

MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

AUGUST 15, 2016

INFORMATION SESSION

Chairman Dean called the meeting to order at 4:06 p.m. The meeting was held at the Cleveland Avenue Y.M.C.A, 1400 Aaron Street, Montgomery, Alabama.

The meeting was opened with prayer led by Bishop Jimmy Lee Sawyer. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees.

Administrator Mims informed the Commission that the County Commission Swearing-In Ceremony will be held Wednesday, November 16, 2016. He stated that the Information Session will begin at 1:30 p.m. and the Formal Session for the Swearing-In Ceremony will begin at 2:00 p.m.

Administrator Mims reviewed information pertaining to the Minority and Women-Owned Business Initiative Policy.

Administrator Mims briefed the Commission regarding items on the agenda.

DISCUSSION BY THE COMMISSION

Vice Chairman Harris and Commissioner Hall requested a \$1,000 miscellaneous appropriation from each of their accounts to Brewbaker Technology Magnet High School, for Principal's Discretionary Fund for the Engineering Department.

Vice Chairman Harris requested a \$100 miscellaneous appropriation from his account to the Alabama Cooperative Extension System, for the Expanded Food and Nutritional Educational Program.

The Commission agreed to add these items to the miscellaneous appropriations.

PRESENTATION BY SHERIFF DERRICK CUNNINGHAM

Sheriff Derrick Cunningham distributed copies of the 2015 Montgomery County Sheriff Office Annual Report to the Commission. Chairman Dean commended Sheriff Cunningham and his staff for the great job they did on the Report.

PRESENTATION BY JUVENILE COURT ADMINISTRATOR BRUCE HOWELL WITH THE YOUTH FACILITY

Juvenile Court Administrator Bruce Howell with the Youth Facility presented a Memorandum of Understanding with the Administrative Office of Courts for reimbursement of salary paid to a Court Referee for the 15th Judicial Circuit for the period beginning October 1, 2015 and ending September 30, 2016. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Howell informed the Commission that in September he would present a Memorandum of Understanding with the Administrative Office of Courts for reimbursement of salary paid to a Court Referee for the 15th Judicial Circuit for FY2017.

Mr. Howell briefed the Commission regarding Budget Change Request Number 8 from the Youth Facility. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY EXECUTIVE DIRECTOR PAUL BROWN WITH COMMUNITY CORRECTIONS

Executive Director Paul Brown with Community Corrections briefed the Commission regarding a Position Fill Request for Community Corrections Technician (CO0357), Position Number 30035700. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY DIRECTOR OF RISK MANAGEMENT SCOTT KRAMER

Director of Risk Management Scott Kramer presented an Inmate Health Services Agreement with QCHC, Inc., regarding medical services for inmates at the Detention Facility. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Kramer briefed the Commission regarding a Facility Agreement with CorEMR, L.C. regarding software for electronic medical records for the Detention Facility. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci presented information regarding the Montgomery Internet Exchange (MIX), which is an open exchange led by a visionary collaboration among Montgomery County, The City of Montgomery, research universities, Maxwell Gunter Air Force Base, and the new Cyber College of the Air Force. He stated that the

current peering partners were Akamai Technologies, Wide Open West (WOW!), Troy Cablevision, Inc., Hayneville Fiber Transport d/b/a Camellia Communications, South Light, LLC, Packet Clearing House and CenturyLink.

Mr. Ialacci briefed the Commission regarding Budget Change Request Number 1 from Information Systems. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake presented Supplemental Agreement Number 2 to the original agreement with Volkert, Inc., for Preliminary Engineering (PE) associated with resurfacing Vaughn Road from SR-271 (Taylor Road) to SR-110 (Chantilly Parkway). He stated that with no additional costs involved, this Supplemental Agreement provides for a one year time extension to the original agreement that will expire on August 18, 2016. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Also, Mr. Speake discussed the legal opinion County Attorney Gallion had prepared concerning the legality of clearing and cleaning the off-street drainage ditches in the Selbrook neighborhood. After a lengthy discussion, Chairman Dean stated he would set up a future neighborhood meeting with Selbrook homeowners, County Engineering representatives, Administrator Mims and the County Attorney to explain to the homeowners exactly what the County can and cannot do concerning work on these ditches.

COMMENTS FROM DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen briefed the Commission regarding a Bid Award to Cintas Corporation regarding uniform rental, Bid Number 51901-16B-035. After discussion, the Commission agreed to waive rules and add this item to the agenda.

PRESENTATION BY PUBLIC AFFAIRS DIRECTOR DIDI HENRY

Public Affairs Director DiDi Henry presented a Commercial Exhibit Agreement with the Alabama National Fair & Agricultural Exposition, Inc., regarding exhibit space. After discussion, the Commission agreed to place this item on the next agenda.

Ms. Henry briefed the Commission regarding sponsorship for AUM's Business Breakfast Series 2016-2017 in the amount of \$1,000. After discussion, the Commission agreed to place this item on the next agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims reminded the Commission of Board Member Appointments to the Montgomery County Public Building Authority. Chairman Dean stated that Andrew Hardwick has now agreed to be reappointed to the Board. Vice Chairman Harris recommended Ken Ward

be appointed to the board. After discussion, the Commission agreed to place these appointments on the next agenda.

Administrator Mims briefed the Commission regarding payment of 2016 Membership Dues to the National Association of Black County Officials (NABCO) for Vice Chairman Harris. Chairman Dean stated that he and Commissioner Williams also would like to become members the organization. After discussion, the Commission agreed to place this item on the next agenda.

COMMENTS FROM DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen briefed the Commission regarding a Renewal of Software License and Maintenance Agreement with Environmental Systems Research Institute, Inc. (ESRI) for the Appraisal Department. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen briefed the Commission regarding a Renewal of License Agreement with Pictometry International Corp for the Appraisal Department. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented Amendment Number 3 to Contract with Climate Service, Inc., for preventive maintenance services on Heating/AC system for Jail II (Contract #51901-14B-004). After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen briefed the Commission Amendment Number 2 to Contract with Climate Service, Inc., for Preventive Maintenance Services on Heating/AC System for Various County Buildings (Contract #51901-14B-022). After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented Amendment Number 2 to Contract with Climate Service, Inc., for Preventive Maintenance Services on Heating/AC System for the Youth Facility (Contract #51901-14B-023). After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen introduced the new General Services Director, Lamar Allen. The Commission welcomed Mr. Allen.

Deputy Administrator Cauthen briefed the Commission regarding an Acceptance of Proposal from Goodwyn, Mills and Cawood, Inc., regarding Scott Street parking deck review of existing conditions. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen briefed the Commission regarding an Acceptance of Proposal from Goodwyn, Mills and Cawood, Inc., regarding Scott Street parking deck roof renovations and authorization of related contract. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen requested to amend the Management Procedures Manual Section 3-41 allowing for the position of General Services Director to receive a \$100 per month travel allowance. After discussion, the Commission agreed to place this item on the next agenda.

DISCUSSION BY THE COMMISSION

Vice Chairman Harris requested to place a Request for Proposal to obtain services of a liaison for implementation of the Minority and Women-Owned Business Initiative Policy on the next agenda. After discussion, the Commission agreed to place this item on the next agenda.

Chairman Dean presented Budget Change Request Number 6 from the District Attorney's Office (Child Support), Budget Change Request Number 5 from the Personnel Department, and Budget Change Request Number 4 from the Sheriff's Office. After discussion, the Commission agreed to place these items on the next agenda.

Chairman Dean presented Position Fill Request for Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 051 and Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 211 from the Detention Facility. After discussion, the Commission agreed to place these items on the next agenda.

Chairman Dean presented Position Fill Requests for Deputy Sheriff Trainee (CO0430)/Deputy Sheriff (CO0431), Position Number 029, Deputy Sheriff Trainee (CO0430)/Deputy Sheriff (CO0431), Position Number 062 and Records & Identification Clerk (CO0464), Position Number 187 from the Sheriff's Office. After discussion, the Commission agreed to place these items on the next agenda.

Chairman Dean presented a Position Fill Request for Administrative Support Associate (CO0013), Position Number 810013007 from the Tax and Audit Department. After discussion, the Commission agreed to place this item on the next agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented a letter from 1st Vice President Junie J. Pierce, III with the Montgomery Humane Society requesting \$20,000 to help pay for a \$75,000 roof replacement. The Commission appropriated \$500,000 in FY15 and FY16 to this organization.

Administrator Mims presented the Montgomery Humane Society 2017 Fiscal Year Budget Presentation, Profit & Loss Budget vs. Actual October 2015 through July 2016, and Audited Financial Statements for the Years ended September 30, 2015 and 2014.

Administrator Mims briefed the Commission regarding information concerning the County's responsibility for providing a dog pound. Chairman Dean requested that Administrator Mims, Deputy Administrator Cauthen and Finance Director Sherrill Thomas provide further research.

PRESENTATION BY PUBLIC AFFAIRS DIRECTOR DIDI HENRY

Public Affairs Director DiDi Henry presented the revised Commission Meeting location changes for August to December 2016. After discussion, the Commission agreed to place on the next agenda a Resolution authorizing the September 12, 2016, meeting at Saint James United Methodist Church on Vaughn Road. The Commission will adopt a Resolution regarding the Commissioners' District meetings for the months of October, November and December 2016, after the meeting locations have been determined.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented a letter from Mayor Todd Strange requesting Funding for Renovations of the Juliette Hampton Morgan Branch Library and Minutes of the March 21, 2016 County Commission Meeting. The request was for \$460,000 for two years for a total of \$920,000. No action was taken by the Commission.

