

MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

AUGUST 1, 2016

INFORMATION SESSION

Chairman Dean called the meeting to order at 8:00 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Williams. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

Administrator Mims reminded the Commission that the Montgomery County Extension Office Luncheon and Annual Report to the County Commission will be held after the Commission meeting at their office.

Administrator Mims informed the Commission that, due to the rescheduling of Commission meeting dates in September, the September 6th and September 12th Minutes will be presented at the October 3, 2016, Commission meeting.

Administrator Mims stated that at the last meeting, the Commission agreed for Executive Director Cynthia Brown with the Heritage Training and Career Center to meet with them at the August 1, 2016, but she has requested to meet with them at the August 15, 2016, meeting.

Administrator Mims informed the Commission that he enclosed in their packets information pertaining to the Minority and Women Owned Business Initiative Policy.

DISCUSSION BY THE COMMISSION

Vice Chairman Harris requested a \$750 miscellaneous appropriation from his account to Montgomery County Recreation Department for the Cleveland Avenue YMCA for summer youth program.

Commissioner Hall requested a \$1,000 miscellaneous appropriation from his account to Montgomery County Recreation Department for the Bell Road YMCA Branch, for the football program.

Chairman Dean requested an \$850 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to Belle Meade/Spring Park Neighborhood, for the “National Night Out” event.

The Commission agreed to add these items to the miscellaneous appropriations.

PRESENTATION BY 1ST VICE PRESIDENT JUNIE J. PIERCE, III AND EXECUTIVE DIRECTOR STEVEN TEARS WITH THE MONTGOMERY HUMANE SOCIETY

1st Vice President Junie J. Pierce, III and Executive Director Steven Tears with the Montgomery Humane Society requested \$20,000 to help pay for a \$75,000 roof replacement. The Commission requested budget history for the organization and information on the law governing the operation of the Humane Society. After discussion, Chairman Dean stated that the Commission would take this request under consideration.

PRESENTATION BY DIRECTOR OF GENERAL SERVICES STEVE JONES WITH THE CITY OF MONTGOMERY

Director of General Services Steve Jones with the City of Montgomery briefed the Commission regarding the USS MONTGOMERY (LCS 8) Commissioning and Support Foundation and requested funding in the amount of \$50,000 for this event, which will be held on September 10, 2016 in Mobile, Alabama. Commissioner Walker requested an itinerary for this event. After discussion, Chairman Dean stated that the Commission would take this request under consideration.

PRESENTATION BY DIRECTOR OF CORPORATE DEVELOPMENT JUSTICE SMYTH WITH THE MONTGOMERY AREA CHAMBER OF COMMERCE

Director of Corporate Development Justice Smyth with the Montgomery Area Chamber of Commerce briefed the Commission regarding a Project Agreement by and among the City of Montgomery, Montgomery County, Alabama and CNJ USA, LLC. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Mr. Smyth informed the Commission that Montgomery County ranks third in SmartAsset’s annual study on counties in Alabama receiving the greatest amount of investment in their local economies.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci stated that he did not have anything to report at this time.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake informed the Commission that bids had been received for resurfacing Moore Road from AL 94 to US 231 and that the low bidder was Asphalt Contractors, Inc., in the amount of \$486,448.

Chairman Dean inquired as to the status of clearing and cleaning the off-street drainage ditches in the Selbrook neighborhood. After discussion concerning the legal aspects of the County performing work on these ditches, Attorney Gallion advised that he would prepare a legal opinion concerning this issue.

Also, Bishop Jimmy Lee Sawyer was present and inquired as to the status of the State's proposed improvements at the intersection of AL 126 and Wares Ferry Road. Mr. Speake responded that Alabama Department of Transportation (ALDOT) representatives are in the process of preparing a layout of this intersection to determine the amount of right-of-way that would have to be acquired in order to construct additional turning lanes for improving sight distances and flow of traffic at this intersection.

PRESENTATION BY EXECUTIVE DIRECTOR PAUL BROWN WITH COMMUNITY CORRECTIONS

Executive Director Paul Brown with Community Corrections presented the 2016 – 2017 Annual Community Corrections Plan. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY COUNCIL DIRECTOR JENNY ROTH AND PROGRAM DIRECTOR MAGGIE BROOKS WITH GIRLS ON THE RUN

Council Director Jenny Roth and Program Director Maggie Brooks with Girls on the Run briefed the Commission regarding the program and requested funding in the amount of \$15,000. After discussion, the Commission agreed to place a Budget Change Request in the amount of \$15,000 from donation revenue on the next agenda.

PRESENTATION BY BOARD PRESIDENT JAY THOMPSON, BOARD VICE PRESIDENT REGINA BERRY MEADOWS, AND TREASURER NITA WILSON WITH NEIGHBORS IN CHRIST

Board President Jay Thompson with Neighbors In Christ briefed the Commission regarding the organization and requested funding in the amount of \$20,000. Also present were Board Vice President Regina Berry Meadows and Treasurer Nita Wilson. After discussion, Chairman Dean stated that the Commission would take this request under consideration.

PRESENTATION BY DISTRICT ATTORNEY DARYL BAILEY

District Attorney Daryl Bailey briefed the Commission regarding the Helping Montgomery Families Initiative (HMFI) Program and requested funding for FY2016-2017 in the amount of

\$100,000. He stated that HMFI hopes to expand the program to include a pilot program similar to Pre-trial Diversion to keep juveniles out of the juvenile court system. After discussion, the Commission agreed to place a Budget Change Request in the amount of \$100,000 on the next agenda.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session

The meeting was opened with prayer led by Bishop Jimmy Lee Sawyer of Mathew Church of God at the request of Commissioner Williams.

The Pledge of Allegiance was led by Extension Service Coordinator Jimmy Smitherman.

Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Harris and members Hall, Walker and Williams. Also present were County Attorney Thomas T. Gallion, III and County Engineer George C. Speake.

Commissioner Williams made a motion to approve the Minutes of the Regular Meeting of July 18, 2016. The motion was seconded by Commissioner Hall and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval.

Commissioner Williams made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 5, are attached to these Minutes.)

NEW BUSINESS

COUNTY COMMISSION – ADOPTED RESOLUTION TO MOVE AUGUST 15, 2016 COUNTY COMMISSION MEETING TO CLEVELAND AVENUE Y.M.C.A

Administrator Mims presented the following resolution:

RESOLUTION

WHEREAS, Montgomery County is celebrating its bicentennial throughout 2016; and

WHEREAS, in conjunction with this celebration, the County Commission wishes to host a regular meeting in each commission district from August to December, as part of this celebration; and

WHEREAS, the Montgomery County Commission wishes to change the meeting location for the August 15, 2016, meeting from the Montgomery County Courthouse Administration Building, Annex III, 101 South Lawrence Street to the Cleveland Avenue Y.M.C.A., which is located at 1400 Aaron Street, in Montgomery, Alabama. The information session will begin at 4:00 p.m., with the formal session at 5:30 p.m.,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby agree to change the meeting time, as stated above, and location for the August 15, 2016, meeting from the Montgomery County Courthouse Administration Building, Annex III, to the Cleveland Avenue Y.M.C.A.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 1st day of August, 2016.

BY: _____
Chairman

ATTEST: _____
County Administrator

End of Resolution

Commissioner Hall made a motion to adopt the resolution. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission.

COUNTY COMMISSION – ADOPTED RESOLUTION TO MOVE THE SCHEDULED COMMISSION MEETING FROM SEPTEMBER 19, 2016 TO SEPTEMBER 12, 2016

Administrator Mims presented the following resolution:

RESOLUTION

WHEREAS, in the 2004 Regular Legislative Session, the Alabama Legislature passed a bill, assigned Act No. 2004-384, which amends Section 11-3-8 of the Code of Alabama 1975, and repeals Sections 11-3-8.1 and 11-3-9 relating to County Commission meeting days; and

WHEREAS, the County Commission may reschedule a regular meeting that falls on a legal holiday, and may alter the regular meeting days as necessary; and

WHEREAS, the County Commission wishes to change the scheduled meeting date from September 19th to September 12, 2016,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby agree to move the September 19th County Commission Meeting date to Monday, September 12, 2016.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 1st day of August, 2016.

