Administrative Support Ass

Override Dept Name
Select Department

Certify Register from Alternate Job Class
Select Job Class and Job Title

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1	Montgomery County	Full-Time

Notes

View Details

Requisition Supporting Information

Proposed Effective Date of Hire 11/21/2016
Pay Grade A03
County Payroll Number

Notes
Replacement of Cathy Little position #145

COUNTY USE ONLY Manpower Data Entered By

COUNTY USE ONLY Manpower Data Entered On

Daryl D. Bailey

District Attorney

Fifteenth Judicial Circuit of Alabama

251 South Lawrence Street
P.O. Box 1667
Montgomery, Alabama 36102-1667

www.mc-ala.org/da

(334)832-2550

AGENDA

DEC -5 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Rhonda Cape
Chief Administrator

DATE: November 16, 2016

SUBJECT: Child Support Part Time Investigator

DHR has authorized and funded a part-time investigator position for our Child Support Unit. I respectfully request the County Commission approve the position request and related budget change. There is no cost to the County for this request.

I am available to discuss this with you.

Attachment

ORIGINAL

DISTRICT ATTORNEY
POSITION FILL REQUEST

DEPARTMENT HEAD: **Daryl D. Bailey**

SUPERVISOR: **Loretta Jones-Pierce**

POSITION TITLE: Part-Time Investigator

POSITION NO: TBD

PROPOSED EFFECTIVE DATE: December 5, 2016

TYPE OF APPOINTMENT: (X) PERMANENT ( ) TEMPORARY

RECRUITING:

(X) OPEN ( ) TRANSFER

( ) PROMOTION (X) PROMOTION/TRANSFER

PAY GRADE: PS5-01 - PS5-13 **SALARY RANGE: $54,021- $76,901**

Pay step to be based upon the following rules:

( ) **Promotions** – If the rate in the previous position was less than the minimum rate established for the class of the new position, the rate of the pay shall be advanced to the minimum of the class of the new position. If the difference in pay ranges does not automatically result in an increase in the equivalent of a one-step increase in the rate of pay for an employee promoted, a one-step immediate increase within the pay range of the new classification may be given by the appointing authority.
*Merit dates do not change.

( ) **Transfers** – If the rate of pay in the previous position falls within the pay range established for the class of the new position and does not correspond to a step in the salary plan, it shall be adjusted to the next higher step, but otherwise this rate of pay may remain unchanged on the recommendation of the administrative officer in accordance with this rule.

1 **ADMINISTRATIVE REVIEW**

( ) APPROVED

( ) DISAPPROVED

____
Funding

3 **SELECTEE:** ______________________________

______________________________ **Date:** __________
Appointing Authority Signature – District Attorney Office

4 ( ) **Manpower data entered by:** ______________ **Date:** __________

( ) **Payroll entered by:** ______________ **Date:** __________

revised 12/31/08

18.2

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST
REQUEST NUMBER 1

DEPARTMENT:	District Attorney Child Suppor	REVIEWED:	
DATE:	11/17/2016	Finance Director	Date
REQUESTED BY:	Daryl D. Bailey	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Salaries	775-56120-110	500,957	30,000	530,957
Social Security	775-56120-124	38,335	2,295	40,630
Workers Compensation	775-56120-125	5,015	300	5,315
Fund Balance	775-40000-44284	-834,641	-32,595	-867,236
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
	TOTAL	-290,334	0	-290,334

JUSTIFICATION:

To increase the budget for a new Part Time Investigator position.

18.3

Appendix C

Montgomery County Commission
Travel / Training Request Approval

AGENDA
DEC - 5 2016

Request # 4

Date: November 16, 2016

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Alabama

Departure Date: December 7, 2016 Return Date: December 8, 2016

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: to attend the ACCMA 2017 Legislative Conference
Renaissance Montgomery Hotel and Conference Center

Traveler (s) Name:
1. Donald Mims
2. Ronda Walker
3. Dan Harris
4. Florence Cauthern
5. Isaiah Sankey
6. Doug Singleton

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [X] Other (Specify) [ ]

Total (est.) Cost: $770.00 Advance Registration Required: $770.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration - $770.00:

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $770.00 and advance registration of $770.00 is authorized.