Administrator Mims presented the Montgomery City-County Public Library October 2014 – September 2015 Statistical Report.

Administrator Mims presented information regarding Non-Profit Organizations. The Commission agreed that this information was needed from organizations before they meet with the Commission. Administrator Mims stated that he would place this item on the next agenda in order to make it a part of the County's policy.

Administrator Mims presented a copy of the November 7, 2006 Election Results by Precinct for the Self-Governance Local Referendum for Act Number 2005-200, a copy of Overview of "What is Self-Governance?" and the March 16, 2015 Minutes Authorizing the Referendum during the General Election on November 8, 2016, and a copy of Act Number 2005-200 Authorizing Self-Governance for Alabama Counties subject to a Local Referendum. He reminded the Commission they have authorized a local referendum during the General Election on November 8, 2016, regarding the implementation of Act No. 2005-200.

Public Affairs Director DiDi Henry stated that she would like to market this information to the public through local radio advertising, direct mail piece, and other measures. Administrator Mims stated that he has been discussing this issue with the Association of County Commission of Alabama (ACCA) and with the auditors.

PRESENTATION BY EXECUTIVE DIRECTOR KIM WOLFE WITH THE MONTGOMERY SYMPHONY ORCHESTRA

Executive Director Kim Wolfe with the Montgomery Symphony Orchestra briefed the Commission regarding the Montgomery Symphony Academy of Music and requested funding in the amount of \$20,000. After discussion, the Commission agreed to place a Budget Change Request in the amount of \$20,000 for this program on the next agenda and for it to be funded from Donation Revenue.

PRESENTATION BY EXECUTIVE DIRECTOR CYNTHIA BROWN WITH HERITAGE TRAINING AND CAREER CENTER

Executive Director Cynthia Brown with Heritage Training and Career Center briefed the Commission regarding the program and requested funding in the amount of \$10,000. No action was taken by the Commission.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims informed the Commission that the following documents were included in their packets: Schedule of Upcoming Bids/Contract Renewals for August, September, and October; Service of Process Fee (Sheriff Process Fee) Collection for August 2016; Revenue Reports for July 2016 from Tax and Audit Department; Population Report for July 2016 for the Mac Sim Butler Detention Facility; Population Report for July 2016 for the Youth Facility and Census and Fiscal Report for July 2016 for Community Corrections.

PRESENTATION BY FINANCE DIRECTOR SHERRILL THOMAS

Finance Director Sherrill Thomas informed the Commission that she had made changes to the budget that the Commission requested. She also presented the Construction Fund Budget and Emergency Management Communications District Board Budget. She stated that at the September 6, 2016 meeting, she would present the budget for public comment and on September 12, 2016, the Commission would vote on it.

DISCUSSION BY THE COMMISSION

Chairman Dean presented a letter from Personnel Board Chairman John F. Baker regarding the expiration of the appointment of Randy James to the Montgomery City-County Personnel Board. Chairman Dean stated that Mr. James does not desire to be reappointed and the Commission agreed to discuss an appointment at a future meeting.

COMMENTS FROM DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen briefed the Commission regarding Change Order Number 1 from Norris Building Company, Inc., concerning Montgomery County Probate and Revenue Office South. After discussion, the Commission agreed to place this item on the next agenda.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Lee Chester Washington, Associate Pastor of Mount Zion Missionary Baptist Church, at the request of Commissioner Williams.

The Pledge of Allegiance was led by Ms. K. T. Brown at the request of Commissioner Williams.

Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Harris and Members Hall, Walker and Williams. Also present were County Attorney Thomas C. Means and County Engineer George C. Speake.

Commissioner Williams made a motion to approve the Minutes of the Regular Meeting of August 1, 2016. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval.

Commissioner Walker made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 5, are attached to these Minutes.)

NEW BUSINESS

COMMUNITY CORRECTIONS – APPROVED 2016 – 2017 ANNUAL COMMUNITY CORRECTIONS PLAN

Administrator Mims presented the following memorandum from Executive Director of Community Corrections Paul H. Brown:

MEMORANDUM

TO: Elton Dean – Commission Chairman
Montgomery County, Alabama

FROM: Paul H. Brown – Executive Director
Montgomery County Community Corrections

DATE: August 10, 2016

RE: Request for Commission Agenda Item - Commission Review and Approval of the
2016-2017 Annual Community Corrections Plan

Dear Chairman Dean:

Provided, you will find a copy of the Proposed Community Corrections Plan for fiscal year 2016-2017. Every fiscal year the County Community Corrections Department and the MCCPCA Board prepare an annual Community Corrections Plan for submittal to the Montgomery County Commission and the Department of Corrections for approval. The approval of annual Community Corrections Plans by the County Commission and Alabama Department of Corrections is statutorily mandated for the Montgomery County Community Corrections Authority to receive continued State funding for Jail/Prison diversion felony offenders on Community Corrections Supervision. We anticipate state funding/support for our program to be in excess of \$365,000 for the upcoming 2016-2017 fiscal year.

The MCCPCA Board met on Tuesday, August 9th, 2016 and approved the proposed annual plan for adoption and referral to the Commission (for final approval). Evidence of an approved plan is required to be submitted to the Alabama Department of Corrections no later than August 31st, 2016 for consideration of reimbursement funding during the 2016-2017 fiscal year.

The Montgomery County Community Corrections Department provides a variety of beneficial services to the Courts and the community which include: Pre-Trial Release, Community Service Restitution, County Probation, Drug Court support, GPS Electronic Monitoring of Offenders, administration of the E.V.E.N. Domestic Violence Education/Intervention Program, drug abuse screening, drug/alcohol abuse assessments, referrals to community-based providers for services and coordination and direct supervision of felony offenders diverted from incarceration in State prison. The Department provides vital offender monitoring, referral and supervision services to offenders predicated to help these individuals live a drug and crime free lifestyle while ensuring public safety. The local citizens as well as the State of Alabama benefit from the cost savings of placing non-violent offenders on Community Supervision in lieu of more costly incarceration.

The Montgomery County Community Corrections Department relies greatly on the administrative and financial support it receives from the Community Corrections Division of the Alabama Department of Corrections. The provision of these services helps to protect public safety while maintaining offender accountability. The funds received from the Alabama Department of Corrections fully cover the cost of delivering services to the Jail/Prison Diversion offenders for which we are reimbursed and also are used to offset other operational and administrative costs of providing Community Corrections services to Montgomery County as a whole.

As previously mentioned, the Alabama Department of Corrections Community Corrections Plan requires written evidence of approval of the Plan on the part of the County Commission. Confirmation of the Commission's approval of the Annual Plan is due by the close of business on Wednesday, August 31st, 2016. I respectfully request that the review and approval of the plan as submitted be placed on the next Commission Agenda for consideration.

Respectfully Submitted,

End of Memorandum

Commissioner Hall made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission.

COUNTY COMMISSION – APPROVED TO RECOGNIZE AND DENY A CLAIM FILED BY BERNICE HOPPER ON BEHALF OF HER MINOR CHILD, CHAVIS THOMPSON

Administrator Mims presented the following memorandum from County Attorney Thomas T. Gallion, III:

MEMORANDUM

Date: July 14, 2016

To: Donnie Mims

From: Thomas T. Gallion, III

Re: Sworn Statement of Claim regarding Chavis Thompson, a minor, by his mother, Bernice Hopper

I have reviewed your memorandum dated July 12, 2016, and I have reviewed the attached Sworn Statement of Claim regarding Chavis Thompson, a minor, by his mother, Bernice Hopper stating that her son Chavis Thompson stepped into an uncovered manhole opening in their neighborhood on Cedar Street.

It is my opinion that this claim should be recognized and denied at the next MCC meeting.

End of Memorandum

Commissioner Hall made a motion to approve to recognize and deny the claim. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copies of Memorandum, Letter, Statement and Photos, Agenda Pages 2-2 through 2-7, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS

Administrator Mims requested approval of the following miscellaneous appropriations reprogramming requests:

August 15, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

- C-2016-80: Neighbors, Inc., d/b/a Neighbors in Christ, for a Program to Provide Assistance to Victims of Crime - \$6,000; (Dean-\$1,000, Harris-\$1,000, Hall-\$1,000, Williams-\$1,000 and Walker-\$2,000)
- C-2016-81: EAT South, for Downtown Farm Development Project and Related Educational Workshops - \$2,000; (Walker)
- C-2016-82: Montgomery Symphony Orchestra, for Music Education and Musical Enrichment Programs for All Ages - \$1,500; (Walker)
- C-2016-83: Montgomery Area Council on Aging, for Community Services Programs, Including Operating Expenses - \$850; (Walker)
- NC-2016-143: Alabama Cooperative Extension System, for School Programs - \$1,500; (Walker)
- NC-2016-144: BOE, Dalraida Elementary School, for Physical Education Equipment - \$1,200; (Walker)
- NC-2016-145: BOE, Morningview Elementary School, for Principal's Discretionary Fund - \$3,000; (Walker)
- NC-2016-146: BOE, Goodwyn Middle School, for Principal's Discretionary Fund - \$1,000; (Walker)
- NC-2016-147: BOE, Capitol Heights Middle School, for Principal's Discretionary Fund - \$1,000; (Walker)
- NC-2016-148: BOE, Dozier Elementary School, for Principal's Discretionary Fund - \$750; (Walker)
- NC-2016-149: BOE, Flowers Elementary School, for Principal's Discretionary Fund - \$750; (Walker)
- NC-2016-150: City of Montgomery, to be used by BONDS to West Montgomery Renaissance Organization, for the "National Night Out" Event - \$2,500; (Dean-\$1,250 and Williams-\$1,250)

End of Memorandum

During the County Commission Meeting this date, Chairman Dean requested that the following miscellaneous appropriation reprogramming requests be added and his fellow Commissioners concurred:

- NC-2016-151: BOE, Brewbaker Technology Magnet High School, for Principal's Discretionary Fund for the Engineering Department - \$2,000; (Harris-\$1,000 and Hall-\$1,000)
- NC-2016-152: Alabama Cooperative Extension System, for the Expanded Food and Nutritional Educational Program - \$100; (Harris)

Commissioner Walker made a motion to approve the requests. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission.