BY: _____
Chairman

ATTEST: _____
County Administrator

End of Resolution

Vice Chairman Harris made a motion to adopt the resolution. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

MONTGOMERY CITY/COUNTY PUBLIC LIBRARY BOARD – APPROVED
AUTHORIZATION OF BOARD MEMBER APPOINTMENT

Administrator Mims presented the following memorandum:

July 20, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Montgomery City-County Public Library Board Appointment

The Montgomery County Commission, at its meeting on July 18, 2016, agreed to place on the next agenda the appointment of Ms. Patina Moss to the Montgomery City-County Public Library Board of Trustees.

I am requesting that the Commission consider approval of this appointment for a term expiring June 1, 2020.

Attachment

End of Memorandum

Commissioner Hall made a motion to approve board member appointment of Patina Moss with a term expiring June 1, 2020. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy Board Members' Appointment Page, Agenda Pages 3-2 and 3-3 is attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED AUTHORIZATION OF GRANT APPLICATION TO ALABAMA 911 BOARD FOR CYCLE 3

Administrator Mims presented the following memorandum from Sheriff Derrick Cunningham:

MEMORANDUM

TO: Elton Dean, Chair, Montgomery County Commission

FROM: Derrick Cunningham, Sheriff
Montgomery County Sheriff's Office

SUBJECT: Approval to pursue Alabama 911 Board Grant

DATE: July 12, 2016

We are requesting the County Commission's approval to pursue the Alabama 911 Board Grant, Grant for Cycle 3. This is a twelve month grant with no local match required. During Cycle 2 we were awarded \$49,927.00, our Cycle 3 grant application will request headsets, chairs and other items for our 911 dispatch center. These funds are designed to provide financial assistance to Emergency Communications Districts (ECDs) based on demonstrated need.

Funds can be used to establish, operate, maintain, and replace communications equipment to be used in answering, transferring, and dispatching public emergency telephone calls, emergency radio communications equipment and recurring costs necessary to implement, operate, and maintain an emergency communication system.

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission.

RISK MANAGEMENT – APPROVED CHANGES IN PRESCRIPTION DRUG PLAN

Administrator Mims presented the following memorandum from Director of Risk Management Scott Kramer:

July 20, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Scott Kramer
Director of Risk Management

SUBJECT: Approval of Recommended Changes in Prescription Drug Plan

The Montgomery County Commission, at its meeting on July 18, 2016, agreed to place the following two changes to our prescription plan effective 10/1/16:

1. Utilize the PreferredONE network – this network includes Walgreens, Walmart, Publix, independents, but excludes CVS. BCBS employees currently use this network. PRIME, the Blue Cross Blue Shield pharmacy benefit manager, has negotiated savings with these pharmacies that will result in approximately \$110,000 in savings.
2. Utilize PRIME's NetResults formulary with competitive discounts. It drives to the most cost-effective care. This formulary will utilize lower cost alternatives, increase the amount of manufacturer rebates, exclude prescriptions that can be purchased over the counter (for example, allergy medications), non-essential drugs or drugs with safety or efficacy concerns. The approximate savings of using this formulary will be approximately \$300,000.

I am requesting approval of these changes.

End of Memorandum

Commissioner Walker made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

YOUTH FACILITY– APPROVED BUDGET CHANGE REQUEST NUMBER 6

Administrator Mims requested approval of Budget Change Number 6, Youth Facility.

Commissioner Hall made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 6-1, is attached to these Minutes.)

DETENTION FACILITY– APPROVED POSITION FILL REQUESTS (2)

Administrator Mims presented the following memorandum:

July 20, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Position Fill Requests from the Detention Facility

The Montgomery County Commission, at its meeting on July 18, 2016, agreed to place on the next agenda the following Position Fill Requests from the Detention Facility:

- (1) Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 201
- (2) Administrative Support Associate, (CO0013), Position Number 237

I am requesting approval of these items.

Attachments

End of Memorandum

Commissioner Williams made a motion to approve the requests. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 7-2 and 7-3, are attached to these Minutes.)

YOUTH FACILITY – APPROVED POSITION FILL REQUESTS (5)

Administrator Mims presented the following memorandum:

July 20, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Position Fill Requests from the Youth Facility

The Montgomery County Commission, at its meeting on July 18, 2016, agreed to place on the next agenda the following Position Fill Requests from the Youth Facility:

- (1) Cook, Relief (CO0442), Position Number 910442008
- (2) Juvenile Detention Officer, Relief (CO0300), Position Number 910300002
- (3) Juvenile Detention Officer, Relief (CO0300), Position Number 910300007
- (4) Juvenile Detention Officer, Relief (CO0300), Position Number 910300005
- (5) Court Operations Clerk I (CO0377), Position Number 900377001

I am requesting approval of these items.

Attachments

End of Memorandum

Commissioner Williams made a motion to approve the requests. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 8-2 through 8-4, are attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (9)

Administrator Mims recommended the following Travel/Training Requests for approval by the Commission:

<u>DEPARTMENT</u>	<u>TRAVEL/TRAINING REQUESTS</u>
1. County Commission	Request Number 36
2. Sheriff's Office	Request Numbers 54, and 55
3. Detention Facility	Request Number 11
4. Youth Facility	Request Number 21
5. Risk Management	Request Numbers 18 and 20
6. Appraisal Department	Request Number 16
7. Personnel Department	Request Number 26

Commissioner Hall made a motion to approve the requests. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 9-1 through 9-9, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following items to the agenda, and his fellow Commissioners concurred:

COUNTY COMMISSION – APPROVED PROJECT AGREEMENT BY AND AMONG THE CITY OF MONTGOMERY, MONTGOMERY COUNTY ALABAMA AND CNJ USA, LLC.

Administrator Mims requested approval of Project Agreement by and among the City of Montgomery, Montgomery County Alabama and CNJ USA, LLC.

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copy of Agreement, Agenda Pages 10-1 through 10-12, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS

Administrator Mims requested authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

C-2016-78: Montgomery County Recreation Department, for the Cleveland Avenue YMCA Summer Youth Program - \$750; (Harris)

C-2016-79: Montgomery County Recreation Department, for the Bell Road YMCA Football Program - \$1,000; (Hall)

NC-2016-142: City of Montgomery, to be used by BONDS to Belle Meade/Spring Park Neighborhood, for the “National Night Out” Event - \$850; (Dean)

Commissioner Williams made a motion to approve the requests. The motion was seconded by Commissioner Walker and unanimously approved by the Commission.

COMMENTS BY COMMISSIONERS AND ATTENDEES

Probate Judge Steven L. Reed introduced to the Commission the new Director of Elections Darryl Parker. Judge Reed stated that he was excited to have Mr. Parker join his staff.

Mr. Darryl Parker thanked the Commission for allowing him to speak. He stated he was excited about his new position and about serving Montgomery County. Mr. Parker stated that he was looking forward to the challenges of his new job. He stated that, in time, he hoped the Commission would get to know him better and in, return, learn of his ability to serve Montgomery County. Chairman Dean welcomed Mr. Parker to the Probate Office and thanked him for his remarks.

Mr. Brandon Dean, District Director of Athletics, Montgomery Public Schools, introduced himself and stated that he just wanted to thank the Commission for its support of the MPS first annual Kickoff Classic on Thursday, August 18, 2016 at the Alabama State University stadium. Mr. Dean stated they are getting geared up for the Kickoff Classic and would like for everyone to come out and support the event. Chairman Dean thanked Mr. Dean for his comments and thanked him for coming.