To be completed by the Finance Department	
Fund Code:	001-51100.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$22,500.00
Approved Requests:	$1,732.35
Budget Available:	$20,767.65
Current Requests:	$770.00
Budget Balance:	$19,997.65

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 11/21/2016

cc: Finance Director / Buyer

19-1

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

AGENDA
DEC - 5 2016

Request # 5

Date: November 17, 2016
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Alabama
Departure Date: December 6, 2016 Return Date: December 7, 2016
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend the ACCMA 2017 New Commissioners Orientation Course
Renaissance Montgomery Hotel Conference Center

Traveler (s) Name:
1. Isaiah Sankey
2. Doug Singleton
3.
4.
5.
6.

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [X] Other (Specify) [ ]

Total (est.) Cost: $380.00 Advance Registration Required: $380.00
Department Name: County Commission Fund Name: General
Additional Comments: Registration - $380.00:

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $380.00 and advance registration of $380.00 is authorized.

To be completed by the Finance Department	
Fund Code:	001-51100.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$22,500.00
Approved Requests:	$1,732.35
Budget Available:	$20,767.65
Current Requests:	$1,150.00
Budget Balance:	$19,617.65

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 11/21/2016
cc: Finance Director / Buyer

19-2

Revised October 12, 2005

Appendix C

Montgomery County Commission
Travel / Training Request Approval

Request # 6

AGENDA
DEC - 5 2016

Date: November 29, 2016
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, Alabama

Departure Date: January 18, 2017 Return Date: January 20, 2017

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: to attend the ACCA Ethical & Legal Issues / Open Meetings and Media Relations

Traveler (s) Name:
1. Doug Singleton
2. Isaiah Sankey
3.
4.
5.
6.

Check Mode of Transportation: County Vehicle [ ] Private Vehicle [X] Commercial Air [ ] Other (Specify) [ ]

Total (est.) Cost: $863.68 Advance Registration Required: $760.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration - $760.00 - Mileage $103.68

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $863.68 and advance registration of $760.00 is authorized.

To be completed by the Finance Department

Fund Code:	001-51100.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$22,500.00
Approved Requests:	$1,732.35
Budget Available:	$20,767.65
Current Requests:	$2,013.68
Budget Balance:	$18,753.97

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 11/30/2016
cc: Finance Director / Buyer

19.3

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 7

AGENDA

DEC - 5 2016

Date: November 29, 2016

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, Alabama

Departure Date: March 23, 2017 Return Date: March 24, 2017

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: to attend the ACCA Road and Bridges Course

Traveler (s) Name: 1. Doug Singleton 4.
2. 5.
3. 6.

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [X] Other (Specify) [ ]

Total (est.) Cost: $224.56 Advance Registration Required: $190.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration - $190.00 Mileage $34.56

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $224.56 and advance registration of $190.00 is authorized.

To be completed by the Finance Department	
Fund Code:	001-51100.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$22,500.00
Approved Requests:	$1,732.35
Budget Available:	$20,767.65
Current Requests:	$2,238.24
Budget Balance:	$18,529.41

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 11/30/2016

cc: Finance Director / Buyer

19-4

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 8

AGENDA
DEC - 5 2016

Date: November 29, 2016

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, Alabama

Departure Date: April 19, 2017 Return Date: April 20, 2017

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: to attend the ACCA Financial Administration Course

Traveler (s) Name: 1. Doug Singleton 4.
2. 5.
3. 6.

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [X] Other (Specify) [ ]

Total (est.) Cost: $224.56 Advance Registration Required: $190.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration - $190.00 Mileage $34.56

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $224.56 and advance registration of $190.00 is authorized.