SUPPORT SERVICES – APPROVED BID AWARD TO KNOX PEST CONTROL FOR PEST CONTROL SERVICES, BID NUMBER 51901-16B-028

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager

DATE: July 27, 2016

RE: Invitation to Bid No. 51901-16B-028
Pest Control Services

Request approval of award on the above referenced Invitation to Bid to the lowest responsible bidder, Knox Pest Control, in the amount \$12,756.00.00 based on unit pricing, be placed on a future agenda. (Copy of spreadsheet attached.)

Coordination of award was made with Pat Litchfield, Plant Maintenance Manager and Derrick Cunningham, Sheriff.

Attachment

End of Memorandum

Commissioner Hall made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copies of Spreadsheet and Agreement, Agenda Pages 4-2 through 4-8, are attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED BUDGET CHANGE REQUESTS (2)

Administrator Mims recommended the following Budget Change Requests for approval by the Commission:

DEPARTMENT

BUDGET CHANGE REQUESTS

- | | | |
|----|------------------------|-------------------|
| 1. | Engineering Department | Request Number 11 |
| 2. | Youth Facility | Request Number 7 |

Commissioner Walker made a motion to approve the requests. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Budget Change Requests, Agenda Pages 5-1 and 5-2, are attached to these Minutes.)

OMNIBUS VOTE

Chairman Dean requested that the Commission omnibus the following six items, and the Commission concurred. Commissioner Hall made a motion to approve the six agenda items. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 74 FOR \$50,000 TO THE USS MONTGOMERY COMMISSIONING AND SUPPORT FOUNDATION FOR THE OFFICIAL COMMISSIONING OF THE USS MONTGOMERY LCS 8

Administrator Mims requested approval of Budget Change Request Number 74, County Commission Appropriations.

As approved in the Omnibus Vote, Commissioner Hall made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 6-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 75 FOR \$15,000 TO GIRLS ON THE RUN SERVING THE RIVER REGION FOR PROGRAM SUPPORT

Administrator Mims requested approval of Budget Change Request Number 75, County Commission Appropriations.

As approved in the Omnibus Vote, Commissioner Hall made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 7-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 76 FOR \$4,000 TO NEIGHBORS, INC., D/B/A NEIGHBORS IN CHRIST FOR PROGRAM EXPENSES

Administrator Mims requested approval of Budget Change Request Number 76, County Commission Appropriations.

As approved in the Omnibus Vote, Commissioner Hall made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 8-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 77 FOR \$100,000 TO HELPING MONTGOMERY FAMILIES INITIATIVE FOR PROGRAM EXPENSES FOR THE PERIOD SEPTEMBER 1, 2016 THROUGH AUGUST 31, 2017

Administrator Mims requested approval of Budget Change Request Number 77, County Commission Appropriations.

As approved in the Omnibus Vote, Commissioner Hall made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 9-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 78 FOR \$8,000 TO EAT SOUTH (EDUCATION.ACT.TRANSFORM) FOR PROGRAM EXPENSES

Administrator Mims requested approval of Budget Change Request Number 78, County Commission Appropriations.

As approved in the Omnibus Vote, Commissioner Hall made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 10-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 79 FOR \$10,000 TO BRIDGE BUILDERS ALABAMA FOR PROGRAM EXPENSES

Administrator Mims requested approval of Budget Change Request Number 79, County Commission Appropriations.

As approved in the Omnibus Vote, Commissioner Hall made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 11-1, is attached to these Minutes.)

End of Omnibus Vote

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (9)

<u>DEPARTMENT</u>	<u>TRAVEL/TRAINING REQUESTS</u>
1. Probate Office	Request Number 7
2. Support Services	Request Number 2, 3 and 4
3. Sheriff's Office	Request Number 56
4. Detention Facility	Request Number 12
5. Risk Management	Request Number 21
6. Personnel Department	Request Number 27
7. Community Corrections	Request Number 15

Commissioner Walker made a motion to approve the requests. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 12-1 through 12-9, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following items to the agenda, and his fellow Commissioners concurred:

SUPPORT SERVICES – APPROVED BID AWARD TO CINTAS CORPORATION
REGARDING UNIFORM RENTAL, BID NUMBER 51901-16B-035

Administrator Mims presented the following memorandum from Buyer II, Tammy Turner:

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II

DATE: August 10, 2016

RE: Invitation to Bid No. 51901-16B-035
Uniform Rental

Request that rules be waived and approve of award on the above referenced Invitation to Bid, to the only bidder, Cintas Corporation, in the amount of \$190.90, be placed on the agenda August 15, 2016.

This contract will be for three (3) years from the date of award. This contract will begin August 31, 2016 and end on August 30, 2019. Prices shall remain firm for the entire contract period.

Coordination of award made with George Speake, County Engineer and Pat Litchfield, Plant Maintenance Engineer.

Attachment

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copies of Spreadsheet, and Contract, Agenda Pages 13-2 through 13-4, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED ISSUANCE OF A REQUEST FOR PROPOSAL TO OBTAIN SERVICES OF A LIAISON TO IMPLEMENT THE MINORITY AND WOMEN-OWNED BUSINESS INITIATIVE POLICY.

Administrator Mims presented the following memorandum:

August 11, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Montgomery County Commission Minority and Women-Owned Business Initiative

Attached is the Montgomery County Commission Minority and Women-Owned Business Initiative Policy adopted by the County Commission.

I have requested input from Commissioners regarding qualifications of a consultant/liaison and Vice Chairman Harris has recommended that the consultant have experience in minority business recruitment and that their education would be considered in evaluating them.

On Monday, we will be discussing the implementation of this policy and the process to engage a Liaison to assist Montgomery County's Purchasing Department in developing and executing a plan to implement the policy in compliance with Montgomery County purchasing procedures.

Attachments

End of Memorandum

Vice Chairman Harris made a motion to approve issuance of a request for proposal to obtain services of a Liaison to Implement the Minority and Women-Owned Business Initiative Policy. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Initiative Policy, Agenda Pages 14-2 and 14-3, is attached to these minutes.)

ENGINEERING DEPARTMENT – APPROVED SUPPLEMENTAL AGREEMENT NO. 2
WITH VOLKERT, INC. TO THE PRELIMINARY ENGINEERING (PE) AGREEMENT FOR
RESURFACING VAUGHN ROAD FROM SR-271 (TAYLOR ROAD) TO SR-110
(CHANTILLY PARKWAY)

August 12, 2016

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

SUBJECT: Approval of Supplemental Agreement No. 2 to the Preliminary Engineering (PE) Agreement for Resurfacing Vaughn Road from SR-271 (Taylor Road) to SR-110 (Chantilly Parkway)

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of Supplemental Agreement No. 2 to the agreement, between Volkert, Inc. and Montgomery County, for Preliminary Engineering (PE) on the above referenced project. This Supplemental Agreement is a no cost, one year time extension to the original agreement that will expire on August 18, 2016.

This is for your information, review and further handling. If you should have any question, please contact, James Kelley at 832-1342.

Attachments

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Supplemental Agreement No. 2, Agenda Pages 15-2 and 15-3, is attached to these minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Mr. Charles Dillahay thanked the Commission for all their support and for coming into the community and holding the Commission meeting. Mr. Dillahay stated he has known Commissioner Williams for a long time and that he appreciated his guidance and leadership through the years. He shared that he was an alumnus of the YMCA, along with Commissioner Williams and others. Again, Mr. Dillahay thanked Commissioner Williams and Chairman Dean for their work and support within the community and he hoped they would consider having the meeting at the Cleveland Avenue YMCA again.

Bishop Jimmy Lee Sawyer of Mathew Church of God spoke to the Commission about the status of the State proposed improvements at the intersection of AL 126 and Wares Ferry Road. He wanted to know if the Commission had any updated information. Commissioner Hall responded that the County has not yet received anything from the Alabama Department of Transportation concerning its ongoing study for improving sight distances and flow of traffic at this intersection. Bishop Sawyer stated that he is expecting the Commission's support on this matter and suggested that someone contact the Alabama Department of Transportation. Commissioner Hall stated that he would.

Mr. Crews Reaves of Neighborhood Alliance introduced himself and thanked the Commission for having the meeting in the community. I know that the majority of the people here do not know that they cannot speak on an agenda item before it is voted on by the Commission. He also thanked them for implementing a sign in sheet so that citizens can sign in and state the nature of their visit. Mr. Reaves stated that he thinks the Commission is moving in the right direction, and thanked the Commission for allowing him to speak.