Calvin I. Brown, Director Montgomery City/County EMA, informed the Commission that this would be his last County Commission meeting. Director Brown stated that he would be retiring effective August 16, 2016, and moving back to New Orleans. He thanked the Commission for allowing him the opportunity to serve in the capacity as Director of the Emergency Management Agency. Chairman Dean thanked EMA Director Brown for the great job he has done at the EMA and stated he turned the office around 100% and that he appreciated him. Chairman Dean asked Director Brown if he was a part of the committee selecting his replacement. Director Brown stated that he was and that there were some great applicants. Chairman Dean asked Director Brown to let the committee know that there should be an inclusive panel selecting the applicants and that someone from the County should be on the panel. Again, he thanked Director Brown for doing a great job as EMA Director.

Commissioner Hall stated that he could only reiterate what Chairman Dean had said. He stated Director Brown had done a great job as EMA Director and that whenever he is in New Orleans, he would look him up.

Commissioner Williams thanked Bishop Sawyer for coming and rendering the prayer, and also thanked Mr. Smitherman for the Pledge of Allegiance. He welcomed Mr. Parker to his new position in the Probate Office. Commissioner Williams invited everyone to the Cleveland Avenue YMCA for the next Commission meeting. He then thanked EMA Director Brown for his service to the City/County EMA Office and also stated that he would look him up whenever he is in New Orleans.

Chairman Dean thanked everyone for coming to the meeting and stated that the Commission was working on the budget. He thanked the department heads for staying within their budgets.

Vice Chairman Harris thanked Mr. Parker for coming and introducing himself to the Commission. He stated that Mr. Parker's position was a very important position and that he is glad it is filled. Vice Chairman Harris stated that he looked forward to working with Mr. Parker. He also stated that he would see Director Brown in New Orleans.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

PRESENTATION BY INTERIM EXECUTIVE DIRECTOR BETH ANNE DUNAGAN AND DEVELOPMENT DIRECTOR SARA BYARD WITH EAT SOUTH (EDUCATION. ACT. TRANSFORM.)

Interim Executive Director Beth Anne Dunagan and Development Director Sara Byard with EAT South (Education. Act. Transform.) briefed the Commission regarding the program and requested funding in the amount of \$20,000. After discussion, Chairman Dean stated that the Commission would take this request under consideration.

COMMENTS FROM ADMINISTRATOR MIMS AND DEPUTY ADMINISTRATOR CAUTHEN

Administrator Mims presented a Resolution Proclaiming September 22, 2016 as Character Day in Montgomery County. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims informed the Commission that the terms of Bill Davis and Andrew Hardwick have expired as board members of the Montgomery County Public Building Authority. He noted that Mr. Davis and Mr. Hardwick do not wish to be reappointed to this board. Administrator Mims requested that the Commission make recommendations for appointments. The Commission agreed to discuss these appointments at the next meeting.

Administrator Mims briefed the Commission regarding authorization to recognize and deny a Claim filed by Bernice Hopper on behalf of her minor child, Chavis Thompson. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen briefed the Commission regarding a Bid Award to Knox Pest Control for pest control services, Bid Number 51901-16B-028. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented Budget Change Request Number 11 from the Engineering Department and Budget Change Request Number 7 from the Youth Facility. After discussion, the Commission agreed to place these items on the next agenda.

Administrator Mims presented a Letter from Mayor Todd Strange requesting funding for renovations of the Juliette Hampton Morgan Branch Library and Minutes of the March 21, 2016 County Commission Meeting. He stated that the request was for \$460,000 for two years for a total of \$920,000. The Commission requested budget history for the library.

DISCUSSION BY THE COMMISSION

The Commission discussed the funding request from EAT South (Education. Act. Transform.). Commissioner Walker requested a \$2,000 miscellaneous appropriation from her account for this program. After discussion, the Commission agreed to place this item and a Budget Change Request from in-house miscellaneous appropriations in the amount of \$8,000 on the next agenda.

After discussion, the Commissioners recommended that organizations requesting funding be required to submit their current budget, a financial statement for the prior year, a list of Board Members, and a copy of their most recent Form 990. They agreed to discuss this issue further at the Commission meeting on August 15, 2016.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented an email from the Montgomery Symphony Orchestra requesting meetings with Chairman Dean, and Commissioners Hall, Walker, and Williams. The Commission asked Administrator Mims to invite Executive Director Kim Wolfe with the Symphony Orchestra to the August 15, 2016 Commission meeting.

DISCUSSION BY THE COMMISSION

The Commission discussed the funding request from Neighbors In Christ. Commissioner Walker requested a \$2,000 miscellaneous appropriation from her account and Chairman Dean, Vice Chairman Harris, Commissioner Hall and Commissioner Williams requested a \$1,000 miscellaneous appropriation from each of their accounts for this organization. After discussion, the Commission agreed to place these items and a Budget Change Request in the amount of \$4,000 from donation revenue and from in-house miscellaneous appropriations for the organization on the next agenda.

PRESENTATION BY PUBLIC AFFAIRS DIRECTOR DIDI HENRY

Public Affairs Director DiDi Henry reviewed the calendar of upcoming events. She also presented the Commission Meeting Location Changes for August to December 2016. The Commission agreed to discuss this schedule at their next meeting.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented copies of Budget Change Request Number 34 approved June 1, 2015, in the amount of \$20,000 and Budget Change Request Number 21 approved July 7, 2014, in the amount of \$10,000 to Bridge Builders and stated that the Commission requested this information at their July 18, 2016 meeting. After discussion, the Commission agreed to place a Budget Change Request in the amount of \$10,000 from donation revenue for this program on the next agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented Online Auction Information regarding the One Center/Montgomery Mall.

Administrator Mims presented a Schedule of Upcoming Bids/Contract Renewals for August, September and October.

Administrator Mims presented a Population Report for June 2016 for the Youth Facility.

ADJOURNMENT

Vice Chairman Harris made a motion to adjourn the meeting of the Montgomery County Commission on August 1, 2016, at 11:03 a.m. The motion was seconded by Commissioner Hall and unanimously approved by the Commission.

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 7-21-16

Check Number	To	Check Number
262287		262350
Total Checks Paid		\$157,850.34

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 7-22-16

Check Number	To	Check Number
262351		262437
Total Checks Paid		\$391,874.13

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

AUG - 1 2016

8-1-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 7-29-16

Check Number	To	Check Number
262438		262483
Total Checks Paid		\$186,321.60

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

8-1-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 7-29-16

Check Number	To	Check Number
262484		262567
Total Checks Paid		\$520,333.60

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

8/1/16 Meeting

AGENDA

AUG - 1 2016

CHECKS ARE DATED
7/22/16

Payroll Check Number	125914	To	Payroll Check Number	125993	\$ 55,554.84
Direct Deposits					\$ 876,113.97
Payroll Check Number	125994	To	Payroll Check Number	126017	\$ 259,044.77
Direct Deposits					\$ 393,381.11
Federal Deposits					\$ 337,538.83
Total Payroll Paid					\$ 1,921,633.52

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

**Montgomery City-County Public Library
Board of Trustees
2016 Directory**

*** Thomas McPherson**
County Appointment
321 N. Anton Drive
Montgomery, AL 36105-2112
Phone H #834-9636
Phone W #264-7919 F #264-7917
Cell #202-5533
edrs@knology.net
Term Expires: June 1, 2016

Catherine Wright
County Appointment
3865 Colline Drive
Montgomery, AL 36106-3357
Phone W #420-4252 H #277-9956
Cell #315-6854
cwright@trenholmstate.edu
Term Expires: June 1, 2018

Joseph D. Trimble
County Appointment
512 Martha Street
Montgomery, AL 36104
Phone H #263-4989; C# 235-8225
jsph_trimble@yahoo.com
Term Expires: June 1, 2019