Donald L. Mims, Administrator

To be completed by the Finance Department	
Fund Code:	001-51100.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$22,500.00
Approved Requests:	$1,732.35
Budget Available:	$20,767.65
Current Requests:	$2,462.80
Budget Balance:	$18,304.85

Reviewed by: S. Thomas

Date: 11/30/2016

cc: Finance Director / Buyer

19.5

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

AGENDA
DEC - 5 2016

Date: November 28, 2016
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, AL (Marriott Legends Hotel and Conference Center at Capitol Hill)

Departure Date: January 26, 2017 Return Date: January 26, 2017

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Presenter/Speaker at CROAA: Legal Considerations of Local Revenue Class in Prattville, AL on Second Day of Course on Thursday 01/26/2017. Required Class For CROAA Program And Sponsored By The ACCA.

Traveler (s) Name:
1. Terri Henderson
2.
3.
4.
5.
6.

Check Mode of Transportation:

County Vehicle		Commercial Air	
Private Vehicle	x	Other (Specify)	

Total (est.) Cost: $17.28 Advance Registration Required: $0.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Mileage $17.28

To: Terri Henderson, Revenue Manager
From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $17.28 and advance registration of $0.00 is authorized.

To be completed by the Finance Department	
Fund Code:	001-51800.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$11,250.00
Approved Requests:	$645.96
Budget Available:	$10,604.04
Current Requests:	$17.28
Budget Balance:	$10,586.76

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 11/28/2016
cc: Finance Director / Buyer

19-6

Revised October 12, 2005

Appendix C

Montgomery County Commission
Travel / Training Request Approval

AGENDA

DEC - 5 2016

Request # 2

Date: November 28, 2016

To: Donald L. Mims, Administrator

From: Terri Henderson, Revenue Manager

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Alabama (Renaissance Montgomery Hotel at the Convention Center)

Departure Date: December 8, 2016 Return Date: December 8, 2016

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Attend 1-day of the 2016 ACCA Legislative Conference to attend the CROAA Education Breakout and Board Sessions on Thursday, December 8, 2016. Attendees currently serve on CROAA Board of Directors.

Traveler (s) Name:
1. Terri Henderson
2. Twyla Jackson
3.
4.
5.
6.

Check Mode of Transportation:

County Vehicle		Commercial Air	
Private Vehicle	x	Other (Specify)	

Total (est.) Cost: $12.00 Advance Registration Required: $0.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Estimated Expenses: $12.00 on-site hotel parking.

To: Terri Henderson, Revenue Manager

From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $12.00 and advance registration of $0.00 is authorized.

To be completed by the Finance Department

Fund Code:	001-51800.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$11,250.00
Approved Requests:	$645.96
Budget Available:	$10,604.04
Current Requests:	$29.28
Budget Balance:	$10,574.76

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 11/28/2016

cc: Finance Director / Buyer

19.7

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 3

AGENDA

DEC - 5 2016

Date: November 28, 2016

To: Donald L. Mims, Administrator

From: Terri Henderson, Revenue Manager

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, AL (Marriott Legends Hotel and Conference Center at Capitol Hill)

Departure Date: January 25, 2017 Return Date: January 26, 2017

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: Attend CROAA: Legal Considerations Of Local Revenue Class In Prattville, AL On 01/25/2017 Through 01/26/2017. Attendees Will Each Earn 12 CPE Hours That Will Apply Toward Their Annual 40 Hour CRE Requirement.

Traveler (s) Name:
1. Te'Rea Smith
2. Maxine Taylor
3.
4.
5.
6.

Check Mode of Transportation:

County Vehicle	[ ]	Commercial Air	[ ]
Private Vehicle	[x]	Other (Specify)	[ ]

Total (est.) Cost: $419.12 Advance Registration Required: $350.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Registration Fees $350.00 Total ($175.00 Each). Lodging $0. Mileage $69.12. Meals $0.

To: Terri Henderson, Revenue Manager

From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $419.12 and advance registration of $350.00 is authorized.