Ms. K. T. Brown thanked the Commission for bringing the meeting into the community. Ms. Brown stated that a microphone system is needed during the Information Session so the audience can hear clearer. She expressed support for the self-governance local referendum, which will be on the ballot for the November 7, 2016 General Election. If approved, this local referendum will allow the County Commission to have more enforcement authority regarding litter and rubbish. Ms. Brown commended the Commission and stated she appreciated everything they are doing.

Mr. Charles Lee of That's My Dog Hotdogs thanked the Commission for coming and holding the Commission meeting at the Cleveland Avenue YMCA.

Chairman Dean asked elected county officials to come forward and introduce their staff. Probate Judge Steven L. Reed introduced his staff members who were present and also thanked the Commission for its public outreach service. He stated that he is also an alumnus of the Cleveland Avenue YMCA. Judge Reed stated that he was very familiar with the center and that he was glad to be attending the meeting at the location.

Revenue Commissioner Janet Buskey, Montgomery County Revenue Commissioner, introduced herself, her staff members, and thanked the Commission for having them.

Montgomery County District Attorney Darryl Bailey introduced some of his staff members. He thanked the Commission for the work they do for the county and stated he appreciated everything they do to help him, his office and the entire public.

Montgomery County Sheriff Derrick Cunningham introduced himself and some of the members of the Sheriff's Office. Sheriff Cunningham stated that members of his staff had worked diligently to setup the sound system in the YMCA gymnasium. Sheriff Cunningham also thanked the Commission for bringing the meeting to the community. He stated the Commission was doing a great job and that he was glad to be attending the meeting at the Cleveland Avenue location.

Chairman Dean introduced employees of the Montgomery County Commission. He stated that everyone was doing a great job and that he appreciated their work. Chairman Dean then asked if anyone else had any more comments.

Ms. Janice James came forward and spoke in reference to the voting condition at the Rufus Lewis Library, where the venue is too small and congested. She stated that she previously voted at the Old Hayneville Road School. Ms. James asked why her precinct was moved to that voting location. Probate Judge Reed addressed Ms. James' concerns and stated that the Commission assigns precincts. He stated that there were some complaints and concerns presented to the Commission about the Old Hayneville Road School location, and that is why the Rufus Lewis Library precinct was added. Judge Reed assured Ms. James that he would investigate to see if anything can be done to make the location more voter friendly. Ms. James stated that she would appreciate his review and she looked forward to some type of improvement being made.

Commissioner Hall told the audience that he was humbled by the gracious hospitality at the YMCA. He stated it was a great opportunity to allow people that may not have had the opportunity in the past to attend a meeting and he thanked everyone for coming.

Commissioner Williams recognized Ms. Sherita Timmons, the guest who was supposed have led the Pledge of Allegiance. Commissioner Williams assured Ms. Timmons that there would be another opportunity for her to lead the pledge and he thanked her for coming. Commissioner Williams then welcomed everyone and thanked them for coming out. He also thanked Chairman Dean and Vice Chairman Harris for serving on the Cleveland Avenue YMCA Board.

Commissioner Walker thanked the Cleveland Avenue YMCA staff members for opening their doors and providing such a great atmosphere for the Commission meeting. She also thanked Commissioner Williams for selecting this YMCA. She stated that she grew up going to the East YMCA, the oldest YMCA in Montgomery. She shared a memory of inviting Ms. Beverly Ross and Ms. Eleanor Dawkins to the East YMCA because they had never been there. She said that this was the first time she had ever been to the Cleveland Avenue YMCA. She stated that it was a great idea to have the meetings at other locations because she gets to meet new people and see new faces. Commissioner Walker stated that she was impressed with the Children's Learning Center Annex where her two children, a second grader and a fourth grader, had an opportunity to hangout and complete their homework. She again thanked the Cleveland Avenue YMCA staff members for allowing the Commission to come in.

Chairman Dean stated that the Cleveland Avenue YMCA holds a special place. He explained that this neighborhood was an important part of Montgomery's history and that years ago a majority of the educators lived on Cleveland Avenue, which is now Rosa Parks Avenue. He commented that we all live in Montgomery County. Chairman Dean stated that he wanted to work together with the citizens and that he wanted everyone to stand together and love this "one big house". He said that Montgomery County is the parent of two children, and that Pike Road is the youngest child and the City of Montgomery is the oldest. Chairman Dean stated that we all have to come together to make great things happen in Montgomery. He also stated that he wanted to recognize Jeff Jones, son of the late Willie Jones, and thank him for being a part of the meeting. Chairman Dean stated there are more meetings scheduled for other districts and the dates and locations will be forthcoming.

Vice Chairman Harris also thanked the Cleveland Avenue YMCA staff for allowing the Commission to meet at this location. He stated that the idea to bring the meetings to the community is an excellent one. Vice Chairman Harris stated that he felt it is something the Commission should think about doing each year so that the Commission can hear from the people. He told the audience that Commissioner Williams could not have picked a more appropriate place for the meeting. He reflected back to when he was a young boy and the site was just a clay field. Vice Chairman Harris stated that he still holds swimming records at the Cleveland Avenue YMCA where he first learned how to swim. He stated that he hoped the crowd would be double next year. He also said that the Commission has the well being of all the citizens of Montgomery County at heart and will work together to find ways to do all that it can legally for the citizens.

AJOURNMENT

Commissioner Williams made a motion to adjourn the meeting of the Montgomery County Commission on August 15, 2016, at 6:15 p.m. The motion was seconded by Commissioner Hall and unanimously approved by the Commission.

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-5-16

Check Number	To	Check Number
262568		262634
Total Checks Paid		\$86,213.59

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

AUG 15 2016

8-15-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-5-16

Check Number	To	Check Number
262635		262708
Total Checks Paid		\$731,685.37

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-12-16

Check Number	To	Check Number
262710		262773
Total Checks Paid		\$439,314.73

CHECK #	PAYEE	AMOUNT	DATE
262709	Ramer Water Company, Inc.	\$ 75.71	8-5-16

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AUG 15 2016

8-15-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-12-16

Check Number	To	Check Number
262774		262867
Total Checks Paid		\$206,684.50

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

AGENDA

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

AUG 15 2016

CHECKS ARE DATED
8/5/16

Payroll Check Number	126018	To	Payroll Check Number	126095	\$ 55,144.28
Direct Deposits					\$ 862,278.63
Payroll Check Number	126096	To	Payroll Check Number	126121	\$ 257,535.47
Direct Deposits					\$ 393,954.19
Federal Deposits					\$ 331,483.21
Total Payroll Paid					\$ 1,900,395.78

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION
P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1818

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3508
www.mc-ala.org

July 12, 2016

MEMORANDUM

TO: Thomas T. Gallion, III
County Attorney

FROM: Donald L. Mims *DLM*
County Administrator

RE: Sworn Statement of Claim regarding Chavis Thompson, a minor, by his mother,
Bernice Hopper

Attached is a letter from Attorney Valerie Rucker Russell regarding a Sworn Statement of Claim regarding Chavis Thompson, a minor, by his mother, Bernice Hopper, who fell into a manhole on the street/sidewalk in the City of Montgomery.

Please review and advise by Thursday, July 14, 2016, as to what action the County needs to take regarding this matter.

As always, thank you for your assistance.

/tn

Attachment

WALTON
LAW FIRM, P.C.

WALTON LAW FIRM, P.C.

CATHERINE D. MONCUS
ATTORNEY AT LAW

VALERIE RUSSELL
ATTORNEY AT LAW

MALLORY STOREY
ATTORNEY AT LAW

valerie@waltonlaw.net

WILL O. (TRIP) WALTON, III*
ATTORNEY AT LAW

*ALSO ADMITTED IN GEORGIA

May 24, 2016

Montgomery County Commission
101 South Lawrence Street
Montgomery, Alabama 36104

Re: Chavis Thompson, a minor, by his mother, Bernice Hopper
Date of Loss: February 26, 2016

Dear Sir or Madam:

Please find enclosed one original and one copy of a Sworn State of Claim regarding the above referenced matter. Please "stamp" the copy filed and return it to me via the enclosed self-addressed envelope. Please send a copy of the enclosed to your insurance provider.

Thank you for your attention to this matter.

Sincerely,



Valerie Rucker Russell

Enclosures: as stated
Cc: Scott Kramer, Risk Manager
(via Email only scottkramer@mc-ala.org)

TELEPHONE: 334.321.3000
TOLL FREE: 866.321.3330
FAX: 334.321.3007

1710 CATHERINE COURT, SUITE B
AUBURN, AL 36830

www.waltonlaw.net
waltonlaw@waltonlaw.net

2-3

To: Montgomery County Commission
101 South Lawrence Street
Montgomery, Alabama 36104

SWORN STATEMENT OF CLAIM

STATE OF ALABAMA

COUNTY OF MONTGOMERY

Before me, the undersigned authority, personally appeared Bernice Hopper, who is known to me and by me being first duly sworn, doth depose and say on oath as follows:

My name is Bernice Hopper and I currently reside at 129 Cedar Street, Montgomery, Alabama 36110. I am the mother and custodial parent of Chavis Thompson, a minor, age thirteen (13) years. I am filing this claim for damages suffered by me and my son, Chavis Thompson, arising out injuries he sustained on February 29, 2016 when he stepped into an uncovered manhole opening. Attached hereto as Exhibit "1" are photographs which show the location of the manhole and the uncovered manhole.