Gary Burton
County Appointment
13812 U.S. Hwy 31
Hope Hull, AL 36043-5104
Phone H #288-7414
Phone W #281-9439
Cell #315-2235 Fax #281-9419
garyburton1@charter.net
Term Expires: June 1, 2018

Amy Knudsen
County Appointment
2926 Jamestown Drive
Montgomery, AL 36111-1211
Phone W #244-2587
Phone H #834-1808
Cell #549-5005
Amy.Knudsen@aronov.com
Term Expires: June 1, 2020

Katie Bell, Treasurer
City Appointment
3613 Winterset Court
Montgomery, AL 36111-3361
Phone H #284-1800
Cell #318-1509
Fax #284-4002
katierb@charter.net
Term Expires: June 1, 2016

ShaKenya Calhoun
City Appointment
4155 Lomac Street, Ste. G
Montgomery, AL 36106
Phone W #272-4400
shakenyac@aol.com
Term expires: September 21, 2017

Jim Earnhardt, Vice President
City Appointment
4013 Meredith Drive
Montgomery, AL 36109-2344
Phone Cell #202-7154
jme@knology.net (H)
Term Expires: June 1, 2017

Courtney Williams
City Appointment
P.O. Box 2069
Montgomery, AL 36102-2069
Phone W #241-8054
Fax W #241-8254
mcw@chlaw.com
Term Expires: September 21, 2016

Janet Waller, Secretary
City Appointment
2307 Allendale Place
Montgomery, AL 36111-1636
Phone H #264-8923
*Cell #504-250-1219
jmwall7@gmail.com
Term Expires: September 21, 2018

7/5/2016

3-2

Betsy Atkins
County Appointment
201 Laurel Springs Court
Pike Road, AL 36064
Phone H #260-0998
Betsy@goakd.com
Term Expires: June 1, 2017

Julia Henig, President
City Appointment
301 Brown Springs Road
Montgomery, AL 36117
Phone W #273-4405
Cell #451-5040
jhenig@baptistfirst.org
Term expires: June 21, 2019

Janice Franklin, Ph D
County Appointment
4424 Woodcrest Drive
Montgomery, AL 36108
Phone H #288-9153
Office: #229-4106
jfranklin@alasu.edu
Term Expires: June 1, 2017

Chester Mallory
City Appointment
P.O. Box 6056
Montgomery, AL 36106-0056
Phone W #262-7773
Cell #303-4802
cmallory@mindspring.com
Term expires: September 21, 2018

Mary McLemore
President, Friends of the Library
122 Laurelwood Drive
Pike Road, AL 36064-2213
Phone H #277-0039 Cell #652-8285
mary_mclemore@mindspring.com

Leslie Sanders
City Appointment
P.O. Box 160
Montgomery, AL 36101-0160
Phone W #832-3301
llsanders@southernco.com
Term expires: September 21, 2016

Vanzetta McPherson
President, Library Foundation
321 N. Anton Drive
Montgomery, AL 36105-2112
Phone H #834-9636
Cell #462-6696
judgemcpherson@knology.net

Jaunita Owes, Library Director
City-County Public Library
P.O. Box 1950
245 High Street
Montgomery, AL 36102-1950
Phone #240-4300
Fax #240-4977
jowes@mccpl.lib.al.us

Vivian White, Asst. Director
City-County Public Library
P.O. Box 1950
245 High Street
Montgomery, AL 36102-1950
Phone #240-4300
Fax #240-4977
vwhite@mccpl.lib.al.us

Library Home Page <http://www.mccpl.lib.al.us>

4 year terms

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 6

DEPARTMENT:	Youth Facility	REVIEWED:	S. Thomas	
	7/6/2016		Finance Director	7/13/2016
REQUESTED BY:	Bruce R. Howell	APPROVED:		Date
Elected Official/Dept. Head		Administrator		Date

ACCOUNT	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	REVISED BUDGET
Groceries	001-52602.328	70,000	24,000	94,000
Revenue-Housing other County Juve	001-40000.44000	(75,000)	(24,000)	(99,000)
TOTAL			24,000	

JUSTIFICATION:

To increase the grocery budget caused by the increased population and length of stays experienced during this fiscal year. We will receive additional revenue of \$24,000 for housing other County juveniles to cover this expense.

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Requisition ID: 1127

Date Requisition Created: 7/11/2016 2:28:44 PM

Requisition Properties

Start Date	7/11/2016		WorkOrderNumber	
Desired Hire Date	8/1/2016		Recruitment Number	
Position Type			Prefer Position(s) to be Filled By	
Select One		☐	Select One	☐

Department and Class Information

Department Name		SelBudget	Job Class Code and Title
Detention Facility	☐	50 - DETENTION FACILITY	CO0420 - Corrections Officer ☐
Override Dept Name		Certify Register from Alternate Job Class	
Select Department	☐	CO0419 - Corrections Officer Trainee	☐

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1 ☐	Montgomery County ☐	Full-Time ☐

Notes

Position #201 - Replacement of Nwankwo Jackson

[View Details](#)

Requisition Supporting Information

Proposed Effective Date of Hire		Pay Grade	County Payroll Number
Notes			
COUNTY USE ONLY	COUNTY USE ONLY		
Manpower Data Entered By	Manpower Data Entered On		

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Requisition ID: 1128

Date Requisition Created: 7/11/2016 2:35:15 PM

Requisition Properties

Start Date	7/11/2016		WorkOrderNumber	
Desired Hire Date	8/1/2016		Recruitment Number	
Position Type			Prefer Position(s) to be Filled By	
Select One		☐	Select One	☐

Department and Class Information

Department Name		SelBudget		Job Class Code and Title
Detention Facility	☐	50 - DETENTION FACILITY	☐	CO0013 - Administrative St ☐
Override Dept Name		Certify Register from Alternate Job Class		
Select Department	☐	Select Job Class and Job Title		☐

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1 ☐	Montgomery County ☐	Full-Time ☐

Notes

Position #237 - Replacement of Diana Jackson

[View Details](#)

Requisition Supporting Information

Proposed Effective Date of Hire		Pay Grade	County Payroll Number
Notes			
COUNTY USE ONLY Manpower Data Entered By	COUNTY USE ONLY Manpower Data Entered On		

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Requisition ID: 1125

Date Requisition Created: 7/11/2016 9:49:14 AM

Requisition Properties

Start Date	7/11/2016		WorkOrderNumber	
Desired Hire Date	8/1/2016		Recruitment Number	
Position Type	Prefer Position(s) to be Filled By			
Open Competitive	☒	Open Competitive	☒	

Department and Class Information

Department Name	☒	SelBudget	Job Class Code and Title	☒
Youth Facility		90 - YOUTH FACILITY	CO0442 - Cook	
Override Dept Name		Certify Register from Alternate Job Class		
Select Department	☒	CO0442 - Cook		☒

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1 ☒	Montgomery County ☒	Part-Time ☒

Notes

This is to backfill Position 910442008.