To be completed by the Finance Department	
Fund Code:	001-51800.265 **(ex: 000-00000-000)**
Description:	Registration & Training
Current Budget:	$11,250.00
Approved Requests:	$645.96
Budget Available:	$10,604.04
Current Requests:	$448.40
Budget Balance:	$10,155.64

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 11/28/2016

cc: Finance Director / Buyer

19-8

Revised October 12, 2005

Appendix C

Montgomery County Commission
Travel / Training Request Approval

AGENDA
DEC - 5 2016

Request # 7

Date: November 30, 2016

To: Donald L. Mims, Administrator

From: Bruce R. Howell

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Al;.

Departure Date: January 27, 2017   Return Date: January 27, 2017

Conference Leave (Days / Hours): 1 day

Purpose of Travel: Attend High-Functioning Autism Seminar

Traveler (s) Name: 1. Warren Brantley 2. 3. 4. 5. 6.

Check Mode of Transportation:

County Vehicle		Commercial Air	
Private Vehicle	XX	Other (Specify)	

Total (est.) Cost: $200.00   Advance Registration Required:

Department Name: Youth Facility   Fund Name: 001-52603-265

Additional Comments:

To: Bruce R. Howell

From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $200.00 and advance registration of $0.00 is authorized.

To be completed by the Finance Department

Fund Code:	001-52603.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$13,000.00
Approved Requests:	$2,019.99
Budget Available:	$10,980.01
Current Requests:	$620.00
Budget Balance:	$10,360.01

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 11/30/2016

cc: Finance Director / Buyer

19-9

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

AGENDA
DEC - 5 2016

Date: November 21, 2016
To: Donald L. Mims, Administrator
From: George Noblin, Chairman
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn, AL

Departure Date: December 15, 2016 Return Date: December 16, 2016

Conference Leave (Days / Hours): 1 1/2 days

Purpose of Travel: To attend the Alabama Association of Boards of Registrars Fall Meeting, Training, anc

Traveler (s) Name:
1. George Noblin
2. Brenda Daly
3. Lee Sellers
4.
5.
6.

Check Mode of Transportation:

County Vehicle		Commercial Air	
Private Vehicle	x	Other (Specify)	

Total (est.) Cost: $583.00 Advance Registration Required: $150.00

Department Name: Board of Registrars Fund Name: General Fund 001-51920.265

Additional Comments: Registration, Mileage, Lodging, Meal

To: George Noblin, Chairman
From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $583.00 and advance registration of $150.00 is authorized.

To be completed by the Finance Department	
Fund Code:	001-51920.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$1,500.00
Approved Requests:	$0.00
Budget Available:	$1,500.00
Current Requests:	$583.00
Budget Balance:	$917.00

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 11/21/2016
cc: Finance Director / Buyer

19-10

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 5

AGENDA
DEC - 5 2016

Date: November 21, 2016

To: Donald L. Mims, Administrator

From: Bruce R. Howell

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Birmingham, Al.

Departure Date: December 19, 2016 Return Date: December 19, 2016

Conference Leave (Days / Hours): 1 day

Purpose of Travel: Attend Trauma Training
Approved and conducted by the Jeffersson County Juvenile Court

Traveler (s) Name: 1. Rhonda Wimbley 4.
2. 5.
3. 6.

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [XX] Other (Specify) [ ]

Total (est.) Cost: $0.00 Advance Registration Required:

Department Name: Youth Facility Fund Name: 001-52603-265

Additional Comments: No Cost

To: Bruce R. Howell

From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $0.00 and advance registration of $0.00 is authorized.