Specifically, on February 29, 2016 at approximately 6:00 p.m., Chavis Thompson, a minor, was walking in our neighborhood and on Cedar Street near house number 149 when he stepped into an uncovered manhole opening. There were no warnings or markings to alert anyone that the manhole was not covered. As a result of Chavis Thompson falling through the manhole, he sustained injuries, including, but not limited to, his left leg and left hip for which he received medical attention, pain and suffering, and mental anguish and emotional distress.

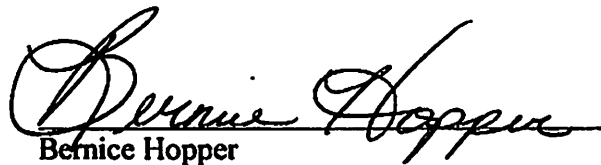
Additionally, as a result of the injuries sustained by Chavis Thompson, I, Bernice Hopper incurred, and in the future will be caused to incur, medical and medical related expenses in connection with his care and treatment and management. Due to his injuries, Chavis Thompson required assistance, support, monitoring, guidance, encouragement, management and nursing care

(including but not limited to, help, monitoring, guidance, care and management in walking, maintaining this personal hygiene, performing physical therapy exercises, transporting him to and from doctors' visits). I, Bernice Hopper, personally provided said services for Chavis Thompson. As a result of the injuries sustained by Chavis Thompson, I, Bernice Hopper, was deprived of the normal parent-child relationship with my son.

The County negligently failed to ensure that the manhole was covered or to place a barrier or warning signs to alert the public in general, and my son in particular, of the dangerous condition. The County's negligence resulted in the injuries suffered and sustained by Chavis Thompson and me. On my behalf and on behalf of my son, Chavis Thompson, I am seeking all damages allowed pursuant to Alabama law.

This Verified Notice of Claim is made in accordance with the Code of Alabama (1975), Sections 6-5-20, 11-12-5 and 11-12-8.

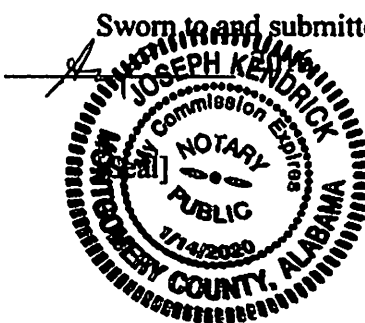
Further the affiant saith not


Bernice Hopper

STATE OF ALABAMA

COUNTY OF MONTGOMEY

Sworn to and submitted before me by Bernice Hopper on this the 27 day of August, 2016.




Notary Public
My Commission Expires: 1-14-2020





**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:			BID # 1		BID # 2		BID # 3		BID # 4		BID # 5
INVITATION TO BID NO. 51901-16B-028			Safeguard Pest Service P. O. Box 3535 Montgomery, AL 36109 (334) 391-1095 Attn: Ron Menees		S & S Termite and Pest Control P. O. Box 3079 Opelika, AL 36803 (334) 745-0666 Attn: Larry Holley		Topco Pest Control Service 1577 E. Ann Street Montgomery, AL 36107 (334) 263-1070 Attn: R.S. Saini		Hepburn Pest Control 101 Rutherford Ct Wetumpka, AL 36093 (334) 430-4349 Attn: Royal Hepburn		Gregory Pest Solutions 14370 Us 411 #4 Odenville, AL 35120 (205) 703-6445 Attn: Stephen Miller
ISSUE DATE: JULY 8, 2016											
BID OPENING DATE: JULY 25, 2016											
COUNTY COMM - ALL BLDGS											
TERMS OF PAYMENT / DISCOUNT											
ITEM NO	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	PEST CONTROL										
	FOR COUNTY BLDGS										
	PART I										
1	COURTHOUSE	QTR	4	\$65.00	\$260.00	\$60.00	\$240.00	\$60.00	\$240.00	\$225.00	\$900.00
2	ANNEX I	MO	12	\$54.00	\$648.00	\$50.00	\$600.00	\$50.00	\$600.00	\$125.00	\$1,500.00
3	ANNEX II	QTR	4	\$44.00	\$176.00	\$45.00	\$180.00	\$40.00	\$160.00	\$175.00	\$700.00
4	ANNEX III	MO	12	\$54.00	\$648.00	\$50.00	\$600.00	\$50.00	\$600.00	\$125.00	\$1,500.00
5	CARNEGIE BLDG.	QTR	4	\$44.00	\$176.00	\$45.00	\$180.00	\$40.00	\$160.00	\$175.00	\$700.00
6	GREIL BLDG.	QTR	4	\$40.00	\$160.00	\$45.00	\$180.00	\$40.00	\$160.00	\$175.00	\$700.00
7	YOUTH FACILITY	MO	12	\$95.00	\$1,140.00	\$50.00	\$600.00	\$100.00	\$1,200.00	\$125.00	\$1,500.00
8	YF: 5 MOBILE UNITS	MO	12	\$52.00	\$624.00	\$50.00	\$600.00	\$50.00	\$600.00	\$125.00	\$1,500.00
9	CAMP DAVIS BLDGS. 2, 3, 4, 6, 7, 8, 9	MO	12	\$22.00	\$264.00	\$50.00	\$600.00	\$80.00	\$960.00	\$125.00	\$1,500.00
10	ENG. SIGN SHOP	MO	12	\$30.00	\$360.00	\$45.00	\$540.00	\$30.00	\$360.00	\$175.00	\$2,100.00
11	COUNTY SHOP: TER	QTR	4	\$30.00	\$120.00	\$45.00	\$180.00	\$30.00	\$360.00	\$125.00	\$500.00
12	DISTRICT I: TER.	MO	12	\$30.00	\$360.00	\$45.00	\$540.00	\$30.00	\$360.00	\$125.00	\$1,500.00
13	DISTRICT II: MER. RD	MO	12	\$30.00	\$360.00	\$25.00	\$300.00	\$30.00	\$360.00	\$125.00	\$1,500.00
14	DISTR. III: HIC. GROV.	QTR	4	\$75.00	\$300.00	\$45.00	\$180.00	\$70.00	\$280.00	\$175.00	\$700.00
15	PROBATE/REVENUE EAST	MO	12	\$30.00	\$360.00	\$45.00	\$540.00	\$30.00	\$360.00	\$125.00	\$1,500.00
16	PROBATE/REVENUE SOUTH	MO	12	\$41.00	\$492.00	\$45.00	\$540.00	\$30.00	\$360.00	\$125.00	\$1,500.00
17	PROBATE /REVENUE WEST	MO	12	\$41.00	\$492.00	\$45.00	\$540.00	\$30.00	\$360.00	\$125.00	\$1,500.00
TOTAL BID AMOUNTS											

Notes:

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**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO. 51901-16B-028				Safeguard Pest Service P. O. Box 3535 Montgomery, AL 36109 (334) 391-1095 Attn: Ron Menees		S&S Termite and Pest Control P. O. Box 3079 Opelika, AL 36803 (334) 745-0666 Attn: Larry Holley		Topco Pest Control Service 1577 E. Ann Street Montgomery, AL 36107 (334) 263-1070 Attn: R. S. Sami		Heppburn Pest Control 101 Rutherford Ct Wetumpka, AL 36093 (334) 430-4349 Attn: Royal Heppburn		Gregory Pest Solutions 14370 Us 411 #4 Odenville, AL 35120 (205) 703-6445 Attn: Stephen Miller	
ISSUE DATE: JULY 12, 2013													
BID OPENING DATE: JULY 29, 2013													
COUNTY COMM - ALL BLDGS													
TERMS OF PAYMENT / DISCOUNT:													
ITEM NO	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
18	SHERIFF WAREHOUSE	MO	12	\$41.00	\$492.00	\$50.00	\$600.00	\$40.00	\$480.00	\$125.00	\$1,500.00	\$50.00	\$600.00
19	SHERIFF FIRING RANGE	QTR	4	\$35.00	\$140.00	\$45.00	\$180.00	\$50.00	\$200.00	\$175.00	\$700.00	\$45.00	\$180.00
20	SHERIFF RAMER SUBSTATION	QTR	4	\$30.00	\$120.00	\$45.00	\$180.00	\$30.00	\$120.00	\$175.00	\$700.00	\$35.00	\$140.00
21	PRESTWOOD BUILDING	MO	12	\$30.00	\$360.00	\$45.00	\$540.00	\$30.00	\$360.00	\$125.00	\$1,500.00	\$55.00	\$660.00
22	COMMUNITY CORRECTIONS	MO	12	\$45.00	\$540.00	\$75.00	\$900.00	\$40.00	\$480.00	\$125.00	\$1,500.00	\$50.00	\$600.00
23	CAREHERE HEALTH CLINIC	MO	12	\$30.00	\$360.00	\$40.00	\$480.00	\$30.00	\$360.00	\$125.00	\$1,500.00	\$40.00	\$480.00
24	ANNEX IV	MO	12	\$42.00	\$504.00	\$45.00	\$540.00	\$50.00	\$600.00	\$125.00	\$1,500.00	\$55.00	\$660.00
25	YF BUILDING- HERRON ST.	MO	12	\$22.00	\$264.00	\$40.00	\$480.00	\$30.00	\$360.00	\$125.00	\$1,500.00	\$45.00	\$540.00
26	FLATWOOD RECREATION CENTER	MO	12	\$45.00	\$540.00	\$45.00	\$540.00	\$40.00	\$480.00	\$125.00	\$1,500.00	\$50.00	\$600.00
	PART II												
28	DETENTION FACILITY- JAIL II	MO	12	\$130.00	\$1,560.00	\$200.00	\$2,400.00	\$120.00	\$1,440.00	\$275.00	\$3,300.00	\$140.00	\$1,680.00
29	DETENTION FACILITY- JAIL I	MO	12	\$150.00	\$1,800.00	\$300.00	\$3,600.00	\$300.00	\$3,600.00	\$275.00	\$3,300.00	\$190.00	\$2,280.00
	TOTAL COST PART I				\$10,260.00		\$11,580.00		\$10,680.00		\$32,800.00		\$14,280.00
	TOTAL COST PART II				\$3,360.00		\$6,000.00		\$5,040.00		\$6,600.00		\$3,960.00
TOTAL BID AMOUNTS					\$13,620.00		\$17,580.00		\$15,720.00		\$39,400.00		\$18,240.00

