

MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

OCTOBER 3, 2016

INFORMATION SESSION

Chairman Dean called the meeting to order at 4:09 p.m. The meeting was held at the Montgomery Preparatory Academy for Career Technologies (MPACT), 2901 E. South Boulevard, Montgomery, AL.

The meeting was opened with prayer led by Commissioner Williams. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSION BY THE COMMISSION

Commissioner Williams requested a \$500 miscellaneous appropriation from his account to Bridge Builders Alabama for the Youth Leadership Program.

Vice Chairman Harris, Commissioner Hall and Commissioner Walker requested a \$500 miscellaneous appropriation from each of their accounts to Alabama Junior Miss, Inc., d/b/a Distinguished Young Women of Alabama, for expenses used during the Distinguished Young Women of Montgomery County Contest.

Commissioner Walker requested a \$1,000 miscellaneous appropriation from her account to the Arthritis Foundation, Inc., for the Southeast Region-Montgomery for program services.

Commissioner Hall requested a \$1,000 miscellaneous appropriation from his account to the Montgomery Ballet for promotion of arts in education and arts opportunities for citizens of Montgomery County.

Commissioner Williams requested a \$500 miscellaneous appropriation from his account to BOE, Jefferson Davis High School for the Unity Dinner.

Chairman Dean and Commissioner Williams requested a \$500 miscellaneous appropriation from each of their accounts to the City of Montgomery, to be used by BONDS to Flatwood Community, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Chairman Dean and Vice Chairman Harris requested an \$833.33 miscellaneous appropriation from each of their accounts and Commissioner Hall requested an \$833.34 miscellaneous appropriation from his account to BOE, Park Crossing High School, for Collegiate Homebased Academic Preparation Services (C.H.A.P.S.) Program.

Commissioner Walker requested a \$300 miscellaneous appropriation from her account to the Alabama Cooperative Extension System, for Purple Tea Program.

Vice Chairman Harris requested a \$1,000 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to Support the Woodley Park Area Association, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Vice Chairman Harris requested a \$1,500 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to Green Acres Neighborhood, with funding to promote the Community Enhancement and Beautification Programs/Projects.

The Commission agreed to add these items to the miscellaneous appropriations.

Chairman Dean presented a request for funding from AUM Dixie Baseball for the “New Building/Safe Shed Project”. After discussion, the Commission agreed to place on the next agenda a Budget Change Request in the amount of \$8,000 from Donation Revenue.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims noted that the Dollar General did not meet the advertising requirements regarding Retail Beer (Off Premises Only) and Retail Table Wine (Off Premises Only) License Application from DolGenCorp, LLC, for Dollar General Store 17394, located at 30 Johnny Shirley Road, Ramer, Alabama 36069. He stated that this item will be on the next agenda.

Administrator Mims stated that a reception will be held honoring the service of Commissioners Williams and Hall after the adjournment of our Commission meeting on November 7, 2016.

Administrator Mims reminded everyone that the County Commission Swearing-In Ceremony will be held Wednesday, November 16, 2016. He stated that the Information Session will begin at 1:30 p.m. and the Formal Session for the Swearing-In Ceremony will begin at 2:00 p.m.

PRESENTATION BY JUVENILE COURT ADMINISTRATOR BRUCE HOWELL

Juvenile Court Administrator Bruce Howell briefed the Commission regarding a Personal Services Contract with Adedoyin Dosunmu-Ogunbi, M.D., to Provide Medical Services for Youth Detained at the Montgomery County Youth Facility. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Howell presented an Agency Grant Agreement with the Alabama Department of Youth Services for the Davis Treatment Center Program. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY SHERIFF DERRICK CUNNINGHAM

Sheriff Derrick Cunningham briefed the Commission regarding a Bid Award to A'viands, LLC, for inmate food service, Bid Number 52200-16B-041. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Sheriff Cunningham presented an Agreement with Southeast Alabama Highway Safety Office regarding Community Traffic Safety Program (CTSP) Grant Participation. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham briefed the Commission regarding Amendment Number 2 to Contract with Gulf States Distributors for Sheriff's leather and accessories (Contract # 52110-14B-026). After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham presented a Consent of Assignment by Azar's Uniform to Galls, LLC, for uniforms, Contract # 52110-14B-025. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham presented a Bid Award to Gulf States Distributors for item numbers 1, 2, 3, 4, 5, 6, 8 and 11; and Bid Award to Azar's Uniform/Galls, LLC for item numbers 7, 9, 10 and 12 regarding footwear, Bid Number 52110-16B-038. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham requested to sell a 2009 Harley-Davidson FLHTP surplus motorcycle to Lowndes County Sheriff's Department in the amount of \$1,500. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham requested reimbursement to the Sheriff's Fund for expenses regarding Kids and Kops Day. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham briefed the Commission regarding a Lounge Retail Liquor-Class II (Package) License to Applicant Jay Jalaram, Inc., for LeGrand Package Store, Located at 13893 A US Hwy 331, Montgomery, Alabama 36105. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham presented a Position Fill Request for Corrections Officer Sergeant (CO0421), Position Number 53. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham briefed the Commission regarding a Position Fill Request for Deputy Sheriff Trainee (CO0430)/Deputy Sheriff (CO0431), Position Number 93. After discussion, the Commission agreed to place this item on the next agenda.

COMMENTS FROM DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen briefed the Commission regarding a Bid Award to Stallings & Sons, Inc., for Montgomery County Administration Building and Courthouse Annex I renovations of Dispatch and Sheriff's Offices. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Sheriff Cunningham stated that the interior of the old jail needs to be repainted and that tables in the common rooms need to be replaced while the jail population is down. He requested to work with PH&J Architects, Inc., to develop a scope of work to ensure that the right materials are used. After discussion, the Commission agreed.

PRESENTATION BY CHIEF PROBATE CLERK WILLIAM FLOWERS

Chief Probate Clerk William Flowers presented Position Fill Requests for Customer Service Clerk (CO0016), Position Number 750016052 and Administrative Support Specialist (CO0015), Position Number 750015001 from the Probate Judge's Office. After discussion, the Commission agreed to waive rules and add these items to the agenda.

Mr. Flowers presented requests from Probate Judge's Office regarding an irregular two-step increase for the following positions: Accounting Supervisor, Pay Grade A10, Step 4 (\$62,139) to Pay Grade A10, Step 6 (\$66,106), Assistant Director of Elections, Pay Grade A07, Step 1 (\$40,664) to Pay Grade A07, Step 3 (\$43,533), and Court Clerk, Pay Grade A05, Step 1 (\$32,318) to Pay Grade A05, Step 3 (\$34,599). Vice Chairman Harris stated that these raises should have been discussed during budget hearings. Commissioner Walker agreed. Chairman Dean expressed that these employees should be recognized. No action was taken by the Commission.

Mr. Flowers presented a Position Fill Request for Mental Health & Legal Services Coordinator (CO0035), Position Number 750035061. He stated that the position is not funded in the current budget. No action was taken by the Commission.

PRESENTATION BY PRESIDENT RUSTY GREGORY, TREASURER RAY RAWLINGS AND BOARD MEMBER WINSTON SHEEHAN WITH THE MONTGOMERY COUNTY HISTORICAL SOCIETY

Board Member Winston Sheehan with the Montgomery County Historical Society briefed the Commission regarding the Executive Director position and requested funding in the amount of \$24,000 for the position. Also present were President Rusty Gregory and Treasurer Ray Rawlings with the Montgomery County Historical Society. No action was taken by the Commission.

PRESENTATION BY EXECUTIVE DIRECTOR LYNN BESHEAR WITH ENVISION 2020

Executive Director Lynn Beshear with Envision 2020 updated the Commission regarding Healthcare Access Initiatives: Mental Health & Oral Health.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci briefed the Commission regarding a Position Fill Request for IT Engineer Systems (CO272), Position Number 220272002. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Ialacci presented a Registration Service Agreement with American Registry for Internet Numbers, LTD (ARIN), in order to obtain registration rights for Internet Protocol ("IP") address space and an Autonomous System Number (ASN). After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake presented a Quitclaim Deed regarding Crown Road (McRee Street), Ramer, Alabama. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Speake briefed the Commission regarding a Resolution and Letter of Intent for resurfacing Flowers Road (4.715 Miles) and Macon County Road (2.974 Miles), Project No. MCP 51-80-17. After discussion, the Commission agreed to place these items on the next agenda.

Mr. Speake presented a License and Indemnification Agreement with J. Brendon Parkman, Kadra G. Parkman and John M. Swearingen, Jr., regarding use of .30 acre lot on Meriwether Road for employee parking. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Speake briefed the Commission regarding a Funding Agreement for Preliminary Engineering with the State of Alabama through the Department of Transportation regarding a Feasibility Study for sidewalks and/or multi-use paths on Vaughn Road (CR-626) from Taylor Road to Chantilly Parkway, Project STPMN-5115, and related Resolution. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Speake briefed the Commission regarding a Funding Agreement for Emergency Repairs (ER) on Dozier Road (CR-74), Project No. ER-9010 and related Resolution. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Speake presented Amendment Number 2 to Contract with SharpCut Lawn Service regarding landscape maintenance at Montgomery Industrial Park, (Contract # 53100-14B-030). After discussion, the Commission agreed to place this item on the next agenda.

Mr. Speake presented a Bid Award to Gulf Atlantic Culvert Co. Inc., for metal pipe, Bid Number 53000-16B-037. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CHIEF APPRAISER CLAY HENLEY

Chief Appraiser Clay Henley briefed the Commission concerning a Software License Agreement with Assessment Advisors, LLC, regarding license for IncomeWorks® Software. After discussion, the Commission agreed to place this item on the next agenda.

COMMENTS FROM DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen presented Budget Change Request Number 1 from the Appraisal Department. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented Amendment Number 2 to Contract with G & K Services, Inc., for uniform rental (Contract #51901-13B-014). After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented Amendment Number 1 to Contract with Sea Coast Disposal, Inc., for Clean Saturday refuse collection service (Contract # 51100-15B-033). After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen briefed the Commission regarding the establishment and allocation of a Parks and Recreation Director position and related Position Fill Request. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented Amendment Number 3 to Contract with Climate Service, Inc., for preventive maintenance on heating/AC Systems at various county buildings. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Deputy Administrator Cauthen presented a Memorandum of Agreement among the District Attorney's Office, the Montgomery County Commission, the City of Montgomery and the Montgomery Public Schools for the Helping Montgomery Families Initiative (HMFI). She explained that the office space where HMFI is currently located will need to be reallocated to the Purchasing Department and that she is researching other office space for HMFI. After discussion, the Commission asked Deputy Administrator Cauthen to keep researching an alternate office space for this program.