To be completed by the Finance Department

Fund Code:	001-52603.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$13,000.00
Approved Requests:	$2,019.99
Budget Available:	$10,980.01
Current Requests:	$0.00
Budget Balance:	$10,980.01

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 11/21/2016

cc: Finance Director / Buyer

9-11

Revised October 12, 2005

Appendix C

Montgomery County Commission
Travel / Training Request Approval

Request # 6

AGENDA
DEC - 5 2016

Date: November 30, 2016
To: Donald L. Mims, Administrator
From: Bruce R. Howell
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Al;.
Departure Date: January 20, 2017 Return Date: January 20, 2017
Conference Leave (Days / Hours): 1 day
Purpose of Travel: Attend Antisocial, Borderline, Narcissistic and Histrionic Seminar

Traveler (s) Name:
1. Warren Brantley
2. Linda Parsley-Engle
3.
4.
5.
6.

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [XX] Other (Specify) [ ]

Total (est.) Cost: $420.00 Advance Registration Required:
Department Name: Youth Facility Fund Name: 001-52603-265
Additional Comments:

To: Bruce R. Howell
From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $420.00 and advance registration of $0.00 is authorized.

To be completed by the Finance Department	
Fund Code:	001-52603.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$13,000.00
Approved Requests:	$2,019.99
Budget Available:	$10,980.01
Current Requests:	$420.00
Budget Balance:	$10,560.01

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 11/30/2016
cc: Finance Director / Buyer

19-12

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 8

AGENDA

DEC - 5 2016

Date: November 30, 2016

To: Donald L. Mims, Administrator

From: Bruce R. Howell

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, Al;.

Departure Date: February 10, 2017 Return Date: February 10, 2017

Conference Leave (Days / Hours): 1 day

Purpose of Travel: Attend Brain based Therapy & Practical Neuroscience

Traveler (s) Name: 1. Warren Brantley 4. ____
2. ____ 5. ____
3. ____ 6. ____

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [XX] Other (Specify) [ ] ____

Total (est.) Cost: $200.00 Advance Registration Required: ____

Department Name: Youth Facility Fund Name: 001-52603-265

Additional Comments:

To: Bruce R. Howell

From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $200.00 and advance registration of $0.00 is authorized.

To be completed by the Finance Department	
Fund Code:	001-52603.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$13,000.00
Approved Requests:	$2,019.99
Budget Available:	$10,980.01
Current Requests:	$820.00
Budget Balance:	$10,160.01

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 11/30/2016

cc: Finance Director / Buyer

19-13

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

AGENDA

DEC - 5 2016

Request # 2

Date: November 21, 2016

To: Donald L. Mims, Administrator

From: Scott Kramer, Risk Manager

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Auburn, Al

Departure Date: December 9, 2016 Return Date: December 9, 2016

Conference Leave (Days / Hours): (1) Day

Purpose of Travel: to teach a Risk Benefits Class

Traveler (s) Name: 1. Scott Kramer 4.
2. 5.
3. 6.

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [XX] Other (Specify) [ ]

Total (est.) Cost: $60.48 Advance Registration Required: $0.00

Department Name: Risk Management Fund Name: Liability

Additional Comments: Mileage- $ 60.48

To: Scott Kramer, Risk Manager

From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $60.48 and advance registration of $0.00 is authorized.

To be completed by the Finance Department	
Fund Code:	007-51100.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$15,000.00
Approved Requests:	$878.60
Budget Available:	$14,121.40
Current Requests:	$60.48
Budget Balance:	$14,060.92

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 11/21/2016

cc: Finance Director / Buyer

19-14

Revised October 12, 2005

Appendix C

Montgomery County Commission
Travel / Training Request Approval

Request # 12

AGENDA
DEC - 5 2016

Date: November 29, 2016
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: January 25, 2017 Return Date: January 27, 2017
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Tax Sales and Redemptions

Traveler (s) Name: 1. Brenda Ayers 4.
2. 5.
3. 6.

Check Mode of Transportation: County Vehicle [ ] Commercial Air [ ]
Private Vehicle [X] Other (Specify) [ ]

Total (est.) Cost: $250.00 Advance Registration Required: $250.00
Department Name: Appraisal Fund Name: Reappraisal
Additional Comments: Registration: $250

TOTAL EST. COST: $250.00

To: Clay Henley, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 12/5/16 reimbursement of actual and necessary expenses in the approximate amount of $250.00 and advance registration of $250.00 is authorized.