Notes:

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**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:				BID # 6		BID # 7		BID # 8		BID # 9		BID # 10	
INVITATION TO BID NO. 51901-16B-028				Veterans Pest Control, LLC P O Box 11082 Montgomery, AL 36111 (334) 578-2844 Attn: Eddie Bennett		Knox Pest Control 1570 N Eastern Blvd Montgomery, AL 36117 (888) 689-1079 ext 217 Attn: Linda Shelton		ZAP Pest Control No Bid					
ISSUE DATE: JULY 8, 2016													
BID OPENING DATE: JULY 25, 2016													
COUNTY COMM - ALL BLDGS.													
TERMS OF PAYMENT / DISCOUNT:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	PEST CONTROL												
	FOR COUNTY BLDGS												
	PART I												
1	COURTHOUSE	QTR	4	\$430.00	\$1,720.00	\$145.00	\$580.00						
2	ANNEX I	MO	12	\$146.00	\$1,752.00	\$145.00	\$1,740.00						
3	ANNEX II	QTR	4	\$430.00	\$1,720.00	\$80.00	\$320.00						
4	ANNEX III	MO	12	\$146.00	\$1,752.00	\$72.00	\$864.00						
5	CARNEGIE BLDG.	QTR	4	\$430.00	\$1,720.00	\$68.00	\$272.00						
6	GREIL BLDG.	QTR	4	\$430.00	\$1,720.00	\$50.00	\$200.00						
7	YOUTH FACILITY	MO	12	\$146.00	\$1,752.00	\$50.00	\$600.00						
8	YF: 5 MOBILE UNITS	MO	12	\$146.00	\$1,752.00	\$29.00	\$348.00						
9	CAMP DAVIS BLDGS. 2, 3, 4, 6, 7, 8, 9	MO	12	\$146.00	\$1,752.00	\$29.00	\$348.00						
10	ENG. SIGN SHOP	MO	12	\$146.00	\$1,752.00	\$15.00	\$180.00						
11	COUNTY SHOP: TER	QTR	4	\$430.00	\$1,720.00	\$40.00	\$160.00						
12	DISTRICT I: TER.	MO	12	\$146.00	\$1,752.00	\$18.00	\$216.00						
13	DISTRICT II: MER. RD	MO	12	\$146.00	\$1,752.00	\$10.00	\$120.00						
14	DISTR. III: HIC. GROV.	QTR	4	\$430.00	\$1,720.00	\$45.00	\$180.00						
15	PROBATE/REVENUE EAST	MO	12	\$146.00	\$1,752.00	\$36.00	\$432.00						
16	PROBATE/REVENUE SOUTH	MO	12	\$146.00	\$1,752.00	\$36.00	\$432.00						
17	PROBATE /REVENUE WEST	MO	12	\$146.00	\$1,752.00	\$36.00	\$432.00						
TOTAL BID AMOUNTS													

Notes:

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CONTRACTUAL AGREEMENT

THIS CONTRACTUAL AGREEMENT made and entered into as the 1st day of September, 2016, between Knox Pest Control, Montgomery, Alabama and Montgomery County Commission, Montgomery, Alabama.

WITNESSETH

WHEREAS, Knox Pest Control agrees to furnish pest control services for Montgomery County buildings in accordance with all provisions and specifications of Invitation to Bid No. 51901-16B-028, as issued by the Montgomery County Commission on July 8, 2016 (hereinafter referred to as the Invitation to Bid, a copy of which is attached hereto).

WHEREAS, In Consideration thereof, Knox Pest Control and Montgomery County Commission agree as follows:

1. That all terms, conditions, and specifications of Invitation to Bid are incorporated herein by this reference.
2. That the period of the contract will be for one (1) year, beginning September 1, 2016 and ending August 31, 2017, with the option to renew for an additional two (2) years, in one (1) year periods, providing funds are made available by the Montgomery County Commission. That the prices stipulated in the bid by Knox Pest Control shall remain firm for the one (1) year period.
3. At the end of the one (1) year period, a price increase may be allowed, but shall not exceed five-percent (5%) per year.
4. That Montgomery County Commission or Knox Pest Control may terminate this agreement at any time during the contract period by giving a thirty (30) day written notice to the other party.
5. Knox Pest Control shall submit a monthly invoice in order to be paid for the work performed during a particular month or quarter. Invoices shall be identified by locations along with sign in sheets. Sign in sheets must be signed and dated at each location being serviced by county personnel indication the work was performed. Invoices received without sign-in sheets will be returned unpaid.
6. That Montgomery County reserves the right to add other locations, as needed, during the contract period.
7. That Knox Pest Control shall at all times be in compliance with all specifications and special provisions within the Invitation to Bid.

8. That Knox Pest Control agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of Knox Pest Control, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. Knox Pest Control agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suits at its sole expense. Knox Pest Control also, agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.
9. If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Knox Pest Control.
10. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 1st day of September, 2016.

WITNESS:

KNOX PEST CONTROL

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AUG 15 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 11

DEPARTMENT:	Engineering	REVIEWED:	S. Thomas	7/26/16
			Finance Director	Date
REQUESTED BY:	George C. Speake	APPROVED:		
Elected Official/Dept. Head	7/25/2016	Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Repair & Maint. Motor Veh.	111-53300.234	5,000	(3,000)	2,000
Road Const. & Main Supplies	111-53300.213	107,410	3,000	110,410
TOTAL		112,410	0	112,410

JUSTIFICATION:

To realign budget for Road Constr. & Main Supplies

AUG 15 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 7

DEPARTMENT:	Youth Facility	REVIEWED: S. Thomas	7/27/2016
	7/26/2016	Finance Director	Date
REQUESTED BY:	Bruce R. Howell	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	REVISED BUDGET
Misc. Supplies	001-52604-219	10,000	(8,000)	2,000
Travel	001-52604-265	2,500	(2,500)	0
Contract services	001-52604-304	15,000	(15,000)	0
Medical & Dental Services	001-52602-158	0	1,500	1,500
Electricity	001-52602-244	90,000	11,800	101,800
Equipment	001-52602-400	0	12,200	12,200
TOTAL		117,500	0	117,500

JUSTIFICATION:

Midyear adjustments for shortfalls in Medicine and Building repair

AUG 15 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 74

DEPARTMENT: County Comm Appropriations REVIEWED: S. Thomas 8/1/2016
DATE: 8/1/2016 Finance Director Date
REQUESTED BY: Donald L. Mims APPROVED: _____
Elected Official/Dept. Head Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
USS Montgomery Commissioning and Support Foundation	001-57903.498	0	50,000	50,000
Fund Balance	001.35900		(50,000)	
TOTAL		0	0	50,000

JUSTIFICATION:

To provide funding for the official commissioning of the USS Montgomery LCS 8 at the Alabama State Docks, Mobile, Alabama.

AUG 15 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 75

DEPARTMENT:	County Comm Appropriations	REVIEWED:	S. Thomas	7/19/2016
DATE:	7/19/2016		Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Girls on the Run	001-58100.498	0	15,000	15,000
Donation Revenue	001-40000.47701	(434,700)	(15,000)	(449,700)
TOTAL		(434,700)	0	(434,700)

JUSTIFICATION:

To provide funding for Girls on the Run serving the River Region for program support.

AUG 15 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 76

DEPARTMENT:	County Comm Appropriations	REVIEWED: S. Thomas	8/1/2016
DATE:	8/1/2016	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Neighbors Inc.	001-52760.498	0	4,000	4,000
Donation Revenue	001-40000.47701	(449,700)	(2,044)	(451,744)
Miscellaneous In House Appro.	001-59310.498	40,000	(1,956)	38,044
TOTAL		(409,700)	0	(409,700)

JUSTIFICATION:

To provide funding to Neighbors In Christ for program expense.

AUG 15 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 77

DEPARTMENT:	County Comm Appropriati	REVIEWED: S. Thomas	8/1/2016
DATE:	8/1/2016	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Helping Mtgy Families Initiative	001-58100.455	0	100,000	100,000
Fund Balance	001.35900		(100,000)	
TOTAL		0	0	100,000

JUSTIFICATION:

Provide funding to the Helping Montgomery Families Initiative for program expenses for the period September 1, 2016 through August 31, 2017.