Vice Chairman Harris inquired as to future plans for the Herron Street building. After discussion, Chairman Dean requested an assessment of the property.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission regarding payment of Invoice from Goodwyn, Mills and Cawood, Inc., in the Amount of \$10,000 regarding ALTA/NSPS Land Title Survey for a 37 Acre Parcel of Land in Montgomery Industrial Park concerning Project RUMBA (Gerhardi, Inc.). After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims briefed the Commission regarding payment of 2017 Membership Dues in the Amount of \$3,650 to the Coosa-Alabama River Improvement Association, Inc. He noted that the dues for this year reflect a 10% increase over last year. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a copy of the September 13, 2016, Newspaper Article from The Montgomery Advertiser entitled 'Merit System fund gets \$1.2M'.

Administrator Mims presented a Schedule of Upcoming Bids/Contract Renewals for October, November and December 2016.

Administrator Mims presented the Census and Fiscal Report for August 2016 for Community Corrections.

PRESENTATION BY PUBLIC AFFAIRS DIRECTOR DIDI HENRY

Public Affairs Director DiDi Henry briefed the commission on upcoming events and the recent meeting she and Deputy Administrator Cauthen had with Stamp Idea Agency to discuss the Self-Governance Referendum. Ms. Henry stated that Stamp hopes to have some printed material samples ready to review by next week. Regarding the referendum, she requested authorization to expend \$7,500 for radio advertising and \$1,800 for direct mail and the Commission agreed. She expressed that she would like to speak with Chairman Dean and Commission Hall about possible locations for town hall meetings in order to educate the citizens about the referendum.

PRESENTATION BY DIRECTOR OF OPERATIONS FREDERICK BROCK AND DIRECTOR OF DEVELOPMENT KIMBERLY BAKER WITH VALIANT CROSS ACADEMY

At the request of Chairman Dean, Director of Operations Frederick Brock and Director of Development Kimberly Baker with Valiant Cross Academy briefed the Commission regarding the program.

PRESENTATION BY REALTOR FRANK THOMAS WITH FRANK THOMAS AND ASSOCIATES, LLC

Realtor Frank Thomas with Frank Thomas and Associates, LLC, updated the Commission regarding the parking deck at 100 South Perry Street. He stated that it did not sell at auction. Commissioner Walker requested the administration to research the cost to renovate this property.

RECESS TO EXECUTIVE SESSION

Administrator Mims presented a letter from County Attorney Thomas T. Gallion, III, regarding the calling of an Executive Session to discuss pending litigation concerning the Hall Property. Commissioner Williams made a motion to go into the Executive Session. The motion was seconded by Commissioner Hall and unanimously approved by each Commissioner, openly giving their individual vote. Administrator Mims noted that Chairman Dean, Vice Chairman

Harris, Commissioner Walker, Commissioner Williams and Commissioner Hall were present. Chairman Dean recessed the Information Session to the Executive Session. (Letter from County Attorney Thomas T. Gallion, III, and a Checklist for Conducting Lawful Executive Sessions, Pages 16-1 and 16-2, are attached to these minutes)

RECESS TO FORMAL SESSION

Commissioner Walker made a motion to recess the Executive Session. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. Chairman Dean recessed the Executive Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Dr. D'Linell Finley, Sr., Pastor of Southlawn Baptist Church at the request of Vice Chairman Harris.

The Pledge of Allegiance was led by the members of the Montgomery Preparatory Academy for Career Technologies IMPACT First Responder's Team at the request of Vice Chairman Harris.

Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Harris and Members Hall, Walker and Williams. Also present were County Attorney Thomas T. Gallion, III and County Engineer George C. Speake.

Commissioner Williams made a motion to approve the Minutes of the Regular Meeting of September 6, 2016 and September 12, 2016. The motion was seconded by Commissioner Walker and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval.

Commissioner Williams made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 9, are attached to these Minutes.)

RESOLUTION

COUNTY COMMISSION – ADOPTED RESOLUTION PROCLAIMING OCTOBER 7, 2016 AS NATIONAL MANUFACTURING DAY IN MONTGOMERY COUNTY

Administrator Mims presented the following memorandum and resolution from Public Affairs Director DiDi Henry:

September 7, 2016

MEMORANDUM

To: Montgomery County Commission

From: DiDi Henry, public affairs director

RE: Manufacturing Day Resolution

Chairman Dean has been asked to support a resolution proclaiming October 7, 2016, as *Manufacturing Day in Montgomery County*, to coincide with this national day of recognizing and highlighting the role that manufacturing plays in our community. Furthermore, it serves as an opportunity for manufacturers to highlight their work and their workers and to energize a future pipeline of skilled workers. I am requesting that this item be placed on the October 3, 2016, agenda.

Thank you.

End of Memorandum

Administrator Mims requested to adopt the following resolution:

RESOLUTION

WHEREAS; National Manufacturing Day is an annual event celebrated on the first Friday in October, with this year being October 7, 2016; and

WHEREAS, National Manufacturing Day is an opportunity for manufacturers to highlight their work and their workers and to energize a future pipeline of skilled workers; and

WHEREAS, National Manufacturing Day is designed to amplify the voice of individual manufacturers and coordinate a collective chorus of manufacturers with common concerns and challenges; and

WHEREAS, this celebration empowers manufacturers to come together to address their collective challenges so they can help their communities and future generations thrive; and

WHEREAS, Montgomery County, Alabama, is currently home to 525 manufacturing businesses which employ 18,101 individuals, with salaries totaling \$965.1 million annually,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby proclaim Friday, October 7, 2016, as *National Manufacturing Day* in Montgomery County, Alabama, and salute the many manufacturing companies and their employees who contribute so much to the economy, the business work force and the quality of life of Montgomery County, Alabama.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 3rd day of October, 2016.

End of Resolution

Commissioner Hall made a motion to adopt the resolution. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

NEW BUSINESS

COUNTY COMMISSION – ADOPTED OFFICIAL INTENT RESOLUTION RELATING TO THE PROPOSED IMPROVEMENTS TO MONTGOMERY COUNTY ADMINISTRATION BUILDING AND COURTHOUSE ANNEX I

Administrator Mims presented the following memorandum:

September 29, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Official Intent Resolution Relating to the Proposed Improvements to Montgomery County Administration Building and Courthouse Annex I

The Montgomery County Commission, at its meeting on September 12, 2016, agreed to place on the next agenda an Official Intent Resolution Relating to the Proposed Improvements to Montgomery County Administration Building and Courthouse Annex I.

I am requesting approval of this item.

Attachment

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Resolution, Agenda Pages 1-2 through 1-4, are attached to these Minutes.)

MONTGOMERY CITY/COUNTY PERSONNEL BOARD – APPROVED BOARD MEMBER APPOINTMENT

Administrator Mims presented the following memorandum:

September 29, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Montgomery City-County Personnel Board Appointment

The Montgomery County Commission, at its meeting on September 12, 2016, agreed to place on the next agenda the appointment of James E. Williams to the Montgomery City-County Personnel Board for a term ending October 1, 2022.

I am requesting that the Commission approve this appointment at the next meeting.

Attachment

End of Memorandum

Commissioner Walker made a motion to appoint James E. Williams with a term expiring October 1, 2022. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copies of Letter, and Board Members' Appointment Page, Agenda Pages 2-2 and 2-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED FINAL CHANGE ORDER NUMBER 1 TO J.J. MORLEY ENTERPRISES REGARDING WEATHERIZATION OF COURTHOUSE AND OLD JAIL

Administrator Mims presented the following memorandum from Deputy Administrator Florence M. Cauthen:

September 12, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator

SUBJECT: Courthouse and Jail Weatherization Final Change Order

Attached is the final change order for the weatherization of the Courthouse and old jail. The change order decreases the contract amount by \$22,772.00 for unused project allowances. The change order must be approved prior to submission by the contractor of its final pay application.

I request that approval of Change Order Number One be placed on the next agenda of the Montgomery County Commission.

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Charge Order, Agenda Page 3-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED FINAL PAY APPLICATION FROM NORRIS BUILDING COMPANY, INC., REGARDING RENOVATION OF PROBATE-REVENUE SOUTH

Administrator Mims presented the following memorandum from Deputy Administrator Florence M. Cauthen:

September 12, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator

SUBJECT: Norris Building Company, Inc., Final Pay Application for Probate-Revenue South

Please find attached an application for final payment of \$23,023.00 to Norris Building Company, Inc., for renovation of Probate-Revenue South.

I request that approval of final payment to Norris Building Company, Inc., be placed on a future agenda.

End of Memorandum

Commissioner Walker made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Application and Certificate of Payment, Agenda Page 4-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED PAYMENT OF 2017 MEMBERSHIP DUES TO THE ASSOCIATION OF COUNTY ADMINISTRATORS OF ALABAMA (ACAA) FOR ADMINISTRATOR DONALD L. MIMS AND DEPUTY ADMINISTRATOR FLORENCE M. CAUTHEN

Administrator Mims presented the following memorandum:

September 29, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Payment of 2017 Membership Dues to the Association of County Administrators of Alabama (ACAA) for Administrator Donald L. Mims and Deputy Administrator Florence M. Cauthen

The Montgomery County Commission, at its meeting on September 12, 2016, agreed to place on the next agenda the payment of 2017 Membership Dues to the Association of County Administrators of Alabama (ACAA) for Administrator Donald L. Mims and Deputy Administrator Florence M. Cauthen.

I am requesting approval of this item.