To be completed by the Finance Department	
Fund Code:	120-51985.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$30,000.00
Approved Requests:	$6,823.68
Budget Available:	$23,176.32
Current Requests:	$250.00
Budget Balance:	$22,926.32

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 11/29/2016
cc: Finance Director / Buyer

19-15

Revised October 12, 2005

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 16

DEPARTMENT:	County Comm Appropriations	REVIEWED:	S. Thomas	12/8/2016
DATE:	12/5/2016	Finance Director		Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Commissioner Miscellaneous Appropriations	001-59320.498	300,000	75,000	375,000
Fund Balance	001.35900	0	(75,000)	
	TOTAL	300,000	0	375,000

To increase the Commissioner miscellaneous appropriation budget by $15,000 per district. ($75,000 total)

20-1

Haskell | Slaughter
attorneys at law

Haskell Slaughter & Gallion, LLC
8 Commerce Street
Suite 1200
Montgomery, Alabama 36104
t. 334.265.8573 | f. 334.264.7945

AGENDA

DEC - 5 2016

TTG

MEMORANDUM

November 7, 2016

To: Donnie Mims

From: Thomas T. Gallion, III

Re: Selbrook

As you are aware, you and I met George Speak, James Kelley, representatives of the Montgomery County Health Department and members of the Selbrook Community. There was no doubt that the ditches in that neighborhood flooded, snakes and rats inhabited the ditches and the ditches were grown up with weeds and trash. This created a dangerous and unhealthy situation.

After the meeting, I asked the Engineering Department to look at who owned the ditch and how long was the ditch. To the Engineering Department's surprise, it was discovered that the ditch in the Selbrook neighborhood was owned and had been owned for several years by the County.

Therefore, the County has the legal duty to maintain that ditch in the Selbrook neighborhood. To do otherwise could subject the County to liability if anything occurred in the ditch that would cause harm to people in the neighborhood.

I am also of the opinion that the services provided by the Engineering Department in this matter are in the best interest of the public health, safety, education, and general welfare of the citizens of Montgomery County. I, therefore, see no reason why the Engineering Department cannot begin work on the above described ditch.

21-1

NAME HEADING CANVASS

GENERAL ELECTION
MONTGOMERY COUNTY
NOVEMBER 8, 2016

OFFICIAL REPORT

RUN DATE:11/17/16 02:38 PM

REPORT-EL111 PAGE 0112

AGENDA

DEC - 5 2016

PROPOSED LOCAL AMENDMENT NUMBER ONE (1) WITH 139 OF 139 PRECINCTS REPORTING

(CONTINUED FROM PREVIOUS PAGE)	YES - Local Amendment No. (NON)	NO - Local Amendment No. (NON)	OVER VOTES	UNDER VOTES
0136 512 ST JAMES METHODIST #4	810	217	0	339
0137 512 ST JAMES METHODIST #5	574	194	0	247
0138 ABSENTEE	1791	515	1	1217
0139 PROVISIONAL	172	43	0	93
CANDIDATE TOTALS	56589	14533	10	24832
CANDIDATE PERCENT	79.56	20.43		