AUG 15 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 78

DEPARTMENT:	County Comm Appropriations	REVIEWED: S. Thomas	8/1/2016
DATE:	8/1/2016	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
EAT South	001-58100.498	0	8,000	8,000
Miscellaneous In House Appro.	001-59310.498	38,044	(8,000)	30,044
TOTAL		38,044	0	38,044

JUSTIFICATION:

To provide funding to EAT South (Education.Act.Transform) for program expense.

AUG 15 2016

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

REQUEST NUMBER 79

DEPARTMENT:	County Comm Appropriati	REVIEWED: S. Thomas	8/1/2016
DATE:	8/1/2016	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Bridge Builders Alabama	001-56530.498	0	10,000	10,000
Misc. In-House Appropriations	001-59310.498	30,044	(10,000)	20,044
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		30,044	0	30,044

JUSTIFICATION:

To budget an appropriation to Bridge Builders Alabama for program expense.

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 7

Date: August 2, 2016
To: Donald L. Mims, Administrator
From: Steven L. Reed
Re: Travel / Training Request

AGENDA

AUG 15 2016

Request approval to be granted for the following:

Destination: Tuscaloosa, AL
Departure Date: September 14, 2016 Return Date: September 16, 2016
Conference Leave (Days / Hours): 3 days
Purpose of Travel: to attend Alabama Probate Judges Association 2016 Training Conference

Traveler (s) Name: 1. Judge Steven L. Reed 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,098.19 Advance Registration Required: \$250.00
Department Name: Probate Fund Name: 001-51300-265
Additional Comments: _____

To: Steven L. Reed
From: Donald L. Mims, Administrator

The above request is app. 8/15/16 reimbursement of actual and necessary expenses in the
approximate amount of \$1,098.19 and advance registration of \$250.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51300.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$14,000.00</u>
Approved Requests:	<u>\$10,345.08</u>
Budget Available:	<u>\$3,654.92</u>
Current Requests:	<u>\$1,098.19</u>
Budget Balance:	<u>\$2,556.73</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 8/3/2016
cc: Finance Director / Buyer

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Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 2

Date: August 8, 2016
To: Donald L. Mims, Administrator
From: Myrtle Singleton, Purchasing Manager
Re: Travel / Training Request

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AGENDA

AUG 15 2016

Request approval to be granted for the following:

Destination: Hilton Garden Inn East, 1600 Interstate Park Dr., Montgomery, AL
Departure Date: September 27, 2016 Return Date: September 27, 2016
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend Managing Emotions under Pressure Seminar

Traveler (s) Name: 1. Myrtle Singleton 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$149.00 Advance Registration Required: \$149.00
Department Name: Support Services Fund Name: General
Additional Comments: _____

To: Myrtle Singleton, Purchasing Manager
From: Donald L. Mims, Administrator

The above request is app. 8/15/16 reimbursement of actual and necessary expenses in the
approximate amount of \$149.00 and advance registration of \$149.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51901.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$2,000.00</u>
Approved Requests:	<u>\$17.28</u>
Budget Available:	<u>\$1,982.72</u>
Current Requests:	<u>\$149.00</u>
Budget Balance:	<u>\$1,833.72</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 8/9/2016
cc: Finance Director / Buyer

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Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 3

Date: August 8, 2016
To: Donald L. Mims, Administrator
From: Myrtle Singleton, Purchasing Manager
Re: Travel / Training Request

AGENDA

AUG 15 2016

Request approval to be granted for the following:

Destination: Homewood Suites, 1800 Interstate Park Dr., Montgomery, AL

Departure Date: October 14, 2016 Return Date: October 14, 2016

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: to attend How to Deal with Unacceptable Employee Behavior Seminar

Traveler (s) Name: 1. Myrtle Singleton 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$199.00 Advance Registration Required: \$199.00

Department Name: Support Services Fund Name: General

Additional Comments: All Expenses will be Incurred in FY2017

To: Myrtle Singleton, Purchasing Manager
From: Donald L. Mims, Administrator

The above request is app. 8/15/16 reimbursement of actual and necessary expenses in the
approximate amount of \$199.00 and advance registration of \$199.00 is authorized.

Donald L. Mims, Administrator

To be completed by the Finance Department		
Fund Code:	<u>001-51901.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$17.28</u>	
Budget Available:	<u>\$1,982.72</u>	
Current Requests:	<u>\$149.00</u>	
Budget Balance:	<u>\$1,833.72</u>	

Reviewed by: S. Thomas

Date: 8/9/2016

cc: Finance Director / Buyer

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Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 4

Date: August 8, 2016
To: Donald L. Mims, Administrator
From: Myrtle Singleton, Purchasing Manager
Re: Travel / Training Request

June
AGENDA

AUG 15 2016

Request approval to be granted for the following:

Destination: Embassy Suites, 300 Tallapoosa St., Montgomery, AL
Departure Date: October 17, 2016 Return Date: October 17, 2016
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend Mistake-Free Grammar & Proofreading Seminar

Traveler (s) Name: 1. Myrtle Singleton 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$99.00 Advance Registration Required: \$99.00

Department Name: Support Services Fund Name: General

Additional Comments: All Expenses will be Incurred in FY2017

To: Myrtle Singleton, Purchasing Manager
From: Donald L. Mims, Administrator

The above request is app. 8/15/16 reimbursement of actual and necessary expenses in the
approximate amount of \$99.00 and advance registration of \$99.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51901.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$17.28</u>	
Budget Available:	<u>\$1,982.72</u>	
Current Requests:	<u>\$149.00</u>	
Budget Balance:	<u>\$1,833.72</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 8/9/2016
cc: Finance Director / Buyer

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Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 56

Date: August 5, 2016
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Travel / Training Request

AGENDA

AUG 15 2016

Request approval to be granted for the following:

Destination: Glynco, GA
Departure Date: August 21, 2016 Return Date: August 26, 2016
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: attend Court Security Seminar provided by US Marshals

Traveler (s) Name: 1. Fred Johnson 4. _____
2. Pernell Sweeney 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$200.00 Advance Registration Required: \$0.00
Department Name: Sheriff's Office Fund Name: 001-52110.265

Additional Comments: Most expenses provided by US Marshals Service

To: Sheriff Derrick Cunningham
From: Donald L. Mims, Administrator

The above request is app. 8/15/16 reimbursement of actual and necessary expenses in the
approximate amount of \$200.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$26,100.00</u>	
Approved Requests:	<u>\$24,225.42</u>	
Budget Available:	<u>\$1,874.58</u>	
Current Requests:	<u>\$200.00</u>	
Budget Balance:	<u>\$1,674.58</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 8/9/2016
cc: Finance Director / Buyer

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Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 12

Date: August 2, 2016
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

AGENDA

AUG 15 2016

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: September 22, 2016 Return Date: September 22, 2016
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Finance and Accounting for Non-Financial People

Traveler (s) Name: 1. Yvonne Robinson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$348.00 Advance Registration Required: \$348.00
Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

To: Wanda J. Robinson, Director
From: Donald L. Mims, Administrator

The above request is app. 8/15/16 reimbursement of actual and necessary expenses in the
approximate amount of \$348.00 and advance registration of \$348.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$11,836.20</u>
Budget Available:	<u>\$3,163.80</u>
Current Requests:	<u>\$348.00</u>
Budget Balance:	<u>\$2,815.80</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 8/5/2016
cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 21

Date: August 4, 2016
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Management
Re: Travel / Training Request

AGENDA

AUG 15 2016

Request approval to be granted for the following:

Destination: Kansas City, MO

Departure Date: September 26, 2016 Return Date: September 28, 2016

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: to attend PRIMA 2016 ICMA Conference

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: Liability

Additional Comments: ****All expenses will be reimbursed by PRIMA****

To: Scott Kramer, Risk Management

From: Donald L. Mims, Administrator

The above request is app. 8/15/16 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

Donald L. Mims, Administrator

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>007-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$4,807.28</u>
Budget Available:	<u>\$10,192.72</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$10,192.72</u>

Reviewed by: S. Thomas

Date: 8/5/2016

cc: Finance Director / Buyer

Revised October 12, 2005 **12-1**

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 27

Date: August 9, 2016
To: Donald L. Mims, Administrator
From: Carmen Douglas, Director
Re: Travel / Training Request

AGENDA

AUG 15 2016

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: October 11, 2016 Return Date: October 11, 2016
Conference Leave (Days / Hours): 5 Hours
Purpose of Travel: to attend AUM's Government Career Fair

Traveler (s) Name: 1. Margaret Broekhoven 4. _____
2. Brittany Lopez 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$100.00 Advance Registration Required: \$100.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: Funds to be taken from FY2017 Budget

To: Carmen Douglas, Director
From: Donald L. Mims, Administrator

The above request is app. 8/15/16 reimbursement of actual and necessary expenses in the
approximate amount of \$100.00 and advance registration of \$100.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961-190</u>	(ex: 000-00000-000)
Description:	<u>Recruiting</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$1,917.35</u>	
Budget Available:	<u>\$82.65</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$82.65</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 8/9/2016

cc: Finance Director / Buyer

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Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 15

Date: August 9, 2016
To: Donald L. Mims, Administrator
From: Paul Brown, Executive Director
Re: Travel / Training Request

AGENDA

AUG 15 2016

Request approval to be granted for the following:

Destination: 401 Beacon Parkway West, Birmingham, AL
Departure Date: August 29, 2016 Return Date: August 29, 2016
Conference Leave (Days / Hours): One day
Purpose of Travel: Jefferson County Task Case Planning Training/ University of Ohio