Attachment

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copy of Renewal Membership Application, Agenda Page 5-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS

Administrator Mims requested approval of the following miscellaneous appropriations reprogramming request:

October 3, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

C-2017-1: Montgomery County Historical Society/Montgomery Museum of History, for Education Services and Equipment to Teach Citizens and; Students About Montgomery County's History - \$2,500; (Hall)

End of Memorandum

During the County Commission Meeting this date, Chairman Dean requested that the following Miscellaneous appropriation reprogramming requests be added and his fellow Commissioners concurred:

C-2017-2: Bridge Builders Alabama, for Youth Leadership Program - \$500; (Williams)

C-2017-3: Alabama Junior Miss, Inc., d/b/a Distinguished Young Women of Alabama, for Expenses used during the Distinguished Young Women of Montgomery County Contest - \$1,500; (Harris-\$500, Hall-\$500 and Walker-\$500)

C-2017-4: Arthritis Foundation, Inc., for the Southeast Region-Montgomery, for Program Services - \$1,000; (Walker)

C-2017-5: Montgomery Ballet, for Promotion of Arts in Education and Arts Opportunities for Citizens of Montgomery County - \$1,000; (Hall)

NC-2017-1: BOE, Jefferson Davis High School, for Unity Dinner - \$500; (Williams)

NC-2017-2: City of Montgomery, to be used by BONDS to Flatwood Community, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Dean-\$500 and Williams-\$500)

NC-2017-3: BOE, Park Crossing High School, for Collegiate Homebased Academic Preparation Services (C.H.A.P.S.) Program - \$2,500; (Dean-\$833.33, Harris-\$833.33 and Hall-\$833.34)

NC-2017-4: Alabama Cooperative Extension System, for Purple Tea Program - \$300; (Walker)

NC-2017-5: City of Montgomery, to be used by BONDS to Support the Woodley Park Area Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,000; (Harris)

NC-2017-6: City of Montgomery, to be used by BONDS to Green Acres Neighborhood, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,500; (Harris)

Vice Chairman Harris made a motion to approve the requests. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE
REQUEST NUMBER 1 FROM DONATION REVENUE FOR \$3,000 TO HAVE HEART 4
CHILDREN, \$25,000 TO MONTGOMERY ASSOCIATION FOR RETARDED CITIZENS
AND \$10,000 TO MONTGOMERY AREA NONTRADITIONAL EQUESTRIANS (MANE)
FOR PROGRAM EXPENSES

Administrator Mims requested approval of Budget Change Request Number 1, County Commission Appropriations.

Commissioner Williams made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copy of Budget Change Requests, Agenda Page 7-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED PAYMENT OF INVOICE FROM ALABAMA
TECHNOLOGY NETWORK FOR THE COUNTY’S PORTION IN THE AMOUNT OF
\$7,000 (40% OF \$17,500 INVOICE) FOR PROCESS IMPROVEMENT STUDIES FOR
HYUNDAI POWER TRANSFORMERS USA

Administrator Mims presented the following memorandum:

September 29, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Payment of Invoice from Alabama Technology Network for the County’s portion for Process Improvement Studies for Hyundai Power Transformers USA

The Montgomery County Commission, at its meeting on September 12, 2016, agreed to place on the next agenda the payment of Invoice from Alabama Technology Network for the County’s

portion in the amount of \$7,000 (40% of \$17,500 Invoice) for Process Improvement Studies for Hyundai Power Transformers USA.

I am requesting approval of this item.

Attachment

End of Memorandum

Commissioner Williams made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Invoice, Email, Letter, Attorney Gallion's Opinion, and Memorandum, Agenda Pages 8-2 through 8-7, are attached to these Minutes.)

DETENTION FACILITY – APPROVED POSITION FILL REQUESTS (2)

Administrator Mims presented the following memorandum:

September 29, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims
County Administrator

SUBJECT: Position Fill Requests for Detention Facility

The Montgomery County Commission, at its meeting on September 12, 2016, agreed to place the following Position Fill Requests from the Detention Facility on the next agenda:

- (1) Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 88
- (2) Corrections Officer Trainee (CO0419)/Corrections Officer (CO0420), Position Number 90

I am requesting approval of these items.

Attachments

End of Memorandum

Vice Chairman Harris made a motion to approve the requests. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Position Fill Requests, Agenda Pages 9-2 and 9-3, are attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (10)

Administrator Mims recommended the following Travel/Training Requests for approval by the Commission:

<u>DEPARTMENT</u>	<u>TRAVEL/TRAINING REQUESTS</u>
1. Finance Department	Request Number 1
2. Probate Office	Request Number 1
3. Revenue Commissioner's Office	Request Number 1
4. Information Department	Request Number 1 and 2
5. Sheriff's Office	Request Number 1
6. Detention Facility	Request Number 2
7. Youth Facility	Request Number 1
8. Engineering Department	Request Number 1
9. Personnel Department	Request Number 1

Commissioner Williams made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 10-1 through 10-10, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following items to the agenda, and his fellow Commissioners concurred:

DETENTION FACILITY – APPROVED OF BID AWARD TO A'VIANDS, LLC, FOR INMATE FOOD SERVICE, BID NUMBER 52200-16B-041

Administrator Mims presented the following memorandum from Purchasing Manager Myrtle Singleton:

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager

DATE: September 28, 2016

RE: Invitation to Bid No. 52200-16B-041
Inmate Food Service

Request that rules be waived to approve award on the above referenced Invitation to Bid to the lowest bidder, A'viands, LLC, based on Option 3, be placed on the agenda for the County Commission meeting on October 3, 2016 (Copy of spreadsheet attached.)

This contract will be from December 1, 2016 and ending November 31, 2017, with the option to renew for an additional two (2) years in one year periods. At the end of each one year contract period, a price escalation may be allowed, but shall not exceed 5% per year.

Coordination of award made with Derrick Cunningham, Sheriff.

Attachment

End of Memorandum

Commissioner Williams made a motion to approve the request. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission. (Copies of Bid and Agreement, Agenda Page 11-2 through 11-5, are attached to these Minutes.)

PROBATE JUDGE'S OFFICE – APPROVED POSITION FILL REQUESTS (2)

Administrator Mims presented the following memorandum from Probate Judge Steven L. Reed:

MEMORANDUM

To: Montgomery County Commission

Cc: Donnie Mims

From: Steven L. Reed, Probate Judge

Date: September 19, 2016

Re: Request to wave rules and fill position number 750016052 (Customer Service Clerk), and position number 750015001 (Administrative Support Specialist)

The Montgomery County Probate Court is requesting that the Montgomery County Commission wave rules to fill one vacant Customer Service Clerk position, and one vacant Administrative Support Specialist position. After consideration by this office, it is determined that these positions are crucial to the operations of the Probate Court. These positions are recently vacated and currently in our budget.

Thank you for your favorable consideration of these requests.

End of Memorandum

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 12-2 and 12-3, are attached to these Minutes.)

SUPPORT SERVICES – APPROVED AMENDMENT NUMBER 3 TO CONTRACT WITH CLIMATE SERVICE, INC., FOR PREVENTIVE MAINTENANCE ON HEATING/AC SYSTEMS AT VARIOUS COUNTY BUILDINGS

Administrator Mims presented the following memorandum from Deputy Administrator Florence M. Cauthen:

September 8, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator

SUBJECT: Contact No. 51901-14B-022
Preventive Maintenance on HVAC

I request that rules be waived and the attached Amendment No. 3 to the Climate Service, Inc., contract for preventive maintenance services on HVAC systems at various county building be placed on the October 3, 2016, agenda for approval.

Amendment No. 3 will allow the contract to be extended for one (1) year, beginning October 1, 2016, and ending on September 30, 2017, with no price increase. In addition, pursuant to paragraph 8 of the contract, the following locations will be added to the contract: Mac Sim Butler Detention Facility and the Montgomery County Youth Facility. Those locations were under separate contracts with Climate Service and will be included in this contract under the same terms and conditions in the separate contracts.

Attachment

End of Memorandum

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copy of Amendment, Agenda Page 13-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED BID AWARD TO STALLINGS & SONS, INC., FOR MONTGOMERY COUNTY ADMINISTRATION BUILDING AND COURTHOUSE ANNEX I RENOVATIONS OF DISPATCH AND SHERIFF'S OFFICES

Administrator Mims presented the following memorandum from Deputy Administrator Florence M. Cauthen:

September 29, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator

SUBJECT: Award of Contract for Annex I, 1st Floor Renovation of Dispatch and Sheriff's Offices

I request that rules be waived to award the bid to renovate Annex I, 1st Floor to the lowest bidder, Stallings & Sons, Inc., and enter into a construction contract in the amount of \$1,983,362.00. Attached for your review is the tabulation of bids. The original estimated construction cost was approximately \$2,500,000, with an overall budget of \$2,693,569, as presented to the Commission at its meeting on May 2, 2016.

End of memorandum

Commissioner Williams made a motion to approve the request. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copy of Tabulation of Bids, Agenda Page 14-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED BUDGET CHANGE REQUEST NUMBER 2 FOR \$1,500 TO ALABAMA COOPERATIVE EXTENSION SERVICES FOR EXPANDED FOOD AND NUTRITION PROGRAM

Administrator Mims requested approval of Budget Change Request Number 2, County Commission Appropriation.

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 15-1, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Grant Manager Regina Walker with the Montgomery County Sheriff's Office informed the Commission that the Montgomery County Sheriff's Office will host their annual Halloween Spooktacular 2016 on Monday, October 31, 2016, from 6:00 pm to 8:00 pm at the Alcazar Shriner's Temple. She stated that approximately 3,000 citizens usually attend the event. Ms. Walker stated that children must be between the ages of 1 and 13 to participate. She thanked the Commission for all their support and invited them to attend the event.

Mr. Jimmy Smitherman with the Montgomery County Extension Service greeted the Commission and shared information about the expanded food and nutrition program. He announced the Farm-City Family Festival event will be held in Pike Road on Monday, October 17, 2016 from 4:00 pm to 6:30 pm. He invited everyone to come out to the event.

Bishop Jimmy Lee Sawyer of Mathew Church of God spoke to the Commission about the status of the State proposed improvements at the intersection of AL 126 and Wares Ferry Road. He stated that work was in progress at the location and that he was very pleased with the research and development thus far. Bishop Sawyer thanked the Commission and everyone involved for their tremendous efforts in helping with the Wares Ferry Road project.

Ms. K. T. Brown greeted the Commission and stated that she would like to compliment the staff that answers the phones for the County Courthouse. She stated they were nice, courteous and very helpful. Ms. Brown shared another view with the Commission. She stated that she felt as if someone should attend the Ministerial Union and find out the procedures for getting out information to the public. Ms. Brown said that she had been flooded with calls about the locations and times of the Commission meetings that are being held in the Districts. She also inquired as to how the Montgomery City/County job openings are advertised. She was informed that she should contact Personnel Director Carmen Douglas and she would explain the process.

City Council President Charles Jinwright greeted the Commission and stated that he had just finished the tour of the new Montgomery Preparatory Academy for Career Technologies (MPACT) School. Councilman Jinwright stated that the facility was beautiful, and not only does the great school make the district shine, it makes the entire city shine. He stated it was a great place to hold the Commission meeting.