[View Details](#)

Requisition Supporting Information

Proposed Effective Date of Hire		Pay Grade	County Payroll Number
Notes			
COUNTY USE ONLY	COUNTY USE ONLY		
Manpower Data Entered By	Manpower Data Entered On		

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Requisition ID: 1121

Date Requisition Created: 7/7/2016 10:27:58 AM

Requisition Properties

Start Date 8/1/2016  WorkOrderNumber
Desired Hire Date  Recruitment Number 
Position Type Prefer Position(s) to be Filled By
Open Competitive ☒ Open Competitive ☒

Department and Class Information

Department Name SelBudget Job Class Code and Title
Youth Facility ☒ Select Budget ☒ CO0300 - Juvenile Detention Of ☒
Override Dept Name Certify Register from Alternate Job Class
Select Department ☒ CO0300 - Juvenile Detention Officer ☒

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

Vac Jurisdictions Emp. Status
3 ☒ Montgomery County ☒ Part-Time ☒

Notes

910300002 / 910300007 / 910300005

[View Details](#)

Requisition Supporting Information

Proposed Effective Date of Hire	8/1/2016 	Pay Grade	PC1	County Payroll Number
Notes				
COUNTY USE ONLY	COUNTY USE ONLY			
Manpower Data Entered By	Manpower Data Entered On			
				
				

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission

Date Requisition Created: 7/6/2016 1:28:34 PM

Requisition ID: 1118

Requisition Properties

Start Date 8/1/2016  WorkOrderNumber

Desired Hire Date  Recruitment Number  - -

Position Type Prefer Position(s) to be Filled By

Open Competitive & Transfer ☒ Open Competitive & Transfer ☒

Department and Class Information

Department Name SelBudget Job Class Code and Title

Youth Facility ☒ 90 - YOUTH FACILITY ☒ CO0377 - Court Operations Cler ☒

Override Dept Name Certify Register from Alternate Job Class

Select Department ☒ CO0013 - Administrative Support Associate ☒

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

Vac Jurisdictions Emp. Status

1 ☒ Montgomery County ☒ Full-Time ☒

Notes

900377001

[View Details](#)**Requisition Supporting Information**

Proposed Effective 8/1/2016  Pay Grade A03 County Payroll Number

Date of Hire

Notes

This position will be filled from the Administrative Support Associate register.

COUNTY
USE ONLY
Manpower
Data Entered
By

COUNTY
USE ONLY
Manpower
Data Entered
On



Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 36

AGENDA

AUG - 1 2016

Date: July 27, 2016
To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Opelika, Al (Lee County Meeting Center)
Departure Date: August 3, 2016 Return Date: August 3, 2016
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend the Administrator Regional Meeting

Traveler (s) Name: 1. Donald Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$70.20 Advance Registration Required: \$0.00
Department Name: County Commission Fund Name: General
Additional Comments: Mileage - \$70.20

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 8/1/16 reimbursement of actual and necessary expenses in the
approximate amount of \$70.20 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$36,500.00</u>
Approved Requests:	<u>\$35,391.23</u>
Budget Available:	<u>\$1,108.77</u>
Current Requests:	<u>\$169.56</u>
Budget Balance:	<u>\$939.21</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 7/28/2016

cc: Finance Director / Buyer

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 54

AGENDA

AUG - 1 2016

Date: July 22, 2016
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: August 30, 2016 Return Date: September 2, 2016
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: attend LECC Conference

Traveler (s) Name: 1. Gayle Atchison 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,300.00 Advance Registration Required: \$250.00
Department Name: Sheriff's Office Fund Name: 001-52110.265

Additional Comments: _____

To: Sheriff Derrick Cunningham
From: Donald L. Mims, Administrator

The above request is app. 8/1/16 reimbursement of actual and necessary expenses in the
approximate amount of \$1,300.00 and advance registration of \$250.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52110.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$26,100.00</u>
Approved Requests:	<u>\$21,325.42</u>
Budget Available:	<u>\$4,774.58</u>
Current Requests:	<u>\$2,800.00</u>
Budget Balance:	<u>\$1,974.58</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 7/25/2016

cc: Finance Director / Buyer

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Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 55

AGENDA

AUG - 1 2016

Date: July 27, 2016

To: Donald L. Mims, Administrator

From: Sheriff Derrick Cunningham

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Aurora, Colorado

Departure Date: August 2, 2016 Return Date: August 5, 2016

Conference Leave (Days / Hours): 4 Days

Purpose of Travel: Attend Promotion Evaluation Board

Traveler (s) Name: 1. George Beaudry 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$100.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: 001-52110.265

Additional Comments: Expenses to be paid by Aurora Colorado Police Department

To: Sheriff Derrick Cunningham

From: Donald L. Mims, Administrator

The above request is app. 8/1/16 reimbursement of actual and necessary expenses in the
approximate amount of \$100.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52110.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$26,100.00</u>
Approved Requests:	<u>\$21,325.42</u>
Budget Available:	<u>\$4,774.58</u>
Current Requests:	<u>\$2,900.00</u>
Budget Balance:	<u>\$1,874.58</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 7/27/2016

cc: Finance Director / Buyer

Revised October 12, 2005

9.3

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 11

AGENDA

AUG - 1 2016

Date: July 15, 2016
To: Donald L. Mims, Administrator
From: Wanda J. Robinson, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Prattville, AL

Departure Date: Sept. 7-8, 2016 Return Date: November 16-17, 2016

Conference Leave (Days / Hours): 4 Days

Purpose of Travel: Alabama Jail Training Academy
Officer Responsibilities and Offender Supervision
Inmate Management

Traveler (s) Name: 1. James Dill 4. Rodney Brooks
2. Debra Nearer 5. Brent Talley
3. Marian Williams 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,500.00 Advance Registration Required: \$750.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: 2 more classes (not yet scheduled)

Ethics and Code of Conduct

Games Inmates Play and Staff/Offender Relations

ONE HALF OF COST WILL COME FROM THE 2017 BUDGET

To: Wanda J. Robinson, Director

From: Donald L. Mims, Administrator

The above request is app. 8/1/16 reimbursement of actual and necessary expenses in the
approximate amount of \$1,500.00 and advance registration of \$750.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$11,086.20</u>
Budget Available:	<u>\$3,913.80</u>
Current Requests:	<u>\$750.00</u>
Budget Balance:	<u>\$3,163.80</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 7/19/2016

cc: Finance Director / Buyer

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 21

AGENDA

AUG - 1 2016

Date: July 25, 2016
To: Donald L. Mims, Administrator
From: Bruce R. Howell
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery Renaissance Convention Center
Departure Date: August 12, 2016 Return Date: August 12, 2016
Conference Leave (Days / Hours): 1 day
Purpose of Travel: Attend the corner for children conference
Sponsored by Alabama Dept. of Early Childhood Education

Traveler (s) Name: 1. Ray Williams 4. _____
2. Garry Gregg 5. _____
3. Ebony Rain 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$90.00 Advance Registration Required: \$0.00
Department Name: Youth Facility Fund Name: 001-52603-265
Additional Comments: Registration

To: Bruce R. Howell
From: Donald L. Mims, Administrator

The above request is app. 8/1/16 reimbursement of actual and necessary expenses in the
approximate amount of \$90.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52603.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$11,000.00</u>
Approved Requests:	<u>\$10,438.99</u>
Budget Available:	<u>\$561.01</u>
Current Requests:	<u>\$90.00</u>
Budget Balance:	<u>\$471.01</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 7/26/2016

cc: Finance Director / Buyer

Revised October 12, 2005

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Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 18

AGENDA

AUG - 1 2016

Date: July 14, 2016
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Management
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Tuscaloosa, Alabama
Departure Date: October 26, 2016 Return Date: October 27, 2016
Conference Leave (Days / Hours): (2) Days
Purpose of Travel: to attend the Municipal Clerks Association

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00
Department Name: Risk Management Fund Name: Liability

Additional Comments: **** All expenses will be paid by Municipal Clerks Association ****

To: Scott Kramer, Risk Manager
From: Donald L. Mims, Administrator

The above request is app. 8/1/16 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

Donald L. Mims, Administrator

To be completed by the Finance Department		
Fund Code:	<u>007-51100.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$4,707.92</u>	
Budget Available:	<u>\$10,292.08</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$10,292.08</u>	

Reviewed by: S. Thomas
Date: 7/19/2016
cc: Finance Director / Buyer

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 20

AGENDA

AUG - 1 2016

Date: July 27, 2016
To: Donald L. Mims, Administrator
From: Scott Kramer, Risk Management
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Alexandria, VA
Departure Date: September 21, 2016 Return Date: September 23, 2016
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: to attend PRIMA Board Meeting