Traveler (s) Name: 1. Paul Brown 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$50.00 Advance Registration Required: \$0.00

Department Name: Community Corrections Fund Name: Community Corrections

Additional Comments: Food & Gas

To: Paul Brown, Executive Director
From: Donald L. Mims, Administrator

The above request is app. 8/15/16 reimbursement of actual and necessary expenses in the
approximate amount of \$50.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>124-52960.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$10,125.00</u>
Approved Requests:	<u>\$3,553.98</u>
Budget Available:	<u>\$6,571.02</u>
Current Requests:	<u>\$50.00</u>
Budget Balance:	<u>\$6,521.02</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 8/9/2016
cc: Finance Director / Buyer

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Revised October 12, 2005

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 51901-16B-035				CINTAS CORP. ATTN: NICOLAS MATTOX (334)271-1313		NAFECO ATTN: KASEY PATTERSON NO BID		MAC UNIFORMS ATTN: BRIAN STIGNANI NO BID		LAWMEN'S & SHOOTERS NO BID			
DATE ISSUED: JULY 26, 2016													
DATE OPENED: AUGUST 9, 2016													
SUPPORT SERVICES													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Shirt: Exec. Wear LS	Ea	3	\$1.98	\$5.94								
2	Shirt: Exec. Wear SS	Ea	3	\$1.98	\$5.94								
3	Pants: Exec. Wear	Ea	3	\$2.42	\$7.26								
4	Shirt: LS 100% Cotton	Ea	9	\$1.98	\$17.82								
5	Shirt: LS Cotton/Poly	Ea	15	\$1.43	\$21.45								
6	Shirt: SS 100% Cotton	Ea	3	\$1.98	\$5.94								
7	Shirt: SS Cotton/Poly	Ea	15	\$1.43	\$21.45								
8	Pants: Cotton/Poly	Ea	18	\$2.20	\$39.60								
9	Pants: Dickie Jeans	Ea	9	\$4.18	\$37.62								
10	Pants: Carpenter Jeans	Ea	2	\$2.64	\$5.28								
11	Black Coverall	Ea	1	\$6.60	\$6.60								
12	Jacket: Slash Pocket	Ea	32	\$0.25	\$8.00								
13	Jacket: Vest Liner	Ea	32	\$0.25	\$8.00								
TOTAL BID AMOUNTS					\$190.90								

Notes: 36 BIDS MAILED Above quantity is per employee
Page 1

Uniform Rental

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CONTRACTUAL AGREEMENT

THIS CONTRACTUAL AGREEMENT made and entered into on the 31ST day of August, 2016, by and between Cintas Corporation of Montgomery, Alabama and Montgomery County Commission, Montgomery, Alabama.

W I T N E S S E T H

WHEREAS, Cintas Corporation. agrees to furnish Uniforms and Service for the Montgomery County Commission, in accordance with all the provisions of Invitation to Bid No. 51901-16B-035 as issued by the Montgomery County Commission on July 26, 2016, (hereinafter referred to as the Invitation to Bid), a copy of which is attached hereto;

WHEREAS, In Consideration thereof, Cintas Corporation and Montgomery County Commission agree as follows:

1. All terms and conditions of the Invitation to Bid are incorporated herein by this reference.
2. That the period of the contract will be for three (3) years, beginning August 31, 2016, and ending August 30, 2019. That prices bid shall remain firm for the entire contract period, providing funds are made available by the Montgomery County Commission.
3. That Montgomery County Commission and Cintas Corporation reserve the right to cancel the contract with a thirty (30) day written notice to Cintas Corporation, Inc. and/or Montgomery County Commission, anytime during the contract period.
4. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the state of Alabama between the Montgomery County Commission and Cintas Corporation.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 31st day of August, 2016.

WITNESS:

CINTAS CORPORATION

BY: _____

TITLE: _____

WITNESS

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

Montgomery County Commission Minority and Women-Owned Business Initiative

Policy Statement

The Montgomery County Commission (MCC) is committed to:

- increase participation by Minority and Women-Owned Businesses (M/WBs) in the procurement process in Montgomery County;
- ensure equal opportunity for M/WBs to participate in the procurement process;
- prohibit discrimination on the basis of race, color, religion, national origin, sex, age, disability, or veteran status in the procurement process; and
- achieve a minimum of 30% participation by M/WBs in the bidding process in Montgomery County.

Policy Implementation

The Montgomery County Commission will engage and/or hire a M/WB Liaison to assist Montgomery County's Purchasing Department in developing and executing a plan to implement the M/WB policy in compliance with Montgomery County purchasing procedures. The plan will include, but not be limited to, steps to accomplish the following:

- disseminate information on available business opportunities to ensure M/WBs are provided an equal opportunity to participate in the procurement process;
- maintain and update a directory of M/WBs;
- make prospective contractors and vendors aware of the MCC's M/WB policy;
- attend pre-bid /pre-proposal conference(s) to explain M/WB objectives and to respond to questions;
- review requests for bids/proposals prior to formal advertising or solicitation to make sure that proper instructions are included regarding the MCC's M/WB objectives; and
- maintain accurate and up-to-date records demonstrating M/WB efforts and accomplishments.

The plan will also establish procedures to ensure equal opportunity to compete in MCC's procurement process, such as:

- arrange solicitations, time for submission of bids/proposals, quantities, specifications, and deliveries to better facilitate the participation of M/WBs;
- implement informational programs on opportunities and procedures.
- provide information on avenues of access on items such as the inability to obtain insurance, bonding, financing, and technical assistance.
- include the MCC's M/WB policy and objectives in requests for bids and proposals.
- provide information and communication on contracting procedures, specifications and RFPs to M/WBs in a timely manner.

Recognition of M/WBs

To ensure that the MCC's M/WB policy benefits businesses which are owned and controlled in both form and substance by minority individuals or women, the MCC shall recognize M/WB certification by the Alabama Department of Economic and Community Affairs (ADECA) or Federal 8-A certification.

ADECA eligibility requirements for certification by ADECA include but are not limited to the following:

1. A business must be at least 51 percent minority/woman-owned, controlled and operated on a daily basis
2. Must have been in operation for at least one year prior to applying for minority business certification status
3. Must have a legal presence (license) to operate in Alabama
4. Majority owner(s) must be a legal resident of the United States by birth or naturalization
5. Must be **socially disadvantaged** (defined as those individuals who have been subjected to racial or ethnic prejudice, sexual or cultural bias because of their identity as a member of a group without regard to their individual qualities)
6. Must be **economically disadvantaged** (defined as those individuals whose ability to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities)
7. Must be a member(s) of an officially designated **socially disadvantaged group** such as African-American, Native American or Alaskan Native, Hispanic-American, Women, Asian-Pacific American, and Asian-Indian America.

Nothing in this policy and its implementation is to be construed to require MCC to award a bid and/or contract to any bidder other than the lowest responsible bidder or to require contractors to award subcontracts to or make purchases from M/WBs who do not submit the lowest responsible sub-bid.

**SUPPLEMENTAL AGREEMENT NO. 2
TO CONTRACT FOR PROFESSIONAL SERVICES
DATED FEBRUARY 18, 2014 BETWEEN
THE COUNTY OF MONTGOMERY, ALABAMA
AND VOLKERT, INC.**

THIS SUPPLEMENTAL AGREEMENT, made and entered into this the ____ day of _____, 2016, by and between the **County of Montgomery, Alabama**, (hereinafter called the OWNER), and **Volkert, Inc.** (hereinafter called the CONSULTANT);

WITNESSETH, THAT:

WHEREAS, the OWNER and the CONSULTANT entered into an Agreement on the 18th day of February, 2014 (Original Contract), whereby, the CONSULTANT is to provide all necessary professional services associated with Roadway Design Services for Vaughn Road Widening and Resurfacing, from Taylor Road to Chantilly Parkway in Montgomery County, all as more specifically set forth in said Agreement, and

WHEREAS, the OWNER now desires to proceed with additional services as described below.

WHEREAS, the CONSULTANT is agreeable to completing the required work for fees that are acceptable to the OWNER.

NOW THEREFORE, it is hereby agreed between the parties hereto that the Original Contract be supplemented as follows:

Scope of Work to be provided as follows:

NO CHANGE

Method of compensation to be as follows:

NO CHANGE

Time or beginning and completion of work to be as follows:

Contract Period shall be extended to August 18, 2017.

All work encompassed herein shall be accomplished in accordance with the requirements of the aforesaid Original Contract, and all requirements of said Agreement except as specifically modified by this Supplemental Agreement, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year first above written.

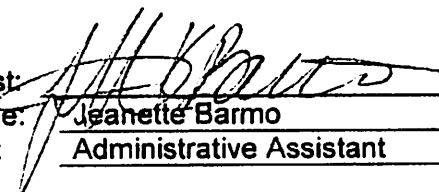
COUNTY OF MONTGOMERY,
ALABAMA

Attest: _____
Name: _____
Title: _____

Name: _____
Title: _____

Federal Employer ID # (Corporation): _____

Social Security # (Individual): _____

Attest: 
Name: Jeanette Barmo
Title: Administrative Assistant

VOLKERT, INC.

Name: John R. Smith, P.E.
Title: Vice President

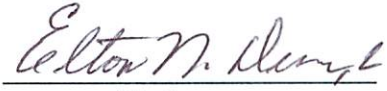
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ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Tuesday, September 6, 2016, at 8:00 in the morning.



Administrator



Chairman