City of Montgomery Mayor Todd Strange also greeted the Commission and stated that he was there to observe the process of the Commission meetings being held in the various districts. Mayor Strange also commented on the Commissioning of the USS Montgomery that was held in Mobile, Alabama. He stated it was a great event and he wanted to thank everyone who played a part in making the event a success. Mayor Strange also stated that the USS Montgomery launched off to sail and it was wonderful. The Mayor shared information about upcoming industrial developments that the City and County will be working in conjunction to help improve the lifestyles of the citizens of the City and Montgomery County. In his conclusion he stated, that he hoped City Council President Jinwright would consider moving the City Council meetings out into the public also.

Montgomery Area Chamber of Commerce President Randall George greeted the Commission and stated that he was glad to be in attendance.

Montgomery County Sheriff Derrick Cunningham said hello to everyone and stated that he would like to thank the City/County, the Chambers of Commerce and Hyundai for allowing him and others to go to Korea and represent Montgomery County. He stated that the Koreans really laid out the red carpet for them. He then asked Emergency Management Director Christina Thornton to come forward.

Emergency Management Director Christina Thornton also greeted the Commission and thanked them for allowing her to be a part of the group to represent the City/County of Montgomery. Director Thornton stated that she felt the City/County needed to do more to let the citizens know what great opportunities the Hyundai Manufacturing Group provides and also let them know what great opportunities they have forthcoming. She again thanked the Commission and everyone for allowing her to represent Montgomery City and County.

Commissioner Hall told the audience that he was glad to see Mayor Strange and City Council President Charles Jinwright at the meeting. He thanked everyone for coming.

Commissioner Williams thanked everyone for attending the meeting at the Montgomery Preparatory Academy for Career Technologies (MPACT) school location. He stated that when the Mayor first came up with the idea of developing the mall area into a school, he could not wrap his mind around the idea. He said that now he feels as if it's one of the best things that could have happened for the kids of Montgomery. He also informed Ms. K. T. Brown that he could get her into the Ministerial Union that meets each Tuesday at 11:00 am.

Commissioner Walker greeted everyone and also thanked everyone for coming. She reminded the audience that October is Breast Cancer Month. She stated that last year this time she was bald due to the fact she was undergoing treatment for breast cancer. Commissioner Walker stated that she is fine now and wants to remind everyone to get their check-ups and stated that everyone should remind their family and friends as well.

Chairman Dean thanked everyone for coming. He stated the idea to bring the Commission Meeting to the public stemmed from citizens complaining that after the elections, they never see the Commissioners anymore. He said that people put us in office so we should take our meetings to the people. Chairman Dean stated he was excited about the year ahead for Montgomery County.

Vice Chairman Harris said thank you to everyone for attending the meeting and especially his wife Deborah, Mayor Todd Strange, Dr. D'Linell Finley, Sr., and members of the Chambers of Commerce. He stated that there were great things happening in District 1 including what is happening at OneCenter. He said there is increased interest in the strip mall on McGhee and that a dialysis center is being built adjacent to the Probate-Revenue South Office. Vice Chairman Harris also thanked members of the Montgomery Preparatory Academy for Career Technologies *First Responder's Team* and Principal Marsha Baugh. Again, he thanked everyone for coming and stated that he hopes Commission Meeting will continue in the community.

ADJOURNMENT

Commissioner Williams made a motion to adjourn the meeting of the Montgomery County Commission on October 3, 2016, at 6:17 p.m. The motion was seconded by Vice Chairman Harris and unanimously approved by the Commission.

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 9-2-16

Check Number	To	Check Number
263143		263195
Total Checks Paid		\$559,631.67

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 9-2-16

Check Number	To	Check Number
263196		263265
Total Checks Paid		\$443,083.03

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 9-9-16

Check Number	To	Check Number
263266		263312
Total Checks Paid		\$246,790.76

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 9-9-16

Check Number	To	Check Number
263313		263392
Total Checks Paid		\$188,895.77

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 9-16-16

Check Number	To	Check Number
263393		263451
Total Checks Paid		\$343,496.76

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 9-16-16

Check Number	To	Check Number
263452		263554
Total Checks Paid		\$258,015.55

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

OCT - 3 2016

10-3-16 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 9-23-16

Check Number	To	Check Number
263555		263641
Total Checks Paid		\$776,380.85

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 9-23-16

Check Number	To	Check Number
263642		263744
Total Checks Paid		\$352,278.85

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

AGENDA**OCT - 3 2016**

CHECKS ARE DATED
9/16/16

Payroll Check Number	126311	To	Payroll Check Number	126375	\$ 51,165.13
Direct Deposits					\$ 885,154.80
Payroll Check Number	126376	To	Payroll Check Number	126402	\$ 261,321.46
Direct Deposits					\$ 394,751.02
Federal Deposits					\$ 345,475.21
Total Payroll Paid					\$ 1,937,867.62

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

I, the undersigned County Administrator of Montgomery County, Alabama, hereby certify that the attached pages numbered consecutively from 1 to 2, inclusive, constitute a true, correct, and complete copy of a resolution and order adopted by the Montgomery County Commission at a regular meeting of said County Commission held on September ___, 2016, as the same appears in the records of said County Commission, and that said resolution and order has not been rescinded, repealed, or amended in any respect and is still in full force and effect.

WITNESS my signature, as County Administrator of Montgomery County, Alabama, under its seal, this ___ day of September, 2016.

[S E A L]

County Administrator of
Montgomery County, Alabama

00930440 - 2

BE IT RESOLVED AND ORDERED by the Montgomery County Commission as follows:

Section 1. Findings. The Montgomery County Commission (the "Commission"), which is the governing body of Montgomery County, Alabama (the "County"), has found and ascertained and does hereby declare as follows:

(a) The Commission has projected significant capital expenditures relating to various capital improvements and equipment to be acquired, constructed, and equipped with respect to certain renovations and improvements to the Sheriff's Office and such other renovations and improvements to the 1st floor of the Annex One building located within the County as deemed necessary by the Commission (collectively, the "Annex One Renovation Project");

(b) The Commission has determined that (i) the Commission will be required to make substantial capital expenditures with respect to the Annex One Renovation Project, and (ii) the Commission intends to pay such capital expenditures for the Annex One Renovation Project with tax-exempt indebtedness;

(c) The Commission has determined that it is desirable and in the best interest of the citizens and taxpayers of the County for tax-exempt warrants to be issued by the Commission or to cause such warrants to be issued by a public building authority or such other public entity on behalf of the Commission in the approximate aggregate amount not to exceed \$3,000,000, in one or more series (the "Warrants"), for the purposes of (i) funding the Annex One Renovation Project, and (ii) paying the issuance expenses of the Warrants;

(d) The Commission reasonably expects to issue the Warrants, or cause a public building authority or such other public entity acting on the Commission's behalf to issue the Warrants, in an amount not in excess of \$3,000,000 to provide funds for the above referenced purposes and hereby declares its official intent to reimburse prior expenditures relating to the above referenced purposes with proceeds from the issuance of the Warrants pursuant to Treasury Regulation Section 1.150-2.

Section 2. Official Intent Declaration. This declaration is made solely for the purpose of establishing compliance with the requirements of Treasury Regulation Section 1.150-2 and does not bind the Commission to make any expenditure, incur any indebtedness, or proceed with the Annex One Renovation Project.

Section 3. Reimbursement of Prior Expenditures. The Commission hereby acknowledges that certain costs related to the Annex One Renovation Project are expected to be paid by the County prior to the issuance of the Warrants (including costs heretofore incurred within sixty (60) days prior to the adoption of this resolution). To the extent that any such expenditures are or have been incurred and paid prior to the issuance of the Warrants, the Commission hereby states that it reasonably expects to apply a portion of the proceeds of the Warrants to reimburse the Commission for the moneys expended for the initial payment of such expenditures for the Annex One Renovation Project.

Section 4. Effective Date. This resolution shall be effective immediately.

Commissioner _____ thereupon moved that said resolution be adopted, which motion was seconded by _____, and, upon the said motion being put to vote, the following vote was recorded:

YEAS:

NAYS:

The Chairman thereupon declared that said resolution had been duly adopted.

* * * *

There being no further business to come before the meeting, the same was adjourned.

Chairman of the
Montgomery County Commission

County Administrator of the
Montgomery County Commission

**CITY - COUNTY OF MONTGOMERY
PERSONNEL DEPARTMENT**

PERSONNEL BOARD
BENITA FROEMMING, CHAIRMAN
RANDALL B. JAMES
JOHN L. BAKER

27 Madison Avenue
Montgomery, Alabama 36104

BARBARA M. MONTOYA
PERSONNEL DIRECTOR
KAREN B. CASON
ASSISTANT PERSONNEL DIRECTOR
TELEPHONE: 334-241-2675
FAX: 334-241-2219

August 12, 2016

Donnie Mims
County Administrator
Montgomery County Commission
101 South Lawrence Street
Montgomery, AL 36116

Dear Donnie:

I am in receipt of your notification of the expiration of the appointment of Randy James to the Montgomery City-County Personnel Board. Randy wanted me to extend his appreciation to Commission for appointing him to serve on the Montgomery City-County Personnel Board. Due to other obligations, he will not be able to serve on the Board after the expiration of his term, effective October 1, 2016.

Benita Froemming and I are requesting that the Commission consider appointing a new board member that is an attorney. It is beneficial to the Board and the employees that we serve to have someone with a legal background.

If you need any additional information, please let me know.

Sincerely,


John F. Baker
Personnel Board Chairman

cc: Benita Froemming
Randy James

An Equal Opportunity Employer
www.montgomerypersonnel.com

Personnel Board, City-County

Members:

Term Expires:

Randy James
3726 Llyde Lane
Montgomery, AL 36106
Email: randy@jamesandpittman.com
Home: 270-1115
Cell: 462-7460
Work: 270-1115

(County)

10/1/2016

Johnny Baker, (Chairman)
2277 Semmes Drive
Montgomery, AL 36106
Home: 272-9405
Work: 262-7773

(Courts)

10/1/2017

Benita Froemming

(City)

10/1/2001

NOTE:

Although Ms. Froemming's term expired 10/1/2001, she will continue to serve on the Board as the City's Representative until the city deems it appropriate to take action on this matter.