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00
Department Name: Risk Management Fund Name: Liability
Additional Comments: ****All expenses will be reimbursed by PRIMA****

To: Scott Kramer, Risk Management
From: Donald L. Mims, Administrator

The above request is app. 8/1/16 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>007-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$4,707.92</u>
Budget Available:	<u>\$10,292.08</u>
Current Requests:	<u>\$99.36</u>
Budget Balance:	<u>\$10,192.72</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 7/28/2016
cc: Finance Director / Buyer

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 16

AGENDA

AUG - 1 2016

Date: July 21, 2016
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: August 9, 2016 Return Date: August 12, 2016
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: 2016 AAAO Summer Conference

Traveler (s) Name: 1. Donna Raney 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,041.00 Advance Registration Required: \$180.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Mileage: \$0 (Auburn CGS paid for Donna's mileage) Hotel: \$561 Meals: \$300
Registration: \$180.00

TOTAL EST. COST: \$1041.00

To: Clay Henley, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 8/1/16 reimbursement of actual and necessary expenses in the
approximate amount of \$1,041.00 and advance registration of \$180.00 is authorized.

To be completed by the Finance Department

Fund Code:	<u>120-51985.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$30,000.00</u>	
Approved Requests:	<u>\$13,354.03</u>	
Budget Available:	<u>\$16,645.97</u>	
Current Requests:	<u>\$1,041.00</u>	
Budget Balance:	<u>\$15,604.97</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 7/25/2016

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 26

Date: July 26, 2016
To: Donald L. Mims, Administrator
From: Carmen Douglas, Director
Re: Travel / Training Request

AGENDA
AUG - 1 2016

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: October 6, 2016 Return Date: October 6, 2016
Conference Leave (Days / Hours): 5 Hours
Purpose of Travel: 2016 Maxwell Employment Expo

Traveler (s) Name: 1. Margaret Broekhoven 4. _____
2. Brittany Lopez 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00
Department Name: Personnel Fund Name: Merit System

Additional Comments: _____

To: Carmen Douglas, Director
From: Donald L. Mims, Administrator

The above request is app. 8/1/16 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961-190</u>	(ex: 000-00000-000)
Description:	<u>Recruiting</u>	
Current Budget:	<u>\$2,000.00</u>	
Approved Requests:	<u>\$922.04</u>	
Budget Available:	<u>\$1,077.96</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$1,077.96</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 7/26/2016
cc: Finance Director / Buyer

Revised October 12, 2005

AGENDA

AUG - 1 2016

PROJECT AGREEMENT
BY AND AMONG
CITY OF MONTGOMERY,
MONTGOMERY COUNTY, ALABAMA,
AND
CNJ USA, LLC

PROJECT AGREEMENT

This agreement is between CITY OF MONTGOMERY, a body corporate and politic of the State of Alabama (the "City"), MONTGOMERY COUNTY, ALABAMA, a body corporate and political subdivision of the State of Alabama (the "County"; collectively with the City, the "Local Governments"), and CNJ USA, LLC, an Alabama limited liability company ("CNJ"), and is dated _____, 2016.

The Local Governments support and encourage business and industrial development within their territorial boundaries for the benefit of their citizens.

CNJ desires to purchase an approximately 229 acre site located on property in Montgomery, Alabama, which property is more particularly described in Exhibit A (the "Project Site"), and which Project Site was originally valued at \$3,500,000. As incentive to CNJ to build on the Project Site in furtherance of the Local Governments' industrial development goals, the seller offered to reduce the purchase price of the Project Site to \$2,000,000.00 (such \$1,500,000.00 incentive, the "Purchase Price Incentive").

The seller of the Project Site has conducted extensive due diligence work for the sale of the Project Site, including environmental site assessments, wetlands delineation, and survey and title work, all of which is being made available to CNJ at no cost to CNJ as further incentive to purchase the Project (such due diligence work, the "Additional Incentives").

CNJ and the seller have entered into a Purchase and Sale Agreement dated contemporaneously with this agreement for the sale of the Project Site to CNJ for use as an industrial manufacturing site (the "Purchase Agreement"), and the consideration for such contract includes the Purchase Price Incentive and the Additional Incentives.

CNJ has also approached the City and the County regarding CNJ's intention to build a new manufacturing facility on the Project Site.

CNJ has represented that it will make a capital investment of approximately \$51,000,000.00 in constructing and equipping the Project and will employ about 160 full-time employees at the Project.

CNJ has requested certain incentives in connection with locating at the Project Site, and the City and the County are willing to grant certain incentives, all on the terms and conditions in this agreement and based upon the representations, agreements and covenants of CNJ in this agreement.

In furtherance of encouraging the use and development of the Project Site for industrial development purposes, CNJ is willing to undertake certain obligations with the understanding that it will repay the incentives if it fails to satisfy its commitments under this agreement.

The parties therefore hereby agree as follows:

Article 1

CNJ'S COMMITMENT FOR PROJECT

1.1 **Location and Implementation of Project.** CNJ shall meet the following requirements regarding timing and expenditures for the Project (collectively, the "Milestones"):

- (1) Commence Construction no later than June 1, 2017; and

(2) Commence Commercial Operation no later than June 1, 2019.

1.2 **Capital Expenditures.** CNJ intends to expend approximately \$51,000,000.00 in Capital Expenditures in constructing and equipping the Project at the Project Site by no later than December 31, 2022;

1.3 **Employment.** CNJ shall use best efforts to employ 160 Full-Time Employees by no later than December 31, 2022, which CNJ shall certify to the Local Governments on or before such deadline. Such certification shall be subject to the Local Governments' rights to audit such certification in accordance with normal procedures that the Local Governments' use with respect to loans and grants based upon employment criteria as established from time to time. The Local Governments may require additional documentation to support the certification. "Full-Time Employees" means individuals employed directly by CNJ at the Project Site whose terms of employment require working thirty-five or more hours per week but does not include contracted personnel who would not be treated as common law employees under applicable Alabama laws.

1.4 **Employment of Montgomery Residents.** The Local Governments each acknowledge that all employees hired by CNJ at the Project shall be selected in the sole discretion of CNJ and that CNJ shall have no obligation to hire Montgomery residents. CNJ shall, in good faith, give full consideration to qualified Montgomery residents for employment at the Project, subject in all cases to CNJ's then existing hiring policies.

1.5 **Administrative Fee.** As described in Section 2.2, CNJ shall pay the \$45,000.00 administrative fee to the Industrial Development Board of the City of Montgomery (the "IDB") when due.

Article 2 ECONOMIC DEVELOPMENT INCENTIVES

2.1 **Purchase Incentives.** CNJ acknowledges that the Purchase Price Incentive and the Additional Incentives are valuable consideration offered by the seller for the purchase of the Project Site and development of the Project.

2.2 **Statutory Incentives.** CNJ acknowledges that certain statutory and regulatory incentives exist under Alabama law for which the Project may qualify and that will further enhance the ability of CNJ to complete the Project, including certain property tax abatements, sales and use tax abatements, sales and use tax exemptions, and other tax credits. CNJ acknowledges that certain of the abatements are administered by the IDB, and CNJ acknowledges that it is solely responsible for payment of the \$45,000.00 administrative fee related to the abatements when due to the IDB. CNJ further acknowledges that none of the Local Governments shall have any obligation or liability as to CNJ's qualification, successful application, and continued qualification for such statutory incentives.

2.3 **Discretionary Incentives.** In addition to the valuable incentives described in Section 2.1 and 2.2, the Local Governments shall, within 30 days after the Effective Date and prior to the nearest upcoming application deadline, cause an application to be made to the Industrial Access Board on behalf of CNJ and/or the Local Governments for a grant for public funds to be used in acquiring the necessary land and building a public access road along the southern boundary of the Project Site and connected to U.S. Highway 31.