LOCAL REFERENDUM WITH 61 OF 61 PRECINCTS REPORTING

	YES - Act No. 2005-200 (NON)	NO - Act No. 2005-200 (NON)	OVER VOTES	UNDER VOTES
0033 203 HAYNEVILLE ROAD CC #1	2	4	0	0
0034 203 HAYNEVILLE ROAD CC #2	0	1	0	0
0040 205 SOUTHLAWN ELEMENTARY #1	79	41	0	35
0041 205 SOUTHLAWN ELEMENTARY #2	5	3	0	2
0042 206 FIRE STATION 14 #1	23	21	0	8
0043 206 FIRE STATION 14 #2	22	16	0	6
0044 207 HUNTER STATION CC #1	3	3	0	3
0045 207 HUNTER STATION CC #2	3	6	0	4
0046 208 CATOMA SCHOOL CC #1	375	228	0	131
0047 208 CATOMA SCHOOL CC #2	0	0	0	0
0048 209 1ST SOUTHERN BAPTIST #1	69	64	0	45
0049 209 1ST SOUTHERN BAPTIST #2	48	60	0	24
0050 210 PINTALA FIRE DEPARTMENT #1	89	226	0	73
0051 210 PINTALA FIRE DEPARTMENT #2	190	419	0	185
0067 305 FRAZER METHODIST #1	0	0	0	0
0068 305 FRAZER METHODIST #2	2	0	0	0
0069 305 FRAZER METHODIST #3	2	0	0	0
0070 305 FRAZER METHODIST #4	0	0	0	0
0071 305 FRAZER METHODIST #5	0	0	0	0
0072 306 EASTDALE BAPTIST #1	12	4	0	1
0073 306 EASTDALE BAPTIST #2	18	3	0	3
0095 410 SHERIDAN HEIGHTS CC #1	6	4	0	4
0096 410 SHERIDAN HEIGHTS CC #2	29	6	0	13
0097 411 UNION ACADEMY BAPTIST #1	9	6	0	19
0098 411 UNION ACADEMY BAPTIST #2	44	31	0	31

22-1

NAME HEADING CANVASS

GENERAL ELECTION
MONTGOMERY COUNTY
NOVEMBER 8, 2016

OFFICIAL REPORT

RUN DATE:11/17/16 02:38 PM

REPORT-EL111 PAGE 0113

LOCAL REFERENDUM

WITH 61 OF 61 PRECINCTS REPORTING

(CONTINUED FROM PREVIOUS PAGE)	YES - Act No. 2005-200 (NON)	NO - Act No. 2005-200 (NON)	OVER VOTES	UNDER VOTES
0099 412 UNION CHAPEL AME #1	68	32	0	44
0100 412 UNION CHAPEL AME #2	70	40	0	34
0101 413 WARES FERRY ELEMENTARY #1	18	9	0	11
0102 413 WARES FERRY ELEMENTARY #2	21	15	0	6
0108 502 SNOWDOUN WOMENS CLUB #1	115	208	0	93
0109 502 SNOWDOUN WOMENS CLUB #2	0	0	0	0
0110 503 LAPINE BAPTIST #1	0	0	0	0
0111 503 LAPINE BAPTIST #2	68	97	1	46
0112 504 RAMER PUBLIC LIBRARY #1	18	77	0	32
0113 504 RAMER PUBLIC LIBRARY #2	46	165	0	66
0114 505 FITZPATRICK ELEM SCHOOL #1	41	58	0	28
0115 505 FITZPATRICK ELEM SCHOOL #2	27	23	0	11
0116 505 FITZPATRICK ELEM SCHOOL #3	49	53	0	31
0117 505 FITZPATRICK ELEM SCHOOL #4	29	37	0	12
0118 505 FITZPATRICK ELEM SCHOOL #5	25	20	0	5
0119 506 DAVIS CROSSROADS VFD #1	23	95	0	18
0120 506 DAVIS CROSSROADS VFD #2	15	72	0	6
0121 507 DUBLIN SO MO VFD #1	13	58	0	22
0122 507 DUBLIN SO MO VFD #2	46	206	0	57
0123 508 PINE LEVEL SO MO VFD #1	64	96	0	50
0124 508 PINE LEVEL SO MO VFD #2	48	117	1	43
0125 509 WOODLAND UMC #1	107	130	0	55
0126 509 WOODLAND UMC #2	141	191	0	83
0127 510 G. WASHINGTON SCHOOL #1	185	101	0	102
0128 510 G. WASHINGTON SCHOOL #2	190	99	0	84
0129 510 G. WASHINGTON SCHOOL #3	0	0	0	0
0130 510 G. WASHINGTON SCHOOL #4	122	60	0	81
0131 511 ARROWHEAD CC #1	3	0	0	3
0132 511 ARROWHEAD CC #2	1	2	0	3
0133 512 ST JAMES METHODIST #1	26	25	0	11
0134 512 ST JAMES METHODIST #2	17	7	0	11
0135 512 ST JAMES METHODIST #3	22	11	0	8
0136 512 ST JAMES METHODIST #4	37	14	0	11
0137 512 ST JAMES METHODIST #5	22	17	0	12
0138 ABSENTEE	104	84	0	86
0139 PROVISIONAL	9	5	0	3
CANDIDATE TOTALS	2820	3370	2	1755
CANDIDATE PERCENT	45.55	54.44		