Term: 6 years

AIA® Document G701™ – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: 001	OWNER: ☒
Montgomery County Commission	DATE: August 16, 2016	ARCHITECT: ☒
Courthouse and Jail Weatherization		CONTRACTOR: ☒
PHJ #1208GVH		FIELD: ☐
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 1208GVH	OTHER: ☐
J.J. Morley Enterprises	CONTRACT DATE: September 9, 2015	
1325 3 rd Avenue South	CONTRACT FOR: General Construction	
Birmingham, AL 35233		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Item #	RFP #	Description	Cost	Days
A	1	Correct Rust Bleeders in Precast Concrete (Allowance Justification)	\$8,929.00	0
B	-	Time Extension Due to Rain and Thunderstorms (November & December 2015)	\$0.00	20
C	-	Time Extension Due to Rain and Thunderstorms (January 2016)	\$0.00	10
D	2	Repair existing pipe penetrations in the basement walls at both the Courthouse and the Jail (Building 1) (Allowance Justification)	\$16,261.00	0
E	-	Repair spall concrete on both Courthouse and Jail (Allowance Justification)	\$2,038.00	0
F	-	Time Extension Due to Rain and Thunderstorms (February 2016)	\$0.00	8
G	-	Projects Owners Allowance	(\$50,000.00)	0
H	-	Time Extension Due to Rain and Thunderstorms (March 2016)	\$0.00	11
I	-	Time Extension Due to Rain and Thunderstorms (April 2016)	\$0.00	14
J	-	Time Extension Due to Rain and Thunderstorms (May 2016)	\$0.00	8
K	-	Time Extension Due to Rain and Thunderstorms (June 2016)	\$0.00	11
Total			\$22,772.00	82

The original Contract Sum was	\$	713,178.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	713,178.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	22,772.00
The new Contract Sum including this Change Order will be	\$	690,406.00

The Contract Time will be increased by Eighty Two (82) days.

The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

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APPLICATION AND CERTIFICATE FOR PAYMENT

AIA Document G702

OWNER: Montgomery County Commission
101 S. Lawrence St., Annex III
Montgomery, AL 36102-1667

PROJECT: Montgomery Co. Probate and Revenue South Office

LOCATION: Montgomery, AL

ARCHITECT: Chambliss King Architects
12 West Jefferson St. Ste. 300
Montgomery, AL 36104

APPLICATION NO: **Eight**

PERIOD FROM: 7/1/2016

PERIOD TO: 8/30/2016

Distribution to:
☐ Owner
☐ Architect
☐ Contractor
☐ Inspector

FROM Norris Building Company, Inc.
(CONTRACTOR) PO Box 20667
Montgomery, AL 36120

CONTRACT FOR: Montgomery County Probate and Revenue South Office

CONTRACT DATE: 11/10/2015

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		
Change Orders approved in previous months by Owner		
TOTAL		
Approved This Month		
Number	Date Approved	
1	7/21/2016	(\$7,598.00)
TOTALS		
Net change by Change Orders		(\$7,598.00)

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, which is attached.

1. ORIGINAL CONTRACT SUM 920,911.00

2. Net change by Change Orders (\$7,598.00)

3. CONTRACT SUM TO DATE (Line 1 + 2) 913,313.00

4. TOTAL COMPLETED & STORED TO DATE 913,313.00

(Column G on G703)

RETAINAGE:

a. 5 % of 50% Completed Work 0.00

(Column D + E on G703)

b. 5 % of Stored Material -

(Column F on G703)

Total Retainage (Line 5a + 5b or Total in Column I of G703) -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

6. TOTAL EARNED LESS RETAINAGE 913,313.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) 890,290.00

8. CURRENT PAYMENT DUE 23,023.00

9. BALANCE TO FINISH, PLUS RETAINAGE -

(Line 3 less line 6)

CONTRACTOR: Norris Building Company, Inc.

By:  Date: 8/30/16

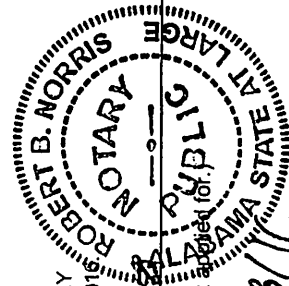
State of: ALABAMA

County of: MONTGOMERY

Subscribed and sworn to before me this 31st day of August, 2016

Notary Public:

My Commission expires: 12/14/2018



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By:  Date: 9/8/16

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

4-2

ACAA MEMBERSHIP APPLICATION & RENEWAL FORM

For 2017 Membership Year
(January 1 - December 31, 2017)

County: Montgomery County Website: www.mc-ala.org

Address/City/Zip: 101 S. Lawrence St., P.O. Box 1667, Montgomery, AL 36102-1667

Telephone: 334-832-1210 Fax: 334-832-2533

In order to continue to receive all Association of County Administrators of Alabama (ACAA) mailings, persons must be current ACAA members. Please add the names below of all eligible members from your county, along with their titles and email addresses, who wish to join ACAA. Eligible members include county commission Administrators; Assistant Administrators; and any other persons, by whatever title designated, who performs the duties of Administrators or Assistant Administrators to the various governing bodies of the State of Alabama. Renewal of membership in ACAA for 2017 is due by November 30, 2016. Direct any questions regarding ACAA renewal to Paulette Williams at 334-263-7594.

Name: Donald L. Mims Title: Administrator Email: donaldmims@mc-ala.org

Name: Florence M. Cauthen Title: Deputy Administrator Email: florencecauthen@mc-ala.org

Name: _____ Title: _____ Email: _____

Name: _____ Title: _____ Email: _____
(use additional paper, if needed)

Total Amount Enclosed: \$ _____ (\$150 Administrator + \$75 each Asst. Admin. and Others)

Payment Due Upon Receipt

Please make check payable to ACAA and mail to:

ACAA - P.O. Box 5040 - MONTGOMERY, AL 36103

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

REQUEST NUMBER 1

**BUDGET FORM 5
AGENDA**

OCT - 3 2016

DEPARTMENT:	County Comm Appropriations	REVIEWED: S. Thomas	9/14/2016
DATE:	9/12/2016	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME		ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Have a Heart 4 Children	Annual Holiday Event	001-56530.498	0	3,000	3,000
Montgomery Association for Retarded Citizens	McInnis School Recycling Program	001-56530.498	0	25,000	25,000
Montgomery Area Nontraditional Equestrians (MANE)	Program expense	001-56530.498	0	10,000	10,000
Donation Revenue		001-40000.47701	0	(38,000)	(38,000)
TOTAL			0	0	0

JUSTIFICATION:

To provide funding to the above organizations for programs expenses as noted.



**Alabama
Technology
Network**

c/o ATN - Alabama Southern Community College - Thomasville Cam...
30755 Highway 43 South
Thomasville AL 36784

Invoice

Date 9/7/2016
Invoice # IN9980
Contract #
PO #
Terms Net 30
Due Date 10/7/2016

Bill To

Mayor Strange and Chairman Dean
C/O Jessica Horsley
Montgomery Area Chamber of Co...
PO Box 79
Montgomery AL 36101
United States

Description	Quantity	Rate	Amount
Lean: Kaizen-Rapid Improvement Three day event June 2016	1	7,500.00	7,500.00
Lean: Kaizen-Rapid Improvement Three day event July 2016	1	7,500.00	7,500.00
Lean: Coaching-Follow-up Sessions	1	2,500.00	2,500.00
Paid for by the City of Montgomery		0.00%	0.00
Total			\$17,500.00

Alabama Technology Network

Remittance Slip

Client Hyundai Power Transform...
Invoice # IN9980
Amount Due \$17,500.00
Amount Paid _____

Please Enter Your Credit Card Information

Type: ☐ Master Card ☐ VISA ☐ American Express
Credit Card #: _____
Expiration Date: _____ Month _____ Year
Signature: _____

Make Checks Payable To

Alabama Technology Network
PO Box 302130
Montgomery, AL 36130-2130

Additional Credit Card Information:

Name On Card: _____ 3-Digit Security Code: _____

Tammy Nix

From: Jessica G. Horsley <jhorsley@montgomerychamber.com>
Sent: Wednesday, September 07, 2016 2:26 PM
To: Strange, Todd Contact Card; Elton N. Dean, Sr.; Elton Dean; Crabb, Barry O. (bcrabb@montgomeryal.gov); Archie, Anita; Fehl, Kim; Donald Mims; Tammy Nix; Sherrill Thomas; DiDi Henry
Cc: Tony Wojciechowski (tewwojo1@hhiamerica.com); 'Chris Lewis'; Brad James
Subject: RE: HPT/ATN Agreement
Attachments: Hyundai Power Transformers Endeavor 5266 Phase 3 invoice 9980.pdf; HPT Letter.pdf

Good Afternoon All,

As you are aware, Hyundai Power Transformers (HPT) has had several process improvement studies performed by ATN. There was an agreement signed in April 2015 from the City and County to offset some of the price. Please see attached. The total spent on the studies and training is listed below:

HPT	\$17,500 (Payment Made)
City/County share	\$17,500 (City \$10,500/County \$7,000)
<u>Region 7 EITP Grant</u>	<u>\$15,000 (Payment Made)</u>
Total	\$50,000

All training is complete. ATN has received both the Region 7 grant and HPT payment. The balance remaining is that portion of the City/County Agreement. Please find the ATN invoice attached.

Thank you so much for your commitment to our industry and specifically this project. Please let me know if you need any additional information for processing of the payment.

Thanks!
Jessica

Jessica G. Horsley
Director, Retention
Montgomery Area Chamber of Commerce

From: Jessica G. Horsley
Sent: Thursday, February 4, 2016 4:15 PM
To: Strange, Todd Contact Card <tstrange2@aol.com>; Crabb, Barry O. (bcrabb@montgomeryal.gov) <bcrabb@montgomeryal.gov>; Archie, Anita <aarchie@montgomeryal.gov>; Fehl, Kim <kfehl@montgomeryal.gov>; 'eltondean@mc-ala.org' <eltondean@mc-ala.org>; 'Donald Mims' <DonaldMims@mc-ala.org>; 'tammynix@mc-ala.org' <tammynix@mc-ala.org>; 'Sherrill Thomas' <SherrillThomas@mc-ala.org>
Cc: Tony Wojciechowski (tewwojo1@hhiamerica.com) <tewwojo1@hhiamerica.com>; Chris Lewis <clewis@atn.org>
Subject: HPT/ATN Agreement

Good Afternoon All,

I met with HPT/ATN this morning to discuss the progress of the Value Stream Mapping and Kaizen events for improved operations at HPT. The process improvement is going extremely well, with improved production process and morale. Implementation started November 7, 2015 and is projected to conclude June 2016. The total cost of the project is \$50k, with the breakdown of responsible parties being:

HPT	\$17,500
City/County share	\$17,500 (City \$10,500/County \$7,000)
Region 7 EITP Grant	\$15,000 *Grant has been secured, not paid
Total	\$50,000

ATN will invoice all parties upon completion and the City/County money is not expected to be paid until HPT has fulfilled their \$17,500 commitment for payment. I have attached the April 2015 signed letter from Mayor and Chairman Dean expressing the agreement. Since this agreement spans FY 15 and FY 16, I wanted to make sure that the City/County didn't need any additional documentation at this time. Please let me know!