Article 3
REPAYMENT AND CLAWBACKS

3.1 **Repayment Obligations.** (a) In event that CNJ does not Commence Construction prior to the deadline set forth in Section 1.1(1), then CNJ shall re-convey the Project Site to the seller by statutory warranty deed, in form and content satisfactory to the seller. Upon re-conveyance of the Project Site to the seller, CNJ will be entitled to a refund of that portion of the purchase price actually paid, less 20% of such amount which will be retained by the seller.

(b) In the event that CNJ fails to Commence Commercial Operating prior to the applicable deadline, then upon any of such failure CNJ shall repay the Purchase Price Incentive to the seller in immediately available U.S. Dollars.

(c) CNJ may request an extension of the deadline for completion any Milestone by delivering a written request to the Local Governments no less than 45 days prior to the expiration of the deadline for which CNJ is requesting an extension. The Local Governments shall not unreasonably condition, delay, or withhold consent to such extension, which consent shall be delivered in writing to CNJ.

3.2 **Termination of Incentives.** At the sole option and discretion of the Local Governments, upon written notice to CNJ by either of the Local Governments following the occurrence of a breach, default or violation of this agreement by CNJ or upon any event triggering a repayment by CNJ under Section 3.1 (each such event, a "Default"), the obligations of the Local Governments shall cease and terminate. In no event shall the termination or cessation of the obligations and agreements of the Local Governments in any way waive, limit, abrogate or eliminate the obligations of CNJ hereunder, and such termination or cessation of such obligations by the Local Governments shall not constitute a termination of this agreement.

Article 4
MISCELLANEOUS

4.1 **Condition Precedent.** The effectiveness of this agreement shall be subject to the approval of each of the governing bodies of the City and County taken at a public meeting following satisfaction of the notice and other applicable requirements of Amendment 713 to the Alabama Constitution of 1901, as amended, including, but not limited to, the publication of the notice required by such Amendment 713 relating to the private benefits granted hereby and the approval of the same at an open public meeting held separately by each of the governing bodies of the City and County. It is expressly agreed and understood that each of the Mayor of the City and the Chairman of the Montgomery County Commission for the County, at their option, execute and deliver this Agreement prior to such authorization but that the obligations, liabilities, agreements, and statements of the City and County shall not be binding and enforceable unless and until this agreement is approved by their respective governing bodies as set forth above.

4.2 **Counterparts.** This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement between the parties, and it shall not be necessary in making proof of this agreement to produce or account for more than one such counterpart.

4.3 **Governing Law.** The governing law of this agreement shall be the law of the State of Alabama without regard to its conflicts of laws principles.

4.4 Severability. In case any one or more of the provisions contained in this agreement should be ruled by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect and for any reason whatsoever, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired by such ruling.

4.5 Notices. All communications and notices required by this agreement shall be in writing and shall be sent, (1) by registered first class mail, postage prepaid, (2) by a nationally recognized overnight courier for delivery on the following business day or (3) by facsimile transmission (with such facsimile transmission to be confirmed promptly in writing sent by mail or overnight courier as provided in parts (1) and (2)), to the following addresses:

City: Mayor Todd Strange
City of Montgomery Post Office Box 111
Montgomery, Alabama 36101
Fax: (334)241-2600

With copies to:

Kim Fehl, Esq.
City of Montgomery
Post Office Box 1111
Montgomery, Alabama 36101
Fax: (334)241-2600

and

Ms. Ellen McNair
Montgomery Area Chamber of Commerce
41 Commerce Street
Montgomery, Alabama 36104
Fax: (334) 265-4745

County: Honorable Elton Dean
Donald Mims, Administrator
Montgomery County Commission
Post Office Box 1667
Montgomery, Alabama 36102
Fax: (334) 832-2533

CNJ: CNJ USA, LLC
201 County Court
Montgomery, AL 36105
Attn: _____
Fax: (334) _____

With a copy to:

Jim Holmes, Esq.
Nelson Mullins Riley & Scarborough LLP
Atlantic Station
201 17th Street NW, Suite 1700
Atlanta, GA 30363
Fax: 404.322.6078

or to such other address as the receiving Party shall have most recently forwarded to the sending Party pursuant to the provisions of this Section 4.5.

4.6 Costs and Expenses. Each party shall pay its own costs and expenses incurred in connection with the proposals, responses, and negotiation of the transactions contemplated in this agreement, including all costs and expenses incurred in connection with the preparation of this agreement or otherwise.

4.7 Amendment and Waivers. This agreement may not be amended or modified except by a written instrument signed by each party. The waiver by any party of such party's rights under this agreement in any particular instance or instances, whether intentional or otherwise, shall not be considered as a continuing waiver which would prevent subsequent enforcement of such rights or of any other rights.

4.8 Assignment. This agreement is not assignable without the prior written consent of all of the other parties.

4.9 Section Titles and Headings. The section titles and headings are for convenience only and do not define, modify or limit any of the terms and provisions of this agreement.

4.10 Construction of Agreement. In this agreement, unless the context indicates otherwise, the singular includes the plural and the plural the singular; references to statutes, sections or regulations are to be construed as including all statutory or regulatory provisions consolidating, amending, replacing, succeeding or supplementing the statute, section or regulation referred to; references to "writing" include printing, typing, lithography, facsimile reproduction and other means of reproducing words in a tangible visible form; the words "including," "includes" and "include" shall be deemed to be followed by the words "without limitation" or "but not limited to" or words of similar import; references to articles, sections (or subdivisions of sections), exhibits, appendices, annexes or schedules are to those of this Agreement unless otherwise indicated; references to agreements and other contractual instruments shall be deemed to include all exhibits, schedules and appendices attached thereto and all subsequent amendments and other modifications to such instruments, but only to the extent such amendments and other modifications are not prohibited by the terms of this agreement; references to days shall mean calendar days unless specified otherwise; and references to Persons include their respective successors and permitted assigns.

4.11 Specific Performance. The parties acknowledged that it is impossible to measure in money the damages which will accrue to CNJ or the Local Governments by reason of a failure of any of the other parties to this agreement to perform any of their respective obligations under this agreement. Therefore, if any party institutes any action or proceeding to enforce the provisions of this agreement, the party or parties to this agreement against whom such action or proceeding is brought hereby waive the claim or defense that such defending party or parties has, have, or will have an adequate remedy at law for money damages.

4.12 Entire Agreement. This agreement constitutes the entire agreement and understanding among the parties with respect to the Project and no other offers, agreements, understandings, warranties, or representations exist between CNJ and the Local Governments.

4.13 Survival of Representations, Warranties and Covenants. The representations, warranties and covenants made by each of the parties in this agreement shall survive the performance of any obligations to which such representations, warranties and covenants relate.

4.14 Binding Effect. This agreement shall be binding upon and shall inure to the benefit of the parties and their respective successors and assigns and, as to the Local Governments, all other state agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to the Local Governments or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements, or obligations under this agreement of the Local Governments.

4.15 Time is of the Essence. Time is of the essence as to all terms and conditions of this agreement.

4.16 No Consequential Damages. Except as otherwise provided herein, no party shall, in any event, be liable to any other Party, whether by way of indemnity or otherwise, for any indirect, incidental, punitive, special or consequential damages, including loss of revenue or profit, cost of capital, loss of business reputation or opportunity costs due to delays in payment, whether any such damages arise out of contract, tort (including negligence), strict liability or otherwise.

4.17 Third Party Beneficiary. This agreement is intended solely for the benefit of the parties and the seller under the Purchase Agreement. Nothing in this agreement shall be construed to create any duty, standard of care or liability to, nor confer any right of suit or action on, any Person other than the parties and seller and no such duties, standards of care, liability, rights of suit or action shall be created or exist in favor of any employees or independent contractors.