Haskell | Slaughter
attorneys at law

Haskell Slaughter & Gallion, LLC
8 Commerce Street
Suite 1200
Montgomery, Alabama 36104
t. 334.265.8573 | f. 334.264.7945

AGENDA
DEC - 5 2016

ttg@hsg-law.com

December 5, 2016

Mr. Donald L. Mims, County Administrator
Montgomery County Commission
Post Office Box 1667
Montgomery, AL 36102-1667

Re: Executive Session (December 5, 2016) – Old Selma Road

Dear Montgomery County Commission Members:

This is to advise the members of the Montgomery County Commission that I have been consulted on a matter on which the County Commission is considering convening an executive session at its next meeting for discussion with legal counsel regarding a presentation to be made regarding Old Selma Road and pending litigation, at the December 5, 2016, MCC meeting, and have determined that, in my legal opinion, this matter is appropriate for executive session under Section 7(a)(6) of Act No. 2005-40.

Pursuant to Section 7(a)(3) of Act No. 2005-40, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,

Thomas T. Gallion

Thomas T. Gallion, III
ASB 5295-L74T

TTG/tp

ATTACHMENT E:

A Checklist for Conducting Lawful EXECUTIVE SESSIONS	For Reference, See	
❑ 1. Convene An Open Meeting	Page 21	Section IV (A) 1
❑ 2. Enter a motion stating the reason for the Executive Session.	Page 21	Section IV (A) 2
Executive Sessions may only be called for one of the following reasons:		
a. General Reputation and Character, Job Performance, or Salaries / Compensation	Page 21	Section IV (B) 1
b. Formal Complaints or Charges Against an Individual or Legal Entity	Page 23	Section IV (B) 2
c. Discussion with the Government Body's Attorney	Page 23	Section IV (B) 3
d. Security Plans and Measures	Page 24	Section IV (B) 4
e. Criminal Investigation and the Identity of an Undercover Agent or Informer	Page 25	Section IV (B) 5
f. Negotiations to Buy / Sell / Lease Real Property	Page 25	Section IV (B) 6
g. Preliminary Negotiations in Trade Competition	Page 26	Section IV (B) 7
h. Negotiations Between The Body and a Group of Public Employees	Page 27	Section IV (B) 8
i. Discuss and Vote Upon a Public or Contested Case Hearing	Page 27	Section IV (B) 9
❑ 3. Receive a Written or Oral Declaration (if necessary). a. Written Declarations are required for these Executive Sessions: I. Discussion with the body's attorney concerning options for, and ramification of, litigation, mediation, or arbitration. II. Discussions that would disclose the identity of an undercover informant or that focus on criminal investigations of non-public officials. III. Discussions concerning the negotiations between the body and a group of public employees. b. It is required that a designated person certify that the Executive Session is warranted for these specific reasons before the body votes to go into Executive Session.	Page 20	Section IV (A) 4
❑ 4. Vote to go into Executive Session a) The vote must be open/public; and b) Each member must openly give his/her individual vote.	Page 20	Section IV (A) 4
❑ 5. Enter a Statement Concerning Reconvention	Page 21	Section IV (A) 5

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, December 19, 2016, at 8:00 in the morning.

Donald L. Morris
Administrator

Elton N. Dean, Sr.
Chairman