Thanks so much,

Jessica



Jessica G. Horsley

Director, Retention

Montgomery Area Chamber of Commerce

Office: 334.240.9428

Cell: 334.294.1812

Email: jhorsley@montgomerychamber.com

www.facebook.com/montgomerychamber

www.twitter/mgmchamber

www.linkedin.com/companies/montgomery-area-chamber-of-commerce

BUILD ON

A special thank you to the Chamber's *Imagine a Greater Montgomery II* Investors

LEGACY: City of Montgomery | Montgomery County Commission | Hyundai Motor Manufacturing Alabama, LLC | Alabama Power Company | Regions Bank | The Colonial Company | Alabama Gas Corporation | Aronov Realty Management, Inc. | Baptist Health | Goodwyn, Mills & Cawood, Inc. | Hodges Warehouse + Logistics | Larry Puckett Chevrolet | SABIC

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*City of Montgomery
&
Montgomery County Commission*



April 17, 2015

Mr. Jungsoo Lee
President and CEO
Hyundai Power Transformers USA
215 Folmar Parkway
Montgomery, AL 36105

Dear President Lee,

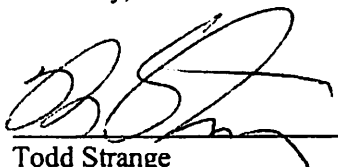
We understand that the evaluation from both ATN and AIDT has been completed, and a plan of action has been proposed. ATN proposes a Value Stream Mapping (VSM) of HPT internal processes with focus on identifying areas of emphasis in which opportunities exist for increased plant efficiencies. The cost of this is approximately \$20,000-\$25,000.

The next step would then be Kaizen events that result from the findings of the VSM process. The cost of this process would be an additional \$25,000. We understand that ATN can begin this project within 30 days and it will take approximately 20 business days to complete.

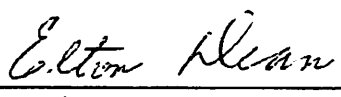
Therefore the cost of the total project would be approximately \$50,000. There is \$15,000 available in State of Alabama Region 7 funds and \$17,500 total from the City and the County. This would leave a total of \$17,500 for HPT to cover. We view ourselves as partners with HPT and offer these funds in that spirit. We believe it is important for HPT to share in this cost to make it a meaningful process and partnership.

We look forward to your response.

Sincerely,

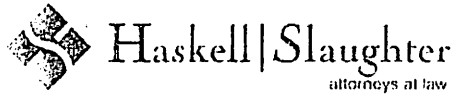


Todd Strange
Mayor, City of Montgomery



Elton Dean
Chairman, Montgomery County Commission

*City of Montgomery • Post Office Box 1111 • Montgomery, AL 36101-1111 • (334) 241-2000 • (334) 241-2600 (fax)
Montgomery County Commission • Post Office Box 1667 • Montgomery, AL 36102-1667 • (334) 832-4950 • (334) 832-2533 (fax)*



Haskell Slaughter & Gallion, LLC

8 Commerce Street

Suite 1200

Montgomery, Alabama 36104

T 334.265.8573 | F 334.264.7945

TTG

MEMORANDUM

September 28, 2016

To: Donnie Mims

From: Thomas T. Gallion, III

Re: Appropriation of Funds to Pay Invoice from Alabama Technology Network

I have reviewed your memorandum dated September 26, 2016, regarding the MCC paying \$7,000 to the Alabama Technology Network for the reasons stated in the September 26, 2016, memorandum.

It is my opinion that these funds can be appropriated for the purposes listed above. The agreement appears to be in order. This agreement will be binding on all parties, if executed.

I am also of the opinion that the services provided for in this appropriation are in the best interest of the public health, safety, education, and general welfare of the citizens of Montgomery County. I, therefore, see no reason why the above appropriation cannot be made if it is the desire of the Montgomery County Commission.

50051-317

ELTON N. DEAN, SR.
CHAIRMAN

DANIEL HARRIS, JR.
VICE CHAIRMAN

ANDREW D. HALL
RONDA M. WALKER
JILES WILLIAMS, JR.

A COUNTY OLDER THAN THE STATE

MONTGOMERY COUNTY COMMISSION

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

ESTABLISHED 1816

DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
(334) 832-1210
FAX (334) 832-2533
TDD (334) 265-3568
www.mc-ala.org

September 26, 2016

MEMORANDUM

TO: Thomas T. Gallion, III
County Attorney

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Appropriation of Funds to Pay Invoice from Alabama Technology Network

Attached is an email from Retention Director Jessica Horsley with the Montgomery Area Chamber of Commerce requesting for the County Commission to pay \$7,000 to the Alabama Technology Network c/o ATN – Alabama Southern Community College, Thomasville, AL, which represents 40% of the attached \$17,500 invoice addressed to Mayor Strange and Chairman Dean.

This invoice is for services rendered concerning process improvement studies performed by the Alabama Technology Network. Also, attached is an Agreement Letter to Hyundai Power Transformers USA executed by Mayor Strange and Chairman Dean, dated April 17, 2015, which states “Therefore the cost of the total project would be approximately \$50,000. There is \$15,000 available in State of Alabama Region 7 funds and \$17,500 total from the City and the County. This would leave a total of \$17,500 for HPT to cover. We view ourselves as partners with HP and offer these funds in that spirit. We believe it is important for HPT to share in this cost to make it a meaningful process and partnership.”

Please review and advise by 12:00 Noon, Wednesday, September 28, 2016, as to whether the County Commission can appropriate funds to pay the invoice from Alabama Technology Network.

Thank you for your assistance regarding this matter.

DLM/tn

Attachments

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission
Requisition ID: 1190

Date Requisition Created: 9/7/2016 1:28:45 PM

Requisition Properties

Start Date	9/7/2016		Position Number	
Desired Hire Date	9/26/2016		Recruitment Number	-
Position Type	Open Competitive	☒	Prefer Position(s) to be Filled By	☒

Department and Class Information

Department Name	☒	SelBudget	☒	Job Class Code and Title	☒
Detention Facility		50 - DETENTION FACILITY		CO0419 - Corrections Officer	
Override Dept Name	☒	Certify Register from Alternate Job Class			☒
Select Department		CO0420 - Corrections Officer			

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1 ☒	Montgomery County ☒	Full-Time ☒

Notes

Position #088 - Replacement of Shykeshia Brown

[View Details](#)

Requisition Supporting Information

Proposed Effective Date of Hire		Pay Grade	County Payroll Number
Notes			
COUNTY USE ONLY		COUNTY USE ONLY	
Manpower Data Entered By		Manpower Data Entered On	

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission

Date Requisition Created: 9/1/2016 12:58:21 PM

Requisition ID: 1184

Requisition Properties

Start Date	9/1/2016		PositionNumber	
Desired Hire Date	9/12/2016		Recruitment Number	
Position Type	Prefer Position(s) to be Filled By			
Open Competitive	☒	Open Competitive		☒

Department and Class Information

Department Name	☒	SelBudget	Job Class Code and Title
Detention Facility	☒	50 - DETENTION FACILITY	CO0419 - Corrections Officer
Override Dept Name		Certify Register from Alternate Job Class	
Select Department	☒	CO0420 - Corrections Officer	☒

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1 ☒	Montgomery County ☒	Full-Time ☒

Notes

Position #090 - Replacement of Kareemah Britton

[View Details](#)**Requisition Supporting Information**

Proposed Effective Date of Hire		Pay Grade	County Payroll Number
---------------------------------	--	-----------	-----------------------

Notes

COUNTY
USE ONLY
Manpower
Data Entered
By

COUNTY
USE ONLY
Manpower
Data Entered
On



Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

AGENDA

OCT - 3 2016

Date: September 19, 2016
To: Donald L. Mims, Administrator
From: Sherrill R. Thomas, Finance Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Montgomery, AL
Departure Date: December 1, 2016 Return Date: December 2, 2016
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: Attend 2016 Auburn University Tax Seminar
Qualifies toward 40 hours of CPE required annually for CPA license.

Traveler (s) Name: 1. Sherrill Thomas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$200.00 Advance Registration Required: \$200.00
Department Name: Finance Department Fund Name: General
Additional Comments: _____

To: Sherrill R. Thomas, Finance Director
From: Donald L. Mims, Administrator

The above request is app. 10/3/16 reimbursement of actual and necessary expenses in the
approximate amount of \$200.00 and advance registration of \$200.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51110.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$3,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$3,000.00</u>
Current Requests:	<u>\$200.00</u>
Budget Balance:	<u>\$2,800.00</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 9/19/2016
cc: Finance Director / Buyer

Revised October 12, 2005 **10-1**

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

Date: September 19, 2016
To: Donald L. Mims, Administrator
From: Steven L. Reed
Re: Travel / Training Request

AGENDA

OCT - 3 2016

Request approval to be granted for the following:

Destination: Charleston, SC
Departure Date: November 14, 2016 Return Date: November 17, 2016
Conference Leave (Days / Hours): 4 days
Purpose of Travel: to attend National College of Probate Judges 2016 Fall Conference

Traveler (s) Name: 1. Steven L. Reed 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,655.00 Advance Registration Required: \$525.00
Department Name: Probate Fund Name: 001-51300-265

Additional Comments: _____

To: Steven L. Reed
From: Donald L. Mims, Administrator

The above request is app. 10/3/16 reimbursement of actual and necessary expenses in the
approximate amount of \$1,655.00 and advance registration of \$525.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51300.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$17,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$17,000.00</u>
Current Requests:	<u>\$1,655.00</u>
Budget Balance:	<u>\$15,345.00</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 9/20/2016
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

Date: September 27, 2016
To: Donald L. Mims, Administrator
From: Janet Buskey, Revenue Commissioner
Re: Travel / Training Request