4.18 Independent Contractor. For the purposes of this agreement and all services to be provided under this agreement, each party shall be, and shall be deemed to be, an independent contractor and not an agent or employee or partner of the other party.

4.19 Acknowledgment of No Liability. The parties hereto agree that the Local Governments shall have no liability, responsibility or obligation resulting from the construction or operation of the Project (provided, however, that this paragraph shall not relieve any party of any of its obligations under this agreement), and that all such liability, responsibility and obligation therefrom shall be CNJ's alone.

4.20 Definitions. The following terms and definitions shall apply to this agreement.

"Capital Expenditures" means the costs incurred and paid for engineering, construction, renovation, furnishing and equipping the Project by CNJ which is of a type that is properly chargeable to a capital account (but does not include items such as capitalized interest or similar items). The determination of whether an expenditure is a capital expenditure is made at the time the expenditure is paid with respect to the Project.

"Commence Commercial Operation" means manufacturing and assembling of automotive parts packaging, automotive sub-assemblies, automotive parts castings, and other automotive related products for commercial sale on or before the Commercial Operation Commencement Date.

"Commercial Operation Commencement Date" means the date that the Project is placed in service for federal income tax purposes under Treasury Regulation 1.150-2(c) for Commercial Operation.

"Commence Construction" means commencement of pouring of footings or foundations for the Project.

"Complete Construction" means completion of construction of the Improvements and infrastructure for the Project, installation of furniture, fixtures, and equipment in such improvements, and testing of primary manufacturing systems for the Project such that CNJ may commence Commercial Operation within 90 days.

"Effective Date" means the later of the following to have occurred: (1) this agreement has been signed by authorized representatives of each party, and (2) the satisfaction of the conditions precedent set forth in Section 4.1.

"Person" means all natural persons, corporations, business trusts, associations, companies, partnerships, limited liability companies, joint ventures and other entities and governments and agencies and political subdivisions.

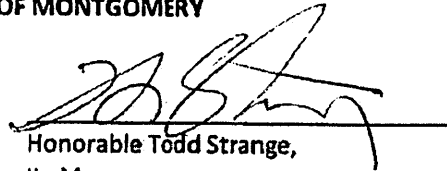
"Project" means the construction and operation of an approximately 200,000 to 300,000 square foot facility for its Commercial Operation.

[EXECUTION AND NOTARY ACKNOWLEDGMENTS APPEAR ON NEXT FOLLOWING PAGES]

WHEREFORE, the Parties hereto have executed this Agreement as of the date their signature was properly notarized.

CITY OF MONTGOMERY

By:


Honorable Todd Strange,
Its Mayor

STATE OF ALABAMA

COUNTY OF MONTGOMERY

Before me, the undersigned, a Notary Public, in and for said county, in said state, personally appeared **Todd Strange**, in his capacity as Mayor of the **CITY OF MONTGOMERY**, whose name is signed to the foregoing Agreement, and who is known to me, being first duly sworn, acknowledged before me on this day that, being informed of the contents of said Agreement, that he, as such official and with full authority, has read the foregoing Agreement and knows the contents thereof, executed the same voluntarily for and as the act of said City of Montgomery, Alabama on this date.

SUBSCRIBED AND SWORN to before me on this the _____ of _____, 2016.

Notary Public

My Commission expires: _____

MONTGOMERY COUNTY, ALABAMA

By: Montgomery County Commission

By: Elton Dean
Honorable Elton Dean,
Its Chairman

STATE OF ALABAMA

COUNTY OF MONTGOMERY

Before me, the undersigned, a Notary Public, in and for said county, in said state, personally appeared **Elton Dean**, as Chairman of the Montgomery County Commission, in its capacity as the governing body of **MONTGOMERY COUNTY, ALABAMA**, whose name is signed to the foregoing Agreement, and who is known to me, being first duly sworn, acknowledged before me on this day that, being informed of the contents of said Agreement, makes oath that he, as such official and with full authority, has read the foregoing Agreement and knows the contents thereof, executed the same voluntarily for and as the act of said Montgomery County Commission, acting in his capacity as Chairman thereof on this date.

SUBSCRIBED AND SWORN to before me on this the 1st of August 2016.

Jammy L. Nix
Notary Public
My Commission expires: 2-26-20

CNJ USA, LLC

By:


Name: Jeong Su Kim
Its CEO

STATE OF ALABAMA

COUNTY OF MONTGOMERY

Before me, the undersigned, a Notary Public, in and for said county, in said state, personally appeared _____, in his capacity as _____ of CNJ USA, LLC, an Alabama limited liability company, whose name is signed to the foregoing Agreement, and who is known to me, being first duly sworn, acknowledged before me on this day that, being informed of the contents of said Agreement, that he, as such _____ and with full authority, has read the foregoing Agreement and knows the contents thereof, executed the same voluntarily for and as the act of said limited liability company on this date.

SUBSCRIBED AND SWORN to before me on this the _____ of _____, 2016.

Notary Public

My Commission expires: _____

EXHIBIT A

Legal Description of Project Site

A parcel of land in the SE ¼ of Section 9 and in the SW ¼ of Section 10, T15N, R17E, Montgomery County, Alabama, being more particularly described as follows:

Begin at a found 5/8" iron pin at an old fence corner at the SW corner of said Section 9; Thence S 89° 46' 38" E along the north line of Carter Lane a distance of 2414.48 feet to a concrete right-of-way monument on the westerly right-of-way of U.S. Highway 31; Thence N 39° 37' 08" E along said westerly right-of-way a distance of 129.89 feet to a concrete right-of-way monument; Thence northeasterly along said westerly right-of-way through a curve to the left, said curve having an arc distance of 660.08 feet, a radius of 2824.79 feet and a chord bearing N 6° 35' 44" E a distance of 658.58 feet to a concrete right-of-way monument; Thence N 0° 05' 55" W along said westerly right-of-way a distance of 374.29 feet to a concrete right-of-way monument; Thence N 18° 46' 30" W along said westerly right-of-way a distance of 105.13 feet to a concrete right-of-way monument; Thence N 0° 10' 30" E along said westerly right-of-way a distance of 360.25 feet to a concrete right-of-way monument; Thence northwesterly along said westerly right-of-way through a curve to the left, said curve having an arc distance of 283.17 feet, a radius of 23003.31 feet and a chord bearing N 0° 26' 49" W a distance of 283.17 feet to a concrete right-of-way monument; Thence N 0° 05' 39" W along said westerly right-of-way a distance of 92.26 feet to a set ½" iron pin on the south line of that parcel of land described in RLPY 2026 page 483 on record at the Montgomery County Office of the Judge of Probate; Thence N 89° 37' 03" W along the south line of said record parcel and the westerly extension thereof a distance of 4771.84 feet to a corner at the southeasterly right-of-way of the CSX Railroad, said corner being also the SW corner that parcel of land described as Exhibit "B" in RLPY 1663 page 784 and being N 89° 37' 03" W a distance of 85.58 feet from a found iron pin at the SW corner of that parcel of land described in RLPY 2026 page 483; Thence S 21° 23' 08" W along the southeasterly right-of-way of the CSX Railroad a distance of 1128.71 feet to a found ¾" iron pin at an old fence corner; Thence S 0° 37' 26" E along an old fence a distance of 927.89 feet to a found ¾" iron pin at an old fence corner; Thence S 89° 50' 21" E a distance of 2636.02 feet to the point of beginning;

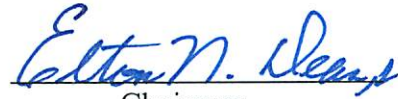
The above description being set forth on that certain boundary survey dated June 18, 2015, prepared by Jarrod Cooper, PLS No. 13413.

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, August 15, 2016, at 8:00 in the morning.



Administrator



Chairman