AGENDA

OCT - 3 2016

Request approval to be granted for the following:

Destination: Auburn, AL
Departure Date: October 11, 2016 Return Date: October 14, 2016
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: Advanced Train the Trainer Course

Traveler (s) Name: 1. Janet Buskey 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$851.51 Advance Registration Required: \$250.00
Department Name: Revenue Commission Fund Name: 001-51500-.265
Additional Comments: Mileage: \$60.48, Hotel: \$241.03 Meals: \$300.00
Registration: \$250.00

To: Janet Buskey, Revenue Commissioner
From: Donald L. Mims, Administrator

The above request is app. 10/3/16 reimbursement of actual and necessary expenses in the
approximate amount of \$851.51 and advance registration of \$250.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51500.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$4,400.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$4,400.00</u>
Current Requests:	<u>\$851.51</u>
Budget Balance:	<u>\$3,548.49</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 9/27/2016
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

AGENDA

OCT - 3 2016

Date: September 28, 2016
To: Donald L. Mims, Administrator
From: Lou Ialacci
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Point Clear, Alabama

Departure Date: October 10, 2016 Return Date: October 11, 2016

Conference Leave (Days / Hours): 1 Day

Purpose of Travel: Give a Presentation on the Montgomery Internet Exchange (MIX) to the
South East Telecommunication Convention

Traveler (s) Name: 1. Lou Ialacci 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Information Systems Fund Name: General

Additional Comments: All expense paid by MIX project

To: Lou Ialacci

From: Donald L. Mims, Administrator

The above request is app. 10/3/16 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51965-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$22,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$22,000.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$22,000.00</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 9/28/2016

cc: Finance Director / Buyer

Revised October 12, 2005

10-4

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 2

AGENDA

OCT - 3 2016

Date: September 28, 2016

To: Donald L. Mims, Administrator

From: Lou Ialacci

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Dallas, Texas

Departure Date: October 17, 2016

Return Date: October 19, 2016

Conference Leave (Days / Hours): 3 days

Purpose of Travel: Attend NANOG Conference for technical education and business development

Traveler (s) Name: 1. Lou Ialacci 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Information Systems Fund Name: General

Additional Comments: All expense paid by MIX project

To: Lou Ialacci

From: Donald L. Mims, Administrator

The above request is app. 10/3/16 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51965-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$22,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$22,000.00</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$22,000.00</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 9/28/2016

cc: Finance Director / Buyer

Revised October 12, 2005

105

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

Date: September 22, 2016

To: Donald L. Mims, Administrator

From: Sheriff Derrick Cunningham

Re: Travel / Training Request

AGENDA

OCT - 3 2016

Request approval to be granted for the following:

Destination: Selma, Alabama

Departure Date: October 31, 2016 Return Date: November 2, 2016

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: attend Standard Field Sobriety Training

Traveler (s) Name: 1. Rick Thompson 4. _____

2. David Alford 5. _____

3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: 001-52110.265

Additional Comments: no expected expenses

To: Sheriff Derrick Cunningham

From: Donald L. Mims, Administrator

The above request is app. 10/3/16 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-52110.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$25,000.00

Approved Requests: \$5,200.00

Budget Available: \$19,800.00

Current Requests: \$0.00

Budget Balance: \$19,800.00

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 9/22/2016

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 2

AGENDA

OCT - 3 2016

Date: September 26, 2016

To: Donald L. Mims, Administrator

From: Wanda J. Robinson, Director

Re: Travel / Training Request

Request approval to be granted for the following:

Destination: University of Phoenix - Atlanta Campus -- Sandy Springs, GA

Departure Date: November 6, 2016 Return Date: November 9, 2016

Conference Leave (Days / Hours): 3 Days

Purpose of Travel: Handle with Care Certification and Re-Certification

Traveler (s) Name: 1. Varick Nix 4. _____
2. Carlos Parks 5. _____
3. Marcus Townsend 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$3,500.00 Advance Registration Required: \$1,500.00

Department Name: Sheriff (MCDF) Fund Name: General

Additional Comments: _____

To: Wanda J. Robinson, Director

From: Donald L. Mims, Administrator

The above request is app. 10/3/16 reimbursement of actual and necessary expenses in the
approximate amount of \$3,500.00 and advance registration of \$1,500.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$5,250.00</u>
Budget Available:	<u>\$9,750.00</u>
Current Requests:	<u>\$4,420.00</u>
Budget Balance:	<u>\$5,330.00</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 9/27/2016

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

AGENDA

OCT - 3 2016

Date: September 12, 2016
To: Donald L. Mims, Administrator
From: Bruce R. Howell
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, Al.
Departure Date: October 5, 2016 Return Date: October 7, 2016
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend the Gulf Coast Conference on Alcohol and Drug abuse

Traveler (s) Name: 1. Warren G. Brantley 4. _____
2. Linda Parsley-Engle 5. _____
3. _____ 6. _____

Check Mode of Transportation:

County Vehicle

☒

Commercial Air

☐

Private Vehicle

☒

Other (Specify)

☐

Total (est.) Cost: \$1,350.00

Advance Registration Required: \$550.00

Department Name: Youth Facility

Fund Name: 001-52603-265

Additional Comments: First conference in new fiscal year 2017-1

To: Bruce R. Howell

From: Donald L. Mims, Administrator

The above request is app. 10/3/16 reimbursement of actual and necessary expenses in the
approximate amount of \$1,350.00 and advance registration of \$550.00 is authorized.

To be completed by the Finance Department

Fund Code: 001-52603.265 (ex: 000-00000-000)

Description: Registration & Training

Current Budget: \$13,000.00

Approved Requests: \$0.00

Budget Available: \$13,000.00

Current Requests: \$1,350.00

Budget Balance: \$11,650.00

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 9/13/2016

cc: Finance Director / Buyer

Revised October 12, 2005

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

AGENDA

OCT - 3 2016

Date: September 27, 2016
To: Donald L. Mims, Administrator
From: George C. Speake, County Engineer
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Home Builders Association of Alabama
Departure Date: November 3, 2016 Return Date: November 3, 2016
Conference Leave (Days / Hours): 1 day
Purpose of Travel: To attend Alabama Qualified Credentialed Professional (QCP) Workshop

Traveler (s) Name: 1. James Kelley 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$269.00 Advance Registration Required: \$269.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600-265

Additional Comments: _____

To: George C. Speake, County Engineer
From: Donald L. Mims, Administrator

The above request is app. 10/3/16 reimbursement of actual and necessary expenses in the
approximate amount of \$269.00 and advance registration of \$269.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>111-53600.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$10,000.00</u>
Approved Requests:	<u>\$1,086.00</u>
Budget Available:	<u>\$8,914.00</u>
Current Requests:	<u>\$269.00</u>
Budget Balance:	<u>\$8,645.00</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 9/27/2016
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval

Appendix C

Request # 1

AGENDA

OCT - 3 2016

Date: September 26, 2016
To: Donald L. Mims, Administrator
From: Carmen Douglas, Director
Re: Travel / Training Request

Request approval to be granted for the following:

Destination: Orange Beach, AL
Departure Date: October 28, 2016 Return Date: October 30, 2016
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend ALSHRM State Council Meeting

Traveler (s) Name: 1. Carmen Douglas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$263.84 Advance Registration Required: \$50.00
Department Name: Personnel Fund Name: Merit System
Additional Comments: \$213.84, Mileage; \$50.00, Registration. All other expenses covered by ALSHRM.

To: Carmen Douglas, Director
From: Donald L. Mims, Administrator

The above request is app. 10/3/16 reimbursement of actual and necessary expenses in the
approximate amount of \$263.84 and advance registration of \$50.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961-265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$25,000.00</u>
Current Requests:	<u>\$263.84</u>
Budget Balance:	<u>\$24,736.16</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 9/28/2016
cc: Finance Director / Buyer

Revised October 12, 2005 *10-10*

BID RESULTS FOR INVITATION TO BID NO. 52200-16B-041, INMATE FOOD SERVICE
Montgomery County Detention Facility

Population	CBM Managed Services			A 'viands, LLC.		
	Option 1	Option 2	Option 3	Option 1	Option 2	Option 3
500-549	1.515	0.897	1.515	1.294	0.925	1.178
550-599	1.432	0.872	1.432	1.222	0.893	1.118
600-649	1.365	0.852	1.365	1.173	0.869	1.077
650-699	1.308	0.835	1.308	1.131	0.849	1.008
700-749	1.260	0.819	1.260	1.057	0.796	.0955
750-799	1.215	0.785	1.215	1.015	0.769	0.919
800-849	1.180	0.755	1.180	0.979	0.749	0.889
850-899	1.145	0.725	1.145	0.937	0.720	0.853
900-949	1.118	0.690	1.118	0.899	0.694	0.819
950-999	1.090	0.685	1.090	0.865	0.669	.788
Total:	12.628	7.915	12.628	10.572	7.933	9.604

Bid will be awarded based on total of Option 3; however the Montgomery County Commission reserves the right to elect any option at any time during the term of the contract.

35 bids mailed

STATE OF ALABAMA
MONTGOMERY COUNTY

CONTRACTUAL AGREEMENT

CONTRACT NO. 52200-16B-041

THIS CONTRACTUAL AGREEMENT made and entered into on the 1st day of December, 2016, by and between A'viands, LLC of Roseville, Minnesota and Montgomery County Commission, Montgomery, Alabama.

WITNESSETH

WHEREAS, A'viands, LLC agrees to furnish Inmate Food Services for the Montgomery County Detention Facility in accordance with all the provisions of Invitation to Bid No.52200-16B-041 as issued by the Montgomery County Commission on September 9, 2016, (hereinafter referred to as the Invitation to Bid), a copy of which is attached hereto.

WHEREAS, A'viands, LLC submitted its Bid Proposal in response to the Invitation to Bid, a copy of which is attached hereto.

WHEREAS, In Consideration thereof, A'viands, LLC and Montgomery County Commission agree as follows:

1. All terms and conditions of the Invitation to Bid and the Bid Proposal are incorporated herein by this reference.
2. That the period of the contract will be for one (1) year, beginning December 1, 2016 and ending November 30, 2017, with the option to renew for an additional two (2) years, in one (1) year periods. That the prices stipulated in the bid shall remain firm for the one (1) year period.
3. That the contract will be for option 3 of the invitation to bid; however, Montgomery County Commission reserves the right to elect any option at any time during the term of the contract period.
4. That Montgomery County Commission and A'viands, LLC may terminate this agreement with a sixty (60) day written notice by either party.
5. That A'viands shall furnish all management, labor, food, materials and supplies, as well as kitchenware, utensils, etc., necessary to provide for the Montgomery County Detention Facility inmates, including special diets, seven days a week.

6. That A'viands, LLC shall provide three full nutritionally balanced meals (hot breakfast, hot or cold lunch and a hot dinner) each day at regularly scheduled times based on menus contained in the Bid Proposal. Any menu changes shall require the consent of both parties.
7. The Sheriff, or his designee, shall act as the agent of the Montgomery County Detention Facility for the purpose of serving as the Detention Facility's contact person for A'viands, LLC, overseeing performance and completion of the contract pursuant to its terms. The Sheriff, or his designee, shall receive, review and process billing from A'viands, LLC and conduct periodic inspections of the food service area and review menus.
8. That A'viands, LLC shall at all times be in compliance with all specifications and special provisions of the Invitation to Bid.
9. A'viands, LLC shall agree to indemnify and hold harmless Montgomery County, its agents, servants and employees for any and all claims, actions, lawsuits, damages, judgment or liabilities of any kind whatsoever arising out of the operation and maintenance of the aforesaid program of food services provided by A'viands, LLC, it being the express understanding of the parties hereto that A'viands, LLC shall provide the actual food service program. Montgomery County shall promptly notify A'viands, LLC of any incident, claim or lawsuit of which Montgomery County becomes aware and shall fully cooperate in the defense of such claim, but A'viands, LLC shall retain sole control of the defense while their action is pending, to the extent allowed by law.
10. If a Dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and A'viands, LLC.
11. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

IN WITNESS WHEREOF, the undersigned have executed this Contract as of the 1ST day of December, 2016.

WITNESS:

A'VIANDS, LLC

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Commission

Date Requisition Created: 9/19/2016 12:10:29 PM

Requisition ID: 1210

Requisition Properties

Start Date	10/3/2016		PositionNumber	750016052
Desired Hire Date	10/3/2016		Recruitment Number	
Position Type	Prefer Position(s) to be Filled By			
Open Competitive, Reemployment & Transfer ☒	Promotional, Reemployment & Transfer ☒			

Department and Class Information

Department Name	☒	SelfBudget	☒	Job Class Code and Title	☒
Probate		75 - PROBATE		CO0016 - Customer Service Clerk	
Override Dept Name		Certify Register from Alternate Job Class			
Probate	☒	CO0016 - Customer Service Clerk			☒

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

# Vac	Jurisdictions	Emp. Status
1 ☒	Montgomery County ☒	Full-Time ☒

Notes

750016052

[View Details](#)**Requisition Supporting Information**

Proposed Effective Date of Hire		Pay Grade	County Payroll Number
Notes			
COUNTY USE ONLY		COUNTY USE ONLY	
Manpower Data Entered By		Manpower Data Entered On	

Requisition for Montgomery City County Personnel
For Recruitment, Referral of Eligible Lists, and Special Appointments

Status: Routed to County Dept Head/Elected Official
Requisition ID: 1198

Date Requisition Created: 9/9/2016 9:29:55 AM

Requisition Properties

Start Date	9/26/2016		PositionNumber	750015001
Desired Hire Date	10/3/2016		Recruitment Number	-
Position Type	Prefer Position(s) to be Filled By			
Open Competitive & Transfer	☐		Open Competitive & Transfer	☐

Department and Class Information

Department Name	SelBudget	Job Class Code and Title
Probate ☐	75 - PROBATE ☐	CO0015 - Administrative Support Spe ☐
Override Dept Name	Certify Register from Alternate Job Class	
Probate ☐	CO0015 - Administrative Support Specialist	☐

List Requirements

You must provide a number from 1 to 99 for the number of vacancies.

		# Vac	Jurisdictions	Emp. Status	
		1 ☐	Montgomery County ☐	Full-Time	☐
		Notes			View Details
		750015001			
		# Vac	Jurisdictions	Emp. Status	
		0 ☐	Select one ☐	Select one	☐
		Notes			View Details
		# Vac	Jurisdictions	Emp. Status	
		0 ☐	Select one ☐	Select one	☐
		Notes			View Details

Requisition Supporting Information

Proposed		County
Effective	10/3/2016	Payroll
Date of Hire	Pay Grade A04	Number
Notes		

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 51901-14B-022

Amendment No. 3

Contract with Climate Service Inc. for Preventative Maintenance Services on Heating/AC Systems for Various County Buildings, is hereby extended for one year beginning October 1, 2016 and ending September 30, 2017. The following buildings under this service contract are Phelps and Price Judicial Center, Courthouse Annex I, Courthouse Annex II, Courthouse Annex III, and the Old Detention Facility.

The following locations will be added to the contract: Mac Sim Butler Detention Facility and the Montgomery County Youth Facility. These locations were under separate contracts with Climate Service Inc. and will be included in this contract under the same terms and conditions in the separate contracts.

There will be no price increase during this contract period.

All other provisions of the contract remain the same.

WITNESS: CLIMATE SERVICE INC.

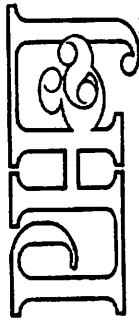
BY: _____

TITLE: _____

WITNESS: MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



architects inc.

Founded 1957 / Pearson, Humphries, & Jones Architects
P.O. Box 215 Montgomery, Alabama 36101
807 S. McDonough Street Montgomery, Alabama 36104
Telephone (334) 265-8781 Fax (334) 265-9208

PH&J #1208GVO

Project: Montgomery County Courthouse Annex 1
Sheriff's Dispatch & 1st Floor Renovations

TABULATION OF BIDS

Time & Date: September 15, 2016 @ 2:00pm
Place: Montgomery County Commission Conf. Rm, Montg. Co.
Courthouse Annex 3, 101 S. Lawrence St Montgomery, AL

CONTRACTOR	BASE BID		TOTAL
Holley-Henley Builders, Inc.	\$2,164,000.00		\$2,164,000.00
Stallings & Sons, Inc.	\$1,983,362.00		\$1,983,362.00
Bullard Cook, Inc.	\$2,049,000.00		\$2,049,000.00
Russell Construction	\$2,034,837.00		\$2,034,837.00
Amity Construction Company, Inc.	No Bid		No Bid
Trawick Contractors, Inc.	\$2,000,000.00 + \$237,998.00		\$2,237,998.00

We certify that sealed bids for this project were publicly opened and read aloud at the time and place indicated, and that this is a true and correct tabulation of bids received.

By: Patrick Addison, Vice President

Notary: Jennifer Sagrest

My Commission Expires:
March 7, 2020

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 2

DEPARTMENT:	County Comm Appropriati	REVIEWED: S. Thomas	10/11/2016
DATE:	10/3/2016	Finance Director	Date
REQUESTED BY:	Donald L. Mims	APPROVED:	
Elected Official/Dept. Head		Administrator	Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Alabama Cooperative Extension System	001-58200.498	0	1,500	1,500
Donation Revenue	001-40000.47701	(38,000)	(1,500)	(39,500)
TOTAL		(38,000)	0	(38,000)

JUSTIFICATION:

To provide funding for the Expanded Food and Nutritional Educational Program.



Haskell Slaughter & Gallion, LLC

8 Commerce Street

Suite 1200

Montgomery, Alabama 36104

t. 334.265.8573 | f. 334.264.7945

ttg@hsg-law.com

September 26, 2016

AGENDA

OCT - 3 2016

Mr. Donald L. Mims, County Administrator
Montgomery County Commission
Post Office Box 1667
Montgomery, AL 36102-1667

Re: Executive Session to Discuss pending litigation regarding Hall Property

Dear Montgomery County Commission Members:

This is to advise the members of the Montgomery County Commission that I have been consulted on a matter on which the County Commission is considering convening an executive session at its next meeting for discussion with legal counsel regarding the ongoing litigation regarding the Hall Property, and have determined that, in my legal opinion, this matter is appropriate for executive session under Section 7(a)(6) of Act No. 2005-40.

Pursuant to Section 7(a)(3) of Act No. 2005-40, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Please note, the County Commission meeting will be held on October 3, 2016, at IMPACT, 2901 East South Blvd, Montgomery, Alabama, at 4:00 p.m.

Sincerely,

Thomas T. Gallion, III

TTG/tp

ATTACHMENT E:

A Checklist for Conducting Lawful EXECUTIVE SESSIONS

		<i>For Reference, See</i>	
☐ 1. Convene An Open Meeting	Page 21	Section IV (A) 1	
☐ 2. Enter a motion stating the reason for the Executive Session. <i>Executive Sessions may only be called for one of the following reasons:</i>	Page 21	Section IV (A) 2	
a. General Reputation and Character, Job Performance, or Salaries / Compensation	Page 21	Section IV (B) 1	
b. Formal Complaints or Charges Against an Individual or Legal Entity	Page 23	Section IV (B) 2	
c. Discussion with the Government Body's Attorney	Page 23	Section IV (B) 3	
d. Security Plans and Measures	Page 24	Section IV (B) 4	
e. Criminal Investigation and the Identity of an Undercover Agent or Informer	Page 25	Section IV (B) 5	
f. Negotiations to Buy / Sell / Lease Real Property	Page 25	Section IV (B) 6	
g. Preliminary Negotiations in Trade Competition	Page 26	Section IV (B) 7	
h. Negotiations Between The Body and a Group of Public Employees	Page 27	Section IV (B) 8	
i. Discuss and Vote Upon a Public or Contested Case Hearing	Page 27	Section IV (B) 9	
☐ 3. Receive a Written or Oral Declaration (if necessary).	Page 20	Section IV (A) 4	
a. Written Declarations are required for these Executive Sessions:			
I. Discussion with the body's attorney concerning options for, and ramification of, litigation, mediation, or arbitration.			
II. Discussions that would disclose the identity of an undercover informant or that focus on criminal investigations of non-public officials.			
III. Discussions concerning the negotiations between the body and a group of public employees.			
b. It is required that a designated person certify that the Executive Session is warranted for these specific reasons before the body votes to go into Executive Session.			
☐ 4. Vote to go into Executive Session	Page 20	Section IV (A) 4	
a) The vote must be open/public; and			
b) Each member must openly give his/her individual vote.			
☐ 5. Enter a Statement Concerning Reconvention	Page 21	Section IV (A) 5	

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, October 17, 2016, at 8:00 in the morning.



Administrator



Chairman